

**MEETING MINUTES  
 HISTORIC DISTRICT COMMISSION  
 CITY OF FARMINGTON HILLS  
 March 11, 2015 – 7:30  
 FARMINGTON HILLS CITY HALL – COMMUNITY ROOM  
 31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1	<b>CALL TO ORDER:</b>	The meeting was called to order at 7:30 pm	
2	<b>ROLL CALL:</b>	<p><b>MEMBERS PRESENT:</b> Steve Olson, Joan Barber, Ken Klemmer, Don Millington</p> <p><b>MEMBERS ABSENT:</b> David Johnston, Ken Weikal, Michael Hegarty</p> <p><b>OTHERS PRESENT:</b> Staff Liaison Stec</p>	
3	<b>APPROVAL OF AGENDA:</b>		<p><b>MOTION BY:</b> MILLINGTON  <b>SUPPORT BY:</b> BARBER</p> <p>APPROVE WITH UNFINISHED ITEM 4.A.          TABLED TO DATE          UNCERTAIN</p> <p><b>MOTION CARRIED:</b> 4-0</p>
4A	<b>UNFINISHED BUSINESS:  <u>FARMINGTON HILLS CMETERY FINDINGS REPORT</u></b>	Tabled as part of motion to approve to agenda to allow for finalization of draft for review at a future meeting.	
4B	<b>UNFINISHED BUSINESS;  <u>PRELIMINARY HISTORIC DISTRICT STUDY COMMITTEE REPORT</u>          LOCATION: 26291 Pillsbury          PARCEL ID: 23-15-351-020</b>	The report was reviewed. Revisions were identified.	

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5A	<b>NEW BUSINESS: <u>SPRING 2015 PUBLIC OUTREACH MEETING</u></b>	<p>The decision was made to hold the outreach meeting for the public review of files related to individual historic districts at the Longacre house on May 19th.</p> <p>Notices will be sent only to those residents who own historic homes, and an RSVP will be requested. The final planning will be done at the next HDC meeting</p>	
5B	<b>NEW BUSINESS: <u>HISTORIC MARKER REFURBISHMENT</u></b>	<p>Discussion ensued as to which organization is responsible for which historic markers within our community. Some are State markers, some are labeled as Historical Commission and the remaining are assigned to the Historic District Commission.</p> <p>Identifying responsibility recognizes the organization that should fund the maintenance costs of their respective signs, a number of them being in need of repair and painting.</p> <p>Review of the selected historic site pictures furnished illustrated that the Unitarian Universalist Church sign needs repainting. It was suggested that this sign be the first for refurbishment. Staff Liaison Stec will research which Commission is responsible for the Church's sign. No further action was taken at this time.</p>	
6A	<b>POINTS OF INTEREST/UPDATES: Orange Risdon Map Reproduction</b>	<p>Draft copies of the Map description will be submitted to John Willyard for review. Once wording is agreed upon, copies on heavy weight paper will be furnished with each Map sold.</p> <p>Suggestion was made that the start of sale of the Map might make a good Public Relations short film to put on the City's web site. Exposure could lead to additional sales of the Map as well as highlight the significant history of our area.</p>	
6B	<b>POINTS OF INTEREST/UPDATES: Sarah Fisher Property</b>	Liaison Stec updated the Commission on the Letter of Intent to purchase the property.	
6C	<b>POINTS OF INTEREST/UPDATES: Publicity Opportunities</b>	A format script was furnished to the Commission for review and comment to be used during the interview and filming of individual historic sites. A number of sites were suggested to start the filming process.	
6D	<b>POINTS OF INTEREST/UPDATES: Botsford Inn</b>	Now that Beaumont Hospital has incorporated the Botsford Hospital site into its family, they are interested in re-purposing the Botsford Inn building. They are asking for feedback from the public via a	

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		survey that will be put on a web site soliciting use ideas for the building.	
7	<b>CORRESPONDENCE:</b>	Mail distributed	
8	<b>PUBLIC COMMENTS:</b>	No public present.	
9	<b>COMMISSIONER COMMENTS:</b>		
10A	<b>APPROVAL OF MINUTES: February 11, 2015</b>		<b>MOTION BY: KLEMMER</b> <b>SUPPORT BY: BARBER</b>  APPROVE THE MINUTES AS PRESENTED  <b>MOTION CARRIED: 4-0</b>
11	<b>ADJOURNMENT:</b>	Meeting adjourned at 9:00	
	<b>MINUTES PREPARED BY</b>	Don Millington, HDC Secretary	