

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
MARCH 04, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Chair Ciaramitaro at 5:15pm

MEMBERS PRESENT: Ciaramitaro, DeFranco, Tutak, York, Szymusiak, Hopfe and Sloan

MEMBERS ABSENT: Avie, Wecker, Reynolds and Biggs

OTHERS PRESENT: Yuskowatz, Faine, (Associates), Moyna (Alternate), Neufeld (FHFD) Warthman (FPS).

APPROVAL OF AGENDA- MARCH 04, 2019

Motion by Tutak, support by York, to approve the agenda submitted. Motion carried unanimously.

APPROVAL OF MINUTES- JANUARY 7, 2019

Motion by Tutak, support by York, to approve the meeting minutes submitted. Motion carried unanimously.

BUDGET:

EPC-An honorarium of \$200.00 was paid to DHS Consulting leaving a balance of \$1,548.80.

CERT-an expenditure of \$96.11 (containers) leaves a balance of \$1,121.07.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS:

General activities and updates:

- Volunteer to give Tip of the Month to the FH City Council on March 11th, 2019 will be DeFranco.
- New group photo to be taken at the April meeting in their EPC shirts.
- Website preview by Reynolds has been postponed until April.
- Request made to move monthly meeting back to the Community Room as it has better acoustics and table setup. All in favor.
- Rewritten Tips of the Month (from January-October) forwarded to city hall staff of both cities by Chair. Ciaramitaro will complete November and December drafts.
- Tutak asked that we recruit for our open Youth Representative as FEMA is seeking youth leaders for National Youth Preparedness Council. The application is due March 31 but Tutak feels we could get a few extra days. Ciaramitaro will speak with Mayor Massey to see if there is a candidate in the Farmington/Farmington Hills Mayor's Youth Council.
- Ciaramitaro suggested we delay the election of 2019 officers due to the number of commissioners absent. **Motion by Tutak, support by Faine to postpone the election until the next meeting in April. Motion carried unanimously.**
- *Women's Self-Defense Class*: Szymusiak reported that the class registered 100 women and 56 attended. Attrition probably due to no penalty if not attended, and the amount of time from start of registration to actual class. Class demographics were much younger than earlier classes. (1/2 under age of 25). Raised \$50 in donations to go to the local YMCA. Tutak mentioned only 4 signed up for the EPC newsletter. Ciaramitaro suggested young people are more inclined to read online and recommends using FB Farmington Voice with a link to EPC newsletter. Tutak will set up with G. Pines. Szymusiak would also like to announce future classes through Next Door site.
- Tutak is providing coaching opportunities to HOSA students in preparation for competition on

March 20th.

- In discussions with APL safety team for Lunch and Learn seminar.
- David Sheehan, a past commissioner, is currently with IT @ Beaumont. He is passionate about cyber security and could be added as a speaker for upcoming Safety Fair. Also was suggested he be invited to write an article for EPC newsletter.
- Tutak restated need for coax cable for radio equipment as Avie does not have a source. **Motion by York, support by Ciaramitaro to purchase cable for \$100 or less. Motion carried unanimously.**

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

1. Regional Corp Council meeting scheduled for April.
2. Topic for CERT Program meeting @ Station 5 on 4/15/19 will be **Radio Use with what we have** – Presenters will be Andy Biggs and Stephan Moore.
3. Discussion on HOSA students, ages 14-17, to participate with parent's permission. Tim will write up and Ciaramitaro will walk it to city attorney.
4. Tutak is planning to publish an internal newsletter and is looking @ the Warren CERT newsletter, a monthly edition. Group input included adding a section for the CERT members within the EPC newsletter. Tutak mentioned the Warren paper was 23 pages which was much larger than he had in mine.

LIAISON REPORTS:

FHFD – Neufeld

- Stressed importance of CERT members being more visible in the community and trainings.

FPS – Warthman

- **CPR/AED** class May 16th @ 6:30 PM in Farmington city council chambers. Contact JWren@farmgov.com to register. No charge for Farmington residents.
- **Memorial Day parade** Farmington will need one half dozen volunteers plus a supervisor from CERT.
- **\$100,000 federal grant** received for cameras in downtown Farmington. Will be operational by summer.

YMCA – Yuskowatz

- **Fundraising breakfast** on March 7th at 7:00 AM. Public invited.

COMMISSIONER'S COMMENTS:

MaryEllen Hopfe was introduced as a new commissioner. Neufeld announced that Faine's commission was not renewed. **Motion by Tutak, support by DeFranco to ask Faine to become an Associate. Motion carried unanimously.** Faine accepted.

Yuskowatz's term as an Associate is up for renewal. **Motion by Tutak, support by Moyna to renew the term for Yuskowatz and Faine for a period of 3 years. Motion carried unanimously.**

ADJOURNMENT:

CIARAMITARO adjourned the meeting at 6:18 PM.
Minutes by Secretary DEFRANCO