

City of Farmington Hills, Michigan

Annual Budget

Fiscal Year

July 1, 2011 - June 30, 2012



Farmington Hills City Council

Standing (l-r): Mayor ProTem Michael Bridges, Randy Bruce, Ken Massey, Barry Brickner
Seated (l-r): Cheryl Oliverio, Mayor Jerry Ellis, Nancy Bates

City Manager

Steve Brock

Executive Management Team

Teri Arbenowske, Economic Development

Corey Bartsch, Fire

David Boyer, Special Services

Dale Countegan, Planning and Community Development

Kathryn Dornan, City Clerk

David Gajda, Finance

Nathan Geinzer, City Manager's Office

Mary Kohls, Human Resources

Michael Lasley, Central Services

Gary Mekjian, Public Services

Charles Nebus, Police

Dana Whinnery, Assistant City Manager

Budget Preparation Staff

David Gajda, Finance Director

Shu-Fen Lin, Controller

Carolyn Elliott, Secretary to the Finance Director

MAYOR AND CITY COUNCIL

Jerry Ellis was elected Mayor of Farmington Hills in November 2007 and re-elected in November of 2009. He previously served on City Council being first elected in 1996 and re-elected in November 1997, 2001 and 2005. He served as Mayor Pro Tem in 2000 and 2004. He is currently Chair of the Southwestern Oakland Cable Commission (SWOCC), is the Delegate to the Southeast Michigan Council of Governments (SEMCOG), and is the alternate Delegate to the Eight Mile Boulevard Association. His term expires in November 2011.

Ken Massey was elected to City Council in November 2003 and was re-elected in November 2007. He served as Mayor Pro Tem in 2006 and 2010. He is a current member and past chair of the Emergency Preparedness Commission and serves on the National League of Cities (NLC) Public Safety and Crime Prevention Steering Committee. His term expires in November 2011.

Nancy Bates was first elected to City Council in 1989. She served as Mayor in 1993 and again from 1999-2003. After a two-year hiatus, she was again elected in 2005 and 2009 to serve on City Council. She served as Mayor Pro Tem in 2008. She is currently the Council Liaison to the Beautification Commission, Commission on Aging and the Mayor's Youth Council. Her term expires in November 2013.

Barry Brickner was elected to City Council in November 1999 and was re-elected in 2003 and 2007. He served as Mayor Pro Tem in 2001 and 2007. He is a member of the NLC Information Technology and Communications Steering Committee, the Brownfield Redevelopment Authority, and the Commission for Energy and Environmental Sustainability. He serves as Council Liaison to the Committee to Increase Voter Participation and as the Alternate Delegate to SEMCOG. He is the Council Liaison and former Chair of the Eight Mile Boulevard Association. Prior to his election to Council, he served four years on the Planning Commission. His term expires in November 2011.

Michael Bridges was elected to City Council in August 2008 and re-elected in November 2009. He currently serves as Mayor Pro Tem. He serves on the NLC Steering and Advocacy Committee for Finance, Administration and Intergovernmental Relations. He serves as Council Liaison to the Board of Trustees of the City of Farmington Hills Employees' Retirement System and is on the Crime Prevention Advisory Board. Prior to his election to Council, he was on the Farmington Area Commission on Aging and the Zoning Board of Appeals, where he served as Chair. His term expires in November 2013.

Randy Bruce was elected to City Council in November 2003 and was re-elected in November 2007. He served as Mayor Pro Tem in 2005 and again in 2009. He is the former Chair of the NLC Human Development Steering Committee. He is the Council Liaison to the Commission on Children, Youth & Families and to the Arts Commission. Before serving on City Council, he was a member of the Zoning Board of Appeals, where he served as Secretary, Vice-Chair and Chair. His term expires in November 2011.

Cheryl Oliverio is serving her fifth term on City Council, having first been elected in 1993. She served as Mayor Pro Tem in 1997 and again in 2003. She serves as Council Liaison to the Historic District Commission, the Historical Commission, and the Parks & Recreation Commission. Her term expires in November 2013.

City of Farmington Hills

City Facilities

FOURTEEN MILE RD



Facility Name

Address

	City Hall	31555 Eleven Mile Rd
	47th District Court	31605 Eleven Mile Rd
	Dept. of Public Works	27245 Halsted Rd
	Fire Station 1	35725 Nine Mile Rd
	Fire Station 2	28225 Middlebelt Rd
	Fire Station 3/ Grant Community Ctr	29260 Grand River

Facility Name

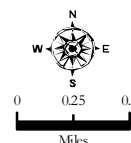
Address

	Fire Station 4	28711 Drake Rd
	Fire Station 5	31455 Eleven Mile Rd
	Farmington Hills Golf Club	37777 Eleven Mile Ct
	Ice arena & Skate park	35500 Eight Mile Rd
	Longacre House	24705 Farmington Rd
	Parks and Golf Maintenance	38111 Interchange Dr

Facility Name

Address

	Police Station	31655 Eleven Mile Rd
	Southwest Oakland Cable Commission	33300 Nine Mile Rd
	William Costick Activity Center	28600 Eleven Mile Rd



SOURCE: City of Farmington Hills GIS, 2010

DESCRIPTION OF THE CITY



Farmington Hills is a 34 square mile suburban community with a pastoral and gently rolling terrain in Oakland County, MI. It is one of the largest cities in Oakland County; the most prosperous county in Michigan and the third most prosperous county in America. Incorporated in 1973, the City quickly grew from its rural roots, and today offers a unique blend of historic charm, international diversity, and cutting edge commerce, making it one of the most desirable locations to live and work in the United States.

The City possesses an ideal location within 25 minutes of downtown Detroit and Detroit Metro Airport and at the focal point of a North/South and West/East freeway network. Industrial centers of Warren, the Saginaw/Flint area, Lansing and Toledo, Ohio, as well as the Ann Arbor technology corridor are within an hour's drive. Approximately half of America's disposable income, half of the country's work force and nearly half of the total U.S. population are within a 500-mile radius of the City. This asset supports seven industrial parks totaling more than 600 acres, which provide first rate services and facilities. In addition, the 12 Mile Road, Orchard Lake Road and Northwestern Highway corridors host many commercial and office developments, which house many corporate headquarters and district offices of regional, national and international prominence.

The community offers many premier residential areas providing a wide range of housing options, meeting the needs and style demands of those who live here. The distinctive custom residences, neighborhoods with well established landscaping and tree lined streets, well planned condominiums and a variety of apartments provide options to fit every lifestyle and price range.

The City's respect for its Quaker heritage is demonstrated by its commitment to historical preservation through its Historic Commission, Historical District and the conversion of the historic Spicer Estate House to a Visitor Center located in Heritage Park.

The City is enhanced by exemplary educational opportunities for kindergarten through 12th grade via both public and private schools and a premier district library system with one of the highest annual circulation rates in the State. A broad spectrum of recreational and cultural activities are available within the City or within a short drive. Twelve major colleges and universities are within a 45-minute drive of the community. Quality health care is readily accessible through Botsford Hospital, which is a teaching Osteopathic Hospital associated with Michigan State University. Twelve major medical centers and hospitals are within a half-hour driving distance of the City. Many physicians affiliated with these medical facilities maintain their offices in Farmington Hills.

HOW TO USE THIS BUDGET DOCUMENT

This document outlines the City's operational master plan for the coming budget year. This section is intended to acquaint the reader with the organization of the budget document and assist in obtaining the optimum from the information contained in this document.

The budget is divided by tabs into sections. A *Table of Contents* tab is included in the beginning of the book.

The *City Manager's Message*, which capsulizes the objectives of the budget along with the story behind the raw numbers, is presented in the second tab. It identifies major issues, outlines decisions to be made by the City Council during budget review and adoption, and communicates a thorough understanding of the budget impact for the upcoming fiscal year. A *Budget Overview* is also included in this tab which outlines the City's Total Tax Rate its allocation between funds, and a summary of all the budgetary funds for the City. A graphic portrayal of these budgetary fund revenues and expenditures by sources and uses is also presented in this section. An *Organizational Chart* is provided for the entire City organization. A chart depicting the City's financial and accounting fund structure is also included in this section. Department Organizational Charts are provided in each department's budget section.

The *General Fund* section contains revenue and expenditure summaries for the General Fund as well as brief detail and narratives on each major revenue category. Revenue and expenditure schedules include actuals for the past two completed years, the current fiscal year's amended budget, projected actuals for the current fiscal year, and the proposed/adopted budget. Expenditures are broken down into these categories: personnel, operating supplies, contractual services, and capital expenditures. The General Fund section is further subdivided into major functional areas of activities such as: Boards, Commissions & Agencies, General Government, Public Safety (Police and Fire), Planning & Community Development, Public Services, and Special Services.

Departmental Expenditures are grouped by activity. Included in each section are narratives describing the department or division's mission, followed by goals, performance objectives and performance indicators. The performance indicators are divided into service level and efficiency measures. An organization chart, personnel counts and past and projected expenditures are included. Key trends are shown graphically and capital outlay schedules are included. The summary of budget changes from prior year highlights any significant changes from the previous year by category.

The *Special Revenue Funds* section contains budget information and the proposed budget for funds that are maintained for specific revenue sources that are restricted or committed to expenditures for specific functions or activities. These restrictions/commitments are imposed by State Statute or Constitution, City Council Resolution or action by the City's electorate through the approval of special dedicated millages.

The *Debt Service Funds* section provides the budgetary funds for the payment of annual debt service (principal and interest payments) on bonds, which were issued by the City or on behalf of the City by the County.

The **Capital Projects Funds** section contains budget information for the Capital Improvement Fund, including both the capital improvements plan and the capital improvements budget and a description of the difference between the two and how they are interrelated is also included. This section also includes the Golf Course Capital Improvement Fund.

The **Component Unit** section contains budget information for the Brownfield Redevelopment Authority Budget.

The **Supplemental Information** section contains charts and graphs illustrating the City's financial condition and other statistics and demographics of the community. The budget resolution is included in this section.

A **Glossary** at the back of this book defines technical terms used throughout the budget document.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Farmington Hills
Michigan**

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Budget Presentation to the City of Farmington Hills for its annual budget for the fiscal year beginning July 1, 2010.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

This Distinguished Budget Presentation Award represents the 25th consecutive award the City of Farmington Hills has received.

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May 2011

To: Honorable Mayor and City Council
Residents of the City of Farmington Hills

INTRODUCTION

With this letter I am transmitting the 2011/12 budget for the City of Farmington Hills. The budget is one of the most important documents the City prepares, since it identifies the services to be provided over the next year and how those services are to be financed. It describes in detail how each City department, division, and function will invest the City's resources for the benefit of the community.

These are financially troubled and dynamic times. It is no secret that nearly every City in this State is dealing with declining revenues. Property tax revenue continues to decline, primarily due to soft demand for housing. Advalorem Taxable Values declined 5.6% in FY 2009-10, 13.5% in FY 2010-11 and another 9.3% in FY 2011-12. For the ninth straight year, state shared revenue, which represents our second largest source of revenue, is projected to decline (the Governor and Legislature are considering changes to statutory revenue sharing, of which the outcome is unknown at this time). Federal grants also continue to decline. Add to that relatively high unemployment, the financial condition of the automobile industry and the limits on revenue growth due to the interaction of Headlee and Proposal A, not to mention national and global economic issues, and the financial pressures facing Farmington Hills are significant. In addition to our revenue concerns, while we are cutting where we can, fixed and contractual expenses continue to rise. For example, for FY 2011/12, actuarial calculated contributions to the retirement system and retiree healthcare system increased 12% and 24%, respectively; and our healthcare costs are expected to increase 5.5%. The FY 2011/12 budget funds 100% of the annual actuarial retirement system contribution and 80% of the annual actuarial retiree healthcare contribution; and 100% of the expected healthcare costs.

Due to these factors, the budget preparation directions to department heads included the following:

1. In order to maintain a General Fund – fund balance within the City' Policy guideline of between 10% - 15% of expenditures, total 2011/12 budget requests will be reduced by 10% of the original fiscal year 2010/11 budget, exclusive of projected health care and pension increases. However, the FY 2011/12 Budget Cuts are Eligible for Credits based on FY 2010/11 Projected Budget Savings.
2. There is not to be any out-of-state travel in the 2011/12 budget unless it is necessary to maintain approved employee certifications, or to attend required meetings as a standing Board member of an approved professional organization.
3. User Fees should be reviewed and adjusted when appropriate.

4. Keep in mind that the revenue forecast for Fiscal 2012/13 looks as though it will decrease by an additional 4% from the 2011/12 projections, primarily from a projected further decline in taxable value in FY 2012/13. While we are not doing a biennial budget, we are looking ahead and any plans for reductions this year would reflect reduction plans in 2012/13.

Despite all of this, I am optimistic about the City of Farmington Hills and where we are headed. There is opportunity in this time of serious fiscal challenge. Farmington Hills is a great place to live, work, play and learn. We offer a high quality of life and a high level of service to our residents. The fiscal challenge we face can be met through more collaboration with surrounding Communities, and smarter ways of doing business. Over the past years, we have cut back, done without, and changed how we do some things. This has resulted in cost savings and efficiencies. While the response and effort of each department has been excellent, we continue to seek ways to reduce spending. None of us has been through the kind of revenue decline based on property value reductions that we see today and will see for the next few years. This Budget cuts about as deeply as possible without significantly impacting on some service delivery. We believe we are supplying what the residents want right now, but going forward, with further cuts over the next few years likely, engaging the public even more is not only a good idea, but essential. The 20/20 Visioning process will play a huge role in this and there may be other means, as well.

BUDGET OVERVIEW

The budget includes input from City Council, as well as from residents, staff, consultants, and the City's planning program documents. This input assists us in prioritizing and directing our resources toward those programs, projects and activities that have the greatest potential for helping us successfully achieve our goals while addressing the City's most pressing needs. Given the state of Michigan's economy, building community understanding and support for the budget and for the services and programs that we provide is essential. The budget addresses current and future community needs and balances service demands with conservative financial management. It supports the following goals:

1. Employ a multi-disciplined, well-planned strategic approach to address the financial, social, and environmental dimensions of sustainability for the City of Farmington Hills.
2. Provide high quality, dependable public services that residents and businesses expect in order to enjoy a City that is safe and clean. This includes effective fire and police protection, advanced life-support services, safe and efficient water and sewer systems, and refuse pickup including curbside recycling and composting.
3. Support social, cultural, and recreational programs and services that enhance the lives of our residents, help build strong families, and showcase Farmington Hills as a desirable place to live, work, play and learn.
4. Increase the tax base by maintaining a healthy business climate by working cooperatively with federal, state, county, and local agencies to provide assistance to new and existing businesses in the community.

TAX RATE AND TAX ROLL

The FY 2011/12 General Fund budget is balanced, with the use of designated and undesignated fund balance. Due to changes in how we are reflecting some revenue and expenditure budgets, the Total General Fund Revenue Budget of \$51,459,969 (including transfers-in from other

Funds) actually increased by \$5,489,626 or approximately 11.9% compared to the FY 2010/11 Adopted Budget of \$45,970,343. The increase results primarily from (1) a 0.5000 operating millage increase, reflecting 100% of the property taxes collected from the operating millage in the General Fund, as opposed to a portion allocated directly to the Debt Service and Capital Improvement Funds, as in years past, as well as allocating less operating millage towards debt and capital purposes than in past years, as reflected in the chart below; (2) reflecting all MTT charge-backs per property tax appeals as expenditures, rather than as a contra-revenue as was done for FY 2010-11; (3) reflecting the equipment reimbursement from the Major and Local Road Funds as revenue, as opposed to a contra-expenditure, as in years past, and (4) reflecting Ice Arena user fees in the General Fund, as the Ice Arena Fund is proposed to be closed-out and merged with the General Fund at the end of FY 2010/11. **Without these changes and some other smaller adjustments, Total General Fund Revenue would have decreased by \$2,555,500 or 5.6% compared to the FY 2010/11 Adopted Budget, primarily from a combination of Declining Property Taxes and State Revenue Sharing, which are the two largest revenue sources of the General Fund.** Nearly everyone's real property tax bill has gone down this year due to taxable value reductions. The average residential property taxable value decreased by 8.6% from \$85,773 in 2010 to \$78,421 in 2011. This equates to an overall average of a \$264 property tax reduction per residential owner, of which approximately \$74 would be reduced from City taxes. While that is good for the taxpayer, this means there is less revenue to deliver services. Just as families and individuals have had to cut back, so has the City, as well.

The budget is based on a property tax rate of 10.6180 mills, a 0.5964 millage increase over FY 2010-11. The increase in millage from the operating millage, refuse millage and the new economic development millage will generate an approximate \$47 in additional City property tax revenue from the average residential property owner, which netted with the decreased taxable value will result in an average \$27 reduction in City property taxes from the average residential taxpayer compared to FY 2010/11. The millage comparison and allocation is outlined below.

	FY 2007/08	FY 2008/09	FY 2009/10	FY 2010/11	FY 2011/12
Operations*	6.4341	6.5435	6.5139	6.3279	7.2148
Capital & Drains*	0.4800	0.4800	0.4800	0.4800	0.2400
Debt*	0.6347	0.5402	0.5362	0.6481	0.5012
Refuse Removal	0.5082	0.4933	0.5269	0.6010	0.6822
Economic Develop./Public Information **	0.0000	0.0000	0.0000	0.0000	0.0152
Public Safety	1.4764	1.4764	1.4764	1.4764	1.4764
Parks & Recreation	0.4882	0.4882	0.4882	0.4882	0.4882
TOTAL	10.0216	10.0216	10.0216	10.0216	10.6180
* Charter Authorized Operating Millage.					
** Public Act 59					

The City's Advalorem Taxable Value decreased 9.3% from \$3,619,696,470 to \$3,283,783,240. Sixty-three (63%) percent of the tax roll is residential. Thirty-seven (37%) percent of the roll is non-residential and includes commercial (25%) and industrial (4%) and personal property (8%).

The Undesignated Fund Balance in the General Fund is estimated to be \$7,557,973 at June 30, 2011 and \$8,546,241 at June 30, 2012, which is 16.3% of Total General Fund Expenditures. The Undesignated Fund Balance is drawn down \$1,106,148 in FY 2010/11 and increased \$988,268 in FY 2011/12 and the Designated Fund Balance is being drawn down \$2,165,751 over the same two years to balance revenues and expenditures. The total budget expenditure allocation for All Budgeted Funds for FY 2011/12 is approximately \$68.7 million compared to \$77.9 million for FY 2010/11, and \$89.2 million for FY 2009/10, excluding inter-fund transfers. This is an 11.8% decrease in expenditures from 2010/11. This \$9.2 million decrease in expenditures is due primarily to deep reductions in capital expenditures, along with reductions in debt service from maturing bond issues for previous capital projects.

BUDGET HIGHLIGHTS

Through fiscal responsibility, we have been able to implement programs that strengthen our community and enhance the lives of our residents. The following is a brief summary of major programs and projects that are completed, ongoing and included in the FY 2011/12 budget. They are broken down into FY 2010/11 accomplishments and current ongoing projects and FY 2011/12 programs.

Fiscal Year 10/11 Accomplishments

- **City Hall Revitalization.** This LEED Gold certified project is complete and will serve the community well through the coming decades. The previous building had become increasingly deficient. With many air and precipitation leaks, inefficient heating, cooling and day-lighting, a lack of ADA accessibility and high energy use, the old building was deemed functionally obsolete. Ground was broken in June 2009 and City staff moved into their new work locations in November 2010. The Revitalized City Hall allows the City to improve its energy and operational efficiencies, strengthen its community image, and provide flexibility in meeting the needs of the community. Due to the early recognition of need and prudent project planning, funding was set aside for the project eliminating the need to borrow funds (and pay interest).
- **Environmental Sustainability.** The City is taking an active role in promoting “green efforts” throughout the community with the work of the Commission for Energy and Environmental Sustainability. This group champions energy and environmental sustainability through innovative City policies and initiatives to lessen the City’s impact on the environment. A testament to these efforts, the City hosted a record-breaking household hazardous materials drop-off day, added new acceptable items to the curbside recycling program and implemented two policies dealing with sustainable building and fleet vehicle anti-idling. We continue to surpass the state curbside recycling average with close to 32,000 tons of material diverted from the landfill. The City received a Community Tree Planting grant, and this spring trees will be planted at park and roadside locations. We were also named a Tree City USA!
- **Safe City.** Farmington Hills was again ranked among the safest cities in the United States in 2010, according to 2009 crime data published by CQ Press, and Sage Publications. Of 400 cities ranked nationally, in all population categories, Farmington Hills ranked as 30th safest, up ten places from the previous year. Of 14 Michigan cities ranked, Farmington Hills was rated the second safest, up from a ranking of 4th safest in 2009.

- **Intranet.** This online communication service continues to increase employee productivity and make accessing information easier for employees. Employee news, forms, benefit information, health and wellness, and more are all found on the Intranet.
- **Repaving.** The following roads were or will be resurfaced in FY 2010/11: Grand River Ave., 10 Mile to Haggerty; Orchard Lake, North & South of I-696; Middlebelt, 11 Mile to North of I-696; Woodbine and Approaches @ 10 Mile; Hunters Pointe Rehabilitation; and Springbrook Rehabilitation.
- **Sidewalks/Pathways.** The following sidewalks were or will be built in FY 2010/11: 12 Mile, Southside, west of Inkster to Herndonwood; Halsted, Westside, 9 Mile to Windwood (Public R.O.W. only); Folsom, Southside, Power West to Farmington City Limit; and Middlebelt, eastside, Chateau Ct. to Spring.
- **New Development and Improvements.** The Planning and Community Development Department oversaw the construction of twenty-eight (28) new single-family homes with a value of over \$7.4 million. New commercial development and improvements had a construction value of over 29.6 million. Permits for \$4.4 million in improvements and additions to existing homes were issued.
- **New Equipment & Technology.** The DPW placed into service (2) ten-yard dump trucks. The special services department replaced (2) pickups. The fire department placed into service (4) rescue vehicles and (7) defibrillators. City Hall Technology was upgraded with the Revitalization Project.

In Process or FY 2011/12 Programs

- **2020 Visioning.** The City has embarked on a Visioning Process to the year 2020 with the establishment of five Citizen Committees in the study areas of Tax & Services, Transportation & Energy, Redevelopment & Economics, Activities & Citizen Retention, and Education & Jobs. Each Committee is tasked with developing a Report to the City Council with its mission, goals and a plan to accomplish the goals. Together with a comprehensive survey document, the City is positioning itself for a future long-range plan for a sustainable City.
- **Youth Programs.** Farmington Hills strongly supports the youth of our community and will continue to do so in the coming year with a wide variety of programs and services, including the Mayors' Youth Council (MYC) and the award winning After-school and summer Youth Program for middle school students. This innovative, free program focuses on middle school youth and offers supervised activities consisting of recreation, social skill development, group discussion, and educational tutoring.
- **Special Services Capital Projects.** The Parks & Recreation Millage Fund will finance approximately \$305,000 of capital projects/outlays for Heritage Park, Founders Sports Park, Athletic Fields, Equipment, Comfort Station, Activities Center, Playground Equipment, and possible Land Acquisition.
- **Construction Projects.** The Major and Local Road Funds will expend over \$1.5 million in road improvements in 2011/12. The primary projects and recommended funding sources are as follows:

- 14 Mile, NW Hwy. to Middlebelt – funded by Gas & Weight Taxes/Grants.
- Holly Hill Farms SAD – funded by SA Bonds and G.O. Limited Bonds for the City's Local Match.

CAPITAL IMPROVEMENT FUND

In addition to the construction projects contained in the Parks & Recreation Millage Fund and Road Fund budgets, the City plans to invest approximately \$1.9 million on infrastructure and capital improvements benefiting the entire community. This program is comprised of facility improvements, sidewalk and bike path construction, drainage improvements, technology enhancements, and the acquisition of Public Works equipment and fire department equipment. While the revenue situation is difficult, a proper balance of capital vis-a-vis operating cost needs to be maintained. Next year's program includes:

- Drainage improvements will concentrate on the Storm Water Pollution Prevention Initiative and GIS Storm Phases I, II, and III, and miscellaneous detention basin maintenance and improvements.
- Facility improvements include a roof replacement at one of the Fire Stations and a new DPW HVAC system for the main storage/garage area and tool crib.
- A number of sidewalk and bike path improvements are in process or will take place this next fiscal year including: 8 Mile, Northside, Lujon to West; and 10 Mile, Northside, I-275 to Research Drive.
- Equipment for the Fire Department includes a Battalion Chief Vehicle and Radio Repeaters.
- Equipment for the Division of Public Works includes a Vacuum-type Road Sweeper, Roadside Mowing tractor w/attachments, Radio System Replacement, Remote Control sewer Camera/Trailer, and Pre-wet Controller Upgrades for Dumptrucks.
- Phone system upgrades, scheduling software, a work order management system, various equipment and technology upgrades City-wide to keep the network fast and reliable.

CITY-WIDE CAPITAL EXPEDITURES

The total dollar amount of capital expenditures for fiscal year 11/12 is \$4,141,069, which is approximately \$10.6 million less than budgeted in FY 2010/11. Of that total, \$1,994,350 is for infrastructure/capital improvements included in the Capital Improvement Fund; \$1,562,792 is for Major and Local Road construction projects; \$305,600 is for Parks & Recreation capital projects; \$173,380 is for various General Fund capital outlays including \$88,450 for Public Services, \$84,330 for Police and \$600 for Finance; and \$104,947 is for Energy Efficiency & Conservation Block Grant (EECBG) Fund energy efficiency projects. Specific information about the capital projects is included in each respective Fund/Department.

PERSONNEL COSTS AND STAFFING

With a reduction of 50 full-time employees or 13% of the full-time workforce in FY 2010/11, the FY 2011/12 Budget proposes to maintain staffing at approximately the same level of full-time equivalent (full-time + part-time) positions in FY 2011/12, which will still maintain one of the lowest employee-to-resident ratios of any local community while continuing to provide efficient and comprehensive services. As we have gone through the transition of significantly less staff resources over the last couple of years, we have restructured operations where appropriate to better utilize existing staff resources to maintain a base level of City services. All employee groups are being asked to accept a 0% pay increase for the second year in a row. We are always looking for ways to reduce costs while maintaining a quality workforce. City government is a people business. We serve people's needs and wants with people. This is a good staff with dedicated people who enjoy their work. I am proud of them every day.

ACKNOWLEDGEMENTS

The past year has been highlighted by numerous achievements resulting in both state and national recognition due to the fine work of employees and the cooperation between the City Council, City Administration, and the residents. I am proud to present the following list of accomplishments:

- Jack Li, Information System Analyst II, Central Services Department was named Employee of the Year. Four others were named Outstanding Employees: Nathan Geinzer, Management Assistant, City Manager's Office; Andrew Konkle, Civil Engineer II, Public Services Department, Kelly Monico, Senior Buyer, Central Services Department, and Brian Moran, Ice Arena Manager, Special Services Department. In addition, the 2010 IDEAS Award winner was James Cubera, Senior Engineer, Public Services Department.
- Officer Gary Lavin was named Police Officer of the Year.
- Fire Inspector John Kastran was named Department Firefighter of the Year.
- The City received the Distinguished Budget Presentation Award from the Government Finance Officers' Association, one of only 54 Michigan cities to receive the award. This is the 25th consecutive year the City has received the award.
- The City received a Certificate of Achievement of Excellence in Financial Reporting from the Government Finance Officers' Association of the United States and Canada for the City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2010, which was the twelfth year in a row that the City received this award.
- Farmington Hills was again ranked among the safest cities in the United States, according to crime data published by Morgan-Quitno Press, CQ Press, and Sage Publications. Of the cities ranked nationally, with populations of 75,000 or more, Farmington Hills ranked at 30th safest. Of the Michigan cities ranked, Farmington Hills was rated the second safest.
- The City was one of three communities presented with a Green Community Excellence Award at the Oakland County Green Summit which recognized our efforts to promote sustainability and energy efficiency with the City Hall Revitalization Project, Performance Contracting and the City's energy incentive program.

I would like to personally thank all of the department heads for not only doing their usual excellent job of submitting reasonable and prudent budget requests, but also acknowledging the economic realities and uncertainties facing us and budgeting accordingly. We remain committed to the core values of health and safety for our residents and customers. Mindful of the current economic challenges, our eyes are also trained on the future of our fine City. I am proud of the team effort that went into producing this extremely lean budget that significantly reduces expenditures while maintaining core services. Thanks also to those in the Finance Department, especially Carolyn Elliott, who have worked hard on putting together this budget.

Teri Arbenowske, Economic Development Director
Corey Bartsch, Fire Chief
David Boyer, Director of Special Services
Dale Countegan, Director of Planning and Community Development
Kathryn Dornan, City Clerk
Dave Gajda, Finance Director/Treasurer
Nathan Geinzer, Management Assistant
Mary Kohls, Human Resources Director
Michael Lasley, Director of Central Services
Shu-Fen Lin, Controller
Gary Mekjian, Director of Public Services
Chuck Nebus, Police Chief
Dana Whinnery, Assistant City Manager



Steve Brock
City Manager

PS. The City's Annual Budget and the Comprehensive Annual Financial Report are and have been available to provide detailed data on the City's finances to the general public. In addition, the City is developing a Financial Dashboard to make it easier to understand the City's Budget and Financial Reports at-a-glance and to enhance transparency for the City's customers.

MID-TERM AND LONG-TERM GOALS

MID-TERM GOALS (1 to 5 years)

1. Provide high quality dependable public services.
2. Implement programs and activities to reduce costs, increase revenues, and add efficiencies.
3. Enhance the safety of the city's residents and businesses, as well as visitors to the community.
4. Provide forums that encourage active participation in our local community and government.
5. Expand and retain the existing business base and enhance commitment to the redevelopment of the maturing sections of the city.
6. Provide a wide array of artistic, cultural, and recreation programs and activities to meet the changing leisure needs of the community.
7. Be proactive in the legislative process at the State and Federal level by representing the interests of the city.
8. Maintain an educated staff and provide a safe and positive work environment.
9. Ensure compliance with all federal, state, and local laws in addition to the rules and requirements of other governing agencies and organizations.
10. Participate in sound management practices to protect and enhance the environment.
11. Maintain a strong City identity and citizen participation by enhancing communication with the public.

LONG-TERM GOALS (5 years or more)

12. Assure the continued vitality of Farmington Hills as a premier community by preserving the tax base, the infrastructure and quality of life.
13. Improve the livability of the city.
14. Preserve and strengthen city home rule to maintain local control of local issues.

The goals in each departmental budget directly link to the City-wide mid and long-term goals. This is demonstrated by the number(s) in parenthesis at the end of each departmental goal. Achievement of the Department goals and City-wide mid-term goals assist the City's progress in meeting its long-term strategic goals.

THE BUDGETING PROCESS

Budgeting is a financial plan for utilizing the City's available funds during a fiscal year to accomplish established goals and objectives. It also:

- A. Provides citizens with an understandable financial plan in which the welfare of the citizens may be enhanced or reduced in the budgeting process;
- B. Prioritizes goals that will provide for community needs;
- C. Defines the financial plan that will be used to achieve stated goals;
- D. Determines the level of taxation required.

The budget compiles the financial data needed to support Farmington Hills' decision making/ policy development process. The budget is based on City Council Goals, the Capital Improvements Program and other planning and programming documents, the City's financial policies, City Council direction, current revenue restraints and City Manager and departmental review of operations.

City Council uses the following planning documents to guide its short and long term budget decisions. Valuable information is gathered from these plans and the residents who serve on the various Boards and Commissions responsible for their creation.

The Master Plan for Future Land Use

Provides guidelines for decisions on how land will be used. The master plan is: 1) a long-range, comprehensive and general guide for the development of land; 2) a map of future land uses and the supporting documentation describing the details, and 3) the result of an orderly process of survey and study of the basic planning elements - land use, natural features, populations and community facilities; residential, recreation, commercial, office and industrial land needs and thoroughfares and streets to provide for vehicular movements within and through the city.

The Parks and Recreation Master Plan

Focuses on the needs of current and future residents of Farmington Hills in order to continue providing programs and services to improve their quality of life. The Master Plan: 1) includes public input regarding the current and future park and recreation needs of Farmington Hills residents; 2) provides the Parks and Recreation Commission, Special Services staff, and other community stakeholders with information to guide parks and recreation planning for the next years, and 3) represents the needs and desires of current Farmington Hills residents and projects the needs of future residents based upon growth trends and demographic information.

The Capital Improvements Plan

Plans for and guides needed capital improvements and expenditures in a fiscally sound manner and ensures that improvements are consistent with the goals and policies of the city and the expectations of residents. A capital project or expenditure must: 1) impact the City-at-large or address a major need within the City in some specific way; 2) represent a public facility, 3) represent a physical improvement, and 4) require the expenditure of at least \$25,000.

The Budget Process

The Economic Development Plan

Provides a framework for making sound decisions regarding the allocation of limited economic development resources. The mission is to: 1) maintain a healthy business climate, including the expansion of business in the international trade arena; 2) work cooperatively with the state, county, chamber of commerce, economic development corporation, schools, universities and others to provide basic business assistance to new and existing businesses in the community, and 3) strengthen and revitalize the economy by attracting and retaining quality jobs.

The Master Storm Drainage Plan

Provides the City with a plan and guide for the continued development of the city. The plan is flexible and allows and encourages the use of the natural open drainage system to its fullest.

LEGAL REQUIREMENTS

In addition to sound financial theory and principles, the City of Farmington Hills' budget process is governed by the City Charter and State Statutes of Michigan. "Article VI, General Finance" of the City Charter establishes July 1 through June 30 as the City's fiscal year and annual budget cycle for the City government.

Budget Document

The City Charter, approved by the electorate on May 8, 1973, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act of 1968 (Public Act 2 of 1968), mandates that the budget document present a complete financial plan for the ensuing fiscal year and contain the following:

- A. Estimates of all anticipated revenues of the City from all sources with comparative statement of actual amounts received from each or similar sources for the preceding fiscal year, the current fiscal budget, projected actuals for the current fiscal year and estimated amounts for the proposed budget year.
- B. Detailed estimates of all proposed expenditures for each department and office of the City showing expenditures for corresponding actual expenditures for the preceding fiscal year, budget amounts for the current fiscal year, projected actual expenditures for the current fiscal year and amount for the proposed fiscal year.
- C. Statement of estimated Fund Balance for the end of the current fiscal year.
- D. Statements of the bonded and other indebtedness of the City showing the debt redemption and interest requirements for the fiscal year and the amount of indebtedness outstanding at the end of the fiscal year.

The Budget Process

Budget Procedure

As required by the City Manager, each City Officer must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under his/her direction. The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present it to City Council not later than the first regular meeting in May. Prior to the adoption of the budget, at the first regular meeting in June, a Public Hearing on the budget must be held to inform the public and solicit input and comments from the citizenry. At least one week prior to the Public Hearing on the budget, copies of the budget document are on file at the City Clerk's Office and the public libraries for the review and inspection by the citizens. A Public Notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

FY Budget

The budget process begins in January with the distribution of budget instructions and forms. Department requests are submitted by City officials in February. Departmental budget reviews are held with the City Manager, Finance Director and Department Heads. After revenue projections are prepared by the Finance Department, expenditure requests are reconciled by the City Manager and Finance Director to conform to revenue projections and a recommended budget is presented to City Council.

The City Council holds public study sessions with the City Manager, Finance Director and Department Heads, at which input from the public is received.

A Public Hearing to receive additional citizen input and comments is scheduled for May or June, after a public notice is published in the Farmington Observer. The Budget Document, including a schedule of all Study Session dates and the Public Hearing date is available for review by interested parties at the City Clerk's Office at City Hall and the two branches of the District Library. The Budget Document and Tax Rate is adopted in June, after the Public Hearing.

The final budget document evolving from the budget process consists of 13 major sections and contains the budget message, budget overview, budgets including revenue and expenditure estimates for the upcoming fiscal year for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Component Units and the Budget Resolution.

The budget is constructed in compliance with the State Uniform Accounting Budgetary Act of 1968 (Public Act 22 of 1968), as amended, which categorizes elements of the accounting and budget system into Funds, Departments or categories, Reserves and Expenditures.

The operations of each fund are accounted for as a separate self-balancing set of accounts that consist of assets, liabilities, fund equity and appropriate revenues and expenditures.

Budget Appropriation and Amendments

The City budget is adopted by the City Council on an activity or function/department basis. The City Manager is authorized by Budget Resolution to make budgetary transfers within the appropriation centers established through the budget. However, all transfers between appropriation centers may be made only by further action by the City Council.

City Council may make additional appropriations during the fiscal year for unanticipated expenditures required by the City, but such additional appropriations shall not exceed the amount of actual and/or anticipated revenue and available fund balance as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, safety or welfare. The Council may also reappropriate funds among appropriation centers. Council is apprised of the budget status through quarterly reports prepared by the Finance Department.

FY 2011/12 BUDGET CALENDAR

Week of January 3, 2011	Distribution of budget instructions and forms
January 5, 2011	City Council Goal Setting
January 18-21, 2011	IT discussions with departments on technology plans
February 11, 2011	Departments, Boards and Commissions submit budget requests to Finance Department.
February 28- March 4, 2011	Budget meetings with Departments on General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Component Units.
March 10, 2011	Budget meeting with 47th District Court staff and City of Farmington staff on FY 2011/12 budget requests.
March 14-April 22, 2011	Budget Preparation
April 25, 2011	Transmittal of FY 2011/12 budget document to City Council.
May 2 -10, 2011	Budget review study sessions with City Council.
May 23, 2011	Council budget changes & direction to staff to publish public hearing notice.
May 26 & 29 2011	Public Notice of Public Hearing on FY 2011/12 proposed budget and tax rate.
June 13, 2011	Public Hearing and Adoption of FY 2011/12 budget and tax rate.

FINANCIAL POLICIES

GENERAL

All budgetary funds must be balanced. Total anticipated revenue plus appropriations from the beginning fund balance and reserves, in excess of prudent designations of fund balance and reserves, must equal total estimated expenditures for all funds.

The City will strive to establish and maintain an undesignated fund balance of 10-15% of the General Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies, cash shortfalls caused by revenue declines or delays and mitigate the need for short term borrowing.

General fund encumbrances outstanding at the fiscal year end will not be charged to the current year budget but reserved from fund balance and automatically be reappropriated in the new budget year and when paid charged to the new fiscal year.

All budgets shall be adopted on a basis consistent with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board. Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a fund liability has been incurred and that liability will be liquidated with current resources.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies:

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The various funds are grouped into generic fund types in two broad categories as follows:

BUDGETARY & GOVERNMENTAL FUNDS:

General Fund

The General Fund under GASB 34 has been identified as a major fund and contains the records of the ordinary activities of the City which are not accounted for in another fund. The fund contains appropriation for all operating departments of the city. City Council has broad discretionary powers over the utilization and financial resources of the General Fund. General Fund activities are financed by revenues from general property taxes, state-shared revenues and other sources.

Financial Policies

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The primary special revenue funds are the Major and Local Road Funds, and the Special Assessment Capital Projects Fund for Roads, which have been identified by the criteria of GASB 34 as major funds. Two dedicated millages, the Public Safety Millage and the Recreation Special Millage are also Special Revenue Funds.

Debt Service Funds

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than enterprise fund bonds payable. The Special Assessment Debt Service Fund has been identified as a major fund by the criteria of GASB 34.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or outlays, other than those of proprietary enterprise funds. The Capital Improvement Fund has been identified as a major fund by the criteria of GASB 34 and is used to account for the development of capital facilities other than those for Roads, Utilities and Parks & Recreation.

Enterprise Funds

An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges. It has been determined that the Ice Arena Fund is not self-supporting and therefore, no longer meets the criteria of an Enterprise. Consequently, the Ice Arena Fund will be closed-out in FY 2010/11 and converted to a Division of the Special Services Department of the General Fund in FY 2011/12. Enterprise Funds will continue to include the Water & Sewer related Funds, which are not included in this document.

COMPONENT UNITS:

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones.

FIDUCIARY FUNDS:

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments or other funds. These include the Retirement System and Agency Funds. The Retirement System is accounted for in the same manner as a proprietary fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The financial activity of the Agency Funds is limited to collection of amounts which are subsequently returned or paid to third parties and, accordingly, are limited to cash transactions.

BASIS OF ACCOUNTING

The budgets of General Governmental Funds are prepared on the modified accrual basis of accounting. Under this method, the City recognizes revenue when it becomes both measurable and available to finance current City operations. Expenditures are recorded when the related fund liabilities are incurred, except principal and interest on general obligation long-term debt, which are recorded when due. Modifications in such method from the accrual basis are as follows:

- A) Property taxes and other revenue that are both measurable and available for use to finance operations of the City are recorded as revenue when received.
- B) Interest on bonded indebtedness and other long-term debt is not recorded as an expenditure until its due date.
- C) Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.
- D) Normally, expenditures are not divided between years by the recording of prepaid expenses.

Enterprise, and non-expendable Trust and Pension Trust Fund are prepared on the full accrual basis. Under this method, revenues are recognized when earned and expenses are recognized when incurred.

CAPITAL ASSETS

Capital assets used in governmental fund type operations are recorded as expenditures at the time of purchase. All capital assets are recorded at cost, or if donated, at their estimated fair value on the date donated.

WATER AND SEWER SYSTEMS

Oakland County operates the City's water and sewer systems by contract. Periodically, the County transfers the net revenues to the City, which deposits them in the Water & Sewer Fund.

INVESTMENTS

Investments are recorded at cost, which approximates market value.

Financial Policies

ELIMINATIONS

The total data presented is the aggregate of the fund types. No consolidating or other eliminations were made in arriving at the totals; therefore, they do not present consolidated information.

LEASE-PURCHASE CONTRACTS

The City is involved in the purchase by lease contracts of a Department of Public Service Maintenance Building, Fire Station No. 2 and the 47th District Court Facility from the City of Farmington Hills Building Authority, a City-created and directed authority, whose sole business activity is acquiring and leasing property to the City. Building Authority operations consist of the issuance and repayment of debt and the construction of facilities, all of which are reported in the appropriate City funds. The financial statements of the City of Farmington Hills Building Authority are consolidated with the financial statements of the City as follows:

- A) The assets of the Building Authority held for payment of outstanding bond issues are reported in the Debt Service Funds.
- B) Construction activities are recorded in a Capital Projects Fund.
- C) Fixed assets (completed construction projects) of the Building Authority are reported in the Capital Assets.
- D) Remaining amounts due on bonds issued by the Building Authority are reported in the non-current liabilities.

CAPITAL IMPROVEMENT BUDGET POLICIES

The City will, annually, prepare and update a Six Year Capital Improvement Program. This Program will contain projects and equipment costs in excess of \$25,000. Total project cost and sources of funding, along with project descriptions, will be outlined in the Capital Improvement Program. Areas included in the Program will be: drainage, sanitary sewers and watermains, public facilities, sidewalks, transportation, equipment and parks and recreation facilities.

The purpose of this Six Year Program is to facilitate the orderly planning and infrastructure improvements, maintain, preserve and protect the City's existing infrastructure system and provide for the scheduled replacement of equipment and acquisition of new equipment to insure the efficient delivery of services to the community.

In addition to the Six Year Capital Improvement Program the City will prepare a Capital Improvement Budget, which will implement to the extent of available resources, the first year of the Capital Improvement Program.

FINANCIAL REPORTING & AUDITING POLICIES

In accordance with Section 6.10 of the City Charter, an independent audit of all City funds will be conducted annually by a Certified Public Accounting Firm.

The Comprehensive Annual Financial Report (CAFR) shall be subject to the annual audit. The annual audit will be conducted in accordance with generally accepted auditing standards. The scope and procedures of the audit will be in conformance with the "Engagement Letter" signed by the City and the auditors. The City fully complied with the Governmental Accounting Standards Board Pronouncement 34 in the most recent audits. The basis for budgeting follows the same basis as the audited financial statements.

While the City's annual audit includes the Water & Sewer Fund and Pension Funds, the annual budget does not include the Water & Sewer Fund and Pension Funds.

The City will establish and maintain a high standard of accounting practices. Accounting standards will conform to generally accepted accounting principles as established by the Governmental Accounting Standards Board.

The Finance Department will maintain a system of internal controls to safeguard the City's assets and insure accurate and timely accounting, reporting and disclosure.

The Finance Department will prepare monthly budget and financial reports for internal management purposes. In addition to financial audits, every five years, the City will conduct a Managerial Audit. These audits will be conducted by an independent consultant or consultants chosen by City Council, who will determine the scope of the audit and the nature of the report to be presented to City Council.

As previously stated, the City is developing a Financial Dashboard to enhance the transparency of its financial reporting.

CASH AND INVESTMENT POLICIES

On November 16, 1998, the City Council adopted an extensive Investment Policy for all the funds of the City, excluding Employee Pension Assets. The Policy stresses legal compliance with Public Act 20 of 1943 as amended by Public Act 196 of 1997 as to type of investments permitted, which include certificates of deposits, treasury bills, obligations of U.S. Government agencies, notes, bonds, commercial paper (two highest rating), repurchase agreements, bankers acceptances, pools or mutual funds with legal investments and full faith and credit U.S. agency paper.

The investment objective of the City is "S.L.Y.," **S**afety, **L**iquidity and **Y**ield.

The City has received certification from the Municipal Treasurer's Association of the United States and Canada, certifying that the City's Investment Policy meets the standards established by that body.

Financial Policies

The nine-page document covers the following areas and topics:

- A) Objectives
- B) Combining of funds/prorating of interest among funds.
- C) Delegation of authority (employees authorized to place investments).
- D) Prudence - Prudent Person Principle
- E) Ethics and Conflict of Interest
- F) Internal Control
- G) Reports and Accounting
- H) Diversification of percentages of portfolio allowed for each type of investment maturity schedule and financial institution.
- I) Criteria for selecting banks and dealers.
- J) Safekeeping, custody, investment procedure and internal control
- K) Glossary of terms

DEBT MANAGEMENT POLICY

The City will limit short term borrowing to cover cash flow shortages through the issuance of tax anticipation notes. The issuance of long-term debt will be limited to capital improvements or projects that cannot be financed from current revenues or resources. For purposes of this policy, current resources are defined as that portion of fund balance in excess of required reserves.

The maturity of the bond issues will not exceed the useful life of the capital improvement project. Long term bonding will be considered when future citizens will receive a benefit from the improvement. The City's Statement of Legal Debt Margin calculation is located in the Debt Service Fund Section of this Budget Document.

The City will limit its general obligation long term debt to 10% of the City's State Equalized Value (Assessed Value), excluding the following bonds from the limitation:

- A) Special Assessment Bonds
- B) Mortgage Bonds
- C) Transportation Fund Bonds

Financial Policies

- D) Revenue Bonds
- E) Bonds issued, or contract or assessment obligations, incurred to comply with an order of the Water Resources Commission or a court of competent jurisdiction
- F) Other obligations incurred for water supply, sewage, drainage or refuse disposal projects necessary to protect the public health by abating pollution
- G) Bonds issued for the construction, improvement or replacement of a combined sewer overflow abatement facility
- H) Bonds issued to pay premiums or establish self insurance contracts in accordance with Act 202, Public Acts of Michigan, 1943, as amended

All other bonds are not subject to financial limitations.

The City will maintain communications and relations with bond rating agencies and endeavor to improve or maintain its current bond rating annually.

TAX ABATEMENT POLICY

On February 9, 1998, the City Council adopted a Tax Abatement Policy. The Policy was revised on February 28, 2000 and again on July 28, 2003.

Criteria with which a business must comply in order for City Council to consider an Industrial Development District Tax Abatement Proposal

1. The abatement must include funding from a State or Federal program, unless the project is for redevelopment or rehabilitation or for new personal property only (if the new personal property request creates or retains new jobs within the City of Farmington Hills).
2. The tax abatement will not cause a negative impact on local tax revenues.
3. The business qualifying for an Industrial Development District Tax Abatement must remain within the City of Farmington Hills for twice the length of the tax abatement period and if a move out of the community should occur, the business shall repay the entire amount of the abatement and it shall be a lien on the property until paid.

PURCHASING POLICIES

On February 28, 2000, the City Council adopted a Resolution establishing the amended City Purchasing Policies and Procedures. These Policies comply with Section 9.12 of the City Charter authorizing the City Council to establish Purchasing Policies and require sealed bids to authorize all awards for goods and services over \$10,000. The Policy provides for a centralized purchasing system administered by the City's Director of Central Services, who reports to the City Manager.

Financial Policies

All goods and services aggregating in excess of \$10,000 in a fiscal year are formally bid, which is in writing, sealed and submitted in accordance with written specifications and opened at a public bid opening. Bid awards exceeding \$10,000 are reviewed and approved by City Council. Purchase orders from \$3,000 - \$10,000 are approved by the City Manager after receipt of three written quotations. Items under \$3,000 are awarded by the Director of Central Services after solicitation of three verbal quotations.

The Policy also provides for procurement in cases of emergency situations threatening public health, welfare and safety, subject to after the fact review of the basis of the emergency and the selection of the particular vendor to be placed in the purchasing file.

The 12-page Policy Document and 17-page Procedures Document cover topics such as:

- A) Organization and Authority
 - 1) Role of the City Council
 - 2) Role of the City Manager
 - 3) Role of the Director of Central Services
- B) Standards of Conduct
- C) Policy Amendment Procedures
- D) Bid specification preparation, bidding procedures, bid opening, bid awards, correction of bids
- E) Rules against subdivision to avoid sealed bid and Council award procedures
- F) Procurement of professional services

REVENUE POLICIES

The City will strive to maintain diversified, stable sources of revenues to protect essential service delivery from short-term fluctuations in any one source.

The City will maintain sound appraisal procedures and practices to reflect current property values.

The City will minimize the impact of property tax financing for city services by seeking alternative financing such as grants, user fees, and upgrading/enhancing the property tax base.

The City will project its annual revenues based on historical data, county, state and national economics and new statutes.

The City will finance essential City services that have a city-wide benefit from revenue sources generated from a broad base, such as property taxes and state shared revenues.

The City will review fee structures to charge the cost of service to the benefiting property owners and customers serviced, while being sensitive to the needs of low-income individuals.

The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

FINANCIAL POLICY BENCHMARKS

Financial Policy Benchmarks

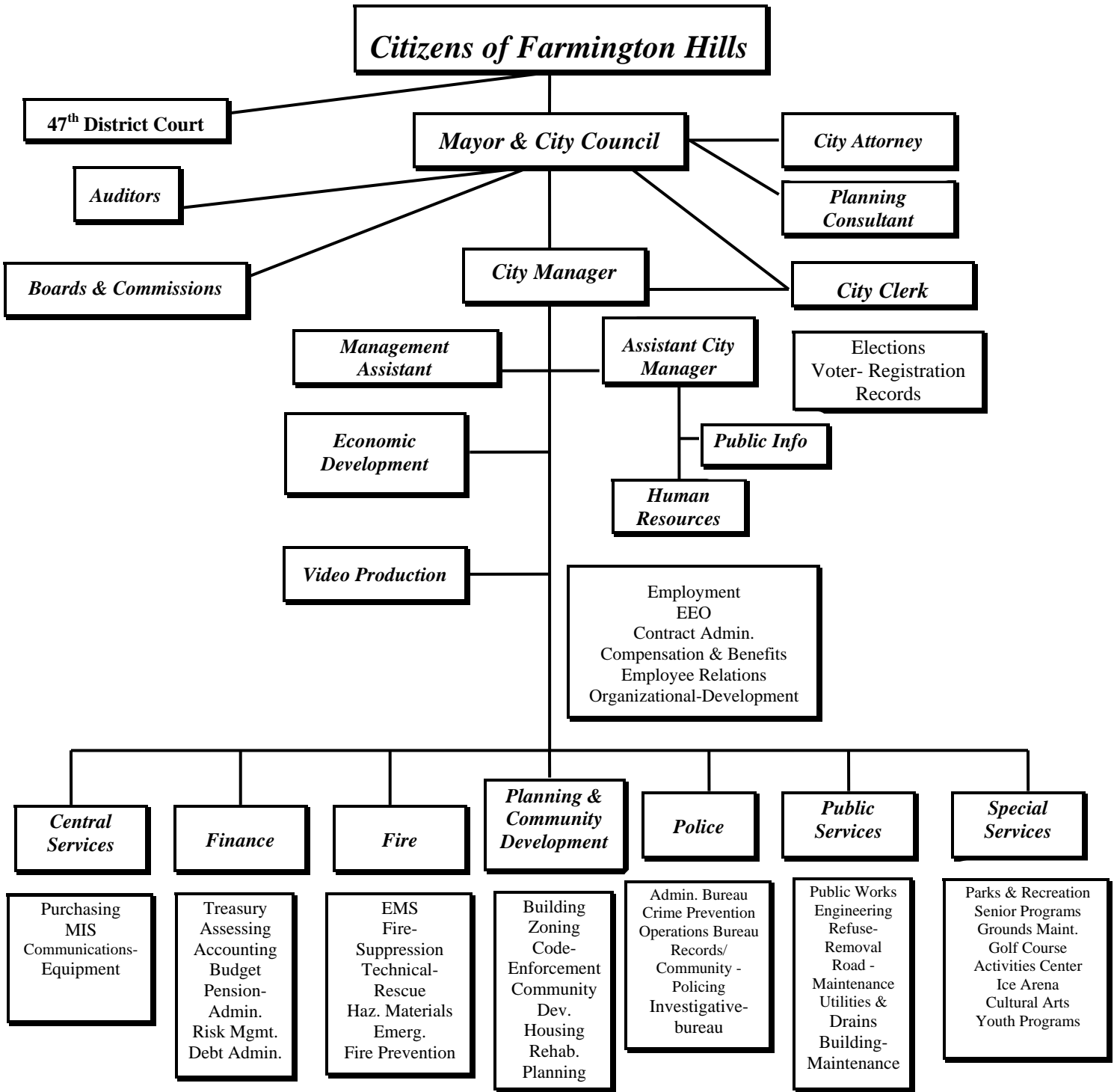
Status

<u>Fund Balance</u> 10-15% unreserved general fund balance.	<u>Fund Balance</u> 17% unreserved fund balance (2010 audit).
<u>Accounting, Auditing, Financial Reporting Policy</u> Produce Comprehensive Annual Financial Report in accordance with GAAP.	<u>Accounting, Auditing, Financial Reporting Policy</u> Certificate of Achievement for Excellence in Financial Reporting received June 2010.
<u>Revenue Policy</u> Maintain a diversified and stable taxable revenue base.	<u>Revenue Policy</u> Tax base comprised of: Residential 63% Non residential 37%
Maintain sound appraisal procedures and practices to reflect accurate property rates.	Equalization factor of 1.
<u>Investment Policy</u> Analyze market conditions to maximize yields while maintaining the integrity and safety of principal.	<u>Investment Policy</u> Because of the weak local economy interest rates have decreased.
<u>Debt Policy</u> Maturity of bond issues will not exceed useful life of capital improvements they finance.	<u>Debt Policy</u> No bond issue has maturity schedule beyond 25 years.
Maintain a sound relationship with major bond rating agencies and an investment grade bond rating.	Moody's rating: Aa2 Standard & Poors rating: AA+

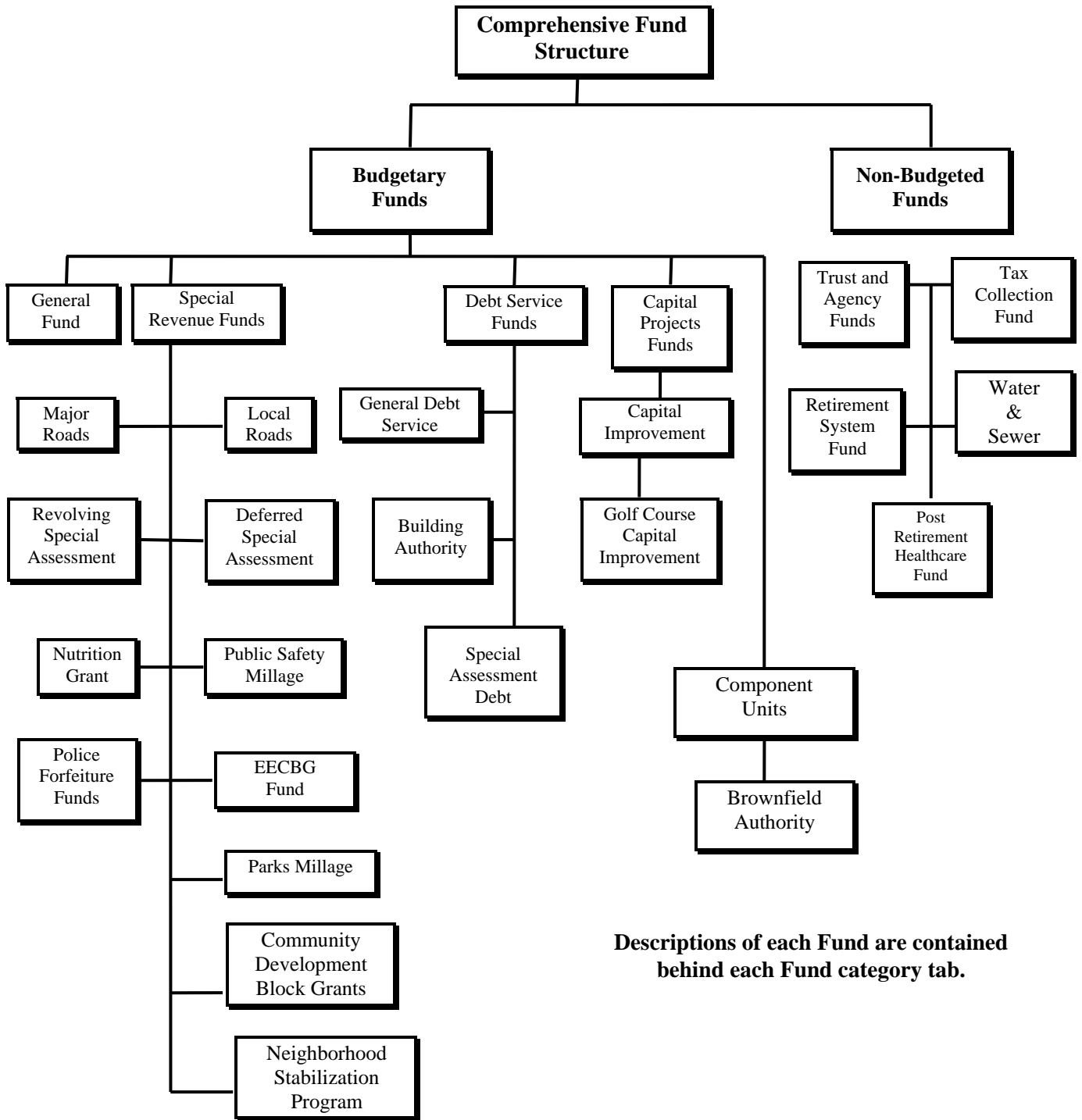
FINANCIAL POLICY BENCHMARKS (Continued)

<u>Financial Policy Benchmarks</u>	<u>Status</u>
<u>Capital Improvement Policy</u> Maintain long range pre-planning of capital improvements and infrastructure.	<u>Capital Improvement Policy</u> The Planning Commission annually prepares a six-year Capital Improvement Plan.
Implement annually capital improvements in accordance with an adopted six-year capital improvement program within revenue restraints.	Capital Improvements budgeted in 11/12: Drainage: \$ 369,750 Sidewalks: \$ 260,000 Equipment: \$ 1,174,600 Public Facilities \$ 190,000
<u>Financial Policy</u> Place emphasis on areas of long-term importance such as, employee relations, automation, and technology improvements.	<u>Financial Policy</u> Funding for City-wide technology ensures a reliable network and funding for employee development maintains positive employee relations.
Produce a budget document that is a policy tool, a public information document, a financial control mechanism and a management tool.	Received “Distinguished” Budget Presentation award for the past 25 years.
Integrate performance measurement and productivity indicators in the budget.	Continue to update budget document with performance measures including output and efficiency.
All budgetary funds must be balanced.	The budget is balanced – estimated revenue and available fund balance are equal to or greater than estimated expenditures.
Maintain adequate level of funding for employee retirement systems.	Pension benefit: Post retirement 82% funded Healthcare 59% funded
Enhance the property tax base.	Community investment: Residential: 28 new homes valued at \$7.4 million. \$4.4 million in improvements / additions to existing homes. Commercial Adds & Alterations: \$29.6 million.

CITY OF FARMINGTON HILLS



CITY OF FARMINGTON HILLS FINANCIAL ORGANIZATION STRUCTURE



FULL-TIME EMPLOYEE STATISTICS

	FY	FY	FY	FY 2011-2012		
	08-09	09-10	10-11	Part Time		
	Full Time	Full Time	Full Time	Full Time	FTE*	Total
City Administration	6	5	5	5	0.00	5.00
Public Information	4	4	4	4	0.00	4.00
Finance Department	13	13	11	11	1.26	12.26
Assessing	8	8	6	6	0.53	6.53
City Clerk	7	7	5	5	1.36	6.36
Human Resources	4	4	4	4	0.00	4.00
Central Services	9	9	9	9	0.26	9.26
Police Department	169	160	136	136	8.84	144.84
Fire Department	49	48	45	45	36.95	81.95
Planning & Community Development	24	24	18	18	0.60	18.60
Public Services - Administration	5	4	4	4	0.00	4.00
Road Maintenance	23	22	19	19	2.12	21.12
Building Maintenance	4	4	4	4	0.00	4.00
Engineering	18	17	14	13	0.00	13.00
D.P.W. Garage	11	10	10	10	1.00	11.00
Waste Collection/Recycling	0	0	0	0	1.00	1.00
Special Services Administration	14	14	12	11	8.96	19.96
Youth and Families Division	1	1	1	1	7.00	8.00
Senior Adults	5	5	5	5	22.53	27.53
Parks Division	14	12	10	8	16.52	24.52
Cultural Arts	2	2	2	2	0.47	2.47
Golf Course Division	3	2	2	2	10.32	12.32
Ice Arena	4	4	3	3	12.19	15.19
TOTAL	397	379	329	325.00	131.91	456.91

FULL TIME EMPLOYEE STATISTICS SUMMARY

	08-09	09-10	10-11	11-12
FULL TIME	397.00	379.00	329.00	325.00
FTE	129.67	126.82	126.82	131.91
TOTAL FULL TIME AND FTE	526.67	505.82	455.82	456.91

The number of full-time employees will decrease by four in 11/12 by not filling four anticipated retirements, one in engineering, one in special services administration, and two in the parks division.

The number of part-time employees will increase by 5.69 F.T.E.'s in 11/12, primarily in the special services department.

*FTE (Full Time Equivalent) Represents part-time employee hours divided by 2080.

BUDGET OVERVIEW

The City's General Fund (which now includes the Ice Arena) accounts for approximately 70.6% or \$ 52,577,641 of the total expenditure budget, including inter-fund transfers. City resources for all the City's operating departments are financed through the General Fund. The City Council has wide discretionary power over the financial resources attributable to this Fund. Detailed revenue and expenditures by fund and revenue by source and expenditures by type are portrayed in schedules and graphs within this section as well as their percentage share of the total financial picture. The composition of the fund category expenditures in the budget document including other financing uses (transfers out) are:

Categories	Amount	Percentage
General Fund	52,577,641	70.6
Special Revenue	15,657,966	21.0
Debt Service	3,774,837	5.1
Capital Projects	1,997,060	2.7
Component Units	447,966	0.6
Total	74,455,470	100.0

The most important decision made annually by City Council is the establishment of the fiscal year tax rate levy and the allocation of this rate among the property tax supported funds. The Tax Rate for FY 2011/12 and the last three fiscal years and the taxable value for FY 2011/12 are outlined below:

Taxable Value \$ 3,283,783,240

	Actual Tax Rate FY 2008/09	Actual Tax Rate FY 2009/10	Actual Tax Rate FY 2010/11	Adopted Tax Rate FY 2011/12
<u>Charter Authorized Limit Allocation:</u>				
Operating: Operations	6.5435	6.5139	6.3279	7.2148
Capital and Drains	.4800	.4800	.4800	.2400
Debt	.5402	.5362	.6481	0.5012
Total Operating Millage*	7.5637	7.5301	7.4560	7.9560
Refuse Removal Millage	.4933	.5269	.6010	.6822
Economic Development Millage	0.0000	0.0000	0.0000	0.0152
Voted Parks Millage	.4882	.4882	.4882	.4882
Voted Public Safety Millage	1.4764	1.4764	1.4764	1.4764
Total Voted Millage	1.9646	1.9646	1.9646	1.9646
TOTAL TAX RATE	10.0216	10.0216	10.0216	10.6180

*Subject to Headlee Capped Charter Maximum of 8.4252.

2011 TAXABLE VALUE ANALYSIS BY CLASS

CLASS	2010 Taxable	Net New	Adjustment*	2011 Taxable	% of Taxable Adjustment	% of Taxable Roll
COMMERCIAL*	847,151,260	1,848,560	(34,687,370)	814,312,450	-3.88%	24.74%
INDUSTRIAL*	246,770,730	(835,080)	(99,411,580)	146,524,070	-40.62%	4.46%
RESIDENTIAL	2,265,780,850	3,824,729	(198,891,299)	2,070,714,280	-8.61%	63.06%
REAL PROPERTY	3,359,702,840	4,838,209	(332,990,249)	3,031,550,800	-9.77%	92.32%
PERSONAL	259,993,630	(1,353,580)	(6,407,610)	252,232,440	-2.99%	7.68%
GRAND TOTAL	3,619,696,470	3,484,629	(339,397,859)	3,283,783,240	-9.28%	100.00%

ANALYSIS OF TAX SAVINGS FROM TAXABLE VALUE VERSUS S.E.V.**

	2011 S.E.V.	2011 TAXABLE	S.E.V. TO TAXABLE REDUCTION
COMMERCIAL	832,418,290	814,312,450	18,105,840
INDUSTRIAL	148,116,220	146,524,070	1,592,150
RESIDENTIAL	2,081,347,100	2,070,714,280	10,632,820
REAL PROPERTY	3,061,881,610	3,031,550,800	30,330,810
PERSONAL	252,235,190	252,232,440	2,750
GRAND TOTAL	3,314,116,800	3,283,783,240	30,333,560

Property taxpayer savings are:

City Taxes at 10.6180 mills	\$ 322,082
Total Taxes at 40.4245 mills ***	\$ 1,226,219

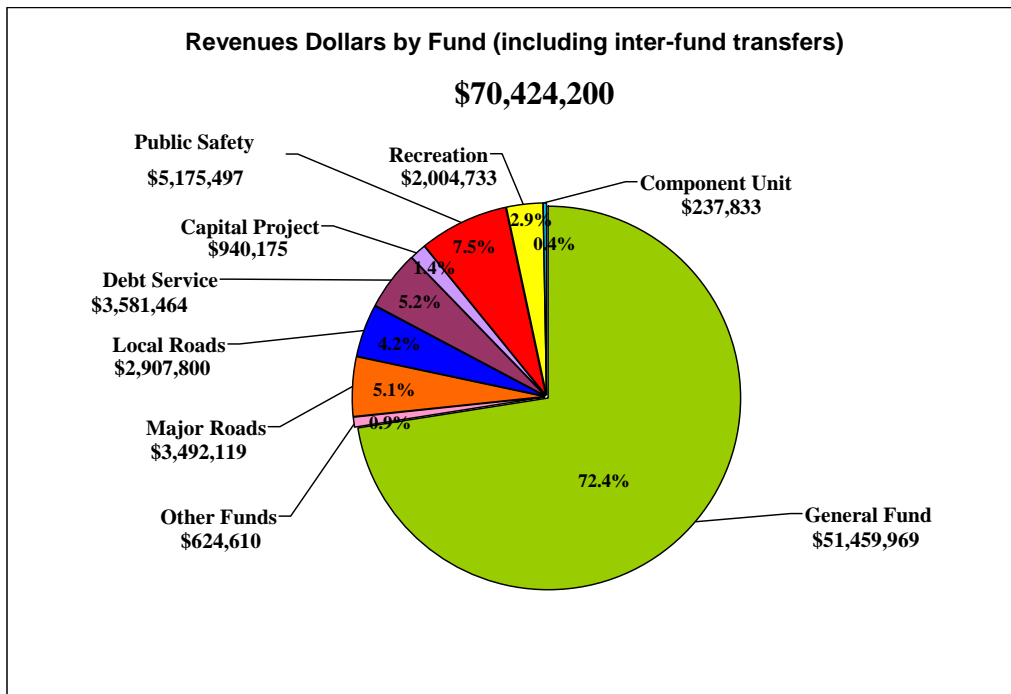
* \$61 million was moved from Industrial to Commercial Class, per the recommendation of the State Tax Commission (STC).

*** 2010 Farmington Schools Homestead tax rate

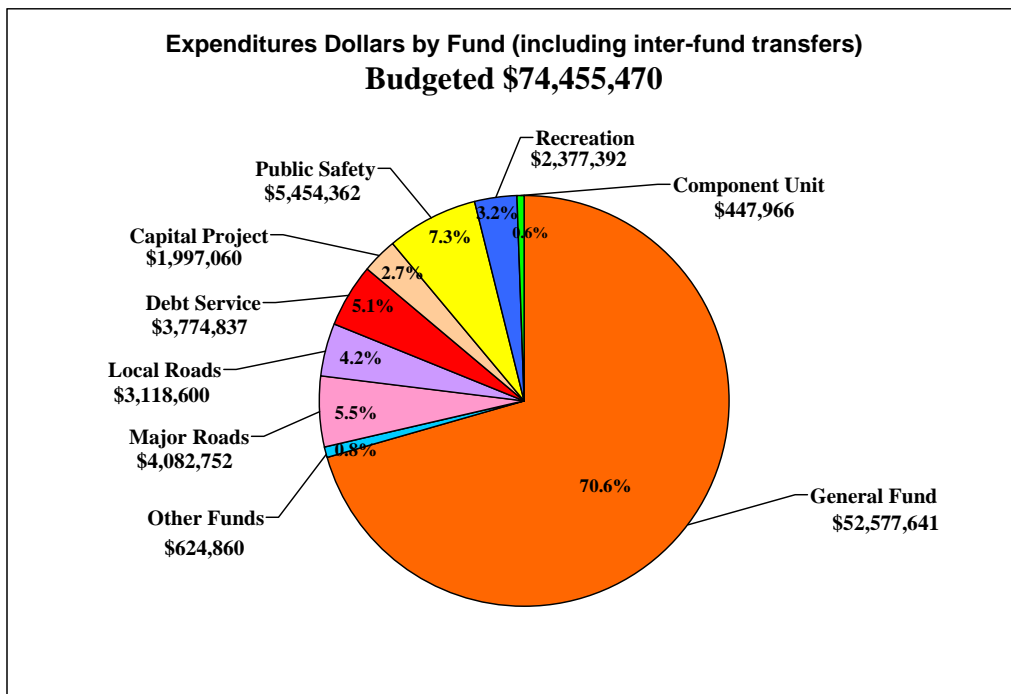
** S.E.V. - State Equalized Value (50% of Fair Market Value)

Pursuant to Michigan Law, property taxes are levied against Taxable Value, which is capped at the rate of inflation until the property is transferred. State Equalized Value represents 50% of market value and was the basis for the property tax levy until Proposal A was adopted in 1994.

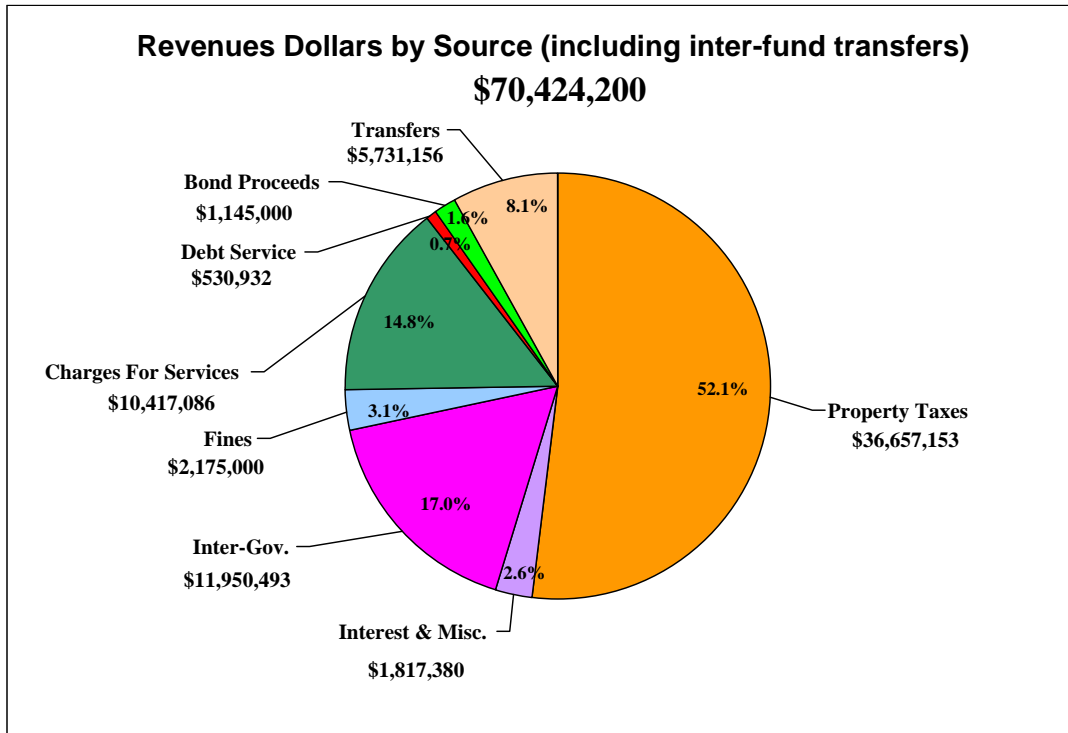
SUMMARY OF BUDGETARY FUNDS BY FUND FY 2011/12



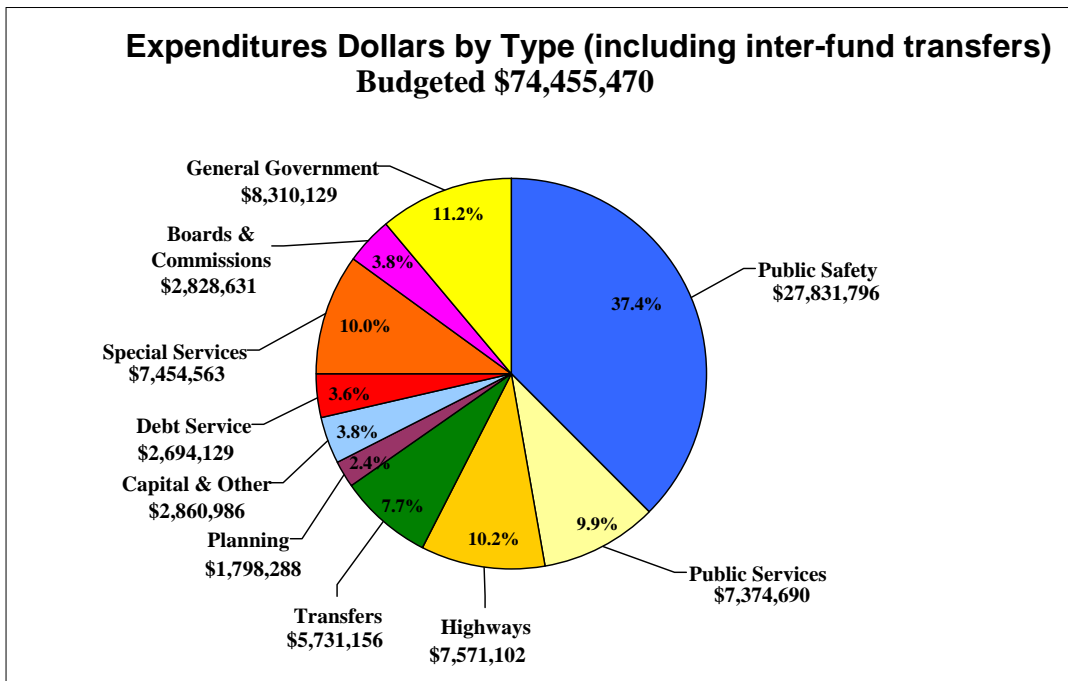
Variiances between revenues and expenditures are appropriations to and from Fund Balance.



**SUMMARY OF BUDGETARY FUNDS
REVENUES AND EXPENDITURES
FY 2011/12**



Variance between revenues and expenditures are appropriations to and from Fund Balances.



CONSOLIDATED BUDGET SUMMARY
FISCAL YEAR ENDING 6/30/12

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Fund	Component Unit	Total Funds
FUND BALANCE AT JULY 1, 2011	12,559,123	5,511,246	1,754,293	2,230,679	513,812	22,569,153
REVENUES						
Property Taxes	30,014,070	6,407,517	0	0	235,566	36,657,153
Intergovernmental	5,834,149	5,991,567	124,778	0	0	11,950,493
Charges for Service	10,417,086	0	0	0	0	10,417,086
Debt Service Revenue	0	0	530,932	0	0	530,932
Interest Income	200,500	25,788	51,223	11,067	2,267	290,846
Fines and Forfeitures	2,175,000	0	0	0	0	2,175,000
Miscellaneous	1,315,647	184,887	0	26,000	0	1,526,534
Total Revenues	49,956,452	12,609,759	706,933	37,067	237,833	63,548,044
EXPENDITURES						
Boards and Commissions	2,828,631	0	0	0	0	2,828,631
General Government	8,310,129	0	0	0	0	8,310,129
Public Safety	22,377,434	5,454,362	0	0	0	27,831,796
Planning, Commun. & Econ. Dev.	1,798,288	0	0	0	0	1,798,288
Public Services	7,374,690	0	0	0	0	7,374,690
Special Services	7,454,563	0	0	0	0	7,454,563
Highways and Streets	0	6,751,352	0	819,750	0	7,571,102
Land Acquisition, Capital Improvements and Other	0	1,242,735	1,975	1,177,310	438,966	2,860,986
Debt Service Principal	0	0	1,886,273	0	0	1,886,273
Debt Service Interest	0	0	807,856	0	0	807,856
Enterprise Expenses - Ice Arena	0	0	0	0	0	0
Total Expenditures	50,143,735	13,448,449	2,696,104	1,997,060	438,966	68,724,314
Revenues over/(under) Expenditures	(187,283)	(838,690)	(1,989,171)	(1,959,993)	(201,133)	(5,176,270)
OTHER FINANCING SOURCES AND USES						
Proceeds from Bond Sale	0	1,145,000	0	0	0	1,145,000
Transfers In	1,503,517	450,000	2,874,531	903,108	0	5,731,156
Transfers Out	(2,433,906)	(2,209,517)	(1,078,733)	0	(9,000)	(5,731,156)
Total	(930,389)	(614,517)	1,795,798	903,108	(9,000)	1,145,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(1,117,672)	(1,453,207)	(193,373)	(1,056,885)	(210,133)	(4,031,270)
FUND BALANCE AT JUNE 30, 2012	11,441,451	4,058,038	1,560,920	1,173,795	303,679	18,537,883

Schedule of Interfund Transfers FY 2011/12

Inter-fund Transfers are budgeted as follows:

<u>Fund Transferred From</u>	<u>Fund Transferred To</u>		
General Fund	Capital Improvement Fund	788,108	(3)
	Debt Service Fund	<u>1,645,798</u>	(2)
	Total General Fund	2,433,906	
Major Road Fund	Local Road Fund	<u>450,000</u>	(4)
	Total Major Road Fund	450,000	
Component Unit	General Fund	<u>9,000</u>	(1)
	Total Component Unit	9,000	
CDBG Fund	Capital Improvement Fund	<u>115,000</u>	(3)
	Total CDBG Fund	115,000	
Park Millage Fund	General Fund	1,494,517	(1)
	Debt Service Fund	<u>150,000</u>	(2)
	Total Park Millage Fund	1,644,517	
General Debt Service Fund	Building Authority Fund	<u>1,078,733</u>	(2)
	Total General Debt Service Fund	1,078,733	
	Total Interfund Transfers	<u><u>5,731,156</u></u>	

- (1) Transfer of discretionary funds to be used for the benefit of the community.
- (2) Transfer for debt service payments.
- (3) Transfer for capital improvements.
- (4) Allowable transfer under Act 51.

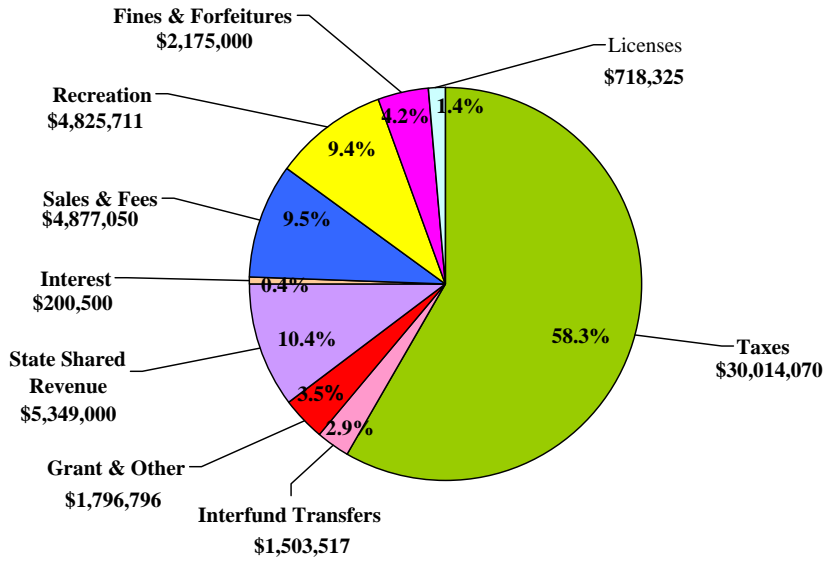
GENERAL FUND

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions which are not accounted for in other specialized funds, which contain restrictions on the usage of the fund's assets, mandated by City Charter, State Statute or bond covenants. This fund contains budgets for all the Operating Departments of the City. A vast variety of revenues such as general property taxes, license fees, court revenues, permits, recreation user charges, investment income, service fees, State Shared Revenues and grants provide the economic resources for the operation of this Fund. City Council has broad discretionary powers over the utilization of financial resources of the General Fund.

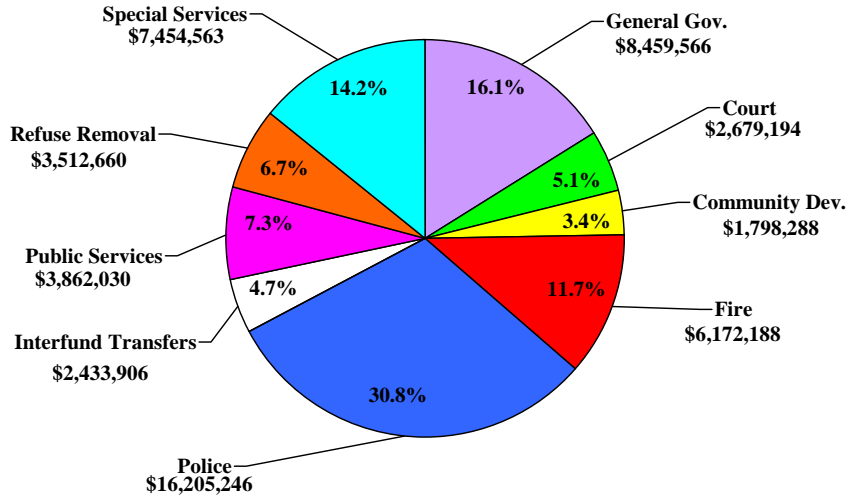


GENERAL FUND FY 2011/12

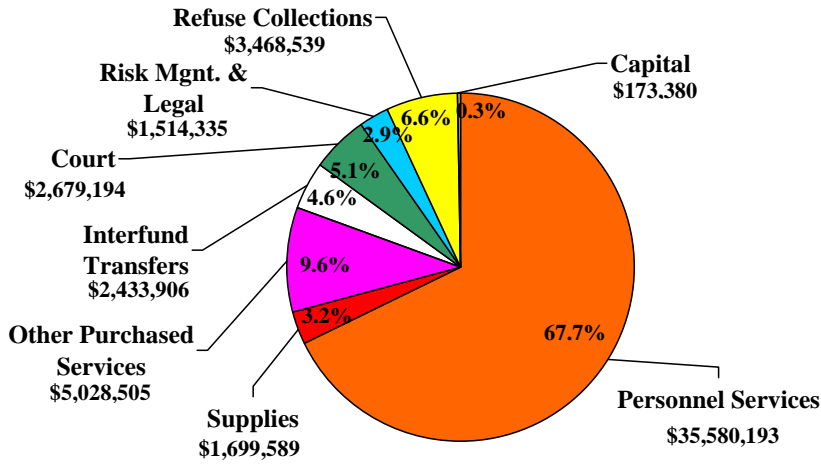
Total General Fund Revenues and Transfers In Budgeted \$51,459,969



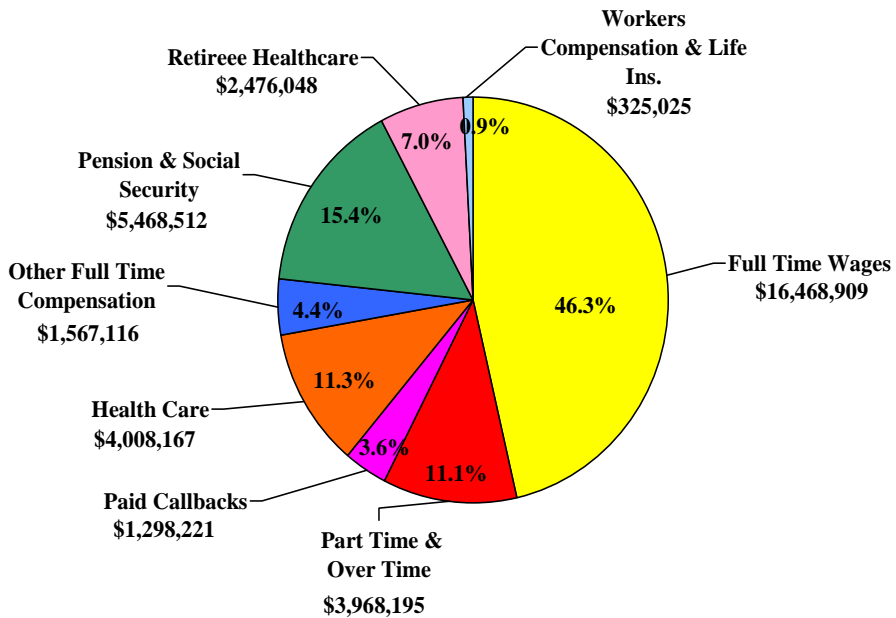
Total General Fund Expenditures and Transfers Out Budgeted \$52,577,641



General Fund Expenditures by Classification
Budgeted \$52,577,641



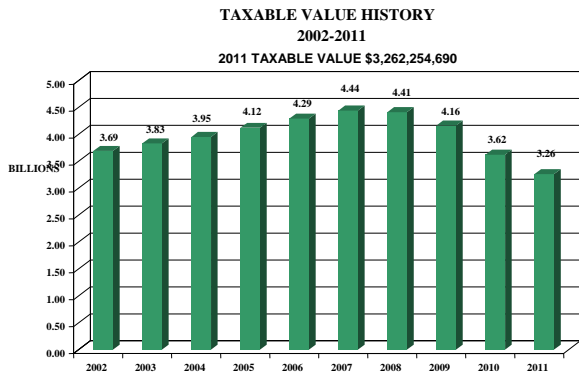
General Fund Personnel Services
Budgeted \$35,580,193



GENERAL FUND REVENUES

City Property Taxes

The Major Source of Local Revenue for the General, Public Safety, General Debt Service, Capital Improvement and Park Development Funds is generated by City Property Taxes. These taxes are levied on both real and personal property within the community. Real property is categorized in three major classifications: residential, commercial, and industrial parcels.



With the implementation of a State Constitutional Amendment commonly known as “Proposal A” (approved by the State electorate in 1994), increases in Taxable Value of individual parcels are limited to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties which change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

Property Taxes are the function of two variables: Taxable Value and Tax Rate. The Taxable Value multiplied by the Tax Rate allocated to the General Fund will calculate the total property tax for the General Fund.

Property Taxes represent 58.3% of the General Fund, down from 59% just one year ago. The proposed General Operating Millage (\$1 per \$1,000 of Taxable Value) is 7.956, which covers operations, debt service and capital outlays. The Taxable Value of \$3,283,783,240 for FY 2011/12 was established on 12/31/10.

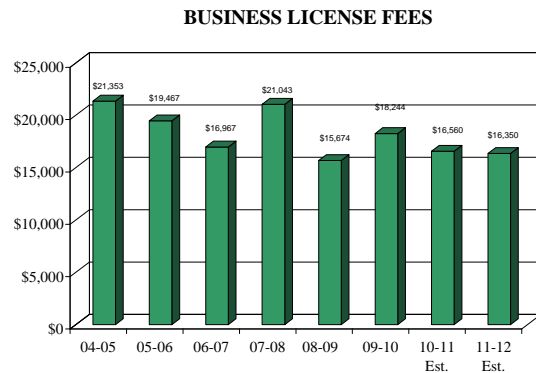
This category also consists of delinquent tax collections, penalties, interest, delinquent taxes, IFT Payments, and administration fees. Total general fund property tax related revenues are projected at \$30,014,070 for FY 2011/12.

Real Property Taxes that are delinquent at March 1, 2010 will be sold to the County Treasurer. Therefore, real property taxes will be 100% collectable for cash flow purposes.

Business Licenses and Permits

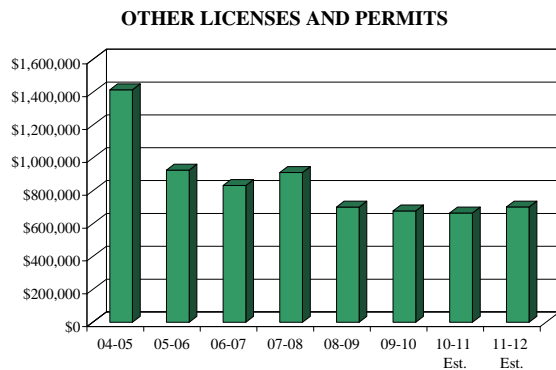
Business licenses and permits are revenues derived from licenses issued to various classes of businesses conducting operations within the City boundaries.

This category of revenue is projected at \$16,350.



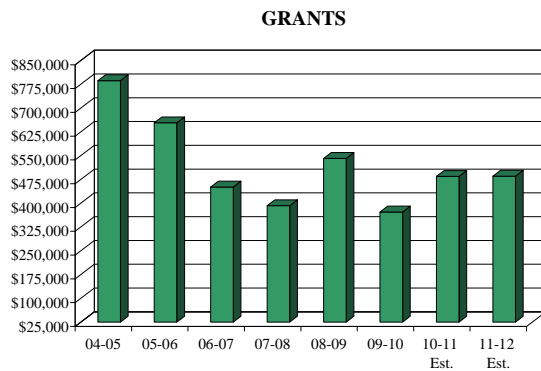
Other Licenses and Permits

This revenue source represents fees charged to owners and contractors for permits that allow the construction of new structures as well as improvements to existing structures. Mechanical permits such as heating/air conditioning, electrical, and plumbing are also included in this category. Revenue estimates for this classification are \$701,975 of the General Fund Budget.



Grants

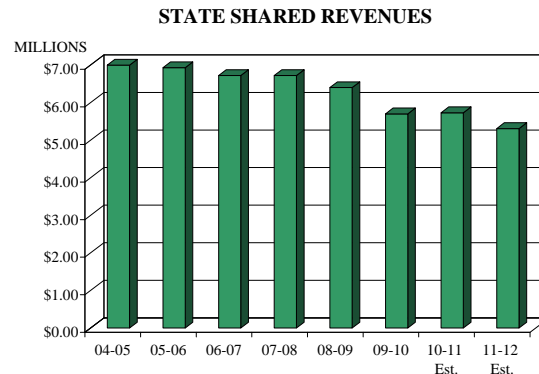
Grant revenue is primarily based on a Suburban Mobility Authority for Regional Transportation Grant and a Federal FEMA Safer Grant. Grant Revenue is estimated at \$485,149 for the FY 2011/12 General Fund Budget.



State Shared Revenues

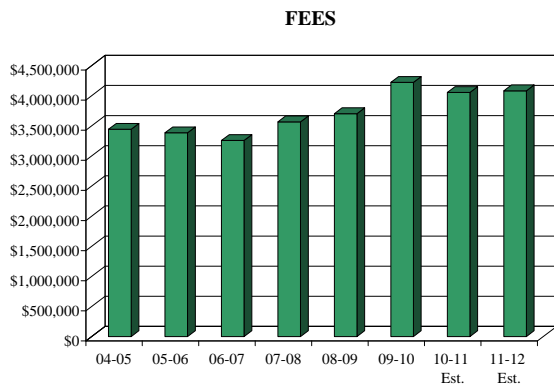
A major source of revenues for the City are State levied and collected taxes on sales, which are shared with local units of government. The Michigan Constitution allocates a portion of the state sales tax to be distributed to local units on a per capita basis, using the last decennial census to determine population. The Legislature has allocated an additional portion of the sales tax to be distributed to the local units, based on taxable value per capita, unit type, population and yield equalization.

The FY 2011/12 revenues are based on the State Department of Management and Budget's estimates, along with the Governor's proposal to eliminate 1/3 of statutory revenue sharing. This amount is projected to be \$5,313,000 or 11% of the General Fund Budget, down from 12% last year.



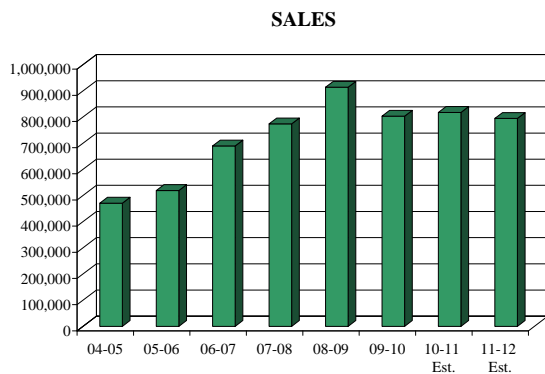
Fees

Sources for these revenues are fees charged for various services provided by the City. This category accounts for \$4,082,450 of the General Fund Revenues. The largest revenue fee items in this group are \$1,277,600 for curbside recycling fees, \$1,130,000 for cable franchise fees, and \$1,125,000 for advance life support fees. Other revenues are estimated on anticipated development and construction and past revenue trends.



Sales

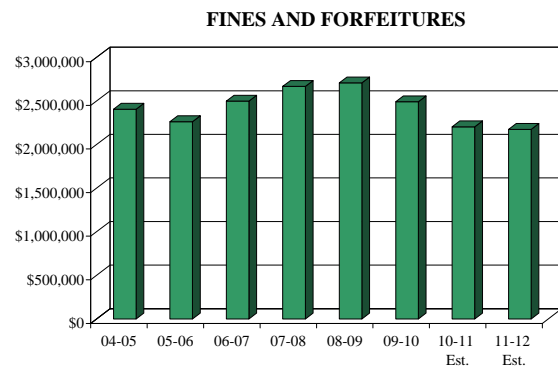
This category of revenue is generated by the sale of various products, fixed asset sales, vital statistics (birth and death records) and radio tower rentals for cellular antennas. At \$794,600 this comprises 2% of the General Fund Revenues.



Fines and Forfeitures

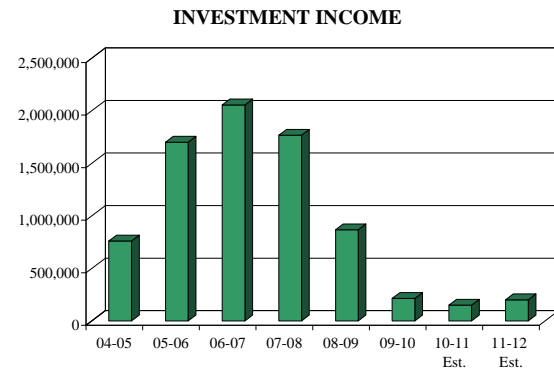
These revenues are collected from the 47th District Court for fines levied on individuals, businesses, and/or corporations who have violated various State statutes, local ordinances or laws. A major portion of this activity is initiated by the Police Department for traffic violations.

These revenues are projected at \$2,175,000 for FY 2011/12 and comprise 4% of the General Fund Budget, down from 6% of the budget last year.



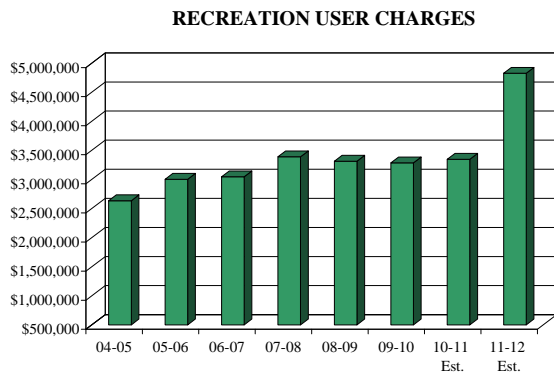
Investment Income

Investment Income is revenue derived from investing funds, which are not needed for disbursement for goods and/or services until a later date. This investment or cash management program is anticipated to add \$200,500 to the City's revenue.



Recreation User Charges

This category includes fees for recreation, senior, and cultural programs conducted by the Parks and Recreation Department at the William M. Costick Center, Heritage and Founders Sports Park, and various school and recreational activity facilities throughout the community, including the City of Farmington. This category also includes Ice Arena User Fees, from the conversion of Ice Arena activity from its own Fund to the General Fund. This group of revenue accounts for \$4,825,711 or 10% of the FY 2011/12 General Fund Budget.

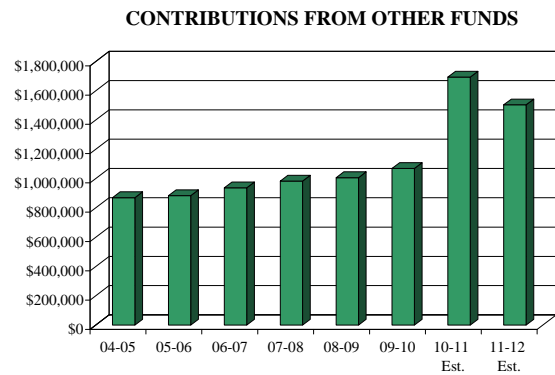


Appropriation from Designated Fund Balance

\$2,105,940 has been appropriated from Designated Fund Balance in FY 2011/12 for communications, finance software, police training, the activities center, sidewalks & bike paths, and retiree healthcare.

Contributions from Other Funds

FY 2011/12 contributions will be \$1,503,517. This category represents the Parks Millage Fund, interfund transfers to assist in the funding of Special Service’s programs for park maintenance, recreation, seniors, youth, and cultural programs contained in the General Fund. This category also includes an appropriation from the Brownfield Redevelopment Authority Fund for administrative costs of the General Fund.



Other Revenue

This new category includes the rental fees for the Road Funds use of DPS equipment, as well as various refunds and reimbursements from other governments and agencies. The Other Revenue budget for FY 2011/12 is \$1,311,647.

GENERAL FUND SUMMARY

	2008/09 Actual	2009/10 Actual	2010/11 Budget	2010/11 Estimated	2011/12 Adopted Budget
FUND BALANCE AT JULY 1					
Designated & Reserved	9,310,690	7,637,671	5,060,961	5,060,961	5,001,150
Undesignated	9,365,445	10,026,524	8,664,121	8,664,121	7,557,973
TOTAL FUND BALANCE	18,676,135	17,664,195	13,725,082	13,725,082	12,559,123
REVENUES					
Property Taxes	31,419,841	29,096,212	26,853,658	26,319,834	30,014,070
Business Licenses & Permits	15,674	18,244	15,000	16,560	16,350
Other Licenses & Permits	701,280	677,993	614,600	665,800	701,975
Grants	541,024	372,080	457,280	484,207	485,149
State Shared Revenues	6,395,601	5,703,873	5,488,000	5,725,010	5,349,000
Fees	3,701,633	4,221,824	4,145,685	4,054,787	4,082,450
Sales	914,043	803,289	712,979	817,875	794,600
Fines & Forfeitures	2,706,692	2,490,154	2,580,000	2,204,000	2,175,000
Interest Earnings	867,195	214,509	300,000	150,000	200,500
Recreation User Charges	3,313,541	3,285,943	3,421,571	3,348,179	4,825,711
Other Revenue	0	0	0	11,340	1,311,647
TOTAL OPERATING REVENUE	50,576,524	46,884,121	44,588,773	43,797,592	49,956,452
EXPENDITURES					
Boards & Commissions	3,105,181	2,972,599	2,915,084	2,832,171	2,828,631
General Government	8,247,570	8,190,259	7,808,727	8,145,040	8,310,129
Public Safety	22,584,028	22,309,231	21,304,352	20,996,378	22,377,434
Planning & Community Development	2,164,214	2,021,743	1,809,728	1,792,146	1,798,288
Public Services	6,559,886	6,969,302	6,271,448	6,428,968	7,374,690
Special Services	7,173,848	6,586,965	6,474,417	6,384,341	7,454,563
TOTAL EXPENDITURES	49,834,727	49,050,099	46,583,756	46,579,044	50,013,735
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	741,797	(2,165,978)	(1,994,984)	(2,781,452)	(187,283)
OTHER FINANCING SOURCES (USES)					
Operating Transfers In	1,006,263	1,069,400	1,381,570	1,692,993	1,503,517
Operating Transfers Out*	(2,760,000)	(2,842,535)	(157,500)	(77,500)	(2,433,906)
TOTAL OTHER FINANCING FINANCING SOURCES (USES)	(1,753,737)	(1,773,135)	1,224,070	1,615,493	(930,389)
EXCESS OF REVENUE AND FINANCING SOURCES (USES) OVER (UNDER) EXPENDITURES	(1,011,940)	(3,939,113)	(770,914)	(1,165,959)	(1,117,672)
FUND BALANCE AS OF JUNE 30					
Designated & Reserved	7,637,671	5,060,961	5,060,961	5,001,150	2,895,210
Undesignated	10,026,524	8,664,121	7,893,207	7,557,973	8,546,241
TOTAL FUND BALANCE	17,664,195	13,725,082	12,954,168	12,559,123	11,441,451
Undesignated Fund Balance					
As Percent Of Expenditures	19.1%	16.7%	16.9%	16.2%	16.3%
Addtl. Undesig. Fund Balance Needed to Attain a Level of 15% of Expenditures				(559,491)	832,796

General Fund Summary

<u>Reserved Fund Balance</u>	<u>June 30, 10</u>	<u>FY Change</u>	<u>June 30, 11</u>	<u>FY Change</u>	<u>June 30, 12</u>
Encumbrances (Estimated for FY 11/12)	130,753	28,368	159,121	0	159,121
SWOCC Advance of Principal	<u>1,287,062</u>	<u>(169,745)</u>	<u>1,117,317</u>	<u>(176,535)</u>	<u>940,783</u>
Total Reserved Fund Balance	<u>1,417,815</u>	<u>(141,377)</u>	<u>1,276,439</u>	<u>(176,535)</u>	<u>1,099,904</u>
<u>Designated Fund Balance</u>					
Future Inspections	300,000	0	300,000	(70,501)	229,499
Communications	100,000	0	100,000	(70,000)	30,000
Finance Software	250,000	0	250,000	(250,000)	0
Next Year's Budget (Estimated for FY 12/13)	640,161	81,549	721,710	0	721,710
Police Training Act 302	16,915	0	16,915	(1,500)	15,415
Activities Center	786,086	0	786,086	(237,404)	548,682
Sidewalks & Bikepaths	300,000	0	300,000	(300,000)	0
Retiree Healthcare	<u>1,250,000</u>	<u>0</u>	<u>1,250,000</u>	<u>(1,000,000)</u>	<u>250,000</u>
Total Designated Fund Balance	<u>3,643,162</u>	<u>81,549</u>	<u>3,724,711</u>	<u>(1,929,405)</u>	<u>1,795,306</u>
Total Reserved & Designated Fund Balance	<u>5,060,978</u>	<u>(59,828)</u>	<u>5,001,150</u>	<u>(2,105,940)</u>	<u>2,895,210</u>

GENERAL FUND ESTIMATED REVENUE ANALYSIS

ACCT. NO.	DESCRIPTION	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Budget	2010/11 Estimated	2011/12 Budget
<u>PROPERTY TAXES</u>							
403	005	30,658,031	30,563,237	29,058,166	24,957,633	22,674,381	25,951,533
	006	0	0	0	0	2,148,395	2,224,254
	007	0	0	0	0	0	50,000
	010	84,732	0	0	0	0	0
	020	39,514	49,680	2,221	25,000	2,000	2,000
	025	660,772	711,571	699,217	725,000	325,276	345,591
	027	24,860	21,650	25,030	22,500	14,885	15,000
	030	12,181	12,842	13,128	12,750	12,750	11,475
	031	56,668	58,025	25,958	58,025	7,907	8,731
	032	0	0	0	1,450,000	1,531,490	1,402,736
	035	2,842	2,836	2,787	2,750	2,750	2,750
	036	0	0	(730,295)	(400,000)	(400,000)	0
		31,539,600	31,419,841	29,096,212	26,853,658	26,319,834	30,014,070
<u>BUSINESS LICENSES & PERMITS</u>							
451	010	192	0	0	0	0	0
	025	2,386	1,993	3,644	2,300	2,300	2,300
	030	3,300	2,836	2,325	2,500	4,210	3,000
	050	220	165	65	200	50	50
	055	14,945	10,680	12,210	10,000	10,000	11,000
		21,043	15,674	18,244	15,000	16,560	16,350
<u>OTHER LICENSES & PERMITS</u>							
476	006	1,238	622	391	500	300	400
	009	1,860	1,310	1,170	1,250	1,100	1,200
	010	608,940	424,173	431,286	375,000	425,000	450,000
	015	111,432	100,240	82,354	85,000	82,000	85,000
	020	104,059	99,583	93,580	85,000	90,000	95,000
	025	62,727	56,242	47,950	50,000	47,000	50,000
	035	750	1,005	750	1,000	750	875
	045	6,000	4,200	6,900	6,000	4,200	5,000
	050	2,153	2,599	2,307	1,900	1,900	2,000
	060	1,470	5,570	3,890	4,000	3,800	4,000
	065	7,560	3,240	5,960	3,250	7,600	6,500
	066	1,050	450	750	500	950	1,000
	070	2,740	2,046	705	1,200	1,200	1,000
		911,979	701,280	677,993	614,600	665,800	701,975
<u>GRANTS</u>							
505	004	0	0	0	144,780	144,780	144,780
	006	0	1,189	0	0	0	0
	007	0	3,780	0	0	0	0
	029	220,507	399,048	264,478	250,000	246,369	246,369
	032	27,512	25,248	23,798	25,000	24,000	24,000
	033	8,029	19,594	20,114	12,500	12,500	12,500
	045	89,254	65,810	40,882	0	24,785	25,000
	046	6,710	0	0	0	0	0
	047	6,000	0	4,992	0	0	0
	050	34,060	26,355	17,816	25,000	17,580	17,500
	500	0	0	0	0	14,193	15,000
		392,072	541,024	372,080	457,280	484,207	485,149

Estimated Revenue Analysis

ACCT. NO.	DESCRIPTION	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Budget	2010/11 Estimated	2011/12 Budget
<u>STATE SHARED REVENUES</u>							
574	005	6,683,814	6,359,311	5,655,971	5,450,000	5,689,000	5,313,000
	010	35,851	36,290	47,902	38,000	36,010	36,000
		6,719,665	6,395,601	5,703,873	5,488,000	5,725,010	5,349,000
<u>FEES</u>							
607	030	40,584	38,265	30,684	32,000	31,000	30,500
	031	0	0	0	0	21,022	21,000
	035	28,626	23,417	22,631	21,500	32,322	28,000
	036	49,921	45,456	39,660	40,000	39,500	40,000
	037	10,300	13,800	8,350	10,300	9,450	9,000
	038	1,445	2,870	24,126	2,000	2,608	2,500
	039	46,056	56,758	36,450	40,000	34,900	35,000
	040	16,430	15,102	8,524	16,000	8,000	8,250
	041	1,066,743	1,151,950	1,105,708	1,200,000	1,150,000	1,125,000
	045	24,674	11,802	7,863	8,000	12,491	10,000
	048	0	0	0	0	600	600
	055	9,004	6,124	6,690	6,000	6,000	6,000
	065	1,820	1,069	815	800	1,680	1,000
	070	83,518	14,904	45,144	25,000	32,707	35,000
	076	80,903	101,959	334,018	236,000	96,000	100,000
	077	69,209	76,768	50,878	10,000	10,000	10,000
	078	7,254	2,210	4,020	0	5,205	4,500
	082	183,121	166,907	336,370	253,000	185,157	200,000
	083	599,707	723,060	877,649	950,000	1,129,000	1,130,000
	084	0	0	8,316	8,456	8,456	8,500
	085	1,247,864	1,249,212	1,273,925	1,286,629	1,238,689	1,277,600
		3,567,179	3,701,633	4,221,821	4,145,685	4,054,787	4,082,450
<u>SALES</u>							
642	005	798	616	279	500	300	300
	009	47,561	49,464	49,835	45,507	45,507	45,000
	010	88,329	13,261	20,958	15,000	9,839	10,000
	012	0	2,875	0	0	0	0
	013	0	145,275	50,680	50,000	50,000	50,000
	014	10,500	5,000	0	0	0	0
	015	129,228	157,313	157,331	130,000	200,396	175,000
	016	102,970	97,219	75,702	75,000	47,000	60,000
	017	3,670	7,016	7,048	8,000	7,750	7,250
	019	137,722	168,740	152,899	160,000	140,000	145,000
	020	94,020	86,743	83,270	80,000	80,000	81,500
	021	7,990	5,980	4,700	4,000	3,600	4,000
	025	86,215	102,276	134,753	80,000	166,531	150,000
	051	2,960	5,515	20	0	0	0
	052	240	135	35	50	60	50
	055	315	3,034	1,100	0	0	0
	056	61,593	63,081	64,679	64,922	66,392	66,000
	057	0	500	0	0	500	500
		774,111	914,043	803,289	712,979	817,875	794,600

Estimated Revenue Analysis

ACCT. NO.	DESCRIPTION	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Budget	2010/11 Estimated	2011/12 Budget
<u>FINES & FORFEITURES</u>							
655	001	187,287	197,331	207,001	225,000	235,000	220,000
	002	709,130	678,266	600,222	590,000	484,000	484,000
	003	245,987	263,028	257,595	275,000	200,000	200,000
	004	46,084	37,364	37,385	45,000	33,700	34,000
	005	1,024,773	1,200,522	1,096,048	1,175,000	978,000	978,000
	007	107,069	157,014	175,942	155,000	200,000	185,000
	015	302,100	144,831	81,500	75,000	58,800	59,000
	025	45,159	28,336	34,461	40,000	14,500	15,000
		2,667,589	2,706,692	2,490,154	2,580,000	2,204,000	2,175,000
<u>INTEREST EARNINGS</u>							
664	005	1,766,133	867,195	214,509	300,000	150,000	200,500
<u>INTERFUND TRANSFERS</u>							
676	Forfeiture Fund - Local Match Auto						
	214	29,751	0	0	0	0	0
	243	0	0	0	0	0	9,000
	410	329,451	339,746	350,000	360,500	360,500	371,315
		0	0	0	0	0	0
		64,605	66,543	69,000	71,070	71,070	73,202
		110,000	150,000	150,000	150,000	150,000	150,000
		296,863	299,974	305,400	500,000	500,000	600,000
		0	0	45,000	150,000	150,000	150,000
		152,000	150,000	150,000	150,000	150,000	150,000
	590	0	0	0	0	311,423	0
		982,670	1,006,263	1,069,400	1,381,570	1,692,993	1,503,517
<u>RECREATION USER CHARGES</u>							
695	015	3,468	3,339	2,310	2,000	9,100	9,000
	020	147,236	131,755	124,040	162,500	198,113	209,500
	201	Farmington Contributions					
		68,074	77,446	65,547	50,504	50,504	58,240
		131,314	131,752	141,879	137,357	137,357	136,895
		12,265	15,412	13,275	9,189	9,189	8,886
		35,638	41,149	38,128	35,613	35,613	37,222
	027	17,619	16,790	37,137	40,000	40,000	42,000
	028	19,440	16,200	17,760	15,800	15,800	15,800
	029	40,101	33,750	39,455	45,950	42,278	44,900
	030	116,509	146,400	150,648	161,958	156,639	161,053
	032	92,000	72,630	72,462	72,630	78,430	82,295
	033	4,708	8,827	3,430	6,800	3,545	3,800
	034	14,423	7,577	5,200	6,700	3,800	4,550
	035	12,525	7,190	3,131	14,800	18,400	30,500
	041	298,906	291,235	288,812	284,000	220,000	284,180
	044	244,985	269,539	275,353	272,100	285,706	297,031
	045	30,367	24,447	14,301	14,600	19,947	25,525
	050	9,630	3,057	200	0	0	0
	055	140,665	125,395	106,865	137,010	122,459	128,960
	057	39,831	43,945	45,949	33,525	42,432	40,725
	060	94,240	60,523	46,340	70,605	52,467	58,180

Estimated Revenue Analysis

ACCT. NO.	DESCRIPTION	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Budget	2010/11 Estimated	2011/12 Budget
065	Tennis	17,459	18,114	14,220	13,470	11,874	17,680
070	Golf	4,090	2,607	3,445	4,770	5,125	5,300
071	Junior Golf League	4,860	6,421	6,460	6,460	6,510	6,460
075	Softball	27,965	25,020	22,450	30,440	22,810	22,690
085	Safety Clinic	1,275	1,534	833	1,140	1,120	1,180
105	Special Events	97,787	101,520	107,052	94,720	57,890	60,375
110	Youth Soccer	45,686	54,152	54,342	57,900	53,803	58,000
120	Youth Basketball	27,253	20,677	25,006	26,440	26,188	26,170
150	Outdoor Volleyball	0	0	0	500	0	0
170	Teen Programs	18,915	21,995	36,224	47,150	35,988	40,100
185	Cross Country Ski Touring	214	0	0	0	0	0
192	Downhill Skiing	985	0	0	0	0	0
200	Ticket Sales	386	364	18	0	0	0
202	Golf Course Revenues	1,007,977	1,016,409	1,010,509	1,019,750	1,032,519	1,038,000
203	Farmington Hills Golf Club Concessions	40,660	17,954	5,704	6,500	6,000	6,500
204	Farmington Hills Golf Club Reimbursement	13,037	4,048	7,029	12,000	12,843	11,700
205	Travel Trips	1,942	(335)	451	645	70	645
206	Driving Range Fees	217,147	204,885	194,392	211,000	202,133	207,500
208	Adult Chorale	9,636	8,336	8,268	8,000	8,858	8,700
212	Nature Study	17,768	9,531	3,909	10,400	16,697	16,825
216	Safety Town	11,960	13,850	8,782	12,375	10,634	10,710
218	Children's Travel	30,304	29,553	28,551	31,920	31,866	39,634
300	Activities Center Rent	115,015	111,604	113,158	115,000	115,000	125,000
301	Grant Center Rental	11,928	8,781	23,765	20,000	23,000	23,000
302	Longacre House Rental	77,231	93,708	103,028	100,600	105,500	105,500
408	Heritage Rental Fees	13,864	14,455	16,125	16,750	19,973	21,750
805	Youth Hockey Contract	0	0	0	0	0	600,000
807	Figure Skating Contract	0	0	0	0	0	20,000
809	Other Ice Contract Ice	0	0	0	0	0	150,000
812	Misc. Hourly - Figure Skating	0	0	0	0	0	100,000
822	Single Usage - Shift Hockey	0	0	0	0	0	20,000
824	Single Usage - Open Skate	0	0	0	0	0	35,000
826	Adult Hockey	0	0	0	0	0	60,000
830	Learn to Skate	0	0	0	0	0	48,000
831	Non-Ice Activities	0	0	0	0	0	25,000
840	Special Events - Ice Show	0	0	0	0	0	6,000
841	Ice Retail Sales	0	0	0	0	0	500
842	Skate Sharpening	0	0	0	0	0	500
843	Ice Tax Exempt	0	0	0	0	0	50
844	Ice Food Sales	0	0	0	0	0	100,000
845	Ice Arena Vending Machine Revenue	0	0	0	0	0	9,000
846	Ice Arena Coin Locker Revenue	0	0	0	0	0	100
847	Ice Arena Video Game Revenue	0	0	0	0	0	1,500
848	Ice Arena Outside Concession	0	0	0	0	0	55,000
849	Ice Arena Room Rentals	0	0	0	0	0	6,000
850	Ice Arena Advertising	0	0	0	0	0	5,000
851	Youth & Families Services	0	0	0	0	0	30,000
852	Ice Arena Pro-shop Lease	0	0	0	0	0	2,400
853	Ice Arena Skate Rental	0	0	0	0	0	19,000
	Total Recreation User Charges	3,389,288	3,313,541	3,285,943	3,421,571	3,348,179	4,825,711

Estimated Revenue Analysis

ACCT. NO.	DESCRIPTION	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Budget	2010/11 Estimated	2011/12 Budget
<u>OTHER REVENUE</u>							
696	000 Bond/Insurance Recoveries	0	0	0	0	8,331	8,000
	001 Reimbursements	0	0	0	0	1,917	2,000
	002 State Reimbursement for Elections	0	0	0	0	0	48,271
	003 School Reimbursement for Police O.T.	0	0	0	0	0	78,287
	004 Rx Cost Recovery Rebate	0	0	0	0	0	65,500
	005 Equipment Rental - Force Account	0	0	0	0	0	1,005,750
	006 Farmington Refuse Removal Contribution	0	0	0	0	0	2,065
	007 Refunds	0	0	0	0	0	41,000
	016 Contribution from SWOCC	0	0	0	0	0	59,774
	017 Contributions from Other Governments	0	0	0	0	1,092	1,000
	Total Other Revenue	0	0	0	0	11,340	1,311,647
TOTAL OPERATING REVENUE		52,731,329	51,582,787	47,953,518	45,970,343	45,490,585	51,459,969

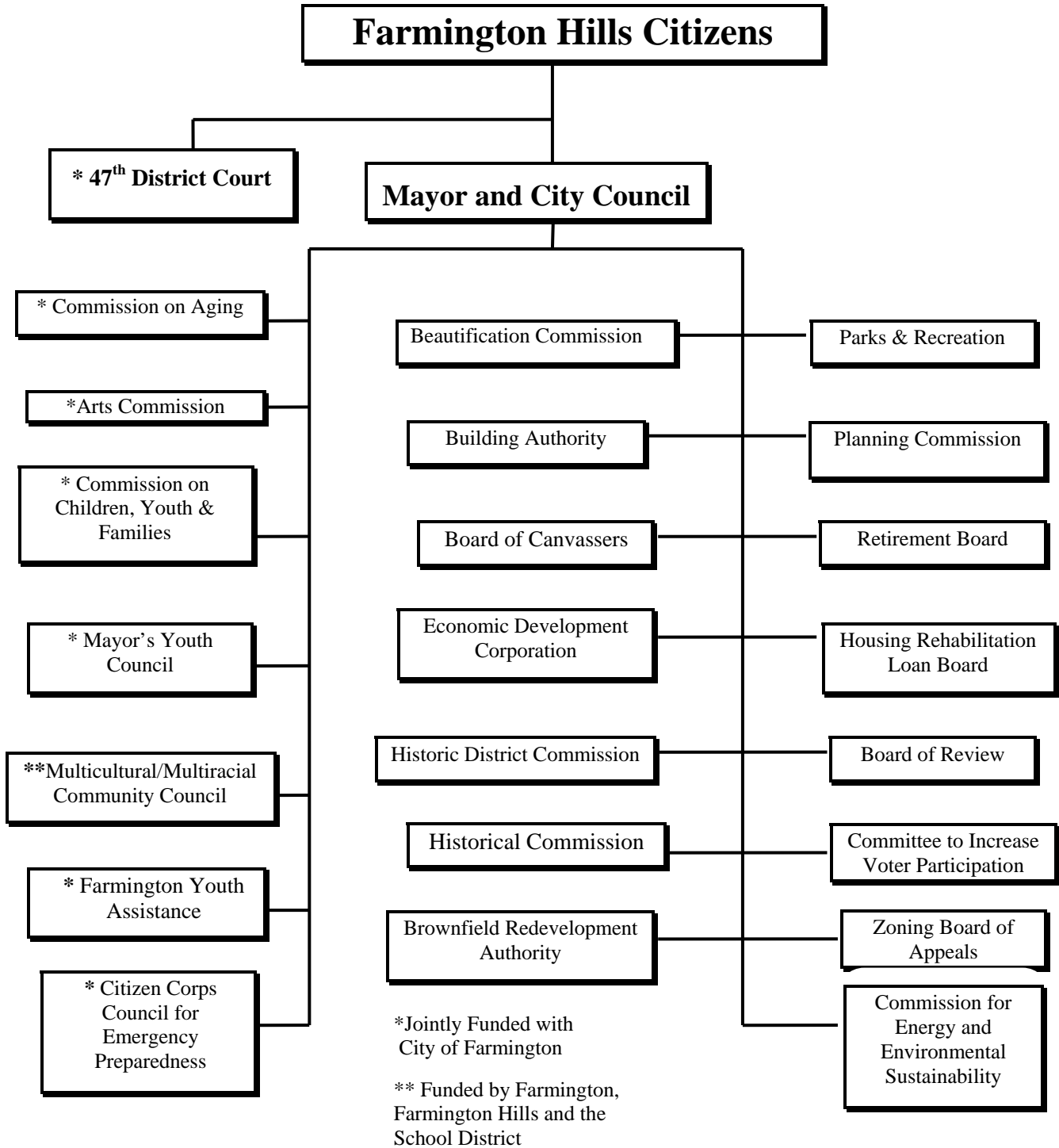
GENERAL FUND EXPENDITURE SUMMARY FY 2011/12

DIV.		2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
NO.	Category and Line Item	Actual	Actual	Adopted	Estimated	Proposed	Adopted
		Expenditures	Expenditures	Budget	Expenditures	Budget	Budget
115	Boards & Commissions	3,105,181	2,972,599	2,915,084	2,832,171	2,828,631	2,828,631
	<u>GENERAL GOVERNMENT:</u>						
101	City Council	128,088	107,755	108,308	107,522	112,622	112,622
172	City Administration	834,641	795,366	786,524	799,294	838,707	838,707
175	Public Information	362,147	369,413	397,339	401,673	420,192	420,192
202	Finance	2,168,389	2,243,858	1,871,964	1,810,289	1,785,036	1,785,036
210	Corporation Counsel	563,476	635,694	595,330	586,030	586,330	586,330
215	City Clerk	803,094	776,896	683,080	652,100	638,060	638,060
226	Human Resources	406,512	419,309	433,330	436,761	468,122	468,122
250	Central Services	1,123,145	1,143,794	1,262,655	1,267,171	1,350,907	1,350,907
290	Support Services	1,858,078	1,698,170	1,670,197	2,084,200	2,110,153	2,110,153
	TOTAL GENERAL GOVERNMENT	8,247,570	8,190,255	7,808,727	8,145,040	8,310,129	8,310,129
	<u>PUBLIC SAFETY:</u>						
300	Police	17,282,475	17,438,496	15,857,032	15,993,523	16,205,246	16,205,246
337	Fire	5,301,553	4,870,737	5,447,320	5,002,855	6,042,188	6,172,188
	TOTAL PUBLIC SAFETY	22,584,028	22,309,233	21,304,352	20,996,378	22,247,434	22,377,434
443	Planning, & Community Development	2,164,214	2,021,741	1,809,728	1,792,146	1,798,288	1,798,288
	<u>PUBLIC SERVICES:</u>						
440	DPS Administration	505,350	535,027	462,984	432,066	457,258	457,258
442	Road Maint & Supervision	2,260,881	2,253,446	2,105,848	2,048,499	2,148,743	2,148,743
444	Building Maintenance	473,344	368,775	439,347	415,328	440,469	440,469
449	Engineering	1,739,607	1,618,327	1,562,971	1,544,655	1,506,521	1,506,521
450	DPW Maintenance Facility	1,155,281	1,306,985	1,221,264	1,214,751	1,312,889	1,312,889
451	Road Reimbursement	(2,961,912)	(2,575,447)	(3,009,030)	(2,699,879)	(2,003,850)	(2,003,850)
523	Waste Removal	3,387,335	3,462,186	3,488,064	3,473,548	3,512,660	3,512,660
	TOTAL PUBLIC SERVICES	6,559,886	6,969,299	6,271,448	6,428,968	7,374,690	7,374,690
	<u>SPECIAL SERVICES:</u>						
752	Administration	2,413,573	2,101,199	1,967,064	2,031,300	1,992,016	1,992,016
760	Youth Services	364,589	361,333	354,112	368,160	366,079	366,079
765	Senior Services	962,990	861,749	933,392	888,725	920,477	920,477
770	Parks Maintenance	1,762,138	1,690,848	1,623,956	1,559,511	1,563,241	1,563,241
775	Cultural Arts	402,777	363,818	365,041	385,441	383,462	383,462
780	Golf Course	733,263	694,516	707,487	716,828	732,578	732,578
785	Recreation Programs	534,518	513,505	523,365	434,376	464,058	464,058
790	Ice Arena	0	0	0	0	1,032,652	1,032,652
	TOTAL SPECIAL SERVICES	7,173,848	6,586,968	6,474,417	6,384,341	7,454,563	7,454,563
	TOTAL EXPENDITURES	49,834,727	49,050,095	46,583,756	46,579,044	50,013,735	50,143,735
	OTHER FINANCING USES						
299	Interfund Transfers *	2,760,000	2,842,535	157,500	77,500	2,433,906	2,433,906
	TOTAL EXPENDITURES AND OTHER FINANCING USES	52,594,727	51,892,630	46,741,256	46,656,544	52,447,641	52,577,641

* Includes Transfers to General Debt Service and Capital Improvement Funds in FY 11/12.

CITY OF FARMINGTON HILLS

Table of Boards & Commissions



BOARDS, COMMISSIONS AND AGENCIES

FARMINGTON YOUTH ASSISTANCE

Farmington Youth Assistance is a volunteer organization serving the Farmington School District Area. It is not a Board or Commission of the City; but it works cooperatively with the Oakland County Probate Court, the schools, police, parents, youth and community resources to help families and young people. Its primary goal is to prevent delinquency and neglect by providing counseling. Funding is provided by both Cities.

47th DISTRICT COURT

The 47th Judicial District Court is a limited jurisdiction court serving the cities of Farmington and Farmington Hills. The Court has jurisdiction over criminal misdemeanors, civil cases in which the amount in dispute is \$25,000 or less, parking violations, traffic violations and other civil infractions, landlord-tenant disputes, and small claims matters. In addition, the Court has initial jurisdiction on criminal felony cases for the purpose of determining probable cause.

The Court has two full-time judges elected to six-year terms. The chief judge of the Court is appointed by the Michigan Supreme Court and serves a two-year term as chief judge. The Court utilizes the services of part-time magistrates, who are appointed by the chief judge. Magistrates handle criminal arraignments, informal hearings, small claims hearings, and plea and sentencing on certain violations as permitted by law.

The Court strives to provide outstanding service to the community. In establishing its goals and measuring its progress, the Court uses the following five standards:

- 1) Increasing access to court services
- 2) Ensuring expedition and timeliness of service
- 3) Ensuring equality, fairness and justice
- 4) Maintaining independence while also ensuring accountability
- 5) Enhancing public trust and confidence in the Court as an institution.

GOALS

- **Access to Justice:** Strive to eliminate all unnecessary barriers to service including economic, procedural, linguistic, and physical.
- **Expedition and Timeliness:** Eliminate any unnecessary delays in case management.
- **Equality, Fairness and Integrity:** Demonstrate equal and unqualified respect for the rights and concerns of all individuals who contact the court for service and/or information.
- **Independence and Accountability:** Assert and maintain the distinctiveness required of the judiciary while simultaneously working with other branches of government to ensure the most efficient and effective use of public resources.
- **Public Trust and Confidence:** Continually focus on taking actions that inform the public of the Court's efforts and build the public's trust and confidence in the judiciary.

PERFORMANCE OBJECTIVES

- Continue to manage the caseload in a manner that ensures organizational goals are met.
- Continue to identify and implement case management strategies to minimize case processing time.
- Continue to meet all reporting demands associated with finances, caseload and abstract processing.
- Continue to focus efforts on the collection of outstanding receivables including the use of the special “show cause” calendar and other collection strategies.
- Continue the Court’s Sobriety Court project and work with the State Court Administrative Office on the evaluation component.
- Maintain the success of the Court’s Community Work Program (CWP), which provides approximately 20,000 free labor hours for work projects in Farmington and Farmington Hills.
- Continue to identify areas for improvement in courthouse security and develop and implement policies and practices to ensure public safety.
- Continue to work with the councils and administrations of both cities to address issues of mutual concern and coordinate services for the benefit of the public.
- Continue to be actively involved in the community through working with school and community groups to increase awareness of court-related issues affecting the public.

	Performance Indicators *	2009/10 Actual	2010/11 Projected	2011/12 Estimated
Service Level	Farm. Hills Contribution to Court Expenses	\$2,827,357	\$2,669,557	\$2,679,194
	Farmington Contribution to Court Expenses	\$440,158	\$425,940	\$470,575
	Total Farmington Hills Court Revenue	\$2,490,154	\$2,204,000	\$2,175,000
	Total Farmington Revenue	\$630,000	\$600,000	\$570,000
	Community Work Program Revenue	\$140,000	\$125,000	\$125,000
	Total New Case Filings (Calendar Year)	28,836	28,500	30,000
	Total Dispositions (Calendar Year)	31,584	31,500	33,000
	Total Community Work Program Labor Hours	18,224	18,225	19,000
	Sec. of State Abstracts Processed Timely	99%	99%	99%
	Efficiency	Cost to Cities Per Case Disposition	\$103.66	\$98.27
Revenue to Cities Per Case Disposition (Excluding CWP Revenue)		\$102.77	\$92.38	\$92.42
Estimated Minimum Labor Value of Community Work Program to Cities (Based on minimum wage labor rate; includes insurance, supervision, and transportation costs paid).		\$225,266	\$225,000	\$235,000

*Caseload, CWP labor hours, and abstract processing statistics reported are for the calendar year 2010, projected calendar year 2011, and projected calendar year 2012. Financial statistics reported (except CWP value) are for fiscal year July 1 – June 30.

FARMINGTON AREA ARTS COMMISSION

An encouraging environment stimulates performing and creative artists to study and present their talents. This joint Farmington Hills/Farmington Commission works toward that end by defining and creating appropriate programs to implement artistic and cultural activities that touch many areas such as: music, theater, dance, education institutions, visual arts, literature and letters, architecture and architectural landscaping, museums, and allied arts and crafts. The Commission also encourages public interest in the cultural heritage of the community. This Commission is comprised of 9 members--6 from Farmington Hills and 3 from Farmington--each are appointed by their respective Mayors with concurrence by the City Councils for staggered 3-year terms. Meetings are held on the third Thursday of each month except June/July/August.

FARMINGTON AREA COMMISSION ON AGING

The goals of this joint Farmington Hills/Farmington Commission are all geared toward the betterment of daily living for older adults. The Commission examines social attitudes, creates community awareness, establishes a climate for living independently with dignity, and encourages recognition for their contribution to the past and present. The Commission holds public forums in Farmington Hills and Farmington to identify the needs of the older, adult community. (An advisory council has also been formed to represent their concerns, identify resources at local, County, State, and Federal levels for their assistance and work with elected and appointed representatives in the community to more effectively aid them and provide current factual information regarding the aged in the community.) The Commission is comprised of 11 members--8 from Farmington Hills and 3 from Farmington--each are appointed by their respective Mayors with concurrence of their City Councils for staggered 3-year terms. The Senior Adult Program Supervisor serves as a non-voting member and liaison to the Commission. Meetings are held the fourth Tuesday of each month.

ZONING BOARD OF APPEALS

The Board acts on all questions arising under the Zoning Ordinance. It hears and decides appeals from property owners and reviews any order, requirement, decision or determination made by an administrative official regarding the Zoning Ordinance. It is comprised of 7 members plus 2 alternates appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. The Zoning Board of Appeals meets on the second and fourth Tuesday of the month, and on occasions when workload requires. The Board also meets the Sunday morning prior to the meeting to visit sites that have been assigned to the meeting agenda.

RETIREMENT BOARD

The Board has the authority to administer, manage, and operate the retirement system and to construe and make effective the provisions of the Pension Ordinance. The retirement system provides for the retirement of City employees. This 7 member Board is comprised of the City's Finance Director, 2 representatives from the Police/Fire union, 2 General Employee representatives, and 2 City Council appointed members. Meetings are held once every quarter at City Hall. Expenses are now paid through the Farmington Hills Retirement Plan.

ASSESSMENT BOARD OF REVIEW

This is a statutory board responsible for the review of the tax assessment role and to hear citizens' appeals of their assessments. The 3-member board has the authority to make corrections where necessary and to endorse the tax roll of the City for the year in which it has been prepared in accordance with Section 7.06 of the Charter. Board members are appointed by the Mayor with concurrence of the City Council for 3-year staggered terms. The Chairperson is chosen the first day of the meeting. The City Assessor serves on the Board but cannot vote. All other members cannot be City employees. The Board meets the second, third and fourth weeks in March; once during the third week of July; and once during the second week of December.

FARMINGTON HILLS BEAUTIFICATION COMMISSION

The purpose of the Beautification Commission is to report to City Council areas of the city in need of aesthetic and environmental attention, to encourage high standards of appearance among property owners, to be an example for others by supporting and participating in aesthetic and environmental projects, to be knowledgeable about city projects and to participate in the Annual Beautification Commission Awards ceremony. The commission consists of up to 21 members, appointed by the Mayor with concurrence of the City Council, for staggered 3-year terms. Beautification Commission meetings are held on the third Tuesday of the month.

HISTORICAL COMMISSION

The purpose of the Commission is to collect, arrange, and preserve historical material indicative of the lives, customs, dress, and resources of the early residents of the Farmington Hills area. They also publish source material and historical studies on the history of the area including such materials as may be furnished for that purpose by educational institutions and by the Michigan Historical Commission. The members are appointed by the Mayor with concurrence of the City Council, and there is no limit on membership. This Commission meets the second Wednesday of the month.

HISTORIC DISTRICT COMMISSION

The purpose of this Commission is to safeguard the heritage of Farmington Hills by establishing and preserving districts in the City which reflect elements of the cultural, social, economic, political or architectural history; stabilize and improve property values in and adjacent to such districts; promote civic beautification of structures and lands within the historic districts for historic and cultural preservation; and promote the use of historic districts and local history for the education, pleasure, and welfare of the citizens of the City. There are 7 members appointed by the Mayor with the concurrence of the City Council. They meet on the second Wednesday of each month except December.

PARKS AND RECREATION COMMISSION

The Commission's prime objective is to coordinate recreational programs and to improve, expand, and reflect the park, recreational and cultural needs of the community. It works with other communities and City departments to develop and maintain aesthetically pleasing site development, care, and adequate safety conditions. The Commission is comprised of 9 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. Meetings are held the second Tuesday of each month or as needed.

MULTICULTURAL/MULTIRACIAL COMMUNITY COUNCIL

The purpose of this Council, representing schools, government, clergy, business, service groups and residents, is to enhance the basic human dignity of all people, and to assure that all residents of Farmington and Farmington Hills feel welcome and comfortable in their City, schools and neighborhoods. The Council promotes community awareness and acceptance of diversity through the development and implementation of appropriate action plans. The principles of the Council are to improve race relations in the community and to promote a climate of inclusion and welcome in the Farmington/Farmington Hills area. Anyone with an interest in the mission and goals of the Council is eligible to apply for membership. Limited funding for the Council is provided by the two Cities and the School District. Steering Committee meetings are held on the third Thursday of each month, and there are monthly forums/presentations for the general membership on designated dates.

COMMISSION ON CHILDREN, YOUTH & FAMILIES

This Commission was established to encourage an environment where children, youth, and families are happy, healthy, educated, and safe and have the opportunity to reach their full potential. The Commission consists of 12-19 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. Meetings are held the first Thursday of every month.

COMMITTEE TO INCREASE VOTER PARTICIPATION

The purpose of this Committee is to stimulate and improve voter participation in all elections and to increase the quality and quantity of publicity and information regarding such elections. It consists of 9 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. The Committee meets on the first Wednesday of each month.

PLANNING COMMISSION

The purpose of this Commission is to promote public health, safety, and welfare through sound land use planning. The Planning Commission's Capital Improvements Plan plans for a system of transportation, sewage disposal, safe and adequate water supply, recreation, and other public improvements. The Planning Commission is responsible for making and adopting a master plan as a guide for development, including a determination of the extent of probable future needs. The Commission consists of 9 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. Meetings are held on the first, second and third Thursday of each month.

MAYOR'S YOUTH COUNCIL

The Mayor's Youth Council is an advisory Council charged with the authority and responsibility of making recommendations to the Cities of Farmington Hills and Farmington concerning the needs and concerns of youth and the community, and the appropriate means by which public and private agencies including volunteer efforts may address such needs and concerns. The Youth Council consists of eleven high school students from Farmington Hills, appointed by the Mayor with the concurrence of the City Council and two high school students from the City of Farmington, appointed by the Mayor with the concurrence of the City Council. Members serve for one year terms and until their successors are appointed and qualified. Members may serve for more than one term.

EMERGENCY PREPAREDNESS COMMISSION

This committee, established by the City Council, is comprised of residents, business owners, and representatives of the Police and Fire Departments. Its mission is to support and enhance the efforts of local public safety organizations in helping ensure that residents and business owners have the information, education and skills necessary to protect themselves, their families, homes and businesses in the event of a local emergency.

BROWNFIELD REDEVELOPMENT AUTHORITY

This authority established in accordance with Public Act 381, provides the mechanism for revitalizing environmentally distressed property. Public Act 381 establishes the process of using tax increment financing to pay for environmental activities and return property to a usable condition. The Authority is comprised of nine members appointed by the Mayor, subject to City Council approval. Meetings are held as needed.

COMMISSION FOR ENERGY & ENVIRONMENTAL SUSTAINABILITY

The Commission for Energy and Environmental Sustainability (CEES) was originally established in February 2008 as the Green Efforts Committee. In the first year the Committee was tasked with providing recommendations that would provide energy and cost savings to the City. In February 2009, the Committee was extended for another two years and its purpose was expanded. Its mission was to collaborate with City Staff and the community to enhance energy efficiency and sustainability by encouraging policies and practices based on economical, environmental and community values. In 2011, the Green Efforts Committee was elevated to a Commission. The Commission consists of eleven members appointed by the Mayor with Concurrence by City Council. Meetings are held the third Tuesday of each month. For more information visit: www.sustainablefh.com.

BOARDS, COMMISSIONS AND AGENCIES

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(800)	JOINTLY FUNDED AGENCIES						
021	Farmington Area Youth Assistance	64,634	60,568	50,453	50,453	45,333	45,333
031	47th District Court	2,950,889	2,827,357	2,758,263	2,669,557	2,679,194	2,679,194
033	Farmington Area Arts Commission	1,171	945	950	950	853	853
034	Commission on Aging	440	1,933	1,897	1,897	1,705	1,705
038	Multicultural/Multiracial Comm. Council	4,811	8,910	9,580	9,580	8,608	8,608
039	Comm. on Children/Youth/Families	2,105	122	2,810	2,810	2,526	2,526
042	Mayor's Youth Council	8,050	1,916	4,530	4,530	4,070	4,070
043	Emergency Preparedness Commission	(3,980)	177	2,700	2,700	2,425	2,425
		<u>3,028,120</u>	<u>2,901,928</u>	<u>2,831,183</u>	<u>2,742,477</u>	<u>2,744,714</u>	<u>2,744,714</u>
(800)	OTHER BOARDS, COMMISSIONS, AND COMMITTEES						
002	Zoning Board of Appeals	11,567	11,667	10,492	8,500	8,229	8,229
004	Retirement Board	0	0	0	0	0	0
005	Assessment Board of Review	9,557	8,581	10,000	10,000	9,950	9,950
024	Beautification Commission	6,945	6,823	6,248	6,248	5,623	5,623
032	Historical Commission	2,376	2,977	7,175	7,175	4,658	4,658
036	Historic District Commission	557	6,281	11,014	11,014	5,323	5,323
037	Parks & Recreation Commission	1,465	1,015	850	1,476	5,323	5,323
040	Comm. to Increase Voter Participation	915	281	770	770	693	693
044	Commission for Energy & Environmental Sustainability	0	586	830	830	747	747
200	Social Security	1,297	1,308	1,000	1,000	1,000	1,000
350	Workers Comp	34	28	30	30	30	30
109	Planning Commission	42,348	31,124	35,492	42,651	42,342	42,342
		<u>77,061</u>	<u>70,671</u>	<u>83,901</u>	<u>89,694</u>	<u>83,917</u>	<u>83,917</u>
	DEPARTMENT TOTAL	<u>3,105,181</u>	<u>2,972,599</u>	<u>2,915,084</u>	<u>2,832,171</u>	<u>2,828,631</u>	<u>2,828,631</u>

GENERAL GOVERNMENT SUMMARY

The General Government classification of the General Fund budget represents a group of departments and functions which provide primarily legislative, administrative and logistical support for departments generally regarded as operating departments. The operating departments provide the citizens and property owners of the community with direct services. Although most of the services performed by this General Government group are of an internal nature, some limited external public services are provided such as: election and voter services, property information, tax rates and collection, public information and employment opportunities.

A summary of the budget allocation for these components is contained in the schedule below:

DIV. NO.	Category and Line Item	2008/09 Actual Expenditures	2009/10 Actual Expenditures	2010/11 Adopted Budget	2010/11 Estimated Expenditures	2011/12 Proposed Budget	2011/12 Adopted Budget
GENERAL GOVERNMENT:							
101	City Council	128,088	107,755	108,308	107,522	112,622	112,622
172	City Administration	834,641	795,366	786,524	799,294	838,707	838,707
175	Public Information	362,147	369,413	397,339	401,673	420,192	420,192
202	Finance	2,168,389	2,243,858	1,871,964	1,810,289	1,785,036	1,785,036
210	Corporation Counsel	563,476	635,694	595,330	586,030	586,330	586,330
215	City Clerk	803,094	776,896	683,080	652,100	638,060	638,060
226	Human Resources	406,512	419,309	433,330	436,761	468,122	468,122
250	Central Services	1,123,145	1,143,794	1,262,655	1,267,171	1,350,907	1,350,907
290	Support Services	1,858,078	1,698,170	1,670,197	2,084,200	2,110,153	2,110,153
TOTAL GENERAL GOVERNMENT		8,247,570	8,190,255	7,808,727	8,145,040	8,310,129	8,310,129
OTHER FINANCING USES							
299	Interfund Transfers	2,760,000	2,842,535	157,500	77,500	2,433,906	2,433,906
TOTAL		11,007,570	11,032,790	7,966,227	8,222,540	10,744,035	10,744,035

CITY COUNCIL

MISSION STATEMENT: Provide policy leadership for the community and administration on all issues that affect the health, safety and welfare of Farmington Hills.

The citizens are represented by seven elected officials. The Mayor is elected directly by the electorate for not more than two consecutive two-year terms. The six City Council Members are elected for staggered terms of four years each. The Council meets at least twice monthly, and conducts specially scheduled Study Sessions on an as-needed basis.

The Mayor and Council members are collectively responsible for establishing public policy, adopting a budget, and hiring and directing the City Manager. In addition, the Council appoints the City Clerk and the City Attorney. The City Council represents the City in various local, regional, state, and national boards, commissions, and committees. The Council also provides public leadership and communicates with constituents about the various issues of the community.

One of the primary duties of the City Council is to establish policies. Policy is established in the approval of ordinances, the adoption of resolutions, the setting of goals and objectives, the determination of priorities for public services, and the approval of programs throughout the City. Policy is also established through the approval and amendment of the operational and capital budgets, the approval of grant applications, ratification of labor contracts, and the approval of land acquisitions and major purchases.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Provide policy direction to the City Administration in the implementation and evaluation of various City programs. (1, 2)
- Ensure the City's long-term financial stability by adopting a fiscally responsible budget, monitoring expenses, and continually seeking alternative revenue sources. (2)
- Preserve and improve the City's infrastructure and economic base. (3, 5, 12, 13)
- Strengthen activities, programs, and services that give adults and children the opportunity to enrich their lives, enhance their future, and build a stronger community. (4, 6, 12, 13)
- Take an active roll in promoting "green efforts" throughout the community. (10)
- Protect home rule so that local issues are decided by the City through its residents. (14)
- Enhance communications between the residents and the City government through cable programming, public hearings, community building meetings, the Focus newsletter, surveys, and other media. (4, 11)
- Work with state and federal officials to reduce and effectively manage legislative mandates that create administrative and financial challenges for local governments. (7, 14)
- Help shape public policy at the state and federal level by tracking pending legislation and advocating for initiatives deemed beneficial to the City. (7, 14)

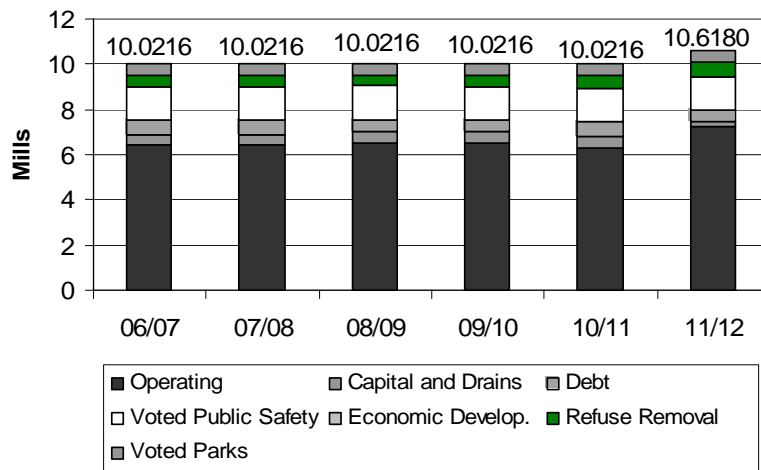
PERFORMANCE OBJECTIVES

- Evaluate the recommendations of the 2020 Visioning Process and engage City staff, boards and commissions, and the public to plan for implementation as determined to be appropriate for the long-term health and vitality of the City.
- Work to better engage citizens through a visioning process designed to examine key issues that affect the community and develop policy recommendations devised to sustain Farmington Hills as a viable community well into the future.
- Support environmental sustainability and energy efficiency through efforts of the Commission on Energy and Environmental Sustainability and their educational efforts.
- Expand communication with the public through further use of technology such as the City website, listservs, the low frequency AM radio station, and other alternatives.
- Improve public bus transportation by continuing to monitor the Suburban Mobility Authority for Regional Transportation (SMART) service levels and working with other local governments and legislators to ensure appropriate levels of service.
- Continue to evaluate further cooperative relationships with the neighboring communities of Farmington, Livonia, Novi, and Southfield.
- Continue to evaluate the recommendations of the Sustainability Study and engage the City's boards, commissions, public, and staff to implement some, all, or parts of the recommendations as determined to be appropriate for the future long-term health of the City.
- Educate the public regarding emergency preparedness through the Emergency Preparedness Commission and continue to increase the City's ability to respond in the event of a major emergency.
- Continue to invest in the East Grand River, Eight Mile Road, and Orchard Lake Road corridors to encourage reinvestment, redevelopment, and improvements in their appearance.
- Involve high school age students in City government through the Mayor's Youth Council, to encourage their participation in other boards and commissions, and to bring awareness of City issues into the high schools.
- Address strategic policy issues in the areas of public safety, traffic, economic development, community development, telecommunications, transportation, and technology.
- Equitably administer the City's tax abatement policy, and encourage economic development while protecting the long-term financial interests of the City.
- Encourage redevelopment throughout the City by continuing to support policies that streamline the permitting process, simplify the PUD process, and make way for current and future residential and commercial building needs.

City Council

Service Level	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
	Regular Meetings Held	24	26	26
	Special Meetings Held	4	4	4
	Goals Sessions	1	1	1
	Study Sessions	14	18	18
	Public Hearings	12	20	20
	Ordinances Enacted	9	10	10
	Agenda Items Requiring Action/Resolutions Adopted	193	200	200

CITY MILLAGE RATES



DEPARTMENT NUMBER: 101

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Wages	46,622	46,622	46,633	46,633	46,633	46,633
200	Social Security	3,527	3,566	3,568	3,567	3,567	3,567
350	Workers Compensation	37	42	37	52	52	52
	Category Total	50,186	50,230	50,238	50,252	50,252	50,252
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conference & Workshops	36,397	19,228	17,280	17,000	22,100	22,100
002	Memberships & Licenses	38,048	37,062	37,990	37,470	37,470	37,470
070	Miscellaneous Expense	3,457	1,235	2,800	2,800	2,800	2,800
	Category Total	77,902	57,525	58,070	57,270	62,370	62,370
	DEPARTMENT TOTAL	128,088	107,755	108,308	107,522	112,622	112,622

CITY ADMINISTRATION

MISSION STATEMENT: Under the direction of the City Council, provide administrative leadership and management of the daily operations of the City government.

The City Manager's Office is responsible for the day-to-day administration of the municipal organization under the leadership of the City Manager. This office also provides staff support for the City Council. The Office undertakes special projects, handles citizens' inquiries, customer requests for service, and communications from other governments and agencies. The City Manager approves key purchases and personnel actions. This office provides direct supervision to the City departments noted on the Organization Chart.

GOALS

The number in parentheses shows the link between the departmental goal and the City goals on page 9.

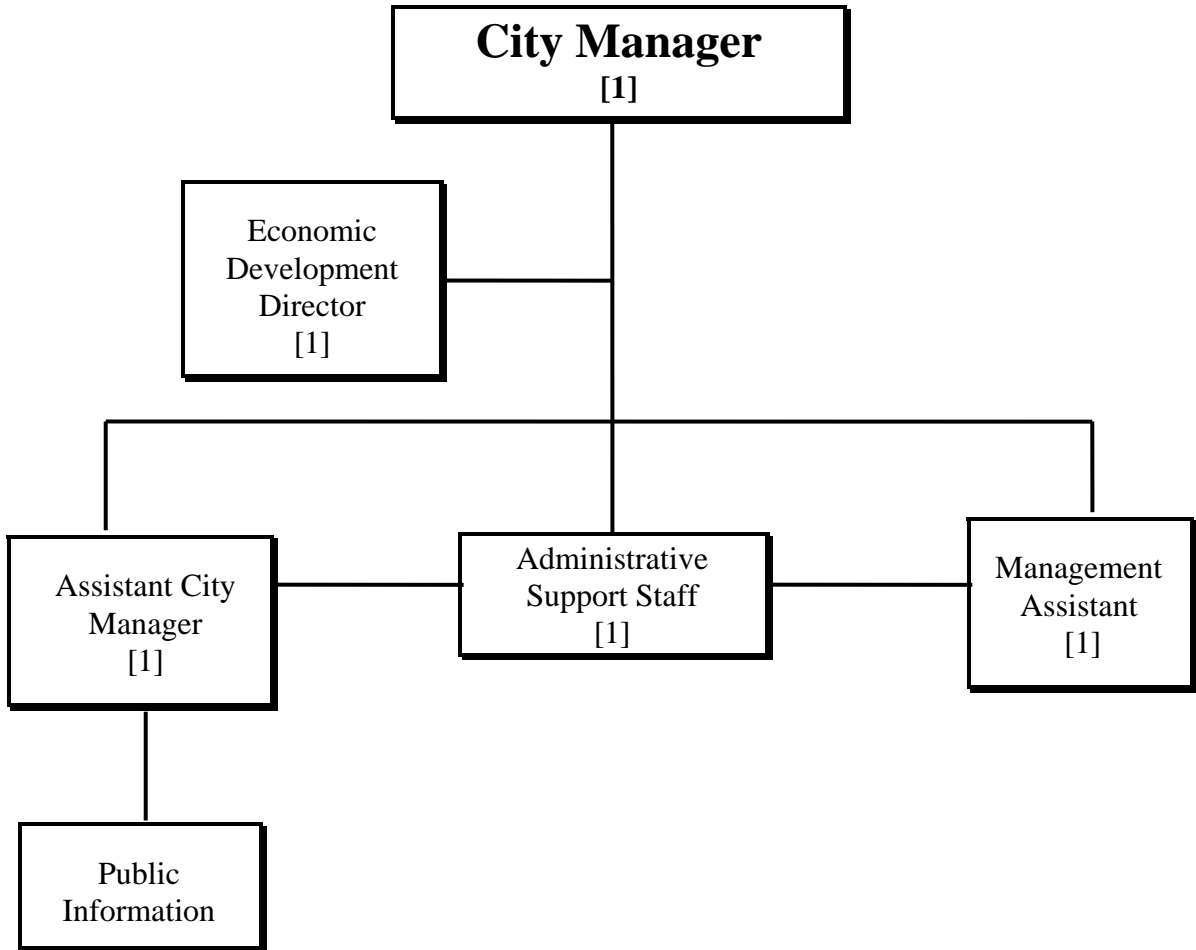
- Continue to develop and maintain Farmington Hills as a quality community for future generations. (1-14)
- Identify key priorities and establish procedures that ensure effective management of available resources. (2)
- Develop and implement proactive strategies to weather the current fiscal climate and position Farmington Hills for the economic recovery. (1-14)
- Develop a budget for City operations and capital improvements that encourages efficiency, accountability, creativity, and fiscal responsibility. (2, 9, 10, 12, 13)
- Provide effective leadership to administrative departments, and develop and maintain a climate of positive employee relations that facilitates excellent service to the public. (8)
- Champion environmental sustainability through innovative City policies and initiatives, which will lessen the City's impact on the environment, reduce energy costs, promote economic development, and advance community pride. (2, 10, 12, 13)
- Commit to the redevelopment of maturing sections of the City and aging areas in the business parks. (1,5,13)
- Provide pertinent and timely information to City Council regarding local, state, and federal issues, including legislative efforts, to protect the interests of the City and its residents. (7, 14)
- Work in partnership with City Council to achieve the City's mission and goals. (1-14)

PERFORMANCE OBJECTIVES

- Continue to systematically review operations and services for greater efficiency and cost reductions.
- Promote and pursue additional outside funding for infrastructure improvements, capital items, and other special projects.
- Oversee the completion of the community-based 2020 Visioning Process and plan for the long term implementation of recommendations as determined to be appropriate by City Council.
- Continue to analyze and evaluate recommendations of the Sustainability Study and direct the implementation of some, all, or portions of the recommendations as determined to be appropriate by the City Council.
- Work with state, county, and local officials to continue the City's business retention and attraction efforts, and identify ways to keep businesses in Farmington Hills despite challenging economic times.
- Continue to oversee the completion of Comprehensive Technical Energy Audit of City facilities through performance contracting, which allows for capital investment to be paid for through energy savings.
- Monitor the service provided by the Suburban Mobility Authority for Regional Transportation (SMART) and remain involved in its governing body, with the objective of improving public transportation services.
- Negotiate with affected collective bargaining units to arrive at settlements that are fair to the parties and reflective of the current economic times.

Service Level	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
	Council, Board, and Commission Meetings Staffed	81	85	85
City Council Agenda Items prepared for Council Action	193	205	205	
Executive Staff Meetings	49	50	50	
Administrative Policies Implemented	2	3	3	
Efficiency	Average Response Time to Citizen Inquiry	4 hours	4 hours	4 hours

CITY ADMINISTRATION



Total Full Time Equivalent [5.0]

STAFFING LEVELS

Acct.	172 Title	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(010) Administrative and Clerical					
	City Manager	1	1	1	1
	Assistant City Manager	1	1	1	1
	Secretary to City Manager	1	1	1	1
	Economic Development Director	1	1	1	1
	Management Assistant	1	1	1	1
		5	5	5	5
	PART-TIME	1.1	0	0	0
	DEPARTMENT TOTAL	6.1	5	5	5

DEPARTMENT NUMBER: 172

Acct.		2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Proposed	Adopted
(700) COST REIMBURSEMENT							
250	EECBG Grant	0	(1,800)	(1,500)	(1,500)	0	0
279	NSP Grant	0	(13,908)	0	0	0	0
	Category Total	0	(15,708)	(1,500)	(1,500)	0	0
(702) SALARIES & WAGES							
010	Administrative & Clerical	512,913	474,568	468,647	471,865	471,650	471,650
038	Part-time	1,814	46,116	0	6,470	0	0
106	Sick & Vacation	29,404	2,124	4,797	6,731	4,797	4,797
112	Overtime	0	39	0	0	0	0
200	Social Security	36,400	38,417	33,213	33,623	33,458	33,458
250	Blue Cross/Optical/Dental	80,780	75,954	101,044	101,044	103,584	103,584
275	Life Insurance	3,443	3,158	2,961	2,961	2,961	2,961
300	Pension - DC	14,703	15,117	15,098	15,124	15,144	15,144
305	Pension - DB	99,626	104,540	110,160	110,160	95,398	95,398
308	Post Retirement Healthcare	0	0	0	0	59,112	59,112
325	Longevity	24,657	27,415	26,627	26,618	26,824	26,824
350	Worker's Compensation	841	1,057	852	1,248	1,229	1,229
	Category Total	804,581	788,505	763,399	775,844	814,157	814,157
(740) OPERATING SUPPLIES							
001	Gas & Oil	3,418	2,637	3,520	3,321	3,531	3,531
002	Books & Subscriptions	445	0	0	49	49	49
008	Supplies	2,255	2,151	2,200	2,200	2,200	2,200
040	Miscellaneous Expense	423	390	400	400	400	400
	Category Total	6,541	5,178	6,120	5,970	6,180	6,180

City Administration

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	8,162	4,583	4,580	5,180	4,445	4,445
002	Memberships & Licenses	3,317	2,721	3,525	3,300	3,525	3,525
005	Fleet Insurance	2,475	2,475	2,400	2,400	2,400	2,400
006	Vehicle Maintenance	1,141	412	800	800	800	800
013	Education & Training	1,224	0	0	100	0	0
041	Vehicle Allowance	7,200	7,200	7,200	7,200	7,200	7,200
042	Mileage Reimbursement	0	0	0	0	0	0
	Category Total	23,519	17,391	18,505	18,980	18,370	18,370
	DEPARTMENT TOTAL	834,641	795,366	786,524	799,294	838,707	838,707



PUBLIC INFORMATION

MISSION STATEMENT: Disseminate information on City activities to the public through the most appropriate media available including print, TV, radio, online publications, the City's local cable Channel 8, the City's website, listserv, AM Radio Station, and electronic signs.

Keeping the public informed about City services is essential to maintaining the continued trust of those we serve.

The two components of public information in the City, Public Relations and Video Production, function together under the direction of the City Manager's Office. This cohesive, focused approach provides a comprehensive public information program. The municipal channel, The Great 8, provides City information and video programming 24 hours a day, seven days a week. Television programming from all City departments is a valuable tool to inform viewers of local issues. The schedule for Channel 8 programs can be found on the City website at www.fhgov.com/Community/Cable.asp

The *Annual Report* includes highlights of the previous year's activities and is distributed each January to every residential address in the City. The *Focus* newsletter informs residents of City activities, programs, and services and is distributed to all residents twice annually. The City offers informational workshops to homeowners on a variety of topics.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Keep residents, businesses, and organizations informed about municipal government activities, programs, and projects. (11)
- Give departments, boards, and commissions the opportunity to use Channel 8 for promotional and educational purposes. (11)
- Continue to enhance public confidence and trust in City government. (1-14)
- Promote City events and services through various media. (11)
- Promote a vibrant and viable community. (11)
- Present information issues and events that do not otherwise receive attention from mainstream media. (4,11)
- Reinforce residents' confidence and pride in a City that cares about the needs of the community. (4-11)
- Inform listeners about emergencies, weather, traffic, and road conditions through broadcasts on 1650 AM (3,11)

PERFORMANCE OBJECTIVES

- Promote the benefits of living and working in the City of Farmington Hills.
- Provide information to assist residents in making informed decisions about City government.
- Disseminate information on City services, City events, and emergency conditions.

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Programs produced	170	142	160
	Studio programs produced	69	58	68
	Remote programs produced	101	84	92
	Press releases produced	282	250	250
	Resolutions and proclamations produced	30	32	32
	Newspaper columns produced	23	20	20
	Newsletters/annual report produced	3	3	3
Efficiency	Number of programs produced per full time staff	57	47	53

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
175	PUBLIC INFORMATION				
(010)	Salaries & Wages				
	Video Manager	1	1	1	1
	Production Specialist	2	2	2	2
	Public Information Coordinator	1	1	1	1
		<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
038	PART-TIME	0	0	0	0
	PUBLIC INFORMATION TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries and Wages

010—Administrative and Clerical: Transfer of funding for one Video Production Specialist to Southwest Oakland County Cable Commission

DEPARTMENT NUMBER: 175

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	Salaries & Wages						
010	Salary - Full Time	195,321	203,058	204,264	205,027	205,050	205,050
038	Part-time Technicians	0	0	0	0	0	0
106	Sick & Vacation	0	608	1,032	3,201	1,031	1,031
112	Overtime	1,961	129	0	0	0	0
200	Social Security	15,376	15,873	16,287	16,351	16,387	16,387
250	Blue Cross/Optical/Dental	57,100	69,369	83,006	85,606	87,061	87,061
275	Life Insurance	1,044	1,018	920	920	920	920
300	Pension - DC	5,600	5,269	5,111	5,271	5,270	5,270
305	Pension - DB	41,196	35,972	43,376	43,376	37,678	37,678
308	Post Retirement Healthcare	0	0	0	0	23,347	23,347
325	Longevity	6,510	7,475	7,602	7,590	8,133	8,133
350	Worker's Compensation	349	393	391	580	573	573
	Category Total	<u>324,457</u>	<u>339,164</u>	<u>361,989</u>	<u>367,922</u>	<u>385,450</u>	<u>385,450</u>
(740)	Operating Supplies						
001	Gas and Oil	563	387	550	551	642	642
002	Books & Subscriptions	0	0	0	0	0	0
008	Supplies	4,638	2,505	3,000	2,500	2,500	2,500
	Category Total	<u>5,201</u>	<u>2,892</u>	<u>3,550</u>	<u>3,051</u>	<u>3,142</u>	<u>3,142</u>
(801)	Professional & Contractual						
002	Memberships & Licenses	0	0	0	0	0	0
006	Vehicle Maintenance	104	181	500	500	300	300
007	Equipment Maintenance	550	0	300	300	300	300
013	Education & Training	99	0	0	0	0	0
015	Equipment Rental	0	0	0	0	0	0
024	Newsletter	31,736	27,176	31,000	29,900	31,000	31,000
042	Mileage Reimbursement	0	0	0	0	0	0
	Category Total	<u>32,489</u>	<u>27,357</u>	<u>31,800</u>	<u>30,700</u>	<u>31,600</u>	<u>31,600</u>
	DEPARTMENT TOTAL	<u>362,147</u>	<u>369,413</u>	<u>397,339</u>	<u>401,673</u>	<u>420,192</u>	<u>420,192</u>

FINANCE DEPARTMENT

MISSION STATEMENT:

Maintain accurate and complete records of all financial transactions, assets and liabilities, safeguard City assets, prepare financial statements and reports and maintain investment grade status for City issued debt instruments with Wall Street rating agencies. To insure that all ad valorem assessments and taxable values in the City of Farmington Hills are accurate, uniform and equitable and made in conformance with all applicable State directives and statutes.

The Finance Department is comprised of the Administration, Accounting, Assessing and Treasury Divisions. At the direction of the Finance Director/Treasurer, the Finance Department's service to the community is assigned either by City Charter, State Statute or the City Manager.

The fiduciary and accounting functions include the control and accountability for all the monies received, disbursed or held in trust for all the financial activity of the City, which includes over 150 separate accounting entities. The Treasury's responsibilities, in addition to recording all City receipts/money, include a cash management program aimed at maximizing investment income while safeguarding the principal. The Finance Department also maintains relationships with the financial firms servicing the City and the metropolitan Detroit area as well as serving as liaison with national rating agencies that rate the City's bond issues.

The Assessing Division's primary responsibility is to annually prepare the property tax assessment roll. This function requires the Division to maintain accurate and complete records of all taxable real and personal property in the City. In light of mandates in assessment administration brought about by Proposal A, the Assessing Division has had to continually monitor and comply with ever changing requirements in assessment administration including the classification of homestead and non-homestead exemptions, updating this information with the State of Michigan, and the filing and recording of property transfer affidavits. Presently, the City has approximately 28,000 real parcels and 3,200 personal property descriptions. The Assessing Division provides accurate maintenance of the assessment rolls by field inspections of building permits issued by the City as well as random reviews of existing assessment records, as well as provides information and assistance to taxpayers of the City by phone and in person.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Issue the Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP) that meets the Government Finance Officers Association (GFOA) Certification program for excellence in financial reporting. (9)
- Provide accurate and timely financial and accounting services to internal and external customers. (9)
- Provide accurate and timely payroll to employees and fulfill all federal and state reporting requirements. (8,9)
- Provide timely payments to vendors after appropriate internal approvals have been granted. (9)
- Ensure compliance with financial reporting standards set by the Governmental Accounting Standards Board (GASB) and State of Michigan Public Acts. (9)

Finance Department

- Provide risk management activities, which will safeguard all City assets in the most cost-effective manner. (2,9)
- Insure a competent audit firm performs an annual audit and that a comprehensive annual financial report is distributed to City Council and available to all residents. (9)
- Maintain investment grade bond rating at “AA” or above. (9)
- Provide professional money managers to manage and administer the City’s Pension and Post-Retirement benefits. (2-9)
- Assist in developing and implementing needed programs to reduce costs, increase revenues, and add efficiencies. (2)
- Support the continuous professional development and empowerment of staff. (8)
- Provide programs and procedures that ensure a fair and equitable assessment administration system, according to the City Charter and the Michigan General Property Tax Laws. (9)
- Provide a professionally certified and educated staff to meet objectives. (8)
- Prepare the staff for professional advancement opportunities. (8)
- Ensure customer service and easy access to our property records. (1)

PERFORMANCE OBJECTIVES

- Continue to train and cross-train accounting staff and update procedure manuals in order to better serve internal and external users.
- Continue to enhance financial software.
- Sustain the City’s strong financial status by maintaining the current bond rating.
- Limit the number of auditor adjusted journal entries.
- Meet new statutory requirements in a timely and cost-effective manner.
- Expand the options through which the public can access property record information.
- Expand data retrieval and analysis options.
- Continue to improve the financial services of the Finance Department.
- Provide professional development resources to educate all staff members in the numerous areas within the property tax/assessment administration system.
- Reduce coefficient of dispersion and standard deviation in residential sales study for greater uniformity in residential assessments.
- Utilize GIS information for greater departmental efficiency.
- Integrate new appraisal software with other departments within the City.
- Continue to receive 1.000 equalization factors for all property classes from the County.

Finance Department

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated	
Service Level	Pension calculations prepared.	140	50	40	
	Market value of pension/retiree healthcare assets.	\$146,000,000	\$157,000,000	\$169,000,000	
	Number of tax bills mailed.	61,500	61,500	61,500	
	Amount of interest income.	\$1,348,000	\$1,250,000	\$1,250,000	
	City taxes billed	\$41,425,383	\$36,234,275	\$32,693,012	
	Taxable value.	\$4,167,963,050	\$3,615,617,725	\$3,283,783,240	
	Cash and cash equivalents at June 30 th .	\$85,619,000	\$79,734,000	\$75,000,000	
	Number of payroll direct deposits	14,120	14,000	14,200	
	Number of payroll checks issued.	2,852	2,400	2,200	
	Number of accounts payable checks.	7,558	7,400	7,000	
	Number of Invoices Paid	14,518	14,500	14,500	
	Commercial/Industrial property appraisals	249	389	400	
	Residential property appraisals	1,168	1,383	1,500	
	Board of Review Appeals	939	973	980	
	Preparation of Special Assessment rolls	6	6	6	
	Property splits/combinations processed	6	10	10	
	Efficiency	Homestead exemption affidavits processed	1,000	1,182	1,200
		Property Transfer Affidavits	1,600	1,600	1,600
City's bond rating – Moody's.		Aa2	Aa2	Aa2	
City's bond rating – Standard & Poor's.		AA	AA	AA	
Total percent of tax roll collected.		96.98	97.00	97.00	
Auditor's Adjusted Journal Entries.		4	0	0	
Number of years G.F.O.A. Distinguished Budget Awards received.		24	25	26	
Number of years the Financial Reporting Achievement Awards received.		12	13	14	
County equalization factor applied		1.000	1.000	1.000	
Cost of Board of Review		\$8,580	\$9,950	\$9,950	

Finance Department

Debt Management

No Bonds were sold in FY 2009/10 and no bond sales are planned for in FY 2010/11. However, due to the rapid depletion of SAD Revolving funds in recent years and the limitations of other available sources of funding for road projects; bond financing is being recommended for consideration to finance future Road SAD Projects (both the properties owners share, as well as the City's share). Utility (water and sewer) SAD's may be able to be funded by available retained earnings on a case-by-case basis.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

The FY 2010/11 Year-end Projection is \$61,675 or 3% less than the FY 2010/11 Adopted Budget. The FY 2011/12 Proposed Budget is \$86,928 or 5% less the FY 2010/11 Adopted Budget.

Salaries, Wages & Benefits

Net salaries, wages and benefits for FY 2011/12 are \$123,478 or 7% less than the FY 2010/11 adopted budget, and \$38,672 or 2% less than the FY 2010/11 projected actual. The decrease is due to changes and restructuring of staff positions in all divisions of the department, which resulted in four new full-time employees, with lower pension and health insurance costs. Some current year savings were achieved by temporarily leaving vacant a permanent part-time clerical position in the Treasury Division, which I am proposing to fill in FY 2011/12. In addition, the proposed FY 2011/12 Budget reflects a reallocation of 10% of the Administrative personnel costs and 5% of the Accounting personnel costs to the Water and Sewer Funds, to reflect a proper allocation of accounting and financial reporting costs to these two City utilities. Also, in keeping with the budget instructions, although the Pension Accountant position is reflected as part of the Finance Department organizational structure, because the position is 100% funded by the Retirement System, the funding for this position is not budgeted, as had been done in the past with a corresponding cost reimbursement credit.

Operating Supplies

Operating supplies for FY 2011/12 are \$12,163 or 49% less than the FY 2010/11 adopted budget, and \$4,265 or 25% less than the FY 2010/11 projected actual. The decrease is the result of less gas & oil from two less pooled vehicles in use by the Assessing Division, the elimination of supplies for tax bill stuffing, less books and subscriptions and various other reductions in general office supplies.

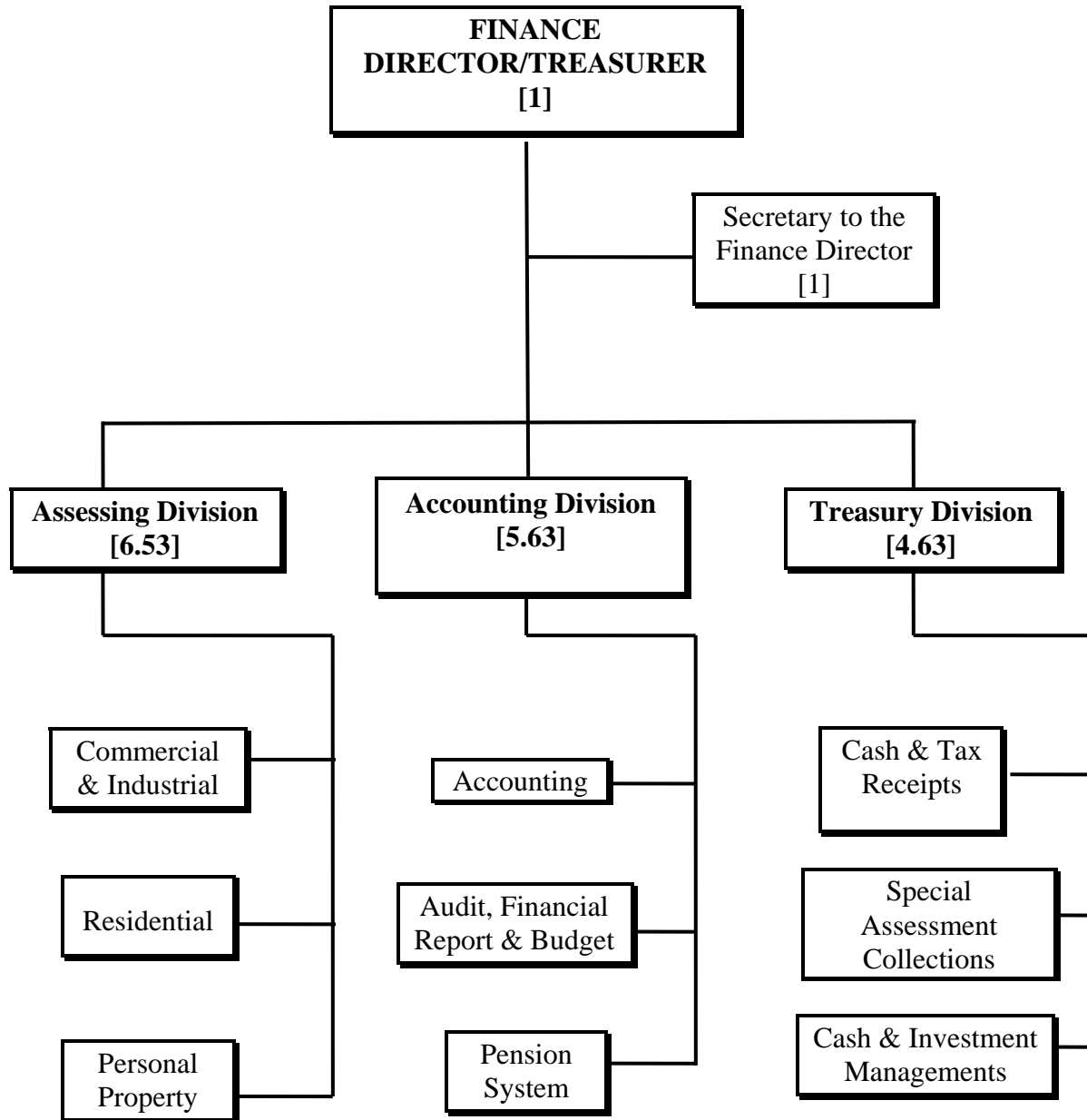
Professional & Contractual

Professional and contractual services for FY 2011/12 are \$48,113 or 42% more than the FY 2010/11 adopted budget, and \$17,236 or 12% more than the FY 2010/11 projected actual. The increase is primarily due to the change in the accounting of bank service fees as expenditures of the Finance Department, rather than being netted against Interest Earnings revenue, as has been done in the past, which is in keeping with the budget instructions. Separation of the bank service fees being charged to the City will provide the Finance staff the data necessary to better evaluate the cost vs. benefits of the current bank arrangements and be more competitive in selecting banking services in the future.

Capital Outlay

Capital outlay FY 2011/12 is \$600 more than the FY 2010/11 adopted budget, and \$448 more than the FY 2010/11 projected actual. There was no capital outlay budget adopted for FY 2010/11, however, \$152 has been expended for a Department-wide office supply storage cabinet. The proposed FY 2011/12 capital budget includes \$300 for a new chair for the Finance Director/Treasurer and \$300 for miscellaneous furniture for the Treasury Division.

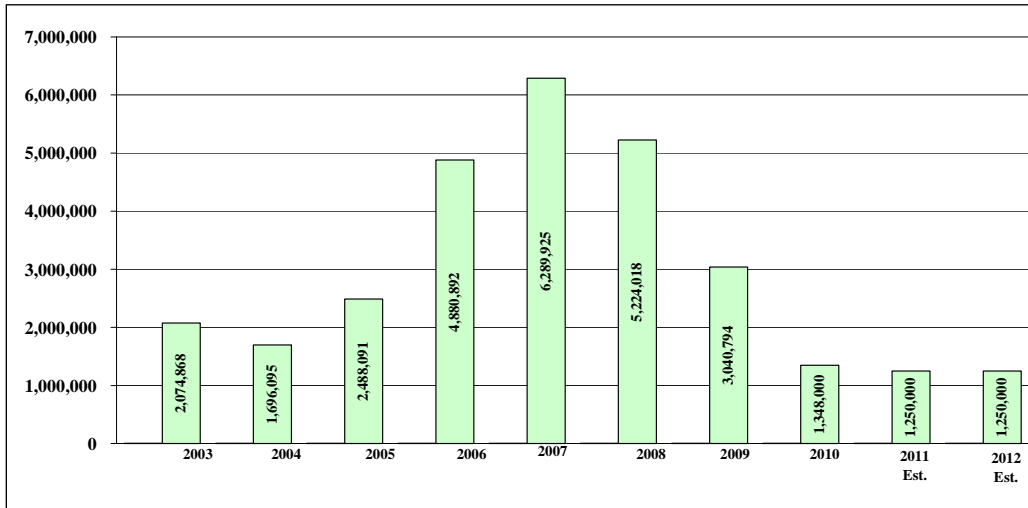
FINANCE DEPARTMENT



Total Full Time Equivalent [18.79]

KEY DEPARTMENTAL TRENDS

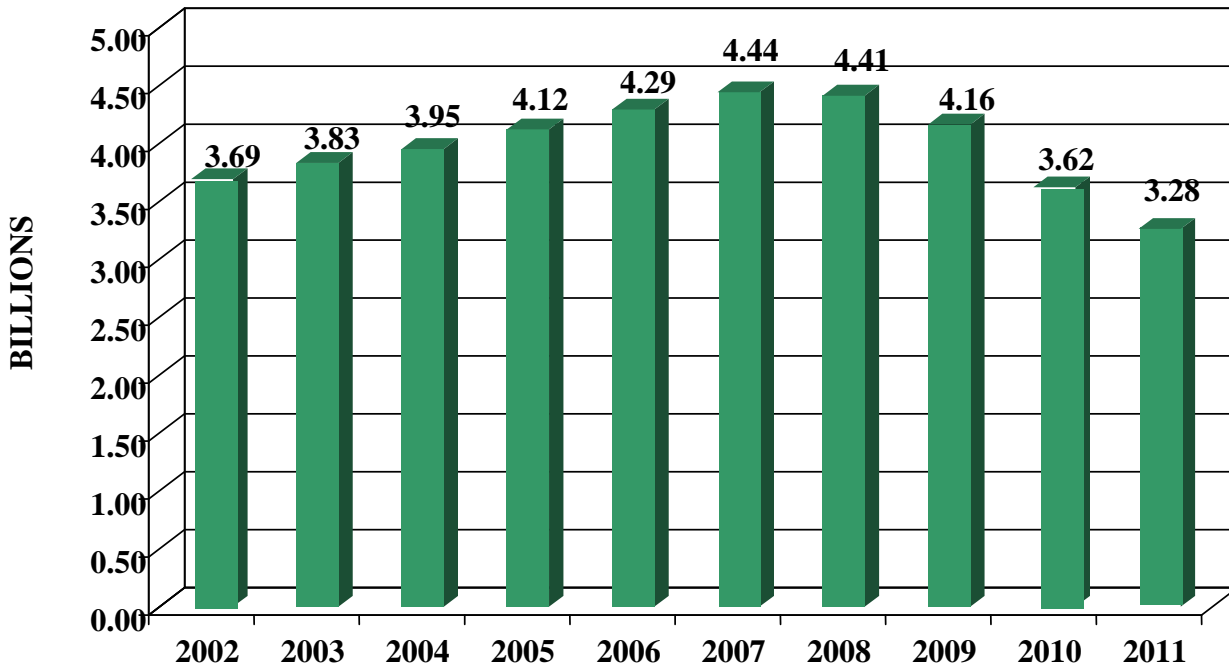
Total Interest Income at June 30th



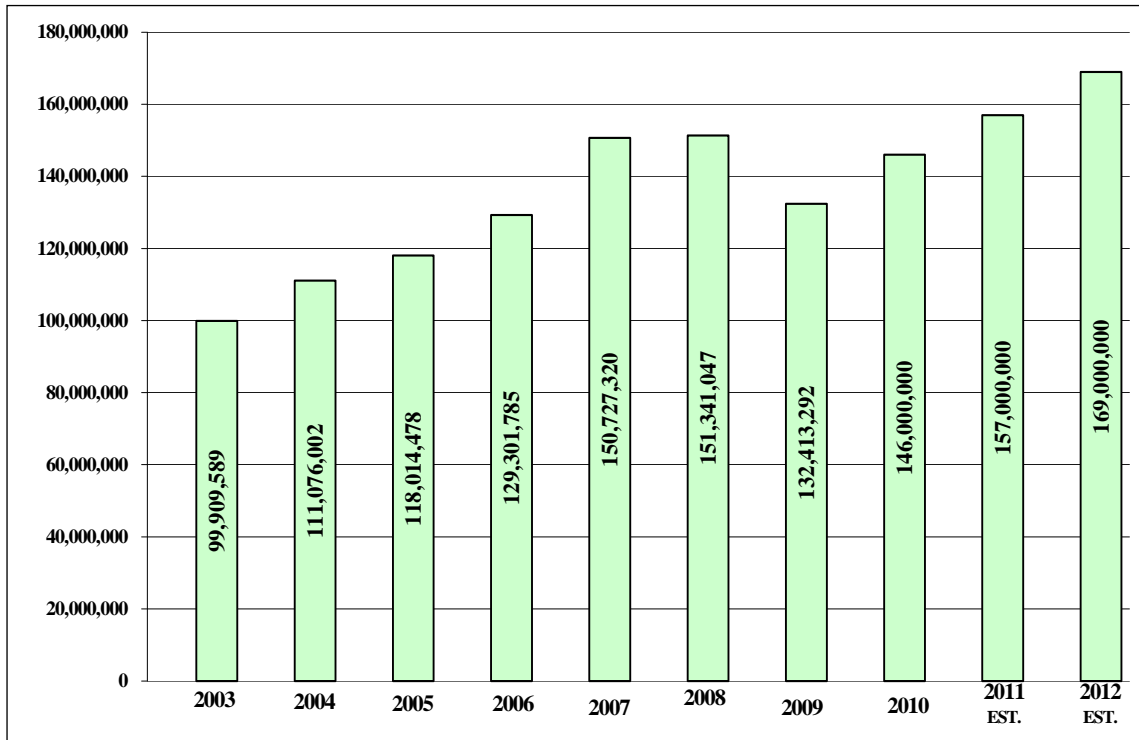
TAXABLE VALUE HISTORY

2002-2011

2011 TAXABLE VALUE \$3,283,783,240



**Retirement System Assets at Market Value
at June 30th**



STAFFING LEVELS

Acct.	702 Title	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
202	ADMINISTRATIVE				
	Director/Treasurer	1	1	1	1
	Secretary to Finance Director	1	1	1	1
	ADMINISTRATIVE TOTAL	2	2	2	2
207	ACCOUNTING				
	Controller	1	1	1	1
	Accountant	3	2	1	1
	Payroll Coordinator	1	1	1	1
	Accounting Technician	1	1	1	1
	Account Clerk II	1	1	1	1
	Total	7	6	5	5
	Part Time	0.00	0.87	0.63	0.63
	ACCOUNTING TOTAL	7.00	6.87	5.63	5.63

Finance Department

Acct.	Title	Authorized		Requested	Authorized
		Positions		Positions	Positions
702		09/10	10/11	11/12	11/12
		Budget	Budget	Budget	Budget
208	TREASURY				
	Deputy Treasurer	1	0	1	1
	Account Processing Supervisor	1	1	1	1
	Account Clerk II	1	1	1	1
	Account Clerk I	1	1	1	1
	Total	4	3	4	4
	Part Time	0.83	0.53	0.63	0.63
	TREASURY TOTAL	4.83	3.53	4.63	4.63
209	ASSESSING				
	City Assessor	1	1	1	1
	Deputy City Assessor	1	0	0	0
	Assessor III	2	2	2	2
	Assessor II	1	1	1	1
	Assessor I	1	1	1	1
	Clerk Typist II	2	1	0	0
	Clerk Typist I	0	0	1	1
	Total	8	6	6	6
	Part time	0.55	0.54	0.53	0.53
	ASSESSING TOTAL	8.55	6.54	6.53	6.53
FINANCE DEPARTMENT TOTAL		22.38	18.94	18.79	18.79

Finance Department

DEPARTMENT NUMBER: 202 - ADMINISTRATION

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
COST REIMBURSEMENT							
736	Pension Reimbursement	0	(62,200)	(42,050)	(25,941)	0	0
	Category Total	0	(62,200)	(42,050)	(25,941)	0	0
(702) SALARIES & WAGES							
010	Administrative Salaries	158,954	154,972	162,026	146,900	144,163	144,163
011	Accounting Salaries	376,816	405,033	322,884	272,150	0	0
012	Treasury Salaries	211,086	198,317	126,573	172,120	0	0
038	Part-time	43,607	48,328	60,360	50,275	0	0
106	Sick & Vacation	41,591	143,491	6,484	17,635	0	0
112	Overtime	6,707	10,704	18,000	6,600	0	0
200	Social Security	64,230	75,250	54,182	52,036	11,246	11,246
250	Blue Cross/Optical/Dental	152,870	152,472	167,143	142,400	13,103	13,103
275	Life Insurance	2,755	2,360	1,925	1,600	874	874
300	Pension - DC	27,109	26,666	38,741	21,500	11,070	11,070
305	Pension - DB	133,636	125,173	157,336	157,336	10,802	10,802
308	Post Retirement Healthcare	0	0	0	0	6,693	6,693
325	Longevity	30,936	32,046	15,833	14,525	3,713	3,713
350	Worker's Compensation	1,310	1,745	1,212	1,860	377	377
	Category Total	1,251,607	1,376,557	1,132,699	1,056,937	202,041	202,041
(740) OPERATING SUPPLIES							
002	Books & Subscriptions	1,342	1,455	1,627	1,150	415	415
008	Supplies	10,739	10,196	10,500	10,200	1,027	1,027
041	Over & Short	(20)	(32)	0	(25)	0	0
	Category Total	12,061	11,619	12,127	11,325	1,442	1,442
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	3,482	283	3,750	1,550	1,610	1,610
002	Memberships & Licenses	1,853	2,368	1,795	1,400	1,045	1,045
004	Consultants	0	0	0	2,600	1,000	1,000
005	Fleet Insurance	0	0	0	0	840	840
013	Education & Training	3,736	4,074	3,700	1,400	500	500
021	Audit Services	61,440	64,355	65,700	65,700	0	0
024	Printing Services	10,293	5,669	11,000	10,500	0	0
041	Auto Allowance	3,600	3,410	3,600	3,000	3,600	3,600
042	Mileage Reimbursement	170	155	200	100	0	0
500	Banking Service Fee	0	0	0	41,000	0	0
	Category Total	84,574	80,314	89,745	127,250	8,595	8,595
(970) CAPITAL OUTLAY							
001	Office Furniture	0	0	0	0	300	300
002	Office Equipment	0	0	0	152	0	0
	Category Total	0	0	0	152	300	300
FINANCE ADMINISTRATIVE TOTAL		1,348,242	1,406,290	1,192,521	1,169,723	212,378	212,378

Finance Department

DEPARTMENT NUMBER: 207 - ACCOUNTING

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Accounting Salaries	0	0	0	0	261,457	261,457
038	Part-time	0	0	0	0	0	0
106	Sick & Vacation	0	0	0	0	5,718	5,718
112	Overtime	0	0	0	0	3,800	3,800
200	Social Security	0	0	0	0	21,366	21,366
250	Blue Cross/Optical/Dental	0	0	0	0	69,994	69,994
275	Life Insurance	0	0	0	0	605	605
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	0	0	0	0	58,721	58,721
308	Post Retirement Healthcare	0	0	0	0	36,386	36,386
325	Longevity	0	0	0	0	8,313	8,313
350	Worker's Compensation	0	0	0	0	652	652
	Category Total	0	0	0	0	467,012	467,012
(740)	OPERATING SUPPLIES						
002	Books & Subscriptions	0	0	0	0	580	580
008	Supplies	0	0	0	0	2,018	2,018
	Category Total	0	0	0	0	2,598	2,598
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	0	0	0	0	1,080	1,080
002	Memberships & Licenses	0	0	0	0	535	535
004	Consultants	0	0	0	0	0	0
005	Fleet Insurance	0	0	0	0	0	0
013	Education & Training	0	0	0	0	2,100	2,100
021	Audit Services	0	0	0	0	67,300	67,300
024	Printing Services	0	0	0	0	1,250	1,250
041	Auto Allowance	0	0	0	0	0	0
042	Mileage Reimbursement	0	0	0	0	350	350
	Category Total	0	0	0	0	72,615	72,615
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	0	0	0	0	0
002	Office Equipment	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0
FINANCE - ACCOUNTING TOTAL		0	0	0	0	542,225	542,225

Finance Department

DEPARTMENT NUMBER: 208 - TREASURY

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Accounting Salaries	0	0	0	0	193,048	193,048
038	Part-time	0	0	0	0	19,617	19,617
106	Sick & Vacation	0	0	0	0	4,640	4,640
112	Overtime	0	0	0	0	2,500	2,500
200	Social Security	0	0	0	0	17,048	17,048
250	Blue Cross/Optical/Dental	0	0	0	0	52,446	52,446
275	Life Insurance	0	0	0	0	503	503
300	Pension - DC	0	0	0	0	13,170	13,170
305	Pension - DB	0	0	0	0	20,439	20,439
308	Post Retirement Healthcare	0	0	0	0	12,665	12,665
325	Longevity	0	0	0	0	3,036	3,036
350	Worker's Compensation	0	0	0	0	558	558
	Category Total	0	0	0	0	339,670	339,670
(740)	OPERATING SUPPLIES						
002	Books & Subscriptions	0	0	0	0	298	298
008	Supplies	0	0	0	0	3,756	3,756
	Category Total	0	0	0	0	4,054	4,054
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	0	0	0	0	1,800	1,800
002	Memberships & Licenses	0	0	0	0	70	70
004	Consultants	0	0	0	0	0	0
005	Fleet Insurance	0	0	0	0	0	0
013	Education & Training	0	0	0	0	740	740
024	Printing Services	0	0	0	0	8,600	8,600
042	Mileage Reimbursement	0	0	0	0	200	200
500	Banking Service Fee	0	0	0	0	53,763	53,763
	Category Total	0	0	0	0	65,173	65,173
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	0	0	0	300	300
002	Office Equipment	0	0	0	0	0	0
	Category Total	0	0	0	0	300	300
FINANCE - TREASURY TOTAL		0	0	0	0	409,197	409,197

Finance Department

DEPARTMENT NUMBER: 209 - ASSESSING

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Administrative & Clerical	498,478	457,426	366,657	350,800	367,962	367,962
038	Part-time	14,669	31,753	22,500	25,854	17,226	17,226
106	Sick & Vacation	14,628	58,620	3,846	2,531	1,925	1,925
112	Overtime	2,225	1,418	2,800	2,200	2,200	2,200
200	Social Security	40,124	43,550	30,915	29,644	29,040	29,040
250	Blue Cross/Optical/Dental	94,547	87,783	96,066	85,600	88,892	88,892
275	Life Insurance	1,360	1,094	762	820	762	762
300	Pension - DC	13,663	14,738	23,164	25,600	28,391	28,391
305	Pension - DB	84,068	88,905	83,957	83,957	32,737	32,737
308	Post Retirement Healthcare	0	0	0	0	20,285	20,285
325	Longevity	19,569	19,582	8,277	6,119	7,510	7,510
350	Worker's Compensation	2,231	2,509	1,684	2,350	2,146	2,146
	Category Total	785,562	807,378	640,628	615,475	599,076	599,076
(740)	OPERATING SUPPLIES						
001	Gas & Oil	3,092	2,068	3,080	769	1,000	1,000
002	Books & Subscriptions	513	298	785	500	235	235
008	Supplies	5,556	2,742	9,000	4,500	3,500	3,500
	Category Total	9,161	5,108	12,865	5,769	4,735	4,735
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	3,501	2,663	1,260	457	1,000	1,000
002	Memberships & Licenses	1,615	1,770	1,450	1,325	1,325	1,325
005	Fleet Insurance	4,980	4,980	4,040	4,040	2,400	2,400
006	Vehicle Maintenance	196	511	1,200	600	600	600
009	Consultants	5,000	7,000	5,000	5,000	5,000	5,000
013	Education & Training	2,198	2,595	3,500	3,400	2,600	2,600
024	Printing Services	4,334	3,463	9,500	4,500	4,500	4,500
041	Vehicle Allowance	3,600	2,100	0	0	0	0
	Category Total	25,424	25,082	25,950	19,322	17,425	17,425
FINANCE - ASSESSING TOTAL		820,147	837,568	679,443	640,566	621,236	621,236
TOTAL FINANCE DEPARTMENT		2,168,389	2,243,858	1,871,964	1,810,289	1,785,036	1,785,036

CORPORATION COUNSEL

MISSION STATEMENT: Advise and represent the City Council and Administration in all legal matters.

Legal Services are provided through a contract with a private firm. Legal services include acting as legal advisor to the City Council, Boards and Commissions, and City Staff; preparing all legal documents; preparing for enactment all additions and amendments to the City Code; and representing the city in all legal proceedings in which the city may have an interest. There are no city employees in this budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- To provide legal services in an efficient, competent and cost effective manner. (2,9)
- To establish legal procedures, guidelines and standards in support of the City Council and City Administration’s missions and goals. (1-14)
- To identify key legal priorities of the City. (2)
- To advise and counsel the City regarding developing state and federal legislation, as well as recent court decisions. (7)
- To assist the City Council and other Boards and Commissions regarding legal issues that may arise at meetings. (2,7)

PERFORMANCE OBJECTIVES

- To provide the necessary support to diligently prosecute all ordinances as required by the City of Farmington Hills in the 47th District Court.
- To provide the necessary support for handling all civil litigation involving the City in State and Federal Courts and administrative agencies.
- To render legal opinions, to prepare and review contracts, and to prepare ordinances in a timely manner.

DEPARTMENT NUMBER: 210

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
008	Legal Retainer	170,330	170,330	170,330	170,330	170,330	170,330
009	Prosecution	295,928	303,719	300,000	280,000	285,000	285,000
010	Court Defense (Litigation/MTT)	69,950	74,726	75,000	103,000	83,000	83,000
011	Labor Relations	27,268	86,919	50,000	30,000	48,000	48,000
070	Miscellaneous Expense	0	0	0	200	0	0
071	Special Projects	0	0	0	2,500	0	0
	DEPARTMENT TOTAL	563,476	635,694	595,330	586,030	586,330	586,330

CITY CLERK

MISSION STATEMENT:

To serve the public, City Departments and City Council by efficiently providing up-to-date information on the many diverse functions of City Hall and the City Clerks office and by maintaining accurate and complete records of all business transactions and to conduct in an orderly manner, all national, state, county and local elections.

The City Clerk's Office is responsible for many diverse functions and is the information office of the City. The City Clerk attends and records all meetings of the City Council. A summary report of Council's actions is then prepared and distributed to City staff and the public. The City Clerk also prepares the tentative and final City Council meeting agendas and electronic information packets with the assistance of the City Manager. All public hearing notices are posted and submitted for publishing by the City Clerk's office. Additional responsibilities of the City Clerk's Office include answering and directing phone calls for all of city hall, maintaining all files and permanent records of the City and conducting elections and the maintenance of all voter registrations. The Clerk's Office is also responsible for the preparation of petitions and resolutions for special assessment improvements, the processing of Council Resolutions, and all legal advertising for the City. The Clerk's Office maintains the City Codes, Ordinances, Resolutions and other legal documents. In addition, the Clerk's Office processes birth and death records, certain business registrations/permits, new subdivision plats, easements and agreements, street/alley vacations, and is responsible for all recorded documents with the Oakland County Register of Deeds. The City Clerk functions as Secretary to the City Council and Building and Hospital Authorities and provides direct recording secretarial services to the Planning Commission, Zoning Board of Appeals and Economic Development Corporation; and support clerical services for agendas and minutes for the Parks & Recreation Commission, Historic District Commission, Commission on Children, Youth and Families, Mayor's Youth Council, Arts Commission, Historical Commission, Commission for Energy and Environmental Sustainability and various Ad-Hoc Commissions and Committees.

During the FY 2011/12 budget two elections will be conducted - the General City Election to be held November 8, 2011 and the Presidential Primary scheduled for February 2012. Reimbursement by the State is expected for the Presidential Primary Election.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Continue scanning of all documents into the city's imaging system for easier retrieval of city records by all employees and customers. (2,8)
- Implementation of a new state-wide Birth Registry System (BRS) that will allow the City to receive and file birth certificates electronically. (2)
- Implementation of new state-wide Electronic Death Registry System (EDRS) that will allow the city to receive and file death certificates electronically. (2,3)
- Work with the State on enhancements to the Electronic Poll Books now being used for all Elections.(2,11)
- Work with the State on enhancements to the state-wide voter registration system (QVF) for use with scheduling Election Inspectors, tracking candidate petitions and reporting features. (2,9)
- Continue to work with legislators on legislation changes to assist in better Election Management, such as early absentee voting, no-reason absentee voting, etc. (2,9)
- Train and assist in the transfer of duties/responsibilities for Passport Acceptance to the Finance Department by April 1, 2011. (1,9)

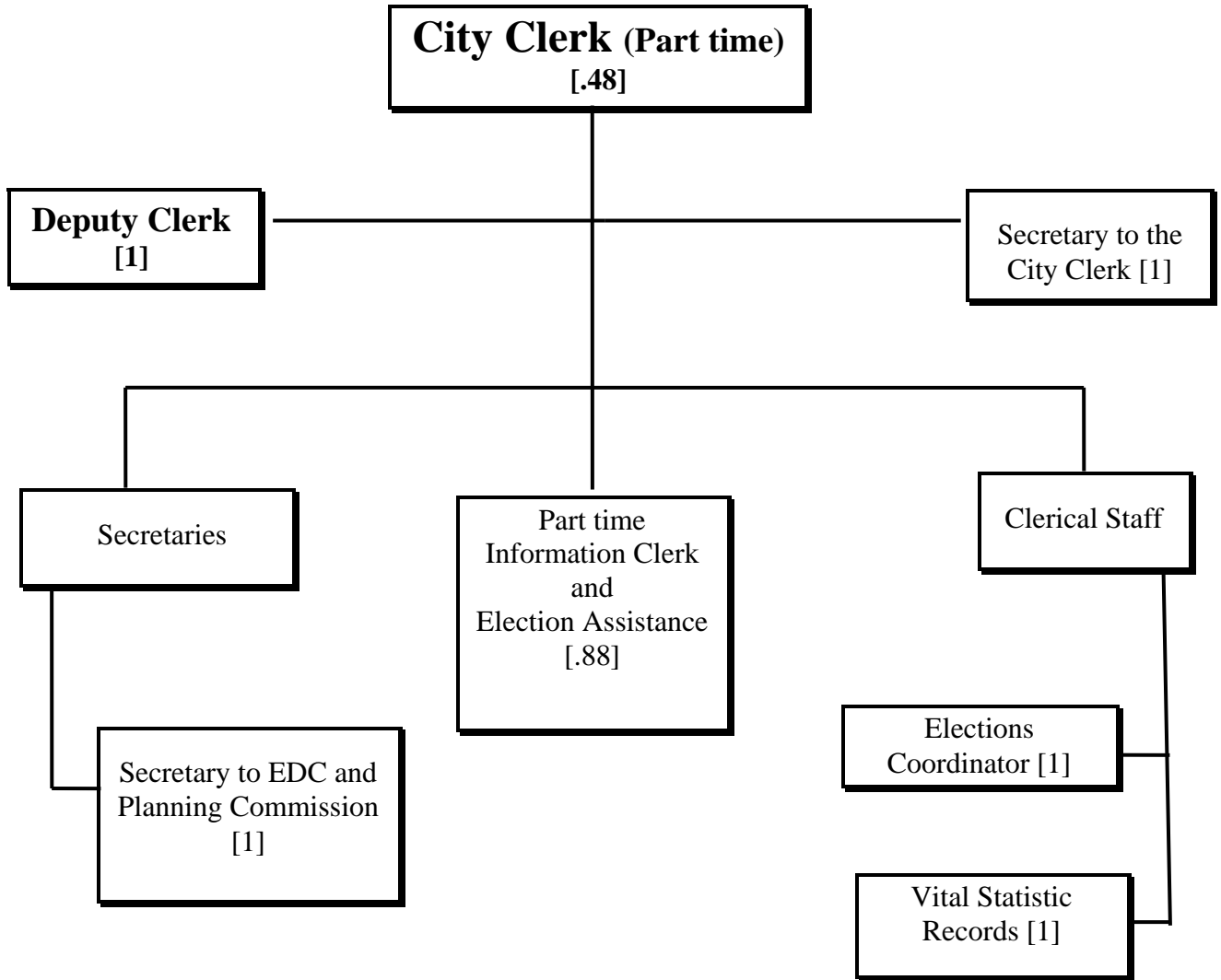
PERFORMANCE OBJECTIVES

- Provide appropriate training and education to staff to maintain excellent customer service.
- Provide agendas, minutes and all documents within the time frame required by law.
- Provide updated City Clerk Department information on the City’s website.
- Update and accurately maintain the city’s voter registration system.
- Maintain accurate counts and documentation of all birth and death records filed with the office.
- Update and maintain the permanent absent voter list.
- Update and maintain the current electronic filing system established to limit paper usage and maintain records according to the approved records retention schedules.
- Train and educate Staff with regard to new Election laws and develop appropriate methods for implementation of these laws.
- Conduct the General Election to be held November 8, 2011 in a thorough and efficient manner.

Service Levels	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
	Birth Records Processed	857	878	917
	Death Records Processed	1,102	1,139	1,172
	Voter Registration Records Processed	5,175	4,940	5,500
	Passports Processed	217	225	77*
	Sets of City Council Minutes(includes study sessions, special meetings)	43	51	51
	Sets of Planning Commission Minutes	19	22	22
	Sets of Zoning Board of Appeals Minutes	13	12	12
	Sets of Economic Development Corporation/Committees Minutes	11	12	11
	Sets of Minutes for other various city Committees and Commissions such as Youth/Family, etc.	92	94	94
	Absentee Ballots Issued	6,891	17,953	15,200
	Council Agendas/Packets Prepared	25	24	24
	No. of Elections Conducted	2	2	2
	No. of Public Notices Published	98	110	110
	No. of Documents Recorded	102	130	130
	No. of Special Event Permits	26	31	31

*Passport processing is being transferred to the Finance Department as of April 1, 2011.

CITY CLERK



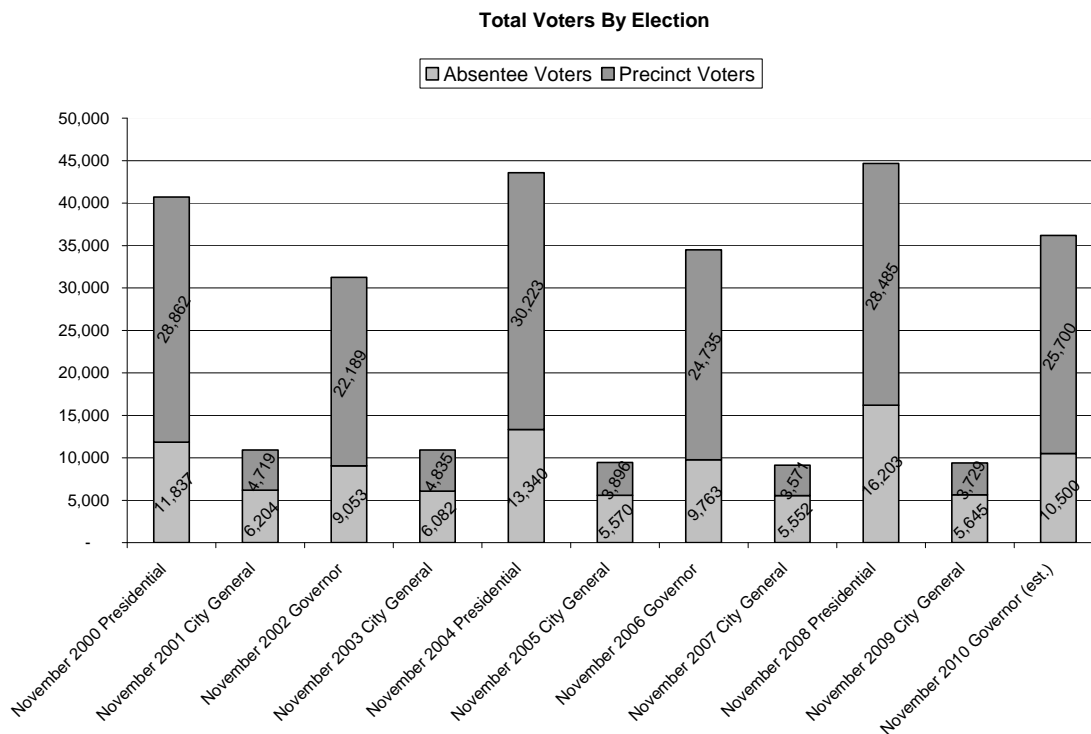
Total Full Time Equivalent [6.36]

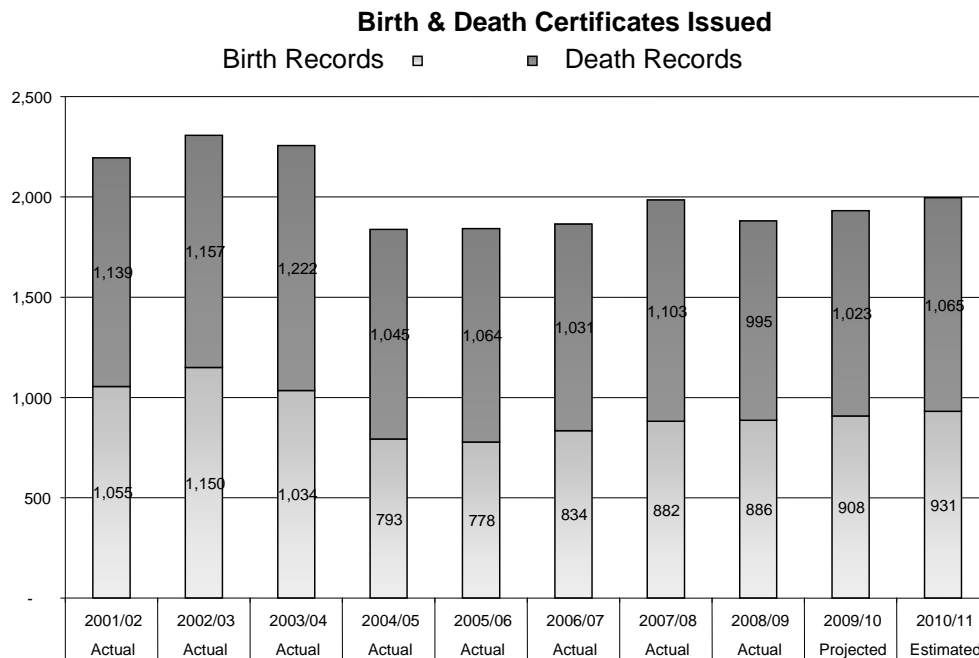
STAFFING LEVELS

Acct. 215	Title	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(010) Administrative and Clerical					
	City Clerk	1	0	0	0
	Deputy Clerk	1	1	1	1
	Secretary to the Clerk	1	1	1	1
	Clerk Typist II	2	1	1	1
	Secretary*	1	1	1	1
	Election Coordinator	1	1	1	1
	Total	7	5	5	5
(038) Part Time (FTE)					
	Part Time City Clerk & Election Help	0.58	1.84	1.36	1.36
	Total	0.58	1.84	1.36	1.36
Department Total		7.58	6.84	6.36	6.36

*50% charged to the EDC Fund

KEY DEPARTMENTAL TRENDS





SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

SALARY & WAGES

010 – Administrative & Clerical: The budget requested reflects the total salary for all employees, taking into consideration that EDC currently pays half of the base salary for our Recording Secretary/EDC Secretary. This is reflected on the staffing amount tab as well.

038 - Part-Time: This account represents salary for the City Clerk and our permanent part-time information clerk. This also covers part time personnel for two Elections: The City General Election in November 2011 and the Presidential Primary in February 2012 (In the past, the city has been reimbursed by the State for the Presidential Primary).

039 & 112 & 015 – Election Workers, Overtime: These accounts are based on two Elections—the City General Election in November 2011 and the Presidential Primary in February 2012 (Again, the city in the past has been reimbursed for the Presidential Primary).

OPERATING SUPPLIES

012 – Election Supplies: This account is based on two Elections this year – The City General Election in November 2011 and the Presidential Primary in February 2012.

013 – Election Reimbursement: Reimbursement for the Presidential Primary of February 26, 2012 is being reflected in the revenue portion of the General Fund per the Finance Director.

PROFESSIONAL & CONTRACTUAL

004 – Consultants: Significantly reduced as the City Clerk’s Office is only providing direct recording secretarial services to the City Council, Planning Commission and Zoning Board of Appeals. All other boards and commissions or ad-hoc committees are preparing their own minutes based on a template provided by the City Clerk. Support services continue for these other boards/commissions and recording secretarial services are provided when required by the City Clerk’s Office.

City Clerk

007- Office Equipment Maintenance: This account has increased to cover 100% maintenance costs for both the M-100 and Automark units used for all Elections. (The State paid a portion of these costs in past years)

024 – Printing: This account is based on four (4) Elections – November 2011 and February, August and November of 2012. Absent voter applications must be printed for August and November out of this budget as they are ordered prior to July 1st. Extra funds were also included in this account to cover the mailing of new voter ID card that may be required if redistricting occurs.

078 – Recording Fees: This account has been reduced as the City has adopted a policy to require residents/contractors to pay for their own recording fees under most circumstances.

DEPARTMENT NUMBER: 215

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Administrative & Clerical	369,420	380,283	243,265	223,100	224,385	224,385
038	Part-time	34,181	46,680	92,000	92,000	79,641	79,641
039	Election Workers	117,033	21,545	73,460	71,838	56,060	56,060
106	Sick & Vacation	7,163	72,886	0	0	0	0
112	Overtime	24,655	3,764	15,000	15,700	11,923	11,923
200	Social Security	35,237	38,707	27,678	24,530	26,740	26,740
250	Blue Cross/Optical/Dental	50,875	48,878	42,261	58,450	58,201	58,201
275	Life Insurance	1,861	1,505	750	750	750	750
300	Pension - DC	6,474	6,380	5,721	5,760	5,763	5,763
305	Pension - DB	75,590	79,421	94,817	94,817	46,596	46,596
308	Post Retirement Healthcare - DB	0	0	0	0	28,873	28,873
325	Longevity	19,938	22,655	11,528	11,738	12,489	12,489
350	Worker's Compensation	738	964	615	925	862	862
	Category Total	743,165	723,668	607,095	599,608	552,283	552,283
(740)	OPERATING SUPPLIES						
001	Gas & Oil	2,103	1,097	0	0	0	0
002	Books & Subscriptions	278	298	50	0	50	50
008	Supplies	4,850	2,403	4,500	4,000	4,500	4,500
012	Election Supplies	16,490	19,048	18,200	18,200	29,965	29,965
013	Election Exp. Reimbursement	(1,637)	0	0	0	0	0
	Category Total	22,084	22,846	22,750	22,200	34,515	34,515

City Clerk

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	5,737	680	860	860	860	860
002	Memberships & Licenses	580	440	455	462	467	467
004	Consultants	12,206	10,343	16,000	3,000	5,000	5,000
005	Fleet Insurance	825	825	0	0	0	0
006	Vehicle Maintenance	216	602	0	0	0	0
007	Office Equip. Maintenance	120	918	12,500	8,000	16,165	16,165
012	Codification	1,943	2,464	3,500	3,500	3,500	3,500
013	Education & Training	954	515	500	500	500	500
014	Legal Notices	10,336	7,651	10,500	9,000	10,000	10,000
015	Election Site Rentals	2,548	1,085	3,420	2,470	2,670	2,670
024	Printing Services	312	3,789	3,500	2,000	11,600	11,600
078	Recording Fees	2,068	1,070	2,000	500	500	500
	Category Total	37,845	30,382	53,235	30,292	51,262	51,262
	DEPARTMENT TOTAL	803,094	776,896	683,080	652,100	638,060	638,060

HUMAN RESOURCES

MISSION STATEMENT

Provide comprehensive personnel and organizational development services to the employees and operating units of the City.

The Human Resources Department provides service, consultation, and control in the areas of employment and recruitment, compensation administration, employee and labor relations, benefits administration, worker's compensation, safety, unemployment compensation, employee education and development, performance evaluations, discipline, union collective bargaining and contract administration, employment related outside agency complaints, state and federal labor law compliance, personnel records maintenance, organizational development, service and recognition, equal employment opportunity, and other personnel related issues.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- To assist departments in cost saving measures through reorganization and management of personnel. (1,2)
- To continue to effectively manage the HRIS software and encourage appropriate departmental utilization of the database. (2)
- Develop additional Standard Practice Policies to ensure uniform administration of policies, benefits and procedures. (8,9)
- To provide quality, efficient employee relations and personnel services to departments.(8)
- Recruit and hire the most qualified candidates using performance based criteria and equal opportunity. (8)
- To actively manage the benefit plans for cost saving opportunities. To efficiently manage the BCBS Healthy Blue Incentive program. (2)
- Maintain the Employee Safety Program and the careful administration of the worker's compensation program. To continue to receive an award for having the lowest experience modification factor among cities of comparable size by the Michigan Municipal League Worker's Compensation Fund. (2,8)
- To work in partnership with employee groups to continue to provide a positive, productive and satisfying work environment. (8)
- Administer the Fit for Life program to encourage employees and spouses to maintain healthy lifestyles. (2,8)
- Maintain the intranet as a critical source of information to employees regarding their employment, benefits, policies and procedures. (2,8)
- Update job descriptions for all employee groups. Human Resources. (8)

PERFORMANCE OBJECTIVES

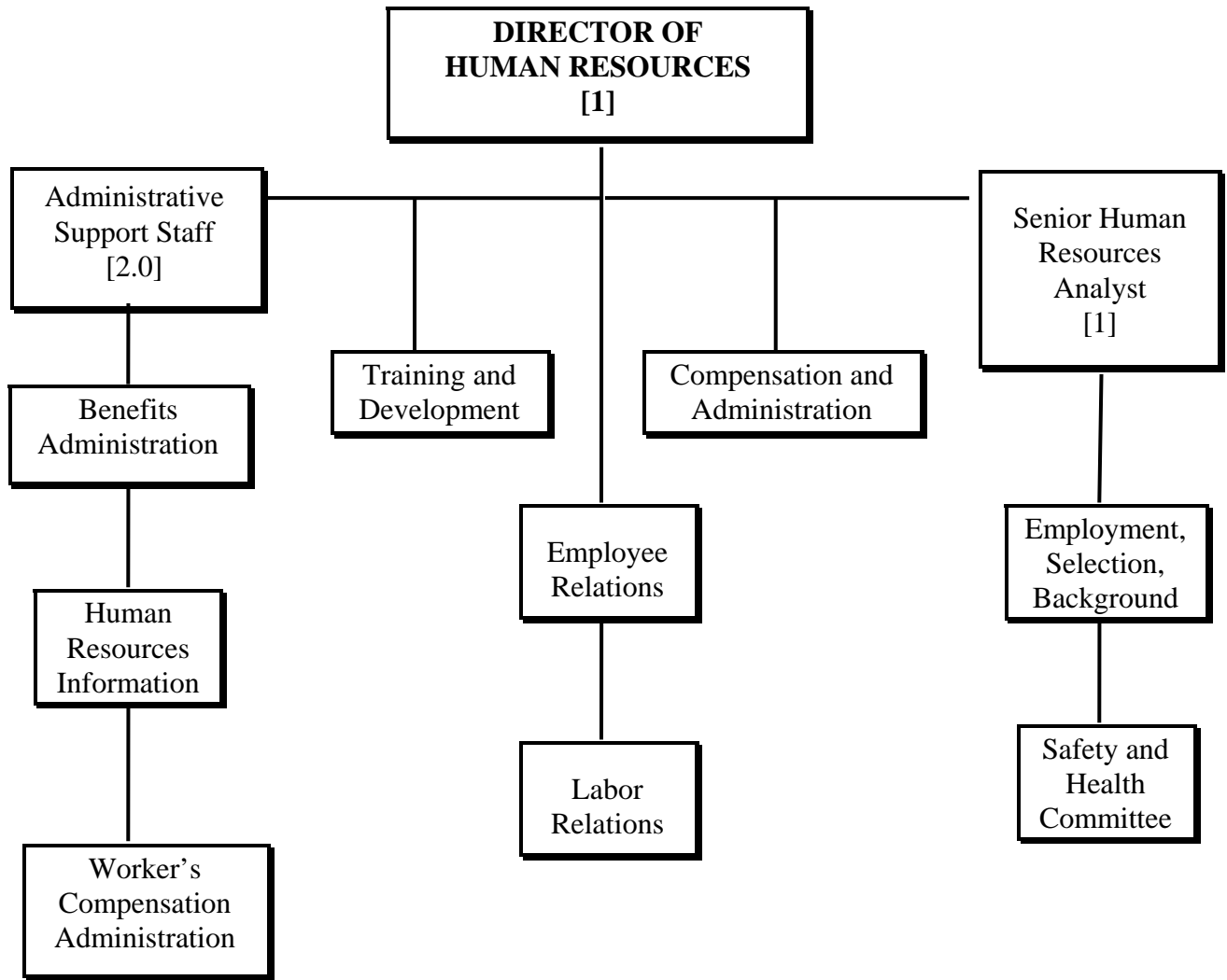
	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Full-time new hires	1	6	3
	Part-time/seasonal new hires	151	65	75
	Full-time terminations/Retirements	59	8	10
	Part-time/seasonal terminations	138	75	85
	Health Insurance Administration (including FT, COBRA and retirees)	518	520	530
	Applications received	541	275	250
	Salary changes processed	462	525	500
	Occupational injuries or illnesses	43	44	45
	Drivers license checks processed	298	202	210
	Criminal checks processed	320	250	250
	Membership/Record changes processed	540	550	535
	Employee consultations	3,750	3,500	3,400
	Participation in Fit for Life Program	29%	30%	35%
Efficiency	Number of years awarded MML Lowest Modification Factor for Workers Compensation	17	17	18
	Average # work days to complete internal recruitment	28	20	20
	Average # work days to complete external recruitment	36	40	40
	% Labor grievances resolved before arbitration	100%	90%	100%
	Full-time employee turnover rate (excluding retirements)	1.5%	1%	1%
	% Minorities in Work Force	6.8	9.3%	10.0%

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries and Wages

106 – Payment for the sick leave incentive program and a cash out of 40 hours of vacation time for personnel.

HUMAN RESOURCES



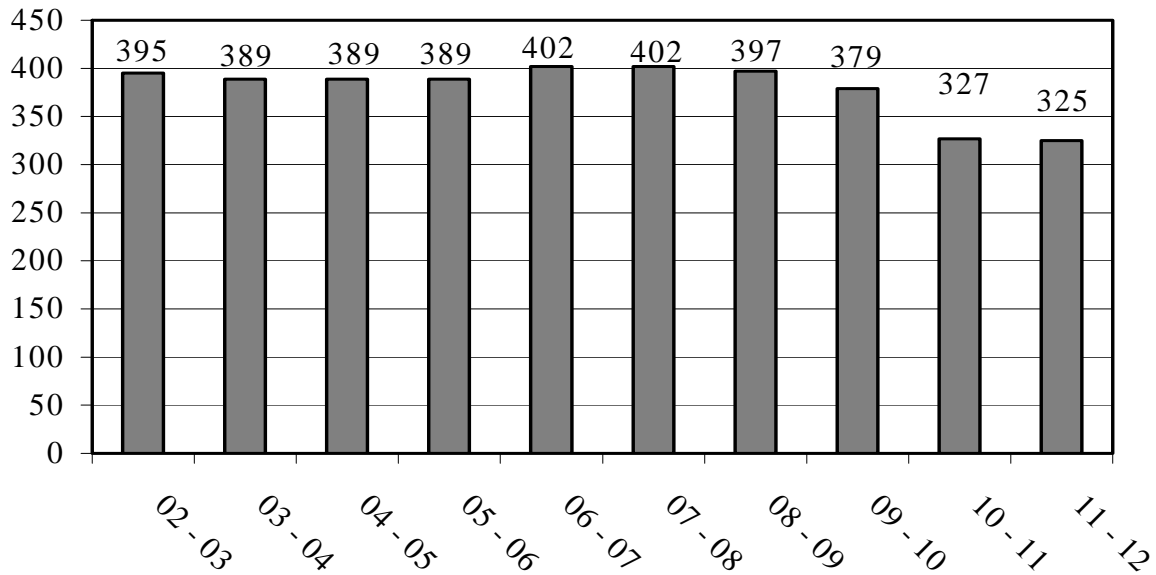
**Total Full Time Equivalent
[4.0]**

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(010) Administrative and Clerical					
	Director of Human Resources	1	1	1	1
	Senior Human Resources Analyst	1	1	1	1
	Secretary to the Director	1	1	1	1
	Human Resources Department Aide	1	1	1	1
		4	4	4	4
(038)	Part Time (FTE)	0	0	0	0
	DEPARTMENT TOTAL	4	4	4	4

KEY DEPARTMENTAL TRENDS

FULL-TIME EMPLOYEES



Human Resources

DEPARTMENT NUMBER: 226

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Administrative Salaries	263,256	270,255	269,048	270,083	270,083	270,083
038	Part-time	0	0	0	0	0	0
106	Sick & Vacation	0	2,579	0	2,579	3,162	3,162
112	Overtime	786	0	0	0	0	0
200	Social Security	19,724	20,694	20,930	20,810	21,253	21,253
250	Blue Cross/Optical/Dental	37,912	39,094	42,941	42,941	44,600	44,600
275	Life Insurance	1,684	1,632	1,462	1,462	1,462	1,462
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	55,222	58,383	69,699	69,699	60,366	60,366
308	Post Retirement Healthcare	0	0	0	0	37,405	37,405
325	Longevity	6,593	9,649	11,039	11,040	11,069	11,069
350	Worker's Compensation	416	504	476	710	717	717
	Category Total	385,593	402,790	415,595	419,324	450,117	450,117
(740)	OPERATING SUPPLIES						
001	Gas & Oil	122	127	160	0	0	0
002	Books & Subscriptions	0	0	0	15	0	0
003	Personnel Testing	84	944	170	100	170	170
004	Personnel Advertising	1,228	633	500	887	900	900
008	Supplies	2,111	1,035	800	900	800	800
	Category Total	3,545	2,739	1,630	1,902	1,870	1,870
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	2,352	853	1,515	250	1,515	1,515
002	Memberships & Licenses	680	695	555	535	555	555
004	Consultants/CDL	2,484	2,107	2,509	2,000	2,115	2,115
005	Fleet Insurance	750	825	800	800	800	800
013	Education & Training	199	3,465	5,000	5,000	5,000	5,000
024	Printing Services	152	0	200	0	0	0
025	Safety & Health Committee	1,340	810	1,050	1,050	1,350	1,350
026	Physical Exams	5,817	1,425	876	2,300	1,200	1,200
041	Auto Allowance	3,600	3,600	3,600	3,600	3,600	3,600
	Category Total	17,374	13,780	16,105	15,535	16,135	16,135
	DEPARTMENT TOTAL	406,512	419,309	433,330	436,761	468,122	468,122

CENTRAL SERVICES

MISSION STATEMENT:

Provide the highest quality, efficient internal support for Information Technology, Purchasing and Telecommunications.

The Department of Central Services provides internal support for Information Technology, Purchasing, Mail Services and Telecommunications. Information Technology staff provides technical support and maintenance of information systems, telecommunications systems and GIS. Supplies and services are procured by purchasing staff for all departments and divisions within the City. Purchasing staff also dispose of surplus City owned property. Mail services for incoming and outgoing mail are managed by Central Services staff.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

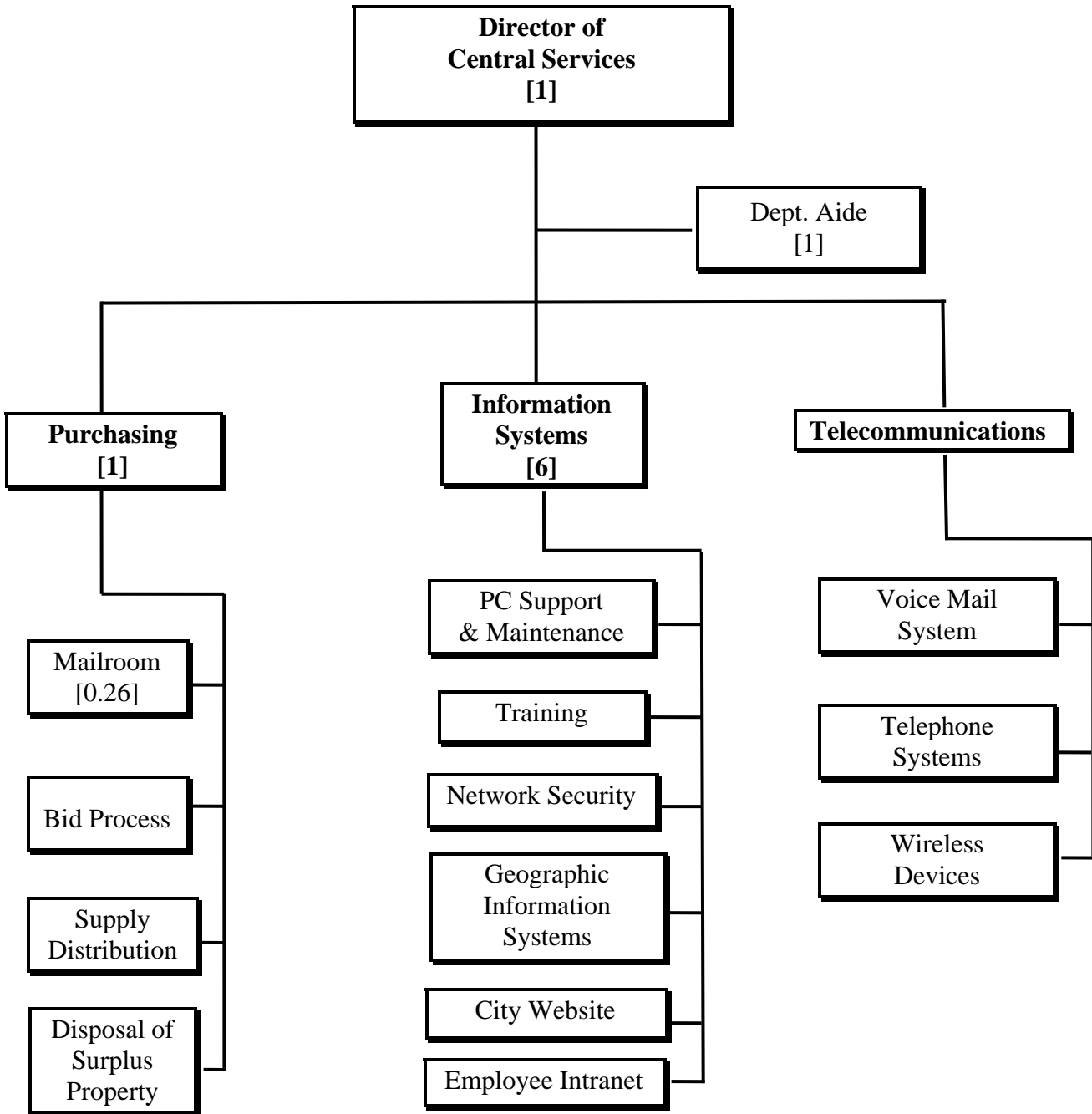
- Streamline routine work-flow with the use of technology. (2,8)
- Maintain a stable, reliable and efficient computer network. (2,8)
- Provide software training opportunities for employees. (2,8)
- Replace obsolete and ineffective technology equipment prior to it becoming a support problem. (2)
- Promote the use of e-Procurement and expand the membership of vendors and agencies. (2)
- Review, promote and implement creative ways to save money and improve operations. (2)
- Educate staff about the purchasing process.(2,9)
- Expand the use of GIS technology.(2,8)
- Promote, support and expand networked phone system.(2)
- Promote, educate and expand the use of the p-card program.(2,8)
- Implement Green purchasing procedures.(2,10)
- Streamline work flow processes with technology. (2)
- Maintain existing service and support levels with reduced resources. (1,8)
- Replace paper based sealed bidding process with electronic process. (2,8)

PERFORMANCE OBJECTIVES

- Maintain services at existing levels.
- To promote the use of technology to improve efficiencies and the delivery of City services.
- To support end users in a timely and professional manner without secondary visits.
- Expand the use of the City website and to disseminate information about the City.
- Expand the use of the employee intranet.
- Implement pro-active contracts with multi year renewal options.
- Eliminate redundancy of information maintenance and promote information sharing.
- Expand and promote cooperative purchasing.
- Support and maintain network to provide uninterrupted work for staff.
- Encourage and promote the use of existing software systems to their fullest capacity.

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Software Systems Supported	206	208	210
	Software Training Classes Provided	0	0	15
	Computer Hardware Supported (PC's)	395	380	385
	Network Printers	71	77	80
	Desktop Printers	183	150	125
	Portable PC's Supported	71	77	80
	Servers Maintained	22	25	28
	Scanners	38	40	44
	PDA's	25	20	18
	Blackberry devices	33	33	40
	Sealed Bids/RFP's Issued	72	74	74
	MITN e-Procurement members	57	77	85
	City Manager Reports	50	52	52
	Purchase Orders Issued	532	550	530
	Total Amount Purchased	\$7,353,871	\$7,553,875	\$7,275,000
	Outbound U.S. Mail Processed	146,099	118,099	92,000
	Bulk Mailings	55	54	50
	Purchasing Net Aggregate Savings	\$280,466	\$313,360	\$315,000
	Total Dollars purchased with p-card	\$561,914	\$522,485	\$507,267
	Total number of p-card transactions	4,018	3,895	3,782
Total sold through MITN auction	\$144,119	\$148,442	\$152,896	
Number of items sold through MITN auction	366	376	388	
Efficiency	Ratio of FTE's to PC's	.75 : 1	.75 : 1	.85 : 1
	Average Amount of Purchase Order	\$13,823	\$13,734	\$13,726
	Savings per \$1 expended	\$.038	\$.041	\$.043
	Average p-card transaction	\$139.85	\$134.14	\$134.13

CENTRAL SERVICES

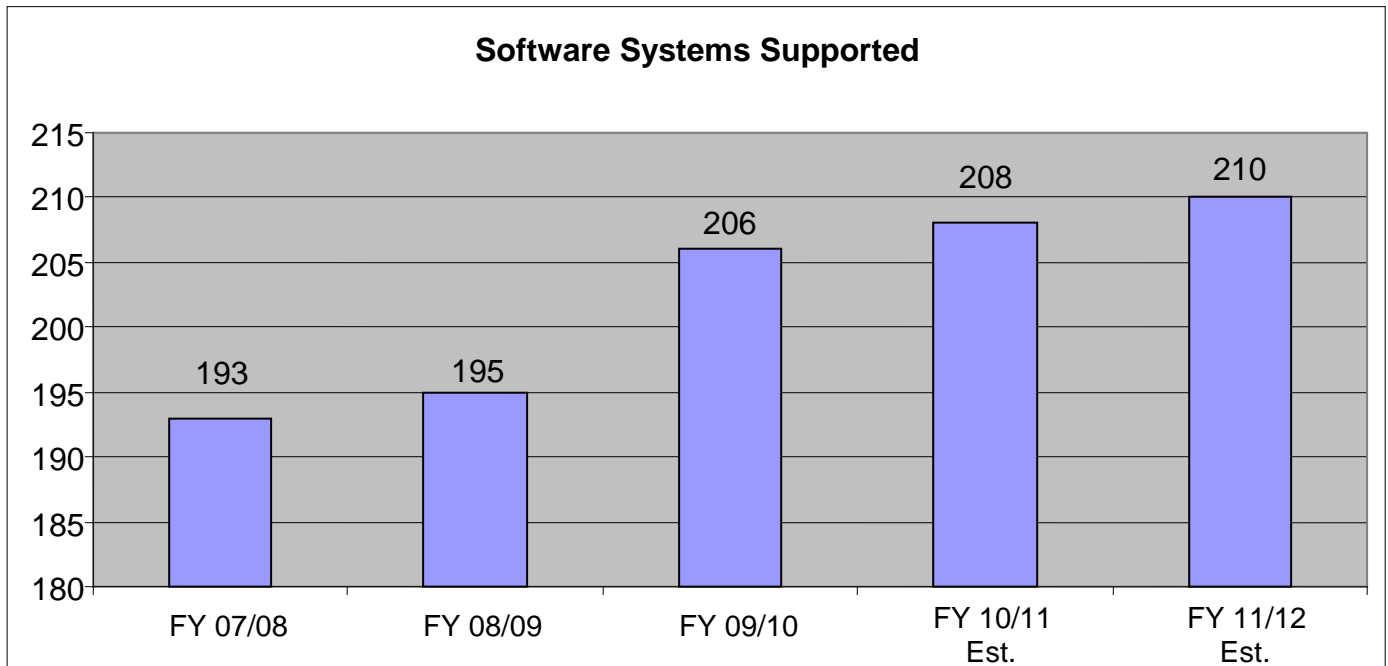
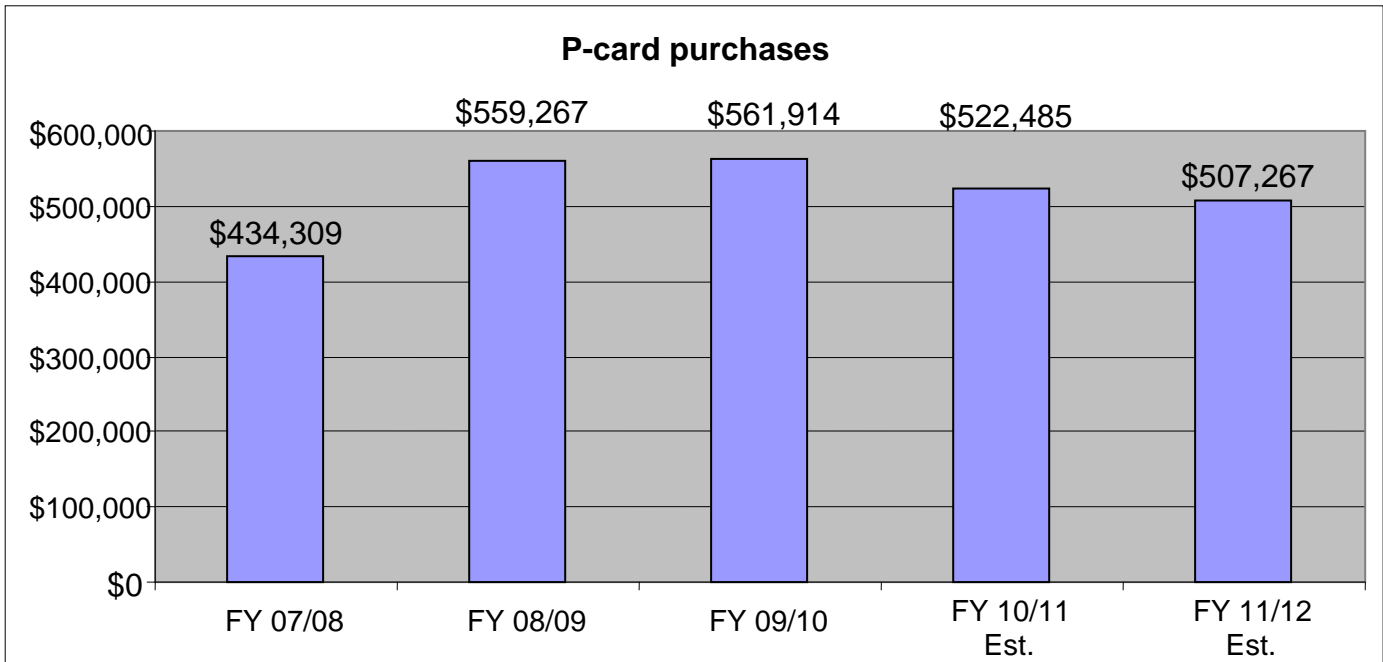


**Total Full Time Equivalent
[9.26]**

Central Services

Acct.	Title	Authorized Positions		Requested Positions	Authorized Positions
		FY 2009/10 Budget	FY 2010/11 Budget	FY 2011/12 Budget	FY 2011/12 Budget
(010)	Administrative and Clerical				
	Director of Central Services	1	1	1	1
	Senior Buyer	1	1	1	1
	Manager of Information Technology	1	1	1	1
	Information Systems Analyst II	3	3	3	3
	Information Systems Analyst I	1	1	1	1
	GIS Technician	1	1	1	1
	Aide	1	1	1	1
		<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
(038)	Part Time (FTE)				
	Part time help	0.50	0.40	0.26	0.26
	Total	<u>0.50</u>	<u>0.40</u>	<u>0.26</u>	<u>0.26</u>
	Department Total	<u>9.50</u>	<u>9.40</u>	<u>9.26</u>	<u>9.26</u>

KEY DEPARTMENTAL TRENDS



Central Services

DEPARTMENT NUMBER: 250

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702) SALARIES & WAGES							
010	Administrative Salaries	617,313	636,710	635,470	638,707	637,915	637,915
038	Part-time	8,628	5,716	6,012	6,012	6,012	6,012
106	Sick & Vacation	17,698	1,912	5,000	25,207	12,500	12,500
112	Overtime	138	2,645	0	0	0	0
200	Social Security	48,222	49,284	49,788	50,340	51,173	51,173
250	Blue Cross/Optical/Dental	81,381	92,828	112,376	115,165	116,348	116,348
275	Life Insurance	3,230	3,138	2,819	2,800	2,819	2,819
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	129,451	136,693	162,608	162,608	142,034	142,034
308	Post Retirement Healthcare	0	0	0	0	88,010	88,010
325	Longevity	15,180	18,474	18,591	20,137	22,761	22,761
350	Worker's Compensation	997	1,193	1,131	1,695	1,675	1,675
	Category Total	922,238	948,593	993,795	1,022,671	1,081,247	1,081,247
(740) OPERATING SUPPLIES							
001	Gas & Oil	1,550	1,710	1,760	2,866	3,210	3,210
002	Books & Subscriptions	124	59	60	59	60	60
008	Supplies	1,639	1,236	1,350	1,200	1,350	1,350
	Category Total	3,313	3,005	3,170	4,125	4,620	4,620
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	3,789	2,736	3,550	3,550	4,325	4,325
002	Memberships & Licenses	167,637	161,379	213,565	210,000	212,140	212,140
004	Consultants/Website Dev.	20,677	23,275	42,500	22,000	42,500	42,500
005	Fleet Insurance	825	825	825	825	825	825
006	Vehicle Maintenance	0	0	0	0	0	0
007	Office Equip. Maintenance	701	275	300	300	300	300
013	Education & Training	80	94	1,000	0	1,000	1,000
024	Printing Services	285	0	350	100	350	350
041	Auto Allowance	3,600	3,600	3,600	3,600	3,600	3,600
042	Mileage Reimbursement	0	12	0	0	0	0
	Category Total	197,594	192,196	265,690	240,375	265,040	265,040
(970) CAPITAL OUTLAY							
001	Office Furniture	0	0	0	0	0	0
002	Office Equipment	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0
DEPARTMENT TOTAL		1,123,145	1,143,794	1,262,655	1,267,171	1,350,907	1,350,907

SUPPORT SERVICES

MISSION STATEMENT:

Provide those services and activities necessary to the overall day-to-day operation of the City government.

This cost center provides support for the entire organization and accounts for all general costs that cannot be allocated to any one particular department.

Some of the highlights of this budget include City-wide beautification used to fund right-of-way tree plantings throughout the City on a "cost matching" basis. This budget funds such outreach events as Student Government Day. There are no employees in this budget.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

PROFESSIONAL & CONTRACTUAL

999 – Tax Tribunal Refunds are now shown as a property tax contingency expenditure, as opposed to a contra-revenue.

DEPARTMENT NUMBER: 290

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(740)	OPERATING SUPPLIES						
001	Gas & Oil Pool Cars	5,758	4,554	5,280	7,069	8,025	8,025
008	Miscellaneous Expense	21,998	18,648	20,000	19,250	20,000	20,000
014	Copier Supplies	5,701	4,540	4,800	4,800	4,800	4,800
034	Publications for Resale	7,467	266	500	400	500	500
046	City-Wide Beautification	27,425	6,155	51,913	25,000	25,000	25,000
	Category Total	68,349	34,163	82,493	56,519	58,325	58,325
(801)	PROFESSIONAL & CONTRACTUAL						
002	Membership & Licenses	0	0	0	0	0	0
003	Public Relations	48,105	35,028	40,000	30,000	33,500	33,500
004	Consultants	22,993	16,415	25,000	25,000	45,000	45,000
005	Fleet Insurance	9,900	9,900	8,800	8,800	8,800	8,800
006	Vehicle Maintenance	3,975	3,558	10,000	4,000	4,000	4,000
007	Office Equip. Maintenance	2,040	636	4,050	4,050	4,050	4,050
013	Education and Training	0	0	0	0	0	0
015	Copier Rental	31,425	27,318	40,152	40,000	41,278	41,278
016	Phone Expense	164,209	193,843	189,600	198,500	198,000	198,000
018	Postage & Machine Rental	104,369	127,934	157,793	140,000	130,000	130,000
019	Gen. Liability & Contents	765,478	776,443	750,000	750,000	772,500	772,500
024	Printing Services	6,106	0	0	0	0	0
050	Overhead Lighting Utilities	120,138	132,018	161,309	153,000	168,300	168,300
082	Unemployment Compensation	40,193	113,130	100,000	102,231	60,000	60,000
083	Disability Funding	10,432	6,800	20,000	9,000	9,000	9,000

Support Services

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
084	Pest Abatement	18,751	19,126	15,000	3,000	3,000	3,000
085	Cobra Insurance	(4,470)	(22,013)	0	0	0	0
086	Health IBNR	69,000	215,000	50,000	144,000	158,400	158,400
087	Wellness Program	15,593	8,871	13,000	13,000	13,000	13,000
998	Disaster Emergency Fund	1,200	0	3,000	3,100	3,000	3,000
999	Tax Tribunal Refunds	360,292	0	0	400,000	400,000	400,000
	Category Total	1,789,729	1,664,007	1,587,704	2,027,681	2,051,828	2,051,828
	DEPARTMENT TOTAL	1,858,078	1,698,170	1,670,197	2,084,200	2,110,153	2,110,153

INTERFUND TRANSFERS

In accordance with generally accepted accounting principles, the Interfund Transfers section of the budget centralizes all transfers and operating subsidies to various funds.

The Interfund Transfer function provides budget appropriations for the City's General Fund contributions to the General Debt Service Fund for existing debt issues and the Capital Improvement Fund for various capital improvements.

DEPARTMENT NUMBER: 299

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
	TRANSFERS FROM OPERATING BUDGET						
203	To Local Road Construction	0	57,535	0	0	0	0
301	To General Debt Service Fund	0	0	0	0	1,645,798	1,645,798
590	To Ice Arena	260,000	285,000	80,000	0	0	0
404	To Capital Improvement Fund:	0	0	0	0	788,108	788,108
	Municipal Improvement	2,500,000	2,500,000	0	0	0	0
	Energy Saving Reimbursement	0	0	77,500	77,500	0	0
	Total Operating Budget	<u>2,760,000</u>	<u>2,842,535</u>	<u>157,500</u>	<u>77,500</u>	<u>2,433,906</u>	<u>2,433,906</u>
	DEPARTMENT TOTAL	<u>2,760,000</u>	<u>2,842,535</u>	<u>157,500</u>	<u>77,500</u>	<u>2,433,906</u>	<u>2,433,906</u>

PUBLIC SAFETY SUMMARY

DIV.		2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
NO.	Category and Line Item	Actual	Actual	Adopted	Estimated	Proposed	Adopted
		Expenditures	Expenditures	Budget	Expenditures	Budget	Budget
PUBLIC SAFETY:							
300	Police	17,282,475	17,438,496	15,857,032	15,993,523	16,205,246	16,205,246
337	Fire	5,301,553	4,870,737	5,447,320	5,002,855	6,042,188	6,172,188
TOTAL PUBLIC SAFETY		22,584,028	22,309,233	21,304,352	20,996,378	22,247,434	22,377,434



POLICE DEPARTMENT

MISSION STATEMENT

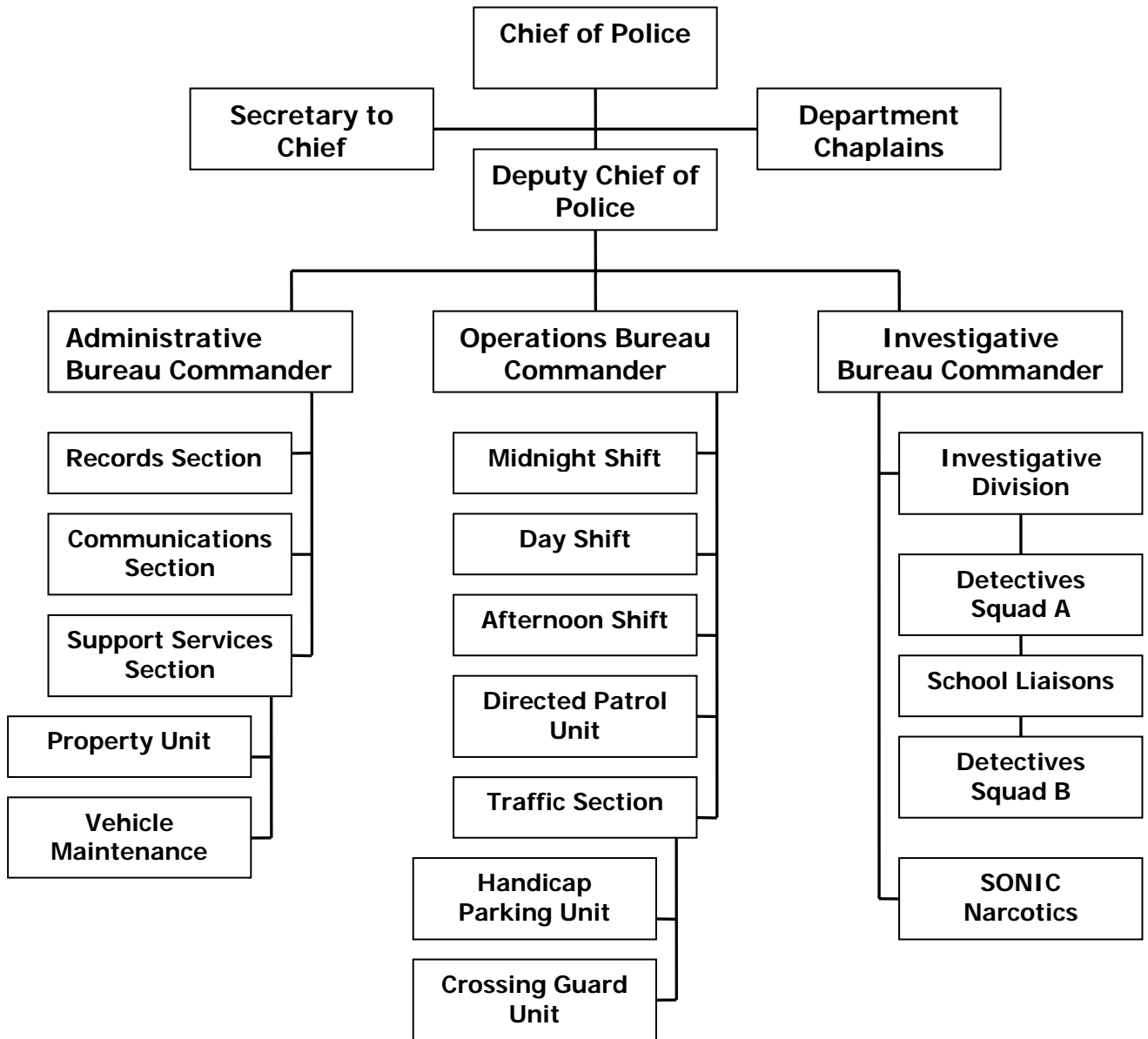
The Farmington Hills Police Department is committed to maintaining the safety and quality of life of this community, through the delivery of superior police services without prejudice or partiality.

The City of Farmington Hills once again saw a noted decrease in crime during 2010, with “Group A” offenses decreasing by 6.4%. Group A offenses are the 20 crimes which are most often used as a barometer to judge the overall quality of life and sense of security for residents in a community. There were no charged homicides during the past year. While the City experienced a moderate increase in residential and commercial burglaries during the year, the continued cooperative efforts between law enforcement and the community produced notable reductions in both larcenies and robberies. “Group B” offenses (which include the next 12 most serious crimes) also decreased by 20.8% from 2009. “Group C” incidents (numerous minor traffic and criminal offenses and many non-criminal calls-for-service) decreased by 3.5% during the year. Overall, crimes and activities in Groups A, B, and C decreased by 4.6% from 2009 totals.

GOALS

- Continue the overall trend of crime reduction through community and inter-agency cooperation thereby increasing the quality of life for City residents. (2,8)
- Continue the cross training of civilian staff toward increasing efficiency and effectiveness of reduced staffing. (2,4)
- Increase the ability to gather, analyze and utilize crime trend data toward effective deployment of reduced personnel. (1,2)
- Implement an electronic message communication system that will enable police personnel to communicate with very specific areas of the community to provide safety and alert information only to those affected. (1,3)
- Update the Department’s alarm monitoring system hardware and software. This system is used by communications personnel to monitor alarmed City buildings. (1,3)
- Review and identify necessary building updates and maintenance issues to be addressed as funding permits. (2)
- Continue research and implementation of service consolidation with neighboring municipalities thus working toward a regionalized, cost efficient means to deliver services collaboratively. (6,11)
- Continue contribution to the City’s document imaging system, thus reducing redundancy of file storage. (2)

POLICE DEPARTMENT



PERFORMANCE OBJECTIVES

- Enhance and expand current efforts to cross train civilian staff, thereby becoming more efficient, toward doing more with less.
- Continue effective deployment of the Directed Patrol Unit, plain-clothes surveillance and narcotics units, and uniformed Patrol Division assets, as a means to further reduce serious crime.
- Continue the overall trend of reducing the incidence of crime, thereby increasing the quality of life for City residents, business owners and visitors.
- Expand upon current positive interaction with existing residential and business groups to include Neighborhood and Business Watch.
- Implement an automated scheduling program that will streamline and ensure efficiency of this extremely time consuming but necessary task.
- Update the Police building elevator to Americans with Disabilities Act mandates. These updates have been identified as a level one priority, architectural project in the 2009 Farmington Hills ADA Self Re-evaluation and Transition Plan.
- Update the Police building interior providing for more effective and efficient use of available workspace and ensuring needed maintenance is completed.
- Update the Department range by replacing the original, and now obsolete, backstop with a new rubber backstop. This will provide for a safer training environment and less complicated lead removal.
- Re-establish the cooperative safety and crime prevention efforts attained through the Neighborhood and Business Watch Programs.
- Upgrade the Department's Biometrics Weapons Storage System (racks). This upgrade will reduce labor and costs necessary to maintain the current system currently operating with outdated storage hardware.
- Replace the dispatch radio backup system batteries that have reached their "end of life". This backup system is necessary to maintain radio communications should the electrical supply fail.

PERFORMANCE OBJECTIVES (Continued)

	Performance Indicators	2009 Actual	2010 Actual	2011 Projected
Service Level	Neighborhood Watch Groups	139	93	93
	Speech Requests	151	97	87
	False Alarm Fees Collected	\$38,790	\$35,850	\$33,200
	Report Copy Requests	2,731	1,506	1,500
	Pistol Permits Issued	618	533	500
	Investigative Division Cases	4,349	4,556	4,450
	Investigative Division Arrest Warrants	516	389	425
	Investigative Division Juvenile Petitions	189	147	175
	Fire Service Calls	6,886	7,276	7,100
	Adults Arrested	3,139	2,341	2,500
	Juveniles Arrested	148	103	100
	O.U.I.L. Arrests	256	183	200
	Traffic Violations Issued	20,423	17,295	17,500
	Graduating T.H.I.N.K. Students-5th Grade	923	N/A*	N/A*
	Dispatched Runs (FHPD/FHFD/FVPD)	36,380	35,858	36,000
	Group A Crimes per 1,000 Population	46.90	43.57	43.00
	Group B Crimes per 1,000 Population	14.37	12.17	12.00
	Villages of Franklin & Bingham Farms Runs	2,685	2,686	2,700
	Burglaries-residential	191	192	200
	Burglaries-commercial	67	105	100
	Robberies	19	14	20
	Moving Violations	13,401	11,796	11,000
	Non-Moving Violations	7,025	5,499	5,000
Efficiency	Residential Burglaries/1,000 Housing Units	5.39	5.33	5.4
	Cases Closed	4,219	4,306	4,300
	Average Response Time to Primary Calls (Group A Crimes)	6.6	6.7	6.7

*Due to reduced staffing the Department was unable to continue the T.H.I.N.K. program.

Police Department

STAFFING LEVELS

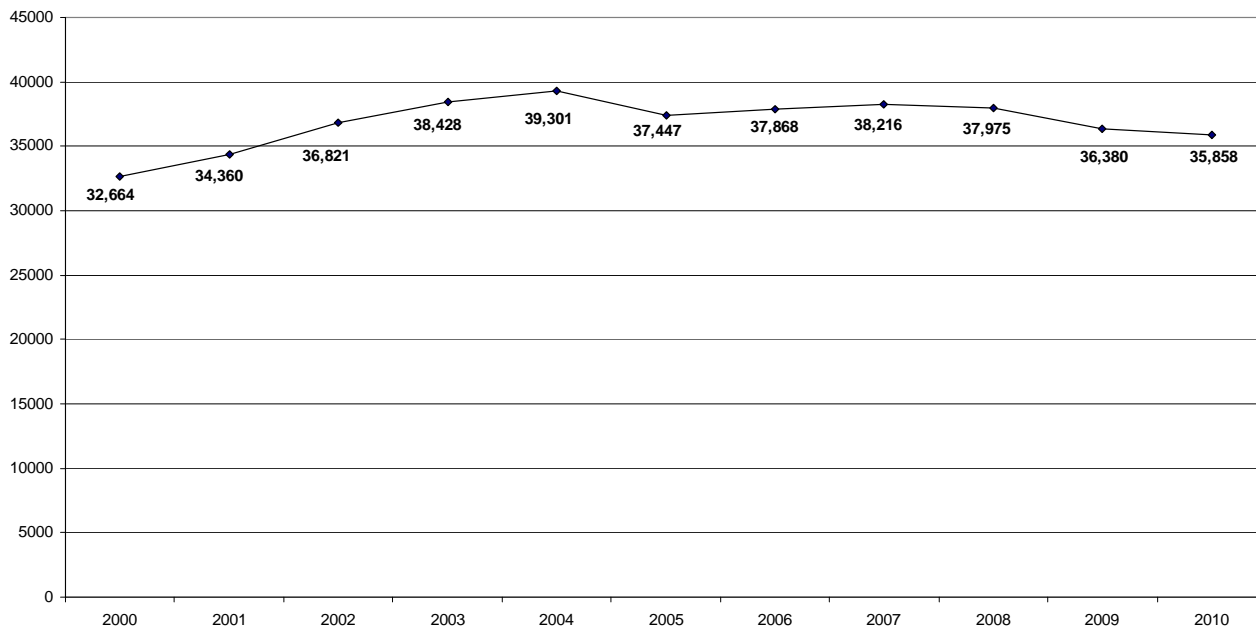
Acct.	Title or Position	Authorized		Requested	Authorized
		Positions		Positions	Positions
300		09/10	10/11	11/12	11/12
		Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Chief of Police	1	1	1	1
	Administrative Aide to the Chief of Police	1	0	0	0
	Secretary to the Chief of Police	1	1	1	1
	Records Division Supervisor	1	1	1	1
	Dispatch Coordinator	3	2	2	2
	Subpoena Service Officer	1	0	0	0
	Secretary	4	4	3	3
	Clerk Dispatcher	7	8	6	6
	Teleprocessing Coordinator	1	1	1	1
	Teleprocessing Operator	2	2	2	2
	Clerk Typist II	4	3	4	4
	Clerk Typist I	1	0	0	0
	Community Service Officers	1	0	1	1
	Crime Prevention Technicians	1	0	0	0
	Administrative Secretary	2	3	3	3
	Traffic Technician	0	0	0	0
	Records Section Coordinator	1	1	1	1
	Support Services Specialist	1	1	0	0
	Total	33	28	26	26
(017)	Assistant Chiefs	3	1	1	1
(018)	Commanders	2	3	3	3
(019)	Lieutenants	8	3	4	4
(020)	Sergeants	15	14	15	15
(021)	Police Officers	67	62	62	62
(023)	Cadets	6	3	3	3
(050)	Auxiliary Officers (FTE)	0.03	0.03	0	0
(051)	Crossing Guards (FTE)	1.22	1.22	1.22	1.22
(038)	Part-time (Dispatch & Clerical) (FTE)	7.29	8.62	7.62	7.62
	Total	109.54	95.87	96.84	96.84
	Total	142.54	123.87	122.84	122.84

STAFFING LEVELS cont.

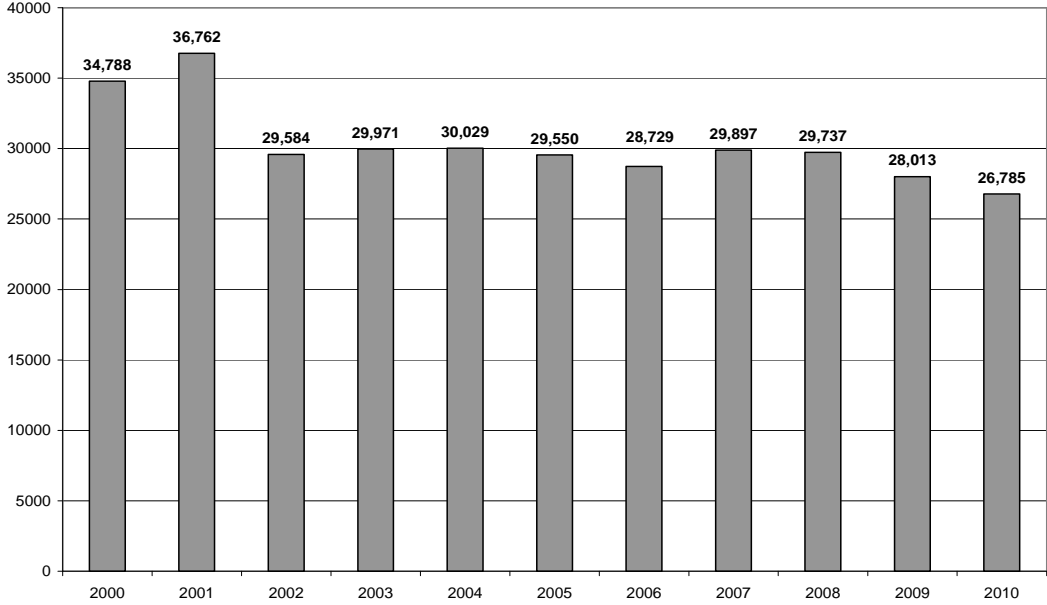
Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
705	PUBLIC SAFETY MILLAGE				
(010)	Administrative & Clerical				
	Communications Supervisor (Civilian)	1	1	1	1
	Dispatchers	5	1	3	3
		6	2	4	4
(020)	Sergeant	1	1	0	0
(021)	Police Officers	19	19	18	18
	Total	26.00	22.00	22.00	22.00
	DEPARTMENT TOTAL	168.54	145.87	144.84	144.84

Key Department Trends

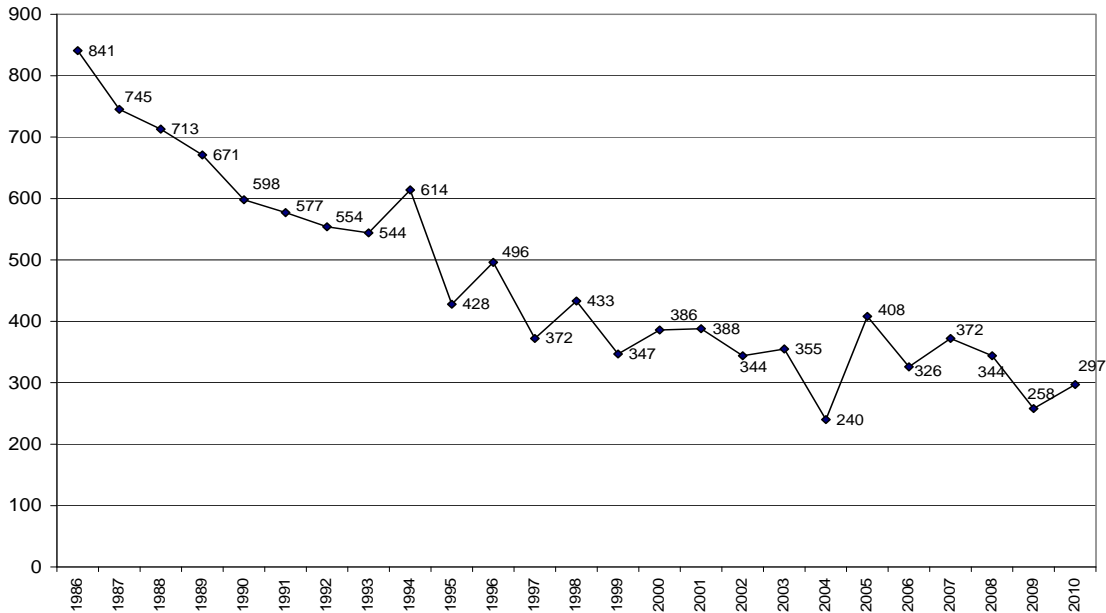
TOTAL DISPATCHED RUNS



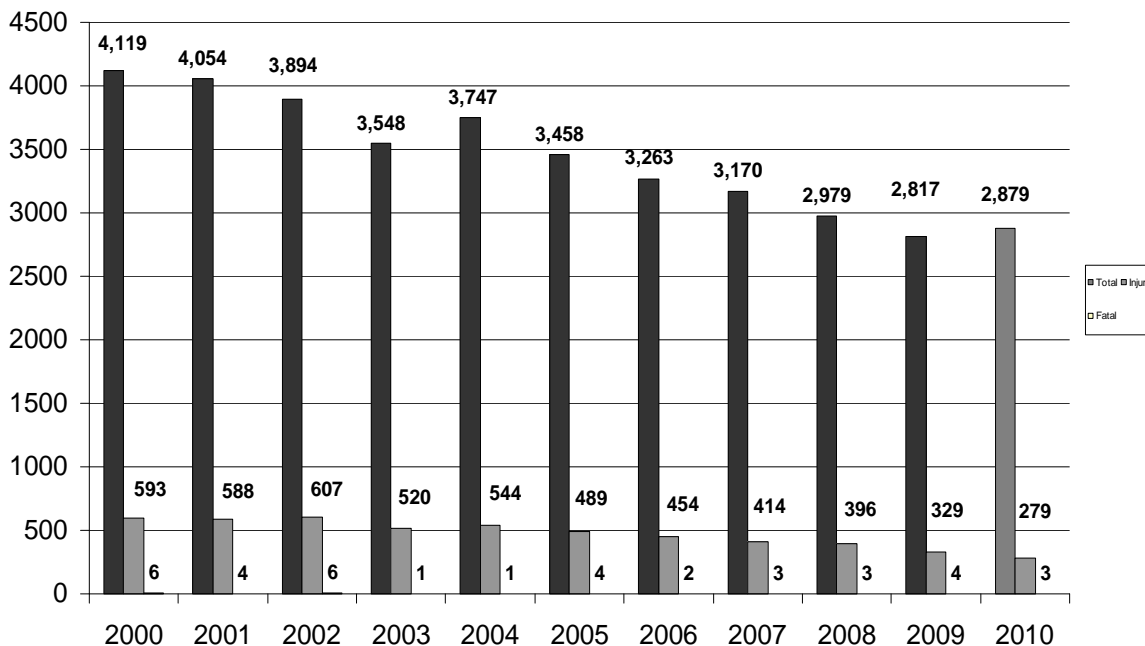
TOTAL REPORTED INCIDENTS



TOTAL RESIDENTIAL AND COMMERCIAL BURGLARIES



TOTAL TRAFFIC CRASHES



DEPARTMENT NUMBER: 300

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(700)	COST REIMBURSEMENT						
205	Public Safety Millage	(2,911,720)	(2,793,005)	(2,844,923)	(2,871,703)	0	0
213	Forfeiture Reimbursement-OT	0	(62,226)	(162,226)	(64,000)	0	0
400	School Reimbursement**	(73,793)	(78,287)	(78,287)	(78,287)	0	0
	Category Total	(2,985,513)	(2,933,518)	(3,085,436)	(3,013,990)	0	0
(702)	SALARIES & WAGES						
010	Administrative & Clerical	1,647,250	1,635,292	1,346,975	1,303,814	1,238,571	1,238,571
017	Assistant Chiefs	194,545	150,099	99,000	99,384	99,000	99,000
018	Commanders	185,998	359,505	286,464	287,568	286,464	286,464
019	Lieutenants	673,503	512,192	266,082	348,860	344,444	344,444
020	Sergeants	1,161,147	1,198,424	1,139,124	1,171,238	1,184,940	1,184,940
021	Patrol	4,499,431	4,597,097	4,170,058	4,329,953	4,127,868	4,127,868
023	Cadets	150,089	105,302	103,660	103,928	106,769	106,769
038	Part-time	268,568	330,661	376,640	325,000	342,720	342,720
041	Court Time	208,335	229,036	193,831	201,885	195,536	195,536
042	Holiday Pay	380,213	399,597	331,275	345,121	343,751	343,751
050	Auxiliary Pay	647	424	600	0	0	0
051	Crossing Guards	21,119	21,934	20,690	20,690	20,690	20,690
106	Sick/Personal Leave	289,186	539,395	336,613	252,336	426,264	426,264
112	Overtime	335,223	396,670	399,589	463,646	427,428	427,428

Police Department

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES CON'T						
200	Social Security	799,894	845,196	726,047	737,032	738,979	738,979
250	Blue Cross/Optical/Dental	1,518,990	1,523,068	1,690,493	1,561,683	1,690,957	1,690,957
275	Life Insurance	17,301	15,608	12,118	12,584	12,549	12,549
300	Pension - DC	35,868	39,661	45,239	52,926	54,755	54,755
305	Pension - DB	3,042,489	2,888,775	3,036,491	3,036,491	1,680,814	1,680,814
308	Post Retirement Healthcare	0	0	0	0	1,343,301	1,343,301
325	Longevity	533,849	573,003	433,921	471,022	504,063	504,063
350	Worker's Compensation	76,054	92,585	79,740	122,422	119,737	119,737
	Category Total	16,039,699	16,453,524	15,094,650	15,247,583	15,289,600	15,289,600
(705)	PUBLIC SAFETY MILLAGE						
010	Administrative & Clerical	256,793	215,328	112,869	221,747	212,515	212,515
020	Sergeants	78,058	80,549	81,366	5,330	0	0
021	Patrol	1,219,633	1,206,661	1,269,852	1,234,864	1,211,850	1,211,850
041	Court Time	67,800	62,063	55,644	49,257	50,000	50,000
042	Holiday Pay	80,057	74,554	72,830	72,405	70,689	70,689
106	Sick/Personal/Vacation	18,901	3,168	39,104	39,104	39,100	39,100
112	Overtime	101,577	116,461	123,639	170,962	165,000	165,000
200	Social Security	141,416	137,522	138,336	139,844	138,261	138,261
250	Blue Cross/Optical/Dental	285,719	299,604	365,485	337,826	381,771	381,771
275	Life Insurance	2,785	2,398	2,055	2,055	1,979	1,979
300	Pension - DC	12,264	6,459	1,500	6,502	6,767	6,767
305	Pension - DB	542,727	525,002	512,961	512,961	315,732	315,732
308	Post Retirement Healthcare	0	0	0	0	254,212	254,212
325	Longevity	43,872	47,782	53,042	55,563	58,151	58,151
350	Worker's Compensation	13,870	15,454	16,240	23,283	22,385	22,385
	Reallocation to P.S. Millage Fund	0	0	0	0	(2,928,412)	(2,928,412)
	Category Total	2,865,472	2,793,005	2,844,923	2,871,703	0	0
(740)	OPERATING SUPPLIES						
001	Gas & Oil	215,624	191,765	220,000	259,890	285,690	285,690
002	Books & Subscriptions	3,369	3,318	0	200	0	0
003	Pers. Testing & Advert.	9,867	3,081	5,300	5,300	13,000	13,000
008	Supplies	90,807	67,131	36,500	36,500	35,555	35,555
011	Rental Equipment	17,192	21,836	13,533	13,487	4,575	4,575
018	Ammunition & Weapons	23,911	15,231	1,800	1,800	7,650	7,650
019	Uniforms/Uniform Equip.	65,520	55,660	37,373	37,000	31,200	31,200
040	Miscellaneous Expense	16,248	7,940	1,925	1,925	900	900
041	Over and Short	(47)	(48)	0	0	0	0
	Category Total	442,491	365,914	316,431	356,102	378,570	378,570

Police Department

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	4,144	3,123	1,738	1,738	1,738	1,738
002	Memberships & Licenses	2,505	1,694	1,720	1,720	1,860	1,860
005	Fleet Insurance	77,400	58,250	56,025	56,025	42,800	42,800
006	Vehicle Maintenance*	118,302	106,955	135,784	135,784	82,650	82,650
007	Office Equip. Maint.*	17,478	11,722	8,245	8,273	11,625	11,625
008	Firearms Range Maint.	4,102	925	0	0	6,000	6,000
009	In-Car Camera Maint.	0	101	0	0	0	0
012	MJTC Grant Precision Driving	0	50	0	0	0	0
013	Education & Training	34,070	29,732	8,200	9,499	28,550	28,550
014	State Act 302 Training	24,126	23,646	22,900	15,000	15,000	15,000
015	State Act 32 Training	10,106	3,718	10,871	5,000	8,000	8,000
016	Telephone Expense	35,128	45,378	40,000	40,000	15,500	15,500
023	Data Processing	71,186	78,737	78,580	78,580	69,718	69,718
024	Printing Services	14,530	7,657	12,565	12,000	11,395	11,395
026	Physical Examinations	928	145	1,750	1,000	1,500	1,500
027	Vehicle Radio Maint.	23,892	18,472	0	90	0	0
028	Prisoner Care*	16,635	18,608	20,570	20,000	18,500	18,500
029	Building Maintenance*	26,851	24,338	19,534	23,835	15,110	15,110
041	Auto Allowances	18,000	17,400	18,000	18,000	18,000	18,000
043	Auto Washing	7,337	6,003	7,000	5,000	5,000	5,000
044	Towing	286	641	300	300	300	300
056	Utilities	101,463	89,958	81,082	70,000	70,000	70,000
065	Uniform Cleaning	22,516	22,870	25,000	18,000	15,500	15,500
070	Crime Prevention	5,091	1,552	0	281	1,500	1,500
097	Live Scan Application	10,124	10,022	10,000	10,000	10,000	10,000
098	Polygraph/DNA Services	3,092	2,125	2,500	2,000	2,500	2,500
	Category Total	649,292	583,822	562,364	532,125	452,746	452,746
(970)	CAPITAL OUTLAY						
001	Office Furniture	2,594	0	0	0	0	0
002	Office Equipment	0	0	0	0	0	0
015	Automotive/Auto Equip.	229,657	168,664	114,000	0	0	0
019	Radio & Radar Equip.	3,905	0	6,600	0	7,150	7,150
020	Miscellaneous Equipment	13,206	7,085	3,500	0	7,210	7,210
036	Building Improvements	0	0	0	0	69,970	69,970
	Category Total	249,362	175,749	124,100	0	84,330	84,330
(971)	MILLAGE CAPITAL OUTLAY						
015	P.S. Automotive/Auto Equip.	18,332	0	0	0	0	0
019	P.S. Radio Equipment	3,340	0	0	0	0	0
020	P.S. Miscellaneous Equipment	0	0	0	0	0	0
	Category Total	21,672	0	0	0	0	0
	DEPARTMENT TOTAL	17,282,475	17,438,496	15,857,032	15,993,523	16,205,246	16,205,246

Police Department

Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget	
					Quantity	Amount
001		OFFICE FURNITURE				
				0		0
		Total Office Furniture		0		0
002		OFFICE EQUIPMENT				
				0		0
		Total Office Equipment		0		0
015		AUTOMOTIVE & AUTO EQUIPMENT				
				0		0
		Total Automotive & Auto Equipment		0		0
020		RADIO & RADAR EQUIPMENT				
				7,150		7,150
		Total Radio & Radar Equipment		7,150		7,150
020		MISCELLANEOUS EQUIPMENT				
		City Alarm Monitoring Upgrade		7,210		7,210
		Total Miscellaneous Equipment		7,210		7,210
036		BUILDING IMPROVEMENTS				
		Biometrics Weapons Security System Update		9,970		9,970
		Building Range Update/Backstop Replacement		40,000		40,000
		PD Interior/Exterior Security Upgrades-Phase I		20,000		20,000
		Total Automotive & Auto Equipment		69,970		69,970
		CAPITAL OUTLAY TOTAL		84,330		84,330

FIRE DEPARTMENT

Mission Statement:

The Farmington Hills Fire Department, utilizing a combination of career and part-paid personnel in an efficient and effective manner, has the responsibility to preserve the resources of the community through fire prevention and suppression, to reduce the adverse effects of injury or sudden illness through quality emergency medical service as first responders, and to provide the necessary services during natural or man-made disasters.

The Fire Department serves the community in four primary areas: fire suppression, fire prevention, EMS/rescue services, and emergency disaster management. Fire suppression includes the response to fires and the other preparation needed to be ready and capable, including training and equipment maintenance. Fire prevention includes inspection, plan review, public safety education, and fire investigation. The code enforcement functions are coordinated with other appropriate departments of the City to create and maintain safe conditions in buildings and during events. The Fire Department also responds to all calls for emergency medical services and rescue situations using seven vehicles that have been equipped with Advanced Life Support (ALS) capability. Fire Fighter/Paramedics respond and provide ALS on the scene and transport the patient, if necessary, to the hospital.

Emergency Management involves the preparation for and response to natural or man-made disasters. The Emergency Manager within the Fire Department, along with the City Management, have taken significant steps to prepare for such events by conducting Incident Command System training for Fire, Police, DPW, Special Services, and Emergency Operations Center personnel, as well as the planning and coordination of regular exercises. The Emergency Manager is also responsible for the coordination of all of the programs that are conducted under the auspice of Department of Homeland Security grants.

The fire department has been and continues to be a very cost effective and an efficient method to deliver service to the community. Because the fire department is a combination department, the annual budget is significantly less than other cities of comparable size and services provided.

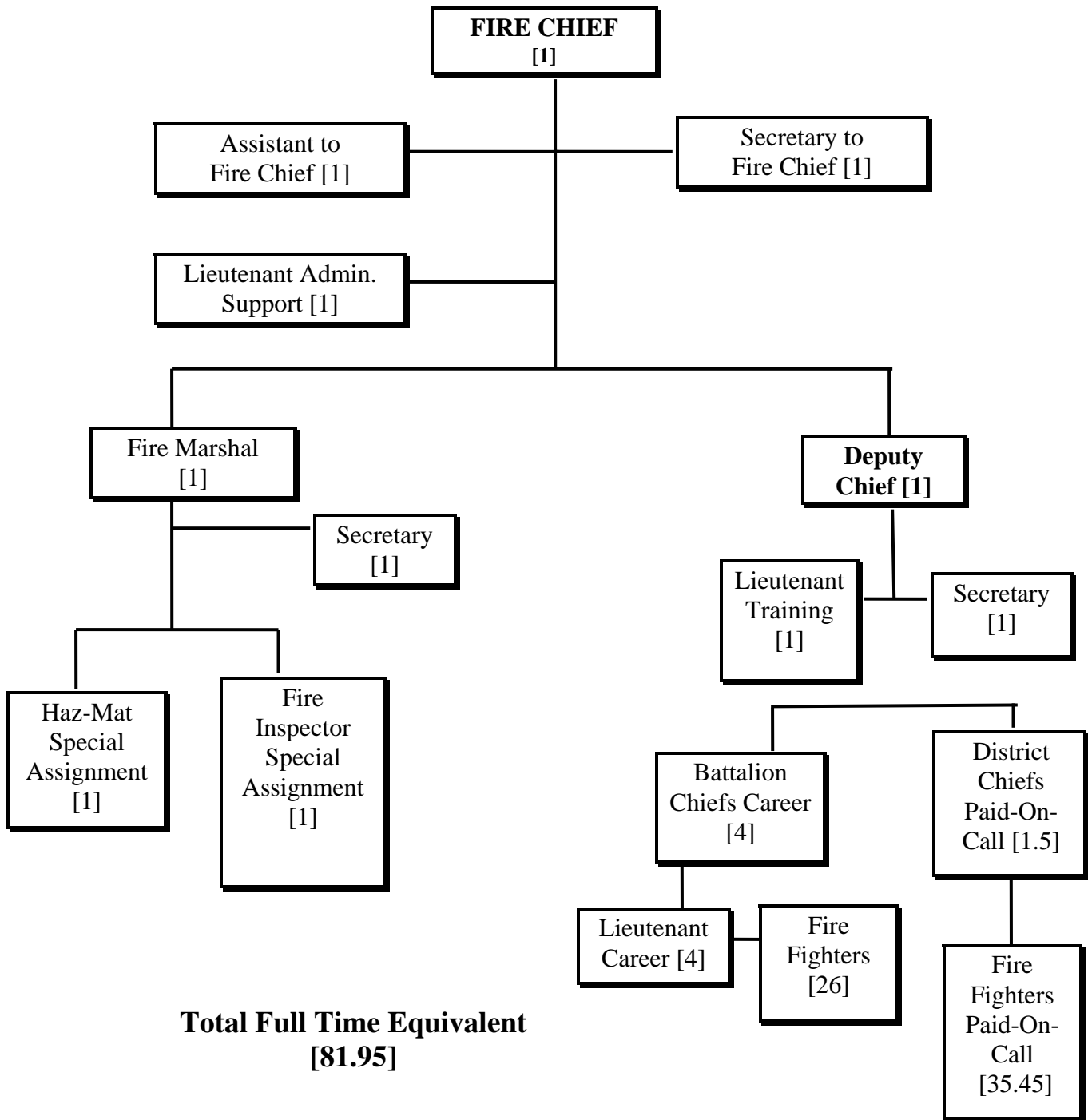
The fire department experienced a 6% increase in overall run volume from the previous year. So far this calendar year, the fire department is already experiencing a 15% higher incident volume than during the same period in the previous year.

GOALS

The number in parenthesis shows the link between the Departmental goal and the City goals on page 9.

- To provide service to the community during emergency, non-emergency and disaster events. (1,3)
- To maintain personnel training levels and to expand them to meet the ever-changing response needs of the community. (3,8)
- To emphasize personal and team safety in all task performance. (8)
- To educate children and adults in fire and other safety principles and practices. (3,12)
- To prepare the Department and City Staff to safely and effectively handle all hazards in the community through continued education and necessary equipment. (3,8)
- To provide City-wide planning and coordination of governmental services in the event of a catastrophic event. (3)
- To continually evaluate all aspects of the Department's activities for effectiveness and efficiency. (2,3)

FIRE DEPARTMENT



PERFORMANCE OBJECTIVES

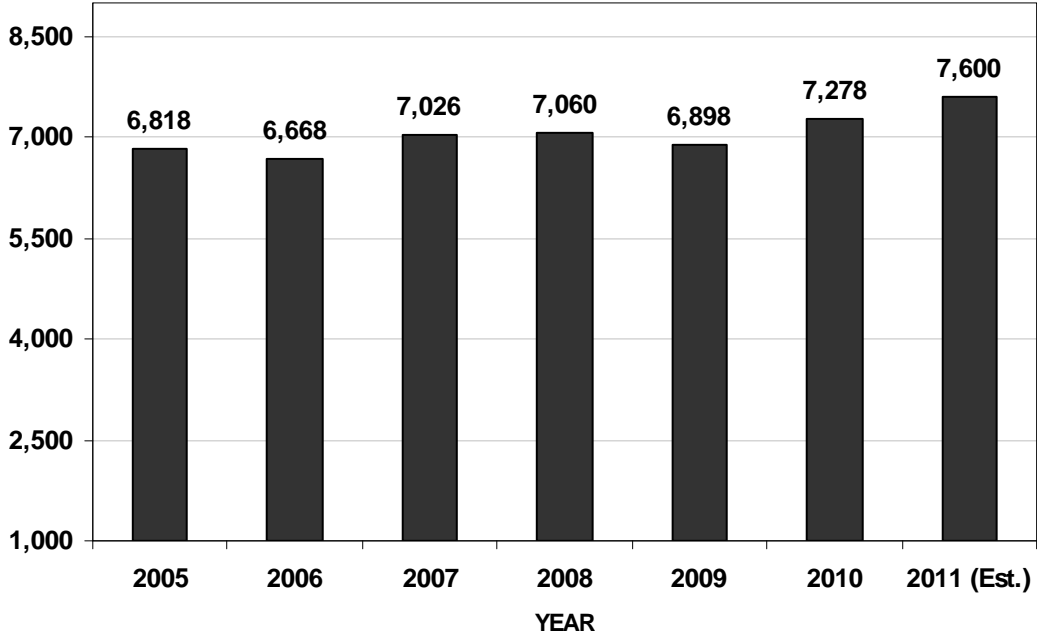
- Continue to emphasize safety on the fire ground and emergency scenes by training personnel in hazard recognition, self-survival and emergency communications techniques.
- Evaluate individual and team skill levels to ensure performance is at the expected standards.
- Develop and implement personnel career paths and training criteria for succession planning.
- Continue the integration of the National Incident Management System criteria for both Fire Department and other critical City personnel.
- Participate in local, regional, and State exercises to test and refine disaster preparedness capabilities.
- Enhance the wellness/fitness awareness of all Department personnel and encourage healthy lifestyles thereby minimizing the frequency and severity of job related injury and illness.

Service Level	Performance Indicators	2010 Actual	2011 Estimated	2012 Estimated
	Number of Incidents	7,278	7,600	8,056
	Number of Emergency Medical Incidents	4,947	5,166	5,476
	Number of Public Education Programs	26	30	32
	Number of Training Hours	24,803	34,000*	32,000*

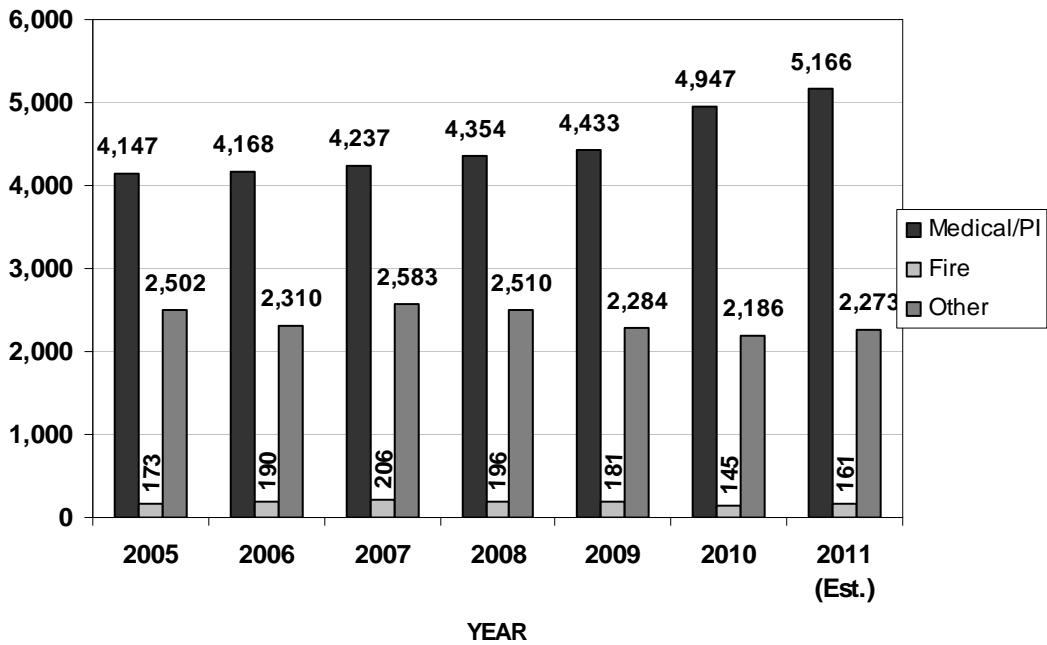
* hours are reflective of a full recruit academy if approved in budget

KEY DEPARTMENTAL TRENDS

NUMBER OF INCIDENTS



INCIDENTS BY TYPE



Fire Department

STAFFING LEVELS

Acct.	Title	Authorized		Requested	Authorized
		Positions		Positions	Positions
337		09/10	10/11	11/12	11/12
		Budget	Budget	Budget	Budget
(010)	Full Time Wages				
	Fire Chief	1	1	1	1
	Deputy Chief	1	1	1	1
	Lieutenants	2	2	2	2
	Fire Marshal	1	1	1	1
	Secretary to the Fire Chief	1	1	1	1
	Administrative Secretary	1	1	1	1
	Secretary	1	1	1	1
	Shift Lieutenants	2	2	2	2
	Full-time Fire Fighters	14	17	11	11
	Assistant to the Chief	1	1	1	1
	Fire Fighter/Inspector	1	0	1	1
	Hazardous Material Specialist	1	0	1	1
	Battalion Chief	0	0	3	3
	Total	27	28	27	27
(025)	Paid Callback System (FTE)				
	Paid-Callback Wages	36.95	36.95	36.95	36.95
	Total	36.95	36.95	36.95	36.95
PUBLIC SAFETY MILLAGE					
(010)	Administrative and Clerical				
	Battalion Chief	4	4	1	1
	Shift Lieutenants	2	2	2	2
	Full-time Fire Fighter	15	11	15	15
	Total	21	17	18	18
(025)	Paid-Callback System (FTE)				
	Paid Callback Wages	5.68	5.68	0.00	0.00
	Total	5.68	5.68	0	0
Department Total		90.63	87.63	81.95	81.95

Fire Department

DEPARTMENT NUMBER: 337

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(700)	COST REIMBURSEMENT						
205	Public Safety Millage	(3,080,638)	(3,223,415)	(2,828,034)	(3,282,303)	0	0
(702)	SALARIES & WAGES						
010	Administrative & Clerical	1,821,030	1,761,609	2,043,331	1,777,850	2,047,296	2,047,296
025	Paid Callback Wages	1,172,266	1,000,593	888,448	935,536	1,180,221	1,298,221
038	Part-time	0	72	0	0	0	0
042	Holiday Pay	50,825	52,473	64,413	52,198	67,667	67,667
106	Sick & Vacation	99,968	54,472	39,375	16,997	23,000	23,000
112	Overtime	132,008	146,614	240,000	169,549	400,000	400,000
200	Social Security	236,933	218,747	256,582	215,285	292,571	301,571
250	Blue Cross/Optical/Dental	334,084	340,314	453,577	427,100	497,707	497,707
275	Life Insurance	4,622	4,004	3,942	3,535	3,846	3,846
300	Pension – DC	0	0	0	0	0	0
305	Pension – DB	518,312	479,065	540,001	540,001	342,315	342,315
308	Post Retirement Healthcare	0	0	0	0	230,394	230,394
325	Longevity	90,743	89,172	102,914	94,053	127,673	127,673
350	Workers Compensation	49,143	50,161	49,640	70,710	93,838	96,838
	Category Total	4,509,934	4,197,296	4,682,223	4,302,814	5,306,528	5,436,528
(705)	PUBLIC SAFETY MILLAGE						
010	Full Time Wages	1,527,451	1,603,299	1,285,653	1,586,500	1,321,054	1,321,054
025	Paid Callback Wages	293,149	306,422	300,000	263,311	0	0
042	Holiday	65,753	66,064	55,416	69,756	52,851	52,851
106	Sick & Vacation	8,900	30,318	18,000	40,303	36,000	36,000
112	Overtime	194,504	217,863	198,000	226,479	0	0
200	Social Security	171,099	188,484	146,906	182,761	111,992	111,992
250	Blue Cross/Optical/Dental	321,099	325,162	322,521	370,900	323,899	323,899
275	Life Insurance	2,508	2,376	1,632	2,016	1,728	1,728
300	Pension – DC	0	0	0	0	0	0
305	Pension – DB	409,868	380,018	415,107	415,107	209,264	209,264
308	Post Retirement Healthcare	0	0	0	0	142,703	142,703
325	Longevity	56,581	63,416	55,416	70,576	54,050	54,050
350	Workers Compensation	29,726	39,993	29,383	54,594	31,094	31,094
	Reallocation to P.S. Millage Fund	0	0	0	0	(2,284,635)	(2,284,635)
	Category Total	3,080,638	3,223,415	2,828,034	3,282,303	0	0
(740)	OPERATING SUPPLIES						
001	Gas & Oil	85,914	62,904	85,510	97,944	108,000	108,000
002	Books & Subscriptions	3,385	3,039	3,239	3,239	4,566	4,566
008	Supplies*	83,176	49,529	120,814	103,377	90,000	90,000
011	Medical Supplies	49,324	52,592	55,327	51,654	51,654	51,654
019	Uniforms	36,262	17,035	24,000	18,679	20,000	20,000
020	Protective Clothing	3,939	5,642	8,100	8,100	9,000	9,000
040	Miscellaneous	17,604	9,638	9,786	7,792	8,086	8,086
075	Fire Equipment Repair Parts	14,459	12,450	17,575	17,314	17,575	17,575
076	Fire Prevention Materials	5,344	3,123	3,700	2,700	2,700	2,700
	Category Total	299,407	215,952	328,051	310,799	311,581	311,581

Fire Department

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	2,776	865	0	0	0	0
002	Memberships & Licenses	9,041	14,723	14,952	14,952	19,052	19,052
005	Fleet Insurance	30,275	31,965	33,740	33,740	33,740	33,740
006	Vehicle Maintenance	45,946	56,693	43,520	27,000	35,000	35,000
007	Office Equip. Maintenance	7,332	5,900	6,200	6,000	6,000	6,000
009	Consultants	52,596	33,883	50,000	46,193	48,502	48,502
013	Education and Training	46,747	34,141	14,665	13,589	14,615	14,615
016	Phone Expense	14,580	12,172	17,000	14,453	15,000	15,000
023	Data Processing	5,923	18,289	9,305	6,245	6,245	6,245
025	Utilities	151,647	128,836	153,000	138,000	148,500	148,500
026	Physical Examinations	11,165	14,161	20,816	20,816	29,527	29,527
027	Radio Maintenance	5,828	6,771	9,800	6,206	3,500	3,500
029	Building Maintenance	39,558	56,457	39,173	36,823	39,173	39,173
031	Fire Hydrant Rentals	24,655	24,875	24,875	25,225	25,225	25,225
032	Fire Equipment maintenance	0	158	0	0	0	0
	Category Total	448,069	439,889	437,046	389,242	424,079	424,079
(970)	CAPITAL OUTLAY						
001	Station Furnishings	0	0	0	0	0	0
002	Office Equipment	0	0	0	0	0	0
007	Equipment	0	0	0	0	0	0
015	Vehicles	27,680	0	0	0	0	0
019	Radio/Communications	0	0	0	0	0	0
036	Building Improvements	6,783	17,600	0	0	0	0
075	Training Equipment	4,075	0	0	0	0	0
077	Hazardous Materials Equip.	5,605	0	0	0	0	0
	Category Total	44,143	17,600	0	0	0	0
(971)	MILLAGE CAPITAL OUTLAY						
001	Station Furnishings	0	0	0	0	0	0
007	Fire Fighting Equipment	0	0	0	0	0	0
075	Training Equipment	0	0	0	0	0	0
076	Hazardous Materials	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0
	DEPARTMENT TOTAL	5,301,553	4,870,737	5,447,320	5,002,855	6,042,188	6,172,188

PLANNING AND COMMUNITY DEVELOPMENT

MISSION STATEMENT:

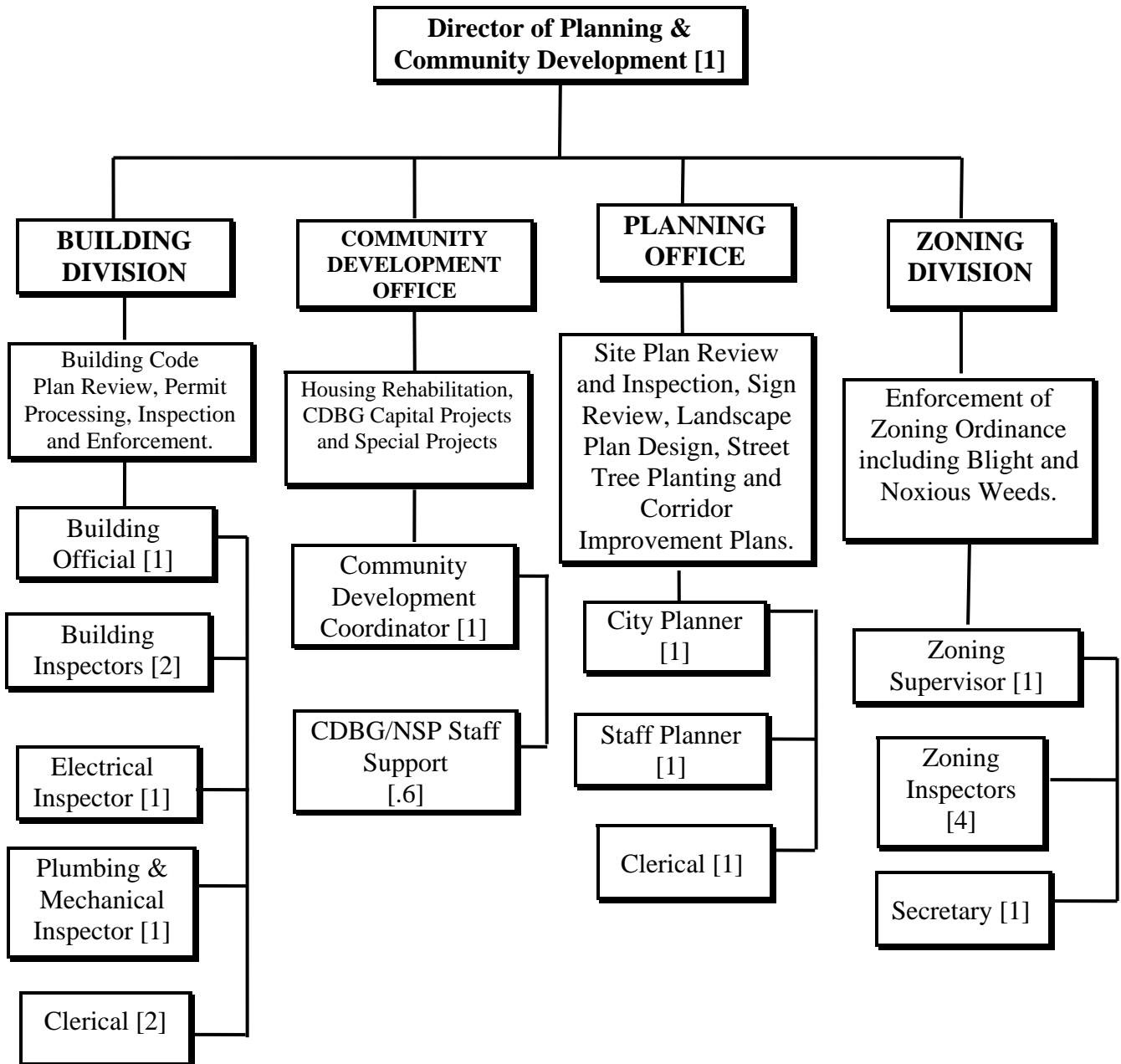
Provide professional planning, community and economic development services as required by the City's codes and ordinances with an appreciation for a participatory approach to community change involving residents and property owners.

ADMINISTRATION

The Department of Planning and Community Development is comprised of the Building Division, Zoning and Code Enforcement Division, Community Development Office and Planning Office. Under the Director, the primary responsibility of the department is to monitor the City's development, redevelopment and property maintenance through enforcement of all applicable codes and ordinances. The department as well undertakes special planning projects and assignments as directed by the City Manager. Eighteen full time equivalent employees make the department an efficient operation. Funding for the department continues to be in large part supported by permit fees. The department provides professional staff support to City Council, Planning Commission, Zoning Board of Appeals, Beautification Commission, Historic District Commission, Housing Rehabilitation Loan Board and Building Boards.



PLANNING & COMMUNITY DEVELOPMENT



Total Full Time Equivalent [18.60]

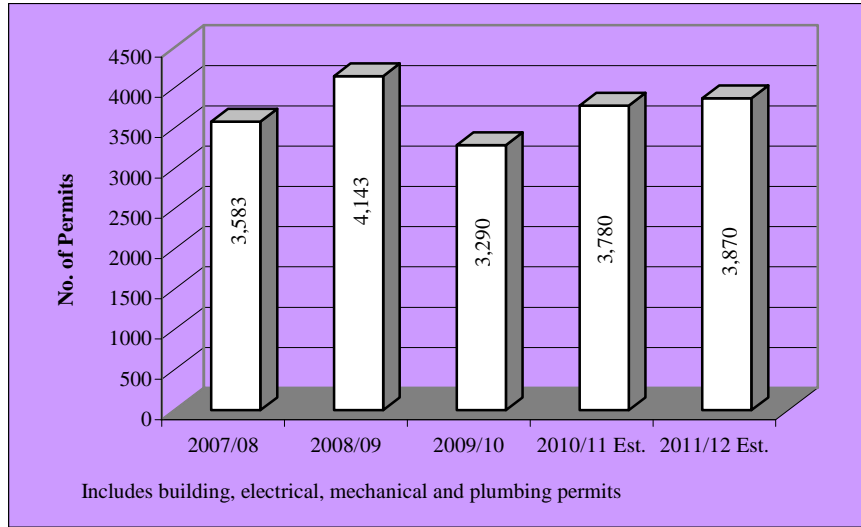
Planning & Community Development

STAFFING LEVELS

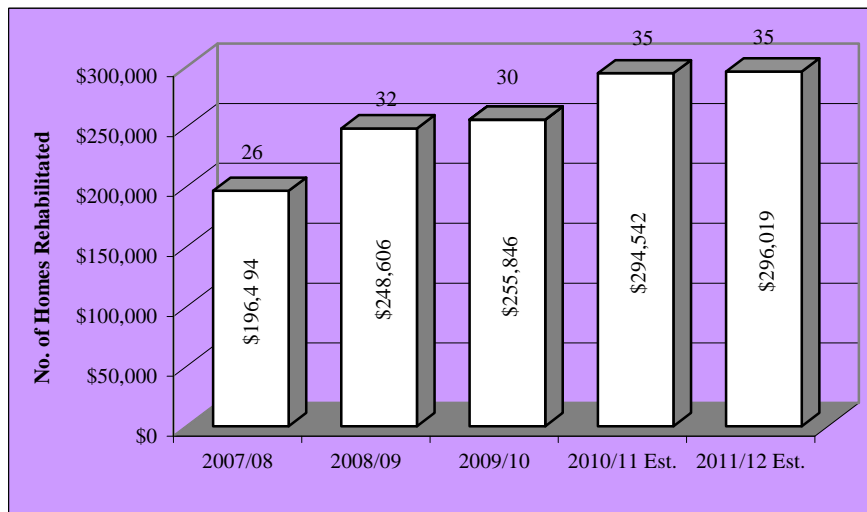
Acct.	Title or Position	Authorized		Requested	Authorized
		Positions	Positions	Positions	Positions
443		09/10	10/11	11/12	11/12
		Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Community Development Director	1	1	1	1
	Community Development Coordinator	1	1	1	1
	Building Official	1	1	1	1
	City Planner	1	1	1	1
	Zoning Office Supervisor	1	1	1	1
	Staff Planner II	1	0	0	0
	Staff Planner I	1	1	1	1
	Secretary to the Director	1	1	1	1
	Secretary	1	0	1	1
	Aide	1	1	1	1
	Clerk Typist II	2	2	1	1
	Total	12	10	10	10
(032)	Code Inspectors				
	Building Inspector	4	2	2	2
	Electrical Inspector	1	1	1	1
	Plumbing Inspector	1	0	0	0
	Heating Inspector	1	0	0	0
	Plumbing/Mechanical Inspector	0	1	1	1
	Zoning Code Inspectors	5	4	4	4
	Total	12	8	8	8
	Part time (FTE)				
	Vacation Inspectors/Clerical	0.2	0.2	0	0
	Housing Rehabilitation Specialist	0	0.8	0.6	0.6
	Total Part-time	0.2	1	0.6	0.6
	DEPARTMENT TOTAL	24.20	19.00	18.60	18.60

KEY DEPARTMENTAL TRENDS

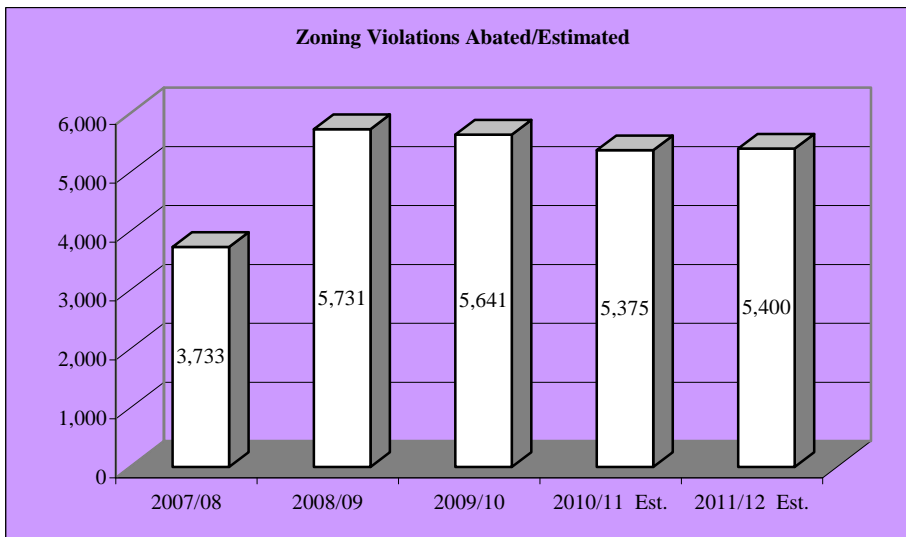
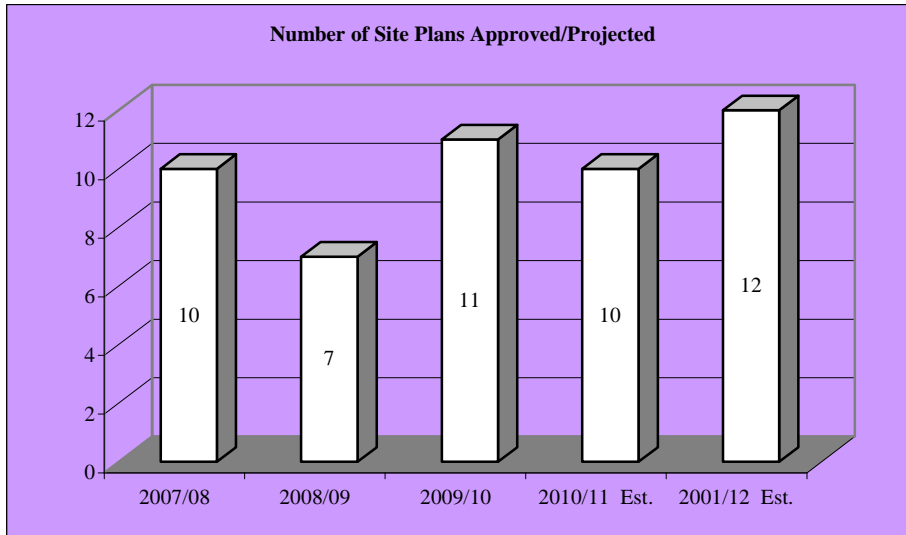
Building Permits Issued/Estimated



Housing Rehabilitation Program Homes Assisted/Projected



KEY DEPARTMENTAL TRENDS (Continued)



BUILDING DIVISION

The Building Division's primary duties include the review of construction plans and documents, the issuance of building, electrical, mechanical and plumbing permits and the inspection of new and renovated structures for compliance with applicable codes and standards. The Building Official oversees a staff of six full time employees: 2 Building Inspectors; 1 Electrical Inspector; 1 Plumbing and Mechanical Inspector; 1 Building Division Aide; and 1 Clerk Typist. Additional duties include the registration of all contractors performing work within the city and responding to service requests from residents. Statistical reports are sent monthly to the U. S. Census Bureau, the F. W. Dodge Report and the Southeastern Michigan Council of Governments (SEMCOG) in addition to other city departments. The Building Division maintains permit and plan records in accordance with the State of Michigan record retention schedule and receives numerous requests for copies of plans and construction documents each year. The Building Division also responds to resident complaints pertaining to substandard housing and dangerous buildings as well as property maintenance issues. Inspection staff initiates enforcement action through District Court when warranted.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Enforce the Property Maintenance Code to ensure protection of the City's housing Stock. (1,12,13)
- Provide on-going training to inspectors necessary to maintain State registration. (8)
 - Improve process efficiency to shorten turn around time of permit requests. (1, 2)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Building Permits Issued	1,421	1,550	1,600
	Electrical Permits Issued	553	750	750
	HVAC Permits Issued	850	900	925
	Plumbing Permits Issued	466	580	595
	Change of Occupancy Permits	84	85	90
	Demolition Permits Issued	32	30	32
	Certificates of Occupancy Issued	1,243	1,275	1,300
	Building Inspections	3,647	3,800	3,900
	Electrical Inspections	1,411	1,500	1,525
	HVAC Inspections	1,120	1,500	1,650
	Plumbing Inspections	848	1,000	1,025
Efficiency	Inspections/Inspector/Year	1,756	1,950	2,025
	Inspections Performed within 24 hrs.	99%	99%	99%
	Fees Collected	\$654,282	\$750,000	\$800,000

COMMUNITY DEVELOPMENT OFFICE

The Community Development Coordinator administers the Community Development Block Grant (CDBG) Program, provides professional assistance to the Beautification Commission and oversees various special projects. The purpose of the block grant program is to provide assistance to low and moderate income individuals and eligible areas. In 2010, 30 homes were rehabilitated through the housing rehabilitation program. The Community Development Office coordinated the City's participation in Rebuilding Together in 2010. Seven houses were rehabilitated by more than 500 volunteers as part of that program. This office is also responsible for administering the CDBG program for the City of Farmington, which includes funding of improvements and staffing for senior adult programs at the Activities Center.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Administer CDBG funds in accordance with HUD regulations. (5,9,12,13)
- Provide staff assistance to the Beautification Commission. (1, 12)
- Assist the City of Farmington with the expenditure of their CDBG funds at the Activities Center. (2,9)

PERFORMANCE OBJECTIVES

- Rehabilitate 35 homes with a budget of \$296,019.
- Complete capital projects within one year of letting contract.
- Successfully coordinate special projects including Rebuilding Together.

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Housing Rehabilitations Completed	30	35	35
	Housing Rehabilitation Dollars	\$255,846	\$294,542	\$296,019
	CDBG Capital Dollars	0	0	\$170,000
	CDBG Loan Board Meetings	7	7	7
	Special Project Meetings/Beautification Commission Meetings	9	11	11
Efficiency	% of CDBG Admin. Cost/Total Entitlement (below HUD 20% guideline)	19%	19%	20%
	% of Capital Projects completed within one year	NA	NA	100%
	Dollars/Housing Rehab Completed	\$8,528	\$8,415	\$8,458

PLANNING OFFICE

The Planning Office, under the supervision of the City Planner, is responsible for the long-range land use planning for the City including review of all development and redevelopment activity. The office consists of two professional planners and a secretary. The office provides professional staff to the Planning Commission, Historic District Commission and other commissions as required. Administrative duties to those commissions include preparation of agendas, coordination of reviews and public notification. Additional staff duties in conjunction with the City's planning consultant involve site plan and landscape plan review, site development inspection, tree removal permit review and inspection, city-wide addressing, review of construction permits for zoning ordinance compliance, special landscape project design and implementation, and processing of all rezoning and development requests.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Provide professional planning assistance to residents, property owners and developers. (1,12)
- Provide staff assistance to the Planning Commission and Historic District Commission. (1,12)
- Lead the effort to encourage redevelopment and reinvestment in the community by establishing good planning standards. (1,2)

PERFORMANCE OBJECTIVES

- Assist in the development of amendments to the Zoning Ordinance resulting from the updated Master Plan for Future Land Use.
- Further expand applications of the Department's permit processing system for project management.
- Provide professional assistance in the adaptive reuse of existing commercial properties.

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Planning Commission meetings	18	24	22
	Special community meetings	4	5	5
	Historic District Commission meetings	12	12	12
	Site Plans	11	10	12
	Rezoning Requests	1	2	2
	Zoning Text Amendments	3	4	4
	Landscape Plans	5	6	6
	Land Divisions	2	2	2
	Plat/Site Condominium	0	1	1
	Cluster Options	0	1	1
	PUD Option Qualification	1	1	1
	New Building Permits (off.,comm.,ind)	3	5	4
	Tree Permits	57	42	45
	Residential Permits	27	15	16
	Change of Occupancy Permits	11	22	24
	Miscellaneous Permits	345	280	395
Certificate of Occupancy Inspections	4	4	4	
Efficiency	% of tree permits reviewed within 5 days	100%	100%	100%
	% of permit requests reviewed within 5 days	100%	100%	100%
	% of occupancy inspections performed within 5 days	100%	100%	100%

ZONING DIVISION

The Zoning and Code Enforcement Division is responsible for the enforcement of the Zoning Ordinance and of those parts of the City Code that relate to property, including the blight ordinance and the noxious weed ordinance. The division is comprised of a supervisor, four field inspectors, and a secretary. The division conducts inspections and contacts residents and business owners to obtain compliance with the City Code. If necessary, violators are taken to district court for a hearing before a magistrate or a judge. The magistrate or judge is empowered to order abatement of the violations that are civil infractions. The Zoning Division coordinates the court ordered clean ups, weed cutting and towing of illegal vehicles. The Zoning Division and Building Division work cooperatively to remove dangerous buildings and to upgrade the housing stock in the City by responding to residents' complaints and observed violations. The division also provides staff support for the Zoning Board of Appeals. This included site review, case preparation, notification mailings, and presentation of 49 cases in 2010.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Participate in public forums like homeowner association meetings to educate residents about the code and enlist support for compliance activities.(11,12)
- Recommend ordinance updates when changes are required to meet community standards. (12)
- Improve code enforcement tracking and reporting through the Department’s permit processing system. (2,12)
- Enforce blight and zoning ordinances to maintain community sustainability. (12,13)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	ZBA-Regular Meetings	13	13	13
	ZBA-Special Meetings	0	1	1
	ZBA Cases	49	52	50
	ZBA Mailings	2,147	2,150	2,100
	Junk Vehicles Inspections	2,591	2,400	2,300
	Blight Inspections	11,554	11,000	11,200
	Sign Inspections	1,756	1,650	1,670
	Zoning Inspections	3,734	3,500	3,450
	Total Number of Inspections	19,635	18,550	18,620
Efficiency	Average # of Inspections/Inspector	4,909	4,638	4,655
	Number of Abatements	5,641	5,375	5,400

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Cost Reimbursement – 700

250 – EECBG Grant – Directly charged to EECBG fund.

279 – NSP Grant – Closed out. No further reimbursement anticipated.

Salaries & Wages – 702

010 – Administrative & Clerical – No change in staffing number. No salary increases other than step.

032 – Code Inspectors – No change in staffing numbers. No salary increases other than step.

038 – Part-time – Reduced due to funding limitations.

106 – Sick & Vacation – Anticipated expense.

250 – Blue Cross/Optical/Dental – Anticipated expense.

325 –Longevity – Anticipated expense.

Professional & Contractual – 801

005 – Fleet Insurance – Same as last year.

086 – Building Board Up – Reduced due to budgetary constraints.

087 – Building Demolition – Reduced due to budgetary constraints.

Planning & Community Development

DEPARTMENT NUMBER: 443

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(700)	COST REIMBURSEMENT						
250	EECBG Grant	0	(533)	(500)	(5,000)	0	0
275	HUD Block Grant	(67,757)	(67,954)	(75,000)	(68,306)	0	0
276	CDBG-R Grant	0	(10,000)	0	0	0	0
279	NSP Grant	0	(10,470)	(40,000)	(975)	0	0
	Category Total	(67,757)	(88,957)	(115,500)	(74,281)	0	0
(702)	SALARIES & WAGES						
010	Administrative & Clerical	700,954	730,930	614,610	608,430	560,455	560,455
013	Temporary Help	0	0	0	0	0	0
032	Code Inspectors	646,779	518,901	442,671	443,645	444,662	444,662
038	Part-time	5,014	31,376	50,000	36,036	0	0
106	Sick & Vacation	46,224	77,909	15,000	14,000	12,000	12,000
112	Overtime	10,148	8,615	30,000	7,500	8,000	8,000
200	Social Security	105,358	108,203	90,100	84,740	87,154	87,154
	Benefit Adjustment	0	0	0	0	(18,000)	(18,000)
250	Blue Cross/Optical/Dental	269,764	232,891	228,988	246,936	268,487	268,487
275	Life Insurance	3,322	2,958	1,998	2,403	2,423	2,423
300	Pension - DC	30,246	33,014	36,928	36,204	36,629	36,629
305	Pension - DB	290,809	255,167	257,578	257,578	175,257	175,257
308	Post Retirement Healthcare	0	0	0	0	108,597	108,597
325	Longevity	51,546	51,444	34,755	34,712	38,411	38,411
350	Worker's Compensation	5,418	5,975	4,800	6,294	6,513	6,513
	Category Total	2,165,582	2,057,383	1,807,428	1,778,478	1,730,587	1,730,587
(740)	OPERATING SUPPLIES						
001	Gas & Oil	14,568	11,728	13,200	16,349	17,976	17,976
002	Books & Subscriptions	408	473	500	400	400	400
008	Supplies	5,124	3,534	8,000	3,500	4,000	4,000
019	Uniforms	3,483	0	0	0	0	0
	Category Total	23,583	15,735	21,700	20,249	22,376	22,376
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	997	757	4,500	1,000	1,000	1,000
002	Memberships & Licenses	2,596	1,592	2,000	1,500	1,500	1,500
004	Engineering Consultant	4,750	5,970	8,000	4,000	4,000	4,000
005	Fleet Insurance	13,200	10,725	8,000	8,000	8,000	8,000
006	Vehicle Maintenance	4,560	2,622	4,000	4,100	4,200	4,200
013	Education & Training	4,699	1,231	5,500	3,000	2,000	2,000
024	Printing Services	479	173	500	500	500	500
041	Vehicle Allowance	3,600	3,600	3,600	3,600	3,600	3,600
085	Weed Cutting	6,506	10,910	15,000	9,000	8,000	8,000
086	Building Board-Up	1,419	0	15,000	5,000	4,525	4,525
087	Building Demolition	0	0	30,000	28,000	8,000	8,000
	Category Total	42,806	37,580	96,100	67,700	45,325	45,325
	DEPARTMENT TOTAL	2,164,214	2,021,741	1,809,728	1,792,146	1,798,288	1,798,288

PUBLIC SERVICES SUMMARY

DIV.		2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
	Category and Line Item	Actual	Actual	Adopted	Estimated	Proposed	Adopted
		Expenditures	Expenditures	Budget	Expenditures	Budget	Budget
PUBLIC SERVICES:							
440	DPS Administration	505,350	535,027	462,984	432,066	457,258	457,258
442	Road Maint & Supervision	2,260,881	2,253,446	2,105,848	2,048,499	2,148,743	2,148,743
444	Building Maintenance	473,344	368,775	439,347	415,328	440,469	440,469
449	Engineering	1,739,607	1,618,327	1,562,971	1,544,655	1,506,521	1,506,521
450	DPW Maintenance Facility	1,155,281	1,306,985	1,221,264	1,214,751	1,312,889	1,312,889
451	Road Reimbursement	(2,961,912)	(2,575,447)	(3,009,030)	(2,699,879)	(2,003,850)	(2,003,850)
523	Waste Removal	3,387,335	3,462,186	3,488,064	3,473,548	3,512,660	3,512,660
TOTAL PUBLIC SERVICES		6,559,886	6,969,299	6,271,448	6,428,968	7,374,690	7,374,690



PUBLIC SERVICES

MISSION STATEMENT:

The mission of the Department of Public Services is to provide, protect, and maintain the infrastructure of the City without unwarranted interruption or delay. Further, it provides the City's public services including refuse and recycling pick-up.

DPS ADMINISTRATION

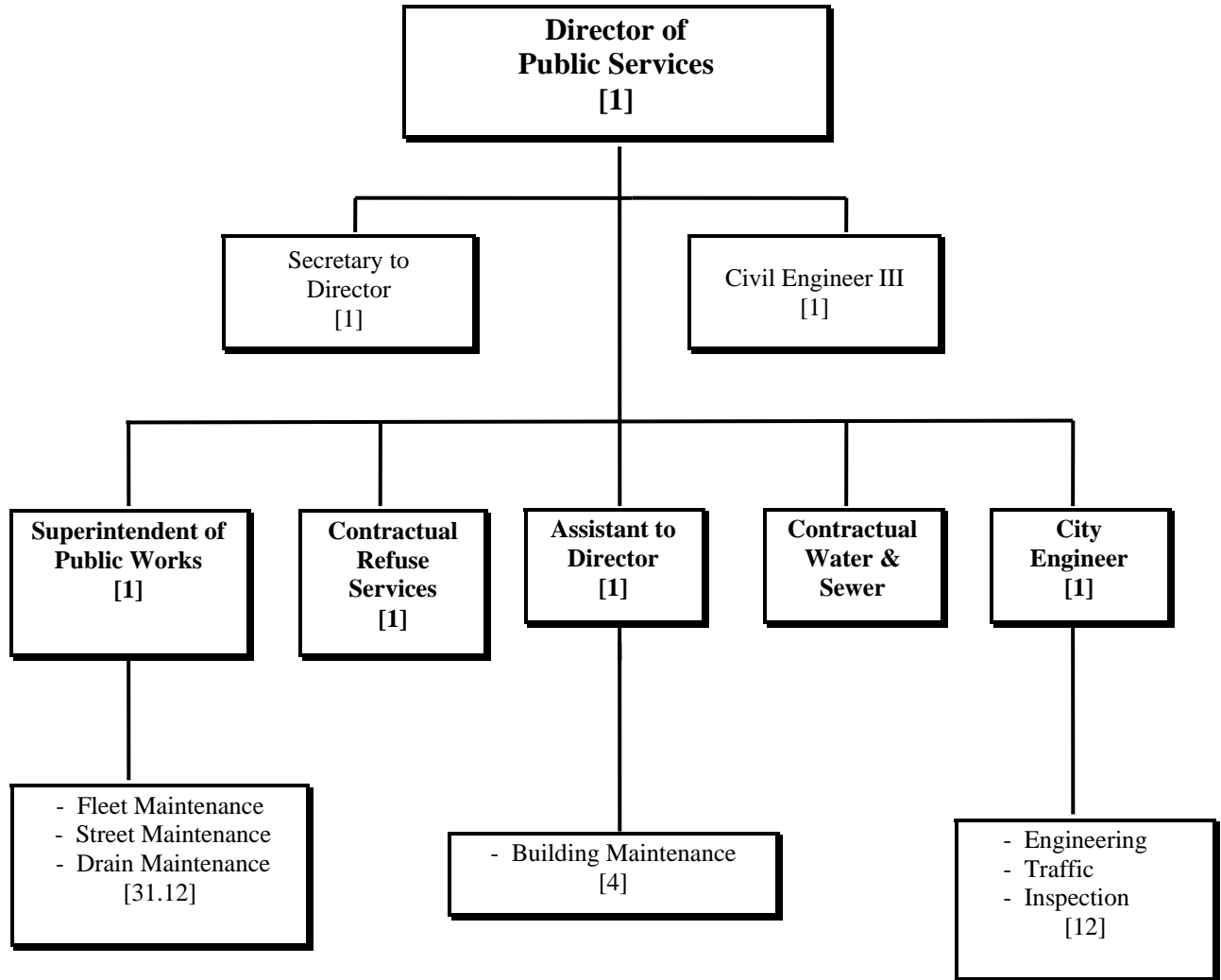
The Department of Public Services Administration provides the overall management for the Department's three operating divisions: Public Works, Engineering and Building Maintenance. The department consists of the Director and three administrative staff members. The salary of the Civil Engineer III is reimbursed from the sewer interceptor fund.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- To provide administration for the Department of Public Services including refuse disposal within the City, maintenance and repair of all public streets, public utilities, review and inspection of all right-of-way installations, and the maintenance of public buildings and properties. (1,13)
- To represent the City's interests with federal, state, county and other agencies coordinating programs relative to the roads, sewers, drainage, water supply, solid waste, and public facilities. (9,13)
- To eliminate inefficiencies and redundancies for all City buildings and properties regarding construction and maintenance projects. (2)
- To develop and implement a citywide geographical information system (GIS).(2)
- To understand the condition of the Cities streets, drainage, water and sewer systems to ensure timely and cost effective management of these vital assets. (2,11)
- To report to City Manager and City Council regarding City infrastructure and departmental activities. (1,12)
- To achieve high levels of service despite budget cuts by cross training and innovative practices. (1,3,8)
- To participate in sound management practices to protect and enhance the Rouge River Watershed. (9,10,12)

PUBLIC SERVICES



Total Full Time Equivalent [54.12]

Service Level	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
	Service Level	Reports to council	44	45
Meetings attended impacting the delivery of public services		350	350	350
Efficiency	% of City Council meetings attended	97%	97%	97%
	% of site plans for sewer fees reviewed within 48 hours	98%	98%	98%

PERFORMANCE OBJECTIVES

- Coordinate the construction and maintenance for all City buildings and properties including materials, personnel and equipment.
- Enroll staff in classes, seminars, conventions, etc. which highlight current state-of-the-art technology and information.
- Work with Rouge River Watershed communities and the Michigan Department of Environmental Quality (MDEQ) on the General Storm Water Permit.
- Work with Oakland County to develop base maps for the GIS system.
- Pursue and promote additional funding for road maintenance and improvement utilizing the pavement management system.
- Pursue and promote additional funding for maintaining existing drainage systems and capital improvement projects for new drainage systems.
- Evaluate the Oakland County Evergreen/Farmington system and complete the master sanitary sewer plan.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Cost Reimbursement – 700

592 – Sewer Fund-Drain Specialist – Finance Director recommendation to charge the utility funds directly for these costs.

Salaries & Wages – 702

106 - Sick & Vacation – 2010/11 estimate is higher due to vacation policy change.

Professional & Contractual – 801

004 -Consultants – 2010/11 estimate is down due to environmental changes and redefining scope of work. Environmental site reviews are down and illicit discharge activity has been slow. Grant opportunities have been limited. Mandated facility inspections are pending.

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(010)	Administrative and Clerical				
	Director of Public Services	1	1	1	1
	Assistant to Director	1	1	1	1
	Secretary to Director of Public Services	1	1	1	1
	Environmental Coordinator	0	0	0	0
	Civil Engineer III	1	1	1	1
	Total	4	4	4	4
	Part-time	1	0	0	0
	Department Total	5	4	4	4

DEPARTMENT NUMBER: 440

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(700)	COST REIMBURSEMENT						
592	Sewer Fund - Drain Specialist	(120,407)	(121,036)	(128,333)	(128,454)	0	0
(702)	SALARIES & WAGES						
010	Administrative & Clerical	364,906	320,656	307,379	268,350	306,554	306,554
038	Part-time	0	29,288	0	26,726	0	0
106	Sick & Vacation	23,152	73,594	2,262	4,200	902	902
112	Overtime	1,623	552	0	0	0	0
200	Social Security	29,584	30,597	24,463	20,284	24,418	24,418
250	Blue Cross/Optical/Dental	58,600	41,988	68,685	61,835	69,964	69,964
275	Life Insurance	2,140	1,529	1,576	1,067	1,563	1,563
300	Pension - DC	0	0	0	8,030	12,300	12,300
305	Pension - DB	80,525	84,566	84,240	84,240	45,272	45,272
308	Post Retirement Healthcare	0	0	0	0	28,052	28,052
325	Longevity	23,186	25,100	12,696	12,697	12,697	12,697
350	Worker's Compensation	867	1,041	795	1,098	1,112	1,112
	Reallocation to Sewer Fund	0	0	0	0	(136,625)	(136,625)
	Category Total	584,583	608,911	502,096	488,527	366,209	366,209
(740)	OPERATING SUPPLIES						
001	Gas & Oil	2,225	1,390	2,420	1,752	3,852	3,852
002	Books & Subscriptions	192	41	100	100	100	100
008	Supplies	1,975	1,896	3,000	3,000	3,000	3,000
	Category Total	4,392	3,327	5,520	4,852	6,952	6,952

DPS Administration

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	0	815	2,000	2,000	2,000	2,000
002	Memberships & Licenses	32,105	31,789	31,871	31,871	32,267	32,267
004	Consultants	0	8,204	45,000	30,000	45,000	45,000
005	Fleet Insurance	825	825	800	800	800	800
006	Vehicle Maintenance	73	47	130	70	130	130
013	Education & Training	479	45	300	300	300	300
016	Telephone Expense	0	0	0	0	0	0
041	Auto Allowance	3,300	2,100	3,600	2,100	3,600	3,600
	Category Total	36,782	43,825	83,701	67,141	84,097	84,097
	DEPARTMENT TOTAL	505,350	535,027	462,984	432,066	457,258	457,258



ROAD MAINTENANCE

The road maintenance and supervision budget provides funding for the staff assigned to right-of-way maintenance. The City's street network currently includes 58 miles of major streets and 246 miles of local streets. Farmington Hills has the eighth largest municipal street network in the State of Michigan and the largest municipal network in Oakland County. Routine maintenance of the City's street system includes pavement patching, road grading, litter control, forestry maintenance, storm drain maintenance and improvements, sign maintenance and snow/ice control. Additionally, City crews provide mowing and litter control services to 40 miles of county roads.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve road safety. (1,3,13)
- Reduce complaints. (8,11,13)
- Improve snow and ice control response time. (3,10,13)
- Control cost of road maintenance services. (2,12)
- Improve employee and work zone safety. (8)
- Contribute to the City's beautification program. (12,13)
- Utilize the Pavement Management System to improve the efficiency of road maintenance operations. (2,3,12)

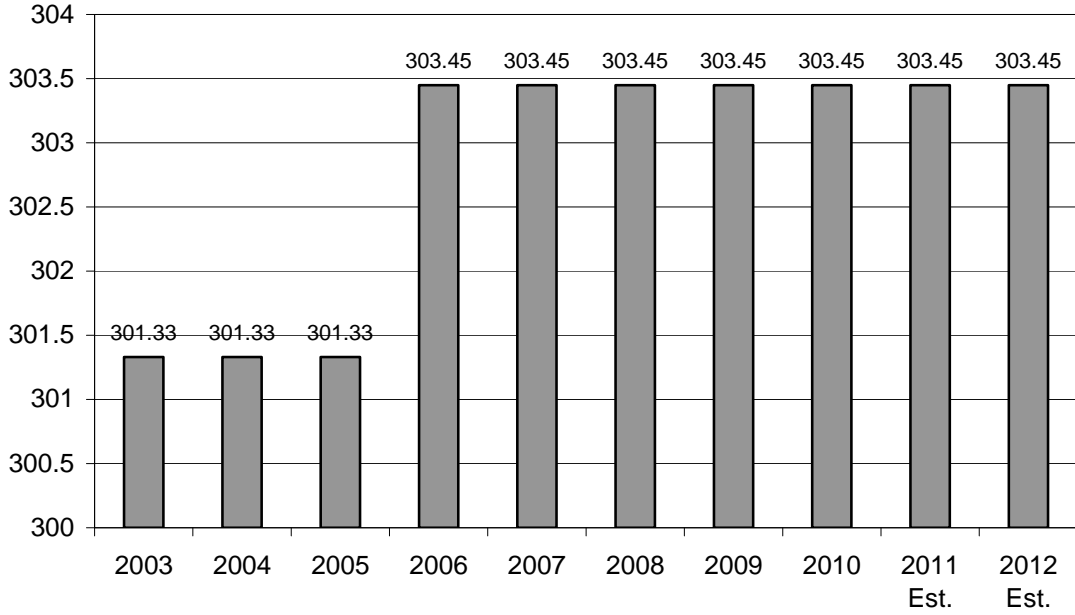
PERFORMANCE OBJECTIVES

- Dedicate training time to staff development programs.
- Utilize best (maintenance) management practices
- Improve response to service requests

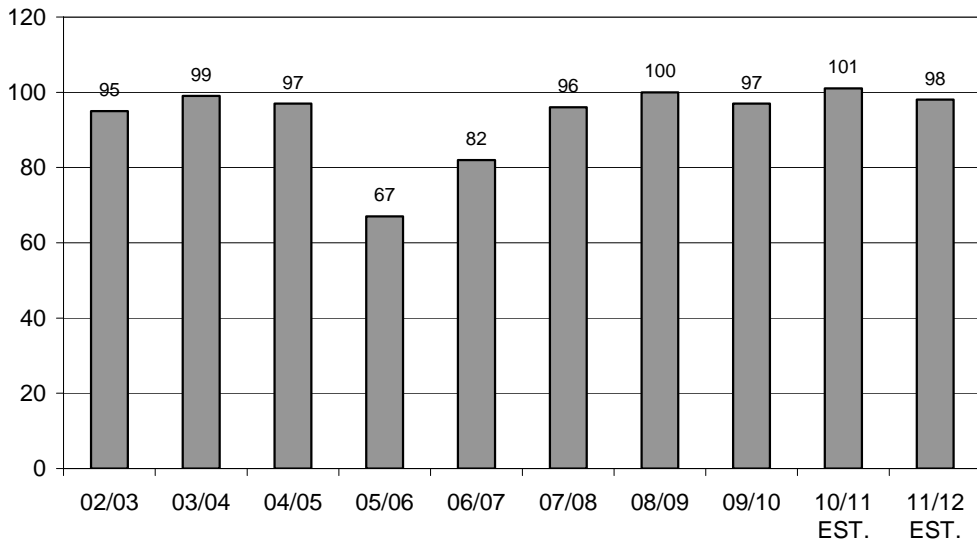
Service Level	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
	Efficiency	Maintenance contracts completed	33	34
Utility structure inspections		10	10	11
Community work programs work days supervised		618	520	480
Square yards concrete placed		5,810	6,265	6,100
Efficiency	Square yards asphalt placed	13,845	13,630	13,700
	Lineal feet of re-ditching	2,550	5,387	5,100
	Miles per road maintenance personnel	13.2	17.9	16.0

KEY DEPARTMENTAL TRENDS

Road Miles Maintained by the City



Emergency Call-Ins (Roads)



SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages (702)

015—Seasonal Aides – More seasonal aides used for a longer duration to help offset shortfall in staff due to VSP.

112—Overtime – Staff reductions due to VSP have placed demands on the remaining personnel in order to meet expected service levels.

Operating Supplies (740)

001—Gas & Oil – Significant fuel cost increases are anticipated during FY 11/12.

Professional & Contractual (801)

006—Vehicle Maintenance – Based on a multi-year cooperative bid in late 2010, a 2% increase in parts costs is anticipated.

013—Education & Training – Staff promotions and re-assignments resulting from the VSP require the personnel training for job-specific tasks.

STAFFING LEVELS

Acct.	Title	Authorized		Requested	Authorized
		Positions	Positions	Positions	Positions
		09/10	10/11	11/12	11/12
442		Budget	Budget	Budget	Budget
(010) Administrative and Clerical					
	Supervisors	3	2	2	2
	Equipment Operator III	4	3	4	4
	Equipment Operator II	12	12	9	9
	Equipment Operator I	1	1	2	2
	Traffic Technician	1	1	0	0
	Laborer II	1	0	0	0
	Laborer I	0	0	2	2
	Total	22	19	19	19
(038)	Seasonal Aides (FTE)	1.83	2.12	2.12	2.12
Department Total		23.83	21.12	21.12	21.12

Road Maintenance

DEPARTMENT NUMBER: 442

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Administrative & Clerical	1,098,315	1,168,618	978,809	880,789	957,249	957,249
015	Seasonal Aides	66,601	38,983	40,733	73,000	48,384	48,384
106	Sick & Vacation	2,336	79,606	1,248	1,903	1,460	1,460
112	Overtime	107,140	53,247	61,620	93,200	68,773	68,773
200	Social Security	100,860	106,280	85,417	82,277	85,186	85,186
250	Blue Cross/Optical/Dental	249,032	243,892	285,117	251,800	297,837	297,837
275	Life Insurance	1,976	1,723	1,463	1,325	1,463	1,463
300	Pension - DC	10,730	11,911	32,033	12,635	22,593	22,593
305	Pension - DB	221,847	233,999	278,497	278,497	179,632	179,632
308	Post Retirement Healthcare	0	0	0	0	111,308	111,308
325	Longevity	53,944	60,849	34,160	35,002	37,685	37,685
350	Worker's Compensation	27,213	32,720	25,347	35,340	36,929	36,929
	Category Total	1,939,994	2,031,828	1,824,444	1,745,768	1,848,499	1,848,499
(740)	OPERATING SUPPLIES						
001	Gas & Oil	115,870	86,676	100,000	109,063	120,600	120,600
002	Books & Subscriptions	0	0	150	150	150	150
008	Supplies	5,627	2,866	1,800	1,900	1,800	1,800
019	Uniforms	13,514	9,184	11,615	9,300	9,600	9,600
030	Tools & Misc. Small Equip.	11,022	8,332	7,125	7,000	7,000	7,000
034	Safety Equipment	5,563	6,983	6,000	6,000	5,800	5,800
	Category Total	151,596	114,041	126,690	133,413	144,950	144,950
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	3,254	1,456	150	2,800	510	510
002	Memberships & Licenses	854	780	899	899	908	908
005	Fleet Insurance	26,025	27,675	27,250	27,250	25,750	25,750
006	Vehicle Maintenance	51,413	44,508	57,325	66,500	68,101	68,101
008	Equipment Maintenance	1,791	2,410	2,000	2,500	2,200	2,200
013	Education & Training	4,573	2,415	3,590	3,800	5,425	5,425
029	Cemetery Maintenance	568	299	600	600	1,000	1,000
030	Emergency Meal Allowance	323	466	900	900	900	900
	Category Total	88,801	80,009	92,714	105,249	104,794	104,794
(970)	CAPITAL OUTLAY						
002	Office Equipment	7,764	0	0	0	0	0
020	Equipment	21,752	23,183	31,500	34,469	20,000	20,000
058	Trucks	50,974	4,385	30,500	29,600	30,500	30,500
	Category Total	80,490	27,568	62,000	64,069	50,500	50,500
	DEPARTMENT TOTAL	2,260,881	2,253,446	2,105,848	2,048,499	2,148,743	2,148,743

CAPITAL OUTLAY

Department Number: 442

Acct.			Unit	Budget	Manager's Budget	
970	Quantity	Item Description	Cost	Request	Quantity	Amount
020		EQUIPMENT				
		Secondary Containment for 6,000 gallon calcium chloride tank	10,000	10,000	1	10,000
		Post puller for truck no. 245	10,000	10,000	1	10,000
		Total Equipment		<u>20,000</u>		<u>20,000</u>
058		Trucks				
		Pick-up Truck	26,000	26,000	1	26,000
		Plow	4,500	4,500	1	4,500
				<u>30,500</u>		<u>30,500</u>
		CAPITAL OUTLAY TOTAL		<u>50,500</u>		<u>50,500</u>

BUILDING MAINTENANCE

The operation and maintenance expenses for City Hall and the Police Facility are charged to this account. Principal expenses are for salaries and supplies to keep the buildings in good repair. The building maintenance staff is responsible for monthly inspections of all heating, ventilation and air conditioning (HVAC) equipment for 14 City-owned buildings.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Create an organized environment for all departments for record storage and retrieval. (2,8)
 - Continue to utilize the Community Service Work Program for various maintenance projects. (2)
 - To operate efficiently, reduce unnecessary spending and effectively maintain the City’s facilities. (2,8)
 - Become experts in Green Technology. (2)
- Meet all safety standards prescribed by the State and Federal regulations. (8,9)
 - Provide preventative maintenance programs on all mechanical, electrical, and plumbing equipment for all City buildings. (2,8)
 - Ensure that residents and employees have clean and safe facilities to carry on their day-to-day business. (3,8,13)

PERFORMANCE OBJECTIVES

- To maintain within the budgetary framework, 14 City facilities in a safe, clean and economical manner.
- To test and maintain backflow prevention devices for all City facilities.
- To conduct monthly preventative maintenance inspections on a timely basis and oversee quarterly inspections performed by contractors.
- To coordinate the storage or disposal of any unused furniture or equipment for City auctions.

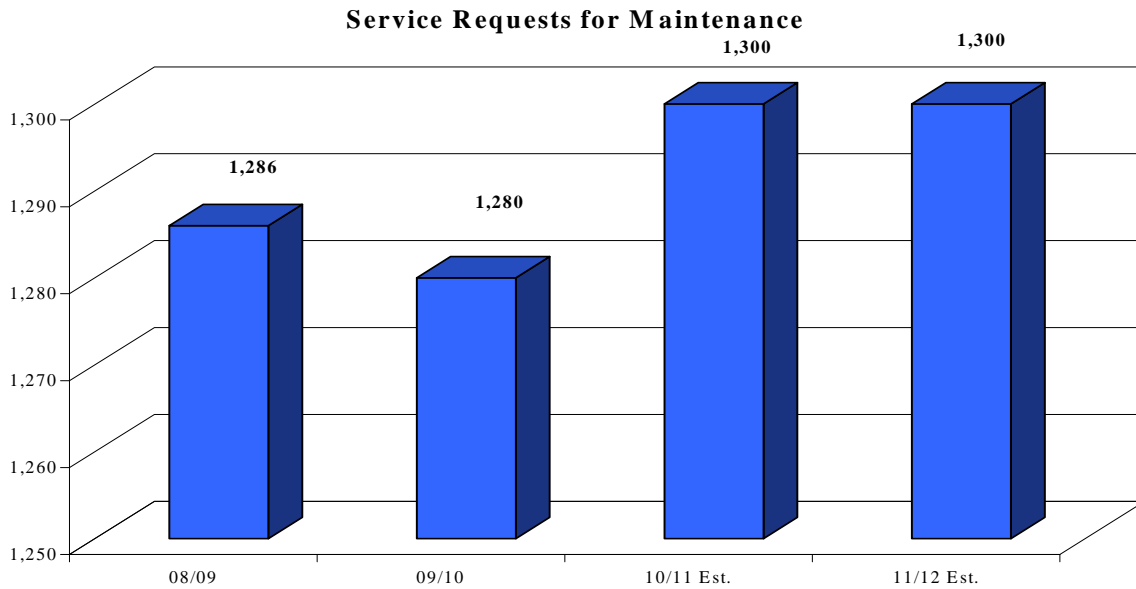
	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Community Work Program “worker days”	323	330	330
	Requests for maintenance service	1,280	1,300	1,300
	Number of monthly inspections (HVAC)	168	168	168
	Number of buildings maintained	14	14	14
Efficiency	Percentage of service requests met within 10 days	90%	90%	90%
	Percentage of emergency call-ins responded to within 30 minutes	95%	95%	95%

Building Maintenance

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(010) Salaries					
	Building Maintenance Supervisor	1	1	1	1
	Building Maintenance Technician	1	1	1	1
	Building Maintenance Worker	2	2	2	2
	Total	4	4	4	4
DEPARTMENT TOTAL		4	4	4	4

KEY DEPARTMENTAL TRENDS



SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Professional & Contractual - 801

013 – Education and training classes delayed for green technology in 2010/11 budget due to scheduling conflicts with manufacturers for new equipment installation.

025 – Anticipated energy saving with City Hall revitalization for 2010/11 and 2011/12 budgets.

Building Maintenance

DEPARTMENT NUMBER: 444

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
010	Salaries	146,289	151,161	182,791	178,546	183,494	183,494
106	Sick & Vacation	1,346	0	718	3,092	1,212	1,212
112	Overtime	13,900	8,903	14,676	14,087	14,021	14,021
200	Social Security	13,778	13,776	15,678	15,767	15,743	15,743
250	Blue Cross/Optical/Dental	51,066	57,495	71,803	72,844	75,131	75,131
275	Life Insurance	334	346	308	300	308	308
300	Pension - DC	3,206	4,933	4,982	4,997	4,985	4,985
305	Pension - DB	30,637	32,348	38,500	38,500	33,779	33,779
308	Post Retirement Healthcare	0	0	0	0	20,930	20,930
325	Longevity	5,791	6,134	6,742	6,298	7,068	7,068
350	Worker's Compensation	2,229	2,445	2,645	4,010	3,917	3,917
	Category Total	268,576	277,541	338,843	338,441	360,588	360,588
(740)	OPERATING SUPPLIES						
001	Gas & Oil	991	560	990	825	963	963
008	Supplies	7,223	4,358	10,000	10,000	10,000	10,000
019	Uniforms	1,021	691	1,258	1,100	1,258	1,258
	Category Total	9,235	5,609	12,248	11,925	12,221	12,221
(801)	PROFESSIONAL & CONTRACTUAL						
002	Memberships & Licenses	0	0	330	300	0	0
005	Fleet Insurance	825	825	800	800	800	800
006	Vehicle Maintenance	31	15	500	700	700	700
013	Education & Training	997	187	3,650	650	3,650	3,650
025	Utilities	107,931	67,715	51,715	35,512	31,250	31,250
029	Building Maintenance	28,430	16,883	27,261	27,000	27,260	27,260
046	Custodial Contract	57,319	0	4,000	0	4,000	4,000
	Category Total	195,533	85,625	88,256	64,962	67,660	67,660
	DEPARTMENT TOTAL	473,344	368,775	439,347	415,328	440,469	440,469

ENGINEERING DIVISION

Activities of the Engineering Division include municipal project design and administration, as well as, plan review and inspection of new developments. In addition, the Division addresses traffic concerns and considerable requests for information by engineers, builders and residents. The Division strives to improve the safety and mobility of the transportation system of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Maintain accurate records. Make available to public. (1,10,12,13)
 - Make recommendations for capital improvement projects based on infrastructure condition assessment. (2,5)
 - Pursue grant funds for aging infrastructure. (5)
- Incorporate GIS technology into delivery of engineering services. (2,8)
 - Maintain current condition assessment of the City’s streets, drainage, water and sewer systems to ensure maximization of life cycle and efficient operation. (1,2)
 - Address storm water quality concerns. (10,13)

PERFORMANCE OBJECTIVES

- Reduce initial review time for sites and subdivisions.
- Complete requested and budgeted capital improvement projects.
- Reduce vehicle crash rate citywide.
- Assist neighborhoods with Traffic SAFE-TE³ Program implementation (Safety Awareness for Everyone through Education, Enforcement and Engineering).

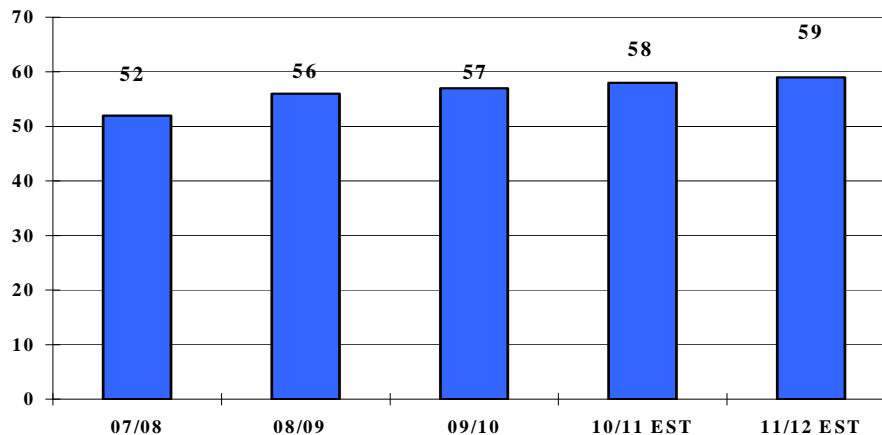
	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Estimated	FY 2011/12 Projected
Service Level	Contracts Let (number)	6	7	8
	Contracts Let (amount)	\$3,141,677	\$1,478,117	\$2,835,153
	Site Plans Reviewed	4	10	12
	Subdivision/Locations Participating in SAFE-TE ³	57	58	59
	Citizen Service Requests	94	85	85
Efficiency	Percent first reviews within four weeks	75%	89%	90%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(010) Salaries and Wages					
	City Engineer	1	1	1	1
	Chief Engineering Inspector	1	1	1	1
	Senior Engineer	2	1	1	1
	Design Technician	1	1	1	1
	Traffic Engineer	0	0	1	1
	Civil Engineer III	1	1	0	0
	Civil Engineer II	2	2	2	2
	Civil Engineer I	0	0	0	0
	Engineering Aide IV	1	1	1	1
	Engineering Aide III	2	2	1	1
	Engineering Aide II	2	2	2	2
	Engineering Aide I	1	0	0	0
	Administrative Secretary	1	0	0	0
	Clerk Typist II	1	1	0	0
	Clerk Typist I	0	0	1	1
	Engineering Office Aide	1	1	1	1
	Total	17	14	13	13
(038) Part time (FTE)					
	Part time wages	0.5	0	0	0
	Total	0.5	0	0	0
	Department Total	17.5	14	13	13

KEY DEPARTMENTAL TRENDS

Subdivisions/Locations Participating in SAFE-TE³



Engineering Division**SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR****Cost Reimbursement - 702**

592 – Sewer Fund – Finance Director recommendation to charge the utility funds directly for these costs.

Salaries and Wages - 702

010 & 038 – Salaries & Wages & Part-time – A current Engineering Aide III position will not be filled at this time to make budget target. Also, the Clerk Typist II position was downgraded to Clerk Typist I position.

106 – Sick & Vacation - Sick and vacation buyouts will include the two positions that will be retiring.

Professional & Contractual - 801

005 – Fleet Insurance – Eliminated one vehicle: Engineering Aide III.

DEPARTMENT NUMBER: 449

Acct.		2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Proposed	Adopted
(700)	COST REIMBURSEMENT						
592	Sewer Fund	(97,854)	(102,911)	(111,026)	(111,026)	0	0
	Category Total	(97,854)	(102,911)	(111,026)	(111,026)	0	0
(702)	SALARIES & WAGES						
010	Salaries & Wages	1,036,169	970,762	896,296	874,813	845,849	845,849
038	Part-time	22,312	7,695	0	8,809	0	0
106	Sick & Vacation	34,616	39,374	32,662	30,568	73,089	73,089
112	Overtime	31,128	48,051	26,600	24,543	26,600	26,600
200	Social Security	87,682	82,803	76,356	73,510	75,539	75,539
250	Blue Cross/Optical/Dental	222,036	217,269	235,526	240,587	245,395	245,395
275	Life Insurance	4,548	4,127	3,328	3,315	3,118	3,118
300	Pension - DC	5,575	4,885	4,989	5,171	9,788	9,788
305	Pension - DB	222,971	228,719	262,038	262,038	188,259	188,259
308	Post Retirement Healthcare	0	0	0	0	116,652	116,652
325	Longevity	51,589	54,767	49,804	49,375	49,159	49,159
350	Worker's Compensation	5,599	5,312	4,591	6,350	6,248	6,248
	Reallocation to Water Fund	0	0	0	0	(144,595)	(144,595)
	Reallocation to Sewer Fund	0	0	0	0	(40,574)	(40,574)
	Category Total	1,724,225	1,663,764	1,592,190	1,579,079	1,454,527	1,454,527
(740)	OPERATING SUPPLIES						
001	Gas & Oil	17,555	15,141	15,800	18,168	15,897	15,897
002	Books & Subscriptions	159	44	94	94	164	164
008	Supplies	11,154	4,399	8,878	8,878	8,000	8,000
	Category Total	28,868	19,584	24,772	27,140	24,061	24,061

Engineering Division

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	6,388	2,645	1,980	1,980	2,160	2,160
002	Memberships & Licenses	1,875	809	805	939	1,123	1,123
004	Consultants	5,013	6,962	1,000	1,000	1,000	1,000
005	Fleet Insurance	9,900	8,250	7,200	7,200	5,600	5,600
006	Vehicle Maintenance	3,564	2,466	8,900	3,500	3,200	3,200
007	Office Equip. Maintenance	2,815	2,151	3,300	3,300	4,800	4,800
009	Consulting & Review Fee	2,000	1,450	1,000	1,000	1,000	1,000
013	Education & Training	8,250	5,150	5,750	5,750	5,450	5,450
024	Printing Services	551	22	0	22	0	0
027	Radio Maintenance	0	0	0	0	0	0
041	Vehicle Allowance	3,600	3,600	3,600	3,600	3,600	3,600
	Category Total	43,956	33,505	33,535	28,291	27,933	27,933
(970) CAPITAL OUTLAY							
001	Office Furniture	0	0	0	0	0	0
002	Office Equipment	16,985	0	23,500	21,171	0	0
006	Survey Equipment	0	0	0	0	0	0
007	Grant Equipment	0	0	0	0	0	0
015	Inspection Vehicles	23,427	4,385	0	0	0	0
	Category Total	40,412	4,385	23,500	21,171	0	0
DEPARTMENT TOTAL		1,739,607	1,618,327	1,562,971	1,544,655	1,506,521	1,506,521

DPW MAINTENANCE FACILITY

The DPW maintenance facility budget provides funding for the administrative office and fleet maintenance operations. The office staff processes all service requests and inquiries from residents for street, drainage, roadside maintenance, as well as refuse/recycling services. The office staff also serves as the communications link between residents and the DPW field staff, via cell phones and two-way radio, ensuring a quick response to citizen service requests.

The DPW's garage is responsible for maintaining the City's fleet of 97 passenger vehicles, 36 patrol vehicles, 43 pick-up trucks, 18 light trucks, 41 utility vehicles, 29 heavy trucks, 17 private vehicles, 17 vans/buses, 21 multi-purpose vehicles, 26 pieces of heavy road equipment, and 14 pieces of small equipment. The fleet maintenance operation utilizes two facilities; the main garage at the DPW and a satellite garage located at Police Department headquarters. Emission controls, fuel economy, computerized engine controls, safety enhancements, and new standard equipment contribute significantly to the fleet maintenance workload.

The cornerstone of the DPW garage is the preventative maintenance (PM) program. The objective of preventative maintenance is to extend the service life of equipment, minimize downtime and avoid equipment failures through scheduled inspection and service.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve fleet safety, reliability, and equipment longevity. (2,8)
- Improve contract management (Bid preparation and inspection of contracted maintenance services. (2)
- Interface GIS Technology with DPW services. (2,8)
- Ensure a safe work environment. (8)

PERFORMANCE OBJECTIVES

- Reduce vehicle downtime and life cycle cost.
- Improve the preparation, scheduling, and oversight of contracted maintenance services.

	Performance Indicators	FY 09/10 Actual	FY 10/11 Projected	FY 11/12 Estimated
Service Level	Parts Received	\$129,661	\$137,726	\$140,500
	Parts Issued	\$127,005	\$138,724	\$141,500
	Fuel Gallons	233,582	256,452	264,860
	Number of Vehicles	263	288	288
	Number of Equipment	96	106	106
	Average Age of Vehicles and Equipment	4.83	5.17	5.17
	Preventative Maintenance % of Labor Hours	55%	32%	50%
	New Vehicles and Equipment Purchased	33	23	13

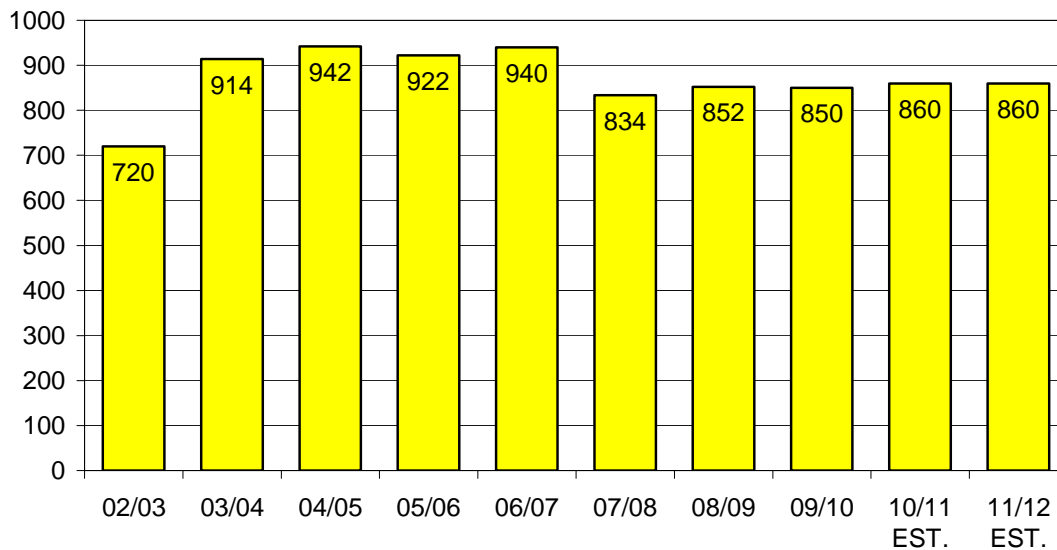
DPW Maintenance Facility

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(015)	Supervision/Secretary/Mechanics				
	DPW Superintendent	1	1	1	1
	Secretary	1	1	1	1
	DPW Contract Technician	1	1	1	1
	Fleet & Facility Maintenance Supervisor	1	1	1	1
	Mechanic III	3	3	3	3
	Mechanic II	1	1	1	1
	Inventory & Repair Coordinator	1	1	1	1
	Building Maint Tech.	1	1	1	1
		10	10	10	10
(038)	Part-time	0.5	0.5	1.0	1.0
DEPARTMENT TOTAL		10.50	10.50	11.00	11.00

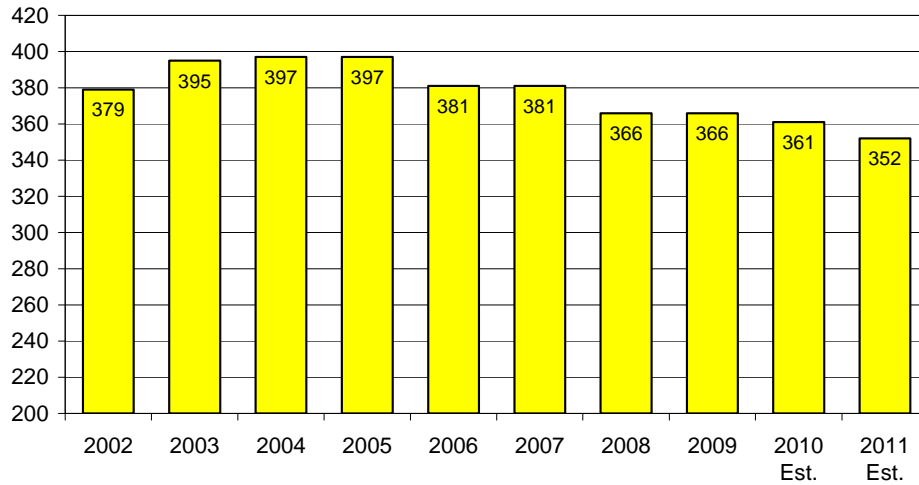
KEY DEPARTMENTAL TRENDS

Service Requests Processed



DPW Maintenance Facility

Number of Vehicles and Equipment Maintained



SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages (702)

112 – OT—Garage Supervisor is now assisting in the on-call rotation, every third week

Operating Supplies (740)

001 – Fuel & Oil—Anticipating a 10% increase in fuel-related costs, which is over a 10% increase seen during FY 10/11

076 – Auto/Truck Parts—Anticipating a 2% increase in parts costs as reflected in the Fall 2010 multi-year cooperative bid

DEPARTMENT NUMBER: 450

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
015	Supervision/Sec./Mech.	605,685	673,193	571,202	552,775	569,713	569,713
038	Part-time	0	12,736	12,500	601	24,700	24,700
106	Sick & Vacation	2,232	64,744	2,400	1,319	2,150	2,150
112	Overtime	14,349	17,160	21,916	38,400	31,000	31,000
200	Social Security	49,843	61,275	49,132	47,673	50,852	50,852
250	Blue Cross/Optical/Dental	120,481	133,847	154,814	168,921	173,578	173,578
275	Life Insurance	1,354	1,239	1,064	991	1,064	1,064
300	Pension - DC	0	0	6,862	0	0	0
305	Pension - DB	130,884	138,096	165,294	165,294	131,717	131,717
308	Post Retirement Healthcare	0	0	0	0	81,617	81,617
325	Longevity	40,401	43,406	34,212	35,011	37,131	37,131
350	Worker's Compensation	5,218	6,767	5,538	7,868	7,800	7,800
	Category Total	970,447	1,152,463	1,024,934	1,018,853	1,111,322	1,111,322

DPW Maintenance Facility

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(740)	OPERATING SUPPLIES						
001	Fuel & Oil Inventory	572,071	510,143	605,562	669,600	749,652	749,652
002	Books & Subscriptions	1,500	1,637	1,600	2,000	2,000	2,000
008	Supplies	7,531	3,559	7,000	6,000	6,500	6,500
009	Gas & Oil	5,373	4,767	5,500	5,922	6,750	6,750
012	Mechanics Tool Allowance	3,277	4,238	3,125	3,125	3,125	3,125
076	Auto/Truck Parts	135,593	104,711	130,000	147,271	157,780	157,780
085	Misc. Auto/Truck Supplies	12,225	10,375	10,500	10,500	10,500	10,500
	Category Total	737,570	639,430	763,287	844,418	936,307	936,307
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	3,831	1,505	965	1,530	1,770	1,770
002	Memberships & Licenses	759	737	1,038	1,038	874	874
005	Fleet Insurance	1,950	2,000	1,950	1,950	1,950	1,950
006	Vehicle Maintenance	1,890	4,756	2,000	1,400	1,420	1,420
007	Office Equip. Maintenance	6,865	7,096	6,950	11,000	7,050	7,050
008	Garage Equip. Maintenance	3,835	3,279	3,000	4,500	4,500	4,500
013	Education & Training	174	99	300	275	700	700
023	Data Processing	0	0	0	0	0	0
025	Utilities Expense	87,925	67,330	76,200	69,000	70,000	70,000
027	Radio Maintenance	0	11	300	300	500	500
029	Building Maintenance	24,689	18,007	22,720	30,720	28,000	28,000
046	Custodial Contract	8,185	10,134	11,111	10,300	11,000	11,000
056	Refuse Removal	7,823	5,367	7,831	6,800	6,978	6,978
104	Subcontract Repairs	23,920	29,772	61,640	65,000	66,300	66,300
	Category Total	171,846	150,093	196,005	203,813	201,042	201,042
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	0	0	0	0	0
002	Office Equipment	0	0	0	0	0	0
007	Garage Equipment	0	0	0	0	7,450	7,450
015	Vehicles	50,973	4,385	30,500	29,538	30,500	30,500
036	Building Improvements	0	0	0	0	0	0
	Category Total	50,973	4,385	30,500	29,538	37,950	37,950
	Total Expenditures	1,930,836	1,946,371	2,014,726	2,096,622	2,286,621	2,286,621
	Less Interdepartmental Billings	(775,555)	(639,386)	(793,462)	(881,871)	(973,732)	(973,732)
	DEPARTMENT TOTAL	1,155,281	1,306,985	1,221,264	1,214,751	1,312,889	1,312,889

CAPITAL OUTLAY

Department Number: 450

Acct.		Unit	Budget	Manager's Budget		
970	Quantity	Item Description	Cost	Request	Quantity	Amount
007		GARAGE EQUIPMENT				
	2	OTC Scan Tool Update	2,000	4,000	2	4,000
	1	Tech II Scan Tool Update	850	850	1	850
	1	Battery System Analyzer	2,600	<u>2,600</u>	1	<u>2,600</u>
		Equipment Total		7,450		<u>7,450</u>
015		TRUCKS				
	1	Pick-up Truck	26,000	26,000	1	26,000
	1	Plow	4,500	<u>4,500</u>	1	<u>4,500</u>
		Trucks Total		<u>30,500</u>		<u>30,500</u>
		CAPITAL OUTLAY TOTAL		<u>37,950</u>		<u>37,950</u>

ROAD REIMBURSEMENT

The Road Reimbursement Budget represents the Major and Local Road Funds reimbursement for the cost of labor to the General Fund for the maintenance of the City’s road network. These activities include street sweeping, grading, pavement striping and dust control as well as many other road related functions. The General fund is reimbursed for labor on an allocation basis.

DEPARTMENT NUMBER: 451

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(700)	COST REIMBURSEMENT						
200	Road Fund Reimbursement*	(2,961,912)	(2,575,447)	(3,009,030)	(2,699,879)	(2,003,850)	(2,003,850)
DEPARTMENT TOTAL		(2,961,912)	(2,575,447)	(3,009,030)	(2,699,879)	(2,003,850)	(2,003,850)

* Labor only for FY 11/12. Equipment reflected as General Fund Revenue.



WASTE COLLECTION/RECYCLING

In 2008, the City awarded a new five-year contract for refuse, recycling and yard waste collection with Waste Management, Inc, which broadens the range of recyclable materials. This agreement was made possible through the efforts of the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC). The City is one of seven member communities that participated in a private/public partnership and operates a Materials Recovery Facility (MRF) on Eight Mile Road in Southfield.

The DPW is responsible for monitoring day-to-day refuse/recycling services, dispatching complaints to the contractor's supervisory staff, and responding to questions and special requests from residents. Beginning in 1999, the Hazardous Materials Collection program was expanded to allow Farmington Hills residents to participate in other RRRASOC member Hazardous Materials Collection events, with five events scheduled for 2011. This program enables residents to properly dispose of oil-based paint, pesticides, chemicals, solvents, used computer equipment, and other hazardous materials.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve waste collection services and reduce complaints. (1,13)
- Provide waste collection, recycling, and composting in a cost-effective manner. (1,2,10,12,13)
- Increase recycling and yard waste diversion rate. (1,2,10,12,13)
- Decrease landfilled waste volume. (10)

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions	Authorized Positions	Requested Positions	Authorized Positions
702		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(038)	Part time (FTE)				
	Teleprocessing Operator	0.5	0.5	0.5	0.5
	Clerk Typist I	0.5	0.5	0.5	0.5
	Total	1	1	1	1
	Department Total	1	1	1	1

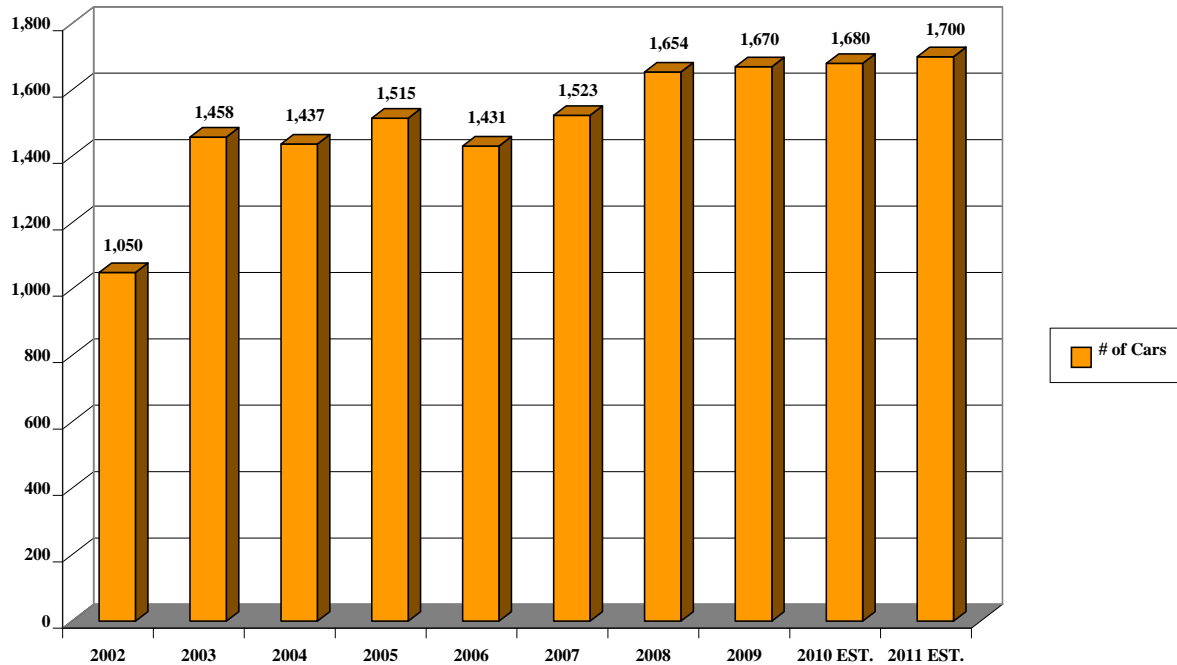
PERFORMANCE OBJECTIVES

Service Level	Performance Indicators	FY 09/10 Actual	FY 10/11 Estimated	FY 11/12 Estimated
	Pounds of waste per household	2,546	2,127	2,500
Dwelling units served	23,145	23,146	23,181	
Efficiency	Diversion rate	36%	34%	35%
	Waste Landfilled	64%	66%	65%

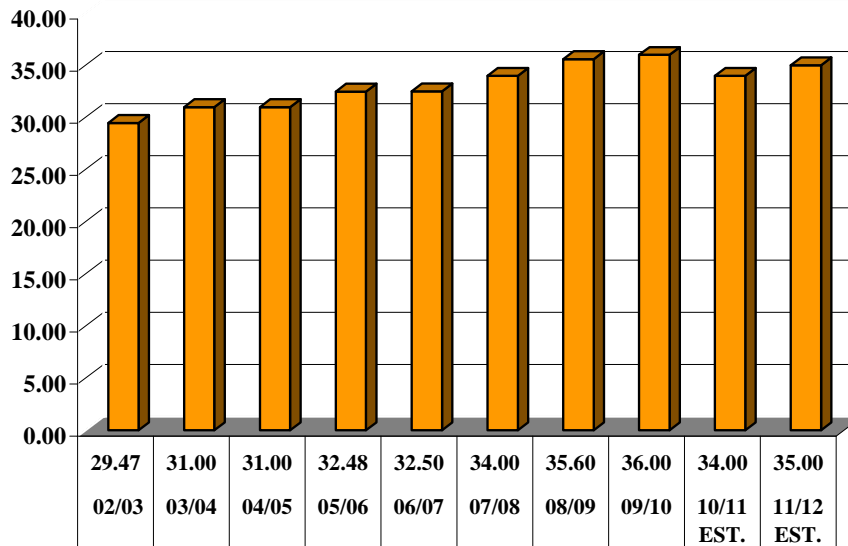


KEY DEPARTMENTAL TRENDS

Number of Cars Participating in HazMat Events



Percent of Recycled and Composted Materials Diverted from Landfill



Waste Collection/Recycling

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Professional & Contractual

056 – Collection Contract—Due to current and anticipated fuel cost increases, a fuel surcharge is being included in this budget submission.

058 – Recycling—Recycling volume has remained essentially the same as the previous year.

060 - Household Hazardous Waste Program—Participation by Farmington Hills residents continues to increase at both the Farmington Hills event, as well as the four other participating events (volume up approximately 28%).

DEPARTMENT NUMBER: 523

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	SALARIES & WAGES						
038	Part-time	28,459	27,375	34,220	34,220	34,220	34,220
200	Social Security	2,177	2,094	2,635	2,618	2,618	2,618
350	Workers Compensation	43	47	72	83	83	83
	Category Total	<u>30,679</u>	<u>29,516</u>	<u>36,927</u>	<u>36,921</u>	<u>36,921</u>	<u>36,921</u>
(740)	OPERATING SUPPLIES						
008	Miscellaneous	5,537	11,447	6,200	7,200	7,200	7,200
	Category Total	<u>5,537</u>	<u>11,447</u>	<u>6,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>
(801)	PROFESSIONAL & CONTRACTUAL						
056	Collection Contract	3,183,337	3,245,537	3,260,000	3,244,036	3,280,290	3,280,290
058	Recycling Center	13,976	16,633	18,611	17,500	17,210	17,210
059	Contribution to RRRASOC	100,586	100,586	102,639	102,639	102,639	102,639
060	Disposal of Household Hazardous Materials	59,569	60,397	65,835	67,400	68,400	68,400
	Category Total	<u>3,357,468</u>	<u>3,423,153</u>	<u>3,447,085</u>	<u>3,431,575</u>	<u>3,468,539</u>	<u>3,468,539</u>
	Total Expenditures	<u>3,393,684</u>	<u>3,464,116</u>	<u>3,490,212</u>	<u>3,475,696</u>	<u>3,512,660</u>	<u>3,512,660</u>
	Less Farmington Contribution	<u>(6,349)</u>	<u>(1,930)</u>	<u>(2,148)</u>	<u>(2,148)</u>	<u>0</u>	<u>0</u>
	DEPARTMENT TOTAL	<u>3,387,335</u>	<u>3,462,186</u>	<u>3,488,064</u>	<u>3,473,548</u>	<u>3,512,660</u>	<u>3,512,660</u>

SPECIAL SERVICES SUMMARY

DIV. NO.	Category and Line Item	2008/09 Actual Expenditures	2009/10 Actual Expenditures	2010/11 Adopted Budget	2010/11 Estimated Expenditures	2011/12 Proposed Budget	2011/12 Adopted Budget
SPECIAL SERVICES:							
752	Administration	2,413,573	2,101,199	1,967,064	2,031,300	1,992,016	1,992,016
760	Youth Services	364,589	361,333	354,112	368,160	366,079	366,079
765	Senior Services	962,990	861,749	933,392	888,725	920,477	920,477
770	Parks Maintenance	1,762,138	1,690,848	1,623,956	1,559,511	1,563,241	1,563,241
775	Cultural Arts	402,777	363,818	365,041	385,441	383,462	383,462
780	Golf Course	733,263	694,516	707,487	716,828	732,578	732,578
785	Recreation Programs	534,518	513,505	523,365	434,376	464,058	464,058
790	Ice Arena	0	0	0	0	1,032,652	1,032,652
TOTAL SPECIAL SERVICES		7,173,848	6,586,968	6,474,417	6,384,341	7,454,563	7,454,563



Farmington Hills Spicer House

SPECIAL SERVICES

ADMINISTRATION

MISSION STATEMENT

Provide municipal services for the physical, recreational, leisure and cultural well-being of the residents of the City of Farmington Hills. The Department provides activities, services and facilities for fitness, athletics, cultural arts, conservation and general open space use in a safe and enjoyable environment for all age groups.

The Department has gradually evolved from the Farmington Area Recreation Commission established in 1948 to the Parks and Recreation Department in 1978 and finally by authority of the City Council as stated in the City Charter, to the Department of Special Services in 1985. The department consists of eight divisions including Administration, Cultural Arts, Senior Division, Youth and Families Division, Recreation Division, Parks & Golf Division, Facilities Division and the Ice Arena.

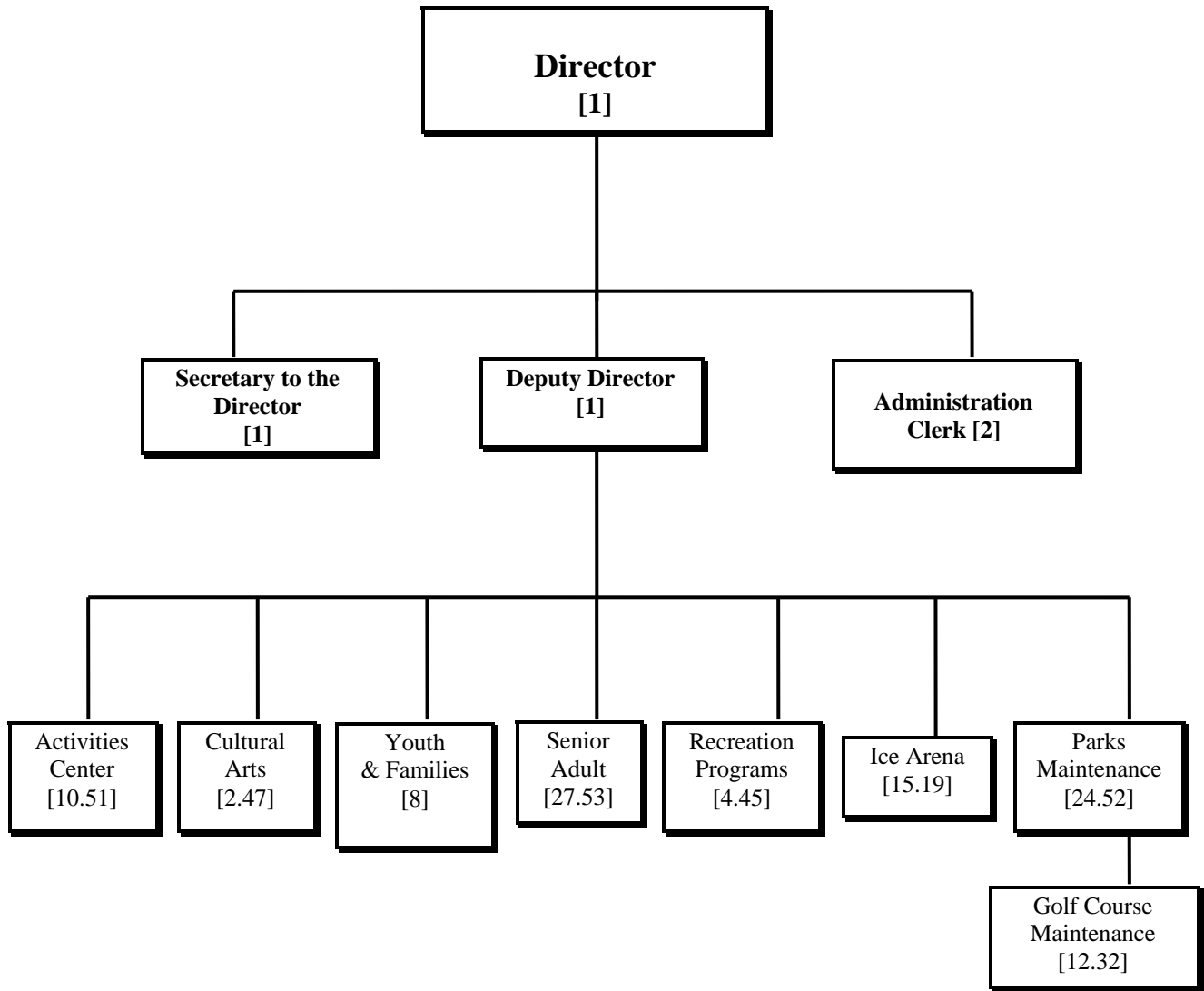
The Department provides a wide variety of programs, services and facilities to the residents. The City has experienced rapid growth since the early 1980's, and the Department is endeavoring to keep pace with the growing and diverse requests for leisure activities and facilities. Land acquisition, facility development, program expansion and diversification have always been paramount and still are today.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Continue to promote and enhance web-based registration system for department's programs, classes and ticket sales. (2)
- Manage millage funds to maintain and improve facilities and programs. (2)
- Provide proper protective equipment and training for staff so that they may complete their duties in a safe and efficient manner. (2,8)
- Provide administrative oversight and support to each division within the department. (8)
- Continue to work closely with other City Departments to ensure the delivery of high-quality services to our residents and customers. (1,13)
- Strengthen existing and create new partnerships. (2)
- Provide high quality programs, facilities and services. (1,6,13)
- Proactively respond to emerging trends and issues in order to remain a vital force in the community. (6,12,13)
- Preserve and enhance attractive and valuable natural resources within the community and maximize accessibility for all users. (2,6)
- Increase sponsorship revenue. (3)
- Continue to seek new strategies to promote our programs, facilities and services. (2)

SPECIAL SERVICES



Total Full Time Equivalent [109.99]

Administration

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(702)	<u>ADMINISTRATION</u>				
(010)	Administration				
	Director	1	1	1	1
	Assistant Director	1	1	1	1
	Facility Supervisor	1	0	0	0
	Facilities Coordinator	1	1	1	1
	Secretary to the Director	1	1	1	1
	Bldg. Maintenance Tech.	1	1	1	1
	Aide	1	1	1	1
	Clerk Typist II	1	2	1	1
	Clerk Typist I	1	0	0	0
	Total	9	8	7	7
(011)	Program Management				
	Recreation Supervisor	4	3	3	3
	Recreation Superintendent	1	1	1	1
	Total	5	4	4	4
(038)	Part time	6.32	6.90	8.96	8.96
	ADMINISTRATION TOTAL	20.32	18.90	19.96	19.96

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

010–Administrative & Clerical – Clerk Typist II reduced to one position.

038–Part-Time– Office Assistant hours at Longacre House were increased. Custodial hours at Costick Center were increased. Building Attendant hours at Jon Grant Center were decreased.

Operating Supplies

008 – Supplies – Reduced as a cost-saving measure.

Professional & Contractual

035 – Credit Card Fees – Decrease in card estimate

Administration

DEPARTMENT NUMBER: 752							
Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
Salaries & Wages							
010	Administrative & Clerical	484,917	500,082	445,509	412,217	411,136	411,136
011	Program Management	277,225	227,101	227,241	228,040	230,113	230,113
038	Part-time	207,102	193,085	182,311	221,555	218,555	218,555
106	Sick & Vacation	75,494	14,992	18,217	21,368	16,023	16,023
112	Overtime	10,496	2,339	3,303	3,303	3,304	3,304
200	Social Security	79,373	75,468	68,271	68,302	68,514	68,514
250	Blue Cross/Optical/Dental	145,997	150,156	166,635	170,705	168,160	168,160
275	Life Insurance	2,466	2,285	1,983	1,910	1,905	1,905
300	Pension - DC	3,505	4,703	4,847	4,856	4,975	4,975
305	Pension - DB	164,010	164,945	181,100	181,100	135,046	135,046
308	Post Retirement Healthcare	0	0	0	0	83,681	83,681
325	Longevity	26,286	24,855	22,340	21,979	22,989	22,989
350	Worker's Compensation	7,074	7,298	6,485	10,610	10,640	10,640
	Category Total	1,483,945	1,367,309	1,328,242	1,345,945	1,375,041	1,375,041
(740) Operating Supplies							
001	Gas & Oil	3,554	1,889	2,300	2,942	3,210	3,210
002	Books & Subscriptions	59	115	50	85	85	85
008	Supplies*	98,321	92,541	84,170	82,670	80,750	80,750
	Category Total	101,934	94,545	86,520	85,697	84,045	84,045
(801) Professional & Contractual							
001	Conferences & Workshops	2,035	1,896	600	580	600	600
002	Memberships & Licenses	8,207	6,502	4,330	5,326	5,328	5,328
005	Fleet Insurance	2,475	2,475	1,600	1,600	1,600	1,600
006	Vehicle Maintenance	1,744	356	400	400	410	410
007	Office Equip. Maint. & Rent*	22,566	28,611	25,418	26,500	26,600	26,600
013	Education & Training	0	3,123	275	0	0	0
016	Telephone	12,525	6,615	7,764	7,800	7,800	7,800
018	Postage & Bulk Mailing	19,187	20,432	22,950	20,750	22,950	22,950
024	Printing Costs	46,871	43,129	45,000	41,600	43,000	43,000
025	Utilities	224,116	262,550	205,300	216,732	216,372	216,372
029	Maintenance & Repair*	82,189	88,148	73,295	141,000	69,900	69,900
035	Credit Card Fees	34,239	35,685	72,000	44,000	45,000	45,000
041	Auto Allowance	3,378	3,600	3,600	3,600	3,600	3,600
042	Mileage Reimbursement	1,468	865	800	650	650	650
066	Contract Services	108,841	121,598	76,220	76,620	76,620	76,620
067	Scholarships	14,573	10,905	11,000	11,000	11,000	11,000
068	ADA Accommodations	0	0	250	0	0	0
072	Special Projects	0	1,136	1,500	1,500	1,500	1,500
	Category Total	584,414	637,626	552,302	599,658	532,930	532,930
(970) Capital Outlay							
002	Office Equipment	2,250	1,719	0	0	0	0
004	Recreation Equipment	0	0	0	0	0	0
036	Building Improvements	241,030	0	0	0	0	0
	Category Total	243,280	1,719	0	0	0	0
ADMINISTRATION TOTAL		2,413,573	2,101,199	1,967,064	2,031,300	1,992,016	1,992,016

YOUTH & FAMILY SERVICES

MISSION STATEMENT: Provide an after-school and summer program for middle school youth that offers a safe, fun environment, free from inappropriate influences. Reduce the use and abuse of alcohol, tobacco, and drugs by middle school youth.

Farmington Hills Area Youth & Family Services has developed and implemented a structured program for middle and upper elementary school age students. The program targets youth that would benefit from supervised after-school activities consisting of educational tutoring, group discussions, recreation, and social skills development. Throughout its history, the program has been a model of innovation and a place where the youth want to be! Because of the restructuring of our school district, we successfully welcomed the addition of fifth grade students into our program. The After School Program is proud to be recognized nationally by the After School Alliance Organization as one of six valuable after school programs.

The program sites provide services to each of the four quadrants of Farmington Hills offering opportunities to middle and upper elementary school age youth in Farmington Hills and Farmington. Over 9,000 youth have taken part in the youth center program since its beginning. This year, 775 youth members have joined the program and have attended one of the five youth centers on a daily basis. The 2010 Summer Program saw 140 participants enrolled in the Summer Drop-In Center, averaging 90 youth per day and averaging 30 youth on each of the 29 field trips that were offered.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Successful implementation of incentive programs offered to members at youth centers. Members will have opportunities to attend classes addressing Internet Safety, Alcohol and Drug Awareness, and Life Skills Training dealing with decision-making, conflict resolution and verbal & nonverbal communication skills. (1,6,13)
- Continue to enhance programs for the After School Youth Members, such as Girl Power and the Youth Center Council. Expand our enrichment opportunities with implementation of our Wilderness Wellness (Green Fun Program) which will match Farmington Public School curriculum. (1,6,13)
- Continue to offer group tutoring through our partnership with Club Z! Tutoring, a professional tutoring organization. Increase enrichment opportunities to include study skills training for youth members. (1,6)
- Explore new opportunities on ways to reach families not participating in after school programs by partnering with local faith organizations, youth publications, cable shows. (1,6,11)
- Introduce current youth members to the opportunity that exists when they enter high school by being a part of the Mayors Youth Council. (1,6)
- Find new and creative ways to provide sustainable funding for existing programs by continuing and establishing new community partnerships. (2,6)
- Maintain program enrollment for the After School and Summer Drop-In programs in spite of economic challenges that we are all facing. (6,13)
- Continue to work with corporate and local business facilities to establish programs allowing youth to see first-hand career opportunities. (2,4)
- Continue to offer and promote programs during the week and on weekends that include family participation. (6)
- Increase partnerships with local businesses and service organizations to find new ways to work together to support the needs in our community. (5)

PERFORMANCE OBJECTIVES & CHANGES

- Enroll 275 new incoming 5th Graders as Youth Center Members.
- Continue to have over 275 Youth Center Members attend the youth centers daily.
- Offer new opportunities for youth to be part of the decision making process in their youth centers.
- Pursue new programs in partnership with our local area faith groups and other youth organizations and businesses in our communities.
- Explore new relationships to secure sustainable funding for current and future youth programs.

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level Summer	Summer program drop in center participation (Actual)	90	140	150
	Number of days program is offered (Actual)	43	38	38
	Average daily participants of Summer Drop-in (Actual)	60	90	100
	Total number of Summer Drop-In visits (Actual)	2,600	2,900	2,900
	Daily average of field trip participants (Actual)	23	29	30
	Number of summer field trips (Actual)	26	27	28
	Total of summer field trip participants (Actual)	600	798	900
	Service Level School Year	* Total number of enrolled youth members (5 th – 9 th Grade)	524	775
** Total number of days program is offered		168	170	172
Daily average participation		175	275	300
Total youth center school year program visits (All Youth Centers)		25,000	34,500	35,000
Efficiency	Total number of Summer Drop-In, field trips and school year participants	1,050	1,200	1,200
	Total number of days Summer Drop-In, and school year program is offered	211	208	210
	Total number of Summer Drop-In, field trips and school year visits	28,200	38,000	39,900

- The change in **FY 2010/2011 Projected** total numbers of enrollment is due to the addition of 5th graders in the program.

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(760)	YOUTH & FAMILIES				
010	Youth Services Supervisor	1	1	1	1
	Total	1	1	1	1
038	Part time (FTE)	7.90	7.00	7.00	7.00
DEPARTMENT TOTAL		8.90	8.00	8.00	8.00

DEPARTMENT NUMBER: 760

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	Salaries & Wages						
010	Administrative & Clerical	61,444	63,274	63,046	63,291	63,288	63,288
038	Part-time	160,856	160,948	154,800	154,800	154,880	154,880
106	Sick & Vacation	6,131	8,245	4,850	8,245	4,244	4,244
112	Overtime	2,859	1,130	0	417	0	0
200	Social Security	17,664	17,944	17,255	17,702	17,298	17,298
250	Blue Cross/Optical/Dental	6,024	6,393	8,146	8,146	8,779	8,779
275	Life Insurance	91	86	77	77	77	77
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	13,075	13,730	16,395	16,395	14,402	14,402
308	Post Retirement Healthcare	0	0	0	0	8,924	8,924
325	Longevity	2,448	2,522	2,837	2,762	3,783	3,783
350	Worker's Compensation	2,093	2,380	2,256	3,410	3,324	3,324
	Category Total	272,685	276,652	269,662	275,245	278,999	278,999
(740)	Operating Supplies						
002	Books & Subscriptions	9	25	100	30	100	100
008	Supplies*	43,128	36,437	36,570	36,000	35,000	35,000
	Category Total	43,137	36,462	36,670	36,030	35,100	35,100
(801)	Professional & Contractual						
001	Conferences & Workshops	3,706	283	200	205	200	200
002	Memberships & Licenses	1,105	1,611	1,480	1,480	1,480	1,480
007	Office Equip. Maint. & Rent	30,585	30,781	31,000	35,200	35,200	35,200
013	Education & Training	0	0	100	0	100	100
042	Mileage Reimbursement	3,483	2,744	3,000	3,000	3,000	3,000
066	Contractual Services	9,888	12,800	12,000	17,000	12,000	12,000
	Category Total	48,767	48,219	47,780	56,885	51,980	51,980
Total Youth & Families		364,589	361,333	354,112	368,160	366,079	366,079

SENIOR DIVISION

MISSION STATEMENT: Provide a broad spectrum of activities, programs, and services to meet the needs of resident **Adults 50 & Over** in the areas of health and wellness, education, recreation and socialization. Engage older adults in their community as leaders, teachers and learners while developing the Senior Division as a model for active and successful aging.

The Farmington Hills Senior Division serves residents 50 years of age and over by providing programs and services designed to enrich and foster independent, healthy lifestyles while promoting continued productivity and engagement. Emphasis is placed on innovative, leading-edge programming targeting Abbies (aging baby boomers) as well as traditional programs encompassing physical, social, educational, recreational activities, regardless of income, race, religion, physical or mental disability. Vital community-based service programs are in place for adult residents requiring assistance with specialized transportation, chore services, home delivered meals, nutritional supplements, prescriptions, adult respite care, food assistance programs and other services specialized to accommodate older adults and their lifestyles. Intercommunity partnerships expand opportunities for more diverse programming. The Senior Division offers a place to gain the skills, resources and connections needed to respond to the personal and community challenges that face the older adult. Planned events are scheduled daily including evenings and weekends at the Costick Activities Center, Longacre House and the Jon Grant Community Center.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Continue to expand community awareness of the existing programs & services available to **Adults 50 & Better** through networking and marketing on the City web site, local newspapers, and cable TV. (11)
- Improve accessible community mobility and independence while addressing the needs of seniors/handicapped residents through a comprehensive transportation program. (1,12,13)
- Create a cafeteria style dining experience promoting healthy choices/options for the boomers through the on-site meal program. (1,12)
- Promote and support skills to strengthen family caregivers through the adult/day respite program and support groups. (6)
- Establish a volunteer based system to seek and mobilize the skills, talents, and experience volunteers have to offer to supplement and enhance existing activities/ programs. (2,4,6)
- Change evening and weekend programs to respond to the new trends and opportunities for working young-old adults. (6)
- Enrich cultural unity through programs and experiences that promote understanding and celebrate diversity. (6,12)
- Work to establish additional sustainable funding sources such as endowments, memorials, and corporate contributions. (2)
- Emphasize the process of accurate tracking methods through the swipe/identification card system improving the collection of annual non-user fee for all non-residents. (2)
- Generate new intergenerational activities with programs like Senior Adults Giving to Education, (S.A.G.E.) and Youth Mentoring. (2,4)
- Create a setting to transform the multi-generational community to cope with the changing health and economic concerns of the day. (2)

Senior Adult Division

PERFORMANCE OBJECTIVES

- Enhance innovative programs to attract greater numbers of young/old adults while maintaining a low budget by developing more refined processes for unpaid staff, creating project consultant volunteers, and mobilizing self-directed teams of volunteers wherever possible.
- Utilize a redefined activity space designed to welcome and encourage a variety of groups for multiple uses.
- Cultivate a customer focused service environment that encourages and creates an informed, effective and sensitive staff, one that is equally receptive to all participants.
- Create a great understand of multi-cultural, and ethnic populations in programming and volunteerism.

Service Level	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
	Participation in Daily Activities	95,357	97,250	98,500
	Participation in Special Events	3,509	3,600	3,750
	Number of Meals On Wheels Delivered	78,761	67,592	67,592
	Number of Congregate Meals Served	23,365	16,538	16,538
	Number of Rides Provided	38,278	36,382	37,250

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested	Authorized
		2009/10 Budget	2010/11 Budget	2011/12 Budget	2011/12 Budget
(765)	<u>SENIOR ADULTS</u>				
010	Administrative & Clerical				
	Senior Adult Program Supervisor	1	1	1	1
	Senior Adult Supervisor	1	1	0	0
	Senior Adult Specialist - Programming	1	1	2	2
	Senior Adult Specialist - SENEX	1	1	1	1
	Senior Adult Nutrition Coordinator	1	1	1	1
	Total	5	5	5	5
038	Part time (FTE)				
	Part time wages	4.83	4.14	4.41	4.41
	Part-time Nutrition Grant	6.15	6.15	6.70	6.70
	Maintenance	0.38	0.04	0.38	0.38
	Part-time Transportation Grant	10.08	10.30	11.04	11.04
	Total	21.44	20.63	22.53	22.53
	SENIOR ADULTS TOTAL	26.44	25.63	27.53	27.53

Senior Adult Division

DEPARTMENT NUMBER: 765

Acct.		2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Proposed	Adopted
(700) Cost Reimbursement							
281	Nutrition Administration						
	Reimbursement	(323,304)	(368,964)	(359,699)	(418,287)	0	0
(702) Salaries & Wages							
010	Administrative & Clerical	251,946	259,450	258,516	248,657	248,469	248,469
038	Part-time	115,426	97,760	89,861	89,873	89,873	89,873
039	Part-time Nutrition Grant	90,095	104,787	117,904	117,904	117,966	117,966
040	Maintenance	6,003	5,113	5,731	3,582	4,537	4,537
075	Part-time Transportation	207,979	205,395	218,896	218,896	218,896	218,896
106	Sick & Vacation	3,687	9,096	25,060	25,103	26,945	26,945
112	Overtime	289	22	400	400	400	400
200	Social Security	52,105	52,427	55,545	54,410	54,814	54,814
250	Blue Cross/Optical/Dental	53,757	58,431	70,913	64,060	61,246	61,246
275	Life Insurance	597	570	509	501	509	509
300	Pension - DC	0	0	0	4,816	5,940	5,940
305	Pension - DB	52,939	55,833	66,746	66,746	45,805	45,805
308	Post Retirement Healthcare	0	0	0	0	28,382	28,382
325	Longevity	6,716	8,150	9,707	8,970	9,428	9,428
350	Worker's Compensation	6,761	7,639	7,261	11,085	10,674	10,674
	Reallocate to Nutrition Grant Fund	0	0	0	0	(170,970)	(170,970)
	Category Total	848,300	864,673	927,049	915,003	752,914	752,914
(740) Operating Supplies							
001	Gas & Oil	0	0	0	584	642	642
008	Supplies	65,170	16,143	15,740	13,445	15,498	15,498
009	Kitchen Food & Supplies	172,212	198,426	188,773	194,321	194,764	194,764
010	Special Events	785	1,145	1,000	1,000	1,000	1,000
072	Special Function Expense	4,618	3,103	3,379	3,379	3,379	3,379
	Reallocate to Nutrition Grant Fund	0	0	0	0	(157,184)	(157,184)
	Category Total	242,785	218,817	208,892	212,729	58,099	58,099

Senior Adult Division

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	Professional & Contractual						
001	Conferences & Workshops	740	0	0	0	0	0
002	Memberships & Licenses	492	322	545	422	440	440
005	Fleet Insurance	8,250	5,850	5,600	5,600	5,600	5,600
006	Vehicle Maintenance	0	0	0	600	600	600
013	Education & Training	0	150	250	150	250	250
024	Printing Costs	4,393	4,669	4,124	4,124	4,124	4,124
042	Mileage Reimbursement	109	0	0	0	0	0
066	Contract Services	43,866	41,352	46,394	36,325	36,950	36,950
075	SMART Transportation	57,764	53,274	65,437	96,422	99,512	99,512
076	Dial - A - Ride	42,616	41,606	34,800	35,637	34,608	34,608
	Reallocate to Nutrition Grant Fund	0	0	0	0	(72,620)	(72,620)
	Category Total	158,230	147,223	157,150	179,280	109,464	109,464
(970)	Capital Outlay						
001	Office Furniture	7,016	0	0	0	0	0
002	Office Equipment	9,464	0	0	0	0	0
016	Smart Transportation - Vehicles	0	0	0	0	0	0
020	Miscellaneous Equipment	20,499	0	0	0	0	0
	Category Total	36,979	0	0	0	0	0
	Total Senior Adults	962,990	861,749	933,392	888,725	920,477	920,477

PARKS DIVISION

The Parks Division operates, maintains and provides security for over 600 acres of parkland, including 47 baseball diamonds and 48 soccer fields. This includes turf management on all sites, grading, re-building, dragging and lining of baseball diamonds; layout, lining, goal and net replacement on soccer, lacrosse, field hockey, and flag football fields; mowing; landscaping; trash pickup and disposal; the care and replacement of amenities at all park and municipal sites. The Parks Division also provides for leaf removal, seasonal cleanup, snow and ice removal and melting compound application. The addition of the Riley Skate Park and recent completion of the Heritage Splash Pad require daily monitoring and maintenance during the season. The Visitor Center and Day Camp Building at Heritage Park are operated and maintained by the Parks Division and assistance to park users and security for all sites is provided by the Park Ranger Service.

The Parks Division works very closely with other Divisions of the Department of Special Services, other City departments, the City of Farmington, Farmington Public Schools, baseball and soccer associations and various community groups to provide a wide variety of athletic, recreational and special needs for the citizens of the community. Some examples of the diverse functions of the Parks Division include the pick up and distribution of food commodities for the Senior Adult Division, and the pick up, installation, removal and storage of voting devices at all precincts for city, state and national elections. The division is also responsible for the set-up and takedown for many special events such as the holiday lighting, banners, Founder's Festival, Art On The Grand, Festival of the Arts, Kids' Day in the Park, Special Olympics, THRIVE Festival, and special tournaments for baseball and soccer.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Construct additional parking, driveway improvements and paver walks at the Heritage Stable Studio and Heritage History Center. (3,13)
- Continue environmentally sound maintenance practices established by certification under the Michigan Turfgrass Environmental Stewardship Program. (2,3)
- Finish landscape establishment of planted areas around Heritage Splash Pad. (1,3)
- Interior renovations for Stables Art Studio at Heritage Park. (2)
- Evaluate and improve equipment maintenance practices under newly implemented small engine/landscape equipment contracted service program. (1,2)
- Design and construct concession and storage building at Heritage Park Splash Pad. (2)
- Continue interior and exterior renovations of Day Camp/Nature Center facilities at Heritage Park. (2)

PERFORMANCE OBJECTIVES

- Construct additional parking, driveway improvements and paver walks at the Heritage Stable Studio and Heritage History Center.
- Continue operation of new Splash Pad at Heritage Park and establish landscaped area surrounding.
- Enlarge ‘no mow’ areas around ponds and in certain parks to further reduce maintenance costs and environmental impact.
- Expand use of the new City of Farmington Hills recycling program in all parks and buildings.
- Expand and monitor program of eradication of non-native plant species in parks.
- Analyze current use of in house personnel in performing previously contracted maintenance work to assess cost and quality implications.
- Continue to improve landscape maintenance around Ice Arena. and Riley Skate Park.
- Work with DPW to review and establish more effective ice/snow control measures.
- Work with DPW in collaborating on efficient use of equipment and personnel on various maintenance and construction projects throughout the City.
- Continue work with FPS and user groups to control costs in athletic field use.

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Fields Maintained	85	85	85
	Total acreage maintained	526	540	540
	Flower beds maintained (Square feet)	24,350	24,350	24,350
	Acres mowed	118	139	139
Efficiency	Numbers of acres maintained per FTE	21.52	23.55	23.55
	Acres of parkland per 1,000 population	7.45	7.45	7.45

Parks Division

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(770) PARKS DIVISION					
(010)	Salaries & Wages				
	Parks & Golf Superintendent	1	0	0	0
	Park Maintenance Supervisor	2	2	2	2
	Small Engine Mechanic	1	0	0	0
	Laborer II	3	4	3	3
	Park Maintenance Technician	3	3	3	3
	Naturalist	1	1	0	0
	Clerk Typist II	1	0	0	0
	Total	12	10	8	8
(038)	Part Time	11.62	12.73	16.52	16.52
PARKS DIVISION TOTAL		23.62	22.73	24.52	24.52

DEPARTMENT NUMBER: 770

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702) Salaries & Wages							
010	Salaries & Wages	628,808	549,130	463,062	370,218	378,120	378,120
038	Part-time	229,067	243,994	260,143	309,744	349,719	349,719
106	Sick & Vacation	35,224	46,600	15,786	18,884	11,624	11,624
112	Overtime	70,305	39,814	50,000	50,000	50,000	50,000
200	Social Security	76,032	69,663	61,932	58,953	62,023	62,023
250	Blue Cross/Optical/Dental	155,132	136,656	138,217	120,466	117,580	117,580
275	Life Insurance	1,408	1,054	899	614	616	616
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	135,447	142,349	147,126	147,126	86,543	86,543
308	Post Retirement Healthcare	0	0	0	0	53,625	53,625
325	Longevity	27,163	28,484	20,572	19,713	21,315	21,315
350	Worker's Compensation	5,446	5,564	4,696	7,125	7,232	7,232
	Category Total	1,364,032	1,263,308	1,162,433	1,102,843	1,138,397	1,138,397
(740) Operating Supplies							
001	Gas & Oil	55,032	38,317	48,835	77,930	61,230	61,230
002	Books & Subscriptions	145	103	250	250	250	250
008	Supplies*	79,074	76,721	64,000	70,259	73,500	73,500
014	Chemical Supplies	38,577	45,113	45,443	44,500	45,443	45,443
019	Uniforms & Clothing	5,958	4,602	7,058	6,756	6,816	6,816
030	Miscellaneous Tools	2,622	1,985	2,000	2,000	2,000	2,000
	Category Total	181,408	166,841	167,586	201,695	189,239	189,239

Parks Division

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801)	Professional & Contractual						
001	Conferences & Workshops	814	832	1,000	800	1,000	1,000
002	Memberships & Licenses	591	612	665	1,015	590	590
005	Fleet Insurance	14,850	14,850	14,400	14,400	12,000	12,000
006	Vehicle Maintenance	14,975	6,320	18,000	12,000	15,400	15,400
007	Equipment & Radio Maint.	12,899	13,705	14,500	14,500	14,500	14,500
013	Education & Training	150	560	800	800	800	800
025	Park Utilities	82,724	79,729	91,600	89,304	90,120	90,120
029	Park Buildings Maintenance	32,803	31,847	36,610	20,290	6,000	6,000
042	Mileage Reimbursement	534	0	425	0	0	0
056	Refuse Dumpster	11,267	12,776	11,347	11,430	8,661	8,661
066	Contract Services	45,091	99,468	104,590	90,434	86,534	86,534
	Category Total	216,698	260,699	293,937	254,973	235,605	235,605
	PARKS TOTAL	1,762,138	1,690,848	1,623,956	1,559,511	1,563,241	1,563,241

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

010 – Full Time Wages: Reduced due to elimination of one full time Naturalist and one Laborer II

038 – Part Time Wages – Increased due to addition of Part Time Naturalist, Nature Center Staff, Labor to cover weekend park activities, assumption of Building Cleaning Services to “in house” from Contract Services and addition of mowing contract areas from DPW

Operating Supplies

001 – Gas & Oil: Increased per DPW estimates

Professional & Contractual

005 – Fleet Insurance: Decreased due to reduction in vehicles

007 – Vehicle Maintenance: Increased per DPW estimates.

029 – Park Building Maintenance: Reduced due to assumption of Cleaning Services by part time staff.

056 – Refuse Dumpster: Reduced due to installation of 40 yard trash compactor at P&G Maintenance Facility.

CULTURAL ARTS DIVISION

The Cultural Arts Division, created in 2000 to satisfy the growing demands of our community for high-quality cultural experiences in Farmington Hills offers an exciting and educational variety of classes, camps, workshops and lessons taught by experts including art exhibits, festivals, music and theater opportunities, and special events for all ages.

The Cultural Arts Division also acts as a direct community connection to the area's various cultural organizations: the Farmington Area Art Commission, the Farmington Community Arts Council, media and the residents in order to enhance and support the presence of the arts in the community by means of strategic planning, information, education and the sharing of resources. The Cultural Arts Division also maintains communication with state art agencies, such as Artserve MI and the Michigan Council for the Arts and Cultural Affairs in Lansing.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Continue to promote and manage the public art program for the newly renovated City Hall, expanding the opportunity to new artists each year. (6)
- Implement cost-saving practices and new payment formulas to reduce amount of program expense. (2)
- Work with other divisions to minimize cost of promotional efforts without sacrificing results, share knowledge and improve public communication. (1,2,6)
- Increase numbers of volunteers, including student interns, adult volunteers and community service workers. (1,2)
- Work with Farmington Area Arts Commission to develop update the 2001 Cultural Arts Master Plan to help ensure Farmington Hills continues to attract new residents and serves present residents through the arts. (2,13)
- Continue to help raise awareness of facilities, parks and programs within the department by presenting attractive new classes and events in these locations. (2,6)
- Continue to attract high-quality instructors to produce innovative cultural programs. (6)
- Maintain high quality of programming, while keeping programs affordable and competitively priced. (2)
- Answer community desire for more ethnic offerings, by continuing to incorporate diverse cultural elements into concerts, musical lessons, and other programs. (2,4)
- Continuously evaluate all arts-related programs based on time, space and value to community. (2)

PERFORMANCE OBJECTIVES

- Create and develop opportunities for youth to learn about the arts via internships, in partnership with local colleges, to help supplement staff needs.
- Work with other divisions within Special Services to cooperatively explore fund raising opportunities.
- Continue to ensure high level of public awareness of the department’s cultural arts activities within the city through innovative and dedicated publicity efforts, including electronic methods, newspaper connections, and contacts with area businesses and organizations in order to minimize costs.
- Continue to improve and enlarge Art on the Grand through supportive measures, and expanding artist contacts.
- Identify and expand partnerships with community cultural organizations and businesses for mutual benefit. Collaborate on promotional efforts and resources by trading space in advertising materials and programs as well as other opportunities.
- Continue to support local artists by offering opportunities for exhibit in new art spaces at City Hall and the Costick’s City Gallery, in order to enhance our public facilities and raise public awareness and appreciation of the arts.
- Where financially feasible, add new events to keep City offerings fresh, such as the 2011 “Derby in the Hills”, while continuing to capitalize on current successful offerings.
- Continue to find new ways to support area businesses through the arts by means of shared activities, exhibits and events.

Service Level	Performance Indicators	FY 2009-10 Actual	FY 2010-11 Projected	FY 2011-12 Estimated
	Art, Dance and Music Class Participants	466	530	550
	Professional Concert Series, Teas, Special Events, Youth Theatre performances	3,300	3,700	3,900
	Summer Concerts Attendance (est.)	7,000	7,000	7,000
	Performance Classes, Play Participants & Choir	429	544	550
	Festival of the Arts Attendance (est.) Artist Awards, art receptions, Derby Party (2010)	4,000	950	950
	Art on the Grand Attendance (est.)	15,000	20,000	25,000
	Instrumental & Vocal Lessons	304	250	250

Cultural Arts Division

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

Step increase for Cultural Arts Coordinator per contract
 Increased costs for insurance and pension

Professional and Contractual

350 – Contractual Services – Reduced payment formula to instructors from 70/30 to 60/40.

Revenue – Increase due to enlarged Art on the Grand and increased fees, increased participation in programs, and adjusted payment formula for contractual services.

Performance Indicators – Festival of the Arts was changed to a smaller event, a new event added is “Derby in the Hills”, which will draw about 500 participants.

Private music lessons reduced.

Acct.	702 Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		2009/10 Budget	2010/11 Budget	2011/12 Budget	2011/12 Budget
(775) CULTURAL ARTS					
010 Administrative & Clerical					
	Cultural Arts Supervisor	1	1	1	1
	Cultural Arts Coordinator	1	1	1	1
		2	2	2	2
038 Part time (FTE)					
		1.32	0.47	0.47	0.47
CULTURAL ARTS TOTAL		3.32	2.47	2.47	2.47

DEPARTMENT NUMBER: 775

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702) Salaries & Wages							
010	Administrative & Clerical	105,402	115,278	116,682	117,061	118,897	118,897
038	Part-time	39,913	36,892	19,210	19,595	19,595	19,595
106	Sick & Vacation	2,177	5,251	2,368	7,677	2,030	2,030
112	Overtime	3,712	1,529	0	0	0	0
200	Social Security	11,665	11,974	10,780	11,210	10,964	10,964
250	Blue Cross/Optical/Dental	20,447	22,332	26,741	28,532	28,017	28,017
275	Life Insurance	182	173	154	154	154	154
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	12,824	13,510	29,697	29,697	26,127	26,127
308	Post Retirement Healthcare	0	0	0	0	16,190	16,190
325	Longevity	1,224	1,450	2,656	2,646	2,799	2,799
350	Worker's Compensation	1,381	1,638	1,410	2,231	2,177	2,177
	Category Total	198,927	210,027	209,698	218,803	226,950	226,950

Cultural Arts Division

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(740)	Operating Supplies						
002	Subscriptions	35	0	0	0	0	0
008	Supplies	9,588	8,270	6,500	7,130	7,130	7,130
010	Special Functions	41,577	26,062	22,043	22,774	22,982	22,982
	Category Total	51,200	34,332	28,543	29,904	30,112	30,112
(801)	Professional & Contractual						
001	Conferences & Workshops	220	135	0	20	0	0
002	Memberships & Licenses	150	255	0	0	0	0
013	Education & Training	0	0	0	0	0	0
042	Mileage Reimbursement	177	145	0	114	0	0
066	Contractual Services	147,803	118,924	126,800	136,600	126,400	126,400
	Category Total	148,350	119,459	126,800	136,734	126,400	126,400
(970)	Capital Outlay						
020	Equipment	4,300	0	0	0	0	0
	Category Total	4,300	0	0	0	0	0
	Total Cultural Arts	402,777	363,818	365,041	385,441	383,462	383,462

GOLF DIVISION

The beautiful, 175 acre Farmington Hills Golf Club was established in 2002. Renovation was completed in 2005 with all 18 holes open for play. The Golf Club, located at 11 Mile and Halsted, presents one of the best golfing venues in the area. The Golf Club offers 18 championship holes, measuring 6,413 yards. A 32 station driving range, located in the middle of the front nine, is very accessible from the parking lot. A tunnel connects two distinctively different nines, each offering remarkable beauty and character with bent grass tees, fairways, and greens. The full service clubhouse offers dining, a pro shop, outdoor patio and wonderful views of the course.

The number of rounds played per year is increasing in spite of the weak economy and serves to verify the excellent reputation the golf course and driving range have achieved since the renovation.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Market the golf course and driving range to expand revenues and maximize exposure for the facility. (11)
- Continue to add and maintain new tree plantings and site amenities to enhance the future ambience of the property. (6,13)

PERFORMANCE OBJECTIVES

- Institute a comprehensive maintenance program to insure the longevity and serviceability of new golf cart fleet.
- Examine staffing levels and job descriptions at the Pro Shop to insure best efficiency of budgeted personnel.
- Continue to research the latest products available for turf maintenance to assure the best cost to benefit ratio and environmental sustainability.
- Begin cart path edge renovations.
- Seal and paint parking lots.

Golf Division

Service Level	Performance Indicators	FY 2009/10 Estimated	FY 2010/11 Projected	FY 2011/12 Estimated
	Service Level	Total number of rounds	45,008	45,200
Resident		32,968	31,640	31,920
Non-Resident		12,040	13,560	13,680
9/18 Holes Weekdays		17,350	17,450	17,500
9/18 Holes Weekend		12,800	12,900	13,100
Seniors 9/18 hole		9,650	9,800	9,800
Efficiency	Total Revenue	1,010,509	1,032,500	1,038,000
	Cost for 9 holes of golf (weekday resident)	\$15.00	\$15.00	\$15.00

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

106 – Sick & Vacation – Increased to reflect actual usage.

Operating Supplies

001 – Gas & Oil - Increased per DPW estimates.

Professional & Contractual

006 – Vehicle Maintenance: Increased per DPW estimates.

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(780)	GOLF COURSE				
(010)	Salaries & Wages				
	Golf Supervisor	1	1	1	1
	Laborer II	2	1	1	1
	Total	3	2	2	2
(038)	Part Time (FTE)	10.80	10.71	10.32	10.32
	GOLF COURSE TOTAL	13.80	12.71	12.32	12.32

Golf Division

DEPARTMENT NUMBER: 780

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	Salaries & Wages						
010	Salaries & Wages	101,037	95,801	97,256	97,344	99,100	99,100
038	Part-time	197,936	220,365	218,800	218,540	219,740	219,740
106	Sick & Vacation	4,271	5,445	1,697	3,865	3,811	3,811
112	Overtime	31,836	21,517	20,000	20,000	20,000	20,000
200	Social Security	26,234	26,654	26,250	26,380	26,468	26,468
250	Blue Cross/Optical/Dental	23,756	23,390	26,741	28,245	28,017	28,017
275	Life Insurance	205	173	154	154	154	154
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	27,617	20,331	24,674	24,674	21,761	21,761
308	Post Retirement Healthcare	0	0	0	0	13,484	13,484
325	Longevity	1,907	2,071	2,395	2,404	3,334	3,334
350	Worker's Compensation	2,251	2,733	1,973	3,772	3,881	3,881
	Category Total	417,050	418,480	419,940	425,378	439,750	439,750
(740)	Operating Supplies						
001	Gas & Oil	15,803	10,282	14,250	19,577	21,465	21,465
008	Supplies	58,309	44,370	32,620	32,620	32,620	32,620
009	Golf Pro Shop Merchandise	41,224	31,080	33,000	32,640	33,000	33,000
014	Fertilizer & Insect Control	54,136	56,172	49,950	49,950	49,950	49,950
019	Uniforms	2,331	3,117	3,742	3,742	3,742	3,742
	Category Total	171,803	145,021	133,562	138,529	140,777	140,777
(801)	Professional & Contractual						
001	Conferences & Workshops	0	0	0	250	0	0
002	Memberships & Licenses	1,150	770	915	1,240	1,065	1,065
005	Fleet Insurance	825	825	800	800	800	800
006	Vehicle Maintenance	512	278	1,000	1,900	2,000	2,000
007	Equipment Maintenance	31,512	21,658	25,000	25,000	25,000	25,000
013	Education & Training	0	0	0	200	200	200
024	Printing Costs*	2,600	0	7,484	6,121	4,000	4,000
025	Utilities	57,120	59,258	64,950	64,950	64,950	64,950
027	Radio Equipment Maint.	0	0	500	500	500	500
029	Maintenance & Repairs	6,132	8,008	6,000	6,000	6,000	6,000
056	Refuse Dumpster	1,985	2,803	3,636	2,260	3,836	3,836
066	Contractual Services	42,574	37,415	43,700	43,700	43,700	43,700
	Category Total	144,410	131,015	153,985	152,921	152,051	152,051
	GOLF TOTAL	733,263	694,516	707,487	716,828	732,578	732,578

RECREATION DIVISION

The Recreation Division continued to maintain a strong presence in the community in 2010 with high participation numbers in several programs and expect participation numbers to have an increase in 2011.

The Recreation Division continues to focus on special events, camps, fitness programs, classes, nature programs, field operations, and the development of new programs.

The Recreation Division partnered up with more than 20 new businesses and organizations in 2010 and in 2011 will continue to maintain partnerships with over 100 businesses and organizations through various sponsorships and program involvement.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Expand and support current program offering. (1)
- Perform a yearly review of existing programs to continue, modify, eliminate or replace, (2,6)
- Continue successful identification and implementation of new revenue producing programs. (2,6)
- Continue developing sponsorships/partnerships, (2)
- Utilize resources available in the area of marketing. (2)

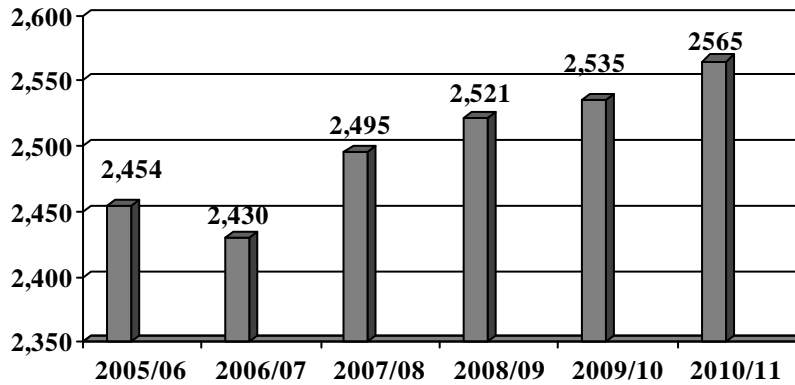
PERFORMANCE OBJECTIVES

- Creation of 25 new programs
- Creation of 20 new sponsorships
- Increase number of participants
- Market more through social media.
- Maintain revenues and expenditures to have balanced budget for Division

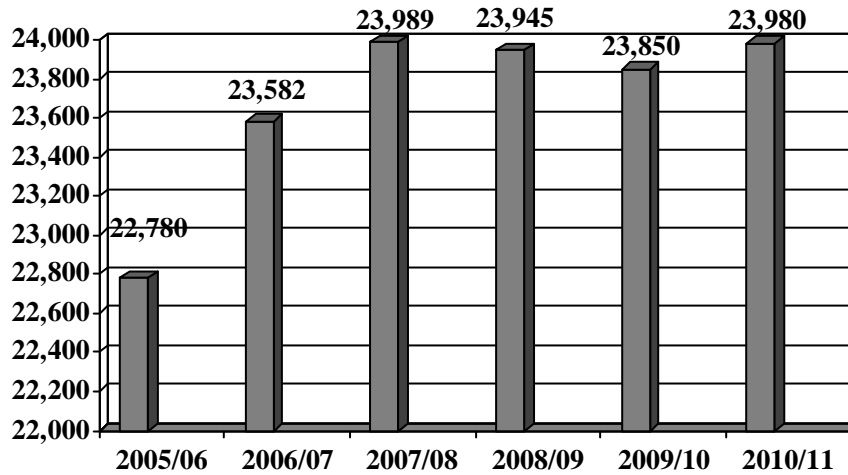
	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Total participation hours	301,700	302,200	302,700
	Recreation programs offered	2,535	2,565	2,595
	Number of people participating in programs	23,850	23,980	24,500
	Number of new programs created	20	30	30
	Number of athletic field reservations	4,900	5,000	4,900
	Volunteer hours donated	4,000	4,200	4,300

KEY DEPARTMENT TRENDS

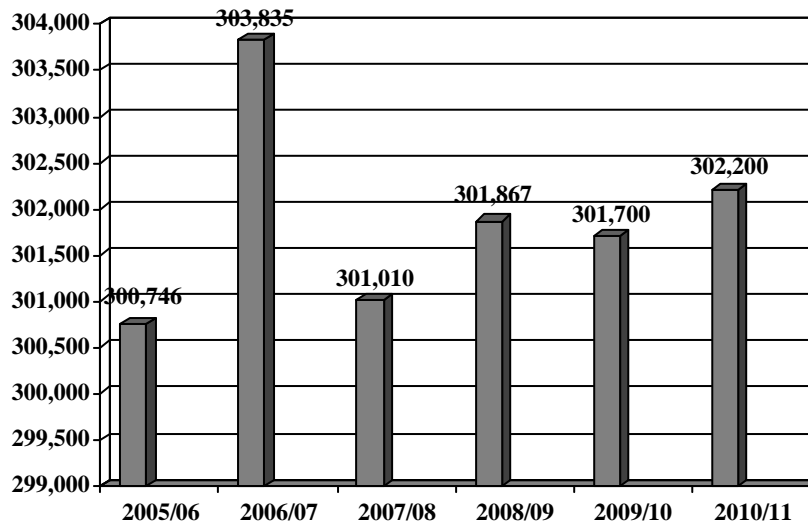
Total Program Activities



Number of Program Enrollees



Program Participation Hours



Recreation Division

DEPARTMENT NUMBER: 785

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(965)	<u>RECREATION PROGRAMS - EXPENDITURES</u>						
001	Over & Short	(519)	96	0	(59)	0	0
041	Swimming	129,963	126,489	125,158	102,784	125,158	125,158
045	After School Recreation	19,422	13,898	10,450	11,596	14,878	14,878
050	Summer Fun Centers	13,878	4,831	0	0	0	0
055	Day Camp	72,813	64,715	61,280	62,961	62,400	62,400
057	Gym	26,830	27,178	22,181	29,436	26,598	26,598
060	Classes	45,307	37,492	50,911	41,482	42,357	42,357
065	Tennis Lessons	13,612	12,032	10,823	8,217	12,976	12,976
070	Golf	1,437	3,853	3,132	3,690	3,063	3,063
075	Softball	10,477	15,040	18,270	17,277	16,051	16,051
105	Special Events*	84,843	87,352	70,892	26,437	26,384	26,384
110	Youth Soccer	10,611	9,370	17,720	11,892	15,860	15,860
120	Youth Basketball	12,263	12,254	14,025	15,886	15,572	15,572
150	Outdoor Volleyball	0	0	192	0	0	0
170	Teen Programs	12,329	21,506	42,371	35,085	37,467	37,467
208	Adult Chorus	8,710	7,837	7,200	8,558	8,400	8,400
212	Nature Study	9,985	10,184	8,305	9,250	6,800	6,800
216	Safety Town	7,871	6,012	9,775	7,469	7,900	7,900
218	Children's Travel	27,929	31,793	25,459	21,340	22,630	22,630
219	Sled Hill	943	120	1,087	266	266	266
200	Social Security	21,264	18,885	19,780	18,000	17,266	17,266
350	Worker's Compensation	4,550	2,568	4,354	2,809	2,032	2,032
	TOTAL REC. PROGRAMS	534,518	513,505	523,365	434,376	464,058	464,058

ICE ARENA DIVISION

MISSION STATEMENT:

Provide the public of all ages with the best possible environment in which to enjoy ice skating and related activities.

On September 1, 1995, the City opened a 70,000 square foot Ice Arena facility containing two ice surfaces, seating capacity for 1,200, concession facilities, locker rooms, lockers, meeting rooms, administrative offices, and a pro-shop. The facility provides recreational and competitive skating for youth and adult hockey associations, public skating, instructional skating, figure skating, and general private contracted rentals.

The facility was financed by \$6,000,000 in Limited Tax General Obligations Bonds approved by the voters. The Ice Arena revenues from ice rental fees and related arena income were intended to independently support the Ice Arena operating costs including annual Debt Service without any tax subsidy. However, the Ice Arena has not been self-supporting; therefore, at the end of FY 2010/11 the Ice Arena Fund will be closed-out and converted to a Division of the Special Services Department of the General Fund, effective July 1, 2011.

The Farmington Hills Ice Arena is a division of the Special Services Department. The facility serves the community primarily through various ice skating activities. Additional services include: The Club 2nd Floor for middle school and high school youth, room rentals for various meetings and parties, snack bar concession operations both in the arena and at Founders Sports Park.

The following programs comprise the arena on-ice activities, serving the public of all ages:

- Learn-to-Skate Instructional Programs
- Youth Hockey Leagues
- Adult Hockey Leagues
- High School Hockey Teams
- Junior Hockey Teams
- Private Contract Ice time
- Figure Skating Club
- Synchronized Skating Teams
- High School Figure Skating Teams
- Public Open Skating Sessions
- Hockey Clinics and Schools

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Utilize available means to promote and increase awareness of Arena programs and activities, including social networking. (6,11)
- Continue to explore opportunities presented by the recent addition of the Riley Skate Park near the Ice Arena. (1,2,6)
- Implement and promote web-based registration for Arena programs through the city website. (2)
- Utilize e-mail for booking ice time, registration receipts, confirmations, communications and promotion of programs and activities. (2)
- Identify and implement new revenue producing programs and activities. (2)
- Continue collaboration and develop enhanced partnerships with user associations. Current associations have a membership of over 1,400 members and 80+ teams. (2,6)
- Continue to provide the community with a first-class facility offering the best in programming and services at an affordable price. (1,2,6)
- Research and analyze current data from ice arenas around the country for benchmarks and best practices. (2,6)
- Increase program enrollment by proactively promoting and marketing through specialized flyers, emails, mailing, and other various media forms. (2,11)

STAFFING LEVELS

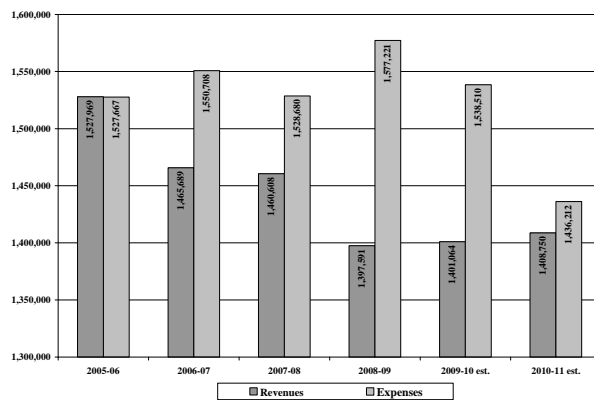
Title or Position	Authorized Positions		Requested Positions	Authorized Positions
	09/10 Budget	10/11 Budget	11/12 Budget	11/12 Budget
(720) ICE ARENA ADMINISTRATION				
(702) Salaries & Wages				
Ice Arena Manager	1	1	1	1
Arena Maintenance Supervisor	1	1	1	1
Operations Supervisor	1	0	0	0
Secretary	0	1	1	1
Total	3	3	3	3
(038) Part Time (FTE)	10.17	9.16	9.16	9.16
ADMINISTRATION TOTAL	13.17	12.16	12.16	12.16
(730) ICE ARENA CONCESSION STAND				
(702) Salaries & Wages				
(038) Part Time (FTE)	3.17	3.00	3.03	3.03
CONCESSION STAND TOTAL	3.17	3.00	3.03	3.03
ICE ARENA TOTAL	16.34	15.16	15.19	15.19

PERFORMANCE OBJECTIVES

- Increase new skater registration in Arena programs and activities.
- Promote efficient and effective operations to provide the most affordable skating activities and programs.
- Provide the Youth Hockey Association activities and programs that meet the needs of both house and travel players to increase membership and participation.
- Aggressively market the use of ice rentals during the months of April through August to increase revenue during the off-season.

Service Level	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
	Service Level	Number of participants at open skate	22,500	22,000
Learn to Skate Class Participation		1,342	1,325	1,375
Efficiency	Inside concession revenue	\$90,950	\$100,000	\$100,000
	Outside concession revenue	\$53,533	\$55,000	\$55,000

Ice Arena Revenues and Expenses



Ice Arena

DEPARTMENT NUMBER: 790

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(702)	Admin. Salaries & Wages						
010	Administrative & Clerical	0	0	0	0	151,784	151,784
038	Part-time	0	0	0	0	190,046	190,046
106	Sick & Vacation	0	0	0	0	2,500	2,500
112	Overtime	0	0	0	0	1,500	1,500
200	Social Security	0	0	0	0	26,882	26,882
250	Blue Cross/Optical/Dental	0	0	0	0	63,204	63,204
275	Life Insurance	0	0	0	0	411	411
305	Pension - DB	0	0	0	0	33,785	33,785
308	Post Retirement Healthcare	0	0	0	0	20,934	20,934
325	Longevity	0	0	0	0	5,569	5,569
350	Worker's Compensation	0	0	0	0	3,157	3,157
	Category Total	0	0	0	0	499,772	499,772
(703)	Concession Salaries & Wages						
038	Part-time	0	0	0	0	46,620	46,620
112	Overtime	0	0	0	0	500	500
200	Social Security	0	0	0	0	3,605	3,605
350	Worker's Compensation	0	0	0	0	410	410
	Category Total	0	0	0	0	51,135	51,135
(740)	Operating Supplies						
001	Gas & Oil	0	0	0	0	1,750	1,750
002	Books & Subscriptions	0	0	0	0	150	150
008	Supplies	0	0	0	0	97,300	97,300
019	Uniforms & Cleaning	0	0	0	0	750	750
030	Miscellaneous Tools	0	0	0	0	200	200
035	Bank Credit Card Charges	0	0	0	0	3,800	3,800
	Category Total	0	0	0	0	103,950	103,950
(801)	Professional & Contractual						
002	Memberships & Licenses	0	0	0	0	4,500	4,500
007	Office Equip. Maintenance	0	0	0	0	4,500	4,500
008	Arena Equip. Maintenance	0	0	0	0	11,000	11,000
013	Education & Training	0	0	0	0	300	300
020	General Liability/Contents Insur.	0	0	0	0	14,000	14,000
024	Printing Costs	0	0	0	0	4,000	4,000
025	Utilities	0	0	0	0	244,700	244,700
029	Building Maintenance	0	0	0	0	45,500	45,500
066	Contract Services	0	0	0	0	48,800	48,800
068	Non-Ice Activities	0	0	0	0	495	495
	Category Total	0	0	0	0	377,795	377,795
TOTAL		0	0	0	0	1,032,652	1,032,652

Ice Arena

DEPARTMENT NUMBER: 590

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated
EXPENSES					
(720) ICE ARENA ADMINISTRATION					
(702) Salaries & Wages					
010	Salaries & Wages	196,994	190,481	143,867	147,750
038	Part-time	209,650	158,185	190,046	190,046
106	Sick & Vacation	10,176	10,153	0	2,500
112	Overtime	1,354	1,556	1,000	1,600
200	Social Security	31,527	29,456	25,972	26,351
250	Blue Cross/Optical/Dental	54,582	57,516	60,725	63,030
275	Life Insurance	755	587	393	393
305	Pension	41,545	44,005	36,945	36,945
308	Post Retirement Healthcare	0	0	0	0
325	Longevity	5,869	6,564	4,595	4,534
350	Worker's Compensation	2,451	2,536	2,106	3,145
	Category Total	554,903	501,039	465,649	476,294
(740) Operating Supplies					
001	Gas & Oil	2,060	936	1,750	1,750
002	Books & Subscriptions	95	0	150	150
008	Supplies	31,554	18,232	22,300	22,300
010	Chemical Supplies	0	175	0	0
019	Uniforms & Cleaning	0	123	250	750
021	Audit Fees	1,500	1,400	1,400	1,600
030	Miscellaneous Tools	344	0	200	200
035	Bank Credit Card Charges	4,324	3,997	3,800	3,800
041	Over/Short	(310)	56	0	(186)
	Category Total	39,567	24,919	29,850	30,364
(801) Professional & Contractual					
001	Conferences & Workshops	0	0	0	0
002	Memberships & Licenses	5,346	4,757	4,500	5,247
006	Vehicle Maintenance	0	6	0	0
007	Office Equip. Maintenance	1,853	640	2,500	2,500
008	Arena Equip. Maintenance	9,378	7,405	11,000	11,000
013	Education & Training	0	0	300	300
020	General Liability/Contents Insur.	13,787	13,787	14,000	14,000
024	Printing Costs	2,631	1,520	4,000	4,000
025	Utilities	332,235	276,257	244,700	244,700
029	Building Maintenance	46,119	39,789	45,500	45,500
042	Mileage Reimbursement	0	0	0	0
066	Contract Services	49,282	41,252	48,800	48,800
068	Non-Ice Activities	0	0	0	495
	Category Total	460,631	385,413	375,300	376,542
	Administrative Total	1,055,101	911,371	870,799	883,200

Ice Arena

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated
(730)	<u>ICE ARENA CONCESSION STAND</u>				
(702)	Salaries & Wages				
038	Part-time	47,703	42,890	46,620	46,620
112	Overtime	33	14	500	500
200	Social Security	3,652	3,283	3,590	3,605
350	Worker's Compensation	275	272	280	410
	Category Total	<u>51,663</u>	<u>46,459</u>	<u>50,990</u>	<u>51,135</u>
(740)	Operating Supplies				
008	Supplies	<u>72,714</u>	<u>66,613</u>	<u>75,000</u>	<u>75,000</u>
	Category Total	<u>72,714</u>	<u>66,613</u>	<u>75,000</u>	<u>75,000</u>
(801)	Professional & Contractual				
007	Equipment Maintenance	<u>1,849</u>	<u>1,744</u>	<u>2,000</u>	<u>2,000</u>
	Category Total	<u>1,849</u>	<u>1,744</u>	<u>2,000</u>	<u>2,000</u>
	Concession Stand Total	<u>126,226</u>	<u>114,816</u>	<u>127,990</u>	<u>128,135</u>
(740)	<u>ICE ARENA PRO SHOP</u>				
(740)	Operating Supplies				
020	Cost of Goods Sold	<u>606</u>	<u>1,156</u>	<u>1,500</u>	<u>1,500</u>
	Category Total	<u>606</u>	<u>1,156</u>	<u>1,500</u>	<u>1,500</u>
	Pro Shop Total	<u>606</u>	<u>1,156</u>	<u>1,500</u>	<u>1,500</u>
	Total Operating Budget	<u>1,181,933</u>	<u>1,027,343</u>	<u>1,000,289</u>	<u>1,012,835</u>
(996)	OTHER EXPENSES				
001	Bond Interest	123,237	106,164	90,123	88,315
002	Amortization of Refinancing	32,500	32,500	32,500	32,500
100	Depreciation	<u>239,551</u>	<u>245,552</u>	<u>238,000</u>	<u>238,000</u>
	Total Other Expenses	<u>395,288</u>	<u>384,216</u>	<u>360,623</u>	<u>358,815</u>
	OTHER FINANCING USES				
	Trans. to Capital Improvement Fund	<u>0</u>	<u>0</u>	<u>75,300</u>	<u>0</u>
	TOTAL ICE ARENA EXPENSES AND OTHER FINANCING USES	<u>1,577,221</u>	<u>1,411,559</u>	<u>1,436,212</u>	<u>1,371,650</u>

SPECIAL REVENUE FUNDS

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or action of the City's electorate through the approval of special dedicated millages.

Funds budgeted in this group can be categorized as follows:

Infrastructure –

Major and Local Road Funds are restricted by State Statute to finance the maintenance and construction of the major and local street system. Funds are derived from State levied and collected gas taxes and vehicle registration fees shared with local units of government.

The Revolving Special Assessment Fund to conduct major repairs and advance construction funds for special assessment projects.

The Deferred Special Assessment Fund was established by City Council to provide interim financing of special assessment installments for citizens who are not eligible for State Programs but meet criteria for the City's deferment program.

Recreation –

The Parks Millage Fund provides for the accounting and budgeting of up to \$0.5000 Mill (\$0.5000 per \$1,000 of Taxable Value). The initial millage was approved in June of 1986. These funds are dedicated to the acquisition, development and equipping of parks and recreational and cultural facilities in the City. The funds also support the senior program and debt payments for the William M. Costick Activities Center. The initial millage expired June 30, 2009. Voters approved a 10-year renewal in August 2008. It will expire on June 2019.

The Nutrition Grant Fund for meals and services to seniors is financed primarily by Federal Grants.

Public Safety –

The Public Safety Millage Fund was established to account for up to a \$1 Mill (\$1.00 per \$1,000 of Taxable Value) levy approved by the electorate of the City on November 7, 1995. This millage is to be utilized to expand Police and Fire staffs, construct a central fire station, and acquire equipment and technology for the Police and Fire services. The millage was renewed on November 4, 2003 for a ten year period. Up to an additional 0.5 mill was also approved. The renewed millage became effective with the July 2006 levy.

The Police Forfeiture Funds into which all monies seized in arrests for illegal drug activities are deposited.

Other Grants -

Community Development Block Grant for assistance to low and moderate income individuals for housing rehabilitation work and for capital improvements in eligible areas. The grant funds come from the U.S. Department of Housing and Urban Development (HUD).

Energy Efficiency & Conservation Block Grant to reduce energy use, cut green house gas emissions and create jobs. The funds are funded American Recovery & Reinvestment Act of 2009.

Revenue

The primary revenue sources for major Special Revenue Funds are summarized in the following paragraphs:

Road Funds

Sales tax on gasoline use, diesel fuel, driver's license fees, and vehicle registration fees are collected at the State level and are the funding mechanism for the construction and maintenance of municipal roads. These State revenues are shared with the City based on miles of roads and population. Projections are based on estimates prepared by the Michigan Department of Transportation. These revenues can be leveraged with Federal and State grants and locally assessed Special Assessments to benefiting properties. In July 1997, the State Legislature increased the gas tax by 4 cents per gallon. The revenues generated by the additional four cents per gallon are to be distributed to the following formula: one cent to the critical bridge fund for state projects only; three cents through the current Act 51 distribution formula.

Voted Millage

The electorate of the community has approved two special millages:

- 0.5000 Mill (\$0.5000 per \$1,000 Taxable Value) for parks acquisition and development.
- One Mill (\$1.000 per \$1,000 Taxable Value) for Police and Fire Public Safety approved for 10 years on November 7, 1995. The millage was renewed on November 4, 2003 and includes a .5 mill increase. It became effective with the July, 2006 levy.

These millages have been reduced and capped per the cumulative impact of the Headlee Millage Reduction Factor Calculation. The revenue generated from these millages is calculated by multiplying the Taxable Values by the Millage rate and reducing the figure for estimated delinquent taxes.

Other revenue sources include special assessments, bonds and grants.

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	EECBG Fund #250	C.D.B.G Fund #275	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2011	1,952,960	1,170,003	2,388,283	0	0	5,511,246
REVENUES						
Property Taxes	0	1,592,258	4,815,259	0	0	6,407,517
Intergovernmental	4,802,619	265,388	350,000	121,023	452,537	5,991,567
Interest Income	3,350	12,200	10,238	0	0	25,788
Miscellaneous	0	134,887	0	0	50,000	184,887
Total Revenues	4,805,969	2,004,733	5,175,497	121,023	502,537	12,609,759
EXPENDITURES						
Highways & Streets	6,751,352	0	0	0	0	6,751,352
Public Safety	0	0	5,454,362	0	0	5,454,362
Land Acquisition, Capital Improvements and Other	1,300	732,875	0	121,023	387,537	1,242,735
Total Expenditures	6,752,652	732,875	5,454,362	121,023	387,537	13,448,449
Revenues over/(under) Expenditures	(1,946,683)	1,271,858	(278,865)	0	115,000	(838,690)
OTHER FINANCING SOURCES AND USES						
Bond Proceeds	1,145,000	0	0	0	0	1,145,000
Transfers In	450,000	0	0	0	0	450,000
Transfers Out	(450,000)	(1,644,517)	0	0	(115,000)	(2,209,517)
Total	1,145,000	(1,644,517)	0	0	(115,000)	(614,517)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(801,683)	(372,659)	(278,865)	0	(0)	(1,453,207)
FUND BALANCE AT JUNE 30, 2012	1,151,277	797,344	2,109,418	0	(0)	4,058,039

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Major Roads Fund #202	Local Roads Fund #203	Revolving Special Assessment Fund #247	Deferred Special Assessment Fund #255	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2011	1,255,123	313,965	330,832	53,040	1,952,960
REVENUES					
Property Taxes	0	0	0	0	0
Intergovernmental	3,490,619	1,312,000	0	0	4,802,619
Interest Income	1,500	800	1,000	50	3,350
Miscellaneous	0	0	0	0	0
Total Revenues	3,492,119	1,312,800	1,000	50	4,805,969
EXPENDITURES					
Highways & Streets	3,632,752	3,118,600	0	0	6,751,352
Public Safety	0	0	0	0	0
Land Acquisition, Capital Improvements and Other	0	0	1,000	300	1,300
Total Expenditures	3,632,752	3,118,600	1,000	300	6,752,652
Revenues over/(under) Expenditures	(140,633)	(1,805,800)	0	(250)	(1,946,683)
OTHER FINANCING SOURCES AND USES					
Bond Proceeds	0	1,145,000	0	0	1,145,000
Transfers In	0	450,000	0	0	450,000
Transfers Out	(450,000)	0	0	0	(450,000)
	(450,000)	1,595,000	0	0	1,145,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(590,633)	(210,800)	0	(250)	(801,683)
FUND BALANCE AT JUNE 30, 2012	664,490	103,165	330,832	52,790	1,151,277

**SPECIAL REVENUE FUNDS
RECREATION FUNDS SUMMARY**

	Nutrition Fund #281	Recreation Special Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2011	0	1,170,003	1,170,003
REVENUES			
Property Taxes	0	1,592,258	1,592,258
Intergovernmental	265,388	0	265,388
Interest Income	500	11,700	12,200
Miscellaneous	134,887	0	134,887
Total Revenues	400,775	1,603,958	2,004,733
EXPENDITURES			
Highways & Streets	0	0	0
Public Safety	0	0	0
Land Acquisition, Capital Improvements and Other	400,775	332,100	732,875
Total Expenditures	400,775	332,100	732,875
Revenues over/(under) Expenditures	0	1,271,858	1,271,858
OTHER FINANCING SOURCES AND USES			
Transfers In	0	0	0
Transfers Out	0	(1,644,517)	(1,644,517)
Total	0	(1,644,517)	(1,644,517)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(372,659)	(372,659)
Residual Equity Transfer	0	0	0
FUND BALANCE AT JUNE 30, 2012	0	797,344	797,344

**SPECIAL REVENUE FUNDS
PUBLIC SAFETY FUNDS SUMMARY**

	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2011	1,496,414	496,426	395,443	2,388,283
REVENUES				
Property Taxes	4,815,259	0	0	4,815,259
Intergovernmental	0	200,000	150,000	350,000
Interest Income	9,238	1,000	0	10,238
Miscellaneous	0	0	0	0
Total Revenues	4,824,497	201,000	150,000	5,175,497
EXPENDITURES				
Highways & Streets	0	0	0	0
Public Safety	5,213,047	219,025	22,290	5,454,362
Land Acquisition, Capital Improvements and Other	0	0	0	0
Total Expenditures	5,213,047	219,025	22,290	5,454,362
Revenues over/(under) Expenditures	(388,550)	(18,025)	127,710	(278,865)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(388,550)	(18,025)	127,710	(278,865)
FUND BALANCE AT JUNE 30, 2012	1,107,864	478,401	523,153	2,109,418

MAJOR ROADS

Ensuring safe driving conditions is the primary objective of the street maintenance program. Maintaining the aesthetic quality of Farmington Hills' street network is also a high priority. In order to meet these goals and objectives, routine maintenance of the City's 58-mile major road system includes pavement patching and replacement, shoulder grading, litter control, roadside mowing and landscaping, forestry services, storm drain maintenance, street sweeping, ditching, sign installation and repair, snow/ice control, and a variety of emergency activities.

The DPW supplements the work performed by the staff with the services of private contractors. Contracted programs include; pavement striping and marking, crack sealing, catch basin cleaning, forestry services, signal maintenance, guardrail replacement, and street sweeping.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve major road safety.(3,12,13)
- Extend the service life of the major road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Improve snow and ice control services while reducing costs. (3)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve storm drain maintenance services— reduce frequency and severity of major street flooding. (10,12,13)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorated pavement, utilizing innovative traffic controls, such as raised (lane delineation) reflectors, and upgrading guardrails.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt best management (maintenance) practices.

	Performance Indicators	FY2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Projected
Service Level	Pothole Patching - tons of cold patch	174	350	350
	Pavement Replacement --square yards of asphalt	10,384	10,222	10,275
	Pavement Replacement - square yards of concrete	2,657	3,850	3,800
	Joint Sealing – lineal feet	313,355	315,000	310,000
	Sweeping – curb miles	250	250	250
	Snow/Ice Control – tons of salt	5,249	7,000	6,900
	Storm Drain Structure Repairs – each	30	32	30
	Ditching – lineal feet	1,688	4,040	3,825
	Traffic Counts - approaches	60	90	92
	Roadside Cleanup – roadside miles	1,000	1,100	1,150
	Roadside Mowing – swath mile (5 ft. wide cut)	134	134	134
	Lawn Mowing – acres	882	882	882
	Sign Install/Repair – each	310	350	350
Efficiency	Maintenance cost/major road mile	48,316	49,881	52,897
	Miles per Road Maintenance personnel.	2.7	3.1	3.1
	Major Road mileage	58.36	58.36	58.36

Major Roads

REVENUE

These funds are restricted by state statute to finance the maintenance and construction of the major street system.

Gas & Weight Tax (Act 51) Comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road types. Gas & Weight Tax revenue is projected to decrease in 11/12 primarily due a reduction in the City's population from 2010 census.

Build Michigan Program Revenue This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained consistent over the years.

Other Government This is money received from the county and other communities. There is no revenue projected in 11/12.

Federal/State Grants This is Federal Grant money for a reconstruction project.

Federal Stimulus Funds – County & City There is no revenue projected in 11/12.

Miscellaneous Income No revenue projected in 11/12

Interest on Investments Low, but stable interest due to a lower fund balance and anticipated slightly higher interest rates.

Contributions from Other Funds - No contributions projected in 11/12

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Routine Maintenance

021, 022 -Guardrails – Labor and Equipment – Increase is the result of a program to place and maintain delineator posts at the beginning/end of tapers and curbed areas.

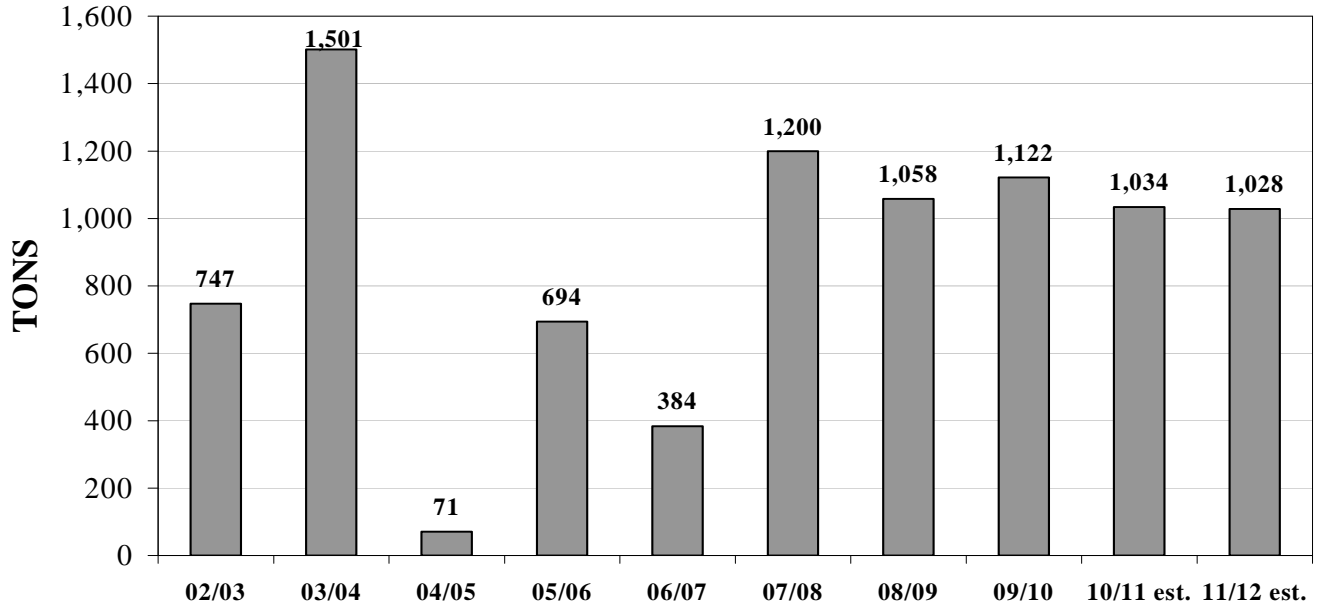
071, 072, 073 – Ditching – Increases due to priority of improvements to the open ditch storm system, city-wide to improve pavement life.

011 & 012 – Surface Maintenance – Labor & Equipment – Increases due to aging infrastructure.

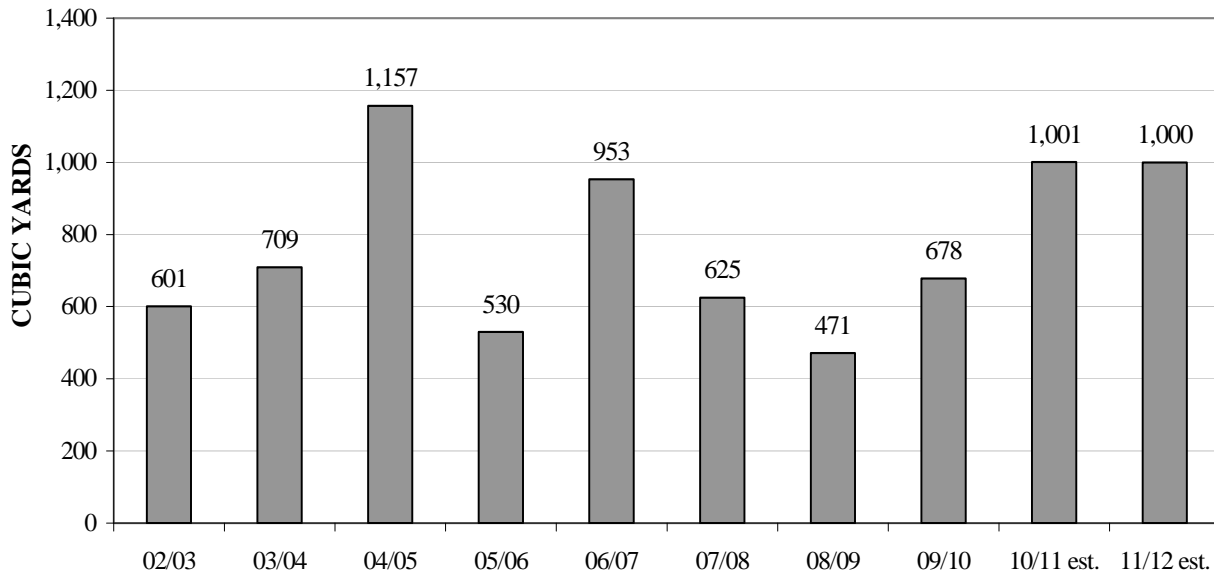
061, 062 - Drainage Structures – Labor & Equipment – Increases due to aging underground infrastructure resulting in many catch basin and storm pipe failures.

KEY DEPARTMENTAL TRENDS

ASPHALT REMOVED AND REPLACED (Tons)

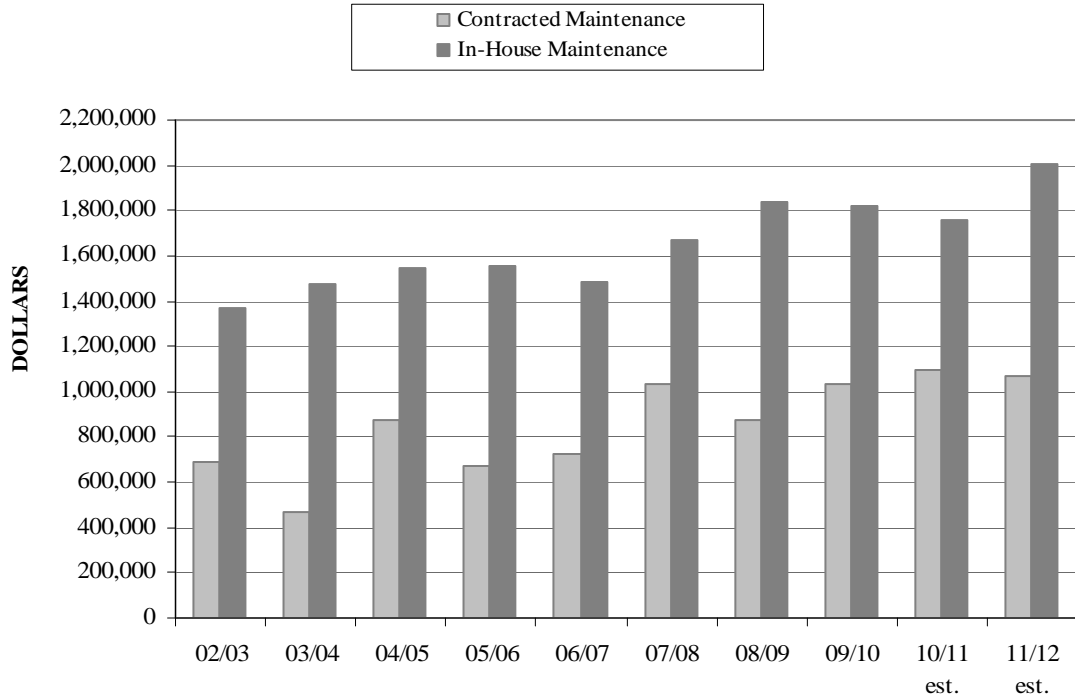


CONCRETE REMOVED AND REPLACED (Cubic yards)



KEY DEPARTMENTAL TRENDS (Cont'd.)

CONTRACTED VS. IN-HOUSE MAINTENANCE



Major Roads

FUND NUMBER: 202

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	3,046,377	2,964,793	2,108,861	2,108,861	1,255,123	1,255,123
REVENUES						
Intergovernmental Revenues						
Gas & Weight Tax (Act 51)	3,626,445	3,560,076	3,330,000	3,481,000	3,265,000	3,265,000
Build Michigan Program Revenue	132,547	132,428	132,500	132,000	128,525	128,525
Other Government	270,069	295,580	845,376	102,600	0	0
Federal/State Grants	429,902	82,254	830,000	25,654	97,094	97,094
Federal Stimulus Funds - County & City	0	256,547	3,674,100	162,508	0	0
Total Intergovernmental Revenues	4,458,963	4,326,885	8,811,976	3,903,762	3,490,619	3,490,619
Miscellaneous Income	0	0	0	0	0	0
Interest on Investments	14,503	662	1,500	1,500	1,500	1,500
Total Other Revenues	14,503	662	1,500	1,500	1,500	1,500
TOTAL REVENUES	4,473,466	4,327,547	8,813,476	3,905,262	3,492,119	3,492,119
OTHER FINANCING SOURCES						
Contributions from other Funds:						
Water Fund	0	0	0	4,375	0	0
Contract Retainer Fund	0	0	0	55,937	0	0
Capital Improvement Fund			0	0	0	0
Halsted Bridge over I-696	0	575,000	0	0	0	0
General Fund	0	0	0	0	0	0
Act 175 Debt Fund 1990 & 1992	0	0	0	0	0	0
General Debt Service	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	575,000	0	60,312	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	4,473,466	4,902,547	8,813,476	3,965,574	3,492,119	3,492,119

Major Roads

FUND NUMBER: 202

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
EXPENDITURES							
(451)	CONSTRUCTION						
	Category Total	1,192,126	2,323,583	5,996,600	1,296,032	427,792	427,792
(463)	ROUTINE MAINTENANCE						
011	Surface Maint - Labor	340,383	326,256	380,000	390,000	441,000	441,000
012	Surface Maint - Equip Rent	257,714	213,872	177,300	150,000	164,900	164,900
013	Surface Maint - Materials	45,171	28,138	54,000	59,000	55,350	55,350
014	Joint Sealing Program	98,695	102,485	82,038	81,948	82,260	82,260
015	Pavement Replacement	243,880	325,638	325,000	337,000	332,200	332,200
016	Surface Maint - Contract	15,326	15,701	37,000	34,000	36,000	36,000
021	Guard Rails - Labor	2,933	3,677	4,800	9,000	9,000	9,000
022	Guard Rails - Equip Rent	498	1,202	1,000	2,000	2,000	2,000
023	Guard Rails - Materials	804	92	450	450	500	500
024	Guard Rails - Contract	0	0	21,000	23,500	15,000	15,000
031	Sweep & Flush - Labor	13,989	10,699	25,000	18,000	29,000	29,000
032	Sweep & Flush - Equip Rent	27,681	24,755	48,000	36,000	36,000	36,000
033	Sweep & Flush - Materials	0	788	1,800	1,800	1,900	1,900
034	Sweep & Flush - Contract	17,640	23,698	30,000	30,000	30,000	30,000
041	Shoulder Maint - Labor	34,684	22,910	38,700	38,700	49,600	49,600
042	Shoulder Maint - Equip Rent	46,887	32,449	30,600	22,950	30,000	30,000
051	Forestry Maint - Labor	46,851	62,541	50,000	70,000	80,400	80,400
052	Forestry Maint - Equip Rent	31,016	47,698	38,000	38,000	36,900	36,900
054	Forestry Maint - Contract	30,949	51,451	60,000	60,000	60,000	60,000
061	Drain Structures - Labor	16,079	25,162	16,000	22,400	37,850	37,850
062	Drain Structures - Equip	12,723	22,878	12,000	19,200	18,600	18,600
063	Drain Structures - Mat	5,950	2,202	3,000	3,500	3,500	3,500
064	Drain Structures - Contract	9,048	18,484	21,500	27,658	24,200	24,200
071	Ditching & Bk Slope - Labor	28,928	25,428	42,000	55,000	70,000	70,000
072	Ditching & Bk Slope - Equip	26,249	22,818	27,000	35,000	45,000	45,000
073	Ditching & Bk Slope - Mat	910	1,183	900	6,000	8,000	8,000
081	Road Cleanup - Labor	57,556	56,337	51,000	30,000	62,000	62,000
082	Road Cleanup - Equip Rent	34,179	31,306	15,300	12,000	20,000	20,000
091	Grass/Weed - Labor	41,167	45,306	53,000	50,000	61,000	61,000
092	Grass/Weed - Equip Rental	36,826	31,221	42,000	25,000	29,100	29,100
093	Grass/Weed - Materials	959	1,000	4,400	3,000	3,100	3,100
094	Grass/Weed - Contract	214,316	162,308	240,000	237,841	229,800	229,800
	Category Total	1,739,991	1,739,683	1,932,788	1,928,947	2,104,160	2,104,160

Major Roads

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(474)	TRAFFIC SERVICES - MAINT.						
011	Sign Maint - Labor	73,916	80,714	75,000	80,000	86,600	86,600
012	Sign Maint - Equip Rent	11,628	14,973	12,000	10,000	12,000	12,000
013	Sign Maint - Materials	14,708	7,645	32,500	20,000	20,000	20,000
024	Signal Maint - Contract	97,195	144,552	125,000	125,000	128,800	128,800
031	Pavement Striping - Labor	2,021	2,451	500	3,000	2,000	2,000
032	Pavement Striping - Equip	3,372	1,410	500	700	1,000	1,000
033	Pavement Striping - Mat.	0	0	350	700	1,000	1,000
034	Pavement Striping - Contract	150,241	113,774	140,000	140,000	129,300	129,300
041	Traffic Count - Labor	4,710	2,579	6,000	8,000	9,000	9,000
042	Traffic Count - Equip Rent	1,635	2,934	1,470	4,000	5,100	5,100
043	Traffic Counts - Other	0	0	200	200	300	300
050	Overhead Lighting	366	-6,457	0	5,333	0	0
	Category Total	359,792	364,575	393,520	396,933	395,100	395,100
(478)	WINTER MAINTENANCE						
001	Snow/Ice Control - Labor	121,891	76,684	88,000	120,000	169,000	169,000
002	Snow/Ice Control - Equip	124,226	77,398	78,000	85,000	87,000	87,000
003	Snow/Ice Control - Mat	369,018	266,634	310,000	310,000	319,000	319,000
	Category Total	615,135	420,716	476,000	515,000	575,000	575,000
(482)	ADMIN., RECORDS, ENGINEERING						
001	Admin., Records, Eng.	110,747	103,923	100,000	82,000	101,200	101,200
002	Traffic Improvement Assoc.	26,000	26,000	26,900	26,900	26,000	26,000
003	Pavement Management update	1,259	0	3,500	3,500	3,500	3,500
	Category Total	138,006	129,923	130,400	112,400	130,700	130,700
	TOTAL EXPENDITURES	4,045,050	4,978,480	8,929,308	4,249,312	3,632,752	3,632,752
(485)	OTHER FINANCING USES						
	Contributions to other Funds:						
001	Local Roads	510,000	780,000	570,000	570,000	450,000	450,000
322	Act 175 1992	0	0	0	0	0	0
	TOTAL OTHER FINANCING USES	510,000	780,000	570,000	570,000	450,000	450,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	4,555,050	5,758,480	9,499,308	4,819,312	4,082,752	4,082,752
	Revenues over/(under) Expenditures	(81,584)	(855,932)	(685,832)	(853,738)	(590,633)	(590,633)
	FUND BALANCE AT JUNE 30	2,964,793	2,108,861	1,423,029	1,255,123	664,490	664,490
	Fund Balance as a % of Total Expenditures and Other Financing Uses	65.09%	36.62%	14.98%	26.04%	16.28%	16.28%

Major Roads

CITY OF FARMINGTON HILLS MAJOR ROAD CONSTRUCTION DETAIL

PROJECTS	Project Commitment Remaining	To Be Expended in 10/11				Other Govt.	Portion of Remaining Amount to be Spent in 2011/12
		Act 51	Grants	Other Funds			
<u>1997-98</u>							
Farmington Widening, 8 Mile N -083	10,000	10,000	0	0	0	0	
<u>1999/00</u>							
Reconstruction of I-275 -045	10,000	10,000	0	0	0	0	
<u>2000/01</u>							
12 Mile, Inkster to Telegraph-172	5,000	5,000	0	0	0	0	
NW Hwy Reconst. (Inkster -14) -173	70,000	70,000	0	0	0	0	
<u>2003/04</u>							
2003 3R -204	10,000	10,000	0	0	0	0	
<u>2004/05</u>							
Freedom RD 3 R - 158	5,000	5,000	0	0	0	0	
<u>2006/07</u>							
Halsted Rd. (Grand River to 11 Mile Rd) -216	17,000	17,000	0	0	0	0	
9 Mile (W. of Tuck to Middlebelt) -217	5,000	5,000	0	0	0	0	
Halsted Safety Project N. of 8 Mile -229	5,000	5,000	0	0	0	0	
<u>2007/08</u>							
14 Mile Rd. (Farmington to Orchard Lk)-124	25,000	25,000	0	0	0	0	
14 Mile Rd. (Drake to Farmington)-125	25,000	25,000	0	0	0	0	
Farmington Rd. (13 Mile to 14 Mile)-139 Signals	25,000	25,000	0	0	0	0	
Pebble Creek Condos - 013	5,000	5,000	0	0	0	0	
<u>2008/09</u>							
2008 Major Rd Resurfacing 9 Mile (Gill to M-5/Folsom) -094	9,084	9,084	0	0	0	0	
Halsted (12 Mile to Emerald Forest) - ARRA	42,696	25,000	17,696	0	0	0	
13 Mile/Detroit Baptist Manor Signal Upgrade - 014	3,634	3,634	0	0	0	0	
MDOT Bridge at Halsted & I-696 plus Orchard Lake Deck	9,292	9,292	0	0	0	0	
<u>2009/10</u>							
Pedestrian Bridge Crossing @ I-696 and Harrison High	1,000	(4,000)	0	0	5,000	0	
MDOT Bridge at Drake & I-696 - 119	1,735	1,735	0	0	0	0	
NW Hwy Connector Ph I (14/Farm Roundabout)	10,000	5,625	0	4,375	Water	0	
NW Hwy Connector Ph I (Remainder Phase 1))	870,000	70,000	0	0	0	800,000	
Orchard Lake, 12 Mile to 13 Mile (ARRA)	48,050	48,050	0	0	0	0	
Pedestrian Upgrade at 10 Mile & Haggerty Intersection	8,000	8,000	0	0	0	0	
14 Mile, Haggerty to Drake - 131 PE Only	718,889	22,128	0	0	0	696,761	
Grand River Ave., 10 Mile to Haggerty (ARRA)	217,487	72,675	144,812	0	0	0	

Major Roads

PROJECTS	Project Commitment Remaining	To Be Expended in 10/11					Portion of Remaining Amount to be Spent in 2011/12
		Act 51	Grants	Other Funds	Other Govt.		
<u>2010/2011</u>							
14 Mile, NW Hwy to Middlebelt – 2011 – 234	481,782	98,590	0	0		0	383,192
Orchard Lake, North & South of I-696	158,436	158,436	0	0	TriParty (City share of RCOC project)	0	0
Woodbine Approaches @ 10 Mile (To Local)	146,400	48,800	0	0	TriParty (City share of RCOC project)	97,600	0
Middlebelt, 11 Mile to North of I-696 – 116	232,500	232,500	0	0	TriParty (City share of RCOC project)	0	0
	3,175,985	1,026,549	162,508	4,375		0 102,600	1,879,953
Total Construction Projected 10/11	<u>1,296,032</u>						

PROJECTS	Project Commitment Remaining	To Be Expended in 11/12				Other Govt.	Remaining Amount to be Spent in 12/13 & Beyond
		Act 51	Grants	General Fund & CIF			
<u>2011/12 Carryover from 2010/11</u>							
14 Mile, Haggerty to Drake - 131 (ARRA)	696,761	0	0	0		0	696,761
NW Hwy Connector Ph I (Remainder Phase 1))	800,000	0	0	0		0	800,000
14 Mile, NW Hwy to Middlebelt - 2011 - 234	383,192	286,098	97,094	0		0	0
<u>2011/12</u>							
Grand River, 8 Mile to Purdue	19,600	19,600	0	0		0	0
Weigh master Ramp on 12 Mile Rd	200,000	0	0	0		0	200,000
Miscellaneous	25,000	25,000	0	0		0	0
	2,124,553	330,698	97,094	0		0	1,696,761
Total Construction Projected 11/12	<u>427,792</u>						

LOCAL ROADS

The local road budget provides funding for the maintenance of the City's 245 miles of paved and unpaved local streets. Local street services include pavement patching and replacement, road grading, dust control, forestry maintenance, storm drain maintenance, sign repair, guardrail repairs, snow/ice control, roadside mowing and litter control. The DPW supervisory staff establishes pavement repair priorities in consultation with the Engineering Division.

Private contractors are used to supplement the work performed by the DPW staff. Contracted services include crack/joint sealing, catch basin cleaning, dust control, street sweeping, forestry services, pavement replacement, catch basin repair, and sump pump connections.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve local road safety. (3,12,13)
- Extend the service life of the local road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Improve snow and ice control services. (3)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve storm drain maintenance services—reduce frequency and severity of local street flooding. (10,12,13)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorated pavement, repairing guardrails, and upgrading intersection signs.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt best management (maintenance) practices.

	Performance Indicators	FY 2009/10 Actual	FY 2010/11 Projected	FY 2011/12 Estimated
Service Level	Pothole Patching – tons of cold patch	265	290	295
	Pavement Replacement – tons of asphalt	3,461	3,408	3,425
	Pavement Replacement – cubic yards of concrete	2,361	2,415	2,300
	Gravel Road Grading – miles	575	400	425
	Joint Sealing – lineal feet	338,975	340,000	335,000
	Sweeping – curb miles	1,250	1,250	1,250
	Storm Drain Structure Repairs	40	42	45
	Edge Drain – lineal feet (sump pump program)	1,200	988	1,000
	Ditching – lineal feet	2,550	5,387	5,200
	Plowing – complete plowing of local rd. network	3	7	8
	Culvert Installations	20	25	25
	Roadside Cleanup – roadside miles	5	4	4
	Roadside Mowing – swath mile (5 ft. wide cut)	35	35	40
	Lawn Mowing – acres	95	95	95
	Sign Installations and Repairs	489	500	525
Efficiency	Labor hours assigned to storm drain maintenance	245.7	245.7	245.7
	Maintenance cost/local road mile	6,173	7,971	7,872
	Miles per Road Maintenance personnel	11.2	12.9	12.9

Local Roads

REVENUE

Local Road funds are restricted by state statute to finance the maintenance and construction of the local street system. Revenue fluctuates from year to year based on the number and size of local road improvement Special Assessment District (SAD) projects.

Gas & Weight Tax (Act 51) Comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road type. The Gas & Weight Tax revenue is projected to decrease in 11/12 compared to the 10/11 year-end projections due to a reduction in the City's census population.

Build Michigan Fund This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained consistent over the years.

Interest on Investments remains low due to a lower fund balance and anticipated slightly higher interest rates.

Contributions from Other Funds – Includes an appropriation from the Major Street Fund's Gas & Weight Tax collections.

Bond Proceeds – Includes a combined SAD (for the property owners share) & G.O. Limited (for the City's share) Bond Issue to finance the construction, engineering and financing costs for an anticipated road improvement Project for the Holly Hills Farms subdivision.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Routine Maintenance

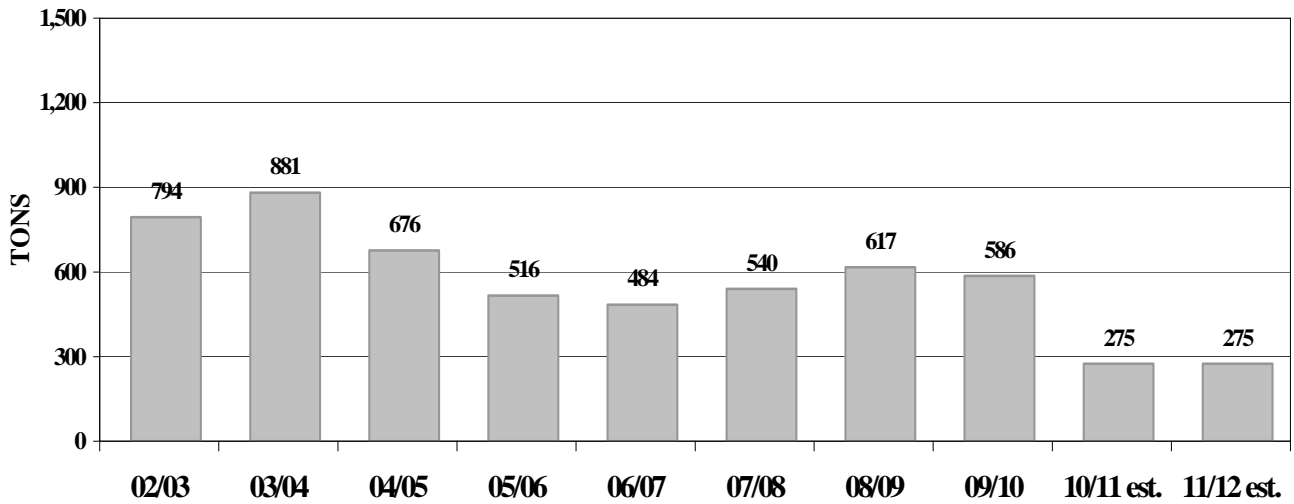
024 - Rails/Posts Contract – No proposed budget because the FY 11/12 contract for the Guardrail Replacement Program is focusing on Major Road Guardrail.

071, 072, 073 – Ditching -- Due to a large backlog of local road drainage issues, re-ditching and culvert, repair/replacement have been given high priority in FY 10/11 and FY 11/12.

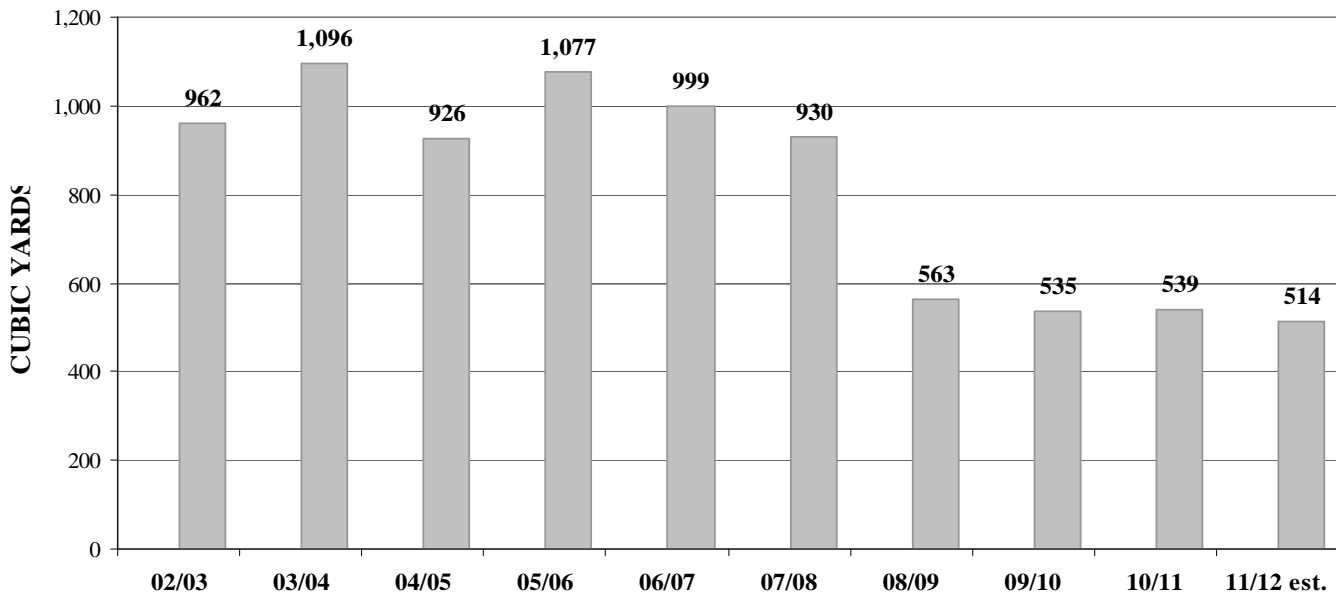
081, 082, 091, 092, 093 -- Roadside Clean-up and Grass/Weed Control – the budget for these maintenance activities have been adjusted proportionate to current staffing levels.

KEY DEPARTMENTAL TRENDS

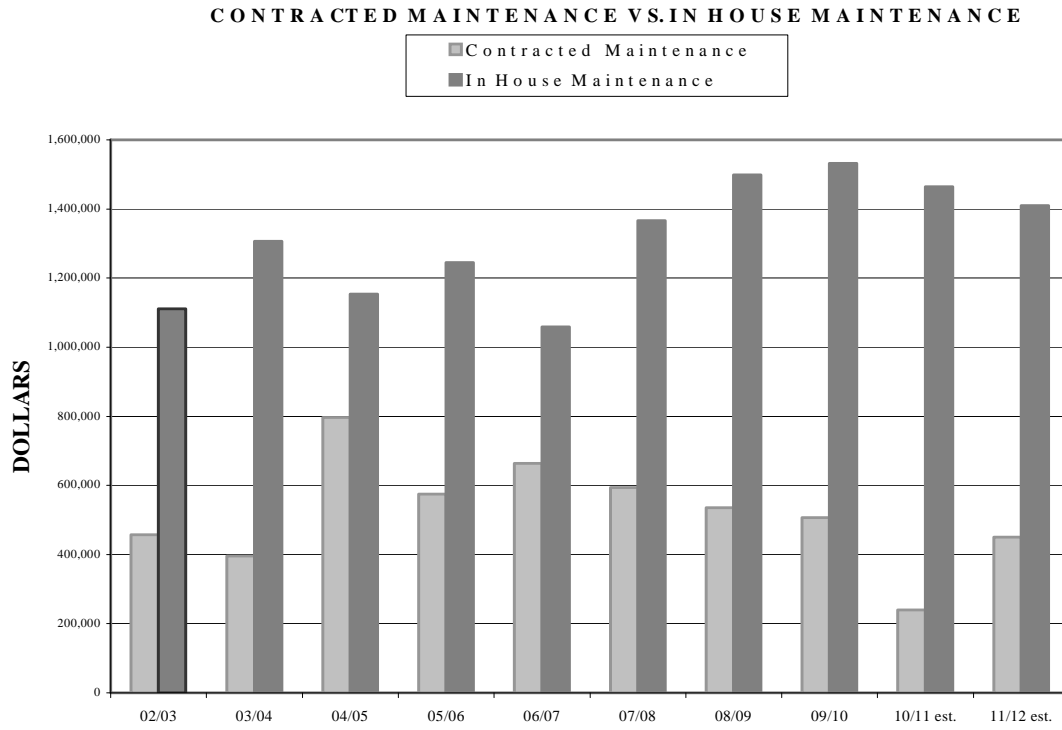
ASPHALT REMOVED AND REPLACED (TONS)



CONCRETE REMOVED AND REPLACED (Cubic yards)



KEY DEPARTMENTAL TRENDS con't



Local Roads

FUND NUMBER: 203

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	290,510	22,035	318,466	318,466	313,965	313,965
REVENUES						
Intergovernmental Revenues:						
Gas & Weight Tax (Act 51)	1,266,025	1,243,234	1,250,000	1,273,000	1,268,000	1,268,000
Build Michigan Fund	46,273	46,461	46,200	46,200	44,000	44,000
Total	1,312,298	1,289,695	1,296,200	1,319,200	1,312,000	1,312,000
Other Revenues:						
Interest on Investments	3,575	330	200	800	800	800
Total	3,575	330	200	800	800	800
TOTAL REVENUES	1,315,873	1,290,025	1,296,400	1,320,000	1,312,800	1,312,800
OTHER FINANCING SOURCES						
Contributions from other Funds:						
Special Assessments	1,275,762	0	1,440,000	0	0	0
General Fund	0	57,535	0	0	0	0
Major Roads	510,000	780,000	570,000	570,000	450,000	450,000
SAD Revolving (247)	469,063	2,180,757	360,000	300,000	0	0
SAD Roads (813...)	0	545,189	0	1,200,000	0	0
Bond Proceeds	0	0	0	0	1,145,000	1,145,000
TOTAL OTHER FINANCING SOURCES	2,254,825	3,563,481	2,370,000	2,070,000	1,595,000	1,595,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	3,570,698	4,853,506	3,666,400	3,390,000	2,907,800	2,907,800

Local Roads

Acct.		2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Proposed	Adopted
EXPENDITURES							
(451)	CONSTRUCTION						
	Category Total	1,748,303	2,725,947	1,815,000	1,530,000	1,135,000	1,135,000
(463)	ROUTINE MAINTENANCE						
011	Surface Maint - Labor	295,213	233,969	300,000	285,000	305,000	305,000
012	Surface Maint - Equip Rent	319,665	286,509	260,000	168,000	200,000	200,000
013	Surface Maint - Materials	118,445	86,624	112,000	90,000	100,000	100,000
014	Joint Sealing Program	199,501	131,396	125,000	122,660	128,700	128,700
015	Pavement Replacement	113,576	123,700	60,000	60,100	60,000	60,000
016	Surface Main - Contract	5,103	5,234	20,000	15,000	20,000	20,000
021	Rails/Posts - Labor	2,449	1,640	2,200	3,000	4,500	4,500
022	Rails/Posts - Equip Rent	569	572	950	1,500	950	950
023	Rails/Posts - Materials	384	17	450	450	500	500
024	Rails/Posts - Contract	0	9,740	0	0	0	0
031	Sweep & Flush - Labor	14,423	17,159	13,000	13,000	15,000	15,000
032	Sweep & Flush - Equip Rent	32,865	54,321	32,000	32,000	32,200	32,200
034	Sweep & Flush - Contract	49,153	79,903	60,000	71,000	74,000	74,000
041	Shoulder Maint - Labor	0	2,837	1,305	2,600	2,600	2,600
042	Shoulder Maint - Equip Rent	0	4,162	1,215	4,000	4,000	4,000
051	Forestry Maint - Labor	28,167	33,676	53,000	53,000	66,000	66,000
052	Forestry Maint - Equip Rent	22,717	24,768	38,000	26,000	26,000	26,000
054	Forestry Maint - Contract	22,634	42,793	37,000	37,000	37,000	37,000
061	Drain Structures - Labor	133,983	82,000	65,000	69,329	70,700	70,700
062	Drain Structures - Equip	122,323	82,360	60,000	50,000	60,000	60,000
063	Drain Structures - Mat	3,948	4,339	3,500	4,000	5,700	5,700
064	Drain Structures - Contract	44,574	90,581	59,000	64,000	69,450	69,450
071	Ditching & Bk Slope - Labor	0	33,646	55,000	130,000	130,000	130,000
072	Ditching & Bk Slope - Equip	0	35,734	27,000	130,000	60,000	60,000
073	Ditching & Bk Slope - Mat	8,906	12,960	6,000	40,000	30,000	30,000
081	Road Cleanup - Labor	1,015	980	3,200	1,500	3,500	3,500
082	Road Cleanup - Equip Rent	601	462	2,400	1,000	1,000	1,000
091	Grass/Weed - Labor	16,772	15,190	11,000	11,000	18,300	18,300
092	Grass/Weed - Equip Rental	21,785	13,448	12,150	9,000	10,000	10,000
093	Grass/Weed - Materials	696	267	1,305	1,000	1,000	1,000
094	Grass/Weed - Contract	3,062	2,063	3,150	0	3,000	3,000
103	Dust Control - Materials	0	0	0	0	8,000	8,000
104	Dust Control - Contract	97,303	43,654	80,000	53,000	54,600	54,600
	Category Total	1,679,832	1,556,704	1,504,825	1,548,139	1,601,700	1,601,700

Local Roads

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(474)	TRAFFIC SERVICES – MAINT.						
011	Sign Maint - Labor	19,890	22,393	24,000	30,000	35,600	35,600
012	Sign Maint - Equip Rent	7,825	7,567	8,500	12,000	12,000	12,000
013	Sign Maint -Materials	6,101	3,537	26,000	10,000	10,300	10,300
041	Traffic Counts	33	0	0	219	0	0
042	Traffic Counts - Equip.	74	0	0	143	0	0
	Category Total	33,923	33,497	58,500	52,362	57,900	57,900
(478)	WINTER MAINTENANCE						
001	Snow/Ice Control - Labor	158,508	94,488	105,000	120,000	130,000	130,000
002	Snow/Ice Control - Equip	194,350	126,119	112,000	112,000	112,000	112,000
003	Snow/Ice Control - Material	0	0	0	0	0	0
004	Snow/Ice Control - Contract	0	0	0	0	0	0
	Category Total	352,858	220,607	217,000	232,000	242,000	242,000
(482)	ADMIN., RECORDS, ENGINEERING						
001	Admin., Records, Eng.	18,110	20,320	20,000	20,000	15,000	15,000
002	Bond Financing Costs	0	0	0	0	55,000	55,000
003	Pav't Mgt System Update	6,147	0	12,000	12,000	12,000	12,000
	Category Total	24,257	20,320	32,000	32,000	82,000	82,000
TOTAL EXPENDITURES AND OTHER FINANCING USES		3,839,173	4,557,075	3,627,325	3,394,501	3,118,600	3,118,600
Revenues over/(under) Expenditures		(268,475)	296,431	39,075	(4,501)	(210,800)	(210,800)
FUND BALANCE AT JUNE 30		22,035	318,466	357,541	313,965	103,165	103,165
Fund Balance as a % of Total Expenditures and Other Financing Uses		0.57%	6.99%	9.86%	9.25%	3.31%	3.31%

Local Roads

LOCAL ROAD CONSTRUCTION DETAIL

3/21/2011
Portion of
Remaining

PROJECT	Project Commitment Remaining	<u>To Be Expended in 2010/11</u>					Major Road	3/21/2011 Portion of Remaining Amount to be Spent in 2011/12
		Act 51 Local	S.A.D. Road Funds	S.A.D. Bonds	S.A.D. Revolving Fund	S.A.D. Revolving Fund		
<u>2007/08</u>								
Ramble Hills Road Rehabilitation	16,622	0	13,298	0	3,324	0	0	0
<u>2008/09</u>								
Springbrook Road Rehabilitation	124,926	0	99,941	0	24,985	0	0	0
<u>2009/10</u>								
Hunters Pointe Road Rehabilitation	520,734	0	416,587	0	104,147	0	0	0
Woodbine	837,718	0	670,174	0	167,544	0	0	0
<u>2010/11</u>								
SAD Design	30,000	0	0	0	30,000	0	0	0
Total Construction Projected 10/11	1,530,000	0	1,200,000	0	330,000	0	0	0

New	Total Project Cost	<u>To Be Expended in 2011/12</u>				
		Act 51 Local	S.A.D. Road Funds	S.A.D. Bonds	S.A.D. Revolving Fund	G.O. Bonds
Residential Speed Control	15,000	15,000	0	0	0	0
Holly Hill Farms	1,090,000	0	0	875,000	0	215,000
SAD Design	30,000	30,000	0	0	0	0
Total Construction Projected 11/12	1,135,000	45,000	0	875,000	0	215,000

REVOLVING SPECIAL ASSESSMENT FUND

Overview

This fund was established by City Council in 1986 to be utilized for special assessment construction advances, loans to special assessment districts in lieu of selling special assessment bonds for small projects, elimination of deficits in special assessment districts too small to warrant the expense of reassessing, and for repairs and required maintenance activities related to the original special assessment district. Special assessments districts (SAD's) have been established for local roads and utility (water & sewer) projects. Historically, each SAD has had its own Fund. Alternatively, SAD's can be accounted for within its primary Fund, i.e., the financing and construction of a local road SAD can be accounted for in the Local Road Fund, and any associated debt service on a bond issue can be accounted for in a Debt Service Fund.

Revenue

Revenue is limited to excess assessments from closed-out special assessment districts and interest income on investable funds.

Expenditures

Expenditures primarily reflect appropriations for special assessment projects.

Fund Balance

Fund balance decreased in FY 10/11 due to the appropriations to special assessments and local roads for construction projects.

FUND NUMBER: 247

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1		4,732,854	1,791,556	1,654,026	1,654,026	330,832	330,832
REVENUES							
664	Interest Income	68,766	4,296	6,000	1,000	1,000	1,000
665	Miscellaneous Income	0	0	0	0	0	0
	Total Revenues	68,766	4,296	6,000	1,000	1,000	1,000
OTHER FINANCING SOURCES							
	Contribution from Special Assess.	0	405,527	325,246	60,000	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES		68,766	409,823	331,246	61,000	1,000	1,000
EXPENDITURES							
451	Construction	0	919	0	0	0	0
482	Administration	1,000	1,244	1,245	1,395	1,000	1,000
	Total Expenditures	1,000	2,164	1,245	1,395	1,000	1,000
OTHER FINANCING USES							
(482)	Contribution to other funds:						
	SAD Roads (813...)	2,540,000	0	0	1,082,799	0	0
	Local Roads	469,063	545,189	360,000	300,000	0	0
	Total Other Financing Uses	3,009,063	545,189	360,000	1,382,799	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		3,010,063	547,353	361,245	1,384,194	1,000	1,000
Excess Revenues over/(under) Expenditures and Other Financing Uses		(2,941,297)	(137,530)	(29,999)	(1,323,194)	0	0
FUND BALANCE AT JUNE 30		1,791,556	1,654,026	1,624,027	330,832	330,832	330,832

DEFERRED SPECIAL ASSESSMENT FUND

Overview

In 1982, the City Council established a Special Assessment Deferment Policy and Procedure to defer annual special assessment installments that present a financial hardship for homeowners. This deferment procedure is for homestead property owners who do not qualify for the State deferment program or assistance from the State Social Services Department. Deferments must be renewed annually. Eligibility criteria such as household income and other factors are outlined in the “Guidelines - Special Assessment Deferment Procedures” available at the Treasury Office.

The Deferred Special Assessment Fund is the fund established to retain and account for funds appropriated for the deferment program.

Revenue Assumptions

Interest income is minimal due to a small fund balance and relatively low market interest rates.

Expenditures

There are no expenditures for 11/12 other than annual audit fees.

Fund Number: 255

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1		53,045	53,574	53,299	53,300	53,040	53,040
REVENUES							
664	Interest Income	529	26	25	40	50	50
Total Revenues		529	26	25	40	50	50
EXPENDITURES							
Miscellaneous		0	300	300	300	300	300
Total Expenditures		0	300	300	300	300	300
Revenues over/(under) Expenditures		529	(274)	(275)	(260)	(250)	(250)
FUND BALANCE AT JUNE 30		53,574	53,300	53,024	53,040	52,790	52,790

PARKS MILLAGE FUND

Overview

This fund provides for the accounting and budgeting of the voter approved up to 0.50 mill special millage. Revenue is calculated by multiplying the taxable value by the Headlee adjusted millage rate and reducing the figure for estimated Brownfield Authority tax capture and delinquent taxes. The initial millage was approved in 1986 and renewed for a ten-year period in 1997. Voters approved a 10 year renewal in August 2008 which will run July 2009 – June 2019.

Revenue Assumptions

This fund receives revenue from the special millage levy, industrial facilities tax payments and interest income. This year revenue will decrease because of decreased property tax revenue from a lower taxable value and a lower interest rate on investments.

Expenditures

Financial support this year will continue for senior programs, youth and family programs, athletic field improvements, cultural arts, equipment replacement and debt service for the Ice Arena.

Fund Balance

Fund balance is projected to decrease by \$372,659 to \$797,344 by June 30, 2012.

FUND NUMBER: 410

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	972,314	1,166,398	1,239,256	1,239,256	1,170,003	1,170,003
REVENUES						
Special Levy	2,137,372	2,014,214	1,755,574	1,747,438	1,591,734	1,591,734
IFT Payments	3,516	1,573	3,000	479	524	524
Miscellaneous Income	0	4,800	0	0	0	0
Interest on Investments	46,205	6,924	10,000	5,000	11,700	11,700
TOTAL REVENUES	2,187,093	2,027,511	1,768,574	1,752,917	1,603,958	1,603,958
EXPENDITURES						
Audit & Legal Fees	1,000	1,850	1,500	1,500	1,500	1,500
Aquatic/Art Center Design	0		300,000	0	0	0
Heritage Park	48,330	476,020	32,500	32,500	30,500	30,500
Athletic Fields	49,935	26,467	45,000	43,000	45,000	45,000
Equipment	128,424	67,430	55,100	57,100	55,600	55,600
Comfort Station (Port-A-Johns)	4,500	7,055	8,000	8,000	8,000	8,000
Facility Maintenance	0	0	0	0	10,000	10,000
Playground Improvement	2,180	23,688	6,000	6,000	26,000	26,000
Activities Center Improvements	42,733	18,983	27,500	17,500	30,500	30,500
Founders Park Parking Lot	189,944	88,760	0	0	0	0
Property Acquisition	0	0	200,000	100,000	100,000	100,000
Players Barn Grant Exp.	25,000	25,000	25,000	25,000	25,000	25,000
Total Expenditures	492,046	735,253	700,600	290,600	332,100	332,100

Parks Millage Fund

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
OTHER FINANCING USES						
General Fund						
Park Maintenance/Operations	339,746	350,000	360,500	360,500	371,315	371,315
Naturalist	66,543	69,000	71,070	71,070	73,202	73,202
Youth Services	150,000	150,000	150,000	150,000	150,000	150,000
Activities Center/Seniors	299,974	305,400	500,000	500,000	600,000	600,000
Cultural Arts	150,000	150,000	150,000	150,000	150,000	150,000
Facility/Programs	0	45,000	150,000	150,000	150,000	150,000
General Debt Service Fund	0	150,000	150,000	150,000	150,000	150,000
Water Fund (NW)	494,700	0	0	0	0	0
Total Other Financing Uses	1,500,963	1,219,400	1,531,570	1,531,570	1,644,517	1,644,517
TOTAL EXPENDITURES AND						
OTHER FINANCING USES	1,993,009	1,954,653	2,232,170	1,822,170	1,976,617	1,976,617
Revenues over/(under) Expenditures	194,084	72,858	(463,596)	(69,253)	(372,659)	(372,659)
FUND BALANCE AT JUNE 30	1,166,398	1,239,256	775,660	1,170,003	797,344	797,344

CAPITAL PROJECT DETAIL

	<u>FY 2010/11</u>	<u>FY 2011/12</u>
HERITAGE PARK		
Caretakers House Improvements-Parking	3,000	1,000
Longacre	15,000	15,000
Stable Improvements	1,500	1,500
Day camp/Nature Center Roof-Repair	10,000	10,000
Visitor Center	3,000	3,000
	<u>32,500</u>	<u>30,500</u>
FOUNDERS SPORTS PARK IMPROVEMENTS		
Parking lot resurfacing	0	10,000
	<u>0</u>	<u>10,000</u>
ATHLETIC FIELDS		
Ball field & soccer field renovation	43,000	45,000
	<u>43,000</u>	<u>45,000</u>
EQUIPMENT		
Dump Truck	52,000	
V - plow	5,100	
1 K-2500 Pickup Replacement	0	28,000
2 walk Behind Mowers	0	10,000
2 Zero Turn Radius Riding Mowers	0	17,600
	<u>57,100</u>	<u>55,600</u>
COMFORT STATION		
Portable units for Little League program	8,000	8,000
	<u>8,000</u>	<u>8,000</u>
ACTIVITIES CENTER IMPROVEMENTS		
Carpet - Halls and conference room	10,000	0
Shannon AV system	0	28,000
Interior building signage	5,000	0
Misc. Improvements	2,500	2,500
	<u>17,500</u>	<u>30,500</u>
PLAYGROUND EQUIPMENT		
Dog Park	0	20,000
Playground Equipment/Improvements	6,000	6,000
	<u>6,000</u>	<u>26,000</u>

**CITY OF FARMINGTON HILLS
PARKS & REC. MILLAGE**

<u>Advalorem</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Total TV	3,603,000,255	3,283,783,240
Less: Delinquent Personal TV	(12,989,612)	(12,611,622)
Less: Brownfield TV	<u>(10,661,200)</u>	<u>(10,758,080)</u>
Applicable TV	3,579,349,443	3,260,413,538
Millage	<u>0.00048820</u>	<u>0.00048820</u>
Applicable Levy	<u>1,747,438</u>	<u>1,591,734</u>
<u>IFT</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Total TV	1,962,820	2,145,600
Millage	<u>0.00024410</u>	<u>0.00024410</u>
Applicable Levy	<u>479</u>	<u>524</u>

NUTRITION GRANT FUND

Overview

This fund provides meals to Farmington/Farmington Hills residents, 60 years and over and is funded primarily by Federal Grants through the Older American's Act. The Special Services Senior Division provides nutrition services for both congregate (on site) meals offered at the Center for Active Adults located in the Costick Center, and to homebound older adults unable to prepare their own meals. From FY 2009/10 through FY 2010/11 limited funding from ARRA became available to increase funding for special meals in both the Congregate and HDM Program.

The congregate and home delivered meals are designed to meet one-third of the recommended daily dietary requirement focusing on nutritional needs through careful menu planning, quality food and nutrition education.

The home delivered meal program mandates the delivery of one hot meal, a minimum of three days per week, with the option of a second cold meal, breakfast and weekend package based on need and availability of funds. Six shelf stable meals are required to be in every HDM client's home in the event of an emergency that would prohibit the daily meal delivery. (i.e. inclement weather, power failure, etc. preventing the preparation and delivery of meals) All daily meals are delivered to the home by volunteers. Separate funding is made available by AAA 1B through private fund raising for Holiday Meals on Wheels to those who alone for the holiday and are unable to prepare a nutritious meal. Meals are prepared in the Costick Center Kitchen and delivered by staff and volunteers on Thanksgiving, Christmas and Easter Day. A total of 102,126 meals were served in FY 2009-10. A projection of 84,130 meals is estimated for the FY 2010-11 contract year. This reflects a reduction of funding to the congregate meals and the reduction in funds from the American Recovery and Reinvestment Act, ARRA, which allowed for 8,457 meals. HDM meals funding remained the same.

Revenue Assumptions

Funding is primarily provided by Federal Grants through the Older American's Act and program income from donations for both congregate and homebound meals. A local grant match is also required. Additional funding comes from fundraising, donations and interest income.

Expenditures

Congregate and homeland meals are provided to those 60 years and older.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2012.

Special Revenue Funds

FUND NUMBER: 281

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	0	0	0	0	0	0
REVENUES						
Federal Grant	305,726	321,761	275,093	265,388	265,388	265,388
Program Income	113,083	112,347	105,740	109,257	102,708	102,708
Interest Income	1,731	353	500	350	500	500
Local Match	25,934	28,896	25,202	24,509	24,509	24,509
ARRA Income	0	21,133	0	11,114	0	0
Other Income	0	0	8,000	7,670	7,670	7,670
Total Revenues	446,474	484,490	414,535	418,288	400,775	400,775
EXPENDITURES						
Congregate Meals	183,635	165,752	170,498	93,559	78,783	78,783
Homebound Meals	262,839	300,566	244,037	322,065	321,992	321,992
ARRA expenditures	0	18,172	0	2,664	0	0
Total Expenditures	446,474	484,490	414,535	418,288	400,775	400,775
Revenues over/(under) Expenditures	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0

PUBLIC SAFETY MILLAGE FUND

In November 2003, voters passed a renewal and an increase to an existing public safety millage which had been in effect since 1995. The renewal became effective in July 2006 and expires in 2015. This fund provides for the accounting and budgeting of the voter approved up to 1.50 mill special millage. Revenue is calculated by multiplying the taxable value by the Headlee adjusted millage rate and reducing the figure for estimated Brownfield Authority tax capture and delinquent taxes. The public safety millage funds the following in FY 2011/12:

Police

- 18 sworn police officers.
- 3 full-time police dispatcher—required for implementation of Emergency Medical Dispatch.
- 1 full-time civilian police dispatch supervisor

Fire

- 2 fire shift lieutenants
- 1 battalion chief
- 15 full time fire fighters

FUND NUMBER: 205

Acct.	2008/09	2009/10	2010/11	2010/11	2011/12	2011/12
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Proposed	Adopted
FUND BALANCE AT JULY 1	1,660,974	2,253,538	2,349,499	2,349,499	1,496,414	1,496,414
REVENUES						
Public Safety Millage	6,463,658	6,091,553	5,290,090	5,284,552	4,813,675	4,813,675
IFT Payments	10,633	4,757	10,336	1,449	1,584	1,584
Interest Income	110,631	16,072	10,000	14,920	9,238	9,238
TOTAL REVENUES	6,584,922	6,112,382	5,310,426	5,300,921	4,824,497	4,824,497
EXPENDITURES						
300 Police Department						
Salaries and Wages	2,865,473	2,793,005	2,844,923	2,871,703	2,928,412	2,928,412
Operating Supplies	20,475	0	0	0	0	0
Professional & Contractual	4,100	0	0	0	0	0
Capital Outlay	21,672	0	0	0	0	0
Total Police Department	2,911,720	2,793,005	2,844,923	2,871,703	2,928,412	2,928,412
337 Fire Department						
Salaries and Wages	3,080,638	3,223,416	2,828,034	3,282,303	2,284,635	2,284,635
Operating Supplies	0	0	0	0	0	0
Professional & Contractual	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Fire Department	3,080,638	3,223,416	2,828,034	3,282,303	2,284,635	2,284,635
TOTAL EXPENDITURES AND OTHER FINANCING USES	5,992,358	6,016,421	5,672,957	6,154,006	5,213,047	5,213,047
Excess Revenues over Expenditures	592,564	95,961	(362,531)	(853,085)	(388,550)	(388,550)
FUND BALANCE AT JUNE 30	2,253,538	2,349,499	1,986,968	1,496,414	1,107,864	1,107,864

**CITY OF FARMINGTON HILLS
PUBLIC SAFETY MILLAGE**

<u>Advalorem</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Total TV	3,603,000,255	3,283,783,240
Less: Delinquent Personal TV	(12,989,612)	(12,611,622)
Less: Brownfield TV	<u>(10,661,200)</u>	<u>(10,758,080)</u>
Applicable TV	3,579,349,443	3,260,413,538
Millage	<u>0.00147640</u>	<u>0.00147640</u>
Applicable Levy	<u>5,284,552</u>	<u>4,813,675</u>
<u>IFT</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Total TV	1,962,820	2,145,600
Millage	<u>0.00073820</u>	<u>0.00073820</u>
Applicable Levy	<u>1,449</u>	<u>1,584</u>

FEDERAL FORFEITURE FUND

Overview

This fund was established in 2007, to comply with the guidelines of the Uniform Budgeting Act of 1978. It obtains its proceeds from the distribution of forfeited assets seized in drug arrests under federal statutes.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2011/12 funding will be utilized to:

- fund drug education materials and supplies
- purchase evidence laboratory supplies and chemicals
- lease police motorcycles
- provide drug enforcement training
- obtain weapons, ammunition and related supplies
- purchase uniforms and related uniform equipment
- maintain in-car video cameras
- secure rental of outdoor firearms range for patrol rifle training and qualifications
- crime prevention and narcotics literature and handouts
- drug testing kits
- evidence technician equipment

Fund Balance

Fund balance is projected to be \$478,401 at June 30, 2012.

FUND NUMBER: 213

Acct. No. Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	393,106	680,393	710,186	710,186	496,426	496,426
REVENUES						
012 Federal Treasury Forfeiture	117,800	71,387	0	0	0	0
013 Federal Forfeiture	211,807	162,320	300,000	100,000	200,000	200,000
664 Interest Income	5,116	1,681	7,200	890	1,000	1,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	334,723	235,388	307,200	100,890	201,000	201,000
EXPENDITURES						
(702) SALARIES & WAGES						
Overtime	0	62,226	162,226	64,000	50,000	50,000
	0	62,226	162,226	64,000	50,000	50,000

Federal Forfeiture Fund

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(740)	OPERATING SUPPLIES						
002	Books & Subscriptions	0	0	1,300	0	1,410	1,410
008	Drug Education	1,500	16,778	19,350	1,000	16,715	16,715
009	Evidence Lab Supplies	0	0	1,000	500	1,000	1,000
011	Lease Equipment	9,147	3,915	13,606	10,150	23,900	23,900
017	Prosecutor Fees	0	0	1,000	0	0	0
018	Ammunition & Weapons	7,550	32,280	23,355	20,000	20,425	20,425
019	Uniform	0	23,947	54,025	2,500	13,325	13,325
040	Miscellaneous	14,604	4,827	46,700	5,000	9,600	9,600
	Category Total	32,801	81,747	160,336	39,150	86,375	86,375
(801)	PROFESSIONAL & CONTRACTUAL						
006	Vehicle Maintenance	0	0	33,500	15,000	22,700	22,700
007	Office Equipment Maintenance	0	5,432	36,975	35,000	25,950	25,950
008	Firearms Range Maintenance	0	3,140	4,000	4,000	0	0
009	In-Car Camera Maintenance	0	24,660	27,200	24,750	25,000	25,000
013	Education & Training	0	3,900	29,000	3,000	8,000	8,000
098	Polygraph/DNA Services	0	0	1,000	1,000	1,000	1,000
	Category Total	0	37,132	131,675	82,750	82,650	82,650
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	0	0	0	0	0
002	Equipment*	11,170	0	58,750	128,750	0	0
015	Automotive & Auto Equipment	0	24,490	35,000	0	0	0
019	Radio & Radar Equipment	0	0	0	0	0	0
036	Building Improvements	3,465	0	6,733	0	0	0
	Category Total	14,635	24,490	100,483	128,750	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		47,436	205,595	554,720	314,650	219,025	219,025
Revenues over/(under) Expenditures		287,287	29,793	(247,520)	(213,760)	(18,025)	(18,025)
FUND BALANCE AS OF JUNE 30		680,393	710,186	462,666	496,426	478,401	478,401

STATE FORFEITURE FUND

Overview

The Police Forfeiture fund was established in 1989, to comply with the guidelines of the Uniform Budgeting Act of 1978. This fund obtains its proceeds from the distribution of forfeited assets seized in drug arrests under state statutes.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2011/2012, funding will be utilized to:

- continue support of the department's drug education and prevention efforts
- support Investigative Bureau communications equipment
- purchase ammunition, weapons and related supplies
- provide police canine training, maintenance and health care
- provide drug enforcement training

Fund Balance

Fund balance is projected to be \$523,153 at June 30, 2012.

FUND NUMBER: 214

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1		264,213	210,167	304,135	304,135	395,443	395,443
REVENUES							
014	State Forfeiture	158,369	123,527	75,000	151,597	150,000	150,000
015	Miscellaneous	30	0	0	0	0	0
025	Sale of Fixed Assets	0	18,030	0	0	0	0
664	Interest Income	4,677	343	3,137	650	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES		163,076	141,900	78,137	152,247	150,000	150,000
EXPENDITURES							
(740) OPERATING SUPPLIES							
008	Drug Education	6,038	6,487	9,100	100	3,000	3,000
011	Lease Equipment	11,651	9,642	10,200	5,273	0	0
012	Training Expenses	1,500	0	0	0	0	0
017	Prosecutor Fees	0	17,415	1,000	1,000	2,000	2,000
018	Ammunition & Weapons	12,314	9,781	7,400	0	1,000	1,000
019	Uniform	0	308	0	0	0	0
021	Audit Fees	0	0	0	0	2,000	2,000
040	Miscellaneous	47,142	3,747	14,090	5,000	12,290	12,290
	Total Operating Supplies	78,645	47,380	41,790	11,373	20,290	20,290

State Forfeiture Fund

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(801) PROFESSIONAL & CONTRACTUAL							
006	Vehicle Maintenance	0	0	40,800	0	0	0
013	Education & Training	0	0	2,000	0	2,000	2,000
070	Crime Prevention	0	552	1,000	0	0	0
	Category Total	0	552	43,800	0	2,000	2,000
(970) CAPITAL OUTLAY							
002	Equipment	88,877	0	0	7,400	0	0
015	Automotive & Auto Equipment	49,600	0	0	42,166	0	0
	Total Capital Outlay	138,477	0	0	49,566	0	0
TOTAL EXPENDITURES		217,122	47,932	85,590	60,939	22,290	22,290
(445) OTHER FINANCING USES							
Contribution to Other Funds:							
101	General Fund	0	0	0	0	0	0
TOTAL OTHER FINANCING USES		0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		217,122	47,932	85,590	60,939	22,290	22,290
Revenues over/(under) Expenditures		(54,046)	93,968	(7,453)	91,308	127,710	127,710
FUND BALANCE AS OF JUNE 30		210,167	304,135	296,682	395,443	523,153	523,153

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND
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Overview

Annually, Farmington Hills receives CDBG funds from the United States Department of Housing and Urban Development (HUD). The funds are used to provide assistance to low and moderate income individuals for housing rehabilitation work and for capital improvements in eligible areas.

Revenue Assumptions

This fund receives revenue from the Community Development Block Grant Program, block grant carryover which is unused money from the previous year, and program loan receipts or payments made upon the sale of property which received a deferred loan. Block grant carryover and loan receipts are unpredictable and fluctuate from year to year.

Expenditures

In FY 2011/12, approximately 35 homes will be rehabilitated at a cost of \$275,037 as part of the Housing Rehabilitation Program. Approximately \$115,000 will be budgeted for capital projects.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2012.

FUND NUMBER: 275

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1		0	0	0	0	0	0
REVENUES							
	Community Development Block Grant*	307,866	498,106	394,607	220,000	317,930	317,930
	Block Grant Carryover	0	0	100,792	100,792	134,607	134,607
	Housing Rehabilitation Program Loan Receipts	29,016	12,708	20,000	60,000	50,000	50,000
	Total Revenues	336,882	510,814	515,399	380,792	502,537	502,537
EXPENDITURES							
ADMINISTRATION							
	Salaries & Wages	57,501	62,447	57,000	57,000	84,000	84,000
	Fringe Benefits	10,256	5,657	18,000	18,000	16,500	16,500
	Supplies	0	0	500	250	250	250
	Conferences & Workshops	627	734	1,000	1,000	1,000	1,000
	Memberships & Dues	2,315	2,315	3,000	3,000	3,000	3,000
	Legal Notices	1,181	727	2,000	1,250	2,000	2,000
	Haven	5,000	5,000	5,000	5,000	5,000	5,000
	Contracted Services	750	750	750	750	750	750
	Category Total	77,630	77,630	87,250	86,250	112,500	112,500

Community Development Block Grant Fund

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
CAPITAL OUTLAY							
	Housing Rehab. Grants	28,002	42,720	55,000	25,000	35,000	35,000
	Housing Rehabilitation	191,588	200,418	353,149	209,542	190,037	190,037
	Housing Rehab. Income Est.	29,016	12,708	20,000	53,009	50,000	50,000
	Youth Cntr. Furn & Equipment	0	0	0	0	0	0
	Sidewalks	0	0	0	0	0	0
	Category Total	248,606	255,846	428,149	287,551	275,037	275,037
	Total Expenditures	326,236	333,476	515,399	373,801	387,537	387,537
OTHER FINANCING USES							
	Contribution to Other Funds						
	Capital Improvement Fund						
	Capital Projects	0	0	0	6,991	115,000	115,000
	13 Mile Rd Sidewalk	10,646	149,859	0	0	0	0
	Middlebelt San Soui Sidewalk	0	27,479	0	0	0	0
	Major Road Fund						
	Inkster ROW Improvement	0	0	0	0	0	0
	Total Other Financing Uses	10,646	177,338	0	6,991	115,000	115,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	336,882	510,814	515,399	380,792	502,537	502,537
	Excess Revenue over Expenditures	0	0	0	0	0	0
	FUND BALANCE AT JUNE 30	0	0	0	0	0	0

* Includes a 20% cut.

EECBG FUND

Overview

In September 2009, the City of Farmington Hills received an allocation from the Energy Efficiency and Conservation Block Grant (EECBG) program, which was funded through the American Recovery and Reinvestment Act. Funds are used to reduce energy use, cut green house gas emissions and create jobs.

Revenue Assumptions

This fund receives funding from the EECBG Program on a draw down basis to cover EECBG expenditures.

Expenditures

In FY 2011/12, approximately \$121,000 will be used to close out the EECBG Program. Investments will include energy efficient projects at City facilities and public information.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2012.

FUND NUMBER: 250

Acct. No. Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	0	0	0	0	0	0
REVENUES						
Federal Grant - EECBG	0	256,548	437,088	359,561	121,023	121,023
Total Revenues	0	256,548	437,088	359,561	121,023	121,023
EXPENDITURES						
ADMINISTRATION						
Public Information	0	0	0	30,000	16,076	16,076
Community Building Energy Audits	0	0	0	856	0	0
Energy Efficiency Incentives	0	19,186	214,588	76,417	0	0
Category Total	0	19,186	214,588	107,273	16,076	16,076
CAPITAL OUTLAY						
City Hall Revitalization Energy Enhancement	0	0	222,500	152,310	0	0
Energy Efficiency Projects at 6 Buildings	0	0	0	26,237	104,947	104,947
10 Mile LED Streetlight Project	0	0	0	30,000	0	0
Renewable Energy Technology - City Hall	0	237,362	0	42,467	0	0
Category Total	0	237,362	222,500	251,014	104,947	104,947
Total Expenditures	0	256,548	437,088	358,287	121,023	121,023

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
OTHER FINANCING USES							
	Appropriation to Contribution to Other Funds						
	Capital Improvement Fund	0	0	0	1,274	0	0
	Total Other Financing Uses	0	0	0	1,274	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES							
		0	256,548	437,088	359,561	121,023	121,023
	Excess Revenue over Expenditures	0	0	0	0	0	0
FUND BALANCE AT JUNE 30							
		0	0	0	0	0	0

DEBT SERVICE FUNDS

Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditure of resources earmarked for the retirement of debt issued directly by the City or for which the City agreed, by contract, to make debt payments on bonds issued by other units of government on the City's behalf. The City has three Debt Service Funds, the General Debt Service Fund, the Building Authority Debt Service Fund and the Special Assessment Debt Service Fund.

General Debt Service Fund

This Fund was established in FY 1994/95 for all the debt service payments to be funded with local property tax revenue. The bond issues to be serviced by this Fund fall into three major categories: Storm Drain Bonds, Highway Bonds, and Building Authority Bonds, although the service of the Building Authority Bonds is just a pass through from the General Fund to the Building Authority Debt Service Fund. For FY 2011/12 the City is under contract with the Oakland County Department of Public Works to service debt on one bond issue for water and sewer projects and one issue for storm drain improvements, which were bonded and constructed on behalf of the City by the County Department of Public Works. The water & sewer issue is paid through the City's water and sewer fund.

Building Authority Debt Service Fund

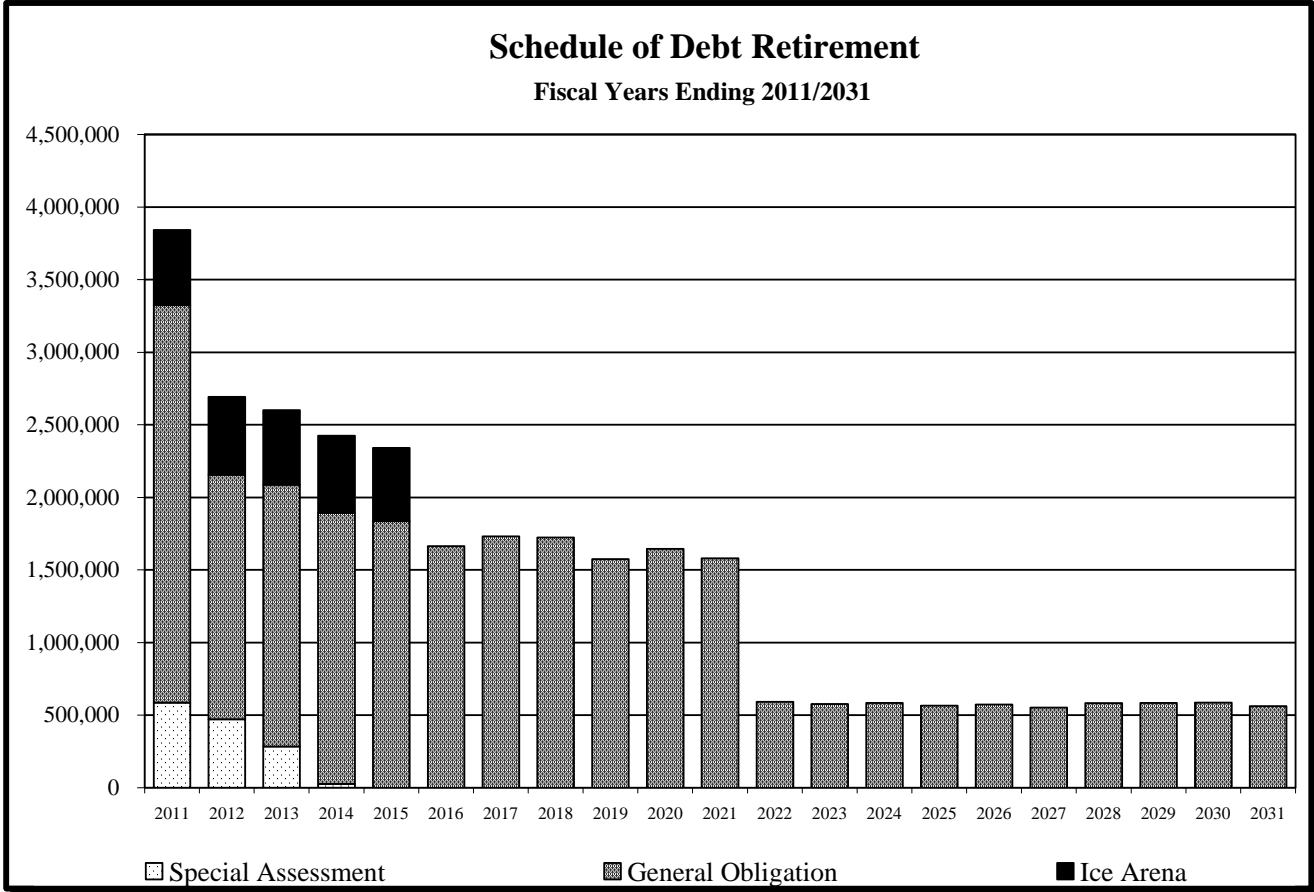
The City of Farmington Hills Building Authority is a financing vehicle utilized in Michigan to finance facilities through the issuance of bonded debt. This separate Authority issues debt, builds the facility and enters into lease agreements for the facilities with the community. The annual lease payments are in amounts equal to the annual debt service requirements. For FY 2011/12, the operating tax levy support for debt service is budgeted in the General Fund and appropriated ultimately to the Building Authority Debt Service Fund. Lease payments are made to the Building Authority and the Building Authority renders payment to the bond paying agent. The City is currently financing the expansion of the D.P.W. Facility, renovation of Fire Station No. 2, and the relocation and expansion of the 47th District Court Facility through the City of Farmington Hills Building Authority.

Special Assessment Debt Service Fund

The Special Assessment Debt Service Fund is used to accumulate special assessment collections to be used to pay debt service costs for bonds issued for specific local road and utility improvements that benefit property owners. Alternatively, debt service on utility special assessments can be accounted for in their primary Fund, i.e., the Water and Sewer Fund.

The City of Farmington Hills' Debt Management Policies are outlined in the Financial Policies Section of this Budget Document.

DEBT SERVICE FY 2011/12



DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Building Authority Fund #662	Special Assessment Funds	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2011	192,658	165,455	1,396,180	1,754,293
REVENUES				
Income from Assessments and Other	105,000	0	425,932	530,932
Interest income	963	260	50,000	51,223
Intergovernmental Revenues	124,778	0	0	124,778
Total Revenues	230,741	260	475,932	706,933
EXPENDITURES				
Bond principal payments	751,273	685,000	450,000	1,886,273
Interest and fiscal charges	388,191	393,733	25,932	807,856
Misc. and construction	1,000	975		1,975
Total Expenditures	1,140,464	1,079,708	475,932	2,696,104
Revenues over/(under) Expenditures	(909,723)	(1,079,448)	0	(1,989,171)
OTHER FINANCING SOURCES AND USES				
Proceeds from Bond Sale	0	0		0
Transfers In				
-from General Fund	1,645,798	0	0	1,645,798
-from General Debt Fund	0	1,078,733	0	1,078,733
-from Park Millage Fund	150,000	0	0	150,000
Total Transfers In	1,795,798	1,078,733	0	2,874,531
Transfers Out				
- to Building Authority	(1,078,733)	0	0	(1,078,733)
- to SAD Revolving Fund	0	0	0	0
- to Major Roads	0	0	0	0
- to Local Roads	0	0	0	0
Total Transfers out	(1,078,733)	0	0	(1,078,733)
Total Other Financing Sources and Uses	717,065	1,078,733	0	1,795,798
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(192,658)	(715)	0	(193,373)
FUND BALANCE AT JUNE 30, 2012	(0)	164,740	1,396,180	1,560,920

GENERAL DEBT SERVICE FUND

FUND NUMBER: 301

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1		475,752	613,326	379,191	379,191	192,658	192,658
REVENUES							
(403)	Debt Service Levy	2,379,369	2,233,463	2,345,759	2,321,048	0	0
(642)	Oakland County Credit - Caddell Drain	0	28,566	0	0	0	0
	Oakland County Credit - Minnow Pond	127,814	47,371	0	2,905	0	0
	Oakland County Credit - Pebble Creek	79,565	2,614	0	1,448	0	0
	Oakland County Credit - Ten Mile	90,089	0	0	0	0	0
(664)	Interest Income	34,498	4,001	5,000	1,800	963	963
(655)	Contribution from Farmington - Court	104,585	121,251	119,413	119,413	124,778	124,778
(655)	District Court Building Fund	145,420	123,869	125,000	108,000	105,000	105,000
	Total Revenues	2,961,340	2,561,135	2,595,172	2,554,614	230,741	230,741
OTHER FINANCING SOURCES							
(676)	Contribution From Other Funds:						
	General Fund	0	0	0	0	1,645,798	1,645,798
	Park Millage Fund	0	0	0	0	150,000	150,000
		0	0	0	0	1,795,798	1,795,798
TOTAL REVENUES AND OTHER FINANCING SOURCES		2,961,340	2,561,135	2,595,172	2,554,614	2,026,539	2,026,539
EXPENDITURES							
GENERAL DEBT ISSUES:							
(990)	Interest:						
	Pebble Creek Drain	18,664	12,999	6,733	6,733	0	0
	Minnow Pond	103,784	71,758	36,567	36,567	0	0
	Caddell Erosion - 1994	27,358	23,968	20,304	20,304	16,429	16,429
	Farmington Hills Ice Arena	0	0	0	0	69,031	69,031
	Farmington Hills Golf Club	317,169	312,669	308,069	308,069	302,731	302,731
	Total	466,975	421,394	371,673	371,673	388,191	388,191

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
(995)	Principal:						
	Pebble Creek Drain	198,770	194,252	185,218	185,218	0	0
	Minnow Pond	753,557	787,589	807,036	807,036	0	0
	Caddell Erosion - 1994	118,947	118,947	115,110	115,110	111,273	111,273
	Farmington Hills Ice Arena	0	0	0	0	465,000	465,000
	Farmington Hills Golf Club	150,000	150,000	175,000	175,000	175,000	175,000
	Total	1,221,274	1,250,788	1,282,364	1,282,364	751,273	751,273
	TOTAL GENERAL DEBT	1,688,249	1,672,182	1,654,037	1,654,037	1,139,464	1,139,464
(996)	Miscellaneous Expense	975	975	1,000	975	1,000	1,000
	Total Expenditures	1,689,224	1,673,157	1,655,037	1,655,012	1,140,464	1,140,464
OTHER FINANCING USES							
(905)	Contribution to Building Authority						
	Interest:						
	Refunding Bond - 2003 DPW/Fire	63,666	58,057	53,310	53,310	47,783	47,783
	47th District Court	107,000	90,181	68,950	68,950	47,075	47,075
	47th District Court - Refunding	298,875	298,875	298,875	298,875	298,875	298,875
	Total	469,541	447,113	421,135	421,135	393,733	393,733
	Principal:						
	Refunding Bond - 2003 DPW/Fire	265,000	175,000	165,000	165,000	185,000	185,000
	47th District Court	400,000	500,000	500,000	500,000	500,000	500,000
	47th District Court - Refunding	0	0	0	0	0	0
	Total	665,000	675,000	665,000	665,000	685,000	685,000
	Total Contribution to Building Auth.	1,134,541	1,122,113	1,086,135	1,086,135	1,078,733	1,078,733
	Total Other Financing Uses	1,134,541	1,122,113	1,086,135	1,086,135	1,078,733	1,078,733
TOTAL EXPENDITURES AND OTHER FINANCING USES		2,823,765	2,795,270	2,741,172	2,741,147	2,219,197	2,219,197
	Revenues Over/(Under) Expenditures	137,575	(234,135)	(146,000)	(186,533)	(192,658)	(192,658)
	FUND BALANCE AT JUNE 30	613,326	379,191	233,191	192,658	(0)	(0)

BUILDING AUTHORITY FUND

FUND NUMBER: 662

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1		150,855	152,735	166,180	166,180	165,455	165,455
REVENUES							
(664)	Interest Income	2,854	210	500	250	260	260
(672)	Miscellaneous Income	0	14,210	0	0	0	0
Total Revenues		2,854	14,420	500	250	260	260
OTHER FINANCING SOURCES							
Contributions from other funds:							
(301)	General Debt Service Fund	1,134,541	1,122,113	1,086,135	1,086,135	1,078,733	1,078,733
Total Other Financing Sources		1,134,541	1,122,113	1,086,135	1,086,135	1,078,733	1,078,733
TOTAL REVENUES AND OTHER FINANCING SOURCES		1,137,395	1,136,533	1,086,635	1,086,385	1,078,993	1,078,993
EXPENDITURES							
995	Bond Principal	665,000	675,000	665,000	665,000	685,000	685,000
996	Bond Interest:						
	Refunding -DPW/Fire	63,666	58,057	53,310	53,310	47,783	47,783
	47th District Court	107,000	90,181	68,950	68,950	47,075	47,075
	47th District Court - Refunding	298,874	298,875	298,875	298,875	298,875	298,875
Total Interest		469,540	447,113	421,135	421,135	393,733	393,733
Total Debt Service		1,134,540	1,122,113	1,086,135	1,086,135	1,078,733	1,078,733
970-994	Audit Fees	975	975	1,000	975	975	975
TOTAL EXPENDITURES		1,135,515	1,123,088	1,087,135	1,087,110	1,079,708	1,079,708
Revenues Over/(Under) Expenditures		1,880	13,445	(500)	(725)	(715)	(715)
FUND BALANCE AT JUNE 30		152,735	166,180	165,680	165,455	164,740	164,740

CALCULATION OF DEBT LEVY FY 2011/12
GENERAL DEBT SERVICE FUND

<i>Description of Debt</i>	<i>Fund Servicing Debt</i>	<i>Final Maturity</i>	<i>Debt Outstanding Year Ended 6/30/11</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Millage*</i>
Building Authority Issues:							
Refunding Bonds-2003 DPW/Fire Station No.2	Building Authority	11-17	1,360,000	185,000	47,783	232,783	0.0709
47TH District							
Court Facility	Building Authority	04-12	1,100,000	500,000	47,075	547,075	
Court Refunding	Building Authority	04-21	6,555,000	0	298,875	298,875	
Farmington Hills Court Debt			7,655,000	500,000	345,950	845,950	0.2576
Less Farmington's Share (14.94%)				(74,700)	(50,078)	(124,778)	(0.0380)
Less Revenues/Contributions				(95,965)	(9,035)	(105,000)	(0.0320)
Net Debt Levy				329,335	286,837	616,172	0.1876
Total Building Authority Issues			9,015,000	514,335	334,620	848,955	0.2585
Storm Drain Debt Issues:							
Caddell Drain II	Debt Service Fund	10-14	483,462	111,273	16,429	127,702	0.0389
Total Storm Drain Debt Issues			483,462	111,273	16,429	127,702	0.0389
Ice Arena			1,920,000	465,000	69,031	534,031	0.1626
Farmington Hills Golf Club:		10-31	7,425,000	175,000	302,731	477,731	0.1455
Miscellaneous Expenditures						1,000	
Interest Income						(963)	
Parks & Rec. Millage Fund						(150,000)	
Fund Balance Contribution						(192,658)	
						(342,621)	(0.1043)
GRAND TOTAL			18,843,462	1,265,608	722,811	1,645,798	0.5012
			Net	Debt			
			Amount	Millage			
		DEBT LEVY:	<u>1,645,798</u>	<u>0.5012</u>			
		 Taxable Value	 3,283,783,240				

* Debt issued prior to the State Constitutional Amendment in December, 1978, or approved by the vote of the electorate since that time, is exempt from Charter Millage Limitation. Debt issued without a vote of the electorate since then is subject to Charter Millage Limitations. All current bond issues and related debt service is subject to the Charter limitations.

DEBT SUMMARY FY 2011/12

Description of Debt	Fund Servicing Debt	Debt Outstanding at June 30, 2011	Principal	Interest	Total
General Obligation:					
Ice Arena	Ice Arena Fund	1,920,000	465,000	73,671	538,671
Farmington Golf Club	Debt Service	7,425,000	175,000	302,231	477,231
Building Authority Bonds	Debt Service	9,015,000	685,000	392,708	1,077,708
Special Assessment Bonds	Special Assessment	750,000	450,000	22,382	472,382
Contractual Obligation					
Oakland County	Debt Service	483,461	111,273	16,237	127,510
TOTAL		19,593,461	1,886,273	807,229	2,693,502

STATEMENT OF LEGAL DEBT MARGIN AS OF JUNE 30, 2011

Act 279, Public Acts of Michigan of 1909, as amended, provides that the net indebtedness of the City shall not exceed 10 percent of all assessed valuation as shown by the last preceding assessment roll of the City. In accordance with Act 279, the following bonds are excluded from the computation of net indebtedness:

- Special Assessment Bonds
- Mortgage Bonds
- Revenue Bonds
- Bonds issued, or contracts or assessment obligations incurred, to comply with an order of the Water Resources Commission or a court of competent jurisdiction.
- Other obligations incurred for water supply, drainage, sewerage, or refuse disposal projects necessary to protect the public health by abating pollution.

The Municipal Finance Act provides that the total debt in Special Assessment Bonds, which would require that the City pledge its full faith and credit, shall not exceed 12 percent of the assessed valuation of taxable property of the City, nor shall such bonds be issued in excess of three percent in any calendar year unless voted. The Special Assessment Bond percent is in addition to the above described 10 percent limit provided in Act 279, Public Acts of Michigan of 1909, as amended.

FY 2011/12 BUDGET

2011 State Equalized Value		<u>3,283,783,240</u>
Debt Limited (10% of State Equalized Valuation and Equivalent)		328,378,324
Amount of Outstanding Debt	19,593,461	
Less:		
Special Assessment Bonds	750,000	18,843,461
LEGAL DEBT MARGIN		309,534,863

CAPITAL PROJECTS FUNDS

Capital Projects Funds are maintained to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays; including the acquisition or construction of major capital facilities or outlays, other than those of proprietary enterprise funds.

Budget Funds in this group include:

- **The Capital Improvement Fund**, which is a major fund by the criteria of GASB 34 and is used to account for the development of capital facilities other than those for Roads, Utilities and Parks & Recreation; and
- **The Golf Course Capital Improvement Fund**, which was established in 1992 and is financed by a per-round surcharge on green fees for improvements at the San Marino Golf Course.

	Capital Improvement Fund #404	Golf Course Capital Improv. Fund #412	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2011	2,201,456	29,223	2,230,679
REVENUES			
Income from Assessments and Other	4,000	22,000	26,000
Interest income	11,007	60	11,067
Intergovernmental Revenues	0	0	0
Total Revenues	15,007	22,060	37,067
EXPENDITURES			
Public Facilities	190,000		190,000
Drainage	369,750		369,750
Side Walk	260,000		260,000
Equipment	1,174,600		1,174,600
Administration & Misc.	2,500	210	2,710
Total Expenditures	1,996,850	210	1,997,060
Revenues over/(under) Expenditures	(1,981,843)	21,850	(1,959,993)

Capital Projects Funds

	Capital Improvement Fund #404	Golf Course Capital Improv. Fund #412	Total Capital Project Funds
OTHER FINANCING SOURCES AND USES			
Proceeds from Bond Sale	0	0	0
Transfers In			
-from CDBG Fund	115,000	0	115,000
-from General Fund	788,108	0	788,108
Total Transfers In	903,108	0	903,108
Transfers Out			
Total Transfers out	0	0	0
TOTAL OTHER FINANCING SOURCES AND USES	903,108	0	903,108
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(1,078,735)	21,850	(1,056,885)
FUND BALANCE AT JUNE 30, 2012	1,122,721	51,073	1,173,794

CAPITAL IMPROVEMENT FUND

Overview

In 1982, the City Council established the Capital Improvement Fund for the purpose of providing financing for the acquisition and construction of infrastructure improvements and equipment acquisitions in excess of \$25,000 to maintain the quality of service in Farmington Hills. The annual Capital Improvement Fund Budget is the financial means by which the first year of the Capital Improvement Program (CIP) is implemented to the extent revenues are available.

Capital Improvement Plan

The City Charter (Sections 3.07 and 6.08) charges the City Manager with the responsibility of submitting a Capital Improvements Plan to the City Council. Public Act 285 of the Public Acts of 1931 of the State of Michigan requires cities with Planning Commissions to prepare a Six-Year Capital Improvements Plan.

The goal in developing a multi-year Capital Improvement Program is to plan for and establish guidelines and priorities for capital improvements and expenditures in a fiscally sound manner. This program sets forward the basis for annual fiscal capital projects budgeted in the budgetary funds such as the Capital Improvement Fund, Road Funds and dedicated millage funds for Public Safety and Parks and Recreation development. The CIP helps track multi-year projects that may require planning, design, land acquisition, construction and future operating costs. The projects identified in the CIP represent the City's plan to serve residents and anticipate the needs of our dynamic community. It is updated annually by the Planning Commission and presented to the City Council for their consideration. The following documents are considered in the preparation of the CIP:

- Five Year Departmental Plans
- Capital Improvements Plan
- The Master Plan for Future Land Use
- The Parks and Recreation Master Plan
- The Economic Development Plan
- The Master Storm Drainage Plan
- The Sustainability Study
- The Technology Master Plan
- The Municipal Complex Master Plan

Within each of these plans, a prioritization process is described that outlines how specific projects are ranked. Each year the Planning Commission, with staff input, prioritizes the projects in the Capital Improvements Plan. The establishment of priorities is indicated by the fiscal year in which the projects are scheduled to be implemented.

The Plan is reviewed by the Planning Commission at a study session and then set for public review at a public hearing. The finalized document becomes the "City of Farmington Hills Six Year Capital Improvements Plan." This formal document is not static but is used as a basis for next year's plan.

Capital Improvement Fund

As used in this document, the term Capital Improvements Plan is intended to reflect a complete list of all major capital projects with estimates anticipated in both capital and future operating costs over the next six-year period that will be necessary to serve existing and new development in the City. All of these public facilities, utility and service projects are listed on a priority basis, which reflects the fiscal year in which they are proposed. This six-year program also includes a discussion for providing the financial means for implementing the projects so that the City can provide, as adequately as possible, for the public health, safety and general welfare of all the people of the City and economic activities that support them.

Relationship between the Capital and Operating Budgets

The Capital and Operating budgets are closely interrelated. The allocation of the total millage between operating expenditures in the General Fund, capital expenditures in the Capital Improvement Fund, and debt service on bond issues, whose proceeds were utilized to fund prior capital improvements, has a direct impact on funding committed for operations and capital improvements.

Capital expenditures impact the operating budget both positively and negatively. Paving and resurfacing roads reduces maintenance costs as does major refurbishing of City facilities. Sidewalk and bike path construction, storm drainage improvements, and DPW equipment replacement do not add any significant operating costs. However, the construction of new facilities and expansions of existing facilities will increase utility, building maintenance and custodial costs. See the Project Detail section for specific information on the operating impact of funded capital projects.

Revenue

Operating Millage is appropriated to this Fund from within the City Charter millage. The property tax appropriation will decrease in 11/12 due to decreased property tax revenue from lower taxable value in the City and a need to allocate a greater share of the operating millage to General Fund to maintain existing service levels. Additional revenue comes from a grant appropriation from the CDBG Fund, interest on investments and the sale of fixed assets.

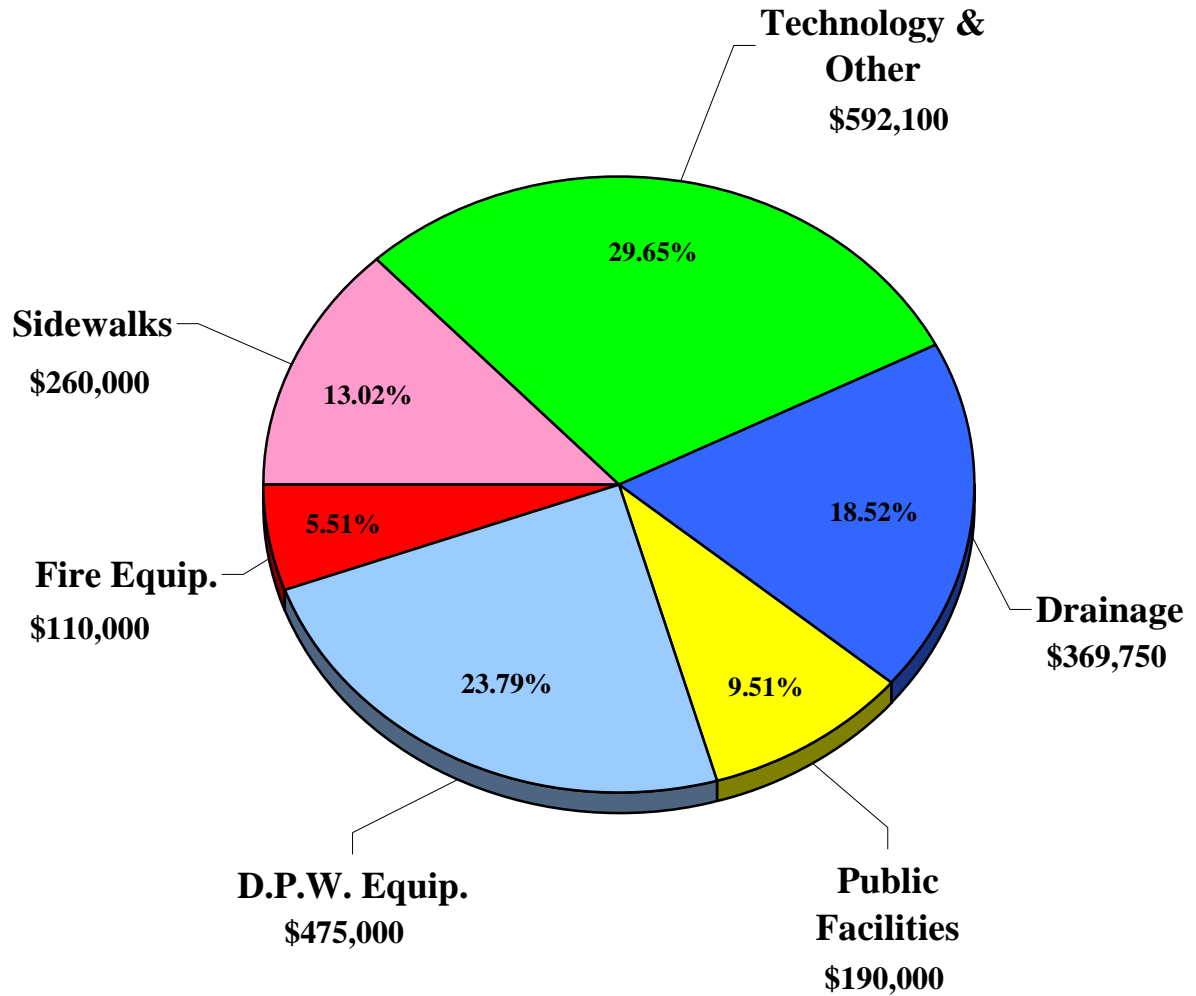
Expenditures

The annual Capital Improvement Fund budget is the financial means by which the first year of the Capital Improvement Program is implemented to the extent revenues are available. In addition to the capital projects contained in the General Fund, Road Funds, and Parks Millage Fund budgets, the City plans to expend almost \$2 million for capital improvements in this Fund benefiting the entire community. This program is comprised of facility improvements and expansions, sidewalk and bike path construction, drainage improvements, technology enhancements, and the acquisition of Public Works equipment and Fire apparatus replacements. The Project Detail pages describe the capital projects.

Fund Balance:

The projected fund balance for 11/12 will decrease by \$1,078,735 to \$1,122,722 by June 30, 2012.

Capital Improvement Fund Expenditures \$1,996,850



Capital Improvement Fund

FUND NUMBER: 404

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	8,449,244	11,606,989	6,110,338	6,110,338	2,201,456	2,201,456
REVENUES						
Property Tax	2,101,556	1,980,412	1,726,199	1,659,246	0	0
Federal Grant-Driver Simulator	112,000	0	0	0	0	0
Federal Grant-Costick Bio-Retention	44,109	0	0	0	0	0
Wayne County Grant - Danvers Pond	31,458	0	0	0	0	0
Oakland County contrib.- Sidewalk	4,796	0	0	0	0	0
Interest on Investments	201,402	37,644	20,000	10,750	11,007	11,007
Sale of Fixed Assets	104,000	11,250	0	3,500	3,000	3,000
Memorial Contributions	100	162	0	0	0	0
Donations-Fire Station #3	15,000	15,000	15,000	75,000	0	0
Sidewalk SAD's	51,916	23,220	0	0	0	0
Energy & Environmental Sustainability	0	0	0	86,658	0	0
Miscellaneous	60,183	3,385	0	1,451	1,000	1,000
Total Revenues	2,726,520	2,071,073	1,761,199	1,836,605	15,007	15,007
OTHER FINANCING SOURCES						
Contribution From Other Funds:						
Ice Arena Fund	0	0	75,300	0	0	0
CDBG Fund	10,646	177,338	0	6,991	115,000	115,000
EECBG Fund	0	199,362	0	1,274	0	0
General Fund	2,500,000	2,500,000	77,500	77,500	788,108	788,108
Other Government-911/ARRA	0	948,991	0	0	0	0
Total Other Financing Sources	2,510,646	3,825,691	152,800	85,765	903,108	903,108
TOTAL REVENUES AND OTHER FINANCING SOURCES	5,237,166	5,896,764	1,913,999	1,922,370	918,115	918,115
EXPENDITURES						
DRAINAGE	164,016	89,841	387,500	399,250	369,750	369,750
PUBLIC FACILITIES						
Land Acquisition	2,000	3,774	200,000	100,000	0	0
Fire Station Improvements	0	0	97,000	97,000	40,000	40,000
City Hall Revitalization Project	535,438	5,909,630	1,900,000	2,500,000	0	0
City Hall Furnishings	2,395	117,771	250,000	323,397	0	0
Gas Tank Replacement @ Police Dept.	0	0	112,500	24,960	0	0
Police Building Exterior Repairs	0	0	100,000	100,000	0	0
Municipal Campus Improvements	0	3,056	0	0	0	0
Performance Contracting	0	1,330,540	0	99,666	0	0
DPW HVAC (Main Storage/Tool Crib)	0	0	0	0	150,000	150,000
Pavement Management System	2,985	0	0	2,805	0	0
Total Public Facilities	542,818	7,364,771	2,659,500	3,247,828	190,000	190,000
SIDEWALKS	212,410	327,142	395,000	345,000	260,000	260,000

Capital Improvement Fund

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
EQUIPMENT						
Phone System Upgrade	0	82,512	75,000	1,750	75,000	75,000
Data Processing, Tech. & Office Equip.	237,213	739,149	705,660	327,962	514,600	514,600
Police Comm. Equipment (non 911)	0	779,979	0	0	0	0
911 Upgrade	9,177	259,771	0	3,766	0	0
DPW/S.S. Radio System Replacement	0	0	0	0	75,000	75,000
Fire Radio Repeaters (5)	0	0	0	0	50,000	50,000
Fire Apparatus	290,071	601,063	735,000	1,096,160	60,000	60,000
D.P.W. Equipment	588,895	316,806	430,000	407,036	400,000	400,000
Total Equipment	1,125,356	2,779,280	1,945,660	1,836,674	1,174,600	1,174,600
ADMINISTRATIVE						
NPDES Expenses	385	0	500	500	500	500
Audit Fees	1,750	1,950	2,000	2,000	2,000	2,000
Total Administrative	2,135	1,950	2,500	2,500	2,500	2,500
Total Expenditures	2,046,735	10,562,984	5,390,160	5,831,252	1,996,850	1,996,850
OTHER FINANCING USES						
Contribution To Other Funds						
Major Roads	0	575,000	0	0	0	0
Ice Arena	0	255,431	0	0	0	0
Fire Grant Fund	32,686	0	0	0	0	0
Total Other Financing Uses	32,686	830,431	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	2,079,421	11,393,415	5,390,160	5,831,252	1,996,850	1,996,850
Revenues Over/(under) Expenditures	3,157,745	(5,496,651)	(3,476,161)	(3,908,882)	(1,078,735)	(1,078,735)
FUND BALANCE AT JUNE 30	11,606,989	6,110,338	2,634,177	2,201,456	1,122,721	1,122,721

PROJECT DETAIL

Drainage

Drainage projects improve the drainage courses outlined in the Master Storm Drainage Plan and are supplemented by storm water quality considerations required under the City’s National Pollutant Discharge Elimination System storm water permit. Priority criteria are:

- Integrating water quantity issues with water quality issues;
- Immediate flood peak reduction to solve the most significant flooding concerns;
- Integration with other improvements including water main, sanitary sewer, paving and building construction;
- Ensuring the continued development and redevelopment of the City; and
- Encouragement of riparian stewardship and maintenance.

In 2011/12 drainage expenditures of \$369,750 will be as follows:

	DRAINAGE PROJECTS	11/12 BUDGET	MAINT. COSTS	OTHER OPERATING COSTS
1.	Storm Water Pollution Prevention Initiative	50,000	No Change	No Change
2.	Miscellaneous Drain Construction	50,000	No Change	No Change
3.	Illicit Discharge Elimination Program	30,000	No Change	No Change
4.	GIS Storm Phases I, II & III	25,000	No Change	No Change
5.	Open Channel Maintenance	50,000	No Change	No Change
6.	Edgemoor Culvert	50,000	No Change	No Change
7.	Oakland County Drains – Chapter 4 & 20	114,750	No Change	No Change

1. Storm Water Pollution Prevention Initiative. The pollution prevention initiative requires that certain projects and procedures be adopted that will ultimately lead to a cleaner Rouge River in accordance with the Federal Clean Water Act. Projects may include erosion control in the open watercourses and siltation basins to remove suspended sediment from storm water.
2. Miscellaneous Drain Construction. The construction of storage facilities, pipe and culvert enclosures and channel improvements throughout most of the drainage districts in the City. Projects from inspection programs are included.
3. Illicit Discharge Elimination Program. This program involves a visual inspection of all major watercourses to determine if there are illegal taps or pollutant discharges into the stream.
4. GIS Storm Phases I, II & III. This year’s efforts will complete the GIS project. Additional plans and new as-builts will be digitized and added to the GIS storm sewer layer.
5. Open Channel Maintenance. A continuous program for maintenance of the City’s open channel drainage system.
6. Edgemoor Culvert. Replacement of the deteriorated culverts under Edgemoor south of.
7. Oakland County Drains. Reimbursements to the County for Drainage Projects in the City.

Financial impact: Drainage improvements do not have a significant impact on operating budgets. The cost of the capital improvements are distributed over many years and ensure continued improvement, thereby having the potential to save millions of dollars in flood damage in the future.

Non-financial impact: The City is required to install various improvements in accordance with the United States Clean Water Act. All projects are consistent with the City’s federal permit. Funding projects in the Master Storm Drainage Plan promotes an improved quality of life.

Public Facilities

The Municipal Complex Master Plan defines space requirements necessary to alleviate overcrowding and provides the technological requirements that are necessary for the City to provide services.

In 2011/12 public facilities expenditures of \$190,000 will be as follows:

	PUBLIC FACILITIES	11/12 BUDGET	MAINTENANCE COSTS	OTHER OPERATING COSTS
1.	Fire Station Improvements	40,000	No Change	No Change
2.	DPW HVAC (Main Storage/Tool Crib)	150,000	No Change	No Change

1. Fire Station Improvements. Fire Station roof replacement.
2. DPW HVAC (Main Storage/Tool Crib). Unit HV-1 is an original direct-fire furnace unit in the main DPW garage. This unit is over 20 years old and has experienced increasing service needs over the last 3 years. Replacement of this unit in the very near future will be necessary. However, due to the age of the unit, its high energy demand, and the integrated nature of the HVAC system throughout the building, it is recommended that prior to any capital expenditure to replace this unit, a comprehensive HVAC needs assessment be completed for this facility. The assessment would provide the City with options for a new HVAC system, costs, and any energy savings that may result.

Financial Impact: These public facility improvements/replacements are expected to provided energy savings cost reductions.

Non-financial Impact: Improved employee working conditions is expected to increase employee efficiency, effectiveness morale.

Sidewalks and Bike Paths

Providing safe pedestrian travel along major traffic corridors is a priority of the City Council, School Board, staff, and residents. Developers have installed sidewalks as a requirement of development. In many cases, sidewalk gaps have resulted. Annually, pedestrian traffic generators and sidewalk gaps are identified in preparation of the Capital Improvements Plan. These areas continue to be a priority. In 2011/12 sidewalks and bike path expenditures of \$260,000 will be as follows:

	SIDEWALKS AND BIKE PATHS	11/12 BUDGET	MAINTENANCE COSTS	OTHER OPERATING COSTS
1.	Sidewalk Replacement Program	80,000	No Change	No Change
2.	8 Mile, north side, Lujon to West	30,000	No Change	No Change
3.	R.O.W. Acquisition	25,000	No Change	No Change
4.	10 Mile, north side, I-275 to Research Drive	125,000	No Change	No Change

Financial Impact: Providing sidewalks and bike paths does not have a significant impact on operating budgets.

Non-financial Impact: Sidewalks and bike paths add to the attractiveness of the City, appeal to families, and signal a resident-friendly community. They contribute positively to the community’s environment and image. They provide safe pedestrian travel to schools, shopping centers, and recreational areas.

Equipment

In 2011/12 equipment in the amount of \$ 1,174,600 will be purchased.

Public Facilities Equipment

The Technology Master Plan provides for ongoing costs of equipment and technology improvements. Ongoing costs include the replacement of equipment and a fast and reliable network. Included in the budget are: phone system upgrades, PC/network and database upgrades, scheduling software, and various other technology improvements and upgrades to keep the network fast and reliable.

Division of Public Works and Fire Equipment

Due to the expense of major equipment purchases for the DPW and Fire Department, a continuous provision must be made from year to year for new equipment and to replace worn out and unserviceable equipment. Priority is given based on mileage, safety, body/interior condition, functionality, mechanical condition, and service record.

	EQUIPMENT	11/12 BUDGET	MAINT. COSTS	OTHER OPERATING COSTS
	Public Facilities			
1.	City-Wide Technology	514,600	35,000	No Change
2.	Phone system upgrade	75,000	No Change	No Change
	Fire Department			
3.	(5) Radio Repeaters for 800 mhz radio system	50,000	No Change	No Change
4.	Battalion Chief Vehicle	60,000	1,000	No Change
	Division of Public Works			
5.	DPW/S.S. Radio System (replacement)	75,000	No Change	No Change
6.	Pre-wet Controller Upgrades for Dumptrucks	40,000	No Change	No Change
7.	Roadside Mowing Tractor w/attachments	100,000	No Change	No Change
8.	Remote Control Sewer Camera/Trailer	60,000	No Change	No Change
9.	Vacuum-type Road Sweeper	200,000	No Change	No Change

1. City-Wide technology includes: PC/network upgrades - \$100,000; Police Scheduling Software - \$75,000; Microsoft Database Upgrades - \$75,000; Inform Gold Upgrades- \$82,500; and various equipment and technology upgrades, \$182,100.

Financial Impact: Purchasing equipment does not have a significant impact on the operating budget.

Non-financial Impact: Having reliable equipment is essential to maintain roads and for the safety of our residents.

PROJECT DETAIL

	ESTIMATED FY 2010/11	PROPOSED FY 2011/12	ADOPTED FY 2011/12
<u>DRAINS</u>			
Storm Water Pollution Prevention Initiative	50,000	50,000	50,000
Miscellaneous Drainage	21,000	50,000	50,000
IDEP Elimination Program	30,000	30,000	30,000
GIS Storm Phases I & II & III	25,000	25,000	25,000
Drainage Maintenance	50,000	50,000	50,000
Storm Model & Master Plan Pilot & Update	108,500	0	0
Edgemoor Culvert	0	50,000	50,000
Oakland County Drains - Chapter 20	41,750	41,750	41,750
Oakland County Drains - Chapter 4	73,000	73,000	73,000
Woodcreek Pond at Danvers	0	0	0
TOTAL DRAINAGE	399,250	369,750	369,750
<u>PUBLIC FACILITIES</u>			
Land Acquisition	100,000	0	0
City Hall Revitalization project	2,500,000	0	0
City Hall Furniture	323,397	0	0
Fire Stations Improvements	97,000	40,000	40,000
Gas Tank Replacement @ Police Department	24,960	0	0
Police Bldg.-Exterior Repairs.	100,000	0	0
Performance Contracting	99,666	0	0
DPW HVAC (Main Storage/Tool Crib)	0	150,000	150,000
Pavement Management System	2,805	0	0
TOTAL PUBLIC FACILITIES	3,247,828	190,000	190,000
<u>SIDEWALK PROGRAM</u>			
Sidewalk Replacement Program along Major Roads	80,000	80,000	80,000
8 Mile, Northside, Lujon to West	0	30,000	30,000
R.O.W. Acquisition	0	25,000	25,000
12 Mile, Southside, West of Inkster to Herndonwood	55,000	0	0
Halsted, West Side, Windwood to Grand River	80,000	0	0
Halsted, West Side, 9 Mile to Windwood (Public R.O.W. only)	30,000	0	0
Folsom, Southside, Power West to Farmington City Limit	60,000	0	0
10 Mile, Northside, I-275 to Research Drive	0	125,000	125,000
Middlebelt, East Side, Chateau Ct. to Spring	40,000	0	0
TOTAL SIDEWALK PROGRAM	345,000	260,000	260,000
<u>EQUIPMENT</u>			
Data Processing, Technology & Office Equipment	327,962	514,600	514,600
Phone System Upgrade	1,750	75,000	75,000
911 Upgrade	3,766	0	0
DPW/S.S. Radio System Replacement	0	75,000	75,000
Fire Radio Repeaters (5)	0	50,000	50,000
Fire Apparatus:			
Replacement for Rescue #1	231,137	0	0
Replacement for Rescue #2 (P.O. carry from 09-10)	231,137	0	0
Replacement for Rescue #3	231,137	0	0

	ESTIMATED	PROPOSED	ADOPTED
	FY 2010/11	FY 2011/12	FY 2011/12
Replacement for Rescue #4 (P.O. carry forward from 09-10)	231,137	0	0
Battalion Chief Vehicle	0	60,000	60,000
Replace Seven Monitor/Defibulators	171,612	0	0
Total Fire Apparatus	1,096,160	60,000	60,000
D.P.W. Equipment:			
Pre-wet Controller Upgrades for Dump trucks	0	40,000	40,000
Roadside Mowing Tractor w/Attachments	0	100,000	100,000
Remote Control Sewer Camera/Trailer	0	60,000	60,000
Vacuum-type Road Sweeper	0	200,000	200,000
Backhoe	0	0	0
TMA Vorteq Trailer	15,896	0	0
Cold patch trailer	23,607	0	0
DAS Polyethylene Tank unit	4,879	0	0
Ten Yard Dump-Carryover 10/11	181,327	0	0
Ten Yard Dump	181,327	0	0
Total DPW Equipment	407,036	400,000	400,000
TOTAL EQUIPMENT	1,836,674	1,174,600	1,174,600

DATA PROCESSING & TECHNOLOGY COSTS
PROJECT DETAIL FY 2011/12

Item Description	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
Finance - BS&A.net Treasury & Assessing	15,660	0	0
Finance - Tablet PC's for Residential Appraisers	0	14,000	14,000
Finance - Inform Gold - Budget Module & Position Control	0	17,500	17,500
Finance - Inform Gold - Web extensions	0	25,000	25,000
Finance - Inform Gold - AP by ACH	0	5,000	5,000
Finance - Inform Gold - Payroll by Direct Debit	0	35,000	35,000
Planning/Community Development - E-packets for Planning Commission	0	12,000	12,000
Planning/Community Development - Field Inspection Reports/Tablets	0	10,000	10,000
Planning/Community Development - Clear zoning	0	35,000	35,000
Fire Department - Replacement of EOC Laptops	0	11,250	11,250
Fire Department - Wifi at Fire Stations	0	7,750	7,750
Police Department - Scheduling Software	0	75,000	75,000
Police Department - Battery Backup for Dispatch	0	7,100	7,100
Central Services - PC/Network Upgrades	0	100,000	100,000
Central Services - CAMS	0	8,000	8,000
Special Services - Wifi at 6 locations	0	12,000	12,000
Special Services - Shannon Hall Presentation System	0	30,000	30,000
Special Services - Senior Center Laptop Update	0	750	750
General - Card Access	161,050	0	0
General - GWAVA	2,700	0	0
General - Surf Control	1,547	0	0
General - Data Center Upgrades	32,005	0	0
General - Software Systems	100,000	0	0
General - Document Imaging	15,000	0	0
General - Upgrade Microsoft Database	0	75,000	75,000
General - Alarm Monitoring	0	6,000	6,000
General - Email Archiving	0	20,000	20,000
General - Cell Phone Repeater for City Hall	0	2,500	2,500
General - Wireless in EOC	0	1,550	1,550
General - Redundant Internet Connectivity	0	4,200	4,200
Total Technology Costs	327,962	514,600	514,600

CIP SUMMARY TABLE

DEPT.	TOTAL COST	CITY COST	MAIN. COSTS	SIX-YEAR GENERAL PRIORITY SCHEDULE*							# OF PROJECTS
				2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE	
Drainage	\$13,225,000	\$12,112,000	26,650	420	455	655	415	705	580	8,882	20
Sanitary	51,030,000	34,740,000	10,000	1,000	1,240	11,000	10,500	10,500	500	0	4
Watermains	15,920,000	13,520,000	0	970	950	1,270	1,000	1,000	1,000	7,330	12
Transportation	246,995,000	19,099,000	20,000	1,015	2,018	1,144	2,729	1,050	1,000	10,143	27
Sidewalks	5,378,000	5,378,000	80,000	400	625	520	243	230	290	3,070	22
Parks & Rec.	8,295,000	8,295,000	155,000	100	65	85	65	65	65	7,850	6
Public Facilities	3,550,000	3,540,000	79,000	690	990	585	345	440	490	0	11
DPW Equip.	3,435,000	3,435,000	0	400	480	500	760	700	595	0	6
Fire Equip.	3,379,000	3,379,000	18,000	110	668	445	385	631	1,140	0	6
TOTALS:	\$351,207,000	\$103,498,000	\$388,650	\$5,105	\$7,491	\$16,204	\$16,442	\$15,321	\$5,660	\$37,275	114

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

DRAINAGE

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	*YEAR GENERAL PRIORITY SCHEDULE-SIX						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/2017	FUTURE
1	Storm Water GIS	150,000	150,000	NC	100% City	25 CF	25 CF	25 CF	25 CF	25 CF	25 CF	
2	IDEP Elimination Program	180,000	180,000	NC	100% City	30 CF	30 CF	30 CF	30 CF	30 CF	30 CF	
3	Storm Water Pollution Prevention Initiative (SWPPI)	300,000	300,000	NC	100% City	50 CF	50 CF	50 CF	50 CF	50 CF	50 CF	
4	Miscellaneous Drain Construction	300,000	300,000	NC	100% City	50 CF	50 CF	50 CF	50 CF	50 CF	50 CF	
5	Open Channel Maintenance Program	600,000	600,000	NC	100% City	100 CF	100 CF	100 CF	100 CF	100 CF	100 CF	
6	Woodcreek Pond @ Danvers Construction	500,000	115,000	NC	23% City 77% O	115 CF				-		
7	Edgemoor Culvert Replacement	50,000	50,000	200 AC	100% City	50 CF						
8	Fourteen Mile Culvert Replacement	200,000	200,000	NC	100% City		200 CF	-				
9	Biddestone Culvert Replacement	50,000	50,000	200 AC	100% City		-	50 CF				
10	La Muera Culvert Replacement	350,000	350,000	1,500 AC	100% City	-		350 CF				
11	Fendt Channel Improvement	100,000	100,000	NC	100% City				100 CF			
12	O'Neill Ditch Enclosure	60,000	60,000	250 AC	100% City				60 CF			
13	North Bell, Randall to Ruth	450,000	450,000	1,500 AC	100% City		-			450 CF		
14	Rollcrest/North Ravines	325,000	325,000	1,500 AC	100% City					-	325 CF	
15	Minnow Pond at Halsted	3,500,000	3,500,000	10,000 AC	100% City	-	-					3,500 CF
16	Staman Acres Storm Water Relief	1,700,000	1,700,000	5,000 AC	100% City		-	-				1,700 CF

DRAINAGE

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	*YEAR GENERAL PRIORITY SCHEDULE-SIX						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/2017	FUTURE
17	Brookhill Subdivision Drainage	910,000	182,000	NC	20% City 80% SAD							182 CF
18	Storm Modeling and Master Plan Update	1,700,000	1,700,000	NC	100% City			-	-			1,700 CF
19	North Bell, Eight Mile to Randall	800,000	800,000	3,000 AC	100% City				-			800 CF
20	North Bell, Ruth to Farmington	1,000,000	1,000,000	3,500 AC	100% City					-		1,000 CF
TOTAL		\$13,225,000	\$12,112,000	\$26,650		420	455	655	415	705	580	8,882

SAD: Special Assessment District

CF: Capital Fund

NC: No Change

AC: Annual Cost

O: Other

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

SANITARY SEWERS

Reference No.	SANITARY SEWER PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/2017	FUTURE
1	Sanitary Sewer Rehabilitation Program	3,000,000	3,000,000	NC	100% City	500 SS	500 SS	500 SS	500 SS	500 SS	500 SS	
2	Evergreen/Farmington Upgrade	17,400,000	1,740,000	NC	10% City 90% O	500 SS	740 SS	500 SS				
3	Oakland County Water Resources Commission Special Maintenance Improvement	630,000	0	10,000 AC	50% FG 50% County							
4	Town Outlet Capacity Adjustment	30,000,000	30,000,000	NC	100% City			10,000 SS	10,000 SS	10,000 SS		
	TOTAL	\$51,030,000	\$34,740,000	\$10,000		1,000	1,240	11,000	10,500	10,500	500	

SS: Sewerage System Fund
 O: Other
 FG: Federal Grant
 NC: No Change
 AC: Annual Cost

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

WATERMANS

Reference No.	WATERMAIN PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/2017	FUTURE
1	Miscellaneous upgrades to the Water System	600,000	600,000			100 WS	100 WS	100 WS	100 WS	100 WS	100 WS	
2	Replace existing 8", Oxford, Shiawassee to Independence	250,000	250,000	NC	100% City	250 WS						
3	Replace existing 8", Collingham, Independence to Grand River	620,000	620,000	NC	100% City	620 WS						
4	Replace existing 12", Independence, Hamilton to Waldron	250,000	250,000	NC	100% City	-	250 WS					
5	Replace existing 8", Waldron, Shiawassee to Grand River	600,000	600,000	NC	100% City	-	600 WS					
6	Replace existing 6" with 8", Thirteen Mile, Lorikay to Chester brook	380,000	380,000	NC	100% City			380 WS		-		
7	Replace existing 6" with 8", Twelve Mile, New Market to Kendallwood	330,000	330,000	NC	100% City			330 WS				
8	Replace existing 6" with 8", Coronet, Lorikay to Aranel	460,000	460,000	NC	100% City	-		460 WS				
9	Kendallwood No. 1, Replace existing 6" & 8" with 8", entire subdivision	5,400,000	5,400,000	NC	100% City	-	-	-	900 WS	900 WS	900 WS	2,700 WS
10	Replace existing 8" & 12", Kendallwood, Twelve Mile to Tulipwood	630,000	630,000	NC	100% City	-		-	-	-		630 WS
11	Grand River Homes	4,000,000	4,000,000	NC	100% City							4,000 WS
12	Community Well Conversion	2,400,000	0	NC	100% SAD							
-	TOTAL	\$15,920,000	\$13,520,000			970	950	1,270	1,000	1,000	1,000	7,330

SAD: Special Assessment District

WS: Water System Fund

NC: No Change

TRANSPORTATION

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE
1	Local Road Paving, Special Assessment Districts	2,400,000	480,000	NC	20% City 80% SAD	80 WG	80 WG	80 WG	80 WG	80 WG	80 WG	
2	Local Road Rehabilitation, Special Assessment Districts	4,800,000	960,000	NC	80% SAD 20% City	160 WG	160 WG	160 WG	160 WG	160 WG	160 WG	
3	Tri-Party	164,000	55,000	NC	33% City 33% OC 33% RCOC	55 WG						
4	Northwestern Connector Phase 1 REMAINDER	36,000,000	1,200,000	NC	0.3% City 19.7% O 80% FG	600 WG	600 WG					
5	Grand River Ave, Eight Mile to Purdue, Widen all Lanes	1,000,000	20,000	NC	98%FG 2% City	20 WG						
6	Orchard Lake, Thirteen Mile to Fourteen Mile, Resurface	1,000,000	100,000	NC	80% FG 10% RCOC 10% City	100 WG						
7	Business Park Pavement Replacement	4,800,000	2,400,000	NC	50% City 50% SAD		600 WG	600 WG	600 WG	600 WG		
8	Fourteen Mile, Drake to Halsted - Reconstruct	1,608,000	322,000	NC	80% FG 20% City		322 WG					
9	Fourteen Mile, Halsted to Haggerty - Reconstruct	1,179,000	236,000	NC	80% FG 20% City		236 WG					
10	Fourteen Mile/Middlebelt Intersection- Reinstall Crosswalks	40,000	20,000	NC	50% RCOC 50% City		20 WG					
11	Farmington/Colfax Intersection- Reconstruct Crosswalks	40,000	20,000	NC	50% RCOC 50% City			20 WG				
12	Freedom, Drake to west City Limits	946,000	284,000	NC	70% FG 30% City			284 WG				
13	Thirteen Mile/Haggerty Intersection Improvements	525,000	105,000	NC	80% FG 20% City				105 WG			
14	Farmington, Eleven Mile to Twelve Mile - Reconstruct	1,687,000	506,000	NC	70% FG 30% City				506 WG			
15	Farmington, Ten Mile to Eleven Mile - Reconstruct	1,347,000	404,000	NC	70% FG 30% City				404 WG			
SUB-TOTAL:		\$57,536,000	\$7,112,000			1,015	2,018	1,144	1,855	840	240	0

FG: Federal Grant

O: Other

OC: Oakland County

NC: No change

RCOC: Road Commission for Oakland County

WG: Weight & Gas Revenue

SAD: Special Assessment District

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

TRANSPORTATION

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE
16	Thirteen Mile, Middlebelt to Orchard Lake - Reconstruct	1,667,000	500,000	NC	70% FG 30% City				500 WG			
17	Ten Mile, Orchard Lake to Farmington - Reconstruct	1,247,000	374,000	NC	70% FG 30% City				374 WG			
18	Twelve Mile Widening, Inkster to Middlebelt	2,100,000	210,000	NC	80% FG 10% RCOC 10% City				210 WG			
19	Orchard Lake Boulevard, Thirteen to Fourteen Mile - ROW & Construction	20,300,000	1,520,000	10,000 AC	70% FG 5% RCOC 17.5% O 7.5% City						760 WG	760 WG
20	Twelve Mile/Farmington Intersection Improvements	920,000	182,000	NC	80% FG 20% City							182 WG
21	Nine Mile/Halsted Intersection Improvements	975,000	195,000	NC	80% FG 20% City							195 WG
22	Ten Mile/Grand River/M-5 Phase Two	16,500,000	206,000	NC	1.25% City 98.75% SG							206 WG
23	Thirteen Mile Widening, Middlebelt to Orchard Lake	7,500,000	1,500,000	NC	80% FG 20% City							1,500 WG
24	Northwestern Connector Phase 2	120,000,000	1,800,000	NC	1.5% City 18.5% O 80% FG							1,800 WG
25	Orchard Lake Boulevard, Twelve to Thirteen Mile	17,000,000	4,250,000	10,000 AC	50% FG 25% RCOC 25% City							4,250 WG
26	Weighmaster Eyebrow	250,000	250,000	NC	100% City							250 WG
27	Halsted, Nine Mile to M-5	1,000,000	1,000,000	NC	100% City							1,000 WG
	SUB-TOTAL:	\$189,459,000	\$11,987,000	\$20,000		0	0	0	874	210	760	10,143
	PAGE 1 SUB-TOTAL:	\$57,536,000	\$7,112,000			1,015	2,018	1,144	1,855	840	240	0
	TOTAL:	\$246,995,000	\$19,099,000	\$20,000		1,015	2,018	1,144	2,729	1,050	1,000	10,143

FG: Federal Grant WG: Weight & Gas Revenue
 O: Other AC: Annual Costs
 RCOC: Road Commission for Oakland County NC: No Change
 SAD: Special Assessment District
 SG: State Grant

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

SIDEWALKS

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE
1	Sidewalk replacement along major roads	480,000	480,000	80,000 AC	100% City	80 CF	80 CF	80 CF	80 CF	80 CF	80 CF	
2	Folsom, south side, Orchard Lake to Power	280,000	280,000	NC	100% City	280 CF						
3	Halsted, west side, Nine Mile to Windwood	40,000	40,000	NC	100% City	40 CF			-			
4	Ten Mile, north side, Power to Farmington	115,000	115,000	NC	100% City		115 CF					
5	Independence, south side, Wheeler to Waldron	210,000	210,000	NC	100% City		210 CDBG WG WS					
6	Fourteen Mile, south side, Haggerty to Halsted	110,000	110,000	NC	100% City		110 CF			-		
7	Fourteen Mile, south side, Halsted to Drake	110,000	110,000	NC	100% City		110 CF			-		
8	Fourteen Mile, south side, Orchard Lake to Farmington	115,000	115,000	NC	100% City			115 CF				
9	Eight Mile, Halsted to I-275	125,000	125,000	NC	100% City	-		125 CF				
10	Fourteen Mile, south side, Farmington to Drake	200,000	200,000	NC	100% City			200 CF				
SUB-TOTAL:		\$1,785,000	\$1,785,000	\$80,000		400	625	520	80	80	80	0

CF: Capital Fund
 AC: Annual Costs
 NC: No Change
 WG: Weight & Gas Revenue
 CDGB: Community Development Block Grant
 WS: Water System Funds

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

SIDEWALKS

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE
11	Thirteen Mile, south side, Drake to Valley Bend	120,000	120,000	NC	100% City				120 CF			
12	Middlebelt, west side Ten Mile to Kirkway Ravine	43,000	43,000	NC	100% City				43 CF			
13	Farmington, east side, between Thirteen and Fourteen Mile	150,000	150,000	NC	100% City		-			150 CF		
14	Inkster, west side, Twelve Mile to I-696	210,000	210,000	NC	100% City		-				210 CF	
15	Halsted, east side, Brookwood to Fourteen Mile	330,000	330,000	NC	100% City							330 CF
16	Power, east side, Ten Mile to Eleven Mile	720,000	720,000	NC	100% City				-			720 CF
17	Tuck/Folsom/Orchard Lake, Community Living Center to Orchard Lake	570,000	570,000	NC	100% City	-				-		570 CF
18	Inkster, west side, Thirteen Mile to Northwestern	330,000	330,000	NC	100% City	-				-		330 CF
19	Gill, west side, Colfax to Nine Mile	310,000	310,000	NC	100% City							310 CF
20	Eleven Mile, north side, Old Homestead to Farmington Hills Golf Club	100,000	100,000	NC	100% City							100 CF
21	Ten Mile, south side, Stoney Creek to Inkster	270,000	270,000	NC	100% City			-				270 CF
22	Twelve Mile, south side Inkster to Herndonwood	440,000	440,000	NC	100% City				-			440 CF
	SUB-TOTAL:	\$3,593,000	\$3,593,000			0	0	0	163	150	210	3,070
	PAGE 1 SUBTOTAL:	\$1,785,000	\$1,785,000	\$80,000		400	625	520	80	80	80	0
	TOTAL:	\$5,378,000	\$5,378,000	\$80,000		400	625	520	243	230	290	3,070

CF: Capital Fund
AC: Annual Cost
NC: No Change

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

PARKS & RECREATION

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE
1	Maintenance Equipment and Operations	240,000	240,000	NC	100% City	50 PM	35 PM	50 PM	35 PM	35 PM	35 PM	
2	Heritage Park Historic Buildings	205,000	205,000	NC	100% City	50 PM	30 PM	35 PM	30 PM	30 PM	30 PM	
3	Founders Park Turn-Lane Improvement	100,000	100,000	NC	100% City							100 O
4	Acquisition of Park Land	1,500,000	1,500,000	NC	100% City							1,500 PM
5	Costick Center Pool and Performing Arts Space	6,000,000	6,000,000	155,000 AC	100% City							6,000 PM
6	Costick Center Parking Lot Improvements	250,000	250,000	NC	100% City							250 PM
		\$8,295,000	\$8,295,000	\$155,000		100	65	85	65	65	65	7,850

O: Other
 PM: Parks Millage
 AC: Annual Costs
 NC: No Change

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

PUBLIC FACILITIES

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/2017	FUTURE
1	City-Wide Technology	1,930,000	1,930,000	35,000 AC	100% City	415 CF	250 CF	350 CF	315 CF	250 CF	350 CF	
2	Energy and Environmental Sustainability Investments	150,000	150,000	Reduction	100% City	20 EF	15 EF	35 EF	30 EF	50 EF		
3	Fire Station Improvements	280,000	280,000	NC	100% City	40 CF	40 CF	200 CF				
4	DPW/P&R Radio System Evaluation and Replacement	75,000	75,000	8,000 AC	100% City	25 CF	50 CF					
5	DPW Garage HVAC System Evaluation and Replacement	225,000	225,000	N/C	100% City	25 CF	200 CF					
6	Improved Phone System	75,000	75,000	NC	100% City	75 CF						
7	Police Officer Body Armor Replacement	100,000	90,000	NC	90% City 10% FG	90 CF						
8	Police Building Limestone Façade Repair	100,000	100,000	NC	100% City		100 CF					
9	Police Patrol Vehicle In-Car Camera System	220,000	220,000	NC	100% City		220 CF					
10	Police Handgun Replacement	115,000	115,000	NC	100% City		115 CF					
11	Integrated Financial Information System (IFIS)	280,000	280,000	36,000 AC	100% City					140 CF	140 CF	
	TOTAL:	\$3,550,000	\$3,540,000	\$79,000		690	990	585	345	440	490	0

BA: Building Authority
 CF: Capital Fund
 AC: Annual Cost
 NC: No Change
 EF: Energy and Environmental Sustainability Fund
 FG: Federal Grant

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

DPW EQUIPMENT

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE
1	DPW Equipment	400,000	400,000	NC	100% City	400 CF						
2	DPW Equipment	480,000	480,000	NC	100% City	-	480 CF					
3	DPW Equipment	500,000	500,000	NC	100% City		-	500 CF				
4	DPW Equipment	760,000	760,000	NC	100% City			-	760 CF			
5	DPW Equipment	700,000	700,000	NC	100% City				-	700 CF		
6	DPW Equipment	595,000	595,000	NC	100% City					-	595 CF	
	TOTAL	\$3,435,000	\$3,435,000			400	480	500	760	700	595	0

CF: Capital Fund
 NC: No Change

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

FIRE EQUIPMENT

Reference No.	PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
						2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	FUTURE
1	Fire Equipment and Apparatus	110,000	110,000	1,000 AC	100% City	110 CF						
2	Fire Equipment and Apparatus	668,000	668,000	4,500 AC	100% City	-	668 CF					
3	Fire Equipment and Apparatus	445,000	445,000	1,000 AC	100% City		-	445 CF				
4	Fire Equipment and Apparatus	385,000	385,000	3,500 AC	100% City			-	385 CF			
5	Fire Equipment and Apparatus	631,000	631,000	2,500 AC	100% City				-	631 CF		
6	Fire Equipment and Apparatus	1,140,000	1,140,000	5,500 AC	100% City					-	1,140 CF	
TOTAL:		\$3,379,000	\$3,379,000	\$18,000		110	668	445	385	631	1,140	

CF: Capital Fund

AC: Annual Costs

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

GOLF COURSE CAPITAL IMPROVEMENT FUND

Overview

This fund was established in 1992, and is financed by a per-round surcharge on green fees. It is used for golf course equipment and capital improvements.

Revenue Assumptions

This fund receives revenue from a per-round surcharge on green fees and interest income.

Expenditures

No equipment will be purchased in 2011/12.

Fund Balance

The projected fund balance at June 30, 2012 is \$51,073.

FUND NUMBER: 412

Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Budgeted	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1	28,091	21,872	7,383	7,383	29,223	29,223
REVENUES						
Green Fees	21,389	21,392	22,000	22,000	22,000	22,000
Interest	243	61	75	50	60	60
TOTAL REVENUES	21,632	21,453	22,075	22,050	22,060	22,060
EXPENDITURES						
Miscellaneous	200	201	210	210	210	210
Capital Improvement	0	0	0	0	0	0
Equipment	27,651	35,741	0	0	0	0
TOTAL EXPENDITURES	27,851	35,942	210	210	210	210
Revenues Over/(Under) Expenditures	(6,219)	(14,489)	21,865	21,840	21,850	21,850
FUND BALANCE AT JUNE 30	21,872	7,383	29,248	29,223	51,073	51,073

COMPONENT UNITS

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority Fund is included in this group and is included in the City's government-wide financial statements.

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

The Brownfield Redevelopment Authority Fund is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones.

With the proposed amendment to the Brownfield Redevelopment Authority Plan, it is recommended that a budget be created for the Brownfield Authority to reflect Plan's sources and uses of funds. Based on the outcome of the public hearing and adopted amended plan the proposed FY 2011/12 budget may be amended.

Revenue

Revenue is derived primarily from tax increments captured from incremental cumulative increases in taxable value applied to the operating millage rates of the various taxing units.

Expenditures

Expenditures reflect the following Projects:

- Methane Control System Restoration;
- Cart Path Cover Restoration;
- Park Maintenance Building Grade Restoration; and
- a New Well.

In addition, some funds are allocated for administrative/operating expenditures, and to establish a revolving loan fund.

Fund Balance

Fund balance is projected to be \$303,679 at June 30, 2012.

Brownfield Redevelopment Authority Fund

FUND NUMBER: 243

Acct. No.	Category and Line Item	2008/09 Actual	2009/10 Actual	2010/11 Estimated	2011/12 Proposed	2011/12 Adopted
FUND BALANCE AT JULY 1		(803,712)	(346,940)	108,046	513,812	513,812
REVENUES						
403-001	Property Taxes	530,843	489,327	414,026	235,566	235,566
664-005	Interest Income	6,010	211	270	2,267	2,267
TOTAL REVENUES		536,853	489,538	414,296	237,833	237,833
EXPENDITURES						
801-012	Legal Fees	0	0	7,530	0	0
801-021	Audit Fees	1,014	1,000	1,000	1,000	1,000
(970)	Capital Outlay	0	0	0	145,000	145,000
(999)	Site Remediation Revolving Loan Fund	0	0	0	292,966	292,966
TOTAL EXPENDITURES		1,014	1,000	8,530	438,966	438,966
OTHER FINANCING USES						
	Transfer to General Fund	0	0	0	9,000	9,000
	Transfer to Sewer Fund	79,067	33,552	0	0	0
TOTAL OTHER FINANCING USES		79,067	33,552	0	9,000	9,000
TOTAL EXPENDITURES AND OTHER FINANCING USES		80,081	34,552	8,530	447,966	447,966
Revenues Over/(Under) Expenditures		456,772	454,986	405,766	(210,133)	(210,133)
FUND BALANCE AT JUNE 30		(346,940)	108,046	513,812	303,679	303,679

BUDGET RESOLUTION

WHEREAS, the appropriate City Officers have submitted to the City Manager an itemized estimate of expenditures for FY 2011/12 for the respective departments and/or activities under his/her direction; and,

WHEREAS, the City Manager has prepared a complete itemized budget proposal for FY 2011/12 including the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds and the Component Units, and has submitted the same to the City Council pursuant to Article VI of the City Charter; and,

WHEREAS, a Public Hearing was held on the combined budgets for FY 2011/12 on June 13, 2011 and the property tax millage rate to be levied to support the FY 2011/12 budget; and,

WHEREAS, an appropriate public notice was published on June 2 and June 5, 2011, notifying citizens of the Public Hearing on the proposed FY 2011/12 Budget and the proposed property tax levy to support these budgets and the City Council's intention to adopt the budgets and establish the property tax rates at the June 13, 2011 Public Hearing; and,

WHEREAS, all necessary proceedings have been taken by the City of Farmington Hills, Oakland County, Michigan, for the adoption of its Budget for the FY 2011/12;

THEREFORE, be it resolved by the City Council as follows:

- 1) That the City Council for the City of Farmington Hills hereby adopts the General Fund Budget for FY 2011/12 in the aggregate amount of \$52,577,641 for expenditures funded by \$51,459,969 in revenues and transfers and an appropriation from designated and undesignated fund balances of \$1,117,672.
- 2) That the City Council for the City of Farmington Hills hereby appropriates the sum of \$52,577,641 in expenditures for FY 2011/12 for General Fund purposes on a departmental and activity total basis as follows:

General Government	\$8,310,129
Board & Commissions	2,828,631
Transfers to Other Funds	2,433,906
Public Safety (Police/Fire)	22,377,434
Planning & Community Development	1,798,288
Public Services	7,374,690
Special Services	7,454,563
	<hr/> \$52,577,641

- 3) That the City of Farmington Hills shall levy 7.2148 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2011/12 for general operating purposes.

- 4) That the City of Farmington Hills shall levy 0.5012 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2011/12 for general debt service requirements (all 0.5012 mills are from within the City Charter Limit) and to adopt the 2011/12 Debt Service Fund Budgets schedule as attached below.
- 5) That the City of Farmington Hills shall levy 0.7282 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2011/12 for Capital Improvements of which 0.4882 mills will be dedicated to Parks Development as approved by voters in November 2007 and to adopt the 2011/12 Capital Improvement Fund Budget and Parks & Recreation Capital Development Funds budgets as attached below.
- 6) That the City of Farmington Hills shall levy 1.4764 mills ad valorem (approved by the electorate for 10 years on November 4, 2003) on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for the FY 2011/12 for the purposes of public safety.
- 7) That the City of Farmington Hills shall levy 0.6822 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2011/12 for refuse removal and disposal.
- 8) That the City of Farmington Hills shall levy 0.0152 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2011/12 for economic development and public information.
- 9) That of the City of Farmington Hills shall levy a total of 10.6180 mills ad valorem on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for FY 2011/12.
- 10) That the City of Farmington Hills estimates General Fund Revenues for the FY 2011/12 to total \$52,577,641.

Property Taxes	\$30,014,070
Licenses & Permits	718,325
Sales	794,600
Fines & Forfeitures	2,175,000
Interest Earnings	200,500
Recreation User Charges	4,825,711
Grants	485,149
State Shared Revenue	5,349,000
Fees	4,082,450
Other Revenue	1,311,647
Contribution From Other Funds	1,503,517
Fund Balance	1,117,672
TOTAL OPERATING REVENUE	<u>\$52,577,641</u>

11) That the City of Farmington Hills adopts the Special Revenue Funds Budgets for the FY 2011/12 as follows:

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	EECBG Fund #250	C.D.B.G Fund #275	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2011	1,952,960	1,170,003	2,388,283	0	0	5,511,246
REVENUES						
Property Taxes	0	1,592,258	4,815,259	0	0	6,407,517
Intergovernmental	4,802,619	265,388	350,000	121,023	452,537	5,991,567
Interest Income	3,350	12,200	10,238	0	0	25,788
Miscellaneous	0	134,887	0	0	50,000	184,887
Total Revenues	4,805,969	2,004,733	5,175,497	121,023	502,537	12,609,759
EXPENDITURES						
Highways & Streets	6,751,352	0	0	0	0	6,751,352
Public Safety	0	0	5,454,362	0	0	5,454,362
Land Acquisition, Capital Improvements and Other	1,300	732,875	0	121,023	387,537	1,242,735
Total Expenditures	6,752,652	732,875	5,454,362	121,023	387,537	13,448,449
Revenues over/(under) Expenditures	(1,946,683)	1,271,858	(278,865)	0	115,000	(838,690)
OTHER FINANCING SOURCES AND USES						
Bond Proceeds	1,145,000	0	0	0	0	1,145,000
Transfers In	450,000	0	0	0	0	450,000
Transfers Out	(450,000)	(1,644,517)	0	0	(115,000)	(2,209,517)
Total	1,145,000	(1,644,517)	0	0	(115,000)	(614,517)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(801,683)	(372,659)	(278,865)	0	(0)	(1,453,207)
FUND BALANCE AT JUNE 30, 2012	1,151,277	797,344	2,109,418	0	(0)	4,058,039

**SPECIAL REVENUE FUNDS
INFRASTRUCTURE FUNDS SUMMARY**

	Major Roads Fund #202	Local Roads Fund #203	Revolving Special Assessment Fund #247	Deferred Special Assessment Fund #255	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2011	1,255,123	313,965	330,832	53,040	1,952,960
REVENUES					
Property Taxes	0	0	0	0	0
Intergovernmental	3,490,619	1,312,000	0	0	4,802,619
Interest Income	1,500	800	1,000	50	3,350
Miscellaneous	0	0	0	0	0
Total Revenues	3,492,119	1,312,800	1,000	50	4,805,969
EXPENDITURES					
Highways & Streets	3,632,752	3,118,600	0	0	6,751,352
Public Safety	0	0	0	0	0
Land Acquisition, Capital Improvements and Other	0	0	1,000	300	1,300
Total Expenditures	3,632,752	3,118,600	1,000	300	6,752,652
Revenues over/(under) Expenditures	(140,633)	(1,805,800)	0	(250)	(1,946,683)
OTHER FINANCING SOURCES AND USES					
Bond Proceeds	0	1,145,000	0	0	1,145,000
Transfers In	0	450,000	0	0	450,000
Transfers Out	(450,000)	0	0	0	(450,000)
	(450,000)	1,595,000	0	0	1,145,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(590,633)	(210,800)	0	(250)	(801,683)
FUND BALANCE AT JUNE 30, 2012	664,490	103,165	330,832	52,790	1,151,277

**SPECIAL REVENUE FUNDS
RECREATION FUNDS SUMMARY**

	Nutrition Fund #281	Recreation Special Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2011	0	1,170,003	1,170,003
REVENUES			
Property Taxes	0	1,592,258	1,592,258
Intergovernmental	265,388	0	265,388
Interest Income	500	11,700	12,200
Miscellaneous	134,887	0	134,887
Total Revenues	400,775	1,603,958	2,004,733
EXPENDITURES			
Highways & Streets	0	0	0
Public Safety	0	0	0
Land Acquisition, Capital Improvements and Other	400,775	332,100	732,875
Total Expenditures	400,775	332,100	732,875
Revenues over/(under) Expenditures	0	1,271,858	1,271,858
OTHER FINANCING SOURCES AND USES			
Transfers In	0	0	0
Transfers Out	0	(1,644,517)	(1,644,517)
Total	0	(1,644,517)	(1,644,517)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(372,659)	(372,659)
Residual Equity Transfer	0	0	0
FUND BALANCE AT JUNE 30, 2012	0	797,344	797,344

**SPECIAL REVENUE FUNDS
PUBLIC SAFETY FUNDS SUMMARY**

	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2011	1,496,414	496,426	395,443	2,388,283
REVENUES				
Property Taxes	4,815,259	0	0	4,815,259
Intergovernmental	0	200,000	150,000	350,000
Interest Income	9,238	1,000	0	10,238
Miscellaneous	0	0	0	0
Total Revenues	4,824,497	201,000	150,000	5,175,497
EXPENDITURES				
Highways & Streets	0	0	0	0
Public Safety	5,213,047	219,025	22,290	5,454,362
Land Acquisition, Capital Improvements and Other	0	0	0	0
Total Expenditures	5,213,047	219,025	22,290	5,454,362
Revenues over/(under) Expenditures	(388,550)	(18,025)	127,710	(278,865)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(388,550)	(18,025)	127,710	(278,865)
FUND BALANCE AT JUNE 30, 2012	1,107,864	478,401	523,153	2,109,418

12. That the City of Farmington Hills adopts the 2011/12 Debt Service Fund Budgets as follows:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Building Authority Fund #662	Special Assessment Funds	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2011	192,658	165,455	1,396,180	1,754,293
REVENUES				
Income from Assessments and Other	105,000	0	425,932	530,932
Interest income	963	260	50,000	51,223
Intergovernmental Revenues	124,778	0	0	124,778
Total Revenues	230,741	260	475,932	706,933
EXPENDITURES				
Bond principal payments	751,273	685,000	450,000	1,886,273
Interest and fiscal charges	388,191	393,733	25,932	807,856
Misc. and construction	1,000	975		1,975
Total Expenditures	1,140,464	1,079,708	475,932	2,696,104
Revenues over/(under) Expenditures	(909,723)	(1,079,448)	0	(1,989,171)
OTHER FINANCING SOURCES AND USES				
Proceeds from Bond Sale	0	0		0
Transfers In				
-from General Fund	1,645,798	0	0	1,645,798
-from General Debt Fund	0	1,078,733	0	1,078,733
-from Park Millage Fund	150,000	0	0	150,000
Total Transfers In	1,795,798	1,078,733	0	2,874,531
Transfers Out				
- to Building Authority	(1,078,733)	0	0	(1,078,733)
- to SAD Revolving Fund	0	0	0	0
- to Major Roads	0	0	0	0
- to Local Roads	0	0	0	0
Total Transfers out	(1,078,733)	0	0	(1,078,733)
Total Other Financing Sources and Uses	717,065	1,078,733	0	1,795,798
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(192,658)	(715)	0	(193,373)
FUND BALANCE AT JUNE 30, 2012	(0)	164,740	1,396,180	1,560,920

13. That the City of Farmington Hills adopts the 2011/12 Capital Projects Fund Budgets as follows:

CAPITAL PROJECT FUNDS SUMMARY

	Capital Improvement Fund #404	Golf Course Capital Improv. Fund #412	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2011	2,201,456	29,223	2,230,679
REVENUES			
Income from Assessments and Other	4,000	22,000	26,000
Interest income	11,007	60	11,067
Intergovernmental Revenues	0	0	0
Total Revenues	15,007	22,060	37,067
EXPENDITURES			
Public Facilities	190,000		190,000
Drainage	369,750		369,750
Side Walk	260,000		260,000
Equipment	1,174,600		1,174,600
Administration & Misc.	2,500	210	2,710
Total Expenditures	1,996,850	210	1,997,060
Revenues over/(under) Expenditures	(1,981,843)	21,850	(1,959,993)
OTHER FINANCING SOURCES AND USES			
Proceeds from Bond Sale	0	0	0
Transfers In			
-from CDBG Fund	115,000	0	115,000
-from General Fund	788,108	0	788,108
Total Transfers In	903,108	0	903,108
Transfers Out			
Total Transfers out	0	0	0
Total Other Financing Sources and Uses	903,108	0	903,108
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(1,078,735)	21,850	(1,056,885)
FUND BALANCE AT JUNE 30, 2012	1,122,722	51,073	1,173,795

14. That the City of Farmington Hills adopts the 2011/12 Component Unit Fund Budgets as follows:

BROWNFIELD REDEVELOPMENT AUTHORITY FUND
--

FUND NUMBER: 243

Acct. No.	Category and Line Item	2011/12 Adopted
FUND BALANCE AT JULY 1		513,812
REVENUES		
403-001	Property Taxes	235,566
664-005	Interest Income	2,267
TOTAL REVENUES		237,833
EXPENDITURES		
801-012	Legal Fees	0
801-021	Audit Fees	1,000
(970)	Capital Outlay	145,000
(999)	Site Remediation Revolving Loan Fund	292,966
TOTAL EXPENDITURES		438,966
OTHER FINANCING USES		
	Transfer to General Fund	9,000
	Transfer to Sewer Fund	0
TOTAL OTHER FINANCING USES		9,000
TOTAL EXPENDITURES AND OTHER FINANCING USES		447,966
Revenues Over/(Under) Expenditures		(210,133)
FUND BALANCE AT JUNE 30		303,679

15. That the City Council hereby authorizes the City Manager to make budgetary transfers within the appropriation centers established through the budget and that all transfers between appropriation centers may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
16. That the 2011/12 Budgets of the General Fund, Special Revenue Funds and Capital Projects Funds shall be automatically amended on July 1, 2011 to re-appropriate authorized encumbrances outstanding and reserved at June 30, 2011.

17. That the 2010/11 departmental and activity budget amounts for the General Fund be amended to the following estimated revenues and projected actual expenditures in the budget document submitted for 2011/12.

GENERAL FUND	2010/11 AMENDED BUDGET
Expenditures	
General Government	\$8,145,040
Boards & Commissions	2,832,171
Public Safety (Police/Fire)	20,996,378
Planning & Community Development	1,792,146
Public Services	6,428,968
Special Services	6,384,341
Transfer to Other Funds	77,500
	<u>\$46,656,544</u>
Revenues	
Property Taxes	\$26,319,834
Business Licenses & Permits	16,560
Other Licenses & Permits	665,800
Sales	817,875
Fines & Forfeitures	2,204,000
Interest Earnings	150,000
Recreation User Charges	3,348,179
Grants	484,207
State Shared Revenue	5,725,010
Fees	4,054,787
Other Revenue	11,340
Inter-fund Reimbursement	1,692,993
Total Operating Revenues	<u>\$45,490,585</u>
Appropriation From Fund Balance	1,165,959
	<u>\$46,656,544</u>

- 18) That the 2010/11 Special Revenue Funds Budget be amended to the following estimated revenues and projected actual expenditures in the budget document submitted for 2011/12.

SPECIAL REVENUE FUNDS

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	EECBG Fund #250	C.D.B.G Fund #275	NSP Fund #279	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2010	4,134,653	1,239,256	3,363,820	0	0	0	8,737,729
REVENUES							
Property Taxes	0	1,747,917	5,286,001	0	0	0	7,033,918
Intergovernmental	5,222,962	276,502	251,597	359,561	320,792	13,912	6,445,326
Interest Income	3,340	5,350	16,460	0	0	0	25,150
Miscellaneous	0	141,436	0	0	60,000	0	201,436
Total Revenues	5,226,302	2,171,205	5,554,058	359,561	380,792	13,912	13,705,830
EXPENDITURES							
Highways & Streets	7,643,813	0	0	0	0	0	7,643,813
Public Safety	0	0	6,480,029	0	0	0	6,480,029
Land Acquisition, Capital Improvements and Other	1,695	708,888	49,566	358,287	373,801	13,912	1,506,149
Total Expenditures	7,645,508	708,888	6,529,595	358,287	373,801	13,912	15,629,991
Revenues over/(under) Expenditures	(2,419,206)	1,462,317	(975,537)	1,274	6,991	0	(1,924,161)
OTHER FINANCING SOURCES AND USES							
Transfers In	2,190,312	0	0	0	0	0	2,190,312
Transfers Out	(1,952,799)	(1,531,570)	0	(1,274)	(6,991)	0	(3,492,634)
Total	237,513	(1,531,570)	0	(1,274)	(6,991)	0	(1,302,322)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(2,181,693)	(69,253)	(975,537)	0	0	0	(3,226,483)
FUND BALANCE AT JUNE 30, 2011	1,952,960	1,170,003	2,388,283	0	0	0	5,511,246

**SPECIAL REVENUE FUNDS
INFRASTRUCTURE FUNDS SUMMARY**

	Major Roads Fund #202	Local Roads Fund #203	Revolving Special Assessment Fund #247	Deferred Special Assessment Fund #255	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2010	2,108,861	318,466	1,654,026	53,300	4,134,653
REVENUES					
Property Taxes	0	0	0	0	0
Intergovernmental	3,903,762	1,319,200	0	0	5,222,962
Interest Income	1,500	800	1,000	40	3,340
Miscellaneous	0	0	0	0	0
Total Revenues	3,905,262	1,320,000	1,000	40	5,226,302
EXPENDITURES					
Highways & Streets	4,249,312	3,394,501	0	0	7,643,813
Public Safety	0	0	0	0	0
Land Acquisition, Capital Improvements and Other	0	0	1,395	300	1,695
Total Expenditures	4,249,312	3,394,501	1,395	300	7,645,508
Revenues over/(under) Expenditures	(344,050)	(2,074,501)	(395)	(260)	(2,419,206)
OTHER FINANCING SOURCES AND USES					
Bond Proceeds	0	0	0		
Transfers In	60,312	2,070,000	60,000	0	2,190,312
Transfers Out	(570,000)	0	(1,382,799)	0	(1,952,799)
	(509,688)	2,070,000	(1,322,799)	0	237,513
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(853,738)	(4,501)	(1,323,194)	(260)	(2,181,693)
FUND BALANCE AT JUNE 30, 2011	1,255,123	313,965	330,832	53,040	1,952,960

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Recreation Special Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2010	0	1,239,256	1,239,256
REVENUES			
Property Taxes	0	1,747,917	1,747,917
Intergovernmental	276,502	0	276,502
Interest Income	350	5,000	5,350
Miscellaneous	141,436	0	141,436
Total Revenues	418,288	1,752,917	2,171,205
EXPENDITURES			
Highways & Streets	0	0	0
Public Safety	0	0	0
Land Acquisition, Capital Improvements and Other	418,288	290,600	708,888
Total Expenditures	418,288	290,600	708,888
Revenues over/(under) Expenditures	0	1,462,317	1,462,317
OTHER FINANCING SOURCES AND USES			
Transfers In	0	0	0
Transfers Out	0	(1,531,570)	(1,531,570)
Total	0	(1,531,570)	(1,531,570)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(69,253)	(69,253)
FUND BALANCE AT JUNE 30, 2011	0	1,170,003	1,170,003

**SPECIAL REVENUE FUNDS
PUBLIC SAFETY FUNDS SUMMARY**

	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2010	2,349,499	710,186	304,135	3,363,820
REVENUES				
Property Taxes	5,286,001	0	0	5,286,001
Intergovernmental	0	100,000	151,597	251,597
Interest Income	14,920	890	650	16,460
Miscellaneous	0	0	0	0
Total Revenues	5,300,921	100,890	152,247	5,554,058
EXPENDITURES				
Highways & Streets	0	0	0	0
Public Safety	6,154,006	314,650	11,373	6,480,029
Land Acquisition, Capital Improvements and Other	0	0	49,566	49,566
Total Expenditures	6,154,006	314,650	60,939	6,529,595
Revenues over/(under) Expenditures	(853,085)	(213,760)	91,308	(975,537)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(853,085)	(213,760)	91,308	(975,537)
FUND BALANCE AT JUNE 30, 2011	1,496,414	496,426	395,443	2,388,283

- 19) That the FY 2010/11 Debt Service Fund Budgets be amended to the following estimated revenues and projected actual expenditures in the budget document submitted for FY 2011/12:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Building Authority Fund #662	Special Assessment Funds	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2010	379,191	166,180	1,396,180	1,941,551
REVENUES				
Income from Assessments and Other	112,353	0	716,836	829,189
Interest income	1,800	250	50,000	52,050
Intergovernmental Revenues	119,413	0	0	119,413
Debt levy	2,321,048	0	0	2,321,048
Total Revenues	2,554,614	250	766,836	3,321,700
EXPENDITURES				
Bond principal payments	1,282,364	665,000	545,000	2,492,364
Interest and fiscal charges	371,673	421,135	44,635	837,443
Misc. and construction	975	975	0	1,950
Total Expenditures	1,655,012	1,087,110	589,635	3,331,757
Revenues over/(under) Expenditures	899,602	(1,086,860)	177,201	(10,057)
OTHER FINANCING SOURCES AND USES				
Proceeds from Bond Sale	0	0	0	0
Transfers In				
-from SAD Revolving		0	1,082,799	1,082,799
-from General Debt Fund	0	1,086,135	0	1,086,135
-from Major Roads	0	0	0	0
Total Transfers In	0	1,086,135	1,082,799	2,168,934
Transfers Out				
- to SAD Revolving		0	0	0
- to SAD Revolving - Debt	(1,086,135)	0	(60,000)	(1,146,135)
- to Building Authority	0	0	0	0
- to Major Roads	0	0	0	0
- to Local Roads	0	0	(1,200,000)	(1,200,000)
Total Transfers out	(1,086,135)	0	(1,260,000)	(2,346,135)
Total Other Financing Sources and Uses	(1,086,135)	1,086,135	(177,201)	(177,201)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(186,533)	(725)	0	(187,258)
FUND BALANCE AT JUNE 30, 2011	192,658	165,455	1,396,180	1,754,293

- 20) That the FY 2010/11 Capital Projects Fund Budgets be amended to the following estimated revenues and projected actual expenditures in the budget document submitted for FY 2011/12:

CAPITAL PROJECT FUNDS SUMMARY

	Capital Improvement Fund #404	Building Authority Fund #412	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2010	6,110,338	7,383	6,117,721
REVENUES			
Property Tax	1,659,246	0	1,659,246
Income from Assessments and Other	166,609	22,000	188,609
Interest income	10,750	50	10,800
Intergovernmental Revenues	0	0	0
Total Revenues	1,836,605	22,050	1,858,655
EXPENDITURES			
Public Facilities	3,247,828	0	3,247,828
Drainage	399,250	0	399,250
Side Walk	345,000	0	345,000
Equipment	1,836,674	0	1,836,674
Administration & Misc.	2,500	210	2,710
Total Expenditures	5,831,252	210	5,831,462
Revenues over/(under) Expenditures	(3,994,647)	21,840	(3,972,807)
OTHER FINANCING SOURCES AND USES			
Proceeds from Bond Sale	0	0	0
Transfers In			
-from EECBG Fund	1,274	0	1,274
-from CDBG Fund	6,991	0	6,991
-from General Fund	77,500	0	77,500
Total Transfers In	85,765	0	85,765
Transfers Out			
Total Transfers out	0	0	0
Total Other Financing Sources			
Total Other Financing Sources and Uses	85,765	0	85,765
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(3,908,882)	21,840	(3,887,042)
FUND BALANCE AT JUNE 30, 2011	2,201,456	29,223	2,230,679

YOUR 2010 TAX DOLLAR

Based on Farmington Schools Homestead Rate

County
13.36%

Education *
61.54%

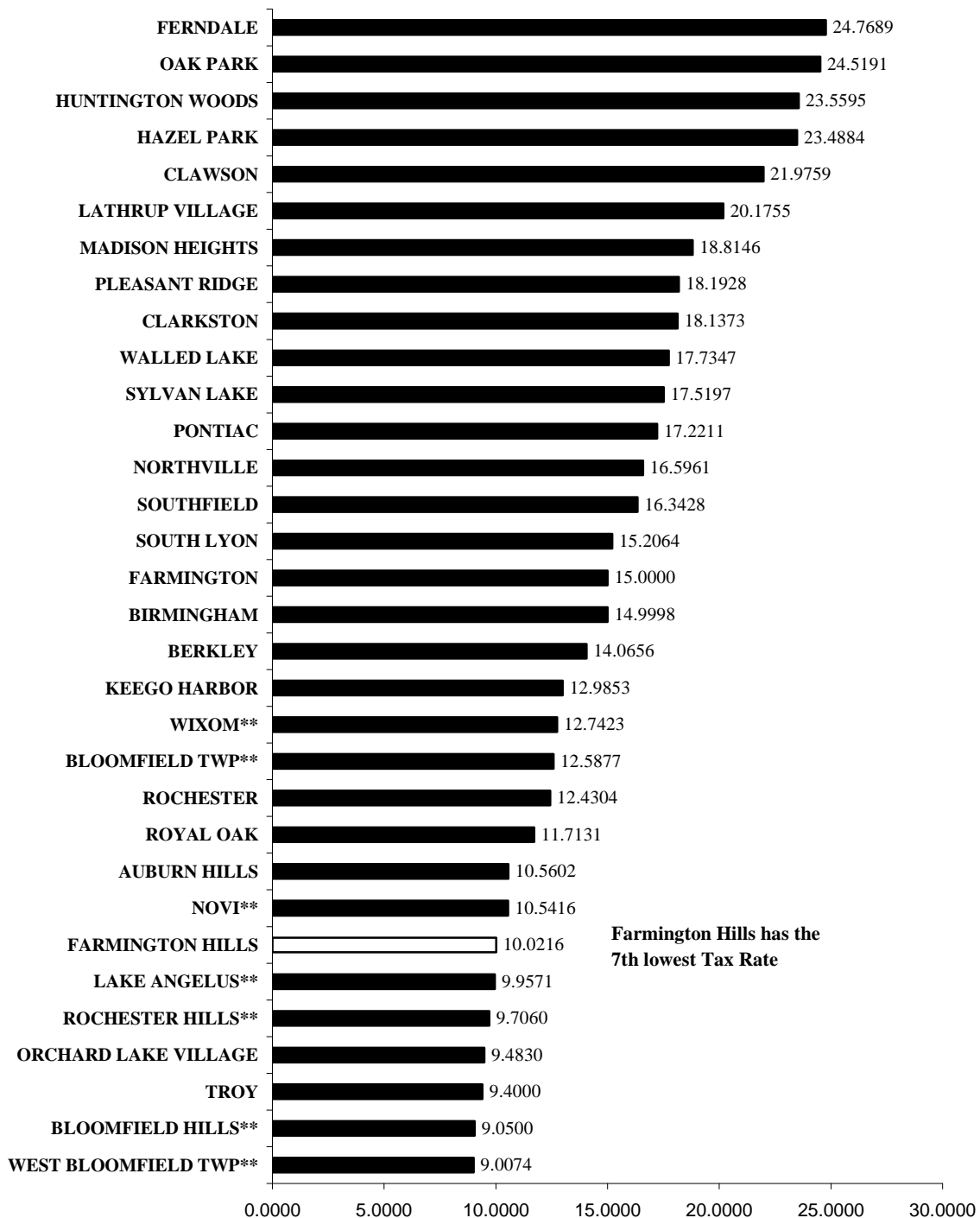
City
25.10%



* Farmington Schools – Oakland Intermediate Schools – Oakland Community College – Farmington Hills Library

2010 Local Unit Tax Rates

For all Cities and Major Townships in Oakland County



** Does Not Include Refuse Collection

Note: The above rates do not include the transportation millage.

2010 Tax Comparison for All Local Units of Governments in Oakland County

	2010 Millage Rate	2010 Taxable Value	2010 City Taxes
SOUTHFIELD	16.3428	3,105,202,030	50,747,695
TROY	9.4000	4,843,613,012	45,529,962
BLOOMFIELD TOWNSHIP	12.5877	3,404,549,680	42,855,450
FARMINGTON HILLS	10.0216	3,619,696,470	36,275,150
NOVI	10.5416	3,204,568,420	33,781,278
ROCHESTER HILLS	9.7060	3,194,661,270	31,007,382
WEST BLOOMFIELD TWSP.	9.0074	3,421,492,960	30,818,755
BIRMINGHAM	14.9998	1,878,120,360	28,171,429
ROYAL OAK	11.7131	2,262,668,360	26,502,860
AUBURN HILLS	10.5602	1,964,450,450	20,744,989
PONTIAC	17.2211	1,177,478,710	20,277,478
MADISON HEIGHTS	18.8146	1,035,478,240	19,482,108
OAK PARK	24.5191	623,819,490	15,295,492
FERNDALE	24.7689	598,997,910	14,836,519
WIXOM	12.7423	748,760,880	9,540,935
ROCHESTER	12.4304	672,038,980	8,353,713
CLAWSON	21.9759	359,873,780	7,908,550
BLOOMFIELD HILLS	9.0500	807,342,590	7,306,450
HUNTINGTON WOODS	23.5595	306,037,730	7,210,095
BERKLEY	14.0656	488,650,310	6,873,159
HAZEL PARK	23.4884	276,987,130	6,505,984
FARMINGTON	15.0000	350,052,990	5,250,794
SOUTH LYON	15.2064	329,601,120	5,012,046
WALLED LAKE	17.7347	211,637,430	3,753,326
ORCHARD LAKE	9.4830	343,665,340	3,258,978
LATHRUP VILLAGE	20.1755	135,343,960	2,730,632
NORTHVILLE	16.5961	136,424,544	2,264,115
PLEASANT RIDGE	18.1928	122,945,410	2,236,721
SYLVAN LAKE	17.5197	94,064,460	1,647,981
KEEGO HARBOR	12.9853	95,465,730	1,239,651
CLARKSTON	18.1373	44,143,080	800,636
LAKE ANGELUS	9.9571	65,558,680	652,771

Source: Oakland County Equalization Department

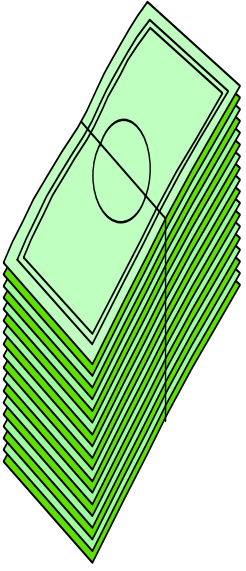
Tax Rate History & FY 2011/12 Rate Including Taxable Value History

Fiscal Year			Operating*	Drains & Capital	Debt Service	Eco/Devo Millage**	Parks Safety	Public	Total Millage	Taxable Value
1978	-	1979	8.0000	1.0000					9.0000	\$502,439,100
1979	-	1980	8.3150		0.6850				9.0000	\$580,609,000
1980	-	1981	7.9720		0.5280				8.5000	\$741,683,000
1981	-	1982	8.0600		0.4400				8.5000	\$858,901,200
1982	-	1983	7.4360		0.3895				7.8255	\$950,936,472
1983	-	1984	7.4191		0.4064				7.8255	\$942,892,700
1984	-	1985	7.3193	0.3000	0.3807				8.0000	\$996,159,938
1985	-	1986	7.3713	0.5976	0.8311				8.8000	\$1,114,045,950
1986	-	1987	7.4290	1.6500	0.7377		0.5000		10.3167	\$1,248,645,175
1987	-	1988	6.7134	1.0752	1.0110		0.4586		9.2582	\$1,527,023,800
1988	-	1989	7.2680	0.6929	0.9990		0.4401		9.4000	\$1,776,746,200
1989	-	1990	6.8480	0.6512	0.9173		0.4137		8.8302	\$1,991,576,400
1990	-	1991	6.7254	0.9682	0.7864		0.3910		8.8710	\$2,212,260,950
1991	-	1992	6.6743	0.9575	0.7392		0.5000		8.8710	\$2,352,777,050
1992	-	1993	6.6844	0.9575	0.7242		0.5000		8.8661	\$2,420,872,700
1993	-	1994	6.8765	1.0078	0.6806		0.5000		9.0649	\$2,506,273,650
1994	-	1995	7.0564	0.4799	1.1046		0.5000		9.1409	\$2,593,603,150
1995	-	1996	7.1654	0.3954	1.1042		0.5000		9.1650	\$2,679,658,850
1996	-	1997	7.2193	0.3764	1.0693		0.5000	1.0000	10.1650	\$2,789,185,490
1997	-	1998	7.2193	0.4466	0.9991		0.5000	1.0000	10.1650	\$2,925,139,920
1998	-	1999	7.2193	0.5769	0.8688		0.5000	1.0000	10.1650	\$3,073,823,680
1999	-	2000	7.2193	0.6665	0.7830		0.4987	0.9975	10.1650	\$3,216,893,800
2000	-	2001	7.2193	0.6777	0.7785		0.4965	0.9930	10.1650	\$3,336,712,530
2001	-	2002	7.2193	0.7190	0.7432		0.4944	0.9891	10.1650	\$3,519,079,040
2002	-	2003	7.2193	0.7192	0.8117		0.4905	0.9814	10.2221	\$3,694,788,600
2003	-	2004	7.5705	0.3916	0.7932		0.4888	0.9780	10.2221	\$3,828,737,050
2004	-	2005	7.7142	0.3413	0.7014		0.4883	0.9769	10.2221	\$3,955,091,460
2005	-	2006	6.9452	0.4800	0.6318		0.4882	0.9769	9.5221	\$4,120,595,630
2006	-	2007	6.9408	0.4800	0.6362		0.4882	1.4764	10.0216	\$4,294,168,850
2007	-	2008	6.9423	0.4800	0.6347		0.4882	1.4764	10.0216	\$4,438,529,490
2008	-	2009	7.0368	0.4800	0.5402		0.4882	1.4764	10.0216	\$4,411,543,260
2009	-	2010	7.0408	0.4800	0.5362		0.4882	1.4764	10.0216	\$4,165,008,570
2010	-	2011	6.9289	0.4800	0.6481		0.4882	1.4764	10.0216	\$3,619,696,470
Proposed		2011/12	7.8970	0.2400	0.5012	0.0152	0.4882	1.4764	10.6180	\$3,283,783,240

*Includes Refuse Removal Millage.

** New Economic Development Millage limited to levy a maximum of \$50,000.

**CITY PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

	Fiscal Year June 30	Total City Tax Levy	Current Collections	Percent of Levy Collected
	2011	36,002,065	34,997,527	97.21%
	2010	41,946,998	40,562,323	96.60%
	2009	43,935,043	42,294,352	96.20%
	2008	44,275,683	42,889,157	96.86%
	2007	42,813,720	41,829,579	97.70%
	2006	41,391,842	40,586,343	98.00%
	2005	40,705,555	39,853,303	97.90%
	2004	39,165,401	38,305,987	97.81%
	2003	37,737,279	36,904,869	97.70%
2002	35,771,438	34,932,994	97.66%	

Source: Farmington Hills Treasury Division

**TOTAL PROPERTY TAX MILLAGE RATES
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Operating*	7.2193	7.2193	7.5705	7.7142	6.9452	6.9408	6.9423	7.0368	7.0408	6.9289
Drains & Capital	.7190	.7192	.3916	.3413	.4800	.4800	.4800	.4800	.4800	.4800
Debt Service	.7432	.8117	.7932	.7014	.6318	.6362	.6347	.5402	.5362	.6481
Parks	.4944	.4905	.4888	.4883	.4882	.4882	.4882	.4882	.4882	.4882
Public Safety	.9891	.9814	.9780	.9769	.9769	1.4764	1.4764	1.4764	1.4764	1.4764
Total City	10.1650	10.2221	10.2221	10.2221	9.5221	10.0216	10.0216	10.0216	10.0216	10.0216

Farmington Schools	12.8633	12.4459	11.8783	11.5466	11.1596	10.6511	10.1784	9.6915	10.1442	12.0278
Clarenceville Schools	4.5920	4.7548	4.7114	4.5763	4.3392	5.1766	5.1324	5.0892	5.1146	5.1922
Walled Lake Schools	7.9538	7.4728	7.5248	7.0548	6.8970	6.7841	6.6700	6.5722	6.4783	6.7508
State Education	6.0000	6.000	5.0000	6.000	6.0000	6.0000	6.0000	6.0000	6.000	6.0000
Oakland Comm. College	1.5952	1.6090	1.5983	1.5889	1.5844	1.5844	1.5844	1.5844	1.5844	1.5844
Schoolcraft Comm. College	1.8193	1.8043	1.8024	1.7967	1.7967	1.7967	1.7967	1.7467	1.7967	1.7967
Oakland Inter. Schools	3.4526	3.4224	3.3991	3.3789	3.3690	3.3690	3.3690	3.3690	3.3690	3.3690
Oakland County	4.6438	4.6523	4.6497	4.6476	4.6461	4.6461	4.6461	4.6461	4.6461	4.6461
Library	.5933	0.5887	.5866	.5856	1.5856	1.5856	1.5856	1.5856	1.5856	1.5856
O. C. P. T. A.	.3207	0.6000	.5974	.5962	.5950	.5900	.5900	.5900	.5900	.5900
Zoo								.1000	.1000	.1000

Total Farmington Schools	39.6339	39.5404	37.9315	38.5659	38.4618	38.4478	37.9751	37.5882	38.0409	39.9245
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Total Clarenceville Schools	31.5667	32.0446	30.9687	31.8034	31.8537	33.1856	33.1414	33.1988	33.2236	33.3012
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Total Walled Lake Schools	34.7044	34.5673	32.5780	34.0741	34.1997	34.5808	34.4667	34.4667	34.3760	34.6475
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* Includes Refuse Removal Millage.

**PROPERTY TAX LEVIES
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30	City Tax *	School Tax	County Tax	Community College Tax	Intermediate School Tax	State Education Tax	Library	OCTPA	Zoo Authority	Total
2011	36,416,092	53,778,596	16,690,867	5,714,386	12,102,953	20,988,669	5,696,184	2,119,544	360,311	153,867,602
2010	41,947,603	56,386,123	19,220,411	6,579,750	13,937,187	24,265,240	6,559,455	2,440,766	415,003	171,751,538
2009	44,468,705	57,569,188	20,368,664	6,971,627	14,769,813	25,696,309	6,951,326	2,586,581	439,862	179,822,075
2008	44,821,168	60,650,873	20,526,342	7,025,151	14,884,331	26,550,430	7,005,141	2,606,510		184,069,946
2007	43,356,131	59,586,932	19,848,809	6,792,877	14,392,854	25,632,865	6,773,912	2,520,565		178,904,945
2006	41,586,343	58,658,315	19,065,034	6,524,559	13,824,588	24,621,080	6,506,379	2,441,439		173,227,737
2005	40,705,555	57,462,866	18,381,532	6,304,891	13,363,709	23,730,549	2,315,953	2,357,875		164,622,930
2004	39,165,401	56,533,365	17,785,705	6,133,325	13,002,031	19,126,131	2,243,729	2,285,039		156,274,726
2003	37,737,279	55,815,451	17,175,056	5,958,330	12,634,592	22,150,407	2,173,324	2,215,041		155,859,480
2002	35,771,438	54,241,172	16,341,899	5,633,444	12,149,972	21,114,474	2,087,870	1,128,569		148,468,838
2001	33,894,509	52,165,252	15,497,846	5,389,911	6,919,566	20,006,880	1,986,535	1,078,489		136,939,388
2000	32,658,074	51,812,983	14,946,571	5,252,855	6,746,230	19,276,777	1,922,859	1,050,584		133,666,933
1999	31,195,930	50,243,601	14,290,283	5,066,619	6,508,640	18,413,731	1,841,373	1,012,755		128,572,932

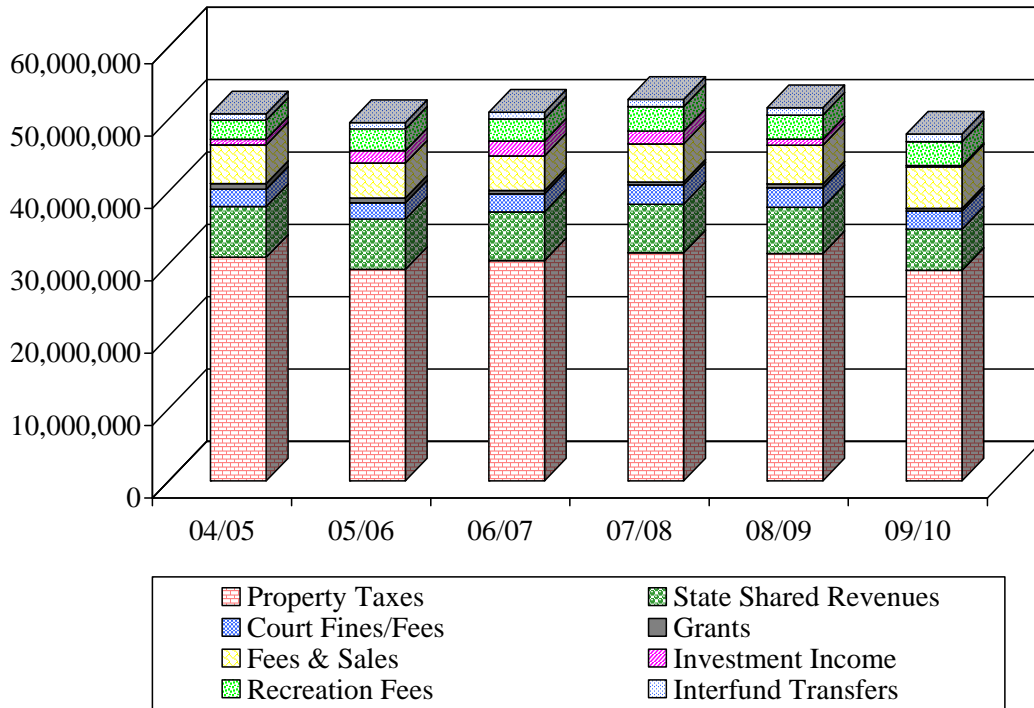
- * 2004 City Tax includes Brownfield Authority Capture of \$ 63,855
- * 2005 City Tax includes Brownfield Authority Capture of \$ 277,885
- * 2006 City Tax includes Brownfield Authority Capture of \$ 414,911
- * 2007 City Tax includes Brownfield Authority Capture of \$ 542,411
- * 2008 City Tax includes Brownfield Authority Capture of \$ 545,485
- * 2009 City Tax includes Brownfield Authority Capture of \$ 533,662
- * 2010 City Tax includes Brownfield Authority Capture of \$ 489,332
- * 2011 City Tax includes Brownfield Authority Capture of \$ 414,027

General Fund						
Actual Revenues by Source						
Fiscal 04/05 Through Fiscal 09/10						
	04/05	05/06	06/07	07/08	08/09	09/10
Property Taxes	30,921,815	29,249,047	30,470,668	31,539,600	31,419,841	29,096,212
State Shared Revenues	7,001,464	6,932,486	6,719,632	6,719,665	6,395,601	5,703,873
Court Fines/Fees	2,405,720	2,262,481	2,498,603	2,667,589	2,706,692	2,490,154
Grants	786,122	653,203	450,727	392,072	541,024	372,080
Fees & Sales	5,350,046	4,850,533	4,795,916	5,274,312	5,332,630	5,721,347
Investment Income	760,104	1,699,399	2,054,329	1,766,133	867,195	214,509
Recreation Fees	2,634,918	3,003,900	3,045,932	3,389,288	3,313,541	3,285,943
Inter-fund Transfers	869,824	883,318	936,879	982,670	1,006,263	1,069,400
Total Revenues	50,730,013	49,534,367	50,972,686	52,731,329	51,582,787	47,953,518

General Fund						
Actual Expenditures by Function						
Fiscal 04/05 through 09/10						
	04/05	05/06	06/07	07/08	08/09	09/10
Administration	13,480,195	10,102,470	11,937,774	10,918,107	11,352,751	11,162,854
Public Safety	20,534,992	21,085,582	21,641,868	22,480,849	22,584,028	22,309,233
Public Services	8,901,646	8,908,706	8,807,109	8,955,316	8,724,100	8,991,040
Special Services	5,851,002	6,002,851	6,841,552	6,996,253	7,173,848	6,586,968
Inter-fund Transfers	2,500,000	2,080,000	270,000	3,125,000	2,760,000	2,842,535
Total Expenditures	51,267,835	48,179,609	49,498,303	52,475,525	52,594,727	51,892,630

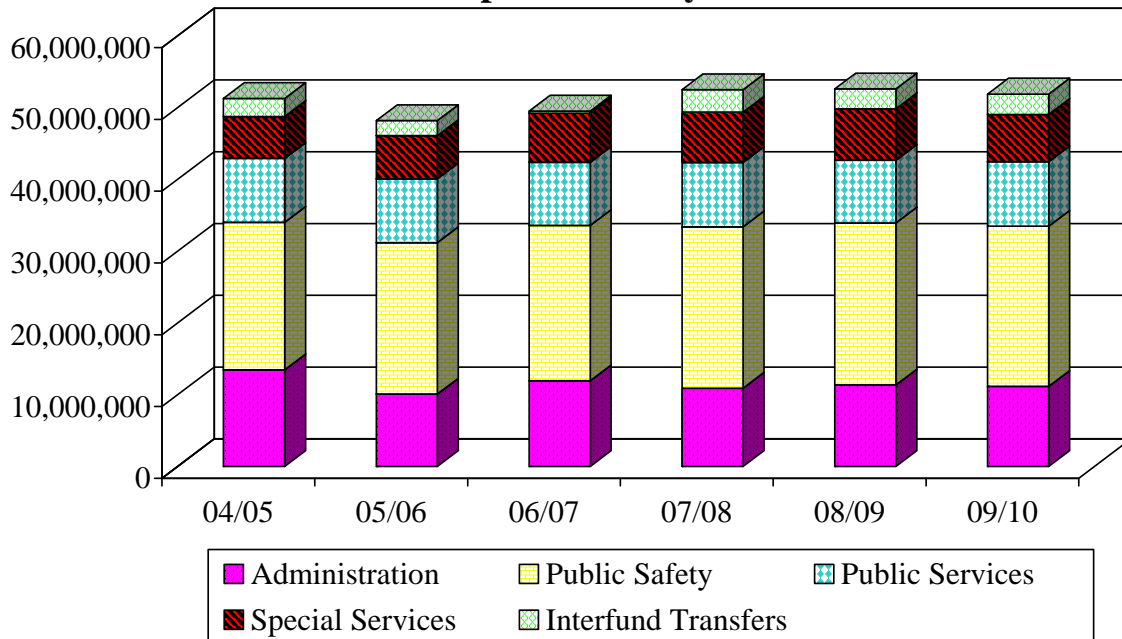
General Fund

Revenues by Source



General Fund

Expenditures by Function





General Fund Balance Fiscal 2003/04 Through Fiscal 2010/11

	03/04	04/05	05/06	06/07	07/08	08/09	09/10	* 10/11
Reserved Fund Balance	2,261,661	2,171,865	2,109,393	1,768,931	1,817,933	1,619,626	1,417,815	1,276,439
Designated Fund Balance	6,499,057	6,509,560	8,001,698	10,795,304	7,492,754	6,018,045	3,643,162	3,724,711
Reserved & Designated Total Fund Balance	8,760,718	8,681,425	10,111,081	12,564,235	9,310,687	7,637,671	5,060,977	5,001,150
Undesignated Fund Balance	7,368,294	6,909,763	6,834,857	5,856,093	9,365,446	10,026,524	8,664,121	7,557,973
TOTAL FUND BALANCES	16,129,012	15,591,188	16,549,948	18,420,328	18,676,133	17,664,195	13,725,082	12,559,123

General Fund Undesignated Fund Balance Compared to Annual Expenditures Fiscal 2003/04 through Fiscal 2010/11

	03/04	04/05	05/06	06/07	07/08	08/09	09/10	* 10/11
Undesignated Fund Balance	7,368,294	6,909,763	6,834,897	5,856,093	9,365,446	10,026,524	8,664,121	7,557,973
Annual Expenditures	47,939,711	51,267,837	48,179,616	49,498,313	52,475,533	52,594,712	51,892,634	46,654,544
Undesignated Fund Balance as a percentage of expenditures	15.37%	13.48%	14.19%	11.83%	17.85%	19.06%	16.70%	16.20%

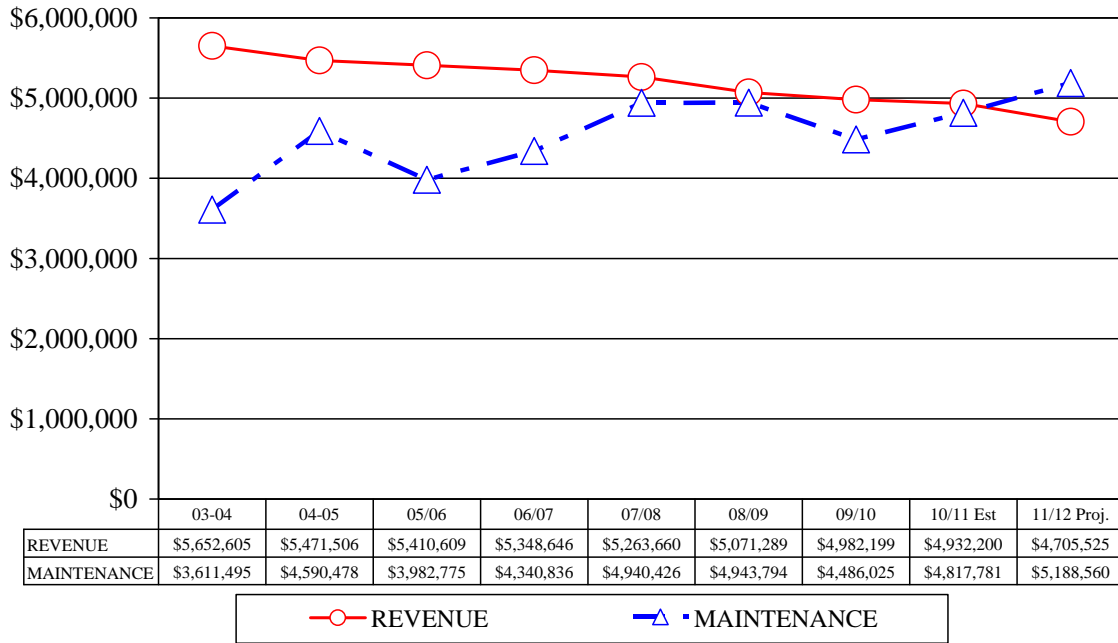
* Estimated

P A R K G R A N T S
1978 - 2008

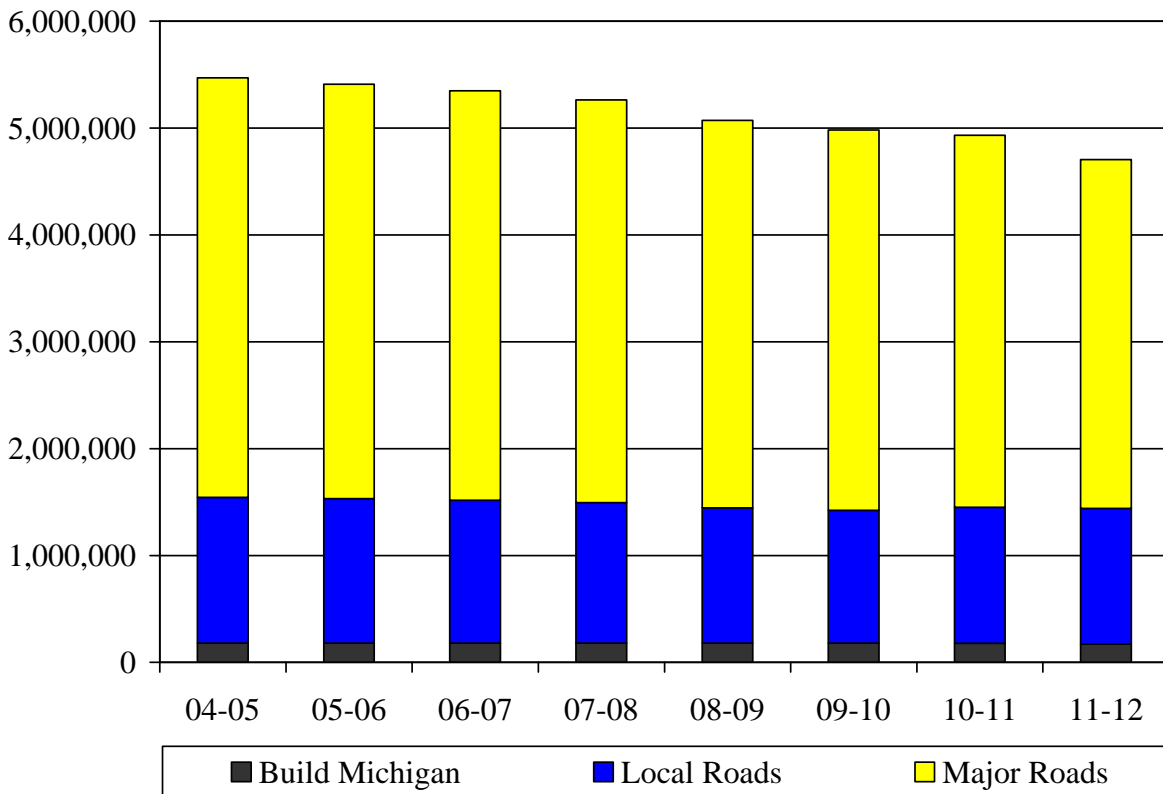
SITE	PROJECT	FUND	LOCAL SHARE	GRANT RECEIVED	TOTAL FUNDS
1978 San Marino Golf Course	Construction of maintenance building	Land & Water Conservation Fund	105,000	105,000	210,000
1983 Heritage Park	Acquisition of 211 acres	Kammer Trust Fund	800,000	1,200,000	2,000,000
1987 Pioneer Park	Development of Athletic Fields at 15 acre site	Land & Water Conservation Fund	155,000	155,000	310,000
1987 Heritage Park	Development of 3 picnic areas, outdoor classroom, 2 miles of paved handicapped trails & parking areas	Michigan Natural Resources Trust Fund	195,000	195,000	390,000
1988 Heritage Park	Development of boardwalk & paved trail, outdoor arboretum, renovation of Visitor Center	Michigan Natural Resources Trust Fund	100,000	300,000	400,000
1989 Heritage Park	Development of Day Camp Center	Recreation Bond Program	62,500	187,500	250,000
1990 Woodland Hills	Acquisition of 74 acres	Michigan Natural Resources Trust Fund	220,000	661,200	881,200
1991 Founders Sports Park	Acquisition of 85 acres	Michigan Natural Resources Trust Fund	1,890,000	2,000,000 (This was split into two grants in consecutive years)	3,890,000
1996 Founders Sports Park	Development of 3 new soccer fields	Recreation Bond Program	586,000	100,000	686,000
1997 Founders Sports Park	Improve park storm drain Pond	Michigan Dept. of Transportation	105,000	240,000	345,000
1999	Acquisition of 15.38 acres	Michigan Natural Resources Trust Fund	299,000	351,000	650,000
2000	Development of a Nature Center at Heritage Park	Michigan Natural Resource Trust Fund	200,000 Split between Schools & City	240,000	440,000

MAJOR & LOCAL ROAD

STATE SHARED REVENUE VS. MAINTENANCE



GAS AND WEIGHT TAX HISTORY



**Road Fund Summary of
Revenue & Expenditures
FY 2011/12**

Category	Major Roads	Local Roads	Eliminate Transfers Between Road Funds	Total Road Funds
Revenues				
Gas & Weight Funds (Act 51)	3,393,525	1,312,000	0	4,705,525
Contributions From Other Funds	0	0	0	0
Contributions From Other Governments	0	0	0	0
Federal and State Grants	97,094	0	0	97,094
Transfer From Major Roads	0	450,000	(450,000)	0
Interest Income	1,500	800	0	2,300
Miscellaneous Income	0	0	0	0
Bond Proceeds	0	1,145,000	0	1,145,000
Appropriation From Fund Balance	590,633	210,800	0	801,433
Total Revenues	4,082,752	3,118,600	(450,000)	6,751,352
Expenditures				
Construction	427,792	1,135,000	0	1,562,792
Routine Maintenance	2,104,160	1,601,700	0	3,705,860
Traffic Services Maintenance	395,100	57,900	0	453,000
Winter Maintenance	575,000	242,000	0	817,000
Admin., Records, Engineering	130,700	82,000	0	212,700
Total Maintenance	3,204,960	1,983,600	0	5,188,560
Appropriation From Fund Balance	0	0	0	0
Transfer To Local Roads	450,000	0	(450,000)	0
Bond Principal & interest	0	0	0	0
Total Expenditures	4,082,752	3,118,600	(450,000)	6,751,352

Building Permits at Market Value

Ten Year History 2001-2010



Residential

Year	New Construction		Additions & Improvements		Total Value
	Number	Value	Number	Value	
2001	147	29,169,491	1,576	8,241,983	37,411,474
2002	83	12,099,300	1,555	10,729,397	22,828,697
2003	108	19,476,862	1,275	22,729,161	42,206,023
2004	184	34,607,070	1,423	10,119,638	44,726,708
2005	119	26,238,412	1,238	7,577,929	33,816,341
2006	28	6,131,736	1,119	7,717,196	13,848,932
2007	29	6,048,965	1,336	6,425,830	12,474,795
2008	9	2,897,272	211	3,714,370	6,611,642
2009	11	3,569,160	315	5,351,442	8,920,602
2010	29	7,993,496	1338	6,149,024	14,142,520

Commercial

2001	9	36,302,003	145	13,504,356	49,806,359
2002	15	35,225,169	200	37,688,815	72,913,984
2003	10	18,960,000	135	22,818,301	41,778,301
2004	24	9,237,550	256	28,946,921	38,184,471
2005	6	14,941,512	168	23,360,330	38,301,842
2006	5	4,362,091	140	13,551,264	17,913,355
2007	8	2,584,392	160	24,966,680	27,551,072
2008	5	4,784,200	173	27,979,274	32,763,474
2009	6	6,032,056	127	16,899,337	23,931,393
2010	4	17,856,729	166	14,058,606	31,915,335

Source: Building Division records

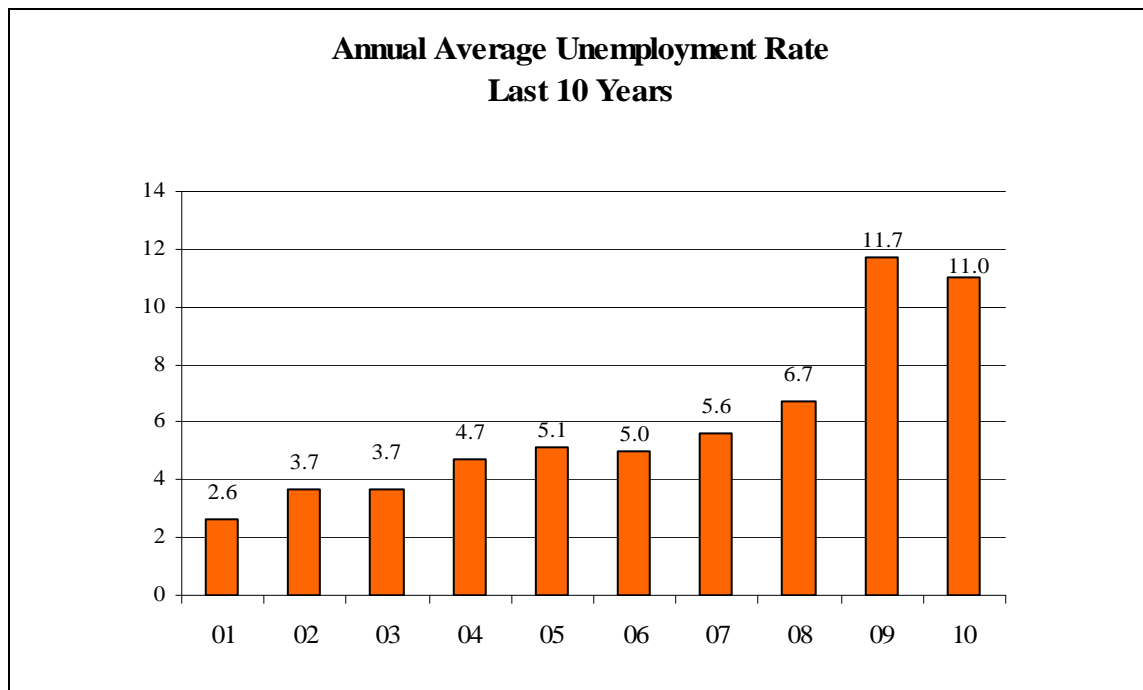
RETIREMENT BENEFIT COSTS

Fiscal Year	Valuation Date	Active Members	Contribution as % of Pay		Dollar Contribution	Actuarial Un-funded Accrued Liability
Basic Pension Benefits						
09-10	06/30/08	386	14.90		3,710,289	16,951,992
08-09	06/30/07	402	15.09		3,656,292	13,187,602
07-08	06/30/06	416	15.29	*	3,767,273	11,267,890
06-07	12/31/04	414	14.80		3,389,124	3,867,960
05-06	12/31/03	419	13.55		2,909,330	725,658
04-05	12/31/03	419	10.75	@	2,387,541	725,658
03-04	12/31/03	419	10.27		2,318,001	725,658
02-03	12/31/02	424	10.27	# @	2,262,014	3,177,365
01-02	12/31/01	415	8.06	#	1,696,924	(2,940,680)
00-01	12/31/00	408	7.19	#	1,438,356	(3,534,496)
Post Retirement Health Care Benefits						
09-10	06/30/08	386	11.93		2,971,747	17,957,010
08-09	06/30/07	402	12.87		3,231,967	16,512,042
07-08	06/30/06	416	12.49	*	3,051,388	18,624,433
06-07	12/31/04	414	12.02		2,741,840	18,921,001
05-06	12/31/03	419	12.21		2,714,840	22,815,863
04-05	12/31/03	419	11.20	@	2,555,472	22,815,863
03-04	12/31/03	419	10.94		2,481,041	22,815,863
02-03	12/31/02	424	10.94	# @	2,414,285	21,195,973
01-02	12/31/01	415	8.19	# @	1,722,464	11,606,755
00-01	12/31/00	408	5.62	@	1,129,061	6,469,988
Total Pension & Post Retirement Benefits						
09-10	06/30/08	386	26.83		6,682,036	34,909,002
08-09	06/30/07	402	27.96		6,888,259	29,699,644
07-08	06/30/06	416	27.78	*	6,818,661	29,892,283
06-07	12/31/04	414	26.82		6,130,258	22,788,961
05-06	12/31/03	419	25.76		5,624,170	23,541,521
04-05	12/31/03	419	21.95	@	4,943,013	23,541,521
03-04	12/31/03	419	21.21		4,799,042	23,541,521
02-03	12/31/02	424	21.21	# @	4,676,299	24,373,338
01-02	12/31/01	415	16.25		3,419,388	8,666,075
00-01	12/31/00	408	12.81	# @	2,567,417	2,935,492
@ Actuarial Assumptions Revised # Benefits Amended *Changed Fiscal Year to end June 30 (Assets Exceed Liabilities)						

COMMUNITY DEMOGRAPHIC STATISTICS

Last Ten Fiscal Years

<u>Year</u>	<u>Population (1)</u>	<u>Number of Households</u>	<u>School Enrollment</u>	<u>Annual Average Unemployment Rate</u>
2000	82,111	33,559	11,791	1.5
2001	81,970	33,656	11,928	2.6
2002	83,500	33,714	12,065	3.7
2003	82,274	33,854	12,059	3.7
2004	81,058	33,615	12,158	4.7
2005	80,895	33,676	12,154	5.1
2006	80,486	33,650	12,162	5.0
2007	80,280	33,754	12,023	5.6
2008	79,327	33,412	12,004	6.7
2009	79,152	33,154	11,967	11.7
2010	79,740	33,559	11,649	11.0



Source: SEMCOG, Farmington School District, and the Michigan Department of Labor and Economic Growth

GLOSSARY OF TERMS

ACCRUAL BASIS is the recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTIVITY is the budgetary expenditure level adopted in the Budget Resolution. An activity is generally a department organization for budgetary purposes. An activity is further broken down into object classes of expenditures: Personal Services, Operating Supplies, Professional & Contractual and Capital Outlay. These are defined within this Glossary.

ADA – AMERICANS WITH DISABILITIES ACT - provides for equal opportunities for disabled persons.

AD VALOREM TAXES – Commonly referred to as property taxes. These taxes are levied on both real and personal property according to the property's valuation and the tax rate.

AED Automatic External Defibrillator

ALS - Advanced Life Support

APPROPRIATION – A legal authorization to incur obligations and to make expenditures for specific purposes.

APPROVED BUDGET the revenue and expenditure plan for the City for the fiscal year as reviewed and formally adopted by City Council Budget Resolution.

ASSESSED VALUATION the value placed upon property equal to 50% of fair market value, as required by State law.

ASSETS - Resources owned or held by a government that have monetary value.

AVL Automatic Vehicle Locator

AUDIT – Prepared by an independent certified public accountant, the primary objective of an audit is to determine if the city's financial statements present fairly the city's financial position and results of operations in conformity with generally accepted accounting principles. It is customary that a Management Letter be issued.

BALANCED BUDGET – A budget in which estimated revenues are equal to or greater than estimated expenditures.

Glossary of Terms

BOND – A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date, the maturity date. Bonds are primarily used to finance capital projects.

BUDGET – A plan of financial activity for a specified period of time, indicating all planned revenues and expenses for the budget period.

BUDGET AMENDMENT adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year. The adjustment is made by formally amending the approved budget.

BUDGET CALENDAR – The schedule of key dates a government follows in the preparation and adoption of the budget.

BUDGET POLICIES – General and specific guidelines that govern financial plan preparation and administration.

BUDGET RESOLUTION the formal Resolution by which the City Council adopts the recommended budget and establishes the millage rate for taxation of property during the budget year.

CAPITAL BUDGET – The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

CAPITAL EXPENDITURE expenditures relating to the purchase of equipment, facility modifications, land or other fixed assets. To be categorized as a capital outlay item (fixed asset), the purchase must have a value of at least \$1,000 and a useful life of more than one fiscal year. If an item is \$25,000 or more, it is budgeted out of the Capital Improvement Fund.

CAPITAL IMPROVEMENT PLAN (CIP) – A six (6) year plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term plans.

C.B.R.N.E. TRAINING – Chemical, biological, radiological, nuclear and explosive training provided to first responders on equipment necessary to effectively respond to a terrorist incident.

COMMUNITY DEVELOPMENT BLOCK PROGRAM - CDBG - A program of the U.S. Department of Housing and Urban Development designed to benefit low and moderate-income persons by providing revitalization and human services to communities.

CLEMIS Courts and Law Enforcement Management Information System.

DEBT SERVICE expenditures relating to the retirement of long-term debt principal and interest.

DEBT SERVICE FUNDS are used to account for the payment of general long-term debt principal and interest. Budgeted Debt Service Funds are General Debt Service Fund, Building Authority, Motor Vehicle Highway and Special Assessments.

Glossary of Terms

EFFICIENCY INDICATORS quantify the relationship between input and output.

EMERGENCY ADVISORY RADIO STATION is a low power radio station designed to inform listeners about emergencies, weather, traffic, and road conditions.

ENTERPRISE FUNDS are used to account for operations financed and operated in a manner similar to private business enterprises. An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges.

EOC Emergency Operations Center.

EXPENDITURES are decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

EXPENSES are outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

FISCAL YEAR a twelve-month period designated as the operating year for an entity. The fiscal year for the City is July 1 through June 30.

FTE (Full Time Equivalent) represents part-time employee hours divided by 2080.

FUND an independent fiscal entity with a self-balancing set of accounts recording cash and other resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are categorized for budgeting purposes as General, Special Revenue and Debt Service. Funds are defined in the Uniform Chart of Accounts for Counties and Local Units of Government in Michigan.

FUND BALANCE an accumulated excess of revenues over expenditures segregated by fund. Exception: Proprietary Funds (Enterprise, Internal Service) are accounted for in the same manner as private businesses and record retained earnings as opposed to fund balances. The budgets for these funds are prepared on a net working capital basis, which equates to fund balances.

FUND BALANCE, AVAILABLE (UNDESIGNATED) – The funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

GENERAL FUND the fund used to account for all financial transactions except those required to be accounted for in another fund.

G.I.S. - the Geographic Information System.

GOAL – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Glossary of Terms

GRANTS – Contributions by a government or other organization to support a particular function. Grants may be classified as either operational or capital.

INTERFUND TRANSFERS budgeted allocations of the resources of one fund transferred to another fund. This is typical for those funds which do not receive sufficient revenues to pay for necessary expenditures incurred in their operations. Transfers are also made from certain operating funds to debt retirement funds to retire debt related to the operations of the transferring fund.

INFRASTRUCTURE the basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system and sewer systems.

MDEQ Michigan Department of Environmental Quality

MILL a taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE the total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL BASIS is the accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used, and prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET WORKING CAPITAL the excess of cash, accounts receivable and inventory over accounts payable and other short-term liabilities. See Fund Balance.

OPERATING SUPPLIES expenditures relating to the purchase of expendable items utilized in service delivery such as office supplies, gas and oil and parts and repair items.

ORGANIZATION CHART a chart representing the authority, responsibility and relationships of departmental entities within the City organization.

PERFORMANCE INDICATORS are the measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES are the desired output oriented accomplishments that can be measured within a given time period.

PROFESSIONAL & CONTRACTUAL expenditures relating to services rendered to the City of external providers of legal services, auditing and architectural services, as well as other private contractors providing telephone service, utilities, insurance and printing.

PROPOSAL “A” is a State Constitutional Amendment approved by the electorate in 1994 that limits increases in Taxable Value of individual parcels to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties that change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

Glossary of Terms

RECOMMENDED BUDGET the City's revenue and expenditure plan for the fiscal year as prepared and recommended by the City Manager for consideration by City Council.

RETAINED EARNINGS an accumulated excess of revenues over expenditures for proprietary funds (Enterprise, Internal Service) equates to fund balance for governmental funds.

REVENUES are increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than as revenues.

SEMCOG the Southeast Michigan Council of Governments is the regional planner for Southeast Michigan in the areas of transportation, environment, community and economic development and education.

SERVICE LEVEL INDICATOR is the measure of quantity or volume of products or services provided.

SMART stands for the Suburban Mobility Authority for Regional Transportation, an agency responsible for public transportation services and facilities for the Southeastern Michigan region.

SONIC is the South Oakland Narcotics Intelligence Consortium, a multi-jurisdictional unit that engages in surveillance and narcotics enforcement operations.

SPECIAL ASSESSMENT DISTRICT a method of financing public improvements by distributing the cost of a project to those properties realizing a direct benefit. Types of projects most often financed through Special Assessments include sanitary sewers, water mains, road construction and reconstruction and sidewalk construction.

SPECIAL REVENUE FUNDS are used to account for the proceeds of specific revenue sources or to finance specified activities in accordance with statutory or administrative requirements. Budgeted special revenue funds are Major Roads, Local Roads, Senior Center, Community Development Block Grant, Parks Capital Development, Capital Improvement Fund, Revolving Special Assessment, Nutrition and Police Forfeiture Fund.

STATE EQUALIZED VALUE (SEV) the assessed valuation of property in the City as determined by the City Assessor subject to review by higher levels of government to assure that it equals 50% of fair market value, as required by State law.

TAXABLE VALUE In March 1994, the electorate of the State of Michigan approved Proposal A, which added new terminology to property tax administration. This terminology was "Taxable Value." Taxable Value is the State Equalized Value at December 31, 1994, adjusted for changes in fair market value, the cost of living index or 5%, whichever provides the lower Taxable Value for calculation of taxes.

TAX BASE the total value of taxable property in the City.

TRANSFERS OUT See Interfund Transfers.

TRUST AND AGENCY FUNDS are used to account for assets held by the City as trustee.