

MINUTES  
CITY OF FARMINGTON HILLS  
CITY COUNCIL STUDY SESSION MEETING  
JANUARY 11, 2021 – 6:00PM

The Study Session meeting of the Farmington Hills City Council was held electronically and called to order by Mayor Barnett at 6:03pm. Members were asked to state their name and location (city and state) as to where they were attending the electronic meeting.

Council Members Present: Vicki Barnett, Farmington Hills, Michigan  
Jackie Boleware, Farmington Hills, Michigan  
Michael Bridges, Farmington Hills, Michigan  
Valerie Knol, Farmington Hills, Michigan  
Ken Massey, Farmington Hills, Michigan  
Mary Newlin, Farmington Hills, Michigan

Council Members Absent: None (one vacancy)

Others Present: Acting City Manager Mekjian, City Clerk Smith, Directors Mondora, Monico, Randle and Skrobola, Police Chief King and City Attorney Joppich

**DISCUSSION ON CITY COUNCIL VACANCY**

Mayor Barnett commented that the city has had 24 applicants for the City Council vacancy and as they have committed to interviewing all candidates, they will most likely need more than one day for interviews.

Discussion was held on the interview process and City Council agreed to the following:

- The interviews would be held during Special Meetings held on Saturday and Sunday, January 23 and 24, 2021 with both meetings starting at 9am
- Each candidate would be provided an interview time with the times to be drawn at random for each applicant by staff
- Each interview would last 25 minutes with the first 2 minutes allowed for introduction by the applicant and a 5-minute break between each interview
- Saturday, January 23, 2021 would include 16 interviews with two ½ hour breaks
- Sunday, January 24, 2021 would include 8 interviews with two ½ hour breaks and deliberation and selection of a candidate following the interviews
- The questionnaire provided to the applicants would be used during the interview process and questions would rotate through Council. This would be facilitated by the City Clerk
- City Council would be permitted to ask any follow up questions as needed
- A letter will be sent under the Mayor's name on behalf of City Council inviting all applicants to an interview

**ESTABLISHING CITY COUNCIL SPECIAL MEETING DATES AND TIMES**

City Clerk Smith inquired about additional special meeting dates required for the City Manager interview.

It was determined that the City Manager interviews would be held on February 6, 2021 starting at 9am with each candidate having a specific interview time and those details would be handled by Jerry Richards of MML who was hired to facilitate the executive search.

The voting process for City Council candidates was questioned.

Mayor Barnett suggested that each Council member select their top 6 following the interviews with deliberation and selection of a candidate from that point. Council concurred.

**ADJOURNMENT**

The study session meeting adjourned at 7:19pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Smith', is written over the printed name.

Pamela B. Smith, City Clerk