

City of Farmington Hills, Michigan

Annual Budget

Fiscal Year

July 1, 2010 - June 30, 2011



Farmington Hills City Council

Standing (l-r): Michael Bridges, Randy Bruce, Mayor Pro Tem Ken Massey, Barry Brickner
Seated (l-r): Cheryl Oliverio, Mayor Jerry Ellis, Nancy Bates

City Manager

Steve Brock

Executive Management Team

Teri Arbenowske, Economic Development

Corey Bartsch, Fire

Thomas Biasell, Public Services

David Boyer, Special Services

Dale Countegan, Planning and Community Development

Kathryn Dornan, City Clerk

Nathan Geinzer, City Manager's Office

Mary Kohls, Human Resources

Michael Lasley, Central Services

Charles Nebus, Police

Robert Spaman, Finance

Dana Whinnery, Assistant City Manager

Budget Preparation Staff

Robert Spaman, Finance Director

Shu-Fen Lin, Controller

Carolyn Elliott, Secretary to the Finance Director

MAYOR AND CITY COUNCIL

Jerry Ellis was elected Mayor of Farmington Hills in November 2007 and re-elected in November of 2009. He previously served on City Council being first elected in 1996 and re-elected in November 1997, 2001 and 2005. He served as Mayor Pro Tem in 2000 and 2004. He is currently Chair of the Southwestern Oakland Cable Commission (SWOCC), is the Delegate to the Southeast Michigan Council of Governments (SEMCOG), and is the Alternate Delegate to the Eight Mile Boulevard Association. His term expires in November 2011.

Ken Massey was elected for his first term on City Council in November 2003 and was re-elected in November 2007. He currently serves as the 2010 Mayor Pro Tem, as he did in 2006. He is a member of the Emergency Preparedness Commission and the National League of Cities (NLC) Public Safety and Crime Prevention Steering Committee. His term expires in November 2011.

Nancy Bates was first elected to City Council in 1989. She served as Mayor in 1993 and again from 1999-2003. After a two-year hiatus, she was again elected in November 2005 to serve a four-year term on City Council. She served as Mayor Pro Tem in 2008. She is currently the Council Liaison to the Beautification Commission, Commission on Aging and the Mayor's Youth Council. Her term expires in November 2013.

Barry Brickner was elected to City Council in November 1999 and was re-elected in 2003 and in 2007. He served as Mayor Pro Tem in 2001 and 2007. He is a member of the NLC Information Technology and Communications Steering Committee. He is also a member of the Brownfield Redevelopment Authority, the Green Efforts Committee and serves as Council Liaison to the Committee to Increase Voter Participation. He is the Council Liaison and former Chair of the Eight Mile Boulevard Association and serves as Alternate Delegate to SEMCOG. Prior to his election to Council, he served four years on the Planning Commission. His term expires in November 2011.

Michael Bridges was elected to City Council in August 2008 and re-elected in November 2009. He was recently appointed to the NLC Steering and Advocacy Committee for Finance, Administration and Intergovernmental Relations. He serves as Council Liaison to the Board of Trustees of the City of Farmington Hills, Michigan Employees Retirement System and is on the Crime Prevention Advisory Board. Prior to being elected, he was on the Farmington Area Commission on Aging and the Zoning Board of Appeals, where he served as Chair. His term expires in November 2013.

Randy Bruce was elected to City Council in November 2003 and was re-elected in November 2007. He served as Mayor Pro Tem in 2005 and again in 2009. He is the current Chair of the NLC Human Development Steering Committee. He is the Council Liaison to the Commission on Children, Youth & Families and to the Arts Commission. Before serving on City Council, he was a member of the Zoning Board of Appeals, where he served as Secretary, Vice-Chair and Chair. His term expires in November 2011.

Cheryl Oliverio is serving her fifth term on City Council, having first been elected in 1993. She served as Mayor Pro Tem in 1997 and again in 2003. She serves as Council Liaison to the Historic District Commission, the Historical Commission, and the Parks & Recreation Commission. Her term expires in November 2013.

City of Farmington Hills







City Facilities

FOURTEEN MILE RD



Facility Name

Address

	City Hall	31555 Eleven Mile Rd
	47th District Court	31605 Eleven Mile Rd
	Dept. of Public Works	27245 Halsted Rd
	Fire Station 1	35725 Nine Mile Rd
	Fire Station 2	28225 Middlebelt Rd
	Fire Station 3/ Grant Community Ctr	29260 Grand River




Facility Name

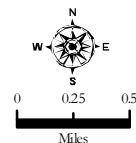
Address

	Fire Station 4	28711 Drake Rd
	Fire Station 5	31455 Eleven Mile Rd
	Farmington Hills Golf Club	37777 Eleven Mile Ct
	Ice arena & Skate park	35500 Eight Mile Rd
	Longacre House	24705 Farmington Rd
	Parks and Golf Maintenance	38111 Interchange Dr

Facility Name

Address

	Police Station	31655 Eleven Mile Rd
	Southwest Oakland Cable Commission	33300 Nine Mile Rd
	William Costick Activity Center	28600 Eleven Mile Rd



SOURCE: City of Farmington Hills GIS, 2010

DESCRIPTION OF THE CITY



Farmington Hills is a 34 square mile suburban community with a pastoral and gently rolling terrain in Oakland County, MI. It is one of the largest cities in Oakland County; the most prosperous county in Michigan and the third most prosperous county in America. Incorporated in 1973, the City quickly grew from its rural roots, and today offers a unique blend of historic charm, international diversity, and cutting edge commerce, making it one of the most desirable locations to live and work in the United States.

The City possesses an ideal location within 25 minutes of downtown Detroit and Detroit Metro Airport and at the focal point of a North/South and West/East freeway network. Industrial centers of Warren, the Saginaw/Flint area, Lansing and Toledo, Ohio, as well as the Ann Arbor technology corridor are within an hour's drive. Approximately half of America's disposable income, half of the country's work force and nearly half of the total U.S. population are within a 500-mile radius of the City. This asset supports seven industrial parks totaling more than 600 acres, which provide first rate services and facilities. In addition, the 12 Mile Road, Orchard Lake Road and Northwestern Highway corridors host many commercial and office developments, which house many corporate headquarters and district offices of regional, national and international prominence.

The community offers many premier residential areas providing a wide range of housing options, meeting the needs and style demands of those who live here. The distinctive custom residences, neighborhoods with well established landscaping and tree lined streets, well planned condominiums and a variety of apartments provide options to fit every lifestyle and price range.

The City's respect for its Quaker heritage is demonstrated by its commitment to historical preservation through its Historic Commission, Historical District and the conversion of the historic Spicer Estate House to a Visitor Center located in Heritage Park.

The City is enhanced by exemplary educational opportunities for kindergarten through 12th grade via both public and private schools and a premier district library system with one of the highest annual circulation rates in the State. A broad spectrum of recreational and cultural activities are available within the City or within a short drive. Twelve major colleges and universities are within a 45-minute drive of the community. Quality health care is readily accessible through Botsford Hospital, which is a teaching Osteopathic Hospital associated with Michigan State University. Twelve major medical centers and hospitals are within a half-hour driving distance of the City. Many physicians affiliated with these medical facilities maintain their offices in Farmington Hills.

HOW TO USE THIS BUDGET DOCUMENT

This document outlines the City's operational master plan for the coming budget year. This section is intended to acquaint the reader with the organization of the budget document and assist in obtaining the optimum from the information contained in this document.

The budget is divided by tabs into sections. A **Table of Contents** tab is included in the beginning of the book.

The **City Manager's Message**, which capsulizes the objectives of the budget along with the story behind the raw numbers, is presented in the second tab. It identifies major issues, outlines decisions to be made by the City Council during budget review and adoption, and communicates a thorough understanding of the budget impact for the upcoming fiscal year. A **Budget Overview** is also included in this tab which outlines the City's Total Tax Rate its allocation between funds, and a summary of all the budgetary funds for the City. A graphic portrayal of these budgetary fund revenues and expenditures by sources and uses is also presented in this section. An **Organizational Chart** is provided for the entire City organization. A chart depicting the City's financial and accounting fund structure is also included in this section. Department Organizational Charts are provided in each department's budget section.

The **General Fund** section contains revenue and expenditure summaries for the General Fund as well as brief detail and narratives on each major revenue category. Revenue and expenditure schedules include actuals for the past two completed years, the current fiscal year's amended budget, projected actuals for the current fiscal year, and the proposed budget. Expenditures are broken down into these categories: personnel, operating supplies, contractual services, and capital expenditures. The General Fund section is further subdivided into major functional areas of activities such as: Boards and Commissions, Agencies, General Government, Public Safety (Police and Fire), Planning & Community Development, Public Services, and Special Services.

Departmental Expenditures are grouped by activity. Included in each section are narratives describing the department or division's mission, followed by goals, performance objectives and performance indicators. The performance indicators are divided into service level and efficiency measures. An organization chart, personnel counts and past and projected expenditures are included. Key trends are shown graphically and capital outlay schedules are included. The summary of budget changes from prior year highlights any significant changes from the previous year by category.

The **Special Revenue Funds** section contains budget information and the proposed budget for funds that are maintained for specific revenue sources that are legally restricted to expenditures for specific functions or activities. These restrictions are imposed by State Statute or Constitution, City Council Resolution or action by the City's electorate through the approval of special dedicated millages.

The **Enterprise Fund** tab contains the budget for one of the City’s enterprise funds: the “Ice Arena Fund.” This activity is operated similar to a private business and is intended to be self-supported by Ice Arena revenues. The City also has a water and sewer fund that is not included in this budget document.

The **Debt Service Funds** section provides the budgetary funds for the payment of annual debt service (principal and interest payments) on bonds, which were issued by the City or on behalf of the City by the County.

The **Capital Improvements** section contains both the capital improvements plan and the capital improvements budget. A description of the difference between the two and how they are interrelated is also included.

The **Analysis and Background** section contains charts and graphs illustrating the City’s financial condition and other statistics and demographics of the community. The budget resolution is included in this section.

A **Glossary** at the back of this book defines technical terms used throughout the budget document.

An **Index** is provided at the end of this book.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Farmington Hills
Michigan**

For the Fiscal Year Beginning

July 1, 2009

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Budget Presentation to the City of Farmington Hills for its annual budget for the fiscal year beginning July 1, 2009.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

This Distinguished Budget Presentation Award represents the 24th consecutive award the City of Farmington Hills has received.

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May 2010

To: Honorable Mayor and City Council
Residents of the City of Farmington Hills

INTRODUCTION

With this letter I am transmitting the 2010/11 budget for the City of Farmington Hills. The budget is one of the most important documents the City prepares, since it identifies the services to be provided over the next year and how those services are to be financed. It describes in detail how each City department, division, and function will invest the City's resources for the benefit of the community.

It is no secret that these are financially troubled and dynamic times. Every City in this State is dealing with declining revenues. For the eighth straight year, state shared revenues, which represent our second largest source of revenue, have declined. Stimulus funds will be helpful to some extent but they likely will be mostly for one-time acquisitions or programs. Last year, the taxable value of the City declined 5.6%. The projection for this year is 13.1% mainly due to decreasing property tax revenue due to soft demand for housing. Add to that relatively high unemployment, the financial condition of the automobile industry and the limits on revenue growth due to the interaction of Headlee and Proposal A, not to mention national and global economic issues, and the financial pressures facing Farmington Hills are significant. In addition to our revenue concerns, expenses continue to rise. For example, this year, healthcare premiums are expected to increase 9%.

Due to these factors, the budget preparations directions to department heads included the following:

1. Total 2010/11 budget requests will be reduced by 16.7% of the original fiscal year 2010/11 budget, without health and pension increases/decreases.
2. No new General Fund personnel are to be requested.
3. Fees should be reviewed and adjusted when appropriate.
4. Keep in mind that the revenue forecast for Fiscal 2011/12 looks as though it will decrease by an additional 6.4% from the 2010/11 projections. While we are not doing a biennial budget, we are looking ahead and any plans for reductions this year would reflect reduction plans in 2011/12.

Despite all of this, I am optimistic about the City of Farmington Hills and where we are headed. There is opportunity in this time of serious fiscal challenge. Farmington Hills is a great place to live, work, play and learn. We offer a high quality of life and a high level of service to our residents. The fiscal challenge we face can be met through more collaboration with surrounding

Communities, and smarter ways of doing business. Over the past years, we have cut back, done without, and changed how we do some things. This has resulted in cost savings and efficiencies. While the response and effort of each department has been excellent, we continue to seek ways to reduce spending. None of us has been through the kind of revenue decline based on property value reductions that we see today and will see for the next few years. This Budget cuts about as deeply as possible without significantly impacting on some service delivery. We believe we are supplying what the residents want right now, but going forward, with further cuts over the next few years likely, engaging the public even more is not only a good idea, but essential. The 20/20 Visioning process can play a huge role in this and there may be other means, as well. We had a good start last fall with a series of neighborhood meetings that yielded good information.

BUDGET OVERVIEW

The budget includes input from City Council, as well as from residents, staff, consultants, and the City's planning program documents. This input assists us in prioritizing and directing our resources toward those programs, projects and activities that have the greatest potential for helping us successfully achieve our goals while addressing the City's most pressing needs. Given the state of Michigan's economy, it is essential to build community understanding and support for the budget and for the services and programs that we provide. The budget addresses current and future community needs and balances service demands with conservative financial management. It supports the following goals:

1. Employ a multi-disciplined, well-planned strategic approach to address the financial, social, and environmental dimensions of sustainability for the City of Farmington Hills.
2. Provide high quality, dependable public services that residents and businesses expect in order to enjoy a City that is safe and clean. This includes effective fire and police protection, advanced life-support services, safe and efficient water and sewer systems, and refuse pickup including curbside recycling and composting.
3. Support social, cultural, and recreational programs and services that enhance the lives of our residents, help build strong families, and showcase Farmington Hills as a desirable place to live, work, play and learn.
4. Increase the tax base by maintaining a healthy business climate by working cooperatively with federal, state, county, and local agencies to provide assistance to new and existing businesses in the community.

TAX RATE AND TAX ROLL

The FY 2010/11 General Fund operating budget is balanced. \$80,000 will be transferred to the ice arena due to a shortfall in unrestricted net assets. General Fund Revenue decreased \$3,975,691 or approximately 8.0% from \$49,946,034 for FY 2009/10 to \$45,970,343 for FY 2010/11. The decrease is primarily due to a \$3.2 million decrease in property tax revenue and a \$300,000 reduction in investment earnings. It's important to note that everyone's real property tax bill has gone down this year due to assessed value reduction. While that's good for the taxpayer, it means less revenue to deliver service. Just as families and individuals have had to cut back, so it is for the City, as well. This budget also recommends that the 1% Administrative Fee allowed by law be applied to each tax bill to cover the costs of assessing and treasury.

The budget is based on a property tax rate of 10.0216 mills, the same as the last four years. The millage comparison and allocation is outlined below.

	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	FY 2010/11
Operating	6.9408	6.9423	7.0368	7.0408	6.9289
Capital & Drains	0.4800	0.4800	0.4800	0.4800	0.4800
Debt	0.6362	0.6347	0.5402	0.5362	0.6481
Public Safety	1.4764	1.4764	1.4764	1.4764	1.4764
Parks & Recreation	0.4882	0.4882	0.4882	0.4882	0.4882
TOTAL	10.0216	10.0216	10.0216	10.0216	10.0216

The City's Taxable Value decreased 13.1% from \$4,165,008,570 to \$3,619,696,470. Sixty-three (63%) percent of the tax roll is residential. Thirty-seven (37%) percent of the roll is non-residential and includes commercial (23%) and industrial (7%) and personal property (7%).

The Undesignated Fund Balance in the General Fund is estimated to be \$8,211,283 at June 30, 2010. The Fund Balance is drawn down \$1,815,241 to balance revenues and expenditures. The total budget expenditure allocation for all budgeting funds for FY 2010/11 is approximately \$77.9 million compared to \$89.2 million for FY 2009/10, excluding interfund transfers. This is a 12.7% decrease in expenditures from 2009/10. This decrease is due to a deep reduction in capital expenditures with the completion of the City Hall revitalization project and severe reduction in operating expenses in all city departments.

BUDGET HIGHLIGHTS

Through fiscal responsibility, we've been able to implement programs that strengthen our community and enhance the lives of our residents. The following is a brief summary of major programs and projects that are ongoing or included in this year's budget. They are broken down into prior year accomplishments and current projects and programs.

Fiscal Year 09/10 Accomplishments

- Environmental Sustainability.** The City is taking an active role in promoting "green efforts" throughout the community with the work of the Green Efforts Committee. This group champions environmental sustainability through innovative City policies and initiatives to lessen the City's impact on the environment. In other green efforts, the City hosted a record-breaking household hazardous materials drop-off day and added new acceptable items to the curbside recycling program. We continue to surpass the state curbside recycling average with close to 32,000 tons of material diverted from the landfill. The City received a Community Tree Planting grant, and this spring trees will be planted at park and roadside locations. We were also named a Tree City USA!

- **Safe City.** Farmington Hills was again ranked among the safest cities in the United States, according to 2009 crime data published by Morgan-Quitno Press, CQ Press, and Sage Publications. Of 393 cities ranked nationally, in all population categories, Farmington Hills ranked as 40th safest. Of 13 Michigan cities ranked, Farmington Hills was rated the fourth safest.
- **Intranet.** This online communication service will increase productivity and has been designed to make accessing information easier for employees. Employee news, forms, benefit information, health and wellness, and more are all found on the Intranet.
- **Repaving.** The following roads were resurfaced this past summer: Halsted 11 to 13 Mile Road, 9 Mile from Gill to M-5, Orchard Lake Road Bridge over I-696, and Drake Road from 9 Mile to Lytle Road.
- **Sidewalks/Pathways.** The following sidewalks were built this year: Ten Mile north side, Power to Orchard Lake; Drake west side, Valley Creek to Lytle; Drake east side, Thirteen Mile to Muer Cove; Shiawassee south side, Whittington to Rockwell.
- **New Development and Improvements.** The Planning and Community Development Department oversaw the construction of nine new single-family homes with a value of over \$2.8 million. New commercial development and improvements had a construction value of over \$32 million. Permits for \$3.7 million in improvements and additions to existing homes were issued.
- **Employee Safety Award.** In 2009, the City was awarded the Michigan Municipal League's Workers' Compensation Loss Control Achievement Award for the 15th consecutive year. This annual award is given to the City with the lowest workers' compensation claims experience. Our excellent safety record means that the City will pay less than the average premium for workers' compensation insurance. Over the past years, the City has saved over \$3.1 million in premiums.
- **Fit for Life Wellness Program.** Participation in the Fit for Life Employee wellness program increased to 29%. City Employees, retirees, and spouses are encouraged to participate in a 9-month Fit Olympics program that includes a FitWalk 12-week program, educational Lunch 'N Learns, employee health fair, weight management and smoking cessation. Efforts to educate and improve healthy lifestyles produce benefits for both the employees and the City.
- **New Equipment.** The DPW placed into service a ten-yard dump truck, a three-yard dump truck, a ditch excavator, a chipper and a scissor platform. The fire department took delivery of mobile laptop computers and thermal imaging cameras and a rescue unit.
- **Sprayground.** This new water feature for young children is a fun, safe, cost-effective opportunity that will compliment the traditional playground in Heritage Park by the main pavilion. Families with kids of all ages can now find something to do in this part of the park. The Sprayground does not hold standing water and only comes on when kids activate it on nice weather days. They have been very popular in other cities and we're proud to have one in Farmington Hills.

In Process or Current Year Programs

- **City Hall Revitalization.** This “green” LEED certified project is only a few months from completion and will serve the community well for at least the next 50 years. The current building had become increasingly inhospitable with many leaks, especially during the rain/snow and thaw period, inefficient heating and cooling and lack of ADA compliance to name a few. Ground was broken last June and we have remained on site to continue service to our residents and other customers. The Revitalized City Hall will allow the City to improve its energy and operational efficiencies, strengthen its community image, and provide flexibility in meeting the needs of the community. Planning for the project has been ongoing for at least 10 years. Funding has been set aside so there was no need to borrow (and pay interest). Improved traffic flow and access are also part of the project.
- **Commitment to the Environment.** The City remains committed to the environment and is in the forefront of environmental awareness. The Green Efforts Committee will expand upon current environmental efforts by evaluating ways to decrease use of fossil fuels and will review the potential of providing renewable energy on City property. Plans include outreach to local businesses and residents with energy saving tips, publications and special events. Energy Efficiency and Conservation Block Grants (EECBG) have been allocated for these purposes.
- **Youth Programs.** Farmington Hills strongly supports the youth of our community and will continue to do so in the coming year with a wide variety of programs and services, including the Mayors’ Youth Council (MYC) and the award winning After-school and summer Youth Program for middle school students. This innovative, free program focuses on middle school youth and offers supervised activities consisting of recreation, social skill development, group discussion, and educational tutoring.
- **Construction Projects.** The Major and Local Road Funds will finance over \$3 million of road improvements in 2010/11. (Most of these funds are from other sources with little or no local match.)
 - Farmington Road Rehabilitation - 11 Mile to 12 Mile
 - Northwestern Highway Connector Phase 1
 - Orchard Lake I-696 to 13 Mile Road
 - Middlebelt, 8 Mile to I-696

CAPITAL IMPROVEMENT FUND

In addition to the construction projects contained in the Road Fund budgets, the City plans to invest \$5.0 million on infrastructure improvements benefiting the entire community. This program is comprised of facility improvements and expansions, sidewalk and bike path construction, drainage improvements, technology enhancements, and the acquisition of Public Works equipment and fire apparatus replacements. While the revenue situation is difficult, a proper balance of capital vis-a-vis operating cost needs to be maintained. Next year's program includes:

- Drainage expenditures of \$387,500 that will concentrate on the Storm Water Pollution Prevention Initiative and the Storm Model and Master Plan Pilot and update. Also included are GIS Storm Phases I, II, and III, miscellaneous detention basin improvements.
- A number of sidewalk and bike path improvements are in process or will take place this next fiscal year including: Twelve Mile, south side, west of Inkster to Herndonwood; Halsted, west side, Windwood to Grand River; Folsom, south side, Power west to the Farmington City limit; and Middlebelt, east side, Chateau Court to Spring Road.
- Equipment for the Fire Department includes replacements for Rescue #1 and #3 and replacement of seven (7) monitor/defibrillators.
- Equipment for the Division of Public Works includes a ten-yard dump truck and a backhoe.
- Phone system upgrades, scheduling software, document imaging, and equipment and technology upgrades City-wide to keep the network fast and reliable.

CAPITAL EXPEDITURES

The total dollar amount of capital expenditures for fiscal year 10/11 is \$14,769,359. Of that total, \$7,714,267 is for major and local road construction projects, and \$4,990,160 is for infrastructure improvements included in the Capital Improvement Fund. The General Fund includes \$240,100 in capital expenditures for trucks for Public Services and public safety equipment including vehicles, CPR equipment and software. The Parks Millage Fund includes \$665,600 for the Aquatic Center Study, Heritage Park improvements, athletic fields, equipment, playground improvements and Activities Center improvements. The Community Development Block Grant Fund will expend \$428,149 of capital money for housing rehabilitation and sidewalk improvements. The Police and Federal Forfeiture Funds of \$65,483 will be used to provide community and school drug education programs. Specific information about the capital projects is included in each fund.

PERSONNEL COSTS AND STAFFING

With 329 full-time employees, 50 less than last year, the City maintains one of the lowest employee-to-resident ratios of any local community while continuing to provide efficient and comprehensive services. The reduction is a combination of retirements due to the voluntary separation (retirement) program, not filling currently vacant positions and layoffs. The following full-time positions are vacant and likely will not be filled in 10/11: Election Coordinator, Deputy Assessor, Clerk Typist III, Dispatch Coordinator, Subpoena Service Officer, Clerk Typist I, Crime Prevention Technician, Traffic Technician, Deputy Police Chiefs (2), Lieutenants (5), Sergeant, Dispatchers (2), Police Officers (2), Police Cadets (3), Firefighters (2). There are also 4 layoffs throughout the organization. Each of our Collective Bargaining units has been asked to accept a 0% pay increase for the next year. We're always looking for ways to reduce costs while maintaining a quality workforce. City government is a people business. We serve people's needs and wants with people. This is a good staff with dedicated people who enjoy their work. I'm proud of them every day.

ACKNOWLEDGEMENTS

The past year has been highlighted by numerous achievements resulting in both state and national recognition due to the fine work of employees and the cooperation between the City Council, City Administration, and the residents. I am proud to present the following list of accomplishments:

- Bryan Farmer, Recreation Superintendent, Special Services Department was named Employee of the Year. Six others were named Outstanding Employees: Leslie Amato, Police Dispatch Supervisor, Police Department; Judy Laidlaw, Department Aide, Human Resources Department, Matt Malone, GIS Coordinator, Central Services Department, Michelle Milko, Clerk Typist, City Clerk's Office, Bryan Pickworth, DPW Maintenance Supervisor, Department of Public Services, Gail Stith, Secretary to the City Manager, City Manager's Office.
- Officer Gregory Hughes was named Police Officer of the Year.
- Fire Inspector Jason Gilbert was named Department Firefighter of the Year.
- Daniel Wecker was recognized Optimist Firefighter of the Year and also received the American Legion Award.
- John Kastran was named Career Fire Fighter of the year.
- Station Member of the Year Awards were presented to James Pearen from Station #1, Jeffrey Forbes from Station #2, Kenneth McDonald from Station #3, and Ryan Gatny from Station #4.
- The City received the Distinguished Budget Presentation Award from the Government Finance Officers' Association, one of only 30 Michigan governments to receive the award. This is the 24th consecutive year the City has received the award.
- The City received a Certificate of Achievement of Excellence in Financial Reporting from the Government Finance Officers' Association of the United States and Canada for the City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2009. This is the eleventh year in a row that the city has received the award.
- Farmington Hills was again ranked among the safest cities in the United States, according to crime data published by Morgan-Quitno Press, CQ Press, and Sage Publications. Of 393 cities ranked nationally, in all population categories, Farmington Hills ranked at 40th safest. Of 13 Michigan cities ranked, Farmington Hills was rated the fourth safest.
- Due to our outstanding employee safety record in 2009, the City was awarded the Michigan Municipals League's Workers' Compensation Loss Control Achievement Award.
- The Mayor received a National Award on behalf of our After-school Youth Program. Todd Lipa continues to do a great job as the Programs' only Director over its 15 years.
- The City was recognized with an honorable mention as a Michigan Green Leader by the Detroit Free Press for a range of conservation, leadership and building efforts including the City Hall Revitalization project and the establishment of an active Green Efforts Committee.

I would like to personally thank all of the department heads for not only doing their usual excellent job of submitting reasonable and prudent budget requests, but also acknowledging the economic realities and uncertainties facing us and budgeting accordingly. We remain committed to the core values of health and safety for our residents and customers. Mindful of the current economic challenges, our eyes are also trained on the future of our fine City. I'm proud of the team effort that went into producing this extremely lean budget that significantly reduces expenditures while maintaining core services. Thanks also to those in the Finance Department, especially Carolyn Elliott, who have worked hard on putting together this budget.

Teri Arbenowske, Economic Development Director
Corey Bartsch, Fire Chief
Thomas Biasell, Director of Public Services
David Boyer, Director of Special Services
Dale Countegan, Director of Planning and Community Development
Kathryn Dornan, City Clerk
Nathan Geinzer, Management Assistant
Mary Kohls, Human Resources Director
Michael Lasley, Director of Central Services
Shu-Fen Lin, Controller
Chuck Nebus, Police Chief
Robert Spaman, Finance Director
Dana Whinnery, Assistant City Manager



Steve Brock
City Manager

MID-TERM AND LONG-TERM GOALS

MID-TERM GOALS (1 to 5 years)

1. Provide high quality dependable public services.
2. Implement programs and activities to reduce costs, increase revenues, and add efficiencies.
3. Enhance the safety of the city's residents and businesses, as well as visitors to the community.
4. Provide forums that encourage active participation in our local community and government.
5. Expand and retain the existing business base and enhance commitment to the redevelopment of the maturing sections of the city.
6. Provide a wide array of artistic, cultural, and recreation programs and activities to meet the changing leisure needs of the community.
7. Be proactive in the legislative process at the State and Federal level by representing the interests of the city.
8. Maintain an educated staff and provide a safe and positive work environment.
9. Ensure compliance with all federal, state, and local laws in addition to the rules and requirements of other governing agencies and organizations.
10. Participate in sound management practices to protect and enhance the environment.
11. Maintain a strong City identity and citizen participation by enhancing communication with the public.

LONG-TERM GOALS (5 years or more)

12. Assure the continued vitality of Farmington Hills as a premier community by preserving the tax base, the infrastructure and quality of life.
13. Improve the livability of the city.
14. Preserve and strengthen city home rule to maintain local control of local issues.

The goals in each departmental budget directly link to the City-wide mid and long-term goals. This is demonstrated by the number(s) in parenthesis at the end of each departmental goal.

THE BUDGETING PROCESS

Budgeting is a financial plan for utilizing the City's available funds during a fiscal year to accomplish established goals and objectives. It also:

- A. Provides citizens with an understandable financial plan in which the welfare of the citizens may be enhanced or reduced in the budgeting process;
- B. Prioritizes goals that will provide for community needs;
- C. Defines the financial plan that will be used to achieve stated goals;
- D. Determines the level of taxation required.

The budget compiles the financial data needed to support Farmington Hills' decision making/ policy development process. The budget is based on City Council Goals, the Capital Improvements Program and other planning and programming documents, the City's financial policies, City Council direction, current revenue restraints and City Manager and departmental review of operations.

City Council uses the following planning documents to guide its short and long term budget decisions. Valuable information is gathered from these plans and the residents who serve on the various Boards and Commissions responsible for their creation.

The Master Plan for Future Land Use

Provides guidelines for decisions on how land will be used. The master plan is: 1) a long-range, comprehensive and general guide for the development of land; 2) a map of future land uses and the supporting documentation describing the details, and 3) the result of an orderly process of survey and study of the basic planning elements - land use, natural features, populations and community facilities; residential, recreation, commercial, office and industrial land needs and thoroughfares and streets to provide for vehicular movements within and through the city.

The Parks and Recreation Master Plan

Focuses on the needs of current and future residents of Farmington Hills in order to continue providing programs and services to improve their quality of life. The Master Plan: 1) includes public input regarding the current and future park and recreation needs of Farmington Hills residents; 2) provides the Parks and Recreation Commission, Special Services staff, and other community stakeholders with information to guide parks and recreation planning for the next years, and 3) represents the needs and desires of current Farmington Hills residents and projects the needs of future residents based upon growth trends and demographic information.

The Capital Improvements Plan

Plans for and guides needed capital improvements and expenditures in a fiscally sound manner and ensures that improvements are consistent with the goals and policies of the city and the expectations of residents. A capital project or expenditure must: 1) impact the City-at-large or address a major need within the City in some specific way; 2) represent a public facility, 3) represent a physical improvement, and 4) require the expenditure of at least \$25,000.

The Budget Process

The Economic Development Plan

Provides a framework for making sound decisions regarding the allocation of limited economic development resources. The mission is to: 1) maintain a healthy business climate, including the expansion of business in the international trade arena; 2) work cooperatively with the state, county, chamber of commerce, economic development corporation, schools, universities and others to provide basic business assistance to new and existing businesses in the community, and 3) strengthen and revitalize the economy by attracting and retaining quality jobs.

The Master Storm Drainage Plan

Provides the City with a plan and guide for the continued development of the city. The plan is flexible and allows and encourages the use of the natural open drainage system to its fullest.

LEGAL REQUIREMENTS

In addition to sound financial theory and principles, the City of Farmington Hills' budget process is governed by the City Charter and State Statutes of Michigan. "Article VI, General Finance" of the City Charter establishes July 1 through June 30 as the City's fiscal year and annual budget cycle for the City government.

Budget Document

The City Charter, approved by the electorate on May 8, 1973, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act of 1968 (Public Act 2 of 1968), mandates that the budget document present a complete financial plan for the ensuing fiscal year and contain the following:

- A. Estimates of all anticipated revenues of the City from all sources with comparative statement of actual amounts received from each or similar sources for the preceding fiscal year, the current fiscal budget, projected actuals for the current fiscal year and estimated amounts for the proposed budget year.
- B. Detailed estimates of all proposed expenditures for each department and office of the City showing expenditures for corresponding actual expenditures for the preceding fiscal year, budget amounts for the current fiscal year, projected actual expenditures for the current fiscal year and amount for the proposed fiscal year.
- C. Statement of estimated Fund Balance for the end of the current fiscal year.
- D. Statements of the bonded and other indebtedness of the City showing the debt redemption and interest requirements for the fiscal year and the amount of indebtedness outstanding at the end of the fiscal year.

The Budget Process

Budget Procedure

As required by the City Manager, each City Officer must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under his/her direction. The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present it to City Council not later than the first regular meeting in May. Prior to the adoption of the budget, at the first regular meeting in June, a Public Hearing on the budget must be held to inform the public and solicit input and comments from the citizenry. At least one week prior to the Public Hearing on the budget, copies of the budget document are on file at the City Clerk's Office and the public libraries for the review and inspection by the citizens. A Public Notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

FY Budget

The budget process begins in December with the distribution of budget instructions and forms. Department requests are submitted by City officials in February. Departmental budget reviews are held with the City Manager, Finance Director and Department Heads. After revenue projections are prepared by the Finance Department, expenditure requests are reconciled by the City Manager and Finance Director to conform to revenue projections and a recommended budget is presented to City Council.

The City Council holds public study sessions with the City Manager, Finance Director and Department Heads, at which input from the public is received.

A Public Hearing to receive additional citizen input and comments is scheduled for June, after a public notice is published in the Farmington Observer. The Budget Document, including a schedule of all Study Session dates and the Public Hearing date is available for review by interested parties at the City Clerk's Office at City Hall and the two branches of the District Library. The Budget Document and Tax Rate is adopted after the Public Hearing in June.

The final budget document evolving from the budget process consists of 14 major sections and contains the budget message, budget overview, budgets including revenue and expenditure estimates for the upcoming fiscal year for the General Fund, Special Revenue Funds, Enterprise Fund, and Debt Service Funds, and the Budget Resolution.

The budget is constructed in compliance with the State Uniform Accounting Budgetary Act of 1968 (Public Act 22 of 1968), which categorizes elements of the accounting and budget system into Funds, Departments or categories, Reserves and Expenditures.

The operations of each fund are accounted for as a separate self-balancing set of accounts that consist of assets, liabilities, fund equity and appropriate revenues and expenditures.

Budget Appropriation and Amendments

The City budget is adopted by the City Council on an activity or department basis. The City Manager is authorized by Budget Resolution to make budgetary transfers within the appropriation centers established through the budget. However, all transfers between appropriation centers may be made only by further action by the City Council.

City Council may make additional appropriations during the fiscal year for unanticipated expenditures required by the City but such additional appropriations shall not exceed the amount of actual and/or anticipated revenues and available fund balance as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, peace or safety.

The Council may also reappropriate funds among appropriation centers. Council is apprised of the budget status through quarterly reports prepared by the Finance Department.

FY 2010/11 BUDGET CALENDAR

December 21, 2009	City Council Goal Setting
December 29, 2009	Distribution of budget instructions and forms
January 19-22, 2010	IT discussions with departments on technology plans
January 29, 2010	Personnel Requests/Adjustments
February 8, 2010	Budget study session with City Council
February 12, 2010	Departments submit budget requests to Finance Department.
February 16, 2010	Boards and Commissions submit budget requests to Finance Department.
March 1- March 5, 2010	Budget meetings with Departments on General Fund, Special Revenue Funds, Debt Service Funds and Enterprise Fund.
March 10, 2010(2 PM)	Budget meeting with 47th District Court staff and City of Farmington staff on FY 2010/11 budget requests.
March 15-May 4, 2010	Budget Preparation
May 4, 2020	Transmittal of FY 2010/11 budget document to City Council.
May 10, 11, 25, 27, 2010	Budget review study sessions with City Council.
June 3 & June 10, 2010	Public Notice of Public Hearing on FY 2010/11 proposed budget and tax rate.
June 21, 2010	Public Hearing on proposed FY 2010/11 budget and proposed tax rate.
June 21, 2010	Adoption of FY 2010/11 budget and tax rate.

FINANCIAL POLICIES

GENERAL

All budgetary funds must be balanced. Total anticipated revenues plus appropriations from the beginning fund balance and reserves, in excess of prudent designations of fund balance and reserves, must equal total estimated expenditures for all funds.

The City will strive to establish and maintain an undesignated fund balance of 10-15% of the General Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies, cash shortfalls caused by revenue declines or delays and mitigate the need for short term borrowing.

General fund encumbrances outstanding at the fiscal year end will not be charged to the current year budget but reserved from undesignated fund balance and automatically be reappropriated in the new budget year and when paid charged to the new fiscal year.

All budgets shall be adopted on a basis consistent with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board. Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a fund liability has been incurred and that liability will be liquidated with current resources.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies:

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The various funds are grouped into generic fund types in two broad categories as follows:

BUDGETARY & GOVERNMENTAL FUNDS:

General Fund

The General Fund under GASB 34 has been identified as a major fund and contains the records of the ordinary activities of the City which are not accounted for in another fund. The fund contains appropriation for all operating departments of the city. City Council has broad discretionary powers over the utilization and financial resources of the General Fund. General Fund activities are financed by revenues from general property taxes, state-shared revenues and other sources.

Financial Policies

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The primary special revenue funds are the Major and Local Road Funds which have been identified by the criteria of GASB 34 as major funds. Two dedicated millages, the Public Safety Millage and the Recreation Special Millage are also Special Revenue Funds.

Debt Service Funds

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than special assessment bonds payable.

Capital Improvement Fund

The Capital Improvement Fund has been identified as a major fund by the criteria of GASB 34 and is used to account for the development of capital facilities other than those financed by special assessments.

Special Assessments Funds

Special Assessments Funds have been identified as major funds under GASB 34 criteria and are used to account for the construction and financing of public improvements provided in benefiting districts, which are to be paid, at least in part, from an assessment against the benefited property.

Enterprise Funds

An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges. Enterprise Funds include the Ice Arena Fund and the Water & Sewer Fund. The Water & Sewer Fund is not included in this document.

FIDUCIARY FUNDS:

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments or other funds. These include the Retirement System and Agency Funds. The Retirement System is accounted for in the same manner as a proprietary fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The financial activity of the Agency Funds is limited to collection of amounts which are subsequently returned or paid to third parties and, accordingly, are limited to cash transactions.

BASIS OF ACCOUNTING

The budgets of General Governmental Funds are prepared on the modified accrual basis of accounting. Under this method, the City recognizes revenue when it becomes both measurable and available to finance current City operations. Expenditures are recorded when the related fund liabilities are incurred, except principal and interest on general obligation long-term debt, which are recorded when due. Modifications in such method from the accrual basis are as follows:

- A) Property taxes and other revenue that are both measurable and available for use to finance operations of the City are recorded as revenue when received.
- B) Interest on bonded indebtedness and other long-term debt is not recorded as an expenditure until its due date.
- C) Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.
- D) Normally, expenditures are not divided between years by the recording of prepaid expenses.

Enterprise, and non-expendable Trust and Pension Trust Fund are prepared on the full accrual basis. Under this method, revenues are recognized when earned and expenses are recognized when incurred.

CAPITAL ASSETS

Capital assets used in governmental fund type operations are recorded as expenditures at the time of purchase. All capital assets are recorded at cost, or if donated, at their estimated fair value on the date donated.

WATER AND SEWER SYSTEMS

Oakland County operates the City's water and sewer systems by contract. Periodically, the County transfers the net revenues to the City, which deposits them in the Water & Sewer Fund.

INVESTMENTS

Investments are recorded at cost, which approximates market value.

Financial Policies

ELIMINATIONS

The total data presented is the aggregate of the fund types. No consolidating or other eliminations were made in arriving at the totals; therefore, they do not present consolidated information.

LEASE-PURCHASE CONTRACTS

The City is involved in the purchase by lease contracts of a Department of Public Service Maintenance Building, Fire Station No. 2 and the 47th District Court Facility from the City of Farmington Hills Building Authority, a City-created and directed authority, whose sole business activity is acquiring and leasing property to the City. Building Authority operations consist of the issuance and repayment of debt and the construction of facilities, all of which are reported in the appropriate City funds. The financial statements of the City of Farmington Hills Building Authority are consolidated with the financial statements of the City as follows:

- A) The assets of the Building Authority held for payment of outstanding bond issues are reported in the Debt Service Funds.
- B) Construction activities are recorded in a Capital Projects Fund.
- C) Fixed assets (completed construction projects) of the Building Authority are reported in the Capital Assets.
- D) Remaining amounts due on bonds issued by the Building Authority are reported in the non-current liabilities.

CAPITAL IMPROVEMENT BUDGET POLICIES

The City will, annually, prepare and update a Six Year Capital Improvement Program. This Program will contain projects and equipment costs in excess of \$25,000. Total project cost and sources of funding, along with project descriptions, will be outlined in the Capital Improvement Program. Areas included in the Program will be: drainage, sanitary sewers and watermains, public facilities, sidewalks, transportation, equipment and parks and recreation facilities.

The purpose of this Six Year Program is to facilitate the orderly planning and infrastructure improvements, maintain, preserve and protect the City's existing infrastructure system and provide for the scheduled replacement of equipment and acquisition of new equipment to insure the efficient delivery of services to the community.

In addition to the Six Year Capital Improvement Program the City will prepare a Capital Improvement Budget, which will implement to the extent of available resources, the first year of the Capital Improvement Program.

FINANCIAL REPORTING & AUDITING POLICIES

In accordance with Section 6.10 of the City Charter, an independent audit of all City funds will be conducted annually by a Certified Public Accounting Firm.

The Comprehensive Annual Financial Report (CAFR) shall be subject to the annual audit. The annual audit will be conducted in accordance with generally accepted auditing standards. The scope and procedures of the audit will be in conformance with the "Engagement Letter" signed by the City and the auditors. The City fully complied with the Governmental Accounting Standards Board Pronouncement 34 in the most recent audits. The basis for budgeting follows the same basis as the audited financial statements.

While the City's annual audit includes the Water & Sewer Fund and Pension Funds, the annual budget does not include the Water & Sewer Fund and Pension Funds.

The City will establish and maintain a high standard of accounting practices. Accounting standards will conform to generally accepted accounting principles as established by the Governmental Accounting Standards Board.

The Finance Department will maintain a system of internal controls to safeguard the City's assets and insure accurate and timely accounting, reporting and disclosure.

The Finance Department will prepare monthly budget and financial reports for internal management purposes. In addition to financial audits, every five years, the City will conduct a Managerial Audit. These audits will be conducted by an independent consultant or consultants chosen by City Council, who will determine the scope of the audit and the nature of the report to be presented to City Council.

CASH AND INVESTMENT POLICIES

On November 16, 1998, the City Council adopted an extensive Investment Policy for all the funds of the City, excluding Employee Pension Assets. The Policy stresses legal compliance with Public Act 20 of 1943 as amended by Public Act 196 of 1997 as to type of investments permitted, which include certificates of deposits, treasury bills, obligations of U.S. Government agencies, notes, bonds, commercial paper (two highest rating), repurchase agreements, bankers acceptances, pools or mutual funds with legal investments and full faith and credit U.S. agency paper.

The investment objective of the City is "S.L.Y.," **S**afety, **L**iquidity and **Y**ield.

The City has received certification from the Municipal Treasurer's Association of the United States and Canada, certifying that the City's Investment Policy meets the standards established by that body.

Financial Policies

The nine-page document covers the following areas and topics:

- A) Objectives
- B) Combining of funds/prorating of interest among funds.
- C) Delegation of authority (employees authorized to place investments).
- D) Prudence - Prudent Person Principle
- E) Ethics and Conflict of Interest
- F) Internal Control
- G) Reports and Accounting
- H) Diversification of percentages of portfolio allowed for each type of investment maturity schedule and financial institution.
- I) Criteria for selecting banks and dealers.
- J) Safekeeping, custody, investment procedure and internal control
- K) Glossary of terms

DEBT MANAGEMENT POLICY

The City will limit short term borrowing to cover cash flow shortages through the issuance of tax anticipation notes. The issuance of long-term debt will be limited to capital improvements or projects that cannot be financed from current revenues or resources. For purposes of this policy, current resources are defined as that portion of fund balance in excess of required reserves.

The maturity of the bond issues will not exceed the useful life of the capital improvement project. Long term bonding will be considered when future citizens will receive a benefit from the improvement. The City's Statement of Legal Debt Margin calculation is located in the Debt Service Fund Section of this Budget Document.

The City will limit its general obligation long term debt to 10% of the City's State Equalized Value (Assessed Value), excluding the following bonds from the limitation:

- A) Special Assessment Bonds
- B) Mortgage Bonds
- C) Transportation Fund Bonds

Financial Policies

- D) Revenue Bonds
- E) Bonds issued, or contract or assessment obligations, incurred to comply with an order of the Water Resources Commission or a court of competent jurisdiction
- F) Other obligations incurred for water supply, sewage, drainage or refuse disposal projects necessary to protect the public health by abating pollution
- G) Bonds issued for the construction, improvement or replacement of a combined sewer overflow abatement facility
- H) Bonds issued to pay premiums or establish self insurance contracts in accordance with Act 202, Public Acts of Michigan, 1943, as amended

All other bonds are not subject to financial limitations.

The City will maintain communications and relations with bond rating agencies and endeavor to improve or maintain its current bond rating annually.

TAX ABATEMENT POLICY

On February 9, 1998, the City Council adopted a Tax Abatement Policy. The Policy was revised on February 28, 2000 and again on July 28, 2003.

Criteria with which a business must comply in order for City Council to consider an Industrial Development District Tax Abatement Proposal

1. The abatement must include funding from a State or Federal program, unless the project is for redevelopment or rehabilitation or for new personal property only (if the new personal property request creates or retains new jobs within the City of Farmington Hills).
2. The tax abatement will not cause a negative impact on local tax revenues.
3. The business qualifying for an Industrial Development District Tax Abatement must remain within the City of Farmington Hills for twice the length of the tax abatement period and if a move out of the community should occur, the business shall repay the entire amount of the abatement and it shall be a lien on the property until paid.

PURCHASING POLICIES

On February 28, 2000, the City Council adopted a Resolution establishing the amended City Purchasing Policies and Procedures. These Policies comply with Section 9.12 of the City Charter authorizing the City Council to establish Purchasing Policies and require sealed bids to authorize all awards for goods and services over \$10,000. The Policy provides for a centralized purchasing system administered by the City's Director of Central Services, who reports to the City Manager.

All goods and services aggregating in excess of \$10,000 in a fiscal year are formally bid, which is in

Financial Policies

writing, sealed and submitted in accordance with written specifications and opened at a public bid opening. Bid awards exceeding \$10,000 are reviewed and approved by City Council. Purchase orders from \$3,000 - \$10,000 are approved by the City Manager after receipt of three written quotations. Items under \$3,000 are awarded by the Director of Central Services after solicitation of three verbal quotations.

The Policy also provides for procurement in cases of emergency situations threatening public health, welfare and safety, subject to after the fact review of the basis of the emergency and the selection of the particular vendor to be placed in the purchasing file.

The 12-page Policy Document and 17-page Procedures Document cover topics such as:

- A) Organization and Authority
 - 1) Role of the City Council
 - 2) Role of the City Manager
 - 3) Role of the Director of Central Services
- B) Standards of Conduct
- C) Policy Amendment Procedures
- D) Bid specification preparation, bidding procedures, bid opening, bid awards, correction of bids
- E) Rules against subdivision to avoid sealed bid and Council award procedures
- F) Procurement of professional services

REVENUE POLICIES

The City will strive to maintain diversified, stable sources of revenues to protect essential service delivery from short-term fluctuations in any one source.

The City will maintain sound appraisal procedures and practices to reflect current property values.

The City will minimize the impact of property tax financing for city services by seeking alternative financing such as grants, user fees, and upgrading/enhancing the property tax base.

Financial Policies

The City will project its annual revenues based on historical data, county, state and national economics and new statutes.

The City will finance essential City services that have a city-wide benefit from revenue sources generated from a broad base, such as property taxes and state shared revenues.

The City will review fee structures to charge the cost of service to the benefiting property owners and customers serviced, while being sensitive to the needs of low-income individuals.

The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

FINANCIAL POLICY BENCHMARKS

Financial Policy Benchmarks

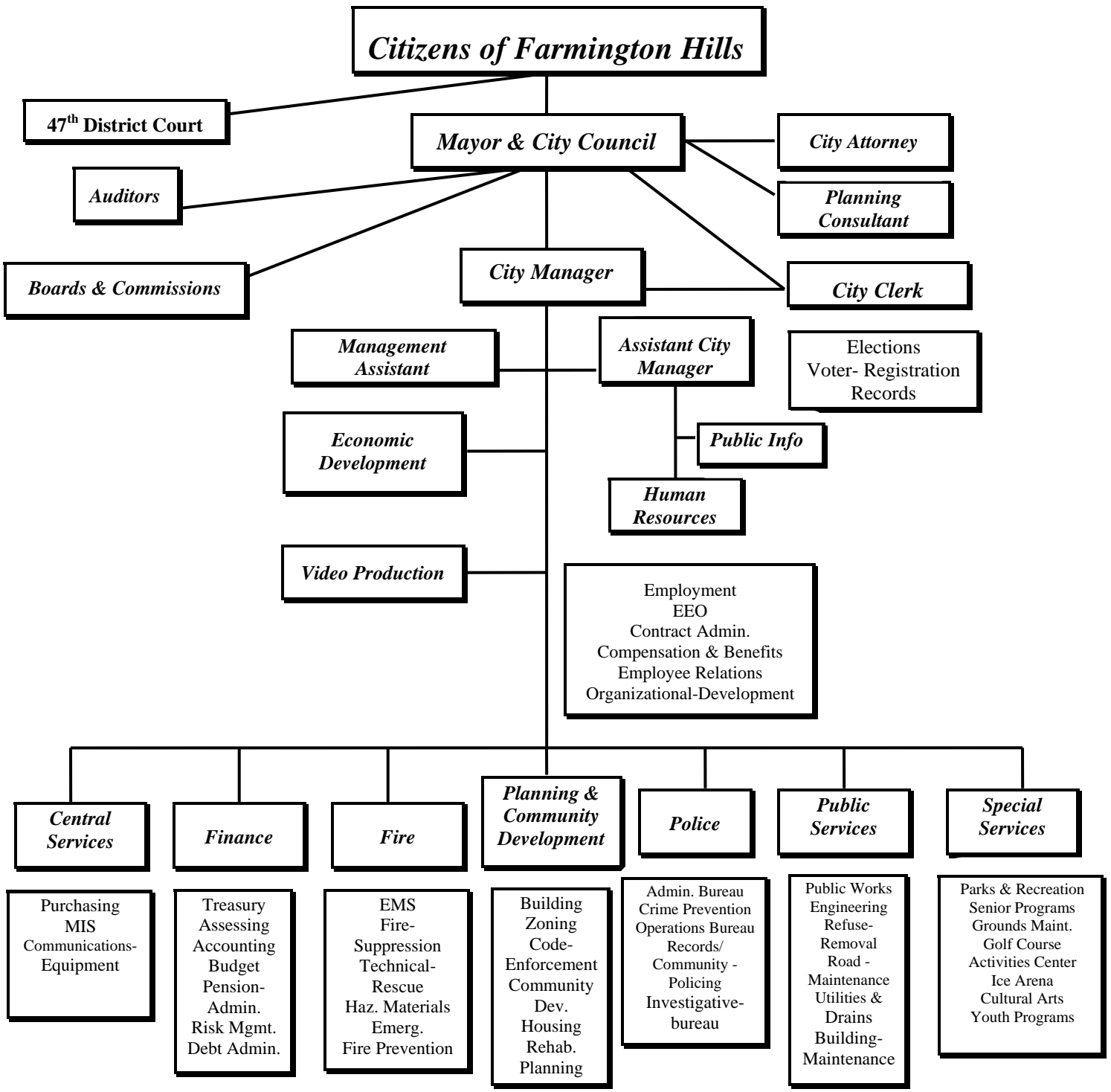
Status

<u>Fund Balance</u> 10-15% unreserved general fund balance.	<u>Fund Balance</u> 19% unreserved fund balance (2009 audit).
<u>Accounting, Auditing, Financial Reporting Policy</u> Produce Comprehensive Annual Financial Report in accordance with GAAP.	<u>Accounting, Auditing, Financial Reporting Policy</u> Certificate of Achievement for Excellence in Financial Reporting received June 2009.
<u>Revenue Policy</u> Maintain a diversified and stable taxable revenue base.	<u>Revenue Policy</u> Tax base comprised of: Residential 63% Non residential 37%
Maintain sound appraisal procedures and practices to reflect accurate property rates.	Equalization factor of 1.
<u>Investment Policy</u> Analyze market conditions to maximize yields while maintaining the integrity and safety of principal.	<u>Investment Policy</u> Because of the weak local economy interest rates have decreased.
<u>Debt Policy</u> Maturity of bond issues will not exceed useful life of capital improvements they finance.	<u>Debt Policy</u> No bond issue has maturity schedule beyond 25 years.
Maintain a sound relationship with major bond rating agencies and an investment grade bond rating.	Moody's rating: Aa2 Standard & Poors rating: AA+

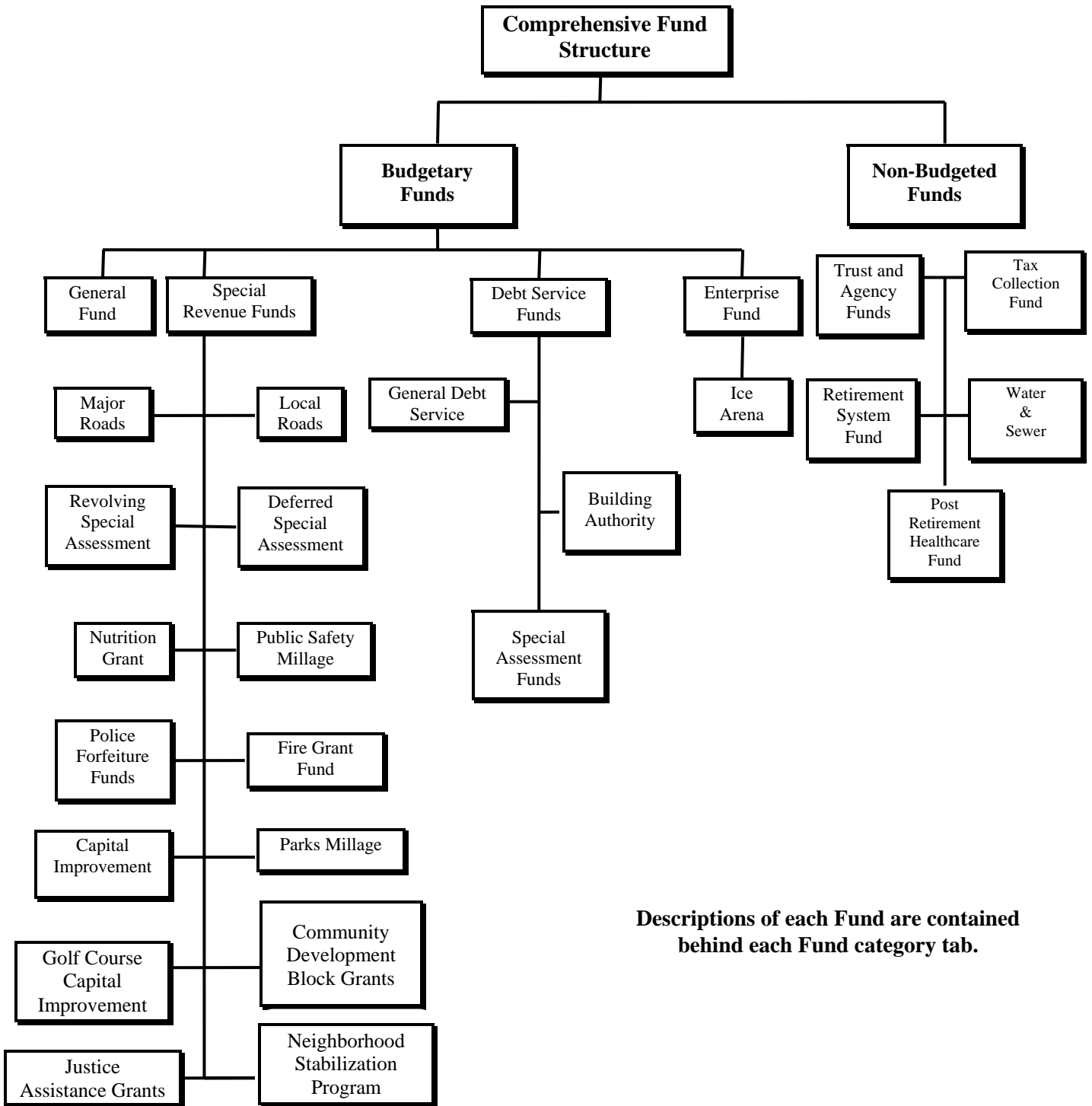
FINANCIAL POLICY BENCHMARKS (Continued)

<u>Financial Policy Benchmarks</u>	<u>Status</u>
<u>Capital Improvement Policy</u> Maintain long range pre-planning of capital improvements and infrastructure.	<u>Capital Improvement Policy</u> The Planning Commission annually prepares a six-year Capital Improvement Plan.
Implement annually capital improvements in accordance with an adopted six-year capital improvement program within revenue restraints.	Capital Improvements budgeted in 10/11: Drainage: \$ 387,500 Equipment: \$ 1,945,660 Sidewalks: \$ 395,000 Public Facilities \$ 2,659,500
<u>Financial Policy</u> Place emphasis on areas of long-term importance such as, employee relations, automation, and technology improvements.	<u>Financial Policy</u> Funding for Citywide technology ensures a reliable network and funding for employee development maintains positive employee relations.
Produce a budget document that is a policy tool, a public information document, a financial control mechanism and a management tool.	Received “Distinguished” Budget Presentation award for the past 24 years.
Integrate performance measurement and productivity indicators in the budget.	Continue to update budget document with performance measures including output and efficiency.
All budgetary funds must be balanced.	The budget is balanced – estimated revenues are equal to or greater than estimated expenditures.
Maintain adequate level of funding for employee retirement systems.	Pension benefit: Post retirement 88% funded Healthcare 70% funded
Enhance the property tax base.	Community investment: Splash Park \$438,000 Shell Station \$232,000 Sleep & Pulmonary Medicine \$1,500,000 Green Path \$12,995,170 Commercial Adds & Alterations \$18,163,321

CITY OF FARMINGTON HILLS



CITY OF FARMINGTON HILLS FINANCIAL ORGANIZATION STRUCTURE



Descriptions of each Fund are contained behind each Fund category tab.

FULL-TIME EMPLOYEE STATISTICS

	FY	FY	FY	FY 2010 - 2011		
	07-08	08-09	09-10	Part Time		
	Full Time	Full Time	Full Time	Full Time	FTE*	Total
City Administration	6	6	5	5	0.00	5.00
Public Information	4	4	4	4	0.00	4.00
Finance Department	14	13	13	11	1.40	12.40
Assessing	8	8	8	6	0.54	6.54
City Clerk	7	7	7	5	1.84	6.84
Human Resources	4	4	4	4	0.00	4.00
Central Services	9	9	9	9	0.40	9.40
Police Department	172	169	160	136	9.87	145.87
Fire Department	49	49	48	45	36.95	81.95
Planning & Community Development	25	24	24	18	1.00	19.00
Public Services - Administration	5	5	4	4	0.00	4.00
Road Maintenance	23	23	22	19	2.12	21.12
Building Maintenance	3	4	4	4	0.00	4.00
Engineering	19	18	17	14	0.00	14.00
D.P.W. Garage	11	11	10	10	0.50	10.50
Waste Collection/Recycling	0	0	0	0	1.00	1.00
Special Services Administration	14	14	14	12	6.90	18.90
Youth and Families Division	1	1	1	1	7.00	8.00
Senior Adults	5	5	5	5	20.63	25.63
Parks Division	14	14	12	10	12.73	22.73
Cultural Arts	2	2	2	2	0.47	2.47
Golf Course Division	3	3	2	2	10.71	12.71
Ice Arena	4	4	4	3	12.16	15.16
TOTAL	402	397	379	329	126.22	455.22

FULL TIME EMPLOYEE STATISTICS SUMMARY

	07-08	08-09	09-10	10-11
FULL TIME	402.00	397.00	379.00	329.00
FTE	131.58	129.67	126.82	126.22
TOTAL FULL TIME AND FTE	533.58	526.67	505.82	455.22

The number of full-time employees will decrease by 50 in 10/11 through a combination of retirements, not filling currently vacant positions and layoffs. The following full-time positions are currently vacant and likely will not be filled in 10/11: Deputy Treasurer, City Clerk, Election Coordinator, Deputy Assessor, Clerk Typist III, Dispatch Coordinator, Subpoena Service Officer, Clerk Typist I, Crime Prevention Technician, Traffic Technician, Deputy Police Chiefs (2), Lieutenants (5), Sergeant, Dispatchers (2), Police Officers (2), Police Cadets (3), Firefighters (2).

*FTE (Full Time Equivalent) Represents part-time employee hours divided by 2080.

BUDGET OVERVIEW

The City's General Fund accounts for approximately 55.8% or \$ 46,610,504 of the total budget. City resources for all the City's operating departments are financed through the General Fund. The City Council has wide discretionary power over the financial resources attributable to this Fund. Detailed revenues and expenditures by fund and revenue by source and expenditures by type are portrayed in schedules and graphs within this section as well as their percentage share of the total financial picture.

The composition of the fund category expenditures in the budget document including other financing uses (transfers out) are:

Categories	Amount	Percentage
General Fund	46,610,504	55.8
Special Revenue	29,031,007	34.8
Debt Service	6,383,188	7.7
Enterprise	1,436,212	1.7
Total	83,460,911	100.0

The most important decision made annually by City Council is the establishment of the fiscal year tax rate levy and the allocation of this rate among the property tax supported funds. The Tax Rate for FY 2010/11 and the last three fiscal years and the taxable value for FY 2010/11 are outlined below:

Taxable Value \$ 3,619,696,470

	Actual Tax Rate FY 2007/08	Actual Tax Rate FY 2008/09	Actual Tax Rate FY 2009/10	Adopted Tax Rate FY 2010/11
<u>Charter Authorized Limit Allocation:</u>				
Operating	6.9423	7.0368	7.0408	6.9289
Capital and Drains	.4800	.4800	.4800	.4800
Debt within Charter Limit	.6347	.5402	.5362	.6481
Millage Subject to Adjusted Charter Maximum of 8.9522	8.0570	8.0570	8.0570	8.0570
<u>Voted Millage:</u>				
Parks Capital Development	.4882	.4882	.4882	.4882
Public Safety	1.4764	1.4764	1.4764	1.4764
Total Voted Millage	1.9646	1.9646	1.9646	1.9646
TOTAL TAX RATE	10.0216	10.0216	10.0216	10.0216

2010 TAXABLE VALUE ANALYSIS BY CLASS

CLASS	2009 Taxable	Net New	Adjustment	2010 Taxable	% of Taxable Adjustment	% of Taxable Roll
COMMERCIAL	922,563,600	(225,005)	(75,187,335)	847,151,260	-8.15%	23.40%
INDUSTRIAL	287,879,390	(454,310)	(40,654,350)	246,770,730	-14.12%	6.82%
RESIDENTIAL	2,678,367,510	2,477,628	(415,064,288)	2,265,780,850	-15.50%	62.60%
REAL PROPERTY	3,888,810,500	1,798,313	(530,905,973)	3,359,702,840	-13.65%	92.82%
PERSONAL	276,198,070	(1,353,580)	(14,850,860)	259,993,630	-5.38%	7.18%
GRAND TOTAL	4,165,008,570	444,733	(545,756,833)	3,619,696,470	-13.10%	100.00%

ANALYSIS OF TAX SAVINGS FROM TAXABLE VALUE VERSUS S.E.V.*

	2010 S.E.V.	2010 TAXABLE	S.E.V. TO TAXABLE REDUCTION
COMMERCIAL	884,436,820	847,151,260	37,285,560
INDUSTRIAL	249,679,070	246,770,730	2,908,340
RESIDENTIAL	2,291,676,610	2,265,780,850	25,895,760
REAL PROPERTY	3,425,792,500	3,359,702,840	66,089,660
PERSONAL	259,998,190	259,993,630	4,560
GRAND TOTAL	3,685,790,690	3,619,696,470	66,094,220

Property taxpayer savings are:

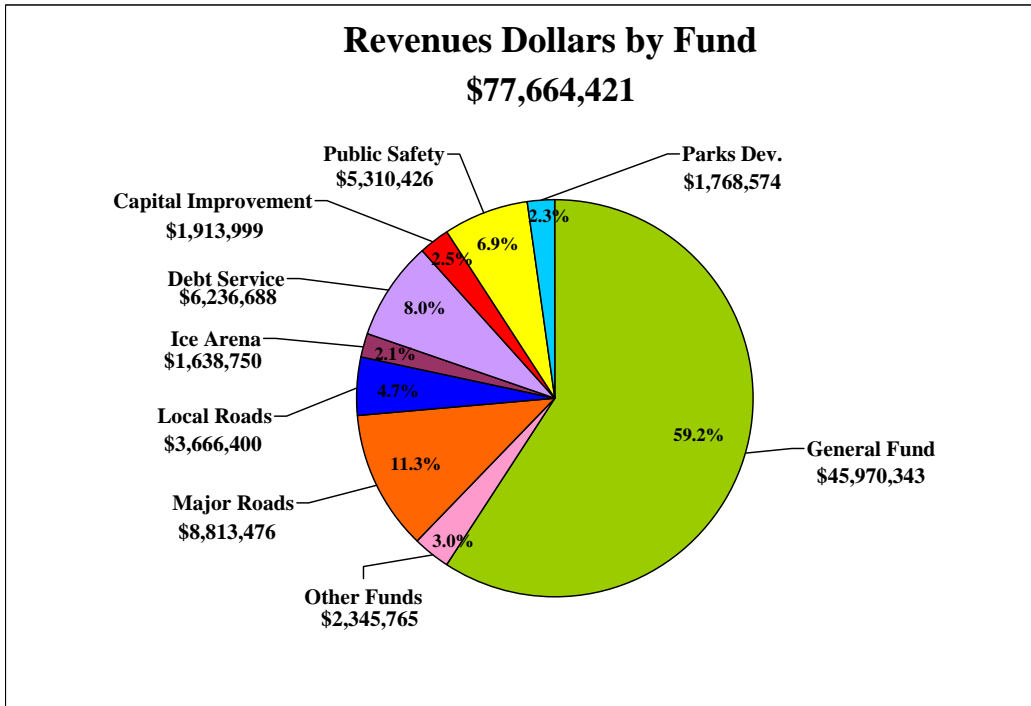
City Taxes at 10.0216 mills	\$ 662,370
Total Taxes at 38.0409 mills **	\$ 2,514,284

** 2009 Farmington Schools Homestead tax rate

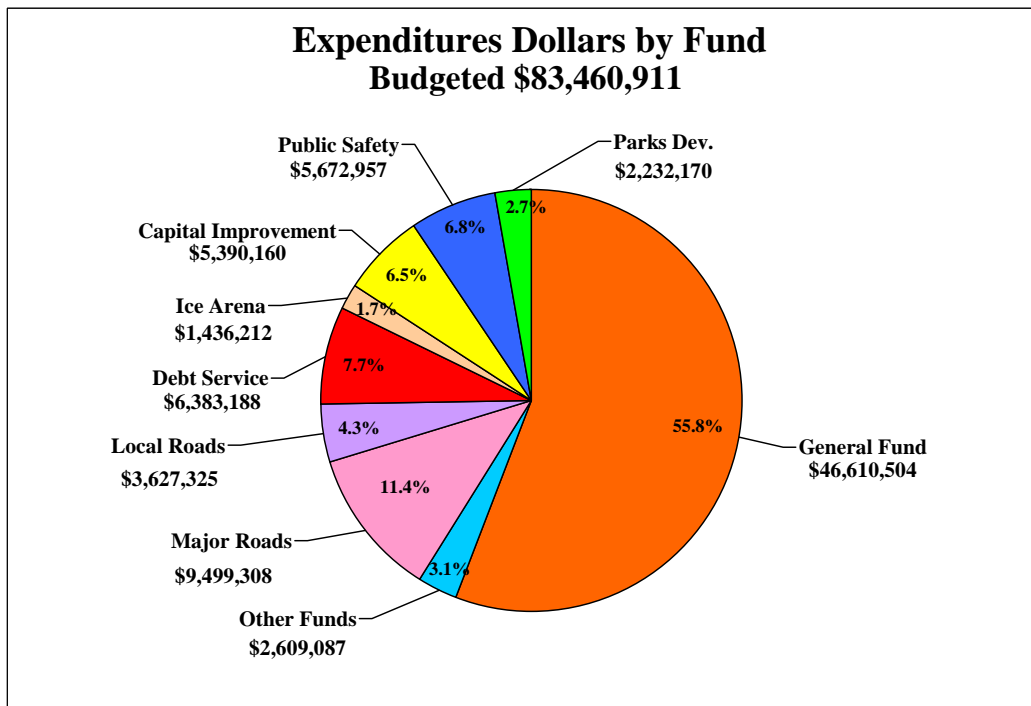
* S.E.V. - State Equalized Value (50% of Fair Market Value)

Pursuant to Michigan Law, property taxes are levied against Taxable Value, which is capped at the rate of inflation until the property is transferred. State Equalized Value represents 50% of market value and was the basis for the property tax levy until Proposal A was adopted in 1994.

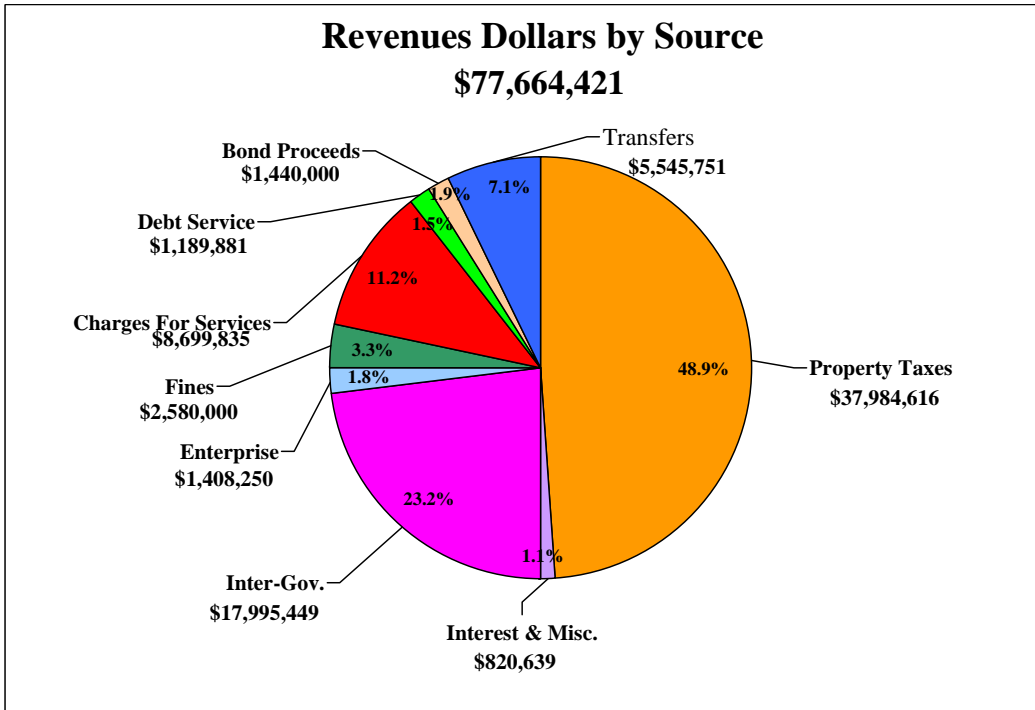
SUMMARY OF BUDGETARY FUNDS BY FUND FY 2010/11



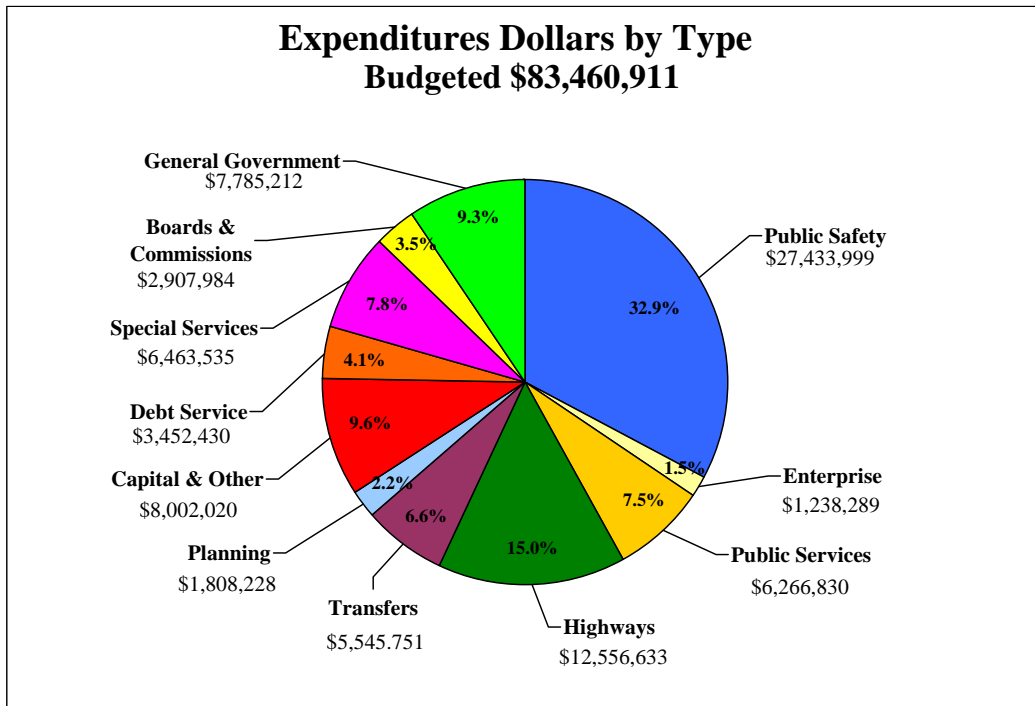
Variiances between revenues and expenditures are appropriations to and from Fund Balance.



**SUMMARY OF BUDGETARY FUNDS
REVENUES AND EXPENDITURES
FY 2010/11**



Variance between revenues and expenditures are appropriations to and from Fund Balances.



CONSOLIDATED BUDGET SUMMARY
FISCAL YEAR ENDING 6/30/11

	General Fund	Special Revenue Funds	Debt Service Funds	Enterprise Fund	Total Funds
FUND BALANCE AT JULY 1, 2010	13,348,954	11,185,071	2,898,087	661,463	28,093,575
REVENUES					
Property Taxes	26,853,658	8,785,199	2,345,759	0	37,984,616
Intergovernmental	5,945,280	11,930,756	119,413	0	17,995,449
Charges for Service	8,699,835	0	0	0	8,699,835
Debt Service Revenue	0	0	1,189,881	0	1,189,881
Interest Income	300,000	58,697	55,500	500	414,697
Fines and Forfeitures	2,580,000	0	0	0	2,580,000
Enterprise Revenues	0	0	0	1,408,250	1,408,250
Miscellaneous	210,000	195,942	0	0	405,942
Total Revenues	44,588,773	20,970,594	3,710,553	1,408,750	70,678,670
EXPENDITURES					
Boards and Commissions	2,907,984	0	0	0	2,907,984
General Government	7,785,212	0	0	0	7,785,212
Public Safety	21,221,215	6,212,784	0	0	27,433,999
Planning, Commun. & Econ. Dev.	1,808,228	0	0	0	1,808,228
Public Services	6,266,830	0	0	0	6,266,830
Special Services	6,463,535	0	0	0	6,463,535
Highways and Streets	0	12,556,633	0	0	12,556,633
Land Acquisition, Capital Improvements and Other	0	7,800,020	202,000	0	8,002,020
Debt Service Principal	0	0	2,492,364	0	2,492,364
Debt Service Interest	0	0	837,443	122,623	960,066
Enterprise Expenses - Ice Arena	0	0	0	1,238,289	1,238,289
Total Expenditures	46,453,004	26,569,437	3,531,807	1,360,912	77,915,160
Revenues over/(under) Expenditures	(1,864,231)	(5,598,843)	178,746	47,838	(7,236,490)
OTHER FINANCING SOURCES AND USES					
Proceeds from Bond Sale	0	0	1,440,000	0	1,440,000
Transfers In	1,381,570	2,848,046	1,086,135	230,000	5,545,751
Transfers Out	(157,500)	(2,461,570)	(2,851,381)	(75,300)	(5,545,751)
Total	1,224,070	386,476	(325,246)	154,700	1,440,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(640,161)	(5,212,367)	(146,500)	202,538	(5,796,490)
FUND BALANCE AT JUNE 30, 2011	12,708,793	5,972,704	2,751,587	864,001	22,297,085

Schedule of Interfund Transfers FY 2010/11

Interfund Transfers are budgeted as follows:

<u>Fund Transferred From</u>	<u>Fund Transferred To</u>		
General Fund	Capital Improvement Fund	77,500	(3)
	Enterprise Fund	<u>80,000</u>	(1)
	Total General Fund	157,500	
Major Road Fund	Local Road Fund	<u>570,000</u>	(4)
	Total Major Road Fund	570,000	
Revolving Special Assessment Fund	Local Road Fund	<u>360,000</u>	(3)
	Total SAD Revolving Fund	360,000	
Enterprise Fund	Capital Improvement Fund	<u>75,300</u>	(3)
	Total Enterprise Fund	75,300	
Park Millage Fund	General Fund	1,381,570	(1)
	Ice Arena	<u>150,000</u>	(1)
	Total Park Millage Fund	1,531,570	
General Debt Service Fund	Building Authority Fund	<u>1,086,135</u>	(2)
	Total General Debt Service Fund	1,086,135	
Special Assessment Debt Service Fund	Forfeiture	325,246	
	Local Roads	<u>1,440,000</u>	(3)
	Total Special Assessment Debt Funds	1,765,246	
	Total Interfund Transfers	<u><u>5,545,751</u></u>	

- (1) Transfer of discretionary funds to be used for the benefit of the community.
- (2) Transfer for debt service payments.
- (3) Transfer for capital improvements.
- (4) Allowable transfer under Act 51.

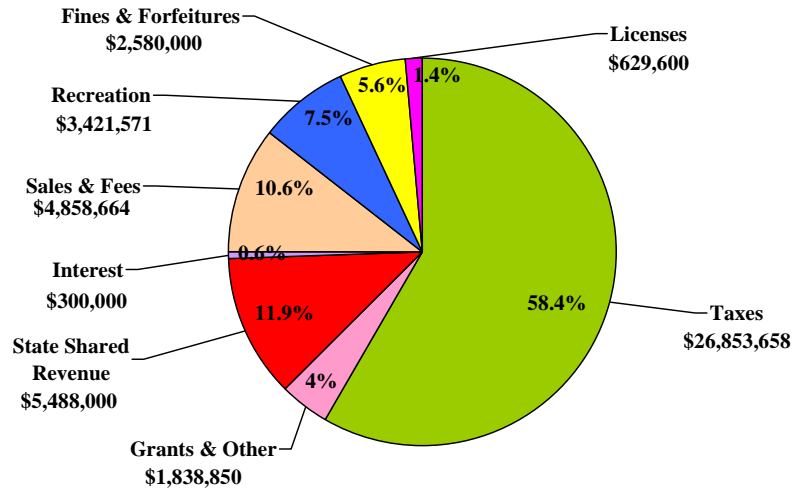
GENERAL FUND

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions which are not accounted for in other specialized funds, which contain restrictions on the usage of the fund's assets, mandated by City Charter, State Statute or bond covenants. This fund contains budgets for all the Operating Departments of the City. A vast variety of revenues such as general property taxes, license fees, court revenues, permits, recreation user charges, investment income, service fees, State Shared Revenues and grants provide the economic resources for the operation of this Fund. City Council has broad discretionary powers over the utilization of financial resources of the General Fund.

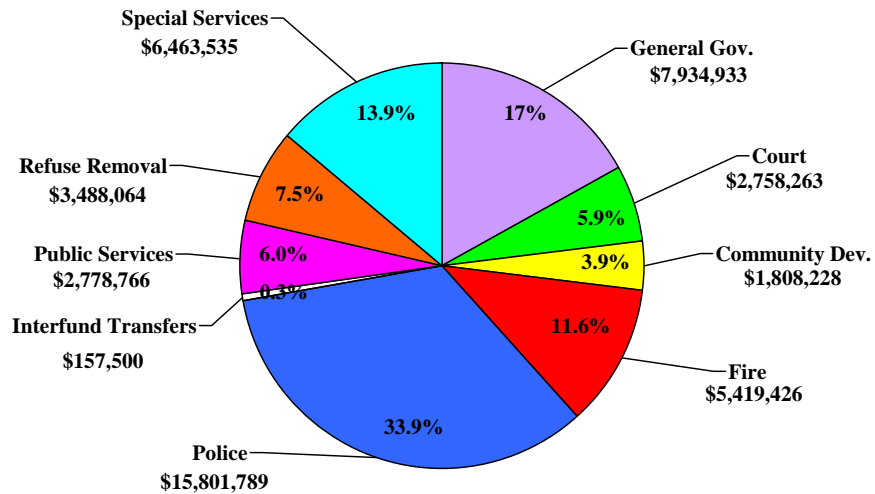


GENERAL FUND FY 2010/11

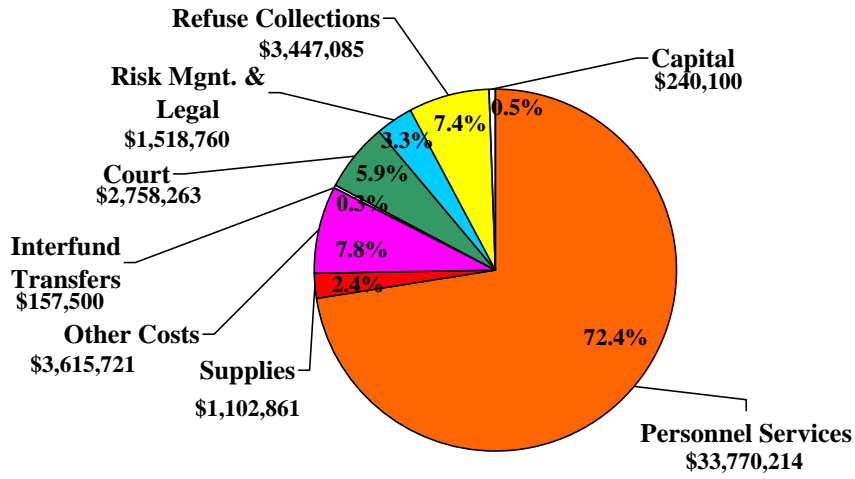
Total General Fund Revenues and Transfers In Budgeted \$45,970,343



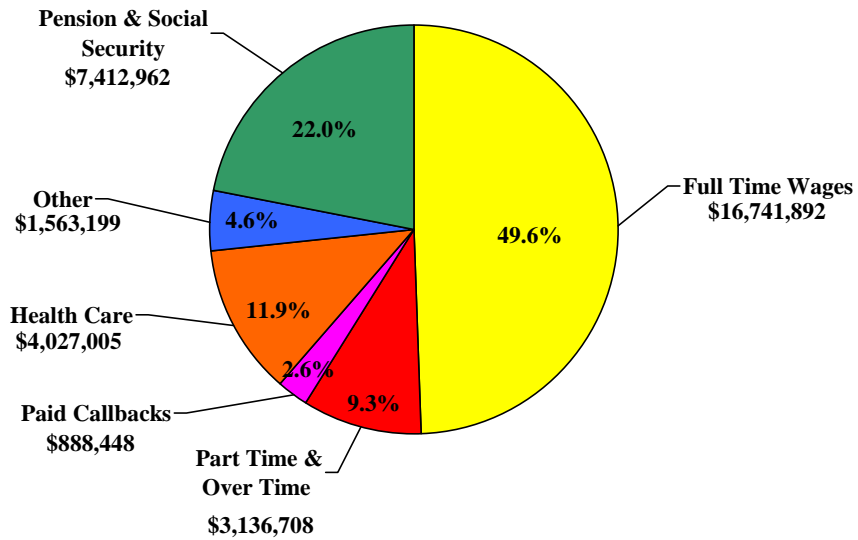
Total General Fund Expenditures and Transfers Out Budgeted \$46,610,504



General Fund Expenditures by Classification
Budgeted \$46,610,504



General Fund Personnel Services
Budgeted \$33,770,214



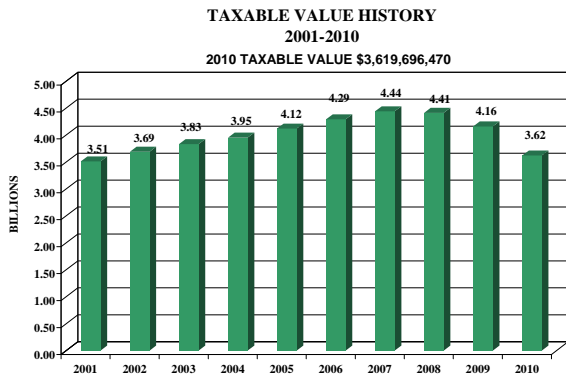
GENERAL FUND EXPENDITURE SUMMARY FY 2010/11

DIV. NO.	Category and Line Item	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Estimated Expenditures	2010/11 Proposed Budget	2010/11 Adopted Budget
115	Boards & Commissions	3,203,119	3,105,181	3,131,693	2,986,551	2,907,984	2,907,984
	<u>GENERAL GOVERNMENT:</u>						
101	City Council	121,847	128,088	115,701	114,265	108,308	108,308
172	City Administration	775,768	834,641	837,435	827,767	786,524	786,524
175	Public Information	343,454	362,147	394,177	397,510	310,039	397,339
202	Finance	2,118,489	2,168,389	2,134,511	2,282,700	1,871,964	1,871,964
210	Corporation Counsel	599,450	563,476	535,330	645,330	595,330	595,330
215	City Clerk	700,330	803,094	731,993	802,924	683,080	683,080
226	Human Resources	416,735	406,512	424,261	426,772	383,973	433,330
250	Central Services	1,117,240	1,123,145	1,230,793	1,216,557	1,178,201	1,262,655
290	Support Services	1,521,675	1,858,078	2,074,460	1,659,595	1,646,682	1,646,682
TOTAL GENERAL GOVERNMENT		7,714,988	8,247,570	8,478,661	8,373,420	7,564,101	7,785,212
	<u>PUBLIC SAFETY:</u>						
300	Police	16,907,777	17,282,475	17,517,472	17,735,406	15,581,144	15,801,789
337	Fire	5,573,072	5,301,553	5,332,356	5,193,477	5,081,241	5,419,426
TOTAL PUBLIC SAFETY		22,480,849	22,584,028	22,849,828	22,928,883	20,662,385	21,221,215
443	Planning, & Community Dev.	2,184,295	2,164,214	2,258,901	2,137,786	1,808,228	1,808,228
	<u>PUBLIC SERVICES:</u>						
440	DPS Administration	491,147	505,350	527,598	566,466	462,984	462,984
442	Road Maint & Supervision	2,252,153	2,260,881	2,338,042	2,301,874	2,105,848	2,105,848
444	Building Maintenance	396,970	473,344	498,029	432,895	439,347	439,347
449	Engineering	1,837,160	1,739,607	1,767,275	1,656,948	1,562,093	1,562,093
450	DPW Maintenance Facility	1,206,571	1,155,281	1,201,855	1,319,033	1,217,524	1,217,524
451	Road Reimbursement	(2,870,536)	(2,961,912)	(2,985,150)	(2,985,150)	(3,009,030)	(3,009,030)
523	Waste Removal	3,457,556	3,387,335	3,467,801	3,458,139	3,488,064	3,488,064
TOTAL PUBLIC SERVICES		6,771,021	6,559,886	6,815,450	6,750,205	6,266,830	6,266,830
	<u>SPECIAL SERVICES:</u>						
752	Administration	2,189,440	2,413,573	2,166,102	2,090,845	1,962,831	1,962,831
760	Youth Services	357,541	364,589	378,510	350,387	352,542	352,542
765	Senior Services	880,961	962,990	899,604	902,247	933,392	933,392
770	Parks Maintenance	1,875,616	1,762,138	1,801,903	1,742,176	1,623,456	1,623,456
775	Cultural Arts	369,704	402,777	369,282	363,222	365,041	365,041
780	Golf Course	758,731	733,263	750,405	703,638	704,003	704,003
785	Recreation Programs	564,260	534,518	578,680	533,094	522,270	522,270
TOTAL SPECIAL SERVICES		6,996,253	7,173,848	6,944,486	6,685,609	6,463,535	6,463,535
TOTAL EXPENDITURES		49,350,525	49,834,727	50,479,019	49,862,454	45,673,063	46,453,004
OTHER FINANCING USES							
299	Interfund Transfers	3,125,000	2,760,000	2,670,000	2,740,000	157,500	157,500
TOTAL EXPENDITURES AND OTHER FINANCING USES		52,475,525	52,594,727	53,149,019	52,602,454	45,830,563	46,610,504

GENERAL FUND REVENUES

City Property Taxes

The Major Source of Local Revenue for the General, Public Safety, Capital Improvement and Park Development Funds is generated by City Property Taxes. These taxes are levied on both real and personal property within the community. Real property is categorized in three major classifications: residential, commercial, and industrial parcels.



With the implementation of a State Constitutional Amendment commonly known as “Proposal A” (approved by the State electorate in 1994), increases in Taxable Value of individual parcels are limited to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties which change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

Property Taxes are the function of two variables: Taxable Value and Tax Rate. The Taxable Value multiplied by the Tax Rate allocated to the General Fund will calculate the total property tax for the General Fund.

Property Taxes represent 59% of the General Fund, down from 60% just one year ago. The proposed General Operating Millage (\$1 per \$1,000 of Taxable Value) is 6.9289. The Taxable Value for FY 2010/11 was established on 12/31/09 and therefore is the **Actual Value for FY 2010/11**. Taxable Value for FY 2010/11 is \$3,619,696,470.

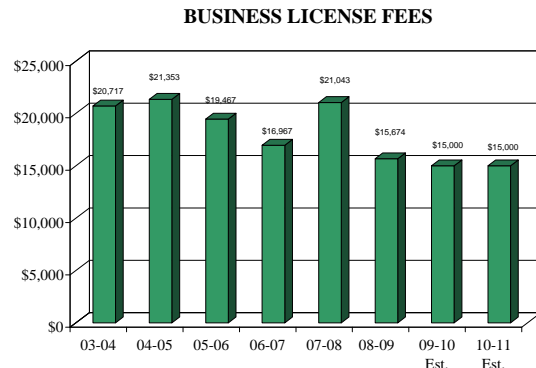
This category also consists of \$2,296,025 in delinquent tax collections, penalties, interest, delinquent taxes, IFT Payments, administration fee less \$400,000 in Michigan Tax Tribunal adjustments. Total general fund property tax related revenues are projected at \$26,853,658 for FY 2010/11.

Real Property Taxes that are delinquent at March 1, 2010 will be sold to the County Treasurer. Therefore, real property taxes will be 100% collectable for cash flow purposes.

Business Licenses and Permits

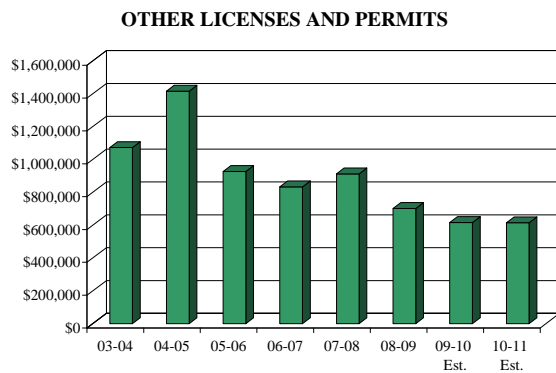
Business licenses and permits are revenues derived from licenses issued to various classes of businesses conducting operations within the City boundaries.

This category of revenue is projected at \$15,000.



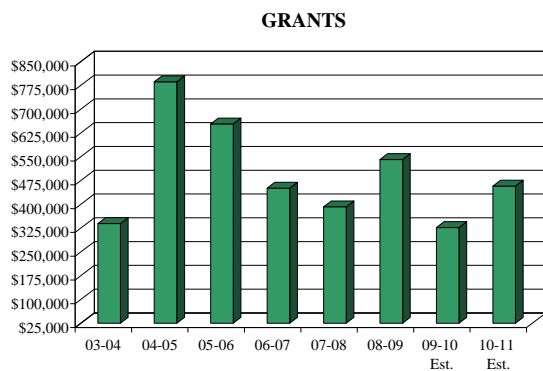
Other Licenses and Permits

This revenue source represents fees charged to owners and contractors for permits that allow the construction of new structures as well as improvements to existing structures. Mechanical permits such as heating/air conditioning, electrical, and plumbing are also included in this category. Revenue estimates for this classification are \$614,600 of the General Fund Budget. These revenue estimates are a consensus of the Finance Director, Director of Planning & Community Development, and City Manager, based on Planning Commission activity, past revenues and expected development in the community.



Grants

Grant revenue is based on Suburban Mobility Authority for Regional Transportation Grants and a Police Training Grant from State Court fees. Revenues are estimated at \$457,280 for the FY 2010/11 General Fund Budget.



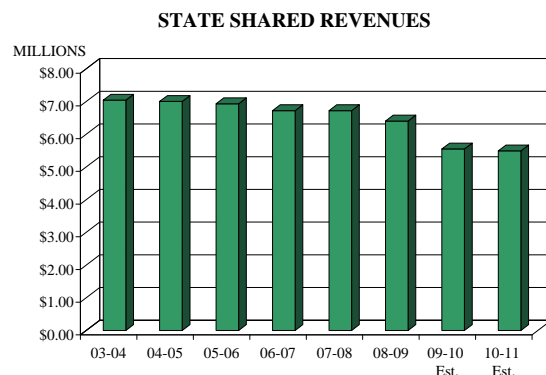
State Shared Revenues

A major source of revenues for the City are State levied and collected taxes on sales, which are shared with local units of government. Distributions are based on formulas factoring in population using estimates from the 2000 Census and relative tax effort at the time of distribution.

At the end of the fall 1998 legislative session in December 1998, the legislature passed a new “statutory” sales tax distribution formula, which eliminated the previous “inventory reimbursement” to local government units. The new formula took effect with the State fiscal year beginning October 1, 1998.

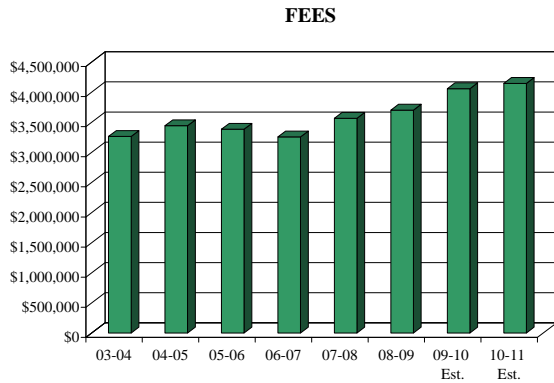
The new equal three-part formula eliminates the relative tax effort component and is based on the following components: taxable value per capita, unit type, population and yield equalization.

The FY 2010/11 revenues are based on the State Department of Management and Budget’s estimates, which due to economic difficulties were projected at 97% for FY 2009/10 appropriations. This amount is projected to be \$5,488,000 or 12% of the General Fund Budget, down from 24% just six years ago.



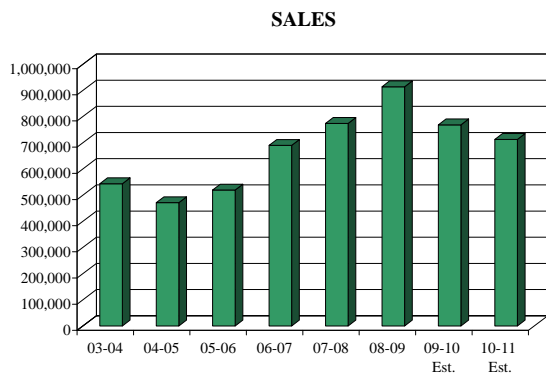
Fees

Sources for these revenues are fees charged for various services provided by the City. The single largest revenue item in this group is \$1,286,629 for curbside recycling. Other revenues are estimated on anticipated development and construction and past revenue trends. This category accounts for \$4,145,685 of the General Fund Revenues.



Sales

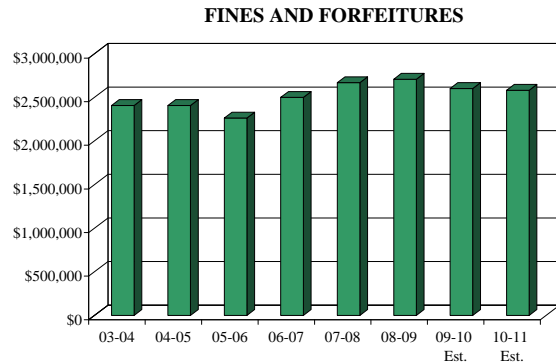
This category of revenue is generated by the sale of various products, fixed asset sales, vital statistics (birth and death records) and radio tower rentals for cellular antennas. At \$712,979 this comprises 1.6% of the General Fund Revenues.



Fines and Forfeitures

These revenues are collected from the 47th District Court for fines levied on individuals, businesses, and/or corporations who have violated various State statutes, local ordinances or laws. A major portion of this activity is initiated by the Police Department for traffic violations.

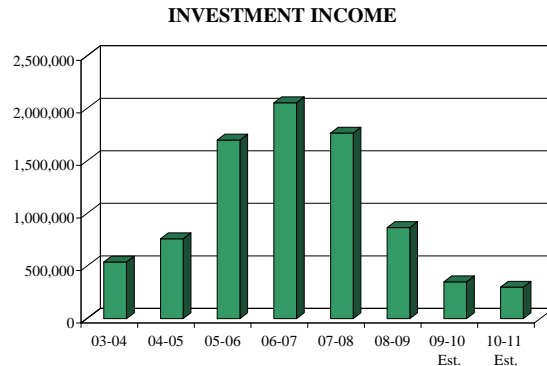
These revenues are projected at \$2,580,000 for FY 2010/11 and comprise 5.6% of the General Fund Budget. Actual collections through three quarters of FY 2009/10 provides the basis for this projection.



Investment Income

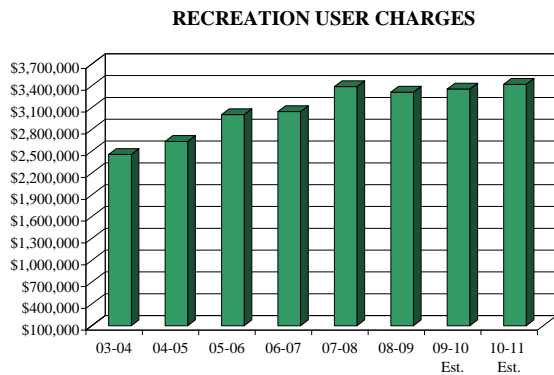
Investment Income is revenue derived from investing funds, which are not needed for disbursement for goods and/or services until a later date. This income is based on a return of 1.00% on available funds.

This investment or cash management program is anticipated to add \$300,000 to the City's revenue.



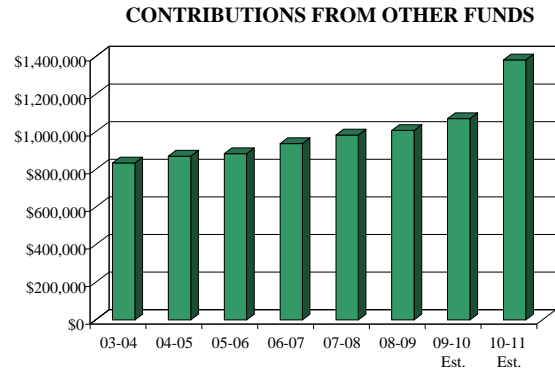
Recreation User Charges

This category includes fees for recreation, senior, and cultural programs conducted by the Parks and Recreation Department at the William M. Costick Center, Heritage and Founders Sports Park, and various school and recreational activity facilities throughout the community, including the City of Farmington. This group of revenue accounts for \$3,421,571 of the FY 2010/11 General Fund Budget.



Contributions from Other Funds

FY 2010/11 contributions will be \$1,381,570. This category represents the Parks Millage Fund, interfund transfers to assist in the funding of Special Service’s programs for park maintenance, recreation, seniors, youth, and cultural programs contained in the General Fund.



Appropriation to/from Designated Fund Balance

\$180,000 has been appropriated from Designated Fund Balance. This is for the continued support of the Special Services program in FY 2010/11.

GENERAL FUND ESTIMATED REVENUE ANALYSIS

ACCT. NO.	DESCRIPTION	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Budget	2009/10 Estimated	2010/11 Budget
<u>PROPERTY TAXES</u>							
403	005	29,598,227	30,658,031	30,563,237	29,178,367	29,086,978	24,957,633
	010	200,000	84,732	0	0	0	0
	020	22,307	39,514	49,680	35,000	25,000	25,000
	025	537,036	660,772	711,571	690,000	721,190	725,000
	027	38,125	24,860	21,650	25,000	22,500	22,500
	030	12,952	12,181	12,842	12,750	12,750	12,750
	031	59,014	56,668	58,025	58,025	58,025	58,025
	032	0	0	0	0	0	1,450,000
	035	3,007	2,842	2,836	2,850	2,850	2,750
	036	0	0	0	0	(350,000)	(400,000)
		30,470,668	31,539,600	31,419,841	30,001,992	29,579,293	26,853,658
<u>BUSINESS LICENSES & PERMITS</u>							
451	005	0	0	0	0	0	0
	010	0	192	0	0	0	0
	025	2,077	2,386	1,993	2,000	2,300	2,300
	030	2,770	3,300	2,836	3,100	2,500	2,500
	050	165	220	165	200	200	200
	055	11,955	14,945	10,680	12,000	10,000	10,000
		16,967	21,043	15,674	17,300	15,000	15,000
<u>OTHER LICENSES & PERMITS</u>							
476	006	2,593	1,238	622	500	500	500
	009	2,145	1,860	1,310	1,500	1,250	1,250
	010	491,905	608,940	424,173	425,000	375,000	375,000
	015	123,405	111,432	100,240	90,000	85,000	85,000
	020	117,256	104,059	99,583	90,000	85,000	85,000
	025	70,157	62,727	56,242	60,000	50,000	50,000
	035	850	750	1,005	1,100	1,000	1,000
	045	4,300	6,000	4,200	6,000	6,800	6,000
	050	2,488	2,153	2,599	2,100	1,900	1,900
	060	3,520	1,470	5,570	5,000	4,000	4,000
	065	10,800	7,560	3,240	3,600	3,600	3,250
	066	1,500	1,050	450	750	500	500
	070	2,150	2,740	2,046	2,300	1,200	1,200
		833,069	911,979	701,280	687,850	615,750	614,600
<u>GRANTS</u>							
505	003	4,500	0	0	0	0	0
	004	0	0	0	0	0	144,780
	005	44,328	0	0	0	0	0
	006	0	0	1,189	0	0	0
	007	0	0	3,780	0	0	0
	029	244,524	220,507	399,048	250,000	250,000	250,000
	032	26,052	27,512	25,248	25,000	25,000	25,000
	033	0	8,029	19,594	9,000	12,500	12,500
	045	100,949	89,254	65,810	0	14,297	0
	046	0	6,710	0	0	0	0
	047	0	6,000	0	0	0	0
	050	30,374	34,060	26,355	0	25,000	25,000
		450,727	392,072	541,024	284,000	326,797	457,280

Estimated Revenue Analysis

ACCT. NO.	DESCRIPTION	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Budget	2009/10 Estimated	2010/11 Budget
<u>STATE SHARED REVENUES</u>							
574	005 Income, Sales & Intangibles	6,683,814	6,683,814	6,359,311	6,400,000	5,500,000	5,450,000
	010 Liquor License Tax	35,818	35,851	36,290	36,111	47,888	38,000
		6,719,632	6,719,665	6,395,601	6,436,111	5,547,888	5,488,000
<u>FEES</u>							
607	030 Police Accident Reports	37,375	40,584	38,265	39,000	32,000	32,000
	035 Miscellaneous Police Fees	13,676	28,626	23,417	21,500	21,500	21,500
	036 False Alarms	64,840	49,921	45,456	44,000	42,000	40,000
	037 Liquor License Processing	10,300	10,300	13,800	10,300	10,300	10,300
	038 Fire Department Cost Recovery	(4,708)	1,445	2,870	1,500	23,900	2,000
	039 Fire Inspection	59,337	46,056	56,758	50,000	36,000	40,000
	040 Weed Cutting	17,436	16,430	15,102	18,000	16,000	16,000
	041 Advance Life Support Fees	862,363	1,066,743	1,151,950	1,100,000	1,100,000	1,200,000
	045 Planning Commission	32,094	24,674	11,802	10,000	8,000	8,000
	055 Zoning Board	13,601	9,004	6,124	7,500	6,500	6,000
	065 Zoning Site Plan Review	2,550	1,820	1,069	1,500	1,000	800
	070 Engineering Site Plan Review	46,395	83,518	14,904	13,500	45,000	25,000
	076 In-House Engineering Fees	318,003	80,903	101,959	370,000	350,000	236,000
	077 S.A.D. Administration Fees	0	69,209	76,768	10,000	10,000	10,000
	078 Soil Erosion Inspection	9,311	7,254	2,210	0	2,790	0
	082 S.A.D. Engineering Fees	979	183,121	166,907	286,000	321,000	253,000
	083 Revenues Cable TV	555,513	599,707	723,060	610,000	750,000	950,000
	084 SWOCC Contribution	0	0	0	8,320	8,320	8,456
	085 Recycling Fees	1,217,013	1,247,864	1,249,212	1,273,890	1,273,890	1,286,629
		3,256,078	3,567,179	3,701,633	3,875,010	4,058,200	4,145,685
<u>SALES</u>							
642	005 Maps & Publications	800	798	616	1,000	500	500
	008 General forfeiture -Adjudicated	0	0	0	0	0	0
	009 Franklin Dispatch	45,732	47,561	49,464	50,950	49,959	45,507
	010 Police Auction	11,673	88,329	13,261	20,000	15,000	15,000
	012 Fire Training Transfers	0	0	2,875	0	0	0
	013 Permits Expired - Uncompleted	57,007	0	145,275	50,000	50,000	50,000
	014 Donations	20	10,500	5,000	0	0	0
	015 Miscellaneous Income	115,157	129,228	157,313	120,000	130,000	130,000
	016 Excess Nutrition Funds	48,012	102,970	97,219	50,000	75,700	75,000
	017 Recycling Products	2,699	3,670	7,016	4,500	8,000	8,000
	019 Health Care Co-Pay	90,120	137,722	168,740	180,000	160,000	160,000
	020 Vital Statistics	89,422	94,020	86,743	80,000	80,000	80,000
	021 Passport Fees	15,150	7,990	5,980	4,500	4,500	4,000
	025 Fixed Asset Sales	149,501	86,215	102,276	25,000	130,000	80,000
	051 Sale of Blueprints	1,935	2,960	5,515	4,000	20	0
	052 Topo Maps, Plans, Specs.	0	240	135	100	50	50
	055 Building Demolition	2,500	315	3,034	0	0	0
	056 Rental Income (Radio Tower)	60,074	61,593	63,081	63,082	64,678	64,922
	057 Phone Franchise Fees	0	0	500	0	0	0
		689,802	774,111	914,043	653,132	768,407	712,979

Estimated Revenue Analysis

ACCT. NO.	DESCRIPTION	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Budget	2009/10 Estimated	2010/11 Budget
<u>FINES & FORFEITURES</u>							
655	001	168,273	187,287	197,331	195,000	220,000	225,000
	002	668,605	709,130	678,266	630,000	615,000	590,000
	003	205,125	245,987	263,028	230,000	275,000	275,000
	004	39,690	46,084	37,364	45,000	45,000	45,000
	005	1,014,165	1,024,773	1,200,522	1,175,000	1,175,000	1,175,000
	007	86,731	107,069	157,014	125,000	155,000	155,000
	015	280,269	302,100	144,831	210,000	75,000	75,000
	025	35,745	45,159	28,336	40,000	40,000	40,000
		<u>2,498,603</u>	<u>2,667,589</u>	<u>2,706,692</u>	<u>2,650,000</u>	<u>2,600,000</u>	<u>2,580,000</u>
<u>INTEREST EARNINGS</u>							
664	005	2,054,329	1,766,133	867,195	600,000	350,000	300,000
<u>INTERFUND REIMBURSEMENTS</u>							
Forfeiture Fund, Local Match Auto							
214	Theft	39,642	29,751	0	0	0	
410	Parks Millage – Park Maint & Admin.	320,259	329,451	339,746	350,000	350,000	360,500
	Parks Millage – Recreation	0	0	0	8,000	0	0
	Parks Millage – Naturalist	62,742	64,605	66,543	69,000	69,000	71,070
	Parks Millage – Youth	110,000	110,000	150,000	150,000	150,000	150,000
	Parks Millage – Activities Center Programs	294,236	296,863	299,974	305,400	305,400	500,000
	Parks Millage – Facility/Programs	0	0	0	45,000	45,000	150,000
	Parks Millage – Environmental Services	0	0	0	43,120	0	0
	Parks Millage – Cultural Arts	110,000	152,000	150,000	150,000	150,000	150,000
		<u>936,879</u>	<u>982,670</u>	<u>1,006,263</u>	<u>1,120,520</u>	<u>1,069,400</u>	<u>1,381,570</u>
<u>RECREATION USER CHARGES</u>							
695	015	4,126	3,468	3,339	2,500	2,000	2,000
	020	140,139	147,236	131,755	165,000	153,000	162,500
	201						
	Recreation Programs	45,000	68,074	77,446	62,163	62,163	50,504
	Senior Programs	95,311	131,314	131,752	138,775	138,775	137,357
	Cultural Arts	10,000	12,265	15,412	13,275	13,275	9,189
	Youth & Family	28,000	35,638	41,149	37,948	37,948	35,613
	Facilities Usage	0	0	0	50,000	0	0
	027	41,500	17,619	16,790	56,500	40,000	40,000
	028	12,600	19,440	16,200	15,840	15,800	15,800
	029	40,631	40,101	33,750	53,580	44,048	45,950
	030	100,707	116,509	146,400	159,511	159,344	161,958
	031	46,129	0	0	0	0	0
	032	76,370	92,000	72,630	69,650	69,952	72,630
	033	2,134	4,708	8,827	6,800	6,350	6,800
	034	8,600	14,423	7,577	8,500	6,700	6,700
	035	14,940	12,525	7,190	14,000	5,000	14,800
	041	296,456	298,906	291,235	301,140	279,611	284,000
	044	247,067	244,985	269,539	237,500	270,090	272,100
	045	31,706	30,367	24,447	26,300	12,383	14,600
	046	220	0	0	0	0	0

Estimated Revenue Analysis

ACCT. NO.	DESCRIPTION	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Budget	2009/10 Estimated	2010/11 Budget
050	Summer Fun Centers	8,580	9,630	3,057	4,000	200	0
055	Day Camp	117,076	140,665	125,395	140,322	134,330	137,010
057	Gym	24,509	39,831	43,945	43,466	33,074	33,525
060	Classes	105,040	94,240	60,523	100,625	66,260	70,605
065	Tennis	19,935	17,459	18,114	21,150	13,464	13,470
070	Golf	1,137	4,090	2,607	4,770	4,600	4,770
071	Junior Golf League	4,850	4,860	6,421	1,845	5,600	6,460
075	Softball	32,240	27,965	25,020	31,410	26,620	30,440
085	Safety Clinic	1,152	1,275	1,534	1,180	1,005	1,140
105	Special Events	69,041	97,787	101,520	119,901	95,863	94,720
110	Youth Soccer	41,014	45,686	54,152	58,330	57,180	57,900
120	Youth Basketball	32,598	27,253	20,677	25,880	28,000	26,440
145	Adaptive Recreation	0	0	0	145	0	0
150	Outdoor Volleyball	0	0	0	1,080	500	500
170	Teen Programs	18,422	18,915	21,995	35,458	40,616	47,150
185	Cross Country Ski Touring	64	214	0	0	0	0
192	Downhill Skiing	3,205	985	0	0	0	0
200	Ticket Sales	237	386	364	250	18	0
202	Golf Course Revenues Farmington Hills Golf Club	858,771	1,007,977	1,016,409	1,039,650	1,011,128	1,019,750
203	Concessions Farmington Hills Golf Club	7,540	40,660	17,954	32,000	6,500	6,500
204	Reimbursement	6,873	13,037	4,048	12,000	11,800	12,000
205	Travel Trips	416	1,942	(335)	360	0	645
206	Driving Range Fees	200,462	217,147	204,885	215,000	200,649	211,000
208	Adult Chorale	10,932	9,636	8,336	8,000	7,992	8,000
212	Nature Study	15,261	17,768	9,531	17,435	11,814	10,400
216	Safety Town	10,520	11,960	13,850	14,900	12,405	12,375
217	Parkey Series	0	0	0	0	0	0
218	Children's Travel	32,712	30,304	29,553	29,480	28,796	31,920
300	Activities Center Rent	107,236	115,015	111,604	120,000	112,000	115,000
301	Grant Center Rental	17,222	11,928	8,781	12,000	17,000	20,000
302	Longacre House Rental	42,026	77,231	93,708	95,000	96,800	100,600
408	Heritage Rental Fees	15,225	13,864	14,455	15,500	15,825	16,750
		<u>3,045,932</u>	<u>3,389,288</u>	<u>3,313,541</u>	<u>3,620,119</u>	<u>3,356,478</u>	<u>3,421,571</u>
	TOTAL OPERATING REVENUE	<u>50,972,686</u>	<u>52,731,329</u>	<u>51,582,787</u>	<u>49,946,034</u>	<u>48,287,213</u>	<u>45,970,343</u>
	<u>OTHER FUNDING SOURCES</u>						
	Appropriation (To)/From Fund Balance	(1,171,320)	(3,586,055)	(660,778)	515,495	1,627,751	640,161
	Appropriation (To)/From Encumbrances	296,937	75,705	62,795	187,490	187,490	0
	Appropriations (To)/From Designated Fund Balances:						
	Activities Center	0	0	241,030	0	0	0
	Capital Projects	0	3,254,546	2,500,000	2,500,000	2,500,000	0
	Miscellaneous Reserves	(600,000)	0	(1,131,107)	0	0	0
	Total Other Funding Sources	<u>(1,474,383)</u>	<u>(255,804)</u>	<u>1,011,940</u>	<u>3,202,985</u>	<u>4,315,241</u>	<u>640,161</u>
	GRAND TOTAL	<u>49,498,303</u>	<u>52,475,525</u>	<u>52,594,727</u>	<u>53,149,019</u>	<u>52,602,454</u>	<u>46,610,504</u>

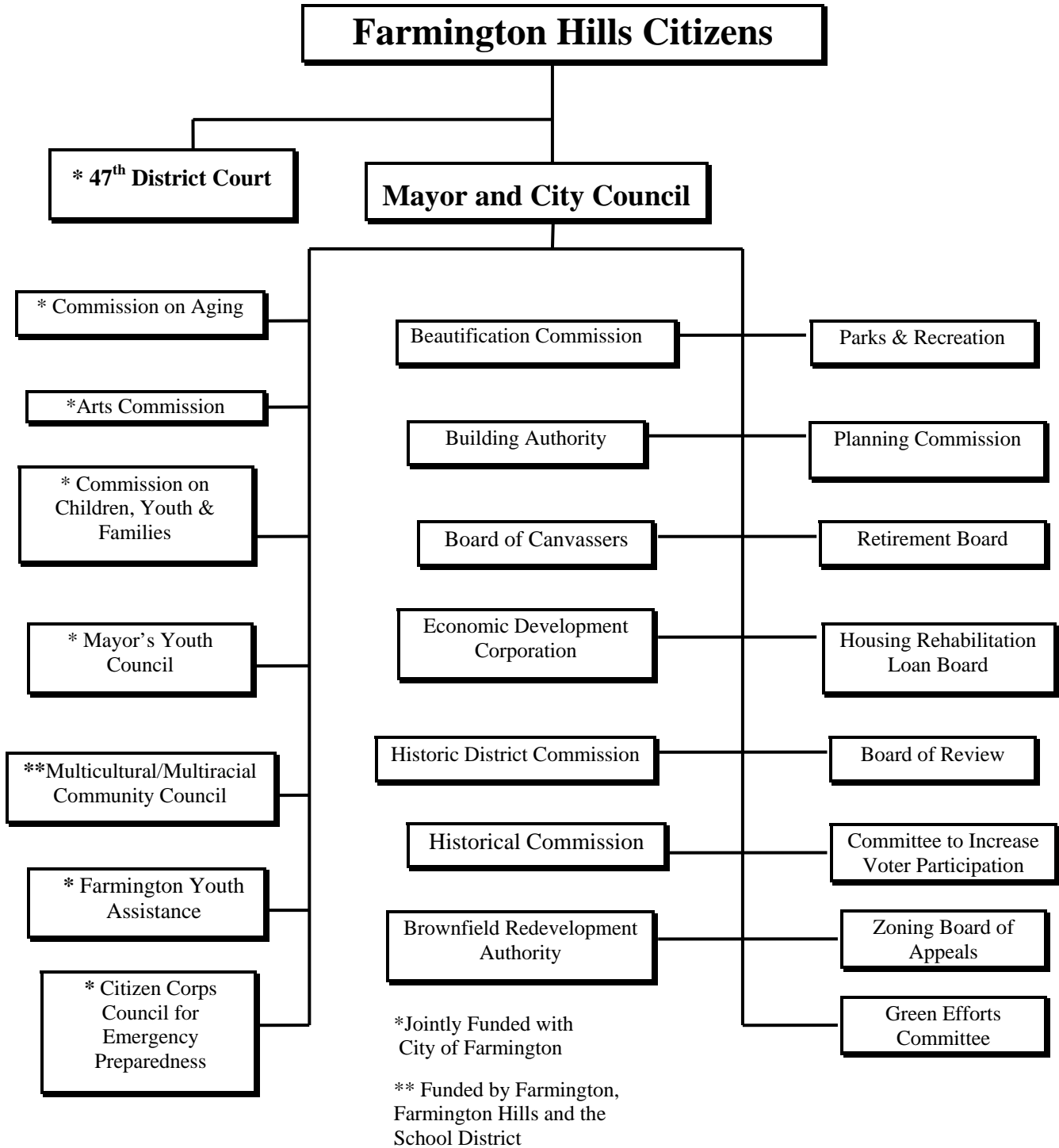
GENERAL FUND SUMMARY

	2007/08 Actual	2008/09 Actual	2009/10 Budget	2009/10 Estimated	2010/11 Budget
FUND BALANCE AT JULY 1					
Designated & Reserved	12,564,238	9,310,690	6,312,576	7,637,671	4,289,912
Undesignated	5,856,093	9,365,445	10,706,941	10,026,224	9,059,042
TOTAL FUND BALANCE	18,420,331	18,676,135	17,019,517	17,664,155	13,348,954
REVENUES					
Property Taxes	31,539,600	31,419,841	30,001,992	29,579,293	26,853,658
Business Licenses & Permits	21,043	15,674	17,300	15,000	15,000
Other Licenses & Permits	911,979	701,280	687,850	615,750	614,600
Grants	392,072	541,024	284,000	326,797	457,280
State Shared Revenues	6,719,665	6,395,601	6,436,111	5,547,888	5,488,000
Fees	3,567,179	3,701,633	3,875,010	4,058,200	4,145,685
Sales	774,111	914,043	653,132	768,407	712,979
Fines & Forfeitures	2,667,589	2,706,692	2,650,000	2,600,000	2,580,000
Interest Earnings	1,766,133	867,195	600,000	350,000	300,000
Recreation User Charges	3,389,288	3,313,541	3,620,119	3,356,478	3,421,571
TOTAL OPERATING REVENUE	51,748,659	50,576,524	48,825,514	47,217,813	44,588,773
EXPENDITURES					
Boards & Commissions	3,203,119	3,105,181	3,131,693	2,986,551	2,907,984
General Government	7,714,988	8,247,570	8,478,661	8,373,420	7,785,212
Public Safety	22,480,849	22,584,028	22,849,828	22,928,883	21,221,215
Planning & Community Development	2,184,295	2,164,214	2,258,901	2,137,786	1,808,228
Public Services	6,771,021	6,559,886	6,815,450	6,750,205	6,266,830
Special Services	6,996,253	7,173,848	6,944,486	6,685,609	6,463,535
TOTAL EXPENDITURES	49,350,525	49,834,727	50,479,019	49,862,454	46,453,004
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	2,398,134	741,797	(1,653,505)	(2,644,641)	(1,864,231)
OTHER FINANCING SOURCES (USES)					
Operating Transfers In	982,670	1,006,263	1,120,520	1,069,400	1,381,570
Operating Transfers Out	(3,125,000)	(2,760,000)	(2,670,000)	(2,740,000)	(157,500)
TOTAL OTHER FINANCING FINANCING SOURCES (USES)	(2,142,330)	(1,753,737)	(1,549,480)	(1,670,600)	1,224,070
EXCESS OF REVENUE AND FINANCING SOURCES (USES) OVER (UNDER) EXPENDITURES	255,804	(1,011,940)	(3,202,985)	(4,315,241)	(640,161)
FUND BALANCE AS OF JUNE 30					
Designated & Reserved	9,310,690	7,637,671	3,625,086	5,137,671	4,957,671
Undesignated	9,365,445	10,026,524	10,191,446	8,211,283	7,751,122
TOTAL FUND BALANCE	18,676,135	17,664,195	13,816,532	13,348,954	12,708,793
Undesignated Fund Balance As Percent Of Expenditures	17.8%	19.1%	19.2%	15.6%	16.6% *

The estimated 19% decrease in the FY 09/10 undesignated fund balance compared to budget results primarily from an approximate \$680,000 reduction in the beginning fund balance compared to budget and decreases in property taxes, state shared revenue, interest earnings and user fees compared to budget. * The City's Benchmark Policy is to maintain an unreserved fund balance of 10%-15% of expenditures.

CITY OF FARMINGTON HILLS

Table of Boards & Commissions



BOARDS, COMMISSIONS AND AGENCIES

FARMINGTON YOUTH ASSISTANCE

Farmington Youth Assistance is a volunteer organization serving the Farmington School District Area. It is not a Board or Commission of the City; but it works cooperatively with the Oakland County Probate Court, the schools, police, parents, youth and community resources to help families and young people. Its primary goal is to prevent delinquency and neglect by providing counseling. Funding is provided by both Cities.

47th DISTRICT COURT

The 47th Judicial District Court is a limited jurisdiction court serving the cities of Farmington and Farmington Hills. The Court has jurisdiction over criminal misdemeanors, civil cases in which the amount in dispute is \$25,000 or less, parking violations, traffic violations and other civil infractions, landlord-tenant disputes, and small claims matters. In addition, the Court has initial jurisdiction on criminal felony cases for the purpose of determining probable cause.

The Court has two full-time judges elected to six-year terms. The chief judge of the Court is appointed by the Michigan Supreme Court and serves a two-year term as chief judge. The Court utilizes the services of part-time magistrates, who are appointed by the chief judge. Magistrates handle criminal arraignments, informal hearings, small claims hearings, and plea and sentencing on certain violations as permitted by law.

The Court strives to provide outstanding service to the community. In establishing its goals and measuring its progress, the Court uses the following five standards:

- 1) Increasing access to court services
- 2) Ensuring expedition and timeliness of service
- 3) Ensuring equality, fairness and justice
- 4) Maintaining independence while also ensuring accountability
- 5) Enhancing public trust and confidence in the Court as an institution.

GOALS

- **Access to Justice:** Strive to eliminate all unnecessary barriers to service including economic, procedural, linguistic, and physical.
- **Expedition and Timeliness:** Eliminate any unnecessary delays in case management.
- **Equality, Fairness and Integrity:** Demonstrate equal and unqualified respect for the rights and concerns of all individuals who contact the court for service and/or information.
- **Independence and Accountability:** Assert and maintain the distinctiveness required of the judiciary while simultaneously working with other branches of government to ensure the most efficient and effective use of public resources.
- **Public Trust and Confidence:** Continually focus on taking actions that inform the public of the Court's efforts and build the public's trust and confidence in the judiciary.

PERFORMANCE OBJECTIVES

- Continue to manage the caseload in a manner that ensures organizational goals are met.
- Continue to identify and implement case management strategies to minimize case processing time.
- Continue to meet all reporting demands associated with finances, caseload and abstract processing.
- Continue to focus efforts on the collection of outstanding receivables including the use of the special “show cause” calendar and other collection strategies.
- Continue the Court’s Sobriety Court project and work with the State Court Administrative Office on the evaluation component.
- Maintain the success of the Court’s Community Work Program (CWP), which provides approximately 20,000 free labor hours for work projects in Farmington and Farmington Hills.
- Continue to identify areas for improvement in courthouse security and develop and implement policies and practices to ensure public safety.
- Continue to work with the councils and administrations of both cities to address issues of mutual concern and coordinate services for the benefit of the public.
- Continue to be actively involved in the community through working with school and community groups to increase awareness of court-related issues affecting the public.

	Performance Indicators *	2008/09 Actual	2009/10 Projected	2010/11 Estimated
Service Level	Farm. Hills Contribution to Court Expenses	\$2,950,889	\$2,815,691	\$2,758,263
	Farmington Contribution to Court Expenses	\$440,158	\$445,061	\$440,078
	Total Farmington Hills Court Revenue	\$2,832,588	\$2,600,000	\$2,580,000
	Total Farmington Revenue	\$683,924	\$630,000	\$630,000
	Community Work Program Revenue	\$145,131	\$140,000	\$140,000
	Total New Case Filings (Calendar Year)	31,959	32,000	32,000
	Total Dispositions (Calendar Year)	35,397	35,000	35,000
	Total Community Work Program Labor Hours	23,616	23,000	23,000
	Sec. of State Abstracts Processed Timely	99%	99%	99%
	Efficiency	Cost to Cities Per Case Disposition	\$95.80	\$93.27
Revenue to Cities Per Case Disposition (Excluding CWP Revenue)		\$99.35	\$93.71	\$93.71
Estimated Minimum Labor Value of Community Work Program to Cities (Based on minimum wage labor rate; includes insurance, supervision, and transportation costs paid).		\$270,617	\$275,000	\$275,000

*Caseload, CWP labor hours, and abstract processing statistics reported are for the calendar year 2009, projected calendar year 2010, and projected calendar year 2011. Financial statistics reported (except CWP value) are for fiscal year July 1 – June 30.

FARMINGTON AREA ARTS COMMISSION

An encouraging environment stimulates performing and creative artists to study and present their talents. This joint Farmington Hills/Farmington Commission works toward that end by defining and creating appropriate programs to implement artistic and cultural activities that touch many areas such as: music, theater, dance, education institutions, visual arts, literature and letters, architecture and architectural landscaping, museums, and allied arts and crafts. The Commission also encourages public interest in the cultural heritage of the community. This Commission is comprised of 9 members--6 from Farmington Hills and 3 from Farmington--each are appointed by their respective Mayors with concurrence by the City Councils for staggered 3-year terms. Meetings are held on the third Thursday of each month except June/July/August.

FARMINGTON AREA COMMISSION ON AGING

The goals of this joint Farmington Hills/Farmington Commission are all geared toward the betterment of daily living for older adults. The Commission examines social attitudes, creates community awareness, establishes a climate for living independently with dignity, and encourages recognition for their contribution to the past and present. The Commission holds public forums in Farmington Hills and Farmington to identify the needs of the older, adult community. (An advisory council has also been formed to represent their concerns, identify resources at local, County, State, and Federal levels for their assistance and work with elected and appointed representatives in the community to more effectively aid them and provide current factual information regarding the aged in the community.) The Commission is comprised of 11 members--8 from Farmington Hills and 3 from Farmington--each are appointed by their respective Mayors with concurrence of their City Councils for staggered 3-year terms. The Senior Adult Program Supervisor serves as a non-voting member and liaison to the Commission. Meetings are held the fourth Tuesday of each month.

ZONING BOARD OF APPEALS

The Board acts on all questions arising under the Zoning Ordinance. It hears and decides appeals from property owners and reviews any order, requirement, decision or determination made by an administrative official regarding the Zoning Ordinance. It is comprised of 7 members plus 2 alternates appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. The Zoning Board of Appeals meets on the second and fourth Tuesday of the month, and on occasions when workload requires. The Board also meets the Sunday morning prior to the meeting to visit sites that have been assigned to the meeting agenda.

RETIREMENT BOARD

The Board has the authority to administer, manage, and operate the retirement system and to construe and make effective the provisions of the Pension Ordinance. The retirement system provides for the retirement of City employees. This 7 member Board is comprised of the City's Finance Director, 2 representatives from the Police/Fire union, 2 General Employee representatives, and 2 City Council appointed members. Meetings are held once every quarter at City Hall. Expenses are now paid through the Farmington Hills Retirement Plan.

ASSESSMENT BOARD OF REVIEW

This is a statutory board responsible for the review of the tax assessment role and to hear citizens' appeals of their assessments. The 3-member board has the authority to make corrections where necessary and to endorse the tax roll of the City for the year in which it has been prepared in accordance with Section 7.06 of the Charter. Board members are appointed by the Mayor with concurrence of the City Council for 3-year staggered terms. The Chairperson is chosen the first day of the meeting. The City Assessor serves on the Board but cannot vote. All other members cannot be City employees. The Board meets the second, third and fourth weeks in March; once during the third week of July; and once during the second week of December.

FARMINGTON HILLS BEAUTIFICATION COMMISSION

The purpose of the Beautification Commission is to report to City Council areas of the city in need of aesthetic and environmental attention, to encourage high standards of appearance among property owners, to be an example for others by supporting and participating in aesthetic and environmental projects, to be knowledgeable about city projects and to participate in the Annual Beautification Commission Awards ceremony. The commission consists of up to 21 members, appointed by the Mayor with concurrence of the City Council, for staggered 3-year terms. Beautification Commission meetings are held on the third Tuesday of the month.

HISTORICAL COMMISSION

The purpose of the Commission is to collect, arrange, and preserve historical material indicative of the lives, customs, dress, and resources of the early residents of the Farmington Hills area. They also publish source material and historical studies on the history of the area including such materials as may be furnished for that purpose by educational institutions and by the Michigan Historical Commission. The members are appointed by the Mayor with concurrence of the City Council, and there is no limit on membership. This Commission meets the second Wednesday of the month.

HISTORIC DISTRICT COMMISSION

The purpose of this Commission is to safeguard the heritage of Farmington Hills by establishing and preserving districts in the City which reflect elements of the cultural, social, economic, political or architectural history; stabilize and improve property values in and adjacent to such districts; promote civic beautification of structures and lands within the historic districts for historic and cultural preservation; and promote the use of historic districts and local history for the education, pleasure, and welfare of the citizens of the City. There are 7 members appointed by the Mayor with the concurrence of the City Council. They meet on the second Wednesday of each month except December.

PARKS AND RECREATION COMMISSION

The Commission's prime objective is to coordinate recreational programs and to improve, expand, and reflect the park, recreational and cultural needs of the community. It works with other communities and City departments to develop and maintain aesthetically pleasing site development, care, and adequate safety conditions. The Commission is comprised of 9 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. Meetings are held the second Tuesday of each month or as needed.

MULTICULTURAL/MULTIRACIAL COMMUNITY COUNCIL

The purpose of this Council, representing schools, government, clergy, business, service groups and residents, is to enhance the basic human dignity of all people, and to assure that all residents of Farmington and Farmington Hills feel welcome and comfortable in their City, schools and neighborhoods. The Council promotes community awareness and acceptance of diversity through the development and implementation of appropriate action plans. The principles of the Council are to improve race relations in the community and to promote a climate of inclusion and welcome in the Farmington/Farmington Hills area. Anyone with an interest in the mission and goals of the Council is eligible to apply for membership. Limited funding for the Council is provided by the two Cities and the School District. Steering Committee meetings are held on the third Thursday of each month, and there are monthly forums/presentations for the general membership on designated dates.

COMMISSION ON CHILDREN, YOUTH & FAMILIES

This Commission was established to encourage an environment where children, youth, and families are happy, healthy, educated, and safe and have the opportunity to reach their full potential. The Commission consists of 12-19 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. Meetings are held the first Thursday of every month.

COMMITTEE TO INCREASE VOTER PARTICIPATION

The purpose of this Committee is to stimulate and improve voter participation in all elections and to increase the quality and quantity of publicity and information regarding such elections. It consists of 9 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. The Committee meets on the first Wednesday of each month.

PLANNING COMMISSION

The purpose of this Commission is to promote public health, safety, and welfare through sound land use planning. The Planning Commission's Capital Improvements Plan plans for a system of transportation, sewage disposal, safe and adequate water supply, recreation, and other public improvements. The Planning Commission is responsible for making and adopting a master plan as a guide for development, including a determination of the extent of probable future needs. The Commission consists of 9 members appointed by the Mayor with concurrence of the City Council for staggered 3-year terms. Meetings are held on the first, second and third Thursday of each month.

MAYOR'S YOUTH COUNCIL

The Mayor's Youth Council is an advisory Council charged with the authority and responsibility of making recommendations to the Cities of Farmington Hills and Farmington concerning the needs and concerns of youth and the community, and the appropriate means by which public and private agencies including volunteer efforts may address such needs and concerns. The Youth Council consists of eleven high school students from Farmington Hills, appointed by the Mayor with the concurrence of the City Council and two high school students from the City of Farmington, appointed by the Mayor with the concurrence of the City Council. Members serve for one year terms and until their successors are appointed and qualified. Members may serve for more than one term.

EMERGENCY PREPAREDNESS COMMISSION

This committee, established by the City Council, is comprised of residents, business owners, and representatives of the Police and Fire Departments. Its mission is to support and enhance the efforts of local public safety organizations in helping ensure that residents and business owners have the information, education and skills necessary to protect themselves, their families, homes and businesses in the event of a local emergency.

BROWNFIELD REDEVELOPMENT AUTHORITY

This authority established in accordance with Public Act 381, provides the mechanism for revitalizing environmentally distressed property. Public Act 381 establishes the process of using tax increment financing to pay for environmental activities and return property to a usable condition. The Authority is comprised of nine members appointed by the Mayor, subject to City Council approval. Meetings are held as needed.

GREEN EFFORTS COMMITTEE

The Green Efforts Committee was originally established in February 2008, for a one year period to provide the City with energy and cost savings recommendations. In February 2009, the Committee was extended another two years and its purpose was expanded. The Committee's purpose is to collaborate with City staff and the community to enhance energy efficiency and sustainability by encouraging policies and practices based on economical, ecological and social values. The Committee consists on nine members appointed by the Mayor with concurrence of City Council. Meetings are held the third Tuesday of each month.

BOARDS, COMMISSIONS AND AGENCIES

DEPARTMENT NUMBER: 115

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(800) JOINTLY FUNDED AGENCIES							
021	Farmington Area Youth Assistance	158,979	64,634	60,568	60,568	50,453	50,453
031	47th District Court	2,916,160	2,950,889	2,936,104	2,815,691	2,758,263	2,758,263
033	Farmington Area Arts Commission	1,079	1,171	1,139	1,139	950	950
034	Commission on Aging	2,472	440	2,275	2,275	1,897	1,897
038	Multicultural/Multiracial Comm. Council	13,355	4,811	11,502	11,502	9,580	9,580
039	Comm. on Children/Youth/Families	2,147	2,105	3,371	2,500	2,810	2,810
042	Mayor's Youth Council	2,996	8,050	5,441	5,441	4,530	4,530
043	Emergency Preparedness Commission	381	(3,980)	3,237	1,000	2,700	2,700
		3,097,569	3,028,120	3,023,637	2,900,116	2,831,183	2,831,183
(800) OTHER BOARDS, COMMISSIONS, AND COMMITTEES							
002	Zoning Board of Appeals	11,677	11,567	16,640	16,640	10,492	10,492
004	Retirement Board	1,011	0	0	0	0	0
005	Assessment Board of Review	6,089	9,557	10,000	10,000	10,000	10,000
024	Beautification Commission	7,946	6,945	7,500	7,000	6,248	6,248
032	Historical Commission	0	2,376	8,055	5,000	5,175	5,175
036	Historic District Commission	862	557	12,761	6,500	5,914	5,914
037	Parks & Recreation Commission	1,377	1,465	1,025	1,025	850	850
040	Comm. to Increase Voter Participation	188	915	925	925	770	770
044	Green Efforts Committee	0	0	1,000	1,000	830	830
200	Social Security	1,014	1,297	1,500	1,000	1,000	1,000
350	Workers Comp	22	34	40	30	30	30
109	Planning Commission	75,364	42,348	48,610	37,315	35,492	35,492
		105,550	77,061	108,056	86,435	76,801	76,801
DEPARTMENT TOTAL		3,203,119	3,105,181	3,131,693	2,986,551	2,907,984	2,907,984

GENERAL GOVERNMENT SUMMARY

The General Government classification of the General Fund budget represents a group of departments and functions which provide primarily legislative, administrative and logistical support for departments generally regarded as operating departments. The operating departments provide the citizens and property owners of the community with direct services. Although most of the services performed by this General Government group are of an internal nature, some limited external public services are provided such as: election and voter services, property information, tax rates and collection, public information and employment opportunities.

A summary of the budget allocation for these components is contained in the schedule below:

DIV. NO.	Category and Line Item	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Estimated Expenditures	2010/11 Proposed Budget	2010/11 Adopted Budget
GENERAL GOVERNMENT:							
101	City Council	121,847	128,088	115,701	114,265	108,308	108,308
172	City Administration	775,768	834,641	837,435	827,767	786,524	786,524
175	Public Information	343,454	362,147	394,177	397,510	310,039	397,339
202	Finance	2,118,489	2,168,389	2,134,511	2,282,700	1,871,964	1,871,964
210	Corporation Counsel	599,450	563,476	535,330	645,330	595,330	595,330
215	City Clerk	700,330	803,094	731,993	802,924	683,080	683,080
226	Human Resources	416,735	406,512	424,261	426,772	383,973	433,330
250	Central Services	1,117,240	1,123,145	1,230,793	1,216,557	1,178,201	1,262,655
290	Support Services	1,521,675	1,858,078	2,074,460	1,659,595	1,646,682	1,646,682
TOTAL GENERAL GOVERNMENT		7,714,988	8,247,570	8,478,661	8,373,420	7,564,101	7,785,212
OTHER FINANCING USES							
299	Interfund Transfers	3,125,000	2,760,000	2,670,000	2,740,000	157,500	157,500
TOTAL		10,839,988	11,007,570	11,148,661	11,113,420	7,721,601	7,942,712

CITY COUNCIL

MISSION STATEMENT: Provide policy leadership for the community and administration on all issues that affect the health, safety and welfare of Farmington Hills.

The citizens are represented by seven elected officials. The Mayor is elected directly by the electorate for not more than two consecutive two-year terms. The six City Council Members are elected for staggered terms of four years each. The Council meets at least twice monthly, and conducts specially scheduled Study Sessions on an as-needed basis.

The Mayor and Council members are collectively responsible for establishing public policy, adopting a budget, and hiring and directing the City Manager. In addition, the Council appoints the City Clerk and the City Attorney. The City Council represents the City in various local, regional, state, and national boards, commissions, and committees. The Council also provides public leadership and communicates with constituents about the various issues of the community.

One of the primary duties of the City Council is to establish policies. Policy is established in the approval of ordinances, the adoption of resolutions, the setting of goals and objectives, the determination of priorities for public services, and the approval of programs throughout the City. Policy is also established through the approval and amendment of the operational and capital budgets, the approval of grant applications, ratification of labor contracts, and the approval of land acquisitions and major purchases.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Provide policy direction to the City Administration in the implementation and evaluation of various City programs. (1,2)
- Ensure the City's long-term financial stability by adopting a fiscally responsible budget, monitoring expenses, and continually seeking alternative revenue sources. (2)
- Preserve and improve the City's infrastructure and economic base. (3,5,12,13)
- Strengthen activities, programs, and services that give adults and children the opportunity to enrich their lives, enhance their future, and build a stronger community. (4,6,12,13)
- Take an active roll in promoting "green efforts" throughout the community. (10)
- Protect home rule so that local issues are decided by the City through its residents. (14)
- Enhance communications between the residents and the City government through cable programming, public hearings, community building meetings, the Focus newsletter, surveys, and other media. (4,11)
- Work with state and federal officials to reduce and effectively manage legislative mandates that create administrative and financial challenges for local governments. (7,14)
- Help shape public policy at the state and federal level by tracking pending legislation and advocating for initiatives deemed beneficial to the City. (7,14)

PERFORMANCE OBJECTIVES

- Continue to evaluate the recommendation of the Sustainability Study and engage the City's boards, commissions, public, and staff to implement some, all, or parts of the recommendations as determined to be appropriate for the future long-term health of the City.
- Work to better engage citizens through a visioning process designed to examine key issues that affect the community and develop policy recommendations devised to sustain Farmington Hills as a viable community well into the future.
- Support environmental sustainability and energy efficiency through the continuation of the City's Green Efforts Committee and their educational efforts.
- Expand communication with the public through further use of technology such as the City website, listservs, the low frequency AM radio station, and other alternatives.
- Improve public bus transportation by continuing to monitor the Suburban Mobility Authority for Regional Transportation (SMART) service levels and working with other local governments and legislators to ensure appropriate levels of service.
- Evaluate the feasibility of developing further cooperative relationships with the neighboring communities of Farmington, Livonia, Novi, and Southfield.
- Educate the public regarding emergency preparedness through the Emergency Preparedness Commission and continue to increase the City's ability to respond in the event of a major emergency.
- Continue to invest in the East Grand River, Eight Mile Road, and Orchard Lake Road corridors to encourage reinvestment, redevelopment, and improvements in their appearance.
- Involve high school age students in City government through the Mayor's Youth Council, to encourage their participation in other boards and commissions, and to bring awareness of City issues into the high schools.
- Address strategic policy issues in the areas of public safety, traffic, economic development, community development, telecommunications, transportation, and technology.
- Equitably administer the City's tax abatement policy, and encourage economic development while protecting the long-term financial interests of the City.
- Encourage redevelopment throughout the City by supporting policies that streamline the permitting process, simplify the PUD process, and make way for current and future residential and commercial building needs.

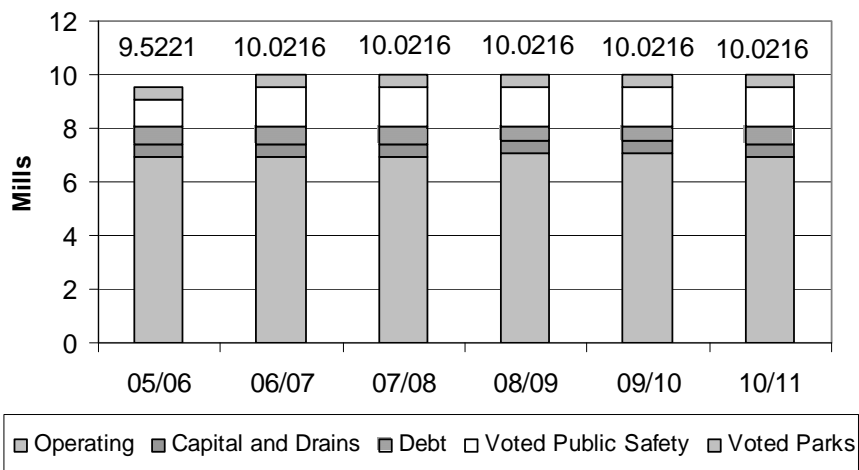
City Council

Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Regular Meetings Held	22	25	25
	Special Meetings Held	2	2	2
	Goals Sessions	1	1	1
	Study Sessions	18	20	20
	Public Hearings	21	25	25
	Ordinances Enacted	4	15	15
	Agenda Items Requiring Action/Resolutions Adopted	183	240	240

DEPARTMENT NUMBER: 101

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	SALARIES & WAGES						
010	Wages	43,722	46,622	46,633	46,633	46,633	46,633
200	Social Security	3,345	3,527	3,591	3,591	3,568	3,568
350	Workers Compensation	37	37	51	51	37	37
	Category Total	47,104	50,186	50,275	50,275	50,238	50,238
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conference & Workshops	28,986	36,397	23,936	23,500	17,280	17,280
002	Memberships & Licenses	41,129	38,048	37,990	37,990	37,990	37,990
070	Miscellaneous Expense	4,628	3,457	3,500	2,500	2,800	2,800
	Category Total	74,743	77,902	65,426	63,990	58,070	58,070
	DEPARTMENT TOTAL	121,847	128,088	115,701	114,265	108,308	108,308

CITY MILLAGE RATES



CITY ADMINISTRATION

MISSION STATEMENT: Under the direction of the City Council, provide administrative leadership and management of the daily operations of the City government.

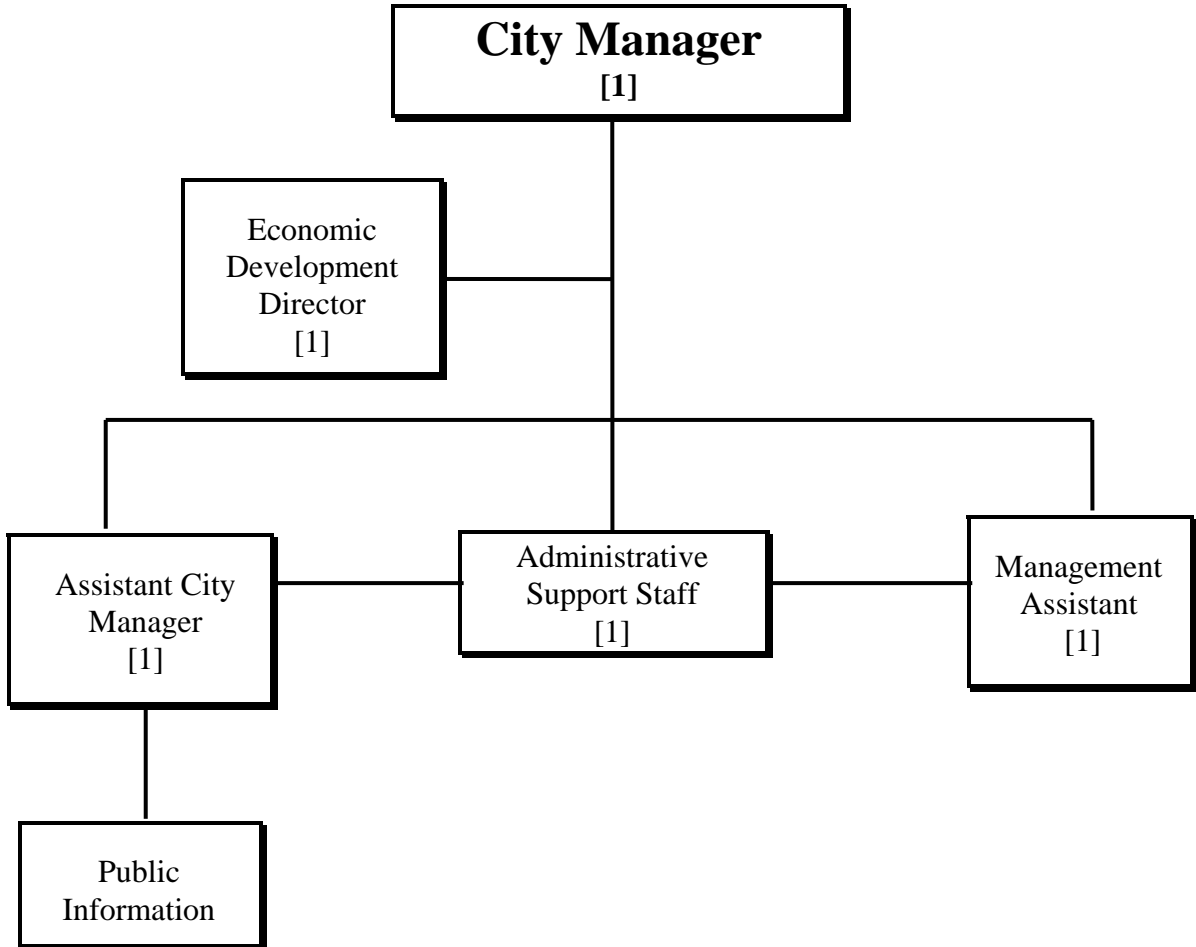
The City Manager's Office is responsible for the day-to-day administration of the municipal organization under the leadership of the City Manager. This office also provides staff support for the City Council. The Office undertakes special projects, handles citizens' inquiries, customer requests for service, and communications from other governments and agencies. The City Manager approves key purchases and personnel actions. This office provides direct supervision to the City departments noted on the Organization Chart.

GOALS

The number in parentheses shows the link between the departmental goal and the City goals on page 9.

- Continue to develop and maintain Farmington Hills as a quality community for future generations. (1-14)
- Identify key priorities and establish procedures that ensure effective management of available resources. (2)
- Develop and implement proactive strategies to weather the current fiscal climate and position Farmington Hills for the economic recovery. (1-14)
- Develop a budget for City operations and capital improvements that encourages efficiency, accountability, creativity, and fiscal responsibility. (9,10,12,13)
- Provide effective leadership to administrative departments, and develop and maintain a climate of positive employee relations that facilitates excellent service to the public. (8)
- Champion environmental sustainability through innovative City policies and initiatives, which will lessen the City's impact on the environment, reduce energy costs, promote economic development, and advance community pride. (10,12,13)
- Commit to the redevelopment of maturing sections of the City and aging areas in the business parks. (1,5,13)
- Provide pertinent and timely information to City Council regarding local, state, and federal issues, including legislative efforts, to protect the interests of the City and its residents.
- Work in partnership with City Council to achieve the City's mission and goals. (1-14)

CITY ADMINISTRATION



Total Full Time Equivalent [5.0]

STAFFING LEVELS

Acct.	Title	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010)	Administrative and Clerical				
	City Manager	1	1	1	1
	Assistant City Manager	1	1	1	1
	Secretary to the City Manager	1	1	1	1
	Administrative Assistant	1	0	0	0
	Economic Development Director	1	1	1	1
	Management Assistant	1	1	1	1
	Total	6	5	5	5
(038)	Part-time	0	1.1	0	0
	Department Total	6	6.1	5	5

PERFORMANCE OBJECTIVES

- Continue to systematically review operations and services for greater efficiency and cost reduction.
- Promote and pursue additional outside funding for infrastructure improvements, capital items, and other special projects.
- Continue to analyze and evaluate recommendations of the Sustainability Study and direct the implementation of some, all, or portions of the recommendations as determined to be appropriate by City Council.
- Oversee the planning and construction of the City Hall Revitalization Project, which will provide an environmentally sustainable, LEED (Leadership in Energy and Environmental Design) Certified facility that allows for greater energy and operational efficiencies.
- Oversee the completion of a Comprehensive Technical Energy Audit (CTEA) of City facilities with Energy Conservation Measures (ECM) implemented through Performance Contracting, which allows for capital investment to be paid for through energy savings.
- Work with State, County and Local officials to continue the City’s business retention efforts and identify ways to keep businesses in Farmington Hills despite tough economic times.
- Monitor the performance of public utilities to ensure a high level of service to City residents and the business community.
- Monitor the service provided by the Suburban Mobility Authority for Regional Transportation (SMART) and remain involved in its governing body, with the objective of improving public transportation services.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries and Wages

038 – Part-time – Decrease due to transfer of Special Projects Coordinator to Planning and Community Development, and elimination of part-time intern.

Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Service Level	Council, Board, and Commission Meetings Staffed	79	80
City Council Agenda Items prepared for Council Action		183	240	240
Executive Staff Meetings		49	50	50
Administrative Policies Implemented		2	3	3
Efficiency	Average Response Time to Citizen Inquiry	4 hours	4 hours	4 hours

DEPARTMENT NUMBER: 172

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700)	COST REIMBURSEMENT						
250	EECBG Grant	0	0	0	(1,500)	(1,500)	(1,500)
279	NSP Grant	0	0	0	(20,000)	0	0
	Category Total	0	0	0	(21,500)	(1,500)	(1,500)
(702)	SALARIES & WAGES						
010	Administrative & Clerical	480,138	512,913	469,833	474,170	468,647	468,647
038	Part-time	6,490	1,814	49,224	47,000	0	0
106	Sick & Vacation	5,017	29,404	20,640	24,798	4,797	4,797
112	Overtime	0	0	0	40	0	0
200	Social Security	34,248	36,400	38,659	38,600	33,213	33,213
250	Blue Cross/Optical/Dental	70,989	80,780	78,350	87,000	101,044	101,044
275	Life Insurance	3,222	3,443	3,785	3,250	2,961	2,961
300	Pension - DC	12,294	14,703	15,098	15,098	15,098	15,098
305	Pension - DB	108,911	99,626	104,540	104,540	110,160	110,160
325	Longevity	22,315	24,657	27,505	27,415	26,627	26,627
350	Worker's Compensation	922	841	856	1,020	852	852
	Category Total	744,546	804,581	808,490	822,931	763,399	763,399

City Administration

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(740)	OPERATING SUPPLIES						
001	Gas & Oil	3,971	3,418	4,180	3,111	3,520	3,520
002	Books & Subscriptions	421	445	0	0	0	0
008	Supplies	2,831	2,255	2,300	2,200	2,200	2,200
040	Miscellaneous Expense	448	423	0	400	400	400
	Category Total	7,671	6,541	6,480	5,711	6,120	6,120
(801)	PROFESSIONAL & CONTRACTUAL						0
001	Conferences & Workshops	9,852	8,162	8,665	7,175	4,580	4,580
002	Memberships & Licenses	3,475	3,317	3,525	3,225	3,525	3,525
005	Fleet Insurance	2,250	2,475	2,475	2,475	2,400	2,400
006	Vehicle Maintenance	492	1,141	600	550	800	800
013	Education & Training	235	1,224	0	0	0	0
041	Vehicle Allowance	7,200	7,200	7,200	7,200	7,200	7,200
042	Mileage Reimbursement	47	0	0	0	0	0
	Category Total	23,551	23,519	22,465	20,625	18,505	18,505
	DEPARTMENT TOTAL	775,768	834,641	837,435	827,767	786,524	786,524

PUBLIC INFORMATION

MISSION STATEMENT: Disseminate information on City activities to the public through the most appropriate media available including print, TV, radio, online publications, the City's local cable Channel 8, the City's website, listserv, AM Radio Station, and electronic signs.

Keeping the public informed about City services is essential to maintaining the continued trust of those we serve.

The two components of public information in the City, Public Relations and Video Production, function together under the direction of the City Manager's Office. This cohesive, focused approach provides a comprehensive public information program. The municipal channel, The Great 8, provides City information and video programming 24 hours a day, seven days a week. Television programming from all City departments is a valuable tool to inform viewers of local issues. The schedule for Channel 8 programs can be found on the City website at www.fhgov.com/Community/Cable.asp

The *Annual Report* includes highlights of the previous year's activities and is distributed each January to every residential address in the City. The *Focus* newsletter informs residents of City activities, programs, and services and is distributed to all residents twice annually. The City offers informational workshops to homeowners on a variety of topics.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Keep residents, businesses, and organizations informed about municipal government activities, programs, and projects. (11)
- Continue to enhance public confidence and trust in City government. (1-14)
- Promote a vibrant and viable community. (11)
- Reinforce residents' confidence and pride in a City that cares about the needs of the community. (4-11)
- Give departments, boards, and commissions the opportunity to use Channel 8 for promotional and educational purposes. (11)
- Promote City events and services through various media. (11)
- Present information on issues and events that do not otherwise receive attention from mainstream media. (4,11)
- Inform listeners about emergencies, weather, traffic, and road conditions through broadcasts on 1650 AM. (3,11)

Public Information

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
175	PUBLIC INFORMATION				
	(701) Salaries & Wages				
	Video Manager	1	1	1	1
	Production Specialist	2	2	0	2
	Public Information Coordinator	1	1	1	1
	Part-time Production Specialists (2)	0	0	1	0
	PUBLIC INFORMATION TOTAL	4	4	3	4

PERFORMANCE OBJECTIVES

- Promote the benefits of living and working in the City of Farmington Hills.
- Provide information to assist residents in making informed decisions about City government.
- Disseminate information on City services, City events, and emergency conditions.

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Programs produced	170	142	142
	Studio programs produced	61	50	50
	Remote programs produced	109	92	92
	Press releases produced	226	220	220
	Resolutions and proclamations produced	43	40	40
	Newspaper columns produced	17	18	18
	Newsletters/annual report produced	3	3	3
Efficiency	Number of programs produced per full time staff	57	47	47

Public Information

DEPARTMENT NUMBER: 175

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	Salaries & Wages						
010	Salary - Full Time	187,434	195,321	202,342	203,034	132,036	204,264
038	Part-time Technicians	0	0	0	0	35,200	0
106	Sick & Vacation	0	0	5,520	12,980	1,032	1,032
112	Overtime	5,550	1,961	3,000	200	0	0
200	Social Security	15,066	15,376	16,718	16,947	13,316	16,287
250	Blue Cross/Optical/Dental	43,505	57,100	75,979	79,025	43,062	83,006
275	Life Insurance	1,016	1,044	1,274	1,274	550	920
300	Pension - DC	1,101	5,600	5,111	5,111	0	5,111
305	Pension - DB	44,036	41,196	35,972	35,972	43,376	43,376
325	Longevity	5,900	6,510	7,482	7,476	5,796	7,602
350	Worker's Compensation	375	349	309	418	321	391
	Category Total	303,983	324,457	353,707	362,437	274,689	361,989
(740)	Operating Supplies						
001	Gas and Oil	259	563	770	473	550	550
002	Books & Subscriptions	0	0	0	0	0	0
008	Supplies	4,746	4,638	4,700	3,500	3,000	3,000
	Category Total	5,005	5,201	5,470	3,973	3,550	3,550
(801)	Professional & Contractual						
002	Memberships & Licenses	0	0	0	0	0	0
006	Vehicle Maintenance	18	104	500	300	500	500
007	Equipment Maintenance	230	550	500	300	300	300
013	Education & Training	50	99	0	0	0	0
015	Equipment Rental	0	0	0	0	0	0
024	Newsletter	34,114	31,736	34,000	30,500	31,000	31,000
042	Mileage Reimbursement	54	0	0	0	0	0
	Category Total	34,466	32,489	35,000	31,100	31,800	31,800
	Capital Outlay						
001	Office Furniture	0	0	0	0	0	0
020	Production Equipment	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0
	DEPARTMENT TOTAL	343,454	362,147	394,177	397,510	310,039	397,339

FINANCE DEPARTMENT

MISSION STATEMENT:

Maintain accurate and complete records of all financial transactions, assets and liabilities, safeguard City assets, prepare financial statements and reports and maintain investment grade status for City issued debt instruments with Wall Street rating agencies.

The Finance Department, at the direction of the Finance Director/Treasurer, serves the community in three primary areas assigned either by Charter, State Statute or the City Manager. These areas are Accounting, Treasury and Assessing.

The fiduciary and accounting functions include the control and accountability for all the monies received, disbursed or held in trust for all the financial activity of the City, which includes over 150 separate accounting entities. The Treasury's responsibilities, in addition to recording all City receipts/money, include a cash management program aimed at maximizing investment income while safeguarding the principal. The Finance Department also maintains relationships with the financial firms servicing the City and the metropolitan Detroit area as well as serving as liaison with national rating agencies that rate the City's bond issues.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Issue the Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP) that meets the Government Finance Officers Association (GFOA) Certification program for excellence in financial reporting. (9)
- Provide accurate and timely financial and accounting services to internal and external customers. (9)
- Provide accurate and timely payroll to employees and fulfill all federal and state reporting requirements. (8,9)
- Provide timely payments to vendors after appropriate internal approvals have been granted. (9)
- Ensure compliance with financial reporting standards set by the Governmental Accounting Standards Board (GASB) and State of Michigan Public Acts. (9)
- Provide risk management activities, which will safeguard all City assets in the most cost-effective manner. (2,9)
- Insure a competent audit firm performs an annual audit and that a comprehensive annual financial report is distributed to City Council and available to all residents. (9)
- Maintain investment grade rating at "AA" or above. (9)
- Provide professional money managers to manage and administer the City's Pension and Post-Retirement benefits. (2-9)
- Assist in developing and implementing needed programs to reduce costs, increase revenues, and add efficiencies. (2)
- Support the continuous professional development and empowerment of staff. (8)

Finance Department

PERFORMANCE OBJECTIVES

- Continue to train and cross-train accounting staff and update procedure manuals in order to better serve internal and external users.
- Continue to enhance financial software.
- Sustain the City’s strong financial status by maintaining the current bond rating.
- Limit the number of auditor adjusted journal entries.

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Pension calculations prepared.	66	125	20
	Market value of pension assets.	\$132,413,292	\$155,000,000	\$170,000,000
	Number of tax bills mailed.	61,022	60,936	61,000
	Amount of interest income.	\$3,040,794	\$1,600,000	\$1,250,000
	City taxes billed	\$44,006,766	\$41,724,543	\$36,300,350
	Taxable value.	\$4,411,543,260	\$4,165,008,570	\$3,619,696,470
	Cash and cash equivalents at June 30 th .	\$94,597,785	\$85,000,000	\$82,000,000
	Number of payroll direct deposits	15,505	16,000	16,500
	Number of payroll checks issued.	3,491	4,000	3,500
	Number of accounts payable checks.	7,953	7,500	7,000
Number of Invoices Paid	20,307	20,900	21,000	
Efficiency	City’s bond rating – Moody’s.	Aa2	Aa2	Aa2
	City’s bond rating – Standard & Poor’s.	AA	AA	AA+
	Total percent of tax roll collected.	97.0	96.5	96.5
	Auditor’s Adjusted Journal Entries.	3	0	0
	Number of years G.F.O.A. Distinguished Budget Awards received.	23	24	25
	Number of years the Financial Reporting Achievement Awards received.	11	12	13

NO BOND SALES

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Finance/Accounting/Treasury

Salaries & Wages

011 – Accounting Salaries – down due to part-time employee replacing full-time employee.

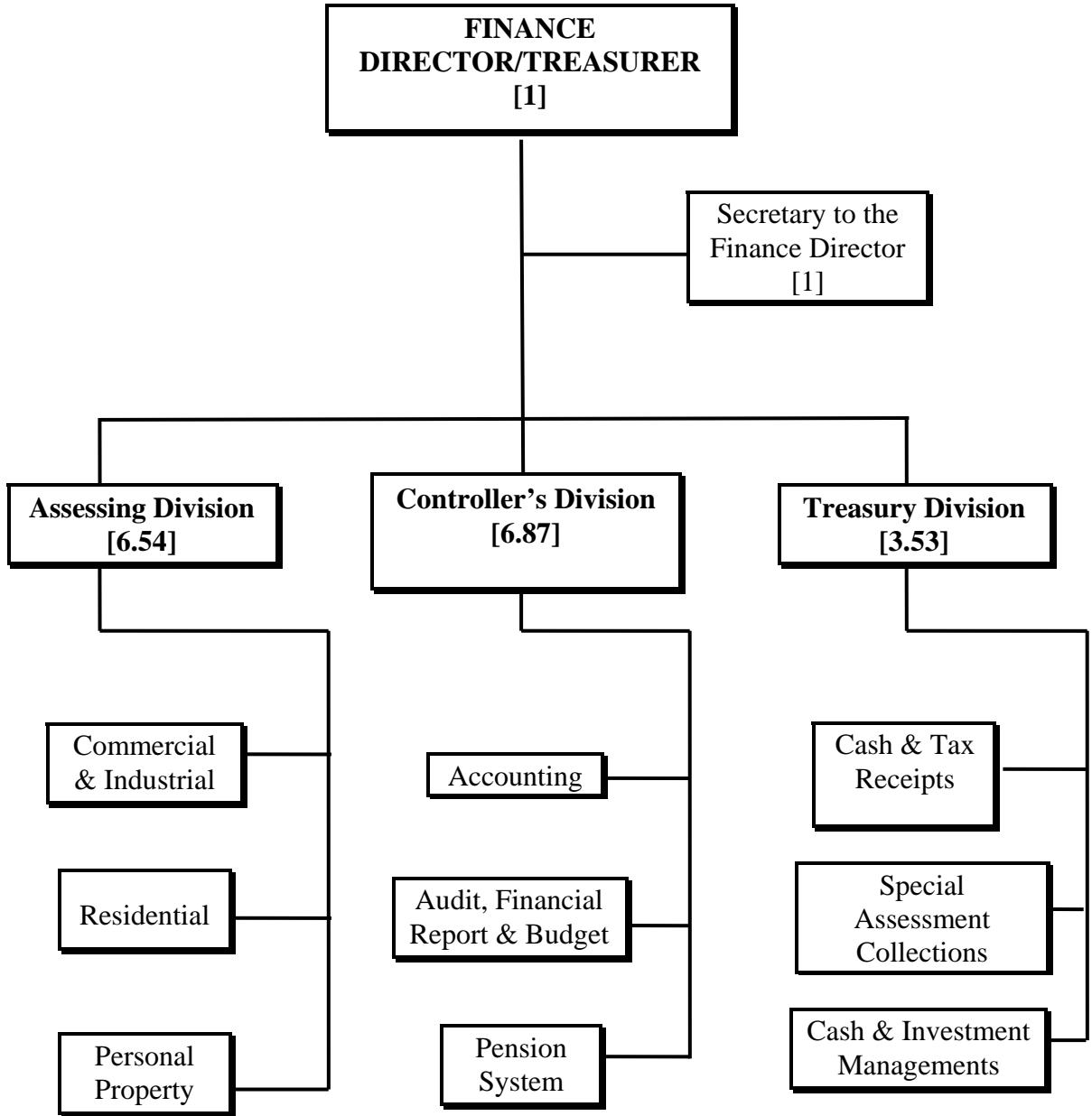
012 – Treasury Salaries – down due to elimination of full-time employee.

038 – Part-time – increase due to part-time employee replacing full-time employee.

106 – Sick & Vacation – down due to retirements in department.

325 – Longevity – down due to retirements in department.

FINANCE DEPARTMENT



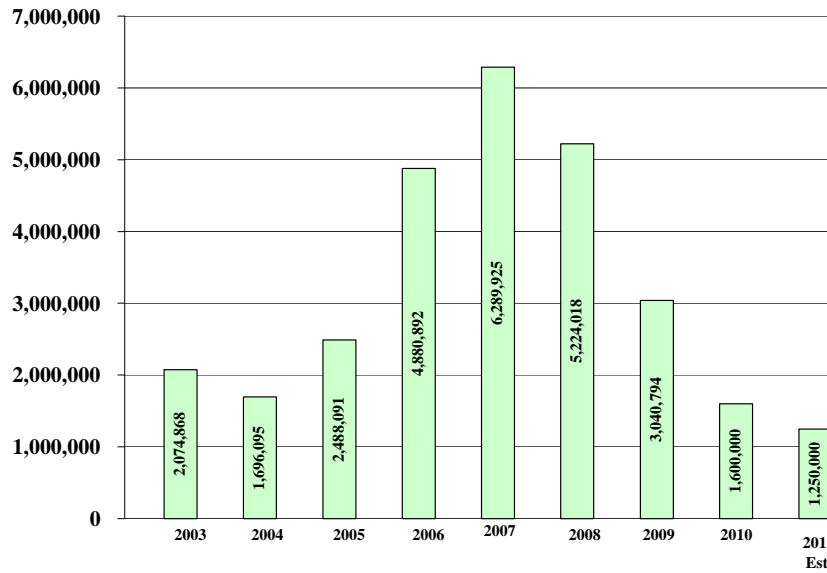
Total Full Time Equivalent [18.94]

Finance Department

Acct.	702 Title	Authorized		Requested	Authorized
		Positions		Positions	Positions
		08/09	09/10	10/11	10/11
		Budget	Budget	Budget	Budget
(010)	ADMINISTRATION				
	Director/Treasurer	1	1	1	1
	Secretary to Finance Director	1	1	1	1
	Total	2	2	2	2
(011)	ACCOUNTING				
	Controller	1	1	1	1
	Accountant	3	3	2	2
	Account Processing Coordinator	1	1	1	1
	Accounting Technician	1	1	1	1
	Account Clerk II	1	1	1	1
	Total	7	7	6	6
(012)	TREASURY				
	Deputy Treasurer	1	1	0	0
	Account Processing Supervisor	1	1	1	1
	Account Clerk II	1	1	1	1
	Account Clerk I	1	1	1	1
	Total	4	4	3	3
(038)	Part Time	0.53	0.83	1.40	1.40
FINANCE/ACCOUNTING/					
TREASURY TOTAL		13.53	13.83	12.40	12.40
209	ASSESSING				
(010)	ADMINISTRATIVE & CLERICAL				
	City Assessor	1	1	1	1
	Deputy City Assessor	1	1	0	0
	Assessor III	2	2	2	2
	Assessor II	2	1	1	1
	Assessor I	0	1	1	1
	Clerk Typist II	1	2	1	1
	Department Aide	1	0	0	0
	Total	8	8	6	6
(038)	Part Time				
	Clerk Typist I	0.50	0.50	0.50	0.50
	BOR Secretary	0.04	0.05	0.04	0.04
	Total	0.54	0.55	0.54	0.54
ASSESSING TOTAL		8.54	8.55	6.54	6.54
FINANCE DEPARTMENT TOTAL		22.07	22.38	18.94	18.94

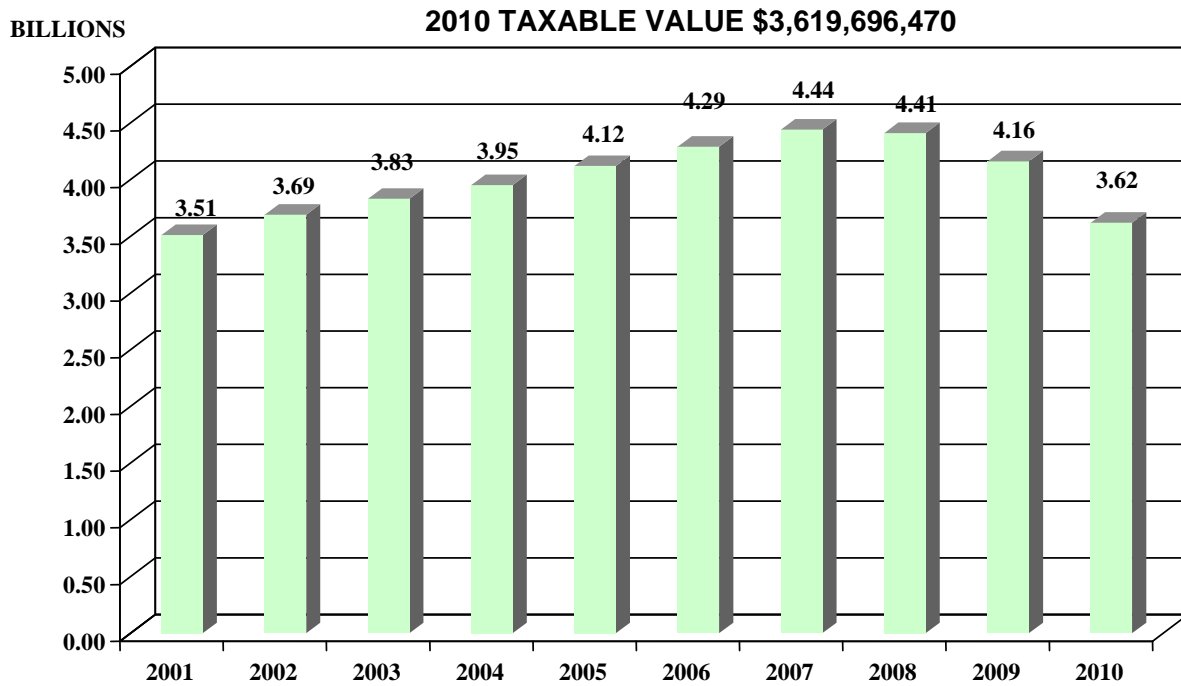
KEY DEPARTMENTAL TRENDS

Total Interest Income at June 30th

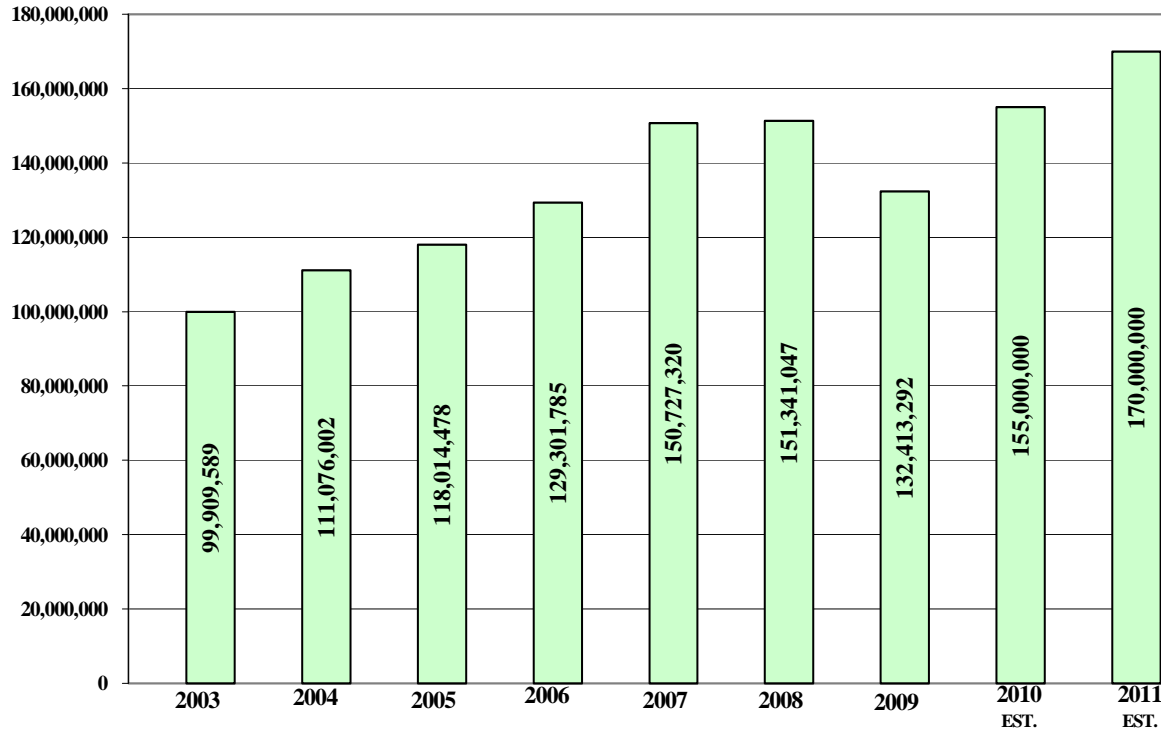


TAXABLE VALUE HISTORY

2001-2010



Retirement System Assets at Market Value at June 30th



ASSESSING DIVISION

MISSION STATEMENT:

To insure that all ad valorem assessments and taxable values in the City of Farmington Hills are accurate, uniform and equitable and made in conformance with all applicable State directives and statutes.

The Assessing Division's primary responsibility is to annually prepare the property tax assessment roll. This function requires the Division to maintain accurate and complete records of all taxable real and personal property in the City. In light of mandates in assessment administration brought about by Proposal A, the Assessing Division has had to continually monitor and comply with ever changing requirements in assessment administration including the classification of homestead and non-homestead exemptions, updating this information with the State of Michigan, and the filing and recording of property transfer affidavits. Presently, the City has approximately 28,000 real parcels and 3,200 personal property descriptions.

The Division provides accurate maintenance of the assessment rolls by field inspections of building permits issued by the City as well as random reviews of existing assessment records. The Division also provides information and assistance to taxpayers of the City by phone and in person.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Provide programs and procedures that ensure a fair and equitable assessment administration system, according to the City Charter and the Michigan General Property Tax Laws. (9)
- Provide a professionally certified and educated staff to meet objectives. (8)
- Prepare the staff for professional advancement opportunities. (8)
- Ensure customer service and easy access to our property records. (1)

PERFORMANCE OBJECTIVES

- Meet new statutory requirements in a timely and cost-effective manner.
- Expand the options through which the public can access property record information.
- Expand data retrieval and analysis options.
- Cooperate with Finance and Treasury on improving financial services.

Finance Department

- Provide professional development resources to educate all staff members in the numerous areas within the property tax/assessment administration system.
- Reduce coefficient of dispersion and standard deviation in residential sales study for greater uniformity in residential assessments.
- Utilize GIS information for greater departmental efficiency.
- Integrate new appraisal software with other departments within the City.
- Continue to receive 1.000 equalization factors for all property classes from the County.

	Performance Indicators	FY 2008/09	FY 2009/10	FY 2010/11
		Actual	Projected	Estimated
Service Level	Commercial/Industrial property appraisals	141	165	175
	Residential property appraisals	427	470	500
	Board of Review Appeals	939	950	950
	Preparation of Special Assessment rolls	6	6	6
	Property splits/combinations processed	12	6	6
	Homestead exemption affidavits processed	854	1,000	1,000
	Property Transfer Affidavits	1,358	1,600	1,600
Efficiency	County equalization factor applied	1.000	1.000	1.000
	Cost of Board of Review	\$9,557	\$10,000	\$10,000

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR
Assessing

Salaries & Wages

010 – Administrative & Clerical – down due to elimination of full-time employee.

106 – Sick & Vacation –down due to elimination of full-time employee.

329 – Longevity –down due to elimination of full-time employee.

Professional & Contractual

041 – Vehicle Allowance – down due to elimination of full-time employee.

Finance Department

DEPARTMENT NUMBER: 202

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700) COST REIMBURSEMENT							
736	Pension Reimbursement	0	0	(62,200)	(62,200)	(42,050)	(42,050)
	Category Total	0	0	(62,200)	(62,200)	(42,050)	(42,050)
(702) SALARIES & WAGES							
010	Administrative Salaries	154,278	158,954	162,026	162,650	162,026	162,026
011	Accounting Salaries	362,064	376,816	387,662	404,600	322,884	322,884
012	Treasury Salaries	220,885	211,086	199,196	198,500	126,573	126,573
038	Part-time	40,886	43,607	18,137	47,191	60,360	60,360
106	Sick & Vacation	12,903	41,591	33,168	135,047	6,484	6,484
112	Overtime	4,764	6,707	15,000	15,000	18,000	18,000
200	Social Security	61,246	64,230	64,721	74,440	54,182	54,182
250	Blue Cross/Optical/Dental	141,859	152,870	174,695	155,350	167,143	167,143
275	Life Insurance	2,748	2,755	3,144	2,800	1,925	1,925
300	Pension - DC	28,691	27,109	28,399	28,399	38,741	38,741
305	Pension - DB	144,317	133,636	125,173	125,173	157,336	157,336
325	Longevity	27,022	30,936	30,839	32,047	15,833	15,833
350	Worker's Compensation	1,427	1,310	1,269	1,707	1,212	1,212
	Category Total	1,203,090	1,251,607	1,243,429	1,382,904	1,132,699	1,132,699
(740) OPERATING SUPPLIES							
002	Books & Subscriptions	1,456	1,342	1,614	1,614	1,627	1,627
008	Supplies	9,834	10,739	10,500	10,500	10,500	10,500
041	Over & Short	59	(20)	0	0	0	0
	Category Total	11,349	12,061	12,114	12,114	12,127	12,127
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	3,018	3,482	3,650	3,750	3,750	3,750
002	Memberships & Licenses	2,043	1,853	2,270	2,270	1,795	1,795
004	Consultants	0	0	0	0	0	0
013	Education & Training	5,247	3,736	3,200	3,850	3,700	3,700
021	Audit Services	60,035	61,440	64,000	64,000	65,700	65,700
024	Printing Services	9,889	10,293	11,000	11,000	11,000	11,000
041	Auto Allowance	3,600	3,600	3,600	3,600	3,600	3,600
042	Mileage Reimbursement	107	170	265	200	200	200
	Category Total	83,939	84,574	87,985	88,670	89,745	89,745
FINANCE/ACCOUNTING/ TREASURY TOTAL		1,298,378	1,348,242	1,281,328	1,421,488	1,192,521	1,192,521

Finance Department

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Proposed	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
209	<u>ASSESSING</u>						
(702)	SALARIES & WAGES						
010	Administrative & Clerical	469,954	498,478	478,878	460,457	366,657	366,657
038	Part-time	18,191	14,669	16,145	19,500	22,500	22,500
106	Sick & Vacation	29,097	14,628	16,318	71,703	3,846	3,846
112	Overtime	1,404	2,225	2,800	2,500	2,800	2,800
200	Social Security	40,408	40,124	40,868	43,085	30,915	30,915
250	Blue Cross/Optical/Dental	91,066	94,547	120,117	95,000	96,066	96,066
275	Life Insurance	1,336	1,360	1,596	1,200	762	762
300	Pension - DC	11,002	13,663	18,506	18,506	23,164	23,164
305	Pension - DB	103,704	84,068	88,905	88,095	83,957	83,957
325	Longevity	20,235	19,569	20,081	19,583	8,277	8,277
350	Worker's Compensation	2,788	2,231	2,224	2,242	1,684	1,684
	Category Total	789,185	785,562	806,438	821,871	640,628	640,628
(740)	OPERATING SUPPLIES						
001	Gas & Oil	3,400	3,092	4,400	2,891	3,080	3,080
002	Books & Subscriptions	546	513	785	785	785	785
008	Supplies	8,917	5,556	10,000	8,000	9,000	9,000
	Category Total	12,863	9,161	15,185	11,676	12,865	12,865
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	698	3,501	4,195	3,100	1,260	1,260
002	Memberships & Licenses	1,630	1,615	1,785	1,785	1,450	1,450
005	Fleet Insurance	3,840	4,980	4,980	4,980	4,040	4,040
006	Vehicle Maintenance	391	196	1,000	700	1,200	1,200
009	Consultants	0	5,000	5,000	5,000	5,000	5,000
013	Education & Training	3,474	2,198	4,500	3,500	3,500	3,500
024	Printing Services	4,430	4,334	6,500	6,500	9,500	9,500
041	Vehicle Allowance	3,600	3,600	3,600	2,100	0	0
	Category Total	18,063	25,424	31,560	27,665	25,950	25,950
	ASSESSING TOTAL	820,111	820,147	853,183	861,212	679,443	679,443
	TOTAL FINANCE DEPT	2,118,489	2,168,389	2,134,511	2,282,700	1,871,964	1,871,964

CORPORATION COUNSEL

MISSION STATEMENT: Advise and represent the City Council and Administration in all legal matters.

Legal Services are provided through a contract with a private firm. Legal services include acting as legal advisor to the City Council, Boards and Commissions, and City Staff; preparing all legal documents; preparing for enactment all additions and amendments to the City Code; and representing the city in all legal proceedings in which the city may have an interest. There are no city employees in this budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- To provide legal services in an efficient, competent and cost effective manner. (2,9)
- To establish legal procedures, guidelines and standards in support of the City Council and City Administration’s missions and goals. (1-14)
- To identify key legal priorities of the City. (2)
- To advise and counsel the City regarding developing state and federal legislation, as well as recent court decisions. (7)
- To assist the City Council and other Boards and Commissions regarding legal issues that may arise at meetings. (2,7)

PERFORMANCE OBJECTIVES

- To provide the necessary support to diligently prosecute all ordinances as required by the City of Farmington Hills in the 47th District Court.
- To provide the necessary support for handling all civil litigation involving the City in State and Federal Courts and administrative agencies.
- To render legal opinions, to prepare and review contracts, and to prepare ordinances in a timely manner.

DEPARTMENT NUMBER: 210

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801) PROFESSIONAL & CONTRACTUAL							
008	Legal Retainer	170,330	170,330	170,330	170,330	170,330	170,330
009	Prosecution	258,085	295,928	250,000	300,000	300,000	300,000
010	Circuit Court (Pltf./Def.)	137,748	69,950	75,000	75,000	75,000	75,000
011	Labor Relations	33,287	27,268	40,000	100,000	50,000	50,000
DEPARTMENT TOTAL		599,450	563,476	535,330	645,330	595,330	595,330

CITY CLERK

MISSION STATEMENT:

To serve the public, City Departments and City Council by efficiently providing up-to-date information on the many diverse functions of City Hall and the City Clerks office and by maintaining accurate and complete records of all business transactions and to conduct in an orderly manner, all national, state, county and local elections.

The City Clerk's Office is responsible for many diverse functions and is the information office of the City. The City Clerk attends and records all meetings of the City Council. A summary report of Council's actions is then prepared and distributed to City staff and the public. The City Clerk also prepares the tentative and final City Council meeting agendas and electronic information packets with the assistance of the City Manager. All public hearing notices are posted and submitted for publishing by the City Clerk's office. Additional responsibilities of the City Clerk's Office include answering and directing phone calls for all of city hall, maintaining all files and permanent records of the City and conducting elections and the maintenance of all voter registrations. The Clerk's Office is also responsible for the preparation of petitions and resolutions for special assessment improvements, the processing of Council Resolutions, and all legal advertising for the City. The Clerk's Office maintains the City Codes, Ordinances, Resolutions and other legal documents. In addition, the Clerk's Office processes birth and death records, certain business registrations/permits, new subdivision plats, easements and agreements, street/alley vacations, and is responsible for all recorded documents with the Oakland County Register of Deeds. The City Clerk's Office also acts as a Passport Acceptance Facility to process passport applications. The City Clerk functions as Secretary to the City Council and Building and Hospital Authorities and provides recording secretarial services to the Planning Commission, Zoning Board of Appeals, Economic Development Corporation, Parks & Recreation Commission, Historic District Commission, Commission on Children, Youth and Families, Mayor's Youth Council, Arts Commission, Historical Commission and various Ad-Hoc Commissions and Committees.

During the FY 2010/11 budget two elections will be conducted - the Primary Election to be held August 3, 2010 and the General Gubernatorial Election to be held November 2, 2010.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

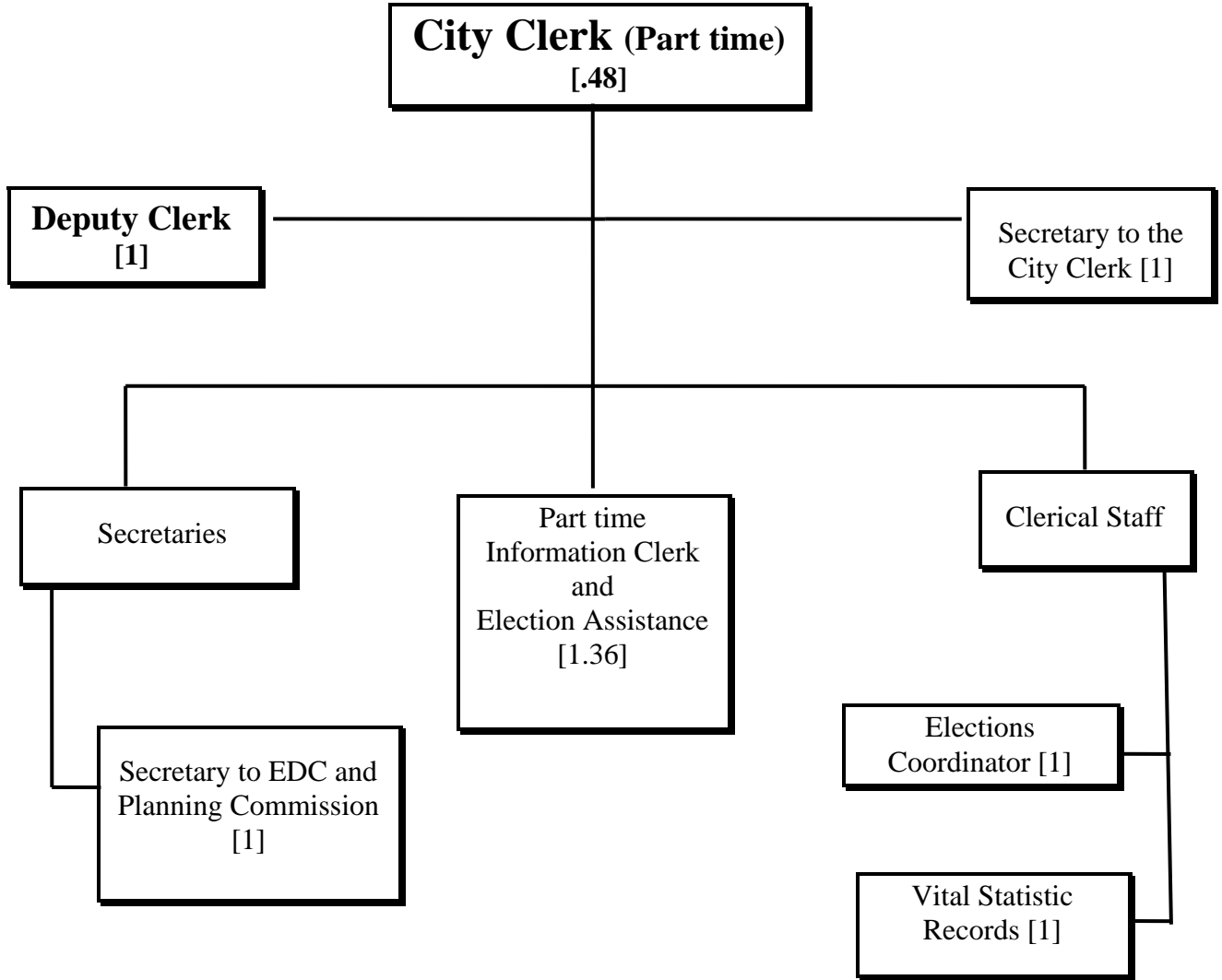
- Continue scanning of all documents into the city's imaging system for easier retrieval by staff and customers. (2,8)
- Implementation of a new state-wide Death Registry System to allow the City to receive, amend and file death certificates electronically. (2)
- Work with the State on enhancements to the state-wide voter registration system (QVF) for use with scheduling Election Inspectors, tracking candidate petitions and reporting features. (2,11)
- Implement use of Electronic Poll Books city-wide for all future Elections. This program was piloted city-wide for the November, 2009 City General Election. (2,9)
- Continue to work with legislators on getting legislation approved to allow for better Election Management, such as early voting, no-reason absentee voting, etc. (2,9)

PERFORMANCE OBJECTIVES

- Provide appropriate training and education to staff to maintain excellent customer service.
- Provide agendas, minutes and all documents within the time frame required by law.
- Provide updated City Clerk Department information on the City’s website.
- Update and accurately maintain the city’s voter registration system.
- Maintain accurate counts and documentation of all birth and death records filed with the office.
- Update and maintain the permanent absent voter list.
- Maintain and update the current electronic filing system established to limit paper usage and maintain records according to the approved records retention schedules.
- Implement new procedures and laws required of Passport Acceptance Agencies.
- Train and educate Staff with regard to new Election laws and develop appropriate methods for implementation of these laws.
- Conduct the Primary and General Elections to be held August 3, 2010 and November 2, 2010 in a thorough and efficient manner.

Service Levels	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Birth Records Processed	886	908	931
	Death Records Processed	995	1,023	1,065
	Voter Registration Records Processed	7,506	5,800	7,128
	Passports Processed	267	270	280
	Sets of City Council Minutes(includes study sessions, special meetings)	45	50	50
	Sets of Planning Commission Minutes	24	24	24
	Sets of Zoning Board of Appeals Minutes	9	13	12
	Sets of Economic Development Corporation/Committees Minutes	12	12	12
	Sets of Minutes for other various city Committees and Commissions such as Youth/Family, etc.	96	101	101
	Absentee Ballots Issued	24,684	7,237	19,500
	Council Agendas/Packets Prepared	45	50	50
	No. of Elections Conducted	3	1	2
	No. of Public Notices Published	125	130	130
	No. of Documents Recorded	116	135	135
	No. of Special Event Permits	33	35	36

CITY CLERK

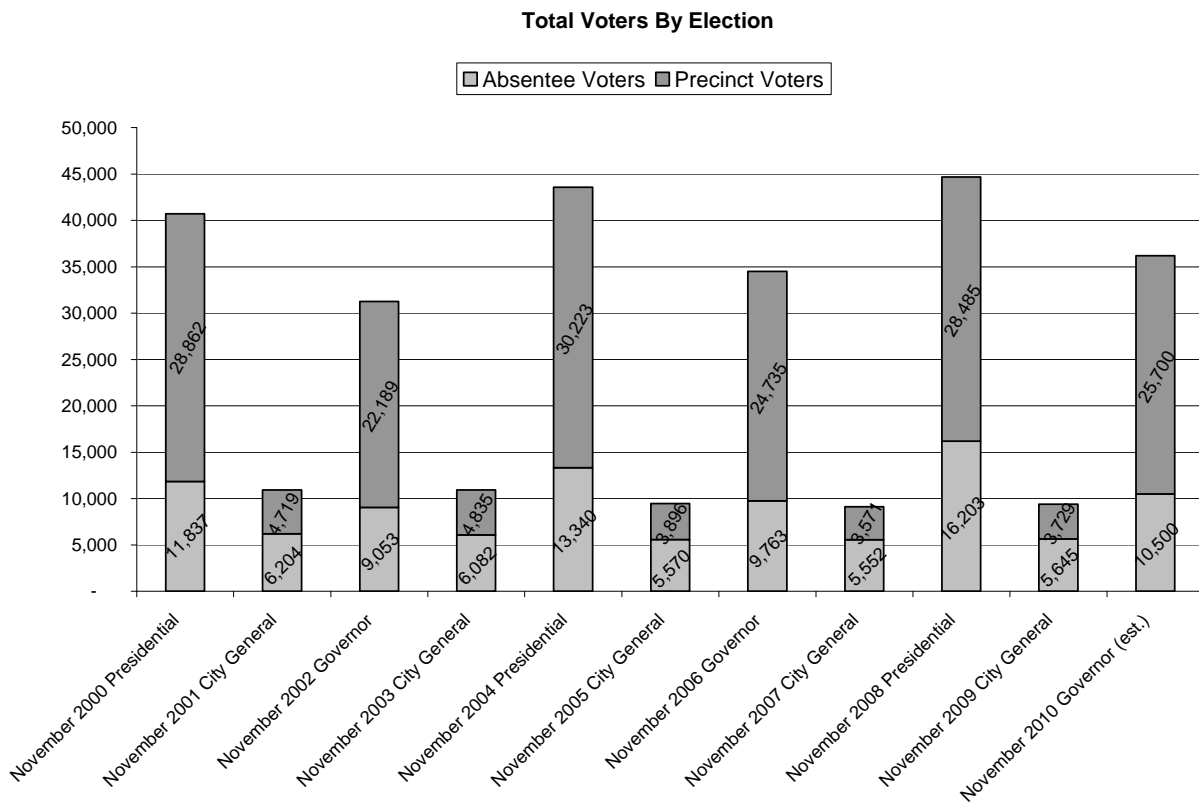


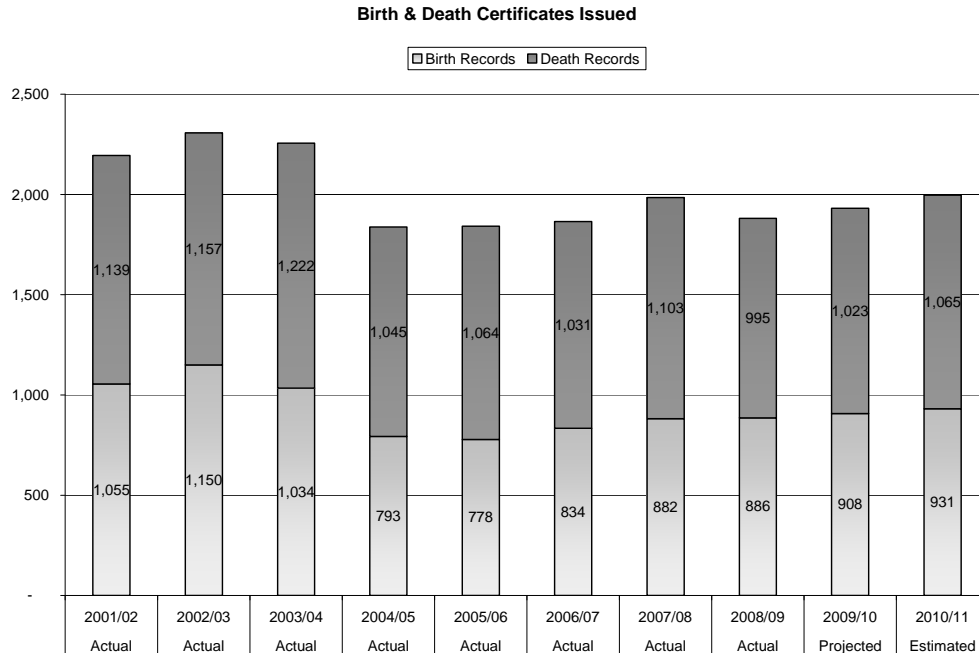
Total Full Time Equivalent [6.84]

STAFFING LEVELS

Acct. 215	Title	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010) Administrative and Clerical					
	City Clerk	1	1	0	0
	Deputy Clerk	1	1	1	1
	Secretary to the Clerk	1	1	1	1
	Clerk Typist II	2	2	1	1
	Secretary	1	1	1	1
	Election Coordinator	1	1	1	1
	Total	7	7	5	5
(038) Part Time (FTE)					
	Part Time Election Help	1.86	0.58	1.84	1.84
	Total	1.86	0.58	1.84	1.84
Department Total		8.86	7.58	6.84	6.84

KEY DEPARTMENTAL TRENDS





SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

SALARY & WAGES

010 - Admin & Clerical:

Decrease due to retirement of the City Clerk and the Elections Coordinator.

038 - Part-Time:

Increase due to implementation of Part-Time City Clerk and staffing for two large Elections (Gubernatorial year).

039 & 112 & 015 - Election Workers, Overtime and Election Site Rentals:

Increase due to the two Elections mentioned above.

106 - Sick & Vacation:

There are no anticipated retirements; eligible staff for sick payout; it is not anticipated that any staff will be requesting vacation payouts this fiscal year.

325 – Longevity

Decrease due to retirements of City Clerk and the Elections Coordinator.

OPERATING SUPPLIES

001, 005 & 006 Gas & Oil, Fleet Insurance and Vehicle Maintenance:

All line items relating to a city vehicle have a budget of zero (0) due to the retirement of the City Clerk.

PROFESSIONAL & CONTRACTUAL

007 Office Equip. Maintenance:

This line item shows an increase to cover the hardware maintenance agreements for the M-100 and Automark Election Equipment (equipment given to the city from the State 6 years ago; maintenance is now the city’s full responsibility).

City Clerk

DEPARTMENT NUMBER: 215

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702) SALARIES & WAGES							
010	Administrative & Clerical	357,451	369,420	378,583	390,600	243,265	243,265
038	Part-time	25,155	34,181	17,520	43,700	92,000	92,000
039	Election Workers	67,231	117,033	28,995	21,545	73,460	73,460
106	Sick & Vacation	9,570	7,163	13,089	75,466	0	0
112	Overtime	13,637	24,655	10,500	3,500	15,000	15,000
200	Social Security	31,577	35,237	34,721	38,072	27,678	27,678
250	Blue Cross/Optical/Dental	56,312	50,875	67,801	54,200	42,261	42,261
275	Life Insurance	1,823	1,861	2,165	1,879	750	750
300	Pension - DC	5,999	6,474	6,838	6,838	5,721	5,721
305	Pension - DB	82,201	75,590	79,421	79,421	94,817	94,817
325	Longevity	18,954	19,938	21,753	22,656	11,528	11,528
350	Worker's Compensation	763	738	662	945	615	615
	Category Total	670,673	743,165	662,048	738,822	607,095	607,095
(740) OPERATING SUPPLIES							
001	Gas & Oil	2,467	2,103	2,200	1,150	0	0
002	Books & Subscriptions	276	278	50	0	50	50
008	Supplies	4,757	4,850	4,500	3,500	4,500	4,500
012	Election Supplies	41,438	16,490	19,700	19,700	18,200	18,200
013	Election Exp. Reimbursement	(63,432)	(1,637)	0	0	0	0
	Category Total	(14,494)	22,084	26,450	24,350	22,750	22,750

City Clerk

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	4,644	5,737	4,700	1,300	860	860
002	Memberships & Licenses	585	580	455	440	455	455
004	Consultants	15,999	12,206	14,000	13,500	16,000	16,000
005	Fleet Insurance	750	825	825	825	0	0
006	Vehicle Maintenance	920	216	500	597	0	0
007	Office Equip. Maintenance	364	120	3,820	3,620	12,500	12,500
012	Codification	2,581	1,943	1,500	3,300	3,500	3,500
013	Education & Training	856	954	550	585	500	500
014	Legal Notices	9,659	10,336	10,500	9,500	10,500	10,500
015	Election Site Rentals	2,430	2,548	1,645	1,085	3,420	3,420
024	Printing Services	4,287	312	3,500	3,500	3,500	3,500
078	Recording Fees	1,076	2,068	1,500	1,500	2,000	2,000
	Category Total	44,151	37,845	43,495	39,752	53,235	53,235
	DEPARTMENT TOTAL	700,330	803,094	731,993	802,924	683,080	683,080

HUMAN RESOURCES

MISSION STATEMENT

Provide comprehensive personnel and organizational development services to the employees and operating units of the City.

The Human Resources Department provides service, consultation, and control in the areas of employment and recruitment, compensation administration, employee and labor relations, benefits administration, worker's compensation, safety, unemployment compensation, employee education and development, performance evaluations, discipline, union collective bargaining and contract administration, employment related outside agency complaints, state and federal labor law compliance, personnel records maintenance, organizational development, service and recognition, equal employment opportunity, and other personnel related issues.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- To assist departments in cost saving measures through reorganization and management of personnel.(1,2)
- To continue to effectively manage the HRIS software and encourage appropriate departmental utilization of the database. (2)
- Develop additional Standard Practice Policies to ensure uniform administration of policies, benefits and procedures. (8,9)
- To provide quality, efficient employee relations and personnel services to departments. (8)
- Recruit and hire the most qualified candidates using performance based criteria and equal opportunity. (8)
- To actively manage the benefit plans for cost saving opportunities. To efficiently manage the BCBS Healthy Blue Incentive program. (2)
- Maintain the Employee Safety Program and the careful administration of the worker's compensation program. To continue to receive an award for having the lowest experience modification factor among cities of comparable size by the Michigan Municipal League Worker's Compensation Fund. (2,8)
- To work in partnership with employee groups to continue to provide a positive, productive and satisfying work environment. (8)
- Administer the Fit for Life program to encourage employees and spouses to maintain healthy lifestyles. (2,8)
- Maintain the intranet as a critical source of information to employees regarding their employment, benefits, policies and procedures. (2,8)
- Update job descriptions for all employee groups.(8)

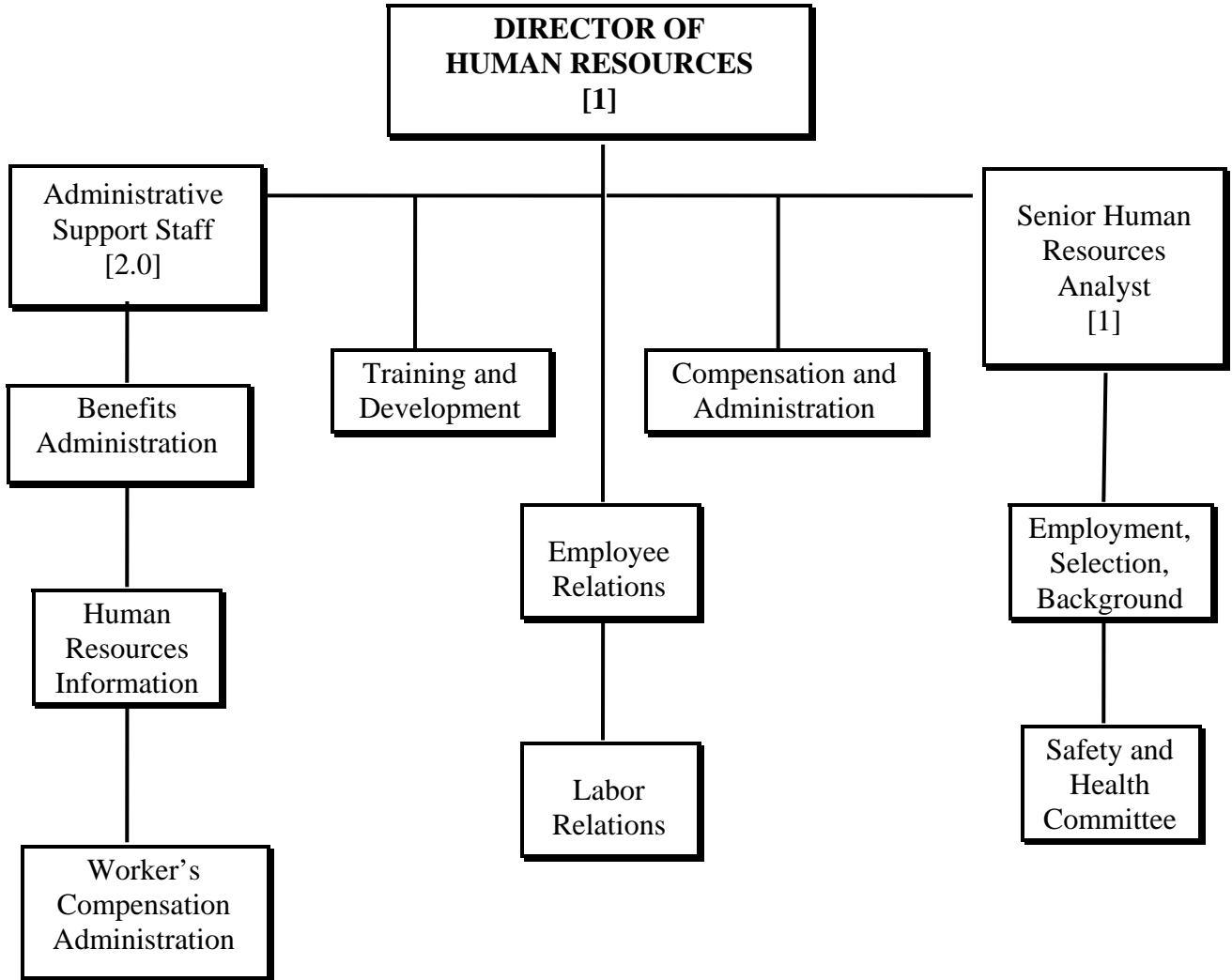
PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Full-time new hires	5	1	3
	Part-time/seasonal new hires	93	98	105
	Full-time terminations/Retirements	21	58	15
	Part-time/seasonal terminations	142	75	85
	Health Insurance Administration (including FT, COBRA and retirees)	528	511	500
	Applications received	610	275	250
	Salary changes processed	641	525	500
	Occupational injuries or illnesses	48	44	45
	Drivers license checks processed	183	202	210
	Criminal checks processed	239	250	250
	Membership/Record changes processed	563	550	535
	Employee consultations	3,500	3,750	3,400
	Standard Practice Guide Policies Issued	2	0	2
Efficiency	Number of years awarded MML Lowest Modification Factor for Workers Compensation	16	17	18
	Average # work days to complete internal recruitment	40	15	15
	Average # work days to complete external recruitment	70	48	50
	% Labor grievances resolved before arbitration	90%	75%	90%
	Full-time employee turnover rate (excluding retirements)	3.7%	8%	7%
	% Minorities in Work Force	7.6%	8.3%	9.0%

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR
Professional & Contractual-

001 – Conferences and Workshops - Elimination of national conference for HR Director.

HUMAN RESOURCES



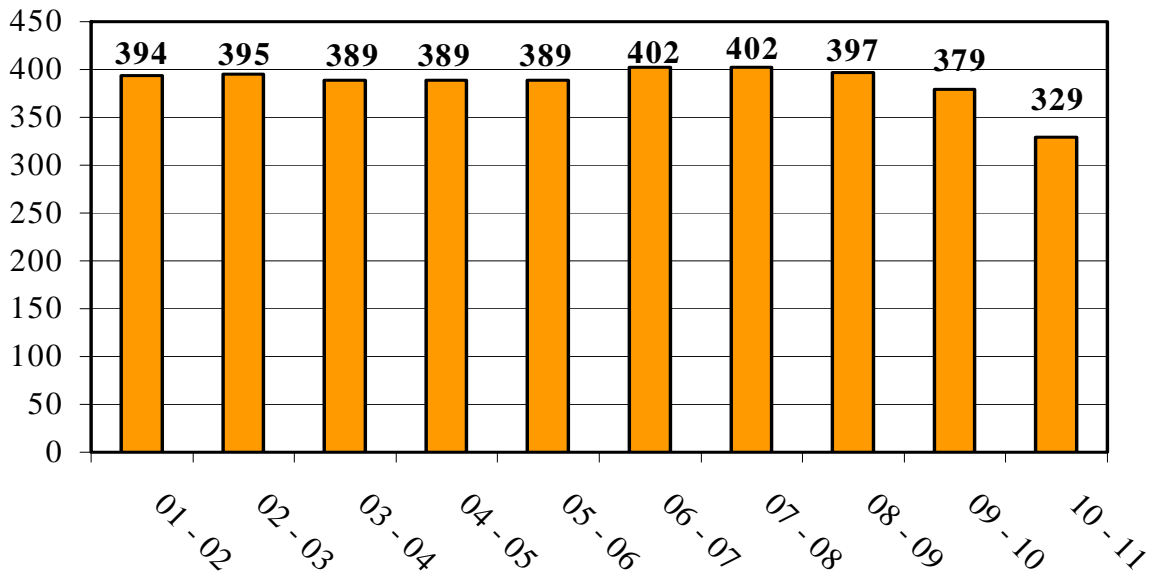
**Total Full Time Equivalent
[4.0]**

Human Resources

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010)	Administrative and Clerical				
	Director of Human Resources	1	1	1	1
	Senior Human Resources Analyst	1	1	1	1
	Secretary to the Director	1	1	1	1
	Human Resources Department Aide	1	1	0	1
		4	4	3	4
(038)	Part Time (FTE)	0	0	0	0
	DEPARTMENT TOTAL	4	4	3	4

KEY DEPARTMENTAL TRENDS

FULL-TIME EMPLOYEES



Human Resources

DEPARTMENT NUMBER: 226

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702) SALARIES & WAGES							
010	Administrative Salaries	254,775	263,256	271,257	272,292	229,431	269,048
038	Part-time	107	0	0	0	0	0
106	Sick & Vacation	4,044	0	0	4,629	0	0
112	Overtime	1,927	786	0	0	0	0
200	Social Security	19,744	19,724	21,498	21,929	17,884	20,930
250	Blue Cross/Optical/Dental	38,265	37,912	39,419	39,419	36,709	42,941
275	Life Insurance	1,598	1,684	2,082	2,082	1,266	1,462
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	60,323	55,222	58,383	58,383	69,699	69,699
325	Longevity	6,279	6,593	9,761	9,750	10,841	11,039
350	Worker's Compensation	468	416	420	428	408	476
	Category Total	387,530	385,593	402,820	408,912	366,238	415,595
(740) OPERATING SUPPLIES							
001	Gas & Oil	320	122	160	160	160	160
002	Books & Subscriptions	0	0	0	0	0	0
003	Personnel Testing	850	84	970	970	170	170
004	Personnel Advertising	3,031	1,228	500	500	500	500
008	Supplies	962	2,111	800	800	800	800
	Category Total	5,163	3,545	2,430	2,430	1,630	1,630
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	4,088	2,352	3,215	1,000	1,515	1,515
002	Memberships & Licenses	665	680	555	555	555	555
004	Consultants/CDL	3,231	2,484	2,754	2,200	2,509	2,509
005	Fleet Insurance	750	750	825	825	800	800
013	Education & Training	444	199	5,000	5,000	5,000	5,000
024	Printing Services	460	152	200	200	200	200
025	Safety & Health Committee	1,600	1,340	1,050	1,050	1,050	1,050
026	Physical Exams	9,204	5,817	1,812	1,000	876	876
041	Auto Allowance	3,600	3,600	3,600	3,600	3,600	3,600
	Category Total	24,042	17,374	19,011	15,430	16,105	16,105
DEPARTMENT TOTAL		416,735	406,512	424,261	426,772	383,973	433,330

CENTRAL SERVICES

MISSION STATEMENT:

Provide the highest quality, efficient internal support for Information Technology, Purchasing and Telecommunications.

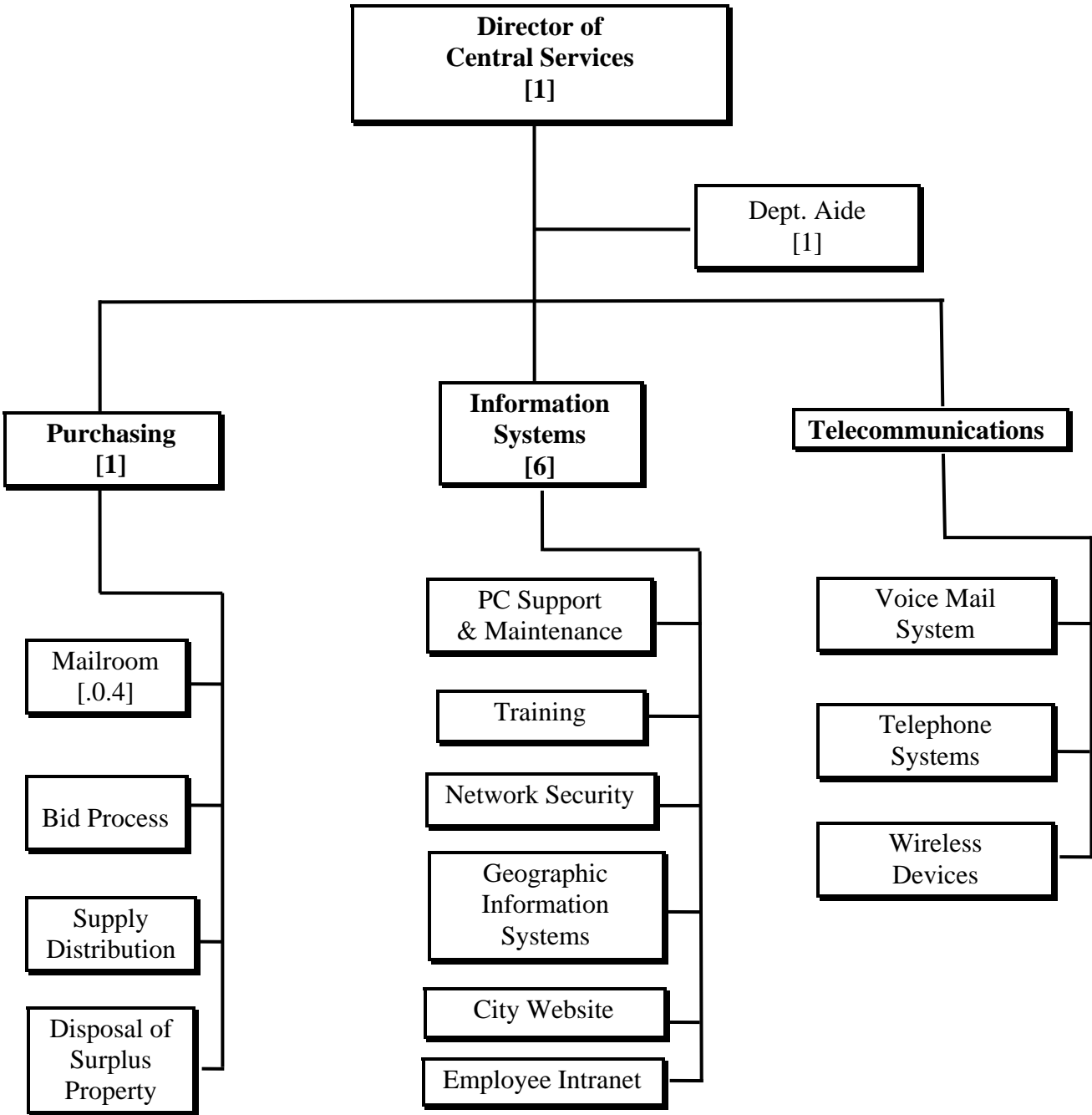
The Department of Central Services provides internal support for Information Technology, Purchasing, Mail Services and Telecommunications. Information Technology staff provides technical support and maintenance of information systems, telecommunications systems and GIS. Supplies and services are procured by purchasing staff for all departments and divisions within the City. Purchasing staff also dispose of surplus City owned property. Mail services for incoming and outgoing mail are managed by Central Services staff.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Streamline routine work-flow with the use of technology. (2,8)
- Maintain a stable, reliable and efficient computer network. (2,8)
- Provide software training opportunities for employees. (2,8)
- Replace obsolete and ineffective technology equipment prior to it becoming a support problem. (2)
- Promote the use of e-Procurement and expand the membership of vendors and agencies. (2)
- Replace paper based sealed bidding process with electronic process. (2,8)
- Review, promote and implement creative ways to save money and improve operations. (2)
- Educate staff about the purchasing process.(2,9)
- Expand the use of GIS technology.(2,8)
- Promote, support and expand networked phone system.(2)
- Promote, educate and expand the use of the p-card program.(2,8)
- Implement Green purchasing procedures.(2,10)
- Streamline work flow processes with technology. (2)
- Maintain existing service and support levels with reduced resources. (1,8)

CENTRAL SERVICES



Total Full Time Equivalent [9.40]

STAFFING LEVELS

Acct. 250	Title	Authorized Positions		Requested Positions	Authorized Positions
		FY 2008/09 Budget	FY 2009/10 Budget	FY 2010/11 Budget	FY 2010/11 Budget
(010) Administrative and Clerical					
	Director of Central Services	1	1	1	1
	Senior Buyer	1	1	1	1
	Manager of Information Technology	1	1	1	1
	Information Systems Analyst II	3	3	3	3
	Information Systems Analyst I	1	1	0	1
	GIS Technician	1	1	1	1
	Aide	1	1	1	1
		9	9	8	9
(038) Part Time (FTE)					
	Part time help	0.50	0.50	0.40	0.40
	Total	0.50	0.50	0.40	0.40
Department Total		9.50	9.50	8.40	9.40

PERFORMANCE OBJECTIVES

- Maintain services at existing levels.
- To promote the use of technology to improve efficiencies and the delivery of City services.
- To support end users in a timely and professional manner without secondary visits.
- Expand the use of the City website to disseminate information about the City.
- Implement pro-active contracts with multi year renewal options.
- Eliminate redundancy of information maintenance and promote information sharing.
- Expand and promote cooperative purchasing.
- Support and maintain network to provide uninterrupted work for staff.
- Encourage and promote the use of existing software systems to their fullest capacity.

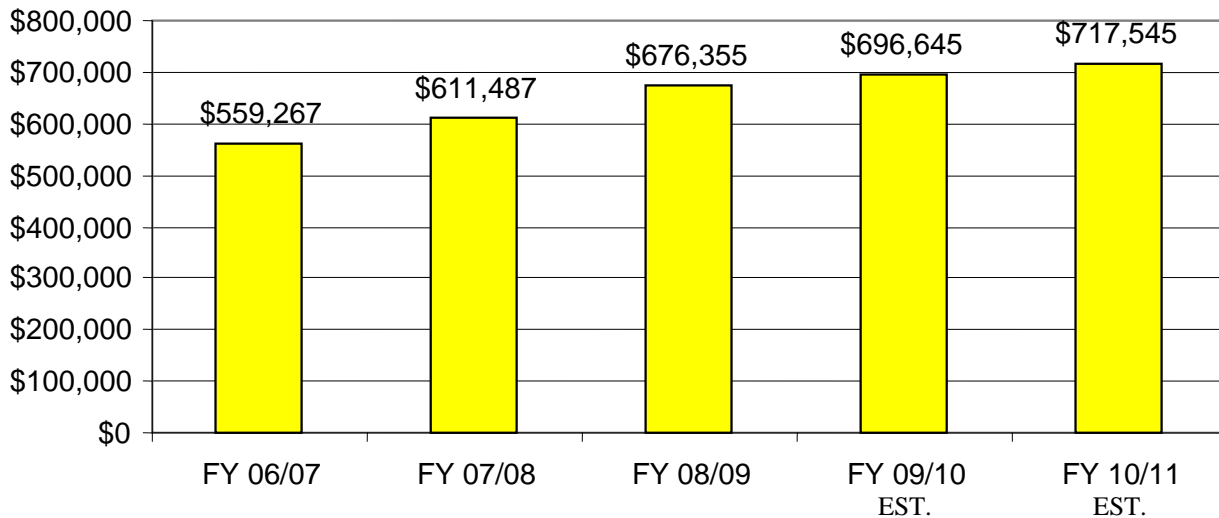
Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
		Software Systems Supported	203	206
	Software Training Classes Provided	12	20	22
	Computer Hardware Supported (PC's)	408	400	390
	Network Printers	67	68	69
	Desktop Printers	237	230	200
	Portable PC's Supported	52	55	58
	Servers Maintained	18	19	20
	Scanners	35	38	40
	PDA's	28	25	20
	Blackberry devices	33	38	40

Central Services

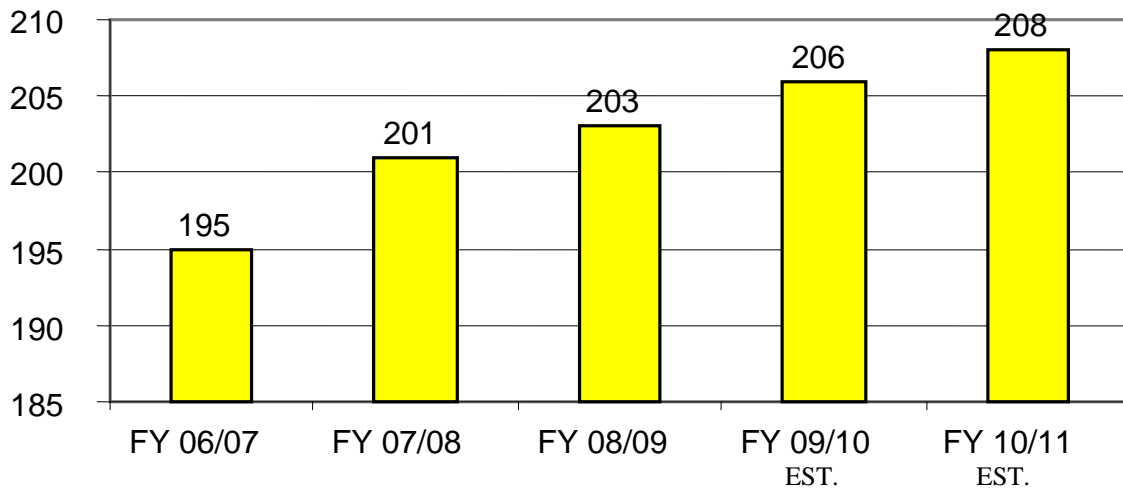
	Performance Indicators	FY 2008/09	FY 2009/10	FY 2010/11	
		Actual	Projected	Estimated	
Service Level	Sealed Bids/RFP's Issued	77	78	75	
	MITN e-Procurement members	43	53	57	
	City Manager Reports	50	52	50	
	Purchase Orders Issued	697	695	700	
	Total Amount Purchased	\$9,369,743	\$9,285,000	\$9,315,000	
	Outbound U.S. Mail Processed	213,000	185,200	185,000	
	Bulk Mailings	65	59	50	
	Purchasing Net Aggregate Savings	\$255,281	\$280,465	\$282,500	
	Total Dollars purchased with p-card	\$676,355	\$696,645	\$717,545	
	Total number of p-card transactions	4,166	4,249	4,333	
	Total sold through MITN auction	\$119,109	\$122,683	\$126,363	
	Number of items sold through MITN auction	377	388	399	
	Efficiency	Ratio of FTE's to PC's	77 : 1	.8 : 1	.82 : 1
		Average Amount of Purchase Order	\$13,443	\$13,360	\$13,307
Savings per \$1 expended		\$.027	\$.030	\$.030	
Average p-card transaction		\$162.35	\$163.57	\$165.60	

KEY DEPARTMENTAL TRENDS

P-card purchases



Software Systems Supported



SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

038 - Reduction in part time Mailroom staffing.

Professional & Contractual

013 - Reduction of Education & Training

Central Services

DEPARTMENT NUMBER: 250

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702) SALARIES & WAGES							
010	Administrative Salaries	594,966	617,313	634,246	636,750	577,356	635,470
038	Part-time	9,284	8,628	11,000	5,700	6,012	6,012
106	Sick & Vacation	10,849	17,698	8,000	27,447	5,000	5,000
112	Overtime	3,298	138	0	937	0	0
200	Social Security	46,590	48,222	48,500	50,595	45,320	49,788
250	Blue Cross/Optical/Dental	81,337	81,381	93,417	101,550	91,145	112,376
275	Life Insurance	3,144	3,230	3,968	3,300	2,568	2,819
300	Pension - DC	0	0	0	0	0	0
300	Pension - DB	139,814	129,451	136,693	136,693	162,608	162,608
325	Longevity	13,633	15,180	18,537	18,624	18,300	18,591
350	Worker's Compensation	1,092	997	1,000	1,196	1,032	1,131
	Category Total	904,007	922,238	955,361	982,792	909,341	993,795
(740) OPERATING SUPPLIES							
001	Gas & Oil	1,933	1,550	1,760	1,650	1,760	1,760
002	Books & Subscriptions	59	124	60	60	60	60
008	Supplies	2,760	1,639	1,450	950	1,350	1,350
	Category Total	4,752	3,313	3,270	2,660	3,170	3,170
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	4,784	3,789	5,825	3,700	3,550	3,550
002	Memberships & Licenses	163,953	167,637	203,095	203,095	213,565	213,565
004	Consultants/Website Dev.	13,687	20,677	45,500	18,500	42,500	42,500
005	Fleet Insurance	900	825	825	825	825	825
006	Vehicle Maintenance	8	0	0	0	0	0
007	Office Equip. Maintenance	15,930	701	7,000	300	300	300
013	Education & Training	5,446	80	5,850	700	1,000	1,000
024	Printing Services	173	285	467	350	350	350
041	Auto Allowance	3,600	3,600	3,600	3,600	3,600	3,600
042	Mileage Reimbursement	0	0	0	35	0	0
	Category Total	208,481	197,594	272,162	231,105	265,690	265,690
DEPARTMENT TOTAL		1,117,240	1,123,145	1,230,793	1,216,557	1,178,201	1,262,655

SUPPORT SERVICES

MISSION STATEMENT:

Provide those services and activities necessary to the overall day-to-day operation of the City government.

This cost center provides support for the entire organization and accounts for all general costs that cannot be allocated to any one particular department.

Some of the highlights of this budget include City-wide beautification used to fund right-of-way tree plantings throughout the City on a "cost matching" basis. This budget funds such outreach events as Student Government Day. There are no employees in this budget.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Professional & Contractual

006 – Vehicle Maintenance – increase due to aging fleet pool.

019 – General Liability & Contents – reduction due to anticipated refund from Insurance Carrier.

999 - Tax Tribunal Refunds – now in Revenue section per Auditors recommendation.

DEPARTMENT NUMBER: 290

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(740) OPERATING SUPPLIES							
001	Gas & Oil Pool Cars	6,062	5,758	5,280	4,800	5,280	5,280
008	Miscellaneous Expense	18,154	21,998	20,000	24,300	20,000	20,000
014	Copier Supplies	6,376	5,701	5,800	4,800	4,800	4,800
034	Publications for Resale	461	7,467	500	200	500	500
046	City-Wide Beautification	40,382	27,425	44,095	44,095	37,500	37,500
	Category Total	71,435	68,349	75,675	78,195	68,080	68,080
(801) PROFESSIONAL & CONTRACTUAL							
002	Membership & Licenses	0	0	0	0	0	0
003	Public Relations	63,572	48,105	54,000	37,000	40,000	40,000
004	Consultants	10,964	22,993	20,000	14,500	25,000	25,000
005	Fleet Insurance	9,000	9,900	9,900	9,900	8,800	8,800
006	Vehicle Maintenance	2,935	3,975	5,000	5,000	10,000	10,000
007	Office Equip. Maintenance	1,953	2,040	4,050	3,500	4,050	4,050

Support Services

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
015	Copier Rental	21,840	31,425	40,152	39,000	40,152	40,152
016	Phone Expense	146,542	164,209	184,600	198,000	189,600	189,600
018	Postage & Machine Rental	124,518	104,369	160,000	146,000	155,000	155,000
019	Gen. Liability & Contents	641,426	765,478	825,000	825,000	750,000	750,000
020	Liability Claims Settlement	0	0	0	0	0	0
024	Printing Services	5,043	6,106	5,000	0	0	0
050	Overhead Lighting Utilities	96,668	120,138	152,083	159,000	155,000	155,000
082	Unemployment Compensation	28,253	40,193	85,000	65,000	100,000	100,000
083	Disability Funding	11,282	10,432	20,000	11,500	20,000	20,000
084	Pest Abatement	15,750	18,751	18,000	15,000	15,000	15,000
085	Cobra Insurance	59	(4,470)	0	0	0	0
086	Health IBNR	0	69,000	50,000	50,000	50,000	50,000
087	Wellness Program	11,331	15,593	13,000	3,000	13,000	13,000
996	Reduction of UAAL	0	0	0	0	0	0
997	Reserve Appropriations	0	0	0	0	0	0
998	Disaster Emergency Fund	3,367	1,200	3,000	0	3,000	3,000
999	Tax Tribunal Refunds	255,360	360,292	350,000	0	0	0
	Category Total	1,449,863	1,789,729	1,998,785	1,581,400	1,578,602	1,578,602
(970)	CAPITAL OUTLAY						
002	Office Equipment	0	0	0	0	0	0
015	Vehicles	0	0	0	0	0	0
020	Equipment	0	0	0	0	0	0
036	Building Improvement	0	0	0	0	0	0
055	Land Acquisition	377	0	0	0	0	0
	Category Total	377	0	0	0	0	0
	DEPARTMENT TOTAL	1,521,675	1,858,078	2,074,460	1,659,595	1,646,682	1,646,682

INTERFUND TRANSFERS

In accordance with generally accepted accounting principles, the Interfund Transfers section of the budget centralizes all transfers and operating subsidies for various funds.

The Interfund Transfer function provides a budget appropriation for the City's General Fund contribution to the Ice Arena due to a projected shortfall in unrestricted net assets and a contribution to the Capital Improvement Fund for a future municipal building improvement.

DEPARTMENT NUMBER: 299

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801) PROFESSIONAL & CONTRACTUAL							
TRANSFERS FROM OPERATING BUDGET							
202	To Major Road Construction	0	0	0	0	0	0
590	To Ice Arena	125,000	260,000	170,000	240,000	80,000	80,000
404	To Capital Improvement Fund:						
	Municipal Improvement	3,000,000	2,500,000	2,500,000	2,500,000	0	0
	Energy Saving Reimbursement	0	0	0	0	77,500	77,500
	Total Operating Budget	3,125,000	2,760,000	2,670,000	2,740,000	157,500	157,500
DEPARTMENT TOTAL		3,125,000	2,760,000	2,670,000	2,740,000	157,500	157,500

PUBLIC SAFETY SUMMARY

DIV.		2007/08	2008/09	2009/10	2009/10	2010/11	2010/11
NO.	Category and Line Item	Actual Expenditures	Actual Expenditures	Adopted Budget	Estimated Expenditures	Proposed Budget	Adopted Budget
PUBLIC SAFETY:							
300	Police	16,907,777	17,282,475	17,517,472	17,735,406	15,581,144	15,801,789
337	Fire	5,573,072	5,301,553	5,332,356	5,193,477	5,081,241	5,419,426
TOTAL PUBLIC SAFETY		22,480,849	22,584,028	22,849,828	22,928,883	20,662,385	21,221,215



POLICE DEPARTMENT

MISSION STATEMENT

The Farmington Hills Police Department is committed to maintaining the safety and quality of life of this community, through the delivery of superior police services.

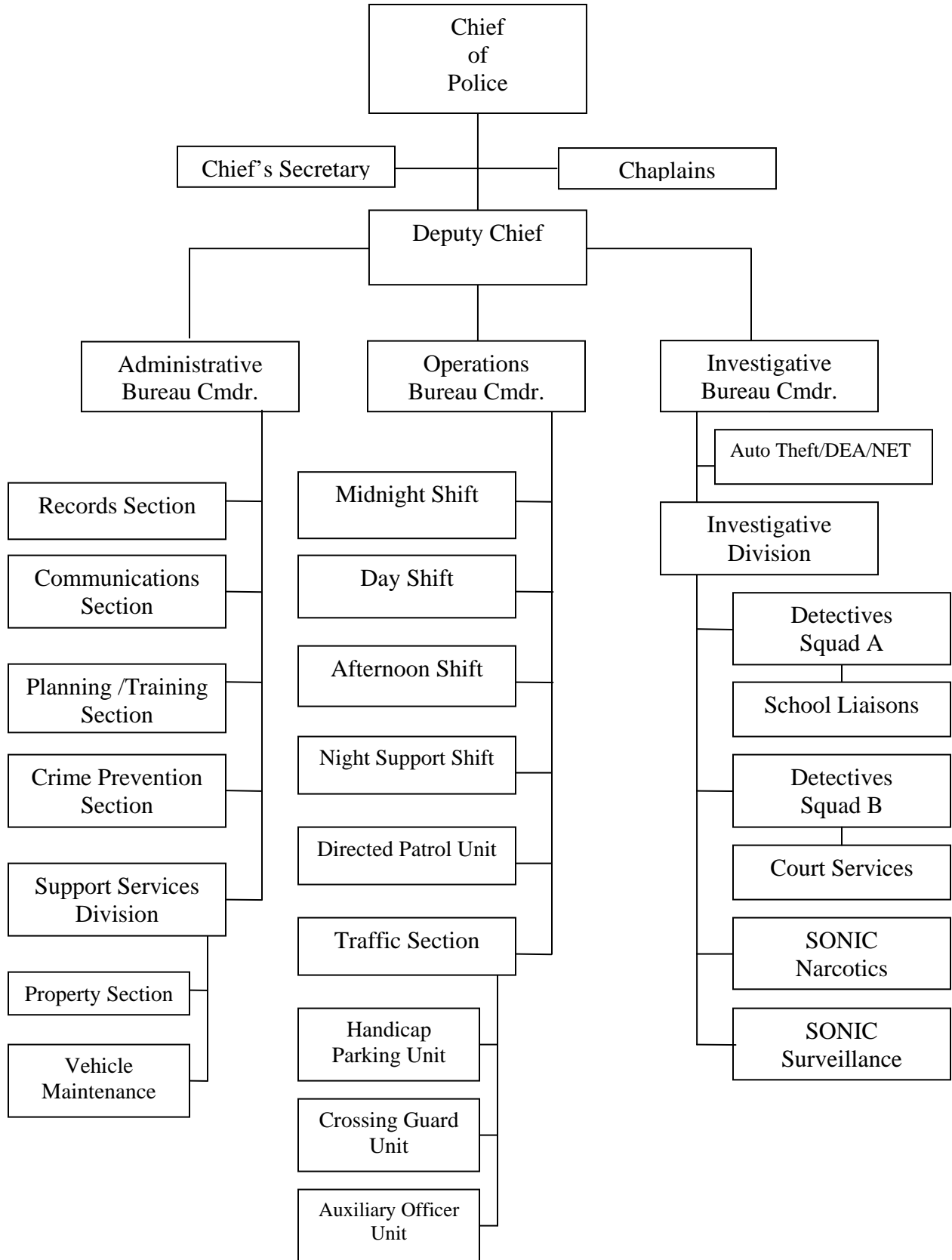
The year 2009 was marked by a noted decrease in crime. “Group A” offenses, the 21 crimes which are most often used as a barometer to judge the overall quality of life for residents in a community, decreased by 9.8%. The City experienced one homicide in 2009, the first such incident since 2005. A significant reduction of burglaries for both residential and commercial establishments was realized during the past year. A cooperative effort between law enforcement and the community resulted in a 25% reduction of these crimes. While Larcenies increased by .3%, this was significantly less than the 16% increase of 2008. “Group B” offenses, the next 12 most serious crimes, experienced a 10.8% decrease. Of note, were considerable decreases in both non-forcible sex offenses and juvenile offenses. “Group C” incidents, which consist of numerous minor traffic and criminal offenses and many non-criminal calls-for-service decreased by 4.9% during the year. Overall, crimes and activities in Groups A, B and C decreased by 5.8% from 2008 totals.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Continue the cross training of civilian staff toward increasing efficiency and effectiveness of reduced staffing.(2,8)
- Initiate and complete the implementation of the 800 MHz, inter-operable Open Sky radio system to include obtaining necessary ancillary equipment and train personnel in the use of the system.(1,3)
- Increase undercover officer safety and increase investigative efficiency through the acquisition of updated GPS tracker systems. (1,2)
- Advance officer safety by acquiring electronic monitoring equipment designed to monitor officer contact with narcotics trafficking suspects. (2,3)
- Continue the overall trend of crime reduction through community and inter-agency cooperation thereby increasing the quality of life for City residents. (3,13)
- Acquire and utilize an in-car camera video management server. This new technology will allow greater access to stored video data.(1,3)
- Increase the ability to gather, analyze and utilize crime trend data toward effective deployment of reduced personnel. (3,12,13)
- Research and acquire replacement patrol vehicles. (2,3)
- Increase contributions to the City’s document imaging system, thus reducing redundancy of file storage. (2,10)

POLICE DEPARTMENT



PERFORMANCE OBJECTIVES

- Enhance and expand current efforts to cross train civilian staff, thereby becoming more efficient, toward doing more with less.
- Complete implementation of the 800 MHz inter-operable Open Sky radio system, adopting procedures consistent with County objectives; obtain ancillary equipment and train personnel in radio system use.
- Continue effective deployment of the Directed Patrol Unit, plain-clothes surveillance and narcotics units, and uniformed Patrol Division assets, as a means to further reduce serious crime.
- Continue the overall trend of reducing the incidence of crime, thereby increasing the quality of life for City residents.
- Research, develop and implement a program/resource that will provide needed information and support to families experiencing the death of a loved one where police investigative response is required.
- Expand upon current positive interaction with existing residential and business groups to include Neighborhood and Business Watch.
- Installation of updated DSS phone and radio recording software and hardware. These upgrades will bring this necessary system up to date and will ensure compatibility with the Harris/MA-COM 800 MHz radio system slated for installation during this budget year.
- Implement an automated scheduling program that will streamline and ensure efficiency of this extremely time consuming but necessary task.
- Update the Police Department's elevator to Americans with Disabilities Act mandates. These updates have been identified as a level one priority, architectural project in the 2009 Farmington Hills ADA Self Re-evaluation and Transition Plan.

Police Department

STAFFING

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010)	Administrative & Clerical				
	Chief of Police	1	1	1	1
	Administrative Aide to the Chief of Police	1	1	0	0
	Secretary to the Chief of Police	1	1	1	1
	Records Division Supervisor	1	1	1	1
	Dispatch Coordinator	3	3	2	2
	Subpoena Service Officer	1	1	0	0
	Secretary	4	4	4	4
	Clerk Dispatcher	9	7	5	8
	Teleprocessing Coordinator	1	1	1	1
	Teleprocessing Operator	2	2	2	2
	Clerk Typist II	5	4	3	3
	Clerk Typist I	1	1	0	0
	Community Service Officers	1	1	0	0
	Crime Prevention Technicians	2	1	0	0
	Administrative Secretary	2	2	3	3
	Traffic Technician	1	0	0	0
	Records Section Coordinator	1	1	1	1
	Support Services Specialist	1	1	1	1
	Total	38	33	25	28
(017)	Assistant Chiefs	3	3	1	1
(018)	Commanders	2	2	3	3
(019)	Lieutenants	8	8	3	3
(020)	Sergeants	15	15	14	14
(021)	Police Officers	71	67	62	62
(023)	Cadets	6	6	3	3
(050)	Auxiliary Officers (FTE)	0.02	0.03	0.03	0.03
(051)	Crossing Guards (FTE)	1.19	1.22	1.22	1.22
(038)	Part-time (Dispatch & Clerical) (FTE)	5.52	7.29	8.62	8.62
	Total	111.73	109.54	95.87	95.87
Total		149.73	142.54	120.87	123.87

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
705	PUBLIC SAFETY MILLAGE				
(010)	Administrative & Clerical				
	Communications Supervisor (Civilian)	1	1	1	1
	Dispatchers	5	5	1	1
		6	6	2	2
(020)	Sergeant	1	1	1	1
(021)	Police Officers	20	19	19	19
	Total	27.00	26.00	22.00	22.00
	DEPARTMENT TOTAL	176.73	168.54	142.87	145.87

Service Level	Performance Indicators	2008 Actual	2009 Actual	2010 Projected
		Neighborhood Watch Groups	167	139
	Speech Requests	152	151	131
	False Alarm Fees Collected	\$37,140	\$38,790	\$39,748
	Report Copy Requests	2,945	2,731	2,408
	Pistol Permits Issued	1183	618	717
	Investigative Division Cases	4,652	4,349	4,388
	Investigative Division Arrest Warrants	546	516	555
	Investigative Division Juvenile Petitions	211	189	220
	Fire Service Calls	7,060	6,886	6,966
	Adults Arrested	3,693	3,139	3,375
	Juveniles Arrested	201	148	170
	O.U.I.L. Arrests	312	256	280
	Traffic Violations Issued	16,310	20,423	18,883
	Graduating T.H.I.N.K. Students-5th Grade	984	923	847
	Dispatched Runs	37,975	36,380	37,031
	Group A Crimes per 1,000 Population	51.89	46.90	48.40
	Group B Crimes per 1,000 Population	18.53	14.37	15.98
	Villages of Franklin & Bingham Farms Runs	2,598	2,685	2,555
	Burglaries-residential	243	191	220
	Burglaries-commercial	101	67	90
	Robberies	24	19	23
	Moving Violations	8,474	13,401	12,143
	Non-Moving Violations	7,836	7,025	7,717

Police Department

	Performance Indicators	2008 Actual	2009 Actual	2010 Projected
Efficiency	Residential Burglaries/1,000 Housing Units	6.86	5.39	6.69
	Cases Closed	4,450	4,219	4,185
	Average Response Time to Primary Calls (Group A Crimes)	6.5	6.6	6.2

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM THE PRIOR YEAR

Salaries & Wages - 702

010 - Administrative & Clerical - The requested amount reflects a reduction in staffing by five full-time Dispatch positions (replaced by part-time Dispatch positions), one Clerk II position, one Clerk I position*, one Community Service Officer position, one Subpoena Service Officer position* and one Crime Prevention Technician.

019 - Police Lieutenants - The requested amount reflects a reduction in staffing by five Lieutenant positions since August 2009. One vacated Lieutenant position* and four additional vacated positions resulting from not filling open positions created by promotion.

020 - Police Sergeants - The requested amount reflects a reduction in staffing by one Sergeant position*.

021 - Police Officers - The requested amount is the result of vacating two sworn police officer positions* and three additional sworn police officer positions (one effective June, 2010).

300 - Pension - DC - The requested amount is significantly lower due to a staffing reduction in low seniority employees.

* Positions vacated as direct result of the City's Voluntary Separation Program that were not filled.

Operating Supplies - 740

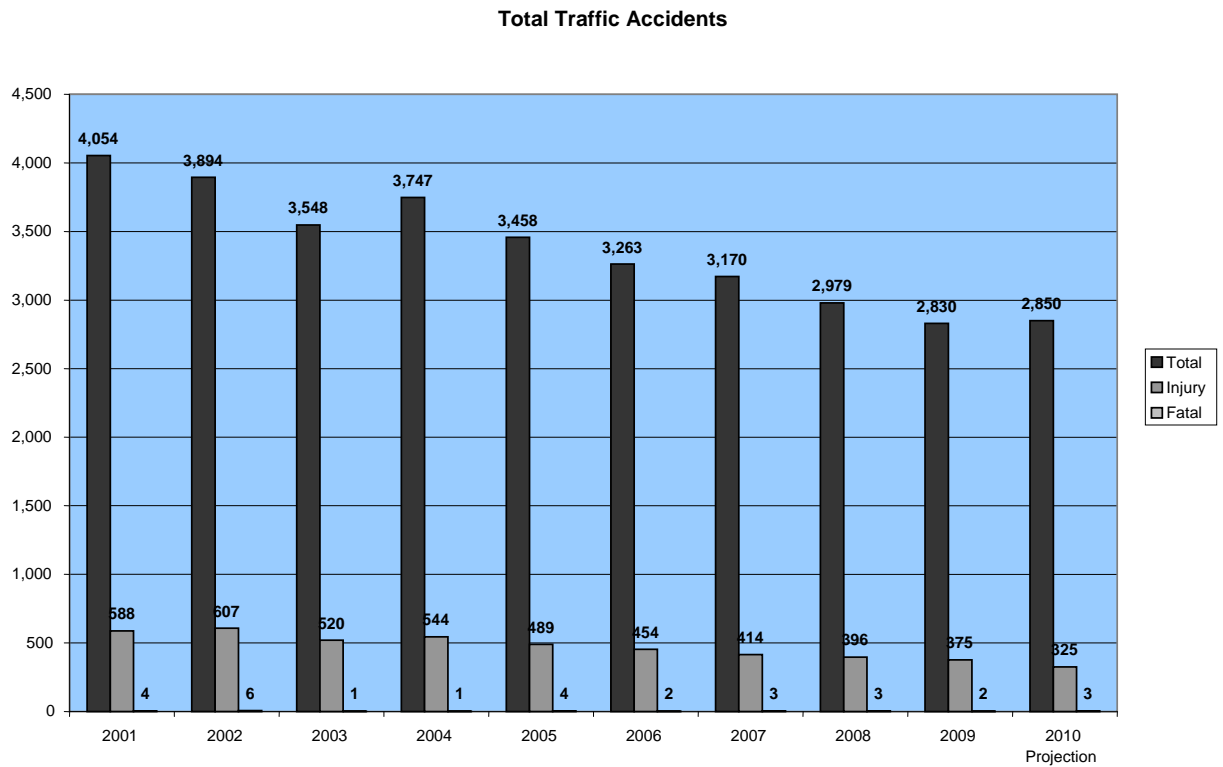
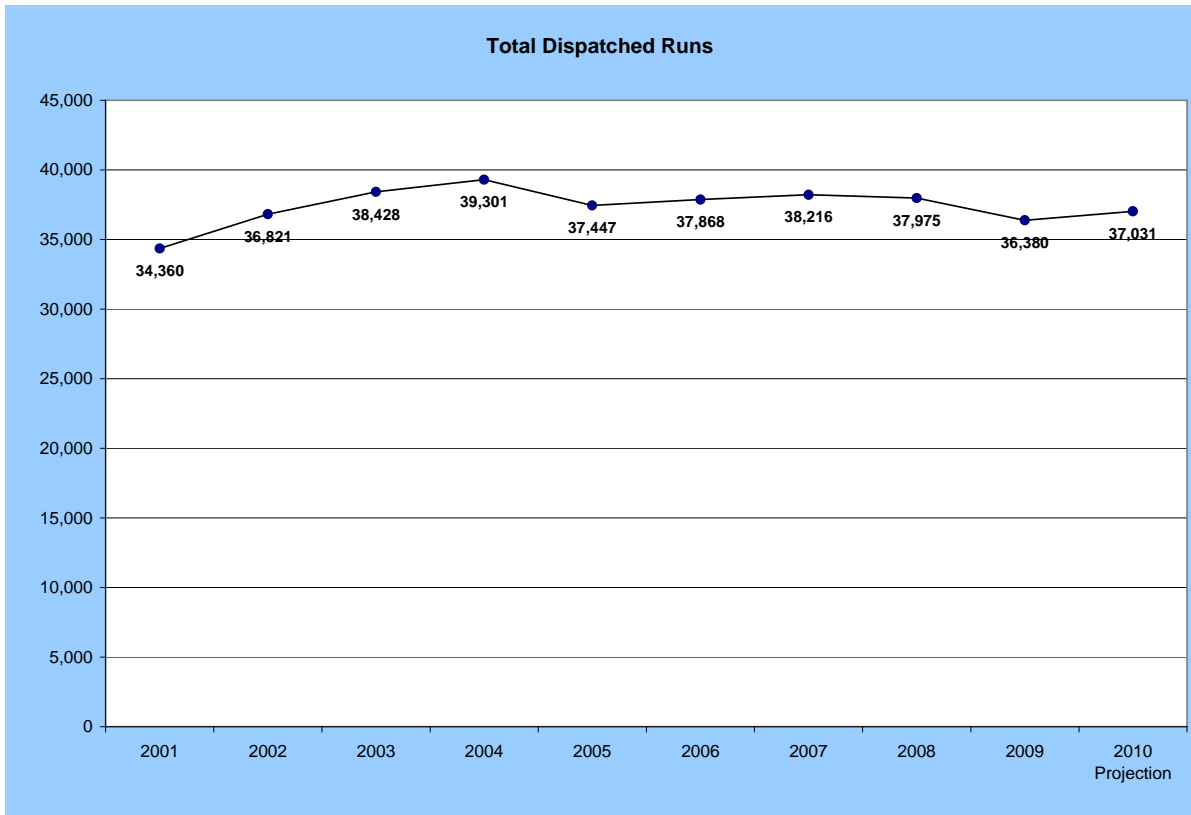
002-040 - This reduction in Operating Supply costs is the result of noted decreases in requested funding in conjunction with the transferring of a significant portion of this obligation to the Federal Forfeiture Fund*.

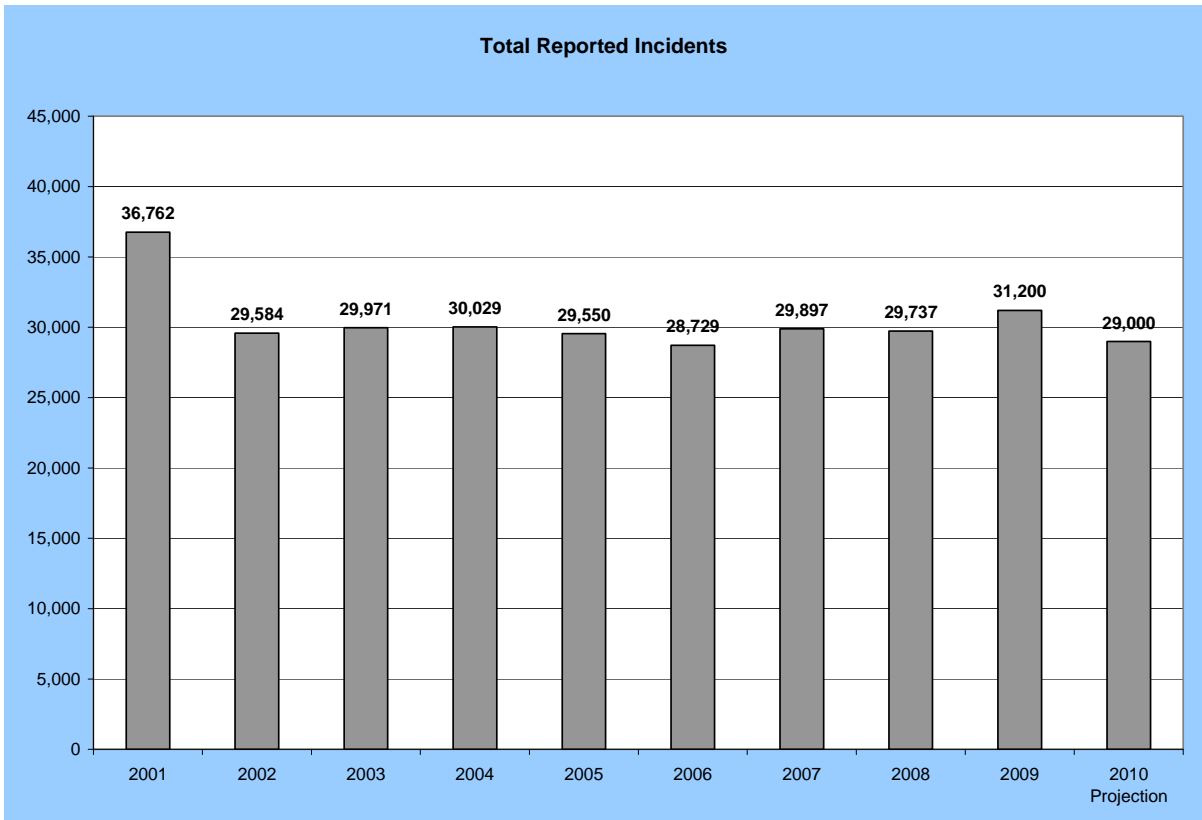
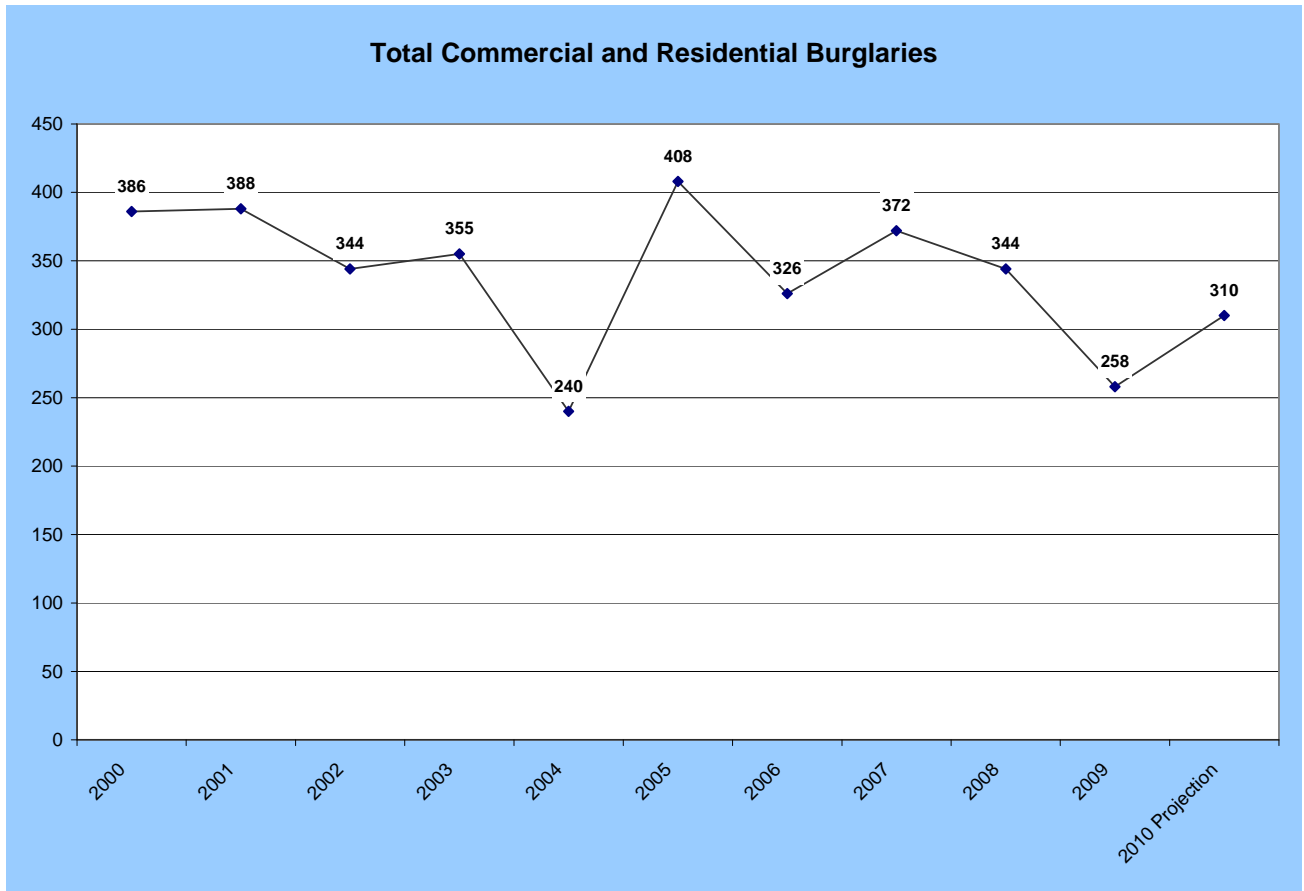
Professional & Contractual - 801

001-098 - This reduction in Professional and Contractual costs is the result of noted decreases in requested funding in conjunction with the transferring of a significant portion of this obligation to the Federal Forfeiture Fund*.

* The 2010/11 requested budget reflects the continued transfer of obligations from the Operating Budget to the Federal Forfeiture Fund (2009/10 budget). An additional transfer of \$185,881.00 from Salaries, Operating Supplies, Professional/Contractual and Capital to the Federal and State Forfeiture Funds is requested. The total obligation to forfeiture (Federal and State Funds) in FY 2010/11 is \$640,310.00

KEY DEPARTMENT TRENDS





Police Department

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700)	COST REIMBURSEMENT						
205	Public Safety Millage	(2,947,042)	(2,911,720)	(3,083,008)	(2,915,630)	(2,859,706)	(2,844,923)
213	Forfeiture Reimbursement-OT	0	0	(105,785)	(62,226)	(162,226)	(162,226)
400	School Reimbursement	(73,793)	(73,793)	(78,287)	(78,287)	(78,287)	(78,287)
	Category Total	<u>(3,020,835)</u>	<u>(2,985,513)</u>	<u>(3,267,080)</u>	<u>(3,056,143)</u>	<u>(3,100,219)</u>	<u>(3,085,436)</u>
(702)	SALARIES & WAGES						
010	Administrative & Clerical	1,651,865	1,647,250	1,549,851	1,639,697	1,210,108	1,346,975
017	Assistant Chiefs	259,417	194,545	199,618	150,200	99,000	99,000
018	Commanders	180,676	185,998	190,976	359,510	286,464	286,464
019	Lieutenants	654,848	673,503	688,889	512,146	266,082	266,082
020	Sergeants	1,127,158	1,161,147	1,185,354	1,198,500	1,139,124	1,139,124
021	Patrol	4,297,140	4,499,431	4,497,214	4,611,874	4,170,058	4,170,058
023	Cadets	188,739	150,089	194,454	105,240	103,660	103,660
038	Part-time	249,145	268,568	307,779	353,662	376,640	376,640
041	Court Time	177,045	208,335	210,290	188,017	193,831	193,831
042	Holiday Pay	372,992	380,213	383,372	403,490	328,610	331,275
050	Auxiliary Pay	698	647	700	600	600	600
051	Crossing Guards	21,728	21,119	25,400	20,690	20,690	20,690
106	Sick/Personal Leave	244,704	289,186	240,000	630,500	336,613	336,613
112	Overtime	334,187	335,223	422,628	387,951	399,589	399,589
116	OHSP youth Alcohol Grant	6,711	0	0	0	0	0
200	Social Security	778,904	799,894	813,711	845,394	714,837	726,047
250	Blue Cross/Optical/Dental	1,516,098	1,518,990	1,832,661	1,717,808	1,640,841	1,690,493
275	Life Insurance	18,211	17,301	19,701	15,500	12,118	12,176
300	Pension - DC	18,888	35,868	38,598	43,898	38,999	45,181
305	Pension - DB	2,790,248	3,042,489	2,888,864	2,888,864	3,023,325	3,036,491
325	Longevity	525,849	533,849	546,687	572,500	433,408	433,921
350	Worker's Compensation	86,306	76,054	78,017	95,564	79,408	79,740
	Category Total	<u>15,501,557</u>	<u>16,039,699</u>	<u>16,314,764</u>	<u>16,741,605</u>	<u>14,874,005</u>	<u>15,094,650</u>
(705)	PUBLIC SAFETY MILLAGE						
010	Administrative & Clerical	260,053	256,793	307,976	217,235	114,364	112,869
020	Sergeants	75,929	78,058	78,996	80,466	81,366	81,366
021	Patrol	1,249,394	1,219,633	1,279,173	1,214,600	1,269,852	1,269,852
041	Court Time	59,531	67,800	78,569	54,023	55,644	55,644
042	Holiday Pay	79,357	80,057	83,244	77,652	72,830	72,830
106	Sick/Personal/Vacation	35,464	18,901	8,776	28,817	39,104	39,104
112	Overtime	118,649	101,577	105,471	120,038	123,639	123,639
200	Social Security	146,445	141,416	153,014	140,012	138,458	138,336
250	Blue Cross/Optical/Dental	284,756	285,719	373,810	384,071	365,485	365,485
275	Life Insurance	2,880	2,785	3,075	2,400	2,055	2,055
300	Pension - DC	9,207	12,264	11,946	7,150	1,500	1,500
305	Pension - DB	519,717	542,727	525,002	525,002	526,127	512,961
325	Longevity	43,819	43,872	57,956	48,081	53,042	53,042
350	Worker's Compensation	16,381	13,870	16,000	16,083	16,240	16,240
	Category Total	<u>2,901,582</u>	<u>2,865,472</u>	<u>3,083,008</u>	<u>2,915,630</u>	<u>2,859,706</u>	<u>2,844,923</u>

Police Department

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(740)	OPERATING SUPPLIES						
001	Gas & Oil	268,090	215,624	233,200	217,521	220,000	220,000
002	Books & Subscriptions	3,274	3,369	655	655	0	0
003	Pers. Testing & Advert.	6,230	9,867	6,233	6,233	5,300	5,300
008	Supplies	82,857	90,807	51,216	59,812	36,500	36,500
011	Rental Equipment	16,731	17,192	17,493	18,719	13,533	13,533
018	Ammunition & Weapons	10,808	23,911	16,644	16,644	1,800	1,800
019	Uniforms/Uniform Equip.	68,748	65,520	72,200	67,265	32,573	32,573
040	Miscellaneous Expense	12,053	16,248	9,845	6,500	1,925	1,925
041	Over and Short	(112)	(47)	0	0	0	0
	Category Total	468,679	442,491	407,486	393,349	311,631	311,631
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	3,412	4,144	3,798	3,798	1,738	1,738
002	Memberships & Licenses	2,967	2,505	3,660	3,660	1,720	1,720
005	Fleet Insurance	72,400	77,400	58,250	58,250	56,025	56,025
006	Vehicle Maintenance	114,055	118,302	134,030	134,030	94,750	94,750
007	Office Equip. Maint.	32,869	17,478	35,400	35,400	2,500	2,500
008	Firearms Range Maint.	375	4,102	925	925	0	0
009	In-Car Camera Maint.	228	0	0	0	0	0
013	Education & Training	48,670	34,070	48,475	47,580	8,200	8,200
014	State Act 302 Training	25,060	24,126	27,500	27,500	22,900	22,900
015	State Act 32 Training	324	10,106	8,970	8,970	10,871	10,871
016	Telephone Expense	67,595	35,128	56,360	56,360	40,000	40,000
023	Data Processing	63,692	71,186	69,800	69,800	78,580	78,580
024	Printing Services	13,422	14,530	10,720	9,420	12,565	12,565
026	Physical Examinations	1,288	928	2,325	2,325	1,750	1,750
027	Vehicle Radio Maint.	21,182	23,892	35,200	30,000	0	0
028	Prisoner Care	20,215	16,635	23,050	23,050	19,050	19,050
029	Building Maintenance	21,851	26,851	26,493	21,996	17,390	17,390
041	Auto Allowances	18,000	18,000	18,000	18,000	18,000	18,000
043	Auto Washing	8,728	7,337	10,000	6,095	7,000	7,000
044	Towing	409	286	300	1,000	300	300
056	Utilities	98,591	101,463	125,000	103,454	81,082	81,082
065	Uniform Cleaning	25,759	22,516	30,000	24,176	25,000	25,000
070	Crime Prevention	6,354	5,091	4,250	1,906	0	0
097	Live Scan Application	14,528	10,124	0	10,000	10,000	10,000
098	Polygraph/DNA Services	2,458	3,092	2,500	2,020	2,500	2,500
	Category Total	684,432	649,292	735,006	699,715	511,921	511,921
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	2,594	4,500	0	0	0
002	Office Equipment	0	0	2,000	0	0	0
015	Automotive/Auto Equip.	219,138	229,657	193,040	0	114,000	114,000
019	Radio & Radar Equip.	0	3,905	6,600	6,600	6,600	6,600
020	Miscellaneous Equipment	134,904	13,206	12,148	8,650	3,500	3,500
036	Building Improvements	0	0	26,000	26,000	0	0
	Category Total	354,042	249,362	244,288	41,250	124,100	124,100

Police Department

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(971)	MILLAGE CAPITAL OUTLAY						
015	P.S. Automotive/Auto Equip.	0	18,332	0	0	0	0
019	P.S. Radio Equipment	0	3,340	0	0	0	0
020	P.S. Miscellaneous Equipment	18,320	0	0	0	0	0
	Category Total	18,320	21,672	0	0	0	0
	DEPARTMENT TOTAL	16,907,777	17,282,475	17,517,472	17,735,406	15,581,144	15,801,789

CAPITAL OUTLAY

Department Number: 300

Acct. No.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget	
					Quantity	Amount
015		AUTOMOTIVE & AUTO EQUIPMENT				
		Unmarked Cars - Class B		114,000		114,000
		Marked Cars - Class L		0		0
		Overhead Emergency Light Bars		0		0
		Total Automotive & Auto Equipment		114,000		114,000
020		RADIO & RADAR EQUIPMENT				
		Replace DSS Hardware Software in Comm.		6,600		6,600
		Total Radio & Radar Equipment		6,600		6,600
020		MISCELLANEOUS EQUIPMENT				
		Reimburse FD for Training		3,500		3,500
		Total Miscellaneous Equipment		3,500		3,500
036		BUILDING IMPROVEMENTS				
		Sallyport Roll-up Door		0		0
		Maintenance Roll-up Doors		0		0
		Total Automotive & Auto Equipment		0		0
		CAPITAL OUTLAY TOTAL		124,100		124,100

FIRE DEPARTMENT

Mission Statement:

The Farmington Hills Fire Department, utilizing a combination of career and part-paid personnel in an efficient and effective manner, has the responsibility to preserve the resources of the community through fire prevention and suppression, to reduce the adverse effects of injury or sudden illness through quality emergency medical service as first responders, and to provide the necessary services during natural or man-made disasters.

The Fire Department serves the community in four primary areas: fire suppression, fire prevention, EMS/rescue services, and emergency disaster management. Fire suppression includes the response to fires and the other preparation needed to be ready and capable, including training and equipment maintenance. Fire prevention includes inspection, plan review, public safety education, and fire investigation. The code enforcement functions are coordinated with other appropriate departments of the City to create and maintain safe conditions in buildings and during events. The Fire Department also responds to all calls for emergency medical services and rescue situations using seven vehicles that have been equipped with Advanced Life Support (ALS) capability. Fire Fighter/Paramedics respond and provide ALS on the scene and transport the patient, if necessary, to the hospital.

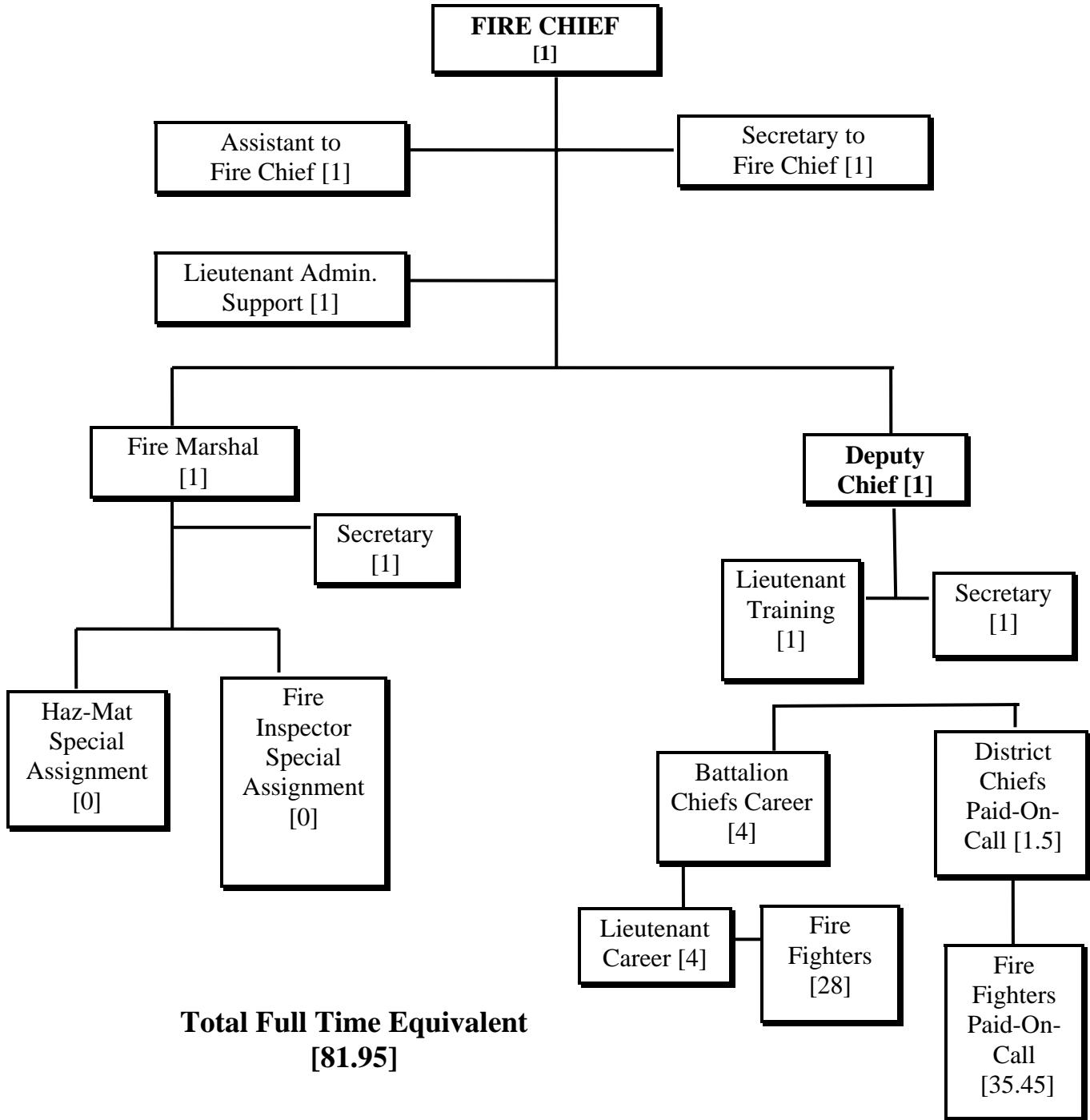
Emergency Management involves the preparation for and response to natural or man-made disasters. The Emergency Manager within the Fire Department, along with the City Management, have taken significant steps to prepare for such events by conducting Incident Command System training for Fire, Police, DPW, Special Services, and Emergency Operations Center personnel, as well as the planning and coordination of regular exercises. The Emergency Manager is also responsible for the coordination of all of the programs that are conducted under the auspice of Department of Homeland Security grants.

GOALS

The number in parenthesis shows the link between the Departmental goal and the City goals on page 9.

- To provide service to the community during emergency and disaster events. (1,3)
- To maintain personnel training levels and expand them to meet the ever-changing response needs of the community. (3,8)
- To evaluate all aspects of the Department's activities for effectiveness and efficiency. (2,3)
- To educate adults and children in fire and other safety principles and practices. (3,12)
- To prepare the Department and City Staff to safely and effectively handle all hazards in the community. (3,8)
- To provide City-wide planning and coordination of governmental services in the event of a catastrophic event. (3)
- To implement the personnel and equipment criteria of the Public Safety Millage renewal. (1,3)
- To emphasize personal and team safety in all task performance. (2,3,8)

FIRE DEPARTMENT



Fire Department

PERFORMANCE OBJECTIVES

- Continue to emphasize safety on the fire ground and emergency scenes by training personnel in self-survival and emergency communications techniques.
- Evaluate individual and team skill levels to ensure performance is at the expected standards.
- Continue the integration of the National Incident Management System criteria for both Fire Department and other critical City personnel.
- Participate in local, regional, and State exercises to test and refine disaster preparedness capabilities.
- Enhance the wellness/fitness awareness of all Department personnel and encourage healthy lifestyles thereby minimizing the frequency and severity of job related injury and illness.
- Develop and implement personnel career paths and training criteria for succession planning.

Service Level	Performance Indicators	2008/09 Actual	2009/10 Estimated	2010/11 Estimated
	Number of Incidents	7,060	6,898	7,117
	Number of Emergency Medical Incidents	4,354	4,433	4,567
	Number of Public Education Programs	196	97	80
	Number of Training Hours	30,798	26,643	27,000

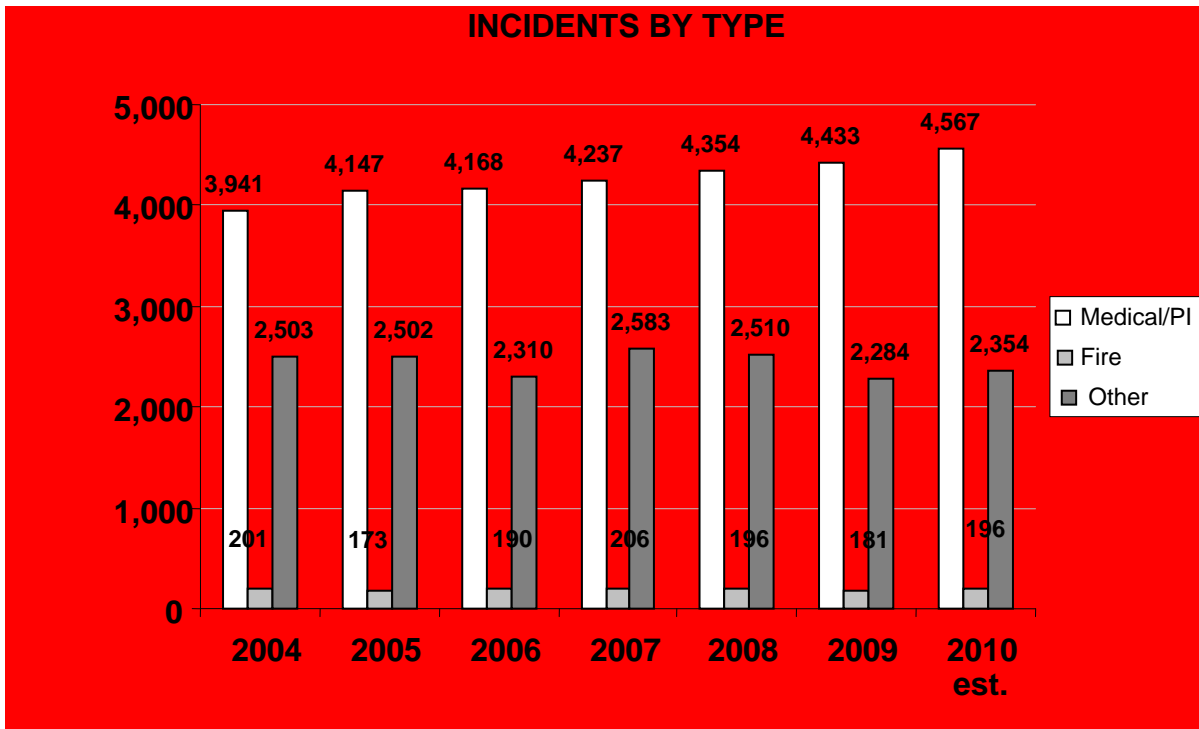
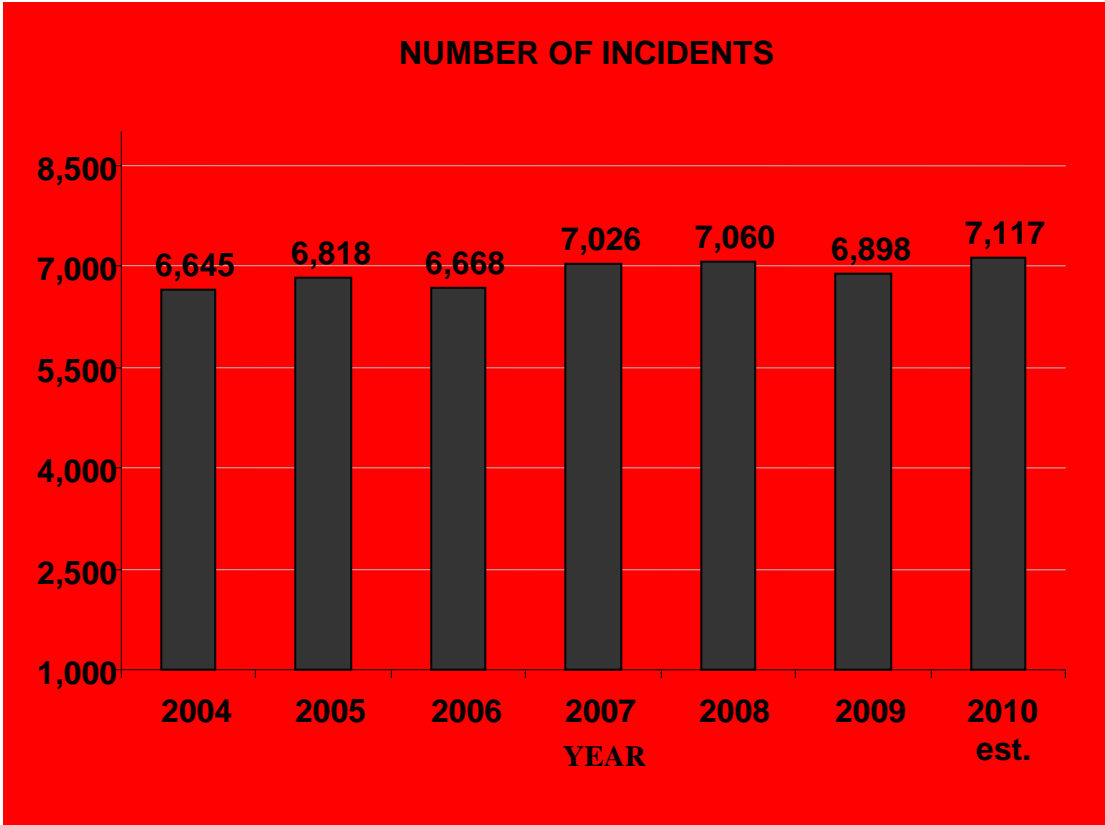
SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM THE PRIOR YEAR

Paid-on-Call personnel receive compensation of \$24.09 per hour. (This is for an individual who is at top pay and a paramedic). This hourly rate is currently for incident response and station fill-in. Last year, the training rate of pay was lowered from the incident rate to \$15.10 per hour. This year, the budget reflects a proposed change for the fill-in rate to also be lowered to \$15.10 per hour. This change would anticipate a reduction in the budget of \$146,900.

On-duty personnel working nights, weekends, and holidays will handle the first medical incident that is occurring during a given time. Secondary calls, while the previous unit is out of service, will result in the Paid-on-Call personnel being alerted to respond. In order to limit the response time that it would normally take personnel from Fire Station 5 to respond to the western portions of the City, the normal shift that works out of Station 5 would be split and respond out of one of the two western stations. Some modifications to furnishings would need to be conducted at those stations. To reduce the effect on the Paid-on-Call system and ensure equity to those residents living in the western portions of the City, the rotation of staffing would equally alternate between the two (2) western stations. This change would anticipate a reduction in the budget of \$191,300.

The final significant change is a reduction in the workforce. Since December of 2009, the Department has not replaced three (3) vacated positions. Additional reductions will be accomplished through layoffs of six (6) positions. The one position is the Assistant to the Chief. The remaining positions include five (5) line personnel. The impact of this implementation will include reduced services to the community, increased overtime, safety concerns, reduced effectiveness on emergency scenes, and periodic fire station closings. This change would anticipate a reduction in the budget of \$282,000.

KEY DEPARTMENTAL TRENDS



Fire Department

STAFFING LEVELS

Acct.	Title	Authorized		Requested	Authorized
		Positions		Positions	Positions
337		08/09	09/10	10/11	10/11
		Budget	Budget	Budget	Budget
(010) Full Time Wages					
	Fire Chief	1	1	1	1
	Deputy Chief	2	1	1	1
	Lieutenants	2	2	2	2
	Fire Marshal	1	1	1	1
	Secretary to the Fire Chief	1	1	1	1
	Administrative Secretary	1	1	1	1
	Secretary	1	1	1	1
	Shift Lieutenants	2	2	2	2
	Full-time Fire Fighters	13	14	13	17
	Assistant to the Chief	1	1	0	1
	Fire Fighter/Inspector	1	1	0	0
	Hazardous Material Specialist	1	1	0	0
	Total	27	27	23	28
(025) Paid Callback System (FTE)					
	Paid-Callback Wages	31.27	31.27	31.27	31.27
	Total	31.27	31.27	31.27	31.27
PUBLIC SAFETY MILLAGE					
(010) Administrative and Clerical					
	Shift Lieutenants	2	2	2	2
	Full-time Fire Fighter	16	15	11	11
	Career Supervisor	4	4	4	4
	Total	22	21	17	17
(025) Paid-Callback System (FTE)					
	Paid Callback Wages	5.68	5.68	5.68	5.68
	Total	5.68	5.68	5.68	5.68
Department Total		85.95	84.95	76.95	81.95

Fire Department

DEPARTMENT NUMBER: 337

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700)	COST REIMBURSEMENT						
205	Public Safety Millage	(3,024,727)	(3,080,638)	(3,120,842)	(3,247,126)	(2,757,218)	(2,828,034)
(702)	SALARIES & WAGES						
010	Administrative & Clerical	1,765,557	1,821,030	1,931,568	1,800,681	1,747,373	2,043,331
025	Paid Callback Wages	1,136,600	1,172,266	986,306	1,000,000	801,948	888,448
038	Part-time	0	0	0	72	0	0
042	Holiday Pay	55,307	50,825	58,560	52,474	61,581	64,413
106	Sick & Vacation	60,316	99,968	52,500	88,355	39,375	39,375
112	Overtime	183,425	132,008	159,230	140,000	306,178	240,000
200	Social Security	239,651	236,933	252,265	228,689	232,092	256,582
250	Blue Cross/Optical/Dental	342,918	334,084	439,628	439,628	404,244	453,577
275	Life Insurance	4,641	4,622	5,124	4,250	3,253	3,942
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	494,379	518,312	479,065	479,065	540,001	540,001
325	Longevity	88,522	90,743	91,709	91,953	98,304	102,914
350	Workers Compensation	52,541	49,143	41,453	49,685	44,689	49,640
	Category Total	4,423,857	4,509,934	4,497,408	4,374,852	4,279,038	4,682,223
(705)	PUBLIC SAFETY MILLAGE						
010	Full Time Wages	1,450,503	1,527,451	1,556,001	1,636,441	1,323,622	1,285,653
025	Paid Callback Wages	288,606	293,149	291,773	299,808	186,500	300,000
042	Holiday	59,288	65,753	67,951	67,418	57,082	55,416
106	Sick & Vacation	5,825	8,900	19,580	29,594	18,000	18,000
112	Overtime	248,538	194,504	200,000	200,000	198,000	198,000
200	Social Security	163,727	171,099	168,250	185,788	141,401	146,906
250	Blue Cross/Optical/Dental	292,372	321,099	342,951	342,951	322,521	322,521
275	Life Insurance	2,479	2,508	2,625	2,625	1,632	1,632
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	369,797	409,868	380,018	380,018	415,107	415,107
325	Longevity	47,417	56,581	63,893	63,778	65,174	55,416
350	Workers Compensation	30,968	29,726	27,800	38,705	28,179	29,383
	Category Total	2,959,520	3,080,638	3,120,842	3,247,126	2,757,218	2,828,034
(740)	OPERATING SUPPLIES						
001	Gas & Oil	95,865	85,914	104,410	76,876	85,510	85,510
002	Books & Subscriptions	5,995	3,385	4,532	3,212	3,239	3,239
008	Supplies	162,816	83,176	93,000	83,000	92,920	92,920
011	Medical Supplies	49,804	49,324	55,327	52,000	55,327	55,327
019	Uniforms	29,703	36,262	26,000	25,792	24,000	24,000
020	Protective Clothing	36,156	3,939	8,133	8,133	8,100	8,100
040	Miscellaneous	22,112	17,604	11,275	9,786	9,786	9,786
075	Fire Equipment Repair Parts	17,248	14,459	13,335	19,483	17,575	17,575
076	Fire Prevention Materials	6,372	5,344	2,700	3,700	3,700	3,700
	Category Total	426,071	299,407	318,712	281,982	300,157	300,157

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	2,456	2,776	4,965	865	0	0
002	Memberships & Licenses	10,609	9,041	15,207	15,207	14,952	14,952
005	Fleet Insurance	31,800	30,275	31,965	31,965	33,740	33,740
006	Vehicle Maintenance	39,925	45,946	42,000	71,325	43,520	43,520
007	Office Equip. Maintenance	4,881	7,332	6,200	6,300	6,200	6,200
008	Vehicle Refurbishment	0	0	0	0	0	0
009	Consultants	49,463	52,596	57,073	46,407	50,000	50,000
013	Education and Training	34,839	46,747	30,730	36,188	79,665	14,665
016	Phone Expense	16,796	14,580	17,000	14,256	17,000	17,000
023	Data Processing	24,775	5,923	27,875	27,875	9,305	9,305
025	Utilities	149,154	151,647	165,000	155,000	153,000	153,000
026	Physical Examinations	27,208	11,165	20,316	16,680	20,816	20,816
027	Radio Maintenance	7,700	5,828	9,800	8,700	9,800	9,800
029	Building Maintenance	30,626	39,558	63,030	63,000	39,173	39,173
031	Fire Hydrant Rentals	24,140	24,655	25,075	24,875	24,875	24,875
	Category Total	454,372	448,069	516,236	518,643	502,046	437,046
(970)	CAPITAL OUTLAY						
001	Station Furnishings	0	0	0	0	0	0
002	Office Equipment	8,775	0	0	0	0	0
007	Equipment	198,870	0	0	0	0	0
015	Vehicles	45,996	27,680	0	0	0	0
019	Radio/Communications	0	0	0	0	0	0
036	Building Improvements	16,950	6,783	0	18,000	0	0
075	Training Equipment	0	4,075	0	0	0	0
077	Hazardous Materials Equip.	0	5,605	0	0	0	0
	Category Total	270,591	44,143	0	18,000	0	0
(971)	MILLAGE CAPITAL OUTLAY						
001	Station Furnishings	2,795	0	0	0	0	0
007	Fire Fighting Equipment	56,969	0	0	0	0	0
075	Training Equipment	0	0	0	0	0	0
076	Hazardous Materials	3,624	0	0	0	0	0
	Category Total	63,388	0	0	0	0	0
	DEPARTMENT TOTAL	5,573,072	5,301,553	5,332,356	5,193,477	5,081,241	5,419,426

PLANNING AND COMMUNITY DEVELOPMENT

MISSION STATEMENT:

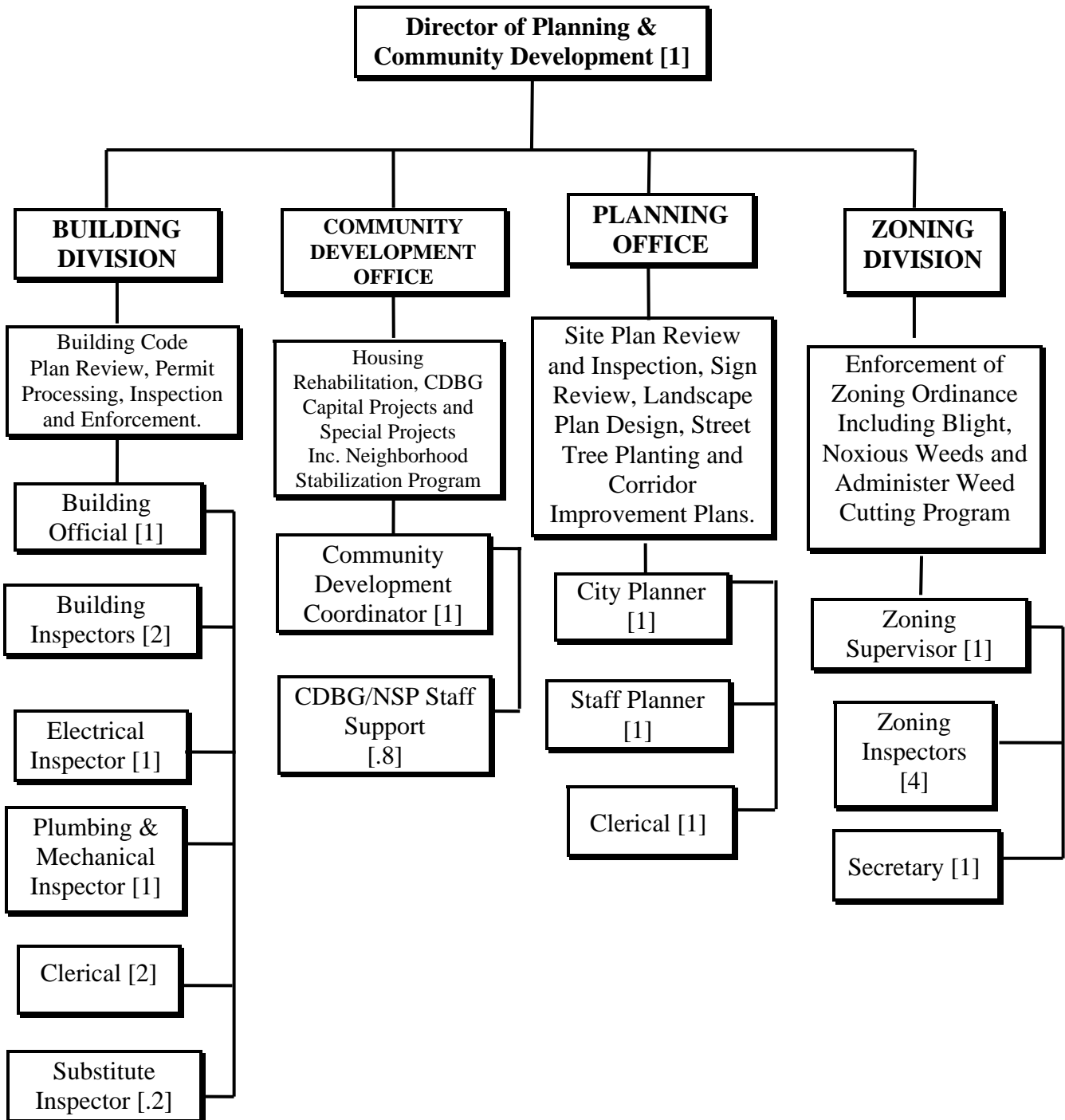
Provide professional planning, community and economic development services as required by the City's codes and ordinances with an appreciation for a participatory approach to community change involving residents and property owners.

ADMINISTRATION

The Department of Planning and Community Development is comprised of the Building Division, Zoning and Code Enforcement Division, Community Development Office and Planning Office. Under the Director, the primary responsibility of the department is to monitor the City's development, redevelopment and property maintenance through enforcement of all applicable codes and ordinances. The department as well undertakes special planning projects and assignments as directed by the City Manager. Nineteen full time equivalent employees make the department an efficient operation. Funding for the department continues to be in large part supported by permit fees. The department provides professional staff support to City Council, Planning Commission, Zoning Board of Appeals, Beautification Commission, Historic District Commission, Housing Rehabilitation Loan Board and Building Boards.



PLANNING & COMMUNITY DEVELOPMENT

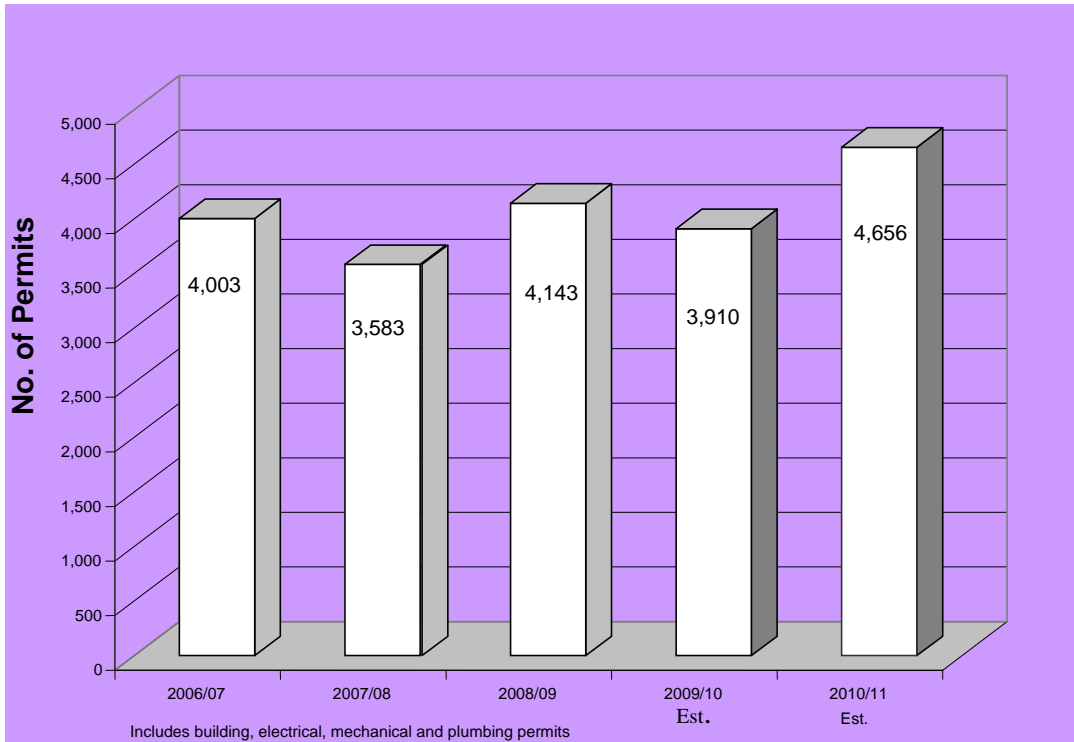


Total Full Time Equivalent [19.00]

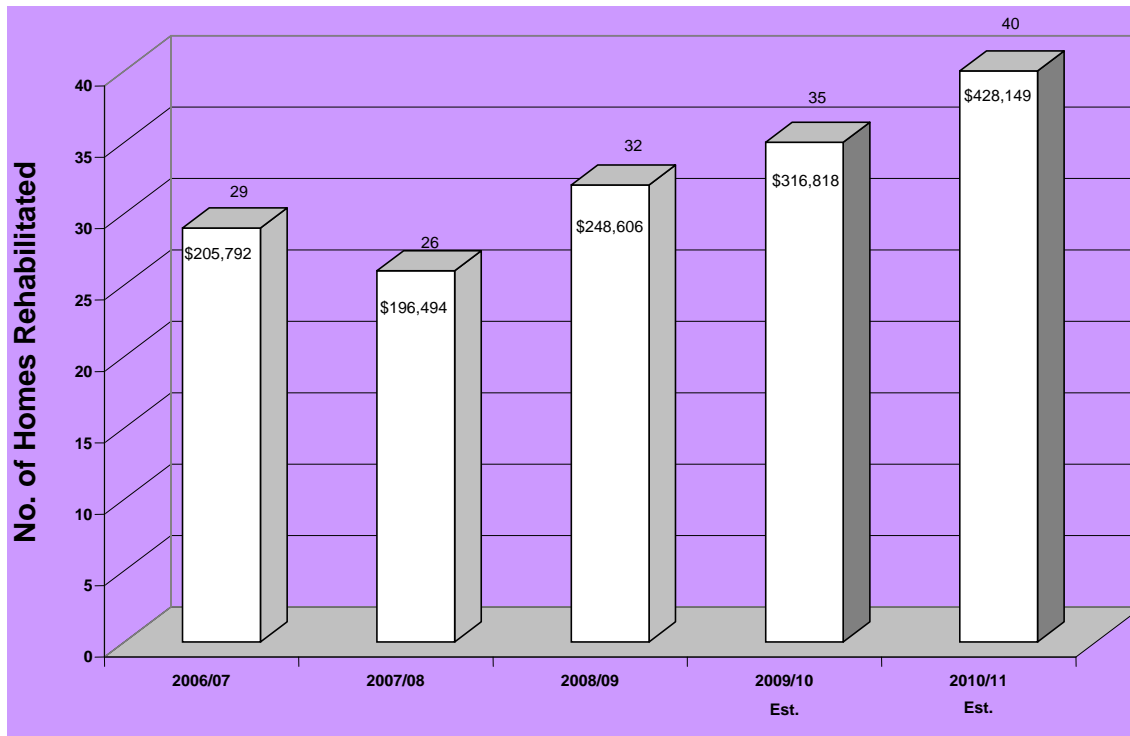
STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010) Administrative & Clerical					
	Community Development Director	1	1	1	1
	Community Development Coordinator	1	1	1	1
	Building Official	1	1	1	1
	City Planner	1	1	1	1
	Zoning Office Supervisor	1	1	1	1
	Staff Planner II	1	1	0	0
	Staff Planner I	1	1	1	1
	Secretary to the Director	1	1	1	1
	Secretary	1	1	0	0
	Aide	1	1	1	1
	Clerk Typist II	2	2	2	2
	Total	12	12	10	10
(032) Code Inspectors					
	Building Inspector	4	4	2	2
	Electrical Inspector	1	1	1	1
	Plumbing Inspector	1	1	0	0
	Heating Inspector	1	1	0	0
	Plumbing/Mechanical Inspector	0	0	1	1
	Zoning Code Inspectors	5	5	4	4
	Total	12	12	8	8
Part time (FTE)					
	Vacation Inspectors/Clerical	1	0.2	0.2	0.2
	Housing Rehabilitation Specialist	0	0	0.8	0.8
	Total Part-time	1	0.2	1	1
DEPARTMENT TOTAL		25.00	24.20	19.00	19.00

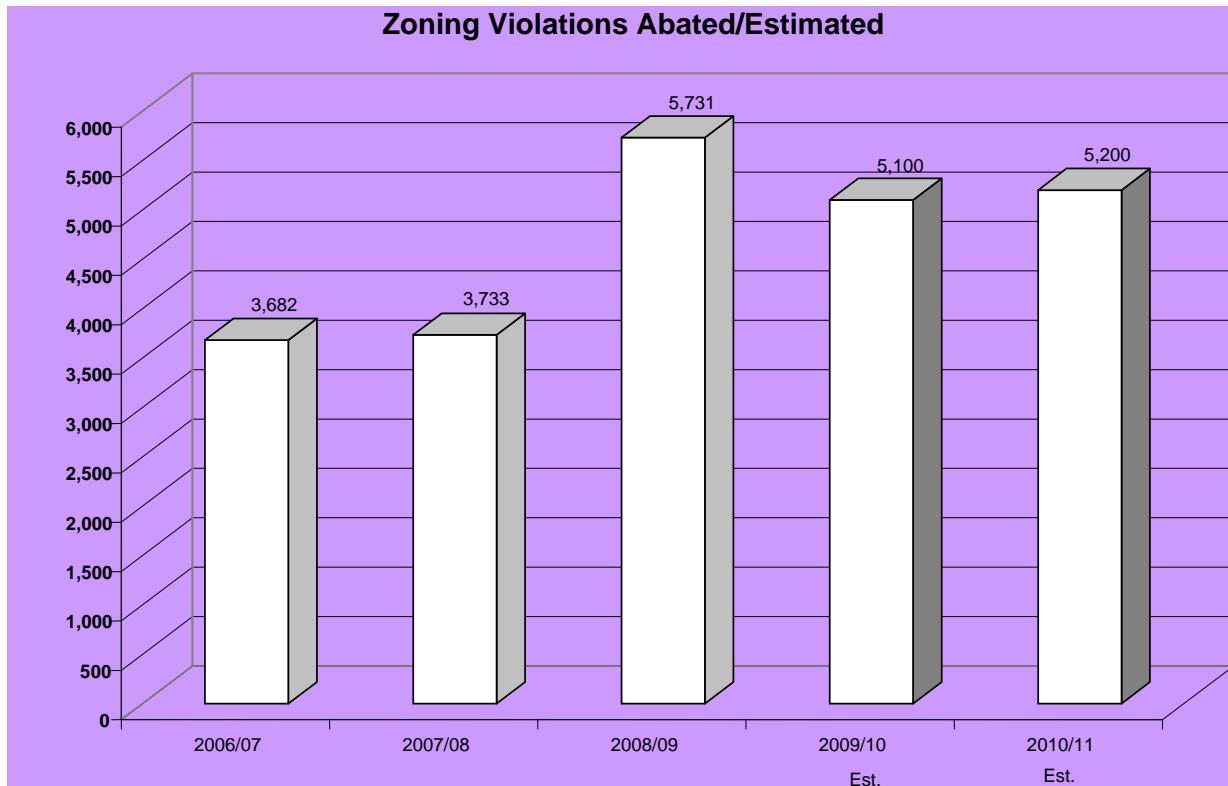
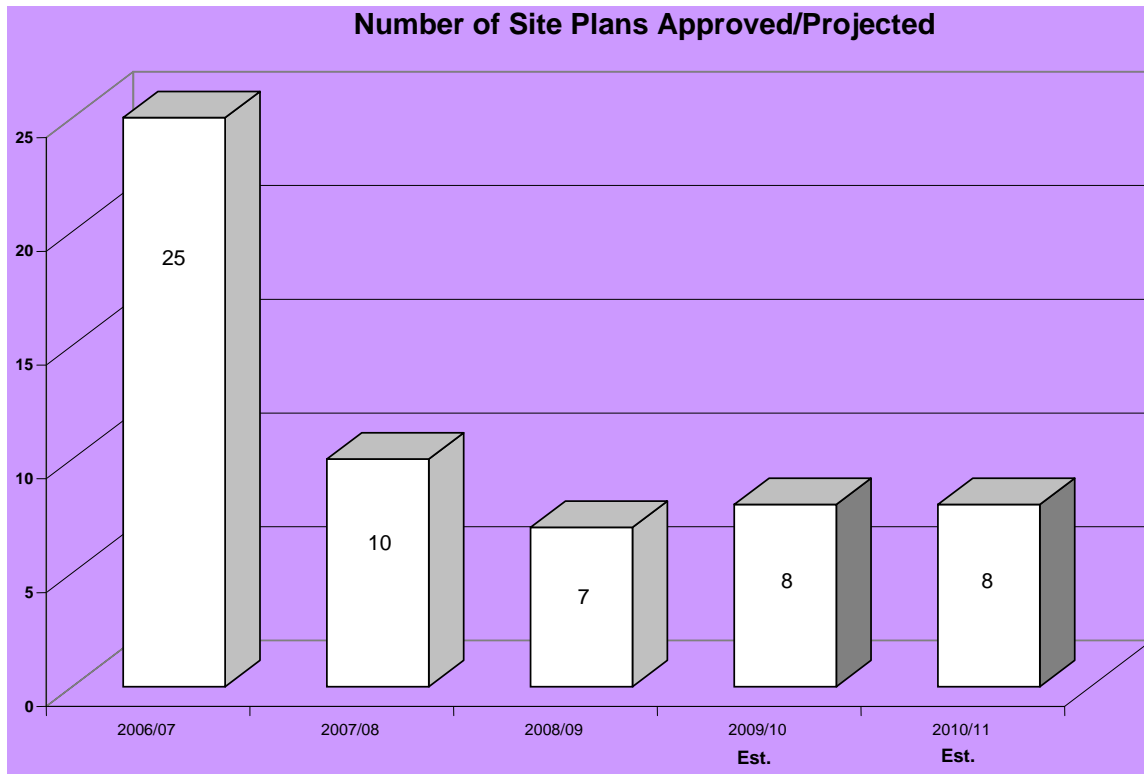
KEY DEPARTMENTAL TRENDS
Building Permits Issued/Estimated



Housing Rehabilitation Program
Homes Assisted/Projected



KEY DEPARTMENTAL TRENDS (Continued)



BUILDING DIVISION

The Building Division's primary duties include the review of construction plans and documents, the issuance of building, electrical, mechanical and plumbing permits and the inspection of new and renovated structures for compliance with applicable codes and standards. The Building Official oversees a staff of six full time employees: 2 Building Inspectors; 1 Electrical Inspector; 1 Plumbing and Mechanical Inspector; 1 Building Division Aide; and 1 Clerk Typist. Additional duties include the registration of all contractors performing work within the city and responding to service requests from residents. Statistical reports are sent monthly to the U. S. Census Bureau, the F. W. Dodge Report and the Southeastern Michigan Council of Governments (SEMCOG) in addition to other city departments. The Building Division maintains permit and plan records in accordance with the State of Michigan record retention schedule and receives numerous requests for copies of plans and construction documents each year. The Building Division also responds to resident complaints pertaining to substandard housing and dangerous buildings as well as property maintenance issues. Inspection staff initiates enforcement action through District Court when warranted.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Enforce the Property Maintenance Code to ensure protection of the City's housing stock. (1,12,13)
- Provide on-going training to inspectors necessary to maintain State registration. (8)
- Improve process efficiency to shorten turnaround time of permit requests. (1,2)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Building Permits Issued	1,223	1,300	1,400
	Electrical Permits Issued	613	700	700
	HVAC Permits Issued	835	1,000	1,100
	Plumbing Permits Issued	486	550	570
	Change of Occupancy Permits	59	55	55
	Demolition Permits Issued	28	50	50
	Certificates of Occupancy Issued	1,190	1,200	1,400
	Building Inspections	4,073	4,100	4,300
	Electrical Inspections	1,414	1,550	1,700
	HVAC Inspections	1,482	1,600	1,850
Plumbing Inspections	1,371	1,400	1,650	
Efficiency	Inspections/Inspector/Year	1,668	1,730	1,900
	Inspections Performed within 24 hrs.	99%	99%	99%
	Fees Collected	\$679,593	\$650,000	\$690,000

COMMUNITY DEVELOPMENT OFFICE

The Community Development Coordinator administers the Community Development Block Grant (CDBG) Program and oversees various special projects. The purpose of the block grant program is to provide assistance to low and moderate income individuals and eligible areas. In 2009, 32 homes were rehabilitated through the housing rehabilitation program, and sidewalks on Thirteen Mile Road and Middlebelt were constructed. The Community Development Office coordinated the City's participation in Rebuilding Together. In 2009, twelve houses were rehabilitated by more than 500 volunteers as part of that program. This office is also responsible for administering the CDBG program for the City of Farmington, which includes funding of improvements and staffing for senior adult programs at the Activities Center.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Administer CDBG funds in accordance with HUD regulations. (5,9,12,13)
- Assist the City of Farmington with the expenditure of their CDBG funds at the Activities Center. (2,9)

PERFORMANCE OBJECTIVES

- Rehabilitate 40 homes with a budget of approximately \$428,000.
- Successfully coordinate special projects including CDBG-R, Rebuilding Together and Neighborhood Stabilization Program (NSP).

Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Housing Rehabilitations Completed	32	35	40
Housing Rehabilitation Dollars	248,606	316,818	428,149	
CDBG Capital Dollars	10,646	0	0	
CDBG Loan Board Meetings	7	7	7	
Special Project Meetings/ Corridor Redevelopment	2	1	1	
Efficiency	% of CDBG Admin. Cost/Total Entitlement (below HUD 20% guideline)	13.3%	19%	19.3%
	% of Capital Projects completed within one year	50%	100%	NA
	Dollars/Housing Rehab Completed	7,769	9,052	10,704

PLANNING OFFICE

The Planning Office, under the supervision of the City Planner, is responsible for the long-range land use planning for the City including review of all development and redevelopment activity. The office consists of two professional planners and a clerk typist. The office provides professional staff to the Planning Commission, Historic District Commission and Beautification Commission. Administrative duties to those commissions include preparation of agendas, coordination of reviews and public notification. Additional staff duties in conjunction with the City's planning consultant involve site plan and landscape plan review, site development inspection, tree removal permit review and inspection, city-wide addressing, review of construction permits for zoning ordinance compliance, special landscape project design and implementation, and processing of all rezoning and development requests.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Provide professional planning assistance to residents, property owners and developers. (1,12)
- Provide staff assistance to the Planning Commission, Historic District Commission and Beautification Commission. (1,12)
- Continue to utilize GIS and BS & A software applications. (2)

PERFORMANCE OBJECTIVES

- Assist in the development of amendments to the Zoning Ordinance resulting from the updated Master Plan for Future Land Use.
- Further expand applications of the Department's permit processing system for project management and tracking of available parking on commercial sites.

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Planning Commission meetings	27	24	24
	Beautification Commission meetings	11	11	11
	Historic District Commission meetings	12	10	11
	Site Plans	7	8	8
	Rezoning Requests	5	4	4
	Zoning Text Amendments	8	6	6
	Landscape Plans	4	4	4
	Land Divisions	0	2	2
	Plat/Site Condominium	0	1	1
	Cluster Options	0	1	1
	PUD Option Qualification	1	1	1
	New Building Permits (off.,comm.,ind)	5	6	5
	Tree Permits	36	40	42
	Residential Permits	9	10	15
	Change of Occupancy Permits	59	55	55
	Miscellaneous Permits	393	410	415
Certificate of Occupancy Inspections	10	8	8	
Efficiency	% of tree permits reviewed within 5 days	100%	100%	100%
	% of permit requests reviewed within 5 days	100%	100%	100%
	% of occupancy inspections performed within 5 days	100%	100%	100%

ZONING DIVISION

The Zoning and Code Enforcement Division is responsible for the enforcement of the Zoning Ordinance and of those parts of the City Code that relate to property, including the blight ordinance and the noxious weed ordinance. The division is comprised of a supervisor, four field inspectors, and a secretary. The division conducts inspections and contacts residents and business owners to obtain compliance with the City Code. If necessary, violators are taken to district court for a hearing before a magistrate or a judge. The magistrate or judge is empowered to order abatement of the violations that are civil infractions. The Zoning Division coordinates the court ordered clean ups and the towing of illegal vehicles, and the weeding cutting program. The Zoning Division and Building Division work cooperatively to remove dangerous buildings and to upgrade the housing stock in the City by responding to residents' complaints and observed violations. The division also provides staff support for the Zoning Board of Appeals. This included site review, case preparation, notification mailings, and presentation of 49 cases in 2009.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Participate in public forums like homeowner association meetings to educate residents about the code and enlist support for compliance activities. (11,12)
 - Recommend ordinance updates when changes are required to meet community standards. (12)
- Improve code enforcement tracking and reporting through the Department's permit processing system. (2, 12)
 - Enforce blight and zoning ordinances to maintain community sustainability. (12, 13)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	ZBA-Regular Meetings	13	12	12
	ZBA-Special Meetings	0	0	0
	ZBA Cases	49	55	60
	ZBA Mailings	2,182	2,100	2,200
	Junk Vehicles Inspections	2,384	2,000	2,100
	Blight Inspections	12,824	13,000	13,100
	Sign Inspections	1,774	1,200	1,200
	Zoning Inspections	4,179	3,000	3,200
	Total Number of Inspections	21,161	19,200	19,600
Efficiency	Average # of Inspections/Inspector	4,232	4,800	4,900
	Number of Abatements	5,731	5,100	5,200

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Cost Reimbursement – 700

250 – EECBG Grant – Reimbursement from EECBG fund.

279 – NSP Grant – Reimbursement from NSP Fund

Salaries & Wages – 702

010 – Administrative & Clerical – decreased due to reduction of two (2) positions.

032 – Code Inspectors – decreased due to reduction of four (4) positions.

038 – Part-time – increased due to staff support for NSP.

106 – Sick & Vacation – decreased due to no retirements and less accrued vacation time.

112 – Overtime – increased due to reduced personnel.

250 – Blue Cross/Optical/Dental – decreased due to reduction in staff.

325 –Longevity – decreased due to several retirements in department.

Professional & Contractual – 801

005 – Fleet Insurance – decreased due to three (3) less vehicles used in department.

086 – Building Board Up – increased due to possible effects of foreclosures.

087 – Building Demolition – increased due to possible effects of foreclosures.

Planning & Community Development

DEPARTMENT NUMBER: 443

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700)	COST REIMBURSEMENT						
250	EECBG Grant	0	0	0	(500)	(500)	(500)
275	HUD Block Grant	(93,016)	(67,757)	(65,000)	(65,000)	(75,000)	(75,000)
276	CDBG-R Grant	0	0	0	(10,000)	0	0
279	NSP Grant	0	0	0	(20,000)	(40,000)	(40,000)
	Category Total	<u>(93,016)</u>	<u>(67,757)</u>	<u>(65,000)</u>	<u>(95,500)</u>	<u>(115,500)</u>	<u>(115,500)</u>
(702)	SALARIES & WAGES						
010	Administrative & Clerical	650,215	700,954	725,948	731,500	614,610	614,610
013	Temporary Help	0	0	0	0	0	0
032	Code Inspectors	633,895	646,779	672,458	523,500	442,671	442,671
038	Part-time	62,155	5,014	10,000	30,000	50,000	50,000
106	Sick & Vacation	31,687	46,224	33,500	115,375	15,000	15,000
112	Overtime	23,137	10,148	16,000	13,000	30,000	30,000
200	Social Security	109,720	105,358	115,254	109,450	90,100	90,100
250	Blue Cross/Optical/Dental	269,081	269,764	317,675	288,675	228,988	228,988
275	Life Insurance	3,275	3,322	3,849	2,950	1,998	1,998
300	Pension - DC	10,438	30,246	29,620	33,000	36,928	36,928
305	Pension - DB	326,439	290,809	255,167	255,167	257,578	257,578
325	Longevity	55,110	51,546	56,369	51,444	34,755	34,755
350	Worker's Compensation	6,938	5,418	8,086	6,500	4,800	4,800
	Category Total	<u>2,182,090</u>	<u>2,165,582</u>	<u>2,243,926</u>	<u>2,160,561</u>	<u>1,807,428</u>	<u>1,807,428</u>
(740)	OPERATING SUPPLIES						
001	Gas & Oil	18,831	14,568	15,400	13,200	13,200	13,200
002	Books & Subscriptions	922	408	500	500	500	500
008	Supplies	10,107	5,124	7,800	5,000	8,000	8,000
019	Uniforms	3,582	3,483	0	0	0	0
	Category Total	<u>33,442</u>	<u>23,583</u>	<u>23,700</u>	<u>18,700</u>	<u>21,700</u>	<u>21,700</u>
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	2,417	997	4,250	1,000	4,500	4,500
002	Memberships & Licenses	3,013	2,596	2,800	2,300	2,000	2,000
004	Engineering Consultant	15,600	4,750	5,000	7,000	8,000	8,000
005	Fleet Insurance	12,000	13,200	10,725	10,725	8,000	8,000
006	Vehicle Maintenance	3,157	4,560	3,400	3,200	4,000	4,000
013	Education & Training	7,326	4,699	4,000	3,700	4,000	4,000
024	Printing Services	1,124	479	500	500	500	500
041	Vehicle Allowance	3,600	3,600	3,600	3,600	3,600	3,600
085	Weed Cutting	8,401	6,506	12,000	12,000	15,000	15,000
086	Building Board-Up	1,691	1,419	4,000	4,000	15,000	15,000
087	Building Demolition	3,450	0	6,000	6,000	30,000	30,000
	Category Total	<u>61,779</u>	<u>42,806</u>	<u>56,275</u>	<u>54,025</u>	<u>94,600</u>	<u>94,600</u>
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	0	0	0	0	0
002	Equipment	0	0	0	0	0	0
	Category Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	DEPARTMENT TOTAL	<u>2,184,295</u>	<u>2,164,214</u>	<u>2,258,901</u>	<u>2,137,786</u>	<u>1,808,228</u>	<u>1,808,228</u>

PUBLIC SERVICES SUMMARY

DIV. NO.	Category and Line Item	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Estimated Expenditures	2010/11 Proposed Budget	2010/11 Adopted Budget
PUBLIC SERVICES:							
440	DPS Administration	491,147	505,350	527,598	566,466	462,984	462,984
442	Road Maint & Supervision	2,252,153	2,260,881	2,338,042	2,301,874	2,105,848	2,105,848
444	Building Maintenance	396,970	473,344	498,029	432,895	439,347	439,347
449	Engineering	1,837,160	1,739,607	1,767,275	1,656,948	1,562,093	1,562,093
450	DPW Maintenance Facility	1,206,571	1,155,281	1,201,855	1,319,033	1,217,524	1,217,524
451	Road Reimbursement	(2,870,536)	(2,961,912)	(2,985,150)	(2,985,150)	(3,009,030)	(3,009,030)
523	Waste Removal	3,457,556	3,387,335	3,467,801	3,458,139	3,488,064	3,488,064
TOTAL PUBLIC SERVICES		6,771,021	6,559,886	6,815,450	6,750,205	6,266,830	6,266,830



PUBLIC SERVICES

MISSION STATEMENT:

The mission of the Department of Public Services is to provide, protect, and maintain the infrastructure of the City without unwarranted interruption or delay. Further, it provides the City's public services including refuse and recycling pick-up.

DPS ADMINISTRATION

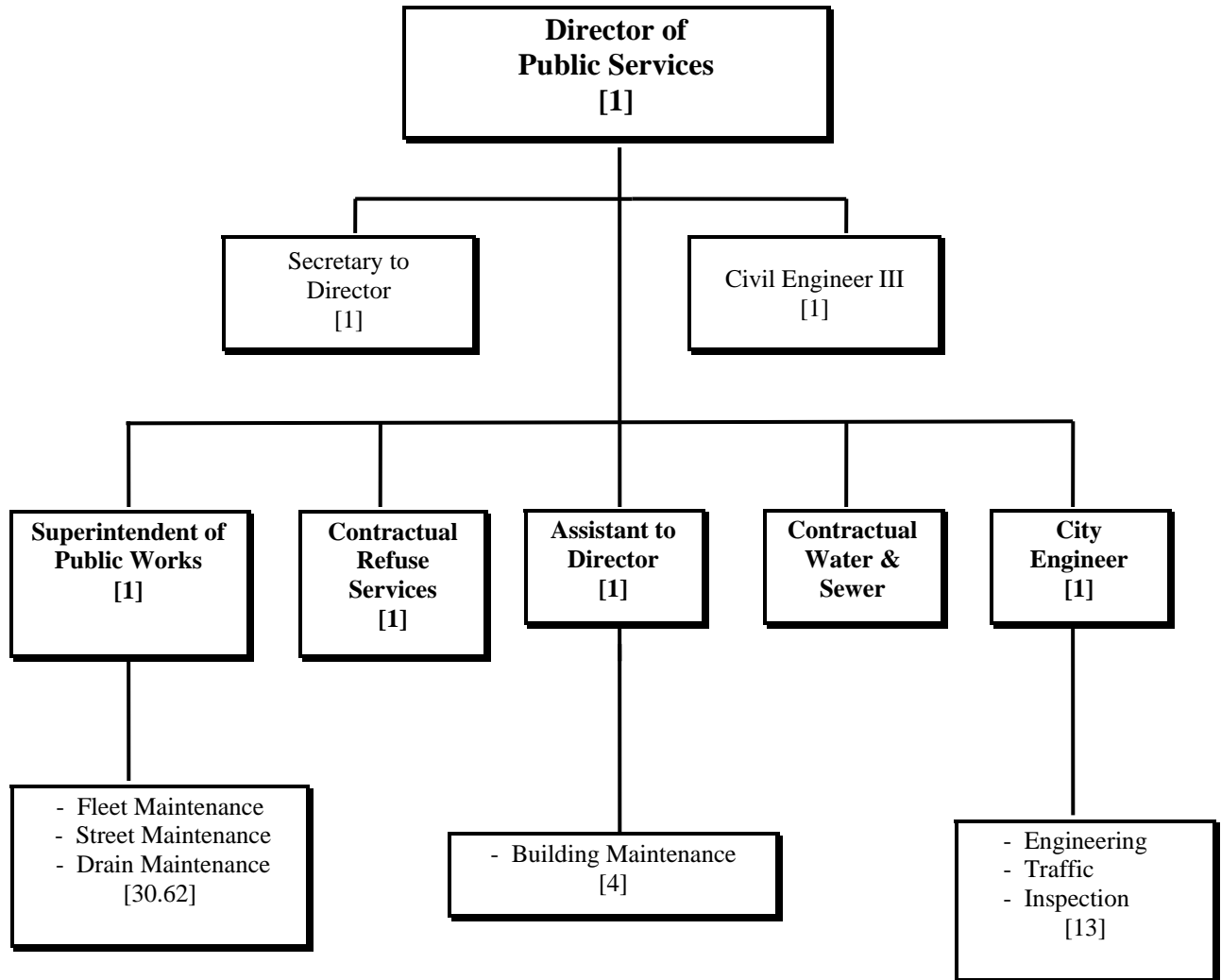
The Department of Public Services Administration provides the overall management for the Department's three operating divisions: Public Works, Engineering and Building Maintenance. The department consists of the Director and three administrative staff members. The salary of the Civil Engineer III is reimbursed from the sewer interceptor fund.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- To provide administration for the Department of Public Services including refuse disposal within the City, maintenance and repair of all public streets, public utilities, review and inspection of all right-of-way installations, and the maintenance of public buildings and properties. (1,13)
- To represent the City's interests with federal, state, county and other agencies coordinating programs relative to the roads, sewers, drainage, water supply, solid waste, and public facilities. (9,13)
- To eliminate inefficiencies and redundancies for all City buildings and properties regarding construction and maintenance projects.(2)
- To continue to improve the water and sanitary sewer system. (1,13)
- To report to City Manager and City Council regarding City infrastructure and departmental activities. (1,12)
- To achieve high levels of service despite budget cuts by cross training and innovative practices. (1,3,8)
- To participate in sound management practices to protect and enhance the Rouge River Watershed. (9,10,12)
- To develop and implement a citywide geographical information system (GIS). (2)

PUBLIC SERVICES



Total Full Time Equivalent [54.62]

DPS Administration

Service Level	Performance Indicators	FY 2008/09	FY 2009/10	FY 2010/11
		Actual	Projected	Estimated
Service Level	Reports to council	61	60	60
	Meetings attended impacting the delivery of public services	352	360	366
Efficiency	% of City Council meetings attended	97%	97%	97%
	% of site plans for sewer fees reviewed within 48 hours	98%	98%	98%

PERFORMANCE OBJECTIVES

- Coordinate the construction and maintenance for all City buildings and properties including materials, personnel and equipment.
- Enroll staff in classes, seminars, conventions, etc. which highlight current state-of-the-art technology and information.
- Work with Rouge River Watershed communities and the Michigan Department of Environmental Quality (MDEQ) on the General Storm Water Permit.
- Work with Oakland County to develop base maps for the GIS system.
- Pursue and promote additional funding for road maintenance and improvement utilizing the pavement management system.
- Pursue and promote additional funding for maintaining existing drainage systems and capital improvement projects for new drainage systems.
- Evaluate the Oakland County Evergreen/Farmington system and complete the master sanitary sewer plan.

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010)	Administrative and Clerical				
	Director of Public Services	1	1	1	1
	Assistant to Director	1	1	1	1
	Secretary to Director of Public Services	1	1	1	1
	Environmental Coordinator	1	0	0	0
	Civil Engineer III	1	1	1	1
	Total	5	4	4	4
	Part-time	0	1	0	0
	Department Total	5	5	4	4

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages – 702

038 – Part-Time – This line item was decreased due to work being hired out to a consultant for environmental services and decreased to comply with the budget reduction directive as shown in a new line item Consultants (801-004). Part-time wages are being paid for transitional staffing.

Professional & Contractual – 801

001 - Conferences & Workshops - Reduced to follow policy to eliminate out of state travel.

004 -Consultants - New line item with monies transferred from part-time and decreased to comply with budget reduction directive for environmental services.

DEPARTMENT NUMBER: 440

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700)	COST REIMBURSEMENT						
592	Sewer Fund - Drain Specialist	(116,893)	(120,407)	(123,176)	(126,691)	(128,333)	(128,333)
(702)	SALARIES & WAGES						
010	Administrative & Clerical	358,130	364,906	314,147	320,686	307,379	307,379
038	Part-time	0	0	90,000	33,700	0	0
106	Sick & Vacation	4,415	23,152	4,350	75,249	2,262	2,262
112	Overtime	1,804	1,623	0	500	0	0
200	Social Security	27,670	29,584	32,090	31,005	24,463	24,463
250	Blue Cross/Optical/Dental	56,134	58,600	49,985	47,985	68,685	68,685
275	Life Insurance	2,118	2,140	2,302	1,560	1,576	1,576
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	87,818	80,525	84,566	84,566	84,240	84,240
325	Longevity	21,505	23,186	24,158	25,100	12,696	12,696
350	Worker's Compensation	962	867	895	1,028	795	795
	Category Total	560,556	584,583	602,493	621,379	502,096	502,096
(740)	OPERATING SUPPLIES						
001	Gas & Oil	2,855	2,225	2,640	2,462	2,420	2,420
002	Books & Subscriptions	255	192	100	100	100	100
008	Supplies	4,188	1,975	3,500	2,000	3,000	3,000
	Category Total	7,298	4,392	6,240	4,562	5,520	5,520

DPS Administration

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	1,284	0	5,325	2,000	2,000	2,000
002	Memberships & Licenses	32,158	32,105	31,861	31,861	31,871	31,871
004	Consultants	0	0	0	30,000	45,000	45,000
005	Fleet Insurance	750	825	825	825	800	800
006	Vehicle Maintenance	74	73	130	130	130	130
013	Education & Training	912	479	300	300	300	300
041	Auto Allowance	3,600	3,300	3,600	2,100	3,600	3,600
	Category Total	38,778	36,782	42,041	67,216	83,701	83,701
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	0	0	0	0	0
002	Office Equipment	1,408	0	0	0	0	0
	Category Total	1,408	0	0	0	0	0
	DEPARTMENT TOTAL	491,147	505,350	527,598	566,466	462,984	462,984



ROAD MAINTENANCE

The road maintenance and supervision budget provides funding for the staff assigned to right-of-way maintenance. The City's street network currently includes 58 miles of major streets and 246 miles of local streets. Farmington Hills has the eighth largest municipal street network in the State of Michigan and the largest municipal network in Oakland County. Routine maintenance of the City's street system includes pavement patching, road grading, litter control, forestry maintenance, storm drain maintenance and improvements, sign maintenance and snow/ice control. Additionally, City crews provide mowing and litter control services to 40 miles of county roads.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve road safety. (1,3,13)
- Reduce complaints. (8,11,13)
- Improve snow and ice control response time. (3,10,13)
- Control cost of road maintenance services. (2,12)
- Improve employee and work zone safety. (8)
- Contribute to the City's beautification program. (12,13)
- Utilize the Pavement Management System to improve the efficiency of road maintenance operations. (2,3,12)

PERFORMANCE OBJECTIVES

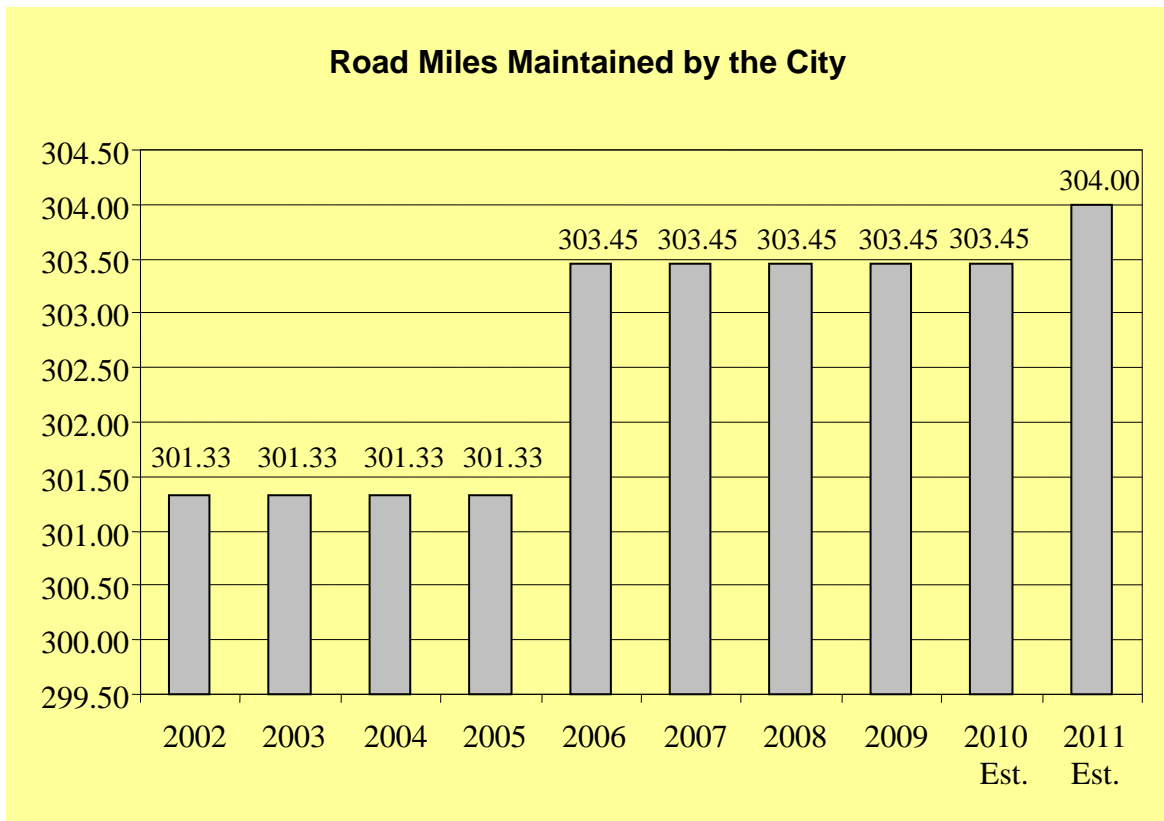
- Dedicate training time to staff development programs.
- Utilize best (maintenance) management practices.
- Improve response to service requests.

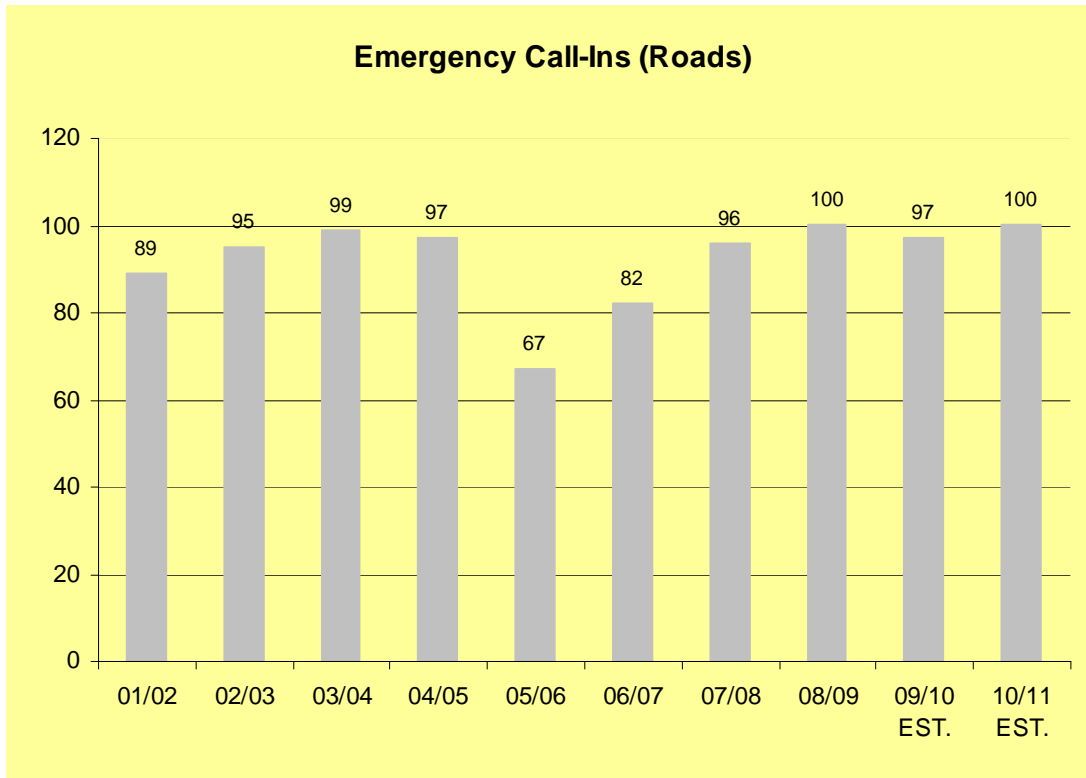
Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Maintenance contracts completed	33	34	35
Utility structure inspections	15	11	12	
Community work programs work days supervised	618	618	618	
Hours of education	680	600	560	
Efficiency	Service requests	880	902	930
	Unit cost for concrete (cubic yards).	212	226	233
	Unit cost for asphalt (tons).	128	137	141
	Unit cost for ditching (per lineal feet).	11.09	15.49	13.95

STAFFING LEVELS

Acct.	Title	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010) Administrative and Clerical					
	Supervisors	3	3	2	2
	Equipment Operator III	4	4	3	3
	Equipment Operator II	12	12	12	12
	Equipment Operator I	1	1	1	1
	Traffic Technician	1	1	1	1
	Laborer II	0	1	0	0
	Laborer I	2	0	0	0
	Total	23	22	19	19
(038)	Seasonal Aides (FTE)	4.25	1.83	2.12	2.12
	Department Total	27.25	23.83	21.12	21.12

KEY DEPARTMENTAL TRENDS





SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages – 702

010 – Administrative & Clerical – decrease due to reduction in staff.

112 – Overtime – decrease due to budget restrictions.

300 – Pension DC – increase due to addition of two new equipment operators.

325 – Longevity – decrease due to reduction in staff.

Professional & Contractual – 801

001—Conferences & Workshops -Decrease due to elimination of out-of-State conferences.

Road Maintenance

DEPARTMENT NUMBER: 442

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	SALARIES & WAGES						
010	Administrative & Clerical	1,027,824	1,098,315	1,151,294	1,164,021	978,809	978,809
015	Seasonal Aides	97,411	66,601	34,927	34,927	40,733	40,733
106	Sick & Vacation	4,722	2,336	2,425	81,389	1,248	1,248
112	Overtime	125,944	107,140	96,305	60,000	61,620	61,620
200	Social Security	100,989	100,860	102,847	106,451	85,417	85,417
250	Blue Cross/Optical/Dental	245,637	249,032	306,876	260,725	285,117	285,117
275	Life Insurance	1,938	1,976	2,200	1,720	1,463	1,463
300	Pension - DC	7,048	10,730	11,745	11,745	32,033	32,033
305	Pension - DB	262,396	221,847	233,999	233,999	278,497	278,497
325	Longevity	52,433	53,944	59,445	60,849	34,160	34,160
350	Worker's Compensation	30,157	27,213	27,426	32,095	25,347	25,347
	Category Total	1,956,499	1,939,994	2,029,489	2,047,921	1,824,444	1,824,444
(740)	OPERATING SUPPLIES						
001	Gas & Oil	144,168	115,870	117,800	90,000	100,000	100,000
002	Books & Subscriptions	241	0	150	150	150	150
008	Supplies	2,330	5,627	1,800	1,000	1,800	1,800
019	Uniforms	12,674	13,514	13,133	13,133	11,615	11,615
030	Tools & Misc. Small Equip.	9,255	11,022	8,000	8,000	7,125	7,125
034	Safety Equipment	5,836	5,563	7,700	7,700	6,000	6,000
	Category Total	174,504	151,596	148,583	119,983	126,690	126,690
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	2,117	3,254	1,225	3,025	150	150
002	Memberships & Licenses	743	854	945	945	899	899
005	Fleet Insurance	27,950	26,025	27,675	27,675	27,250	27,250
006	Vehicle Maintenance	60,975	51,413	59,700	59,700	57,325	57,325
008	Equipment Maintenance	998	1,791	2,200	1,900	2,000	2,000
013	Education & Training	7,490	4,573	2,840	2,840	3,590	3,590
029	Cemetery Maintenance	0	568	600	600	600	600
030	Emergency Meal Allowance	709	323	900	900	900	900
	Category Total	100,982	88,801	96,085	97,585	92,714	92,714
(970)	CAPITAL OUTLAY						
002	Office Equipment	0	7,764	0	0	0	0
020	Equipment	20,168	21,752	29,500	32,000	31,500	31,500
058	Trucks	0	50,974	34,385	4,385	30,500	30,500
	Category Total	20,168	80,490	63,885	36,385	62,000	62,000
	DEPARTMENT TOTAL	2,252,153	2,260,881	2,338,042	2,301,874	2,105,848	2,105,848

CAPITAL OUTLAY

Department Number: 442

Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget Quantity	Manager's Budget Amount
020		EQUIPMENT				
	1	Brine Tank and Spray Trailer	24,500	24,500	1	24,500
	1	Road Maintenance Controller, GPS Speed Sensor, Flow Meter, and Wiring Harness	3,500	3,500	1	3,500
	1	Centrifugal Pump/Storage Tank	3,500	3,500	1	3,500
		Total Equipment		31,500		31,500
058		Trucks				
	1	Pick-up Truck	26,000	26,000	1	26,000
	1	Plow	4,500	4,500	1	4,500
				30,500		30,500
		CAPITAL OUTLAY TOTAL		62,000		62,000



BUILDING MAINTENANCE

The operation and maintenance expenses for City Hall and the Police Facility are charged to this account. Principal expenses are for salaries and supplies to keep the buildings in good repair. The building maintenance staff is responsible for monthly inspections of all heating, ventilation and air conditioning (HVAC) equipment for 14 City-owned buildings.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Create an organized environment for all departments for record storage and retrieval. (2,8)
- Meet all safety standards prescribed by the State and Federal regulations. (8,9)
- Continue to utilize the Community Service Work Program for various maintenance projects. (2)
- Provide preventative maintenance programs on all mechanical, electrical, and plumbing equipment for all City buildings. (2,8)
- To operate efficiently, reduce unnecessary spending and effectively maintain the City's facilities. (2,8)
- Ensure that residents and employees have clean and safe facilities to carry on their day-to-day business. (3,8,13)
- Become experts in Green Technology. (2)

PERFORMANCE OBJECTIVES

- To maintain within the budgetary framework, 14 City facilities in a safe, clean and economical manner.
- To test and maintain backflow prevention devices for all City facilities.
- To conduct monthly preventative maintenance inspections on a timely basis and oversee quarterly inspections performed by contractors.
- To coordinate the storage or disposal of any unused furniture or equipment for City auctions.

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Community Work Program "worker days"	331	363	363
	Requests for maintenance service	1,274	1,280	1,290
	Number of monthly inspections (HVAC)	168	168	168
	Number of buildings maintained	14	14	14
Efficiency	Percentage of service requests met within 10 days	90%	90%	90%
	Percentage of emergency call-ins responded to within 30 minutes	95%	95%	95%

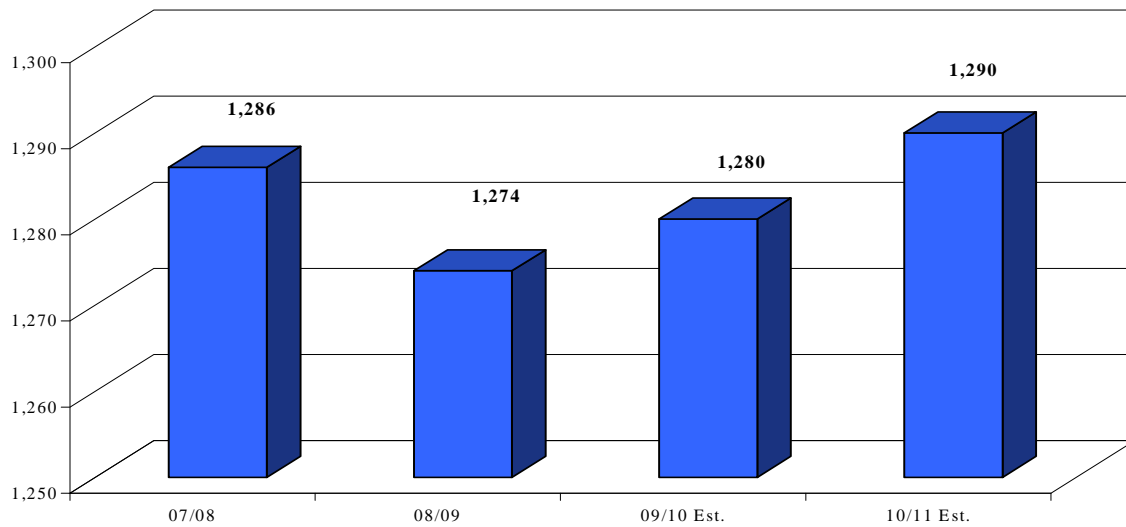
Building Maintenance

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010)	Salaries				
	Building Maintenance Supervisor	1	1	1	1
	Building Maintenance Technician	1	1	1	1
	Building Maintenance Worker	2	2	2	2
	Total	4	4	4	4
	DEPARTMENT TOTAL	4	4	4	4

KEY DEPARTMENTAL TRENDS

Service Requests for Maintenance



SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages - 702

010 - Decrease due to a long term staff illness without pay in current 2009/2010 budget. 2010/2011 salaries anticipated with staffs return.

Professional & Contractual - 801

025 - 2009/2010 budget shows a decrease due to the demolition of the West Wing. 2010/11 budget shows a decrease due to renovation of the existing city hall which will be unoccupied for an undetermined amount of time and the energy savings to be gained in the newly constructed portion of city hall.

Building Maintenance

DEPARTMENT NUMBER: 444

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702) SALARIES & WAGES							
010	Salaries	138,785	146,289	182,206	165,381	182,791	182,791
106	Sick & Vacation	664	1,346	1,334	1,346	718	718
112	Overtime	16,461	13,900	15,585	11,000	14,676	14,676
200	Social Security	13,833	13,778	18,096	14,736	15,678	15,678
250	Blue Cross/Optical/Dental	39,528	51,066	63,185	63,185	71,803	71,803
275	Life Insurance	274	334	400	346	308	308
300	Pension - DC	0	3,206	4,924	4,924	4,982	4,982
305	Pension - DB	32,026	30,637	32,348	32,348	38,500	38,500
325	Longevity	5,430	5,791	6,510	6,134	6,742	6,742
350	Worker's Compensation	2,449	2,229	2,450	2,534	2,645	2,645
	Category Total	249,450	268,576	327,038	301,934	338,843	338,843
(740) OPERATING SUPPLIES							
001	Gas & Oil	1,113	991	1,320	878	990	990
002	Books & Subscriptions	0	0	0	0	0	0
008	Supplies	9,154	7,223	10,000	7,000	10,000	10,000
019	Uniforms	806	1,021	1,258	1,258	1,258	1,258
	Category Total	11,073	9,235	12,578	9,136	12,248	12,248
(801) PROFESSIONAL & CONTRACTUAL							
002	Memberships & Licenses	0	0	330	0	330	330
005	Fleet Insurance	750	825	825	825	800	800
006	Vehicle Maintenance	804	31	500	500	500	500
013	Education & Training	895	997	1,000	1,000	3,650	3,650
025	Utilities	95,092	107,931	120,000	93,000	51,715	51,715
029	Building Maintenance	31,916	28,430	31,758	25,000	27,261	27,261
046	Custodial Contract	6,990	57,319	4,000	1,500	4,000	4,000
	Category Total	136,447	195,533	158,413	121,825	88,256	88,256
(970) CAPITAL OUTLAY							
015	Vehicles	0	0	0	0	0	0
020	Equipment	0	0	0	0	0	0
036	Building Improvements	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0
DEPARTMENT TOTAL		396,970	473,344	498,029	432,895	439,347	439,347

ENGINEERING DIVISION

Activities of the Engineering Division include municipal project design and administration, as well as, plan review and inspection of new developments. In addition, the Division addresses traffic concerns and considerable requests for information by engineers, builders and residents. The Division strives to improve the safety and mobility of the transportation system of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Maintain accurate records. Make available to public. (1,10,12,13)
- Improve condition of city water system by replacing old water main.
- Incorporate GIS technology into delivery of engineering services. (2,8)
- Improve condition of city streets. (1,3,12,13)
- Address storm water quality concerns. (10,13)

PERFORMANCE OBJECTIVES

- Reduce initial review time for sites and subdivisions.
- Complete requested and budgeted capital improvement projects.
- Reduce vehicle crash rate citywide.
- Assist neighborhoods with Traffic SAFE-TE³ Program implementation (Safety Awareness for Everyone through Education, Enforcement and Engineering).

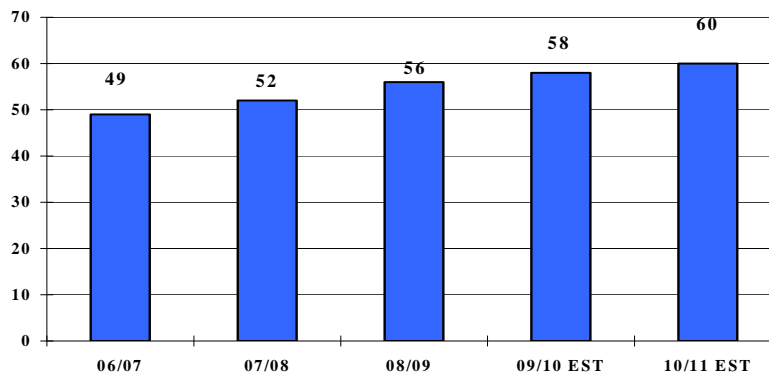
Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Estimated	FY 2010/11 Projected
	Contracts Let (number)	11	7	5
Contracts Let (amount)	\$3,409,105	\$3,581,329	\$3,250,500	
Site Plans Reviewed	8	6	8	
Subdivision/Locations Participating in SAFE-TE ³	56	58	60	
Citizen Service Requests	110	80	80	
Efficiency	Percent first reviews within four weeks	88%	85%	85%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(010)	Salaries and Wages				
	City Engineer	1	1	1	1
	Chief Engineering Inspector	1	1	1	1
	Senior Engineer	2	2	1	1
	Design Technician	1	1	1	1
	Civil Engineer III	1	1	1	1
	Civil Engineer II	2	2	2	2
	Civil Engineer I	1	0	0	0
	Engineering Aide IV	1	1	1	1
	Engineering Aide III	2	2	2	2
	Engineering Aide II	2	2	2	2
	Engineering Aide I	1	1	0	0
	Administrative Secretary	1	1	0	0
	Clerk Typist II	0	1	1	1
	Clerk Typist I	1	0	0	0
	Engineering Office Aide	1	1	1	1
	Total	18	17	14	14
(038)	Part time (FTE)				
	Part time wages	0.6	0.5	0	0
	Total	0.6	0.5	0	0
Department Total		18.6	17.5	14	14

KEY DEPARTMENTAL TRENDS

Subdivisions/Locations Participating in SAFE-TE³



Engineering Division

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries and Wages - 702

010 & 038 – Salaries & Wages & Part-time -A current vacant Administrative Secretary position and a Part Time position will not be filled, in addition, a Senior Engineer and an Engineering Aide I position will be eliminated to make budget target.

Professional & Contractual - 801

001 – Conferences & Workshops - Eliminated all out-of-state conferences.

005 – Fleet Insurance – Eliminated inspection vehicles.

009 – Consulting & Review Fee – Decreased due to low volume of work.

Capital Outlay - 970

002 – Office Equipment – Included replacement of KIP printer, copier, and scanner machine due to obsolescence.

DEPARTMENT NUMBER: 449

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700)	COST REIMBURSEMENT						
592	Sewer Fund	(92,243)	(97,854)	(103,442)	(103,442)	(111,026)	(111,026)
	Category Total	(92,243)	(97,854)	(103,442)	(103,442)	(111,026)	(111,026)
(702)	SALARIES & WAGES						
010	Salaries & Wages	1,037,658	1,036,169	1,069,441	970,785	896,296	896,296
038	Part-time	20,147	22,312	15,538	7,695	0	0
106	Sick & Vacation	18,869	34,616	32,591	34,790	32,662	32,662
112	Overtime	58,419	31,128	29,608	44,300	26,600	26,600
200	Social Security	88,765	87,682	89,468	82,805	76,356	76,356
250	Blue Cross/Optical/Dental	238,489	222,036	255,822	250,850	235,526	235,526
275	Life Insurance	4,589	4,548	5,494	4,150	3,328	3,328
300	Pension - DC	9,255	5,575	4,874	4,874	4,989	4,989
305	Pension - DB	262,436	222,971	228,719	228,719	262,038	262,038
325	Longevity	51,134	51,589	56,568	54,767	49,804	49,804
350	Worker's Compensation	6,763	5,599	5,165	5,312	4,591	4,591
	Category Total	1,796,524	1,724,225	1,793,288	1,689,047	1,592,190	1,592,190
(740)	OPERATING SUPPLIES						
001	Gas & Oil	21,377	17,555	17,600	16,560	15,800	15,800
002	Books & Subscriptions	169	159	209	144	94	94
008	Supplies	11,526	11,154	8,000	8,000	8,000	8,000
	Category Total	33,072	28,868	25,809	24,704	23,894	23,894

Engineering Division

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	PROFESSIONAL & CONTRACTUAL						
001	Conferences & Workshops	6,309	6,388	7,525	4,460	1,980	1,980
002	Memberships & Licenses	1,641	1,875	1,210	1,210	805	805
004	Consultants	5,134	5,013	3,000	6,962	1,000	1,000
005	Fleet Insurance	9,750	9,900	8,250	8,250	7,200	7,200
006	Vehicle Maintenance	5,431	3,564	5,200	4,000	8,900	8,900
007	Office Equip. Maintenance	2,545	2,815	3,300	3,300	3,300	3,300
009	Consulting & Review Fee	1,050	2,000	6,000	1,000	1,000	1,000
013	Education & Training	6,500	8,250	6,650	5,450	5,750	5,750
024	Printing Services	44	551	500	22	0	0
027	Radio Maintenance	0	0	0	0	0	0
041	Vehicle Allowance	3,600	3,600	3,600	3,600	3,600	3,600
	Category Total	42,004	43,956	45,235	38,254	33,535	33,535
(970)	CAPITAL OUTLAY						
001	Office Furniture	3,137	0	0	0	0	0
002	Office Equipment	0	16,985	2,000	0	23,500	23,500
006	Survey Equipment	17,787	0	0	4,000	0	0
007	Grant Equipment	6,000	0	0	0	0	0
015	Inspection Vehicles	30,879	23,427	4,385	4,385	0	0
	Category Total	57,803	40,412	6,385	8,385	23,500	23,500
	DEPARTMENT TOTAL	1,837,160	1,739,607	1,767,275	1,656,948	1,562,093	1,562,093

Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget	
970					Quantity	Amount
002		OFFICE EQUIPMENT				
	1	KIP 3100 Copier, Printer, Scanner.	23,500	23,500	1	23,500
		Total Office Equipment		23,500		23,500
		CAPITAL OUTLAY TOTAL		23,500		23,500

DPW MAINTENANCE FACILITY

The DPW maintenance facility budget provides funding for the administrative office and fleet maintenance operations. The office staff processes all service requests and inquiries from residents for street, drainage, roadside maintenance, as well as refuse/recycling services. The office staff also serves as the communications link between residents and the DPW field staff, via cell phones and two-way radio, ensuring a quick response to citizen service requests.

The DPW's garage is responsible for maintaining the City's fleet of 97 passenger vehicles, 36 patrol vehicles, 43 pick-up trucks, 18 light trucks, 41 utility vehicles, 29 heavy trucks, 17 private vehicles, 17 vans/buses, 21 multi-purpose vehicles, 26 pieces of heavy road equipment, and 14 pieces of small equipment. The fleet maintenance operation utilizes two facilities; the main garage at the DPW and a satellite garage located at Police Department headquarters. Emission controls, fuel economy, computerized engine controls, safety enhancements, and new standard equipment contribute significantly to the fleet maintenance workload.

The cornerstone of the DPW garage is the preventative maintenance (PM) program. The objective of preventative maintenance is to extend the service life of equipment, minimize downtime and avoid equipment failures through scheduled inspection and service.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve fleet safety, reliability, and equipment longevity. (2,8)
- Improve contract management. Bid preparation and inspection of contracted maintenance services. (2)
- Interface GIS Technology with DPW services. (2,8)
- Ensure a safe work environment. (8)

PERFORMANCE OBJECTIVES

- Reduce vehicle downtime and life cycle cost.
- Improve the preparation, scheduling, and oversight of contracted maintenance services.
- Better utilization of computer systems to improve the efficiency of services.

DPW Maintenance Facility

Service Level	Performance Indicators	FY 08/09 Actual	FY 09/10 Projected	FY 10/11 Estimated
	Service Contracts		36	37
Service Requests		852	860	870
Purchase Orders		83	80	75
Brake System Repairs		164	172	177
Steering and Suspension		635	699	698
Heating and Cooling		513	564	631
Transmission and Drive Train		55	61	64
Exhaust System		27	24	23
Electrical		349	384	447
Glass and Body Repair		207	207	202
Tires Replaced		244	268	271
Preventative Maintenance Inspections		2,059	2,400	2,434
Other Equipment/Vehicle Repairs		4,414	4,500	4,550
Hours of Education		165	551	600
Fleet maintenance cost per vehicle*		\$2,155	\$2,279	\$2,042
Operational cost per vehicle**		\$3,718	\$3,885	\$3,713

*Does not include shop overhead.

**Includes all costs except capital (purchase price) and insurance.

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget

(015) Supervision/Secretary/Mechanics

DPW Superintendent	1	1	1	1
Secretary	1	1	1	1
DPW Contract Technician	1	1	1	1
Fleet & Facility Maintenance Supervisor	1	1	1	1
Mechanic III	3	3	3	3
Mechanic II	1	1	1	1
Mechanic I	1	0	0	0
Inventory & Repair Coordinator	1	1	1	1
Building Maint Tech.	1	1	1	1
	11	10	10	10

(038) Part-time

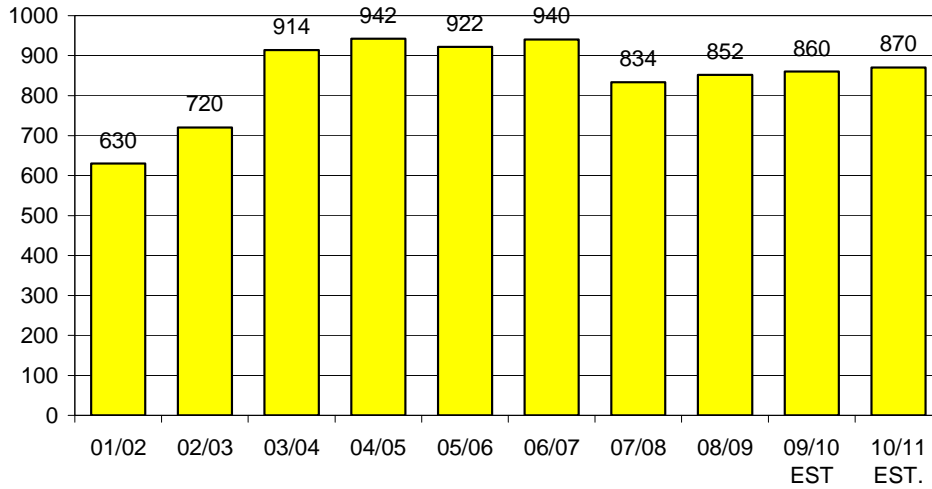
	0	0.5	0.5	0.5
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DEPARTMENT TOTAL

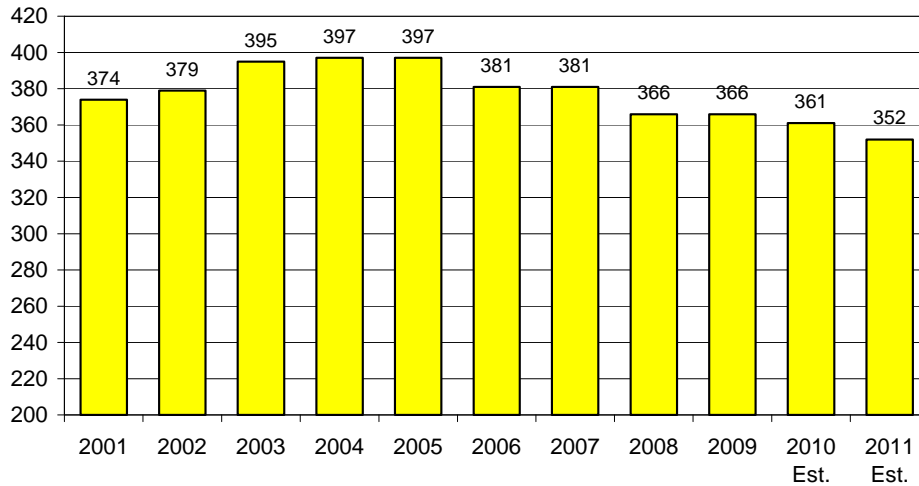
	11	10.50	10.50	10.50
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KEY DEPARTMENTAL TRENDS

Service Requests Processed



Number of Vehicles and Equipment Maintained



SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Operating Supplies

001 – Fuel & Oil Inventory – Decrease due to lower vehicle usage

002 - Books and Subscriptions—Decrease due to decision to not purchase mechanic’s manuals on CD (skipping a year).

076 – Auto/Truck Parts – Decrease due to lower vehicle usage

Professional & Contractual

001 - Conferences and Workshops—Decrease due to elimination of out-of-state conferences.

025 – Utilities Expense – Decrease due to City-wide energy conservation.

104 – Subcontract Repairs – Increase due to potential outsourcing.

DPW Maintenance Facility

DEPARTMENT NUMBER: 450

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702) SALARIES & WAGES							
015	Supervision/Sec./Mech.	586,256	605,685	570,823	672,770	571,202	571,202
038	Part-time	0	0	12,500	12,500	12,500	12,500
106	Sick & Vacation	785	2,232	10,830	65,656	2,400	2,400
112	Overtime	21,268	14,349	23,000	11,000	21,916	21,916
200	Social Security	48,517	49,843	50,265	60,460	49,132	49,132
250	Blue Cross/Optical/Dental	116,893	120,481	131,581	134,565	154,814	154,814
275	Life Insurance	1,343	1,354	1,434	1,240	1,064	1,064
300	Pension - DC	0	0	0	0	6,862	6,862
305	Pension - DB	142,894	130,884	138,096	138,096	165,294	165,294
325	Longevity	37,263	40,401	39,910	43,406	34,212	34,212
350	Worker's Compensation	5,649	5,218	4,939	6,670	5,538	5,538
	Category Total	960,868	970,447	983,378	1,146,363	1,024,934	1,024,934
(740) OPERATING SUPPLIES							
001	Fuel & Oil Inventory	756,434	572,071	659,039	587,462	603,462	603,462
002	Books & Subscriptions	1,553	1,500	1,950	1,900	1,600	1,600
008	Supplies	14,507	7,531	12,500	8,000	7,000	7,000
009	Gas & Oil	6,332	5,373	5,500	5,124	5,500	5,500
012	Mechanics Tool Allowance	2,976	3,277	3,750	3,750	3,125	3,125
076	Auto/Truck Parts	120,234	135,593	154,950	120,000	130,000	130,000
085	Misc. Auto/Truck Supplies	9,961	12,225	11,500	11,000	10,500	10,500
	Category Total	911,997	737,570	849,189	737,236	761,187	761,187
(801) PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	2,862	3,831	1,560	1,500	965	965
002	Memberships & Licenses	1,010	759	1,056	850	1,038	1,038
005	Fleet Insurance	2,250	1,950	2,000	2,000	1,950	1,950
006	Vehicle Maintenance	433	1,890	1,700	1,700	2,000	2,000
007	Office Equip. Maintenance	4,078	6,865	5,500	6,950	6,950	6,950
008	Garage Equip. Maintenance	1,760	3,835	2,000	3,000	3,000	3,000
013	Education & Training	596	174	240	240	300	300
023	Data Processing	5,243	0	0	0	0	0
025	Utilities Expense	88,331	87,925	96,626	83,000	76,200	76,200
027	Radio Maintenance	15	0	300	300	300	300
029	Building Maintenance	22,252	24,689	18,000	20,300	22,720	22,720
046	Custodial Contract	9,020	8,185	10,671	10,671	11,111	11,111
056	Refuse Removal	8,040	7,823	8,424	8,000	7,831	7,831
104	Subcontract Repairs	38,871	23,920	32,000	45,000	60,000	60,000
	Category Total	184,761	171,846	180,077	183,511	194,365	194,365

DPW Maintenance Facility

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(970) CAPITAL OUTLAY							
001	Office Furniture	0	0	0	0	0	0
002	Office Equipment	0	0	0	0	0	0
007	Garage Equipment	0	0	0	0	0	0
015	Vehicles	16,266	50,973	34,385	4,385	30,500	30,500
036	Building Improvements	0	0	0	0	0	0
	Category Total	16,266	50,973	34,385	4,385	30,500	30,500
	Total Expenditures	2,073,892	1,930,836	2,047,029	2,071,495	2,010,986	2,010,986
	Less Interdepartment Billings	(867,321)	(775,555)	(845,174)	(752,462)	(793,462)	(793,462)
	DEPARTMENT TOTAL	1,206,571	1,155,281	1,201,855	1,319,033	1,217,524	1,217,524

CAPITAL OUTLAY

Department Number: 450

Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget Quantity	Manager's Budget Amount
015		VEHICLES	30,500	30,500	1	30,500
		Total Vehicles		30,500	1	30,500
		CAPITAL OUTLAY TOTAL		30,500	1	30,500

ROAD REIMBURSEMENT

The Road Reimbursement Budget represents the Major and Local Road Funds reimbursement for the cost of labor and equipment to the General Fund for the maintenance of the City’s road network. These activities include street sweeping, grading, pavement striping and dust control as well as many other road related functions. The General fund is reimbursed on a per-hour basis for both labor, including fringe benefits, and equipment.

DEPARTMENT NUMBER: 451

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700) COST REIMBURSEMENT							
200	Road Fund Reimbursement	(2,870,536)	(2,961,912)	(2,985,150)	(2,985,150)	(3,009,030)	(3,009,030)
DEPARTMENT TOTAL		(2,870,536)	(2,961,912)	(2,985,150)	(2,985,150)	(3,009,030)	(3,009,030)



WASTE COLLECTION/RECYCLING

In 2008, the City awarded a new five-year contract for refuse, recycling and yard waste collection with Waste Management, Inc, which broadens the range of recyclable materials. This agreement was made possible through the efforts of the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC). The City is one of seven member communities that participated in a private/public partnership and operates a Materials Recovery Facility (MRF) on Eight Mile Road in Southfield.

The DPW is responsible for monitoring day-to-day refuse/recycling services, dispatching complaints to the contractor's supervisory staff, and responding to questions and special requests from residents. Beginning in 1999, the Hazardous Materials Collection program was expanded to allow Farmington Hills residents to participate in other RRRASOC member Hazardous Materials Collection events, with five events scheduled for 2010. This program enables residents to properly dispose of oil-based paint, pesticides, chemicals, solvents, used computer equipment, and other hazardous materials.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve waste collection services and reduce complaints. (1,13)
- Provide waste collection, recycling, and composting in a cost-effective manner. (1,2,10,12,13)
- Increase recycling and yard waste diversion rate. (1,2,10,12,13)
- Decrease landfilled waste volume. (10)

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions	Authorized Positions	Requested Positions	Authorized Positions
702		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(038) Part time (FTE)					
	Teleprocessing Operator	0.5	0.5	0.5	0.5
	Clerk Typist I	0.5	0.5	0.5	0.5
	Total	1	1	1	1
	Department Total	1	1	1	1

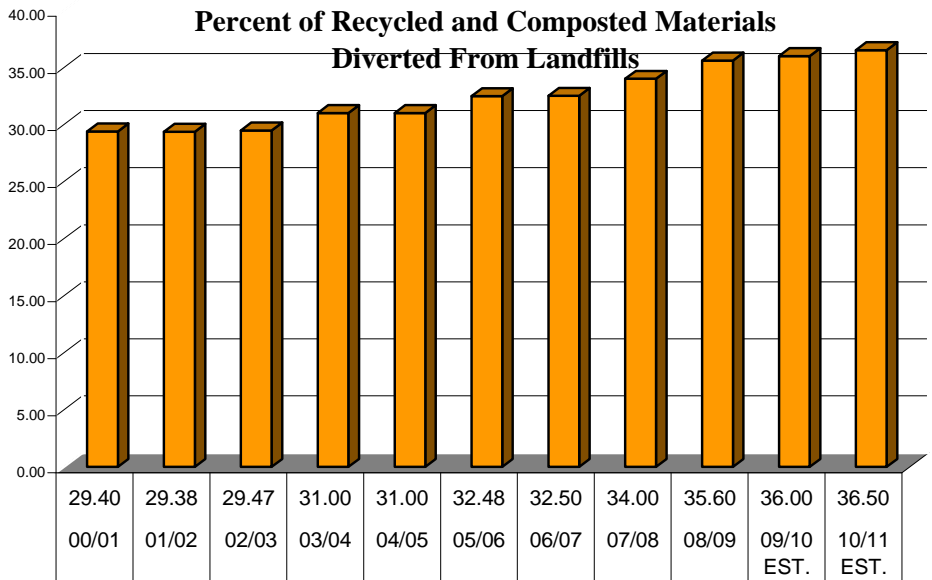
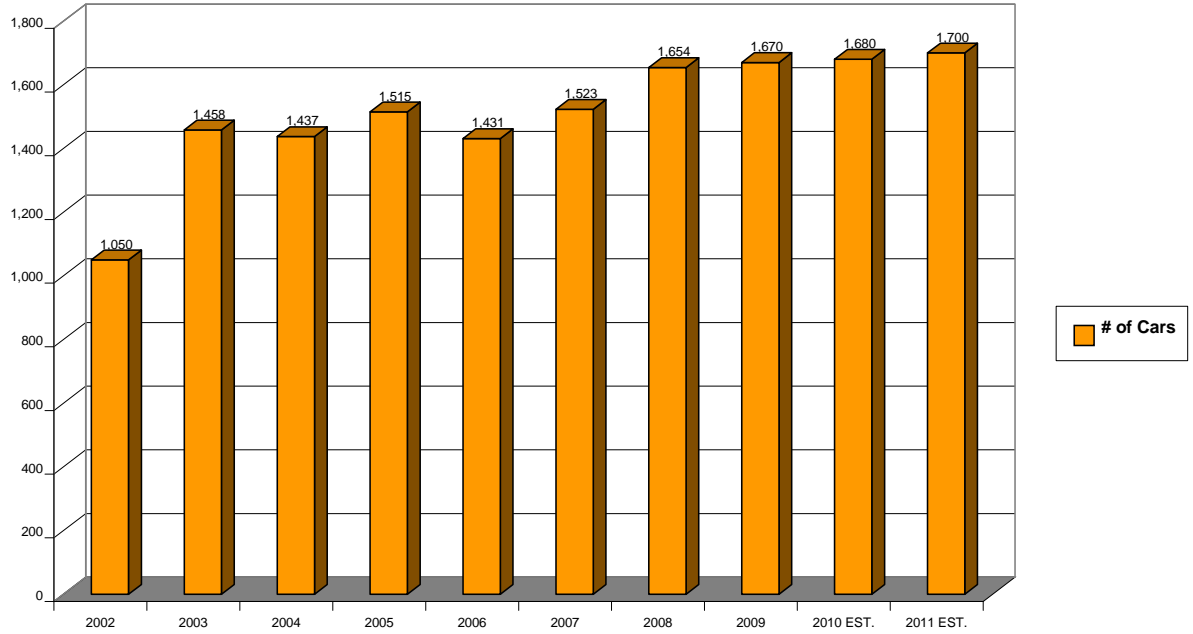
PERFORMANCE OBJECTIVES

- Promote recycling through education.
- Increase recycling rates.
- Improve recycling services through better contractor performance.
- Expand spectrum of recyclable materials.
- Encourage recycling of yard waste through composting and mulch mowing.

Service Level	Performance Indicators	FY 08/09 Actual	FY 09/10 Estimated	FY 10/11 Estimated
	Pounds of waste per household	2,573	2,600	2,700
Dwelling units served	23,131	23,140	23,150	
Efficiency	Average contractor completion time	5:00	5:00	5:00
	Diversion rate	35.6%	36.00%	36.5%
	Waste Landfilled	64.4%	64.0%	63.5%



KEY DEPARTMENTAL TRENDS
Number of Cars Participating
in HazMat Events



Waste Collection/Recycling

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Professional & Contractual

058 - Recycling—Decrease due to greater control of compost material made available to the residents at the Soccer Soccer parking lot.

060 - Household Hazardous Waste Program—Increase due to increased participation and higher unit rate.

Farmington Contribution—Decrease due to not having an on-staff Recycling Coordinator. Previously, 12% of the Recycling Coordinator’s wages were charged to the City of Farmington.

DEPARTMENT NUMBER: 523

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	SALARIES & WAGES						
038	Part-time	29,764	28,459	34,220	32,000	34,220	34,220
200	Social Security	2,277	2,177	2,618	2,448	2,635	2,635
350	Workers Compensation	51	43	75	68	72	72
	Category Total	32,092	30,679	36,913	34,516	36,927	36,927
(740)	OPERATING SUPPLIES						
008	Miscellaneous	979	5,537	6,800	10,000	6,200	6,200
	Category Total	979	5,537	6,800	10,000	6,200	6,200
(801)	PROFESSIONAL & CONTRACTUAL						
056	Collection Contract	3,260,450	3,183,337	3,249,918	3,234,966	3,260,000	3,260,000
058	Recycling Center	15,476	13,976	22,100	17,000	18,611	18,611
059	Contribution to RRRASOC	100,586	100,586	100,586	100,586	102,639	102,639
060	Disposal of Household Hazardous Materials	53,963	59,569	58,000	63,000	65,835	65,835
	Category Total	3,430,475	3,357,468	3,430,604	3,415,552	3,447,085	3,447,085
	Total Expenditures	3,463,546	3,393,684	3,474,317	3,460,068	3,490,212	3,490,212
	Less Farmington Contribution	(5,990)	(6,349)	(6,516)	(1,929)	(2,148)	(2,148)
	DEPARTMENT TOTAL	3,457,556	3,387,335	3,467,801	3,458,139	3,488,064	3,488,064

SPECIAL SERVICES SUMMARY

DIV. NO.	Category and Line Item	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Estimated Expenditures	2010/11 Proposed Budget	2010/11 Adopted Budget
SPECIAL SERVICES:							
752	Administration	2,189,440	2,413,573	2,166,102	2,090,845	1,962,831	1,962,831
760	Youth Services	357,541	364,589	378,510	350,387	352,542	352,542
765	Senior Services	880,961	962,990	899,604	902,247	933,392	933,392
770	Parks Maintenance	1,875,616	1,762,138	1,801,903	1,742,176	1,623,456	1,623,456
775	Cultural Arts	369,704	402,777	369,282	363,222	365,041	365,041
780	Golf Course	758,731	733,263	750,405	703,638	704,003	704,003
785	Recreation Programs	564,260	534,518	578,680	533,094	522,270	522,270
TOTAL SPECIAL SERVICES		6,996,253	7,173,848	6,944,486	6,685,609	6,463,535	6,463,535



Farmington Hills Spicer House

SPECIAL SERVICES

MISSION STATEMENT

Provide municipal services for the physical, recreational, leisure and cultural well-being of the residents of the City of Farmington Hills. The Department provides activities, services and facilities for fitness, athletics, cultural arts, conservation and general open space use in a safe and enjoyable environment for all age groups.

ADMINISTRATION

The Department has gradually evolved from the Farmington Area Recreation Commission established in 1948 to the Parks and Recreation Department in 1978 and finally by authority of the City Council as stated in the City Charter, to the Department of Special Services in 1985. The department consists of eight divisions including Administration, Cultural Arts, Senior Division, Youth and Families Division, Recreation Division, Parks & Golf Division, Facilities Division and the Ice Arena.

The Department provides a wide variety of programs, services and facilities to the residents. The City has experienced rapid growth since the early 1980's, and the Department is endeavoring to keep pace with the growing and diverse requests for leisure activities and facilities. Land acquisition, facility development, program expansion and diversification have always been paramount and still are today.

GOALS

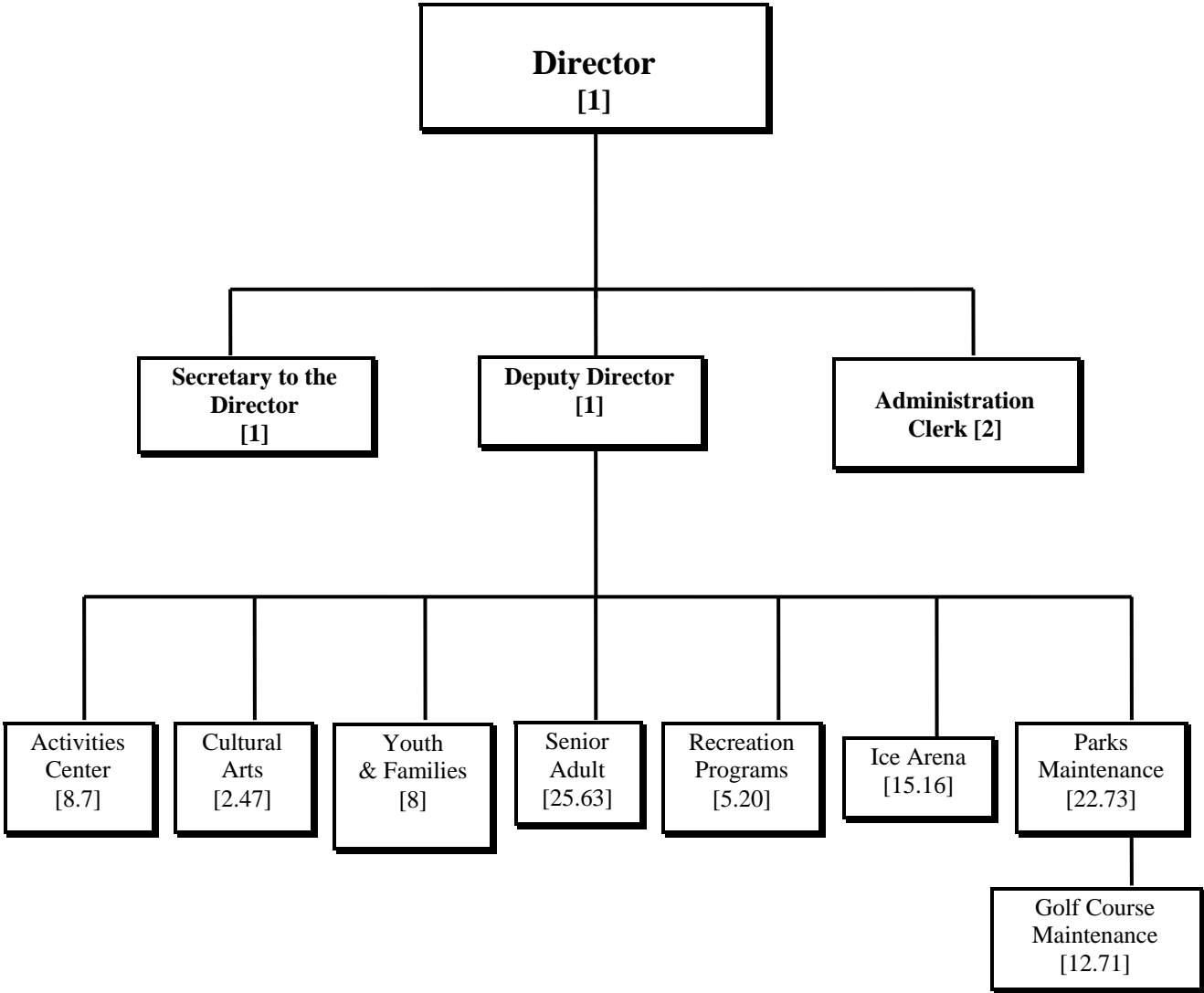
The number in parenthesis shows the link between the departmental goal and the City goals on page 9

- Promote new web-base registration program for the department's programs, classes and special events. (2)
- Manage millage funds to maintain and improve the facilities and programs. (2)
- Provide the equipment and training staff needs to complete their duties in a safe and efficient manner. (2,8)
- Evaluate the department's services, programs, and classes, to ensure they meet the needs of our residents. (2,6)
- Protect natural resources and remain good environmental stewards. (10,12,13)
- Provide administrative oversight and support to each division within the department. (8)
- Continue to work closely with other City Departments to ensure the delivery of high-quality services to our residents. (1,13)
- Strengthen and create new partnerships. (2)
- Provide high quality facilities, services and programs. (1,6,13)
- Respond proactively to emerging trends and issues in order to remain a vital force in the community. (6,12,13)
- Increase public awareness by developing a department-wide Marketing Plan. (1)
- Oversee construction, opening and overall operation of new splashpad at Heritage Park. (2,6)

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(702) ADMINISTRATION					
(010) Administration					
	Director	1	1	1	1
	Assistant Director	1	1	1	1
	Facility Supervisor	1	1	0	0
	Facilities Coordinator	1	1	1	1
	Secretary to the Director	1	1	1	1
	Bldg. Maintenance Tech.	1	1	1	1
	Aide	1	1	1	1
	Clerk Typist II	1	1	2	2
	Clerk Typist I	1	1	0	0
	Total	9	9	8	8
(011) Program Management					
	Recreation Supervisor	4	4	3	3
	Recreation Superintendent	1	1	1	1
	Total	5	5	4	4
(038)	Part time	8.00	6.32	6.90	6.90
ADMINISTRATION TOTAL		22.00	20.32	18.90	18.90

SPECIAL SERVICES



Total Full Time Equivalent [105.6]

Administration

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

010–Administrative & Clerical – Full-time Facility Supervisor position was eliminated.

011-Program Management - One Full-time Recreation Supervisor position was eliminated.

038–Part-Time–Hours at the Jon Grant Center, Longacre House, and Costick Center have been reduced.

Operating Supplies

008 – Supplies - Reduced as a cost-saving measure

Professional & Contractual

001 - Conferences & Workshops – Reduced as a cost-saving measure

002 – Memberships & Licenses - Reduced as a cost-saving measure

013 – Education & Training - Reduced as a cost-saving measure

035 – Credit Card Fees – Increased with more on-line registration

066 – Contract Services – Reduced as a cost-saving measure

DEPARTMENT NUMBER: 752

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	<u>ADMINISTRATION</u>						
	Salaries & Wages						
010	Administrative & Clerical	460,390	484,917	506,232	500,100	445,509	445,509
011	Program Management	269,397	277,225	284,626	227,150	227,241	227,241
038	Part-time	206,412	207,102	180,500	186,488	182,311	182,311
106	Sick & Vacation	12,355	75,494	16,874	48,730	18,217	18,217
112	Overtime	14,249	10,496	3,023	3,101	3,303	3,303
200	Social Security	75,274	79,373	77,802	75,100	68,271	68,271
250	Blue Cross/Optical/Dental	130,838	145,997	168,614	165,000	166,635	166,635
275	Life Insurance	2,440	2,466	2,450	2,250	1,983	1,983
300	Pension - DC	0	3,505	4,695	4,695	4,847	4,847
305	Pension - DB	178,098	164,010	164,945	164,945	181,100	181,100
325	Longevity	19,804	26,286	28,793	24,855	22,340	22,340
350	Worker's Compensation	7,464	7,074	7,042	7,100	6,485	6,485
	Category Total	1,376,721	1,483,945	1,445,596	1,409,514	1,328,242	1,328,242
(740)	<u>Operating Supplies</u>						
001	Gas & Oil	4,415	3,554	5,060	2,517	2,300	2,300
002	Books & Subscriptions	152	59	110	115	50	50
008	Supplies	113,497	98,321	91,500	89,250	83,250	83,250
	Category Total	118,064	101,934	96,670	91,882	85,600	85,600

Administration

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	Professional & Contractual						
001	Conferences & Workshops	3,592	2,035	2,050	1,825	600	600
002	Memberships & Licenses	5,919	8,207	5,535	6,050	4,330	4,330
005	Fleet Insurance	2,250	2,475	2,475	2,475	1,600	1,600
006	Vehicle Maintenance	1,448	1,744	1,100	500	400	400
007	Office Equip. Maint. & Rent	29,037	22,566	22,428	28,458	22,800	22,800
013	Education & Training	4,249	0	2,860	2,724	275	275
016	Telephone	12,932	12,525	11,760	9,264	7,764	7,764
018	Postage & Bulk Mailing	12,871	19,187	21,675	20,400	22,950	22,950
024	Printing Costs	41,770	46,871	43,800	44,400	45,000	45,000
025	Utilities	233,323	224,116	240,000	229,580	205,300	205,300
029	Maintenance & Repair	103,071	82,189	81,600	74,400	72,600	72,600
035	Credit Card Fees	30,825	34,239	40,000	50,000	72,000	72,000
041	Auto Allowance	3,822	3,378	3,600	3,600	3,600	3,600
042	Mileage Reimbursement	4,086	1,468	1,600	1,100	800	800
066	Contract Services	180,969	108,841	123,808	95,128	76,220	76,220
067	Scholarships	11,878	14,573	11,300	11,300	11,000	11,000
068	ADA Accommodations	0	0	250	250	250	250
072	Special Projects	11,359	0	1,500	1,500	1,500	1,500
	Category Total	693,401	584,414	617,341	582,954	548,989	548,989
(970)	Capital Outlay						
001	Office Furniture	0	0	0	0	0	0
002	Office Equipment	1,254	2,250	0	0	0	0
004	Recreation Equipment	0	0	0	0	0	0
036	Building Improvements	0	241,030	6,495	6,495	0	0
	Category Total	1,254	243,280	6,495	6,495	0	0
ADMINISTRATION TOTAL		2,189,440	2,413,573	2,166,102	2,090,845	1,962,831	1,962,831

YOUTH & FAMILY

MISSION STATEMENT: Provide an after-school and summer program for middle school youth that offers a safe, fun environment, free from inappropriate influences. Reduce the use and abuse of alcohol, tobacco, and drugs by middle school youth.

Farmington Hills Area Youth & Family Services has developed and implemented a structured program for middle school age students. The program targets youth eleven through fifteen years of age that would benefit from supervised after-school activities consisting of educational tutoring, group discussions, recreation, and social skills development. Throughout its history, the program has been a model of innovation and a place where youth want to attend. This year, the After School Program was proud to be recognized nationally by the After School Alliance Organization as one of six valuable after school programs.

The program is consistently seeking input from youth in creating and implementing programs, while simultaneously providing leadership opportunities for participants. Youth Center Members and Mayors Youth Council representatives have attended local, state, and national conferences and workshops representing both middle and high school age youth from our communities. This provides social, academic and cultural learning opportunities that build upon individual strengths and interests necessary for lifelong success.

Youth Center members have the opportunity to participate in special programs throughout the year. These programs include Club Z! Tutoring; a professional tutoring service, Cooking, Dance Classes, Exercise Programs, Fire Prevention, First Aid Classes, Internet Safety, Life Skills Training, Tae Kwon Do Classes, Knitting Classes, and Yoga Classes. Community Service Projects and Intergenerational Programs are also an important element of the general program. Youth Center members are always participating in fundraisers to help with the costs of their special programs.

The program sites provide services to each of the four quadrants of Farmington Hills offering opportunities to middle school age youth in Farmington Hills and Farmington. Over 8,000 youth have taken part in the Youth Center program since its beginning. This year, over 600 youth members have attended one of the five youth centers on a daily basis. The 2009 Summer Program saw 98 participants enrolled in the Summer Drop-In Center, averaging 63 youth per day and averaging 22 youth on each of the 29 field trips that were offered.

In 2009, The Jon Grant Center went into its third full year with continued success and popularity allowing Farmington and Farmington Hills residents that attend Clarenceville Middle School and others a safe and positive environment. We successfully opened our 6th Youth Center in March through a partnership with Prince of Peace Lutheran Church. Youth & Family Services staffs the Ice Arena, Jon Grant, POP Center/Warner Middle School a total of five days per week and the Costick Center is staffed four days a week. The opportunity to attend the Farmington area YMCA is still available to Youth Center members two days a week.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Offer a variety of affordable Summer Program field trips presenting members the opportunity to visit 28 fun-filled venues including exposure to culture, history and the arts. (1,6,13)
- Successful implementation of Incentive Programs offered to members at youth centers. Members will have opportunities to attend classes addressing Internet Safety, Alcohol and Drug Awareness, Emergency First Aid, and Life Skills Training dealing with decision-making, conflict resolution and verbal & nonverbal communication skills. (1,6,13)
- Expand our enrichment opportunities and continue to enhance programs for the After School Youth Members, such as Girl Power and the Youth Center Council, while maintaining existing programs like Scrapbooking, and the Warner Crusaders Club. (1,6,13)
- Continue to offer group tutoring through our partnership with Club Z! Tutoring, a professional tutoring organization. Increase enrichment opportunities to include study skills training for youth members. (1,6)
- Explore new opportunities on ways to reach families not participating in after school programs by partnering with local faith organizations, youth publications, cable shows. (1,6,11)
- Introduce current youth members to the opportunity that exists when they enter high school by being a part of the Mayors Youth Council. (1,6)
- Retain and expand our partnership with the Clarenceville School District allowing us to better service the southeast corner of Farmington Hills and Farmington. (2,6)
- Find new and creative ways to provide sustainable funding for existing programs by continuing and establishing new community partnerships. (2,6)
- Continue to maintain program enrollment for the After School and Summer Drop-In programs in spite of economic challenges that we are all facing. (6,13)
- Continue to work with corporate and local business facilities to establish “Career Explorers”; a mentoring program allowing youth to see first-hand career opportunities. (2,4)
- Continue to offer and promote programs during the week and on weekends that include family participation. (6)

PERFORMANCE OBJECTIVES

- Enroll 500 new incoming 6th Graders as Youth Center Members this fall.
- Continue to have over 200 Youth Center Members attend the Youth Centers daily.
- Offer new opportunities for youth to be part of the decision making process in their Youth Centers.
- Pursue new programs in partnership with our local area faith groups and other youth organizations in our communities.
- Explore new relationships to secure sustainable funding for current and future youth programs.

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level Summer	Summer program drop in center participation	98	100	110
	Number of days program is offered	43	38	38
	Average daily participants of Summer Drop-in	63	65	70
	Total number of Summer Drop-In visits	2,709	2,470	2,660
	Daily average of field trip participants	22	25	30
	Number of summer field trips	29	28	30
	Total of summer field trip participants	638	700	900
	Service Level School Year	* Total number of enrolled youth members (6 th – 9 th Grade)	1,750	615
** Total number of days program is offered		180	172	172
*** Daily average participation		160	200	220
Total youth center school year program visits (All Youth Centers)		28,800	34,400	37,840
Efficiency	Total number of Summer Drop-In, field trips and school year participants	1,870	850	890
	Total number of days Summer Drop-In, and school year program is offered	223	210	210
	Total number of Summer Drop-In, field trips and school year visits	32,147	37,570	41,400

* The change in **FY 2009/2010 Projected** total numbers of enrollment is due to a membership fee being added. In previous years the only requirement was to have a membership form on file.

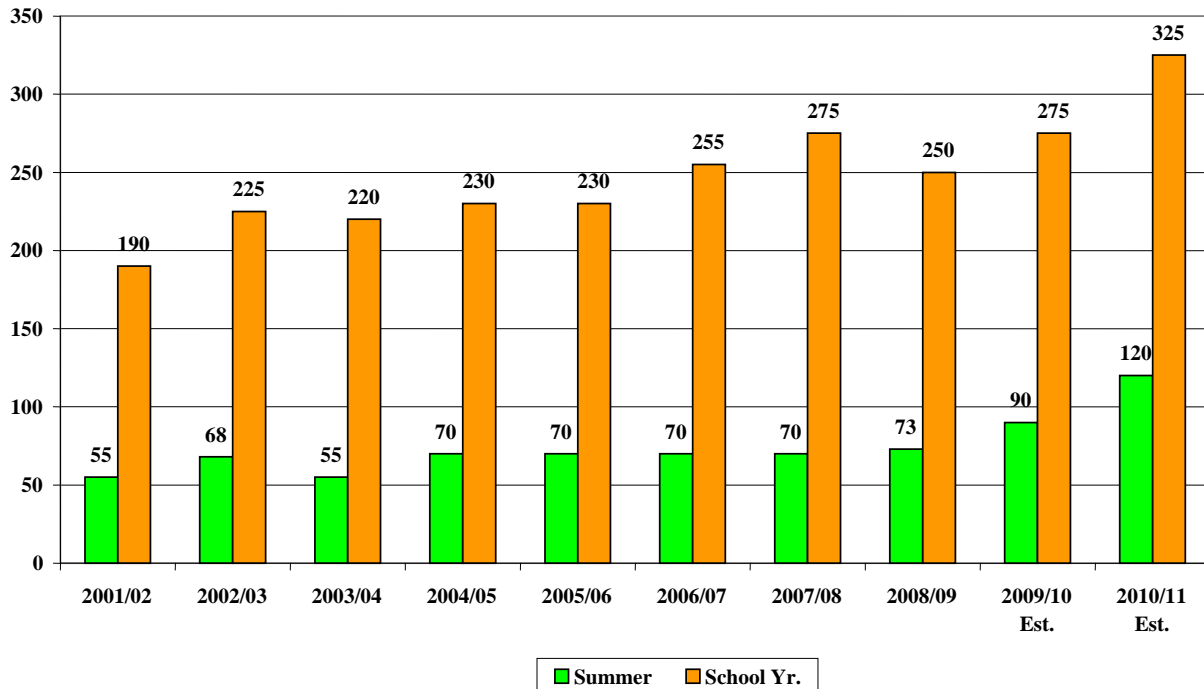
** The total number of days the program is offered is lower because the Youth Centers will be closed on some of the early release and half-days.

*** The change in average daily participation is due to the addition of the POP Youth Center.

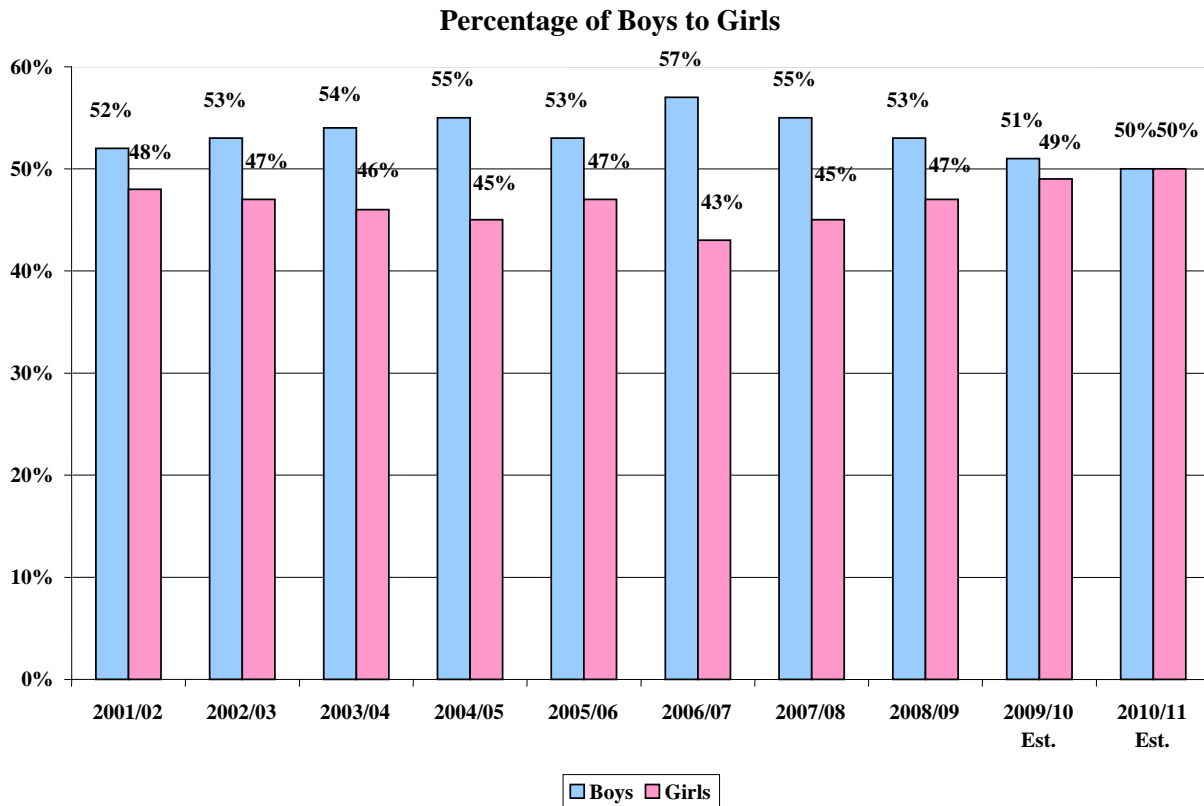
STAFFING LEVELS

Acct.	760 Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(760) YOUTH & FAMILIES					
010	Youth Services Supervisor	1	1	1	1
	Total	1	1	1	1
038	Part time (FTE)	9.40	7.90	7.00	7.00
DEPARTMENT TOTAL		10.40	8.90	8.00	8.00

**Summer & School Year
Daily Average Attendance**



Youth & Families Division



DEPARTMENT NUMBER: 760

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	Salaries & Wages						
010	Administrative & Clerical	59,672	61,444	63,046	63,275	63,046	63,046
038	Part-time	152,630	160,856	170,400	147,500	154,800	154,800
106	Sick & Vacation	4,275	6,131	4,242	6,130	4,850	4,850
112	Overtime	7,670	2,859	1,000	1,000	0	0
200	Social Security	17,319	17,664	18,550	17,000	17,255	17,255
250	Blue Cross/Optical/Dental	5,007	6,024	7,838	7,838	8,146	8,146
275	Life Insurance	91	91	100	100	77	77
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	14,343	13,075	13,730	13,730	16,395	16,395
325	Longevity	2,377	2,448	2,522	2,522	2,837	2,837
350	Worker's Compensation	2,268	2,093	2,182	2,212	2,256	2,256
	Category Total	265,652	272,685	283,610	261,307	269,662	269,662
(740)	Operating Supplies						
002	Books & Subscriptions	54	9	100	100	100	100
008	Supplies	41,761	43,128	41,000	41,000	35,000	35,000
	Category Total	41,815	43,137	41,100	41,100	35,100	35,100

Youth & Families Division

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	Professional & Contractual						
001	Conferences & Workshops	2,435	3,706	2,000	400	200	200
002	Memberships & Licenses	1,713	1,105	1,500	1,480	1,480	1,480
007	Office Equip. Maint. & Rent	30,312	30,585	34,200	31,000	31,000	31,000
013	Education & Training	231	0	100	100	100	100
042	Mileage Reimbursement	2,181	3,483	3,000	3,000	3,000	3,000
066	Contractual Services	13,202	9,888	13,000	12,000	12,000	12,000
	Category Total	50,074	48,767	53,800	47,980	47,780	47,780
(970)	Capital Outlay						
002	Office Equipment	0	0	0	0	0	0
020	Miscellaneous Equipment	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0
	Total Youth & Families	357,541	364,589	378,510	350,387	352,542	352,542



SENIOR DIVISION

MISSION STATEMENT: Provide a broad spectrum of activities and services to meet the varied and dynamic needs of **Adults 50 & Over**, in the areas of health and wellness, education, recreation and socialization. Involve older adults in their community as leaders, teachers and learners while developing the Senior Division as a model for successful aging.

The Farmington Hills Senior Division serves residents 50 years of age and over by providing programs and services designed to foster independent, healthy lifestyles while promoting continued productivity and engagement. Emphasis is placed on innovative, leading-edge programming targeting Abbies (aging baby boomers) as well as traditional programs encompassing physical, social, educational, recreational activities, regardless of income, race, religion, physical or mental disability. Community-based service programs are offered for adult residents needing assistance with specialized transportation, chore services, home delivered meals, nutritional supplements, prescriptions, adult respite/day care and other services specialized to accommodate older adults and their lifestyles. Intercommunity partnerships expand opportunities for more diverse programming. Planned events are scheduled daily including evenings and weekends within the Costick Activities Center, Longacre House and the Jon Grant Community Center.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Continue to foster community awareness of the existing programs & services available to **Adults 50 & Better** through marketing on the City web site, local newspapers, cable TV, and electronic communication. (11)
- Increase evening and weekend programs designed to respond to the trends for working young-old adults. (6)
- Improve accessible community mobility and independence while addressing the needs of seniors/handicapped residents through a comprehensive transportation program. (1,12,13)
- Establish cultural unity through programs and experiences that promote understanding and celebrate diversity. (6,12)
- Create a cafeteria style dining experience promoting healthy choices/options for the boomers through the on-site meal program. (1,12)
- Work to establish additional sustainable funding sources such as endowments, memorials, and corporate contributions. (2)
- Promote skills and support to strengthen family caregivers through the adult/day respite program. (6)
- Emphasize the process of accurate tracking methods through the swipe/identification card system improving the collection of annual non-user fee for all non-residents. (2)
- Establish a volunteer based system to seek and train volunteers to supplement and enhance existing activities/ programs. (2,4,6)
- Generate intergenerational activities with programs such as Senior Adults Giving to Education (S.A.G.E.) and Youth Mentoring. (2,4)

PERFORMANCE OBJECTIVES

- Enhance innovative programs attracting a greater number of adults, without increasing expense and utilizing volunteers wherever possible.
- Utilize a redefined activity space designed to welcome and encourage a variety of groups for multiple uses.
- Cultivate a customer focused service environment that encourages and creates an informed, effective and sensitive staff, one that is equally receptive to all participants.
- Create further understanding of multi-cultural and ethnic populations in programming and volunteerism.

Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Participation in Daily Activities	95,562	108,632	118,450
	Participation in Special Events	2,621	2,433	2,520
	Number of Meals On Wheels Delivered	70,681	73,716 *	67,592 **
	Number of Congregate Meals Served	18,683	22,216 *	18,400 **
	Number of Rides Provided	28,917	34,334	38,000

* Includes ARRA Funded Meals
 ** Based on funding/food cost estimates

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		2008/09 Budget	2009/10 Budget	2010/11 Budget	2010/11 Budget
(765)	<u>SENIOR ADULTS</u>				
010	Administrative & Clerical				
	Senior Adult Program Supervisor	1	1	1	1
	Senior Adult Supervisor	1	1	1	1
	Senior Adult Specialist - Programming	1	1	1	1
	Senior Adult Specialist - SENEX	1	1	1	1
	Senior Adult Nutrition Coordinator	1	1	1	1
	Total	5	5	5	5
038	Part time (FTE)				
	Part time wages	5.96	4.83	4.14	4.14
	Part-time Nutrition Grant	4.68	6.15	6.15	6.15
	Maintenance	0.50	0.38	0.04	0.04
	Part-time Transportation Grant	10.60	10.08	10.30	10.30
	Total	21.74	21.44	20.63	20.63
	SENIOR ADULTS TOTAL	26.74	26.44	25.63	25.63

Senior Adult Division**SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR****Salaries & Wages****106 - Sick & Vacation** – Increased due to two retirements in division.**DEPARTMENT NUMBER: 765**

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(700) Cost Reimbursement							
281	Nutrition Administration Reimbursement	(309,257)	(323,304)	(359,699)	(359,699)	(359,699)	(359,699)
(702) Salaries & Wages							
010	Administrative & Clerical	243,430	251,946	258,516	259,500	258,516	258,516
038	Part-time	121,423	115,426	102,872	99,636	89,861	89,861
039	Part-time Nutrition Grant	86,656	90,095	109,215	109,824	117,904	117,904
040	Maintenance	6,694	6,003	5,731	5,731	5,731	5,731
075	Part-time Transportation	207,956	207,979	212,404	212,620	218,896	218,896
106	Sick & Vacation	5,440	3,687	10,165	3,687	25,060	25,060
112	Overtime	1,867	289	1,000	400	400	400
200	Social Security	51,494	52,105	54,263	53,485	55,545	55,545
250	Blue Cross/Optical/Dental	50,492	53,757	65,689	65,689	70,913	70,913
275	Life Insurance	592	597	679	679	509	509
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	57,588	52,939	55,833	55,833	66,746	66,746
325	Longevity	5,680	6,716	8,117	8,150	9,707	9,707
350	Worker's Compensation	7,390	6,761	7,200	7,410	7,261	7,261
	Category Total	846,702	848,300	891,684	882,644	927,049	927,049
(740) Operating Supplies							
002	Subscriptions	104	0	0	0	0	0
008	Supplies	12,613	65,170	18,935	13,967	15,740	15,740
009	Kitchen Food & Supplies	159,337	172,212	178,728	200,539	188,773	188,773
010	Special Events	1,539	785	1,000	1,000	1,000	1,000
072	Special Function Expense	4,657	4,618	6,500	3,440	3,379	3,379
	Category Total	178,250	242,785	205,163	218,946	208,892	208,892

Senior Adult Division

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	Professional & Contractual						
001	Conferences & Workshops	1,336	740	800	495	0	0
002	Memberships & Licenses	463	492	380	522	545	545
004	Advertising Personnel	140	0	500	0	0	0
005	Fleet Insurance	9,000	8,250	5,850	5,850	5,600	5,600
013	Education & Training	94	0	500	250	250	250
024	Printing Costs	5,245	4,393	4,544	4,544	4,124	4,124
030	Luncheon Paper Products	760	0	3,040	0	0	0
042	Mileage Reimbursement	749	109	150	0	0	0
066	Contract Services	36,281	43,866	47,187	46,394	46,394	46,394
075	SMART Transportation	65,164	57,764	65,305	67,501	65,437	65,437
076	Dial - A - Ride	40,785	42,616	34,200	34,800	34,800	34,800
	Category Total	160,017	158,230	162,456	160,356	157,150	157,150
(970)	Capital Outlay						
001	Office Furniture	0	7,016	0	0	0	0
002	Office Equipment	0	9,464	0	0	0	0
016	Smart Transportation - Vehicles	0	0	0	0	0	0
020	Miscellaneous Equipment	5,249	20,499	0	0	0	0
	Category Total	5,249	36,979	0	0	0	0
	Total Senior Adults	880,961	962,990	899,604	902,247	933,392	933,392



PARKS DIVISION

The Parks Division operates, maintains and provides security for over 600 acres of parkland, including 47 baseball diamonds and 48 soccer fields. This includes turf management on all sites, grading, re-building, dragging and lining of baseball diamonds; layout, lining, goal and net replacement on soccer, lacrosse, field hockey, and flag football fields; mowing ; landscaping; trash pickup and disposal; the care and replacement of amenities at all park and municipal sites.. The Parks Division also provides for leaf removal, seasonal cleanup, snow and ice removal and melting compound application. The addition of the Riley Skate Park and recent completion of the Heritage Splash Pad require daily monitoring and maintenance during the season. The Nature Center is staffed and operated by the Parks Division, in cooperation with Farmington Public Schools, under the supervision of the City Naturalist. The Visitor Center and Day Camp Building at Heritage Park are operated and maintained by the Parks Division and assistance to park users and security for all sites is provided by the Park Ranger Service.

The Parks Division works very closely with other Divisions of the Department of Special Services, other City departments, the City of Farmington, Farmington Public Schools, baseball and soccer associations and various community groups to provide a wide variety of athletic, recreational and special needs for the citizens of the community. Some examples of the diverse functions of the Parks Division include the pick up and distribution of food commodities for the Senior Adult Division, and the pick up, installation, removal and storage of voting devices at all precincts for city, state and national elections. The division is also responsible for the set-up and takedown for many special events such as the holiday lighting, banners, Founder's Festival, Art On The Grand, Festival of the Arts, Kids' Day in the Park, Haunted Hike, Special Olympics, THRIVE Festival, special tournaments in baseball and soccer and the City open house.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Construct additional parking, driveway improvements and paver walks at the Heritage Stable Studio and Heritage History Center. (3,13)
- Continue environmentally sound maintenance practices established by certification under the Michigan Turfgrass Environmental Stewardship Program. (2,3)
- Complete handicap railings and improve lawn areas at the Heritage Park Amphitheater. (1,3)
- Finish landscape establishment of planted areas around Riley Skate Park. (1,6)
- Evaluate and improve equipment maintenance practices under newly implemented small engine/landscape equipment contracted service program. (1,2)
- Continue to establish native plants in beds to reduce maintenance requirements. (2)

PERFORMANCE OBJECTIVES

- Construct additional parking, driveway improvements and paver walks at the Heritage Stable Studio and Heritage History Center
- Begin operation of new Splash Pad at Heritage Park and establish landscaped area surrounding.
- Enlarge “no mow” areas around ponds and in certain parks to further reduce maintenance costs and environmental impact.
- Expand use of the new City of Farmington Hills recycling program in all parks and buildings.
- Expand and monitor program of eradication of non-native plant species in parks.
- Analyze current use of contractors in performing maintenance work to assess cost and quality implications of performing the work in house.
- Improve landscape maintenance around Ice Arena.
- Work with DPW to review and establish more effective ice/snow control measures.
- Continue work with FPS and user groups to control costs in athletic field use.

Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Service Level	Fields Maintained	85	85
Total acreage maintained		526	526	526
Flower beds maintained (Square feet)		17,000	22,223	21,000
Acres mowed		119	129	125
Efficiency	Numbers of acres maintained per FTE	21.52	21.52	23
	Acres of parkland per 1,000 population	7.45	7.45	7.45

STAFFING LEVELS

Acct. 770	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(770) PARKS DIVISION					
(010)	Salaries & Wages				
	Parks & Golf Superintendent	1	1	0	0
	Park Maintenance Supervisor	2	2	2	2
	Small Engine Mechanic	2	1	0	0
	Laborer II	4	3	4	4
	Park Maintenance Technician	3	3	3	3
	Naturalist	1	1	1	1
	Clerk Typist II	1	1	0	0
	Total	14	12	10	10
(038)	Part Time	12.21	11.62	12.73	12.73
PARKS DIVISION TOTAL		26.21	23.62	22.73	22.73

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

010 – Administrative & Clerical – Full-time Superintendent position and a small engine mechanic position were eliminated.

112 – Overtime - Reduced as a cost-saving measure

Operating Supplies

001 – Gas & Oil – Reduced due to lower usage.

008 – Supplies - Reduced as a cost-saving measure

DEPARTMENT NUMBER: 770

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702) Salaries & Wages							
010	Salaries & Wages	616,212	628,808	564,831	553,750	463,062	463,062
038	Part-time	262,091	229,067	240,165	239,860	260,143	260,143
106	Sick & Vacation	21,853	35,224	33,802	41,696	15,786	15,786
112	Overtime	122,791	70,305	70,000	45,000	50,000	50,000
200	Social Security	79,168	76,032	69,239	69,518	61,932	61,932
250	Blue Cross/Optical/Dental	153,961	155,132	138,320	155,000	138,217	138,217
275	Life Insurance	1,411	1,408	1,172	1,062	899	899
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	147,241	135,447	142,349	142,349	147,126	147,126
325	Longevity	23,662	27,163	28,575	28,484	20,572	20,572
350	Worker's Compensation	7,186	5,446	4,706	5,452	4,696	4,696
Category Total		1,435,576	1,364,032	1,293,159	1,282,171	1,162,433	1,162,433
(740) Operating Supplies							
001	Gas & Oil	60,645	55,032	69,035	45,896	48,835	48,835
002	Books & Subscriptions	163	145	250	250	250	250
008	Supplies	86,213	79,074	66,000	67,200	63,500	63,500
014	Chemical Supplies	46,804	38,577	43,550	44,500	45,443	45,443
019	Uniforms & Clothing	8,088	5,958	9,110	7,198	7,058	7,058
030	Miscellaneous Tools	3,082	2,622	3,350	2,000	2,000	2,000
Category Total		204,995	181,408	191,295	167,044	167,086	167,086

Parks Division

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	Professional & Contractual						
001	Conferences & Workshops	776	814	800	832	1,000	1,000
002	Memberships & Licenses	587	591	740	790	665	665
005	Fleet Insurance	16,200	14,850	14,850	14,850	14,400	14,400
006	Vehicle Maintenance	18,310	14,975	17,500	15,700	18,000	18,000
007	Equipment & Radio Maint.	11,807	12,899	14,500	13,000	14,500	14,500
013	Education & Training	420	150	800	800	800	800
025	Park Utilities	90,291	82,724	109,268	91,304	91,600	91,600
029	Park Buildings Maintenance	33,032	32,803	36,610	36,610	36,610	36,610
042	Mileage Reimbursement	337	534	425	425	425	425
056	Refuse Dumpster	15,868	11,267	11,841	10,160	11,347	11,347
066	Contract Services	47,417	45,091	110,115	108,490	104,590	104,590
	Category Total	235,045	216,698	317,449	292,961	293,937	293,937
(970)	Capital Outlay						
015	Vehicles	0	0	0	0	0	0
020	Maintenance Equipment	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0
	PARKS TOTAL	1,875,616	1,762,138	1,801,903	1,742,176	1,623,456	1,623,456



CULTURAL ARTS DIVISION

The Cultural Arts Division, created to answer the growing demands of our community for high-quality cultural programs, events and experiences, offers an exciting and educational variety of classes, camps, workshops and lessons taught by experts, including art exhibits, festivals, music and theater opportunities, and special events for all ages. The Division also acts as a direct community connection to the area's various cultural organizations: the Farmington Area Art Commission, the Farmington Community Arts Council, media and the residents in order to enhance and support the presence of the arts in the community by means of strategic planning, information, education and the sharing of resources. The Cultural Arts Division also maintains communication with state art agencies, such as Artserve MI and the Michigan Council for the Arts and Cultural Affairs in Lansing.

The Cultural Arts Division continues to add new classes and lessons in visual arts, performing arts, dance, instrumental and vocal music, and photography to its list of offerings. In 2009, vocal lessons taught by a professional performer were added to the list of guitar, piano, and violin lessons. The Farmington Hills Youth Choir expanded its opportunities in the past year, performing with the Detroit Chamber Winds & Strings, and at the State Capitol. The Farmington Hills Youth Theatre was named at the "2009 #1 Youth Theater in Metro Detroit" by Nickelodeon's "Parents Picks Awards". The Youth Theatre's two large performances, "Annie, Jr." and "Music Man" drew thousands of visitors to the Costick Center, and cast 263 youth and adults in its 12 performances. "Script to Stage" (a program for younger children, K-2), "Broadway Kids", "The Next Stage" and various summer performance camps were also offered. Through collaboration with other Special Services' divisions and community organizations, Cultural Arts also presented two community festivals: the Festival of the Arts in the spring and Art on the Grand, a fine arts show in July, as well as professional concerts, a free summer concert series, art exhibits in various media; and other special events.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Explore and implement cost-saving practices to provide highest quality programs with least expense. (6)
- Continuously evaluate all arts-related programs based on time, space and value to community. (2,6)
- Work with other divisions to minimize cost of promotional efforts without sacrificing results, share knowledge and improve public communication. (1,2,6)
- Maximize use of volunteers, including student interns, adult volunteers and community service workers. (1,2)
- Work with Farmington Area Arts Commission to utilize its advocacy for support of the goals of the Special Services Department and City in ensuring Farmington Hills' position as an attractive, desirable place in which to live. (2,13)
- Help raise awareness of facilities, parks and programs within the department by presenting attractive new classes and events in these locations. (2,6)
- Develop Art on the Grand into a stand-alone art fair. (2)
- Continue to attract high-quality instructors to produce innovative cultural programs, including additional art camps and performance opportunities for children and adults. (6)
- Maintain quality of programming, while keeping programs affordable and competitively priced. (2)
- Answer community desire for more ethnic offerings, by continuing to incorporate diverse cultural elements into concerts, musical lessons, and other programs. (2,4)
- Develop a public art program for the newly renovated City Hall. (3)

PERFORMANCE OBJECTIVES

- Create and develop opportunities for youth to learn about the arts via internships, in partnership with local colleges, while supplementing staff needs.
- Expand the Farmington Hills Youth Choir to add new performance opportunities and public experiences through collaborative efforts with Farmington Community Choir and other local and regional organizations. Seek funding source for Youth Choir needs.
- Continue to ensure high level of public awareness of the department’s cultural arts activities within the city through innovative and dedicated publicity efforts, including electronic methods, newspaper connections, and contacts with area businesses and organizations in order to minimize costs.
- Continue to improve and enlarge Art on the Grand through innovative promotional means, and expanding artist contacts.
- Identify and expand partnerships with community cultural organizations and businesses for mutual benefit. Collaborate on promotional efforts and resources by trading space in advertising materials and programs as well as other opportunities.
- Support and assist with development of new art spaces at City Hall, implementing a public art program to enhance the facility, raise public awareness and appreciation of the arts, and support local and regional artists.
- Seek out new areas of funding and support through cultural grants and sponsorships.
- Continue to find new ways to support area businesses through the arts by means of shared activities, exhibits and events.

Service Level	Performance Indicators	FY 2008-09 Actual	FY 2009-10 Projected	FY 2010-11 Estimated
	Art, Dance and Music Class Participants	581	665	680
	Professional Concert Series, Teas, Special Events	1,970	1,985	1,985
	Summer Concerts Attendance (est.)	7,000	7,000	7,000
	Performance Classes, Play Participants & Choir	459	510	525
	Festival of the Arts Attendance (est.)	4,000	5,000	5,000
	Art on the Grand Attendance (est.)	15,000	20,000	25,000
	Instrumental & Vocal Lessons	231	243	250

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

038 – Part-Time – Reduced as a cost-saving measure

Operating Supplies

008 – Supplies - Reduced as a cost-saving measure

010 – Special Functions - Reduced as a cost-saving measure

Professional & Contractual –

001 - Conferences & Workshops – Reduced as a cost-saving measure

002 – Memberships & Licenses - Reduced as a cost-saving measure

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		2008/09 Budget	2009/10 Budget	2010/11 Budget	2010/11 Budget
(775)	<u>CULTURAL ARTS</u>				
010	Administrative & Clerical				
	Cultural Arts Supervisor	1	1	1	1
	Cultural Arts Coordinator	1	1	1	1
		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
038	Part time (FTE)	<u>1.32</u>	<u>1.32</u>	<u>0.47</u>	<u>0.47</u>
	CULTURAL ARTS TOTAL	<u><u>3.32</u></u>	<u><u>3.32</u></u>	<u><u>2.47</u></u>	<u><u>2.47</u></u>

Cultural Arts Division

DEPARTMENT NUMBER: 775

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	Salaries & Wages						
010	Administrative & Clerical	103,719	105,402	114,936	115,282	116,682	116,682
038	Part-time	34,771	39,913	31,300	30,575	19,210	19,210
106	Sick & Vacation	2,286	2,177	8,487	2,177	2,368	2,368
112	Overtime	5,789	3,712	1,000	1,072	0	0
200	Social Security	11,113	11,665	12,025	12,025	10,780	10,780
250	Blue Cross/Optical/Dental	17,799	20,447	24,987	24,987	26,741	26,741
275	Life Insurance	175	182	200	200	154	154
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	14,067	12,824	13,510	13,510	29,697	29,697
325	Longevity	1,189	1,224	1,471	1,451	2,656	2,656
350	Worker's Compensation	1,433	1,381	1,616	1,550	1,410	1,410
	Category Total	192,341	198,927	209,532	202,829	209,698	209,698
(740)	Operating Supplies						
002	Subscriptions	0	35	0	0	0	0
008	Supplies	14,383	9,588	9,000	9,000	6,500	6,500
010	Special Functions	43,378	41,577	27,150	24,003	22,043	22,043
	Category Total	57,761	51,200	36,150	33,003	28,543	28,543
(801)	Professional & Contractual						
001	Conferences & Workshops	2,202	220	0	135	0	0
002	Memberships & Licenses	180	150	300	255	0	0
013	Education & Training	47	0	0	0	0	0
042	Mileage Reimbursement	525	177	800	200	0	0
066	Contractual Services	116,648	147,803	122,500	126,800	126,800	126,800
	Category Total	119,602	148,350	123,600	127,390	126,800	126,800
(970)	Capital Outlay						
020	Equipment	0	4,300	0	0	0	0
	Category Total	0	4,300	0	0	0	0
	Total Cultural Arts	369,704	402,777	369,282	363,222	365,041	365,041

GOLF DIVISION

The beautiful, 175 acre Farmington Hills Golf Club was established in 2002. Renovation was completed in 2005 with all 18 holes open for play. The Golf Club, located at 11 Mile and Halsted, presents one of the best golfing venues in the area. The Golf Club offers 18 championship holes, measuring 6,413 yards. A 32 station driving range, located in the middle of the front nine, is very accessible from the parking lot. A tunnel connects two distinctively different nines, each offering remarkable beauty and character with bent grass tees, fairways, and greens. The full service clubhouse offers dining, a pro shop, outdoor patio and wonderful views of the course.

The amount of rounds played per year remains solid and that fact supports the excellent reputation the golf course and driving range have earned in the regional area.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Finish the signage and landscape development at the intersection of Halsted and Eleven Mile Court to indicate and promote the existence of our recreational complex. (6,13)
- Market the golf course and driving range to expand revenues and maximize exposure for the facility. (11)
- Continue to add and maintain new tree plantings and site amenities to enhance the future ambience of the property. (6,13)

PERFORMANCE OBJECTIVES

- Complete the program for accreditation by the Audubon Society.
- Dredge Seeley Creek and use spoils to enlarge and improve 13th tee complex.
- Continue the environmentally sound maintenance practices established by certification under the Michigan Turfgrass Environmental Stewardship Program

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Total number of rounds	44,542	44,400	44,500
	Resident	31,504	31,425	31,450
	Non-Resident	13,038	12,975	13,050
	9/18 Holes Weekdays	17,365	17,350	17,400
	9/18 Holes Weekend	12,046	11,900	11,950
	Seniors 9/18 hole	9,227	9,225	9,225
Efficiency	Total Revenue	\$1,016,409	\$1,011,128	\$1,019,750
	Cost for 9 holes of golf (weekday resident)	\$15.00	\$15.00	\$15.00

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Salaries & Wages

112 – Overtime - Reduced as a cost-saving measure

Operating Supplies

008 – Supplies - Reduced as a cost-saving measure

014 – Fertilizer & Insect Control - Reduced as a cost-saving measure

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		08/09 Budget	09/10 Budget	10/11 Budget	10/11 Budget
(780) GOLF COURSE					
(010)	Salaries & Wages				
	Golf Supervisor	1	1	1	1
	Laborer II	2	2	1	1
	Total	3	3	2	2
(038)	Part Time (FTE)	10.11	10.80	10.71	10.71
	GOLF COURSE TOTAL	13.11	13.80	12.71	12.71



Golf Division

DEPARTMENT NUMBER: 780

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(702)	Salaries & Wages						
010	Salaries & Wages	125,332	101,037	95,508	95,560	97,256	97,256
038	Part-time	189,358	197,936	228,695	206,300	218,800	218,800
106	Sick & Vacation	-1,377	4,271	5,740	5,291	1,697	1,697
112	Overtime	39,327	31,836	30,000	19,317	20,000	20,000
200	Social Security	27,193	26,234	27,700	25,450	26,250	26,250
250	Blue Cross/Optical/Dental	30,585	23,756	24,987	25,500	26,741	26,741
275	Life Insurance	281	205	200	200	154	154
300	Pension - DC	0	0	0	0	0	0
305	Pension - DB	29,235	27,617	20,331	20,331	24,674	24,674
325	Longevity	1,895	1,907	2,083	2,072	2,395	2,395
350	Worker's Compensation	2,849	2,251	1,890	2,288	1,973	1,973
	Category Total	444,678	417,050	437,134	402,309	419,940	419,940
(740)	Operating Supplies						
001	Gas & Oil	8,023	15,803	17,150	12,897	14,250	14,250
008	Supplies	65,013	58,309	42,325	41,300	32,620	32,620
009	Golf Pro Shop Merchandise	28,261	41,224	31,799	38,500	33,000	33,000
014	Fertilizer & Insect Control	57,337	54,136	55,870	55,200	49,950	49,950
019	Uniforms	4,025	2,331	3,808	3,927	3,742	3,742
	Category Total	162,659	171,803	150,952	151,824	133,562	133,562
(801)	Professional & Contractual						
001	Conferences & Workshops	0	0	250	250	0	0
002	Memberships & Licenses	1,065	1,150	1,515	1,240	915	915
005	Fleet Insurance	750	825	825	825	800	800
006	Vehicle Maintenance	916	512	1,450	850	1,000	1,000
007	Equipment Maintenance	23,345	31,512	23,000	20,500	25,000	25,000
013	Education & Training	0	0	600	200	0	0
024	Printing Costs	3,842	2,600	4,000	4,000	4,000	4,000
025	Utilities	67,000	57,120	72,000	64,950	64,950	64,950
027	Radio Equipment Maint.	688	0	500	500	500	500
029	Maintenance & Repairs	7,662	6,132	7,000	8,000	6,000	6,000
056	Refuse Dumpster	2,085	1,985	4,429	2,490	3,636	3,636
066	Contractual Services	42,428	42,574	46,750	45,700	43,700	43,700
	Category Total	149,781	144,410	162,319	149,505	150,501	150,501
(970)	Capital Outlay						
015	Vehicles	0	0	0	0	0	0
020	Miscellaneous Equipment	1,613	0	0	0	0	0
	Building & Land						
036	Improvement	0	0	0	0	0	0
	Category Total	1,613	0	0	0	0	0
	GOLF TOTAL	758,731	733,263	750,405	703,638	704,003	704,003

RECREATION DIVISION

The Recreation Division focused on: evaluating current programs to operate with efficiency and quality, developing new programs, and creating partnerships with area businesses and organizations.

More than one hundred organizations partnered with Special Services to open Riley Skate Park in 2009. The Recreation Division continued to build on partnerships by offering countless opportunities in the areas of volunteering, sponsorships, and program creation.

The Recreation Division continues to maintain and evaluate core program offerings of day camps, classes, family events, youth sport leagues, and other programs.

The Recreation Division anticipates an increase in participation in 2010/11 due to the creation of new partnerships, targeted marketing strategies and enhanced program offerings.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Continue developing sponsorships/partnerships to expand the current recreational program offerings. (2)
- Continue successful identification and implementation of new revenue producing programs. (2,6)
- Perform a yearly review of existing programs to continue, modify, eliminate or replace. (2,6)
- Implementation of new Nature Center programs and partnerships. (2)
- Utilize resources available in the area of marketing. (2)

PERFORMANCE OBJECTIVES

- Creation of 15 new nature based programs.
- Creation of 20 new partnership/sponsorships.
- Increase number of participants from 2009/10.
- Direct market to current participants through social media.
- Maintain revenues and expenditures to maintain balanced budget for Division.

Service Level	Performance Indicators	FY 2008/09	FY 2009/10	FY 2010/11
		Actual	Projected	Estimated
	Total participation hours	301,867	300,163	301,800
	Recreation programs offered	2,521	2,500	2,580
	Number of people participating in programs	23,945	23,700	23,600
	Number of new programs created	18	20	20
	Number of athletic field reservations	5,282	5,300	5,200
	Number of shelters/canopies reservations	187	220	280
	Volunteer hours donated	3,000	4,200	4,300

Recreation Division

DEPARTMENT NUMBER: 785

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(965)	<u>RECREATION PROGRAMS - EXPENDITURES</u>						
001	Over & Short	489	(519)	0	319	0	0
041	Swimming	131,841	129,963	143,348	133,329	125,158	125,158
045	After School Recreation	26,169	19,422	20,665	10,287	10,450	10,450
050	Summer Fun Centers	19,113	13,878	8,000	4,831	0	0
055	Day Camp	66,928	72,813	64,760	62,777	61,280	61,280
057	Gym	25,615	26,830	24,219	20,532	22,181	22,181
060	Classes	65,735	45,307	65,466	44,878	50,911	50,911
065	Tennis Lessons	15,414	13,612	17,426	13,101	10,823	10,823
070	Golf	2,231	1,437	3,212	3,035	3,132	3,132
075	Softball	18,050	10,477	18,834	20,054	18,270	18,270
105	Special Events	80,029	84,843	76,499	80,507	69,797	69,797
110	Youth Soccer	7,305	10,611	14,990	16,093	17,720	17,720
120	Youth Basketball	13,016	12,263	17,022	12,299	14,025	14,025
145	Adaptive Recreation	135	0	120	0	0	0
150	Outdoor Volleyball	0	0	0	48	192	192
170	Teen Programs	11,480	12,329	25,956	32,294	42,371	42,371
185	Cross Country Skiing	120	0	414	0	0	0
192	Downhill Skiing	816	0	0	0	0	0
208	Adult Chorus	9,156	8,710	7,500	7,142	7,200	7,200
212	Nature Study	11,585	9,985	10,705	9,803	8,305	8,305
216	Safety Town	7,775	7,871	9,485	8,304	9,775	9,775
218	Children's Travel	27,102	27,929	25,459	27,501	25,459	25,459
219	Sled Hill	(306)	943	1,087	1,826	1,087	1,087
200	Social Security	21,448	21,264	21,038	19,780	19,780	19,780
350	Worker's Compensation	3,014	4,550	2,475	4,354	4,354	4,354
TOTAL REC. PROGRAMS		564,260	534,518	578,680	533,094	522,270	522,270

SPECIAL REVENUE FUNDS

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or action of the City's electorate through the approval of special dedicated millages.

Funds in this group of primary financial importance and impact on City services and infrastructure are:

Major and Local Road Funds are restricted by State Statute to finance the maintenance and construction of the major and local street system. Funds are derived from State levied and collected gas taxes and vehicle registration fees shared with local units of government.

The Public Safety Millage Fund was established to account for a \$1 Mill (\$1.00 per \$1,000 of Taxable Value) levy approved by the electorate of the City on November 7, 1995. This millage is to be utilized to expand Police and Fire staffs, construct a central fire station, and acquire equipment and technology for the Police and Fire services. The millage was renewed on November 4, 2003 for a ten year period. An additional .5 mill was also approved. The renewed millage becomes effective with the July 2006 levy.

The Parks Millage Fund provides for the accounting and budgeting of \$0.5000 Mill (\$0.5000 per \$1,000 of Taxable Value). The initial millage was approved in June of 1986. These funds are dedicated to the acquisition, development and equipping of parks and recreational and cultural facilities in the City. The funds also support the senior program and debt payments for the William M. Costick Activities Center. The initial millage expired June 30, 2009. Voters approved a 10-year renewal in August 2008. It will expire on June 2019.

Other Special Revenue Funds in this group are:

- **The Police Forfeiture Funds** into which all monies seized in arrests for illegal drug activities are deposited.
- **The Revolving Special Assessment Fund** to conduct major repairs and advance construction funds for special assessment projects.
- **The Deferred Special Assessment Fund** was established by City Council to provide interim financing of special assessment installments for citizens who are not eligible for State Programs but meet criteria for the City's deferment program.
- **Justice Assistance Grant Funds** were established to account for grants received from the United States Office of Justice for the purpose of preventing and controlling crime based on local needs and conditions.
- **The Fire Act Grant Fund** was established to account for a grant received by the Farmington Hills Fire Department and 15 other communities from the federal government. The City of Farmington Hills will serve as the fiduciary for the grant, meaning that the City will procure the equipment and services, receive the funding from the government and local communities and pay the invoices.

- **Community Development Block Grant Recover** for assistance to low and moderate income individuals for housing rehabilitation work. The funds are funded American Recovery & Reinvestment Act of 2009.
- **Neighborhood Stabilization Program Fund** for assistance to low and moderate income individuals to purchase vacant and foreclosed homes. Funds received thru the Economic Recovery Act of 2008.
- **Energy Efficiency & Conservation Block Grant** to reduce energy use, cut green house gas emissions and create jobs. The funds are funded American Recovery & Reinvestment Act of 2009.
- **The Nutrition Grant Fund** for meals and services to seniors is financed primarily by Federal Grants.
- **The Golf Course Capital Improvement Fund**, established in 1992, is financed by a per round surcharge on green fees for improvements at the San Marino Golf Course.

Revenue

The primary revenue sources for major Special Revenue Funds are summarized in the following paragraphs:

Road Funds

Sales tax on gasoline use, diesel fuel, driver's license fees, and vehicle registration fees are collected at the State level and are the funding mechanism for the construction and maintenance of local roads. These State revenues are shared with the City based on miles of roads and population. Projections are based on estimates prepared by the Michigan Department of Transportation. These revenues can be leveraged with Federal and State grants and locally assessed Special Assessments to benefiting properties. In July 1997, the State Legislature increased the gas tax by 4 cents per gallon. The revenues generated by the additional four cents per gallon are to be distributed to the following formula: one cent to the critical bridge fund for state projects only; three cents through the current Act 51 distribution formula.

Voted Millage

The electorate of the community has approved two special millages:

- 0.5000 Mill (\$0.5000 per \$1,000 Taxable Value) for parks acquisition and development.
- One Mill (\$1.000 per \$1,000 Taxable Value) for Police and Fire Public Safety approved for 10 years on November 7, 1995. The millage was renewed on November 4, 2003 and includes a .5 mill increase. It became effective with the July, 2006 levy.

These revenues are calculated by multiplying the Taxable Values by the Millage rate and reducing the figure for estimated delinquent taxes.

Capital Improvement Fund

Millage is allocated to this fund from within the City Charter millage to finance capital improvements and acquisitions exceeding \$25,000. Again, this is a function of multiplying the Tax Rate times the Taxable Value.

SPECIAL REVENUE FUNDS SUMMARY

	Total Capital Funds	Total Recreation Funds	Total Public Safety Funds	EECBG Fund #250	C.D.B.G Fund #275	NSP Fund #279	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2010	6,847,250	1,260,470	3,077,351	0	0	0	11,185,071
REVENUES							
Property Taxes	1,726,199	1,758,574	5,300,426	0	0	0	8,785,199
Intergovernmental	10,108,176	275,093	375,000	437,088	495,399	240,000	11,930,756
Interest Income	27,725	10,575	20,397	0	0	0	58,697
Miscellaneous	15,000	160,942	0	0	20,000	0	195,942
Total Revenues	11,877,100	2,205,184	5,695,823	437,088	515,399	240,000	20,970,594
EXPENDITURES							
Highways & Streets	12,556,633	0	0	0	0	0	12,556,633
Public Safety	0	0	6,212,784	0	0	0	6,212,784
Land Acquisition, Capital Improvements and Other	5,391,705	1,115,345	100,483	437,088	515,399	240,000	7,800,020
Total Expenditures	17,948,338	1,115,345	6,313,267	437,088	515,399	240,000	26,569,437
Revenues over/(under) Expenditures	(6,071,238)	1,089,839	(617,444)	0	0	0	(5,598,843)
OTHER FINANCING SOURCES AND USES							
Transfers In	2,848,046	0	0	0	0	0	2,848,046
Transfers Out	(930,000)	(1,531,570)	0	0	0	0	(2,461,570)
Total	1,918,046	(1,531,570)	0	0	0	0	386,476
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(4,153,192)	(441,731)	(617,444)	0	0	0	(5,212,367)
FUND BALANCE AT JUNE 30, 2011	2,694,058	818,739	2,459,907	0	0	0	5,972,704

SPECIAL REVENUE FUNDS CAPITAL FUNDS SUMMARY
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	Major Roads Fund #202	Local Roads Fund #203	Revolving Special Assessment Fund #247	Deferred Special Assessment Fund #255	Capital Improvement Fund #404	Total Capital Funds
FUND BALANCE AT JULY 1, 2010	701,725	143,893	1,000,646	53,299	4,947,687	6,847,250
REVENUES						
Property Taxes	0	0	0	0	1,726,199	1,726,199
Intergovernmental	8,811,976	1,296,200	0	0	0	10,108,176
Interest Income	1,500	200	6,000	25	20,000	27,725
Miscellaneous	0	0	0	0	15,000	15,000
Total Revenues	8,813,476	1,296,400	6,000	25	1,761,199	11,877,100
EXPENDITURES						
Highways & Streets	8,929,308	3,627,325	0	0	0	12,556,633
Public Safety	0	0	0	0	0	0
Land Acquisition, Capital Improvements and Other	0	0	1,245	300	5,390,160	5,391,705
Total Expenditures	8,929,308	3,627,325	1,245	300	5,390,160	17,948,338
Revenues over/(under) Expenditures	(115,832)	(2,330,925)	4,755	(275)	(3,628,961)	(6,071,238)
OTHER FINANCING SOURCES AND USES						
Transfers In	0	2,370,000	325,246	0	152,800	2,848,046
Transfers Out	(570,000)	0	(360,000)	0	0	(930,000)
	(570,000)	2,370,000	(34,754)	0	152,800	1,918,046
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(685,832)	39,075	(29,999)	(275)	(3,476,161)	(4,153,192)
FUND BALANCE AT JUNE 30, 2011	15,893	182,968	970,647	53,024	1,471,526	2,694,058

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Recreation Special Millage Fund #410	Golf Course Improv. Fund #412	Total Recreation Funds
FUND BALANCE AT JULY 1, 2010	0	1,253,133	7,337	1,260,470
REVENUES				
Property Taxes	0	1,758,574	0	1,758,574
Intergovernmental	275,093	0	0	275,093
Interest Income	500	10,000	75	10,575
Miscellaneous	138,942	0	22,000	160,942
Total Revenues	414,535	1,768,574	22,075	2,205,184
EXPENDITURES				
Highways & Streets	0	0	0	0
Public Safety	0	0	0	0
Land Acquisition, Capital Improvements and Other	414,535	700,600	210	1,115,345
Total Expenditures	414,535	700,600	210	1,115,345
Revenues over/(under) Expenditures	0	1,067,974	21,865	1,089,839
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	(1,531,570)	0	(1,531,570)
Total	0	(1,531,570)	0	(1,531,570)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(463,596)	21,865	(441,731)
Residual Equity Transfer	0	0	0	0
FUND BALANCE AT JUNE 30, 2011	0	789,537	29,202	818,739

**SPECIAL REVENUE FUNDS
PUBLIC SAFETY FUNDS SUMMARY**

	Public Safety Fund #205	Federal Forfeiture Fund #213	Police Forfeiture Fund #214	Fire Act Fund #260	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2010	2,215,562	622,004	217,464	22,321	3,077,351
REVENUES					
Property Taxes	5,300,426	0	0	0	5,300,426
Intergovernmental	0	300,000	75,000	0	375,000
Interest Income	10,000	7,200	3,137	60	20,397
Miscellaneous	0	0	0	0	0
Total Revenues	5,310,426	307,200	78,137	60	5,695,823
EXPENDITURES					
Highways & Streets	0	0	0	0	0
Public Safety	5,672,957	454,237	85,590	0	6,212,784
Land Acquisition, Capital Improvements and Other	0	100,483	0	0	100,483
Total Expenditures	5,672,957	554,720	85,590	0	6,313,267
Revenues over/(under) Expenditures	(362,531)	(247,520)	(7,453)	60	(617,444)
OTHER FINANCING SOURCES AND USES					
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(362,531)	(247,520)	(7,453)	60	(617,444)
FUND BALANCE AT JUNE 30, 2011	1,853,031	374,484	210,011	22,381	2,459,907

MAJOR ROADS

Ensuring safe driving conditions is the primary objective of the street maintenance program. Improving the aesthetic quality of the street network in Farmington Hills is also a priority for the DPW. In keeping with these goals, routine maintenance of the City's 58 mile major road system includes pavement patching and replacement, shoulder grading, litter control, roadside mowing and landscaping, forestry services, storm drain maintenance, street sweeping, ditching, sign installation and repair, and snow/ice control.

The DPW employs the services of private contractors to supplement the work performed by the staff. Contracted programs include pavement striping and marking, crack sealing, catch basin cleaning, forestry services, signal maintenance, guardrail replacement, and street sweeping.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve major road safety. (3,12,13)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Extend longevity of the major road infrastructure. (2,12,13)
- Improve storm drain maintenance services—reduce frequency and severity of major street flooding. (10,12,13)
- Improve snow and ice control services. (3)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorated pavement, utilizing innovative traffic controls, such as raised (lane delineation) reflectors, and upgrading guardrails.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials
- Fulfill NPDES mandate, adopt best management (maintenance) practices.

	Performance Indicators	FY2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Projected
Service Level	Pothole Patching – tons of cold patch	366	360	350
	Pavement Replacement – tons of asphalt	1,058	1,122	1,335
	Pavement Replacement – cubic yards of concrete	471	678	644
	Sidewalk Repair – square feet	10,337	11,226	10,665
	Joint Sealing – lineal feet	295,685	198,289	218,118
	Sweeping – curb miles	350	350	350
	Snow/Ice Control – tons of salt	7,975	7,000	7,000
	Storm Drain Structure Repairs – each	58	50	40
	Edge Drain installed – lineal feet	381	350	300
	Ditching – lineal feet	5,100	5,000	4,800
	Traffic Counts - approaches	97	65	101
	Roadside Cleanup – roadside miles	1,200	1,100	1,150
	Roadside Mowing – swath mile (5 ft. wide cut)	135	134.5	134
	Lawn Mowing – acres	882	882	882
	Sign Install/Repair – each	335	350	350
	Pavement Marking – miles	161	169	169

Major Roads

Performance Indicators		FY2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Projected
Efficiency	Labor hours assigned to ditching/drainage activities.	1,475	1,977	1,640
	Maintenance cost/major road mile	\$46,520	\$45,716	\$44,461
	Percentage of major street network with raised reflectors.	65%	65%	65%

REVENUE

These funds are restricted by state statute to finance the maintenance and construction of the major street system.

Gas & Weight Tax (Act 51) Comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road types. Gas & Weight Tax revenue is projected to decrease in 10/11 because gas sales have decreased.

Build Michigan Program Revenue This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained consistent over the years.

Other Government This is money received from the county and other communities. There is an increase in 09/10 due to tri-party contribution and Orchard Lake north & south of I-696, Woodbine approaches @ 10 Mile, sidewalk at southwest quadrant, 10 Mile and Middlebelt and Weighmaster ramp on 12 Mile.

Federal/State Grants There is no revenue projected in 10/11

Federal Stimulus Funds – County & City This is money from the federal stimulus program for 14 Mile (Haggerty to Drake), 14 Mile (Northwestern Highway to Middlebelt) and Freedom Road (Drake to West City Limits).

Miscellaneous Income No revenue projected in 10/11

Interest on Investments decreased due to lower fund balance and lower interest rates.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Routine Maintenance

021, 022 -Guardrails – Labor and Equipment – Decrease is the result of increasing reliance on contracted guardrail maintenance and upgrades.

024 - Guardrails - Contract – Increase is consistent with guardrail upgrades recommended by the traffic engineer. Note that there is no contracted guardrail work scheduled for local roads during FY 10/11.

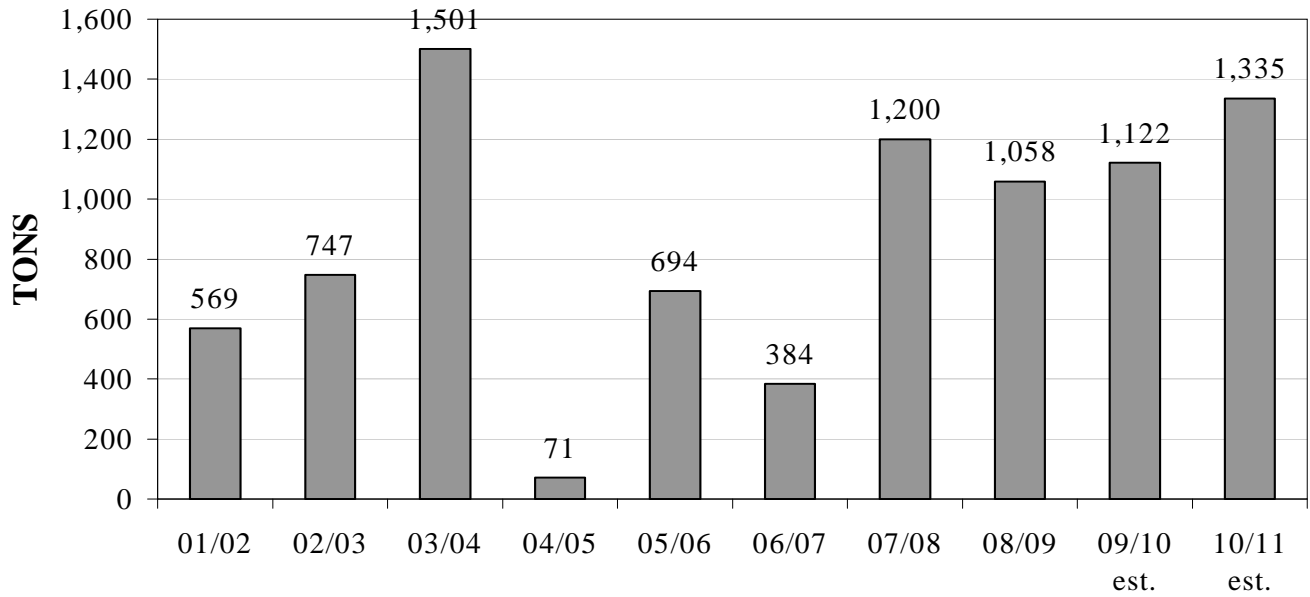
034 - Sweep & Flush – Contract – Increase due to cost of disposal of sweepings, per MDEQ guidelines.

064 - Drain Structures – Contract – Increase due to cost of disposal of Catch Basin Cleaning spoils, per MDEQ guidelines.

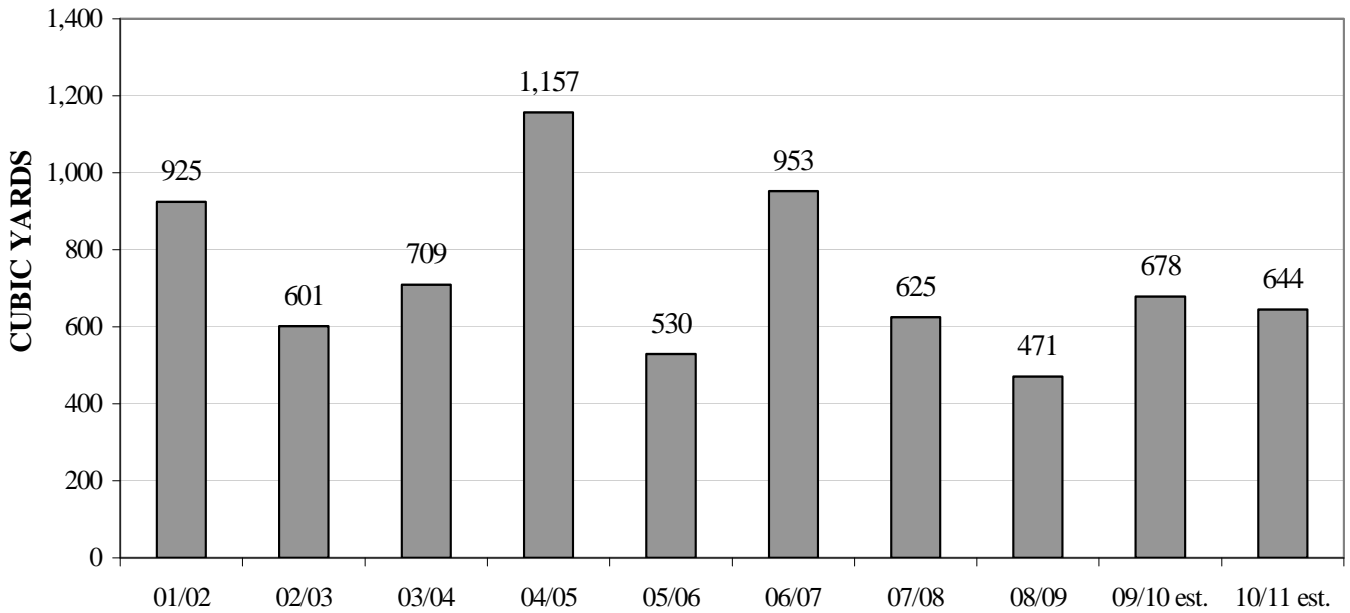
034 - Pavement Striping – Contract – Increase based on previous bid's unit pricings, which were significantly higher than historic rates.

KEY DEPARTMENTAL TRENDS

ASPHALT REMOVED AND REPLACED (Tons)

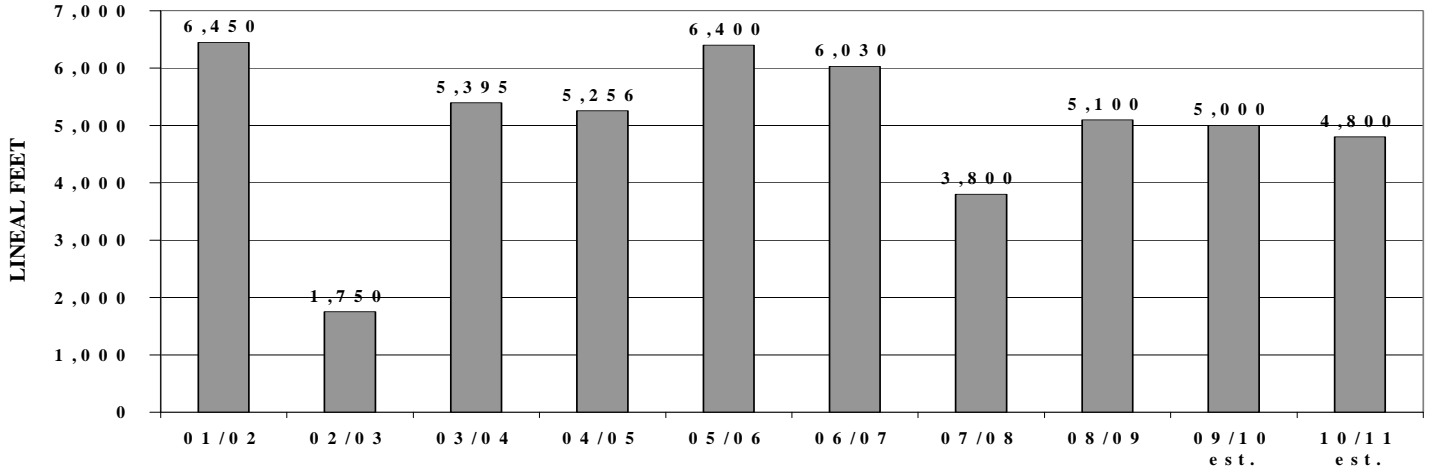


CONCRETE REMOVED AND REPLACED (Cubic yards)

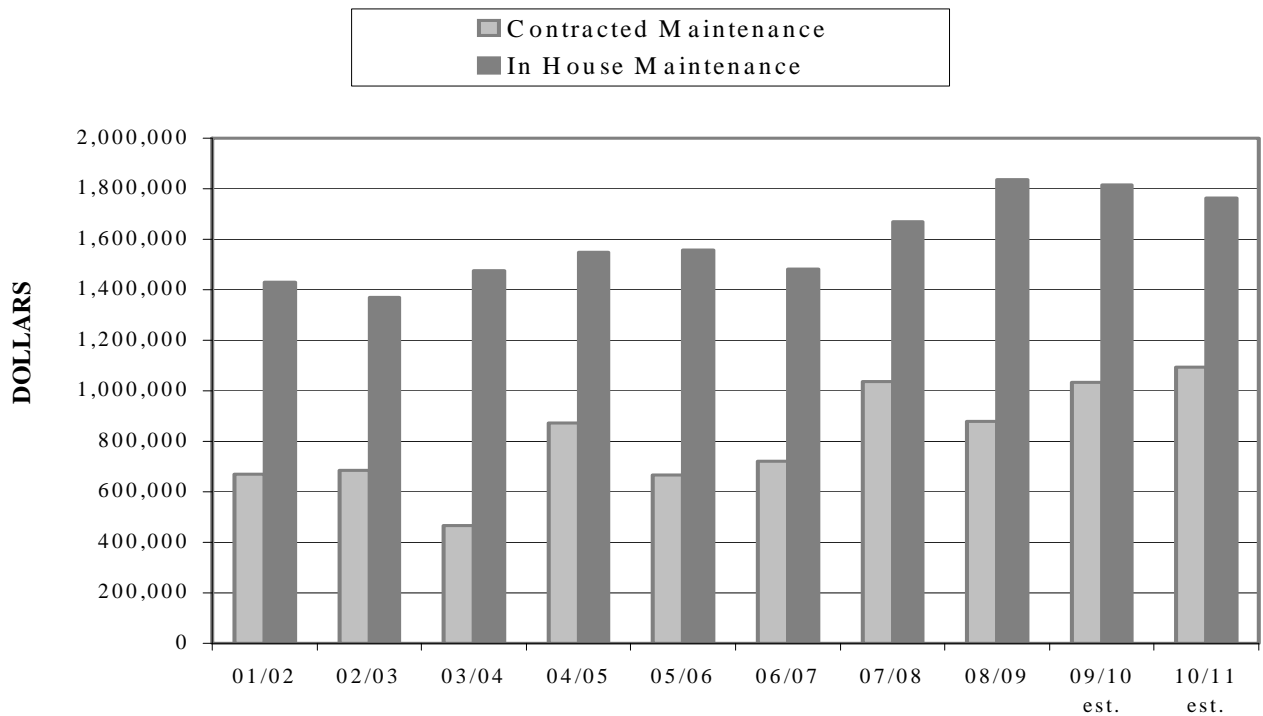


KEY DEPARTMENTAL TRENDS (con't)

D I T C H I N G (L i n e a l F e e t)



CONTRACTED VS. IN-HOUSE MAINTENANCE



Major Roads

FUND NUMBER: 202

Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1	3,871,675	3,046,377	1,627,429	2,964,793	701,725	701,725
REVENUES						
Intergovernmental Revenues						
Gas & Weight Tax (Act 51)	3,769,553	3,626,445	3,700,000	3,425,000	3,330,000	3,330,000
Build Michigan Program Revenue	132,598	132,547	128,000	132,500	132,500	132,500
Other Government	327,192	270,069	332,512	330,000	845,376	845,376
Federal/State Grants	274,806	429,902	110,000	465,528	830,000	830,000
Federal Stimulus Funds - County & City	0	0	3,404,000	1,534,500	3,674,100	3,674,100
Total Intergovernmental Revenues	4,504,149	4,458,963	7,674,512	5,887,528	8,811,976	8,811,976
Miscellaneous Income	0	0	322,000	56,500	0	0
Interest on Investments	96,848	14,503	14,000	3,000	1,500	1,500
Total Other Revenues	96,848	14,503	336,000	59,500	1,500	1,500
TOTAL REVENUES	4,600,997	4,473,466	8,010,512	5,947,028	8,813,476	8,813,476
OTHER FINANCING SOURCES						
Contributions from other Funds:						
Water Fund	0	0	0	165,920	0	0
Capital Improvement Fund						
Halsted Bridge over I-696	0	0	370,000	575,000	0	0
General Fund	0	0	0	0	0	0
Act 175 Debt Fund 1990 & 1992	41,749	0	0	0	0	0
General Debt Service	307,650	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	349,399	0	370,000	740,920	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	4,950,396	4,473,466	8,380,512	6,687,948	8,813,476	8,813,476

Major Roads

FUND NUMBER: 202

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
EXPENDITURES							
(451) CONSTRUCTION							
	Category Total	2,256,999	1,192,126	6,317,400	5,417,671	5,996,600	5,996,600
(463) ROUTINE MAINTENANCE							
011	Surface Maint – Labor	356,478	340,383	372,000	327,000	380,000	380,000
012	Surface Maint – Equip Rent	234,048	257,714	175,000	154,000	177,300	177,300
013	Surface Maint – Materials	20,583	45,171	55,000	48,400	54,000	54,000
014	Joint Sealing Program	84,332	98,695	85,000	92,722	82,038	82,038
015	Pavement Replacement	391,857	243,880	300,000	340,101	325,000	325,000
016	Surface Maint – Contract	24,011	15,326	35,000	36,000	37,000	37,000
021	Guard Rails – Labor	3,988	2,933	9,100	5,000	4,800	4,800
022	Guard Rails – Equip Rent	617	498	2,000	1,200	1,000	1,000
023	Guard Rails – Materials	804	804	500	500	450	450
024	Guard Rails – Contract	14,194	0	13,400	0	21,000	21,000
031	Sweep & Flush – Labor	12,189	13,989	30,500	15,000	25,000	25,000
032	Sweep & Flush – Equip Rent	25,614	27,681	59,000	30,000	48,000	48,000
033	Sweep & Flush – Materials	2,630	0	2,350	2,100	1,800	1,800
034	Sweep & Flush – Contract	15,544	17,640	21,625	22,000	30,000	30,000
041	Shoulder Maint – Labor	24,630	34,684	47,500	41,800	38,700	38,700
042	Shoulder Maint – Equip Rent	27,022	46,887	37,000	32,560	30,600	30,600
051	Forestry Maint – Labor	44,823	46,851	67,000	59,000	50,000	50,000
052	Forestry Maint – Equip Rent	29,596	31,016	43,500	38,577	38,000	38,000
054	Forestry Maint – Contract	51,384	30,949	80,721	81,084	60,000	60,000
061	Drain Structures – Labor	21,043	16,079	19,000	17,000	16,000	16,000
062	Drain Structures – Equip	14,883	12,723	14,000	12,300	12,000	12,000
063	Drain Structures – Mat	4,285	5,950	3,200	2,800	3,000	3,000
064	Drain Structures – Contract	0	9,048	15,873	26,532	21,500	21,500
071	Ditching & Bk Slope – Labor	26,365	28,928	50,000	40,000	42,000	42,000
072	Ditching & Bk Slope – Equip	18,395	26,249	31,000	25,000	27,000	27,000
073	Ditching & Bk Slope – Mat	1,956	910	1,000	1,000	900	900
081	Road Cleanup – Labor	57,643	57,556	55,000	48,400	51,000	51,000
082	Road Cleanup – Equip Rent	23,518	34,179	16,200	25,000	15,300	15,300
091	Grass/Weed – Labor	76,995	41,167	60,000	52,000	53,000	53,000
092	Grass/Weed – Equip Rental	43,932	36,826	50,000	44,000	42,000	42,000
093	Grass/Weed – Materials	2,955	959	5,000	4,000	4,400	4,400
094	Grass/Weed – Contract	200,661	214,316	235,922	202,692	240,000	240,000
	Category Total	1,856,975	1,739,991	1,992,391	1,827,768	1,932,788	1,932,788

Major Roads

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(474)	TRAFFIC SERVICES - MAINT.						
011	Sign Maint - Labor	90,070	73,916	73,000	66,000	75,000	75,000
012	Sign Maint - Equip Rent	14,338	11,628	11,000	11,500	12,000	12,000
013	Sign Maint - Materials	10,648	14,708	33,000	32,000	32,500	32,500
024	Signal Maint - Contract	150,227	97,195	120,000	117,321	125,000	125,000
031	Pavement Striping - Labor	76	2,021	500	2,200	500	500
032	Pavement Striping - Equip	9	3,372	500	1,500	500	500
033	Pavement Striping - Mat.	0	0	350	400	350	350
034	Pavement Striping - Contract	102,579	150,241	126,600	125,000	140,000	140,000
041	Traffic Count - Labor	10,499	4,710	5,000	2,500	6,000	6,000
042	Traffic Count - Equip Rent	2,866	1,635	1,550	2,572	1,470	1,470
043	Traffic Counts - Other	0	0	200	150	200	200
050	Overhead Lighting	1,673	366	0	-6,466	0	0
	Category Total	382,985	359,792	371,700	354,677	393,520	393,520
(478)	WINTER MAINTENANCE						
001	Snow/Ice Control - Labor	107,529	121,891	93,000	85,000	88,000	88,000
002	Snow/Ice Control - Equip	103,478	124,226	83,000	74,000	78,000	78,000
003	Snow/Ice Control - Mat	255,891	369,018	310,000	285,000	310,000	310,000
	Category Total	466,898	615,135	486,000	444,000	476,000	476,000
(482)	ADMIN., RECORDS, ENGINEERING						
001	Admin., Records, Eng.	77,187	110,747	85,000	100,000	100,000	100,000
002	Traffic Improvement Assoc.	27,000	26,000	26,900	26,900	26,900	26,900
003	Pavement Management update	0	1,259	0	0	3,500	3,500
	Category Total	104,187	138,006	111,900	126,900	130,400	130,400
	TOTAL EXPENDITURES	5,068,044	4,045,050	9,279,391	8,171,016	8,929,308	8,929,308
(485)	OTHER FINANCING USES						
	Contributions to other Funds:						
001	Local Roads	400,000	510,000	710,000	780,000	570,000	570,000
322	Act 175 1992	307,650	0	0	0	0	0
	TOTAL OTHER FINANCING USES	707,650	510,000	710,000	780,000	570,000	570,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	5,775,694	4,555,050	9,989,391	8,951,016	9,499,308	9,499,308
	Revenues over/(under) Expenditures	(825,298)	(81,584)	(1,608,879)	(2,263,068)	(685,832)	(685,832)
	FUND BALANCE AT JUNE 30	3,046,377	2,964,793	18,550	701,725	15,893	15,893

Fund balance is decreasing primarily from the difference in timing between project financing and project costs.

Major Roads

MAJOR ROAD CONSTRUCTION DETAIL

PROJECTS	Project Commitment Remaining	To Be Expended in 09/10				Portion of Remaining Amount to be Spent in 2010/11
		Act 51	Grants	Other Funds	Other Govt.	
<u>1997-98</u>						
Farmington Widening, 8 Mile N -083	10,000	10,000	0	0	0	0
<u>1999/00</u>						
Reconstruction of I-275 -045	10,000	10,000	0	0	0	0
<u>2000/01</u>						
12 Mile, Inkster to Telegraph-172	5,000	5,000	0	0	0	0
NW Hwy Reconst. (Inkster - 14) -173	70,000	70,000	0	0	0	0
<u>2003/04</u>						
2003 3R -204	10,000	10,000	0	0	0	0
<u>2004/05</u>						
Freedom RD 3 R - 158	5,000	5,000	0	0	0	0
<u>2006/07</u>						
Halsted Rd. (Grand River to 11 Mile Rd) -216	17,000	17,000	0	0	0	0
9 Mile (W. of Tuck to Middlebelt) -217	5,000	5,000	0	0	0	0
Halsted Safety Project N. of 8 Mile -229	5,000	5,000	0	0	0	0
10 Mile/Middlebelt Intersection (Tri- Party) - 230	34	34	0	0	0	0
<u>2007/08</u>						
			0	0	0	
14 Mile Rd. (Farmington to Orchard Lk)- 124	229,908	167,770	62,138	0	0	0
14 Mile Rd. (Drake to Farmington)-125	364,258	149,675	214,583	0	0	0
Farmington Rd. (13 Mile to 14 Mile)-139 Signals	383,507	287,200	96,307	0	0	0
Pebble Creek Condos - 013	10,000	10,000	0	0	0	0
<u>2008/09</u>						
2008 Major Rd Resurfacing						
9 Mile (Gill to M-5/Folsom) - 094	667,334	342,334	0	0	325,000	0
Drake Rd. (9 Mile to Lytle) - 113	185,874	185,874	0	0	0	0
Halsted Rd. (South of 14 Mile) - 054	131,481	131,481	0	0	0	0
Halsted Rd. (11 Mile to I-696) - 055	148,274	148,274	0	0	0	0
Halsted (12 Mile to Emerald Forest) - ARRA	99,500	0	99,500	0	0	0
13 Mile/Detroit Baptist Manor Signal Upgrade - 014	92,970	470	92,500	0	0	0
MDOT Bridge at Halsted & I-696 plus Orchard Lake Deck	788,200	788,200	0	0	0	0

Major Roads

<u>2009/10</u>						
Pedestrian Bridge Crossing @ I-696 and Harrison High	6,487	1,487	0	0	5,000	0
MDOT Bridge at Drake & I-696 - 119	1,812	1,812	0	0	0	0
NW Hwy Connector Ph I (14/Farm Roundabout)	165,920	0	0	165,920	Water	0
NW Hwy Connector Ph I (Remainder Phase 1))	870,000	70,000	0	0	0	800,000
Orchard Lake, 12 Mile to 13 Mile (ARRA)	96,111	96,111	0	0	0	0
Orchard Lake, 8 Mile to Grand River (ARRA)	0	0	0	0	0	0
Inkster Rd. (9 Mile - 11 Mile) (ARRA)	0	0	0	0	0	0
10 Mile and Orchard Lake Signal Upgrade	36,000	36,000	0	0	0	0
Pedestrian Upgrade at 10 Mile & Haggerty Intersection	8,000	8,000	0	0	0	0
14 Mile, Haggerty to Drake - 131 PE Only	3,037,100	200,000	0	0	0	2,837,100
Grand River Ave., 10 Mile to Haggerty (ARRA)	1,595,000	160,000	1,435,000	0	0	0
	9,054,770	2,921,722	2,000,028	165,920	330,000	3,637,100

Total Construction Projected 09/10 5,417,670

PROJECTS	Project Commitment Remaining	To Be Expended in 10/11			Other Govt.	Portion of Remaining Amount to be Spent in 11/12 & Beyond
		Act 51	Grants	General Fund & CIF		
<u>2010/11 Carryover from 2009/10</u>						
14 Mile, Haggerty to Drake - 131	2,837,100	0	2,837,100	0	0	0
NW Hwy Connector Ph I (Remainder Phase 1))	800,000	0	0	0	0	800,000
<u>2010/11</u>						
14 Mile Rd. (NW Hwy - Middlebelt)	930,500	100,500	830,000	0	0	0
Middlebelt, 10 Mile to 11 Mile (ARRA)	0	0	0	0	0	0
Middlebelt, 8 Mile to 10 Mile (ARRA)	0	0	0	0	0	0
Freedom Rd, Drake to W City limits (ARRA II)	936,000	99,000	837,000	0	0	0
Tri-Party Programs Total Remaining Allocation						
Orchard Lake N&S of 696	700,000	233,310	0	0	466,690	0
Woodbine Approaches @ 10 Mile (To Local)	90,000	29,997	0	0	60,003	0
Middlebelt Resurfacing, 11 Mile to I 696	478,000	159,317	0	0	318,683	0
Miscellaneous	25,000	25,000	0	0	0	0
	6,796,600	647,124	4,504,100	0	845,376	800,000
Total Construction Projected 10/11	<u>5,996,600</u>					

LOCAL ROADS

The local road budget provides funding for the maintenance of the City's 245 miles of paved and unpaved local streets. Local street services include pavement patching and replacement, road grading, dust control, forestry maintenance, storm drain maintenance, sign repair, guardrail repairs, snow/ice control, roadside mowing and litter control. The DPW supervisory staff establishes pavement repair priorities in consultation with engineering and subdivision associations.

Private contractors are used to supplement the work performed by the DPW staff. Contracted services include crack/joint sealing, catch basin cleaning, dust control, street sweeping, forestry services and pavement replacement.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Improve local road safety. (3,12,13)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Extend longevity of the local road infrastructure. (2,12,13)
- Improve storm drain maintenance services – reduce frequency and severity of local street flooding. (10,12,13)
- Improve snow and ice control services. (3)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorated pavement, repairing guardrails and upgrading intersection signs.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt best management (maintenance) practices.

	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
Service Level	Pothole Patching – tons of cold patch	281	270	265
	Pavement Replacement – tons of asphalt	617	586	557
	Pavement Replacement – cubic yards of concrete	563	535	508
	Gravel Road Grading – miles	441	353	282
	Joint Sealing – lineal feet	340,659	203,819	224,201
	Sweeping – curb miles	1,750	1,750	1,750
	Storm Drain Structure Repairs	66	56	48
	Edge Drain – lineal feet (sump pump program)	1,231	1,110	1,000
	Ditching – lineal feet	7,800	7,600	7,300
	Plowing – complete plowing of local rd. network	6	8	8
	Culvert Installations	23	18	15
	Roadside Cleanup – roadside miles	5	4	4
	Roadside Mowing – swath mile (5 ft. wide cut)	90	75	65
	Lawn Mowing – acres	95	95	95
	Sign Installations and Repairs	510	525	525
Efficiency	Labor hours assigned to storm drain maintenance	410	709	654
	Maintenance cost/local road mile	\$8,411	\$7,984	\$6,549

Local Roads

REVENUE

Local Road funds are restricted by state statute to finance the maintenance and construction of the local street system. Revenue fluctuates from year to year based on the number and size of local road improvement Special Assessment District (SAD) projects.

Gas & Weight Tax (Act 51) Comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road type. The Gas & Weight Tax revenue is projected to decrease in 10/11 because the sale of gas has decreased.

Build Michigan Fund This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained consistent over the years.

Interest on Investments decreased due to lower fund balance and lower interest rates.

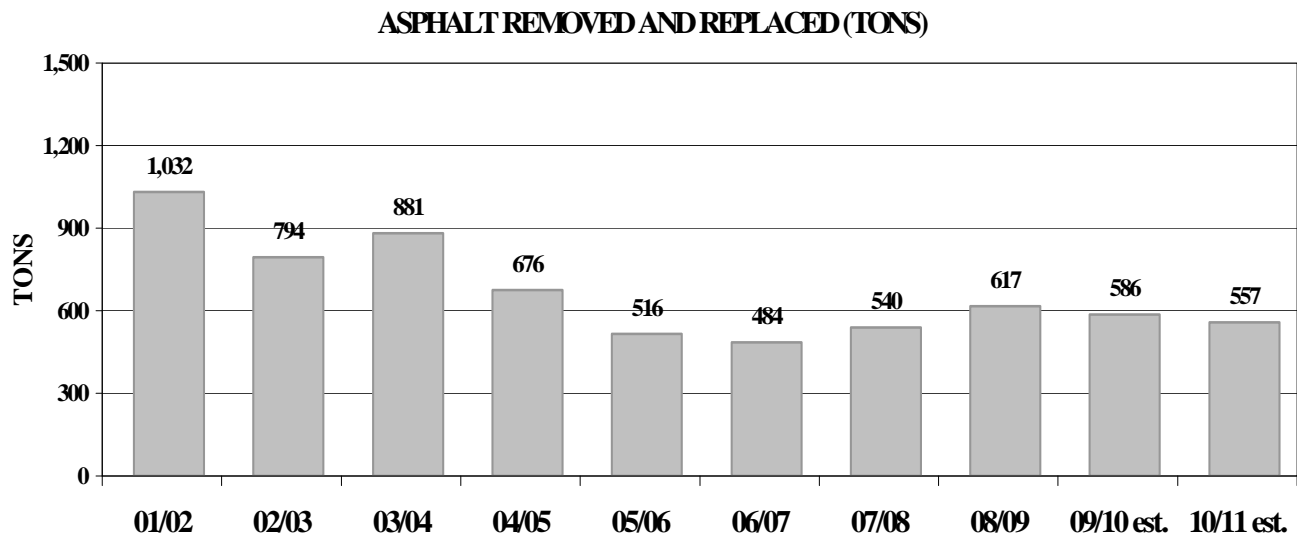
SUMMARY OF SIGNIFICANT BUDGET CHANGES FROM PRIOR YEAR

Routine Maintenance

024 - Rails/Posts Contract – The FY 10/11 contract for the Guardrail Replacement Program is focusing on Major Road Guardrail.

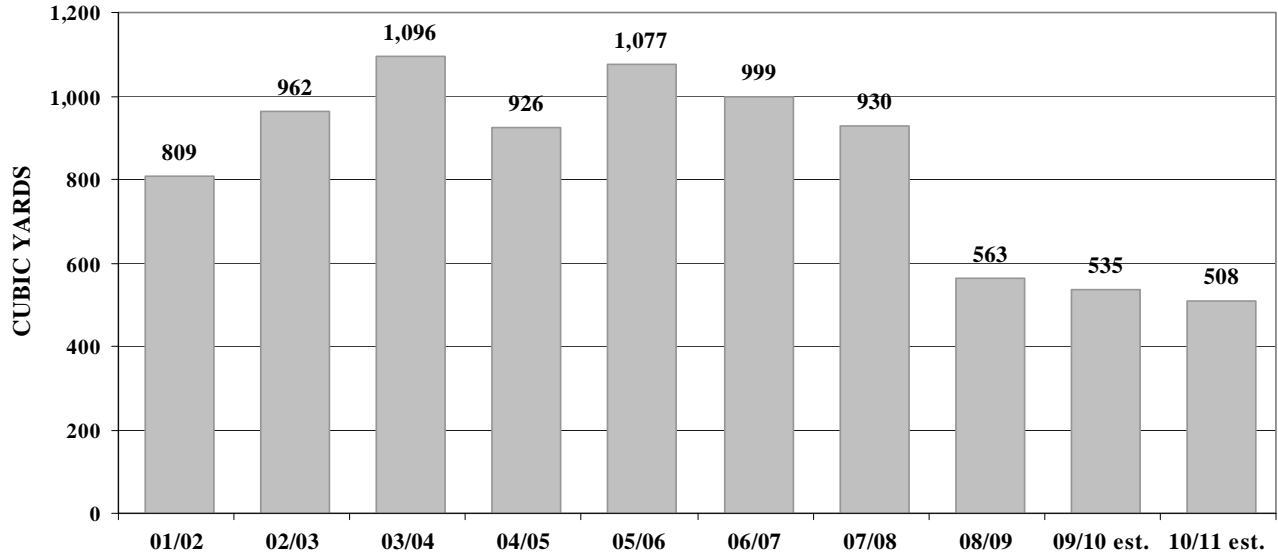
071, 072, 073 - Ditching, Roadside Cleanup, Grass/Weed Control – The budget for these maintenance activities, and to a lesser extent others, have been reduced proportionate to staff reductions.

KEY DEPARTMENTAL TRENDS

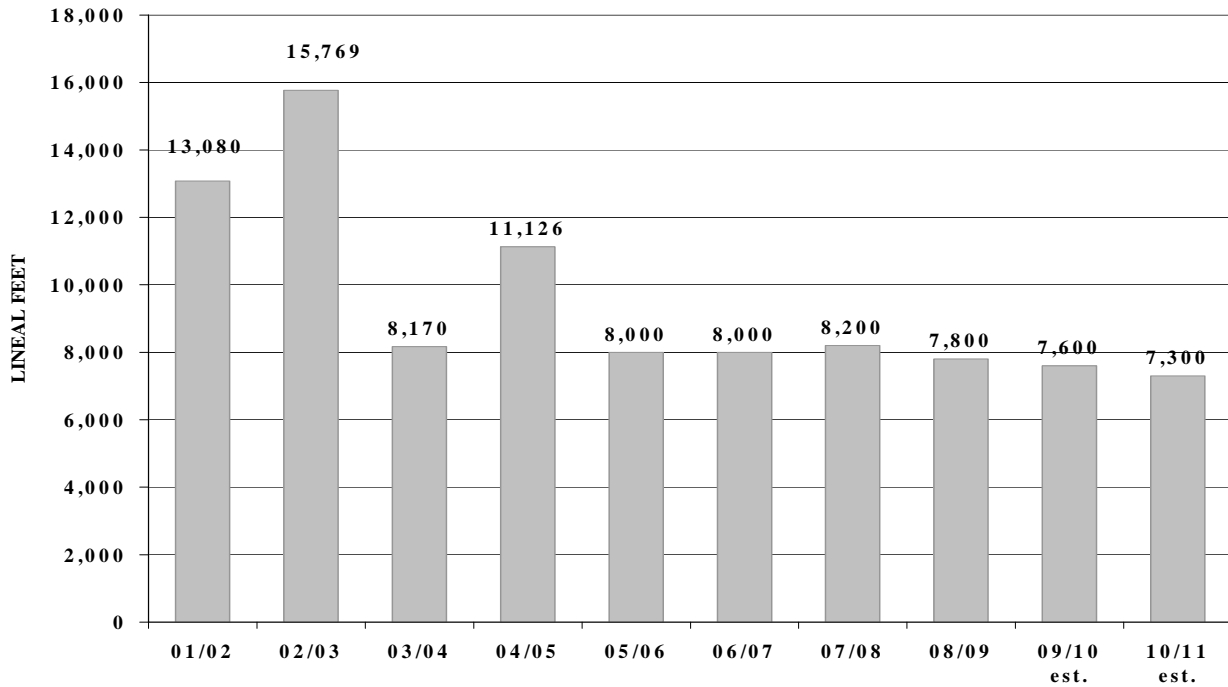


KEY DEPARTMENTAL TRENDS, (con't)

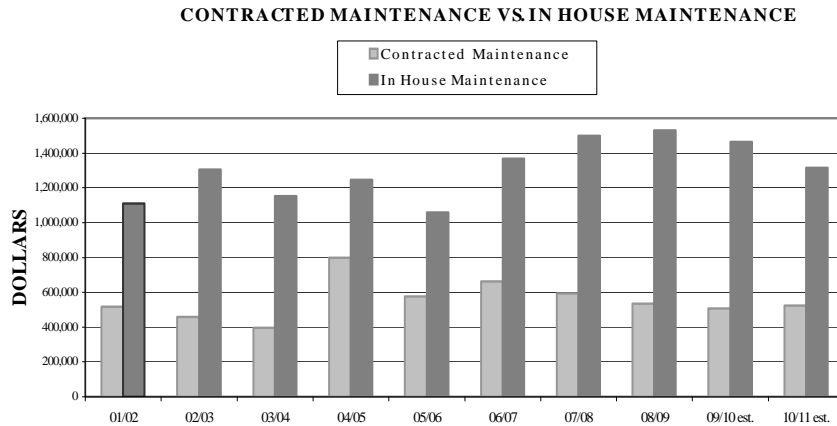
CONCRETE REMOVED AND REPLACED (Cubic yards)



D I T C H I N G (Lineal Feet)



KEY DEPARTMENTAL TRENDS, (con't)



FUND NUMBER: 203

Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1	639,393	290,510	3,201	22,035	143,893	143,893
REVENUES						
Intergovernmental Revenues:						
Gas & Weight Tax (Act 51)	1,315,244	1,266,025	1,250,000	1,275,000	1,250,000	1,250,000
Build Michigan Fund	46,265	46,273	45,500	46,200	46,200	46,200
Total	1,361,509	1,312,298	1,295,500	1,321,200	1,296,200	1,296,200
Other Revenues:						
Interest on Investments	19,009	3,575	3,000	500	200	200
Total	19,009	3,575	3,000	500	200	200
TOTAL REVENUES	1,380,518	1,315,873	1,298,500	1,321,700	1,296,400	1,296,400
OTHER FINANCING SOURCES						
Contributions from other Funds:						
Special Assessments	1,268,440	1,275,762	2,463,857	4,895,895	1,440,000	1,440,000
Major Roads	400,000	510,000	710,000	780,000	570,000	570,000
SAD Revolving -Projects	324,328	469,063	586,603	1,200,274	360,000	360,000
SAD Revolving	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	1,992,768	2,254,825	3,760,460	6,876,169	2,370,000	2,370,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	3,373,286	3,570,698	5,058,960	8,197,869	3,666,400	3,666,400

Local Roads

FUND NUMBER: 203

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
EXPENDITURES							
(451)	CONSTRUCTION						
	Category Total	1,592,788	1,748,303	3,065,460	6,096,168	1,815,000	1,815,000
(463)	ROUTINE MAINTENANCE						
011	Surface Maint - Labor	282,361	295,213	312,000	275,000	300,000	300,000
012	Surface Maint - Equip Rent	288,387	319,665	277,000	244,000	260,000	260,000
013	Surface Maint - Materials	110,771	118,445	117,000	103,000	112,000	112,000
014	Joint Sealing Program	199,168	199,501	115,000	125,888	125,000	125,000
015	Pavement Replacement	194,433	113,576	85,000	121,933	60,000	60,000
016	Surface Main - Contract	8,004	5,103	18,500	19,000	20,000	20,000
021	Rails/Posts - Labor	2,232	2,449	2,550	2,200	2,200	2,200
022	Rails/Posts - Equip Rent	430	569	1,100	1,000	950	950
023	Rails/Posts - Materials	0	384	500	450	450	450
024	Rails/Posts - Contract	31,037	0	14,000	9,792	0	0
031	Sweep & Flush - Labor	16,084	14,423	15,000	13,000	13,000	13,000
032	Sweep & Flush - Equip Rent	43,768	32,865	36,500	33,000	32,000	32,000
034	Sweep & Flush - Contract	47,938	49,153	61,625	71,015	60,000	60,000
041	Shoulder Maint - Labor	1,310	0	1,500	2,500	1,305	1,305
042	Shoulder Maint - Equip Rent	1,851	0	1,400	3,700	1,215	1,215
051	Forestry Maint - Labor	47,287	28,167	61,500	54,000	53,000	53,000
052	Forestry Maint - Equip Rent	38,403	22,717	47,000	41,000	38,000	38,000
054	Forestry Maint - Contract	18,482	22,634	49,168	49,000	37,000	37,000
061	Drain Structures - Labor	118,158	133,983	60,000	75,000	65,000	65,000
062	Drain Structures - Equip	86,704	122,323	61,000	70,000	60,000	60,000
063	Drain Structures - Mat	1,219	3,948	3,700	4,500	3,500	3,500
064	Drain Structures - Contract	26,179	44,574	72,125	145,346	59,000	59,000
071	Ditching & Bk Slope - Labor	0	0	70,000	40,000	55,000	55,000
072	Ditching & Bk Slope - Equip	36	0	36,000	25,000	27,000	27,000
073	Ditching & Bk Slope - Mat	13,794	8,906	7,200	14,000	6,000	6,000
081	Road Cleanup - Labor	2,236	1,015	4,200	2,500	3,200	3,200
082	Road Cleanup - Equip Rent	1,789	601	3,000	1,200	2,400	2,400
091	Grass/Weed - Labor	10,896	16,772	15,000	13,500	11,000	11,000
092	Grass/Weed - Equip Rental	11,983	21,785	17,000	15,000	12,150	12,150
093	Grass/Weed - Materials	768	696	1,850	1,000	1,305	1,305
094	Grass/Weed - Contract	1,800	3,062	3,800	3,363	3,150	3,150
104	Dust Control - Contract	66,985	97,303	87,980	85,956	80,000	80,000
	Category Total	1,674,493	1,679,832	1,659,198	1,665,843	1,504,825	1,504,825

Local Roads

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(474)	TRAFFIC SERVICES - MAINT.						
011	Sign Maint - Labor	21,889	19,890	25,000	23,000	24,000	24,000
012	Sign Maint - Equip Rent	6,684	7,825	9,000	8,000	8,500	8,500
013	Sign Maint -Materials	6,694	6,101	28,000	26,000	26,000	26,000
041	Traffic Counts	488	33	0	0	0	0
042	Traffic Counts - Equip.	167	74	0	0	0	0
	Category Total	35,922	33,923	62,000	57,000	58,500	58,500
(478)	WINTER MAINTENANCE						
001	Snow/Ice Control - Labor	178,793	158,508	121,000	110,000	105,000	105,000
002	Snow/Ice Control - Equip	203,692	194,350	129,000	115,000	112,000	112,000
003	Snow/Ice Control - Material	613	0	0	0	0	0
004	Snow/Ice Control - Contract	0	0	0	0	0	0
	Category Total	383,098	352,858	250,000	225,000	217,000	217,000
(482)	ADMIN., RECORDS, ENGINEERING						
001	Admin., Records, Eng.	35,868	18,110	13,000	20,000	20,000	20,000
003	Pav't Mgt System Update	0	6,147	12,000	12,000	12,000	12,000
	Category Total	35,868	24,257	25,000	32,000	32,000	32,000
TOTAL EXPENDITURES AND OTHER FINANCING USES		3,722,169	3,839,173	5,061,658	8,076,011	3,627,325	3,627,325
Revenues over/(under) Expenditures		(348,883)	(268,475)	(2,698)	121,858	39,075	39,075
FUND BALANCE AT JUNE 30		290,510	22,035	503	143,893	182,968	182,968

Fund balance is estimated to increase by 27% in FY 10-11 primarily from less routine and winter maintenance expenditures than in FY 09-10.

Local Roads

Local Road Construction Detail

PROJECT	Project Commitment Remaining	Act 51 Local	<u>To Be Expended in 2009/10</u>				Other Funds	Portion of Remaining Amount to be Spent in 2010/11
			S.A.D.	C.D.B.G.	S.A.D. Revolving Fund			
<u>2007/08</u>								
Ramble Hills Road Reimb.	227,873	0	182,298	0	45,575	0	0	
Lincolnshire Estates Road Imp	93,399	0	74,720	0	18,680	0	0	
Heather Hills Road Improvements	205,825	0	164,660	0	41,165	0	0	
Colony Park Remedial Drainage	2,429	0	1,943	0	486	0	0	
<u>2008/09</u>								
Springbrook Road Rehabilitation	1,997,111	0	1,597,689	0	399,422	0	0	
Franklin Knolls Road Rehabilitation	965,085	0	772,068	0	193,017	0	0	
Dunbar Oaks Road Improvements	139,146	0	111,317	0	27,829	0	0	
<u>2009/10</u>								
Quaker Valley Paving	130,000	0	105,000	0	25,000	0	0	
Hunter Pointe - Bonds	1,162,600	0	939,000	0	223,600	0	0	
Woodbine - Bonds	1,172,700	0	947,200	0	225,500	0	0	
Total Construction Projected 09/10	6,096,168	0	4,895,895	0	1,200,274	0	0	

	Total Project Cost	Act 51 Local	<u>To Be Expended in 2010/11</u>			
			S.A.D.	C.D.B.G.	S.A.D. Revolving Fund	Other Funds
<u>New</u>						
Residential Speed Control	15,000	15,000	0	0	0	0
Lake hills Drive Rehabilitation - Bonds	150,000	0	120,000	0	30,000	0
Local Road Rehab - Undesignated - Bonds	1,650,000	0	1,320,000	0	330,000	0
Total Construction Projected 10/11	1,815,000	15,000	1,440,000	0	360,000	0

REVOLVING SPECIAL ASSESSMENT FUND

Overview

This fund was established by City Council in 1986 to be utilized for special assessment construction advances, loans to special assessment districts in lieu of selling special assessment bonds for small projects, elimination of deficits in special assessment districts too small to warrant the expense of reassessing, and for repairs and required maintenance activities related to the original special assessment district.

Expenditures

Fund balance decreased due to the transfers to local roads for construction projects.

FUND NUMBER: 247

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		4,839,953	4,732,854	4,025,719	1,791,557	1,000,646	1,000,646
REVENUES							
664	Interest Income	215,604	68,766	90,000	6,000	6,000	6,000
665	Miscellaneous Income	2,600	0	0	0	0	0
Total Revenues		218,204	68,766	90,000	6,000	6,000	6,000
OTHER FINANCING SOURCES							
Contribution from Special Assess.		0	0	0	405,527	325,246	325,246
TOTAL REVENUES AND OTHER FINANCING SOURCES		218,204	68,766	90,000	411,527	331,246	331,246
EXPENDITURES							
451	Construction	0	0	0	919	0	0
482	Administration	975	1,000	1,025	1,245	1,245	1,245
Total Expenditures		975	1,000	1,025	2,164	1,245	1,245
OTHER FINANCING USES							
(482)	Contribution to other funds:						
	Special Assessments	0	2,540,000	0	0	0	0
	Local Roads	324,328	469,063	586,603	1,200,274	360,000	360,000
Total Other Financing Uses		324,328	3,009,063	586,603	1,200,274	360,000	360,000
TOTAL EXPENDITURES AND OTHER FINANCING USES		325,303	3,010,063	587,628	1,202,438	361,245	361,245
Excess Revenues over/(under) Expenditures and Other Financing Uses		(107,099)	(2,941,297)	(497,628)	(790,911)	(29,999)	(29,999)
FUND BALANCE AT JUNE 30		4,732,854	1,791,557	3,528,091	1,000,646	970,647	970,647

EECBG FUND

Overview

In September 2009, the City of Farmington Hills received a \$791,300 allocation from the Energy Efficiency and Conservation Block Grant (EECBG) program, which was funded through the American Recovery and Reinvestment Act. Funds are used to reduce energy use, cut green house gas emissions and create jobs.

Revenue Assumptions

This fund receives funding from the EECBG Program on a draw down basis to cover EECBG expenditures.

Expenditures

In FY 2010/11, approximately \$437,088 will be used to close out the EECBG Program. Investments will include building retrofits, residential and commercial incentives, renewable energy and more.

FUND NUMBER: 250

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		0	0	0	0	0	0
REVENUES							
	Federal Grant - EECBG	0	0	0	354,212	437,088	437,088
	Total Revenues	0	0	0	354,212	437,088	437,088
EXPENDITURES							
ADMINISTRATION							
	Salaries & Wages & Other Grant Activities	0	0	0	22,912	214,588	214,588
	Category Total	0	0	0	22,912	214,588	214,588
CAPITAL OUTLAY							
	Energy Efficiency Projects	0	0	0	60,500	222,500	222,500
	Category Total	0	0	0	60,500	222,500	222,500
	Total Expenditures	0	0	0	83,412	437,088	437,088
OTHER FINANCING USES							
	Contribution to Other Funds						
	Capital Improvement fund	0	0	0	270,800	0	0
	Total Other Financing Uses	0	0	0	270,800	0	0
	TOTAL EXPENDITURES AND OTHER FINANCING USES	0	0	0	354,212	437,088	437,088
	Excess Revenue over Expenditures	0	0	0	0	0	0
	FUND BALANCE AT JUNE 30	0	0	0	0	0	0

DEFERRED SPECIAL ASSESSMENT FUND

Overview

In 1982, the City Council established a Special Assessment Deferment Policy and Procedure to defer annual special assessment installments that present a financial hardship for homeowners. This deferment procedure is for homestead property owners who do not qualify for the State deferment program or assistance from the State Social Services Department. Deferments must be renewed annually. Eligibility criteria such as household income and other factors are outlined in the “Guidelines - Special Assessment Deferment Procedures” available at the Treasury Office.

The Deferred Special Assessment Fund is the fund established to retain and account for funds appropriated for the deferment program.

Revenue Assumptions

Interest income has declined due to a decline in investment earnings.

Expenditures

There are no expenditures for 10/11 other than annual audit fees.

Fund Number: 255

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		51,055	53,045	53,715	53,574	53,299	53,299
REVENUES							
664	Interest Income	1,990	529	500	25	25	25
Total Revenues		1,990	529	500	25	25	25
EXPENDITURES							
Miscellaneous		0	0	130	300	300	300
Total Expenditures		0	0	130	300	300	300
Revenues over/(under) Expenditures		1,990	529	370	(275)	(275)	(275)
FUND BALANCE AT JUNE 30		53,045	53,574	54,085	53,299	53,024	53,024

NUTRITION GRANT FUND

Overview

This fund provides meals to Farmington/Farmington Hills residents, 60 years and over and is funded primarily by Federal Grants through the Older American's Act. The Special Services Senior Division provides nutrition services for both congregate (on site) meals offered at the Center for Active Adults located in the Costick Center, and to homebound older adults unable to prepare their own meals. During the 2009/10 FY, funding from ARRA became available to increase meals for special meals in both the Congregate and HDM Program.

The congregate and home delivered meals are designed to meet one-third of the recommended daily dietary requirement focusing on nutritional needs through careful menu planning, quality food and nutrition education.

The home delivered meal program mandates the delivery of one hot meal, a minimum of three days per week, with the choice of a second cold meal, breakfast meal, and weekend package based on need and availability of funds. A shelf stable package consisting of 6 meals is required to be in every HDM client's home in the event of an emergency that may prohibit the daily meal delivery. (i.e. inclement weather, power failure, etc. preventing the preparation and delivery of meals) All meals are delivered by volunteers. Holiday meals are prepared and delivered by staff and volunteers on Thanksgiving, Christmas and Easter to those seniors unable to prepare or obtain a meal from family and friends. A total of 89,364 meals were served in FY 2008-09. A projection of 95,932 meals is estimated for the FY 2009-10 contract year. This includes the funding from the American Recovery and Reinvestment Act, ARRA, which allows for an additional 8,457 projected meals.

Revenue Assumptions

Funding is primarily provided by Federal Grants through the Older American's Act and program income from donations for both congregate and home bound meals. A local grant match is also required. Additional funding comes from fundraising and donations.

Expenditures

Congregate and homeland meals are provided to those 60 years and older.

FUND NUMBER: 281

Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1	0	0	0	0	0	0
REVENUES						
Federal Grant	287,944	305,726	282,928	274,977	275,093	275,093
Program Income	118,446	113,083	101,564	104,538	105,740	105,740
Interest Income	5,265	1,731	2,500	500	500	500
Local Match	25,956	25,934	22,879	25,202	25,202	25,202
ARRA Income	0	0	0	19,266	0	0
Other Income	0	0	12,000	10,362	8,000	8,000
Total Revenues	437,611	446,474	421,871	434,845	414,535	414,535
EXPENDITURES						
Congregate Meals	186,083	183,635	179,390	178,852	170,498	170,498
Homebound Meals	251,528	262,839	242,481	255,993	244,037	244,037
Total Expenditures	437,611	446,474	421,871	434,845	414,535	414,535
Revenues over/(under) Expenditures	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0

PARKS MILLAGE FUND

Overview

This fund provides for the accounting and budgeting of the voter approved \$0.50000 mill special millage. Revenue is calculated by multiplying the taxable value by the millage rate and reducing the figure for estimated delinquent taxes. The initial millage was approved in 1986 and renewed for a ten-year period in 1997. Voters approved a 10 year renewal in August 2008 which will run July 2009 – June 2019.

Revenue Assumptions

This fund receives revenue from the special millage levy, industrial facilities tax payments and interest income. This year revenue will decrease because of decreased property tax revenue from a lower taxable value and a lower interest rate on investments.

Expenditures

Financial support this year will continue for senior programs, youth and family programs, athletic field improvements, cultural arts and equipment replacement.

FUND NUMBER: 410

Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1	625,783	972,314	927,527	1,166,398	1,253,133	1,253,133
REVENUES						
Special Levy	2,150,954	2,137,372	2,033,357	2,017,901	1,755,574	1,755,574
IFT Payments	3,434	3,516	3,576	3,500	3,000	3,000
Grants	2,500	0	0	3,300	0	0
Interest on Investments	91,994	46,205	30,000	10,000	10,000	10,000
TOTAL REVENUES	2,248,882	2,187,093	2,066,933	2,034,701	1,768,574	1,768,574
EXPENDITURES						
Audit & Legal Fees	975	1,000	1,000	1,850	1,500	1,500
Master Plan	38,928		0	0	0	0
Aquatic/Art Center Design	0		300,000	0	300,000	300,000
Heritage Park	120,404	48,330	40,000	38,000	32,500	32,500
Athletic Fields	17,010	49,935	45,000	38,500	45,000	45,000
Equipment	63,619	128,424	52,000	67,430	55,100	55,100
Comfort Station (Port-A-Johns)	6,930	4,500	8,000	7,200	8,000	8,000
Facility Maintenance	0		45,000	0	0	0
Playground Improvement	0	2,180	40,000	465,000	6,000	6,000
	2007/08	2008/09	2009/10	2009/10	2010/11	2010/11

Parks Millage Fund

Category and Line Item	Actual	Actual	Budgeted	Estimated	Proposed	Adopted
Activities Center Improvements	28,416	42,733	25,000	6	27,500	27,500
Skate Park	21,450		0	0	0	0
Founders Park Parking Lot	0	189,944	400,000	85,580	0	0
Property Acquisition	0	0	200,000	0	200,000	200,000
Players Barn Grant Exp.	30,000	25,000	25,000	25,000	25,000	25,000
Total Expenditures	327,732	492,046	1,181,000	728,566	700,600	700,600
OTHER FINANCING USES						
General Fund						
Park Maintenance/Operations	329,451	339,746	350,000	350,000	360,500	360,500
Recreation	0	0	8,000	0	0	0
Naturalist	64,605	66,543	69,000	69,000	71,070	71,070
Youth Services	110,000	150,000	150,000	150,000	150,000	150,000
Activities Center/Seniors	296,863	299,974	305,400	305,400	500,000	500,000
Cultural Arts	152,000	150,000	150,000	150,000	150,000	150,000
Environmental Services	0	0	43,120	0	0	0
Facility/Programs	0	0	45,000	45,000	150,000	150,000
Ice Arena (Debt)	0	0	150,000	150,000	150,000	150,000
Water Fund (NW)	621,700	494,700	0	0	0	0
Total Other Financing Uses	1,574,619	1,500,963	1,270,520	1,219,400	1,531,570	1,531,570
TOTAL EXPENDITURES AND OTHER FINANCING USES	1,902,351	1,993,009	2,451,520	1,947,966	2,232,170	2,232,170
Revenues over/(under) Expenditures	346,531	194,084	(384,587)	86,735	(463,596)	(463,596)
FUND BALANCE AT JUNE 30	972,314	1,166,398	542,940	1,253,133	789,537	789,537

CAPITAL PROJECT DETAIL

	<u>FY 2009/10</u>	<u>FY 2010/11</u>
HERITAGE PARK		
Caretakers House Improvements-Parking	15,000	3,000
Longacre	15,000	15,000
Stable Improvements	4,000	1,500
Daycamp/Nature Center Roof-Repair		10,000
Visitor Center	4,000	3,000
	<u>38,000</u>	<u>32,500</u>
FOUNDERS SPORTS PARK IMPROVEMENTS		
Parking lot resurfacing	<u>85,580</u>	<u>0</u>
ATHLETIC FIELDS		
Ball field & soccer field renovation	<u>38,500</u>	<u>45,000</u>
	<u>38,500</u>	<u>45,000</u>
EQUIPMENT		
Dump Truck	49,464	50,000
V - plow	5,035	5,100
Trailer 15'	12,931	
	<u>67,430</u>	<u>55,100</u>
COMFORT STATION		
Portable units for Little League program	<u>7,200</u>	<u>8,000</u>
	<u>7,200</u>	<u>8,000</u>
ACTIVITIES CENTER IMPROVEMENTS		
Kitchen Updates	0	
Kiosk - Lobby for registrations	0	
Carpet - Halls and conference room		10,000
Shannon AV system		10,000
Interior building signage		5,000
Misc. Improvements	0	2,500
	<u>0</u>	<u>27,500</u>
PLAYGROUND EQUIPMENT		
Sprayground	450,000	
Playground Equipment/Improvements	15,000	6,000
	<u>465,000</u>	<u>6,000</u>

GOLF COURSE CAPITAL IMPROVEMENT FUND

Overview

This fund was established in 1992, and is financed by a per-round surcharge on green fees. It is used for golf course equipment and capital improvements.

Revenue Assumptions

This fund receives revenue from a per-round surcharge on green fees and interest income.

Expenditures

No equipment will be purchased in 2010/11.

FUND NUMBER: 412

Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1	47,002	28,091	22,540	21,872	7,337	7,337
REVENUES						
Green Fees	21,407	21,389	22,000	22,000	22,000	22,000
Interest	884	243	200	75	75	75
TOTAL REVENUES	22,291	21,632	22,200	22,075	22,075	22,075
EXPENDITURES						
Miscellaneous	155	200	210	210	210	210
Capital Improvement	8,700	0	0	0	0	0
Equipment	32,347	27,651	37,400	36,400	0	0
TOTAL EXPENDITURES	41,202	27,851	37,610	36,610	210	210
Revenues Over/(Under) Expenditures	(18,911)	(6,219)	(15,410)	(14,535)	21,865	21,865
FUND BALANCE AT JUNE 30	28,091	21,872	7,130	7,337	29,202	29,202

CAPITAL PROJECT DETAIL

	<u>FY 2009/10</u>	<u>FY 2010/11</u>
EQUIPMENT		
Tractor for Driving Range Ball Pick-up	15,000	0
Ball Picker	5,400	0
72" Out front rotary Mower	16,000	0
Tractor Loader (58 hp)	0	0
	36,400	0
TOTAL CAPITAL OUTLAY	36,400	0

PUBLIC SAFETY MILLAGE FUND

In November 2003, voters passed a renewal and an increase to an existing public safety millage which had been in effect since 1995. The renewal became effective in July 2006. The public safety millage continues to fund the following:

- 20 sworn police personnel; including one sergeant and 19 police officers
- one full-time police dispatcher–required for implementation of Emergency Medical Dispatch
- one full-time civilian police dispatch supervisor
- two fire shift lieutenants
- eleven full time fire fighters
- four career supervisors & paid callback fire fighters FTE (5.68)

The millage renewal is in effect for ten years, expiring in 2015.

FUND NUMBER: 205

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
	FUND BALANCE AT JULY 1	918,910	1,660,974	2,093,054	2,253,538	2,215,562	2,215,562
	REVENUES						
	Public Safety Millage	6,505,264	6,463,658	6,149,219	6,092,444	5,290,090	5,290,090
	IFT Payments	10,375	10,633	10,336	10,336	10,336	10,336
	Interest Income	198,194	110,631	75,000	22,000	10,000	10,000
	TOTAL REVENUES	6,713,833	6,584,922	6,234,555	6,124,780	5,310,426	5,310,426
	EXPENDITURES						
(445)	REIMBURSEMENTS TO GENERAL FUND						
300	Police Department						
	Salaries and Wages	2,901,582	2,865,473	3,083,008	2,915,630	2,859,706	2,844,923
	Operating Supplies	23,040	20,475	0	0	0	0
	Professional & Contractual	4,100	4,100	0	0	0	0
	Capital Outlay	18,320	21,672	0	0	0	0
	Total Police Department Reimb.	2,947,042	2,911,720	3,083,008	2,915,630	2,859,706	2,844,923
337	Fire Department						
	Salaries and Wages	2,882,769	3,080,638	3,120,842	3,247,126	2,757,218	2,828,034
	Operating Supplies	35,913	0	0	0	0	0
	Professional & Contractual	42,658	0	0	0	0	0
	Capital Outlay	63,387	0	0	0	0	0
	Total Fire Department Reimb.	3,024,727	3,080,638	3,120,842	3,247,126	2,757,218	2,828,034
	TOTAL EXPENDITURES AND OTHER FINANCING USES	5,971,769	5,992,358	6,203,850	6,162,756	5,616,924	5,672,957
	Excess Revenues over Expenditures	742,064	592,564	30,705	(37,976)	(306,498)	(362,531)
	FUND BALANCE AT JUNE 30	1,660,974	2,253,538	2,123,759	2,215,562	1,909,064	1,853,031

FEDERAL FORFEITURE FUND

Overview

This fund was established in 2007, to comply with the guidelines of the Uniform Budgeting Act of 1978. It obtains its proceeds from the distribution of forfeited assets seized in drug arrests under federal statutes.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2010/11 funding will be utilized to:

- fund drug education materials and supplies
- purchase evidence laboratory supplies and chemicals
- lease police motorcycles
- provide drug enforcement training
- obtain weapons, ammunition and related supplies
- purchase uniforms and related uniform equipment
- finance departmental connectivity to Oakland County CLEMIS databases
- maintain in-car video cameras
- secure rental of outdoor firearms range for patrol rifle training and qualifications
- crime prevention and narcotics literature and handouts
- drug testing kits
- evidence technician equipment

Available funding is difficult to predict, given that revenues come solely from seizures subsequent to drug-related arrests. Therefore, acquisitions will not be made until sufficient funds have been secured to cover them.

FUND NUMBER: 213

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		272,761	393,106	658,706	680,393	622,004	622,004
REVENUES							
012	Federal Treasury Forfeiture	0	117,800	0	0	0	0
013	Federal Forfeiture	181,516	211,807	350,000	300,000	300,000	300,000
664	Interest Income	11,831	5,116	6,000	7,200	7,200	7,200
TOTAL REVENUES AND OTHER FINANCING SOURCES		193,347	334,723	356,000	307,200	307,200	307,200
EXPENDITURES							
(702) SALARIES & WAGES							
	Overtime	0	0	105,785	62,226	162,226	162,226
		0	0	105,785	62,226	162,226	162,226

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(740)	OPERATING SUPPLIES						
002	Books & Subscriptions	0	0	0	0	1,300	1,300
008	Drug Education	2,932	1,500	41,755	41,755	19,350	19,350
009	Evidence Lab Supplies	0	0	2,500	2,500	1,000	1,000
011	Lease Equipment	0	9,147	17,040	15,840	13,606	13,606
017	Prosecutor Fees	0	0	1,000	1,000	1,000	1,000
018	Ammunition & Weapons	0	7,550	59,005	59,005	23,355	23,355
019	Uniform	0	0	53,228	53,228	54,025	54,025
040	Miscellaneous	67,955	14,604	41,610	41,610	46,700	46,700
	Category Total	70,887	32,801	216,138	214,938	160,336	160,336
(801)	PROFESSIONAL & CONTRACTUAL						
002	Memberships and Licenses	0	0	240	0	0	0
006	Vehicle Maintenance	0	0	600	600	33,500	33,500
007	Office Equipment Main.	0	0	15,125	15,125	36,975	36,975
008	Firearms Range Main.	0	0	5,000	5,000	4,000	4,000
009	In-Car Camera Main.	0	0	27,200	27,200	27,200	27,200
013	Education & Training	0	0	7,500	7,500	29,000	29,000
098	Polygraph/DNA Services	0	0	1,000	1,000	1,000	1,000
	Category Total	0	0	56,665	56,425	131,675	131,675
(970)	CAPITAL OUTLAY						
001	Office Furniture	2,115	0	0	0	0	0
002	Equipment	0	11,170	12,000	0	58,750	58,750
015	Automotive & Auto Equipment	0	0	32,000	32,000	35,000	35,000
036	Building Improvements	0	3,465	0	0	6,733	6,733
	Category Total	2,115	14,635	44,000	32,000	100,483	100,483
TOTAL EXPENDITURES AND OTHER FINANCING USES		73,002	47,436	422,588	365,589	554,720	554,720
Revenues over/(under) Expenditures		120,345	287,287	(66,588)	(58,389)	(247,520)	(247,520)
FUND BALANCE AS OF JUNE 30		393,106	680,393	592,118	622,004	374,484	374,484

Capital Outlay

Department Number: 213

Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget	
970					Quantity	Amount
002		OFFICE EQUIPMENT				
	7	Computer Aided Dispatch Work Stations	1,250	8,750	7	8,750
	1	TeleStaff Scheduling Software and Associated Hardware	50,000	50,000	1	50,000
		Total Office Equipment		58,750		58,750
		CAPITAL OUTLAY TOTAL		58,750		58,750

POLICE FORFEITURE FUND

Overview

The Police Forfeiture fund was established in 1989, to comply with the guidelines of the Uniform Budgeting Act of 1978. This fund obtains its proceeds from the distribution of forfeited assets seized in drug arrests under federal and state statutes.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2010/2011, funding will be utilized to:

- continue support of the department's drug education and prevention curriculum (T.H.I.N.K.)
- support Investigative Bureau communications equipment
- finance ongoing cellular telephone expenses
- purchase ammunition, weapons and related supplies
- provide police canine training, maintenance and health care
- fund the changeover of 6 patrol vehicles
- provide drug enforcement training

Available funding is difficult to predict, given that revenues come solely from seizures subsequent to drug-related arrests. Therefore, acquisitions will not be made until sufficient funds have been secured to cover them.

FUND NUMBER: 214

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		460,261	264,213	334,285	210,167	217,464	217,464
REVENUES							
013	Federal Forfeiture	0	0	0	0	0	0
014	Forfeiture Funds	158,517	158,369	250,000	75,000	75,000	75,000
015	Miscellaneous	1,239	30	0	0	0	0
025	Sale of Fixed Assets	0	0	0	18,000	0	0
664	Interest Income	25,471	4,677	8,000	3,137	3,137	3,137
TOTAL REVENUES AND OTHER FINANCING SOURCES		185,227	163,076	258,000	96,137	78,137	78,137

Police Forfeiture Fund

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
EXPENDITURES							
(740)	OPERATING SUPPLIES						
008	Drug Education	6,134	6,038	15,000	15,000	9,100	9,100
009	Evidence Lab Supplies	0	0	0	0	0	0
011	Lease Equipment	17,683	11,651	10,200	10,200	10,200	10,200
012	Training Expenses	1,500	1,500	0	0	0	0
017	Prosecutor Fees	7,493	0	3,000	3,000	1,000	1,000
018	Ammunition & Weapons	0	12,314	22,390	22,390	7,400	7,400
019	Uniform	37,071	0	1,600	1,000	0	0
040	Miscellaneous	72,154	47,142	26,143	25,000	14,090	14,090
	Total Operating Supplies	142,035	78,645	78,333	76,590	41,790	41,790
(801)	PROFESSIONAL & CONTRACTUAL						
006	Vehicle Maintenance	0	0	47,000	0	40,800	40,800
013	Education & Training	0	0	3,750	3,750	2,000	2,000
070	Crime Prevention	0	0	3,500	2,000	1,000	1,000
	Category Total	0	0	54,250	5,750	43,800	43,800
(970)	CAPITAL OUTLAY						
001	Office Furniture	0	0	4,609	6,500	0	0
002	Equipment	126,432	88,877	0	0	0	0
015	Automotive & Auto Equipment	83,057	49,600	54,000	0	0	0
036	Building Improvements	0	0	0	0	0	0
	Total Capital Outlay	209,489	138,477	58,609	6,500	0	0
	TOTAL EXPENDITURES	351,524	217,122	191,192	88,840	85,590	85,590
(445)	OTHER FINANCING USES						
	Contribution to Other Funds:						
101	General Fund	29,751	0	0	0	0	0
	TOTAL OTHER FINANCING USES	29,751	0	0	0	0	0
	TOTAL EXPENDITURES AND OTHER FINANCING USES	381,275	217,122	191,192	88,840	85,590	85,590
	Revenues over/(under) Expenditures	(196,048)	(54,046)	66,808	7,297	(7,453)	(7,453)
	FUND BALANCE AS OF JUNE 30	264,213	210,167	401,093	217,464	210,011	210,011

FIRE ACT GRANT

Overview

The Farmington Hills Fire Department, along with 15 other communities applied for a Federal Grant #EMW-2007-FR-00657 (Fire Act) and was awarded \$1,355,000 (including local match). The grant is for a video conferencing system that will connect 45 fire stations and 11 training rooms in the 16 communities. The City of Farmington Hills will serve as the fiduciary for the grant, meaning that the City will procure the equipment and services, receive the funding from the Federal Government and local communities, and pay the invoices.

FUND NUMBER: 260

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		0	0	0	22,261	22,321	22,321
REVENUES							
505	Federal Grant	0	1,084,000	0	0	0	0
664	Interest Income	0	1,399	0	60	60	60
676	Contribution from Other Governments	0	304,172	0	0	0	0
	Total Revenues	<u>0</u>	<u>1,389,571</u>	<u>0</u>	<u>60</u>	<u>60</u>	<u>60</u>
OTHER FINANCING SOURCES							
Contribution From Other Funds:							
404	Capital Improvement Fund	0	32,686	0	0	0	0
	Total Other Financing Sources	<u>0</u>	<u>32,686</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES		<u>0</u>	<u>1,422,257</u>	<u>0</u>	<u>60</u>	<u>60</u>	<u>60</u>
EXPENDITURES							
020	Miscellaneous Equipment	0	151,413	0	0	0	0
040	Miscellaneous	0	1,248,583	0	0	0	0
	Total Expenditures	<u>0</u>	<u>1,399,996</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenues over/(under) Expenditures		<u>0</u>	<u>22,261</u>	<u>0</u>	<u>60</u>	<u>60</u>	<u>60</u>
FUND BALANCE AT JUNE 30		<u>0</u>	<u>22,261</u>	<u>0</u>	<u>22,321</u>	<u>22,381</u>	<u>22,381</u>

JUSTICE ASSISTANCE GRANT II

Overview

The Justice Assistance Grant was established by the United States Department of Justice. It is distributed to community police departments for the purpose of preventing and controlling crime based on local needs and conditions.

This grant fund will be used for the purchase of radio equipment.

FUND NUMBER: 272

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		1,000	1,374	0	0	0	0
REVENUES							
505	Federal Grant	0	9,520	0	0	0	0
005	Interest Income	374	118	0	0	0	0
Total Revenues		374	9,638	0	0	0	0
TOTAL REVENUES AND OTHER							
FINANCING SOURCES		374	9,638	0	0	0	0
EXPENDITURES							
020	Miscellaneous Equipment	0	10,731	0	0	0	0
040	Miscellaneous	0	281	0	0	0	0
Total Expenditures		0	11,012	0	0	0	0
Revenues over/(under) Expenditures		374	(1,374)	0	0	0	0
FUND BALANCE AT JUNE 30		1,374	0	0	0	0	0

**COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) FUND**

Overview

Annually, Farmington Hills receives CDBG funds from the United States Department of Housing and Urban Development (HUD). The funds are used to provide assistance to low and moderate income individuals for housing rehabilitation work and for capital improvements in eligible areas.

Revenue Assumptions

This fund receives revenue from the Community Development Block Grant Program, block grant carryover which is unused money from the previous year, and program loan receipts or payments made upon the sale of property which received a deferred loan. Block grant carryover and loan receipts are unpredictable and fluctuate from year to year.

Expenditures

In FY 2010/11, approximately 40 homes will be rehabilitated at a cost of \$428,149 as part of the Housing Rehabilitation Program.

FUND NUMBER: 275

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		0	0	0	0	0	0
REVENUES							
	Community Development						
	Block Grant	270,605	307,866	368,792	268,000	394,607	394,607
	Block Grant Carryover	0	0	66,000	212,338	100,792	100,792
	Housing Rehabilitation						
	Program Loan Receipts	32,204	29,016	20,000	26,000	20,000	20,000
	Total Revenues	302,809	336,882	454,792	506,338	515,399	515,399
EXPENDITURES							
ADMINISTRATION							
	Salaries & Wages	81,091	57,501	48,000	48,000	57,000	57,000
	Fringe Benefits	11,925	10,256	17,000	17,000	18,000	18,000
	Supplies	0	0	500	500	500	500
	Conferences & Workshops	958	627	1,100	1,100	1,000	1,000
	Memberships & Dues	2,490	2,315	3,000	3,000	3,000	3,000
	Legal Notices	1,351	1,181	2,280	2,000	2,000	2,000
	Haven	7,500	5,000	5,000	5,000	5,000	5,000
	Contracted Services	1,000	750	750	750	750	750
	Category Total	106,315	77,630	77,630	77,350	87,250	87,250

Community Development Block Grant Fund

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
CAPITAL OUTLAY							
	Housing Rehab. Grants	19,392	28,002	30,000	30,000	55,000	55,000
	Housing Rehabilitation	144,898	191,588	261,162	161,650	353,149	353,149
	Housing Rehab. Income Est.	32,204	29,016	20,000	25,000	20,000	20,000
	Youth Cntr. Furn & Equipment	0	0	0	0	0	0
	Sidewalks	0	0	0	0	0	0
	Category Total	196,494	248,606	311,162	216,650	428,149	428,149
	Total Expenditures	302,809	326,236	388,792	294,000	515,399	515,399
OTHER FINANCING USES							
	Contribution to Other Funds						
	Capital Improvement Fund						
	13 Mile Rd Sidewalk	0	0	0	177,338	0	0
	Middlebelt San Soui Sidewalk	0	10,646	66,000	35,000	0	0
	Major Road Fund						
	Inkster ROW Improvement	0	0	0	0	0	0
	Total Other Financing Uses	0	10,646	66,000	212,338	0	0
	TOTAL EXPENDITURES AND OTHER FINANCING USES	302,809	336,882	454,792	506,338	515,399	515,399
	Excess Revenue over Expenditures	0	0	0	0	0	0
	FUND BALANCE AT JUNE 30	0	0	0	0	0	0

COMMUNITY DEVELOPMENT BLOCK GRANT RECOVER

Overview

In FY 2009/10, Farmington Hills received CDBG-R funds from the United States Department of Housing and Urban Development (HUD). These funds were authorized through the American Recovery & Reinvestment Act of 2009. The funds are used to provide assistance to low and moderate income individuals for housing rehabilitation work.

Revenue Assumptions

This fund receives revenue from the Community Development Block Grant Recovery Program. No CDBG-R funds are proposed for 2010/11.

Expenditures

In FY 2009/10, approximately 12 homes will be rehabilitated at a cost of \$100,169 as part of the Housing Rehabilitation Program.

FUND NUMBER: 276

Acct. No. Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1	0	0	0	0	0	0
REVENUES						
Community Development Block Grant	0	0	0	100,169	0	0
Total Revenues	0	0	0	100,169	0	0
EXPENDITURES						
ADMINISTRATION						
Salaries & Wages	0	0	0	10,000	0	0
Category Total	0	0	0	10,000	0	0
CAPITAL OUTLAY						
Housing Rehabilitation	0	0	0	90,169	0	0
Category Total	0	0	0	90,169	0	0
Total Expenditures	0	0	0	100,169	0	0
OTHER FINANCING USES						
Contribution to Other Funds						
Total Other Financing Uses	0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	0	0	0	100,169	0	0
Excess Revenue over Expenditures	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0

NEIGHBORHOOD STABILIZATION PROGRAM FUND

Overview

Farmington Hills received NSP funds from the United States Department of Housing and Urban Development (HUD) through Michigan State Housing Development Authority as part of the Housing & Economic Recovery Act of 2008. The funds are used to provide assistance to low and moderate income individuals to purchase vacant and foreclosed homes.

Revenue Assumptions

This fund receives revenue from the Michigan State Housing Development Authority NSP Program.

Expenditures

In FY 2010/11 approximately 6 homes will be purchased and rehabilitated by program applicants at a cost of \$170,000 as part of the Neighborhood Stabilization Program. In addition, 3 houses are proposed for demolition at a cost of \$30,000.

FUND NUMBER: 279

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		0	0	0	0	0	0
REVENUES							
	Federal Grant - NSP	0	0	0	310,000	240,000	240,000
	Total Revenues	0	0	0	310,000	240,000	240,000
EXPENDITURES							
ADMINISTRATION							
	Salaries & Wages	0	0	0	40,000	40,000	40,000
	Category Total	0	0	0	40,000	40,000	40,000
CAPITAL OUTLAY							
	Housing Projects	0	0	0	270,000	200,000	200,000
	Category Total	0	0	0	270,000	200,000	200,000
	Total Expenditures	0	0	0	310,000	240,000	240,000
OTHER FINANCING USES							
	Contribution to Other Funds						
	Total Other Financing Uses	0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		0	0	0	310,000	240,000	240,000
	Excess Revenue over Expenditures	0	0	0	0	0	0
FUND BALANCE AT JUNE 30		0	0	0	0	0	0

CAPITAL IMPROVEMENT FUND

Overview

In 1982, the City Council established the Capital Improvement Fund for the purpose of providing financing for the acquisition and construction of infrastructure improvements and equipment acquisitions in excess of \$25,000 to maintain the quality of service in Farmington Hills. The annual Capital Improvement Fund Budget is the financial means by which the first year of the Capital Improvement Program (CIP) is implemented to the extent revenues are available.

Capital Improvement Plan

The City Charter (Sections 3.07 and 6.08) charges the City Manager with the responsibility of submitting a Capital Improvements Plan to the City Council. Public Act 285 of the Public Acts of 1931 of the State of Michigan requires cities with Planning Commissions to prepare a Six-Year Capital Improvements Plan.

The goal in developing a multi-year Capital Improvement Program is to plan for and establish guidelines and priorities for capital improvements and expenditures in a fiscally sound manner. This program sets forward the basis for annual fiscal capital projects budgeted in the budgetary funds such as the Capital Improvement Fund, Road Funds and dedicated millage funds for Public Safety and Parks and Recreation development. The CIP helps track multi-year projects that may require planning, design, land acquisition, construction and future operating costs. The projects identified in the CIP represent the City's plan to serve residents and anticipate the needs of our dynamic community. It is updated annually by the Planning Commission and presented to the City Council for their consideration. The following documents are considered in the preparation of the CIP:

- Five Year Departmental Plans
- Capital Improvements Plan
- The Master Plan for Future Land Use
- The Parks and Recreation Master Plan
- The Economic Development Plan
- The Master Storm Drainage Plan
- The Sustainability Study
- The Technology Master Plan
- The Municipal Complex Master Plan

Within each of these plans, a prioritization process is described that outlines how specific projects are ranked. Each year the Planning Commission, with staff input, prioritizes the projects in the Capital Improvements Plan. The establishment of priorities is indicated by the fiscal year in which the projects are scheduled to be implemented.

The Plan is reviewed by the Planning Commission at a study session and then set for public review at a public hearing. The finalized document becomes the "City of Farmington Hills Six Year Capital Improvements Plan." This formal document is not static but is used as a basis for next year's plan.

As used in this document, the term Capital Improvements Plan is intended to reflect a complete list of all major capital projects with estimates anticipated in both capital and future operating costs over the next six-year period that will be necessary to serve existing and new development in the City. All of these public facilities, utility and service projects are listed on a priority basis, which reflects the fiscal year in which they are proposed. This six-year program also includes a discussion for providing the financial means for implementing the projects so that the City can provide, as adequately as possible, for the public health, safety and general welfare of all the people of the City and economic activities that support them.

Relationship between the Capital and Operating Budgets

The Capital and Operating budgets are closely interrelated. The allocation of the total millage between operating expenditures in the General Fund, capital expenditures in the Capital Improvement Fund, and debt service on bond issues, whose proceeds were utilized to fund prior capital improvements, has a direct impact on funding committed for operations and capital improvements.

Occasionally funds are transferred from the General Fund to the Capital Improvement Fund for annual reimbursement of energy savings of performance contracting work. This year, \$77,500 will be transferred from the General Fund to the Capital Improvement Fund for the City Hall revitalization project.

Capital expenditures impact the operating budget both positively and negatively. Paving and resurfacing roads reduces maintenance costs as does major refurbishing of City facilities. Sidewalk and bike path construction, storm drainage improvements, and DPW equipment replacement do not add any significant operating costs. However, the construction of new facilities and expansions of existing facilities will increase utility, building maintenance and custodial costs. See the Project Detail section for specific information on the operating impact of funded capital projects.

Revenue

Millage is allocated to this fund from within the City Charter millage. Capital Improvement levy revenue will decrease in 10/11 due to decreased property tax revenue from lower taxable value in the City. Additional revenue comes from interest on investments and donations from the community for the youth program at the Jon Grant Community Center.

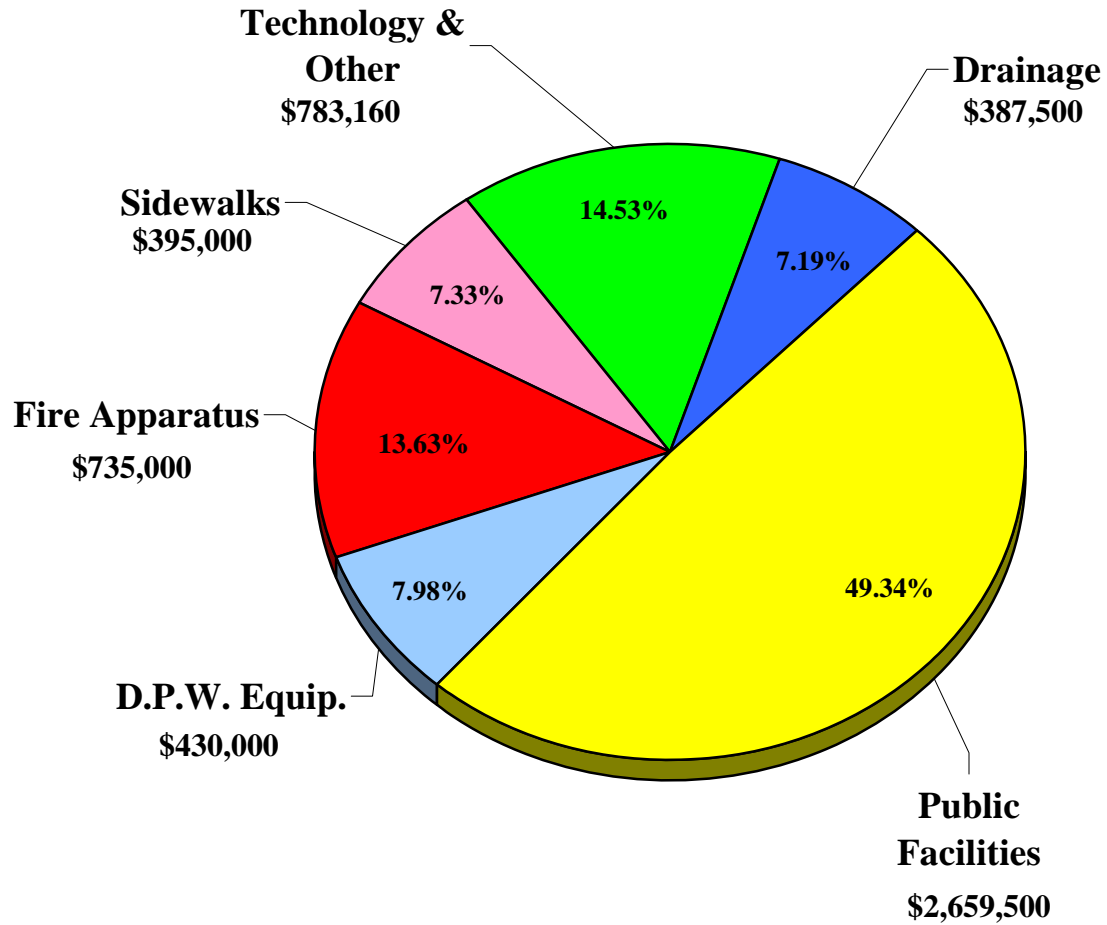
Expenditures

The annual Capital Improvement Fund budget is the financial means by which the first year of the Capital Improvement Program is implemented to the extent revenues are available. In addition to the construction projects contained in the Road Fund budgets, the City plans to expend almost \$5 million for infrastructure improvements benefiting the entire community. This program is comprised of facility improvements and expansions, sidewalk and bike path construction, drainage improvements, technology enhancements, and the acquisition of Public Works equipment and Fire apparatus replacements. The Project Detail pages describe the capital projects.

Fund Balance:

The fund balance for 10/11 will decrease due to decreased taxes, lower investment income and the timing of projects.

Capital Improvement Fund Expenditures \$5,390,160



FUND NUMBER: 404

Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1	5,719,111	8,449,244	10,691,523	11,606,990	4,947,687	4,947,687
REVENUES						
Capital Improvement Levy	2,114,881	2,101,556	1,999,204	1,984,137	1,726,199	1,726,199
Federal Grant-Driver Simulator	0	112,000	0	0	0	0
Federal Grant-Costick Bio-Retention	0	44,109	0	0	0	0
Wayne County Grant - Danvers Pond	0	31,458	0	0	0	0
Oakland County contrib. - Sidewalk	0	4,796	0	0	0	0
Interest on Investments	241,132	201,402	90,000	40,000	20,000	20,000
Land Sale-McMann	56,000	0	0	0	0	0
Interest on Land Contract	23,542	0	0	0	0	0
Sale of Fixed Assets	177,114	104,000	0	2,000	0	0
Memorial Contributions	200	100	0	162	0	0
Donations-Fire Station #3	15,000	15,000	15,000	15,000	15,000	15,000
Sidewalk SAD's	49,285	51,916	0	17,767	0	0
Miscellaneous	0	60,184	0	0	0	0
Total Revenues	2,677,154	2,726,521	2,104,204	2,059,066	1,761,199	1,761,199
OTHER FINANCING SOURCES						
Contribution From Other Funds:						
Ice Arena - Chevron Energy Reimb.	0	0	0	0	75,300	75,300
CDBG	0	10,646	66,000	212,338	0	0
EECBG	0	0	0	270,800	0	0
General Fund-City Hall	3,000,000	2,500,000	2,500,000	2,500,000	77,500	77,500
Total Other Financing Sources	3,000,000	2,510,646	2,566,000	2,983,138	152,800	152,800
TOTAL REVENUES AND OTHER FINANCING SOURCES	5,677,154	5,237,167	4,670,204	5,042,204	1,913,999	1,913,999
EXPENDITURES DRAINAGE	113,475	164,016	592,500	256,934	387,500	387,500
PUBLIC FACILITIES						
Land Acquisition	205,314	2,000	200,000	2,848	200,000	200,000
Fire Station Improvements	0	0	0	0	97,000	97,000
Costick Center Drive Improvements	1,460	0	50,000	0	0	0
City Hall Revitalization Project	3,464	535,438	6,500,000	6,500,000	1,900,000	1,900,000
City Hall Furnishings	0	2,395	0	155,000	250,000	250,000
Gas Tank Replacement @ Police Dept.	0	0	0	112,500	112,500	112,500
Police Building Exterior Repairs	0	0	100,000	0	100,000	100,000
Municipal Campus Improvements	0	0	0	3,058	0	0
Performance Contracting	0	0	0	1,600,000	0	0
Pavement Management System	0	2,985	0	7,279	0	0
Joint Sealing-Public Facilities	15,000	0	0	0	0	0
Costick Center - Bio Retention Proj.	13,005	0	0	0	0	0
Total Public Facilities	238,243	542,818	6,850,000	8,380,685	2,659,500	2,659,500

Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
SIDEWALKS	234,320	212,410	575,000	326,309	395,000	395,000
EQUIPMENT						
Phone System Upgrade	0	0	35,000	0	75,000	75,000
Data Processing & Office Equip.	151,531	237,213	765,000	635,000	705,660	705,660
Election Equipment	83,829	0	0	0	0	0
911 Upgrade	0	9,177	125,000	90,760	0	0
Fire Apparatus	1,688,545	290,071	1,151,390	1,060,251	735,000	735,000
D.P.W. Equipment	434,414	588,895	410,000	374,118	430,000	430,000
Total Equipment	2,358,319	1,125,356	2,486,390	2,160,129	1,945,660	1,945,660
ADMINISTRATIVE						
NPDES Expenses	974	385	500	500	500	500
Audit Fees	1,690	1,750	1,750	1,950	2,000	2,000
Total Administrative	2,664	2,135	2,250	2,450	2,500	2,500
Total Expenditures	2,947,021	2,046,735	10,506,140	11,126,507	5,390,160	5,390,160
OTHER FINANCING USES						
Contribution To Other Funds						
Major Roads	0	0	370,000	575,000	0	0
Fire Grant Fund	0	32,686	0	0	0	0
Total Other Financing Uses	0	32,686	370,000	575,000	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	2,947,021	2,079,421	10,876,140	11,701,507	5,390,160	5,390,160
Revenues Over/(under) Expenditures	2,730,133	3,157,746	(6,205,936)	(6,659,303)	(3,476,161)	(3,476,161)
FUND BALANCE AT JUNE 30	8,449,244	11,606,990	4,485,587	4,947,687	1,471,526	1,471,526

PROJECT DETAIL

Drainage

Drainage projects improve the drainage courses outlined in the Master Storm Drainage Plan and are supplemented by storm water quality considerations required under the City's National Pollutant Discharge Elimination System storm water permit. Priority criteria are:

- Integrating water quantity issues with water quality issues;
- Immediate flood peak reduction to solve the most significant flooding concerns;
- Integration with other improvements including water main, sanitary sewer, paving and building construction;
- Ensuring the continued development and redevelopment of the City; and
- Encouragement of riparian stewardship and maintenance.

In 2010/11 drainage expenditures of \$387,500 will be as follows:

	DRAINAGE PROJECTS	10/11 BUDGET	MAINT. COSTS	OTHER OPERATING COSTS
1.	Storm Water Pollution Prevention Initiative	50,000	No Change	No Change
2.	Miscellaneous Drain Construction	50,000	No Change	No Change
3.	Illicit Discharge Elimination Program	35,000	No Change	No Change
4.	GIS Storm Phases I, II & III	25,000	No Change	No Change
5.	Open Channel Maintenance	100,000	No Change	No Change
6.	Storm Model & Master Plan Pilot & Update	17,500	No Change	No Change
7.	Woodcreek Pond at Danvers	115,000	No Change	No Change

1. Storm Water Pollution Prevention Initiative. The pollution prevention initiative requires that certain projects and procedures be adopted that will ultimately lead to a cleaner Rouge River in accordance with the Federal Clean Water Act. Projects may include erosion control in the open watercourses and siltation basins to remove suspended sediment from storm water.
2. Miscellaneous Drain Construction. The construction of storage facilities, pipe and culvert enclosures and channel improvements throughout most of the drainage districts in the City. Projects from inspection programs are included.
3. Illicit Discharge Elimination Program. This program involves a visual inspection of all major watercourses to determine if there are illegal taps or pollutant discharges into the stream.
4. GIS Storm Phases I, II & III. This year's efforts will complete the GIS project. Additional plans and new as-builts will be digitized and added to the GIS storm sewer layer.
5. Open Channel Maintenance. A continuous program for maintenance of the City's open channel drainage system.
6. Storm Model & Master Plan Pilot & Update. The North Bell Creek drainage district was chosen for a pilot area and will be used as the basis for completion of the Storm Water Master Plan Update for the entire city. This is the second year of a two- year program. Update master plan adopted by City in 1986 to a modern approach to storm water management.
7. Woodcreek Pond at Danvers. The project calls for a planted wetland that will be self-sustaining.

Financial impact: Drainage improvements do not have a significant impact on operating budgets. The cost of the capital improvements are distributed over many years and ensure continued improvement, thereby having the potential to save millions of dollars in flood damage in the future.

Non-financial impact: The City is required to install various improvements in accordance with the United States Clean Water Act. All projects are consistent with the City’s federal permit. Funding projects in the Master Storm Drainage Plan promotes an improved quality of life.

Public Facilities

The Municipal Complex Master Plan defines space requirements necessary to alleviate overcrowding and provides the technological requirements that are necessary for the City to provide services.

In 2010/11 public facilities expenditures of \$2,659,500 will be as follows:

	PUBLIC FACILITIES	10/11 BUDGET	MAINTENANCE COSTS	OTHER OPERATING COSTS
1.	Land Acquisition	200,000	No Change	No Change
2.	City Hall Revitalization Project	1,900,000	Savings	Savings
3.	City Hall Furniture	250,000	No Change	No Change
4.	Fire Station Improvements	97,000	No Change	No Change
5.	Police Building Improvements	212,500	No Change	No Change

1. Land Acquisition. Funds are for the potential purchase of land for municipal use.
2. City Hall Revitalization Project. This is the only significant non-routine capital expenditure in the 10/11 Capital Improvement Fund. (See the financial impact statement below). The current west wing of the main City Hall building was built in the early 1950’s as the Township Hall. It houses the Mayor’s Office, the Human Resources Office, the City Manager’s Offices, and several conference rooms. It suffers from several deficiencies including ADA access to both the ground and second floor levels, heating, cooling and weather tightness, and overall efficiency. Capital repairs have been deferred for several years. The current City Council Chambers was originally built as a courtroom. While operationally adequate, the space could be more audience-friendly, presentation-friendly, and modern.
3. City Hall furniture – Replacement of old furniture for City Hall.
4. Fire Station Improvements, Fire Station #1, roof replacement and Fire Station #5, boiler system and membrane roof. Some work done in 10/11 and balance in 11/12.
5. Police Building Maintenance. The Police Building is in need of maintenance, including replacing the HVAC system, facade improvements and the final completion for gas tank replacement.

Financial Impact: The City Hall Revitalization project will be completed in 2010/11 with anticipated savings on the operating budget through reduced costs for maintenance and operating costs. For the future, this project will continue to reduce electric, natural gas and water utility costs, potentially up to 50%. In addition, greater employer productivity is expected from conducting business in a more efficient and convenient way for both employees and city customers.

Non-financial Impact: The non-financial impact of the City Hall Revitalization project will be improved public access (in accordance with the Americans with Disabilities Act) as well as improved efficiencies at City Hall.

Sidewalks and Bike Paths

Providing safe pedestrian travel along major traffic corridors is a priority of the City Council, School Board, staff, and residents. Developers have installed sidewalks as a requirement of development. In many cases, sidewalk gaps have resulted. Annually, pedestrian traffic generators and sidewalk gaps are identified in preparation of the Capital Improvements Plan. These areas continue to be a priority.

	SIDEWALKS AND BIKE PATHS	10/11 BUDGET	MAINTENANCE COSTS	OTHER OPERATING COSTS
1.	Sidewalk Replacement Program	80,000	No Change	No Change
2.	12 Mile, south side, west of Inkster to Herndonwood.	55,000	No Change	No Change
3.	Halsted, west side, Windwood to Grand River	60,000	No Change	No Change
4.	Folsom, south side, Power west to Farmington City limit.	100,000	No Change	No Change
5.	Middlebelt, east side, Chateau Ct. to Spring Road.	100,000	No Change	No Change

Financial Impact: Providing sidewalks and bike paths does not have a significant impact on operating budgets.

Non-financial Impact: Sidewalks and bike paths add to the attractiveness of the City, appeal to families, and signal a resident-friendly community. They contribute positively to the community's environment and image. They provide safe pedestrian travel to schools, shopping centers, and recreational areas.

Equipment

In 2010/11 equipment in the amount of \$ 1,945,660 will be purchased.

Public Facilities Equipment

The Technology Master Plan provides for ongoing costs of equipment and technology improvements. Ongoing costs include the replacement of equipment and a fast and reliable network. Included in the budget are: phone system upgrades, document imaging equipment that will provide electronic storage capabilities, scheduling software, and equipment upgrades to keep the network fast and reliable as well as technology improvements in the City Hall Revitalization project.

Division of Public Works and Fire Equipment

Due to the expense of major equipment purchases for the DPW and Fire Department, a continuous provision must be made from year to year for new equipment and to replace worn out and unserviceable equipment. Priority is given based on mileage, safety, body/interior condition, mechanical condition, and service record.

	EQUIPMENT	10/11 BUDGET	MAINT. COSTS	OTHER OPERATING COSTS
	Public Facilities			
1.	City-Wide Technology	705,660	35,000	No Change
2.	Phone system upgrade	75,000	No Change	No Change
	Fire Department			
3.	Rescue #1 (replacement)	230,000	No Change	No Change
4.	Rescue #3 (replacement)	230,000	No Change	No Change
5.	Seven Monitor/defibulators (replacements)	275,000	No Change	No Change
	Division of Public Works			
6.	Backhoe (replacement)	90,000	No Change	No Change
7.	Ten Yard Dump Truck (replacement)	340,000	No Change	No Change

1. City-Wide technology includes: software systems, \$100,000; document imaging, \$15,000; BS & A Upgrade, 15,660 Police Scheduling Software, \$75,000 and equipment and technology upgrades, \$425,000.

Financial Impact: Purchasing equipment does not have a significant impact on the operating budget.

Non-financial Impact: Having reliable equipment is essential to maintain roads and for the safety of our residents.

PROJECT DETAIL

<u>DRAINS</u>	BUDGETED FY 2009/10	ESTIMATED FY 2009/10	PROPOSED FY 2010/11	ADOPTED FY 2010/11
Storm Water Pollution Prevention Initiative	30,000	13,000	50,000	50,000
Miscellaneous Drainage	100,000	10,000	50,000	50,000
IDEP	100,000	35,000	30,000	30,000
GIS Storm Phases I & II & III	25,000	10,000	25,000	25,000
Open Channel Maintenance	100,000	25,000	100,000	100,000
Storm Model & Master Plan Pilot & Update	112,500	112,500	17,500	17,500
Woodcreek Pond at Danvers	115,000	0	115,000	115,000
Springbrook Major Drain Plan Improvement	10,000	51,434	0	0
TOTAL DRAINAGE	592,500	256,934	387,500	387,500

PUBLIC FACILITIES

Land Acquisition	200,000	2,848	200,000	200,000
City Hall Revitalization project	6,500,000	6,500,000	1,900,000	1,900,000
City Hall Furniture	0	155,000	250,000	250,000
Costick Center Drive Improvements	50,000	0	0	0
Fire Stations Improvements	0	0	97,000	97,000
Gas Tank Replacement @ Police Department	0	112,500	112,500	112,500
Police Bldg.-Exterior Repairs.	100,000	0	100,000	100,000
Municipal Campus Improvements	0	3,058	0	0
Performance Contracting	0	1,600,000	0	0
Pavement Management System	0	7,279	0	0
TOTAL PUBLIC FACILITIES	6,850,000	8,380,685	2,659,500	2,659,500

SIDEWALK PROGRAM

Sidewalk Replacement Program along Major Roads	80,000	76,688	80,000	80,000
Halsted, East side, South of Valhalla	19,000	33,056	0	0
12 Mile, Southside, West of Inkster to Herndonwood	55,000	0	55,000	55,000
Halsted, West Side, Windwood to Grand River	60,000	0	60,000	60,000
Folsom, Southside, Power West to Farmington City Limit	100,000	0	100,000	100,000
Middlebelt, East Side, Chateau Ct. to Spring	100,000	0	100,000	100,000
13 Mile DB Manor to Middlebelt (CDBG)	95,000	177,338	0	0
Drake, East Side, Thirteen Mile to Muer Cove	0	4,227	0	0
Middlebelt San Souci Sidewalk (CDBG)	66,000	35,000	0	0
TOTAL SIDEWALK PROGRAM	575,000	326,309	395,000	395,000

<u>EQUIPMENT</u>	BUDGETED FY 2009/10	ESTIMATED FY 2009/10	PROPOSED FY 2010/11	ADOPTED FY 2010/11
Data Processing & Office Equipment	765,000	635,000	705,660	705,660
Phone System Upgrade	35,000	0	75,000	75,000
911 Upgrade	125,000	90,760	0	0
Fire Apparatus:				
Replacement for Medic #5	140,000	145,909	0	0
Replacement for Rescue #1	0	0	230,000	230,000
Replacement for Rescue #2	0	231,180	0	0
Replacement for Rescue #3	275,000	0	230,000	230,000
Replacement for Rescue #4	275,000	231,180	0	0
Replacement for Engine #3	461,390	451,982	0	0
Replace Seven Monitor/Defibrillators	0	0	275,000	275,000
	1,151,390	1,060,251	735,000	735,000
D.P.W. Equipment:				
Hydroseeder	40,000	0	0	0
Jet Truck	60,000	60,000	0	0
Loader - Carryover	0	69,139	0	0
Stake Truck - Carryover	0	36,550	0	0
Backhoe	0	0	90,000	90,000
Three Yard Dump Replacement	40,000	55,868	0	0
Five Yard Dump Replacement	130,000	0	0	0
Ten Yard Dump-Carryover	0	152,561	0	0
Ten Yard Dump-Carryover 10/11	140,000	0	170,000	170,000
Ten Yard Dump	0	0	170,000	170,000
	410,000	374,118	430,000	430,000
TOTAL EQUIPMENT	2,486,390	2,160,129	1,945,660	1,945,660

DATA PROCESSING & OFFICE EQUIPMENT

	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
Technology Costs	60,000	75,000	75,000
City-Wide Network:			
Software Systems	50,000	100,000	100,000
BS&A Final Payment on BSA.net for Assessing and Treasury	0	15,660	15,660
Document Imaging	15,000	15,000	15,000
Police Scheduling Software	0	75,000	75,000
Equipment Upgrade	90,000	175,000	175,000
Low Voltage -City Hall Revitalization	170,000	0	0
City Hall Revitalization Technology	250,000	250,000	250,000
Total City-Wide Network	575,000	630,660	630,660
Total Data Processing & Office Equipment	635,000	705,660	705,660

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

PROJECT	TOTAL COST	CITY COST	MAIN COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*							
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE	
Minnow Pond at Halsted	\$3,500,000	\$3,500,000	10,000 AC	100% City	-	-	-					3,500 CF
Storm Water GIS	150,000	150,000	NC	100% City	25 CF	25 CF	25 CF	25 CF	25 CF	25 CF	25 CF	
Rollcrest/North Ravines	325,000	325,000	1,500 AC	100% City							325 CF	
Staman Acres Storm Water Relief	1,700,000	1,700,000	5,000 AC	100% City			800 CF	900 CF				
IDEP Elimination Program	180,000	180,000	NC	100% City	30 CF	30 CF	30 CF	30 CF	30 CF	30 CF	30 CF	
Storm Water Pollution Prevention Initiative (SWPPI)	300,000	300,000	NC	100% City	50 CF	50 CF	50 CF	50 CF	50 CF	50 CF	50 CF	
Brookhill Subdivision Drainage	910,000	182,000	NC	20% City 80% SAD								182 CF
North Bell, Ruth to Farmington	1,000,000	1,000,000	3,500 AC	100% City							500 CF	500 CF
Miscellaneous Drain Construction	300,000	300,000	NC	100% City	50 CF	50 CF	50 CF	50 CF	50 CF	50 CF	50 CF	
Open Channel Maintenance Program	600,000	600,000	NC	100% City	100 CF	100 CF	100 CF	100 CF	100 CF	100 CF	100 CF	
Fendt Channel Improvement	100,000	100,000	NC	100% City					100 CF			
14 Mile Culvert Replacement	200,000	200,000	NC	100% City				200 CF				
Storm Modeling and Master Plan Update	1,700,000	1,700,000	NC	100% City				850 CF	850 CF			
North Bell, Eight Mile to Randall	800,000	800,000	3,000 AC	100% City					800 CF			
North Bell, Randall to Ruth	450,000	450,000	1,500 AC	100% City			450 CF					
Woodcreek Pond @ Danvers Const.	500,000	115,000	NC	23% City 77% O							115 CF	
Biddestone Culvert Replacement	700,000	700,000	3,000 AC	100% City			700 CF					
La Muera Culvert Replacement	350,000	350,000	1,500 AC	100% City		350 CF						
TOTAL	\$13,765,000	\$12,652,000	29,000		255	605	2,205	2,205	2,005	1,195	4,182	

SAD: Special Assessment District
NC: No Change
O: Other

CF: Capital Fund
AC: Annual Cost

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

SANITARY SEWER PROJECT	TOTAL COST	CITY COST	MAIN COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*							
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE	
Evergreen/Farmington Upgrade	\$17,400,000	\$1,740,000	NC	10% City 90% O	500 SS	500 SS	740 SS					
Oakland County Water Resources Commission earmark for leads and footing drain separation	2,000,000	1,100,000	NC	55% City 45% FG	600 SS	500 SS						
Oakland County Water Resources Commission Special Maintenance Improvement	630,000	0	10,000 AC	50% FG 50% County	SS							
Town Outlet Capacity Adjustment	30,000,000	30,000,000	NC	100% City				10,000 SS	10,000 SS	10,000 SS		
TOTAL	\$50,030,000	\$32,840,000	\$10,000		1,100	1,000	740	10,000	10,000	10,000	0	

SS: Sewerage System Fund
O: Other
FG: Federal Grant
NC: No Change
AC: Annual Cost

WATERMAIN PROJECT	TOTAL COST	CITY COST	MAIN COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*							
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE	
Grand River Homes	\$4,000,000	\$4,000,000	NC	100% City								4,000 WS
Community Well Conversion	2,400,000	0	NC	100% SAD								
New Water main under M-5	650,000	650,000	NC	100% City							650 WS	
Replace existing 8" with 12", Grand River, Independence to Botsford Entrance	900,000	900,000	NC	100% City	900 WS							
Replace existing 6" with 8", Grayling, Rockwell to Waldron	340,000	340,000	NC	100% City	340 WS							
Replace existing 6" with 8", 13 Mile & Aranel, Lorikay to Wayburn	370,000	370,000	NC	100% City	370 WS							
Replace existing 6" with 8", Coronet, Lorikay to Aranel	390,000	390,000	NC	100% City		390 WS						
Replace existing 8", Waldron, Shiawassee to Grand River	960,000	960,000	NC	100% City		960 WS						
Kendallwood No. 1, Replace existing 6" & 8" with 8", Entire Subdivision	5,100,000	5,100,000	NC	100% City			1,700 WS	1,700 WS	1,700 WS			
Replace existing 8", Collingham, Independence to Grand River	850,000	850,000	NC	100% City		850 WS						
Replace existing 8" & 12", Kendallwood, Twelve Mile to Tulipwood	630,000	630,000	NC	100% City							630 WS	
Replace existing 6" with 8", Twelve Mile, New Market to Kendallwood	345,000	345,000	NC	100% City				345 WS				
TOTAL	\$16,935,000	\$14,535,000			1,610	2,200	1,700	2,045	1,700	1,280	4,000	

SAD: Special Assessment District
WS: Water System Fund
NC: No Change

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

PUBLIC FACILITIES PROJECT	TOTAL COST	CITY COST	MAIN. COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE
City-Wide Technology	\$1,600,000	\$1,600,000	35,000 AC	100% City	250 CF	300 CF	250 CF	250 CF	300 CF	250 CF	
Improved Phone System	75,000	75,000	NC	100% City		75 CF					
Fire & Police Department Training Facility	4,500,000	4,500,000	5,000 AC	100% City							4,500 BA
Fire Station Improvements	222,000	222,000	NC	100% City	97 CF			125 CF			
Next Generation 911 Equipment	50,000	50,000	NC	100% City	50 CF						
TOTAL:	\$6,447,000	\$6,447,000	\$40,000		397	375	250	375	300	250	4,500

BA: Building Authority
CF: Capital Fund
AC: Annual Cost
NC: No Change

PARKS & REC PROJECT	TOTAL COST	CITY COST	MAIN. COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE
Founders Park Turn-Lane Imp.	\$100,000	\$100,000	NC	100% City							100 O
Maintenance Equipment and Operations	260,000	260,000	NC	100% City	55 PM	50 PM	35 PM	50 PM	35 PM	35 PM	
Acquisition of Park Land	1,500,000	1,500,000	NC	100% City							1,500 PM
Costick Center Pool and Performing Arts Space	6,000,000	6,000,000	155,000 AC	100% PM							6,000 PM
Costick Center Parking Lot Improvements	250,000	250,000	NC	100% PM							250 PM
Heritage Park Historic Buildings	310,000	310,000	NC	100% PM	40 PM	50 PM	30 PM	35 PM	30 PM	30 PM	95 PM
TOTAL	\$8,420,000	\$8,420,000	\$155,000		95	100	65	85	65	65	7,945

O: Other
PM: Parks Millage
AC: Annual Costs
NC: No Change

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

DPW EQUIP.	TOTAL COST	CITY COST	MAIN. COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*							
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE	
DPW Equip.	260,000	260,000	NC	100% City	260 CF							
DPW Equip.	270,000	270,000	NC	100% City		270 CF						
DPW Equip.	300,000	300,000	NC	100% City			300 CF					
DPW Equip.	300,000	300,000	NC	100% City				300 CF				
DPW Equip.	330,000	330,000	NC	100% City					330 CF			
DPW Equip.	365,000	365,000	NC	100% City						365 CF		
TOTAL	\$1,825,000	\$1,825,000	\$0		260	270	300	300	330	365	0	

CF: Capital Fund
NC: No Change

FIRE EQUIP.	TOTAL COST	CITY COST	MAIN.COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*							
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE	
Fire Equipment and Apparatus	735,000	735,000	12,000 AC	100% City	735 CF							
Fire Equipment and Apparatus	60,000	60,000	7,000 AC	100% City		60 CF						
Fire Equipment and Apparatus	631,000	631,000	7,000 AC	100% City			631 CF					
Fire Equipment and Apparatus	480,000	480,000	5,000 AC	100% City				480 CF				
Fire Equipment and Apparatus	385,000	385,000	7,000 AC	100% City					385 CF			
Fire Equipment and Apparatus	826,000	826,000		100% City						826 CF		
TOTAL:	\$3,117,000	\$3,117,000	\$38,000		735	60	631	480	385	826	0	

CF: Capital Fund
AC: Annual Costs

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

SIDEWALK PROJECT	TOTAL COST	CITY COST	MAIN. COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*							
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE	
Inkster, west side, Thirteen Mile to Northwestern	115,000	115,000	NC	100% City		-					115 CF	
Halsted, east side, Brookwood to Fourteen Mile	330,000	330,000	NC	100% City								330 CF
Power, east side, Ten Mile to Eleven Mile	720,000	720,000	NC	100% City						720 CF		
Fourteen Mile, south side, Orchard Lake to Farmington	115,000	115,000	NC	100% City	115 CF							
Ten Mile, north side, Power to Farmington	80,000	80,000	NC	100% City			80 CF					
Tuck/Folsom/Orchard Lk. Community Living Center to Orchard Lake	250,000	250,000	NC	100% City		-					250 CF	
Sidewalk replacement along major roads	480,000	480,000	80,000 AC	100% City	80 CF	80 CF	80 CF	80 CF	80 CF	80 CF	80 CF	
Eight Mile, Halsted to I-275	125,000	125,000	NC	100% City		125 CF						
SUB-TOTAL:	\$2,215,000	\$2,215,000	\$80,000		195	205	160	80	800	445	330	

CF: Capital Fund

WG: Weight & Gas Revenue

AC: Annual Costs

NC: No Change

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

SIDEWALK PROJECT	TOTAL COST	CITY COST	MAIN COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE
Gill, west side, Colfax to Nine Mile	\$280,000	\$280,000	NC	100% City							280 CF
Eleven Mile, north side, Old Homestead to Farmington Hills Golf Club	85,000	85,000	NC	100% City							85 CF
Farmington, east side, between Thirteen and Fourteen Mile	90,000	90,000	NC	100% City			90 CF				
Thirteen Mile, south side, Drake to Valley Bend	85,000	85,000	NC	100% City					85 CF		
Inkster, west side 12 Mile to I-696	120,000	120,000	NC	100% City			120 CF				
Fourteen Mile, south side, Farmington to Drake	190,000	190,000	NC	100% City				190 CF			
Folsom, south side, Orchard Lake to Power	250,000	250,000	NC	100% City		250 CF					
Independence, south side, Wheeler to Waldron	210,000	210,000	NC	100% City			210 CF				
10 Mile, south side, Stoney Creek to Inkster	245,000	245,000	NC	100% City				245 CF			
14 Mile, south side, Haggerty to Halsted	110,000	110,000	NC	100% City						110 CF	
14 Mile, south side, Halsted to Drake	110,000	110,000	NC	100% City						110 CF	
Middlebelt, west side & Ten Mile	37,000	37,000	NC	100% City					37 CF		
SUB-TOTAL:	1,812,000	1,812,000	0		0	250	420	435	122	220	365
PAGE 1 SUBTOTAL:	2,215,000	2,215,000	80,000		195	205	160	80	800	445	330
TOTAL:	\$4,027,000	\$4,027,000	\$80,000		195	455	580	515	922	665	695

CF: Capital Fund
AC: Annual Costs
NC: No Change

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

TRANSPORTATION PROJECT	TOTAL COST	CITY COST	MAIN COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE
Thirteen Mile/Haggerty Intersection Improvements	\$525,000	\$105,000	NC	80% FG 20% City					105 WG		
Nine Mile/Halsted Intersection Improvements	975,000	195,000	NC	80% FG 20% City							195 WG
Twelve Mile Widening, Inkster to Middlebelt	2,100,000	210,000	10,000 AC	80% FG 10% RCOC 10% City		210 WG					
Halsted Widening, Grand River to 12 Mile - PE	1,500,000	300,000	NC	80% FG 20% City			300 WG				
Halsted Widening, Grand River to 12 Mile ROW & Construction	19,000,000	3,800,000	20,000 AC	80% FG 20% City				1,900 WG	1,900 WG		
Tri-Party	1,369,000	457,000	NC	33% City 33% OC 33% RCOC	457 WG						
Business Park Pavement Replacement	4,800,000	2,400,000	NC	50% City 50% SAD		600 WG	600 WG	600 WG	600 WG		
Twelve Mile/Farmington Intersection Improvements	920,000	182,000	NC	80% FG 20% City							182 WG
Ten Mile/Grand River/M-5 Phase Two	16,500,000	206,000	NC	1.25% City 98.75% SG							206 WG
Thirteen Mile Widening, Middlebelt to Orchard Lake	7,500,000	1,500,000	10,000 AC	80% FG 20% City							1,500 WG
Northwestern Connector Phase 1 REMAINDER	36,000,000	1,200,000	NC	0.3% City 19.7% O 80% FG	600 WG	600 WG					
Northwestern Connector Phase 2	120,000,000	1,800,000	NC	1.5% City 18.5% O 80% FG							1,800 WG
Local Road Paving SADs	2,400,000	360,000	NC	20% City 80% SAD	60 WG	60 WG	60 WG	60 WG	60 WG	60 WG	
SUB-TOTAL:	\$213,589,000	\$12,715,000	\$40,000		1,117	1,470	960	2,560	2,665	60	3,883

FG: Federal Grant
O: Other
OC: Oakland County
SG: State Grant
NC: No change

RCOC: Road Commission for Oakland County
WG: Weight & Gas Revenue
AC: Annual Costs
SAD: Special Assessment District

**PLANNING COMMISSION'S
CAPITAL IMPROVEMENTS PLAN
2010/2011 – 2015/2016**

TRANSPORTATION PROJECT	TOTAL COST	CITY COST	MAIN COSTS	PROJECTED FUNDING & SOURCE	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
					2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE
Local Road Rehabilitation SADs	\$4,800,000	\$1,200,000	NC	80% SAD 20% City	200 WG	200 WG	200 WG	200 WG	200 WG	200 WG	
Orchard Lake Boulevard, Twelve to Thirteen Mile	17,000,000	4,250,000	10,000 AC	50% FG 25% RCOC 25% City					2,125 WG	2,125 WG	
Orchard Lake Boulevard, Thirteen to Fourteen Mile - PE	825,000	83,000	NC	80% FG 10% RCOC 10% City	83 WG						
Orchard Lake Boulevard, Thirteen to Fourteen Mile - ROW & Construction	20,300,000	1,520,000	10,000 AC	70% FG 5% RCOC 17.5% O 7.5% City		760 WG	760 WG				
Farmington, Biddestone to Eleven Mile	610,000	183,000	NC	70% FG 30% City							183 WG
Weighmaster Eyebrow	250,000	250,000	NC	100% City							250 WG
Fourteen Mile Resurfacing, Drake to Halsted - Construction	1,708,000	100,000	NC	94% FG 6% City	100 WG						
Fourteen Mile Resurfacing, Halsted to W. City Limits - Construction	1,279,000	100,000	NC	92% FG 8% City	100 WG						
Grand River Resurfacing, Ten Mile to Haggerty - Construction	1,532,000	100,000	NC	93% FG 7% City	100 WG						
Fourteen Mile, Northwestern to Middlebelt	1,092,500	327,000	10,000 AC	70% FG 30% City		327 WG					
Halsted, Nine Mile to M-5	1,000,000	1,000,000	10,000 AC	100% City							1,000 WG
PAGE 2 SUB-TOTAL:	50,396,500	9,113,000	\$40,000		583	1,287	960	200	2,325	2,325	1,433
PAGE 1 SUB-TOTAL:	213,589,000	12,715,000	40,000		1,117	1,470	960	2,560	2,665	60	3,883
TOTAL:	\$263,985,500	\$21,828,000	\$80,000		1,700	2,757	1,920	2,760	4,990	2,385	5,316

FG: Federal Grant WG: Weight & Gas Revenue
O: Other AC: Annual Costs
RCOC: Road Comm. for Oakland County NC: No Change
SAD: Special Assessment District PE: Preliminary Engineering

CIP SUMMARY TABLE

DEPARTMENT	TOTAL COST	CITY COST	MAIN COSTS	SIX-YEAR GENERAL PRIORITY SCHEDULE*						
				2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	FUTURE
Drainage	\$13,765,000	\$12,652,000	29,000	255	605	2,205	2,205	2,005	1,195	4,182
Sanitary	50,030,000	32,840,000	10,000	1,100	1,000	740	10,000	10,000	10,000	0
Watermains	16,935,000	14,535,000	0	1,610	2,200	1,700	2,045	1,700	1,280	4,000
Public Facilities	6,447,000	6,447,000	40,000	397	375	250	375	300	250	4,500
Sidewalks	4,027,000	4,027,000	80,000	195	455	580	515	922	665	695
Transportation	263,985,500	21,828,000	80,000	1,700	2,757	1,920	2,760	4,990	2,385	5,316
DPW Equipment	1,825,000	1,825,000	0	260	270	300	300	330	365	0
Fire Equipment	3,117,000	3,117,000	38,000	735	60	631	480	385	826	0
Parks & Rec.	8,420,000	8,420,000	155,000	95	100	65	85	65	65	7,945
TOTALS:	\$368,551,500	\$105,691,000	\$432,000	\$6,347	\$7,822	\$8,391	\$18,765	\$20,697	\$17,031	\$26,638

* This chart shows the identified public structures and improvements in the general order of their priority. Figures shown are in thousands of dollars.

ENTERPRISE FUND

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises--where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where periodic determination of net income is appropriate for accountability purposes. The City has two enterprise funds, the Water & Sewer Fund which is not included in this document and the Ice Arena Fund.

On September 1, 1995, the City opened a 70,000 square foot Ice Arena facility containing two ice surfaces, seating capacity for 1,200, concession facilities, locker rooms, lockers, meeting rooms, administrative offices, and a pro-shop. The facility provides recreational and competitive skating for youth and adult hockey associations, public skating, instructional skating, figure skating, and general private contracted rentals.

The facility was financed by \$6,000,000 in Limited Tax General Obligations Bonds approved by the voters. The Ice Arena revenues from ice rental fees and related arena income are intended to independently support the Ice Arena operating costs including annual Debt Service without any tax subsidy.



ICE ARENA

MISSION STATEMENT:

Provide the public of all ages with the best possible environment in which to enjoy ice skating and related activities.

The Farmington Hills Ice Arena is a division of the Special Services Department. The facility serves the community primarily through various ice skating activities. Additional services include: The Club 2nd Floor for middle school and high school youth, room rentals for various meetings and parties, snack bar concession operations both in the arena and at Founders Sports Park. For financial reporting purposes, the Ice Arena is operated as an “Enterprise Fund”, which means it is financially self-supporting.

The following programs comprise the arena on-ice activities, serving the public of all ages:

- Learn-to-Skate Instructional Programs
- Youth and Adult Hockey Leagues
- Private Contract Ice time
- Synchronized Skating Teams
- Figure Skating Club
- Public Open Skating Sessions
- Hockey Clinics and Schools

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals on page 9.

- Utilize available means to promote and increase awareness of Arena programs and activities. (6,11)
- Explore opportunities presented by the addition of the Riley Skate Park near the Ice Arena. (1,2,6)
- Implement and promote web-based registration for Arena programs. (2)
- Utilize the use of e-mail for registration receipts and confirmations, communications and promoting of programs and activities. (2)
- Identify and implement new revenue producing programs and activities.(2)
- Work cooperatively with Recreation and Youth & Family Services to promote the Club 2nd Floor. (2,6)
- Continue collaboration and develop enhanced partnerships with user associations. Current associations have a membership of over 1,500 members and 90+ teams. (2,6)
- Continue to provide the community with a first-class facility offering the best in programming and services at an affordable price. (1,2,6)
- Research and analyze current data from ice arenas around the country for benchmarks and best practices.(2,6)
- Increase program enrollment by proactively promoting and marketing through specialized flyers, emails, mailing, and other various media forms. (2,11)

Ice Arena

STAFFING LEVELS

Title or Position	Authorized		Requested	Authorized
	Positions		Positions	Positions
	08/09	09/10	10/11	10/11
	Budget	Budget	Budget	Budget
(720) ICE ARENA ADMINISTRATION				
(702) Salaries & Wages				
Ice Arena Manager	1	1	1	1
Arena Maintenance Supervisor	1	1	1	1
Operations Supervisor	1	1	0	0
Secretary	1	1	1	1
Total	4	4	3	3
(038) Part Time (FTE)	10.17	10.17	9.16	9.16
ADMINISTRATION TOTAL	14.17	14.17	12.16	12.16
(730) ICE ARENA CONCESSION STAND				
(702) Salaries & Wages				
(038) Part Time (FTE)	2.76	3.17	3.00	3.00
CONCESSION STAND TOTAL	2.76	3.17	3.00	3.00
ICE ARENA TOTAL	16.93	17.34	15.16	15.16

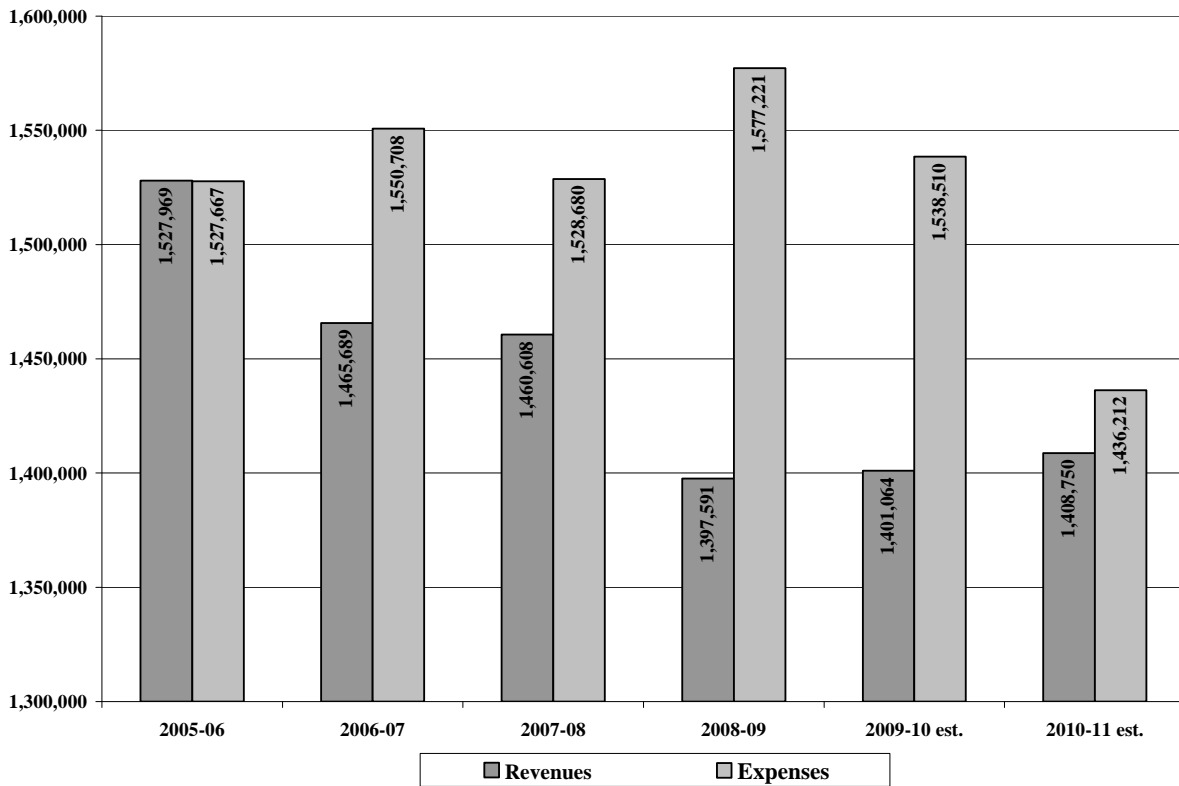
PERFORMANCE OBJECTIVES

- Increase new skater registration in Arena programs and activities.
- Promote efficient and effective operation to provide the most affordable skating activities and programs.
- Provide the Youth Hockey Association activities and programs that meet the needs of both house and travel players to increase membership and participation.
- Aggressively market the use of ice rentals during the months of April through August to increase revenue during the off-season.

Ice Arena

Service Level	Performance Indicators	FY 2008/09 Actual	FY 2009/10 Projected	FY 2010/11 Estimated
	Number of participants at open skate	21,000	22,500	22,000
Learn to Skate Class Participation	1,384	1,375	1,350	
Efficiency	Advertising revenue	\$14,902	\$17,240	\$15,000
	Outside concession revenue	\$61,684	\$55,943	\$55,000

Ice Arena Revenues and Expenses



Ice Arena

DEPARTMENT NUMBER: 590

Acct.		2007/08	2008/09	2009/10	2009/10	2010/11	2010/11
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Proposed	Adopted
RETAINED EARNINGS AT JULY 1		271,611	328,539	458,599	408,909	661,463	661,463
REVENUES							
(610) SPRING/SUMMER SESSIONS							
805	Youth Hockey Contract	656,975	659,623	681,630	425,350	413,000	413,000
807	Figure Skating Contract	15,383	23,091	19,650	18,200	17,425	17,425
809	Other Contract Ice	182,049	155,130	181,125	402,146	427,500	427,500
812	Misc. Hourly - Figure Skating	105,066	108,078	115,000	106,586	110,000	110,000
814	Misc. Hourly - Tournament	4,490	145	0	0	0	0
822	Single Usage - Shift Hockey	37,741	30,514	35,000	33,425	29,000	29,000
824	Single Usage - Open Skate	42,542	37,012	45,000	40,425	42,000	42,000
826	Adult Hockey	44,108	45,456	44,325	40,425	44,325	44,325
830	Learn to Skate	70,043	60,118	55,000	47,591	48,000	48,000
831	Non-Ice Activities	39,000	27,151	38,000	32,000	33,000	33,000
840	Special Events - Ice Show	6,396	9,740	6,000	6,000	6,000	6,000
	Category Total	1,203,793	1,156,058	1,220,730	1,152,148	1,170,250	1,170,250
(644) PRO SHOP REVENUES							
001	Retail Sales	4,595	1,695	3,000	2,750	1,500	1,500
002	Skate Sharpening	2,197	1,560	2,000	1,700	1,500	1,500
004	Tax Exempt	87	1	0	0	0	0
	Category Total	6,879	3,256	5,000	4,450	3,000	3,000
(646) CONCESSION STAND REVENUES							
001	Food Sales	112,214	95,914	112,000	102,472	100,000	100,000
002	Vending Machine Revenue	13,326	9,080	10,000	9,716	9,000	9,000
003	Coin Locker Revenue	434	120	400	120	100	100
004	Video Game Revenue	4,667	3,043	3,500	2,400	1,500	1,500
005	Outside Concession	60,957	61,864	58,000	55,943	55,000	55,000
	Category Total	191,598	170,021	183,900	170,651	165,600	165,600
(648) MISCELLANEOUS REVENUES							
001	Room Rentals	4,179	2,713	4,000	3,000	3,000	3,000
002	Advertising	0	14,902	5,000	17,240	15,000	15,000
003	Youth & Families Services	30,000	30,000	30,000	30,000	30,000	30,000
004	Pro-shop Lease	0	0	1,200	0	2,400	2,400
005	Skate Rental	19,728	19,229	19,000	18,725	19,000	19,000
006	Contrib from Farmington	0	0	0	0	0	0
015	Misc Contributions	0	21	0	4,350	0	0
	Category Total	53,907	66,865	59,200	73,315	69,400	69,400

Ice Arena

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(664)	INTEREST INCOME						
005	Interest Income	4,431	1,391	1,000	500	500	500
(676)							
101	Contribution from General Fund	125,000	260,000	170,000	240,000	80,000	80,000
410	Contribution from Parks Millage	0	0	150,000	150,000	150,000	150,000
	Category Total	125,000	260,000	320,000	390,000	230,000	230,000
TOTAL ICE ARENA REVENUES		1,585,608	1,657,591	1,789,830	1,791,064	1,638,750	1,638,750
EXPENSES							
(720)	<u>ICE ARENA ADMINISTRATION</u>						
(702)	Salaries & Wages						
010	Salaries & Wages	185,505	196,994	203,578	189,600	143,867	143,867
038	Part-time	215,593	209,650	209,446	186,650	190,046	190,046
106	Sick & Vacation	(2,543)	10,176	0	29,803	0	0
112	Overtime	1,105	1,354	1,000	1,130	1,000	1,000
200	Social Security	30,787	31,527	32,211	31,460	25,972	25,972
250	Blue Cross/Optical/Dental	43,256	54,582	62,468	63,690	60,725	60,725
275	Life Insurance	736	755	897	600	393	393
300	Pension	46,633	41,545	44,005	44,005	36,945	36,945
325	Longevity	5,417	5,869	6,574	6,564	4,595	4,595
350	Worker's Compensation	2,738	2,451	2,398	2,636	2,106	2,106
	Category Total	529,227	554,903	562,577	556,138	465,649	465,649
(740)	Operating Supplies						
001	Gas & Oil	2,016	2,060	1,600	1,750	1,750	1,750
002	Books & Subscriptions	0	95	150	150	150	150
008	Supplies	20,346	31,554	22,300	22,200	22,300	22,300
010	Chemical Supplies	0	0	500	0	0	0
019	Uniforms & Cleaning	1,224	0	750	250	250	250
021	Audit Fees	1,280	1,500	1,350	1,400	1,400	1,400
030	Miscellaneous Tools	0	344	200	0	200	200
035	Bank Credit Card Charges	3,362	4,324	3,800	3,800	3,800	3,800
041	Over/Short	(77)	(310)	0	0	0	0
	Category Total	28,151	39,567	30,650	29,550	29,850	29,850

Ice Arena

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(801)	Professional & Contractual						
001	Conferences & Workshops	0	0	250	0	0	0
002	Memberships & Licenses	4,697	5,346	5,000	4,500	4,500	4,500
006	Vehicle Maintenance	51	0	0	7	0	0
007	Office Equip. Maintenance	420	1,853	2,500	2,500	2,500	2,500
008	Arena Equip. Maintenance	6,976	9,378	11,000	10,500	11,000	11,000
013	Education & Training	141	0	300	0	300	300
020	General Liability/Contents Insur.	13,642	13,787	15,000	13,787	14,000	14,000
024	Printing Costs	1,428	2,631	4,000	3,500	4,000	4,000
025	Utilities	334,796	332,235	330,000	315,000	244,700	244,700
029	Building Maintenance	22,007	46,119	45,500	45,500	45,500	45,500
042	Mileage Reimbursement	397	0	500	0	0	0
066	Contract Services	44,638	49,282	52,800	52,800	48,800	48,800
068	Non-Ice Activities	0	0	300	0	0	0
	Category Total	429,193	460,631	467,150	448,094	375,300	375,300
	Administrative Total	986,571	1,055,101	1,060,377	1,033,782	870,799	870,799
(730)	<u>ICE ARENA CONCESSION STAND</u>						
(702)	Salaries & Wages						
038	Part-time	46,724	47,703	48,840	46,620	46,620	46,620
112	Overtime	15	33	500	500	500	500
200	Social Security	3,576	3,652	3,799	3,590	3,590	3,590
350	Worker's Compensation	319	275	281	280	280	280
	Category Total	50,634	51,663	53,420	50,990	50,990	50,990
(740)	Operating Supplies						
008	Supplies	77,934	72,714	75,000	71,000	75,000	75,000
	Category Total	77,934	72,714	75,000	71,000	75,000	75,000
(801)	Professional & Contractual						
007	Equipment Maintenance	0	1,849	2,000	2,000	2,000	2,000
	Category Total	0	1,849	2,000	2,000	2,000	2,000
(996)	Expenses						
	Depreciation	154	0	0	0	0	0
	Category Total	154	0	0	0	0	0
	Concession Stand Total	128,722	126,226	130,420	123,990	127,990	127,990

Ice Arena

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(740)	<u>ICE ARENA PRO SHOP</u>						
(740)	Operating Supplies						
020	Cost of Goods Sold	2,604	606	1,500	1,500	1,500	1,500
	Category Total	2,604	606	1,500	1,500	1,500	1,500
	Pro Shop Total	2,604	606	1,500	1,500	1,500	1,500
	Total Operating Budget	1,117,897	1,181,933	1,192,297	1,159,272	1,000,289	1,000,289
(996)	OTHER EXPENSES						
001	Bond Interest	137,957	123,237	108,738	108,738	90,123	90,123
002	Amortization of Refinancing	32,500	32,500	32,500	32,500	32,500	32,500
100	Depreciation	240,326	239,551	238,000	238,000	238,000	238,000
	Total Other Expenses	410,783	395,288	379,238	379,238	360,623	360,623
	OTHER FINANCING USES						
	Trans. to Capital Improvement Fund	0	0	0	0	75,300	75,300
	TOTAL ICE ARENA EXPENSES AND OTHER FINANCING USES	1,528,680	1,577,221	1,571,535	1,538,510	1,436,212	1,436,212
	Revenues over/(under) Expenses	56,928	80,370	218,295	252,554	202,538	202,538
	RETAINED EARNINGS AT JUNE 30	328,539	408,909	676,894	661,463	864,001	864,001

**FARMINGTON HILLS ICE ARENA
STATEMENT OF CHANGES IN CASH FLOWS
FOR YEARS ENDED JUNE 30, 2010 AND 2011**

	<u>FY 2009/10</u>	<u>FY 2010/11</u>
TOTAL ICE ARENA REVENUES	1,791,064	1,638,750
TOTAL ICE ARENA EXPENSES	<u>1,538,510</u>	<u>1,436,212</u>
NET INCOME	252,554	202,538
DEPRECIATION	238,000	238,000
AMORTIZATION OF REFINANCING	32,500	32,500
PRINCIPAL PAYMENT ON BONDS	<u>(430,000)</u>	<u>(425,000)</u>
CHANGES TO CASH AND CASH EQUIVALENTS	93,054	48,038
CASH AND CASH EQUIVALENTS - Beginning of Year	<u>160,151</u>	<u>253,205</u>
CASH AND CASH EQUIVALENTS - End of Year	<u><u>253,205</u></u>	<u><u>301,243</u></u>

DEBT SERVICE FUNDS

Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditure of resources earmarked for the retirement of debt issued directly by the City or for which the City agreed, by contract, to make debt payments on bonds issued by other units of government on the City's behalf.

The City is under contract with the Oakland County Department of Public Works to service debt on one bond issue for water and sewer projects and three issues for storm drain improvements, which were bonded and constructed on behalf of the City by the County Department of Public Works. The water & sewer issue is paid through the City's water and sewer fund.

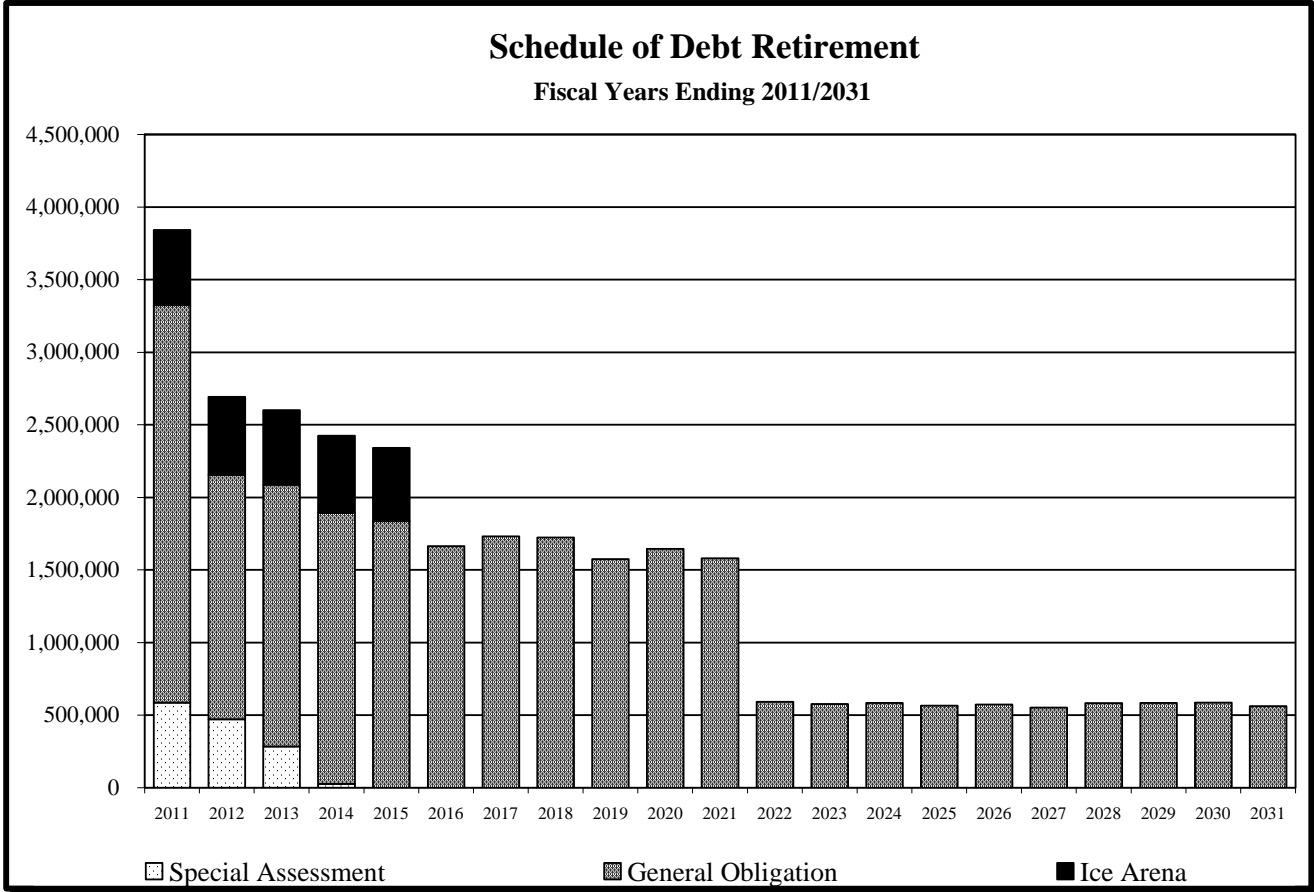
In accordance with State Statute, payments on motor vehicle highway bond issues are made through a debt service fund financed by transfers from the Major Road Fund's gasoline and weight tax revenues received from the State.

The Debt Service Fund was established in FY 1994/95 to consolidate into one fund all the debt service payments to be funded with local property tax revenues. The bond issues to be serviced by this Fund fall into three major categories: **Building Authority Bonds, Storm Drain Bonds, and Highway Bonds.**

The City of Farmington Hills Building Authority is a financing vehicle utilized in Michigan to finance facilities through the issuance of bonded debt. This separate Authority issues debt, builds the facility and enters into lease agreements for the facilities with the community. The annual lease payments are in amounts equal to the annual debt service requirements. The tax levy is collected and budgeted through the Debt Service Fund. Lease payments are made to the Building Authority and the Building Authority renders payment to the bond paying agent. The City is currently financing the expansion of the D.P.W. Facility, renovation of Fire Station No. 2, and the relocation and expansion of the 47th District Court Facility through the City of Farmington Hills Building Authority.

The City of Farmington Hills' Debt Management Policies are outlined in the Financial Policies Section of this Budget Document.

DEBT SERVICE FY 2010/11



DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Building Authority Fund #662	Special Assessment Funds	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2010	384,151	152,260	2,361,676	2,898,087
REVENUES				
Income from Assessments and Other	125,000	0	1,064,881	1,189,881
Interest income	5,000	500	50,000	55,500
Intergovernmental Revenues	119,413	0	0	119,413
Debt levy	2,345,759	0	0	2,345,759
Total Revenues	2,595,172	500	1,114,881	3,710,553
EXPENDITURES				
Bond principal payments	1,282,364	665,000	545,000	2,492,364
Interest and fiscal charges	371,673	421,135	44,635	837,443
Misc. and construction	1,000	1,000	200,000	202,000
Total Expenditures	1,655,037	1,087,135	789,635	3,531,807
Revenues over/(under) Expenditures	940,135	(1,086,635)	325,246	178,746
OTHER FINANCING SOURCES AND USES				
Proceeds from Bond Sale	0	0	1,440,000	1,440,000
Transfers In				
-from General Debt Fund	0	1,086,135	0	1,086,135
-from Major Roads	0	0	0	0
Total Transfers In	0	1,086,135	0	1,086,135
Transfers Out				
- to Building Authority	(1,086,135)	0	0	(1,086,135)
- to SAD Revolving Fund	0	0	(325,246)	(325,246)
- to Major Roads	0	0	0	0
- to Local Roads	0	0	(1,440,000)	(1,440,000)
Total Transfers out	(1,086,135)	0	(1,765,246)	(2,851,381)
Total Other Financing Sources and Uses	(1,086,135)	1,086,135	(325,246)	(325,246)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(146,000)	(500)	0	(146,500)
FUND BALANCE AT JUNE 30, 2011	238,151	151,760	2,361,676	2,751,587

GENERAL DEBT SERVICE FUND

FUND NUMBER: 301

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		487,793	475,752	633,273	613,327	384,151	384,151
REVENUES							
(403)	Debt Service Levy	2,807,866	2,379,369	2,233,463	2,233,463	2,345,759	2,345,759
(642)	Oakland County Credit - Caddell Drain	87,804	0	0	28,566	0	0
	Oakland County Credit - Minnow Pond	0	127,814	0	47,370	0	0
	Oakland County Credit - Pebble Creek	0	79,565	0	2,613	0	0
	Oakland County Credit - Ten Mile	0	90,089	0	0	0	0
(664)	Interest Income	78,180	34,498	30,000	5,500	5,000	5,000
(655)	Contribution from Farmington - Court	0	104,585	121,236	121,236	119,413	119,413
(655)	District Court Building Fund	146,469	145,420	140,000	128,000	125,000	125,000
	Total Revenues	3,120,319	2,961,340	2,524,699	2,566,748	2,595,172	2,595,172
TOTAL REVENUES AND OTHER FINANCING SOURCES		3,120,319	2,961,340	2,524,699	2,566,748	2,595,172	2,595,172
EXPENDITURES							
GENERAL DEBT ISSUES:							
(990)	Interest:						
	Pebble Creek Drain	23,972	18,664	13,046	13,046	6,733	6,733
	Minnow Pond	136,017	103,784	72,008	72,008	36,567	36,567
	Caddell Erosion - 1994	30,376	27,358	23,987	23,987	20,304	20,304
	Farmington Hills Golf Club	321,668	317,169	312,944	312,944	308,069	308,069
	Total	512,033	466,975	421,985	421,985	371,673	371,673
(995)	Principal:						
	Pebble Creek Drain	212,322	198,770	194,253	194,253	185,218	185,218
	Minnow Pond	758,419	753,557	787,589	787,589	807,036	807,036
	Caddell Erosion - 1994	122,784	118,947	118,947	118,947	115,110	115,110
	Farmington Hills Golf Club	150,000	150,000	150,000	150,000	175,000	175,000
	Total	1,243,525	1,221,274	1,250,789	1,250,789	1,282,364	1,282,364
TOTAL GENERAL DEBT		1,755,558	1,688,249	1,672,774	1,672,774	1,654,037	1,654,037

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
(996)	Miscellaneous Expense	953	975	1,000	975	1,000	1,000
	Total Expenditures	1,756,511	1,689,224	1,673,774	1,673,749	1,655,037	1,655,037
OTHER FINANCING USES							
(202)	Contribution to Major Roads	307,650	0	0	0	0	0
(905)	Contribution to Building Authority						
	Interest:						
	Refunding Bond - 2003 DPW/Fire	70,073	63,666	58,100	58,100	53,310	53,310
	47th District Court	106,839	107,000	90,200	90,200	68,950	68,950
	47th District Court - Refunding	270,527	298,875	298,625	298,875	298,875	298,875
	Total	447,439	469,541	446,925	447,175	421,135	421,135
	Principal:						
	Refunding Bond - 2003 DPW/Fire	275,000	265,000	175,000	175,000	165,000	165,000
	47th District Court	345,760	400,000	500,000	500,000	500,000	500,000
	47th District Court - Refunding	0	0	0	0	0	0
	Total	620,760	665,000	675,000	675,000	665,000	665,000
	Total Contribution to Building Auth.	1,068,199	1,134,541	1,121,925	1,122,175	1,086,135	1,086,135
	Total Other Financing Uses	1,375,849	1,134,541	1,121,925	1,122,175	1,086,135	1,086,135
TOTAL EXPENDITURES AND OTHER FINANCING USES		3,132,360	2,823,765	2,795,699	2,795,924	2,741,172	2,741,172
	Revenues Over/(Under) Expenditures	(12,041)	137,575	(271,000)	(229,176)	(146,000)	(146,000)
	FUND BALANCE AT JUNE 30	475,752	613,327	362,273	384,151	238,151	238,151

BUILDING AUTHORITY FUND

FUND NUMBER: 662

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		142,070	150,855	153,880	152,735	152,260	152,260
REVENUES							
(664)	Interest Income	9,499	2,854	2,000	500	500	500
(672)	Miscellaneous Income	237	0	0	0	0	0
	Total Revenues	9,736	2,854	2,000	500	500	500
OTHER FINANCING SOURCES							
(695)	Proceeds from Bond Sale	0	0	0	0	0	0
	Contributions from other funds:						
(301)	General Debt Service Fund	1,068,199	1,134,541	1,121,925	1,122,175	1,086,135	1,086,135
	Total Other Financing Sources	1,068,199	1,134,541	1,121,925	1,122,175	1,086,135	1,086,135
TOTAL REVENUES AND OTHER FINANCING SOURCES		1,077,935	1,137,395	1,123,925	1,122,675	1,086,635	1,086,635
EXPENDITURES							
995	Bond Principal	620,760	665,000	675,000	675,000	665,000	665,000
996	Bond Interest:						
	Refunding -DPW/Fire	70,073	63,666	58,100	58,100	53,310	53,310
	47th District Court	106,840	107,000	90,200	90,200	68,950	68,950
	47th District Court - Refunding	270,527	298,874	298,625	298,875	298,875	298,875
	Total Interest	447,440	469,540	446,925	447,175	421,135	421,135
	Total Debt Service	1,068,200	1,134,540	1,121,925	1,122,175	1,086,135	1,086,135
003	Miscellaneous	950	975	1,000	975	1,000	1,000
TOTAL EXPENDITURES		1,069,150	1,135,515	1,122,925	1,123,150	1,087,135	1,087,135
OTHER FINANCING USES							
	Bond Issuance Costs	0	0	0	0	0	0
	Transfer to Escrow Agent	0	0	0	0	0	0
TOTAL OTHER FINANCING USES		0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		1,069,150	1,135,515	1,122,925	1,123,150	1,087,135	1,087,135
Revenues Over/(Under) Expenditures		8,785	1,880	1,000	(475)	(500)	(500)
FUND BALANCE AT JUNE 30		150,855	152,735	154,880	152,260	151,760	151,760

CALCULATION OF DEBT LEVY FY 2009/10 GENERAL DEBT SERVICE FUND
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<i>Description of Debt</i>	<i>Fund Servicing Debt</i>	<i>Final Maturity</i>	<i>Debt Outstanding Year Ended 6/30/10</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Millage*</i>
Building Authority Issues:							
Refunding Bonds-2003 DPW/Fire Station No.2	Building Authority	11-17	1,525,000	165,000	53,310	218,310	0.0603
47TH District							
Court Facility	Building Authority	04-12	1,600,000	500,000	68,950	568,950	
Court Refunding	Building Authority	04-21	6,555,000	0	298,875	298,875	
Farmington Hills Court Debt			8,155,000	500,000	367,825	867,825	0.2398
Less Farmington's Share (13.76%)				(68,800)	(50,613)	(119,413)	(0.0330)
Less Revenues/Contributions				(109,851)	(15,149)	(125,000)	(0.0345)
Net Debt Levy				321,349	302,063	623,412	0.1722
Total Building Authority Issues			9,680,000	486,349	355,373	841,722	0.2325
Storm Drain Debt Issues:							
Pebble Creek Drain	Debt Service Fund	05-11	185,218	185,218	6,733	191,951	0.0530
Minnow Pond Drain	Debt Service Fund	05-11	807,036	807,036	36,567	843,603	0.2331
Caddell Drain II	Debt Service Fund	10-14	598,572	115,110	20,304	135,414	0.0374
Total Storm Drain Debt Issues			1,590,826	1,107,364	63,604	1,170,968	0.3235
Farmington Hills Golf Club:		10-31	7,600,000	175,000	308,069	483,069	0.1335
Fund Balance Contribution						(150,000)	(0.0414)
GRAND TOTAL			18,870,826	1,768,713	727,046	2,345,759	0.6481
			Net Amount	Debt Millage			
DEBT LEVY:			2,345,759	0.6481			
Taxable Value			3,619,696,470				

* Debt issued prior to the State Constitutional Amendment in December, 1978, or approved by the vote of the electorate since that time, is exempt from Charter Millage Limitation. Debt issued without a vote of the electorate since then is subject to Charter Millage Limitations. All current bond issues and related debt service is subject to the Charter limitations.

DEBT SUMMARY FY 2010/11

Description of Debt	Fund Servicing Debt	Debt Outstanding at June 30, 2010	Principal	Interest	Total
General Obligation:					
Ice Arena	Ice Arena Fund	2,345,000	425,000	92,778	517,778
Farmington Golf Club	Debt Service	7,600,000	175,000	308,069	483,069
Building Authority Bonds	Debt Service	9,680,000	665,000	421,135	1,086,135
Special Assessment Bonds	Special Assessment	1,295,000	545,000	44,635	589,635
Contractual Obligation					
Oakland County	Debt Service	1,590,821	1,107,364	63,604	1,170,968
TOTAL		22,510,821	2,917,364	930,221	3,847,585

STATEMENT OF LEGAL DEBT MARGIN AS OF JUNE 30, 2010

Act 279, Public Acts of Michigan of 1909, as amended, provides that the net indebtedness of the City shall not exceed 10 percent of all assessed valuation as shown by the last preceding assessment roll of the City. In accordance with Act 279, the following bonds are excluded from the computation of net indebtedness:

- Special Assessment Bonds
- Mortgage Bonds
- Revenue Bonds
- Bonds issued, or contracts or assessment obligations incurred, to comply with an order of the Water Resources Commission or a court of competent jurisdiction.
- Other obligations incurred for water supply, drainage, sewerage, or refuse disposal projects necessary to protect the public health by abating pollution.

The Municipal Finance Act provides that the total debt in Special Assessment Bonds, which would require that the City pledge its full faith and credit, shall not exceed 12 percent of the assessed valuation of taxable property of the City, nor shall such bonds be issued in excess of three percent in any calendar year unless voted. The Special Assessment Bond percent is in addition to the above described 10 percent limit provided in Act 279, Public Acts of Michigan of 1909, as amended.

2010 State Equalized Value		<u>3,619,696,470</u>
Debt Limited (10% of State Equalized Valuation and Equivalent)		361,969,647
Amount of Outstanding Debt	22,510,821	
Less:		
Special Assessment Bonds	<u>1,295,000</u>	<u>21,215,821</u>
LEGAL DEBT MARGIN		<u>340,753,826</u>

BUDGET RESOLUTION

WHEREAS, the appropriate City Officers have submitted to the City Manager an itemized estimate of expenditures for FY 2010/11 for the respective departments and/or activities under his/her direction; and,

WHEREAS, the City Manager has prepared a complete itemized budget proposal for FY 2010/11 including the General Fund, Special Revenue Funds, Capital Improvement Funds, Debt Service Funds and the Ice Arena Enterprise Fund, and has submitted the same to the City Council pursuant to Article VI of the City Charter; and,

WHEREAS, a Public Hearing was held on the combined budgets for FY 2010/11 on June 21, 2010 and the property tax millage rate to be levied to support the FY 2010/11 budget; and,

WHEREAS, an appropriate public notice was published on June 6 and June 10, 2010, notifying citizens of the Public Hearing on the proposed FY 2010/11 Budget and the proposed property tax levy to support these budgets and the City Council's intention to adopt the budgets and establish the property tax rates at the June 21, 2010 Public Hearing; and,

WHEREAS, all necessary proceedings have been taken by the City of Farmington Hills, Oakland County, Michigan, for the adoption of its Budget for the FY 2010/11;

THEREFORE, be it resolved by the City Council as follows:

- 1) That the City Council for the City of Farmington Hills hereby adopts the General Fund Budget for FY 2010/11 in the aggregate amount of \$46,610,504 for expenditures funded by \$45,970,343 in revenues and transfers and an appropriation from designated and undesignated fund balances of \$640,161.
- 2) That the City Council for the City of Farmington Hills hereby appropriates the sum of \$46,610,504 in expenditures for FY 2010/11 for General Fund purposes on a departmental and activity total basis as follows:

General Government	\$7,785,212
Board & Commissions	2,907,984
Transfers to Other Funds	157,500
Public Safety (Police/Fire)	21,221,215
Planning & Community Development	1,808,228
Public Services	6,266,830
Special Services	6,463,535
	\$46,610,504

- 3) That the City of Farmington Hills shall levy 6.9289 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2010/11 for general operating purposes.
- 4) That the City of Farmington Hills shall levy 0.6481 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2010/11 for general debt service requirements (all 0.6481 mills are from within the City Charter Limit) and to adopt the 2010/11 Debt Service Fund Budgets schedule attached as per Item Number 14.
- 5) That the City of Farmington Hills shall levy 0.9682 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2010/11 for Capital Improvements of which 0.4882 mills will be dedicated to Parks Development as approved by voters in November 2007 and to adopt the 2010/11 Capital Improvement Budget and Parks & Recreation Capital Development Funds schedules attached as per Item Number 9.
- 6) That the City of Farmington Hills shall levy 1.4764 mills ad valorem (approved by the electorate for 10 years on November 4, 2003) on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for the FY 2010/11 for the purposes of public safety.
- 7) That of the City of Farmington Hills shall levy a total of 10.0216 mills ad valorem on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for FY 2010/11.
- 8) That the City of Farmington Hills estimates General Fund Revenues for the FY 2010/11 to total \$46,610,504.

Property Taxes	\$26,853,658
Licenses & Permits	629,600
Sales	712,979
Fines & Forfeitures	2,580,000
Interest Earnings	300,000
Recreation User Charges	3,421,571
Grants	457,280
State Shared Revenue	5,488,000
Fees	4,145,685
Contribution From Other Funds	1,381,570
Designated Fund Balance	180,000
Undesignated Fund Balance	460,161
TOTAL OPERATING REVENUE	<u>\$46,610,504</u>

- 9) That the City of Farmington Hills adopts the Special Revenue Funds Budgets for the FY 2010/11 as follows:

SPECIAL REVENUE FUNDS SUMMARY

	Total Capital Funds	Total Recreation Funds	Total Public Safety Funds	EECBG Fund #250	C.D.B.G Fund #275	NSP Fund #279	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2010	6,847,250	1,260,470	3,077,351	0	0	0	11,185,071
REVENUES							
Property Taxes	1,726,199	1,758,574	5,300,426	0	0	0	8,785,199
Intergovernmental	10,108,176	275,093	375,000	437,088	495,399	240,000	11,930,756
Interest Income	27,725	10,575	20,397	0	0	0	58,697
Miscellaneous	15,000	160,942	0	0	20,000	0	195,942
Total Revenues	11,877,100	2,205,184	5,695,823	437,088	515,399	240,000	20,970,594
EXPENDITURES							
Highways & Streets	12,556,633	0	0	0	0	0	12,556,633
Public Safety	0	0	6,212,784	0	0	0	6,212,784
Land Acquisition, Capital Improvements and Other	5,391,705	1,115,345	100,483	437,088	515,399	240,000	7,800,020
Total Expenditures	17,948,338	1,115,345	6,313,267	437,088	515,399	240,000	26,569,437
Revenues over/(under) Expenditures	(6,071,238)	1,089,839	(617,444)	0	0	0	(5,598,843)
OTHER FINANCING SOURCES AND USES							
Transfers In	2,848,046	0	0	0	0	0	2,848,046
Transfers Out	(930,000)	(1,531,570)	0	0	0	0	(2,461,570)
Total	1,918,046	(1,531,570)	0	0	0	0	386,476
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(4,153,192)	(441,731)	(617,444)	0	0	0	(5,212,367)
FUND BALANCE AT JUNE 30, 2011	2,694,058	818,739	2,459,907	0	0	0	5,972,704

SPECIAL REVENUE FUNDS CAPITAL FUNDS SUMMARY

	Major Roads Fund #202	Local Roads Fund #203	Revolving Special Assessment Fund #247	Deferred Special Assessment Fund #255	Capital Improvement Fund #404	Total Capital Funds
FUND BALANCE AT JULY 1, 2010	701,725	143,893	1,000,646	53,299	4,947,687	6,847,250
REVENUES						
Property Taxes	0	0	0	0	1,726,199	1,726,199
Intergovernmental	8,811,976	1,296,200	0	0	0	10,108,176
Interest Income	1,500	200	6,000	25	20,000	27,725
Miscellaneous	0	0	0	0	15,000	15,000
Total Revenues	8,813,476	1,296,400	6,000	25	1,761,199	11,877,100
EXPENDITURES						
Highways & Streets	8,929,308	3,627,325	0	0	0	12,556,633
Public Safety	0	0	0	0	0	0
Land Acquisition, Capital Improvements and Other	0	0	1,245	300	5,390,160	5,391,705
Total Expenditures	8,929,308	3,627,325	1,245	300	5,390,160	17,948,338
Revenues over/(under) Expenditures	(115,832)	(2,330,925)	4,755	(275)	(3,628,961)	(6,071,238)
OTHER FINANCING SOURCES AND USES						
Transfers In	0	2,370,000	325,246	0	152,800	2,848,046
Transfers Out	(570,000)	0	(360,000)	0	0	(930,000)
	(570,000)	2,370,000	(34,754)	0	152,800	1,918,046
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(685,832)	39,075	(29,999)	(275)	(3,476,161)	(4,153,192)
FUND BALANCE AT JUNE 30, 2011	15,893	182,968	970,647	53,024	1,471,526	2,694,058

**SPECIAL REVENUE FUNDS
RECREATION FUNDS SUMMARY**

	Nutrition Fund #281	Recreation Special Millage Fund #410	Golf Course Improv. Fund #412	Total Recreation Funds
FUND BALANCE AT JULY 1, 2010	0	1,253,133	7,337	1,260,470
REVENUES				
Property Taxes	0	1,758,574	0	1,758,574
Intergovernmental	275,093	0	0	275,093
Interest Income	500	10,000	75	10,575
Miscellaneous	138,942	0	22,000	160,942
Total Revenues	414,535	1,768,574	22,075	2,205,184
EXPENDITURES				
Highways & Streets	0	0	0	0
Public Safety	0	0	0	0
Land Acquisition, Capital Improvements and Other	414,535	700,600	210	1,115,345
Total Expenditures	414,535	700,600	210	1,115,345
Revenues over/(under) Expenditures	0	1,067,974	21,865	1,089,839
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	(1,531,570)	0	(1,531,570)
Total	0	(1,531,570)	0	(1,531,570)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(463,596)	21,865	(441,731)
Residual Equity Transfer	0	0	0	0
FUND BALANCE AT JUNE 30, 2011	0	789,537	29,202	818,739

**SPECIAL REVENUE FUNDS
PUBLIC SAFETY FUNDS SUMMARY**

	Public Safety Fund #205	Federal Forfeiture Fund #213	Police Forfeiture Fund #214	Fire Act Fund #260	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2010	2,215,562	622,004	217,464	22,321	3,077,351
REVENUES					
Property Taxes	5,300,426	0	0	0	5,300,426
Intergovernmental	0	300,000	75,000	0	375,000
Interest Income	10,000	7,200	3,137	60	20,397
Miscellaneous	0	0	0	0	0
Total Revenues	5,310,426	307,200	78,137	60	5,695,823
EXPENDITURES					
Highways & Streets	0	0	0	0	0
Public Safety	5,672,957	454,237	85,590	0	6,212,784
Land Acquisition, Capital Improvements and Other	0	100,483	0	0	100,483
Total Expenditures	5,672,957	554,720	85,590	0	6,313,267
Revenues over/(under) Expenditures	(362,531)	(247,520)	(7,453)	60	(617,444)
OTHER FINANCING SOURCES AND USES					
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(362,531)	(247,520)	(7,453)	60	(617,444)
FUND BALANCE AT JUNE 30, 2011	1,853,031	374,484	210,011	22,381	2,459,907

- 10) That the City Council hereby authorizes the City Manager to make budgetary transfers within the appropriation centers established through the budget and that all transfers between appropriation centers may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
- 11) That the 2010/11 General Fund Budget shall be automatically amended on July 1, 2010 to re-appropriate encumbrances outstanding and reserved at June 30, 2010.
- 12) That the 2009/10 departmental and activity budget amounts for the General Fund be amended to the following estimated revenues and projected actual expenditures in the budget document submitted for 2010/11.

GENERAL FUND	2009/10 AMENDED BUDGET
Expenditures	
General Government	\$8,373,420
Boards & Commissions	2,986,551
Public Safety (Police/Fire)	22,928,883
Planning & Community Development	2,137,786
Public Services	6,750,205
Special Services	6,685,609
Transfer to Other Funds	2,740,000
	<u>\$52,602,454</u>
Revenues	
Property Taxes	\$29,579,293
Business Licenses & Permits	15,000
Other Licenses & Permits	615,750
Sales	768,407
Fines & Forfeitures	2,600,000
Interest Earnings	350,000
Recreation User Charges	3,356,478
Grants	326,797
State Shared Revenue	5,547,888
Fees	4,058,200
Interfund Reimbursement	1,069,400
Total Operating Revenues	<u>\$48,287,213</u>
Appropriation (To)/From Fund Balance	1,815,241
Appropriation (To)/From Designation/Reserves	2,500,000
	<u>\$52,602,454</u>

- 13) That the 2009/10 Special Revenue Funds Budget be amended to the following estimated revenues and projected actual expenditures in the budget document submitted for 2010/11.

SPECIAL REVENUE FUNDS

	Total Capital Funds	Total Recreation Funds	Total Public Safety Funds	EECBG Fund #250	C.D.B.G Fund #275	C.D.B.G. -R Fund #276	NSP Fund #279	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2009	16,438,949	1,188,270	3,166,359	0	0	0	0	20,793,578
REVENUES								
Property Taxes	1,984,137	2,021,401	6,102,780		0		0	10,108,318
Intergovernmental	7,208,728	278,277	375,000	354,212	480,338	100,169	310,000	9,106,724
Interest Income	49,525	10,575	32,397		0	0	0	92,497
Miscellaneous	91,429	181,368	18,000		26,000	0	0	316,797
Total Revenues	9,333,819	2,491,621	6,528,177	354,212	506,338	100,169	310,000	19,624,336
EXPENDITURES								
Highways & Streets	16,247,027	0	0		0	0	0	16,247,027
Public Safety	0	0	6,578,685		0	0	0	6,578,685
Land Acquisition, Capital Improvements and Other	11,128,971	1,200,021	38,500	83,412	294,000	100,169	310,000	13,155,073
Total Expenditures	27,375,998	1,200,021	6,617,185	83,412	294,000	100,169	310,000	35,980,785
Revenues over/(under) Expenditures	(18,042,179)	1,291,600	(89,008)	270,800	212,338	0	0	(16,356,449)
OTHER FINANCING SOURCES AND USES								
Transfers In	11,005,754	0	0	0	0	0	0	11,005,754
Transfers Out	(2,555,274)	(1,219,400)	0	(270,800)	(212,338)	0	0	(4,257,812)
Total	8,450,480	(1,219,400)	0	(270,800)	(212,338)	0	0	6,747,942
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(9,591,699)	72,200	(89,008)	0	0	0	0	(9,608,507)
FUND BALANCE AT JUNE 30, 2010	6,847,250	1,260,470	3,077,351	0	0	0	0	11,185,071

SPECIAL REVENUE FUNDS CAPITAL FUNDS SUMMARY

	Major Roads Fund #202	Local Roads Fund #203	Revolving Special Assessment Fund #247	Deferred Special Assessment Fund #255	Capital Improvement Fund #404	Total Capital Funds
FUND BALANCE AT JULY 1, 2009	2,964,793	22,035	1,791,557	53,574	11,606,990	16,438,949
REVENUES						
Property Taxes	0	0	0	0	1,984,137	1,984,137
Intergovernmental	5,887,528	1,321,200	0	0	0	7,208,728
Interest Income	3,000	500	6,000	25	40,000	49,525
Miscellaneous	56,500	0	0	0	34,929	91,429
Total Revenues	5,947,028	1,321,700	6,000	25	2,059,066	9,333,819
EXPENDITURES						
Highways & Streets	8,171,016	8,076,011	0	0	0	16,247,027
Public Safety	0	0	0	0	0	0
Land Acquisition, Capital Improvements and Other	0	0	2,164	300	11,126,507	11,128,971
Total Expenditures	8,171,016	8,076,011	2,164	300	11,126,507	27,375,998
Revenues over/(under) Expenditures	(2,223,988)	(6,754,311)	3,836	(275)	(9,067,441)	(18,042,179)
OTHER FINANCING SOURCES AND USES						
Transfers In	740,920	6,876,169	405,527	0	2,983,138	11,005,754
Transfers Out	(780,000)	0	(1,200,274)	0	(575,000)	(2,555,274)
	(39,080)	6,876,169	(794,747)	0	2,408,138	8,450,480
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(2,263,068)	121,858	(790,911)	(275)	(6,659,303)	(9,591,699)
FUND BALANCE AT JUNE 30, 2010	701,725	143,893	1,000,646	53,299	4,947,687	6,847,250

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Recreation Special Millage Fund #410	Golf Course Improv. Fund #412	Total Recreation Funds
FUND BALANCE AT JULY 1, 2009	0	1,166,398	21,872	1,188,270
REVENUES				
Property Taxes	0	2,021,401	0	2,021,401
Intergovernmental	274,977	3,300	0	278,277
Interest Income	500	10,000	75	10,575
Miscellaneous	159,368	0	22,000	181,368
Total Revenues	434,845	2,034,701	22,075	2,491,621
EXPENDITURES				
Highways & Streets	0	0	0	0
Public Safety	0	0	0	0
Land Acquisition, Capital Improvements and Other	434,845	728,566	36,610	1,200,021
Total Expenditures	434,845	728,566	36,610	1,200,021
Revenues over/(under) Expenditures	0	1,306,135	(14,535)	1,291,600
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	(1,219,400)	0	(1,219,400)
Total	0	(1,219,400)	0	(1,219,400)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	86,735	(14,535)	72,200
FUND BALANCE AT JUNE 30, 2010	0	1,253,133	7,337	1,260,470

SPECIAL REVENUE FUNDS

	Public Safety Fund #205	Federal Forfeiture Fund #213	Police Forfeiture Fund #214	Fire Federal Grant Fund #260	Justice Assistance Grant II Fund #272	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2009	2,253,538	680,393	210,167	22,261	0	3,166,359
REVENUES						
Property Taxes	6,102,780	0	0	0	0	6,102,780
Intergovernmental	0	300,000	75,000	0	0	375,000
Interest Income	22,000	7,200	3,137	60	0	32,397
Miscellaneous	0	0	18,000	0	0	18,000
Total Revenues	6,124,780	307,200	96,137	60	0	6,528,177
EXPENDITURES						
Highways & Streets	0	0	0	0	0	0
Public Safety	6,162,756	333,589	82,340	0	0	6,578,685
Land Acquisition, Capital Improvements and Other	0	32,000	6,500	0	0	38,500
Total Expenditures	6,162,756	365,589	88,840	0	0	6,617,185
Revenues over/(under) Expenditures	(37,976)	(58,389)	7,297	60	0	(89,008)
OTHER FINANCING SOURCES AND USES						
Transfers In	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0
	0	0	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(37,976)	(58,389)	7,297	60	0	(89,008)
FUND BALANCE AT JUNE 30, 2010	2,215,562	622,004	217,464	22,321	0	3,077,351

14) That the City of Farmington Hills adopts the 2010/11 Debt Service Fund Budgets as follows:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Building Authority Fund #662	Special Assessment Funds	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2010	384,151	152,260	2,361,676	2,898,087
REVENUES				
Income from Assessments and Other	125,000	0	1,064,881	1,189,881
Interest income	5,000	500	50,000	55,500
Intergovernmental Revenues	119,413	0	0	119,413
Debt levy	2,345,759	0	0	2,345,759
Total Revenues	2,595,172	500	1,114,881	3,710,553
EXPENDITURES				
Bond principal payments	1,282,364	665,000	545,000	2,492,364
Interest and fiscal charges	371,673	421,135	44,635	837,443
Misc. and construction	1,000	1,000	200,000	202,000
Total Expenditures	1,655,037	1,087,135	789,635	3,531,807
Revenues over/(under) Expenditures	940,135	(1,086,635)	325,246	178,746
OTHER FINANCING SOURCES AND USES				
Proceeds from Bond Sale	0	0	1,440,000	1,440,000
Transfers In				
-from General Debt Fund	0	1,086,135	0	1,086,135
-from Major Roads	0	0	0	0
Total Transfers In	0	1,086,135	0	1,086,135
Transfers Out				
- to Building Authority	(1,086,135)	0	0	(1,086,135)
- to SAD Revolving Fund	0	0	(325,246)	(325,246)
- to Major Roads	0	0	0	0
- to Local Roads	0	0	(1,440,000)	(1,440,000)
Total Transfers out	(1,086,135)	0	(1,765,246)	(2,851,381)
Total Other Financing Sources and Uses	(1,086,135)	1,086,135	(325,246)	(325,246)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(146,000)	(500)	0	(146,500)
FUND BALANCE AT JUNE 30, 2011	238,151	151,760	2,361,676	2,751,587

GENERAL DEBT SERVICE FUND

FUND NUMBER: 301

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
FUND BALANCE AT JULY 1		487,793	475,752	633,273	613,327	384,151	384,151
REVENUES							
(403)	Debt Service Levy	2,807,866	2,379,369	2,233,463	2,233,463	2,345,759	2,345,759
(642)	Oakland County Credit - Caddell Drain	87,804	0	0	28,566	0	0
	Oakland County Credit - Minnow Pond	0	127,814	0	47,370	0	0
	Oakland County Credit - Pebble Creek	0	79,565	0	2,613	0	0
	Oakland County Credit - Ten Mile	0	90,089	0	0	0	0
(664)	Interest Income	78,180	34,498	30,000	5,500	5,000	5,000
(655)	Contribution from Farmington - Court	0	104,585	121,236	121,236	119,413	119,413
(655)	District Court Building Fund	146,469	145,420	140,000	128,000	125,000	125,000
Total Revenues		3,120,319	2,961,340	2,524,699	2,566,748	2,595,172	2,595,172
TOTAL REVENUES AND OTHER FINANCING SOURCES							
		3,120,319	2,961,340	2,524,699	2,566,748	2,595,172	2,595,172
EXPENDITURES							
GENERAL DEBT ISSUES:							
(990)	Interest:						
	Pebble Creek Drain	23,972	18,664	13,046	13,046	6,733	6,733
	Minnow Pond	136,017	103,784	72,008	72,008	36,567	36,567
	Caddell Erosion - 1994	30,376	27,358	23,987	23,987	20,304	20,304
	Farmington Hills Golf Club	321,668	317,169	312,944	312,944	308,069	308,069
	Total	512,033	466,975	421,985	421,985	371,673	371,673
(995)	Principal:						
	Pebble Creek Drain	212,322	198,770	194,253	194,253	185,218	185,218
	Minnow Pond	758,419	753,557	787,589	787,589	807,036	807,036
	Caddell Erosion - 1994	122,784	118,947	118,947	118,947	115,110	115,110
	Farmington Hills Golf Club	150,000	150,000	150,000	150,000	175,000	175,000
	Total	1,243,525	1,221,274	1,250,789	1,250,789	1,282,364	1,282,364
TOTAL GENERAL DEBT		1,755,558	1,688,249	1,672,774	1,672,774	1,654,037	1,654,037
(996)	Miscellaneous Expense	953	975	1,000	975	1,000	1,000
Total Expenditures		1,756,511	1,689,224	1,673,774	1,673,749	1,655,037	1,655,037

Acct. No.	Category and Line Item	2007/08 Actual	2008/09 Actual	2009/10 Budgeted	2009/10 Estimated	2010/11 Proposed	2010/11 Adopted
OTHER FINANCING USES							
(202)	Contribution to Major Roads	307,650	0	0	0	0	0
(905)	Contribution to Building Authority						
	Interest:						
	Refunding Bond - 2003 DPW/Fire	70,073	63,666	58,100	58,100	53,310	53,310
	47th District Court	106,839	107,000	90,200	90,200	68,950	68,950
	47th District Court - Refunding	270,527	298,875	298,625	298,875	298,875	298,875
	Total	447,439	469,541	446,925	447,175	421,135	421,135
	Principal:						
	Refunding Bond - 2003 DPW/Fire	275,000	265,000	175,000	175,000	165,000	165,000
	47th District Court	345,760	400,000	500,000	500,000	500,000	500,000
	47th District Court - Refunding	0	0	0	0	0	0
	Total	620,760	665,000	675,000	675,000	665,000	665,000
	Total Contribution to Building Auth.	1,068,199	1,134,541	1,121,925	1,122,175	1,086,135	1,086,135
	Total Other Financing Uses	1,375,849	1,134,541	1,121,925	1,122,175	1,086,135	1,086,135
TOTAL EXPENDITURES AND OTHER FINANCING USES							
		3,132,360	2,823,765	2,795,699	2,795,924	2,741,172	2,741,172
	Revenues Over/(Under) Expenditures	(12,041)	137,575	(271,000)	(229,176)	(146,000)	(146,000)
	FUND BALANCE AT JUNE 30	475,752	613,327	362,273	384,151	238,151	238,151

DEBT SERVICE FUNDS SUMMARY

15) That the FY 2009/10 Debt Service Fund Budget be amended to the following estimated revenues and projected actual expenditures in the budget document submitted for FY 2010/11:

	General Debt Service Fund #301	Building Authority Fund #662	Special Assessment Funds	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2009	613,327	152,735	2,361,676	3,127,738
REVENUES				
Income from Assessments and Other	206,549	0	4,122,620	4,329,169
Interest income	5,500	500	50,000	56,000
Intergovernmental Revenues	121,236	0	0	121,236
Debt levy	2,233,463	0	0	2,233,463
Total Revenues	2,566,748	500	4,172,620	6,739,868
EXPENDITURES				
Bond principal payments	1,250,789	675,000	585,000	2,510,789
Interest and fiscal charges	421,985	447,175	64,553	933,713
Misc. and construction	975	975	200,000	201,950
Total Expenditures	1,673,749	1,123,150	849,553	3,646,452
Revenues over/(under) Expenditures	892,999	(1,122,650)	3,323,067	3,093,416
OTHER FINANCING SOURCES AND USES				
Proceeds from Bond Sale	0	0	1,886,200	1,886,200
Transfers In				
-from Parks Special Millage	0	0	0	0
-from General Debt Fund	0	1,122,175	0	1,122,175
-from Major Roads	0	0	0	0
Total Transfers In	0	1,122,175	0	1,122,175
Transfers Out				
- to SAD Revolving	0	0	0	0
- to SAD Revolving - Debt	0	0	(313,372)	(313,372)
- to Building Authority	(1,122,175)	0	0	(1,122,175)
- to Major Roads	0	0	0	0
- to Local Roads	0	0	(4,895,895)	(4,895,895)
Total Transfers out	(1,122,175)	0	(5,209,267)	(6,331,442)
Total Other Financing Sources and Uses	(1,122,175)	1,122,175	(3,323,067)	(3,323,067)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(229,176)	(475)	0	(229,651)
FUND BALANCE AT JUNE 30, 2010	384,151	152,260	2,361,676	2,898,087

- 16) That the Retainer paid to the City's Corporation Counsel be \$14,194 per month as contained in the FY 2010/11 Budget Document.
- 17) That the City Council amends the Ice Arena Enterprise Fund Budget for FY 2009/10 and adopts the FY 2010/11 Ice Arena Enterprise Fund Budget as follows:

	2009/10 Amended Budget	2010/11 Budget
REVENUES		
Ice Sessions	1,152,148	1,170,250
Pro-Shop Revenue	4,450	3,000
Concession Stand Revenue	170,651	165,600
Miscellaneous	73,315	69,400
Interest Income	500	500
Contribution from General Fund	240,000	80,000
Contribution from Parks Millage	150,000	150,000
TOTAL REVENUES	1,791,064	1,638,750
EXPENDITURES		
Administrative	1,033,782	870,799
Concession Stand	123,990	127,990
Pro-Shop	1,500	1,500
Other Expenses	379,238	360,623
Transfer to General Fund	0	75,300
TOTAL EXPENDITURES	1,538,510	1,436,212
NET INCOME	252,554	202,538

- 18) That the City Council hereby adopt the following fee schedule for the Ice Arena Enterprise Fund for FY 2010/11:

	2007-08	2008-09	2009-10	2010-11	2010-11
	Fees	Fees	Fees	Fees	Increase
Ice Rental					
Prime Ice	\$255.00	\$260.00	\$260.00	\$260.00	\$0.00
Non-Prime	\$185.00	\$185.00	\$185.00	\$185.00	\$0.00
Skate Rental	\$2.50	\$2.50	\$2.50	\$2.50	\$0.00
Public Skating					
Lunch Hour Skate	\$2.00	\$2.00	\$2.00	\$2.00	\$0.00
Resident	\$3.50	\$3.50	\$3.50	\$3.50	\$0.00
Non-Resident	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
Resident Pass (10 PPD)	\$30.00	\$30.00	\$30.00	\$30.00	\$0.00
Non-Resident Pass (10 PPD)	\$45.00	\$45.00	\$45.00	\$45.00	\$0.00
Learn to Skate (eight classes)					
30-Min. Resident	\$63.00	\$65.00	\$65.00	\$65.00	\$0.00
30-Min Non-Resident	\$73.00	\$75.00	\$75.00	\$75.00	\$0.00
50-Min. Resident	\$89.00	\$92.00	\$92.00	\$92.00	\$0.00
50-Min. Non-Resident	\$99.00	\$102.00	\$102.00	\$102.00	\$0.00
Drop-In Hockey (Adult)	\$8.00	\$8.00	\$8.00	\$8.00	\$0.00
Drop-In Hockey (Adult-Pass 5 PPD)	\$40.00	\$40.00	\$40.00	\$40.00	\$0.00
Drop-In Hockey (Youth)	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
Figure Skating					
30-Min. Resident	\$4.00	\$4.50	\$4.50	\$4.50	\$0.00
30-Min Non-Resident	\$4.50	\$5.00	\$5.00	\$5.00	\$0.00
50-Min. Resident	\$7.50	\$8.00	\$8.00	\$8.00	\$0.00
50-Min. Non-Resident	\$8.50	\$9.00	\$9.00	\$9.00	\$0.00
Drop-In 50-Min	\$10.00	\$12.00	\$12.00	\$12.00	\$0.00
Drop-In 30-Min	\$6.00	\$7.00	\$7.00	\$7.00	\$0.00
Drop-In (Pass 6 PPD) 50-Min	\$57.00	\$69.00	\$69.00	\$69.00	\$0.00
Drop-In (Pass 6 PPD) 30-Min	\$34.50	\$40.50	\$40.50	\$40.50	\$0.00
Meeting Room					
Full Size	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00
Half Room	\$40.00	\$40.00	\$40.00	\$40.00	\$0.00

YOUR 2009 TAX DOLLAR

Based on Farmington Schools Homestead Rate

County
13.97%

Education *
59.30%

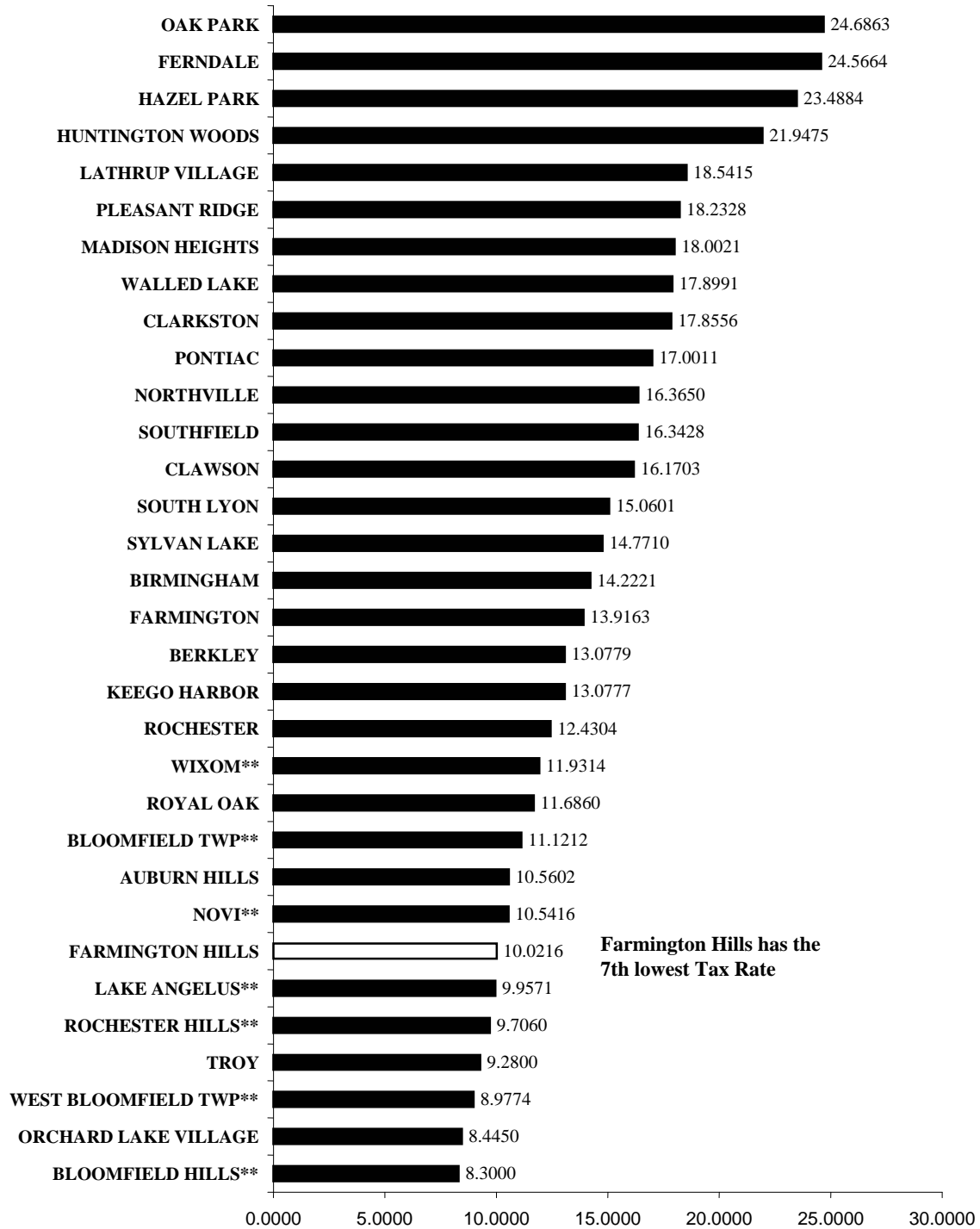
City
26.73%



* Farmington Schools – Oakland Intermediate Schools – Oakland Community College – Farmington Hills Library

2009 Local Unit Tax Rates

For all Cities and Major Townships in Oakland County



Farmington Hills has the 7th lowest Tax Rate

** Does Not Include Refuse Collection Note: The above rates do not include the transportation millage.

**2009 Tax Comparison For All Local Units of Governments
in Oakland County**

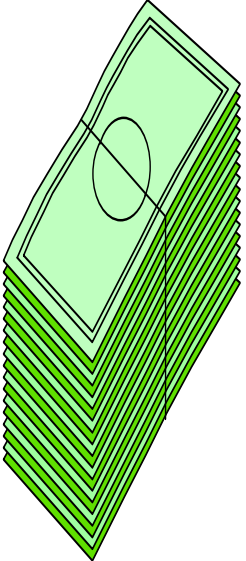
	2009 Millage Rate	2009 Taxable Value	2009 City Taxes
SOUTHFIELD	16.3428	3,656,625,252	59,759,495
TROY	9.2800	5,459,779,936	50,666,758
BLOOMFIELD TOWNSHIP	11.1212	3,878,712,490	43,135,937
FARMINGTON HILLS	10.0216	4,165,008,570	41,740,050
NOVI	10.5416	3,554,943,630	37,474,794
WEST BLOOMFIELD TWSP.	8.9774	3,966,224,170	35,606,381
ROCHESTER HILLS	9.7060	3,600,917,135	34,950,502
BIRMINGHAM	14.2221	2,024,142,830	28,787,562
ROYAL OAK	11.6860	2,441,787,175	28,534,725
AUBURN HILLS	10.5602	2,222,364,040	23,468,609
PONTIAC	17.0011	1,377,212,650	23,414,130
MADISON HEIGHTS	18.0021	1,192,371,700	21,465,195
OAK PARK	24.6863	714,687,650	17,642,994
FERNDALE	24.5664	648,326,070	15,927,038
WIXOM	11.9314	853,931,820	10,188,602
ROCHESTER	12.4304	742,062,730	9,224,137
HAZEL PARK	23.4884	320,742,860	7,533,737
HUNTINGTON WOODS	21.9475	325,711,090	7,148,544
BLOOMFIELD HILLS	8.3000	849,145,070	7,047,904
BERKLEY	13.0779	524,179,820	6,855,171
CLAWSON	16.1703	400,519,920	6,476,527
FARMINGTON	13.9163	406,024,900	5,650,364
SOUTH LYON	15.0601	362,812,480	5,463,992
WALLED LAKE	17.8991	239,842,670	4,292,968
ORCHARD LAKE	8.4450	382,286,720	3,228,411
LATHRUP VILLAGE	18.5415	167,739,650	3,110,145
NORTHVILLE	16.3650	157,668,013	2,580,237
PLEASANT RIDGE	18.2328	133,742,860	2,438,507
SYLVAN LAKE	14.7710	103,625,050	1,530,646
KEEGO HARBOR	13.0777	108,400,370	1,417,628
CLARKSTON	17.8556	48,029,340	857,593
LAKE ANGELUS	9.9571	69,674,610	693,757

Source: Oakland County Equalization Department

Tax Rate History & FY 2010/11 Rate Including Taxable Value History							
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Fiscal Year		Operating	Drains & Capital	Debt Service	Parks Millage	Public Safety	Total Millage	Taxable Value
1978	- 1979	8.0000	1.0000				9.0000	\$502,439,100
1979	- 1980	8.3150		0.6850			9.0000	\$580,609,000
1980	- 1981	7.9720		0.5280			8.5000	\$741,683,000
1981	- 1982	8.0600		0.4400			8.5000	\$858,901,200
1982	- 1983	7.4360		0.3895			7.8255	\$950,936,472
1983	- 1984	7.4191		0.4064			7.8255	\$942,892,700
1984	- 1985	7.3193	0.3000	0.3807			8.0000	\$996,159,938
1985	- 1986	7.3713	0.5976	0.8311			8.8000	\$1,114,045,950
1986	- 1987	7.4290	1.6500	0.7377	0.5000		10.3167	\$1,248,645,175
1987	- 1988	6.7134	1.0752	1.0110	0.4586		9.2582	\$1,527,023,800
1988	- 1989	7.2680	0.6929	0.9990	0.4401		9.4000	\$1,776,746,200
1989	- 1990	6.8480	0.6512	0.9173	0.4137		8.8302	\$1,991,576,400
1990	- 1991	6.7254	0.9682	0.7864	0.3910		8.8710	\$2,212,260,950
1991	- 1992	6.6743	0.9575	0.7392	0.5000		8.8710	\$2,352,777,050
1992	- 1993	6.6844	0.9575	0.7242	0.5000		8.8661	\$2,420,872,700
1993	- 1994	6.8765	1.0078	0.6806	0.5000		9.0649	\$2,506,273,650
1994	- 1995	7.0564	0.4799	1.1046	0.5000		9.1409	\$2,593,603,150
1995	- 1996	7.1654	0.3954	1.1042	0.5000		9.1650	\$2,679,658,850
1996	- 1997	7.2193	0.3764	1.0693	0.5000	1.0000	10.1650	\$2,789,185,490
1997	- 1998	7.2193	0.4466	0.9991	0.5000	1.0000	10.1650	\$2,925,139,920
1998	- 1999	7.2193	0.5769	0.8688	0.5000	1.0000	10.1650	\$3,073,823,680
1999	- 2000	7.2193	0.6665	0.7830	0.4987	0.9975	10.1650	\$3,216,893,800
2000	- 2001	7.2193	0.6777	0.7785	0.4965	0.9930	10.1650	\$3,336,712,530
2001	- 2002	7.2193	0.7190	0.7432	0.4944	0.9891	10.1650	\$3,519,079,040
2002	- 2003	7.2193	0.7192	0.8117	0.4905	0.9814	10.2221	\$3,694,788,600
2003	- 2004	7.5705	0.3916	0.7932	0.4888	0.9780	10.2221	\$3,828,737,050
2004	- 2005	7.7142	0.3413	0.7014	0.4883	0.9769	10.2221	\$3,955,091,460
2005	- 2006	6.9452	0.4800	0.6318	0.4882	0.9769	9.5221	\$4,120,595,630
2006	- 2007	6.9408	0.4800	0.6362	0.4882	1.4764	10.0216	\$4,294,168,850
2007	- 2008	6.9423	0.4800	0.6347	0.4882	1.4764	10.0216	\$4,438,529,490
2008	- 2009	7.0368	0.4800	0.5402	0.4882	1.4764	10.0216	\$4,411,543,260
2009	- 2010	7.0408	0.4800	0.5362	0.4882	1.4764	10.0216	\$4,165,008,570
Proposed	2010/11	6.9289	0.4800	0.6481	0.4882	1.4764	10.0216	\$3,619,696,470

**CITY PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

	Fiscal Year June 30	Total City Tax Levy	Current Collections	Percent of Levy Collected
	2010	41,946,998	40,562,323	96.60%
	2009	43,935,043	42,294,352	96.20%
	2008	44,275,683	42,889,157	96.86%
	2007	42,813,720	41,829,579	97.70%
	2006	41,391,842	40,586,343	98.00%
	2005	40,705,555	39,853,303	97.90%
	2004	39,165,401	38,305,987	97.81%
	2003	37,737,279	36,904,869	97.70%
	2002	35,771,438	34,932,994	97.66%
2001	33,894,509	33,300,139	98.25%	

Source: Farmington Hills Treasury Department

**TOTAL PROPERTY TAX MILLAGE RATES
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Operating	7.2193	7.2193	7.2193	7.5705	7.7142	6.9452	6.9408	6.9423	7.0368	7.0408
Drains & Capital	.6777	.7190	.7192	.3916	.3413	.4800	.4800	.4800	.4800	.4800
Debt Service	.7785	.7432	.8117	.7932	.7014	.6318	.6362	.6347	.5402	.5362
Parks	.4965	.4944	.4905	.4888	.4883	.4882	.4882	.4882	.4882	.4882
Public Safety	.9930	.9891	.9814	.9780	.9769	.9769	1.4764	1.4764	1.4764	1.4764
Total City	10.1650	10.1650	10.2221	10.2221	10.2221	9.5221	10.0216	10.0216	10.0216	10.0216

Farmington Schools	13.2614	12.8633	12.4459	11.8783	11.5466	11.1596	10.6511	10.1784	9.6915	10.1442
Clarenceville Schools	4.7395	4.5920	4.7548	4.7114	4.5763	4.3392	5.1766	5.1324	5.0892	5.1146
Walled Lake Schools	8.0982	7.9538	7.4728	7.5248	7.0548	6.8970	6.7841	6.6700	6.5722	6.4783
State Education	6.0000	6.0000	6.000	5.0000	6.000	6.0000	6.0000	6.0000	6.0000	6.000
Oakland Comm. College	1.6109	1.5952	1.6090	1.5983	1.5889	1.5844	1.5844	1.5844	1.5844	1.5844
Schoolcraft Comm. College	1.8311	1.8193	1.8043	1.8024	1.7967	1.7967	1.7967	1.7967	1.7467	1.7967
Oakland Inter. Schools	2.0752	3.4526	3.4224	3.3991	3.3789	3.3690	3.3690	3.3690	3.3690	3.3690
Oakland County	4.6478	4.6438	4.6523	4.6497	4.6476	4.6461	4.6461	4.6461	4.6461	4.6461
Library	0.5958	.5933	0.5887	.5866	.5856	1.5856	1.5856	1.5856	1.5856	1.5856
O. C. P. T. A.	0.3236	.3207	0.6000	.5974	.5962	.5950	.5900	.5900	.5900	.5900
Zoo									.1000	.1000

Total Farmington Schools	38.6796	39.6339	39.5404	37.9315	38.5659	38.4618	38.4478	37.9751	37.5882	38.0409
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Total Clarenceville Schools	30.3779	31.5667	32.0446	30.9687	31.8034	31.8537	33.1856	33.1414	33.1988	33.2236
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Total Walled Lake Schools	33.5164	34.7044	34.5673	32.5780	34.0741	34.1997	34.5808	34.4667	34.4667	34.3760
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**PROPERTY TAX LEVIES
LAST TEN FISCAL YEARS**

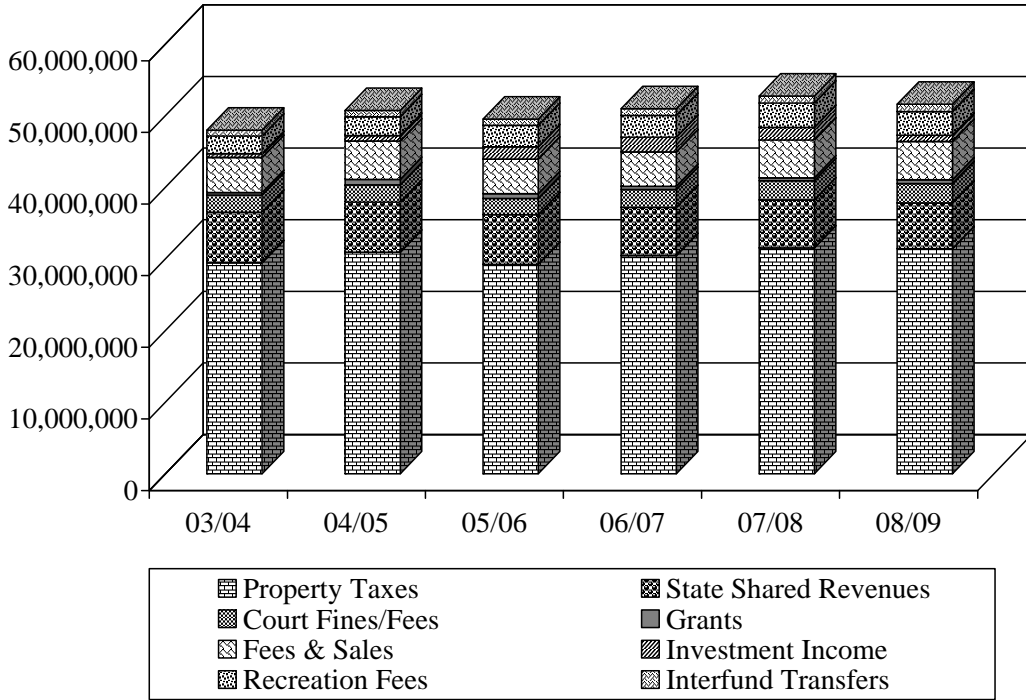
Fiscal Year Ended June 30	City Tax *	School Tax	County Tax	Community College Tax	Intermediate School Tax	State Education Tax	Library	OCTPA	Zoo Authority	Total
2010	41,947,603	56,386,123	19,220,411	6,579,750	13,937,187	24,265,240	6,559,455	2,440,766	415,003	171,751,538
2009	44,468,705	57,569,188	20,368,664	6,971,627	14,769,813	25,696,309	6,951,326	2,586,581	439,862	179,822,075
2008	44,821,168	60,650,873	20,526,342	7,025,151	14,884,331	26,550,430	7,005,141	2,606,510		184,069,946
2007	43,356,131	59,586,932	19,848,809	6,792,877	14,392,854	25,632,865	6,773,912	2,520,565		178,904,945
2006	41,586,343	58,658,315	19,065,034	6,524,559	13,824,588	24,621,080	6,506,379	2,441,439		173,227,737
2005	40,705,555	57,462,866	18,381,532	6,304,891	13,363,709	23,730,549	2,315,953	2,357,875		164,622,930
2004	39,165,401	56,533,365	17,785,705	6,133,325	13,002,031	19,126,131	2,243,729	2,285,039		156,274,726
2003	37,737,279	55,815,451	17,175,056	5,958,330	12,634,592	22,150,407	2,173,324	2,215,041		155,859,480
2002	35,771,438	54,241,172	16,341,899	5,633,444	12,149,972	21,114,474	2,087,870	1,128,569		148,468,838
2001	33,894,509	52,165,252	15,497,846	5,389,911	6,919,566	20,006,880	1,986,535	1,078,489		136,939,388
2000	32,658,074	51,812,983	14,946,571	5,252,855	6,746,230	19,276,777	1,922,859	1,050,584		133,666,933
1999	31,195,930	50,243,601	14,290,283	5,066,619	6,508,640	18,413,731	1,841,373	1,012,755		128,572,932

- * 2004 City Tax includes Brownfield Authority Capture of \$ 63,855
- * 2005 City Tax includes Brownfield Authority Capture of \$ 277,885
- * 2006 City Tax includes Brownfield Authority Capture of \$ 414,911
- * 2007 City Tax includes Brownfield Authority Capture of \$ 542,411
- * 2008 City Tax includes Brownfield Authority Capture of \$ 545,485
- * 2009 City Tax includes Brownfield Authority Capture of \$ 533,662
- * 2010 City Tax includes Brownfield Authority Capture of \$ 489,332

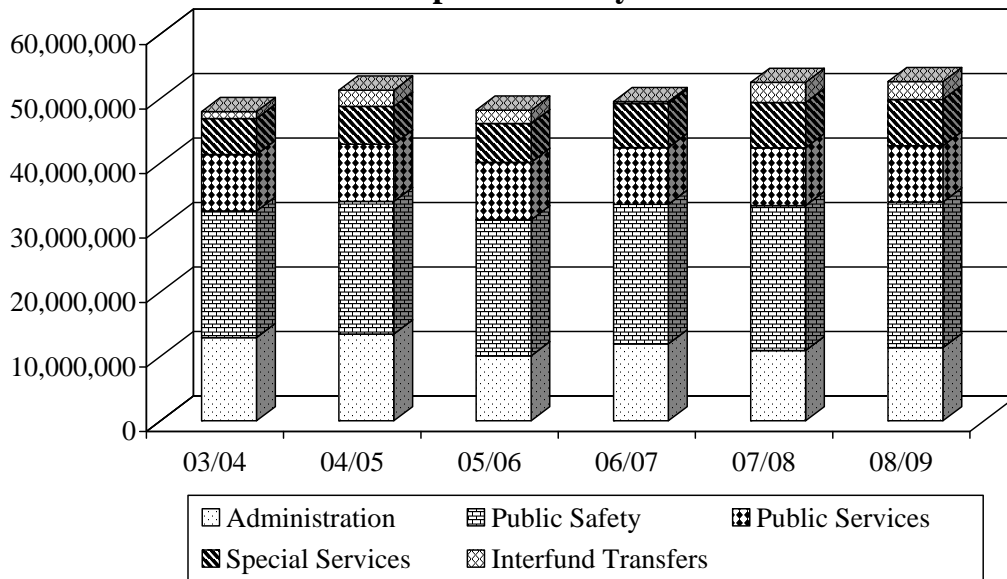
General Fund Revenues by Source Fiscal 03/04 Through Fiscal 08/09						
	03/04	04/05	05/06	06/07	07/08	08/09
Property Taxes	29,462,182	30,921,815	29,249,047	30,470,668	31,539,600	31,419,841
State Shared Revenues	7,047,458	7,001,464	6,932,486	6,719,632	6,719,665	6,395,601
Court Fines/Fees	2,406,864	2,405,720	2,262,481	2,498,603	2,667,589	2,706,692
Grants	339,179	786,122	653,203	450,727	392,072	541,024
Fees & Sales	4,900,682	5,350,046	4,850,533	4,795,916	5,274,312	5,332,630
Investment Income	538,666	760,104	1,699,399	2,054,329	1,766,133	867,195
Recreation Fees	2,454,971	2,634,918	3,003,900	3,045,932	3,389,288	3,313,541
Interfund Transfers	834,540	869,824	883,318	936,879	982,670	1,006,263
Total Revenues	47,984,542	50,730,013	49,534,367	50,972,686	52,731,329	51,582,787

General Fund Expenditures by Function Fiscal 03/04 through 08/09						
	03/04	04/05	05/06	06/07	07/08	08/09
Administration	12,918,528	13,480,195	10,102,470	11,937,774	10,918,107	11,352,751
Public Safety	19,640,291	20,534,992	21,085,582	21,641,868	22,480,849	22,584,028
Public Services	8,743,993	8,901,646	8,908,706	8,807,109	8,955,316	8,724,100
Special Services	5,586,899	5,851,002	6,002,851	6,841,552	6,996,253	7,173,848
Interfund Transfers	1,050,000	2,500,000	2,080,000	270,000	3,125,000	2,760,000
Total Expenditures	47,939,711	51,267,835	48,179,609	49,498,303	52,475,525	52,594,727

General Fund Revenues by Source



General Fund Expenditures by Function



CONSOLIDATED BUDGET SUMMARY

	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Projected Actuals	2010/11 Adopted Budget
FUND BALANCE AT JULY 1	40,330,590	42,720,503	41,900,088	41,994,420	28,093,575
REVENUES					
Property Taxes	45,132,374	44,515,945	42,431,147	41,921,074	37,984,616
Intergovernmental	13,721,199	15,311,731	17,129,079	15,102,645	17,850,669
Charges for Service	8,448,157	8,386,582	8,708,411	8,553,835	8,699,835
Debt Service Revenue	672,854	1,050,214	3,253,410	4,329,169	1,189,881
Interest Income	3,025,688	1,513,412	1,152,200	498,997	414,697
Fines and Forfeitures	2,667,589	2,706,692	2,650,000	2,600,000	2,580,000
Enterprise Revenues	1,456,177	1,396,200	1,468,830	1,400,564	1,408,250
Miscellaneous	895,714	872,604	660,443	576,797	405,942
Total Revenues	76,019,752	75,753,380	77,453,520	74,983,081	70,533,890
EXPENDITURES					
Boards and Commissions	3,203,119	3,105,181	3,131,693	2,986,551	2,907,984
General Government	7,714,988	8,247,570	8,478,661	8,373,420	7,785,212
Public Safety	28,877,144	30,240,940	29,667,458	29,507,568	27,377,458
Planning & Community Dev.	2,184,295	2,164,214	2,258,901	2,137,786	1,808,228
Public Services	6,771,021	6,559,886	6,815,450	6,750,205	6,266,830
Special Services	6,996,253	7,173,848	6,944,486	6,685,609	6,463,535
Highways and Streets	8,790,213	7,884,223	14,341,049	16,247,027	12,556,633
Land Acquisition, Capital Improvements and Other	4,071,433	3,363,498	12,738,568	13,357,023	8,002,020
Debt Service Principal	2,999,285	2,666,274	2,510,789	2,510,789	2,492,364
Debt Service Interest	1,268,358	1,193,709	1,074,701	1,074,951	960,066
Enterprise Expenses - Ice Arena	1,358,223	1,421,484	1,430,297	1,397,272	1,238,289
Total Expenditures	74,234,332	74,020,827	89,392,053	91,028,201	77,858,619
Revenues over/(under) Expenditures	1,785,420	1,732,553	(11,938,533)	(16,045,120)	(7,324,729)
OTHER FINANCING					
SOURCES AND USES					
Proceeds from Bond Sale	0	0	0	1,886,200	1,440,000
Bond Issuance & Transfers	0	0	0	0	0
Transfers In	7,825,686	7,198,961	9,258,905	13,587,329	5,545,751
Transfers Out	(7,221,193)	(9,657,597)	(9,258,905)	(13,329,254)	(5,545,751)
Total	604,493	(2,458,636)	0	2,144,275	1,440,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	2,389,913	(726,083)	(11,938,533)	(13,900,845)	(5,884,729)
FUND BALANCE AT JUNE 30	42,720,503	41,994,420	29,961,555	28,093,575	22,208,846

**CONSOLIDATED BUDGET SUMMARY
GENERAL FUND**

	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Projected Actuals	2010/11 Adopted Budget
FUND BALANCE AT JULY 1	18,420,331	18,676,135	17,019,517	17,664,195	13,348,954
REVENUES					
Property Taxes	31,539,600	31,419,841	30,001,992	29,579,293	26,853,658
Intergovernmental	7,111,737	6,936,625	6,720,111	5,874,685	5,800,500
Charges for Service	8,448,157	8,386,582	8,708,411	8,553,835	8,699,835
Interest Income	1,766,133	867,195	600,000	350,000	300,000
Fines and Forfeitures	2,667,589	2,706,692	2,650,000	2,600,000	2,580,000
Miscellaneous	215,443	259,589	145,000	260,000	210,000
Total Revenues	51,748,659	50,576,524	48,825,514	47,217,813	44,443,993
EXPENDITURES					
Boards & Commissions	3,203,119	3,105,181	3,131,693	2,986,551	2,907,984
General Government	7,714,988	8,247,570	8,478,661	8,373,420	7,785,212
Public Safety	22,480,849	22,584,028	22,849,828	22,928,883	21,111,570
Planning & Community Development	2,184,295	2,164,214	2,258,901	2,137,786	1,808,228
Public Services	6,771,021	6,559,886	6,815,450	6,750,205	6,266,830
Special Service	6,996,253	7,173,848	6,944,486	6,685,609	6,463,535
Total Expenditure	49,350,525	49,834,727	50,479,019	49,862,454	46,343,359
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	2,398,134	741,797	(1,653,505)	(2,644,641)	(1,899,366)
OTHER FINANCING SOURCES (USES)					
Operating Transfers In	982,670	1,006,263	1,120,520	1,069,400	1,381,570
Operating Transfers Out	(3,125,000)	(2,760,000)	(2,670,000)	(2,740,000)	(157,500)
Total	(2,142,330)	(1,753,737)	(1,549,480)	(1,670,600)	1,224,070
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	255,804	(1,011,940)	(3,202,985)	(4,315,241)	(675,296)
FUND BALANCE AT JUNE 30	18,676,135	17,664,195	13,816,532	13,348,954	12,673,658

**CONSOLIDATED BUDGET SUMMARY
SPECIAL REVENUE FUNDS**

	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Projected Actuals	2010/11 Adopted Budget
FUND BALANCE AT JULY 1	17,446,904	19,892,102	20,437,699	20,793,578	11,185,071
REVENUES					
Property Taxes	10,784,908	10,716,735	10,195,692	10,108,318	8,785,199
Intergovernmental	6,609,462	8,270,521	10,287,732	9,106,724	11,930,756
Interest Income	908,596	458,895	319,200	92,497	58,697
Miscellaneous	680,271	613,015	515,443	316,797	195,942
Total Revenues	18,983,237	20,059,166	21,318,067	19,624,336	20,970,594
EXPENDITURES					
Highways & Streets	8,790,213	7,884,223	14,341,049	16,247,027	12,556,633
Public Safety	6,396,295	7,656,912	6,817,630	6,578,685	6,265,888
Land Acquisition, Capital Improvements and Other	4,057,350	3,351,354	12,536,568	13,155,073	7,800,020
Total Expenditures	19,243,858	18,892,489	33,695,247	35,980,785	26,622,541
Revenues over/(under) Expenditures	(260,621)	1,166,677	(12,377,180)	(16,356,449)	(5,651,947)
OTHER FINANCING SOURCES AND USES					
Proceeds from Bond Sale	0	0	0	0	0
Transfers In	5,342,167	4,798,157	6,696,460	11,005,754	2,848,046
Transfers Out	(2,636,348)	(5,063,358)	(3,003,123)	(4,257,812)	(2,461,570)
Total	2,705,819	(265,201)	3,693,337	6,747,942	386,476
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	2,445,198	901,476	(8,683,843)	(9,608,507)	(5,265,471)
FUND BALANCE AT JUNE 30	19,892,102	20,793,578	11,753,856	11,185,071	5,919,600

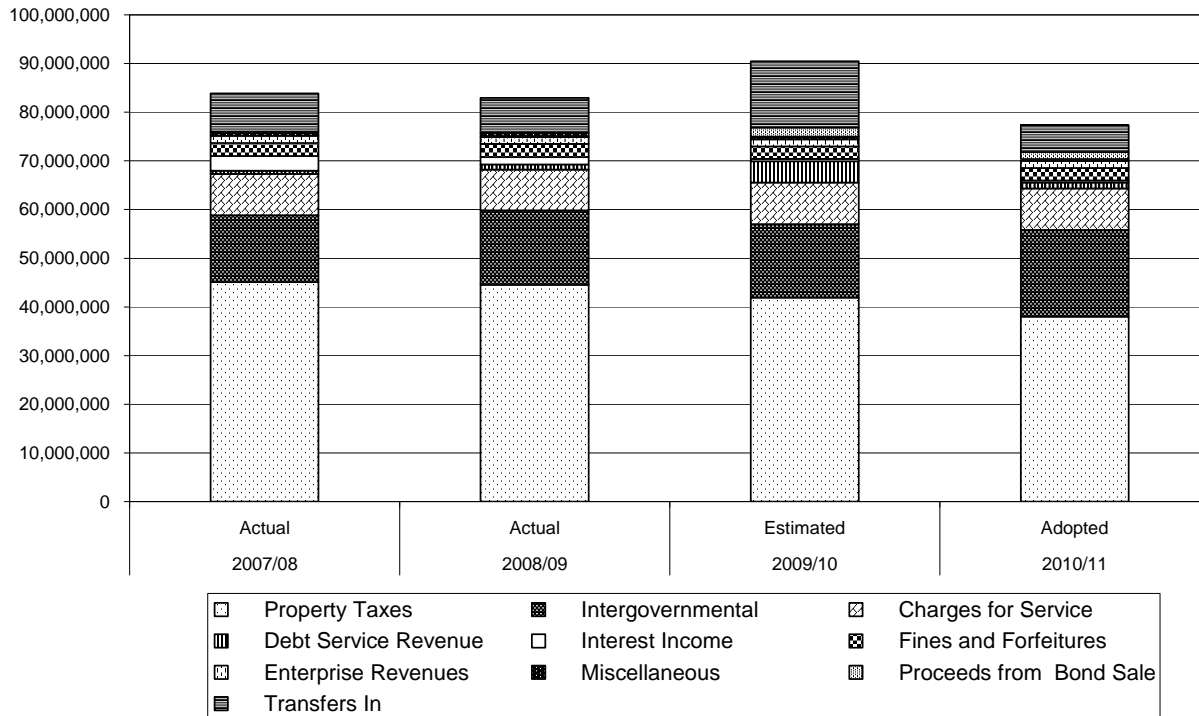
**CONSOLIDATED BUDGET SUMMARY
DEBT SERVICE FUNDS**

	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Projected Actuals	2010/11 Adopted Budget
FUND BALANCE AT JULY 1	4,191,744	3,823,727	3,984,273	3,127,738	2,898,087
REVENUES					
Income from Assessments and Other	672,854	1,050,214	3,253,410	4,329,169	1,189,881
Contribution from Other Gov.	0	104,585	121,236	121,236	119,413
Interest Income	346,528	185,931	232,000	56,000	55,500
Debt Levy	2,807,866	2,379,369	2,233,463	2,233,463	2,345,759
Total Revenues	3,827,248	3,720,099	5,840,109	6,739,868	3,710,553
EXPENDITURES					
Bond Principal Payment	2,999,285	2,666,274	2,510,789	2,510,789	2,492,364
Interest and Fiscal Charge	1,097,901	1,037,972	933,463	933,713	837,443
Misc. and Construction	14,083	12,144	202,000	201,950	202,000
Total Expenditures	4,111,269	3,716,390	3,646,252	3,646,452	3,531,807
Revenues over/(under) Expenditures	(284,021)	3,709	2,193,857	3,093,416	178,746
OTHER FINANCING SOURCES AND USES					
Proceeds from Bond Sale	0	0	0	1,886,200	1,440,000
Bond Issuance & Transfers	0	0	0	0	0
Transfers In	1,375,849	1,134,541	1,121,925	1,122,175	1,086,135
Transfers Out	(1,459,845)	(1,834,239)	(3,585,782)	(6,331,442)	(2,851,381)
Total	(83,996)	(699,698)	(2,463,857)	(3,323,067)	(325,246)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(368,017)	(695,989)	(270,000)	(229,651)	(146,500)
FUND BALANCE AT JUNE 30	3,823,727	3,127,738	3,714,273	2,898,087	2,751,587

CONSOLIDATED BUDGET SUMMARY ENTERPRISE FUND
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	2007/08 Actual Expenditures	2008/09 Actual Expenditures	2009/10 Adopted Budget	2009/10 Projected Actuals	2010/11 Adopted Budget
RETAINED EARNINGS AT JULY 1	271,611	328,539	458,599	408,909	661,463
REVENUES					
Enterprise Revenue	1,456,177	1,396,200	1,468,830	1,400,564	1,408,250
Interest Income	4,431	1,391	1,000	500	500
Total Revenues	1,460,608	1,397,591	1,469,830	1,401,064	1,408,750
EXPENDITURES					
Debt Service	170,457	155,737	141,238	141,238	122,623
Enterprise Expenses - Ice Arena	1,358,223	1,421,484	1,430,297	1,397,272	1,238,289
Total Expenditures	1,528,680	1,577,221	1,571,535	1,538,510	1,360,912
Revenues over/(under) Expenses	(68,072)	(179,630)	(101,705)	(137,446)	47,838
OTHER FINANCING					
SOURCES AND USES					
Operating Transfers In	125,000	260,000	320,000	390,000	230,000
Operating Transfers out	0	0	0	0	(75,300)
	125,000	260,000	320,000	390,000	154,700
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	56,928	80,370	218,295	252,554	202,538
RETAINED EARNINGS AT JUNE 30	328,539	408,909	676,894	661,463	864,001

REVENUE AND FINANCIAL SOURCES TRENDS CONSOLIDATED BUDGETS



PROPERTY TAXES

The major source of revenue for all budgetary funds is property taxes. For 2010/11, property taxes will total \$37,984,616 or 49%. The City's tax rate for 10/11 is 10.0216.

INTERGOVERNMENTAL REVENUES

Revenues from other governmental agencies are budgeted to be \$17,850,669 or 23% of all revenues for 2010/11. In 2009/10, it was \$17,129,079. These amounts are based on estimates provided by the State of Michigan, which is still experiencing depressed economic conditions.

TRANSFERS

Interfund transfers for 2010/11 will total \$5,545,751 or 7.2% of total budgeted revenues. The majority of these transfers are received in the special revenue funds to facilitate projects and programs as they occur. Being as these transfers are on an as-needed basis, the amounts will fluctuate from year to year.

BOND PROCEEDS

In 2010/11, the City will sell bonds in the amount of \$1,440,000. These proceeds will be used to fund the construction and improvement of the new special assessment projects. Bond issues do not occur every year, therefore, there are fluctuations between years.



General Fund Balance Fiscal 2003/04 Through Fiscal 2010/11

	03/04	04/05	05/06	06/07	07/08	08/09	* 09/10	* 10/11
Reserved Fund Balance	2,261,661	2,171,865	2,109,393	1,768,931	1,817,933	1,619,626	1,432,136	1,432,136
Designated Fund Balance	6,499,057	6,509,560	8,001,698	10,795,304	7,492,754	6,018,045	3,705,535	3,525,535
Reserved & Designated Total Fund Balance	8,760,718	8,681,425	10,111,081	12,564,235	9,310,687	7,637,671	5,137,671	4,957,671
Undesignated Fund Balance	7,368,294	6,909,763	6,834,857	5,856,093	9,365,446	10,026,524	8,211,283	7,751,122
TOTAL FUND BALANCES	16,129,012	15,591,188	16,549,948	18,420,328	18,676,133	17,664,195	13,348,954	12,708,793

Designated Fund Balances have been accumulated in anticipation of capital projects which have had extended lead-time for engineering, design and are multi-year construction programs.

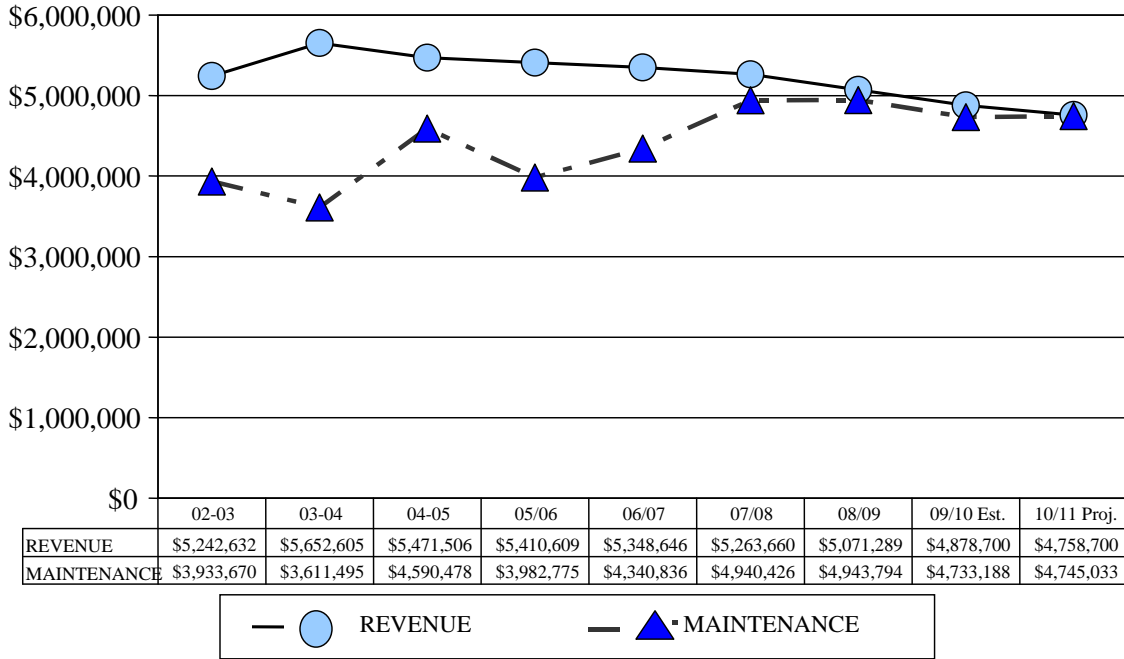
General Fund Undesignated Fund Balance Compared to Annual Expenditures Fiscal 2003/04 through Fiscal 2010/11

	03/04	04/05	05/06	06/07	07/08	08/09	* 09/10	* 10/11
Undesignated Fund Balance	7,368,294	6,909,763	6,834,897	5,856,093	9,365,446	10,026,524	8,211,283	7,751,122
Annual Expenditures	47,939,711	51,267,837	48,179,616	49,498,313	52,475,533	52,594,712	52,602,454	46,610,504
Undesignated Fund Balance as a percentage of expenditures	15.37%	13.48%	14.19%	11.83%	17.85%	19.06%	15.6%	16.6%

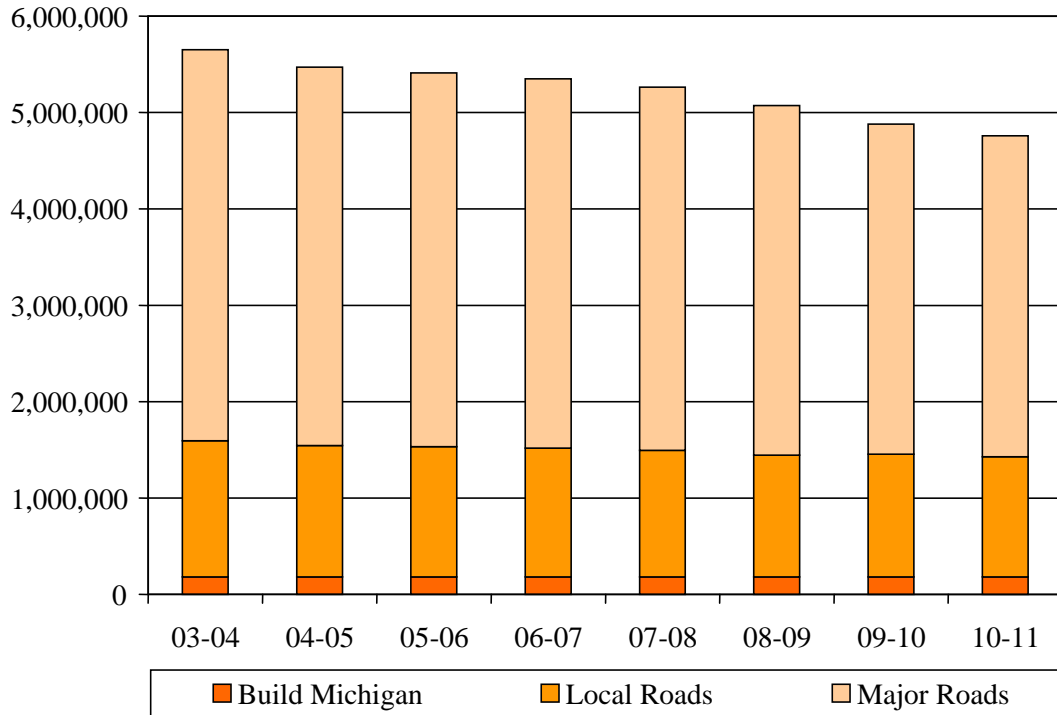
* Estimated

MAJOR & LOCAL ROAD

STATE SHARED REVENUE VS. MAINTENANCE



GAS AND WEIGHT TAX HISTORY



**Road Fund Summary of
Revenue & Expenditures
FY 2010/11**

Category	Major Roads	Local Roads	Eliminate Transfers Between Road Funds	Total Road Funds
Revenues				
Gas & Weight Funds (Act 51)	3,462,500	1,296,200	0	4,758,700
Contributions From Other Funds	0	1,800,000	0	1,800,000
Contributions From Other Governments	845,376	0	0	845,376
Federal and State Grants	4,504,100	0	0	4,504,100
Transfer From Major Roads	0	570,000	(570,000)	0
Interest Income	1,500	200	0	1,700
Miscellaneous Income	0	0	0	0
Appropriation From Fund Balance	685,832	0	0	685,832
Total Revenues	9,499,308	3,666,400	(570,000)	12,595,708
Expenditures				
Construction	5,996,600	1,815,000	0	7,811,600
Routine Maintenance	1,932,788	1,504,825	0	3,437,613
Traffic Services Maintenance	393,520	58,500	0	452,020
Winter Maintenance	476,000	217,000	0	693,000
Admin., Records, Engineering	130,400	32,000	0	162,400
Total Maintenance	2,932,708	1,812,325	0	4,745,033
Appropriation to Fund Balance	0	39,075	0	39,075
Transfer To Local Roads	570,000	0	(570,000)	0
Bond Principal & interest	0	0	0	0
Total Expenditures	9,499,308	3,666,400	(570,000)	12,595,708

P A R K G R A N T S
1978 - 2008

SITE	PROJECT	FUND	LOCAL SHARE	GRANT RECEIVED	TOTAL FUNDS
1978 San Marino Golf Course	Construction of maintenance building	Land & Water Conservation Fund	105,000	105,000	210,000
1983 Heritage Park	Acquisition of 211 acres	Kammer Trust Fund	800,000	1,200,000	2,000,000
1987 Pioneer Park	Development of Athletic Fields at 15 acre site	Land & Water Conservation Fund	155,000	155,000	310,000
1987 Heritage Park	Development of 3 picnic areas, outdoor classroom, 2 miles of paved handicapped trails & parking areas	Michigan Natural Resources Trust Fund	195,000	195,000	390,000
1988 Heritage Park	Development of boardwalk & paved trail, outdoor arboretum, renovation of Visitor Center	Michigan Natural Resources Trust Fund	100,000	300,000	400,000
1989 Heritage Park	Development of Day Camp Center	Recreation Bond Program	62,500	187,500	250,000
1990 Woodland Hills	Acquisition of 74 acres	Michigan Natural Resources Trust Fund	220,000	661,200	881,200
1991 Founders Sports Park	Acquisition of 85 acres	Michigan Natural Resources Trust Fund	1,890,000	2,000,000 (This was split into two grants in consecutive years)	3,890,000
1996 Founders Sports Park	Development of 3 new soccer fields	Recreation Bond Program	586,000	100,000	686,000
1997 Founders Sports Park	Improve park storm drain Pond	Michigan Dept. of Transportation	105,000	240,000	345,000
1999	Acquisition of 15.38 acres	Michigan Natural Resources Trust Fund	299,000	351,000	650,000
2000	Development of a Nature Center at Heritage Park	Michigan Natural Resource Trust Fund	200,000 Split between Schools & City	240,000	440,000

Building Permits at Market Value

Ten Year History 2000-2009



Residential

Year	New Construction		Additions & Improvements		Total Value
	Number	Value	Number	Value	
2000	166	26,569,184	1,552	8,970,409	35,539,593
2001	147	29,169,491	1,576	8,241,983	37,411,474
2002	83	12,099,300	1,555	10,729,397	22,828,697
2003	108	19,476,862	1,275	22,729,161	42,206,023
2004	184	34,607,070	1,423	10,119,638	44,726,708
2005	119	26,238,412	1,238	7,577,929	33,816,341
2006	28	6,131,736	1,119	7,717,196	13,848,932
2007	29	6,048,965	1,336	6,425,830	12,474,795
2008	9	2,897,272	211	3,714,370	6,611,642
2009	11	3,569,160	315	5,351,442	8,920,602

Commercial

2000	24	38,520,190	157	18,380,621	56,900,811
2001	9	36,302,003	145	13,504,356	49,806,359
2002	15	35,225,169	200	37,688,815	72,913,984
2003	10	18,960,000	135	22,818,301	41,778,301
2004	24	9,237,550	256	28,946,921	38,184,471
2005	6	14,941,512	168	23,360,330	38,301,842
2006	5	4,362,091	140	13,551,264	17,913,355
2007	8	2,584,392	160	24,966,680	27,551,072
2008	5	4,784,200	173	27,979,274	32,763,474
2009	6	6,032,056	127	16,899,337	23,931,393

Source: Building Division records

RETIREMENT BENEFIT COSTS

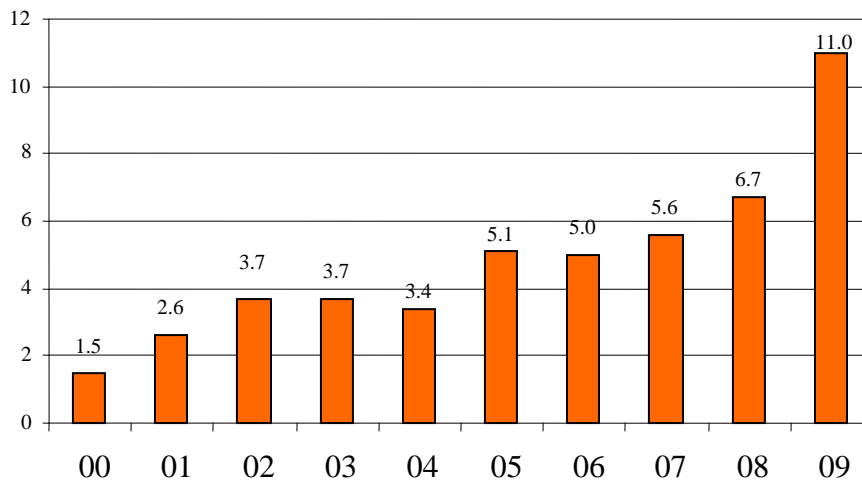
Fiscal Year	Valuation Date	Active Members	Contribution as % of Pay		Dollar Contribution	Actuarial Un-funded Accrued Liability
Basic Pension Benefits						
08-09	12/31/06	402	15.09		3,656,292	13,187,602
07-08	12/31/05	416	15.29		3,767,273	11,267,890
06-07	12/31/04	414	14.80		3,389,124	3,867,960
05-06	12/31/03	419	13.55	*	2,909,330	725,658
04-05	12/31/03	419	10.75	@	2,387,541	725,658
03-04	12/31/03	419	10.27		2,318,001	725,658
02-03	12/31/02	424	10.27	# @	2,262,014	3,177,365
01-02	12/31/01	415	8.06	#	1,696,924	(2,940,680)
00-01	12/31/00	408	7.19	#	1,438,356	(3,534,496)
99-00	12/31/99	411	7.79		1,501,521	(1,819,473)
Post Retirement Health Care Benefits						
08-09	12/31/06	402	12.87		3,231,967	16,512,042
07-08	12/31/05	416	12.49		3,051,388	18,624,433
06-07	12/31/04	414	12.02		2,741,840	18,921,001
05-06	12/31/03	419	12.21	*	2,714,840	22,815,863
04-05	12/31/03	419	11.20	@	2,555,472	22,815,863
03-04	12/31/03	419	10.94		2,481,041	22,815,863
02-03	12/31/02	424	10.94	# @	2,414,285	21,195,973
01-02	12/31/01	415	8.19	# @	1,722,464	11,606,755
00-01	12/31/00	408	5.62	@	1,129,061	6,469,988
99-00	12/31/99	411	5.45	#	1,052,691	6,300,292
Total Pension & Post Retirement Benefits						
08-09	12/31/06	402	27.96		6,888,259	29,699,644
07-08	12/31/05	416	27.78		6,818,661	29,892,283
06-07	12/31/04	414	26.82		6,130,258	22,788,961
05-06	12/31/03	419	25.76	*	5,624,170	23,541,521
04-05	12/31/03	419	21.95	@	4,943,013	23,541,521
03-04	12/31/03	419	21.21		4,799,042	23,541,521
02-03	12/31/02	424	21.21	# @	4,676,299	24,373,338
01-02	12/31/01	415	16.25		3,419,388	8,666,075
00-01	12/31/00	408	12.81	# @	2,567,417	2,935,492
99-00	12/31/99	411	13.24	#	2,554,212	4,480,819
@ Actuarial Assumptions Revised # Benefits Amended *Changed Fiscal Year to end June 30 (Assets Exceed Liabilities)						

COMMUNITY DEMOGRAPHIC STATISTICS

Last Ten Fiscal Years

<u>Year</u>	<u>Population (1)</u>	<u>Number of Households</u>	<u>School Enrollment</u>	<u>Annual Average Unemployment Rate</u>
2000	82,111	33,559	11,791	1.5
2001	81,970	33,656	11,928	2.6
2002	83,500	33,714	12,065	3.7
2003	82,274	33,854	12,059	3.7
2004	81,058	33,615	12,158	3.4
2005	80,895	33,676	12,154	5.1
2006	80,486	33,650	12,162	5.0
2007	80,280	33,754	12,023	5.6
2008	79,327	33,412	12,018	6.7
2009	79,152	33,154	12,004	11.0

Annual Average Unemployment Rate Last 10 Years



Source: SEMCOG, Farmington School District, and the Michigan Department of Labor and Economic Growth

Community Demographic Statistics

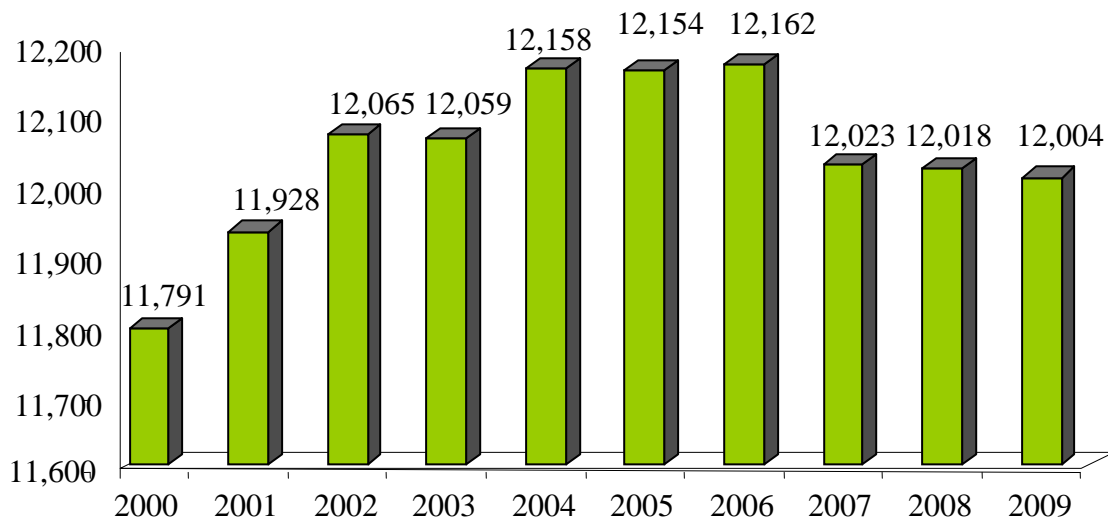
Educational Opportunities

Public Education

The Farmington Public School District serves students from Farmington, Farmington Hills, and a portion of West Bloomfield.

Number of students in 2008-2009	12,004	<u>Number of Buildings</u>	
		Elementary	13
Number of highly qualified teachers	100%	Middle School	4
		High School	3
		Other Buildings	7
		TOTAL	27

Farmington School District School Enrollment Last 10 Years



Private/Parochial Schools

- Hillel Day - K-9
- The International School
- The Maria Montessori Center
- Mercy High School 9-12
- St. Fabian 1-9

Universities

- Oakland
- Community College
- Wayne State University
- The Center for Humanistic Studies
- Michigan School for Professional Psychology

Source: Farmington School District Annual Report, CAFR and Web Site

Community Information

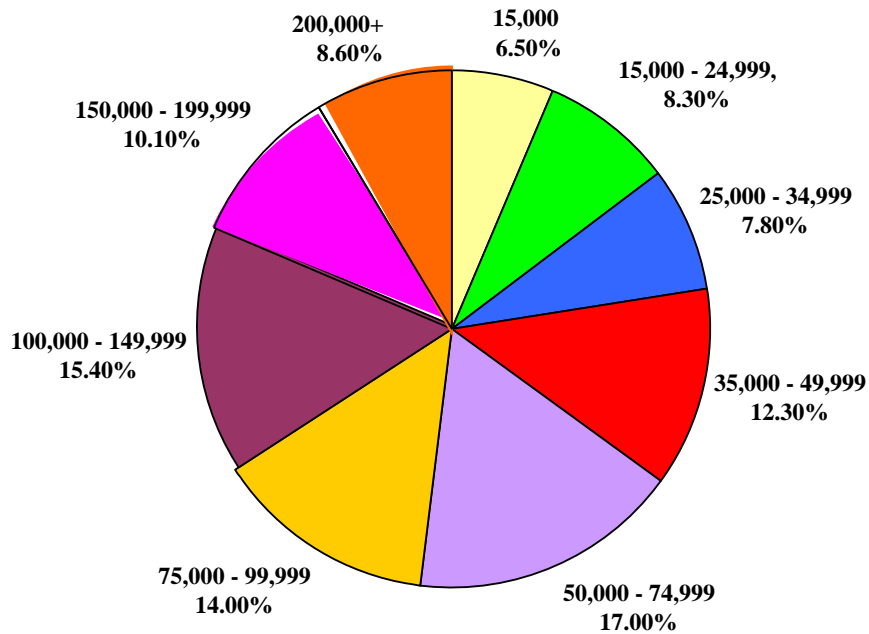
COMMUNITY INFORMATION

6,000 businesses
Over 79,000 residents
More than 75 Fortune 500 Companies
More than 170 foreign-owned firms
17 business parks with a total of 836 acres
High-tech facilities and premier office space available
School District serves families who represent more than 85 languages

HOUSEHOLD INCOME*

Median Household Income \$71,501
Per Capita Income \$40,261
Median Home Value \$257,700

2008 Household by Income*



*Source: SEMCOG 2008 Estimate

**CITY OF FARMINGTON HILLS, MICHIGAN
2010 TOP TWENTY
PRINCIPAL TAXPAYERS**

<u>COMPANY NAME</u>	<u>PRODUCT/ SERVICE</u>	<u>REAL TAXABLE VALUATION</u>	<u>PERSONAL TAXABLE VALUATION</u>	<u>TOTAL TAXABLE VALUATION</u>	<u>PERCENT OF TOTAL CITY VALUATION</u>
Oakland Mgmt. Co.	Property Mgmt.	\$74,980,700	\$103,540	\$75,084,240	2.07
FH Corp. Investors (Kojaian)	Property Mgmt.	50,356,830	0	50,356,830	1.39
Robert Bosch Corp.	Auto Research/Dev.	14,824,680	24,621,500	39,446,180	1.09
Nissan Corp.	Auto Research/Dev.	21,691,300	14,510,080	36,201,380	1.00
Detroit Edison	Public Utility	700,110	25,045,870	25,745,980	0.71
Arboretum Dev.	Office Complex	21,510,120	0	21,510,120	0.59
Ramco/Lion Venture LP	Property Mgmt.	17,597,740	942,100	18,539,840	0.51
Etkin & Fice	Property Mgmt.	17,152,750	0	17,152,750	0.47
Chrysler Financial Corp.	Financial	11,540,700	4,918,800	16,459,500	0.45
Green Hill Apts.	Apt. Complex	16,103,890	0	16,103,890	0.44
Aimco (Independence Green)	Apt. Complex	16,079,590	0	16,079,590	0.44
North Orchard Plaza	Property Mgmt.	15,586,960	0	15,586,960	0.43
Frankel, Stuart	Property Mgmt.	15,232,040	0	15,232,040	0.42
Hartman & Tyner	Apt. Complex	15,145,210	0	15,145,210	0.42
Akebono Brake Systems	Engineering	4,419,700	8,444,760	12,864,460	0.36
Waldman, Saul	Property Mgmt.	12,276,040	0	12,276,040	0.34
Transwestern Great Lakes LP	Office Property Mgmt.	11,628,690	1,720	11,630,410	0.32
Gatefarm Ltd. Partnership	Apt. Complex	11,073,090	0	11,073,090	0.31
Edward Rose	Property Mgmt.	10,382,120	0	10,382,120	0.29
West River LLC	Shopping Center	9,902,030	0	9,902,030	0.27
TOTAL		\$368,184,290	\$78,588,370	\$446,772,660	12.34%

GLOSSARY OF TERMS

ACCRUAL BASIS is the recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTIVITY is the budgetary expenditure level adopted in the Budget Resolution. An activity is generally a department organization for budgetary purposes. An activity is further broken down into object classes of expenditures: Personal Services, Operating Supplies, Professional & Contractual and Capital Outlay. These are defined within this Glossary.

ADA – AMERICANS WITH DISABILITIES ACT - provides for equal opportunities for disabled persons.

AD VALOREM TAXES – Commonly referred to as property taxes. These taxes are levied on both real and personal property according to the property's valuation and the tax rate.

AED Automatic External Defibrillator

ALS - Advanced Life Support

APPROPRIATION – A legal authorization to incur obligations and to make expenditures for specific purposes.

APPROVED BUDGET the revenue and expenditure plan for the City for the fiscal year as reviewed and formally adopted by City Council Budget Resolution.

ASSESSED VALUATION the value placed upon property equal to 50% of fair market value, as required by State law.

ASSETS - Resources owned or held by a government that have monetary value.

AVL Automatic Vehicle Locator

AUDIT – Prepared by an independent certified public accountant, the primary objective of an audit is to determine if the city's financial statements present fairly the city's financial position and results of operations in conformity with generally accepted accounting principles. It is customary that a Management Letter be issued.

BALANCED BUDGET – A budget in which estimated revenues are equal to or greater than estimated expenditures.

Glossary of Terms

BOND – A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date, the maturity date. Bonds are primarily used to finance capital projects.

BUDGET – A plan of financial activity for a specified period of time, indicating all planned revenues and expenses for the budget period.

BUDGET AMENDMENT adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year. The adjustment is made by formally amending the approved budget.

BUDGET CALENDAR – The schedule of key dates a government follows in the preparation and adoption of the budget.

BUDGET POLICIES – General and specific guidelines that govern financial plan preparation and administration.

BUDGET RESOLUTION the formal Resolution by which the City Council adopts the recommended budget and establishes the millage rate for taxation of property during the budget year.

CAPITAL BUDGET – The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

CAPITAL EXPENDITURE expenditures relating to the purchase of equipment, facility modifications, land or other fixed assets. To be categorized as a capital outlay item (fixed asset), the purchase must have a value of at least \$1,000 and a useful life of more than one fiscal year. If an item is \$25,000 or more, it is budgeted out of the Capital Improvement Fund.

CAPITAL IMPROVEMENT PLAN (CIP) – A six (6) year plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term plans.

C.B.R.N.E. TRAINING – Chemical, biological, radiological, nuclear and explosive training provided to first responders on equipment necessary to effectively respond to a terrorist incident.

COMMUNITY DEVELOPMENT BLOCK PROGRAM - CDBG - A program of the U.S. Department of Housing and Urban Development designed to benefit low and moderate-income persons by providing revitalization and human services to communities.

CLEMIS Courts and Law Enforcement Management Information System.

DEBT SERVICE expenditures relating to the retirement of long-term debt principal and interest.

DEBT SERVICE FUNDS are used to account for the payment of general long-term debt principal and interest. Budgeted Debt Service Funds are General Debt Service Fund, Building Authority, Motor Vehicle Highway and Special Assessments.

Glossary of Terms

EFFICIENCY INDICATORS quantify the relationship between input and output.

EMERGENCY ADVISORY RADIO STATION is a low power radio station designed to inform listeners about emergencies, weather, traffic, and road conditions.

ENTERPRISE FUNDS are used to account for operations financed and operated in a manner similar to private business enterprises. An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges.

EOC Emergency Operations Center.

EXPENDITURES are decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

EXPENSES are outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

FISCAL YEAR a twelve-month period designated as the operating year for an entity. The fiscal year for the City is July 1 through June 30.

FTE (Full Time Equivalent) represents part-time employee hours divided by 2080.

FUND an independent fiscal entity with a self-balancing set of accounts recording cash and other resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are categorized for budgeting purposes as General, Special Revenue and Debt Service. Funds are defined in the Uniform Chart of Accounts for Counties and Local Units of Government in Michigan.

FUND BALANCE an accumulated excess of revenues over expenditures segregated by fund. Exception: Proprietary Funds (Enterprise, Internal Service) are accounted for in the same manner as private businesses and record retained earnings as opposed to fund balances. The budgets for these funds are prepared on a net working capital basis, which equates to fund balances.

FUND BALANCE, AVAILABLE (UNDESIGNATED) – The funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

GENERAL FUND the fund used to account for all financial transactions except those required to be accounted for in another fund.

G.I.S. - the Geographic Information System.

GOAL – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Glossary of Terms

GRANTS – Contributions by a government or other organization to support a particular function. Grants may be classified as either operational or capital.

INTERFUND TRANSFERS budgeted allocations of the resources of one fund transferred to another fund. This is typical for those funds which do not receive sufficient revenues to pay for necessary expenditures incurred in their operations. Transfers are also made from certain operating funds to debt retirement funds to retire debt related to the operations of the transferring fund.

INFRASTRUCTURE the basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system and sewer systems.

MDEQ Michigan Department of Environmental Quality

MILL a taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE the total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL BASIS is the accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used, and prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET WORKING CAPITAL the excess of cash, accounts receivable and inventory over accounts payable and other short-term liabilities. See Fund Balance.

OPERATING SUPPLIES expenditures relating to the purchase of expendable items utilized in service delivery such as office supplies, gas and oil and parts and repair items.

ORGANIZATION CHART a chart representing the authority, responsibility and relationships of departmental entities within the City organization.

PERFORMANCE INDICATORS are the measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES are the desired output oriented accomplishments that can be measured within a given time period.

PROFESSIONAL & CONTRACTUAL expenditures relating to services rendered to the City of external providers of legal services, auditing and architectural services, as well as other private contractors providing telephone service, utilities, insurance and printing.

PROPOSAL “A” is a State Constitutional Amendment approved by the electorate in 1994 that limits increases in Taxable Value of individual parcels to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties that change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

Glossary of Terms

RECOMMENDED BUDGET the City's revenue and expenditure plan for the fiscal year as prepared and recommended by the City Manager for consideration by City Council.

RETAINED EARNINGS an accumulated excess of revenues over expenditures for proprietary funds (Enterprise, Internal Service) equates to fund balance for governmental funds.

REVENUES are increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than as revenues.

SEMCOG the Southeast Michigan Council of Governments is the regional planner for Southeast Michigan in the areas of transportation, environment, community and economic development and education.

SERVICE LEVEL INDICATOR is the measure of quantity or volume of products or services provided.

SMART stands for the Suburban Mobility Authority for Regional Transportation, an agency responsible for public transportation services and facilities for the Southeastern Michigan region.

SONIC is the South Oakland Narcotics Intelligence Consortium, a multi-jurisdictional unit that engages in surveillance and narcotics enforcement operations.

SPECIAL ASSESSMENT DISTRICT a method of financing public improvements by distributing the cost of a project to those properties realizing a direct benefit. Types of projects most often financed through Special Assessments include sanitary sewers, water mains, road construction and reconstruction and sidewalk construction.

SPECIAL REVENUE FUNDS are used to account for the proceeds of specific revenue sources or to finance specified activities in accordance with statutory or administrative requirements. Budgeted special revenue funds are Major Roads, Local Roads, Senior Center, Community Development Block Grant, Parks Capital Development, Capital Improvement Fund, Revolving Special Assessment, Nutrition and Police Forfeiture Fund.

STATE EQUALIZED VALUE (SEV) the assessed valuation of property in the City as determined by the City Assessor subject to review by higher levels of government to assure that it equals 50% of fair market value, as required by State law.

TAXABLE VALUE In March 1994, the electorate of the State of Michigan approved Proposal A, which added new terminology to property tax administration. This terminology was "Taxable Value." Taxable Value is the State Equalized Value at December 31, 1994, adjusted for changes in fair market value, the cost of living index or 5%, whichever provides the lower Taxable Value for calculation of taxes.

TAX BASE the total value of taxable property in the City.

TRANSFERS OUT See Interfund Transfers.

TRUST AND AGENCY FUNDS are used to account for assets held by the City as trustee.

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