

AUCTION LICENSE APPLICATION
CITY OF FARMINGTON HILLS
31555 ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336
(248) 871-2410; Fax (248) 871-2411

APPLICATION FEE: \$100.00 PER AUCTION (non-refundable)

Name _____

Residential Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax _____

Name of Corporation _____

Business Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax _____

Name and address where auction will be conducted: Name: _____

(Street) (City) (State)

Type of Auction _____

Summary of Items to be auctioned _____

Date of Auction From: _____ To: _____

Times of Auction _____

Name of Auctioneer _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax _____

Additional items to be attached:

- 1) Note: All material must be submitted at least ten (10) days prior to the auction, with the exception of Item #9, which must be submitted within ten (10) days after the auction.
- 2) Detailed inventory of all merchandise and personal property to be offered for sale and a valuation thereof.
- 3) If it is proposed to conduct auction sales on any other basis than a single sale of property on hand at the time of application, the applicant shall submit a statement covering the kind and nature of property to be offered for sale and a fair estimate of the average value of property to remain on hand for sale from day to day.
- 4) If the auction covers only the sale of property on hand at the time of auction, please disclose whether the sale will be conducted with or without reservation.

Sign next to appropriate line

With reservation _____

Without
reservation _____

- 6) If the license applied for covers a continuing business, the sale shall be conducted without reservation. Please initial acknowledgement of this requirement:

- 7) Applicant (or auctioneer) shall execute and file a bond, to be effective for one (1) year, with two (2) individual sureties or a surety company in the amount of \$25,000 or one-quarter (1/4) of the amount of goods to be auctioned. All other provisions of the bond requirements stated in section 22-50 of the city code must be met.
- 8) Applicant shall contact the zoning division, (248) 871-2520, regarding any and all signage, banners, balloons, etc., proposed for this auction.
- 9) Within ten (10) days after completing any auction or sales extending for a period of not more than six (6) days the applicant shall file in duplicate with the city clerk a listing of all property sold at such sale and the prices received on each separate bid and sale, together with a detailed inventory of all property unsold at the end of such auction. In all other cases such listing of sales shall be filed on or before the tenth day of each month to cover all such business for the preceding calendar month.

I, the aforementioned applicant, swear that all statements in this application are true to the best of my knowledge and that I understand the provisions of the applicable ordinances and will endeavor to adhere to these provisions.

DATE

APPLICANT SIGNATURE

PLEASE PRINT NAME

STATE OF _____)
) SS
COUNTY OF _____)

Subscribed and sworn to before me on this ____ day of _____, 20____.

Notary Public Signature

Please print name

County

My Commission Expires

FOR CITY USE:

Date all items checked and approved:

- Auction Application : _____
- Auctioneer Application: _____
- Fees: _____ Amount: _____
- Itemized list and value of auction items: _____
- Bond: _____
- City Attorney Approval Received: _____
- List and Cost of Items Sold (No later than 10 days after the auction)
- List of Items NOT Sold during the auction (No later than 10 days after the auction)

Date Permit Issued: _____

Duration of Permit: _____