

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
February 18, 2014 – 7:00 PM
City Hall – Community Room, 31555 W. Eleven Mile Road**

CALLED TO ORDER BY: Co-Chair Carol Posby

MEMBERS PRESENT: Jeff Stewart, Carol Posby, Michelle Zerbi, Rita Roberts, Betti Pool, Elsie McKeown, Lincoln Avery, Katherine Massey and Carol Kurth.

MEMBERS ABSENT: Triman Jagdev, Abe Aon, and Jan Dolan.

OTHERS PRESENT: Jim Aldrich and Charmaine Kettler-Schmult.

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of January 21, 2014 were reviewed.	MOTION BY: Carol Kurth SUPPORT BY: Rita Roberts Motion to accept the minutes of January 21, 2014 as written. MOTION CARRIED: 9-0
4	COORESPONDENCE AND ANNOUNCEMENTS:	The Healthy Lawn Care brochure from SOCWA was distributed to the Commissioners.	
5	APPROVAL OF AGENDA:		MOTION BY: Katherine Massey SUPPORT BY: Betti Pool Motion to approve agenda of February 18, 2014 as presented. MOTION CARRIED: 9-0
6	REVIEW OF CALENDAR:	Beautification Commission annual report presentation to City Council is set for April 28 th .	
7A	AGENDA ITEM: Old Business: Revised BC Annual Report 2013	The Commissioners discussed corrections to the report and changes to the 2014 goals.	MOTION BY: Jeff Stewart SUPPORT BY: Betti Pool Motion to remove “Wayfinding Signs” section from the 2014 Goals. MOTION CARRIED: 5-1-3 MOTION BY: Jeff Stewart SUPPORT BY: Katherine Massey Motion to approve the Beautification Commission Annual Report of 2013 with corrections and changes. MOTION CARRIED: 9-0
7B	AGENDA ITEM: Old Business: Spring Litter Walk Subcommittee Report	Jeff Stewart updated the Commissioners on plans for the April event. The non-profit organization the Commission had been working with has withdrawn their support. The members of the subcommittee will look to other sponsors to complete their goal of obtaining safety vests and	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
		other materials for the walk. Carol Posby will work with the city staff to send out letters to Homeowners associations and solicit volunteers to clean up areas of their choice.	
7C	AGENDA ITEM: Old Business: Riparian Buffer Subcommittee Report	Jeff Stewart gave a summary of the meetings that have been held to date. The subcommittee group is working on getting in touch with Jim Nash. The plan is to present information at a COHA meeting, have an updated riparian issues brochure, set up an environmental educational event, send brochures to riparian property owners within the city and recruit property owners who want to restore their riparian area. Grant funding is being sought for the riparian demonstration project. Further updates will continue to be brought to the Commission.	
7D	AGENDA ITEM: Old Business: Adopt-a-Road Farmington Hills	Charmaine Kettler-Schmult gave a background of similar programs (MDOT and Oakland County). Since Triman was not in attendance the Commission decided to table the item until the March meeting. There will need to be discussion of the goals for the program and how it complements or competes with the Litter Walk.	
7E	AGENDA ITEM: Old Business: Beautification Commission Budget for 2014/2015	Charmaine Kettler-Schmult reviewed information previously distributed at the January meeting. Discussions about additional funding sources, changes to the awards program to free funds for other projects and partnerships with BCSEM and KMB were talked about. The Commission determined this item should be brought back in March for further discussion. Electronic copies of previous budgets and expenses for the Awards programs for the last few years will be distributed prior to the meeting for Commission review.	
8A	AGENDA ITEM: New Business: Beautification Commission Officers Election	Jeff Stewart and Michelle Zerbi offered the following slate of officers: Co-Chairs: Carol Kurth and Carol Posby Co-Vice Chairs: Rita Roberts and Triman Jagdev Secretary: Betti Pool	MOTION BY: Jeff Stewart SUPPORT BY: Michelle Zerbi Motion to approve the slate of officers as presented. MOTION CARRIED: 9-0
9.	PUBLIC COMMENTS:	None	
10.	COMMISSIONER COMMENTS:	None	
11.	ADJOURNMENT		Meeting adjourned at 8:25 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Beautification Commission Liaison	