

**MEETING MINUTES
HISTORIC DISTRICT COMMISSION
CITY OF FARMINGTON HILLS**

May 14, 2014 – 7:30

**FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1	CALL TO ORDER:	The meeting was called to order at 7:30 pm	
2	ROLL CALL:	<p>MEMBERS PRESENT: Steve Olson, Don Millington, David Johnston, Joan Barber, Ken Weikal</p> <p>MEMBERS ABSENT: Donna Smolinski, Michael Hegarty</p> <p>OTHERS PRESENT: Mark Stec, Staff Liaison; Ken Klemmer; FHHC: John Willyard, John Scott, Sherrie Stewart, Pam Correll, Lee Cox</p>	
3	APPROVAL OF AGENDA:		<p>MOTION BY: MILLINGTON SUPPORT BY: BARBER</p> <p>MOTION TO APPROVE WITH THE ADDITION OF NEW BUSINESS ITEM 5.A. COMMISSIONER RESIGNATION</p> <p>MOTION CARRIED: UNANIMOUS</p>
4A	<p>UNFINISHED BUSINESS:</p> <p><u>ORANGE RISDON HISTORIC MAP DISCUSSION WITH FARMINGTON HILLS HISTORICAL COMMISSION</u></p>	<p>(This portion of this meeting was held with members of the Historical Commission present and participating.)</p> <p>Steve Olson stated the Map is now back at City Hall in its original location after he reinstalled it in the frame. No damage to the map was incurred while being scanned.</p> <p>Discussion ensued relative to marketing copies of the map to various organizations, such as museums and governmental organizations that reside within the map's illustrated area. Locations such as book fairs, the Farmington Festival, local art shows, etc was discussed as a means for the public to obtain copy(s). Also, Mr. Brian Golden may have a list of possible purchasers.</p> <p>Cost versus sale price was discussed with no</p>	

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		<p>affirmative action taken on sale price.</p> <p>Cost sharing was reviewed as well as potential profit sharing. Each Commission will individually discuss these issues and report their desires to one another, formulating a common process for these issues.</p> <p>It was felt that copies are definitely required to promote the sale as well have them immediately available, eliminating any waiting period to obtain a copy.</p> <p>The printed copies should be kept flat, thus a "drawing storage portfolio case" should be obtained.</p>	
4B	<p>UNFINISHED BUSINESS:</p> <p><u>FARMINGTON HILLS CEMETERY FINDINGS REPORT</u></p>	<p>Paint marks have been seen at the West cemetery site sidewalk and curb areas. Don Millington to meet with Mr. Kevin McCarthy to determine if work is being scheduled at this site. Liaison Stec to meet with Engineering for their potential input on this matter.</p>	
5A	<p>NEW BUSINESS:</p> <p><u>COMMISSIONER RESIGNATION</u></p>	<p>Steve Olson informed the Commission that Commissioner Donna Smolinski will be handing in her resignation from the commission due to a heavy private work load that has prohibited her from attending Commission meetings.</p> <p>This forthcoming resignation prompted discussion on a future replacement member/ Liaison Stec furnished the commission a resume from an individual who previously expressed interest in becoming a member. The candidate preferred qualifications are being an architect, have an interest in historic preservation and must live in Farmington Hills. Other candidates could be considered also.</p>	
6A	<p>POINTS OF INTEREST/UPDATES:</p> <p>Historic Markers</p>	<p>The current Edward Beals marker has an error in its context / wording. The owner, Ken Klemmer, insists on a suitable correction to the marker, and that is not possible with this sign. Therefore, a new sign would be required. The correction, as well as some rewording, would be incorporated into a new sign.</p> <p>This error in wording/context prompted the commission to develop a signoff sheet as reviewed in the previous meeting minutes. The wording for any new sign, including a new Edward Beals sign, must be processed thru the appropriate signature</p>	

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		<p>signoff. This sheet is currently under development. Should a new sign be approved, negotiations with the manufacturer will be entered into. Mr. Klemmer volunteered to drive to the vendor and pick up the new sign, saving shipping expenses in the total cost.</p> <p>The Lambert Sellers Barn sign has been delivered from the vendor. A dedication ceremony is to be scheduled upon its installation. It was suggested that the "Press" be notified, generating interest in historic buildings and our community. This historic site is on the planning schedule for videotaping once the weather is more amenable, thus the dedication could be incorporated into that video.</p>	
6B	<p>POINTS OF INTEREST/UPDATES: Sarah Fisher Property</p>	<p>As previously reviewed, the Commission has concern on the fate of this property. It was decided to walk the site with permission granted by the owner, Providence Hospital. Other select non-commission members would be encouraged to attend the inspection walk. This walk would be a Commission off-site meeting, appropriate notice would be posted.</p> <p>The purpose would be to ascertain the required portions to be retained, what uses could the property be used for, better understand how to potentially involve other governmental and / or private organizations in determining future uses for the site, and to better understand the marketability of the site as it relates to interest others might find in the site.</p> <p>Overviews of the site are to be obtained, flood plain map and any useful information to better understand the existing layout will be helpful during the inspection walk.</p> <p>Further discussion was had concerning brownfield designation, asking price for the property, an Architectural College, i.e., Lawrence Tech involvement in the future depending on potential use(s) desired, etc.</p>	
6C	<p>POINTS OF INTEREST/UPDATES: Publicity Opportunities</p>	<p>Steve Olson has had further conversation with Dave Tietmeyer for upcoming videotaping of select historic sites when the weather is more conducive.</p>	

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6D	POINTS OF INTEREST/UPDATES: Reference Materials Long Term Storage	Reference Material volume will be determined. Suitable long term storage container and location can then be ascertained. Don Millington will forward the required information to Liaison Stec for storage location.	
6E	POINTS OF INTEREST/UPDATES: 2013 Survey Letter Responses	Evaluation of 29046 Millbrook for designation as a district is to occur in mid to late June. It was reported by staff that a meeting with the owner of 26291 Pillsbury is set for Tuesday, May 20 to discuss the possibility of evaluation of their home for district designation.	
7	CORRESPONDENCE:	Mail was distributed.	
8	PUBLIC COMMENTS:	None.	
9	COMMISSIONER COMMENTS:	Joan Barber reported noise decibel readings between 73-75 at her house at 5:30 to 7:00 A.M. from traffic on I-96/ I-275.	
10A	APPROVAL OF MINUTES: April 9, 2014		MOTION BY: WEIKAL SUPPORT BY: BARBER APRIL 9, 2014 MINUTES APPROVED AS SUBMITTED. MOTION CARRIED: UNANIMOUS
11	ADJOURNMENT:	Meeting adjourned at 9:40	
	MINUTES PREPARED BY	Commission Secretary Millington	