

**CITY OF FARMINGTON HILLS  
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

**February 20, 2020 @ 8:30 AM.**

**Zoning Conference Room  
31555 W. Eleven Mile Road  
Farmington Hills, MI 48336**

**[www.fhgov.com](http://www.fhgov.com)**

**(248) 871-2543**

**LOAN BOARD MEMBERS PRESENT:** John Goshorn, Tracy Clark, Dara Gaucher, Brande Smith and Samuel Ramsey II

**LOAN BOARD MEMBER ABSENT:** None

**OTHERS PRESENT:** Charmaine Kettler-Schmult, Lee Cox

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 8:35 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Brande, second by Tracy to approve the agenda as presented. Approved 4-0.
- 3. APPROVAL OF THE MINUTES OF DECEMBER 20, 2019** – Motion by Tracy, second by Dara to approve the Minutes of December 20, 2019 as submitted. Approved 4-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
  - A. HRP 884 (Section 9)**

Work requested: Roof, gutter, siding, hot water tank and windows.  
Motion by Tracy, second by Dara to qualify owners for a deferred loan. Staff to bid the work requested. Approved 5-0.
  - B. HRP 887 (Section 15)**

Work requested: Engineered septic field.  
Motion by Samuel, second by Brande to qualify owners for a deferred loan. Staff to bid the work requested. Approved 5-0.
- 6. REVIEW OF BIDS**
  - A. HRP 867 B (Section 1)**

Work included: Investigation of additional plumbing repairs.  
Motion by Tracy, second by Dara to approve the low bid of \$7,476.10 as a grant.  
Approved 5-0.
  - B. HRP 883 (Section 33)**

Work included: Municipal sewer connection  
Motion by Brande, second by Tracy to approve the low bid of \$44,758.11 as a deferred loan. Approved 5-0.
- 7. OTHER BUSINESS**
  - A. Housing Rehabilitation Program – FY 2019-2020 Second Quarter Status Report**

Staff reviewed the quarterly report. Report was accepted by board members.
  - B. Election of Officers -** Motion by John second by Tracy to approve re-election of current officers. Approved 5-0.
- 8. DISCUSSION ITEMS - None**
- 9. ADJOURNED at 8:53 AM.**