

**MEETING MINUTES EMERGENCY PREPAREDNESS COMMISSION
CITY OF FARMINGTON HILLS
OCTOBER 05, 2015 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY KERRY JACKSON

MEMBERS PRESENT: Jackson, Tutak, DeFranco, Sloan, York, Sweeney, Szymusiak, Mintz, Wecker, Avie, Faine, Marashai, and Massey.

LIAISONS PRESENT: Bastianelli, and Warthman

OTHERS PRESENT: Falkowski

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	EVACUATION AND SHELTER ROUTES	In event of evacuation go outside, cross over to Police department and congregate in lobby located to the West of City Hall.	
3	APPROVAL OF AGENDA	10/05/2015	MOTION BY: Avie SUPPORT BY: Warthman MOTION CARRIED: ALL
4	APPROVAL OF MINUTES	11/02/2015	MOTION BY: Sweeney SUPPORT BY : York TO APPROVE THE MINUTES AS SUBMITTED MOTION CARRIED: ALL
5	FILLING COMMISSIONER VACANCY	Luke Redman submitted his resignation in August as his job required relocation out of state. Jackson tabled decision to next month or two.	
6	<u>EVENTS, ACT & PROGRAMS</u>	<ul style="list-style-type: none"> • FHFD Open House-Successful. 226 child ID kits handed out and talked with 60+ • Women’s Self Defense Class-Expected 20 but only 6 attended. This is the 10th year and Mr. Duncan suggested taking a year or two off and then restarts when interest increases. • CERT Classes scheduled every Wed. in February and the first two in March. • CPR & AED class on Oct. 13, to be held at Fire Station #4 for a \$10 fee. Contact E. Karlson @ ekarlson@fhgov.com. • SkyWarn class on April 7th. Moving to a larger room to accommodate up to 200. 	
	Ideas to reach the right people with EPC message.	A suggestion to coordinate a promotion with Costco to encourage the community to secure a Go-Pak was met with collective agreement. Avie reported a trip to Sam’s Club and spoke with a manager who is willing to review a list of items to make up a Go-Pak. Tutak will forward a list to Avie. The potential plan would be for Sam’s Club to make up these custom kits and sell to members. Cost is a concern, as the price quoted is expensive. (\$125) Tim got a tabletop portable display donated and we can use when exhibiting. Wecker suggested setting up display at Costick Center, Libraries, City Hall,	

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		FHPD, etc and rotate monthly. Avie also offered his personal portable backwall display to borrow should the occasion arise.	
7	AGENDA ITEM: MI & REG CCCEP	CERT Train the Trainer-13 went through the class. Next class in Spring in Grayling.	
8	LIAISON REPORTS: FHFD-Wecker Commissioner) FHPD- Bastianelli	<ul style="list-style-type: none"> • Job Fair @ Schoolcraft looking for licensed, pd-on- call and 2 career positions. Actively looking. • Press release touts FHFD record over the last 9 months of 10 local residents who experienced a Sudden Cardiac Arrest and are alive and well. The national avg for someone in cardiac arrest being revived by emergency responders and reaching the hospital alive is 31.6% The City of Farmington Hills is currently 56%. The natl. avg. for subsequent discharge from hospital is 8.7%. FH is now at 20%. Massey credited “the team” & AEDs in all cruisers and city buildings for these impressive results. • Safety Officers Qtrly training went well and Bastianelli thanked Tutak for his contribution. • Renovation of police dept. basement walls completed with revamping of locker room including custom lockers, replacing HVAC unit and better storage. • Hiring officers, dispatchers and actively recruiting. • Moving forward with Next Generation 911 technology to replace analog emergency phone call taking equipment with a digital system that is faster and more efficient. It will allow callers the ability to contact an emergency center by text messaging. Should be in place after July 1, 2016. Right now, in case the emergency call center closes, calls relocated to WBPD and/or Fire Station #5. 	<p>Massey interjected that the FH water tower might be a go to place to relocate dispatcher to during this time.</p> <ul style="list-style-type: none"> • Responders radio signal being lost when going into large business complexes. Fire Marshall implementing new regulation to require corporations greater than 7,000 sq. foot to upgrade internal antennae wiring.
	FARMINGTON PUBLIC SAFETY- Warthman	Effective October 14, 2015 all responders to carry Narcan as MI state law mandates. Narcan counteracts the effects of overdose from either prescription drugs or heroin. There was discussion and disagreement from Wecker and Warthman on who would be carrying it. All emergency vehicles for sure and requiring emergency personnel to be trained to administer it. Wecker to follow up with forwarding law to all.	

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9	PUBLIC COMMENT(S)	NONE	
10	COMMISSIONERS' COMMENTS	<ul style="list-style-type: none"> • Avie reported Santa Parade scheduled Dec. 5, 2015. Route will be Grand River. • Faine asked when a fire extinguisher should be replaced. Several agreed he should check the pressure gauge and if the needle is in the green area, it's functional. If not, either have it serviced or replaced. If older than 15 years, dispose of after releasing pressure. • DeFranco extended invitation to all commissioners to volunteer as a judge or other duties for HOSA. This is a national student org. that promotes career opportunities in the health care industry. Farmington High School is hosting more than 700 Oakland County students to compete in 50 skill events on Dec. 12, 2015. Application will be forwarded via email. EPC was also invited to set up a table with our information. 	
11.	OTHER	<ul style="list-style-type: none"> • Tutak requested another 60 dozen whistles at a cost of ~\$240. Distributed at all events supported by EPC. Purchased approved by all. 	
12	ADJOURNMENT	Meeting minutes prepared by Joy DeFranco Secretary EPC	Meeting adjourned at 6:25PM.