


MEETING MINUTES  
 FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION  
 OCTOBER 02, 2017 – 5:15PM  
 FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM  
 31555 W. ELEVEN MILE ROAD  
 FARMINGTON HILLS MI 48336

**CALLED TO ORDER BY Chair Ciaramitaro**

**MEMBERS PRESENT: Avie, Buszka, Ciaramitaro, DeFranco, Faine, Wecker, Fashbaugh, Sloan, Moyna, Szymusiak, York, and Yuskowatz.**

**LIAISONS PRESENT: Neufeld (FHFD), Warthman (FPS) and Mike Connelly (FHPD)**

**OTHERS PRESENT: None**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	<b>EVACUATION-SHELTER RTES</b>	Exit room and down stairs to lobby. Exit SOUTH entrance of building. If sheltering required, go to Fire Station #5 or Police Dept./City Hall campus.	
3	<b>APPROVAL OF AGENDA</b>	10/02/17	<b>MOTION BY: FAINE</b> <b>SUPPORT BY: YORK</b>  <b>MOTION CARRIED: All</b>
4	<b>APPROVAL OF MINUTES</b>	09/18/17	<b>MOTION BY: YUSKOWATZ</b> <b>SUPPORT BY: FASHBAUGH</b>  <b>MOTION CARRIED: ALL</b>
5	<b>AGENDA ITEM: Events, Actions, Marketing, &amp; Programs</b>	<p>Szymusiak reported the <b>Women's Self Defense</b> class was held Sat. Sept. 23<sup>rd</sup> at the Costick Center. 75 registered but 44 attended. \$165.00 raised for C.A.R.E. York added the feedback from class was great and group took home useful tips. Commissioners interested in repeating event in the Spring. Szymusiak will consult with instructor and Costick Center to determine availability.</p> <p>Neufeld <u><b>confirmed 2018 Meeting Room</b></u> in the Police Training Room for 1/8/18.</p> <p><b>Reminder:</b> Tutak to give the October <i>Tip of the Month</i>. Fashbaugh was scheduled to give Nov-Jan. Tips at Council meeting but he will be on LOA (out of the country). <b>Ciaramitaro</b> asked for volunteers to replace Fashbaugh. See volunteer list </p> <p><b>Ciaramitaro</b> appraised Commissioners on the plans to comply with a recently passed Ordinance that will</p>	<hr/> <p><i>Nov. 13th FHCC- Moyna</i>  <i>Nov. 20th FCC- Ciaramitaro</i></p> <p><i>Dec 11th. FHCC- Ciaramitaro</i>  <i>Dec. 18<sup>th</sup> FCC- Ciaramitaro</i></p> <p><i>Jan. 8<sup>th</sup> FHCC-Moyna</i>  <i>Jan. 15<sup>th</sup> FCC – <b>TBD</b></i></p> <hr/>

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		<p>unify all communications of all Boards, Commissions, and Councils by using the same documents and requirements. We have flexibility in how we comply with ordinance by the bylaws we draft. The CERT Team will fall under the E.P.C. Commissioners have been reduced to 11 appointments and we currently have 16 appointees (14 FH and 2 Farm.), 1 alternate from each city, 3 liaisons and 2 youth representatives. One of the bylaws will be reinstated allowing termination after 3 absences in a calendar year unless for a legitimate reason. This will include members and alternates. Discussion ensued about who may vote and it was determined student reps are not allowed. Further clarifications will be defined.</p> <p>Winter activity and event ideas were brought up for discussion by Yuskowatz. Neufeld suggested a summit like the one in October 2016 for protecting faith-based venues. In FH there are 4 police officers plus Neufeld (FHFD) trained in ALICE who could offer training and resources. Avie was asked to step in to lead this initiative and he accepted. A tentative plan was suggested to be drawn up &amp; discussed in the next couple of meetings. The summit would be held in March or April. Neufeld suggests tying in the UASI Grant from FEMA that awards up to \$75,000 to non-profits for target hardening activities. The deadline is January of each year so must get the word out ASAP to all potentially interested parties.</p>	<p><i>Motion to use Do-One-Thing email newsletter mailing list to communicate about the summit and to advise of FEMA grant availability.</i></p> <p><b>MOTION BY: SZYMUSIAK</b>  <b>SUPPORT BY: WECKER</b>  <b>MOTION CARRIED: ALL</b></p>
6	<b>AGENDA ITEM: MI CITIZEN CORP</b>	NONE	
7	<b>AGENDA ITEM: LIAISON REPORTS</b>	<p><b><u>Neufeld FHFD</u></b></p> <ul style="list-style-type: none"> <li>• <i>Lunch &amp; Learn</i> on Nov. 9<sup>th</sup> w/Beaumont Trauma Services attending and Ciaramitaro. Held @ Council Chambers at noon.</li> <li>• 9/23/17 Open House went well.</li> <li>• 2-day <i>Training Burns</i> and 1-night drill planned later in month.</li> <li>• On 10/23 <i>Regional meeting planned @ FHFD #5</i> to discuss the update to 5-year Hazard Mitigation Plan for Oakland County. This info will be used in case of Federal disaster declaration. FEMA uses this plan to determine reimbursement of funds following a disaster. Open to public from 1-7 PM.</li> </ul>	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		<p><b>Warthman (FPS)</b> reported</p> <ul style="list-style-type: none"> <li>• <i>Hands only CPR</i> class on 10/10/17 in Council Chambers at 7 PM. Pre-register @ <a href="http://jwrenfarmgov.com">jwrenfarmgov.com</a>. Free.</li> <li>• <i>Background checks for Farmington CERT</i> Team members has been resolved by allowing them to become uncompensated member(s) of city.</li> <li>• <i>MILO Range System</i> was written up in local paper and is available to cities of F, FH, and Franklin. Located at FHPD.</li> </ul> <p><b>Connelly (FHPD)</b></p> <ul style="list-style-type: none"> <li>• From crime prevention dept.- <i>Crime mapping</i> provides public w/info about recent crime activity in your neighborhood within 24 hrs.</li> <li>• <i>PAW Watch</i> meeting on Oct. 12<sup>th</sup> @ City Hall PD @ 6 PM. Not limited just to dogs.</li> <li>• 11/4/17 <i>Youth Career Day</i> PD Open House for 9-12 graders from 9-2PM. Lunch provided.</li> </ul>	
8	<b>AGENDA ITEM: PUBLIC COMMENTS</b>	None	
9	<b>AGENDA ITEM: COMM. COMMENTS</b>	<p>Wecker -</p> <ul style="list-style-type: none"> <li>• The next <b>CPR, AED and Stop the Bleed Classes</b> are scheduled for Nov. 16<sup>th</sup> and Dec. 14<sup>th</sup>. CPR classes to start @ 5:30 PM &amp; is EPC sponsored.</li> <li>• Mercy HS is final school to start <i>AED drill training</i> to 10<sup>th</sup> graders. 13 teachers instructed. Continuing w/CPR @ other FPS high schools. Oakland Early College instituting program.</li> </ul> <p>Yuskowatz- Fall <b>YMCA</b> programing includes 31 days to Wellness (Oct). New training room open. Also offering 7-day FREE membership to try facilities.</p> <p><b>Szymusiak-</b> FB page needs to be kept current. Yuskowatz said Mike Sweeney had expressed interest in keeping up after leaving Commission. Ciaramitaro will contact him @ <a href="mailto:msween06@yahoo.com">msween06@yahoo.com</a>.</p>	
	<b>ADJOURNMENT</b>		Meeting adjourned at 7:02 PM..
	<b>MINUTES PREPARED BY</b>	<b>Joy DeFranco EPC Commissioner</b> 248-661-8737	