

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
March 21, 2017 – 7:00 PM
City Hall – Community Room
31555 W. Eleven Mile Road**

**APPROVED
4/18/2017**

CALLED TO ORDER BY: Co-Chair Carol Posby

MEMBERS PRESENT: Carol Kurth, Elsie McKeown, Rita Roberts, Betti Pool and Carol Posby.

MEMBERS ABSENT: Abe Aon and Katherine Massey.

OTHERS PRESENT: Valerie Knol, Charmaine Kettler-Schmult and Jen Chinn

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of February 21, 2017.	MOTION BY: Carol Kurth SUPPORT BY: Elsie McKeown Motion to accept the minutes of February 21, 2017, with a correction of the date. MOTION CARRIED: 5-0
4	COORESPONDENCE AND ANNOUNCEMENTS:	The Keep Michigan Beautiful “Celebrate Spring” event on April 12, 2017, in Warren information was shared with all present.	
5	APPROVAL OF AGENDA:	None	MOTION BY: Betti Pool SUPPORT BY: Rita Roberts Motion to accept the minutes of March 21, 2017, with a correction of the date. MOTION CARRIED: 5-0
6	REVIEW OF CALENDAR:	Fall Plant Swap date of September 16 was added.	
7A	AGENDA ITEM: New Business: Draft BC Annual Report 2016	The Commissioners discussed the draft text. Commissioners accepted the text as amended.	
7B	AGENDA ITEM: New Business: Draft BC Goals for 2017	The Commissioners reviewed the goals for 2017 and accepted the text as amended.	
7C	AGENDA ITEM: New Business: BC Awards and discussion of program for 2017	The Commissioner reviewed the goals of increased business involvement and increased number of nominations. A suggestion was made to see if local landscape retailers would allow nomination forms to be made available at their properties.	
7D	AGENDA ITEM: New Business: Litter Walk	Carol Posby gave an update on preparations for Litter Walk. The event is combined with Earth Day events through Parks and Recreation at Heritage Park. A table and display is planned for the event.	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
8	AGENDA ITEM: Public Comments	Valerie Knol, City Council liaison gave an update on the upcoming road construction projects. The Commissioners were particularly interested in the 13 Mile project between Drake and Halsted. This is a designated Natural Beauty road. The Commission asked staff to invite a representative from Engineering to speak to the group about road construction projects. Valerie also spoke to the commissioners about local roads and Special Assessment Districts.	
9.	COMMISSIONER COMMENTS:	None	
10.	ADJOURNMENT		Meeting adjourned at 8:00 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Staff Liaison	