

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
February 21, 2017 – 7:00 PM
City Hall – Community Room
31555 W. Eleven Mile Road**

**Approved
3/21/2017**

CALLED TO ORDER BY: Co-Chair Carol Posby

MEMBERS PRESENT: Carol Kurth, Elsie McKeown, Katherine Massey and Carol Posby.

MEMBERS ABSENT: Abe Aon, Rita Roberts and Betti Pool.

OTHERS PRESENT: Charmaine Kettler-Schmult

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of October 25, 2016.	MOTION BY: Elsie McKeown SUPPORT BY: Katherine Massey Motion to accept the minutes of October 25, 2016, with a correction of the date. MOTION CARRIED: 4-0
4	COORESPONDENCE AND ANNOUNCEMENTS:	The BCSEM quarterly luncheon information was shared with all present.	
5	APPROVAL OF AGENDA:	None	
6	REVIEW OF CALENDAR:	Dates were added for the BCSEM March 16 luncheon and April 22 Litter Walk.	
7A	AGENDA ITEM: New Business: Draft BC Annual Report 2016	The Commissioners discussed the draft text. Commissioners decided to table the item to allow members to make suggestions at the March meeting.	
7B	AGENDA ITEM: New Business: Draft BC Goals for 2017	The Commissioners reviewed the goals for 2017 and determined they would remove the Adopt-a-road goal. The Commissioners tabled the approval of the goals to allow members to make suggestions at the March meeting.	
7C	AGENDA ITEM: New Business: BC Awards Summary and Discussion of program for 2017	The Commissioner reviewed the meeting summary of November 2016. The goals of increased business involvement and increased number of nominations were determined. Other suggestions include increased exposure to Chamber members, earlier availability of nomination forms and expansion of program to include riparian efforts. The members present also expressed a desire to add volunteers to assist with judging for the program.	
7D	AGENDA ITEM: New Business: BC Officers Nomination Subcommittee	The Commissioners present decided to maintain the current officer positions for 2017.	

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7E	AGENDA ITEM: New Business: Litter Walk 2017	Carol Posby updated the Commissioners on the plans for Litter Walk 2017. She had met with Lydia from Special Services on ways to coordinate publicity for Earth Day events. Carol will be at Heritage Park to man a table representing the Beautification Commission. Carol indicated she expects a similar number of participants for the Litter Walk. Other Commissioners will assist with the event.	
8.	PUBLIC COMMENTS:	No public was present.	
9.	COMMISSIONER COMMENTS:	None	
10.	ADJOURNMENT		Meeting adjourned at 8:28 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Staff Liaison	