

Approved
2/19/2019

MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
JANUARY 15, 2019 – 6:00 PM
CITY HALL – SOUTH CONFERENCE ROOM
31555 ELEVEN MILE ROAD

CALL TO ORDER BY: Carol Posby at 6:05 PM. in the City Hall South Conference Room.

MEMBERS PRESENT: Carol Posby, Rita Roberts, Betti Pool, Kathie Brown, Katherine Massey and Carol Kurth.

MEMBERS ABSENT: Jen Chinn

OTHERS PRESENT: Charmaine Kettler-Schmult, Staff Liaison

APPROVAL OF MINUTES OF OCTOBER 23, 2018: Motion by Carol Posby, second by Katherine Massey, to approve the minutes of October 23, 2018 as submitted. Motion carried: 6-0.

CORRESPONDENCE AND ANNOUNCEMENTS: Elsie McKeown has resigned from the Commission, a proclamation for her years of service will be presented at the February 11, 2019 City Council Meeting. BCSEM newsletter was shared with the Commission.

APPROVAL OF AGENDA: Motion by Kathie Brown, second by Katherine Massey to approve the agenda with the addition of item 7A. Old Business, 2018 Beautification Commission Awards Program. Motion carried: 6-0.

REVIEW OF CALENDAR: The Commissioners reviewed the calendar and added April 20 as the Litter Walk event date.

OLD BUSINESS ITEM

- 2018 Beautification Commission Awards Program – Commissioners discussed the event. The commissioners talked about how to increase participation particularly from subdivision association representatives. The need for updated contacts for Homeowner Associations and Condo Association representatives was discussed. Carol Posby suggested making sure any landscape company nomination has a contact for the association on the application form. Katherine suggested sending a request to any associations on file to update their contact information. Crime Prevention and Code Enforcement may also have up to date information that can be accessed. Kathie asked how promotional information for the event is distributed. Press releases were sent to print and digital forums and for a few years Carol Posby has presented the information at a quarterly COHA meeting.

NEW BUSINESS ITEMS:

- Draft BC Annual Report 2018 – The draft document was reviewed.
- Draft BC Goals for 2019 – The draft document was reviewed. Motion by Carol Kurth and second by Carol Posby to table the Draft BC Annual Report 2018 and Draft BC Goals for 2019 to the February Beautification Commission meeting. Motion carried: 6-0.
- Litter Walk 2019 – The Litter Walk event was scheduled for April 20, 2019. Carol Posby will send a notice to interested people at the end of February. New t-shirts will

need to be ordered. Any new contacts for subdivision or condominium representatives will be shared with Carol Posby for the Litter Walk event.

○ Discussion of Beautification Commission Officers Nomination – Commissioners discussed officer nominations for 2019. This item will be taken up at the February meeting.

PUBLIC COMMENTS: None

COMMISSIONER COMMENTS: Betti inquired about a new building going up on the west side of Halsted north of Eleven Mile. Staff will find out and forward the information to her.

Meeting adjourned: Motion to adjourn by Carol Posby at 6:45 P.M.