

**MEETING MINUTES EMERGENCY PREPAREDNESS COMMISSION
CITY OF FARMINGTON HILLS
MAY 4, 2015 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY KERRY JACKSON

MEMBERS PRESENT: Jackson, Tutak, DeFranco, Massey, Szymusiak, York, Yuskowatz, Buszka, Marachi, Wecker, and Sloan

LIAISONS PRESENT: Bastianelli, and Neufeld

OTHERS PRESENT: Falkowski

| # | AGENDA ITEM | DISCUSSION SUMMARY/PERTINENT INFO | FORMAL MOTIONS: |
|---|---|---|---|
| 2 | EVACUATION AND SHELTER ROUTES | In event of evacuation go outside and congregate in Police department lobby located to the West of City Hall. | |
| 4 | APPROVAL OF AGENDA | 05/04/2015 | MOTION BY: Yuskowatz SUPPORT BY: York and Tutak MOTION CARRIED: ALL |
| 5 | APPROVAL OF MINUTES | 04/06/2015 | MOTION BY: Wecker to APPROVE MINUTES AS AMENDED SUPPORT BY: Tutak MOTION CARRIED: ALL |
| 6 | AGENDA ITEM: Events, Act & Programs Founders Festival July 16-19, 2015 Parade Saturday step off at 9:00 AM | Motion to participate in Founders Festival parade with car from Bob Seller’s (York to confirm) DeFranco to fill out application, acquire funds from city treasurer (call Janet Cisneros at 248-871-2504) & mail application. JCisneros@fhgov.com Discussion ensued about participation in Festival from Thursday-Sunday by renting booth or sharing w/ FHFD & mini CPR demos throughout wknd. Let Wecker know if we don’t do a booth as we will share with FD. Need Commissioners to volunteer to hand out brochures. | MOTION BY: Tutak SUPPORT BY: Massey MOTION CARRIED: ALL |
| | CPR/AED Class | Open to community. Wed 6/17/15 from 5:30 to 9:00 PM Fire Station #4 and Fee \$10/\$20. Register one week in advance ekarlson@fhgov.com . | |
| | E.D. Response Training PrepareAthon Sept. 30, 2015-Partners FEMA & YMCA | 6 week course completed with 9 attending all weeks. 145 have completed over the years. Tutak trying to schedule Cert Train-The-Trainer 3 day class w/ FEMA. Have 20 trainers in SE MI. No updates. | |
| | Other: | Tutak reported EPC monthly email newsletter distributed to 923 individuals (69 names in April) | |

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| | | <p>Farmington SAFE and Farm. Youth Assistance bringing Youth Mental Health First Aid training to FH City Hall Saturday, May 9, 8:30-5 PM. Lunch and snacks provided. Amber Kish 248-489-3434.</p> <p>Tutak to give his first series of 3 talks with deaf community in metro Detroit on Emergency Prep.</p> | |
| 7 | AGENDA ITEM: MI & REG CCCEP | No self-defense class planned due to reduced attendance. Will table until Sweeney can discuss. | |
| 8 | LIAISON REPORTS: FHFD | <ul style="list-style-type: none"> HazMat Day Saturday May 9 from 9 a.m. until 2 p.m. at OCC. Check www.rtrasoc.org for acceptable items. Working with Tuak to set up HAM stations at Grant and Costick Centers. Will run test to check operations next month. Neufeld and Chief to attend Homeland Security Training conference. | |
| | Farmington Public Safety FHPD | <p>No Updates.</p> <ul style="list-style-type: none"> Quarterly Emergency Preparedness meeting for Police May 21 from 9-1 PM. Tutak requested to speak. FHFD #5 Police dept. hiring. # of Saves show continued performance improvement. Goal to achieve excellence for the dispatchers. 16 attended Neighborhood Watch meeting at Costick Center 4/20/2015. | |
| 9 | PUBLIC COMMENT(S) | NONE | |
| 10 | COMMISSIONERS' COMMENTS | <p>Buszka looking for resource regarding driving/texting simulator for MYC local talk show. Tutak suggested MI State Police have simulator and alcohol goggles. Wecker added FHPD.</p> <p>Yuskowatz announced at Costick Center:</p> <ul style="list-style-type: none"> <i>Cinco de Mayo</i> 5/5/15 <i>Memorial Day Tribute</i> 5/20/15 <i>COHA</i> May 19 at 12 Mile Library, 7 PM <i>Health & Fitness Day</i> 5/28/15, 9:30-2:00 On 5/12 there will be lunch @ Botsford to celebrate 50 years of Farm. Hills branch. <i>Avoid Financial Exploitation</i> talk by a Wayne State professor on 6/12 from 10- | <p>11:30 followed with free lunch.</p> <ul style="list-style-type: none"> Sept. 15 booth <i>Wellness Fair for Srs</i> <p>York purchased 2 magnetic signs + table top sign from another budget.</p> <p>Tutak –Distributed EPC Shirts to those Commissioners willing to volunteer at least two events per year.</p> |

| # | AGENDA ITEM | DISCUSSION SUMMARY/PERTINENT INFO | FORMAL MOTIONS: |
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| | | Low on whistles to hand out at EPC sanctioned events - proposal made to purchase 600. | MOTION BY: Massey SUPPORT BY: Wecker MOTION CARRIED: ALL |
| 11 | ADJOURNMENT | | Meeting adjourned at 6:15 PM . |
| | MINUTES PREPARED BY | Joy DeFranco, Secretary EPC JoyD911@aol.com 248 661-8737 | |