

**MEETING MINUTES
CITY OF FARMINGTON HILLS
HISTORIC DISTRICT COMMISSION
June 13, 2018**

CALLED MEETING TO ORDER: VICE CHAIRMAN MICHAEL HEGARTY 7:35 p.m.

MEMBERS PRESENT: Ken Klemmer, Michael Hegarty, Bryan Brincat, Steve Olson
Angeline Lawrence, HDC Liaison

MEMBERS ABSENT: Paul Sewick (Excused), Gania Kandalaft (Excused)

APPROVAL OF AGENDA:

**MOTION BY: OLSON
SUPPORT BY: BRINCAT**

TO AMEND THE AGENDA OF JUNE 13, 2018, AND ADD UPDATE OF SARAH FISHER PROPERTY UNDER POINTS OF INTEREST.

MOTION CARRIED: 4-0-0

NEW BUSINESS:

A. REVIEW OF NARRATIVES FOR HD#513 HENRY BACH HOUSE AND HD#307 HAMILTON JONES HOUSE

Commissioners reviewed the Blue Book narratives for both Historic Districts and decided to revise both. Chair Klemmer is familiar with HD#513 and will work on the narratives for the Blue Book and historic marker. Commissioner Sewick was recommended to review the HD#307 narrative for the Blue Book and create one for the historic marker.

Commissioners inquired about the location of HD#307 Hamilton Jones House and where a marker would be installed since it is not visible from the road. Commissioner Hegarty will contact homeowner and visit site to identify a possible location for the sign.

B. RESIGNATION OF MELONIE GOERKE, NEW VACANCY ON HDC

Commissioner Goerke resigned from the HDC last month. HDC staff reached out to the Manager's office to reissue the announcement for a vacancy. In addition, HDC Staff Liaison Lawrence received an email from Ms. Lisa Martin. She is a resident of the city and previously served on the Franklin Historic District Commission. In addition, she renovated her previous home that is listed on the National Register of Historic Places.

Motion to accept the experience and qualifications of Lisa Martin for appointment by the Mayor to the Historic District Commission.

MOTION BY: OLSON
SUPPORT BY: BRINCAT

TO APPROVE LISA MARTIN FOR CONSIDERATION FOR APPOINTMENT BY THE MAYOR TO THE HISTORIC DISTRICT COMMISSION.

MOTION CARRIED: 4-0-0

C. JOINT MEETINGS WITH FH-HISTORICAL COMMISSION

HDC Staff Liaison Lawrence informed Commissioners of her new role as the staff liaison for the FH-Historical Commission. She suggested holding joint meetings with the two boards. Chair Klemmer stated that we hold a joint meeting at least once a year. Commissioners suggested working with the FH-Historical Commission to promote the upcoming Plaster workshop. Staff was directed to plan a joint meeting in September.

OLD BUSINESS:

A. DATE AND LOCATION OF PLASTER WORKSHOP

HDC Staff Liaison Lawrence contacted the Michigan Historic Preservation Network (MHPN) for an instructor to teach the plaster workshop. Ms. Lawrence contacted Costick Center for a date. The workshop will be Saturday, September 8, 2018, 9 am – 1 pm and taught by James Conklin, JPC Plaster. Ms. Lawrence stated cost would decrease if HDC renewed its membership with MHPN. It would be \$300 instead of \$400 for a non-member organization to conduct a workshop with speaker and materials. Cost is \$150 for the Commission level membership. The cost saving will be \$200 when the HDC has an additional workshop.

Commissioners inquired about marketing and promotion of the event, serving refreshments, price for admission, and the maximum number of attendees for the workshop. Chair Klemmer stated that Preservation Farmington will help promote the event as they did at last year's workshop.

Ms. Lawrence added that Preservation Farmington will also provide signage and refreshments. She also mentioned that the workshop will be in the gym with a demonstration wall. This will allow for more people to attend. Chair Klemmer will contact instructor to determine the maximum number of attendees for the workshop. Commissioner Olson suggested a price of \$25 for admission to cover costs.

Motion to approve renewal of Michigan Historic Preservation Network for \$150 to reduce cost for plaster workshop.

MOTION BY: OLSON
SUPPORT BY: HEGARTY

TO APPROVE THE RENEWAL OF MICHIGAN HISTORIC PRESERVATION NETWORK MEMBERSHIP OF \$150.

MOTION CARRIED: 4-0-0

POINTS OF INTEREST/UPDATES:

A. SELECTION OF TOPIC AND DATE FOR NEXT WORKSHOP

HDC Staff Liaison Lawrence informed commissioners that there are funds remaining in the budget to conduct another workshop. Surveys from the past workshop attendees indicated weatherization as the second priority for workshops. Ms. Lawrence presented the cost for the MHPN to conduct the weatherization workshop. It would cost \$300 for a MHPN member instead of \$400 for a non-member.

Commissioners inquired about the appropriate time of year, working with FH-Historical Commission to promote the event. Chair Klemmer suggested September, but Commissioner Olson stated early November as homeowners began to think about the impact of the changing weather on their homes.

Commissioner Olson suggested promoting it during plaster workshop. Chair Klemmer stated Preservation Farmington will also work with HDC to promote the workshop. Staff will reach out to FH-Historical Commission about attending and promoting the event.

Motion to authorize funds for a weatherization workshop for a date to be determined.

MOTION BY: HEGARTY

SUPPORT BY: OLSON

TO AUTHORIZE FUNDS FOR A WEATHERIZATION WORKSHOP FOR A DATE TO BE DETERMINED.

MOTION CARRIED: 4-0-0

B. UPDATE ON SARAH FISHER PROPERTY

Staff contacted EHM Senior Solutions to verify if project was not moving forward. Administrative assistant stated that the project was still moving forward but will let Ms. Rabidoux know that the HDC called to inquiry about the project. She is out of town for next two weeks.

Commissioners expressed concerns about the maintenance of property, demolition by neglect and covering the structures that do not have roofs as stated by Ms. Rabidoux at a previous meeting. Staff will follow up with Ms. Rabidoux as well as inform zoning officers of need to watch for the maintenance of the property.

CORRESPONDENCE:

Correspondence received by staff.

PUBLIC COMMENT:

No public comments.

COMMISSIONER COMMENTS:

Commissioner Hegarty observed city workers and contractors at the West Cemetery on 12 mile and Halsted. Staff was directed to ask appropriate department what work is being done. Commissioners inquired about past work completed on sidewalk at the cemetery. Brick pavers were removed and replaced with stamped concrete.

Staff also informed Commissioners that second marker for HD#212 Addis Emmett Green House arrived. Staff has suggestion for marker installation from Chair Klemmer and will work with homeowner and engineering department for location. Staff will coordinate time for a photo opportunity with homeowner and commissioners once installed.

APPROVAL OF MINUTES:

Minutes of May 9, 2018 Commission Meeting were reviewed. Commissioners accepted with minor revisions to correct typos and misspelled words on pages 2 and 5.

Motion to approve the Minutes of the May 9, 2018 Historic District Commission with minor corrections.

**MOTION BY: OLSON
SUPPORTED BY: BRINCAT**

TO APPROVE THE MINUTES AS SUBMITTED WITH MINOR REVISIONS.

MOTION CARRIED: 4-0-0

ADJOURNMENT:

Chairman Klemmer declared the meeting adjourned at 8:35 p.m.

KEN KLEMMER – CHAIR

/kk/al/