

Approved  
6/16/2020

MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
FEBRUARY 25, 2020 – 6:00 PM  
CITY HALL – SOUTH CONFERENCE ROOM  
31555 ELEVEN MILE ROAD

**CALL TO ORDER BY:** Jennifer Chinn at 6:04 PM. in the City Hall South Conference Room.

**MEMBERS PRESENT:** Jennifer Chinn, Rita Roberts, Carol Kurth, Betti Pool, Kathie Brown and Katherine Massey.

**MEMBERS ABSENT:** Sherry Jones

**OTHERS PRESENT:** Charmaine Kettler-Schmult, Staff Liaison

**APPROVAL OF MINUTES OF JANUARY 21, 2020 :** Motion by Rita Roberts, second by Kathie Brown, to approve the minutes of January 21, 2020 with the following corrections: Room location changed from “Community Room” to “South Conference Room” on the header and Call to Order.; Correct last name of Rita Roberts in Members Present; New Business, Spring Clean Up Event, First word of fifth sentence, remove “Sherry” and replace with “Carol Kurth”.

Motion carried: 6-0.

**CORRESPONDENCE AND ANNOUNCEMENTS:** The Spring KMB/BCSEM meeting information was shared.

**APPROVAL OF AGENDA:** Motion by Carol Kurth, second by Betti Pool to approve the agenda as presented. Motion carried: 6-0.

**REVIEW OF CALENDAR:** The Commissioners reviewed the calendar.

**OLD BUSINESS**

- Spring Clean Up 2020 – Members were updated on preparations. The t-shirt color was chosen as Tennessee Orange. The script on the shirts will be The Carol Posby Litter Walk with Clean, Green and Beautiful either under the logo or on the back of the shirt. Kathie Brown will present information to COHA at their next meeting March 17. Methods for collecting information from participants were discussed.
- Earth Day 2020 – Commissioners discussed participating in the Earth Day event at Heritage Park on April 22.
- Fall Native Tree/Shrub Sale – Jennifer Chinn updated the Commissioners. The event is scheduled for September 12, 2020 from 9am-2pm at the Nature Center. The Commissioners discussed where the donation from the proceeds would go. The nursery will donate 25% of profits to a group the Commissioners designate.

Many local non-profit groups were mentioned. Motion by Rita Roberts, second by Katherine Massey to donate a portion of the profits to CARES. Motion carried: 6-0. The Commission discussed having speakers at the event. Jen will reach out to potential speakers.

- Draft BC Annual Report 2019 and Draft BC Goals for 2020 – Beautification Commissioner to review the documents and made the following changes: Page 3, first paragraph, second sentence remove comma after twenty-eight; Page 3, second paragraph, last sentence remove comma after designed; Page 3, third paragraph, fifth sentence correct spelling of “YouTube”; Page 3, fifth paragraph revise first and second sentence to read “Two plant swaps were held in 2019, May 18 and September 14 at Heritage Park Nature Center parking lot.”; Page 4, fifth paragraph, first sentence, add the date “October 25”; Page 5, second paragraph, change “in” after May 30 to “on”, add “12” after September; Page 5, second paragraph, add the following sentence to the end of the paragraph “A native tree/shrub sale will be held in conjunction with the Plant Swap on September 12, 2020.”; Page 5, Remove fifth paragraph titled “Natural Beauty Roads”; Page 5, sixth paragraph, add “25” after April.

Motion by Betti Pool, second by Katherine Massey to approve the BC Annual Report 2019 and BC Goals for 2020 as amended. Motion carried 6-0.

### **NEW BUSINESS**

- BC Officers Nomination and Election – The Commissioners briefly discussed slate of officers for 2020. Motion by Betti Pool, second by Katherine Massey to elect Jennifer Chinn as Chairperson, Katherine Massey as Vice-Chair and Kathie Brown as Secretary for 2020. Motion carried 6-0.

**PUBLIC COMMENTS:** None

**COMMISSIONER COMMENTS:** Jennifer Chinn mentioned Ferndale has a seed bank in their library. It offers the opportunity to “check out” seeds and replace them after harvesting from grown plants. She encouraged members to think about replicating this in Farmington Hills.

**Meeting adjourned:** Meeting adjourned by Jennifer Chinn at 7:12 P.M.