



JOB OPENING

JOB TITLE	VISUAL ARTS CAMP ASSISTANT (Camp Counselor)
ABOUT THE CITY OF FARMINGTON HILLS UNPLUGGED SUMMER CAMPS:	<p>The City of Farmington Hills is pleased to provide half-day and full-day summer camps for the community and surrounding regions. Occurring at multiple locations throughout the City, more than 500 campers per week are engaged in quality general day camp and specialty camp opportunities including sports, visual arts, music, theatre, dance, nature, field trips, and more.</p> <p>Come work with us:</p> <ul style="list-style-type: none"> • Makeup to \$800 per week – possibly more with Specialty Camps! • Many positions start at \$14 or more per hour. • Incentives include referring a friend, commitment prizes, and a summer reward program. • Camp Staff have consistent schedules with summer evenings and weekends free
POSTING DATE	February 8th, 2024
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Special Services/Cultural Arts
EMPLOYEE GROUP	Temporary/Part-time
START DATE & WORK SCHEDULE	June 2024-Monday- Friday, 35+ hours per week. Must be able to work the entire camp season (up to 10 weeks).
PAY RATE	\$13-\$15 per hour (Depending on Qualifications)
PREVIOUS WORK EXPERIENCE	Experience working with and/or supervising children preferred. Education classes or experience in camp, youth programs, recreation, working with children, or in a related field preferred. Applicants are encouraged to include in the application if they also have experience in Dance, Theatre, or Music.
EDUCATION:	High School graduate. Some college preferred. College students majoring in education, visual arts, or related fields are encouraged to apply.
SPECIAL SKILLS & TRAINING	Upon hire, proof of certification or completion of First Aid and CPR certification is required. Strong situational awareness, self-motivation, teamwork, organizational, and communication skills required
BASIC RESPONSIBILITIES	Under the direction of the Farmington Hills Special Services Cultural Arts camp leadership team and Visual Arts Camp Specialist the Visual Arts Camp Assistant will supervise and interact with children through visual arts-based curriculum in specialty camps. Camp Assistant will also aide in training and providing professional support to peer Visual Camp Aides and/or Visual Camp Workers within the camp program. Camp Assistant will assist Visual Arts Camp Specialist in facilitating projects and activities. The Camp Assistant

	will provide a clean and safe environment for children by identifying and responding to camper behavior issues and assisting with cleaning. Camp Assistants work with Visual Arts Camp Specialists to implement weekly schedules and maintain accurate program records. Camp Assistants must be alert and aware of themselves, the campers, and their surroundings.
PHYSICAL DEMANDS:	While performing the duties of the job the employee is required to stand, sit, kneel, walk, talk, see, hear, and use hands or fingers to handle objects and reach with hands and arms. The employee lifts and/or moves up to 30 pounds.
HOW TO APPLY	All candidates must complete a City of Farmington Hills employment application. Applications are located at www.fhgov.com or in the Human Resources Department at City Hall (31555 West Eleven Mile Road Farmington Hills, MI 48336). Applications are also available at The Hawk, 29995 12 Mile Road, Farmington Hills, 48334. Please email the completed application and supporting documents to hr@fhgov.com or in person to the HR Department for consideration.

EQUAL OPPORTUNITY EMPLOYER