

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
JUNE 03, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Chair Reynolds at 5:15pm

MEMBERS PRESENT: Avie, Biggs, Ciaramitaro, DeFranco, Reynolds, Szymusiak, Sloan, Tutak, and York.

MEMBERS ABSENT: Wecker and Hopfe.

OTHERS PRESENT: Yuskowatz, and Faine, (Associates), Moyna (Alternate), Neufeld (FHFD).

APPROVAL OF AGENDA- JUNE 03, 2019

Motion by Ciaramitaro, support by Tutak, to approve the agenda as submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- MAY 06, 2019 Motion to approve as submitted by Tutak with support by Moyna. Motion carried unanimously.

BUDGET:

EPC- *a balance of \$423.80* before the purchase of thermal blankets. If extra funds available, additional blankets will be purchased. Motion to zero balance budget with purchase of additional blankets as submitted by Ciaramitaro with support by Moyna. Motion carried unanimously.

CERT- *a balance of \$804.63.*

- Discussed adding volunteer position to monitor Budget and expenses- Ciaramitaro volunteered to pull information from previous meeting minutes and track on a spread sheet in the next 2-3 weeks and notify Reynolds of budget balance.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- Volunteer to give Tip of the Month to the FH City Council on June 10, 2019 will be Moyna.
- Founders Festival scheduled for July 19-21, 2019. Parade will be held on July 20th. Ciaramitaro would like to use a group organizing program to sign up volunteers from Beaumont Hospital, EPC and CERT. Sign Up Genius was suggested and Ciaramitaro will research and implement.
Fireworks planned for 10:00 PM on Saturday. Warthman to advise of needs.
Tutak working on volunteers. Avie needs contact information for the label that will be placed on the blanket. (phone number or website)
Consult with Wecker on the dates for planned 2019 events and prepare handout for FF. Also, Reynolds to check on progress of Safety Fair planned for this coming Fall.
- Youth candidate from the Farmington/Farmington Hills Mayor's Youth Council has not materialized as of yet. It was suggested that a commissioner attend a future Youth Council meeting which is the same day as EPC meeting but at the Costick Center at 6 PM.
- Congratulations to Tutak for being recognized on Monday, May 13, as the Farmington Hills City Council paid tribute to members of the community who received special awards for outstanding volunteer efforts.

- Reynolds donated Tracking Tiles for the CERT trailer tracking.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

- 10 CERT volunteers worked the Memorial Parade-Assisted public safety department. There was no follow-up from the YMCA contact about using volunteers for the Cipriano Race scheduled on June 7th.
- The next CERT meeting scheduled for June 17th at station 5.
- The Regional Citizen Corps focus group has completed the survey and awaiting the results.
- CERT participation at the Founders Festival (sharing space of Beaumont Hospital and EPC) volunteer schedule is patchy so Tutak would like to bring in other CERT teams such as Novi, Livonia, Northville and Southfield. Neufeld will check with Bonnie and Tutak will check with Warthman.

Tutak has proposed the purchase of a generator, extension cord, lithium Ion batteries, power strip and totes to be used for an electrical system in the event of a power outage. The cost would be \$737.90 bringing the balance down to \$66.73. Motion by Avie, support by Ciaramitaro, to approve the purchase as submitted. Motion carried unanimously.

LIAISON REPORTS:

FPS – No Representative

FHFD – Neufeld

- STB update: Coalition (Beaumont Hospital, FHFD, EPC CERT and Bystander Response) have trained about 6,000 people in the past 2 years.
- FHFD personnel have met with Mercy HS teachers about training students in STB. Each student has a requirement of giving 40 hours of volunteer time before graduation.
- Scouts of America corporate office was contacted by Reynolds about creating a STB Badge, and a STB Trainer Badge. Public voting in process. The Scouts already have an emergency preparedness badge.

YMCA – Yuskowatz

- Cipriano Fun Run, with proceeds donated to Cipriano Foundation, will be held June 07, 2019. .
- *Save the date* for fundraiser golf tournament @ Forest Lake Country Club on July 22, 2019.
- *Currently recruiting* for a new director for the local YMCA.

COMMISSIONER'S COMMENTS: None

ADJOURNMENT:

Reynolds adjourned the meeting at 6:16 PM.
Minutes by Secretary DEFRANCO