

**MEETING MINUTES**  
**FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION**  
**APRIL 04, 2016 – 5:15PM**  
**FARMINGTON HILLS CITY HALL-COMMUNITY ROOM**  
**31555 W. ELEVEN MILE ROAD**  
**FARMINGTON HILLS MI 48336**

**CALLED TO ORDER BY** Chair Jackson 5:15pm

**MEMBERS PRESENT:** Avie, Buszka, Ciaramitaro, DeFranco, Falkowski, Fashbaugh, Jackson, Marachi, Mintz, Sloan, Szymusiak, Tutak, Wecker, York and Yuskowatz

**LIAISONS PRESENT:** Neufeld

**OTHERS PRESENT:** Moyna, and Scott Pahnke (invited by Tutak)

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	<b>EVACUATION-SHELTER RTES</b>	Evacuation to Police Dept. and congregate in lobby located to West of City Hall.	
3	<b>APPROVAL OF AGENDA</b>	4-4-16	<b>MOTION BY:</b> Avie <b>SUPPORT BY:</b> Wecker  <b>MOTION CARRIED:</b> ALL
4	<b>APPROVAL OF MINUTES</b>	4-4-16	<b>MOTION BY:</b> Avie <b>SUPPORT BY:</b> Wecker <b>Approved</b>  <b>MOTION CARRIED:</b> ALL
5	<b>AGENDA ITEM: EVENTS, ACT., MARKETING &amp; PROGRAMS</b>	<ul style="list-style-type: none"> <li>• <i>Skywarn Training</i> at Costick Ctr. 4/7/16 from 7-8:30pm. Register @ <a href="http://www.oakgov.com/homelandsecurity">www.oakgov.com/homelandsecurity</a>.</li> <li>• <i>The Emergency and Disaster Response Training Sessions</i> graduated 42. Wecker posed question “What is the process for acceptance onto CERT team?” Tutak responded that at this time there is not a CERT team in either city but when it does happen he imagined there would be some sort of screening process. The course provides basic training, skills &amp; prepares the individual to take protective actions in the critical moments following a disaster.</li> <li>• <i>Pets and Disasters</i>- Tutak opened discussion about level of interest of community on this topic. The last one given (about 18 months ago) was poorly attended. Avie suggested that subject be combined with Founders Festival presence in July (e.g., a handout to pass out). General consensus immediately that this</li> </ul>	

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		<p>might be the venue to get a targeted audience. Yuskowatz advised that it had been approved several years ago for EPC to post handouts at the display boards in the parks. (Heritage, Wm. Grace Dog Park, Drake, Founders Sports Park and Shiawassee) Jackson will find out if city still agreeable and offered help with distribution. Ciaramitaro suggested also posting at location where dog licenses purchased.</p> <ul style="list-style-type: none"> <li>• The April edition of the <i>EPC newsletter</i> reached 1076.</li> <li>• Tutak is submitting an application to FEMA nominating EPS for the <i>2016 Community Preparedness Awards</i>.</li> <li>• GL Homeland Security Conference May 3-4, 2016. Tutak to represent with the Do-One-Thing program.</li> <li>• <i>Founders Festival July 14-17, 2016</i>. The plan is to locate like non-profits together. Vendors and crafters would also be segregated. Entertainment is set. YMCA sponsoring <i>Kids Day</i> on Wednesday.</li> </ul>	
6	<b>AGENDA ITEM: MI&amp;REG</b>	<p>Tutak attended a course entitled <i>A Roadmap to Resilience: A Whole Community Training</i>. His impression after completion was that EPC is already doing much of what the course presented but parts may be appropriate. The State Citizen Corps Coordinator will be taking the revised course in July. At that time decisions on how we will work with jurisdictions around the state will be made.</p> <p>Tutak participated in a FEMA CERT webinar on March 10<sup>th</sup>.</p>	
7	<b>AGENDA ITEM: LIAISONS REPORTS</b>	<p><b><u>FHFD</u></b></p> <ul style="list-style-type: none"> <li>• On April 14 there will be a tabletop program for Oakland County on a massive regional tornado event. (Will be well represented including Tutak)</li> <li>• “Training Burn” 2 day “burns” and 2 night “burns” planned for later this month. Home purchased on 12 Mile west of Halstead.</li> <li>• CPR &amp; AED overflow class on <u>April 26<sup>th</sup></u> from 5:30-9:00 PM. To be held at FS #4 on Drake. \$10 fee for residents. Register @ eKarlson@ fhgov.com.</li> <li>• Completed CPR classes for 120 students at Oakland Community College on April 1st.</li> </ul> <p><b><u>FHPD</u></b></p> <ul style="list-style-type: none"> <li>• No representative.</li> </ul> <p><b><u>FPS</u></b></p> <ul style="list-style-type: none"> <li>• No representative.</li> </ul>	

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8	<b>AGENDA ITEM: PUBLIC</b>	. No comments.	
9	<b>AGENDA ITEM: Comm Comments</b>	<p><i>Buszka</i> requested assistance with helping the Mayor's Youth Council with a teen self-defense class. Tutak put him in contact with Mike Sweeney, a former commissioner.</p> <p>Avie negotiated 10% discount to Sandals Resorts off lowest rate. For military, fire &amp; police.</p> <p><i>Yuskowatz</i> YMCA report: egg hunt well rec'vd; Kona Cheesecake Run fundraiser 4/17/16 from 8-11:00 AM. The course runs through the community of Farmington Hills.(similar to Cipriano course) 1000+ participants to date. 8K, 5K and 1 mile run/walk.</p> <p>Cipriano Run June 3<sup>rd</sup>. Family stills needs financial help but both mother and son are improving. Register through Y for \$30.</p> <p>Healthy Kids Day on April 30<sup>th</sup>.</p> <p>The Annual YMCA Golf Classic at Forest Lake C.C. on July 13, 2016.</p> <p><i>Yuskowatz</i> inquired of <i>Ciaramitaro</i> the date of Safety Fair at Beaumont Hospital-Farmington Hills planned for May. <i>Ciaramitaro</i> will check and advise.</p>	
10	<b>Other:</b>		
11	<b>ADJOURNMENT</b>		Meeting adjourned at 6:20 PM
	<b>MINUTES PREPARED BY</b>	<b>Minutes Prepared by Joy DeFranco Member EPC 248-661-8737</b>	