



JOB OPENING

JOB TITLE	Golf Pro Shop and Cart Attendant
POSTING DATE	May 30, 2024
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Special Services/ Parks and Golf Divisions
EMPLOYEE GROUP	General
EMPLOYMENT STATUS	Seasonal, as required
START DATE & WORK SCHEDULE	Monday through Sunday; hours vary depending on seasonal demand. Up to 20-40 hours a week.
PAY RATE	\$10.50 - \$11.00 per hour (DOQ)
PREVIOUS WORK EXPERIENCE	Some experience in retail sales, handling money desirable. Knowledge of golf is helpful.
EDUCATION:	18 years of age and High School graduate or equivalent.
SPECIAL SKILLS & TRAINING	Must have excellent customer service skills. Must have a valid Michigan Driver's license with good driving record. Ability to drive golf cart areas in confined areas required.
BASIC RESPONSIBILITIES	Collect green fees, and cart fees and handle merchandise sales. Coordinate tee log and tee times. Assist with cart rentals, including ensuring that tee times are maintained. Perform basic cleaning and maintenance and record keeping on the electric cart fleet. Clean and maintain cart facility and golf club grounds. Perform ranger duties on the golf course, and other duties as assigned, must be able to work nights and weekends if assigned.
HOW TO APPLY	All candidates must complete a City of Farmington Hills employment application . Applications are located at www.fhgov.com or in the Human Resources Department at City Hall (31555 West Eleven Mile Road Farmington Hills, MI 48336). Please email the completed application and supporting documents to hr@fhgov.com or in person to the HR Department for consideration.

Equal Opportunity Employer.