

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
MARCH 07, 2016 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY Chair Jackson 5:15pm

MEMBERS PRESENT: Buszka, Ciaramitaro, DeFranco, Falkowski, Fashbaugh, Jackson, Marachi, Mintz, Sloan, Szymusiak, Tutak, Wecker, York and Yuskowatz

LIAISONS PRESENT: Bastianelli, Neufeld and Warthman

OTHERS PRESENT: Moyna, Unruh and Rancour

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	INTRODUCTION	Fire Chief of FHFD, Jon Unruh was introduced to the Commission. Unruh began his career in FH in 1985 and had continued working part time as a dispatch up until his appt. Unruh acknowledged Wecker who recently received the Instructor of the Year Award from the Society of Michigan Emergency Medical Services Instructor/Coordinators. Among his accomplishments he has been instrumental in the success of EMS Recruit Academy, where his students boast a 99% pass rate on EMT exam on their first try.	
3	EVACUATION-SHELTER RTES	Evacuation to Police Dept. and congregate in lobby located to West of City Hall.	
4	APPROVAL OF AGENDA	3-7-16	MOTION BY: Wecker SUPPORT BY: Tutak MOTION CARRIED: ALL
5	APPROVAL OF MINUTES	4-4-16 Agenda Item 7-Removed the sentence “He will check if this can be publicized.”	MOTION BY: Tutak SUPPORT BY: York APPROVED THE MINUTES AS AMENDED. MOTION CARRIED: ALL
6	ELECTION OF OFFICERS	Motion to retain current officers for another 12 month period after noting that there are no term limits for them. Nominations for Chair: Jackson Nominations for Vice Chair: Tutak Nominations for Secretary: DeFranco Brad Fashbaugh has filled the vacancy of Mike	MOTION BY: Wecker SUPPORT BY: Yuskowatz MOTION CARRIED: ALL

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7	VOLUNTEER(S) MONTHLY REPORTING TO FH CITY COUNCIL	<p>Sweeney which fulfills the complement of 17commissioners. There are 2 openings for Alternate positions from FH. An article has been placed in the Farmington Press asking for volunteers. Wecker confirmed that Mayer Massey will continue as a commissioner at this time. Tom Rancour, a member of the community was introduced by Neufeld w/an interest in the EPC. He has been a resident of FH for 29 yrs. He works as a consultant in corporate safety. He was encouraged to submit an application for Alternate.</p> <p>Jackson noted a representative from EPC will be required to attend City Council monthly mtg to give Tip of the Month. (2nd Monday of each month at 7:30) Volunteers are as follows: Mintz-March 14, York-April 11, Falkowski-May 9, Buszka-June13, Wecker-July 11, Moyna-August 8, Marachi-September 12, Szymusiak-October 10, Ciaramitaro-November 14, and Fashbaugh-December 12, 2016. Tip of the Month will be provided by Mayer Massey.</p>	
8	AGENDA ITEM: EVENTS, ETC.	<ul style="list-style-type: none"> • Skywarn Training at Costick Ctr. 4/7/16 from 7-8:30pm. Register @ www.oakgov.com/homelandsecurity. • The Emergency and Disaster Response Training Sessions posted a record high sign-up with 114 people registered/96 attended first class. 39 are on track to complete the certification. Currently 122 individuals have been certified. • The EPC newsletter reached 1059 in March. • FEMA Individual & Community Preparedness Awards Application period is now open. You can nominate someone. • April 10th Training for People w/Disabilities and Training for First Responders in an Disaster. Free. Contact Elizabeth Janks for more info at 248-990-6467 or e.janks@wayne.edu. • Tutak, York & Sloan to give hands only CPR demo for Srs. @ Costick on March 14th and at Salvation Army outreach program & dinner on March 15th. • FEMA doing a webinar on CERT Outreach and Promotion on March 10th from 3-4:43 PM. • GL Homeland Security Conference May 3-4, 2016. <p>Jackson advised that November mtg will be held at the Station 5 Fire Dept. across from City Hall.</p>	

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9	AGENDA ITEM: MI&REG	Statewide Meeting of Michigan Citizen Corps on March 8, 2016.	
10	AGENDA ITEM: LIAISONS REPORTS	<p><u>FHFD</u></p> <ul style="list-style-type: none"> • The April FHFD siren test will be Wed. the 13th at 1pm. April 2 test cancelled due to Severe Weather Awareness Week testing. • On April 14 there will be a tabletop program for Oakland County on a massive tornado event. • Wecker announced that the school district will move forward with offering mandatory CPR to 9th graders in fall. • CPR & AED class on March 15th is full. May have overflow class in April. • 3 saves with Narcan since made available to police. <p><u>FHPD</u></p> <ul style="list-style-type: none"> • Working on registry of AEDs in the city. Each officer has an AED in car. • Neighborhood Watch meeting March 17 at Costick. • April 19th Chief Nebus will present annual report. • A crime prevention article will appear in Focus. • Crime Expo @ Harrison HS on March 6th related to prom-specific topics. • Run, Hide & Fight video recommended to companies and individuals to prepare for active shooter scenario. <p><u>FPS</u></p> <ul style="list-style-type: none"> • Currently have full complement of staff-23 FT officers. • April 14th Neighborhood Watch meeting-preparedness will be part of it. All welcome. • 2-3 saves with Narcan since October. 	
11	AGENDA ITEM: PUBLIC	Tom Rancour posed a question about communication avenues used to get information out to the public. Tutak indicated the Monthly EPC newsletter, FB page, and the government websites.	
12	AGENDA ITEM: Comm Comments	Yuskowatz gave Y report: March 19 Egg Hunt, April 17 for a Cheesecake Run, Healthy Kids Day April 30, and the Cipriano 5K on June 3.	
13	Other:		
	ADJOURNMENT		Meeting adjourned at 6:25 PM
	MINUTES PREPARED BY	Minutes Prepared by Joy DeFranco Member EPC 248-661-8737	