

MEETING MINUTES
HISTORIC DISTRICT COMMISSION
CITY OF FARMINGTON HILLS
APRIL 12, 2017 – 7:30 PM
FARMINGTON HILLS CITY HALL –COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1	CALLED TO ORDER:	The meeting was called to order at 7:30 pm by Ken Klemmer.	
2	ROLL CALL:	<p>MEMBERS PRESENT: Ken Klemmer, Steve Olson, Bryan Brincat, Michael Hegarty, Gania Kandalaft</p> <p>MEMBERS ABSENT: Joan Barber</p> <p>OTHERS PRESENT: Staff Liaison Angeline Lawrence</p>	
3	APPROVAL OF AGENDA:	<p>Moved to approve agenda.</p> <p>Motion passed to approve agenda with addendum.</p>	<p>MOTION BY: OLSON SUPPORT BY: BRINCAT</p> <p>MOTION TO APPROVE AGENDA.</p> <p>MOTION CARRIED: 5-0</p>
4A	<p>NEW BUSINESS: SCOPE OF SERVICES FOR ENGINEERING DEPARTMENT ACTION: Construction of a 5x5 handicap accessible ramp for sidewalk 36217 Thirteen Mile Road and Crawford Court HD #302 Myron Crawford House</p>	<p>Olson questions whether there is communication with neighbors within districts about future projects. Although cannot dispute ADA, commission should still be made aware of all future projects.</p> <p>Klemmer suggests including red tint to concrete to better match ramp material within historic district projects.</p> <p>Moved to, pursuant to HDC meeting, the commission recommends the inlay of concrete to match the brick red color of historic sidewalk designations.</p> <p>Motion passed to approve scope of services with concrete tint recommendation.</p>	<p>MOTION BY: OLSON SUPPORT BY: BRINCAT</p> <p>MOTION TO APPROVE ENGINEERING SCOPE OF SERVICES WITH RECOMMENDATION OF TINTING CONCRETE AT RAMPS.</p> <p>MOTION CARRIED: 5-0</p>
4B	<p>VACANCY FOR HDC: RESIGNATION OF DAVID JOHNSTON ACTION: Appoint new commission member.</p>	<p>Open position for commission member after departure of David Johnston. Commissioners contemplate to wait a couple months for more interest. Paul Sewick is strong contender as a resident of historic home in Farmington Hills and previously in Corktown, Detroit.</p> <p>Motion is made to accept Paul Sewick’s letter of interest and recommend him to fulfill term of</p>	<p>MOTION BY: OLSON SUPPORT BY: HEGARTY</p> <p>MOTION TO RECOMMEND PAUL SEWICK TO FILL VACANCY OF DAVID M. JOHNSTON AS COMMISSIONER TO MAYOR AND CITY COUNCIL.</p>

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		David Johnston to City Council and Mayor.	MOTION CARRIED: 5-0
5A	POINTS OF INTEREST/UPDATES: SARAH FISHER HOME – SCHEDULE VIDEO OF SITE BEFORE DEMOLITION	Commission to discuss going to property for HDC video and evaluation when Evangelical Homes comes to HDC meeting. Currently, EHM is not allowing visitors on property. Ken Klemmer – commission to reiterate that materials taken out to be reused and salvaged throughout proposed project.	
5B	POINTS OF INTEREST/UPDATES: POSSIBLE EVENT WITH PRESERVATION FARMINGTON	<p>Preservation Farmington (PF) plans to run a window rehab workshop with help from Historic District Commission (HDC) and Michigan Historic Preservation Network (MHPN). HDC to possibly share event with HDC mailing list.</p> <p>PF to continue lecture series, but looking for larger venue. HDC to possibly support new location at city venue. Cost is unclear. PF to offer one lecture/workshop at Ken Klemmer’s house. Legal obligations are unclear. Need advice from legal department on possible issues with hosting at house. HDC to offer advice and arrange venue for PF lecture series. Steve Olson suggests creating a \$400.00 scholarship to historic district homeowners to subsidize attending workshops for up to eight homeowners. To be checked with legal department.</p>	
5C	POINTS OF INTEREST/UPDATES: OFFICER ELECTIONS	<p>There were no nominations or elections of new officers.</p> <p>Motion to keep current officers.</p>	<p>MOTION BY: OLSON SUPPORT BY: BRINCAT</p> <p>MOTION TO APPROVE KEEPING THE CURRENT OFFICERS IN THEIR ROLES.</p> <p>MOTION CARRIED: 5-0</p>
5D	POINTS OF INTEREST/UPDATES: LETTER FOR HISTORIC MARKER PROGRAM	Commission to use better photo for marker image than shown in draft letter. A photo from past report can be used. Revise letter to be addressed to “Historic Property Owner.” When communicating with homeowners that are interested in program, Angeline Lawrence to inform residents of the one year process it takes to get a marker. Angeline Lawrence to send letter out to historic property homeowners after holiday and letter is finalized.	
6A	CORRESPONDENCE MHPN Annual Conference May 17-20	Gania Kandalaft will be in attendance.	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
6B	CORRESPONDENCE FARMINGTON HILLS ZONING INSPECTOR LETTER	Farmington Hills zoning inspector sent letter about poor condition of historic home, which was brought to HDC attention. Bryan Brincat suggests a commissioner to attend the next inspection with city inspector. Angeline Lawrence to talk to director to verify if HDC attendance is approved. Bryan Brincat volunteers to do a site visit of the property on his own time. Based on site visit, will determine if a commissioner is needed to accompany the formal inspector.	
6C	CORRESPONDENCE	HDC received magazines and periodicals from historic preservation publications.	
7	PUBLIC COMMENTS	No Comments	
8	COMMISSIONER'S COMMENTS	Commission to review schedule of progress to maintain historic markers, which are to be maintained by city department of public works. Motion is made to have minor fixes of historic markers by Farmington Hills Department of Public Works as noted in commission marker survey spreadsheet.	MOTION BY: KLEMMER SUPPORT BY: OLSON MOTION TO APPROVE DEPARTMENT OF PUBLIC WORKS WORK ON MINOR FIXES OF HISTORIC MARKERS. MOTION CARRIED: 5-0
9	APPROVAL OF MINUTES: February 8, 2017	Moved to approve February 8, 2017 meeting minutes.	MOTION BY: KLEMMER SUPPORT BY: OLSON MOTION TO APPROVE MEETING MINUTES FROM FEBRUARY 8 MEETING. MOTION CARRIED: 5-0
10	ADJOURNMENT:	Meeting adjourned at 8:40 pm	
	MINUTES PREPARED BY:	Gania Kandalajt, Commissioner Angeline Lawrence, Staff Liaison	