

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
May 20, 2014 – 7:00 PM
City Hall – Community Room
31555 W. Eleven Mile Road**

**Approved
7/15/2014**

CALLED TO ORDER BY: Co-Chair Carol Posby

MEMBERS PRESENT: Carol Posby, Michelle Zerbi, Jeff Stewart, Rita Roberts, Betti Pool, Elsie McKeown, Lincoln Avery, Triman Jagdev, Abe Aon and Carol Kurth.

MEMBERS ABSENT: Katherine Massey and Jan Dolan.

OTHERS PRESENT: City Council Liaison, Valerie Knol

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of April 15, 2014 were reviewed.	MOTION BY: Betti Pool SUPPORT BY: Triman Jagdev Motion to accept the minutes of April 15, 2014 with the following correction: Item 7A. Sixth sentence the word "Hills" deleted. MOTION CARRIED: 9-0
4	CORESPONDENCE AND ANNOUNCEMENTS:	Betti Pool distributed copies of the Farmington Garden Club Good Neighbor Garden Contest nomination and the Garden Club Garden Walk.	
5	APPROVAL OF AGENDA:	The agenda was approved as presented.	MOTION BY: Rita Roberts SUPPORT BY: Jeff Stewart Motion to accept the agenda of May 20, 2014. MOTION CARRIED: 9-0
6	REVIEW OF CALENDAR:	The Costick Center Planting is scheduled for June 11, 2014. The month of October is a duplicate of September and needs correction.	
7A	AGENDA ITEM: Old Business: BC Budget Funding Request	Carol Posby read to the Commissioners a draft of a letter requesting additional funding for the 2014/2015 fiscal year. The funds would support new projects without taking away from existing projects, including the awards program. Typographical errors were noted for correction. It was suggested and agreed that the motion of the March meeting initiating the request should be included with the letter to the City Council. Triman Jagdev objected to the Adopt-a-Road program and supplies needed for it not being mentioned in the language of the letter. An explanation was given that the project has not gotten off the ground yet compared to the Litter Clean Up which has had two successful events. Also, it was referenced as further clean up initiatives in the letter. Further discussions lead	MOTION BY: Jeff Stewart SUPPORT BY: Abe Aon Motion to update the letter requesting additional funding and forward it to City Council. MOTION CARRIED: 9-0

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		to adding Adopt-a-Road and safety vests specifically in the language. Members suggested a way to divide the requested funds between the two clean up projects. There was not a consensus. It was determined this discussion was premature as the additional funds have not been approved. Triman will draft a short paragraph describing the Adopt-a-Road program to include in the letter.	
7B	AGENDA ITEM: Old Business: Riparian Buffer Subcommittee Report	Jeff gave a report. The next meeting of the subcommittee is May 28 th . A Fall educational “academy” or workshop has been discussed. Dates are being explored. The Rouge Watershed group and the Oakland County Road Commissioner have committed to participate. The workshop could be used to find interested property owners who want to restore a water side area of their property. The invitation to the event would include a brochure of proper waterside maintenance. Jeff was looking for support from the Commission.	MOTION BY: Jeff Stewart SUPPORT BY: Carol Kurth Motion to support an environmental workshop at Costick Center in the fall of 2014. MOTION CARRIED: 9-0.
7C	AGENDA ITEM: Old Business: Litter Clean-Up results	Michelle Zerbi gave a report of the event. There were 19 subdivisions participating. The event when very smoothly.	
7D	AGENDA ITEM: Old Business: Adopt-a-Road	Charmaine Kettler-Schmult introduced the item and asked if there was further discussion. A variety of related topics were discussed. Staff responsibilities vs. Beautification Commissioners responsibilities, publicity and safety training. Many members know non-profit organizations that may be interested in participating.	MOTION BY: Triman Jagdev SUPPORT BY: Betti Pool Motion for the Beautification Commission to support the Adopt a Road program. MOTION CARRIED: 9-0.
8A	AGENDA ITEM: New Business: Spring Plant Swap Results	Betti Pool gave an update of the Plant Swap. The Rouge Rescue, the garden club plant sale and the plant swap were held at the same time at Heritage Park. Betti reported this worked out well.	
8B.	AGENDA ITEM: New Business: Awards Program Nominations	Charmaine Kettler-Schmult updated the Commission about the nominations that have been sent out via email and snail mail. Forms are also posted on the City of Farmington Hills web page.	
9.	PUBLIC COMMENTS:	None	
10.	COMMISSIONER COMMENTS:	Carol Posby talked about her presentation of the annual report to city council. Abe observed City of Farmington has encouraged their residents to plant sunflowers. He feels other flowers should be included in this effort. Lincoln gave an update on the BCSEM luncheon and the speaker from that meeting. Joe Hill has	

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		agreed to speak at the awards program in the fall about Belle Isle.	
11.	ADJOURNMENT		Meeting adjourned at 7:55 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Beautification Commission Liaison	