

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
March 17, 2015 – 7:00 PM
City Hall – South Conference Room
31555 W. Eleven Mile Road**

**Approved
5/19/ 2015**

CALLED TO ORDER BY: Co-Chair Carol Posby

MEMBERS PRESENT: Jeff Stewart, Triman Jagdev, Carol Posby, Abe Aon, Michelle Zerbi, Carol Kurth, Rita Roberts, Betti Pool, Elsie McKeown and Lincoln Avery.

MEMBERS ABSENT: Jan Dolan and Katherine Massey.

OTHERS PRESENT: Valerie Knol and Charmaine Kettler-Schmult.

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of January 20, 2015 were reviewed.	MOTION BY: Rita Roberts SUPPORT BY: Triman Jagdev Motion to accept the minutes of January 20, 2015 as written. MOTION CARRIED: 10-0
4	COORESPONDENCE AND ANNOUNCEMENTS:	Charmaine Kettler-Schmult shared information on the next BCSEM meeting and the latest newsletter. Also, information from SOCWA on their recent list of earth friendly fertilizers and courses on mulching was shared.	
5	ADDITIONS TO AGENDA:	None	
6	REVIEW OF CALENDAR:	No changes were made.	
7A	AGENDA ITEM: Old Business: Revised Beautification Commission Annual Report 2014	Revisions to the draft Beautification Commission Annual Report were reviewed. Carol Posby will present the document to City Council in April.	MOTION BY: Betti Pool SUPPORT BY: Jeff Stewart Motion to approve the Beautification Commission Annual Report 2014 as presented. MOTION CARRIED: 10-0
7B	AGENDA ITEM: Old Business: Spring Litter Walk Subcommittee Report	Jeff Stewart updated the Commissioners on plans for the April event. Members of the subcommittee are preparing to solicit funds from businesses for prizes for the most trash collected. The group has made a request to administration to enable the purchase of event t-shirts. Carol Posby mentioned the group will not be sending hard copy letters about the event to subdivisions. There has not been a good response beyond the subdivisions already in contact annually. The information on Adopt-a-Road will be made available to attendees.	

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		Triman questioned the group about how safety vests would be made available for Adopt-a-Road volunteers. A limited number of safety vests are available to be borrowed and additional purchases will need to be investigated.	
7C	AGENDA ITEM: Old Business: Riparian Buffer Subcommittee Report	Michelle Zerbi gave a summary of the meetings that have been held to date. Based on information received from attendees the group has narrowed down a list of resident locations that have requested assistance. The group members will visit each site and discuss options with the homeowners. Their goal is to see if a location is a good spot for a streambank stabilization demonstration project. Further updates will continue to be brought to the Commission.	
7D	AGENDA ITEM: Old Business: BC Budget 2015/2016	Charmaine Kettler-Schmult gave a summary of the current BC budget for the remainder of the current fiscal year and the upcoming fiscal year.	
8A	AGENDA ITEM: New Business: BC Officers Election	The follow slate was presented for vote: Carol Kurth and Carol Posby: Co-Chair Michelle Zerbi and Triman Jagdev: Co-Vice Chair Betti Pool: Secretary	
9.	PUBLIC COMMENTS:	None	
10.	COMMISSIONER COMMENTS:	Michelle Zerbi reviewed the Georgetown Energy Prize information and shared a publication from DTE Energy. Rita had a few questions for staff.. Abe Aon expressed concern about drainage at Edmonton and Cass.	
11.	ADJOURNMENT		Meeting adjourned at 8:00 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Beautification Commission Liaison	