

**MEETING MINUTES EMERGENCY PREPAREDNESS COMMISSION
CITY OF FARMINGTON HILLS
JUNE 01, 2015 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY KERRY JACKSON

MEMBERS PRESENT: Jackson, Tutak, DeFranco, Massey, Szymusiak, York, Yuskowatz, Buszka, Marachi, Wecker, Avie, Faine, Fleming, Paschke, Redman and Sloan

LIAISONS PRESENT: Bixman, Warthman and Neufeld

OTHERS PRESENT: Falkowski and Moyna

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:												
2	EVACUATION AND SHELTER ROUTES	In event of evacuation go outside, cross over to Police department and congregate in lobby located to the West of City Hall.													
4	APPROVAL OF AGENDA	06/01/2015	MOTION BY: Faine SUPPORT BY: Avie MOTION CARRIED: ALL												
5	APPROVAL OF MINUTES	7/6/15	MOTION BY: Buszka SUPPORT BY: Avie TO APPROVE MINUTES AS SUBMITTED MOTION CARRIED: ALL												
6	AGENDA ITEM: Events, Act & Programs Founders Festival July 16-19, 2015 Parade Saturday	Participation in parade confirmed. Discussion continued about participation in Festival from Fri-Sunday by sharing booth w/ FHFD with mini CPR demos throughout wknd. No emergency vehicle or A/C at booth. Commissioners volunteered to hand out brochures and to perform CPR demos throughout weekend. FHFD fundraising for MD. Volunteer Staffing Schedule <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FRIDAY 7/17</th> <th>SATURDAY 7/18</th> <th>SUNDAY 7/19</th> </tr> </thead> <tbody> <tr> <td>Wecker 10-4 PM</td> <td>Sloan 12-5PM</td> <td>Tutak 10-3PM</td> </tr> <tr> <td>DeFranco 4-10 PM</td> <td>Moyna 5-10PM</td> <td>Falkowski 3-5 PM</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	FRIDAY 7/17	SATURDAY 7/18	SUNDAY 7/19	Wecker 10-4 PM	Sloan 12-5PM	Tutak 10-3PM	DeFranco 4-10 PM	Moyna 5-10PM	Falkowski 3-5 PM				MOTION BY: Wecker SUPPORT BY: Yuskowatz TO SHARE BOOTH W/ FHFD MOTION CARRIED: ALL MOTION BY: Avie SUPPORT BY: Massey TO SPEND UP TO \$100.00 FOR MATERIALS TO MARKET CPR DEMO.(Tutak to prepare & purchase) MOTION CARRIED: ALL
FRIDAY 7/17	SATURDAY 7/18	SUNDAY 7/19													
Wecker 10-4 PM	Sloan 12-5PM	Tutak 10-3PM													
DeFranco 4-10 PM	Moyna 5-10PM	Falkowski 3-5 PM													
	CPR/AED Class	Open to community. Wed 6/17/15 from 5:30 to 9:00 PM Fire Station #4 and Fee \$10/\$20. Register one week in advance ekarlson@fhgov.com . Class is full.													
	PrepareAthon Sept. 30, 2015-Partners FEMA & YMCA	Yuskowatz suggested a lecture series for the grassroots campaign to increase community preparedness. Tutak and Yuskowatz to meet with directors at YMCA. Stan Joseph delivered a speech in the past entitled “How to protect yourself when traveling out of country.” Yuskowatz would like to promote doing the right thing with topics such as Personal safety, home, auto, travel and financial planning.	SAFE members will volunteer to work event. Faine suggested we hand out flyers about CPR future classes at various community events.												
	Other:	Tutak reported EPC monthly email newsletter distributed to individuals (19 names in May)													

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		<p>26 people attended Tutak's first series of 3 talks with deaf community in metro Detroit on Emergency Prep. Deaf group putting together a First Responder training class which Tutak will give input on. Self-defense class planned for late August or September at Costick. Sweeney will coordinate with martial arts group.</p>	
7	AGENDA ITEM: MI & REG CCCEP	<p>Cert Team and Citizen Corp no longer fall under MRC. Citizens Corp class, a four day class will take place July 27-30, 2015. Two "Train The Trainer" classes being formed.</p>	
8	<p>LIAISON REPORTS: FHFD</p> <p>FHPD</p>	<ul style="list-style-type: none"> • Currently have smoke alarms for hearing impaired available from WB and Brighton fire depts. FHFD finding a need in Farm. Hills and will purchase and give out to other cities as well as alarms expire after ten years. Contact FPS or FHFD as they will help facilitate. • Broadcasting National Weather bulletins via Nixle. (warnings) • Neighborhood Watch July 14-@ 7 PM-EPC invited. • Police Dept. updating evacuation maps/routes but will not be implemented until after basement construction completed. 	
	Farmington Public Safety	<ul style="list-style-type: none"> • Thank you to Tutak and York for speaking at May Neighborhood Watch meeting. • Art on the Grand this weekend will require street closing of Grand River, from Grove Street to Farmington Road. • Looking for EPC volunteers for fireworks scheduled on Saturday, July 18, 2015. Duties will be to hold perimeter. (Tutak, York & Sloan) 	
9	PUBLIC COMMENT(S)	NONE	

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10	COMMISSIONERS' COMMENTS	<p>Yuskowatz announced at Costick Center:</p> <ul style="list-style-type: none"> • Shredding for Safety Tuesday, June 9, 10-12 PM. No Fee. • Blood drive on Thursday, June 4 from 8:00-8:00 PM. • Brenda Lawrence to speak June 9 at Town Hall Coffee Hour. 9:30-10:30 AM. <p><u>MISC</u> Independent Park renamed. The new Riley Archery Range will be opening in Heritage Park. Massey reported :</p> <ul style="list-style-type: none"> • SAFE Fundraiser for Graham Smith Memorial Fund for Suicide Prevention at Grand Tavern on June 17 from 5-9 PM. Check Farmington SAFE Facebook page. • G.E. Smith Softball Tournament fundraiser August 8-9 @ Founders Sport Park. Teams now forming. • Advised that there is no truth that there is a mandate to kill deer in FH. • June 11 there will be a SAFE open meeting where a faculty member to speak on Suicide Research of the Inuit Kids in Canada. 	<p>Jackson voiced concern over the dangerous use of fireworks by the public and encourages a safety training class. According to Massey City ordinances allow fireworks to be discharged on 10 holidays a year along with the days before and after each holiday. Faine suggested one of the 15 minute classes for PrepareAthon address this. Also suggested EPC do a flyer on fireworks safety and to educate the public on the responsible use to eliminate injuries. Jackson to call State Fire Marshal on Tuesday to ask for pointers. Tutak will put in next Do 1 Thing newsletter and contact Jill at newspaper for an article. Yuskowatz will forward to COAA. Buszka supported the need to get flyer out before July 4. Avie to check with Chamber about allowing us to disseminate information at FF.</p>
		Tutak is in receipt of 50 dozen whistles to hand out at all EPC functions.	
11	ADJOURNMENT		Meeting adjourned at 6:40 PM .
	MINUTES PREPARED BY	Joy DeFranco, Secretary EPC JoyD911@aol.com 248 661-8737	