

**MEETING MINUTES**  
**FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION**  
**MAY 2, 2022**  
**FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM**  
**31555 W. ELEVEN MILE RD.**  
**FARMINGTON HILLS, MI 48336**

**CALLED TO ORDER BY:** CHAIR AVIE AT 5:02 PM

**MEMBERS PRESENT:** AVIE, ECHOLS, SLOAN, HOPFE, WECKER, SWEENEY, NELSON, SIEGRIST

**MEMEBRS ABSENT:** YUSKOWATZ (assoc), SCHERTEL, CIARAMITARO, SIEGRIST

**OTHERS PRESENT:** B. Tyler (CERT), K. Massey (FH City Council), J. Neufeld (FHFD), B. Houhanisin (FPS), Piggot (FHPD), S. Faine (guest), S. Sebri (guest)

**APPROVAL OF AGENDA:**

Motion by Wecker, support by Sweeney, to approve the agenda as submitted.  
Motion carried unanimously.

**APPROVAL OF MINUTES – APRIL 04, 2021**

Motion by Echols, support by Wecker, to approve the minutes as amended.  
Motion carried unanimously.

**BUDGET ITEMS:**

- Stop The Bleed - \$400 needed currently for supplies to restock the existing training kit. Motion by Echols, support by Sweeney. Motion carried unanimously.
- Current budget should sit around \$2100 after this purchase

**UNFINISHED BUSINESS:**

- Theme for 2022 Founders Festival EPC Table – R. Avie has been looking for handouts, but we have over 3,000 people come to the festival so there is a large price to printing that many flyers. J. Neufeld proposed Stop The Bleed. Theme accepted by all – we can print materials directly from STB online. R. Avie has a tablecloth – we need a foam board / message board with the mission and vision of EPC and why we exist. J. Nelson will assist with making the materials.
- Health Fair – D. Wecker contacted The Hawk. We can use the Harrison Room (Thursday evening) in August or September. D. Wecker has the contact information. August 18<sup>th</sup> proposed – 1pm to 8pm is the time frame with a break in between.
- EPC Picture – shirts have arrived and were passed out. Picture will not be taken due to members being absent.
- EPC Materials Inventory & New Materials – R. Avie shared pictures of the new storage room at The Hawk. D. Wecker was able to do an inventory of the materials. A lot of the items are CERT items. We do not want to keep things that expire. Storage needs to be strategic. CERT radio batteries were found to be dead – need to find a way to keep things charged.

## **NEW BUSINESS:**

- Discussion about bringing in subject matter speakers for 10 minute presentations to the group – we would like to look at that in the future, but we are not there yet. We will table this item and get back to it once we are comfortable in our meetings and roles.
- Stop the Bleed program discussion – EPC is a founding partner of the Farmington Area STB Coalition and needs to become more involved. D. Wecker is currently carrying the load for training. We will highlight this during the Founders Festival. The FA-STB coalition is growing – both police departments have on boarded recently. We can perform this training in the fall along with CPR training for EPC Commissioners. Dan is running one class a month – in June he will have a lot of classes training the summer camp counselors. CPR / AED / STB are a continuous recertification and have been forgotten by the EPC for the last few years. Commissioners will become more involved.
- CERT Liability update – still working on it. We have learned recently that police department accreditation has raises the bar and training / liability issues. Working on how to bring in CERT members. Volunteers under the police department need yearly evaluations, yearly trainings (workplace violence, sexual harassment, etc.) and everything else that officers have. Authority for CERT may need to shift away from the police department. There is a lot more than just having willing volunteers. Meeting with City members / attorneys to determine how the Cities and CERT can move forward.
- Team Rubicon - more information to follow next meeting. Team Rubicon is a group that does emergency training and disaster response worldwide. They took our almost expired equipment from FHFD and repurposed. There is some training that is upcoming. Their website is <https://teamrubiconusa.org/>

## **MICHIGAN AND REGIONAL CERT ACTIVITIES:**

- There is still an interest in the CERT team from existing members on the list.

## **COMMITTEE REPORTS**

- Social Media Committee – we have copies of the logos now and we can add them to the Facebook page. We are improving the banner and logo on the Facebook page. We need to be aware of posting and that the content needs to be in line with each City’s guidelines and that we always show each City in a positive light. We haven’t been given approval to link directly to each main City page. We are going to disable comments on all EPC posts.

## **LIAISON REPORTS:**

- YMCA – community campaign started last Friday and Healthy Kids Day was Saturday. Our golf outing is July 25 at Forest Lake. Holzier Ford was sold to the Serra automotive group. Please keep me in mind to participate at Founders Festival.
- FH City Council (K. Massey) - Council is in budget right now – Still \$2500 from Farmington Hills

## **PUBLIC COMMENT:**

- S. Faine – looked at our history and we had responded to a tornado in the past. We did a lot of work with a 72 hour kit in the past, then transitioned to first aid and CPR and AED’s, then to

tourniquets and now CERT. The EPC has done a lot in the past and has made an impact in the community.

**COMMISSIONER COMMENTS:**

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, June 6, 2022 in the Community Room at Farmington Hills City Hall.

**ADJOURNMENT:**

Chair Avie adjourned the meeting at 6:05 pm

*Minutes drafted by Secretary Echols*