

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

May 19, 2021 @ 9:00 A.M.

Via Teleconference

Zoom webinar link: <https://us02web.zoom.us/j/85942702828>

Website: www.fhgov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Farmington Hills, MI; Brande Smith, Farmington Hills, MI and Dara Gaucher, Commerce Twp., MI; Tracy Clark, Southfield, MI (9:19 am); Samuel Ramsey III, Farmington Hills, MI (9:27 am.)

LOAN BOARD MEMBER ABSENT: None

OTHERS PRESENT: Charmaine Kettler-Schmult, Farmington Hills, MI

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 9:08 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Brande, second by Dara to approve the agenda as presented.
Roll call vote:
Yeas: John Goshorn, Brande Smith and Dara Gaucher.
Nays: None
Absent: Tracy Clark and Samuel Ramsey III
Approved 3-0.
- 3. APPROVAL OF THE MINUTES OF MARCH 26, 2021** – Motion by Dara, second by Tracy to approve the Minutes of March 26, 2021 as submitted.
Roll call vote:
Yeas: John Goshorn, Brande Smith and Dara Gaucher.
Nays: None
Absent: Tracy Clark and Samuel Ramsey III,
Approved 3-0.
- 4. PUBLIC COMMENT - None**
- 5. NEW APPLICATION**
 - A. HRP 892 (Section 10)**
Work Requested: Roof, gutters, overhang and chimney repair.
Motion by Dara second by John, to table qualification to allow applicant to respond to questions regarding ownership of the rental home in Redford Twp. and proceeds from a sale of property in 2020.
Roll call vote:
Yeas: John Goshorn, Brande Smith and Dara Gaucher.
Nays: None
Absent: Tracy Clark, Samuel Ramsey III,
Approved 3-0.
- 6. REVIEW OF BIDS**
 - A. HRP 689 D (Section 36)**
Work included: Electric, plumbing, gas line and soffit repair
Motion by John, second by Tracy to approve low bidder for repairs bid as a deferred loan.

Roll call vote:

Yeas: John Goshorn, Tracy Clark, Brande Smith and Dara Gaucher.

Nays: None

Absent: Samuel Ramsey III

Approved 4-0.

B. HRP 890 (Section 3)

Work included: Plumbing repairs and septic field installation

Motion by Tracy, second by Brande to approve low bid for plumbing repairs as a deferred loan.

Roll call vote:

Yeas: John Goshorn, Brande Smith, Tracy Clark and Dara Gaucher.

Nays: None

Absent: Samuel Ramsey III,

Approved 4-0.

Motion by John, second by Dara to approve low bid for septic field replacement as a deferred loan.

Roll call vote:

Yeas: John Goshorn, Brande Smith and Dara Gaucher.

Nays: None

Absent: Tracy Clark, Samuel Ramsey III,

Approved 3-0.

C. HRP 577 B (Section 36)

Work included: Handicap ramp

Motion by John, second by Tracy to approve the low bid for handicap ramp as a deferred loan.

Roll call vote:

Yeas: John Goshorn, Tracy Clark Brande Smith and Dara Gaucher.

Nays: None

Absent: Samuel Ramsey III,

Approved 4-0.

7. OTHER BUSINESS

A. Housing Rehabilitation Program FY 2020-2021 Third Quarter Status Report –

Staff updated the Loan Board members on the Third Quarter Report. The report was accepted by the Loan Board without discussion.

8. DISCUSSION ITEMS – None

9. Motion to adjourn at 9:33 AM. by Samuel, second by Dara.

Roll call vote:

Yeas: John Goshorn, Tracy Clark, Samuel Ramsey III, Brande Smith and Dara Gaucher.

Nays: None

Absent: None

Approved 5-0.