

HOW TO PAY BY ECHECK

PAYMENTS TO \$10,000 = \$3 FEE

PAYMENTS OVER \$10,000 = \$10 FEE

Checking account
information needed:

Account #

Routing #

YOUR NAME 1234 Main Street Anywhere, OH 00000 123
DATE _____
PAY TO THE ORDER OF _____ \$ _____
_____ DOLLARS

⑆044072324 ⑆000123456789 ⑆123

ROUTING NUMBER **ACCOUNT NUMBER** **CHECK NUMBER**

(Check number is not needed)
NOTE: Business check numbers are on far left

Click on ECHECKS button:



Choose to either follow the quick instructions below or the detailed directions that have step by step easy to follow screenshots:

QUICK INSTRUCTIONS:

1. Search at the top or under *Getting Started...* by last name, address (use house # only) or parcel # (starts with 22-23).
2. Select your property record. *****Make sure you are paying on the correct property.*****
3. Enter the amount you are paying or leave it at the full amount and click on *Pay Taxes*.
4. Enter your cardholder information if different than what is shown.
5. For *Payment Information*, click the down arrow and select *Electronic Check*.
6. Enter checking Routing # and Account #, continue, review fee, and submit.

DETAILED STEP-BY-STEP DIRECTIONS: (follow this after you choose the ECHECK button)

You should be on the following page called **Step 1: Search** to search by name, address, or parcel number.

- Choose one:**
- (1) Name - enter last name only and choose your property.
 - (2) Address - enter the number of the address without street name and choose your property (street name entered must exactly match the bill).
 - (3) Parcel number - this number starts with 22-23, dashes are automatically entered.

Then click *Search*. (4)

City of Farmington Hills | Oakland County | MI

Search: Tax By: Name Enter a name

Step 1: Search
Use the search criteria below to begin searching for your record.

Getting Started...
Welcome to the Tax Online Payment Service. This service allows you to make a tax bill payment for a specif

Search by Name
Last name only is the preferred search method. For a more refined search try including the fi

Name: LASTNAME Search

Search by Address
Enter the address of the record you are attempting to search on. Examples include

Address: 31555 (NO STREET) Search

Search by Parcel Number
Enter the parcel number of the record you are attempting to search on.

Parcel Number: 22-23-21-127-004 (NEED NUMBERS AFTER 22-NO DASHES TO ADD) Search

(1) (2) (3) (4) pick one

Step 2: Select Record Pick the property you want to pay property taxes for.

(5) ***Match the name, address, and parcel number to pay on the correct property.***

Tax Online Payment Service
City of Farmington Hills, Oakland County

Step 1: Search
Click here to return to this step

Step 2: Select Record
Select a record below to continue with making a payment.

Search Results for "FARMINGTON" using the Name Search.

Not finding what you are looking for? Click Step 1 above to refine your search to narrow your results or changing your search type.

Name	Reference #	Address
CITY OF FARMINGTON HILLS	22-23-19-426-057	GRAND RIVER
CITY OF FARMINGTON HILLS	22-23-21-127-004	THORNBROOK
CITY OF FARMINGTON HILLS	22-23-21-127-006	
CITY OF FARMINGTON HILLS	22-23-21-203-001	

(5) select your property

Step 3: Make Payment (6) Enter amount to pay (defaults to balance due) and (7) Click *Pay Summer/Winter Taxes*.



Parcel: YOUR PARCEL #

Name & Address Information

YOUR NAME

YOUR ADDRESS

Additional record information

By clicking the link below you can view additional information for Parcel 22-23-32-226-066.

[View Additional Parcel Information](#)

Pay Taxes on this Parcel

Enter the Amount Paying for either season for which there is an Amount Due. Verify that you have entered the correct amount before clicking the Pay [season] Taxes button.

Interest and Penalty calculation (if applicable) current as of 10/29/2020

	Amount Due	
Summer Taxes	\$2,833.61	<input type="text" value="\$2,833.61"/> <input type="button" value="Pay Summer Taxes"/>

(6) (7)

You will be sent to the City's payment website (screenshot on next page)

Step 1: Select Payments screen:

- (8) Enter cardholder (payor) information - all fields are mandatory except email address.
- (9) Payment method - pick *Electronic Check* using down arrow.
- (10) Enter banking information - use check details.
- (11) Press continue.

Step 2: Review and Submit Remember there is a \$3 third-party processing fee charged by Point and Pay (PNP) for payments up to \$10,000 and a \$10 fee for payments over \$10,000.

Step 3: Confirm and Receipt Make sure you print a receipt for your records.

Step 1: Select Payments

Please complete the form below. When finished, click the Continue button and you will be asked to review the information for accuracy before your payment is processed. Note: * indicates a required field.

My Bills

Description
+ Summer Tax payment of \$: on Parcel Number 22-2

Cardholder Information

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First Name: * Last Name: *

Address Line 1: * Address Line 2:

City: * State: * Zip Code: *

Phone Number: * Email Address:

Those fields marked with * must be filled in before continuing.

Payment Information

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Payment Method: *

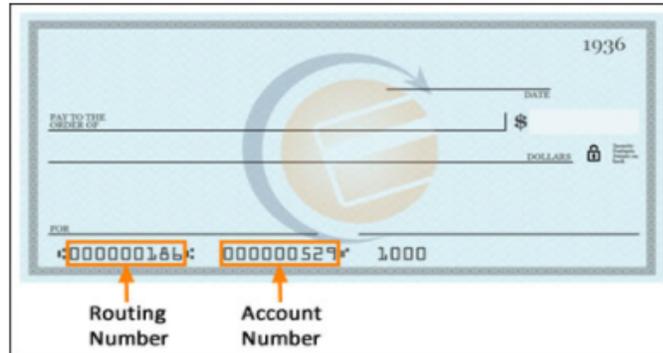
Routing Number: *

Account Number: *

10 Re-enter Account Number: *

Account Type: *

Routing Number. This is a 9 digit number usually located at the bottom of the check to the left. This number is always 9 digits. Please ignore the special character at the beginning and end of the number, and be sure to enter any leading zeros.



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Cancel

Continue