

**MINUTES
CITY OF FARMINGTON HILLS
PLANNING COMMISSION REGULAR MEETING
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
JANUARY 23, 2020, 6:00 P.M.**

Chair Schultz called the Planning Commission meeting to order at 6:00 p.m. on January 23, 2020.

Commissioners Present: Brickner, Countegan, Mantey, McRae, Schwartz, Stimson, Trafelet, Turner

Commissioners Absent: Orr

Others Present: City Planner Stec; Planning Department Secretary LaBelle; Police Chief King, Assistant Chief Rodriguez; Director of Central Services Monico, IT Analyst Barth; Fire Chief Unruh, Deputy Fire Chief Olszewski, Fire Marshal Baloga; Special Services Director Schnackel; Director of Public Services Mondora, Senior Engineer in Public Services Gushard, Engineering Manager Cubera, DPW Superintendent McCarthy

APPROVAL OF AGENDA

MOTION by Mantey, support by McRae, to approve the agenda as published.

Motion carried unanimously.

REGULAR MEETING:

A. CAPITAL IMPROVEMENTS PLAN 2020 – 2021 THROUGH 2025 – 2026

The Capital Improvements Plan is a strategic planning tool for the City’s capital needs over a 5 year period. It is not a budget, but rather is a comprehensive document that includes the major programs and projects the various departments would like to accomplish over the next five years. The CIP is updated annually and is provided to City Council to use as a guide during the budget process.

Throughout the following presentations, discussion focused on such things as prioritization processes, shared services with other cities, internet and building security, the implementation of the 2018 charter amendment for local road funding, and construction progress at the Farmington Community Center.

TECHNOLOGY/CENTRAL SERVICES

Director of Central Services Monico and IT Analyst Barth were present on behalf of the Central Services Department.

2019/2020 Accomplishments included:

- Miscellaneous PC and notebook replacements.
- Implemented network security assessment including penetration testing program.
- Continued roll-out of Virtual Desktop (VDI) devices.
- Enhanced information/data and communications management.
- Enhanced systems regarding security strategies to ward off cyber-attacks.

- Installed new network electronics infrastructure (wired and wireless).
- Installed City core and data center aggregation switch equipment, building to building connectivity equipment, new wireless access points and controller equipment to enhance wireless communications in all City buildings.
- Upgraded Network security devices.
- Installed new internet-based phone system throughout City facilities to meet Michigan Public Services Commission rules for multi-lined telephones in buildings over 7,000 square feet.

Requests for 2020/2021:

- Continue to transition from PC's to VDI tech and device replacement.
- Continue to update/expand GIS access to City staff and general public.
- Unified communications.
- Video surveillance equipment (CCTV).
- Continue to enhance network security.
- Enterprise Resource Planning (ERP) System/Financial software – future enhancement.

POLICE DEPARTMENT

Police Chief King and Assistant Chief Rodriguez were present on behalf of the Police Department.

Accomplishments of the 2019-2020 fiscal year included:

- Obtained a second grant for an integrated in-car and body-worn camera system, through the Department of Justice, Bureau of Justice Assistance, Office of Justice Programs, providing an additional \$148,000 to be utilized with the original Department of Justice award of \$30,200. This will cover approximately 50% of the cost of the just integrated camera system.
- Moving forward with radio system replacement, required as the county-wide radio system is being replaced.
- Completed upgrade of the electrical service infrastructure to the Communication Center of the Police Department, including a renovation of both the Communication Center and the Police Department's Unified Command Center, enhancing the operational effectiveness of the Police Department and the agencies served, including school districts.
- Maintenance on the Police Department building (constructed in the 1987).
- Replacing the Police Department building's hard key system with a modernized key system.
- Implemented two Unmanned Aviation Systems (drones).
- Began research on the development and staffing of a Crime Analysis Unit and Digital Lab.

2020/2021 – Requests:

Police Chief King explained that some new information was being presented this evening, as outlined in memos from Commander John Piggott dated January 22, 2020: *Bullet Proof Vest Request (20/21 Budget)*, and January 16, 2020: *C.I.P. Request: In-Car Laptop Computer Purchases*. Therefore requests included:

- In-car laptop computer replacement, which have reached end-of-life. 28 laptop computers are requested under Oakland County's bid, for a total of \$80,926.44.
- Soft body armor, which are at end of service life. A BVP grant would be sought for 50% of cost. Without the grant, the cost is \$72,540.00.
- The current Mobile Command Post Vehicle, which is shared with the Fire Department, is at end of life. Replacement cost: \$274,000.

- Police Access Control improvements, to decrease accessibility to police areas including the west parking lot, and improve employee safety and property security: \$40,000 for the current year.
- Expansion of women's locker room.

FIRE DEPARTMENT

Fire Chief Unruh, Deputy Fire Chief Olszewski and Fire Marshal Baloga were present on behalf of the Fire Department.

Accomplishments of the 2019-2020 fiscal year:

- Renovation of Fire Station 5 locker room.
- Fire Department took delivery of a replacement Engine.
- Station 4 changed to a 24/7 station, with a new dorm.
- Fire Department out to bid for new mobile computers.
- Station 3 carpet replacement.
- Fire Department out to bid for a new SCBA air compressor.
- Fire Department awarded bid for replacement engine for Ladder 2.
- Fire Department took delivery of extrication equipment (cutters, spreaders, and ram), for Engine 5.
- Fire Department ordered cardiac monitors for replacement of six units and a LUCAS CPR device.

2020/2021 requests

- Purchase replacement Self Contained Breathing Apparatus (\$650,000).
- Purchase four new LUCAS CPR devices (\$60,000).
- Purchase three Lifepack 15 cardiac monitors (\$165,000)
- Purchase five power stretchers with powerload (\$290,000)
- Purchase one utility vehicle to replace fleet vehicle (\$50,000)

PARKS AND RECREATION

Special Services Director Schnackel was present on behalf of the Parks and Recreation division.

Accomplishments of the 2019-2020 year included:

- Ice Arena improvements as outlined.
- Parks and golf equipment as outlined.
- Improvements to athletic fields (ongoing)
- Completed stone column work repairs at Heritage and Founders Park Entrance and Longacre House stone fence.
- Upgrades and improvements at the Costick Center.
- Added/replaced signage at parks and facilities.
- Completed Heritage Park trail construction.
- Replaced Nature Center roof.
- Resurfaced Heritage Park Splash Pad.
- Spring summer improvements at William Grace dog park. City purchased the park (formerly leased) this year.
- Broke ground and started construction on the Farmington Hills Community Center (formerly Harrison High School). Construction should take a year, with a soft opening late in 2020 and a grand opening early in 2021.

Requests for 2020-2021 included:

- Harrison High School Repurposing: \$22,500,000.
- Improvements to and expand activities at the Costick Center for seniors: cost \$8,000,000.
- Vehicles and equipment for parks, golf, and ice arena as outlined in the CIP.
- Infrastructure for Costick, Ice Arena, Parks, Heritage Park, Founders Park, and Golf Course as outlined in the CIP, as well as the items listed under *City Wide Facilities Improvements* at the beginning of the CIP.

Director Schnackel showed exterior and interior renderings of the Harrison High School Repurposing, and said she would be back to the Commission to present development plans in greater detail.

PUBLIC SERVICES

Public Services Director Mondora, Engineering Manager Cubera, Senior Engineer in Public Services Gushard, and DPW Superintendent McCarthy were present on behalf of this presentation.

Accomplishments of the 2019-2020 year were as outlined in the CIP. The 2019-2020 year was the first year money was received from the charter amendment for local road funding, with \$12 million for reconstruction of local roads.

Public Services Director Mondora directed the Commission's attention to the revised documents *Proposed Transportation Projects* and *Proposed Water Main Projects*, as presented this evening.

MAJOR ROAD PROJECTS

The Department of Public Services developed a list of major road and intersection improvements that were recommended to satisfy the needs of the motoring public in Farmington Hills. The City also identifies safety improvements that must be completed to satisfy issues of poor alignment, varying roadway widths, and non-continuous pavements.

The list of major road projects was prepared using data received from various sources. The data includes projects previously planned but not constructed, resident input, pavement evaluation (PASER Rating) asset management principles, traffic counts along major roads, plans by the Road Commission for Oakland County, and ongoing plans for major road and freeway improvements which are still under consideration.

2020 LOCAL ROAD PROJECTS

The charter amendment for local road funding would provide \$10-\$12 million for road work in 2020-2021, with that also being the first year of gravel road conversion projects. Local road systems with a PASER rating of 2.75 or less were prioritized and placed in a program that will consider their reconstruction in the upcoming years.

SIDEWALKS:

The need to provide safe pedestrian travel along major traffic corridors, along with sidewalk aesthetics, was prioritized. A Bike Path System Map identified all existing sidewalk infrastructure and included a proposed bike path system for the City.

A table for proposed sidewalk/pathway projects showed locations and funding schedule for sidewalk completion.

DRAINAGE:

Public Services Director Mondora explained that several of the City's drainage projects related to scheduled road projects. Specific projects were listed, with a 5-year projection. Proposed drainage projects also included:

- Storm Water NPDES Permit Program
- Miscellaneous Storm Sewer Repair, Maintenance and Improvement Program
- City Owned Storm Water Basin Maintenance
- Storm Modeling and Master Plan Update and Asset Management Plan.

SANITARY SEWERS:

The major goal of the capital expenditures in this area is to provide adequate trunkline capability to serve both existing and future development. The CIP outlined how this was funded, grants received, and schedule for completion.

Nine projects were listed, with a 5 year projection spread:

- Edythe Drive Sanitary Sewer
- Rockridge Lane Sanitary Sewer
- Goldsmith Street Area Sanitary Sewer
- Evergreen/Farmington CAP – Phase 2 Projects
- Rockshire Avenue and Edgemoor Street Sanitary Sewer
- Salvador Street Sanitary Sewer, Whitlock Street to Hugo Avenue
- Eleven Mile Road Sanitary Sewer, west of Pillsbury Street to City Hall Campus
- Biddestone Lane Sanitary Sewer (Southeast area)
- Fourteen Mile Road Sanitary Sewer, Ten Mile Road to Inkster Road

WATER MAINS:

Capability was provided to the entire City with the completion of the Northwest Water Pressure District transmission lines in 1976, a potable water supply. Although some minor transmission lines are still required, all areas now have the option of installing local services through the use of payback agreements and special assessment districts.

In the older areas of the City, water mains required frequent and expensive maintenance due to main breaks. Repairs require digging up and replacing worn out facilities. The City has in place a replacement program for this challenge. Projects are evaluated using an integrated asset management approach and includes a review of break history, risk, and criticality. As with other maintenance activities, this work does not require financing through a special assessment district. Funding is provided through the City's water fund.

Twenty-four projects were listed in the document *Proposed Water Main Projects*, with a 5 year projection spread.

EQUIPMENT

At the end of the service life of heavy equipment there is a specific salvage value and a cost of replacement for that piece of equipment. Because of the expense of major equipment purchases for the DPW, a continuous provision must be made from year to year to replace worn out and unserviceable equipment. The items contained in this plan have an individual value of a minimum of \$25,000. This does not include any equipment purchases that are part of the normal operating budget.

Requested equipment purchases for 2020/2021 included:

- 10-yard Dump Truck with slip-in V-Box – Replacement (\$285,000).
- Refurbish existing equipment (\$50,000)
- Gradall excavator – Replacement (\$500,000).

FLEET & MOTOR POOL VEHICLES

The City maintains a vehicle fleet of over seventy five vehicles for use for cleanup snow plowing, construction and building inspections, everyday travels around the City and for travel to training, and meetings outside of the City. These vehicles are critical to the daily operations of the City. Some of these are assigned directly to departments and personnel, identified as Fleet Vehicles, and others from the Motor Pool for use by all staff not having an assigned fleet vehicle. This section of the CIP addresses the replacement of those vehicles based on the maintenance records and down time. The vehicles represented in this category do not include Fire Department, Police Department, and the Parks Division vehicles nor the heavy equipment and dump trucks in the Division of Public Works.

Requested 2020/2021 vehicle purchases included:

- 3 fleet and pool vehicles – Replacement (\$81,000).
- 1 pickup truck and plow – Road Maintenance (\$41,500).
- 1 pickup truck and plow – DPW Maintenance (\$41,500).
- 1 pickup truck and plow – Engineering Division (\$41,500).

SUMMARY

Referring to the CIP Summary Table, 2020/2021-2025/2026, City Planner Stec explained that not all CIP projects would be funded; the CIP served as a guide for City Council as they moved forward with the capital projects budget.

Commissioner Mantey pointed out that the Sustainability Study on page 7 listed recommendations that were made in 2006. The consensus of the Commission was that the CIP should highlight those things that had actually been accomplished. Also, several of the 2006 recommendations related to proposed work at the Costick Activities Center; that situation had changed with the construction of the Farmington Hills Community Center.

Chair Schwartz indicated he was ready to entertain a motion.

MOTION by McRae, support by Stimson, to set the Capital Improvements Plan 2020/2021 through 2025/2026 for Public Hearing on March 19, 2020, with revisions as presented by the Police Department and Department of Public Services.

Motion carried unanimously.

PUBLIC COMMENT: None

COMMISSIONER'S COMMENTS:

The Commission thanked Planning Secretary LaBelle for providing the food this evening.

The next Planning Commission meeting would be on February 20, 2020.

ADJOURNMENT:

Seeing that there was no further discussion, Chair Schwartz adjourned the meeting at 7:45 p.m.

Respectfully submitted,
Dale Countegan
Planning Commission Secretary

/cem