

**MAY 16, 2023 MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
CITY HALL – SOUTH CONFERENCE ROOM
31555 ELEVEN MILE ROAD**

APPROVED
06/20/223

CALL TO ORDER BY: Jennifer Chinn at 6:06 PM. in the City Hall South Conference Room.

MEMBERS PRESENT: Rita Roberts, Betti Pool, Jennifer Chinn, Kathie Brown. Carol Kurth.
Late arrivals - Jawahar Babu, Alex Clar.

MEMBERS ABSENT: Katherine Massey, Jarel Readous

OTHERS PRESENT: Tracey Emmanuel, Staff Liaison

APPROVAL OF MINUTES OF: Motion by Carol Kurth, second by Rita Roberts, to approve the minutes of April 18, 2023 as submitted. Motion carried: 5 - 0

CORRESPONDENCE AND ANNOUNCEMENTS:

Invitation to BCSEM Quarterly Meeting on June 15th at the Bay View Yacht Club. Kathie will be going.

APPROVAL OF AGENDA: Motion by Rita Roberts, second by Betti Pool to approve the agenda as presented. Motion carried: 5 - 0

REVIEW OF CALENDAR: The Commissioners reviewed the calendar. We need to meet on Tuesday, October 24th for the awards rehearsal and the October 17th date should be removed.

OLD BUSINESS ITEM:

A. Spring Clean Up Results

- a. Two hundred-eleven people and seventeen organizations registered to participate. Seven DPW personnel picked up twenty yards of trash (110-130 garbage bags) and 20 yards of brown compost bags. Next year we need to let people know to not go into the street to pick up trash.
- b. Tracey and DPW have created an Instructions and Guidelines document for us and participants. After updating the participant part, these will be handed out next year. Discussion ensued.

B. BC Spring Plant Swap

- a. About forty people attended. Tracey arranged with Channel 4 to come film the plant swap and interview Betti Pool.

C. BCSEM Quarterly Meeting Update

- a. We decided to cancel the hold at the Hawk for the December BCSEM Quarterly meeting. We cannot afford to proceed due to our budget being cut from \$5,000 to \$2,500. Kathie will check with BCSEM about combining groups for hosting a meeting. Maybe have a raffle or a door prize at the BC Awards with monies going to our budget.

NEW BUSINESS ITEMS:

A. BC Awards Nominations

- a. Discussed Jennifer Chinn's updates to the Beautification Awards Nomination form. The form will be sent out to those who have participated before and it will be placed on the city website. It will be due by July 10, 2023. We'll discuss changes to judging and ratings at next month's meeting We had sixty guests last year.

B. Review Budget

- a. Tracey provided a budget worksheet. The city's fiscal year runs from July 1 – June 30. Cutting our budget in half will really cause a problem with the events that we host as a commission. We will review and discuss the budget next month.

PUBLIC COMMENTS: None

COMMISSIONER COMMENTS:

- a. Betti asked for an updated commissioner's sheet.
- b. Jennifer asks that we let Tracey know if we need a copy of any upcoming meeting handouts before the meeting to reduce paper waste.

Meeting adjourned: Motion to adjourn by Jennifer at 7:40 pm.