

**MEETING MINUTES**  
**FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION**  
**November 07, 2016 – 5:15PM**  
**FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM**  
**31555 W. ELEVEN MILE ROAD**  
**FARMINGTON HILLS MI 48336**

**CALLED TO ORDER BY** Chair Jackson 5:15pm

**MEMBERS PRESENT:** Avie, DeFranco, Falkowski, Fashbaugh, Jackson, Marachi, Moyna, Sloan, Szymusiak, Tutak, Wecker, York and Yuskowatz

**LIAISONS PRESENT:** Kollar and Neufeld

**OTHERS PRESENT:** David and Carrie Jones (Freedom Gateway Center), Mary Ellen Hopfe RN, MS, FCN (Faith Covenant Church) (Maryellen.hopfe@gmail.com) and Sara Jaleel (WSU) (sara7489@yahoo.com)

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	<b>EVACUATION-SHELTER RTES</b>	Evacuation to Police Dept. and congregate in lobby located to West of City Hall. In the event a situation prevents evacuation to police department we would evacuate to the Fire Dept #5 on the East side of City Hall campus.	
3	<b>APPROVAL OF AGENDA</b>	<b>11-07-16</b>	<b>MOTION BY:FAINE</b> <b>SUPPORT BY: WECKER</b> TO APPROVE AS SUBMITTED <b>MOTION CARRIED: ALL</b>
4	<b>APPROVAL OF MINUTES</b>	<b>10-03-16</b>	<b>MOTION BY: TUTAK</b> <b>SUPPORT BY: FAINE</b> TO APPROVE AS SUBMITTED  <b>MOTION CARRIED: ALL</b>
5	<b>AGENDA ITEM: EVENTS, ACT., MARKETING &amp; PROGRAMS</b>	<ul style="list-style-type: none"> <li>• <b>CERT Fire Operations</b>-Wayne County Region 1. Focus was on how they can assist fire departments. Neufeld and 2 of the <i>Public</i> at the meeting attended.</li> <li>• <b>HOSA</b>-national student organization that promotes career opportunities in the health care industry will hold annual conference December 3<sup>rd</sup> from 8-2 PM. If interested in volunteering contact Joy at <a href="mailto:JoyD911@aol.com">JoyD911@aol.com</a> for an application.</li> <li>• <b>CPR Training for FH Churches</b>-Jackson attended and made brief presentation to the Farmington Area Interfaith Assn. There was little response at the time but a follow-up email from Bishop Greg Geiger indicated a willingness to circulate a flyer to members to generate interest. Tutak composed and forwarded shortly afterwards. Massey interjected that the interfaith group has been deciding the fate of St Al's pantry and may not be focused on new projects as of now. Jackson will contact the Bishop to request an email contact list</li> </ul>	

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		and cc Mayer Massey who will f/u with the Bishop. Wecker also to be mentioned in email as a contact for the EPC.	
6	<b>AGENDA ITEM: MI&amp;REG</b>	<p><b>Volunteer Reception Training</b> discussion started October 29<sup>th</sup> w/all counties represented. Held at WCCC in Taylor. Tutak able to formulate a list of items to work on next event. (what did and didn't work)</p> <p>Action Report due 11/21/16. Neufeld requested to review. York, Sloan and Tutak attended.</p>	<p><b>Citizen Corp</b>-Planning on moving towards the development of a <b>FH CERT Team</b> and Tutak met with City Hall and chiefs on October 5<sup>th</sup>. Massey announced all 27 FH Boards and Commissions under review from city attorney and suggestions to be available in the next few weeks. Will determine if each is to be regulated by a resolution or an ordinance. The Citizen Corp will probably fall under EPC by resolution.</p>
7	<b>AGENDA ITEM: LIAISONS REPORTS</b>	<p><b>FHFD – Wecker</b></p> <ul style="list-style-type: none"> <li>• <b>CPR &amp; AED class December 8th</b> from 5:30-9:00 PM. To be held at FS #4 on Drake. \$10 fee for residents. Register at eKarlson@ fhgov.com. Will begin scheduling 2017 classes in December.</li> </ul> <p><b>FHFD-Neufeld</b></p> <ul style="list-style-type: none"> <li>• Dept. now wants to take ALICE training to businesses and churches as FH city employees and some businesses have been trained. Requested to use the contact list from the Farmington Area Interfaith Assn to begin the introduction of training available. The EPC members voiced hesitation to offer training to the public at large because of sharing strategies to potential perpetrators. Neufeld will be discussing with training team. Szymusiak suggested our commission may be an appropriate group to train. Neufeld will bring to training team. Suggested a good training tool: <i>Surviving an Active Shooter-LA County Sheriff – YouTube</i>.</li> <li>• FH has one of the best save rates in the country.</li> </ul>	<p><b>FHPD – Kollar</b></p> <ul style="list-style-type: none"> <li>• <b>November 3<sup>rd</sup> – Neighborhood Watch</b> meeting at Costick Center. Tutak and Sloan attended along with 40-50 residents. Cautioned about leaving purse in car or in unlocked locker of gyms.</li> <li>• Bastianelli will return next month.</li> </ul>
8	<b>AGENDA ITEM: PUBLIC</b>	NONE	
9	<b>AGENDA ITEM: Comm Comments</b>	<ul style="list-style-type: none"> <li>• <b>HAM radio station</b>- Tutak updated that station can go on air with radios as antennae is up.</li> <li>• Massey reported a FH food pantry that closed in June (St Alexander's) reopened Nov. 01. The Graham E. Smith Memorial Fund took over operations and it continues in the same building. Massey got the GES Fund involved and will coordinate the</li> </ul>	

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		<p>relocation of several service organizations to share space.</p> <ul style="list-style-type: none"> <li>• Avie has been charged w/ leading the Holiday Parade on 12/3/16. Chamber is in the midst of personnel changes.</li> <li>• Avie now marketing the Templer Box to schools in mid-Michigan.( Bastinelli introduced Avie to company and he is now a stockbroker). Surprised during his visits with the amount of interest rather than resistance.</li> <li>• Yuskowatz- YMCA is a faith-based organization that upholds Judeo-Christian values and is a 501 ( c ) 3. Special series of Y programs begins this week.</li> <li>• Kick Off campaign December 3<sup>rd</sup> – Used to be called Strong Kids and is now the “Annual Campaign” as it provides scholarships to adult seniors as well as children. Sponsors kids to go to camp, and provides adults membership to use Y services if unable to afford.</li> <li>• The 30<sup>th</sup> anniversary of the golf outing fund raiser will be held July 24 at TPC in Dearborn.</li> </ul>	
10	<b>OTHER:</b>	Some inquiries for the <i>women’s defense program</i> per Kollar so Tutak will contact Mike Sweeney to set up training.	
11	<b>ADJOURNMENT</b>		Meeting adjourned at 6:20 PM
	<b>MINUTES PREPARED BY</b>	<b>Minutes Prepared by Joy DeFranco Member EPC 248-661-8737</b>	