

**FEBRUARY 21, 2023 - MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 ELEVEN MILE ROAD**

**APPROVED
03/21/23**

CALL TO ORDER BY: Jennifer Chinn at 6:05 P.M. in the City Hall Community Room.

MEMBERS PRESENT: Rita Roberts, Jennifer Chinn, Kathie Brown. Carol Kurth, Jarel Readous, Alex Char.

MEMBERS ABSENT: Betti Pool, Katherine Massey, Jawahar Babu.

OTHERS PRESENT: Charmaine Kettler-Schmult, Staff Liaison, Tracey Emmanuel, Staff Liaison.

APPROVAL OF MINUTES OF JANUARY 17, 2023: Motion by Kathie Brown, second by Rita Roberts, to approve the minutes of January 17, 2023 as submitted. Motion carried: 6-0

CORRESPONDENCE AND ANNOUNCEMENTS: Keep Michigan Beautiful mailer.

APPROVAL OF AGENDA: Motion by Carol Kurth, second by Jarel Readous to approve the agenda as presented. Motion carried: 6-0

REVIEW OF CALENDAR: The Commissioners reviewed the calendar. Put Arbor Day and Litter Walk Dates in Chronological order. Discussed about where we should hold the 2023 Beautification Awards Ceremony. This will be placed on the agenda for the March meeting.

OLD BUSINESS ITEM:

None

NEW BUSINESS ITEMS:

- A. Draft BC Annual Report 2022 and Goals for 2023(Enclosure) - Charmaine Kettler-Schmult
 - Update the description for Natural Beauty Road. - **The Commission will continue to support the existing Natural Beauty Roads.** Remove the rest of the words in that paragraph.
 - Motion by Carol Kurth, seconded by Rita Roberts to accept the amended 2022 Annual Report & 2023 Goals. Motion carried: 6-0.
 - The amended report will be sent to City Council.

- B. Litter Walk 2023 – Jennifer Chinn
 - Check with DPW about Commissioners assembling supplies there on April 18 in lieu of our regular meeting. We'll pack gloves, garbage bags, orange tee-shirts. We need to order more tee-shirts and larger sizes and Jennifer will check to see how many and what sizes we used last year.

- C. Beautification Commission Officer Nominations – Charmaine Kettler-Schmult
 - Because three Commissioners were not in attendance, this will be placed on next month's agenda.

- D. At our Spring Plant Swap on May 13, we'll promote the Heritage Park Native Plant Sale which will be held on May 19 and items not sold will be available on May 20.
- E. Kathie Brown will become a Director on the Beautification Counsel of Southeastern Michigan (BCSEM) in April and serve a two-year term.

PUBLIC COMMENTS:

None

COMMISSIONER COMMENTS:

None

MEETING ADJOURNED BY: Jennifer Chinn at 7:04 P.M.