

MINUTES
CITY OF FARMINGTON HILLS
SPECIAL CITY COUNCIL STUDY SESSION MEETING
(VIA TELECONFERENCE)
NOVEMBER 16, 2020 – 6:00PM

The Special Study Session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:04pm.

Council Members Present: Barnett, Boleware (arrived at 6:12pm), Bridges, Knol, Massey, Newlin and Steckloff

Council Members Absent: None

Others Present: Jerry Richards, Michigan Municipal League, City Clerk Smith and City Attorney Joppich

EXECUTIVE SEARCH FOR CITY MANAGER; ESTABLISHING CITY MANAGER PROFILE

City Attorney Joppich introduced Jerry Richards from the Michigan Municipal League who the city has contracted with to conduct the executive search for a city manager.

Jerry Richards, Michigan Municipal League, explained that the purpose of the meeting was to establish the desired profile of the next City Manager. He noted that this is the first step in the process with two other similar meetings to following, one with City staff and the other with community stakeholders.

Discussion was held on the selection of stakeholders. City Attorney Joppich stated that he comprised an initial list of 8-10 people consisting of various Board/Commission Chairs, Farmington Public Schools Superintendent, Chamber of Commerce representative, City Manager of Farmington, etc., and distributed that to City Council asking if there was anyone else that should be included. He had not heard any feedback so that is the list used to send out invites but certainly if City Council had anyone else in mind, they could let him or Jerry know.

Councilmember Bridges commented that the list was not diverse enough and that this was representative of the lack of diversity of members on the current board/commissions.

(Councilmember Boleware joined the meeting)

Mr. Richards facilitated discussion of City Council on the following:

- Community Profile - including traditions, cultures and identifiers and festivals, arts and special events that identify Farmington Hills
- Government Organization Profile
- Ideal City Manager Candidate Profile - including experience and educational requirements and/or preferences, starting salary range and preferred skill set/experience and personality/character traits.
- Challenges and Opportunities a new City Manager may face

Mr. Richards explained the next steps following the 3 meetings outlined above and proposed timeline for advertisement, receiving applications, subsequent meetings, public forums and public interviews with the candidates.

(Councilmember Bridges left the meeting at 8:11pm)

Councilmember Boleware suggested including Reverend Patricia Coleman Burns in the stakeholders meeting. Mr. Richards asked that Councilmember Boleware please send her contact information to him or City Clerk Smith and he would be happy to send her an invitation.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

The study session meeting adjourned at 8:21pm.

Respectfully submitted,



Pamela B. Smith, City Clerk