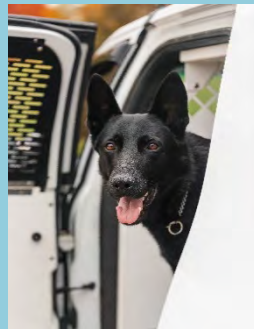


CITY OF FARMINGTON HILLS, MI

FY 2022/23

ANNUAL BUDGET



City of Farmington Hills, Michigan

Annual Budget

Fiscal Year

July 1, 2022 - June 30, 2023



Farmington Hills City Council.

Top (l-r): Randy Bruce, Michael Bridges, Ken Massey, Jackie Boleware

Bottom (l-r): Valerie Knol, Mayor Vicki Barnett, Mary Newlin

City Manager

Gary Mekjian

Executive Management Team

Cristia Brockway, Economic Development

Charmaine Kettler-Schmult, Interim Director of Planning & Community Development

Jeff King, Police

Karen Mondora, Public Services

Kelly Monico, Central Services

John Randle, Human Resources

Ellen Schnackel, Special Services

Thomas Skrobola, Finance

Pam Smith, City Clerk

Jon Unruh, Fire

Joseph Valentine, Assistant City Manager

Budget Preparation Staff

Thomas Skrobola, Finance Director

Elizabeth Gaines, Controller

Kim Ried, Secretary to the Finance Director

MAYOR AND CITY COUNCIL

Vicki Barnett was elected to City Council in 1995, served as Mayor Pro Tem in 1998, and was elected Mayor in 2003, 2005, 2019, and 2021. She was State Representative from 2009 to 2014. Her accomplishments include purchasing the Costick Center, creating model after-school programs, expanding the park system, championing the LEED Gold Certified City Hall, and assisting in building a Countywide public safety communications network. She was President of the Michigan Municipal League, a Board member of the National League of Cities, and Vice Chair of the National Task Force on Interoperability for Homeland Security. Her term expires in 2023.

Jackie Boleware was elected to City Council in 2019. She is the Council liaison to the Arts Commission, Committee to Increase Voter Participation, and Brownfield Redevelopment Authority. She is the co-founder of Farmington Area Concerned Citizens, and a member of the Michigan Municipal League and the Farmington Area Juneteenth Celebration. Her term expires in 2023.

Michael Bridges was elected to City Council in 2008 in a special election, then re-elected in 2009, 2013, 2017, and 2021, and served as Mayor Pro Tem in 2011 and 2019. He is the Council liaison to the Farmington Area Commission on Aging, and served on the Heritage Hills Homeowners Association, Farmington YMCA Board, Farmington Public Schools PTA Council, Zoning Board of Appeals, Michigan Municipal League, and National League of Cities. His term expires in 2025.

Randy Bruce was elected to City Council in 2021, having previously served from 2003 to 2019 with three terms as Mayor Pro Tem. He was an eight-year member of the Farmington Hills Zoning Board of Appeals, including two years as Chair. He was President of the Saratoga Farms and Forestbrook Hills/Pebblebrook Estates Homeowners Associations and is currently President of the Colony Park West Homeowners Association. He was a member and former Chair of the Human Development Steering Committee of the National League of Cities. His term expires in 2025.

Valerie Knol was elected to City Council in 2013, 2017, and 2021. She served as Mayor Pro Tem in 2016 and 2020. She is the Council liaison to the Historic District Commission, Historical Commission, and Beautification Commission. She served on the Farmington City Council for eight years and was Mayor of Farmington from 2007-09. She served on the Board of the Farmington Players Theatre, American Association of University Women, Farmington YMCA, Greater Farmington Area Chamber of Commerce, and was a member of the Oakland County Zoological Authority. Her term expires in 2025.

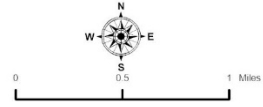
Ken Massey was first elected to City Council in 2003 and re-elected in 2019. He served as Mayor Pro Tem in 2006, 2010, and 2015, and as Mayor from 2015 to 2019. He is the Council liaison to the Employee Retirement System and the Economic Development Corporation. He is Vice President of his Homeowners Association and a member of the Council of Homeowner Associations, a member of the Michigan Municipal League, founding member and past Chair of the Emergency Preparedness Commission, past member and past Chair of the National League of Cities Public Safety Steering Committee, co-founded the Suicide Prevention Committee – Farmington SAFE, served as Chairman of the Board of Beaumont – Farmington Hills, and co-founded CARES. His term expires in 2023.

Mary Newlin was elected to City Council in 2019 and serves as Mayor Pro Tem for 2022. She is the Council liaison to the Commission on Community Health and the Commission on Children, Youth and Families. Her term expires in 2023.

City of Farmington Hills City Facilities



- | | | |
|---------------------------------------|---|---|
| 47th District Court: 31605 11 Mile Rd | Fire Station 4: 28711 Drake Rd | Parks and Golf Maintenance: 38111 Interchange Rd |
| City Hall: 31555 11 Mile Rd | Fire Station 5: 31455 11 Mile Rd | Police Station: 31655 11 Mile Rd |
| Dept. Public Works: 27245 Halsted Rd | Farmington Hills Community Center: 29995 12 Mile Rd | William Costick Activity Center: 28600 11 Mile Rd |
| Fire Station 1: 35725 9 Mile Rd | Ice Arena & Skate Park: 35500 8 Mile Rd | |
| Fire Station 2: 28225 Middlebelt Rd | Longacre House: 24705 Farmington Rd | |
| Fire Station 3: 29260 Grand River | | |



CITY PROFILE



Farmington Hills is a 34 square mile suburban community with a pastoral and gently rolling terrain in Oakland County, MI, located 17 miles from downtown Detroit. It is one of the largest cities in Oakland County, the most prosperous county in Michigan and one of the most prosperous counties in America. Incorporated in 1973, the City quickly grew from its rural roots, and today offers a unique blend of historic charm, international diversity, and cutting-edge commerce, making it one of the most desirable locations to live and work in the United States. The City's tax base of \$3.9 billion is comprised of 69 percent residential property and 31 percent commercial, industrial, and personal property. The community's estimated 83,986, residents live in approximately 33,972

households with a median household income of \$83,268.

The City possesses an ideal location within 25 minutes of downtown Detroit and Detroit Metro Airport, and at the focal point of a north/south and east/west freeway network. Industrial centers of Warren, the Saginaw/Flint area, Lansing and Toledo, Ohio, as well as the Ann Arbor technology corridor are within an hour's drive. Approximately half of America's disposable income, half of the country's work force, and nearly half of the total U.S. population are within a 500-mile radius of the City. The City supports seven industrial parks totaling more than 600 acres, which provide first-rate services and facilities. In addition, the 12 Mile Road, Orchard Lake Road and Northwestern Highway corridors host many commercial and office developments, which house many corporate headquarters and district offices of regional, national and international prominence.

The community offers many premier residential areas providing a wide range of housing options, including approximately 21,000 single-family sites (including detached condominiums) and approximately 13,000 rental units. The distinctive custom residences, neighborhoods with well-established landscaping and tree lined streets, well planned condominiums and a variety of apartments provide options to fit every lifestyle and price range.

The City's respect for its Quaker heritage is demonstrated by its commitment to historical preservation through its Historic Commission, Historical District, and the conversion of the historic Spicer Estate House to a Visitor Center within the 211-acre passive Heritage Park, located in the center of the City.

The City is enhanced by exemplary educational opportunities for kindergarten through 12th grade via both public and private schools and a premier district library system with one of the highest annual circulation rates in the State. A broad spectrum of recreational and cultural activities is available within the City or within a short drive. A total of 12 major colleges and universities are within a 45-minute drive of the community. Quality health care is readily accessible through Beaumont Hospital, Farmington Hills, a full-service teaching hospital with a Level II Trauma Center and Certified Stroke Center, which is associated with Michigan State University and a part of Beaumont Health. Twelve major medical centers and hospitals are within a half-hour driving distance of the City. Many physicians affiliated with these medical facilities maintain their offices in Farmington Hills.

Profile of the Government

The City of Farmington Hills was incorporated in 1973 and is a 34-square mile suburban community with a pastoral and gently rolling terrain in Oakland County, Michigan. The City possesses an ideal location that is within an hour's drive of the Ann Arbor technology corridor, 25 minutes to downtown Detroit and Detroit Metro Airport, and is also the focal point of a freeway network for southeast Michigan to the industrial centers of Warren, the Saginaw/Flint area, Lansing, and Toledo, Ohio. Approximately half of America's disposable income, the country's work force, and the U.S. population are within a 500-mile radius of the City.

The City is enhanced by exemplary educational opportunities for kindergarten through 12th grade via both public and private schools and a premier district library system. Twelve major colleges and universities are within a 45-minute drive of the community. A broad spectrum of recreational and cultural activities is also available within the City or within a short drive. Quality health care is provided by Beaumont Hospital, a full service teaching hospital with a Level II Trauma Center and Certified Stroke Center and which is associated with Michigan State University. Many additional medical centers and hospitals are within a half-hour driving distance of the City.

The community offers a wide range of quality housing featuring homes in every style and price range. There are many premier residential areas providing housing options including more than 21,000 single-family homes and over 13,000 rental units designed to fit every lifestyle. Home prices range from under \$100,000 to \$3 million, with the average home priced at approximately \$259,000.

The City operates under the City Council/city manager form of government with seven elected officials, a mayor, and six City Council members representing the citizens of the City of Farmington Hills. The mayor is elected directly by the electorate for not more than two consecutive, two-year terms. The six City Council members are elected at large for staggered terms of four years each. The mayor and City Council establish all policies for the City government. The city manager is appointed by the City Council.

The City of Farmington Hills provides a full range of services including police and fire protection; the construction and maintenance of highways, streets, and other infrastructure; recreational activities and cultural events; and refuse collection and recycling services. Utility services for water and sanitary sewers are provided by the City, with the Oakland County Water Resources Commission administrating the service for water and sanitary sewers under contract with the City. Library functions are provided by the Farmington Community Library, which serves both the City of Farmington Hills and the neighboring City of Farmington.

City Hall, which is a LEED Gold certified facility, will serve the community well through the coming decades by allowing the City to improve its energy and operational efficiencies, strengthen its community image, and provide flexibility in meeting the needs of the community.

Economic development efforts have been promoted by the City of Farmington Hills Economic Development Corporation, a component unit of the City whose financial statements are displayed in the basic financial statements.

The other component units of the City are the Brownfield Redevelopment Authority, established by the City Council to assist in the redevelopment of environmentally challenged sites within the City; and the Corridor Improvement Authority, created by the City Council to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth.

City Profile

The Corridor Improvement Authority was created in collaboration with the City of Farmington in sharing a corridor to leverage investments by defraying some of the costs of redevelopment and sharing resources that can be invested in improvements. The Brownfield Redevelopment Authority and the Corridor Improvement Authority financial statements are also displayed in the basic financial statements.

The City's annual budget provides the foundation for financial planning and control. All departments funded by the City of Farmington Hills are required to submit requests for appropriations to the city manager in February of each year. The city manager utilizes these requests as the basis for developing the proposed budget submitted to City Council by the first regular council meeting in May.

In conformity with Article VII General Finance of the City Charter and the State of Michigan Uniform Budgets Act, a public hearing on the proposed annual budget and tax rates is held by the first regular Council meeting in June, after public notice of the meeting and hearing is published at least seven days prior to the public hearing.

The appropriated budget is prepared by fund, function (e.g., public safety), and department (e.g., police department). Department heads may make transfers of appropriated funds within a department with the approval of the city manager and finance director. Transfers of appropriations between departments require approval by the City Council.

Budget-to-actual comparisons are provided in this report for each governmental fund in which an appropriated annual budget has been adopted. For the General Fund and the major Special Revenue Funds (Municipal Street Fund, Major Road Fund, Local Road Fund, and the Public Safety Millage Fund), the comparison is reported as part of the required supplemental information following the notes to the financial statements.

For the major Community Center Renovations Fund and all nonmajor governmental funds with an appropriated annual budget, this comparison is presented in the other supplemental information subsection of this report.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the unique environment within which the City of Farmington Hills operates.

Local Economy - The City of Farmington Hills possesses a diversified property tax base with residential currently comprising 69 percent, commercial 23 percent, industrial 4 percent, and personal property (business equipment, furniture, and machinery) 4 percent. No one taxpayer exceeds 1.81 percent of the tax roll and the top 20 taxpayers combined account for approximately 10.36 percent of the total tax roll. Farmington Hills is home to approximately 4,700 businesses, 75 Fortune 500 companies, and more than 100 international firms. The City's residents are employed predominantly in management, professional sales, and related occupations.

The City's unemployment rate of 3.6 percent as of December 2021 is slightly less than the 3.7 percent rate reported in June 2021, and is higher than the county unemployment rate of 2.7 percent as of November 2021, and is lower than the state unemployment rate of 5.1 percent as of December 2021. National Gross Domestic Product in the 4th Quarter of 2021 was up by an annualized 6.9%, as the economy continues to rebound from the 2020 recession caused by the COVID pandemic.

City Profile

Widespread vaccination caused the Consumer Confidence Index to move to 110.5 as of the end of February 2022, indicating the public's confidence in future economic growth, despite relatively high inflation, and despite economic pressures that may result from the Russian invasion of the Ukraine, and the subsequent sanctions and embargos on Russian trade.

Oakland County's economic growth and business sustainability is assisted by "Automation Alley," a dynamic organization of leaders from all backgrounds and business sectors that are combining talent and energy to transform southeast Michigan into a high technology workforce and business development powerhouse. Membership is made up of 1,000 technology-driven companies, governments, and educational institutions which have helped to drive the growth and image of southeast Michigan's technology economy.

Oakland County continues to embrace the "emerging sectors" initiative, an aggressive plan to attract the top new and emerging businesses to Oakland County. Over the last several years over 500 emerging sector endeavors have generated over \$5 billion in investment while creating or retaining over 89,000 jobs. These sectors are:

- Advanced electronics
- Advanced material
- Aerospace
- Alternative energy
- Communications and information technology
- Defense and homeland security
- Medical main street/health care
- Robotics
- Finance, insurance, and real estate

Oakland County's median household income of \$79,698 is the highest among Michigan's 83 counties. Oakland County, as well as the City of Farmington Hills, continues to enjoy a AAA bond rating from Standard & Poor's, the highest bond rating achievable. The AAA bond rating allows the City to borrow at the lowest possible interest rate, saving City's taxpayers significant dollars in future borrowing costs.

Economic development staff of the City coordinates development activity with the City's Economic Development Corporation. The City participates in a business retention program and has formed a partnership with the Oakland County Planning and Economic Development Services Division and the Michigan Economic Development Corporation. Working together, they have been successful in assisting companies in expanding their business opportunities in the City.

The Michigan Senate Fiscal Agency report from January 2022 forecasts the following;

Senate Fiscal Agency Economic Forecast				
January 2022				
	2022	2022	2023	2023
(Year-over-Year %)	US	MI	US	MI
Nominal GDP	9.4	N/A	5.5	N/A
Unemployment Rate	4.0	5.5	3.9	5.1
Wage and Salary Employment	3.7	2.7	1.7	2.3
Inflation (CPI)	5.2	N/A	2.7	N/A
Personal Income	1.6	(0.6)	5.9	5.4

HOW TO USE THIS BUDGET DOCUMENT

This document outlines the City's operational master plan for the coming budget year. This section is intended to acquaint the reader with the organization of the budget document and assist in obtaining the optimum from the information contained in this document.

The budget is divided by tabs into sections. A *Table of Contents* tab is included in the beginning of the book.

The *City Manager's Message*, which capsulizes the objectives of the budget along with the story behind the raw numbers, is presented in the second tab. It identifies major issues, outlines decisions to be made by the City Council during budget review and adoption, and communicates a thorough understanding of the budget impact for the upcoming fiscal year. A *Tax Overview* is also included in this tab which outlines the City's Total Tax Rate and its allocation between funds. A graphic portrayal of the budgetary fund revenues and expenditures by sources and uses is also presented in this section. An *Organizational Chart* is provided for the entire City organization. A chart depicting the City's financial and accounting fund structure is also included in this section. Department Organizational Charts are provided in each department's budget section.

The *General Fund* section contains revenue and expenditure summaries for the General Fund as well as brief detail and narratives on each major revenue category. Revenue and expenditure schedules include actuals for the past two completed years, the current fiscal year's amended budget, projected actuals for the current fiscal year, and the proposed/adopted budget. Expenditures are broken down into these categories: personnel, operating supplies, professional & contractual services, and capital outlay. The General Fund is further subdivided into major functional areas of activities such as: Boards, Commissions & Agencies; General Government; Public Safety (Police and Fire); Planning & Community Development; Public Services; and Special Services.

Departmental Expenditures are grouped by activity. Included in each section are narratives describing the department or division's mission, followed by goals, performance objectives and performance indicators. The performance indicators are divided into service level and efficiency measures. Also included is an organizational chart, staff position listing and a summary which highlights how we project the current year will end, in total, compared to the budget; as well as how next year's proposed budget, in total, compares to the current year. This is followed by the line-item detail budget, key trends shown graphically and capital outlay schedules.

The *Special Revenue Funds* section contains budget information and the proposed budget for funds that are maintained for specific revenue sources that are restricted or committed to expenditures for specific functions or activities. These restrictions/commitments are imposed by State Statute or Constitution, City Council Resolution or action by the City's electorate through the approval of special dedicated millages.

The *Debt Service Funds* section provides the budgetary funds for the payment of annual debt service (principal and interest payments) on bonds, which were issued by the City or on behalf of the City by the County.

How to Use This Budget Document

The **Capital Projects Funds** section contains budget information for the Capital Improvement Fund, including both the capital improvements plan and the capital improvements budget and a description of the difference between the two and how they are interrelated is also included. This section also includes the Golf Course Capital Improvement Fund and Revolving Special Assessment Fund.

The **Component Unit** section contains budget information for the Brownfield Redevelopment Authority Budget and Corridor Improvement Authority.

The **Supplemental Information** section contains financial plans, charts and graphs illustrating the City's financial condition and other statistics and demographics of the community. The budget resolution is included in this section of the final adopted budget.

A **Glossary** at the back of this book which defines technical terms used throughout the budget document is included in this section of the final adopted budget.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Farmington Hills
Michigan**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Budget Presentation to the City of Farmington Hills for its annual budget for the fiscal year beginning July 1, 2021.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

This Distinguished Budget Presentation Award represents the 38th consecutive award the City of Farmington Hills has received.

TABLE OF CONTENTS

(Click anywhere on a line to jump to that page)

Mayor and City Council	i
City Facilities Map	ii
City Profile	iii
How to use this Budget Document	vii
GFOA Budget Award	ix
 TABLE OF CONTENTS	
Table of Contents	x
 BUDGET OVERVIEW	
City Manager’s Budget Message	1
Mid-Term and Long-Term Goals	10
Long-Term Financial Plans.....	11
The Budgeting Process	12
Budget Calendar.....	16
Financial Policies	17
Financial Policy Benchmarks	26
City-Wide Organization Chart.....	28
Financial Organization Structure	29
Full Time Employee Statistics	30
Tax Overview	31
Taxable Value Analysis	32
Fund Overview.....	33
Summary of Budgetary Funds	34
Consolidated Budget Summary	36
Schedule of Interfund Transfers.....	37
 GENERAL FUND	
Fund Description	38
Pie Charts	39
General Fund Revenue Analysis.....	41
General Fund Summary	45
General Fund Estimated Revenue Analysis	47
General Fund Revenue Historical Trend	51
General Fund Expenditure Summary	52
General Fund Expenditure Historical Trend.....	53
 BOARDS, COMMISSIONS AND AGENCIES	
Chart of Boards and Commissions	54
47 th District Court	55
Descriptions of Boards and Commissions	57
Expenditure Detail	61

TABLE OF CONTENTS

(Click anywhere on a line to jump to that page)

GENERAL GOVERNMENT

Expenditure Summary	62
City Council	63
City Administration	67
Public Information	72
Finance Department	76
Corporation Counsel	89
City Clerk	91
Human Resources	97
Central Services	103
Support Services	110
Post-Employment Benefits	112
Inter-fund Transfers	113

PUBLIC SAFETY

Expenditure Summary	114
Police Department	115
Fire Department	126

PLANNING AND COMMUNITY DEVELOPMENT

Planning and Community Development Administration	134
Organizational Chart/Staffing Level.....	135
Building Division	137
Community Development Office	139
Planning Office	141
Zoning Division	143
Expenditure Detail	145

PUBLIC SERVICES

Expenditure Summary	148
Organizational Chart	149
DPS Administration	150
Road Maintenance	154
Building Maintenance	159
Engineering	162
DPW Maintenance Facility	166
Waste Collection/Recycling	172

TABLE OF CONTENTS

(Click anywhere on a line to jump to that page)

SPECIAL SERVICES

Expenditure Summary	177
Organizational Chart.....	178
Special Services Administration	179
Youth & Families Services Division	182
Senior Services Division.....	187
Parks Division	191
Cultural Arts Division	195
Golf Division	199
Recreation Division	203
Ice Arena	208

SPECIAL REVENUE FUNDS

Funds Description	212
Special Revenue Funds Summary	214
Infrastructure Funds Summary	215
Recreation Funds Summary.....	216
Public Safety Funds Summary.....	217
Grant Funds Summary	218
Municipal Street Fund.....	219
Major Roads Fund.....	222
Local Roads Fund	232
Major and Local Road Funds Summary	242
Parks Millage Fund	247
Nutrition Grant Fund.....	251
Public Safety Millage Fund	253
Federal Forfeiture Fund	256
State Forfeiture Fund	258
Community Development Block Grant (CDBG) Fund	260
Michigan Indigent Defense Commission (MIDC) Grant Fund	262

DEBT SERVICE FUNDS

Funds Description	264
Debt Maturity Graph	264
Debt Service Funds Summary	265
General Debt Service Fund	266
Calculation of Debt Levy	268
Debt Summary and Legal Debt Margin	269

TABLE OF CONTENTS

(Click anywhere on a line to jump to that page)

CAPITAL PROJECTS FUNDS

Funds Description 270

Funds Summary 271

Capital Improvement Fund 272

Capital Improvement Fund Projects Detail 277

Six Year Capital Improvement Plan 287

Community Center Renovations Fund 291

COMPONENT UNITS

Component Units Summary..... 293

Brownfield Authority Fund..... 294

Corridor Improvement Authority Fund 297

SUPPLEMENTAL INFORMATION

Budget Resolution 300

Water and Sewer Fund 319

Your Tax Dollar 325

County Local Unit Tax Rates 326

County Local Unit Tax Levy Comparisons 327

City Tax Rate, Levy and Collections History 328

Real Property Tax Rates for All Taxing Units in the City..... 329

Retirement System & Retiree Healthcare Plan Funding Progress 331

Community Demographics 332

Glossary 333



May 2022

To: Honorable Mayor and City Council
Residents of the City of Farmington Hills

INTRODUCTION

I am excited to present the Fiscal Year 2022/23 Budget for the City of Farmington Hills! This is the capstone of months of hard work, creativity, and dialogue between the City Council, citizens, and staff.

The Budget is the most important document that the City Council adopts. It contains the City Council's governing policies and organizational blueprint, which ensure fair, transparent and effective government for the citizens of Farmington Hills. The Budget also contains the City Council's Goals with measurable objectives and results for the Administration and the Departments to achieve and to be held accountable to.

The budget development begins with the 2020 Vision. The City Council, City Manager and staff formulated the 2020 Vision in collaboration with strategic study/planning committees, comprised of elected officials, staff, and community members. Throughout the Budget process, input has been sought from the City Council, residents, staff, and consultants to better prioritize and direct the City's resources toward the programs, projects and activities that have the greatest potential for helping us achieve the City's goals and meet the City's most pressing needs.

This strategic process is updated through the City Council's annual Goals and Objectives session, held this year in January 2022, which identified potential changes in programs, activities, and projects to better realize the 2020 Vision. The Budget is aligned with Mid-Term Goals (1 to 5 years) and Long-Term Goals (5 years or more), and guide priorities for the Budget. A 5-Year Capital Plan is adopted by the Planning Commission every December and forms the basis for the Capital projects that are included in this Budget. The Planning Commission and City Council are updating the City's Master Plan; the completed product will help set the context for positive change in future Budget cycles.

Despite the disruption to health, welfare, the economy, and municipal budgets caused by the COVID-19 pandemic, the City has weathered the storm well. Commercial office property, which is roughly 20% of the City's property tax base, was hit hard, but has stabilized and is showing signs of bouncing back. The City's overall tax base has continued to grow, and residential home sales have been broad and strong. City facilities have been fully opened to the public for over a year, including the new Hawk Community Center. I am very proud of our community, our staff, and our elected leaders – thank you for making our success possible in the face of global crisis.

This Budget provides continuity in critical services and infrastructure, while broadening our approach to addressing social and economic challenges in our community.

The Budget maintains and improves core public services such as police and fire protection, roads, sidewalks, drains and other public infrastructure. This is the second Budget that includes

the full-time operation of the Hawk Community Center, a regional attraction for outdoor sports, fitness, aquatics, theatre, arts and crafts, and a wide array of programs for the enjoyment of families and people of all ages and interests, including an e-sports facility. A regional public safety training facility and a business incubator are being planned for third floor. The Hawk adds to the already impressive parks system, including our renown Heritage Park, the Costick Center, as well as the City's successful municipal golf course and ice arena.

BUDGET OVERVIEW

Total Ad Valorem taxable value increased by 6.62% in 2022. The increase in taxable value is the result of a 6.92% increase in real property taxable value and a 1.89% increase in personal property taxable value. The increase in real property taxable value is the result of a 5.97% increase in residential values, a 9.75% increase in commercial values, and a 9.08% increase in industrial values.

The City will be impacted for the sixth consecutive year by a Headlee Millage Rollback in FY 2022/23. The Headlee Rollback is a requirement of the Michigan Constitution, and results in the reduction of a local government's property tax rates if the growth of taxable property value (excluding new construction) exceeds the rate of inflation for any given year. The ultimate result is that growth in property tax bills do not exceed the rate of inflation.

The General Operating, Road, Parks and the Public Safety Millages will be reduced by 2.16% in FY 2022/23. Although taxable value growth is projected to be approximately 6.62% per year, notwithstanding the continued partial phase-out of personal property, the limits on property tax revenue growth due to the interaction of Headlee and Proposal A, will temper this improvement going forward, with a projected continued Headlee Rollback each year.

Total City costs to provide healthcare benefits for City employees (at the State imposed employer "hard cap" level), including costs of full-time employees opting-out and new costs for eligible part-time employees, plus dental and optical benefits are estimated to be approximately \$6.3 million for FY 2022/23. The City's Defined Benefit Pension and Retiree Healthcare Contributions are approximately \$7.01 million for FY 2022/23.

GENERAL FUND REVENUE

The total General Fund Revenue Budget of \$72.4 million for FY 2022/23 (including transfers-in from other Funds) represents an increase of \$8.0 million or 12.4% when compared to the Adopted FY 2021-22 Budget of \$64.4 million, based primarily on the receipt of American Rescue Plan Act (ARPA) dollars from the U.S. Treasury (\$4.45M), an increase in Property Tax Revenues (\$1.1M) due to strong market growth and sales, which grew Assessed and Taxable Value by 6.7% and 6.6%, respectively, and a Proposal A inflationary cap of 3.3%, positive Recreation revenue (\$2.1M), representing an anticipated post-COVID bounce-back of activity, and finally State Shared Revenue reflecting the City's 2020 Census improvement (\$0.4M).

The total General Fund Revenue Budget of \$72.4 million for FY 2022/23 (including transfers-in from other Funds) represents an increase of \$2.6 million or 3.7% when compared to the FY 2021-22 Year-end Projection of \$69.8 million, largely based on the aforementioned increase in Property Tax Revenue (\$1.3M) and positive Recreation revenue (\$2.1M), representing an anticipated post-COVID bounce-back of activity; these are netted against small reductions in Grants (which are estimated to be down by \$0.4M due primarily to a one-time surge in Grants in FY 2021-22 from the State Emergency Fund's grant of \$0.4M to reimburse the City for one-time costs related to clean-up of the July 7, 2021 storm event), and State Shared Revenues (which are estimated to be down by \$0.3M due to a one-time "catch-up" in FY 2021-22 of Census 2020 improvements).

GENERAL FUND EXPENDITURES

The total General Fund Expenditure Budget of \$73.5 million for FY 2022/23 (including transfers-out to other Funds) represents an increase of \$3.0 million or 4.2%, when compared to the Adopted FY 2021-22 Budget of \$70.5 million. This increase is largely due to a \$2.0 million increase in Special Services expenditures needed to fully staff, supply, and operate the Hawk full-time starting in the summer of 2021, roughly \$0.9 million to increase Special Services programming to match demand (which is anticipated to be offset by new program revenue), as well as roughly \$0.6 million to increase the uniformed staffing for Police (by two Patrol Officers and one Lieutenant) and Fire (by two Firefighters) to maintain and improve continuous and high-quality public safety services in an environment that presents more challenges for the retention of uniformed personnel.

The total General Fund Expenditure Budget of \$73.5 million for FY 2022/23 (including transfers-out to other Funds) represents an increase of \$4.2 million or 6.0%, when compared to the FY 2021-22 Year-end Projection of \$69.4 million, for the same reasons explained above regarding the differential between the Adopted FY 2021-22 Budget and the Proposed FY 2022/23 Budget, except that roughly \$1.0M of Transfers out of the General Fund to the Capital Improvement Projects Fund in FY 2021-22 that are currently estimated to not be needed due to changes in timing of project completion.

GENERAL FUND – FUND BALANCE

The FY 2022/23 General Fund Budget is balanced with the use of \$1.17 million of Fund Balance. Total Fund Balance in the General Fund is estimated to be approximately \$44.8 million or 61.0% of total General Fund Expenditures plus Transfers-out at June 30, 2023. Of that amount, approximately \$0.9 million is estimated as Non-spendable/Restricted/Assigned for prepaid expenses (items that have been expended but not invoiced). The remaining Unassigned Fund Balance of approximately \$43.93 million is equivalent to 59.7% of total General Fund Expenditures plus Transfers-out at June 30, 2023.

The Budget calls for the use of General Fund balance in a planned and deliberate fashion:

- To “catch up” with unmet capital needs over the next 5 years, such as the City’s stormwater collection and conveyance system, sidewalks, vehicles and equipment, and public facilities.
- To pay \$1.6 million of annual debt service payments on the Hawk Community Center.
- To provide annual ongoing improvements to City facilities to ensure that they are in functional condition and are maintained/operated at the most efficient long-term cost.
- This Budget proposes the optimal mixture of cash and debt financing to support capital projects, boosting capital reinvestment to catch-up on priority needs in a sustainable way. This Budget proposes to issue \$5.4M of debt to finance priority storm sewer and drain projects that will improve the handling of runoff, the performance and preservation of City infrastructure such as roads, and the protection of homes and other property. These facilities will be designed to last over 75 years, long outliving the anticipated 15-year debt payment schedules, and providing a very efficient return on investment.
- The above strategies will allow the City to triple its investment in Drains, eliminate unmet capital/infrastructure needs, while maintaining our commitment to facilities and other capital improvements, and we will not increase the General Fund’s support of CIP projects.
- In 2022, the Administration will be presenting the results of a study from the Sports Facilities Company, which will recommend how best to utilize our Community Center facilities in the context of optimized programming and aligned funding sources. The study will include a strategic plan which will include any recommended major capital expenditures that are necessary to optimize these facilities for the current and future needs of the community,

which does not add any financial burden to the General Fund, but instead reduces/eliminates the existing annual Special Services deficit to a manageable and sustainable level.

TAX RATE AND TAX ROLL

Approximately sixty-nine (69.1%) percent of the tax roll is residential. Approximately thirty-one (30.9%) percent of the tax roll is non-residential and includes commercial (21.6%), industrial (3.45%) and personal property (5.8%). The average residential property taxable value increased by 5.97% from \$103,330 in 2021 to \$109,499 in 2022 which includes adjustments to existing properties plus the addition of new residential properties.

Using the 2022 millage rates, this equates to an overall average property tax increase of \$281.17 per principal residential owner, of which \$102.21 would be increased from City taxes.

The Budget is based on a property tax rate of 16.5693 mills, a 0.2873 millage decrease from FY 2021-22. This millage decrease includes a Headlee Rollback on the General Operating Millage (0.1726 mills), Road Millages (0.0985 mills), Parks Millage (0.0100 mills), and the Public Safety Millages (0.0144 mills). This millage decrease will result in a \$1.78 decrease in City property tax revenue from the average residential property owner, which combined with the increased taxable value, will result in an average increase of \$100.43 in City property taxes from the average residential taxpayer compared to FY 2021-22.

ALL BUDGETED FUNDS

The total Budgeted Expenditures for all Budgeted Funds (excluding interfund transfers) for FY 2022/23 is approximately \$128.4 million, compared to approximately \$114.6 million for FY 2021-22, \$127.4 million for FY 2020-21, and \$131.1 million for FY 2019-20. This represents a 12.0% increase in expenditures from FY 2021-22. Beyond inflation, which accounts for at least \$3 million of the \$13.8 million increase, the roughly \$10 million balance of the increase in overall City expenditures is primarily represented by an increase in investments in Streets infrastructure (\$6.4 million), as well as the aforementioned increases in Drains (\$4 million).

BUDGET HIGHLIGHTS

The following is a brief summary of major programs and projects that are completed, ongoing and included in the FY 2022/23 Budget. They are broken down into FY 2021-22 Ongoing Programs and/or Accomplishments and FY 2022/23 programs.

Fiscal Year 2021-22: Ongoing Programs/Projects and/or Accomplishments

- **Economic Development** – The City will continue to seek out ways to promote and market the City for businesses to locate.
- **Safe City** – Criminal activity in 2021, as it pertains to Group A crimes (which include the 23 most serious crime categories), was level when compared to 2020, while these crimes have decreased by nearly 50% over the past decade.
- **City-Wide Open House** – The tradition of holding a City-Wide Open House, which was suspended due to the COVID-19 pandemic in 2020, was reinstated in 2021, but unfortunately canceled again due to inclement weather. This will be reinstated in 2022, and we anticipate that more than a thousand residents will visit the City Hall campus to see presentations from the Police, Fire, Public Services, and Special Services Departments.
- **Intranet** – This online communication service continues to increase employee productivity and make accessing information easier for employees. Employee news, forms, benefit information, health and wellness, and more are all found on the Intranet.

- **Drainage** – Significant drainage improvement projects were performed on the following in 2021-22:
 - Quaker Valley Road Culvert Replacement
 - Heritage Hills and Wedgewood Commons Storm Sewer
- **Repaving of Major Roads** – The following significant major road projects were completed in FY 2021-22:
 - 11 Mile, Middlebelt to Inkster (MDOT)
 - 14 Mile, Farmington to Orchard Lake (MDOT)
 - Orchard Lake, 13 Mile to 14 Mile (RCOC)
 - Shiawassee, Hawthorne to 9 Mile
 - FFIP No. 1, 2, 3 & South (Phase 1-3) - (Commerce Dr)
 - Interchange Drive
- **Repaving of Local Roads** – The following significant major road projects were completed in FY 2021-22:
 - Stone Creek & Westlake Subdivisions Phase 1 & Phase 2
 - Local Road Mill & Fill 2022 - Ruth, Randall, Rivers Glen, Salisbury & Ambeth
 - Heritage Hills Phase 2
 - Rockridge Street
 - Whitlock Gravel Road Conversion
 - Chatsworth Road
- **Sidewalks/Pathways** – In addition to the ongoing sidewalk replacement and maintenance program, installation of paved bike lane shoulders on portions of Eleven Mile Road from Lyncroft to Inkster Road and Fourteen Mile Road from Pear Ridge to Clubhouse were completed.
- **New Development and Improvements** – In 2021, the Planning and Community Development Department completed nearly 4,900 building permits with additions and improvements valued at over \$206 million, split between commercial (\$138 million), residential (\$7 million), and industrial/other (\$61 million).
- **New Equipment** – The following significant equipment was or will be placed into service in FY 2021-22:
 - Public Services: replaced two (2) 10-yard live bottom Truck, one (1) 3-yard Dump Truck, three (3) fleet and pool vehicles, and three (3) pickup trucks and plows.
 - Special Services:
 - Police: Replacements of five (5) marked police cars.
 - Fire: Replacement of Quint for Ladder 4, one (1) utility vehicle, and five (5) power stretchers with power load units.
- **Public Facilities** – The following significant public facility improvements were or are expected to be completed in FY 2021-22:
 - Barrier Free (ADA) Improvements
 - Parks (City-Wide)-Trail and Wayfinding Signs
 - City Hall-Replace North + South Parking Lots
 - Fire Station Building and Site Improvements
 - Police Building and Site Improvements
 - DPW Improvement
 - Ice Arena Building Improvements

- Heritage Park Bridge
- City Hall Building Improvements
- Interior Lighting Fixture Replacement

Fiscal Year 2022/23: New Programs or Projects

- **Special Services Capital Projects** – The Parks & Recreation Millage Fund will fund approximately \$883,000 from Fund 410 for capital projects/outlays including an Adaptive Playground, Ice Arena lobby and bathroom renovations, and various types of equipment.
- **Forfeiture Fund Capital Projects** – The Federal Forfeiture Fund will fund \$250,000 for the replacement of the radio system. The State Forfeiture Fund has no planned capital projects in FY 2022/23.
- **Sidewalks/Pathways** –Sidewalk replacement along major roads will continue in FY 2022/23 including Scottsdale north to south of Fourteen Mile, and Inkster Road from Eleven Mile to Hystone Drive. Sidewalk in neighborhoods will also be replaced through the sidewalk SAD program.
- **Construction Projects** – The Major and Local Road Funds combined will expend approximately \$23.7 million in road improvements in FY 2022/23. The projects to be completed, which are primarily funded by Act 51 and road millage funds, are as follows:

Major Roads:

- Farmington Freeway Industrial Park, Phase 2 of 4
- 14 Mile, Drake to Farmington (MDOT)
- Farmington Road, 12 Mile to 13 Mile (MDOT)

Local Roads:

- Heritage Hills Phase 3
- Hull Road Gravel Road Conversion TBD
- 2022/2023 Local Road Mill and Fill Program (TBD)

COMMUNITY CENTER RENOVATIONS FUND

This Fund is designed to provide major capital improvements for the Hawk Community Center and the Costick Community Center. This Capital Project Budget includes a proposed \$130,000 to provide for any emergent capital needs in FY 2022/23.

As indicated in the General Fund – Fund Balance section above, in 2022, the Administration will be presenting the results of a study from the Sports Facilities Company, which will recommend how best to utilize our Community Center facilities in the context of optimized programming and aligned funding sources. The study will include a strategic plan which will include any recommended major capital expenditures that are necessary to optimize these facilities for the current and future needs of the community, which does not add any financial burden to the General Fund, but instead reduces/eliminates the existing annual Special Services deficit to a manageable and sustainable level.

CAPITAL IMPROVEMENT FUND

In addition to the capital projects contained in the Parks & Recreation Millage Fund, Community Center Renovations Fund, Road Funds, Public Safety Millage Fund, Parks Millage Fund and Forfeiture Fund Budgets, the City plans to invest approximately \$14.4 million in FY 2022/23 on infrastructure and capital improvements benefiting the entire community.

The above program is comprised of building and site improvements, sidewalk construction, drainage improvements, technology enhancements, and the acquisition of equipment for the

Public Services, Police and Fire Departments. While the revenue resources are limited, a proper balance of capital improvements needs to be maintained. Next year's program includes:

- Drainage improvements including Quaker Valley Road Culvert Replacement Phase II, Heritage Hills and Wedgewood Commons Storm Sewer, Whitlock Street Storm Sewer, Woodcreek Hills Subdivision Storm Sewer, Farmington Freeway Storm Sewer, and Commerce Drive Storm Sewer.
- Multiple city-wide facility improvements including the replacement and/or upgrade of pedestrian sidewalks, including segments on Nine Mile and Inkster Road, the CCTV security system, Interior Lighting Fixture Replacement at Varied Locations, Fire Alarm System Replacement at Varied Locations, Barrier-free (ADA) improvements, Underground Fuel Tank Replacement behind the Police Department Headquarters, HVAC Replacement/Upgrades at Varied Locations, and an Electric Vehicle Charging Station.
- Equipment for the Fire Department including the replacements of several Ambulance vehicles, replacement of turn-out gear for Firefighters, and power-stretchers for Ambulances.
- Equipment for the Public Services Department including replacements of a Forestry Truck, Front Loader, Chippers, and several pickup trucks and plows.
- Technology upgrades include the long-anticipated replacement of the City's Core Financial System (ERP), which is being phased out by the software provider, as well as a new Human Resources system and a Budgeting and Financial Reporting system, which will enhance efficiency, planning, reporting, and new opportunities for outward-facing transparency.

CITY-WIDE CAPITAL EXPENDITURES

The total amount of Budgeted capital expenditures for FY 2022/23 is \$39 million, which is \$10 million more than the \$29 million that was Budgeted for Capital in FY 2021-22, primarily due to increases in Street Construction (\$6.4 million) and Drains (\$4 million).

Of the total capital expenditures for FY 2022/23, approximately \$23.7 million is for Major and Local Road construction projects, \$13.9 million is for infrastructure/capital improvements/equipment included in the Capital Improvement Fund, \$0.1 million is for work related to the Community Centers (Hawk and Costick) and recorded in the Community Center Renovations Fund, \$0.7 million is for Parks & Recreation, and \$0.2 million is Budgeted in the Forfeiture Fund, and \$0.4 million is budgeted in the Public Safety Millage Fund for Patrol vehicle replacement. Specific information about the capital projects is included in each respective Fund/Department.

PERSONNEL COSTS AND STAFFING

The City is always looking for ways to improve operations to better utilize existing staff resources. The nine (9) full-time staff positions to be added for FY 2022/23 are: one (1) Human Resources Analyst will assist with staff recruitment, hiring, training and development, health and safety, compensation and benefits, labor relations, and HRIS; one (1) FOIA Technician in the Police Department will assist with ongoing increased demand for body camera footage and other public information requests, one (1) new Marketing/Communications Director position in the City Manager's Office will direct and coordinate a new marketing strategy for the City across all departments and to develop and drive a comprehensive communications strategy; two (2) new Firefighters will stabilize department staffing in response to a 19.5% increase in incidents since 2018; two (2) new Police Patrol Officers will increase the effectiveness in response to calls for service, while allowing officers time to dedicate themselves to a service approach to the

community; one (1) Police Lieutenant will more effectively and efficiently allocate and administer Command responsibilities among the divisions of the Police Department; and one (1) full-time Assessing Clerk 2 position will replace the departed Part-time Assessing Clerk 1 position, as significant efforts to recruit a suitable part-time replacement proved to be unsuccessful.

If the above requested positions were provided, the full-time staffing level would still be lower by 4.8% versus FY 2007-08. Additionally, part-time staff has been increased by 18.26 FTE's from 182.38 FTE's in FY 2021-22 to 200.64 FTE's in FY 2022/23, reflecting a post-COVID rebound in Special Services programming.

Farmington Hills still has one of the lowest employee-to-resident ratios of any local community while continuing to provide efficient and comprehensive services. We are always looking for ways to reduce costs while maintaining a quality workforce. City government is a people business. We serve people's needs and wants with people. This is a good staff with dedicated people who enjoy their work. I am proud of them every day. The Budget includes a 3% pay increase for all full-time employees, if applicable.

ACKNOWLEDGEMENTS

The past year has been highlighted by numerous achievements resulting in both state and national recognition due to the fine work of employees and the cooperation between the City Council, City Administration, and the residents. I am proud to present the following list of accomplishments:

- The City received the Distinguished Budget Presentation Award from the Government Finance Officers' Association (GFOA) for the FY 2021-22 Budget. This is the 38th consecutive year the City has received the award.
- The City received the Certificate of Achievement of Excellence in Financial Reporting from the GFOA for the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2021, which was the 24th consecutive year the City has received this award.
- The City of Farmington Hills Special Services Department was honored for the fourth year in a row by the American Red Cross as being one of the Top Training Providers for Lifeguarding and CPR in the State of Michigan.
- The City's GIS Coordinator Matt Malone won the prestigious IMAGIN: Improving Michigan's Access to Geographic Information Network 2021 Geospatial Achievement Award.
- The City of Farmington Hills Special Services Department recently received several prestigious awards for their programs and facilities. In March, the Department received three 2021-2022 recognition awards from mParks, the Michigan Recreation & Park Association for the following:
 - Facility Design Award Winner: Farmington Hills Community Center - The Hawk
 - Park Design Award Winner: Hills 275 Trailhead
 - New Professional Award Winner: Recreation Specialist Hannah Fogarty
 - APWA Project of the Year Award: The HAWK, in the category of Structures \$25-\$75 Million, Detroit Metro Branch and State of Michigan Chapter.

I would like to personally thank all the department heads for not only doing their usual excellent job of submitting reasonable and prudent Budget requests, but also for thinking ahead to proactively address the opportunities that present themselves to grow and improve our community.

Thanks also to those who have worked hard on putting together this Budget.

Joseph Valentine, Assistant City Manager
Elizabeth Gaines, Controller
Kim Ried, Secretary to the Finance Director
Thomas C. Skrobola, Finance Director/Treasurer
Cristia Brockway, Economic Development Director
Charmaine Kettler-Schmult, Interim Director of Community Development
Jeff King, Police Chief
Karen Mondora, Director of Public Services
Kelly Monico, Director of Central Services
John Randle, Human Resources Director
Ellen Schnackel, Director of Special Services
Pam Smith, City Clerk
Jon Unruh, Fire Chief



Gary Mekjian
City Manager

MID-TERM AND LONG-TERM GOALS

MID-TERM GOALS (1 to 5 years)

1. Provide high quality dependable public services.
2. Implement programs and activities to reduce costs, increase revenues, and add efficiencies.
3. Enhance the safety of the city's residents and businesses, as well as visitors to the community.
4. Provide forums that encourage active participation in our local community and government.
5. Expand and retain the existing business base and enhance commitment to the redevelopment of the maturing sections of the city.
6. Provide a wide array of artistic, cultural, and recreation programs and activities to meet the changing leisure needs of the community.
7. Be proactive in the legislative process at the State and Federal level by representing the interests of the city.
8. Maintain an educated staff and provide a safe and positive work environment.
9. Ensure compliance with all federal, state, and local laws in addition to the rules and requirements of other governing agencies and organizations.
10. Participate in sound management practices to protect and enhance the environment.
11. Maintain a strong City identity and citizen participation by enhancing communication with the public.

LONG-TERM GOALS (5 years or more)

12. Assure the continued vitality of Farmington Hills as a premier community by preserving the tax base, the infrastructure and quality of life.
13. Improve the livability of the city.
14. Preserve and strengthen city home rule to maintain local control of local issues.

The goals in each departmental budget directly link to the City-wide mid and long-term goals. This is demonstrated by the number(s) in parenthesis at the end of each departmental goal. Achievement of the Department goals and City-wide mid-term goals assist the City's progress in meeting its long-term strategic goals.

LONG-TERM FINANCIAL PLANS

The City’s financial planning process assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve its goals. A key component in determining future options, potential problems, and opportunities is the forecast of revenues and expenditures. Financial forecasting is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables. Revenue and expenditure forecasting does the following:

- Provides an understanding of available funding;
- Evaluates financial risk;
- Assesses the likelihood that services can be sustained;
- Assesses the level at which capital investment can be made;
- Identifies future commitments and resource demands; and
- Identifies the key variables that cause change in the level of revenue.

The City forecasts the General Fund five (5) years out from the adopted budget using conservative but realistic assumptions as its “Base Forecast”. Using the base forecast model, the City projects the annual and cumulative change to the General Fund – fund balance relative to its fund balance target range. If the base forecast reflects fund balance declining below the fund balance target range within the forecast timeframe, then alternative forecast scenarios are developed reflecting assumptions which keep fund balance within the target range.

THE BUDGETING PROCESS

Budgeting is a financial plan for utilizing the City's available funds during a fiscal year to accomplish established goals and objectives. It also:

- A. Provides citizens with an understandable financial plan in which the welfare of the citizens may be enhanced or reduced in the budgeting process;
- B. Prioritizes goals that will provide for community needs;
- C. Defines the financial plan that will be used to achieve stated goals;
- D. Determines the level of taxation required.

The budget compiles the financial data needed to support Farmington Hills' decision making/ policy development process. The budget is based on City Council Goals, the Capital Improvements Program and other planning and programming documents, the City's financial policies, City Council direction, current revenue restraints and City Manager and departmental review of operations.

City Council uses the following planning documents to guide its short and long term budget decisions. Valuable information is gathered from these plans and the residents who serve on the various Boards and Commissions responsible for their creation.

The Master Plan for Future Land Use

Provides guidelines for decisions on how land will be used. The master plan is: 1) a long-range, comprehensive and general guide for the development of land; 2) a map of future land uses and the supporting documentation describing the details, and 3) the result of an orderly process of survey and study of the basic planning elements - land use, natural features, populations and community facilities; residential, recreation, commercial, office and industrial land needs and thoroughfares and streets to provide for vehicular movements within and through the city.

The Parks and Recreation Master Plan

Focuses on the needs of current and future residents of Farmington Hills in order to continue providing programs and services to improve their quality of life. The Master Plan: 1) includes public input regarding the current and future park and recreation needs of Farmington Hills residents; 2) provides the Parks and Recreation Commission, Special Services staff, and other community stakeholders with information to guide parks and recreation planning for the next years, and 3) represents the needs and desires of current Farmington Hills residents and projects the needs of future residents based upon growth trends and demographic information.

The Capital Improvements Plan

Plans for and guides needed capital improvements and expenditures in a fiscally sound manner and ensures that improvements are consistent with the goals and policies of the city and the expectations of residents. A capital project or expenditure must: 1) impact the City-at-large or address a major need within the City in some specific way, 2) represent a public facility, 3) represent a physical improvement, and 4) require the expenditure of at least \$25,000.

The Budget Process

The Economic Development Plan

Provides a framework for making sound decisions regarding the allocation of limited economic development resources. The mission is to: 1) maintain a healthy business climate, including the expansion of business in the international trade arena; 2) work cooperatively with the state, county, chamber of commerce, economic development corporation, schools, universities and others to provide basic business assistance to new and existing businesses in the community, and 3) strengthen and revitalize the economy by attracting and retaining quality jobs.

The Master Storm Drainage Plan

Provides the City with a plan and guide for the continued development of the city. The plan is flexible and allows and encourages the use of the natural open drainage system to its fullest.

LEGAL REQUIREMENTS

In addition to sound financial theory and principles, the City of Farmington Hills' budget process is governed by the City Charter and State Statutes of Michigan. "Article VI, General Finance" of the City Charter establishes July 1 through June 30 as the City's fiscal year and annual budget cycle for the City government.

Budget Document

The City Charter, approved by the electorate on May 8, 1973, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act of 1968 (Public Act 2 of 1968), mandates that the budget document present a complete financial plan for the ensuing fiscal year and contain the following:

- A. Estimates of all anticipated revenues of the City from all sources with comparative statement of actual amounts received from each or similar sources for the preceding fiscal year, the current fiscal budget, projected actuals for the current fiscal year and estimated amounts for the proposed budget year.
- B. Detailed estimates of all proposed expenditures for each department and office of the City showing expenditures for corresponding actual expenditures for the preceding fiscal year, budget amounts for the current fiscal year, projected actual expenditures for the current fiscal year and amount for the proposed fiscal year.
- C. Statement of estimated Fund Balance for the end of the current fiscal year.
- D. Statements of the bonded and other indebtedness of the City showing the debt redemption and interest requirements for the fiscal year and the amount of indebtedness outstanding at the end of the fiscal year.

The Budget Process

Budget Procedure

As required by the City Manager, each City Officer must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under his/her direction. The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present it to City Council not later than the first regular meeting in May. Prior to the adoption of the budget, at the first regular meeting in June, a Public Hearing on the budget must be held to inform the public and solicit input and comments from the citizenry. At least one week prior to the Public Hearing on the budget, copies of the budget document are on file at the City Clerk's Office and the public libraries for the review and inspection by the citizens. A Public Notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

Fiscal Year Budget

The budget process begins in January with the distribution of budget instructions and forms. Department requests are submitted by City officials in late January. Departmental budget reviews are held with the City Manager, Finance Director and Department Heads. After revenue projections are prepared by the Finance Department, expenditure requests are reconciled by the City Manager and Finance Director to conform to revenue projections and a recommended budget is presented to City Council.

The City Council holds public study sessions with the City Manager, Finance Director and Department Heads, at which input from the public is received.

A Public Hearing to receive additional citizen input and comments is scheduled for May or June, after a public notice is published in the Farmington Observer. The Budget Document, including a schedule of all Study Session dates and the Public Hearing date is available for review by interested parties at the City Clerk's Office at City Hall and the two branches of the District Library. The Budget Document and Tax Rate are adopted in June, after the Public Hearing.

The final budget document evolving from the budget process consists of 13 major sections and contains the budget message, budget overview, budgets including revenue and expenditure estimates for the upcoming fiscal year for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Component Units and the Budget Resolution.

The budget is constructed in compliance with the State Uniform Accounting Budgetary Act of 1968 (Public Act 22 of 1968), as amended, which categorizes elements of the accounting and budget system into Funds, Departments or categories, Reserves and Expenditures.

The operations of each fund are accounted for as a separate self-balancing set of accounts that consist of assets, liabilities, fund equity and appropriate revenues and expenditures.

The Budget Process

Budget Appropriation and Amendments

The City budget is adopted by the City Council on an activity or function/department basis. The City Manager is authorized by Budget Resolution to make budgetary transfers within the appropriation centers established through the budget. However, all transfers between appropriation centers may be made only by further action by the City Council.

City Council may make additional appropriations during the fiscal year for unanticipated expenditures required by the City, but such additional appropriations shall not exceed the amount of actual and/or anticipated revenue and available fund balance as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, safety or welfare. The Council may also reappropriate funds among appropriation centers. Council is apprised of the budget status through quarterly reports prepared by the Finance Department.

BUDGET CALENDAR FY 2022/23

November-December 2021	Finance Department prepares budget documents and instructions for Department Directors
January 3-7, 2022	Electronic distribution of budget documents and instructions and forms to Department Directors
January 10-14, 2022	Finance Pre-submittal Meetings with Departments (optional) as requested by department heads
January 22, 2022	City Council Goal Setting Meeting
By January 28, 2022	Departmental Budget Requests submitted to Finance Department
By February 25, 2022	Major and Local Road Budgets submitted to Finance Department
March 1-4, 2022	Finance Department Budget Review Meetings with Departments
March 22-24, 2022	City Manager Budget Review meetings with Departments and District Court on General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Component Units.
March 25-May 6, 2022	Budget Document Preparation
May 6, 2022	Transmittal of FY 2022/23 draft budget document to City Council
May 16, 2022	Budget Overview presented to City Council at Study Session
May 16-17, 2022	Budget review study sessions with City Council
June 5, 2022	Public Notice of Public Hearing on FY 2022/23 proposed budget and tax rate.
June 13, 2022	Public Hearing and Adoption of FY 2022/23 budget and tax rate.

FINANCIAL POLICIES

GENERAL

All budgetary funds must be balanced. Total anticipated revenue plus appropriations from the beginning fund balance and reserves, in excess of prudent designations of fund balance and reserves, must equal total estimated expenditures for all funds.

The City will strive to establish and maintain an unassigned fund balance of 15-25% of the General Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies, cash shortfalls caused by revenue declines or delays and mitigate the need for short term borrowing.

General fund encumbrances outstanding at the fiscal year end will not be charged to the current year budget but may be assigned from fund balance and automatically re-appropriated in the new budget year and when paid charged to the new fiscal year. The new fiscal year budget may need to be amended to support the re-appropriated encumbrances, if budget funds were not sufficiently available to be carried forward with the encumbrances.

All budgets shall be adopted on a basis consistent with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board. Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a fund liability has been incurred and that liability will be liquidated with current resources.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The various funds are grouped into generic fund types in two broad categories as follows:

BUDGETARY & GOVERNMENTAL FUNDS

General Fund

The General Fund has been identified as a major fund and contains the records of the ordinary activities of the City which are not accounted for in another fund. The fund contains appropriation for all operating departments of the city. City Council has broad discretionary powers over the utilization and financial resources of the General Fund. General Fund activities are financed by revenues from general property taxes, state-shared revenues and other sources.

Financial Policies

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The primary special revenue funds are the Major and Local Road Funds, and the Public Safety Millage Fund which have been identified as major funds. The dedicated Recreation Special Millage Fund is also a Special Revenue Fund.

Debt Service Funds

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than enterprise fund bonds payable. The Local Road Special Assessment Debt Fund has been identified as a major fund.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or outlays, other than those of proprietary enterprise funds. The Capital Improvement Fund has been identified as a major fund, and is used to account for the development of capital facilities and equipment other than those for Roads and Utilities.

Enterprise Funds

An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges. Enterprise Funds include the Water & Sewer Funds, which are included as a Financial Plan in the Supplemental Information section of this document.

COMPONENT UNITS

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones. The Corridor Improvement Authority Fund is a Component Unit of the City created to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments or other funds. These include the Retirement System and Agency Funds. The Retirement System is accounted for in the same manner as a proprietary fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The financial activity of the Agency Funds is limited to collection of amounts which are subsequently returned or paid to third parties and, accordingly, are limited to cash transactions.

Financial Policies

BASIS OF ACCOUNTING

The budgets of General Governmental Funds are prepared on the modified accrual basis of accounting. Under this method, the City recognizes revenue when it becomes both measurable and available to finance current City operations. Expenditures are recorded when the related fund liabilities are incurred, except principal and interest on general obligation long-term debt, which are recorded when due. Modifications in such method from the accrual basis are as follows:

- A) Property taxes and other revenue that are both measurable and available for use to finance operations of the City are recorded as revenue when received.
- B) Interest on bonded indebtedness and other long-term debt is not recorded as an expenditure until its due date.
- C) Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.
- D) Normally, expenditures are not divided between years by the recording of prepaid expenses.

Enterprise, and non-expendable Trust and Pension Trust Fund are prepared on the full accrual basis. Under this method, revenues are recognized when earned and expenses are recognized when incurred.

CAPITAL ASSETS

Capital assets used in governmental fund type operations are recorded as expenditures at the time of purchase. All capital assets are recorded at cost, or if donated, at their estimated fair value on the date donated.

WATER AND SEWER SYSTEMS

Oakland County operates the City's water and sewer systems by contract. Periodically, the County transfers the net revenues to the City, which deposits them in the Water & Sewer Fund.

INVESTMENTS

Investments are recorded at cost, which approximates market value.

ELIMINATIONS

The total data presented is the aggregate of the fund types. No consolidating or other eliminations were made in arriving at the totals; therefore, they do not present consolidated information.

Financial Policies

LEASE-PURCHASE CONTRACTS

The City is involved in the purchase by lease contract of the 47th District Court Facility from the City of Farmington Hills Building Authority, a City-created and directed authority, whose sole business activity is acquiring and leasing property to the City. Building Authority operations consist of the issuance and repayment of debt and the construction of facilities, all of which are reported in the appropriate City funds. The financial statements of the City of Farmington Hills Building Authority are consolidated with the financial statements of the City as follows:

- A) Assets of the Building Authority which are held for payment of outstanding bond issues are reported in the Debt Service Funds.
- B) Construction activities are recorded in a Capital Projects Fund.
- C) Fixed assets (completed construction projects) of the Building Authority are reported as Capital Assets.
- D) Remaining amounts due on bonds issued by the Building Authority are reported as non-current liabilities.

CAPITAL IMPROVEMENT BUDGET POLICIES

The City annually prepares and updates a Six Year Capital Improvement Program. This Program contains projects and equipment costs generally in excess of \$25,000. Total project cost and sources of funding, along with project descriptions, are outlined in the Capital Improvement Program. Areas included in the Program are: drainage, sanitary sewers and watermains, public facilities, sidewalks, transportation, equipment and parks and recreation facilities.

The purpose of the Six Year Program is to facilitate the orderly planning and infrastructure improvements, maintain, preserve and protect the City's existing infrastructure system and to provide for the scheduled replacement of equipment, and for the acquisition of new equipment, in order to insure the efficient delivery of services to the community.

In addition to the Six Year Capital Improvement Program, the City prepares a Capital Improvement Budget, which implements the first year of the Capital Improvement Program, to the extent that resources are available.

FINANCIAL REPORTING & AUDITING POLICIES

In accordance with Section 6.10 of the City Charter, an independent audit of all City funds is conducted annually by a Certified Public Accounting Firm. The Comprehensive Annual Financial Report (CAFR) is subject to the annual audit.

The annual audit will be conducted in accordance with generally accepted auditing standards (GAAP). The scope and procedures of the audit will be in conformance with the "Engagement Letter" signed by the City and the auditors. The City fully complied with the Governmental Accounting Standards Board (GASB) Pronouncement 34 in the most recent audits. The basis for budgeting follows the same basis as the audited financial statements.

While the City's annual audit includes the Water & Sewer Fund and Pension Funds, the annual budget does not include the Water & Sewer Fund and Pension Funds.

The City maintains a high standard of accounting practices. Accounting standards will conform to generally accepted accounting principles as established by GASB.

The Finance Department maintains a system of internal controls to safeguard the City's assets and insure accurate and timely accounting, reporting and disclosure.

The Finance Department prepares monthly budget and financial reports for internal management purposes. In addition to financial audits, every five years, the City conducts a Managerial Audit. These audits are conducted by an independent consultant or consultants chosen by City Council, who determines the scope of the audit, as well as the nature of the report that is presented to City Council.

CASH AND INVESTMENT POLICIES

On November 16, 1998, the City Council adopted an extensive Investment Policy for all the funds of the City, excluding Employee Pension Assets. This Policy has been amended as recently as February 26, 2018.

The Policy stresses legal compliance with Public Act 20 of 1943 as amended by Public Act 196 of 1997 as to type of investments permitted, which include certificates of deposits, treasury bills, obligations of U.S. Government agencies, notes, bonds, commercial paper (two highest ratings), repurchase agreements, bankers acceptances, pools or mutual funds with legal investments and full faith and credit U.S. agency paper.

The investment objective of the City is "**S.L.Y.**," **S**afety, **L**iquidity and **Y**ield.

The City has received certification from the Municipal Treasurer's Association of the United States and Canada, certifying that the City's Investment Policy meets the standards established by that body.

Financial Policies

The City's Investment Policy covers the following areas and topics:

- A) Objectives
- B) Combining of funds/prorating of interest among funds
- C) Delegation of authority (employees authorized to place investments)
- D) Prudence - Prudent Person Principle
- E) Ethics and Conflict of Interest
- F) Internal Control
- G) Reports and Accounting
- H) Diversification of percentages of portfolio allowed for each type of investment maturity schedule and financial institution
- I) Criteria for selecting banks and dealers
- J) Safekeeping, custody, investment procedure and internal control
- K) Glossary of terms

DEBT MANAGEMENT POLICY

The City limits short term borrowing to cover cash flow shortages through the issuance of tax anticipation notes. The issuance of long-term debt will be limited to capital improvements or projects that cannot be financed from current revenues or resources. For purposes of this policy, current resources are defined as that portion of fund balance in excess of required reserves.

The maturity of the bond issues will not exceed the useful life of the capital improvement project. Long term bonding will be considered when future citizens will receive a benefit from the improvement. The City's Statement of Legal Debt Margin calculation is located in the Debt Service Fund Section of this Budget Document.

The City will limit its general obligation long term debt to 10% of the City's State Equalized Value (Assessed Value), excluding the following bonds from the limitation:

- A) Special Assessment Bonds
- B) Mortgage Bonds
- C) Transportation Fund Bonds
- D) Revenue Bonds
- E) Bonds issued, or contract or assessment obligations, incurred to comply with an order of the Water Resources Commission or a court of competent jurisdiction
- F) Other obligations incurred for water supply, sewage, drainage or refuse disposal projects necessary to protect the public health by abating pollution

Financial Policies

- G) Bonds issued for the construction, improvement or replacement of a combined sewer overflow abatement facility
- H) Bonds issued to pay premiums or establish self insurance contracts in accordance with Act 202, Public Acts of Michigan, 1943, as amended

In addition, the City will establish and follow general debt limitation guidelines for the debt capacity measures below:

- Net Debt as a Percentage of Taxable Value;
- Net Debt per Capita;
- Net Debt per Capita as a Percentage of Income per Capita;
- Annual Debt Service Expenditures as a Percentage of Annual Total Expenditures for the Governmental Activities; and
- Annual Debt Service Expenditures as a Percentage of Annual Total Revenue for the Governmental Activities.

All other bonds are not subject to financial limitations.

The City will maintain communications and relations with bond rating agencies and endeavor to improve or maintain its current bond rating annually.

TAX ABATEMENT POLICY

On February 9, 1998, the City Council adopted a Tax Abatement Policy. The Policy was revised on February 28, 2000, July 28, 2003, October 11, 2004 and January 28, 2019.

Criteria with which a business must comply in order for City Council to consider an Industrial Development District Tax Abatement Proposal

1. The abatement must include funding from a State or Federal program, unless the project is for redevelopment or rehabilitation or for new personal property only (if the new personal property request creates or retains new jobs within the City of Farmington Hills).
2. The tax abatement will not cause a negative impact on local tax revenues.
3. The business qualifying for an Industrial Development District Tax Abatement must remain within the City of Farmington Hills for twice the length of the tax abatement period and if a move out of the community should occur, the business shall repay the entire amount of the abatement and it shall be a lien on the property until paid.

PURCHASING POLICIES

On March 26, 2012, the City Council adopted a Resolution establishing the amended City Purchasing Policies and Procedures. These Policies comply with Section 9.12 of the City Charter authorizing the City Council to establish Purchasing Policies and require sealed bids to authorize all awards for goods and services over \$10,000. The Policy provides for a centralized purchasing system administered by the City's Director of Central Services, who reports to the City Manager.

All goods and services aggregating in excess of \$10,000 in a fiscal year are formally bid, which is in writing, sealed and submitted in accordance with written specifications and opened at a public bid

Financial Policies

opening. Bid awards exceeding \$10,000 are reviewed and approved by City Council. Purchase orders from \$3,000 - \$10,000 are approved by the City Manager after receipt of three written quotations. Items under \$3,000 are awarded by the Director of Central Services after solicitation of three verbal quotations.

The Policy also provides for procurement in cases of emergency situations threatening public health, welfare and safety, subject to after the fact review of the basis of the emergency and the selection of the particular vendor to be placed in the purchasing file.

The 12-page Policy Document and 17-page Procedures Document cover topics such as:

- A) Organization and Authority
 - 1) Role of the City Council
 - 2) Role of the City Manager
 - 3) Role of the Director of Central Services
- B) Standards of Conduct
- C) Policy Amendment Procedures
- D) Bid specification preparation, bidding procedures, bid opening, bid awards, correction of bids
- E) Rules against subdivision to avoid sealed bid and Council award procedures
- F) Procurement of professional services

REVENUE POLICIES

The City will strive to maintain diversified, stable sources of revenues to protect essential service delivery from short-term fluctuations in any one source.

The City will maintain sound appraisal procedures and practices to reflect current property values.

The City will minimize the impact of property tax financing for city services by seeking alternative financing such as grants, user fees, and upgrading/enhancing the property tax base.

The City will project its annual revenues based on historical data, county, state and national economics and new statutes.

The City will finance essential City services that have a city-wide benefit from revenue sources generated from a broad base, such as property taxes and state shared revenues.

The City will review fee structures to charge the cost of service to the benefiting property owners and customers serviced, while being sensitive to the needs of low-income individuals.

The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

GRANTS MANAGEMENT POLICY

The City has established Policies and Procedures to Administer and Manage Federal Grant Awards.

The Policies and Procedures include the requirements for the Grant Development, Application and Approval Process; Grant Program Implementation; Financial and Budgetary Compliance; Recordkeeping; Allowable and Unallowable Costs; Cash Management; Davis-Bacon Act Compliance; Grant Eligibility; Equipment and Real Property Management; Grant Matching, Level of Effort and Earmarking; Period of Availability; Procurement and Vendor Suspension and Debarment; Program Income; Real Property Relocation and Acquisition; Grant Reporting; Record Retention and Access; and Sub-recipient Monitoring.

FINANCIAL POLICY BENCHMARKS

<u>Financial Policy Benchmarks</u>	<u>Status</u>				
<p><u>Fund Balance</u> Unassigned General Fund – fund balance = 15% - 25% of General Fund Expenditures + Transfers-out.</p>	<p><u>Fund Balance</u> Unassigned General Fund - fund balance = 56% of Expenditures + Transfers-out (FY 2020/21 audit).</p>				
<p><u>Accounting, Auditing, Financial Reporting Policy</u> Produce Annual Comprehensive Financial Report (ACFR) in accordance with GAAP.</p>	<p><u>Accounting, Auditing, Financial Reporting Policy</u> Received the GFOA Certificate of Achievement of Excellence in Financial Reporting for the City’s FY 2020/21 ACFR, which was the 24th consecutive year the City received this award.</p>				
<p><u>Revenue Policy</u> Maintain a diversified and stable taxable revenue base.</p>	<p><u>Revenue Policy</u> 2022 Taxable Value base comprised of:</p> <table style="margin-left: 40px;"> <tr> <td>Residential</td> <td style="text-align: right;">69%</td> </tr> <tr> <td>Non-Residential</td> <td style="text-align: right;">31%</td> </tr> </table>	Residential	69%	Non-Residential	31%
Residential	69%				
Non-Residential	31%				
<p>Maintain sound appraisal procedures and practices to reflect accurate property rates.</p>	<p>Equalization factor of 1.</p>				
<p><u>Investment Policy</u> Analyze market conditions to maximize yields while maintaining the integrity and safety of principal.</p>	<p><u>Investment Policy</u> The City’s average rate of return on investments routinely exceeds the benchmark 3-month Treasury Bill Rate and the Fed Funds Rate.</p>				
<p><u>Debt Policy</u> Maturity of bond issues will not exceed useful life of capital improvements they finance.</p>	<p><u>Debt Policy</u> No bond issue has a maturity schedule beyond 25 years.</p>				
<p>Maintain a sound relationship with major bond rating agencies and an investment grade bond rating.</p>	<p>Moody’s rating: Aa1 Standard & Poor’s rating: AAA</p>				

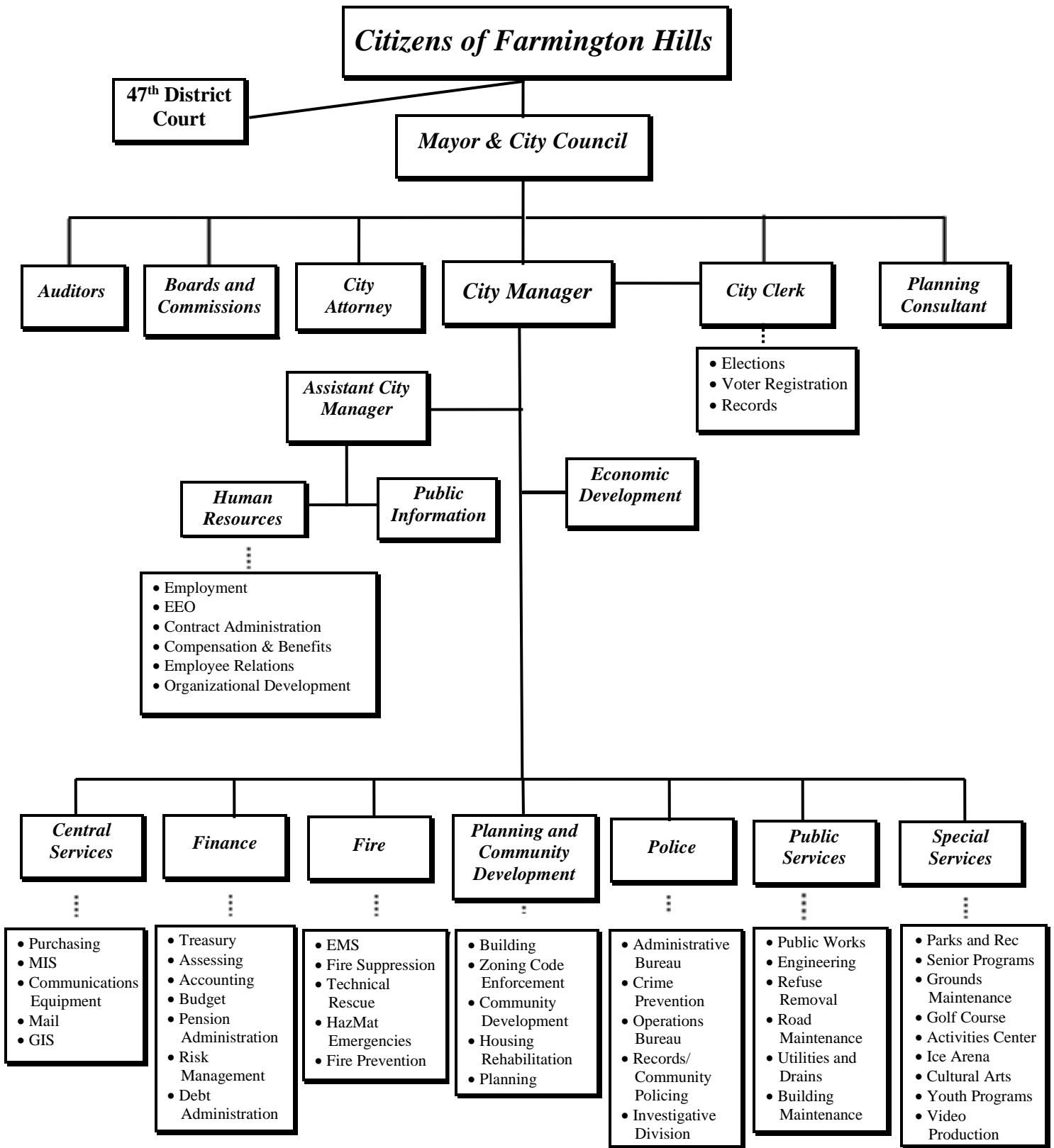
FINANCIAL POLICY BENCHMARKS (continued)

Financial Policy Benchmarks

Status

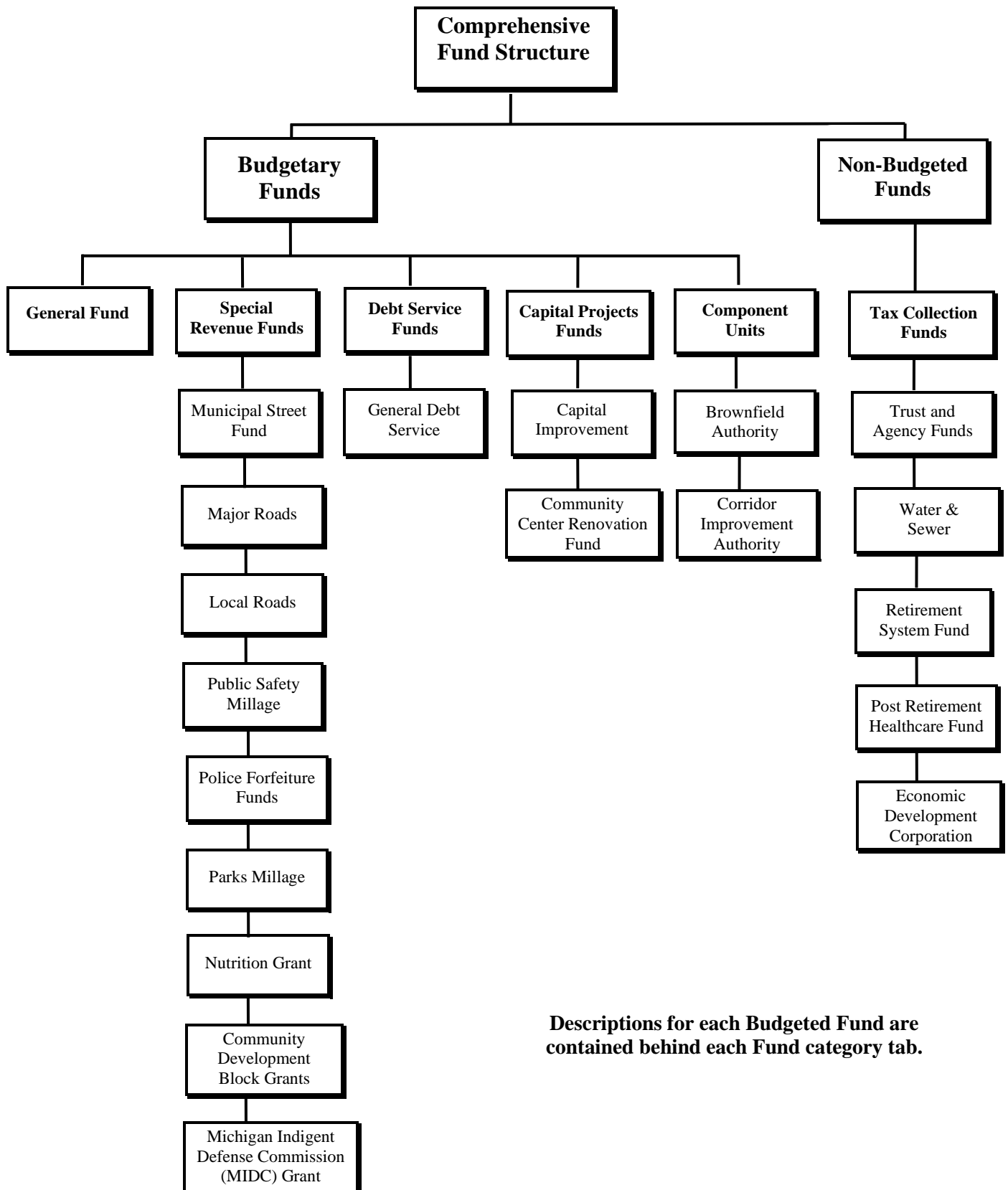
<p><u>Capital Improvement Policy</u> Maintain long range pre-planning of capital improvements and infrastructure.</p>	<p><u>Capital Improvement Policy</u> The Planning Commission annually prepares a six-year Capital Improvement Plan.</p>										
<p>Implement annually capital improvements in accordance with an adopted six-year capital improvement program within revenue restraints.</p>	<p>Capital Improvements budgeted in FY 22/23:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Public Facilities & Sites:</td> <td style="text-align: right;">\$ 1,061,000</td> </tr> <tr> <td>Roads:</td> <td style="text-align: right;">\$31,939,240</td> </tr> <tr> <td>Equipment:</td> <td style="text-align: right;">\$ 5,715,750</td> </tr> <tr> <td>Drainage:</td> <td style="text-align: right;">\$ 6,694,000</td> </tr> <tr> <td>Sidewalks:</td> <td style="text-align: right;">\$ 493,000</td> </tr> </table>	Public Facilities & Sites:	\$ 1,061,000	Roads:	\$31,939,240	Equipment:	\$ 5,715,750	Drainage:	\$ 6,694,000	Sidewalks:	\$ 493,000
Public Facilities & Sites:	\$ 1,061,000										
Roads:	\$31,939,240										
Equipment:	\$ 5,715,750										
Drainage:	\$ 6,694,000										
Sidewalks:	\$ 493,000										
<p><u>Financial Policy</u> Place emphasis on areas of long-term importance such as, employee relations, automation, and technology improvements.</p>	<p><u>Financial Policy</u> Funding for City-Wide technology ensures a reliable network and funding for employee development maintains positive employee relations.</p>										
<p>Produce a budget document that is a policy tool, a public information document, a financial control mechanism and a management tool.</p>	<p>Received the GFOA “Distinguished” Budget Presentation award for FY 2021/22, which is the 38th consecutive year the City has received this award.</p>										
<p>Integrate performance measurement and productivity indicators in the budget.</p>	<p>Continue to update budget document with performance measures including output and efficiency.</p>										
<p>All budgetary funds must be balanced.</p>	<p>The budget is balanced – estimated revenue and available fund balance are equal to or greater than estimated expenditures.</p>										
<p>Maintain adequate level of funding for employee retirement systems.</p>	<p>FY 2020/21 Funded Ratio (per the Actuarial Reports):</p> <ul style="list-style-type: none"> • Employees’ Retirement System – 76% • Post-Retirement Healthcare Fund – 108% 										
<p>Enhance the property tax base.</p>	<p>2021 Community investment: Residential: 42 new units valued at \$11.9 million \$19.1 million in improvements/ additions to 1,313 existing units. Commercial-New, Additions & Improvements: \$54.1 million.</p>										

CITY OF FARMINGTON HILLS



CITY OF FARMINGTON HILLS

FINANCIAL ORGANIZATION STRUCTURE



Descriptions for each Budgeted Fund are contained behind each Fund category tab.

BUDGETED FULL-TIME EMPLOYEE STATISTICS

Department/Function	FY 19/20	FY 20/21	FY 21/22	FY 2022/23		
	Full Time	Full Time	Full Time	Full Time	Part Time FTE*	Total
General Fund:						
City Administration	4	4	5	5	0.65	5.65
Public Information	4	4	4	5	1.00	6.00
Finance	19	19	19	20	0.50	20.50
City Clerk	6	6	6	6	0.81	6.81
Human Resources	4	4	4	5	1.40	6.40
Central Services	9	9	10	10	0.88	10.88
Police	143	143	143	149	11.22	160.22
Fire	63	63	63	65	30.99	95.99
Planning & Community Dev.	19	19	19	19	1.00	20.00
Public Services:						
Administration	4	4	4	4	0.00	4.00
Road Maintenance	21	21	22	22	4.81	26.81
Building Maintenance	4	4	4	4	0.00	4.00
Engineering	13	14	14	14	3.28	17.28
D.P.W. Garage	10	10	10	10	0.60	10.60
Waste Collection/Recycling	1	1	1	1	0.00	1.00
Special Services:						
Administration	13	14	16	16	26.64	42.64
Youth and Families	1	1	1	0	0.00	0.00
Senior Adults	5	5	5	5	22.08	27.08
Parks	11	9	10	10	16.17	26.17
Cultural Arts	2	3	3	3	13.77	16.77
Golf Course	2	2	2	2	10.88	12.88
Recreation	0	4	4	5	43.30	48.30
Ice Arena	3	3	3	3	10.66	13.66
TOTAL CITY	361	366	372	383	200.64	583.64

*FTE (Full Time Equivalent) Represents part-time employee hours divided by 2080.

FULL TIME EMPLOYEE STATISTICS SUMMARY

	FY 19/20	FY 20/21	FY 21/22	FY 22/23
FULL TIME	361.00	366.00	372.00	383.00
FTE	148.27	155.49	182.38	200.64
TOTAL FULL TIME & FTE	509.27	521.49	554.38	583.64

The number of full-time employees will be increased by 11 in FY 2022/23, by Adding:

- One Marketing/Communications Manager in the Public Information Department
- One Account Clerk I in the Finance Department
- One Human Resources Analyst in the Human Resources Department
- Four Police Officers, One Lieutenant and One Department Technician in the Police Department
- Two Career Fire Fighters in the Fire Department

TAX OVERVIEW

The most important decision made annually by City Council is the establishment of the fiscal year tax rate levy and the allocation of this rate among the property tax supported Funds. The Tax Rate Millage for FY 2022/23 and the last four fiscal years and the taxable value for FY 2021/22 are outlined below:

Advalorem Taxable Value (subject to City taxation)* = \$3,942,231,320
IFT Taxable Value = \$3,369,780

Source	Purpose	Date of Election	Actual Tax Rate FY 2019/20	Actual Tax Rate FY 2020/21	Actual Tax Rate FY 2021/22	Proposed Tax Rate FY 2022/23
	Operations		5.6431	5.5514	5.4072	5.2909
	Capital		2.0285	1.8109	2.0147	1.9714
	Debt Service		0.5216	0.7383	0.6017	0.5887
Charter	Total Charter Operating Millage		8.1932	8.1006	8.0236	7.8510
PA 298	Refuse Removal		0.7454	0.7530	0.7530	0.7333
PA 359	Economic Development		0.0144	0.0139	0.0134	0.0125
Voted	Road Millage	11/4/2014	1.9448	1.9228	1.9045	1.8635
Voted	Road Millage	11/6/2018	2.7696	2.6987	2.6730	2.6155
Voted	Parks	8/17/2018	0.4745	0.4691	0.4646	0.4546
Voted	Public Safety	11/4/2021	1.6530	1.6343	1.6187	1.6634
Voted	Public Safety	11/3/2015	1.4356	1.4193	1.4058	1.3755
	Total Voted Millage		8.2775	8.1442	8.0666	7.9725
	Total City Millage		17.2305	17.0117	16.8566	16.5693

2022 TAXABLE VALUE ANALYSIS BY CLASS

CLASS	2021 Taxable	Net New	Adjustment	2022 Taxable	% of Taxable Adjustment	% of Taxable Roll
COMMERCIAL	782,346,140	25,140,866	51,163,674	858,650,680	6.54%	21.59%
INDUSTRIAL	125,654,300	(582,203)	11,988,673	137,060,770	9.54%	3.45%
RESIDENTIAL	2,595,436,420	3,026,104	151,835,126	2,750,297,650	5.85%	69.15%
REAL PROPERTY	3,503,436,860	27,584,767	214,987,473	3,746,009,100	6.14%	94.19%
PERSONAL	226,793,400	13,767,880	(9,491,490)	231,069,790	-4.19%	5.81%
GRAND TOTAL	3,730,230,260	41,352,647	205,495,983	3,977,078,890	5.51%	100.00%
GRAND TOTAL*	3,730,230,260	41,352,647	205,495,983	3,977,078,890	6.62%	100.00%

* Including Net New.

ANALYSIS OF TAX SAVINGS FROM TAXABLE VALUE (T.V.) VERSUS S.E.V.*

	2022 S.E.V.	2022 TAXABLE	S.E.V. TO T.V. REDUCTION
COMMERCIAL	1,203,270,550	858,650,680	344,619,870
INDUSTRIAL	202,626,910	137,060,770	65,566,140
RESIDENTIAL	3,600,993,170	2,750,297,650	850,695,520
REAL PROPERTY	5,006,890,630	3,746,009,100	1,260,881,530
PERSONAL	231,075,880	231,069,790	6,090
GRAND TOTAL	5,237,966,510	3,977,078,890	1,260,887,620

Property taxpayer savings (using 2021 millage rates) are:

City Taxes at 16.8566 mills	\$ 21,254,278
Total Taxes at 44.3488 mills **	\$ 55,918,853

*S.E.V. - State Equalized Value (50% of Fair Market Value)

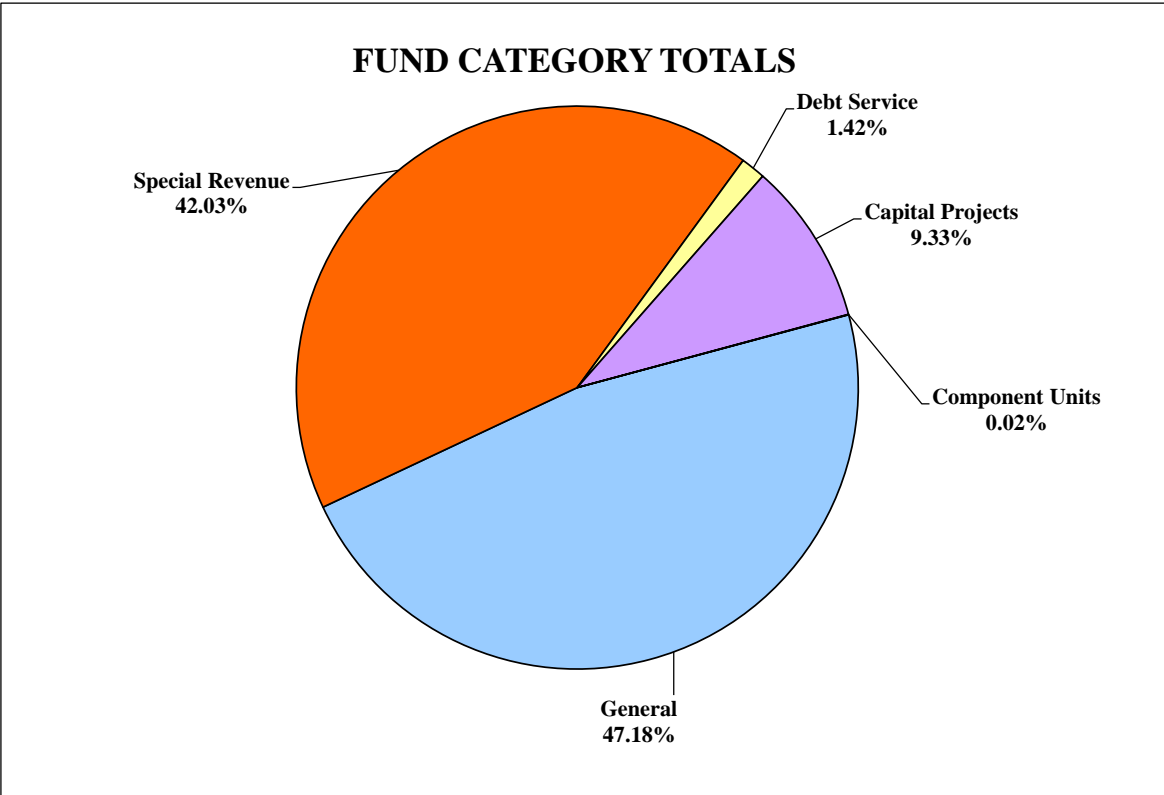
**2021 Farmington Schools Homestead tax rate

Pursuant to Michigan Law, property taxes are levied against Taxable Value, which is capped at the rate of inflation until the property is transferred. State Equalized Value represents 50% of market value and was the basis for the property tax levy until Proposal A was adopted in 1994.

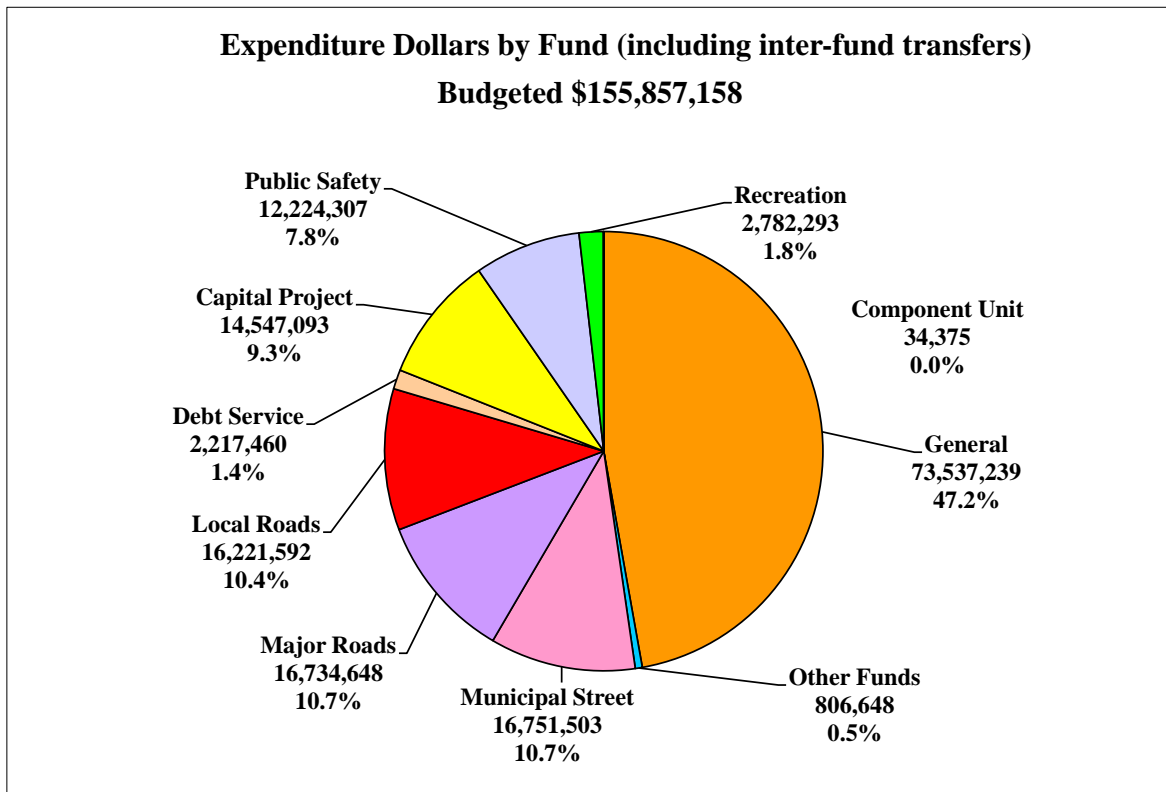
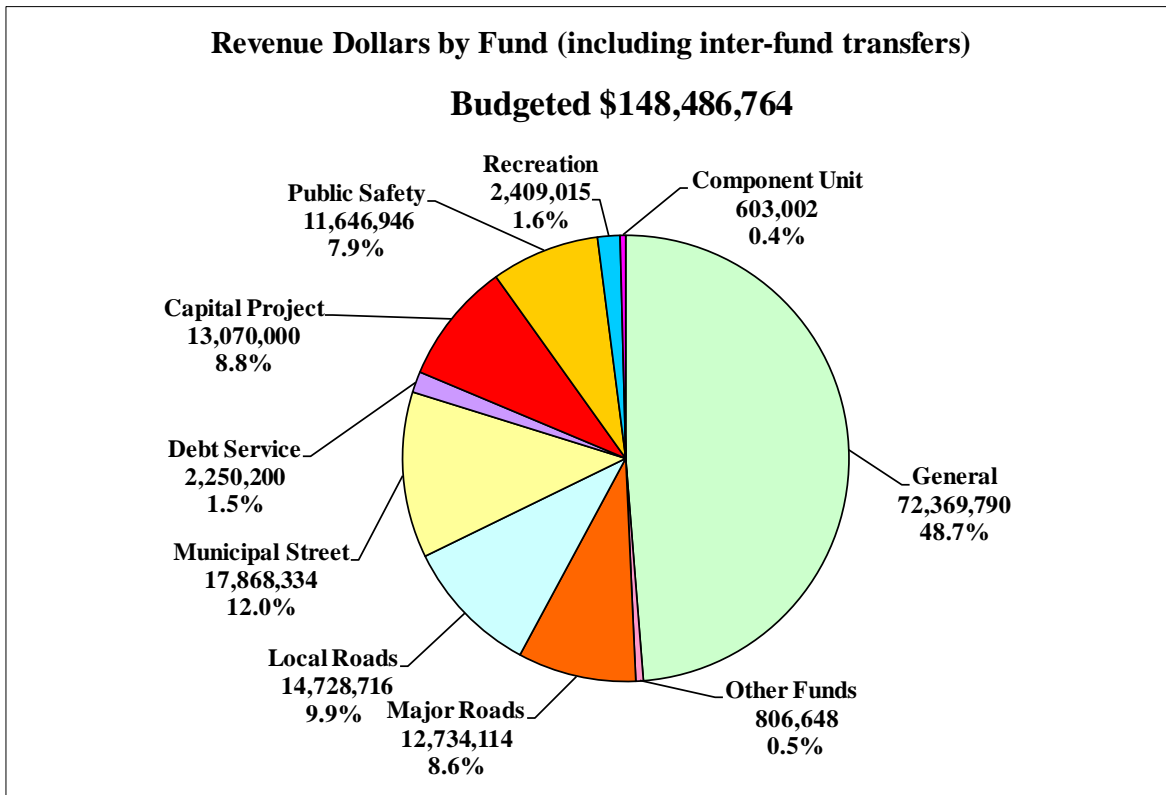
FUND OVERVIEW

The City’s General Fund accounts for 47.05% or \$73,537,239 of the total expenditure budget, including inter-fund transfers. City resources for the entire City’s operating departments are financed through the General Fund. The City Council has wide discretionary power over the financial resources attributable to this Fund. Detailed revenue and expenditures by Fund and revenue by source and expenditures by type are portrayed in schedules and graphs within this section as well as their percentage share of the total financial picture. The composition of the Fund category expenditures in the budget document including other financing uses (transfers out) are:

Fund Category	Budget	Percentage
General	\$73,537,239	47.18%
Special Revenue	65,520,991	42.03%
Debt Service	2,217,460	1.42%
Capital Projects	14,547,093	9.33%
Component Units	34,375	0.02%
Total	\$155,857,158	99.98%

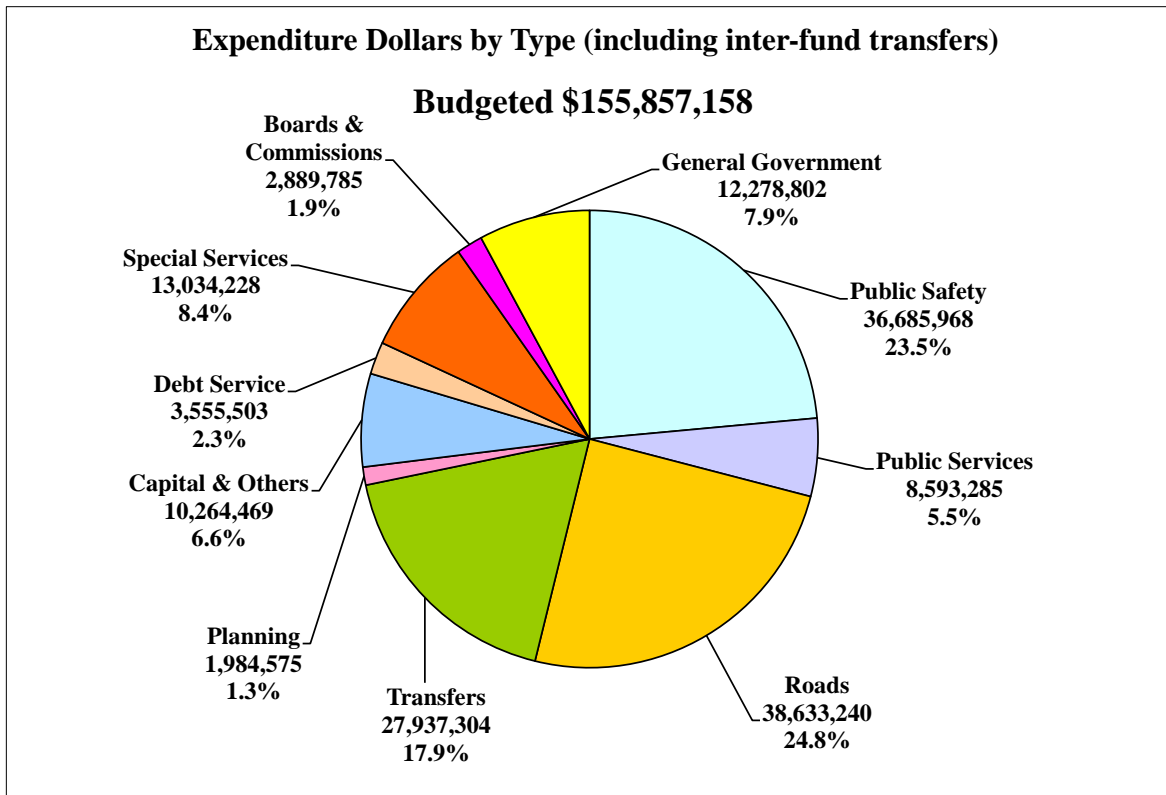
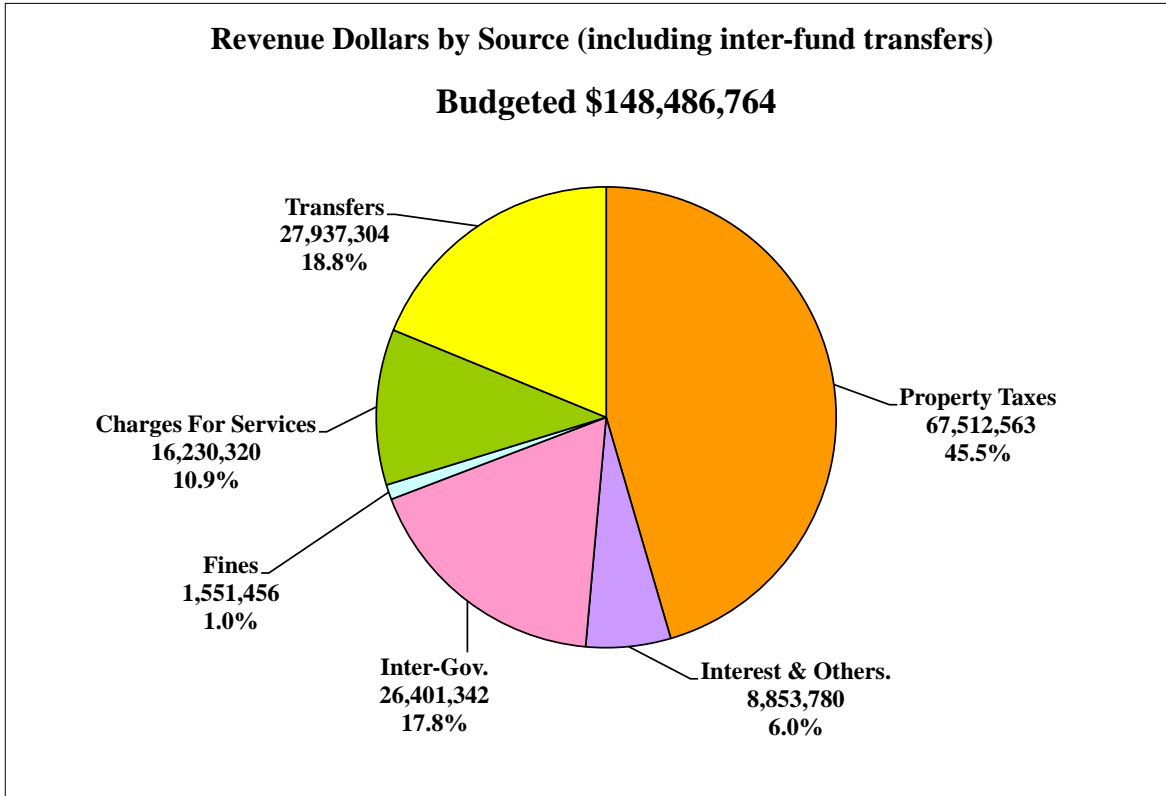


SUMMARY OF BUDGETARY FUNDS BY FUND TYPE FY 2022/23



Note: Variances between revenue and expenditures are from Fund Balance.

**SUMMARY OF BUDGETARY FUNDS
BY REVENUE SOURCE AND EXPENDITURE TYPE
FY 2022/23**



Note: Variances between revenue and expenditures are from Fund Balances.

CONSOLIDATED BUDGET SUMMARY FY 2022/23

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Component Units	Total Funds
FUND BALANCE AT JULY 1, 2022	\$45,997,452	\$16,183,875	\$97,745	\$2,155,022	\$1,766,979	\$66,201,073
REVENUES						
Property Taxes	36,162,362	30,764,145	0	0	586,056	67,512,563
Intergovernmental	14,199,527	12,151,816	50,000	0	0	26,401,342
Charges for Service	16,230,320	0	0	0	0	16,230,320
Interest Income	291,272	172,780	200	50,000	16,946	531,198
Fines and Forfeitures	1,551,456	0	0	0	0	1,551,456
Other/Miscellaneous	2,618,003	284,579	0	0	0	2,902,582
Total Revenues	71,052,940	43,373,319	50,200	50,000	603,002	115,129,460
EXPENDITURES						
Boards and Commissions	2,889,785	0	0	0	0	2,889,785
General Government	12,278,802	0	0	0	0	12,278,802
Public Safety	24,887,614	11,798,354	0	0	0	36,685,968
Planning, Community & Econ. Dev.	1,984,575	0	0	0	0	1,984,575
Public Services	8,593,285	0	0	0	0	8,593,285
Special Services	13,034,228	0	0	0	0	13,034,228
Highways and Streets	0	31,939,240	0	6,694,000	0	38,633,240
Appointed Council	0	316,021	0	0	0	316,021
Contractual Services	0	40,560	0	0	0	40,560
Land Acquisition, Capital Improvements and Other	0	2,479,463	2,500	7,400,550	25,375	9,907,888
Debt Service Principal	0	750,000	1,530,000	452,543	0	2,732,543
Debt Service Interest	0	138,000	684,960	0	0	822,960
Total Expenditures	63,668,288	47,461,638	2,217,460	14,547,093	25,375	127,919,854
Revenues over/(under) Expenditures	7,384,651	(4,088,320)	(2,167,260)	(14,497,093)	577,627	(12,790,394)
OTHER FINANCING SOURCES AND USES						
Proceeds from Bond Sale	0	0	0	5,420,000	0	5,420,000
Transfers In	1,316,850	16,820,454	2,200,000	7,600,000	0	27,937,304
Transfers Out	(9,868,951)	(18,059,353)	0	0	(9,000)	(27,937,304)
Total	(8,552,101)	(1,238,899)	2,200,000	13,020,000	(9,000)	5,420,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(1,167,450)	(5,327,219)	32,740	(1,477,093)	568,627	(7,370,394)
FUND BALANCE AT JUNE 30, 2023	\$44,830,002	\$10,856,656	\$130,485	\$677,930	\$2,335,606	\$58,830,679

<p>SCHEDULE OF INTERFUND TRANSFERS FY 2022/23</p>
--

Fund Transfer From	Fund Transfer To	Amount
General Fund	Capital Improvement Fund	7,600,000 (3)
	Nutrition Fund	68,951 (1)
	General Debt Service Fund	2,200,000 (2)
	Total General Fund	9,868,951
Municipal Street Fund	Major Roads Fund	4,969,577 (3)
	Local Roads Fund	11,781,926 (3)
	Total Municipal Street Fund	16,751,503
Parks Millage Fund	General Fund	1,307,850 (1)
Brownfield Redevelopment Authority Fund	General Fund	9,000 (1)
Total Interfund Transfers		\$27,937,304

- (1) Transfer of discretionary funds to be used for the benefit of the community.
- (2) Transfer for debt service payments.
- (3) Transfer for Capital improvements.

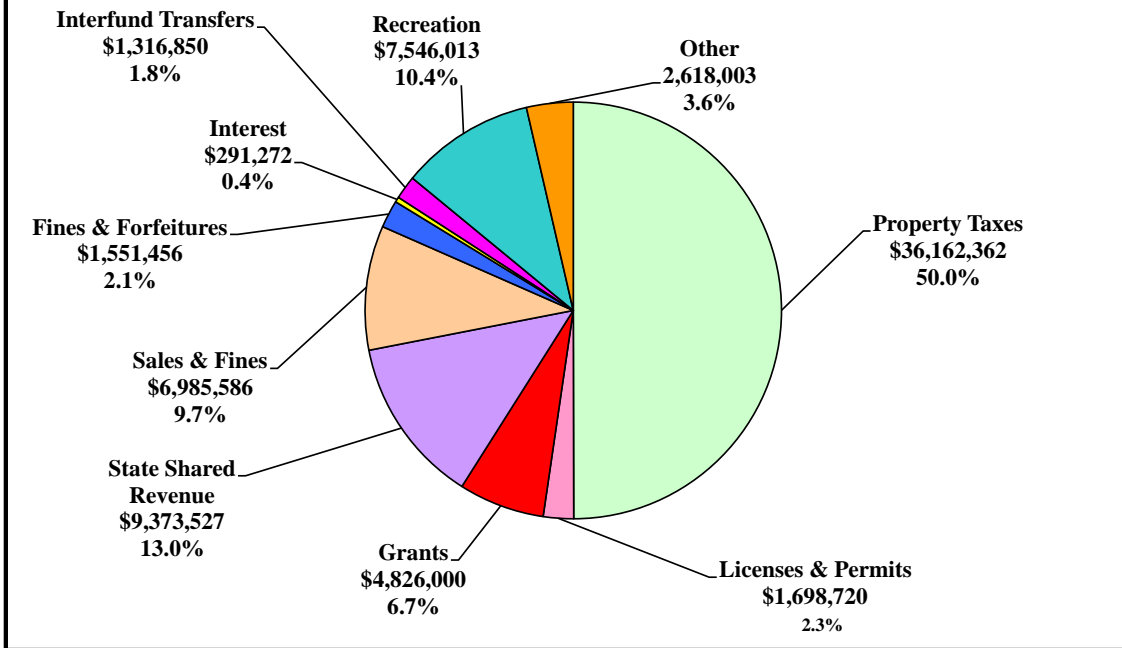
GENERAL FUND

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions which are not accounted for in other specialized funds, which contain restrictions on the usage of the Fund's assets, mandated by City Charter, State Statute, or bond covenants. This Fund contains budgets for all the Operating Departments of the City. A vast variety of revenues such as general property taxes, license fees, court revenues, permits, recreation user charges, investment income, service fees, State Shared Revenues and grants provide the economic resources for the operation of this Fund. City Council has broad discretionary powers over the utilization of financial resources of the General Fund.

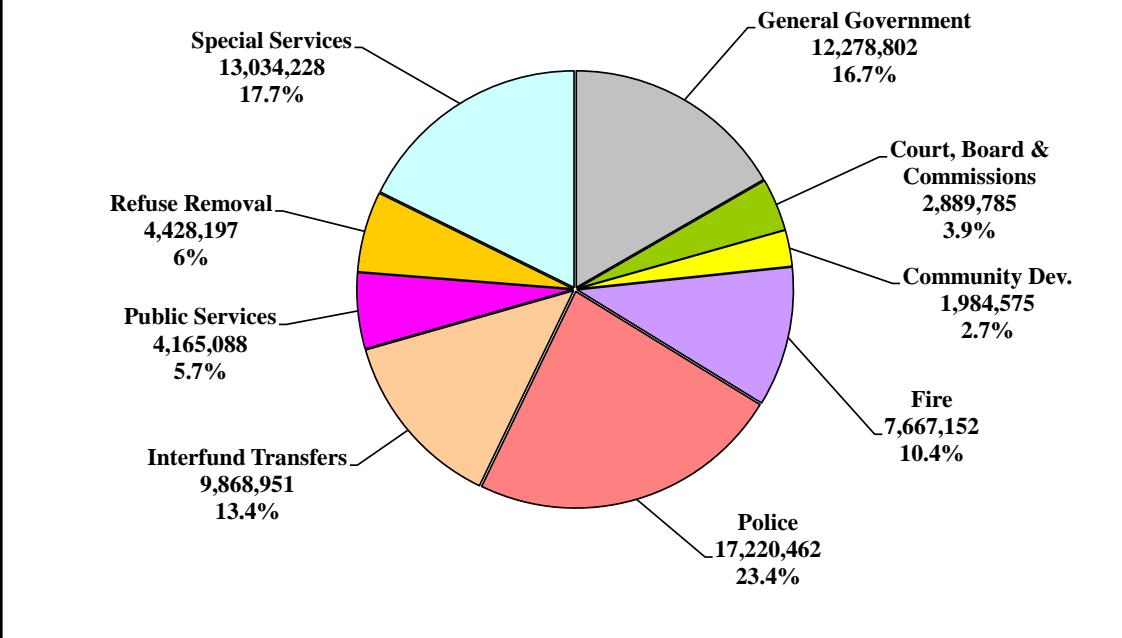


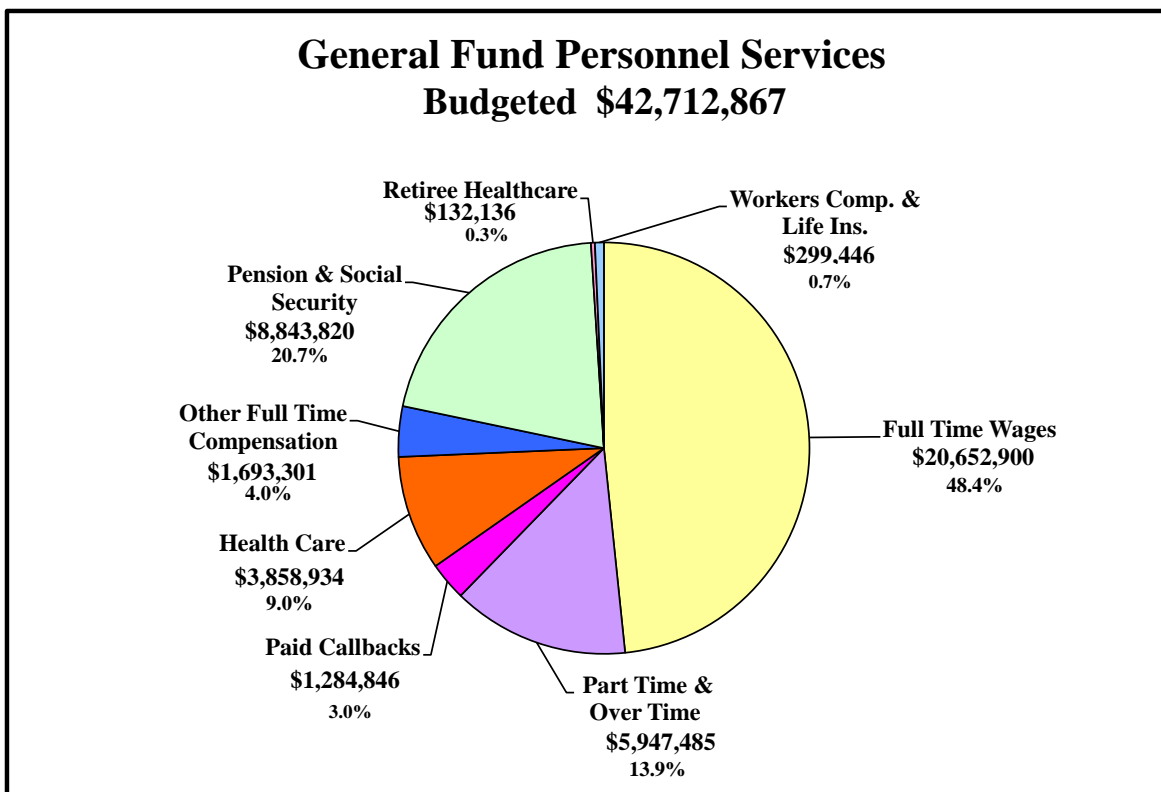
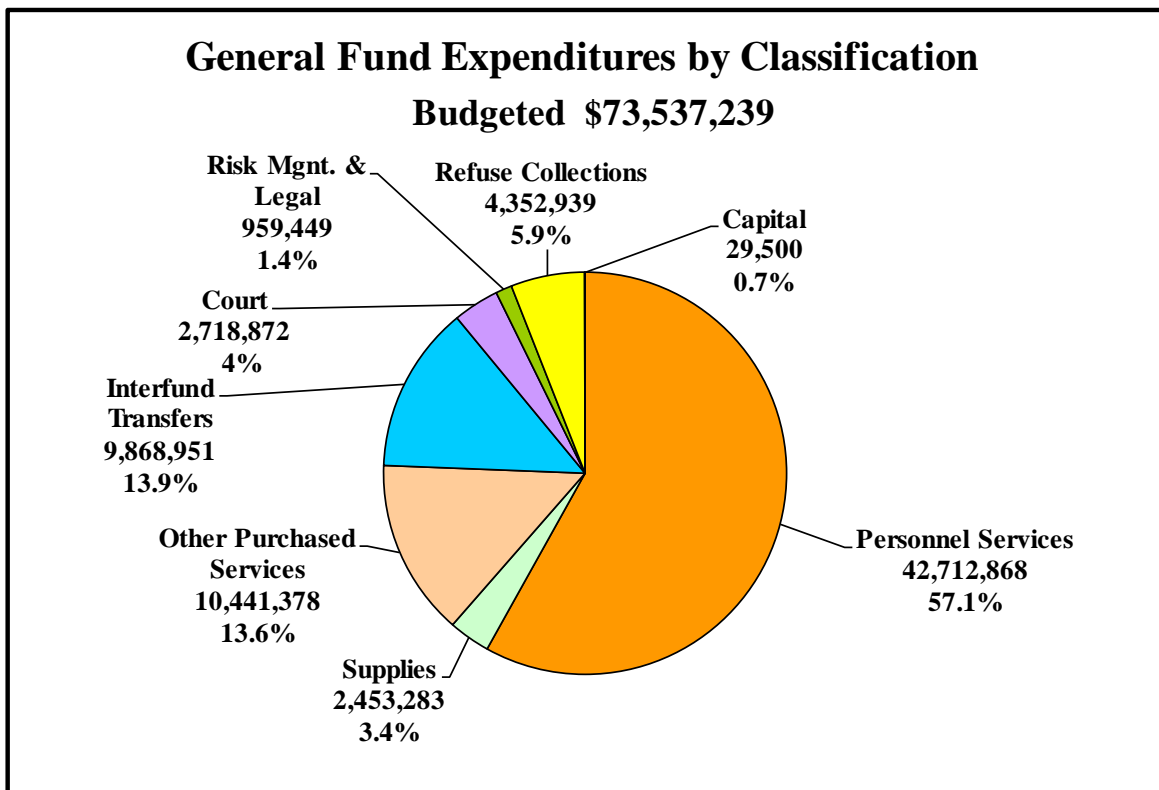
GENERAL FUND FY 2022/23

Total General Fund Revenue and Transfers In Budgeted \$72,369,790



Total General Fund Expenditures and Transfers Out Budgeted \$73,537,239





GENERAL FUND REVENUE ANALYSIS

City Property Taxes

The Major Source of Revenue for the General, Municipal Street, Public Safety Millage, General Debt Service, Capital Improvement, Park Millage, and Brownfield Redevelopment Authority Funds is generated by City Property Taxes. These taxes are levied on both real and personal property within the community. Real property is categorized in three major classifications: residential, commercial, and industrial parcels.



With the implementation of a State Constitutional Amendment commonly known as “Proposal A” (approved by the State electorate in 1994), increases in Taxable Value of individual parcels are limited to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties which change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

Property Taxes are the function of two variables: Taxable Value and Tax Rate. The Total Taxable Value (less Renaissance Zone) multiplied by the Tax Rate allocated to the General Fund will calculate the total property tax for the General Fund.

Property Taxes represent 49.97% of the General Fund Revenue, down from 54.3% last year. The proposed General Operating Millage (\$1 per \$1,000 of Taxable Value) is 7.8510, which covers operations, debt service and capital outlays. The Taxable Value of \$3,942,231,320 for FY 2022/23 was established on 12/31/21.

This category also consists of delinquent tax collections, penalties, interest, delinquent taxes, IFT Payments, and administration fees. Total General Fund property tax related revenues are projected at \$36,162,362 for FY 2022/23.

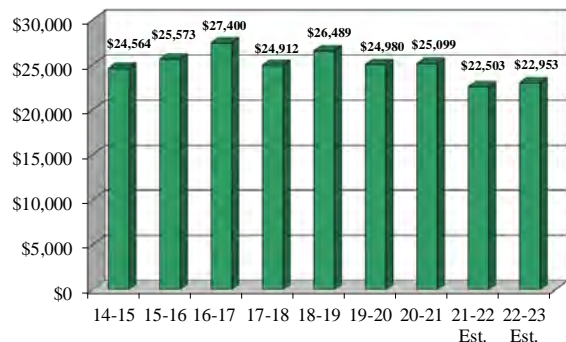
Real Property Taxes that are delinquent at March 1, 2022 will be sold to the County Treasurer. Therefore, real property taxes will be 100% collectable for cash flow purposes.

Business Licenses and Permits

Business licenses and permits are revenues derived from licenses issued to various classes of businesses conducting operations within the City boundaries.

This category of revenue is projected at \$22,953 for FY 2022/23.

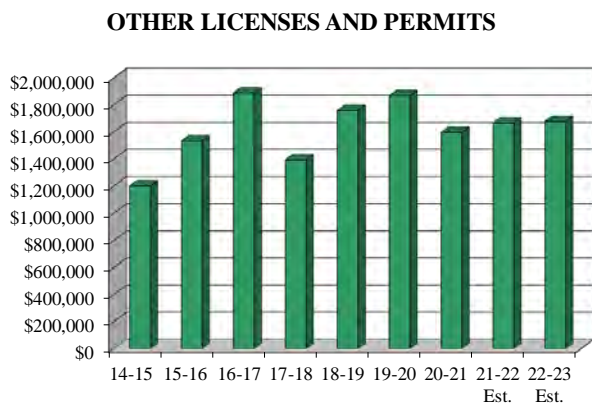
BUSINESS LICENSE FEES



General Fund Revenue Analysis

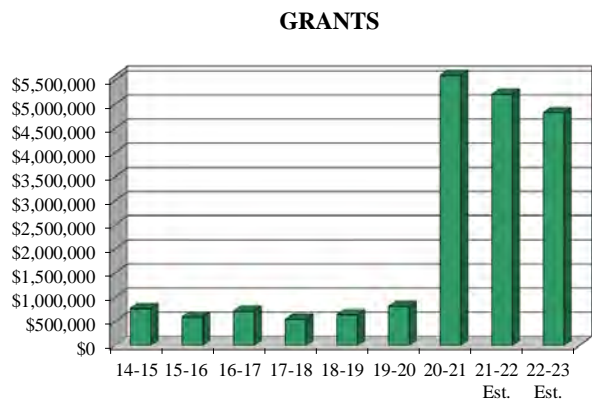
Other Licenses and Permits

This revenue source represents fees charged to owners and contractors for permits that allow the construction of new structures as well as improvements to existing structures. Mechanical permits such as heating/air conditioning, electrical, and plumbing are also included in this category. Revenue estimates for this classification are \$1,675,767 for FY 2022/23.



Grants

Grant revenue is primarily based on a Suburban Mobility Authority for Regional Transportation (SMART) Grant, and Auto Theft Grant. Grant Revenue is estimated at \$4,826,000 for FY 2022/23.

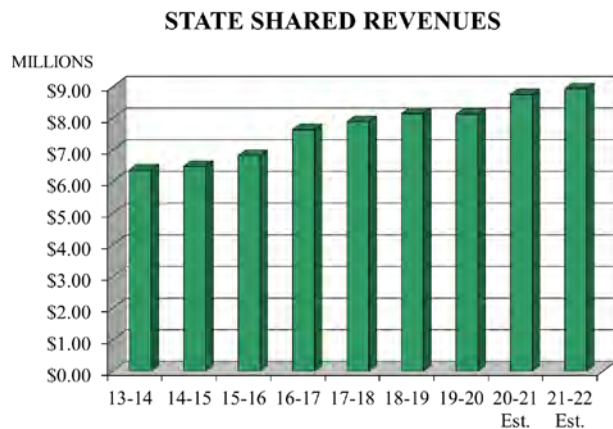


State Shared Revenues

A major source of revenue for the City is State levied and collected taxes on sales, which are shared with local units of government. The Michigan Constitution allocates a portion of the state sales tax to be distributed to local units on a per capita basis, using the last decennial census to determine population. The Legislature has allocated an additional portion of the sales tax to be distributed to the local units, based on taxable value per capita, unit type, population and yield equalization. This allocation is now based on compliance with the State's City, Village and Township Revenue Sharing (CVTRS) Program.

In addition, this revenue source now also includes the State's reimbursement of exempt personal property taxes.

The FY 2022/23 revenues are based on the State's Budget estimates. This amount is projected to be \$9,373,527 or 12.95% of the General Fund Revenue Budget, down from 13.8% last year.

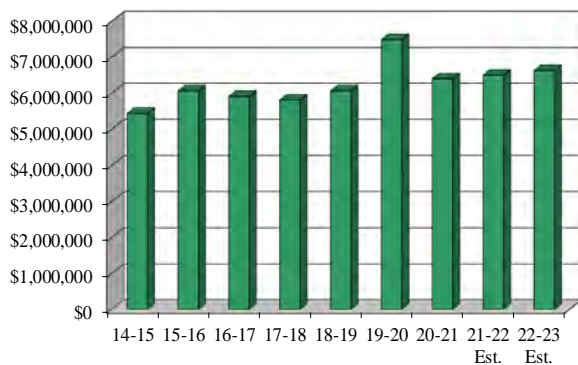


General Fund Revenue Analysis

Fees

Sources for these revenues are fees charged for various services provided by the City. This category accounts for \$6,625,531 of the General Fund Revenues. The largest revenue fee items in this group are \$1,569,078 for cable franchise fees, \$1,806,720 for advance life support fees, and \$1,609,577 for curbside recycling fees. Other revenues are estimated on anticipated development and construction and past revenue trends.

FEEs

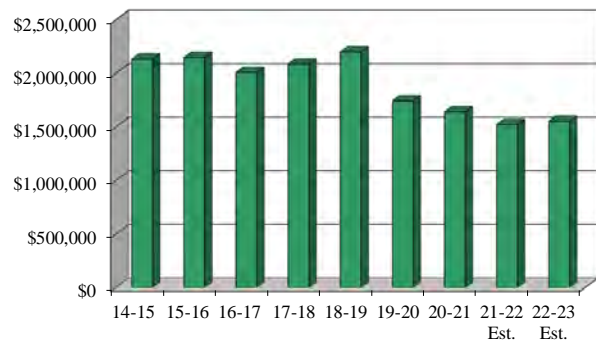


Fines and Forfeitures

These revenues are collected from the 47th District Court for fines levied on individuals, businesses, and/or corporations who have violated various State statutes, local ordinances or laws. A major portion of this activity is initiated by the Police Department for traffic violations.

These revenues are projected at \$1,551,456 for FY 2022/23 and comprise 2.0% of the General Fund Budget, down from 2.5% last year.

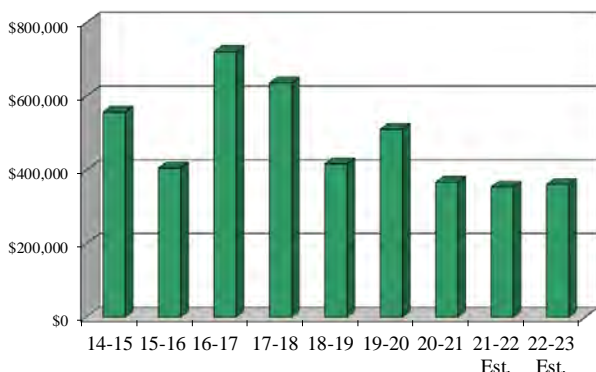
FINES AND FORFEITURES



Sales

This category of revenue is generated by the sale of various products, fixed asset sales, vital statistics (birth and death records) and radio tower rentals for cellular antennas. This category of revenue accounts for \$360,055 of the FY 2022/23 General Fund Budget.

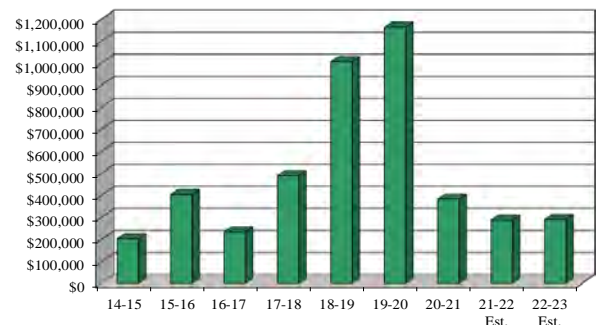
SALES



Investment Income

Investment Income is revenue derived from investing funds, which are not needed for disbursement for goods and/or services until a later date. This investment or cash management program is anticipated to add \$291,272 to the City's revenue.

INVESTMENT INCOME

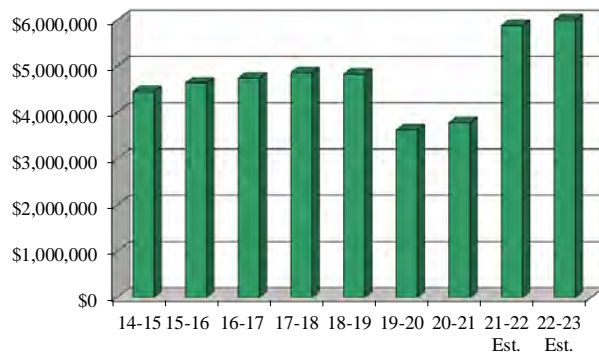


General Fund Revenue Analysis

Recreation User Charges

This category includes fees for recreation, senior, and cultural programs conducted by the Parks and Recreation Department at the Hawk, William M. Costick Center, Heritage and Founders Sports Park, Ice Arena and various school and recreational activity facilities throughout the community, including the City of Farmington. This group of revenue accounts for \$7,546,013 or 10.43% of the FY 2022/23 General Fund Revenue Budget.

RECREATION USER CHARGES

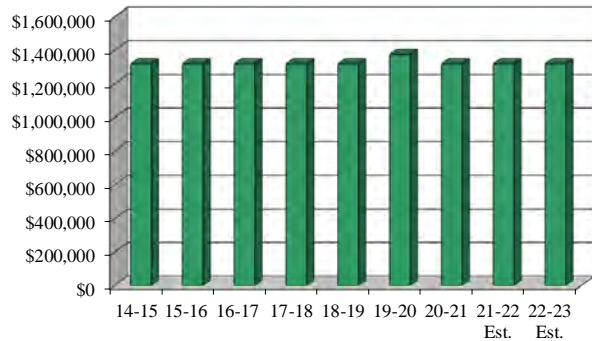


Contributions from Other Funds

This category represents the Parks Millage Fund, interfund transfers to assist in the funding of Special Service's programs for park maintenance, recreation, seniors, youth, and cultural programs contained in the General Fund. This category also includes an appropriation from the Brownfield Redevelopment Authority Fund for administrative costs of the General Fund.

FY 2022/23 contributions will be \$1,316,850 or 1.8% of the General Fund Revenue Budget.

CONTRIBUTIONS FROM OTHER FUNDS



Other Revenue

This category includes the rental fees for the Road Funds use of DPS equipment, Bond/Insurance Recoveries and Distributions, as well as various refunds, reimbursements and contributions from other governments and agencies. The Other Revenue budget for FY 2022/23 is \$2,618,003.

GENERAL FUND SUMMARY

	2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Budget	Estimated	Adopted	Projection	Projection
FUND BALANCE AT JULY 1							
Nonspendable, Restricted & Assigned	21,581,785	859,447	28,239,195	304,826	2,400,000	900,000	900,000
Unassigned	15,684,322	39,112,626	15,716,626	45,224,062	43,597,452	43,930,003	38,940,613
TOTAL FUND BALANCE	37,266,107	39,972,073	43,955,821	45,528,888	45,997,452	44,830,003	39,840,613
REVENUES							
Property Taxes	32,952,267	33,956,528	34,957,446	34,868,499	36,162,362	37,958,398	39,095,052
Business Licenses & Permits	24,980	25,099	25,242	22,503	22,953	23,412	23,880
Other Licenses & Permits	1,865,710	1,595,610	1,527,084	1,664,478	1,675,767	1,709,283	1,743,468
Grants	809,706	5,798,235	430,500	5,205,604	4,826,000	370,500	370,500
State Shared Revenues	8,124,014	9,059,918	8,917,832	9,660,611	9,373,527	9,584,880	9,801,655
Fees	7,476,407	6,399,066	6,366,760	6,495,619	6,625,531	6,758,042	6,893,203
Sales	510,033	366,386	308,319	352,995	360,055	367,256	374,601
Fines & Forfeitures	1,740,664	1,638,759	1,584,178	1,521,035	1,551,456	1,582,485	1,614,135
Interest Earnings	1,163,370	382,974	335,926	288,388	291,272	294,185	297,127
Recreation User Charges	3,615,270	3,781,842	5,810,416	5,877,845	7,546,013	8,043,554	8,193,773
Other Revenue	2,485,055	2,049,008	2,811,707	2,566,670	2,618,003	2,670,363	2,723,771
TOTAL OPERATING REVENUE	60,767,476	65,053,422	63,075,411	68,524,247	71,052,940	69,362,359	71,131,165
EXPENDITURES							
Boards & Commissions	2,768,034	2,468,312	2,985,288	3,018,887	2,889,785	2,985,485	3,062,517
General Government	10,453,450	10,720,938	11,537,834	12,445,481	12,278,802	12,618,095	13,015,361
Public Safety	20,549,569	21,296,310	23,868,492	23,872,989	24,887,614	26,082,542	26,736,769
Planning & Community Development	1,659,028	1,712,829	1,913,281	1,798,807	1,984,575	1,968,865	2,025,543
Public Services	7,464,219	7,580,398	8,549,034	8,400,466	8,593,285	8,672,362	8,805,952
Special Services	7,687,859	7,989,282	11,910,004	11,066,017	13,034,228	13,342,299	13,610,540
TOTAL EXPENDITURES	50,582,159	51,768,070	60,763,934	60,602,647	63,668,288	65,669,648	67,256,684
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	10,185,317	13,285,353	2,311,477	7,921,600	7,384,652	3,692,711	3,874,481
OTHER FINANCING SOURCES (USES)							
Operating Transfers In	1,372,874	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850
Operating Transfers Out	(8,852,224)	(9,200,000)	(9,808,796)	(8,769,886)	(9,868,951)	(9,998,951)	(9,998,951)
TOTAL OTHER FINANCING SOURCES (USES)	(7,479,350)	(7,883,150)	(8,491,946)	(7,453,036)	(8,552,101)	(8,682,101)	(8,682,101)
			70,572,730	69,372,533	73,537,239	2,964,509	4.2%
EXCESS OF REVENUE AND FINANCING SOURCES (USES) OVER (UNDER)	2,705,966	5,402,203	(6,180,469)	468,564	(1,167,449)	(4,989,390)	(4,807,620)
FUND BALANCE AS OF JUNE 30							
Nonspendable, Restricted & Assigned	859,447	304,826	900,000	2,400,000	900,000	900,000	900,000
Unassigned	39,112,626	45,224,062	37,097,852	43,597,452	43,930,003	38,940,613	34,132,993
TOTAL FUND BALANCE	39,972,073	45,528,888	37,997,852	45,997,452	44,830,003	39,840,613	35,032,993
Unassigned Fund Balance							
As Percent Of Expenditures	65.8%	74.2%	25.0%	62.8%	59.7%	51.5%	44.2%

General Fund Summary

	2019/20 Actual	2020/21 Actual	2021/22 Budget	2021/22 Estimated	2022/23 Adopted	2023/24 Projection	2024/25 Projection
<u>Nonspendable and Restricted Fund Balance</u>							
Restricted	0	0	0	0	0	0	0
Prepays	859,447	304,826	900,000	900,000	900,000	900,000	900,000
Total Nonspendable and Restricted Fund Balance	859,447	304,826	900,000	900,000	900,000	900,000	900,000
<u>Assigned Fund Balance</u>							
Economic Development Corporation	0	0	0	1,500,000	0	0	0
Total Assigned Fund Balance	0	0	0	1,500,000	0	0	0
Total Nonspendable, Restricted & Assigned Fund Balance	859,447	304,826	900,000	2,400,000	900,000	900,000	900,000

GENERAL FUND ESTIMATED REVENUE ANALYSIS

Acct. #	Description	2019/20 Actual	2020/21 Actual	2021/22 Budget	2021/22 Estimated	2022/23 Budget	2023/24 Projected	2024/25 Projected
<u>PROPERTY TAXES</u>								
403	005 Current Operating Property Tax	28,134,510	28,898,669	29,716,421	29,740,755	30,911,382	32,456,951	33,430,659
	006 Current Refuse Removal Property Tax	2,558,016	2,684,592	2,760,613	2,789,371	2,888,683	3,033,118	3,124,111
	007 Economic Development Property Tax	49,205	49,349	50,748	49,435	49,950	49,950	49,950
	010 Delinquent Property Tax	569	0	0	0	0	0	0
	020 Delinquent Personal Property	69,913	87,121	127,202	74,659	76,899	79,206	81,582
	025 Interest & Penalty	392,955	444,141	559,687	375,180	386,435	398,028	409,969
	027 Transfer Affidavit Penalty Fee	30,940	28,845	29,753	39,377	37,500	35,625	33,844
	030 Payments in Lieu of Taxes	18,553	23,531	0	0	0	0	0
	031 IFT Payments	2,986	2,427	2,519	982	13,211	13,608	14,016
	032 Administration Fee	1,701,299	1,752,961	1,797,853	1,816,130	1,870,614	1,964,144	2,023,069
	035 Trailer Taxes	2,561	2,689	2,650	2,610	2,688	2,768	2,852
	036 MTT Payments/Adjustments	(9,240)	(17,796)	(90,000)	(20,000)	(75,000)	(75,000)	(75,000)
	Total Property Taxes	32,952,267	33,956,528	34,957,446	34,868,499	36,162,362	37,958,398	39,095,052
<u>1.01 BUSINESS LICENSES & PERMITS</u>								
451	025 Vendor Permits	5,275	3,269	3,881	3,762	3,837	3,914	3,992
	030 Business Licenses	4,350	4,800	4,868	4,820	4,917	5,015	5,115
	050 Landfill Permit	130	65	0	81	83	85	86
	055 Residential Builders Registration	15,225	16,965	16,494	13,840	14,117	14,399	14,687
	Total Business Licenses & Permits	24,980	25,099	25,243	22,503	22,953	23,412	23,880
<u>OTHER LICENSES & PERMITS</u>								
476	006 Fire Damage Reports	330	251	217	308	314	320	327
	009 Zoning Compliance Permit	7,205	(2,390)	3,713	2,772	2,827	2,884	2,942
	010 Building Permits	1,356,583	1,088,740	1,000,000	1,100,000	1,100,000	1,122,000	1,144,440
	015 Electrical Permits	168,510	173,931	185,363	195,533	199,444	203,433	207,501
	020 Heating Permits	194,006	207,967	207,717	212,028	216,268	220,594	225,006
	025 Plumbing Permits	83,951	80,538	86,051	95,724	97,638	99,591	101,583
	035 Over - Size / Weight Permits	2,150	700	576	969	989	1,009	1,029
	040 Small Cell Wireless Permit	2,070	1,895	1,979	2,846	2,903	2,961	3,020
	045 Cab Card Permits	1,900	5,365	8,154	1,720	1,754	1,789	1,825
	050 Dog Licenses	1,355	1,439	744	2,703	2,757	2,812	2,868
	060 Sidewalk R.O.W. Utility	13,785	12,585	11,053	11,903	12,141	12,384	12,632
	065 Residential Improvement & Engineering	8,000	8,400	6,260	4,229	4,313	4,399	4,487
	066 Residential Improvement Building	1,000	1,050	782	529	539	550	561
	069 Rental Unit Inspection Fee	23,430	13,464	13,125	31,967	32,606	33,259	33,924
	070 Soil Erosion & Sediment	1,435	1,675	1,350	1,248	1,273	1,298	1,324
	Total Other Licenses & Permits	1,865,710	1,595,610	1,527,084	1,664,478	1,675,767	1,709,283	1,743,468
<u>GRANTS</u>								
505	004 Federal FEMA Safer Grant	264,845	206,773	60,000	60,000	0	0	0
	018 Non Federal Grants	0	147,933	0	0	0	0	0
	019 COVID-19 Federal Grants	106,506	4,886,102	0	4,455,500	4,455,500	0	0
	029 SMART Grant Revenue	282,292	354,927	245,000	245,000	245,000	245,000	245,000
	032 Police Training Grant, P.A. 302	16,827	11,431	16,000	12,830	16,000	16,000	16,000
	033 Dispatch Training Grant, P.A. 32	18,664	17,634	17,000	17,000	17,000	17,000	17,000
	045 Auto Theft Grant	80,195	107,962	65,000	65,000	65,000	65,000	65,000
	050 Non Federal Grants	11,253	14,904	11,500	311,500	11,500	11,500	11,500
	054 Miscellaneous Federal Grants	28,429	50,568	15,000	38,774	15,000	15,000	15,000
	100 MMRMA Rap Grants	695	0	1,000	0	1,000	1,000	1,000
	Total Grants	809,706	5,798,235	430,500	5,205,604	4,826,000	370,500	370,500
<u>STATE SHARED REVENUE</u>								
574	001 LCSSA Reimb. of Exempt Personal Property	850,690	795,934	730,673	735,000	796,104	835,909	877,704
	005 Income, Sales & Intangibles	7,232,578	8,224,066	8,146,444	8,880,666	8,531,579	8,702,211	8,876,255
	010 Liquor License Tax	40,745	39,917	40,715	44,945	45,844	46,761	47,696
	Total State Shared Revenue	8,124,013	9,059,918	8,917,832	9,660,611	9,373,527	9,584,880	9,801,655

Estimated Revenue Analysis

Acct. #	Description	2019/20 Actual	2020/21 Actual	2021/22 Budget	2021/22 Estimated	2022/23 Budget	2023/24 Projected	2024/25 Projected
<u>FEES</u>								
607	030 Police Accident Reports	20,067	15,700	15,146	24,329	24,815	25,311	25,818
	031 Police Services	68,243	29,136	70,000	33,116	33,778	34,454	35,143
	032 Franklin Lockup Service Fees	100	0	0	0	0	0	0
	035 Miscellaneous Police Fees	25,453	19,411	23,524	22,675	23,129	23,591	24,063
	036 False Alarms	48,955	43,260	42,057	47,152	48,095	49,057	50,038
	037 Liquor License Processing	495	4,105	6,681	1,294	1,320	1,346	1,373
	038 Fire Department Cost Recovery	25,486	7,233	0	5,018	5,119	5,221	5,326
	039 Fire Inspection	72,876	63,578	69,296	58,337	59,504	60,694	61,908
	040 Weed Cutting	6,884	8,005	12,316	18,521	18,892	19,270	19,655
	041 Advance Life Support Fees	2,010,210	1,632,759	1,734,000	1,771,294	1,806,720	1,842,854	1,879,711
	042 Animal Appeal Hearing	400	1,400	1,469	973	993	1,012	1,033
	045 Planning Commission	38,386	51,434	44,569	63,979	65,259	66,564	67,895
	048 Tax Abatement Application	0	0	0	0	0	0	0
	055 Zoning Board	2,306	3,264	2,247	3,654	3,727	3,802	3,878
	060 Board Up Fees	0	0	0	0	0	0	0
	065 Zoning Site Plan Review	1,750	3,280	5,259	8,895	9,073	9,255	9,440
	070 Engineering Site Plan Review	356,785	111,794	69,881	138,253	141,018	143,839	146,716
	076 In-House Engineering Fees	1,557,855	1,221,088	1,026,996	1,181,799	1,205,435	1,229,544	1,254,135
	083 Revenues Cable TV	1,754,390	1,667,059	1,702,129	1,538,311	1,569,078	1,600,459	1,632,468
	085 Recycling Fees	1,485,766	1,515,960	1,541,190	1,578,017	1,609,577	1,641,768	1,674,604
	Total Fees	7,476,407	6,399,066	6,366,760	6,495,619	6,625,531	6,758,042	6,893,203
<u>SALES</u>								
642	005 Maps & Publications	24	20	2	24	24	25	25
	009 Franklin Dispatch	54,067	10,466	18,301	0	0	0	0
	010 Auctions	3,579	(6,054)	(2,625)	1,073	1,095	1,117	1,139
	012 Fire Training Transfers	152	0	0	0	0	0	0
	013 Permits Expired - Uncompleted	23,200	5,700	4,266	508	519	529	540
	014 Donations	(3,000)	13,685	88	0	0	0	0
	015 Miscellaneous Income	77,677	47,656	52,211	70,000	71,400	72,828	74,285
	020 Vital Statistics	78,239	71,451	72,946	79,346	80,933	82,552	84,203
	021 Passport Fees	12,180	12,670	7,228	37,231	37,976	38,735	39,510
	025 Fixed Asset Sales	192,813	69,615	82,448	79,622	81,214	82,839	84,496
	056 Rental Income (Radio Tower)	70,601	141,176	73,454	85,190	86,894	88,632	90,404
	057 Phone Franchise Fees	500	0	0	0	0	0	0
	Total Sales	510,032	366,386	308,319	352,995	360,055	367,256	374,601
<u>FINES & FORFEITURES</u>								
655	001 Civil Fines	141,256	120,626	113,139	128,322	130,889	133,507	136,177
	002 Court Filing Fees	606,669	710,021	746,611	552,758	563,813	575,090	586,592
	003 Probation Fees	153,606	144,399	136,114	130,672	133,286	135,951	138,671
	004 PSI District Court	13,909	11,757	10,538	12,980	13,240	13,505	13,775
	005 Ordinance Fines	738,526	586,220	504,361	623,158	635,621	648,334	661,300
	007 Motor Carrier Fines	61,107	53,385	63,429	54,059	55,140	56,243	57,368
	015 Parking Fines	14,930	7,785	7,037	11,542	11,772	12,008	12,248
	025 Bond Forfeitures	10,662	4,566	2,949	7,543	7,694	7,848	8,005
	Total Fines & Forfeitures	1,740,665	1,638,759	1,584,178	1,521,035	1,551,456	1,582,485	1,614,135
<u>INTEREST EARNINGS</u>								
664	005 Interest Income	1,041,244	376,776	335,926	288,389	291,273	294,186	297,128
668	001 Unrealized Gain/(Loss)	122,126	6,198	0	(1)	(1)	(1)	(1)
	Total Interest Earnings	1,163,370	382,974	335,926	288,388	291,272	294,185	297,127
<u>INTERFUND TRANSFERS</u>								
676	243 Brownfield Authority Fund Admin.	9,000	9,000	9,000	9,000	9,000	9,000	9,000
	412 Golf Course	56,024	0	0	0	0	0	0
	410 Parks Millage - Park Maint & Admin.	382,450	382,450	382,450	382,450	382,450	382,450	382,450
	410 Parks Millage - Naturalist	75,400	75,400	75,400	75,400	75,400	75,400	75,400
	410 Parks Millage - Youth	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	410 Parks Millage - Activities Center Programs	400,000	400,000	400,000	400,000	400,000	400,000	400,000
	410 Parks Millage - Facility/Programs	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	410 Parks Millage - Cultural Arts	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Total Inter-Fund Transfers	1,372,874	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850

Estimated Revenue Analysis

Acct. #	Description	2019/20 Actual	2020/21 Actual	2021/22 Budget	2021/22 Estimated	2022/23 Budget	2023/24 Projected	2024/25 Projected
RECREATION USER CHARGES								
695	015 Administration	430	11,950	10,900	11,970	10,900	10,900	10,900
	020 Youth & Family Contributions (incl. Farmington)	99,271	34,846	99,500	24,362	80,000	80,000	80,000
	027 Transportation Sponsorship	11,000	12,527	16,000	16,000	16,000	16,000	16,000
	028 Kroger Transportation	8,880	0	14,000	0	0	0	0
	029 Other Transportation Revenues	17,604	10,278	32,000	12,000	32,000	32,000	32,000
	030 Senior Revenues	110,856	71,891	117,000	117,000	138,000	148,000	151,000
	032 Senex Program Revenues	47,252	0	42,000	0	42,000	60,000	60,000
	033 Senior Trips	508	0	2,000	2,000	2,000	4,000	4,000
	034 Special Functions Revenues	5,536	500	7,600	7,600	14,300	15,400	15,400
	035 Grounds & Recreation Rentals	35,522	37,408	40,000	40,000	40,000	40,000	40,000
	039 Fitness	0	4,086	0	0	0	0	0
	040 Fitness Memberships	0	128,516	452,436	602,126	935,000	1,050,000	1,100,000
	041 Swimming	241,668	199,713	526,788	330,587	425,000	450,000	450,000
	042 Maker Space	0	137	90,000	5,000	130,000	230,000	250,000
	043 Cultural Arts Tickets	0	0	235,000	170,347	276,000	375,880	376,025
	044 Cultural Arts	221,179	169,864	467,870	491,073	743,844	795,940	846,014
	045 After School Recreation	10,680	15,462	80,700	18,240	18,240	18,240	18,240
	055 Day Camp	71,238	119,870	268,470	106,560	130,500	130,500	130,500
	057 Gym	24,579	26,235	19,120	45,496	64,965	64,965	64,965
	060 Classes	16,906	70,501	58,145	82,331	92,310	94,115	96,115
	065 Tennis	616	23,280	22,805	59,180	59,241	59,241	59,241
	070 Golf	8,703	28,112	18,600	18,795	18,840	18,840	18,840
	071 Junior Golf League	0	0	0	71	0	0	0
	075 Softball	125	890	3,600	1,800	1,800	1,800	1,800
	085 Safety Clinic	0	85	0	0	0	0	0
	105 Special Events	54,969	24,439	61,200	42,911	67,950	68,950	68,950
	110 Youth Soccer	9,213	26,474	45,800	45,285	50,250	50,250	50,250
	120 Youth Basketball	12,680	16,777	28,310	28,209	30,300	32,300	32,300
	170 Teen Programs	31,780	62,319	40,750	40,872	84,000	84,000	84,000
	201 Farmington Contributions	248,912	214,919	294,071	266,130	301,993	310,153	310,153
	202 Golf Course Revenues	886,071	1,299,810	1,057,000	1,150,000	1,150,000	1,150,000	1,150,000
	203 Farmington Hills Golf Club Concessions	11,498	(3,776)	10,000	13,776	10,000	10,000	10,000
	204 Farmington Hills Golf Club Reimbursement	0	20,753	0	0	0	0	0
	206 Driving Range Fees	193,658	344,112	230,000	285,000	285,000	285,000	285,000
	208 Adult Chorale	7,769	(1,957)	0	0	0	0	0
	212 Nature Study	45,578	86,292	128,000	156,736	375,330	376,830	376,830
	213 Archery	31,349	51,381	81,000	81,000	81,000	81,000	81,000
	216 Safety Town	1,695	7,726	14,000	14,175	14,000	14,000	14,000
	218 Children's Travel	4,516	0	64,750	64,750	64,750	64,750	64,750
	300 Activities Center Rent	38,453	1,404	10,000	60,000	40,000	40,000	40,000
	301 Grant Center Rental	19,758	(3,748)	15,000	15,000	15,000	15,000	15,000
	302 Longacre House Rentals	56,800	19,810	50,000	55,000	60,000	90,000	95,000
	303 Dog Park Revenue	10,394	15,502	10,500	10,500	10,500	10,500	10,500
	304 The Hawk Rentals	0	8,725	80,000	80,000	150,000	180,000	200,000
	305 Hawk Concessions and Merchandise	0	8,431	8,000	168,440	250,000	250,000	250,000
	408 Heritage Rental Fees	17,980	36,886	30,000	33,000	33,000	33,000	33,000
Ice	805 Youth Hockey Contract	597,491	437,618	495,000	660,000	660,000	660,000	660,000
	807 Figure Skating Contract	21,964	13,139	15,263	20,350	20,350	20,350	20,350
	809 Other Ice Contract Ice	119,814	43,132	116,250	155,000	155,000	155,000	155,000
	812 Misc. Hourly - Figure Skating	65,558	51,249	100,000	71,435	100,000	100,000	100,000
	822 Single Usage - Shift Hockey	90	0	750	0	1,000	1,000	1,000
	824 Single Usage - Open Skate	6,196	40	7,500	8,500	10,000	10,000	10,000
	826 Adult Hockey	56,180	(1,046)	33,750	23,750	45,000	45,000	45,000
	830 Learn to Skate	45,295	28,823	45,750	70,000	75,000	75,000	75,000
	831 Non-Ice Activities	8,978	0	7,500	500	10,000	10,000	10,000
	840 Special Events - Ice Show	830	0	2,250	2,250	3,000	3,000	3,000
	841 Ice Retail Sales	39	45	375	375	500	500	500
	843 Ice Tax Exempt	0	0	38	38	50	50	50
	844 Ice Food Sales	53,871	760	60,000	50,000	66,000	66,000	66,000
	845 Ice Arena Vending Machine Revenue	7,977	3,006	4,000	6,000	4,000	4,000	4,000
	846 Ice Arena Coin Locker Revenue	0	0	75	75	100	100	100
	848 Ice Arena Outside Concession	6,997	0	26,250	26,250	35,000	35,000	35,000
	849 Ice Arena Room Rentals	1,900	0	2,250	500	3,000	3,000	3,000
	850 Ice Arena Advertising	873	1,528	4,500	1,500	6,000	6,000	6,000
	853 Ice Arena Skate Rental	5,592	1,119	6,000	8,000	8,000	8,000	8,000
	Total Recreation User Charges	3,615,271	3,781,842	5,810,416	5,877,845	7,546,013	8,043,554	8,193,773

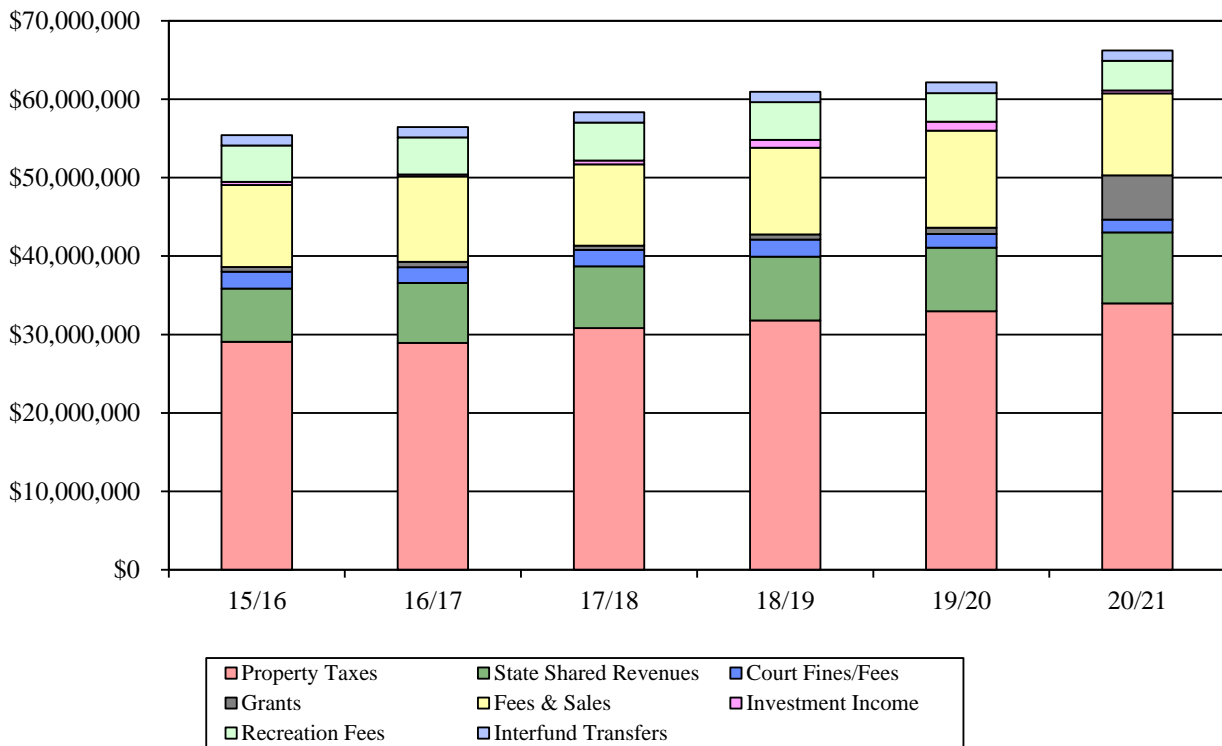
Estimated Revenue Analysis

Acct. #	Description	2019/20 Actual	2020/21 Actual	2021/22 Budget	2021/22 Estimated	2022/23 Budget	2023/24 Projected	2024/25 Projected
<u>OTHER REVENUE</u>								
696 000	Bond/Insurance Recoveries	572,767	88,167	729,410	729,410	743,998	758,878	774,056
002	State Reimbursement for Elections	87,853	0	0	0	0	0	0
003	School Reimbursement for High School Officer	62,906	85,238	162,857	90,826	92,643	94,495	96,385
005	Equipment Rental - Force Account	1,371,143	1,463,133	1,502,829	1,326,038	1,352,559	1,379,610	1,407,202
006	Farmington Refuse Removal Contribution	1,310	1,632	1,664	1,680	1,713	1,748	1,783
008	O.C.C. Payroll Reimbursement	422	0	0	0	0	0	0
009	Federal Task Force Overtime Reimbursement	22,131	36,967	31,119	39,050	39,831	40,627	41,440
011	Traffic Improvement Assoc. Bypass Reimbursement	17,340	16,589	9,676	4,973	5,072	5,174	5,277
012	Vending Machine Rebates	1,019	85	26	315	322	328	334
013	Fuel & Maintenance Reimbursement	1,438	635	450	703	717	731	746
014	Overhead Street Lighting Reimbursement	57,607	64,654	88,578	88,578	90,350	92,157	94,000
018	Contribution for Dispatch Services	232,793	237,273	242,038	242,038	246,879	251,816	256,853
019	Contribution for I.T. Services	41,763	42,104	43,060	43,060	43,921	44,800	45,696
023	Trust Fund Forfeiture	14,563	12,531	0	0	0	0	0
	Total Other Revenue	2,485,055	2,049,008	2,811,707	2,566,670	2,618,003	2,670,363	2,723,771
	TOTAL OPERATING REVENUE	62,140,350	66,370,272	64,392,261	69,841,097	72,369,790	70,679,209	72,448,015

General Fund Revenue Historical Trend

<p align="center">General Fund Actual Revenues by Source Fiscal 15/16 Through Fiscal 20/21</p>						
Revenue Source	15/16	16/17	17/18	18/19	19/20	20/21
Property Taxes	29,058,007	28,934,178	30,827,096	31,779,255	32,952,267	33,956,528
State Shared Revenues	6,807,773	7,628,780	7,877,669	8,136,443	8,124,014	9,059,918
Court Fines/Fees	2,145,354	2,006,801	2,085,540	2,197,948	1,740,664	1,638,759
Grants	586,568	708,890	541,671	636,351	809,706	5,798,235
Fees & Sales	10,464,295	10,885,378	10,357,323	11,062,555	12,362,185	10,435,168
Investment Income	404,784	233,798	489,901	1,007,407	1,163,370	382,974
Recreation Fees	4,637,772	4,744,048	4,858,219	4,825,461	3,615,270	3,781,842
Interfund Transfers	1,316,850	1,316,850	1,316,850	1,316,850	1,372,874	1,316,850
Total Revenue	55,421,403	56,458,723	58,354,269	60,962,270	62,140,350	66,370,272

**General Fund
Actual Revenues by Source**



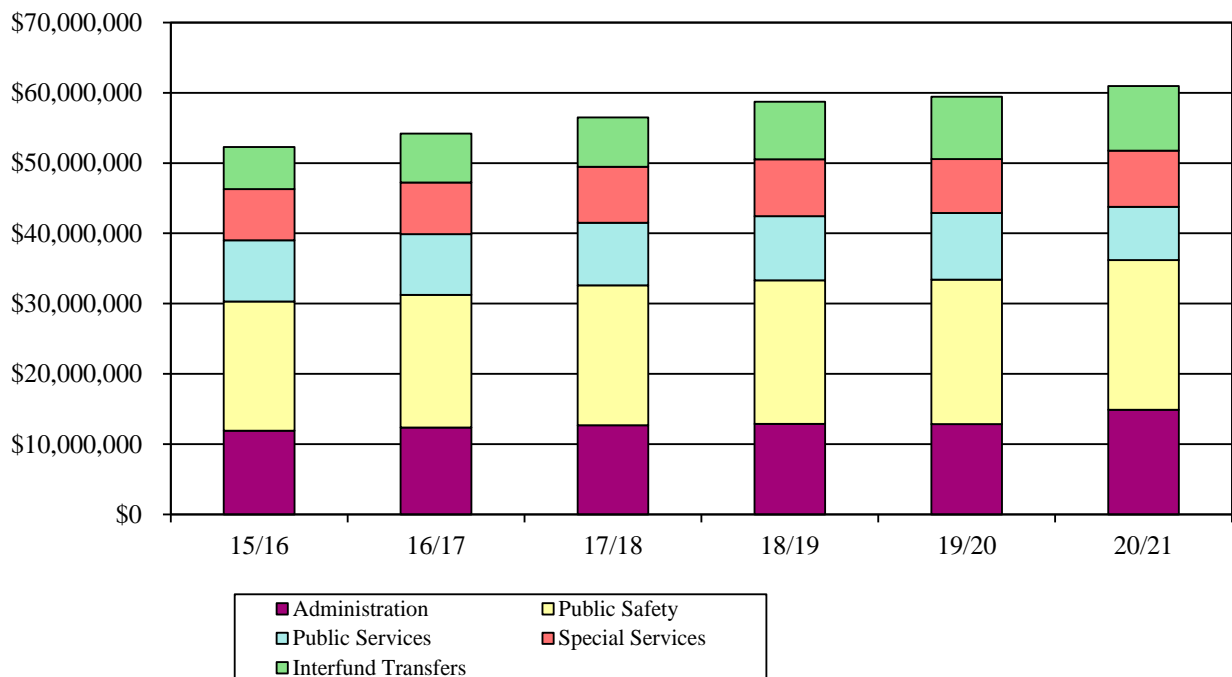
GENERAL FUND EXPENDITURE SUMMARY FY 2022/23

DIV. NO. Category and Line Item	2019/20 Actual Expenditures	2020/21 Actual Expenditures	2021/22 Current Budget	2021/22 Estimated Expenditures	2022/23 Adopted Budget	2023/24 Projected Budget	2024/25 Projected Budget
115 Boards & Commissions	2,814,987	2,540,865	2,985,288	3,018,887	2,889,785	2,985,485	3,062,517
<u>GENERAL GOVERNMENT:</u>							
101 City Council	85,545	82,206	94,059	104,797	124,497	124,696	126,918
172 City Administration	628,835	569,606	790,777	779,158	860,619	874,541	897,694
175 Public Information	419,505	395,297	456,704	440,668	572,288	587,451	602,201
202 Finance	1,691,664	1,774,515	2,029,032	2,004,836	2,122,257	2,143,623	2,205,703
210 Corporation Counsel	691,322	763,885	749,600	754,584	764,600	780,000	795,600
215 City Clerk	738,113	900,496	801,952	765,676	1,008,708	1,052,332	1,072,988
226 Human Resources	437,522	470,421	606,531	548,929	607,255	622,592	646,954
250 Central Services	961,117	1,005,405	1,173,602	1,155,653	1,229,117	1,269,455	1,311,269
290 Support Services	2,112,878	2,224,500	2,434,353	3,489,946	2,507,312	2,557,148	2,619,464
298 Post Employment Benefits	2,639,994	2,462,054	2,401,224	2,401,234	2,482,149	2,606,256	2,736,569
TOTAL GENERAL GOVERNMENT	10,406,495	10,648,385	11,537,834	12,445,481	12,278,802	12,618,095	13,015,361
<u>PUBLIC SAFETY:</u>							
300 Police	14,204,509	14,762,273	16,769,166	16,726,410	17,220,462	18,201,655	18,653,301
337 Fire	6,345,060	6,534,037	7,099,326	7,146,579	7,667,152	7,880,887	8,083,469
TOTAL PUBLIC SAFETY	20,549,569	21,296,310	23,868,492	23,872,989	24,887,614	26,082,542	26,736,769
443 Planning & Community Development	1,659,028	1,712,829	1,913,281	1,798,807	1,984,575	1,968,865	2,025,543
<u>PUBLIC SERVICES:</u>							
440 DPS Administration	524,661	428,018	541,724	540,860	519,639	547,592	541,566
442 Road Maint & Supervision	264,141	285,802	337,847	313,714	361,496	354,923	362,444
444 Building Maintenance	500,549	466,841	489,322	481,524	498,373	535,882	517,972
449 Engineering	1,116,318	1,099,830	1,428,856	1,335,473	1,434,666	1,492,357	1,539,074
450 DPW Maintenance Facility	1,100,730	1,116,301	1,512,221	1,482,080	1,350,913	1,220,522	1,228,643
523 Waste Removal	3,957,820	4,183,606	4,239,065	4,246,816	4,428,197	4,521,087	4,616,252
TOTAL PUBLIC SERVICES	7,464,219	7,580,398	8,549,034	8,400,466	8,593,285	8,672,362	8,805,952
<u>SPECIAL SERVICES:</u>							
752 Administration	2,330,033	2,697,937	3,983,359	3,555,396	4,031,287	4,120,814	4,201,210
760 Youth Services	329,194	119,581	370,272	76,077	0	0	0
765 Senior Services	824,831	658,789	1,046,814	906,381	1,102,820	1,132,763	1,160,017
770 Parks Maintenance	1,632,650	1,647,074	1,846,413	1,805,707	1,907,619	1,958,345	1,999,575
775 Cultural Arts	443,122	436,808	1,088,985	933,670	1,486,126	1,553,308	1,601,302
780 Golf Course	718,108	840,857	840,950	834,698	869,499	889,279	910,241
785 Recreation Programs	532,239	874,527	1,596,322	1,910,536	2,519,307	2,561,701	2,597,485
790 Ice Arena	877,579	713,709	1,136,889	1,043,552	1,117,571	1,126,089	1,140,710
TOTAL SPECIAL SERVICES	7,687,757	7,989,282	11,910,004	11,066,017	13,034,228	13,342,299	13,610,540
TOTAL EXPENDITURES	50,582,056	51,768,069	60,763,934	60,602,647	63,668,288	65,669,648	67,256,684
OTHER FINANCING USES							
299 Interfund Transfers	8,852,224	9,200,000	9,808,796	8,769,886	9,868,951	9,998,951	9,998,951
TOTAL EXPENDITURES AND OTHER FINANCING USES	59,434,279	60,968,069	70,572,730	69,372,533	73,537,239	75,668,599	77,255,635

General Fund Expenditure Historical Trend

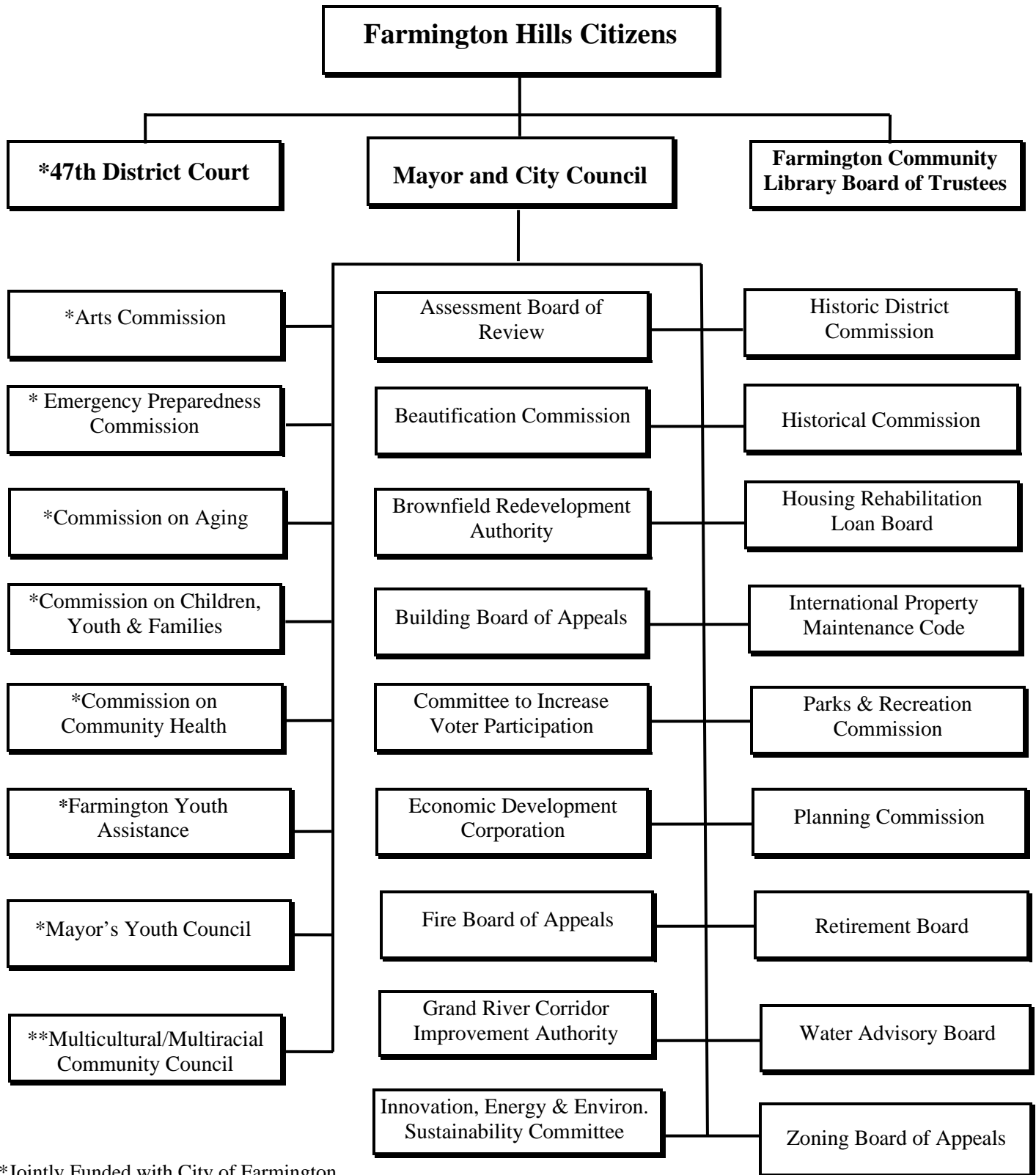
General Fund Actual Expenditures by Function Fiscal 15/16 through 20/21						
Expenditure Function	15/16	16/17	17/18	18/19	19/20	20/21
Administration	11,924,034	12,354,139	12,700,585	12,895,595	12,853,267	14,902,079
Public Safety	18,378,223	18,881,388	19,884,139	20,414,816	20,549,569	21,296,310
Public Services	8,699,257	8,642,077	8,911,816	9,128,450	9,491,464	7,580,398
Special Services	7,304,009	7,344,732	7,967,963	8,088,516	7,687,859	7,989,282
Interfund Transfers	5,970,849	6,955,448	7,027,485	8,194,944	8,852,224	9,200,000
Total Expenditures	52,276,372	54,177,784	56,491,988	58,722,321	59,434,383	60,968,070

**General Fund
Actual Expenditures by Function**



CITY OF FARMINGTON HILLS

Boards, Commissions & Agencies



*Jointly Funded with City of Farmington

**Funded by Farmington, Farmington Hills and the School District

BOARDS, COMMISSIONS, AND AGENCIES

47th DISTRICT COURT

The 47th Judicial District Court is a limited jurisdiction court serving the cities of Farmington and Farmington Hills. The Court has jurisdiction over criminal misdemeanors, civil cases in which the amount in dispute is \$25,000 or less, parking violations, traffic violations and other civil infractions, landlord-tenant disputes, and small claims matters. In addition, the Court has initial jurisdiction on criminal felony cases for the purpose of determining probable cause.

The Court has two full-time judges elected to six-year terms. The chief judge of the Court is appointed by the Michigan Supreme Court and serves a two-year term as chief judge. The Court utilizes the services of part-time magistrates, who are appointed by the chief judge. Magistrates handle criminal arraignments, informal hearings, small claims hearings, and plea and sentencing on certain violations as permitted by law. The Court strives to provide outstanding service to the community. In establishing its goals and measuring its progress, the Court uses the following five standards:

- 1) Increasing access to court services.
- 2) Ensuring expedition and timeliness of service.
- 3) Ensuring equality, fairness, and justice.
- 4) Maintaining independence while also ensuring accountability; and
- 5) Enhancing public trust and confidence in the Court as an institution.

GOALS

- **Access to Justice:** Strive to eliminate all unnecessary barriers to service including economic, procedural, linguistic, and physical.
- **Expedition and Timeliness:** Eliminate any unnecessary delays in case management.
- **Equality, Fairness and Integrity:** Demonstrate equal and unqualified respect for the rights and concerns of all individuals who contact the court for service and/or information.
- **Independence and Accountability:** Assert and maintain the distinctiveness required of the judiciary while simultaneously working with other branches of government to ensure the most efficient and effective use of public resources.
- **Public Trust and Confidence:** Continually focus on taking actions that inform the public of the Court's efforts and build the public's trust and confidence in the judiciary.

PERFORMANCE OBJECTIVES

- Continue to provide the highest level of service to the public as measured by bi-annual public satisfaction survey results.
- Continue to identify and implement case management strategies to minimize case processing time and ensure organizational goals are met.
- Continue to meet all reporting demands for finances, caseload and abstract processing.
- Continue to focus efforts on the collection of outstanding receivables, including the use of the license clearance program, the “show cause” docket and other collection strategies.
- Continue the Court’s Sobriety Court project.
- Maintain the success of the Court’s Community Work Program (CWP), which provides free labor hours for work projects in Farmington and Farmington Hills.
- Continue to identify areas for improvement in courthouse security and develop and implement policies and practices to ensure public safety.
- Continue to work with the councils and administrations of both cities to address issues of mutual concern and coordinate services for the benefit of the public.
- Continue to be actively involved in the community through working with school and community groups to increase awareness of court-related issues affecting the public.
- Continue implementation of the Court’s document imaging/management system as we continue the process of making court services more accessible in electronic formats.

	Performance Indicators	2020/21 Actual	2021/22 Projected	2022/23 Estimated
Service Level	Farm. Hills Contribution to Court Expenses	\$2,496,673	\$2,845,297	\$2,718,872
	Farmington Contribution to Court Expenses	\$541,391	\$513,968	\$554,905
	Total Revenue Disbursed to Farm. Hills	\$1,673,035	\$1,700,000	\$1,875,000
	Total Revenue Disbursed to Farmington	\$361,580	\$412,000	\$500,000
	Total Revenue Disbursed to CWP	\$66,230	\$20,000	\$60,000
	New Case Filings – Farm. Hills Venue	11,527	12,700	13,900
	New Case Filings – Farmington Venue	3,208	3,500	3,700
	Total Dispositions (Calendar Year)	15,464	16,000	16,000
	Total Community Work Prog. Labor Hours	N/A*	2,500	5,000
	Efficiency	Cost to Cities Per Case Disposition	\$196.46	\$207.36
Revenue to Cities Per Case Filing (Excluding CWP Revenue)		\$131.57	\$130.37	\$134.94
Estimated Minimum Labor Value of Community Work Program to Cities (Based on minimum wage labor rate; includes estimated insurance, supervision, and transportation costs paid).		N/A*	\$50,000	\$100,000

* Not Available. Program was stalled/curtailed due to COVID-19 State of Emergency.

FARMINGTON YOUTH ASSISTANCE

Farmington Youth Assistance is a volunteer organization serving the Farmington School District Area. It is not a Board or Commission of the City; it works cooperatively with the Oakland County Probate Court, the schools, police, parents, youth, and community resources to help families and young people. Its primary goal is to prevent delinquency and neglect by providing counseling. Funding is provided by the City of Farmington Hills and the City of Farmington.

FARMINGTON COMMUNITY LIBRARY BOARD OF TRUSTEES

Under the State District Library Establishment Act [Public Act 24 of 1989], the Farmington Community Library Board of Trustees is a taxing authority with governance responsibilities for all aspects of library operation. The Board is empowered to establish, maintain, and operate a public library for the district; to appoint and remove a librarian and necessary assistants and to fix their compensation; to supervise and control library property; to adopt bylaws and regulations; to establish a district library fund, over which it shall have exclusive control; and to do any other thing necessary to conduct district library service.

ASSESSMENT BOARD OF REVIEW

The Assessment Board of Review is a statutory board responsible for the review of the tax assessment roll and hearing citizens' appeals of their assessments. The board has the authority to make corrections where necessary and to endorse the tax roll of the City for the year in which it has been prepared in accordance with Section 7.06 of the Charter.

ARTS COMMISSION

The Farmington Area Arts Commission (FAAC) supports the Cities in their commitment to ensure arts, culture and creativity are an integral component of daily life in our community. The FAAC encourages and supports the Cities' many artists, community organizations and educational efforts through its Artist in Residence program and its connection and advisory role with the Cultural Arts Division of the Special Services Department.

BUILDING BOARD OF APPEALS

The Building Board of Appeals advises City Council on building and construction codes and acts on variances to building codes. Members shall be qualified by experience or training to perform the duties necessary as members of the Board.

BEAUTIFICATION COMMISSION

The Beautification Commission advises the City Council about beautification and environmental concerns. They promote and publicize beautification and environmental projects. These projects are acknowledged at the yearly awards program.

BROWNFIELD REDEVELOPMENT AUTHORITY

The overall goals of the Brownfield Redevelopment Authority are to facilitate the redevelopment of eligible properties, to provide new jobs and/or tax base, to foster development in areas that are already served with utilities, and to prevent urban sprawl. The purpose of the Authority is to act in accordance with the provisions of Act 381 of the Public Acts of 1996.

COMMISSION ON AGING

The mission of the Commission on Aging is to promote the well-being and dignity of Farmington area older adults through education and advocacy. The Commission examines social attitudes, creates community awareness, establishes a climate for living independently and recognizes contributions made to improve the community for older adults.

COMMISSION ON CHILDREN, YOUTH & FAMILIES

The Commission on Children, Youth & Families encourages an environment where children, youth and families are happy, healthy, educated, safe and could reach their full potential.

COMMISSION ON COMMUNITY HEALTH

There is established in cooperation with the City of Farmington a Commission on Community Health having the purposes of supporting and encouraging an environment where residents have access to quality health services and wellness programs, and to the information, education, and resources necessary to promote physical and mental health and wellbeing. The Commission's purpose is to achieve a community-wide collaboration and partnership of organizations and individuals to work together to identify and develop new and innovative programs, utilize existing programs, and locate and capture funding to assist in building a healthier community.

COMMITTEE TO INCREASE VOTER PARTICIPATION

The Committee to Increase Voter Participation stimulates and improves voter participation in all elections and increases the quality and quantity of publicity and information regarding such elections.

ECONOMIC DEVELOPMENT CORPORATION

The mission of the Farmington Hills Economic Development Corporation is to encourage, advocate for and achieve long-term economic prosperity for the city, directly impacting its business community and hence its long term residential well-being; to enable the growth of both new and established businesses: expanding good job opportunities, and promoting Farmington Hills' strong image worldwide.

FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION

The mission of the Farmington Hills/Farmington Emergency Preparedness Commission is to support and enhance the efforts of local safety organizations in helping ensure that residents and business owners have the information, education, and skills necessary to protect themselves, their families, homes, and businesses in the event of a local emergency.

FIRE BOARD OF APPEALS

The Fire Board of Appeals was established to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official or his/her designee relative to the application and interpretation of the currently adopted Codes and Ordinances related to Fire Prevention.

GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY

The purpose of the Grand River Corridor Improvement Authority is to correct and prevent deterioration in business districts; to encourage historic preservation; to authorize the acquisition and disposal of interests in real and personal property; to authorize the creation and implementation of development plans and development areas in the districts; to promote the economic growth of the districts; to authorize the levy and collection of taxes; and to authorize the issuance of bonds and other evidences of indebtedness.

HISTORICAL COMMISSION

The Historical Commission collects, arranges, and preserves historical material indicative of the lives, customs, dress, and resources of the early residents of the Farmington area and publishes source material and historical studies relative to the history of the state, including materials furnished by educational institutions and the Michigan Historical Commission.

HISTORIC DISTRICT COMMISSION

The purpose of the Historic District Commission is to safeguard the heritage of Farmington Hills by establishing and preserving districts in the City which reflect elements of the cultural, social, economic, political or architectural history; stabilize and improve property values in and adjacent to such districts; promote civic beautification of structures and lands within the historic districts for historic and cultural preservation; and promote the use of historic districts and local history for the education, pleasure, and welfare of the citizens of the City.

HOUSING REHABILITATION LOAN BOARD

The Housing Rehabilitation Loan Board assists Community Development staff in reviewing applications by low-income families based on eligibility requirements established by the Federal Housing and Urban Development Office and Farmington Hills Housing Rehabilitation Program Guidelines. Families that meet these criteria may receive low interest loans for home repairs. The Loan Board members will prioritize requests and focus on home repairs that affect the health, safety, and sanitary conditions of the home.

INNOVATION, ENERGY AND ENVIRONMENTAL SUSTAINABILITY COMMITTEE

The Innovation, Energy and Environmental Sustainability Committee is temporarily established for the purpose of researching, studying, and reporting to the City Council on the past efforts, undertakings, and achievements of the City with innovation, energy, and environmental sustainability; potential opportunities, resources, programs, practices, educational efforts, and actions that will enhance and further develop innovation, energy, and environmental sustainability within the community; and possible sources of funding or financing and potential public-private partnerships and interlocal partnerships for innovation, energy, and environmental sustainability.

MAYOR'S YOUTH COUNCIL

The Mayor's Youth Council is an advisory Council that makes recommendations to the Cities of Farmington Hills and Farmington concerning the needs and concerns of youth and the community.

MULTICULTURAL/MULTIRACIAL COMMUNITY COUNCIL OF FARMINGTON AND FARMINGTON HILLS

The Multicultural/Multiracial Community Council of Farmington and Farmington Hills works to assure that all residents of our community enjoy a harmonious, healthy environment and that they feel welcome and comfortable in their cities, schools, and neighborhoods. The MCMR Council is dedicated to promoting awareness and acceptance of diversity in our community

PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission coordinates recreational programs and improves, expands, and reflects the park and recreational needs of the community.

PLANNING COMMISSION

The Planning Commission promotes public health, safety, and general welfare; encourages the use of resources in accordance with their character and adaptability; avoids the overcrowding of land by buildings or people; lessens congestion on roads and streets; facilitates provisions for a system of transportation, sewage disposal, safe and adequate water supply, recreation, and other public improvements. The Planning Commission is responsible for making and adopting a master plan as a guide for development, including a determination of the extent of probable future needs.

RETIREMENT BOARD

The Retirement Board has the authority to administer, manage, and operate the retirement system and to interpret and make effective the provisions of the Pension Ordinance. The Retirement System provides for the retirement of City employees.

WATER SYSTEM ADVISORY COUNCIL

The Water System Advisory Council (WSAC) was established to promote transparency regarding lead in drinking water. Members will create public awareness and education campaigns that address the needs of the community.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals acts on all questions arising under the Zoning Ordinance. They must hear and decide appeals, review any order, requirement, decision, or determination made by an administrative official regarding the Zoning Ordinance.

BOARDS, COMMISSIONS, AND AGENCIES

DEPARTMENT NUMBER: 115

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(800) JOINTLY FUNDED AGENCIES								
021	Farmington Area Youth Assistance	45,013	45,013	45,013	45,013	45,013	45,013	45,013
031	47th District Court	2,703,501	2,413,687	2,809,375	2,762,974	2,718,872	2,814,572	2,891,604
033	Farmington Area Arts Commission	818	-86	818	818	2,500	2,500	2,500
034	Commission on Aging	0	0	1,636	1,636	2,500	2,500	2,500
038	Multicultural/Multiracial Comm. Council	314	-403	6,560	6,560	2,500	2,500	2,500
039	Commission on Children/Youth/Families	341	-36	2,422	2,422	2,500	2,500	2,500
042	Mayor's Youth Council	4,427	-72	5,400	5,400	2,500	2,500	2,500
043	Emergency Preparedness Commission	0	0	2,325	2,325	2,500	2,500	2,500
		<u>2,754,414</u>	<u>2,458,103</u>	<u>2,873,549</u>	<u>2,827,148</u>	<u>2,778,885</u>	<u>2,874,585</u>	<u>2,951,617</u>
(800) OTHER BOARDS & COMMISSIONS								
002	Zoning Board of Appeals	2,283	2,338	5,000	5,000	5,000	5,000	5,000
005	Assessment Board of Review	3,381	3,437	4,000	4,000	4,000	4,000	4,000
024	Beautification Commission	4,563	1,520	5,500	5,500	2,500	2,500	2,500
032	Historical Commission	0	0	6,000	6,000	2,500	2,500	2,500
036	Historic District Commission	462	-217	12,000	12,000	2,500	2,500	2,500
037	Parks & Recreation Commission	1,338	773	4,119	4,119	2,500	2,500	2,500
040	Comm. to Increase Voter Participation	0	698	667	667	2,500	2,500	2,500
045	Community Health Commission	1,593	1,660	1,800	1,800	2,500	2,500	2,500
046	City Council Reallocation Allowance	0	0	0	0	11,747	11,747	11,747
109	Planning Commission	46,953	72,553	72,653	152,653	72,653	72,653	72,653
		<u>60,573</u>	<u>82,763</u>	<u>111,739</u>	<u>191,739</u>	<u>110,900</u>	<u>110,900</u>	<u>110,900</u>
DEPARTMENT TOTAL		<u>2,814,987</u>	<u>2,540,865</u>	<u>2,985,288</u>	<u>3,018,887</u>	<u>2,889,785</u>	<u>2,985,485</u>	<u>3,062,517</u>

Boards, Commissions, and Agencies comprise 3.93% of the General Fund's proposed budget.

GENERAL GOVERNMENT SUMMARY

The General Government classification of the General Fund budget represents a group of departments and functions which provide primarily legislative, administrative and logistical support for departments generally regarded as operating departments, as well as appropriations to support other Funds of the City. The operating departments provide the citizens and property owners of the community with direct services. Although most of the services performed by this General Government group are of an internal nature, some limited external public services are provided such as: election and voter services, property information, tax rates and collection, public information and employment opportunities.

A summary of the budget allocation for these components is contained in the schedule below:

DIV.		2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
NO.	Category and Line Item	Actual	Actual	Current	Estimated	Adopted	Projected	Projected
		Expenditures	Expenditures	Budget	Expenditures	Budget	Budget	Budget
GENERAL GOVERNMENT:								
101	City Council	85,545	82,206	94,059	104,797	124,497	124,696	126,918
172	City Administration	628,835	569,606	790,777	779,158	860,619	874,541	897,694
175	Public Information	419,505	395,297	456,704	440,668	572,288	587,451	602,201
202	Finance	1,691,664	1,774,515	2,029,032	2,004,836	2,122,257	2,143,623	2,205,703
210	Corporation Counsel	691,322	763,885	749,600	754,584	764,600	780,000	795,600
215	City Clerk	738,113	900,496	801,952	765,676	1,008,708	1,052,332	1,072,988
226	Human Resources	437,522	470,421	606,531	548,929	607,255	622,592	646,954
250	Central Services	961,117	1,005,405	1,173,602	1,155,653	1,229,117	1,269,455	1,311,269
290	Support Services	2,112,878	2,224,500	2,434,353	3,489,946	2,507,312	2,557,148	2,619,464
298	Post Employment Benefits	2,639,994	2,462,054	2,401,224	2,401,234	2,482,149	2,606,256	2,736,569
TOTAL GENERAL GOVERNMENT		10,406,495	10,648,385	11,537,834	12,445,481	12,278,802	12,618,095	13,015,361
OTHER FINANCING USES								
299	Interfund Transfers	8,852,224	9,200,000	9,808,796	8,769,886	9,868,951	9,998,951	9,998,951
TOTAL		19,258,718	19,848,385	21,346,630	21,215,367	22,147,753	22,617,046	23,014,312



CITY COUNCIL

MISSION STATEMENT: Provide policy leadership for the community and administration on all issues that affect the health, safety and welfare of Farmington Hills.

The citizens are represented by seven elected officials. The Mayor is elected directly by the electorate for not more than two consecutive two-year terms. The six City Council Members are elected for staggered terms of four years each. The Council meets at least twice monthly and conducts specially scheduled Study Sessions on an as-needed basis.

The Mayor and Council members are collectively responsible for establishing public policy, adopting a budget, and hiring and directing the City Manager. In addition, the Council appoints the City Clerk and the City Attorney. The City Council represents the City in various local, regional, state, and national boards, commissions, and committees. The Council also provides public leadership and communicates with constituents about the various issues of the community.

One of the primary duties of the City Council is to establish policies. Policy is established in the approval of ordinances, the adoption of resolutions, the setting of goals and objectives, the determination of priorities for public services, and the approval of programs throughout the City. Policy is also established through the approval and amendment of the operational and capital budgets, the approval of grant applications, ratification of labor contracts, and the approval of land acquisitions and major purchases.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide policy direction to the City Administration in the implementation and evaluation of various City programs. (1, 2)
- Ensure the City's long-term financial stability by adopting a fiscally responsible budget, monitoring expenses, and continually seeking alternative revenue sources. (2)
- Preserve and improve the City's infrastructure and economic base. (3, 5, 12, 13)
- Strengthen activities, programs, and services that give adults and children the opportunity to enrich their lives, enhance their future, and build a stronger community. (4, 6, 12, 13)
- Take an active roll in promoting energy and environmental sustainability throughout the community. (10)
- Protect home rule so that local issues are decided by the City through its residents. (14)
- Enhance communications between the residents and the City government through the City Website, cable programming, citizen/business engagement efforts, the Focus newsletter, surveys and other media. (4, 11)
- Work with state and federal officials to reduce and effectively manage legislative mandates that create administrative and financial challenges for local governments. (7, 14)
- Help shape public policy at the state and federal level by tracking pending legislation and advocating for initiatives deemed beneficial to the City. (7, 14)

PERFORMANCE OBJECTIVES

- Continue to evaluate and implement the recommendations of the Vision 2020 reports and Sustainability Study by engaging the City's boards and commissions, public, and staff to implement some, all, or parts of the recommendations as determined to be appropriate for the future long-term health of the City.
- Review and implement the results of the Special Services Parks and Recreation Program Consultant study, which will maximize the benefits of Special Services programming and optimize the use of facilities for public health, well-being, and quality of life.
- Expand communication with the public through further use of technology by enhancing the City website, listservs, the low frequency radio station, and other alternatives.
- Improve public bus transportation by engaging and partnering with SMART.
- Continue to evaluate further cooperative relationships with regional communities such as Farmington, Livonia, Novi and Southfield.
- Educate the public regarding emergency preparedness through the Emergency Preparedness Commission to increase the City's ability to respond in the event of a major emergency.
- Continue the implementation of tools and policies that encourage private sector reinvestment and redevelopment along the East Grand River, Eight Mile Road, and Orchard Lake Road corridors to improve the long-term viability of these areas.
- Involve high school age students in City government through the Mayor's Youth Council and work to engage both students and millennial residents (age 18 – 35) in the local government process.
- Work with City Administration to market city owned properties where appropriate.
- Address strategic policy issues in the areas of public safety, transportation infrastructure (incl. non-motorized), traffic, economic development/redevelopment, neighborhoods, telecommunications, transportation, and technology.
- Equitably administer the City's tax abatement policy and encourage economic development while protecting the long-term financial interests of the City.
- Encourage redevelopment throughout the City by continuing to support policies that streamline permitting, simplify the PUD process, and make way for current and future residential and commercial building needs.
- Work with City Administration to efficiently and effectively implement the City's road millage and review the levied amount annually.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Regular Meetings Held	24	24	24
	Special Meetings Held-(Joint/Other)	2	3	3
	Goals Sessions	1	1	1
	Study Sessions	17	17	17
	Public Hearings	10	20	20
	Ordinances Enacted	9	15	15
	Agenda Items Requiring Action / Resolutions Adopted	217	202	200
Efficiency	Activity Expenditures as a % of General Fund	0.13%	0.15%	0.17%

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$10,738 or 11.42% increase from the current budget.
- This increase is from memberships and licenses.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$19,700 or 18.80% increase from the FY 21/22 year-end projection and a \$30,438 or 32.36% increase from the FY 21/22 current budget.
- The budget-to-budget increase results primarily from conference & workshops expenditures.

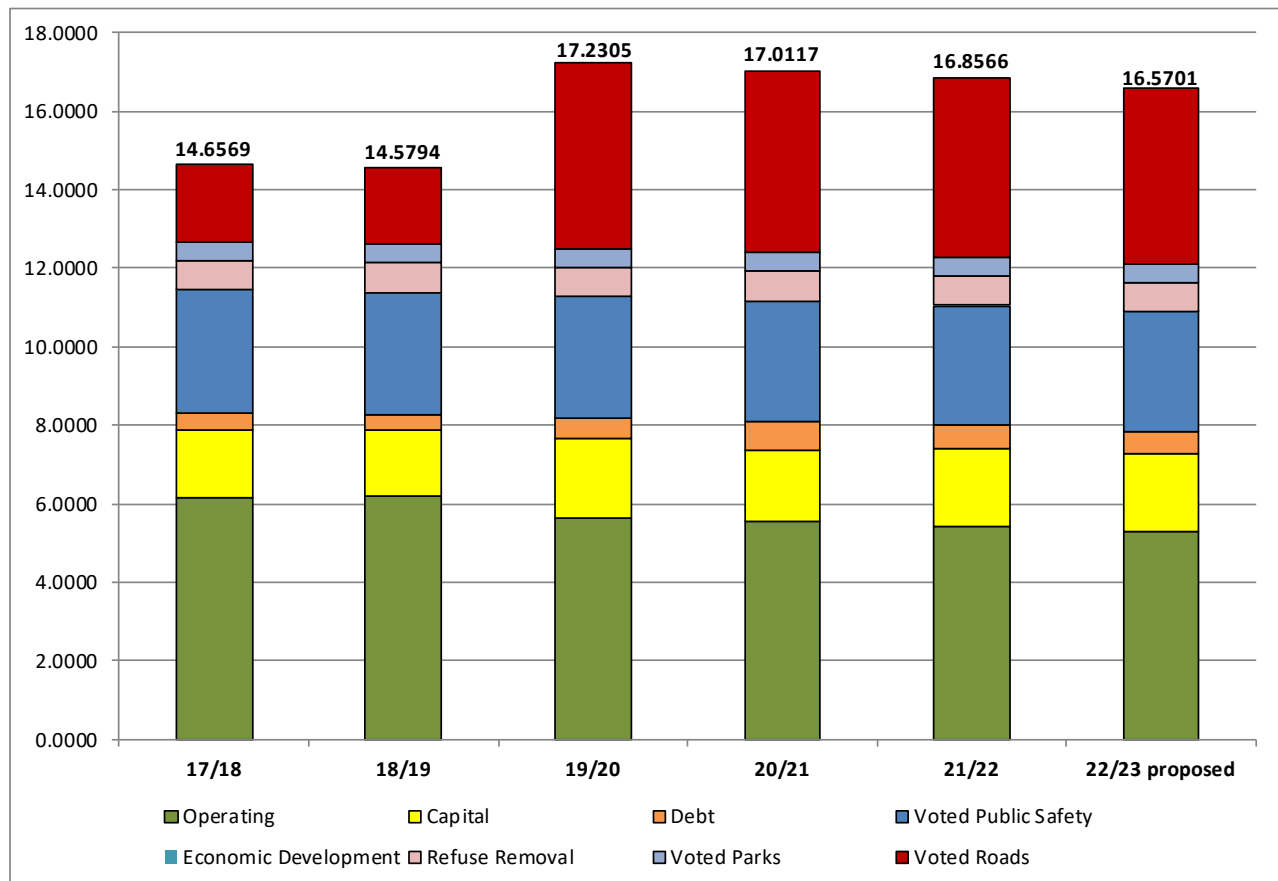
	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$56,402	\$56,603	\$58,009	\$58,760	\$59,935	\$61,134	\$62,356
Professional & Contractual	29,143	25,603	36,050	46,037	64,562	63,562	64,562
Total City Council	\$85,545	\$82,206	\$94,059	\$104,797	\$124,497	\$124,696	\$126,918

City Council

DEPARTMENT NUMBER: 101

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL								
010	Wages	52,328	52,563	53,855	54,548	55,639	56,752	57,887
200	Social Security	4,017	4,008	4,121	4,173	4,257	4,342	4,429
350	Workers Compensation	57	32	33	39	39	40	41
	Category Total	56,402	56,603	58,009	58,760	59,935	61,134	62,356
(801) PROFESSIONAL & CONTRACTUAL								
001	Conference & Workshops	2,358	445	5,725	8,500	22,025	22,025	22,025
002	Memberships & Licenses	24,675	24,709	25,325	32,537	37,537	37,537	37,537
070	Miscellaneous Expense	2,110	449	5,000	5,000	5,000	4,000	5,000
	Category Total	29,143	25,603	36,050	46,037	64,562	63,562	64,562
DEPARTMENT TOTAL		85,545	82,206	94,059	104,797	124,497	124,696	126,918

Tax Rate History



CITY ADMINISTRATION

MISSION STATEMENT: Under the direction of the City Council, provide administrative leadership and management of the daily operations of the City government.

The City Manager's Office is responsible for the day-to-day administration of the municipal organization under the leadership of the City Manager. This office also provides staff support for the City Council. The Office undertakes special projects, handles citizens' inquiries, customer requests for service, and communications from other governments and agencies. The City Manager approves key purchases and personnel actions. This office provides direct supervision to the City departments noted on the Organization Chart.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

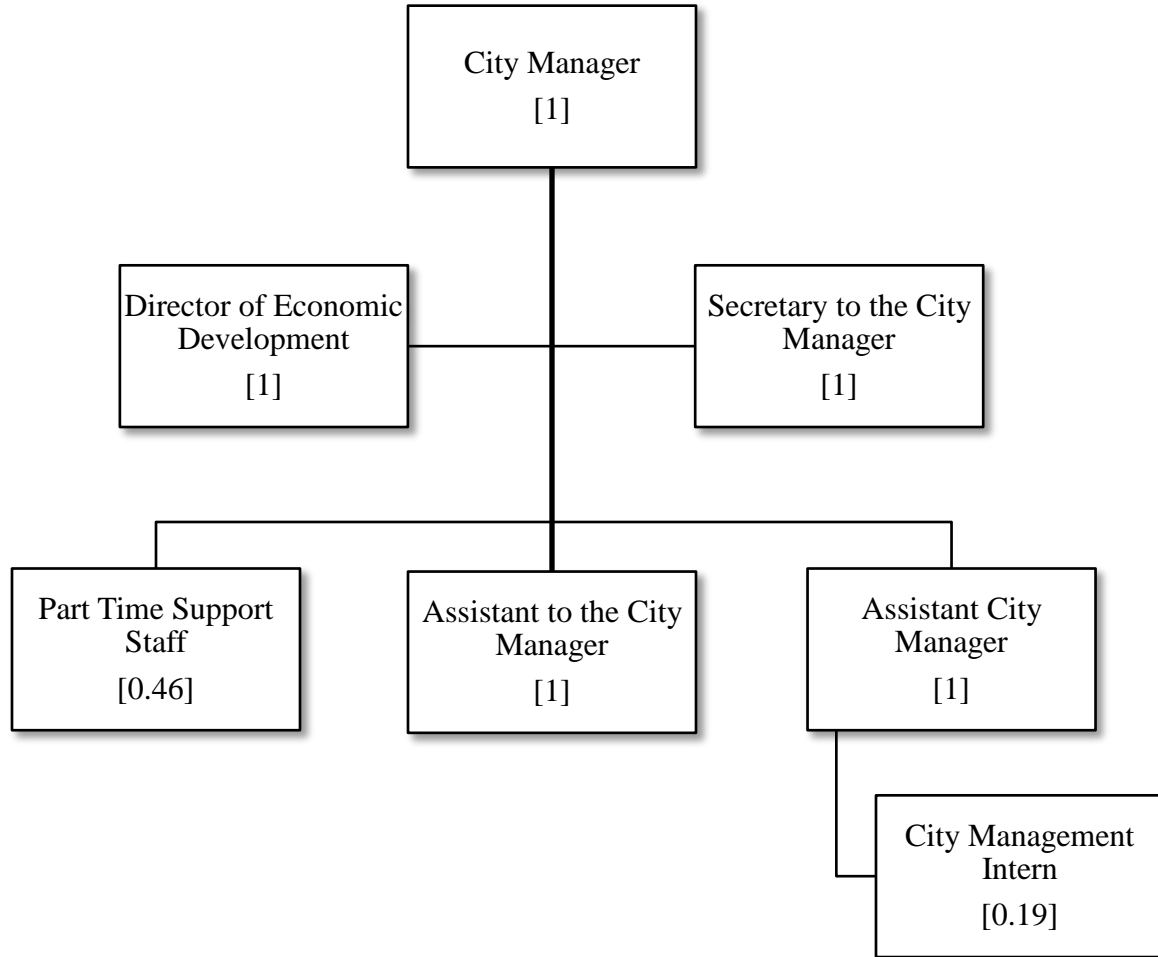
- Continue to develop and maintain Farmington Hills as a quality community for future generations. (1-14)
- Identify key priorities and establish procedures that ensure effective management of available resources. (2)
- Identify and implement innovative strategies and priorities that move Farmington Hills beyond economic recovery into growth. (1-14)
- Develop a budget for City operations and capital improvements that encourages investment, creativity, accountability, and fiscal responsibility. (2, 9, 10, 12, 13)
- Provide effective leadership to administrative departments maintaining a climate of positive employee relations that facilitates excellent service to the public. (8)
- Develop and implement a brand story and marketing effort that sets Farmington Hills apart from its peers to attract new residential and commercial interest and investment. (5,11)
- Provide pertinent and timely information to City Council regarding local, state, and federal issues to protect the interests of the City and its residents. (7, 14)
- Work in partnership with City Council to achieve the City's mission and goals. (1-14)
- Through Human Resources, continue efforts to have staff reflect the community. (11)
- Perform the Managerial Audit as prescribed in the City Charter. (1,2,4,9,10)
- Redesign of Farmington FOCUS and other City publications. (4,11)
- Enhance communication through the City website and social media. (11)

PERFORMANCE OBJECTIVES

- Continue to systematically review operations and services for greater efficiency.
- Promote and pursue additional outside funding for infrastructure improvements, capital items, and other special projects.
- Strive to address issues identified by City Council through its annual Goals Setting Session.
- Continue to analyze and evaluate recommendations of the Vision 2020 Reports and Sustainability Study and direct the implementation of some, all, or portions of the recommendations as determined to be appropriate by the City Council.
- Work with state, county, and local officials to continue and improve the City’s business retention and growth efforts.
- Continue to work with SMART, particularly as it relates to the Grand River Corridor, with the objective of improving and expanding the availability of public transportation services.
- Work with the Corridor Improvement Authority (CIA) Board of Directors, Grand River Avenue stakeholders, City of Farmington CIA Board of Directors, to implement the CIA Development and Tax Increment Financing Plans and the Grand River Corridor Vision Plan.
- Work with the City Council, Community Stakeholders, Non-Profit Organizations, such as the Michigan Municipal League, Southeast Michigan Council of Governments, and other appropriate parties to develop a comprehensive place making strategy designed to attract and retain knowledge-based workers, entrepreneurs and growing sectors of the economy.
- Develop and deliver a brand message that reinforces the core attributes of Farmington Hills as a residential location.

Service Level	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
	Council, Board, and Commission Meetings Staffed	51	46	48
City Council Agenda Items prepared for Council Action	217	202	200	
Executive Staff Meetings	48	48	48	
Administrative Policies Implemented	2	2	2	
Efficiency	Average Response Time to Citizen Inquiry	4 Hours	4 Hours	4 Hours
	Activity Expenditures as a % of General Fund	0.93%	1.12%	1.17%

CITY ADMINISTRATION



Total Full Time Equivalent [5.65]

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	City Manager	1	1	1	1
	Assistant to the City Manager (DEI)	0	1	1	1
	Assistant City Manager	1	1	1	1
	Economic Development Director	1	1	1	1
	Secretary to the City Manager	1	1	1	1
		4	5	5	5
(038) Part-time (FTE)					
		0.65	0.65	0.65	0.65
	Department Total	4.65	5.65	5.65	5.65

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$11,619 or 1.47% decrease from the current budget.
- The decrease results primarily from decreased personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$81,461 or 10.46% increase from the FY 21/22 year-end projection and \$69,843 or 8.83% increase from the FY 21/22 budget.
- The increase results primarily from increased personnel costs and consultant costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$598,753	\$542,860	\$750,469	\$556,790	\$753,820	\$775,006	\$797,911
Operating Supplies	6,141	4,392	9,499	7,769	13,110	13,306	13,512
Professional & Contractual	23,941	22,354	25,809	213,599	88,689	86,229	86,271
Total City Administration	\$628,835	\$569,606	\$790,777	\$779,158	\$860,619	\$874,541	\$897,694

City Administration

DEPARTMENT NUMBER: 172

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL								
010	Administrative & Clerical	436,712	342,124	513,408	386,261	526,349	542,139	558,404
038	Part-time	12,710	13,324	19,372	19,372	19,870	20,300	20,800
106	Sick & Vacation	6,170	63,245	4,000	1,780	0	0	0
112	Overtime	0	1,149	0	0	0	0	0
200	Social Security	32,865	27,853	40,245	30,215	40,645	41,083	42,382
250	Blue Cross/Optical/Dental	58,685	36,960	73,638	38,662	66,801	68,471	70,183
275	Life Insurance	3,204	2,456	3,932	2,285	3,927	4,064	4,207
300	Pension - DC	31,041	39,081	87,514	69,983	88,624	91,283	94,021
325	Longevity	16,350	16,168	7,736	7,629	6,810	7,014	7,225
350	Worker's Compensation	1,016	502	624	603	794	651	690
	Category Total	<u>598,753</u>	<u>542,860</u>	<u>750,469</u>	<u>556,790</u>	<u>753,820</u>	<u>775,006</u>	<u>797,911</u>
(740) OPERATING SUPPLIES								
001	Gas & Oil	2,771	1,691	3,910	2,330	3,920	4,116	4,322
002	Books & Subscriptions	127	245	289	289	3,890	3,890	3,890
008	Supplies	2,979	2,292	5,000	5,000	5,000	5,000	5,000
040	Miscellaneous Expense	264	163	300	150	300	300	300
	Category Total	<u>6,141</u>	<u>4,392</u>	<u>9,499</u>	<u>7,769</u>	<u>13,110</u>	<u>13,306</u>	<u>13,512</u>
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	12,270	924	12,310	9,000	23,050	23,050	23,050
002	Memberships & Licenses	3,575	4,623	4,108	4,170	4,170	4,170	4,170
005	Fleet Insurance	656	761	761	609	639	671	705
006	Vehicle Maintenance	1,266	1,181	500	280	160	168	176
013	Education & Training	509	240	2,530	1,500	2,530	2,530	2,530
041	Vehicle Allowance	4,440	3,796	4,400	4,440	4,440	4,440	4,440
042	Mileage Reimbursement	1,225	0	1,200	600	1,200	1,200	1,200
066	Consultants	0	10,829	50,000	193,000	52,500	50,000	50,000
	Category Total	<u>23,941</u>	<u>22,354</u>	<u>25,809</u>	<u>213,599</u>	<u>88,689</u>	<u>86,229</u>	<u>86,271</u>
(970) CAPITAL OUTLAY								
002	Office Equipment	0	0	5,000	1,000	5,000	0	0
	Category Total	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>
DEPARTMENT TOTAL		<u>628,835</u>	<u>569,606</u>	<u>790,777</u>	<u>779,158</u>	<u>860,619</u>	<u>874,541</u>	<u>897,694</u>

CAPITAL OUTLAY

Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget	
970					Quantity	Amount
		OFFICE EQUIPMENT		5,000		5,000
CAPITAL OUTLAY TOTAL				<u>5,000</u>	<u>5,000</u>	

PUBLIC INFORMATION

MISSION STATEMENT: Disseminate information on City activities to the public through the most appropriate media available, including the City website, Facebook, YouTube, Instagram, listserv, Focus newsletter, print media, TV, radio, online publications, the City's local cable Channels, AM radio station, and electronic signs.

Keeping the public informed about City services is essential to maintaining the continued trust of those we serve. The two components of public information in the City, Public Relations and Video Production, function together under the direction of the City Manager's Office and Department of Special Services. This cohesive, focused approach provides a comprehensive public information program.

The municipal cable Channel 203 and the City's YouTube Channel provide City information and video programming 24 hours a day, seven days a week. Television programming from all City departments is a valuable tool to inform viewers of local issues. The City Council meetings can be viewed on Channel 203 and also on the City's website at

<http://www.fhgov.com/Government/Reference/Video-on-Demand.aspx>

The City website, Facebook, and listserv provide regular updates on City news and events. News releases promote the City in local media outlets. The Focus newsletter informs residents of City activities, programs, and services and is merged with the Special Services Activities Guide, which is distributed three (3) times per year.

GOALS

The number in parentheses shows the link between the departmental goal and the City goals.

- Keep residents, businesses, and organizations informed about municipal activities, programs, and projects. (11)
- Continue to enhance public confidence and trust in City government. (1-14)
- Promote a vibrant and viable community. (11)
- Reinforce residents' confidence and pride in a City that cares about the needs of the community. (4-11)
- Give departments, boards, and commissions the opportunity to use Channel 203, Spectrum and AT&T for promotional and educational purposes. (11)
- Promote City events and services, and present City information and issues through various media. (11)
- Use social media as a means to increase the dissemination of public information. (4, 11)
- Inform listeners about emergencies, weather, traffic, and road conditions through broadcasts on 1650 AM. (3,11)

PERFORMANCE OBJECTIVES

- Promote the benefits of living and working in the City of Farmington Hills.
- Provide information to assist residents in making informed decisions about City government.
- Disseminate information on City services, City events, and emergency conditions.
- Develop new, primarily online, topical and informative programming targeting young professionals and families.

2

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	<i>Total Video Division programs produced</i>	150	200	250
	Resolutions and proclamations produced	28	30	30
	News releases/flyers produced and/or disseminated	456	350	350
	Speeches written	13	12	12
	Newsletters/annual report produced	3	3	3
	Construction listservs edited and disseminated	89	100	100
Efficiency	Number of programs produced per full time staff	50	60	65
	Activity Expenditures as a % of General Fund	0.65%	0.64%	0.78%

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/20 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	Marketing/Communications Manager	0	0	1	1
	Video Prod. Manager	1	1	1	1
	Production Specialist	2	2	2	2
	Public Information Coordinator	1	1	1	1
		4	4	5	5
(038) Part-time (FTE)					
		1.50	1.50	1.00	1.00

Public Information

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$16,036 or 3.51% decrease from the current budget.
- The decrease results primarily from projected lower than budgeted part-time personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$131,620 or 29.87% increase from the FY 21/22 year-end projection and \$115,584 or 25.31% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from increased full-time personnel and benefit costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$384,061	\$374,754	\$410,240	\$393,876	\$525,808	\$540,900	\$555,577
Operating Supplies	5,453	6,280	20,163	20,023	20,047	20,056	20,065
Professional & Contractual	29,991	14,263	26,301	26,769	26,433	26,495	26,560
Total Public Information	\$419,505	\$395,297	\$456,704	\$440,668	\$572,288	\$587,451	\$602,201



Public Information

DEPARTMENT NUMBER: 175

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
010 Salary - Full Time	225,638	233,607	241,735	241,823	340,632	351,651	362,200
038 Part-time Technicians	49,880	36,676	56,160	39,324	35,880	35,880	35,880
106 Sick & Vacation	2,191	4,488	0	0	0	0	0
112 Overtime	2,229	24	0	0	0	0	0
200 Social Security	21,662	21,392	23,629	22,509	29,675	30,542	31,376
250 Blue Cross/Optical/Dental	58,053	53,109	59,812	61,986	78,344	80,303	82,310
275 Life Insurance	956	972	1,330	648	1,808	1,871	1,937
300 Pension - DC	14,157	14,805	16,049	16,013	27,348	28,168	29,013
325 Longevity	8,451	9,180	10,970	10,966	11,376	11,717	12,069
350 Worker's Compensation	844	502	555	607	745	767	790
Category Total	<u>384,061</u>	<u>374,754</u>	<u>410,240</u>	<u>393,876</u>	<u>525,808</u>	<u>540,900</u>	<u>555,577</u>
(740) OPERATING SUPPLIES							
001 Gas and Oil	188	88	288	148	172	181	190
002 Books & Subscriptions	199	0	0	0	0	0	0
008 Supplies	5,066	6,192	19,875	19,875	19,875	19,875	19,875
Category Total	<u>5,453</u>	<u>6,280</u>	<u>20,163</u>	<u>20,023</u>	<u>20,047</u>	<u>20,056</u>	<u>20,065</u>
(801) PROFESSIONAL & CONTRACTUAL							
005 Fleet Insurance	656	761	761	898	943	990	1,040
006 Vehicle Maintenance	653	292	350	197	300	315	331
007 Equipment Maintenance	5,102	12,508	6,040	6,040	6,040	6,040	6,040
015 Office Rental	17,250	0	0	0	0	0	0
016 Phone Expense	622	602	650	650	650	650	650
024 Newsletter	5,708	0	6,500	6,984	6,500	6,500	6,500
066 Contractual Services	0	100	12,000	12,000	12,000	12,000	12,000
Category Total	<u>29,991</u>	<u>14,263</u>	<u>26,301</u>	<u>26,769</u>	<u>26,433</u>	<u>26,495</u>	<u>26,560</u>
DEPARTMENT TOTAL	<u>419,505</u>	<u>395,297</u>	<u>456,704</u>	<u>440,668</u>	<u>572,288</u>	<u>587,451</u>	<u>602,201</u>

FINANCE DEPARTMENT

MISSION STATEMENT: Maintain accurate and complete records of all financial transactions, assets and liabilities, safeguard City assets, prepare financial statements and reports and maintain investment grade status for City issued debt instruments with rating agencies. To ensure that all ad valorem assessments and taxable values in the City of Farmington Hills are accurate, uniform, equitable and made in conformance with all applicable State directives and statutes.

The Finance Department is comprised of the Administration, Accounting, Assessing and Treasury Divisions. At the direction of the Finance Director/Treasurer, the Finance Department's service to the community is assigned either by State Statute, City Charter, City Ordinances, City Council Resolutions or direction from the City Manager.

The fiduciary and accounting functions include the control and accountability for all the monies received, disbursed or held in trust for all the financial activity of the City, which includes 15 separate budgeted accounting Funds. The Treasury's responsibilities, in addition to recording all City receipts/money, include a cash management program aimed at maximizing investment income while safeguarding the principal. The Finance Department also maintains relationships with the financial institutions servicing the City, which also serve as a liaison with national rating agencies that rate the City's bond issues.

The Assessing Division's primary responsibility is to annually prepare the property tax assessment roll. This function requires the Division to maintain accurate and complete records of all taxable real and personal property in the City. In light of many mandates in assessment administration, the Assessing Division has had to continually monitor and comply with ever changing requirements in assessment administration including the classification of homestead and non-homestead exemptions, the filing and recording of property transfer affidavits, and now the filing and recording of personal property exemption affidavits. For 2022, the City had approximately 28,031 real parcels (of which 720 are tax-exempt) and 3,906 personal property descriptions (of which 2,139 have no tax, due to the annual filing of the small parcel exemption affidavit). The Assessing Division provides accurate maintenance of the assessment rolls by field inspections of building permits issued by the City, random reviews of existing assessment records, as well as provides information and assistance to taxpayers of the City by phone, email and in person.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Issue the Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Principles (GAAP) that meets the Government Finance Officers Association (GFOA) Certification program for excellence in financial reporting. (9)
- Provide accurate and timely financial and accounting services to internal and external customers. (9)
- Provide accurate and timely payroll to employees and fulfill all federal and state reporting requirements. (8,9)

Finance Department

- Provide timely payments to vendors within appropriate internal approvals. (9)
- Ensure customer service and easy access to our property records. (1)
- Ensure compliance with financial reporting standards set by the Governmental Accounting Standards Board (GASB) and State of Michigan Public Acts. (9)
- Provide risk management activities, which will safeguard all City assets in the most cost-effective manner. (2,9)
- Ensure a competent audit firm performs an annual audit and that the City's ACFR is published and made available to the general public on the City's website. (9)
- Maintain an investment grade bond rating of an "AA" or above. (9)
- Provide professional money managers to manage and administer the City's Pension and Post-Retirement benefits. (2-9)
- Assist in developing and implementing needed programs to reduce costs, increase revenues, and add efficiencies. (2)
- Support the continuous professional development and empowerment of staff. (8)
- Provide programs and procedures that ensure a fair and equitable assessment administration system, according to the City Charter and the Michigan General Property Tax Laws. (9)
- Provide professionally certified and educated staff to meet objectives. (8)
- Prepare the staff for professional advancement opportunities. (8)

PERFORMANCE OBJECTIVES

- Continue work on developing "best practice" policies and procedures of key financial functions.
- Continue to train/cross-train all staff and maintain/update Standard Operating Procedures in order to better serve internal and external users.
- Improve on the efficiency and effectiveness of the Accounts Payable function by offering more vendors the option to receive their payment via the City's Purchasing/Credit Card.
- Expand the functional use of a credit card service provider for City-wide point of collection options for non-tax receipts.
- Manage the City's Debt to leverage funding for long-term capital projects while continuing to maintain or enhance the City's strong bond ratings.
- Account for all City financial transactions timely and accurately to limit the number of auditor adjusted journal entries.
- Work with the City's Auditor to keep updated on new and pending GASB Statements impacting the City and develop a long-term plan to manage the resulting workload. This will include the implementation of GASB 96, new Standard for the accounting and financial reporting of Subscription-Based Information Technology Arrangements.

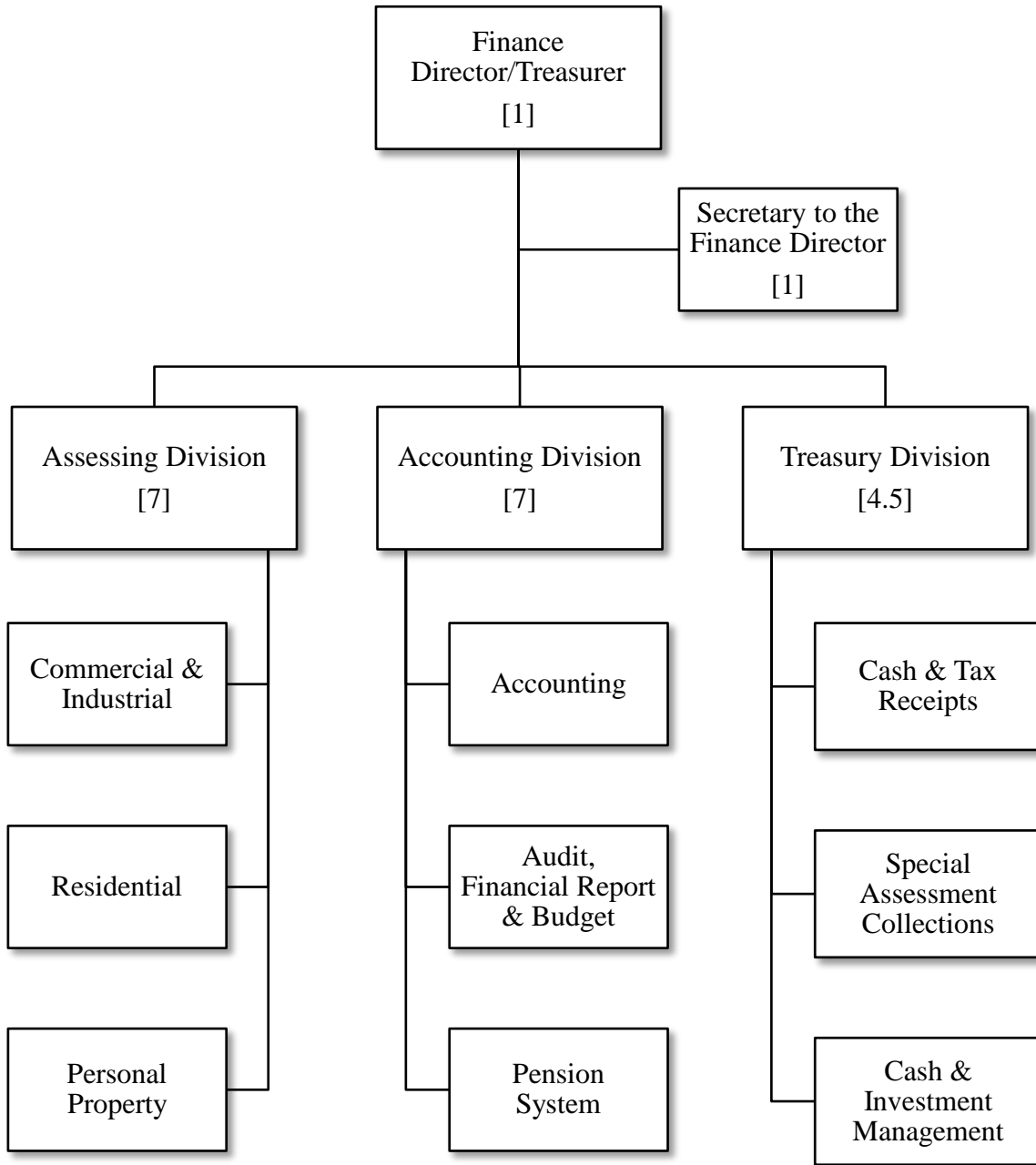
Finance Department

- Per the recommendation of the City Auditor, and with the advice and counsel of the City Attorney, continue a long-term process to close out the files of old development projects and clean-up the accounting for the related performance bonds held in trust by the City.
- Manage the City's Investments, in order of priority; to safeguard the assets, provide adequate liquidity and maximize yield, including the streamlining of bank accounts to provide improved staff and accounting efficiencies.
- Manage the City's General Liability and Property Insurance to protect the City from unexpected liability and property losses.
- Utilize GIS information for greater departmental efficiency and expand the options through which the public can access property record information.
- Continue to accept Passport Applications according to the requirements of the U.S. Department of State.
- Continue to improve the Department's document retention, storage and retrieval and disposal practices.
- Administer the Employees' Retirement System and Post-Retirement Healthcare Fund to the benefit of its members and beneficiaries, including a review and analysis of the Retirement Board's Investment Policy, which drives its Investment Return Assumptions, and make adjustments where warranted to realistically and reasonably fund the System's unfunded liabilities, within the City's budgetary constraints.
- Continue developing a Finance Department staff Succession Plan, including possible functional restructuring and related work area improvements.

Finance Department

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated	
Service Level	Number of Passport Applications Processed	377	1,063	1,000	
	Number of Pension Estimates Prepared	72	86	74	
	Net Retirement System & Post-Retirement Healthcare Fund Position Held in Trust	\$293,957,796	\$285,139,062	\$290,841,843	
	Interest Income	\$600,996	\$525,705	\$531,198	
	City taxes billed/levied (adjusted)	\$61,140,114	\$62,711,992	\$66,392,635	
	Ad Valorem Original Taxable Value	\$3,596,994,930	\$3,722,663,480	\$3,977,078,890	
	Cash and Cash Equivalents at June 30 th	\$33,624,928	\$50,000,000	\$50,000,000	
	Number of Payroll Direct Deposits Issued	14,664	17,319	16,800	
	Number of Payroll Checks Issued	578	609	600	
	Number of Accounts Payable Checks Issued	4,939	5,000	5,000	
	Number of Vendor Invoices Paid	10,694	10,500	10,500	
	Commercial/Industrial property appraisals	38	50	50	
	Residential property appraisals	899	1,022	1,100	
	Board of Review Appeals	327	232	400	
	Preparation of Special Assessment Rolls	0	2	2	
	Property splits/combinations processed	5	9	10	
	Homestead exemption affidavits processed	1,204	1,516	1,550	
	Property Transfer Affidavits	1,837	2,254	2,300	
	Efficiency	City's bond rating – Moody's	Aa1	Aa1	Aa1
		City's bond rating – Standard & Poor's	AAA	AAA	AAA
Total percent of tax levy collected.		98.82%	98.67%	98.50%	
Number of years G.F.O.A. Distinguished Budget Presentation Award received		37	38	39	
Number of years G.F.O.A Certificate of Achievement for Excellence in Financial Reporting received		24	25	26	
Average Rate of Return on Investments		0.54%	0.31%	0.40%	
Retirement System – Funded Ratio		76%	78%	78%	
Post-Retirement Healthcare Fund – Funded Ratio		108%	108%	108%	
Activity Expenditures as a % of General Fund		2.91%	2.89%	2.89%	

FINANCE DEPARTMENT



Total Full Time Equivalent [20.5]

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
202	ADMINISTRATIVE				
	Finance Director/Treasurer	1	1	1	1
	Secretary to Finance Director	1	1	1	1
	ADMINISTRATIVE TOTAL	2	2	2	2
207	ACCOUNTING				
	Controller	1	1	1	1
	Senior Pension Accountant	1	1	1	1
	Senior Accountant	1	1	1	1
	Accountant	1	1	1	1
	Payroll Coordinator	1	1	1	1
	AP - Accounting Technician	1	1	0	1
	AP - Account Clerk II	1	1	1	1
	AP - Account Clerk I	0	0	1	0
	ACCOUNTING TOTAL	7	7	7	7
208	TREASURY				
	Deputy Treasurer	1	1	1	1
	Account Processing Supervisor	1	1	1	1
	Account Clerk II	1	1	2	2
	Account Clerk I	1	1	0	0
	Total	4	4	4	4
	Part Time (FTE)	0.12	0.50	0.50	0.50
	TREASURY TOTAL	4.12	4.50	4.50	4.50
209	ASSESSING				
	City Assessor	1	1	1	1
	Assessor III	2	3	3	3
	Assessor II	2	1	1	1
	Assessor I	0	0	0	0
	Department Technician	1	1	1	1
	Account Clerk I	0	0	1	1
	Total	6	6	7	7
	Part Time (FTE)	0.50	0.50	0.00	0.00
	ASSESSING TOTAL	6.50	6.50	7.00	7.00
	FINANCE DEPARTMENT TOTAL	19.62	20.00	20.50	20.50

Finance Department

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$24,196 or 1.19% decrease from the current budget.
- The decrease results primarily from decreased consultant costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$117,421 or 5.86% increase from the FY 21/22 year-end projection, and \$93,225 or 4.59% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from increased personnel costs and increased consultants' costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$1,588,036	\$1,655,533	\$1,786,213	\$1,793,564	\$1,886,699	\$1,913,777	\$1,974,624
Operating Supplies	16,213	22,136	23,914	22,640	24,988	25,823	26,701
Professional & Contractual	87,212	95,858	214,515	184,242	210,570	204,023	204,378
Capital Outlay	203	\$3,514	4,390	4,390	0	0	0
Total Finance	\$1,691,664	\$1,777,040	\$2,029,032	\$2,004,836	\$2,122,257	\$2,143,623	\$2,205,703

Finance Department

DEPARTMENT NUMBER : 202 - ADMINISTRATION

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL								
010	Administrative Salaries	132,058	180,798	184,687	185,875	190,136	195,840	201,715
038	Part-Time	15,268	0	0	0	0	0	0
106	Sick & Vacation	8,907	2,297	22,500	22,500	0	0	0
112	Overtime	1,191	1,654	1,000	1,000	1,000	1,000	1,000
200	Social Security	12,232	14,065	16,568	14,466	15,287	15,355	15,813
250	Blue Cross/Optical/Dental	24,885	32,113	27,170	35,017	27,940	28,918	29,930
275	Life Insurance	883	909	1,423	1,371	1,448	1,499	1,551
300	Pension - DC	7,895	13,227	14,126	14,172	14,498	14,933	15,381
325	Longevity	2,323	2,389	3,448	3,477	3,760	3,873	3,989
350	Worker's Compensation	347	217	238	275	285	227	234
591	Allocate 5% of All to Water fund	(10,331)	(12,382)	(13,558)	(12,539)	(12,718)	(13,082)	(13,481)
592	Allocate 5% of All to Sewer fund	(10,331)	(12,382)	(13,558)	(12,539)	(12,718)	(13,082)	(13,481)
731	Allocate 13.5% of Sec. to Pension Fund	(12,325)	(11,704)	(12,232)	(11,032)	(12,638)	(13,017)	(13,408)
736	Allocate 6.5% of Sec. to Pension HC Fund	(5,935)	(5,635)	(5,890)	(5,312)	(6,085)	(6,268)	(6,456)
	Category Total	167,067	205,565	225,922	236,731	210,195	216,195	222,789
(740) OPERATING SUPPLIES								
001	Gas & Oil	939	3,368	3,910	4,431	4,900	5,145	5,402
008	Supplies	4,442	8,159	8,275	8,275	8,275	8,275	8,275
041	Over & Short	23	0	0	0	0	0	0
	Category Total	5,404	11,527	12,185	12,706	13,175	13,420	13,677
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	1,369	(325)	2,460	4,000	4,000	4,000	4,000
002	Memberships & Licenses	1,355	1,398	1,600	1,600	1,600	1,600	1,600
004	Consultants	2,185	5,682	20,000	20,000	3,000	3,000	3,000
013	Education & Training	155	1,391	1,200	1,200	8,700	1,200	1,200
024	Printing Services	270	0	0	0	0	0	0
041	Auto Allowance	2,590	4,440	4,440	4,440	4,440	4,440	4,440
042	Mileage Reimbursement	0	0	100	100	100	100	100
	Category Total	7,924	12,586	29,800	31,340	21,840	14,340	14,340
FINANCE - ADMIN. TOTAL		180,395	229,678	267,907	280,777	245,210	243,955	250,806

Finance Department

DEPARTMENT NUMBER : 207 - ACCOUNTING

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
010 Accounting Salaries	435,298	428,706	451,049	440,139	472,105	492,268	507,036
106 Sick & Vacation	43,385	12,967	7,000	30,000	4,000	4,000	4,000
112 Overtime	1,396	2,460	2,500	2,500	2,500	2,500	2,500
200 Social Security	33,017	34,384	35,782	35,064	37,328	38,892	40,044
250 Blue Cross/Optical/Dental	68,513	56,643	80,367	77,488	77,783	80,505	83,323
275 Life Insurance	1,100	1,330	1,363	1,274	1,421	1,471	1,522
300 Pension - DC	42,057	52,051	58,072	55,444	60,395	62,207	64,073
325 Longevity	12,131	10,317	7,181	6,419	9,344	9,624	9,913
350 Worker's Compensation	983	547	520	670	690	576	593
591 Allocate 2.5% of All to Water fund	(15,350)	(15,655)	(16,096)	(15,462)	(16,639)	(17,301)	(17,825)
592 Allocate 2.5% of All to Sewer fund	(15,350)	(15,655)	(16,096)	(15,462)	(16,639)	(17,301)	(17,825)
731 Allocate 67% of Acct. to Pension Fund	(65,142)	(71,144)	(73,430)	(74,111)	(80,196)	(82,602)	(85,080)
736 Allocate 13% of Acct. to Pension HC Fund	(12,639)	(13,804)	(14,248)	(14,380)	(15,560)	(16,027)	(16,508)
Category Total	529,399	483,147	523,964	529,583	536,532	558,813	575,767
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	944	0	3,000	3,000	3,000	3,000	3,000
002 Memberships & Licenses	870	240	1,000	1,000	1,000	1,000	1,000
013 Education & Training	363	470	3,000	3,000	3,000	3,000	3,000
021 Audit Services	34,925	43,370	45,000	45,000	46,000	47,000	48,000
024 Printing Services	37	42	500	500	500	500	500
042 Mileage Reimbursement	149	0	300	300	300	300	300
Category Total	37,287	44,122	52,800	52,800	53,800	54,800	55,800
FINANCE-ACCOUNTING TOTAL	566,686	527,268	576,764	582,383	590,332	613,613	631,567

Finance Department

DEPARTMENT NUMBER : 208 - TREASURY

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
010 Treasury Salaries	204,148	210,618	229,000	228,077	242,270	249,538	257,024
038 Part-time Salary	0	11,347	17,340	19,100	18,392	18,760	19,135
106 Sick & Vacation	6,445	9,048	5,854	8,328	37,965	4,152	4,235
112 Overtime	2,048	2,803	3,600	666	1,550	1,581	1,613
200 Social Security	16,025	17,647	20,033	19,838	23,528	21,545	22,173
250 Blue Cross/Optical/Dental	39,365	39,588	47,365	39,046	34,806	36,024	37,285
275 Life Insurance	688	672	746	655	772	799	827
300 Pension - DC	16,390	16,597	19,483	19,365	20,171	20,776	21,399
325 Longevity	3,722	4,048	6,066	6,124	7,383	7,604	7,833
350 Worker's Compensation	478	390	299	462	1,020	319	338
Category Total	289,309	312,758	349,786	341,661	387,857	361,099	371,862
(740) OPERATING SUPPLIES							
041 Over and Short	0	5	0	0	0	0	0
Category Total	0	5	0	0	0	0	0
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	788	325	1,720	1,650	2,025	1,720	1,720
002 Memberships & Licenses	95	75	95	95	95	95	95
013 Education & Training	568	620	75	25	225	225	225
024 Printing Services	7,423	7,317	8,000	7,500	7,648	7,953	7,953
042 Mileage Reimbursement	0	0	148	45	45	45	45
500 Bank Service Fees	25,908	21,257	51,720	51,720	55,000	55,000	55,000
Category Total	34,782	29,593	61,758	61,035	65,038	65,038	65,038
(970) CAPITAL OUTLAY							
002 Office Equipment	203	988	4,390	4,390	0	0	0
Category Total	203	988	4,390	4,390	0	0	0
FINANCE - TREASURY TOTAL	324,294	343,344	415,934	407,086	452,895	426,137	436,900

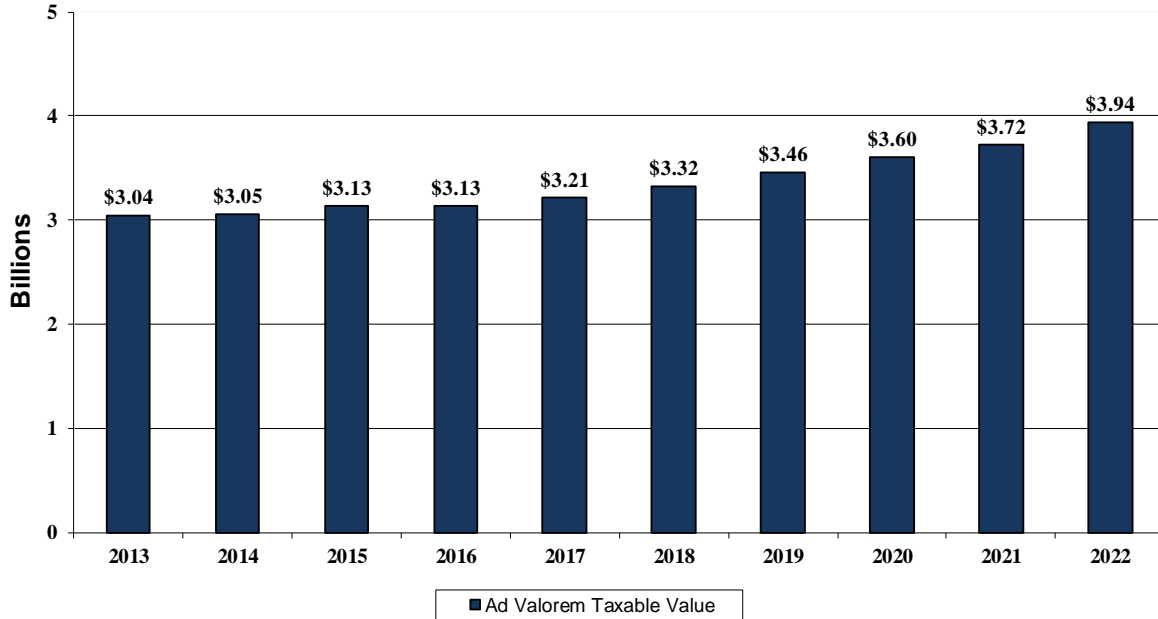
Finance Department

DEPARTMENT NUMBER : 209 - ASSESSING

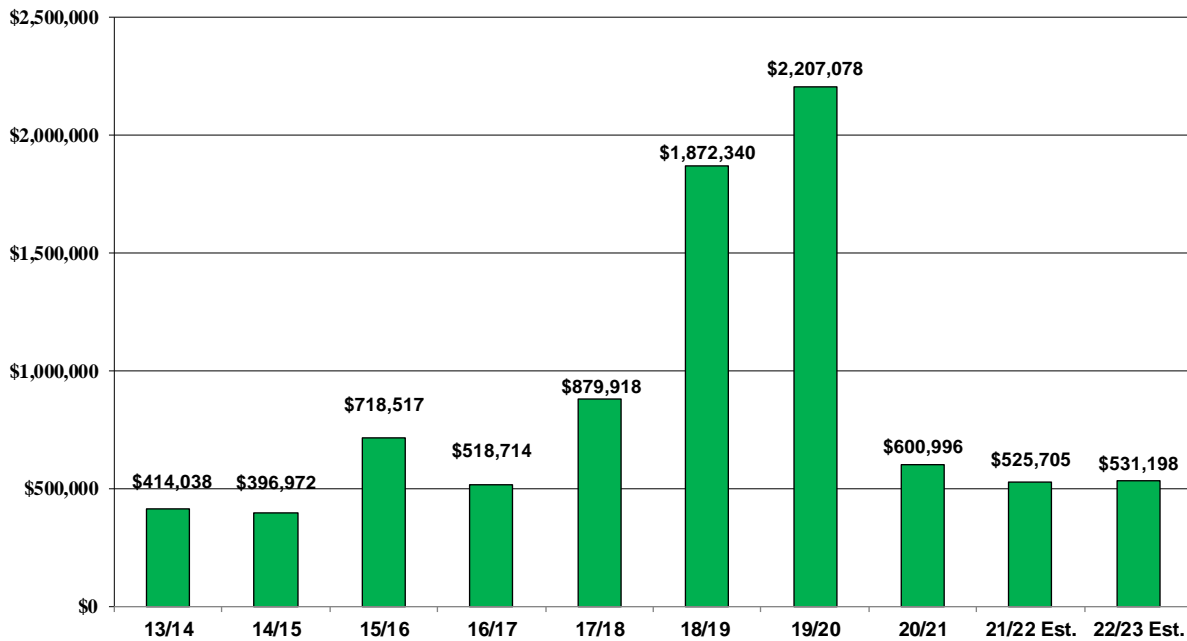
Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
010 Administrative & Clerical	406,137	448,637	470,531	472,030	531,784	550,238	569,245
038 Part-time	13,180	16,065	18,777	18,000	0	0	0
106 Sick & Vacation	6,473	6,351	2,270	2,749	2,316	2,362	2,408
112 Overtime	1,537	1,903	2,600	2,600	2,600	2,600	2,600
200 Social Security	32,884	36,348	39,096	38,663	42,402	43,858	45,357
250 Blue Cross/Optical/Dental	97,791	96,279	100,413	98,509	111,663	115,571	119,616
275 Life Insurance	977	1,013	1,071	940	1,187	1,229	1,272
300 Pension - DC	26,484	30,745	33,911	33,987	41,291	42,530	43,806
325 Longevity	15,153	15,812	16,881	16,886	17,575	18,102	18,645
350 Worker's Compensation	1,645	910	991	1,225	1,297	1,181	1,258
Category Total	602,261	654,063	686,541	685,589	752,115	777,670	804,206
(740) OPERATING SUPPLIES							
001 Gas & Oil	153	146	345	347	429	450	473
002 Books & Subscriptions	10,656	10,458	11,384	9,587	11,384	11,953	12,551
Category Total	10,809	10,604	11,729	9,934	11,813	12,403	13,024
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	1,415	0	2,821	1,929	3,309	3,410	3,511
002 Memberships & Licenses	1,660	2,105	2,425	2,425	2,625	2,625	2,625
005 Fleet Insurance	656	761	761	783	783	822	863
006 Vehicle Maintenance	94	470	350	130	250	263	276
009 Consultants	0	3,000	60,000	30,000	59,000	58,800	58,000
013 Education & Training	639	329	750	750	875	875	875
024 Printing Services	2,755	2,893	3,050	3,050	3,050	3,050	3,050
Category Total	7,219	9,557	70,157	39,067	69,892	69,845	69,200
FINANCE - ASSESSING TOTAL	620,289	674,224	768,427	734,590	833,820	859,918	886,430

KEY DEPARTMENTAL TRENDS

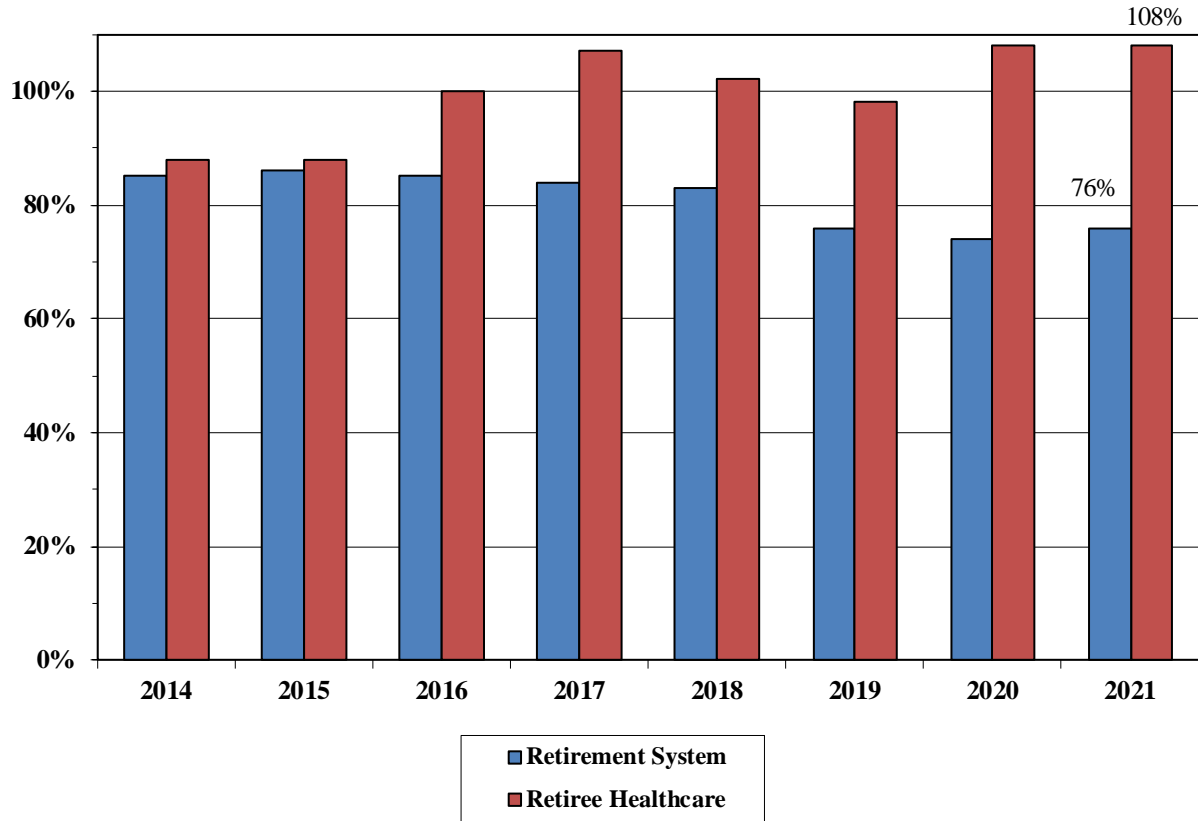
**City of Farmington Hills
Taxable Value History
2013 - 2022**



**City of Farmington Hills
Governmental Activities - Investment Earnings History/Projection
at June 30th**



City of Farmington Hills
Retirement System and Retiree Healthcare
Funded Ratio History at June 30th



CORPORATION COUNSEL

MISSION STATEMENT: Advise and represent the City Council and Administration in all legal matters.

Legal Services are provided through a contract with a private firm. Legal services include acting as legal advisor to the City Council, Boards and Commissions, and City Staff; preparing all legal documents; preparing for enactment all additions and amendments to the City's Code of Ordinances; and representing the City in all legal proceedings in which the City may have an interest. There are no city employees in this budget. Legal Services comprise 1.04% of the General Fund's proposed budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To provide legal services in an efficient, competent and cost-effective manner. (2,9)
- To identify key legal priorities of the City. (2)
- To assist the City Council and other Boards and Commissions regarding legal issues that may arise at meetings. (2,7)
- To establish legal procedures, guidelines and standards in support of the City Council and City Administration's missions and goals. (1-14)
- To advise and counsel the City regarding developing state and federal legislation, as well as recent court decisions. (7)

PERFORMANCE OBJECTIVES

- To provide the necessary support to diligently prosecute all ordinances as required by the City of Farmington Hills.
- To provide the necessary support for handling all civil litigation involving the City in State and Federal Courts and administrative agencies.
- To render legal opinions, to prepare and review contracts, and to prepare ordinances in a timely manner.

Corporation Counsel

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$4,984 or 0.66% increase from the current budget.
- The increase results primarily from projected increased legal fees in the areas of court defense, MTT legal fees and special projects, partially offset by decreased labor relations.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$10,016 or 1.34% increase from the FY 21/22 year-end projection and a \$15,000 or 2.00% increase from the FY 20/21 current budget.
- The budget-to-budget increase results from increased costs for services related to special projects, MTT legal fees and court defense, partially offset by decreased labor relation fees.

	2019/20 Actual	2020/2021 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Professional & Contractual	\$691,322	\$763,885	\$749,600	\$754,584	\$764,600	\$780,000	\$795,600
Total Corporation Counsel	\$691,322	\$763,885	\$749,600	\$754,584	\$764,600	\$780,000	\$795,600

DEPARTMENT NUMBER: 210

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(801) PROFESSIONAL & CONTRACTUAL							
008 Legal Retainer	221,000	225,131	230,000	230,000	234,600	239,300	244,100
009 Prosecution	292,205	334,033	355,300	355,176	345,000	351,900	358,900
010 Court Defense	82,730	45,684	29,200	74,504	64,000	65,300	66,600
011 Labor Relations	15,326	44,788	59,000	17,720	37,500	38,300	39,100
012 MTT Professional Services	20,773	15,675	15,600	19,798	20,100	20,500	20,900
071 Special Projects	59,288	98,574	60,500	57,386	63,400	64,700	66,000
DEPARTMENT TOTAL	691,322	763,885	749,600	754,584	764,600	780,000	795,600

CITY CLERK

MISSION STATEMENT: To serve the public, City Departments and City Council by efficiently providing up-to-date information on the many diverse functions of City Hall and the City Clerk's Office and by maintaining accurate and complete records of all business transactions and to conduct in an orderly manner, all federal, state, county and local elections.

The City Clerk's Office is responsible for many diverse functions and serves as the main information office of the City. The City Clerk attends and records all meetings of the City Council; a summary report of Council's actions is then prepared and distributed to City staff and the public and minutes of the meeting are prepared by the Clerk and posted to the City's website in accordance with the Open Meeting Act (OMA). The City Clerk also prepares the tentative and final City Council meeting agendas and electronic information packets in conjunction with the City Manager. The City Clerk serves as the City's Freedom of Information Act (FOIA) Coordinator processing request for public records. The City Clerk's Office is responsible for posting and publishing all public hearing and legal notices and legal advertising for the City, maintaining city records and policies, maintenance of all voter registrations and administering all Elections held within the City. The City Clerk's Office maintains the City Code of Ordinances, resolutions and other legal documents. In addition, the Clerk's Office processes birth and death records requests, certain business registrations/permits, easements and agreements, street/alley vacations, and is responsible for recording documents with the Oakland County Register of Deeds. The City Clerk functions as Secretary to the City Council as well as the Building and Hospital Authorities and provides direct recording secretarial services to the Planning Commission and Zoning Board of Appeals and clerical support services for agendas, notices and minutes for all City Boards and Commissions and various Ad-Hoc Committees.

During the FY 2022/23 budget, two Elections will be conducted – the State Primary Election on August 2, 2022 and Gubernatorial Election on November 8, 2022.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

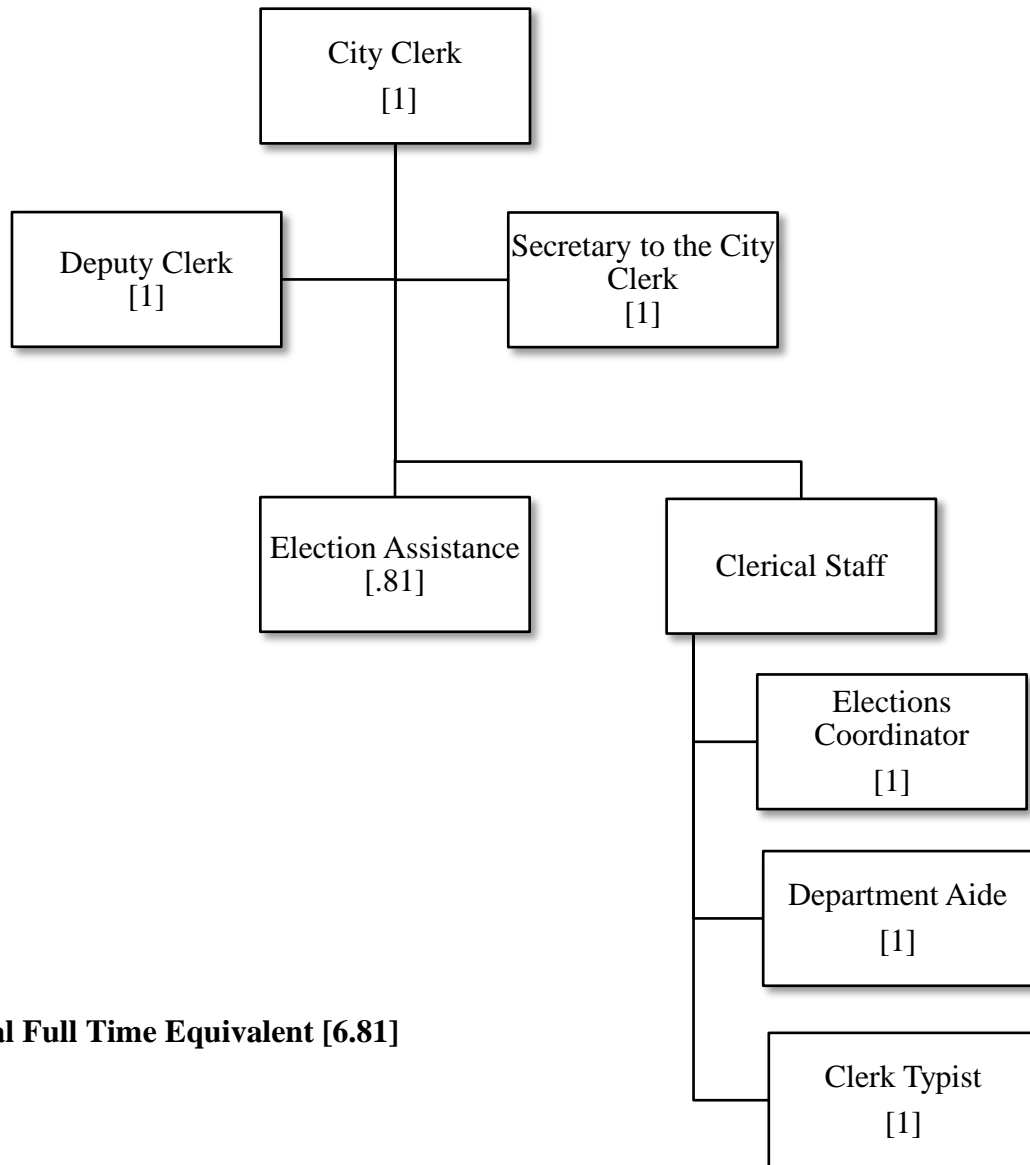
- Revise Election processes, including election worker scheduling and internal payroll procedures based on legislative and system changes. (2,9)
- Public outreach to improve transparency in Elections through social media, Committee To Increase Voter Participation and other outlets. (1,2,9,11)
- Expand our pool of Election Inspectors and include city staff going forward when necessary. (1,4,8)
- Work with the Secretary of State and legislators to promote legislation to improve Election efficiency for clerks and provide more transparency for voters. (1,7,9)
- Work with Finance and other Departments to implement fillable forms and on-line payments for permits, applications and registrations issued through the Clerk's Office. (1,2)
- Streamlining document retention and working with departments to eliminate duplication. (2,9)

PERFORMANCE OBJECTIVES

- Provide agendas, minutes and documents within the time frame required by law.
- Provide updated City Clerk Department information on the City’s website.
- Update and accurately maintain the city’s voter registration system.
- Respond to FOIA requests within the time frame(s) required by law.
- Process permits and licenses in a timely manner and schedule before Council as required
- Update and maintain voter registration records and the permanent absent voter list.
- Update and maintain the City Code of Ordinances.
- Maintain accurate counts and documentation of all birth and death records filed with the city.
- Conduct the Primary and General electiond in a thorough, transparent and efficient manner.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Levels	Birth Records Processed	706	384 to date	N/A
	Death Records Processed	1134	674 to date	N/A
	Freedom of Information Act (FOIA) Requests Processed	277	300	300
	Ordinances Enacted	5	6	10
	City Council Minutes (includes study sessions, special meetings) prepared	51	46	48
	Planning Commission Minutes prepared	17	16	16
	Zoning Board of Appeals Minutes prepared	6	8	8
	Agendas & Minutes posted and filed for other various board/commission and committees	321	302	300
	Voter Registration Records Processed – *Under new legislation, persons 18+ are automatically registered when obtaining a DL or Personal ID	7,433	*6,310	*7000+
	Absentee Ballots Issued	61,715	14,287	60,000+
	Council Packets Prepared	24	23	24
	No. of Elections Conducted	2	1	2
	No. of Public Notices Published	96	86	80+
	No. of Documents Recorded	32	30	30
	No. of Liquor License Requests approved by City Council (New, transfers, One-Day, etc.)	2	3	2
	No. of Permits Issued- Special Events, Temporary Outdoor Sales, Massage Businesses, Home Daycare, Peddler/Solicitor	109	115	115
	Efficiency	Activity Expenditures as a % of General Fund	1.48%	1.1%

CITY CLERK



Total Full Time Equivalent [6.81]

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010)	Administrative & Clerical				
	City Clerk	1	1	1	1
	Deputy Clerk	1	1	1	1
	Secretary to the Clerk	1	1	1	1
	Department Aid	1	1	1	1
	Clerk Typist II	1	1	0	0
	Clerk Typist I	0	0	1	1
	Election Coordinator	1	1	1	1
	Total	6	6	6	6
(038)	Part-time (FTE)				
	Election Help	0.65	0.38	0.81	0.81
	Department Total	6.65	6.38	6.81	6.81

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$36,276 or 4.52% decrease from the current budget.
- The decrease primarily results from personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$243,032 or 31.74% increase from the FY 21/22 year-end projection and \$206,756 or 25.78% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from additional election workers and equipment maintenance costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$646,387	\$784,640	\$644,694	\$607,231	\$864,963	\$870,278	\$893,154
Operating Supplies	41,684	52,932	41,768	41,630	28,550	50,509	30,540
Professional & Contractual	50,042	62,924	115,490	116,815	115,195	131,545	149,295
Total City Clerk	\$738,113	\$900,496	\$801,952	\$765,676	\$1,008,708	\$1,052,332	\$1,072,988

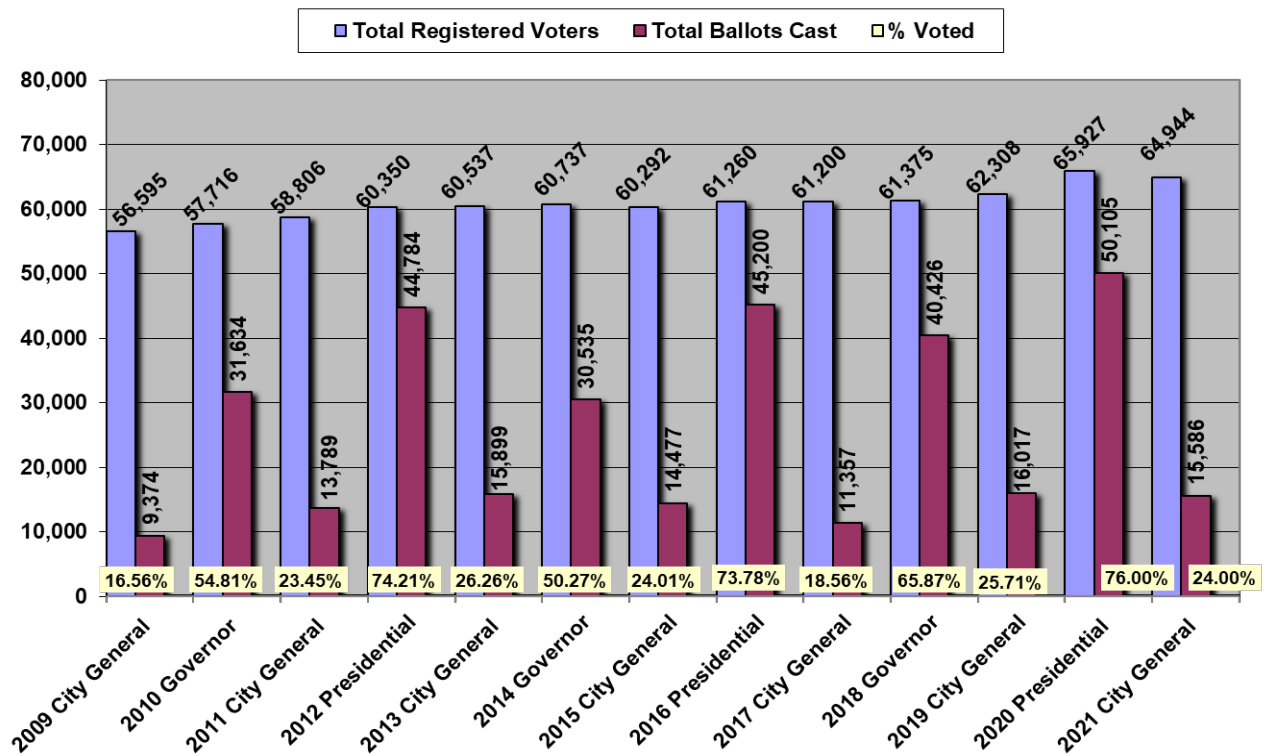
City Clerk

DEPARTMENT NUMBER: 215

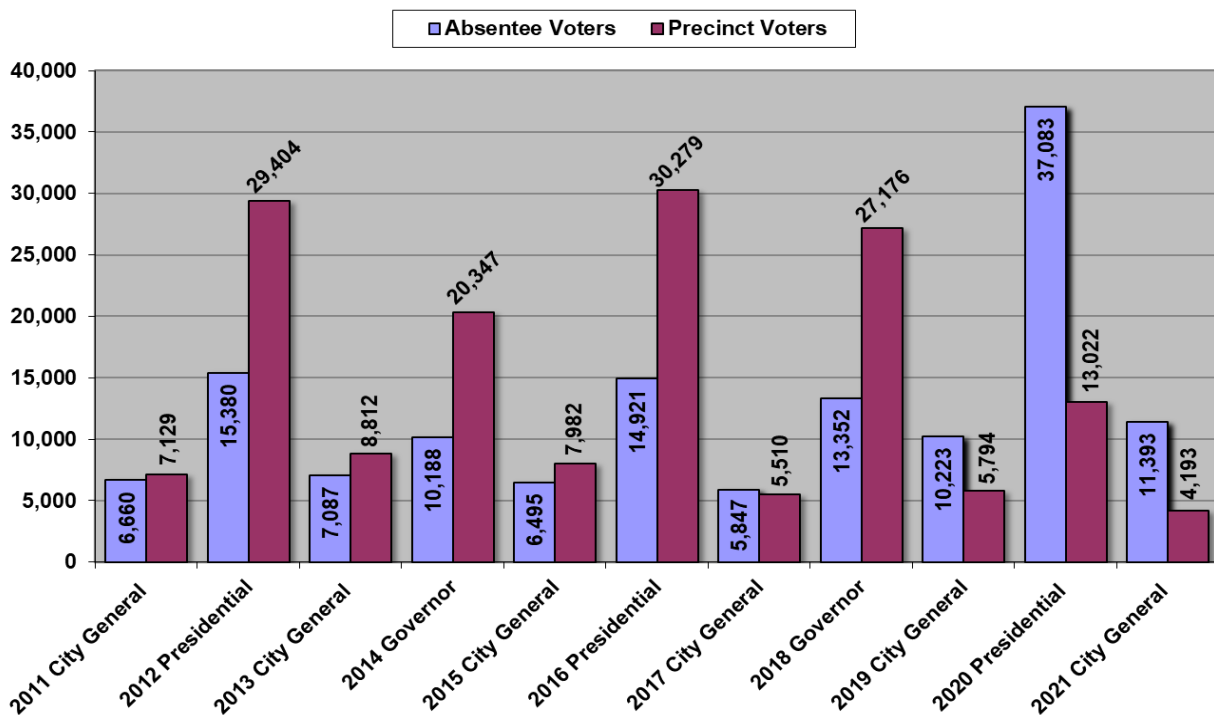
Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
010 Administrative & Clerical	384,325	401,393	409,378	394,517	412,359	427,730	443,562
038 Part-time	20,844	28,497	10,800	10,800	22,680	25,000	34,000
039 Election Workers	84,006	183,675	59,070	47,340	229,540	150,000	210,000
106 Sick & Vacation	6,280	12,557	1,543	11,014	6,047	79,167	2,000
112 Overtime	20,367	30,913	9,167	9,167	27,504	25,000	40,000
200 Social Security	34,265	36,576	34,777	33,575	50,607	44,451	41,640
250 Blue Cross/Optical/Dental	48,924	41,593	66,540	43,973	55,709	57,102	58,529
275 Life Insurance	1,961	2,032	2,144	1,881	2,189	2,233	2,277
300 Pension - DC	27,265	28,796	30,684	35,996	38,259	39,215	40,196
325 Longevity	17,188	18,024	20,091	18,330	19,143	19,717	20,309
350 Worker's Compensation	962	584	500	638	925	664	641
Category Total	646,387	784,640	644,694	607,231	864,963	870,278	893,154
(740) OPERATING SUPPLIES							
001 Gas & Oil	601	676	978	840	980	1,009	1,040
008 Supplies	4,464	4,166	5,090	5,090	4,870	4,500	4,500
012 Election Supplies	36,619	48,090	35,700	35,700	22,700	45,000	25,000
Category Total	41,684	52,932	41,768	41,630	28,550	50,509	30,540
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	789	1,987	5,100	5,100	5,500	5,000	5,000
002 Memberships & Licenses	685	700	700	700	705	705	705
004 Consultants	4,225	16,388	8,500	7,500	8,000	8,000	9,000
007 Office Equip. Maintenance	2,627	5,337	51,550	59,550	68,850	68,950	99,200
012 Codification	7,620	7,089	8,475	3,000	6,500	6,500	7,000
013 Education & Training	2,510	100	500	500	500	500	500
014 Legal Notices	7,422	14,961	8,000	8,000	8,000	8,000	9,000
015 Election Site Rentals	2,900	3,125	1,725	1,525	3,450	3,450	3,450
024 Printing Services	16,865	8,647	25,500	25,500	8,250	25,000	10,000
041 Vehicle Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
078 Recording Fees	-41	150	1,000	1,000	1,000	1,000	1,000
Category Total	50,042	62,924	115,490	116,815	115,195	131,545	149,295
DEPARTMENT TOTAL	738,113	900,496	801,952	765,676	1,008,708	1,052,332	1,072,988

KEY DEPARTMENTAL TRENDS

Total Votes Cast



Total Voters By Election



HUMAN RESOURCES

MISSION STATEMENT: Provide comprehensive personnel and organizational development services to the employees and operating units of the City.

The Human Resources Department provides service, consultation, and control in the areas of employment and recruitment, compensation administration, employee and labor relations, benefits administration, worker's compensation, safety, unemployment compensation, employee education and development, performance evaluations, discipline, union collective bargaining and contract administration, employment related outside agency complaints, state and federal labor law compliance, personnel records maintenance, organizational development, service and recognition, equal employment opportunity, Title VI compliance and other personnel related issues.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To champion the City's effort to ensure that diversity within the workforce appropriately reflects the Farmington Hills community. (8)
- To assist departments in cost saving measures through reorganization and personnel management. (1, 2)
- Maintain the Employee Safety Program and the careful administration of the worker's compensation program. (2, 8)
- To continue to effectively manage the HRIS software and encourage appropriate departmental utilization of the database. (2)
- To continue to receive an award for having the lowest experience modification factor among cities of comparable size by the Michigan Municipal League Worker's Compensation Fund. (2, 8)
- Revise and develop additional Standard Practice Policies to ensure uniform administration of policies, benefits and procedures. (8, 9)
- To partner with employee groups and continue to provide a positive, productive and satisfying work environment. (8)
- Update and maintain job descriptions for all employee groups. (8)
- To provide quality, efficient employee relations and personnel services to departments and be recognized as a business partner for such. (8)
- Administer the Fit for Life program to encourage employees and spouses to maintain healthy lifestyles. (2, 8)
- Recruit and hire the most qualified candidates using performance-based criteria and equal opportunity. (8)

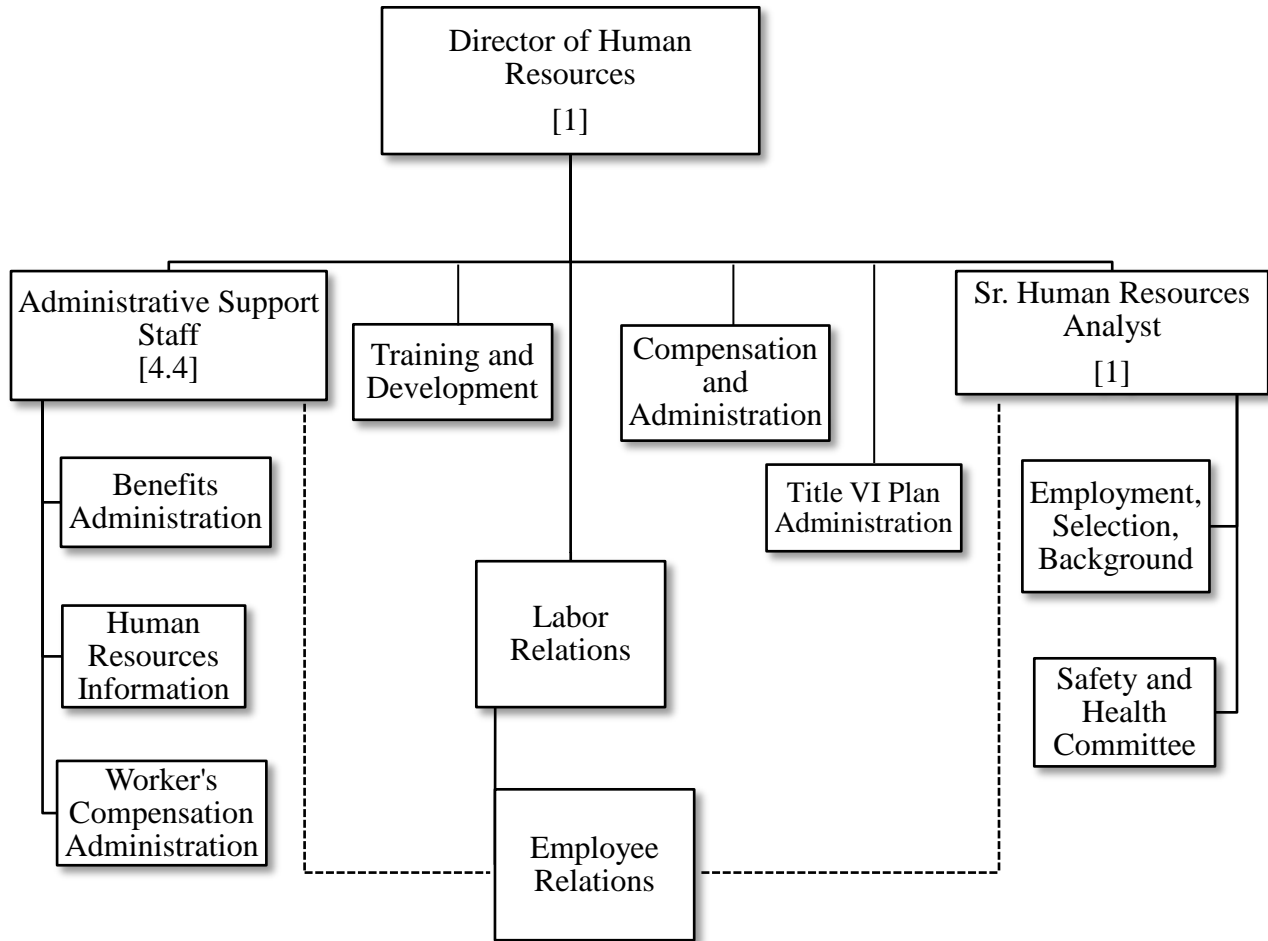
Human Resources

- Develop and support programs that promote morale amongst the workforce and highlight the City as an employer of choice. (8)
- To actively manage the benefit plans and discover cost savings opportunities. (2)
- Maintain the intranet as a critical source of information to employees regarding employment, benefits, polices programs and procedures. (2, 8)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Full-time new hires	19	40	40
	Part-time/seasonal new hires	132	125	130
	Full-time terminations/Retirements	23	40	35
	Part-time/seasonal terminations	95	170	165
	Health Insurance Administration (including FT, COBRA and retirees)	603	699	682
	Applications received	1,408	1,501	1,601
	Payroll changes processed	564	937	923
	Occupational injuries or illnesses	40	30	30
	Driver’s license checks processed	304	230	310
	Criminal checks processed	306	232	322
	Benefit changes processed	390	361	360
	Employee consultations	3,600	6001	6000
	Participation in Fit for Life Program	40%	10%	40%
Efficiency	Number of years awarded MML Lowest Modification Factor for Workers Compensation	21	21	22+
	Average # work days to complete internal recruitment	24	15	15
	Average # work days to complete external recruitment	60	51	54
	% Labor grievances resolved before arbitration	100%	92%	100%
	Full-time employee turnover rate (excluding retirements)	0.03%	0.04%	0.03%
	% Minorities in Work Force	13%	14%	16%
	Activity Expenditures as a % of General Fund	0.77%	0.79%	0.83%

HUMAN RESOURCES



Total Full Time Equivalent [6.4]

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	Director of Human Resources	1	1	1	1
	Sr. Human Resources Analyst	1	1	1	1
	Benefits Coordinator	1	1	1	1
	Human Resources Analyst	0	0	1	1
	Human Resources Department Aide	1	1	1	1
		4	4	5	5
(038) Part-time (FTE)					
		0.14	1.40	1.40	1.40
DEPARTMENT TOTAL		4.14	5.40	6.40	6.40

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$57,602 or 9.5% decrease from the current budget.
- The decrease results primarily from decreased consultant costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$58,326 or 10.63% increase from the FY 21/22 year-end projection and \$724 or 0.12% increase from the FY 21/22 current budget.
- The budget-to-budget increase results primarily from increased personnel costs offset by decreased consultant costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$415,489	\$424,440	\$471,450	\$474,742	\$576,805	\$592,091	\$616,399
Operating Supplies	4,670	25,804	8,666	9,042	9,486	9,537	9,590
Professional & Contractual	17,363	20,176	126,415	65,145	20,964	20,964	20,964
Total Human Resources	\$437,522	\$470,421	\$606,531	\$548,929	\$607,255	\$622,592	\$646,954

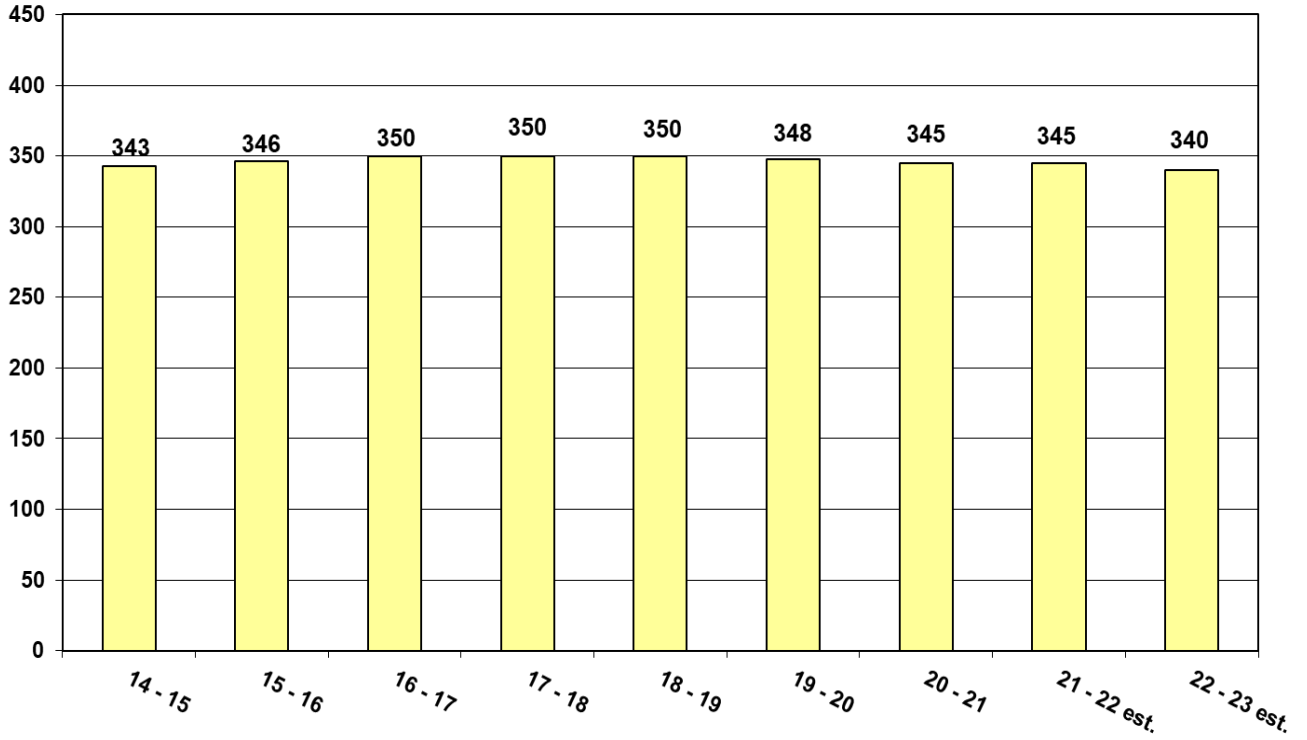
Human Resources

DEPARTMENT NUMBER: 226

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL								
010	Administrative Salaries	280,313	290,052	303,030	303,004	372,078	383,240	402,238
038	Part-time	2,034	11,037	26,200	26,200	26,200	26,200	26,200
106	Sick & Vacation	11,183	5,724	8,288	15,024	8,652	8,652	8,652
112	Overtime	0	0	500	500	500	500	500
200	Social Security	22,492	23,102	26,643	25,676	31,956	32,467	33,934
250	Blue Cross/Optical/Dental	66,496	59,643	68,991	66,897	82,221	84,277	86,383
275	Life Insurance	1,747	1,887	2,074	1,820	2,445	2,531	2,619
300	Pension - DC	26,026	27,306	29,725	29,544	46,522	47,918	49,355
325	Longevity	4,546	5,327	5,611	5,586	5,646	5,815	5,990
350	Worker's Compensation	652	361	388	491	585	491	528
	Category Total	415,489	424,440	471,450	474,742	576,805	592,091	616,399
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,108	713	1,495	1,491	1,715	1,766	1,819
003	Personnel Testing	838	535	900	450	900	900	900
004	Personnel Advertising	1,599	22,881	5,000	5,000	5,600	5,600	5,600
008	Supplies	1,125	1,676	1,271	2,101	1,271	1,271	1,271
	Category Total	4,670	25,804	8,666	9,042	9,486	9,537	9,590
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	984	1,100	1,220	700	1,220	1,220	1,220
002	Memberships & Licenses	555	150	755	755	904	904	904
004	Consultants/CDL	1,833	732	103,200	48,000	3,200	3,200	3,200
013	Education & Training	1,436	4,630	4,100	2,050	3,500	3,500	3,500
024	Printing Services	286	0	0	0	0	0	0
025	Safety & Health Committee	3,784	4,060	9,000	5,500	4,000	4,000	4,000
026	Physical Exams	4,045	5,064	3,700	3,700	3,700	3,700	3,700
041	Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
	Category Total	17,363	20,176	126,415	65,145	20,964	20,964	20,964
DEPARTMENT TOTAL		437,522	470,421	606,531	548,929	607,255	622,592	646,954

KEY DEPARTMENTAL TRENDS

ACTUAL FULL TIME EMPLOYEES
(positions)



CENTRAL SERVICES

MISSION STATEMENT: Provide the highest quality, efficient internal support for Information Technology, Geospatial Analysis, Purchasing and Telecommunications.

The Department of Central Services provides internal support for Information Technology, Purchasing, Mail Services and Telecommunications. Information Technology staff provides technical support and maintenance of information systems, telecommunications systems and Geographic Information Systems (GIS). Supplies and services are procured by purchasing staff for all departments and divisions within the City. Purchasing staff also dispose of surplus City owned property. Mail services for incoming and outgoing mail are managed by Central Services staff.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

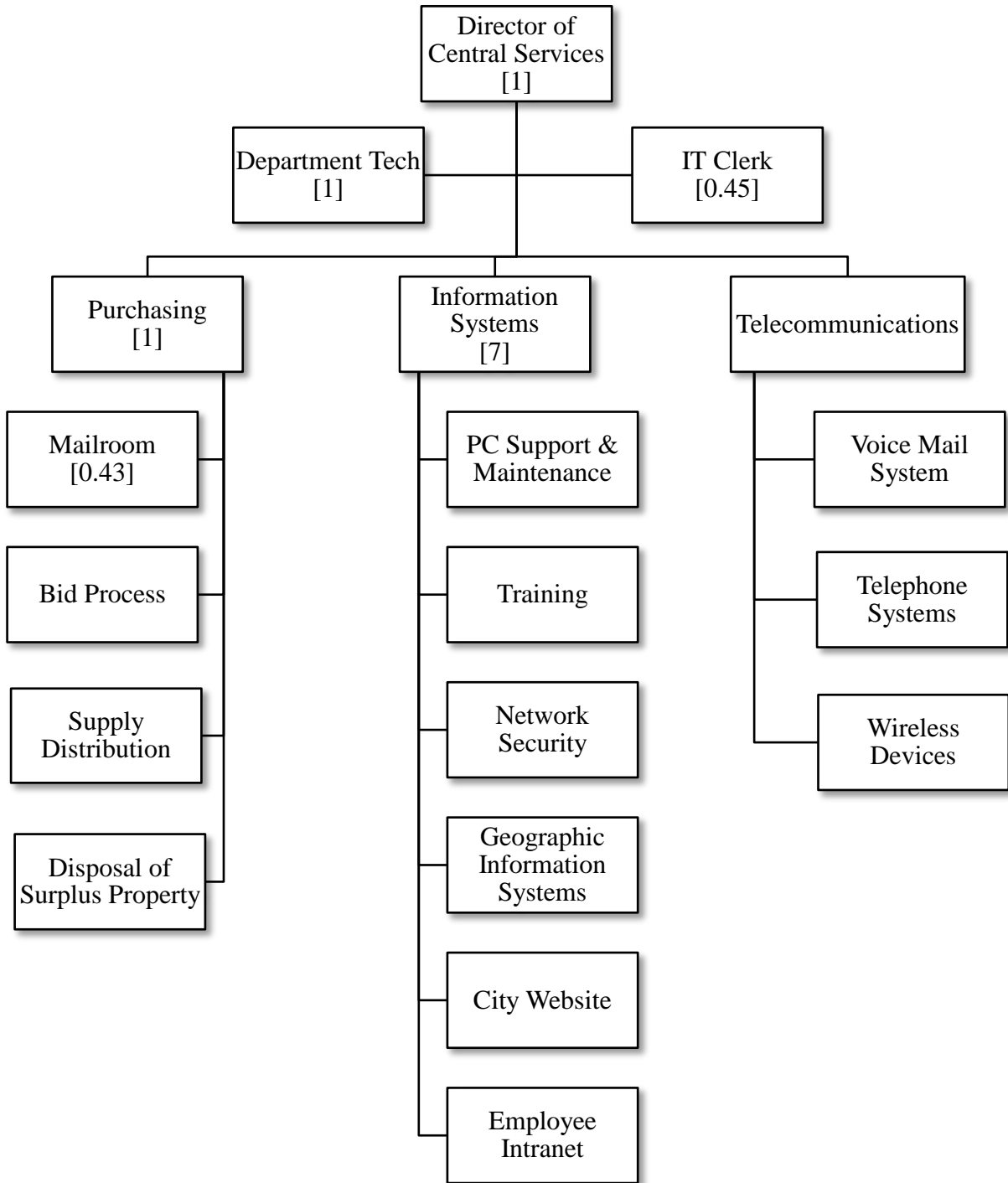
- Streamline routine workflow with the use of technology. (2, 8)
- Maintain a stable, reliable and efficient computer network. (2, 8, 9)
- Provide software training opportunities for employees. (2, 8)
- Replace obsolete and ineffective technology equipment prior to it becoming a support problem. (2)
- Promote the use of e-Procurement and expand the membership of vendors and agencies. (2)
- Expand the use of cooperative purchasing. (2, 9, 11)
- Replace paper based sealed bidding process with electronic process. (2, 8)
- Review, promote and implement creative ways to save money and improve operations. (2)
- Educate staff about the purchasing process. (2, 8, 9)
- Expand the use of GIS technology. (2,8)
- Promote, support and expand network communications system. (2, 3, 8)
- Promote, educate and expand the use of the p-card program. (2, 8)
- Implement Green purchasing procedures. (2, 10)
- Maintain existing service and support levels with added responsibilities. (1,8)
- Review consolidation opportunities.(2, 10)
- Manage additional responsibilities (Farmington IT). (2)
- Promote, support, and expand purchasing efforts with small, minority and veteran owned businesses. (2, 4, 8)

PERFORMANCE OBJECTIVES

- Maintain and improve growing services levels within assigned resources.
- To promote the use of technology to improve the delivery of City services.
- To support end users in a timely and professional manner without secondary visits.
- Expand the use of the City website and to disseminate information about the City.
- Expand and promote the use of the employee intranet.
- Implement pro-active contracts with multi-year renewal options.
- Eliminate redundancy of information maintenance and promote information sharing.
- Expand the use of document imaging.
- Encourage, expand and promote cooperative purchasing.
- Support and maintain data network to provide uninterrupted work for staff.
- Secure the City’s network infrastructure to ensure continuity of service.
- Encourage and promote the use of existing software systems to their fullest capacity.
- Leverage the use of GIS Technology to better serve staff, local business & residents.

Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Software Systems Supported	200	200	200
Software Training Classes Provided	15	7	10
GIS Enhanced Applications	9	15	17
Computer Hardware Supported (PC’s)	462	465	465
Helpdesk/Support incidents	1,060	1,101	1,100
Multi-Function Network Printers	55	55	55
Network & Local Printers	34	34	34
Portable PC’s Supported	85	164	180
Virtual Servers Maintained	51	51	51
Cellular devices	248	252	275
Ratio of PC’s to IT Analysts	90:1	125:1	129:1
Sealed Bids/RFP’s Issued	62	61	65
MITN e-Procurement members	250	264	270
City Manager Reports	80	74	82
Purchase Orders Issued	886	930	976
General Fund Expenditures	\$1,610,000	\$1,690,500	\$1,775,025
Total Amount Purchased	\$31,000,000	\$31,200,000	\$31,200,000
Purchasing Net Aggregate Savings	\$576,204	\$588,000	\$595,000
Total Dollars purchased with p-card	\$1,695,386	\$1,780,155	\$1,869,163
Total number of p-card transactions	5,506	5781	6070
Total revenue sold through MITN auction	\$159,074	\$177,689	\$186,574
Number of items sold through MITN auction	49	100	150
Outbound U.S. Mail Spend	\$137,357	\$144,224	\$151,436
Average Amount of Purchase Order	\$34,989	\$36,738	\$38,575
Savings per \$1 expended	\$0.024	\$0.025	\$0.025
Average p-card transaction	\$307.92	\$323.32	\$339.49
Activity Expenditures as % of General Fund	1.65%	1.67%	1.67%

CENTRAL SERVICES



Total Full Time Equivalent [10.88]

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010)	Administrative & Clerical				
	Director of Central Services	1	1	1	1
	Senior Buyer	0	1	1	1
	Buyer	1	0	0	0
	Manager of Information Technology	1	1	1	1
	Senior Information Systems Analyst	2	2	2	2
	Information Systems Analyst II	1	1	1	1
	Information Systems Analyst I	1	2	2	2
	GIS Technician	1	1	1	1
	Department Technician	1	1	1	1
	Total	9	10	10	10
(038)	Part-time (FTE)				
	Mail Clerk	0.43	0.43	0.43	0.43
	IT Clerk	0.45	0.45	0.45	0.45
	Total	0.88	0.88	0.88	0.88
	Department Total	9.88	10.88	10.88	10.88

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- The year-end projection is \$17,949 or 1.53% decrease from the budget.
- The decrease results primarily from lower personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$73,464 or 6.36% increase from the FY 21/22 year-end projection and \$55,515 or 4.73% increase from the FY 21/22 current budget.
- The budget-to-budget increase is due to increased personnel costs.

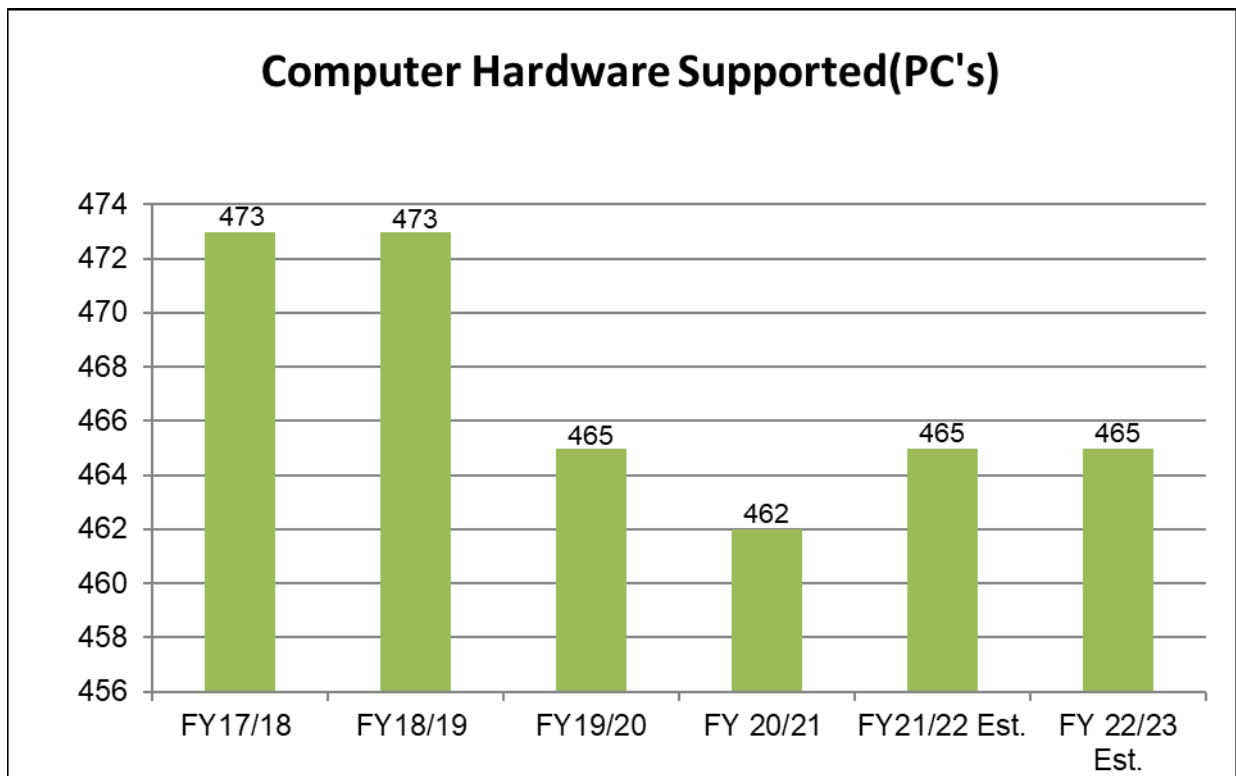
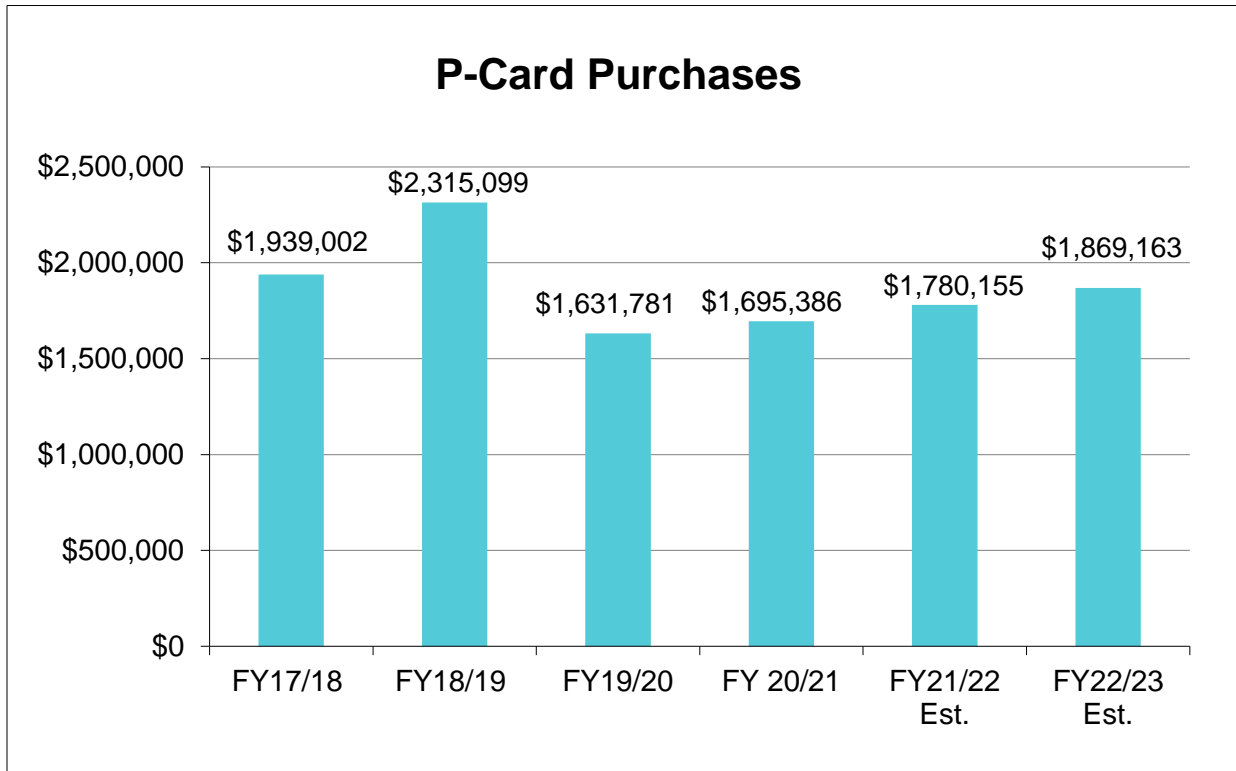
	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$920,054	\$973,467	\$1,125,399	\$1,109,854	\$1,180,758	\$1,221,068	\$1,262,854
Operating Supplies	3,098	2,732	3,378	3,249	3,319	3,347	3,375
Prof. & Contractual	37,965	29,206	44,825	42,550	45,040	45,040	45,040
Total Central Services	\$961,117	\$1,005,405	\$1,173,602	\$1,155,653	\$1,229,117	\$1,269,455	\$1,311,269

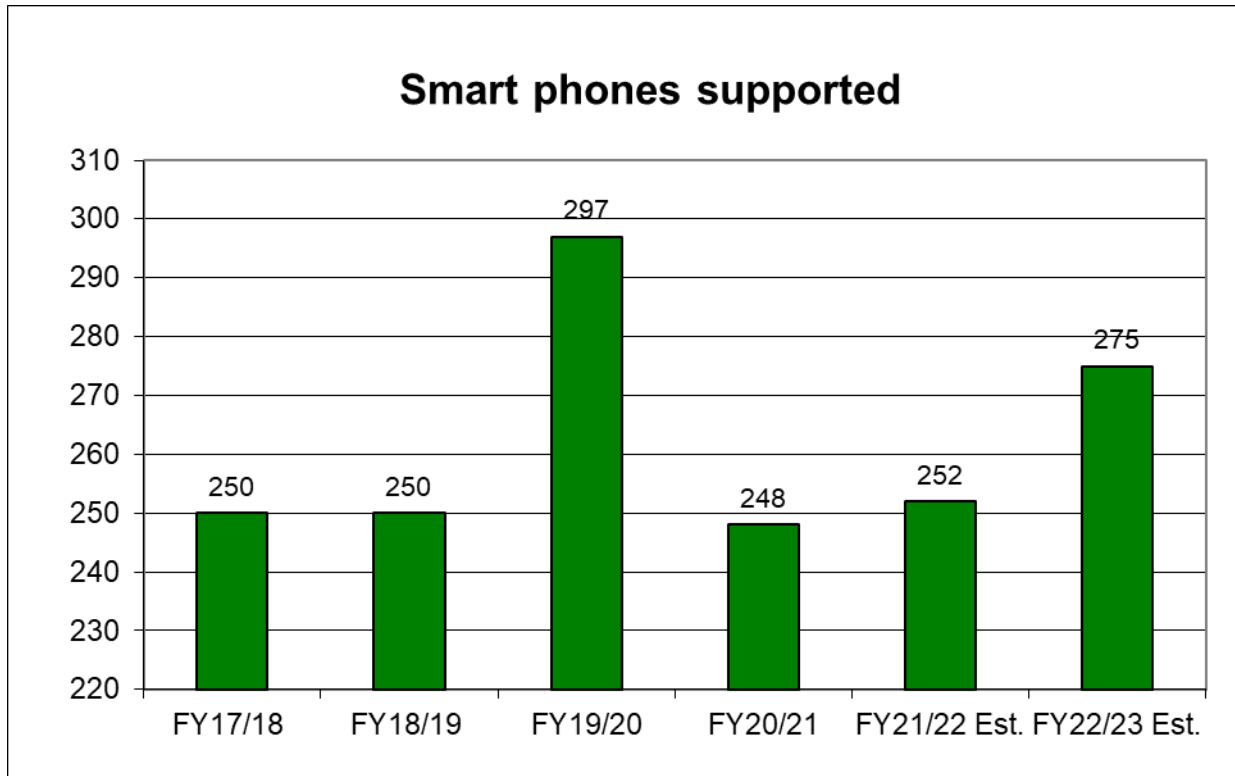
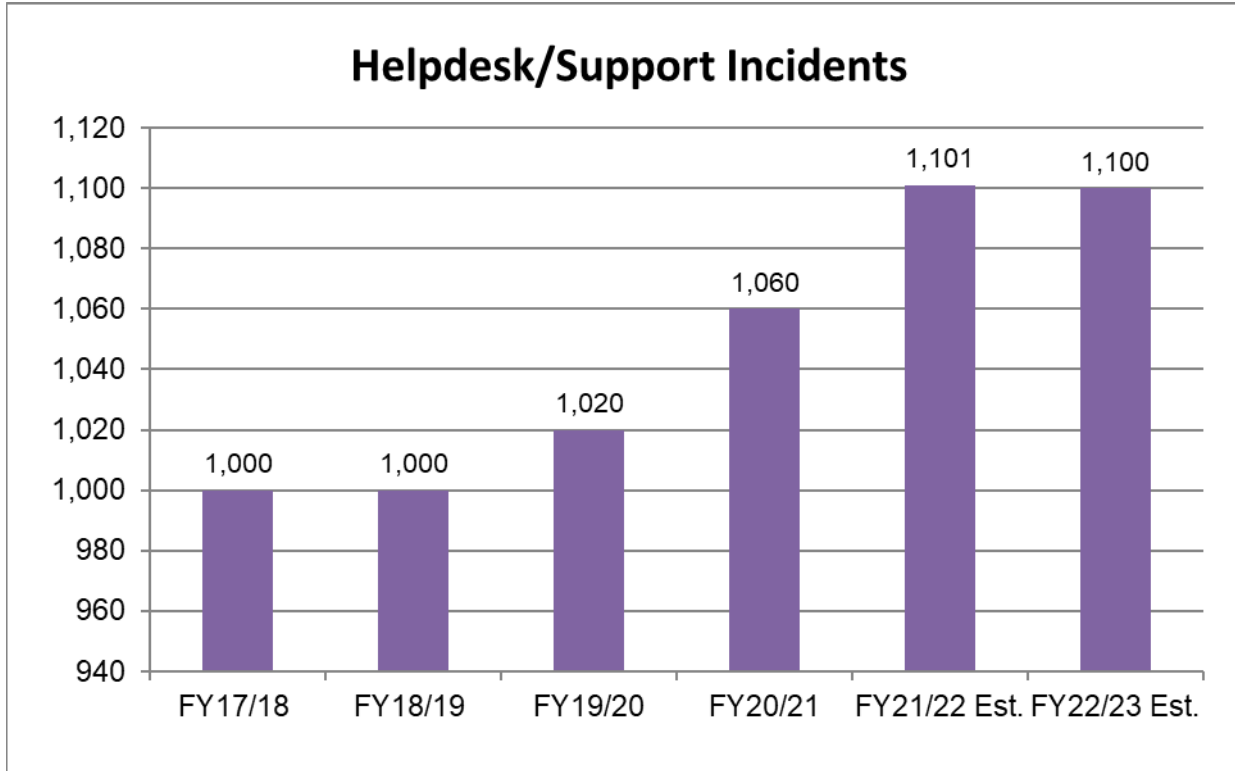
Central Services

DEPARTMENT NUMBER: 250

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL								
010	Administrative Salaries	645,282	694,015	791,518	793,756	827,334	858,154	889,899
038	Part-time	23,777	23,370	26,203	25,543	26,943	27,751	28,584
106	Sick & Vacation	21,276	14,029	6,000	9,374	7,154	7,000	7,000
112	Overtime	8,809	10,593	8,000	6,250	8,000	8,000	8,000
200	Social Security	56,150	57,868	66,925	67,488	69,953	72,339	74,924
250	Blue Cross/Optical/Dental	109,180	114,263	151,993	133,294	162,785	166,855	171,026
275	Life Insurance	3,439	3,737	4,361	3,508	4,498	4,655	4,818
300	Pension - DC	17,027	21,225	32,184	32,048	33,711	34,722	35,764
325	Longevity	33,512	33,486	37,248	37,363	39,096	40,269	41,477
350	Worker's Compensation	1,602	882	967	1,230	1,284	1,323	1,362
	Category Total	920,054	973,467	1,125,399	1,109,854	1,180,758	1,221,068	1,262,854
(740) OPERATING SUPPLIES								
001	Gas & Oil	542	514	978	849	919	947	975
008	Supplies	2,556	2,219	2,400	2,400	2,400	2,400	2,400
	Category Total	3,098	2,732	3,378	3,249	3,319	3,347	3,375
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	880	0	3,785	3,500	4,000	4,000	4,000
002	Memberships & Licenses	2,195	1,288	1,200	1,200	1,200	1,200	1,200
004	Consultants/Website Dev.	25,414	17,425	25,000	23,500	25,000	25,000	25,000
007	Office Equip. Maintenance	0	0	3,000	2,750	3,000	3,000	3,000
013	Education & Training	5,000	5,999	7,200	7,000	7,200	7,200	7,200
024	Printing Services	36	54	200	160	200	200	200
041	Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
	Category Total	37,965	29,206	44,825	42,550	45,040	45,040	45,040
DEPARTMENT TOTAL		961,117	1,005,405	1,173,602	1,155,653	1,229,117	1,269,455	1,311,269

KEY DEPARTMENTAL TRENDS





SUPPORT SERVICES

MISSION STATEMENT: Provide those services and activities necessary to the overall day-to-day operation of the City government.

Support Services refers to services that are provided to support the overall operation of the City. This cost center provides support for the entire organization and accounts for all general costs that cannot be allocated to any one particular department. Budget funding covers general liability and property insurance, telecommunications, overhead street lighting, copiers, beautification projects, staff vehicles, postage, and other administrative functions. There are no employees in this budget.

This Department’s operations, which are approximately 3.41% of the General Fund’s proposed budget, are partially supported by a \$90,350 Reimbursement for Overhead Street Lighting from various affected subdivisions and properties.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$1,055,593 or a 43.36% increase from the current budget.
- The increase results primarily from Emergency Contracted Services.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$982,634 or 28.16% decrease from the FY 20/21 year-end projection and \$72,958 or 3% increase from the FY 20/21 budget.
- The budget to budget increase is due a request to re-instate the Education & Training line item for Citywide initiatives (such as DE& I) & increased postage request, partially offset by a decrease in the budgeted amount form Covid supplies.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Operating Supplies	\$154,254	\$107,073	\$94,270	\$116,963	\$72,500	\$42,945	\$43,202
Professional & Contractual	1,958,624	2,117,428	2,340,083	3,372,983	2,434,812	2,514,203	2,576,262
Total Support Services	\$2,112,878	\$2,224,500	\$2,434,353	\$3,489,946	\$2,507,312	\$2,557,148	\$2,619,464

Support Services

DEPARTMENT NUMBER: 290

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(740) OPERATING SUPPLIES							
001 Gas & Oil Pool Cars	4,111	2,648	6,670	4,413	4,900	5,145	5,402
008 Miscellaneous Expense	1,797	4,749	4,800	4,800	4,800	5,000	5,000
014 Copier Supplies	5,647	4,057	6,000	5,950	6,000	6,000	6,000
019 COVID-19 Supplies	136,099	89,243	50,000	75,000	25,000	0	0
034 Publications for Resale	0	4,676	0	0	5,000	0	0
046 City-Wide Beautification	6,600	1,700	26,800	26,800	26,800	26,800	26,800
Category Total	154,254	107,073	94,270	116,963	72,500	42,945	43,202
(801) PROFESSIONAL & CONTRACTUAL							
002 Membership, Licenses & Network Security	414,702	557,465	650,000	643,000	665,266	731,180	765,000
003 Public Relations	32,765	9,399	45,000	26,000	40,000	40,000	40,000
004 Consultants	7,984	71,594	58,296	100,000	50,000	50,000	50,000
005 Fleet Insurance	8,992	10,352	10,353	10,353	10,871	11,414	11,985
006 Vehicle Maintenance	3,721	1,663	3,500	3,500	3,675	3,859	4,052
007 Office Equip. Maintenance	16,401	1,000	18,500	9,500	14,000	14,000	14,000
010 Broadband Study	11,516	33,313	0	0	0	0	0
013 Education & Training	0	0	0	4,000	60,000	60,000	60,000
015 Copier Rental	25,041	33,539	36,500	35,280	36,500	36,500	41,975
016 Phone & Internet Expense	194,940	207,445	198,000	215,000	224,000	235,000	242,000
018 Postage & Machine Rental	113,678	137,357	120,000	128,000	135,000	125,000	140,000
019 Property & Casualty Insurance	707,994	797,146	700,000	720,000	700,000	700,000	700,000
022 Insurable Property Repairs	67,180	71,073	95,684	80,000	80,000	80,000	80,000
024 Printing Services	0	992	0	0	0	0	0
027 Radio Maintenance	0	0	1,250	1,250	1,250	1,250	1,250
050 Overhead Lighting Utilities	217,865	232,467	225,000	225,000	236,250	248,000	248,000
052 Document Imaging Management	11,200	0	50,000	50,000	50,000	50,000	50,000
066 Emergency Contracted Services	0	0	0	892,000	0	0	0
082 Unemployment Compensation	24,601	27,392	30,000	30,000	30,000	30,000	30,000
083 Disability Funding	5,845	1,708	10,000	10,000	10,000	10,000	10,000
084 Pest Abatement	16,553	16,698	13,000	13,000	13,000	13,000	13,000
085 Cobra Insurance	18,421	34,512	20,000	20,000	20,000	20,000	20,000
086 Health IBNR	51,838	(138,324)	25,000	25,000	25,000	25,000	25,000
087 Wellness Program	7,666	10,471	26,000	26,000	26,000	26,000	26,000
089 State Hlth. Insurance Claims Tax	274	168	1,000	1,000	1,000	1,000	1,000
702 Emergency Personnel Costs	0	0	0	67,500	0	0	0
740 Emergency Non-Capital	0	0	0	34,600	0	0	0
998 Disaster Emergency Fund	0	0	3,000	3,000	3,000	3,000	3,000
999 Tax Tribunal Refunds	(554)	0	0	0	0	0	0
Category Total	1,958,624	2,117,428	2,340,083	3,372,983	2,434,812	2,514,203	2,576,262
DEPARTMENT TOTAL	2,112,878	2,224,500	2,434,353	3,489,946	2,507,312	2,557,148	2,619,464

POST-EMPLOYMENT BENEFITS

Post-Employment Benefits are contributions made to the City’s Defined Benefit Retirement System and Retiree Healthcare Plan for the Closed General Member Group. Prior to FY 2013/14, these contributions were allocated to the various representative Departments. However, due to the General Group being closed to new members since FY 2006/07, it became increasingly more difficult to accurately allocate these contributions, as new hires have been placed in Defined Contribution plans. Post-employment Benefits comprise 3.38% of the General Fund’s proposed budget.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- No change.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$80,925 or 3.37% increase from the FY 21/22 budget.
- The City-wide combined Employees’ Retirement System and Post-Retirement Healthcare Fund’s actuarial calculated contributions increased in FY 22/23 from FY 21/22 resulting from the June 30, 2021 actuary study.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$2,639,994	\$2,462,054	\$2,401,224	\$2,401,234	\$2,482,149	\$2,606,256	\$2,736,569
Total Post Employment Benefits	\$2,639,994	\$2,462,054	\$2,401,224	\$2,401,234	\$2,482,149	\$2,606,256	\$2,736,569

DEPARTMENT NUMBER: 298

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
305 General Group DB Pension	2,314,162	2,152,007	2,334,458	2,334,458	2,428,109	2,549,514	2,676,990
308 General Group DB Retiree Healthcare	325,832	310,047	66,766	66,776	54,040	56,742	59,579
DEPARTMENT TOTAL	2,639,994	2,462,054	2,401,224	2,401,234	2,482,149	2,606,256	2,736,569

INTERFUND TRANSFERS

In accordance with generally accepted accounting principles, the Interfund Transfers section of the budget provides appropriations for the City’s General Fund contributions to the General Debt Service Fund for existing debt issues, the Nutrition Fund for operations, the Capital Improvement and Community Center Renovations Funds for various capital improvements.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$1,038,910 or 10.59% decrease from the current budget.
- The decrease results from decreased transfers to the Community Center Renovations Fund.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$1,101,565 or 11.2% increase from the FY 21/22 year-end projection results from increased transfers to Capital Improvement Fund.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Interfund Transfers	\$8,852,224	\$9,200,000	\$9,808,796	\$8,769,886	\$9,868,951	\$9,998,951	\$9,998,951
Total Interfund Transfers	\$8,852,224	\$9,200,000	\$9,808,796	\$8,769,886	\$9,868,951	\$9,998,951	\$9,998,951

Interfund Transfers comprise 13.42% of the General Fund’s proposed budget.

DEPARTMENT NUMBER: 299

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
INTERFUND TRANSFERS							
213 To Federal Forfeiture Fund	26,916	0	0	0	0	0	0
281 To Nutrition Fund	25,308	0	68,861	68,951	68,951	68,951	68,951
301 To General Debt Service Fund	1,800,000	2,700,000	2,239,935	2,200,935	2,200,000	2,200,000	2,200,000
404 To Capital Improvement Fund	7,000,000	6,500,000	6,500,000	6,500,000	7,600,000	7,600,000	7,600,000
406 To Community Center Renovations Fund	0	0	1,000,000	0	0	130,000	130,000
Total Operating Budget	8,852,224	9,200,000	9,808,796	8,769,886	9,868,951	9,998,951	9,998,951
DEPARTMENT TOTAL	8,852,224	9,200,000	9,808,796	8,769,886	9,868,951	9,998,951	9,998,951

PUBLIC SAFETY SUMMARY

DIV.	2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
NO. Category and Line Item	Actual Expenditures	Actual Expenditures	Current Budget	Estimated Expenditures	Adopted Budget	Projected Budget	Projected Budget
PUBLIC SAFETY:							
300 Police	14,204,509	14,762,273	16,769,166	16,726,410	17,220,462	18,201,655	18,653,301
337 Fire	6,345,060	6,534,037	7,099,326	7,146,579	7,667,152	7,880,887	8,083,469
TOTAL PUBLIC SAFETY	20,549,569	21,296,310	23,868,492	23,872,989	24,887,614	26,082,542	26,736,769



POLICE DEPARTMENT

MISSION STATEMENT: *The Farmington Hills Police Department is committed to maintaining the safety and quality of life of this community through the delivery of superior police services without prejudice or partiality.*

After a decade of decreasing Part-A crime trends, the City experienced a slight increase in some categories during 2021. Commercial and Residential Burglaries were the lowest in City history. Armed Robberies and Larceny from Autos increased slightly. Auto Thefts have also trended upwards regionally, largely based on criminal advances in technology.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Maintain Department re-accreditation through the Michigan Association of Chiefs of Police. Continue to develop internal strategies to exceed policing standards. (1,9,12)
- Department wide training in “Fair and Impartial Policing”, and “Implicit Bias” to further improve the superior police services provided to our community. (1,3,8,13)
- Continue successful efforts to reduce crime, increase community and inter-agency cooperation thereby enhancing the quality of life for City residents and visitors. (2,4,7,8,13)
- Continue the development of the Department’s ability to gather, analyze and utilize critical crime trend data toward intelligence led policing while utilizing the latest technology. (1,2)
- Department wide commitment to staff development through training and continued education. The addition of Crisis Intervention Techniques (CIT) certification for all first responders. (1,8,10,11)
- Continue to build upon law enforcement community connections through several key crime prevention programs. (2,3,11,13)
- Replace marked patrol vehicles and unmarked vehicles that have reached their end of law enforcement use. (1,3,10)
- Implement a Cadet program to create a path for future police officers. Continue successful efforts towards recruiting an inclusive and qualified workforce. (1,2,3,8,13)
- Continue successful efforts to recruit, hire, and retain quality police employees, while seeking to add diversity to the workforce. (1,8,13)
- Increase reality-based training involving the utilization of de-escalation techniques while training in advanced force response to resistance and violence options. (1,8)
- Maintain the current level of readiness in both planning, and personal protective equipment stockpiles for future pandemic challenges. (1,3,8,9,10)

PERFORMANCE OBJECTIVES

	Performance Indicators	2020 Actual	2021 Actual	2022 Projected
Service Level	Neighborhood Watch Groups	56	56	57
	Speech/Service Requests	86	32	75
	False Alarm Fees Collected [2]	\$49,700	\$42,095	\$49,810
	Report Copy Requests	1,033	662	1,017
	Pistol Permits Processed	1,874	2,290	2,067
	Investigative Division Cases	3,059	4,357	4,512
	Investigative Division Arrest Warrants	383	436	451
	Investigative Division Juvenile Petitions	31	30	36
	Fire Service Calls	10,383	11,354	12,034
	Adults Arrested	2,027	1,785	1,970
	Juveniles Arrested	28	30	32
	O.U.I.L. Arrests	158	182	179
	Dispatched Runs (FHPD/FHFD/FCDPS)	45,333	62,715	64,998
	Group A Crimes per 1,000 Population [3]	22.99	23.10	23.19
	Group B Crimes/Activities per 1,000 Population [3]	8.83	8.25	8.76
	City of Farmington Dispatched Calls for Service	6,177	9,473	10,354
	Burglaries-residential [1]	66	41	40
	Burglaries-commercial [1]	79	24	23
	Robberies [4]	7	12	8
	Moving Violations (Hazardous)	4,770	3,784	4,452
Non-Moving Violations (Non- Hazardous)	2,206	2,263	2,741	
Residential Burglaries/1,000 Housing Units	1.78	.87	1.25	
Efficiency	Cases Closed	2,730	3,144	3,259
	Activity Expenditures as a % of General Fund	24.21%	24.11%	23.42%

[1] Includes entry by forcible and non-forcible (unsecured) means

[2] Alarm Billing Software

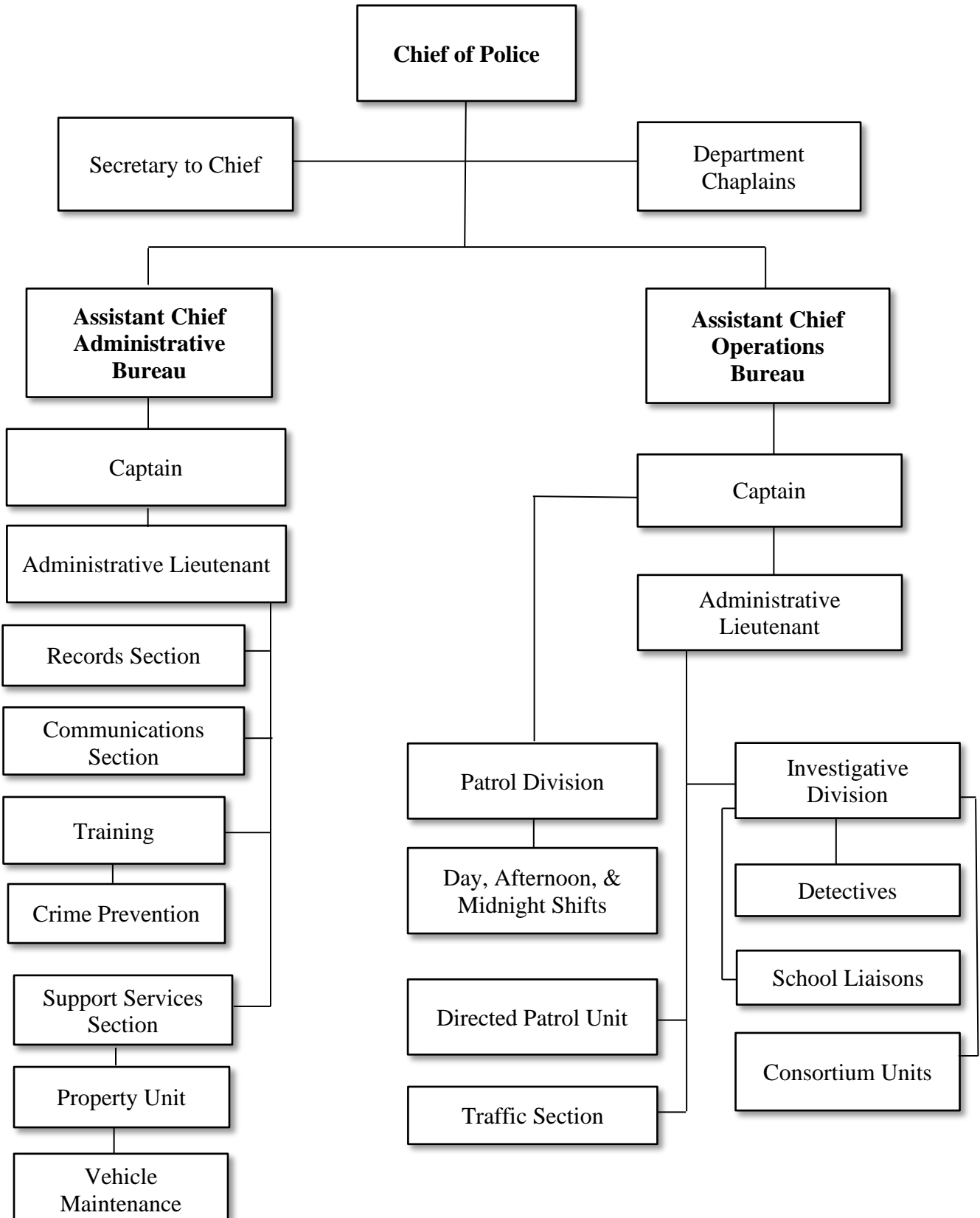
[3] U.S Census population as of 2020 (83,986)

[4] Robberies (armed and unarmed)

Department Budgetary Accomplishments

- Recruited and hired five new Police Officers to fill vacancies
- Hired 10 Police Cadets to fill positions in newly created program
- Sponsored two Police Cadets to police academy with promotions to police officer upon graduation
- Hired three full-time Dispatchers to fill vacancies
- Hired one full-time Records Clerk to fill vacancy
- Hired two full-time FOIA Technicians to fill vacancies
- Hired two Police Service Aides to fill vacancies
- Hired a Traffic Field Technician to fill vacancy
- Purchased and equipped five marked patrol vehicles (two hybrid and three standard) to replace vehicles being removed from the Department's fleet
- Purchased five unmarked investigative staff vehicles to replace vehicles being removed from the Department's fleet
- Purchased new uniforms and external body armor carriers for sworn personnel
- Purchased new handheld rechargeable flashlights for all sworn personnel
- Purchased seventy sets of body armor to replace expired vests
- Purchased defensive tactics training mats
- Purchased N100 PPE masks with advanced filtration
- Purchased training munitions for reality-based training
- Deployed body worn cameras and upgraded in-car camera systems
- Upgraded FOIA video redaction software
- Purchased new FOIA computers with improved video redaction capability
- Purchased training and duty ammunition ahead of a national shortage
- Purchased two Livescan fingerprint machines to replace outdated models
- Received Michigan Law Enforcement Accreditation Program re-accreditation status

POLICE DEPARTMENT



Police Department

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
<u>GENERAL FUND</u>					
(010)	Administrative & Clerical				
	Chief of Police	1	1	1	1
	Secretary to the Chief of Police	1	1	1	1
	Records Division Supervisor	1	1	1	1
	Secretary	3	3	3	3
	Clerk Typist II	4	4	4	4
	Clerk Typist I	1	1	1	1
	Community Service Officer	1	1	1	1
	Administrative Secretary	3	3	3	3
	Police Service Technician	1	1	1	1
	Records Section Coordinator	1	1	1	1
	Crime Prevention Technician	1	1	1	1
	Department Technician	2	2	3	3
	Total	20	20	21	21
(012)	Dispatchers				
	Dispatcher	9	9	9	9
	Dispatch Supervisor	3	3	3	3
	Total	12	12	12	12
(017)	Assistant Chief	2	2	2	2
(018)	Captain	2	2	2	2
(019)	Lieutenant	5	5	6	6
(020)	Sergeant	16	16	16	16
(021)	Police Officer	45	45	49	49
(051)	Crossing Guard (FTE)	1.22	1.22	1.22	1.22
(038)	Part-time (Dispatch & Clerical,Cadets & PSA's) (FTE)	10	10	10	10
	Total	81.22	81.22	86.22	86.22
	Total General Fund	113.22	113.22	119.22	119.22
705	<u>PUBLIC SAFETY MILLAGE</u>				
(010)	Administrative & Clerical				
	Communications Section Manager (Civilian)	1	1	1	1
(012)	Dispatchers	5	5	5	5
(021)	Police Officer	35	35	35	35
	Total Public Safety Millage Fund	41.00	41.00	41.00	41.00
	Department Total	154.22	154.22	160.22	160.22

Police Department

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$42,756 or 0.25% decrease from the current budget.
- The decrease results from projected lower than budgeted costs for personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$494,052 or 2.95% increase from the FY 21/22 year-end projection and \$451,296 or 2.69% increase over the FY 21/22 current budget.
- The budget-to-budget increase results primarily from higher personnel, gas & oil, telephone expense, and building maintenance costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$13,281,677	\$13,639,747	\$15,008,781	\$14,689,066	\$15,857,320	\$16,803,965	\$17,219,540
Operating Supplies	381,398	459,623	445,655	441,626	462,955	480,764	499,303
Professional & Contractual	541,434	633,521	871,113	1,154,218	900,187	916,926	934,458
Capital Outlay	0	29,382	443,617	441,500	0	0	0
Total Police	\$14,204,509	\$14,762,273	\$16,769,166	\$16,726,410	\$17,220,462	\$18,201,655	\$18,653,301

Police Department

DEPARTMENT NUMBER: 300

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL								
010	Administrative & Clerical	889,629	947,159	1,058,302	983,450	1,121,661	1,183,311	1,246,810
012	Dispatchers	574,751	670,781	711,066	776,247	789,317	826,997	865,806
017	Assistant Chiefs	220,289	229,838	235,871	231,472	242,947	250,235	257,742
018	Commanders	216,481	222,257	227,504	228,822	234,329	241,359	248,600
019	Lieutenants	480,658	505,267	512,907	534,636	633,953	652,972	672,561
020	Sergeants	1,446,646	1,479,039	1,505,689	1,546,515	1,550,860	1,597,386	1,645,307
021	Patrol	3,255,688	3,222,106	3,479,118	3,342,033	3,677,997	3,987,034	4,225,989
038	Part-time	279,125	266,856	372,419	355,000	383,750	393,950	405,177
041	Court Time	76,597	64,904	120,500	92,500	124,115	127,466	131,098
042	Holiday Pay	329,560	334,497	352,685	355,674	376,656	400,229	418,557
051	Crossing Guards	10,140	7,295	17,484	12,975	17,000	17,484	17,982
106	Sick/Personal/Vacation	528,987	362,955	570,040	475,000	429,469	423,018	142,151
108	Hazard Pay	78,000	0	0	0	0	0	0
112	Overtime	605,117	634,019	700,000	710,000	735,000	694,237	714,023
115	Grant - dispatch Training Wages	1,201	0	2,100	2,100	2,160	2,300	2,400
117	OHSP Ped & Bike Enforcement	0	1,644	0	2,000	0	0	0
200	Social Security	707,626	701,783	792,366	762,570	828,495	862,861	888,747
250	Blue Cross/Optical/Dental	1,167,604	1,148,791	1,291,656	1,291,182	1,493,754	1,526,356	1,579,778
275	Life Insurance	14,353	14,520	15,475	14,177	16,162	16,728	17,313
300	Pension - DC	201,940	231,957	253,926	267,792	302,436	321,809	336,768
305	Pension - DB	1,644,133	2,091,631	2,248,466	2,248,466	2,319,571	2,400,756	2,484,782
308	Post Retirement Healthcare	0	0	0	0	0	280,000	300,000
325	Longevity	447,976	446,411	477,571	382,830	491,891	509,107	526,926
350	Worker's Compensation	105,176	56,039	63,636	73,625	85,797	88,371	91,022
	Category Total	13,281,677	13,639,747	15,008,781	14,689,066	15,857,320	16,803,965	17,219,540
(705) PUBLIC SAFETY MILLAGE								
010	Administrative & Clerical	349,337	363,326	374,535	381,493	390,208	405,914	422,092
021	Patrol	2,445,952	2,537,107	2,738,302	2,663,963	2,729,206	2,873,082	2,994,275
041	Court Time	45,417	31,423	95,156	45,500	97,868	100,658	103,526
042	Holiday Pay	142,092	142,151	157,418	150,680	157,511	162,236	167,103
106	Sick/Personal/Vacation	119,595	33,340	39,965	39,500	41,104	42,275	43,479
108	Hazard Pay	37,000	0	0	0	0	0	0
112	Overtime	267,989	334,137	281,579	281,000	299,889	308,436	316,778
115	Grant-Dispatch	485	0	2,100	2,100	2,200	2,300	2,400
200	Social Security	264,735	267,416	292,448	277,050	293,183	307,193	319,355
250	Blue Cross/Optical/Dental	485,833	448,672	497,111	477,059	496,575	508,989	521,714
275	Life Insurance	4,537	4,557	5,081	4,788	5,081	5,259	5,443
300	Pension - DC	72,356	79,921	89,446	84,272	103,345	106,962	110,706
305	Pension - DB	734,108	924,450	996,969	979,917	946,545	979,674	1,013,963
308	Post Retirement Healthcare	0	0	0	0	0	65,000	70,000
325	Longevity	110,230	117,211	135,876	124,244	116,614	120,695	124,920
350	Worker's Compensation	41,703	22,444	24,980	26,360	32,368	33,339	34,339
	Realloc. to P.S. Millage Fund	(5,121,369)	(5,306,157)	(5,730,966)	(5,537,926)	(5,711,697)	(6,022,014)	(6,250,092)
	Category Total	0	0	0	0	0	0	0

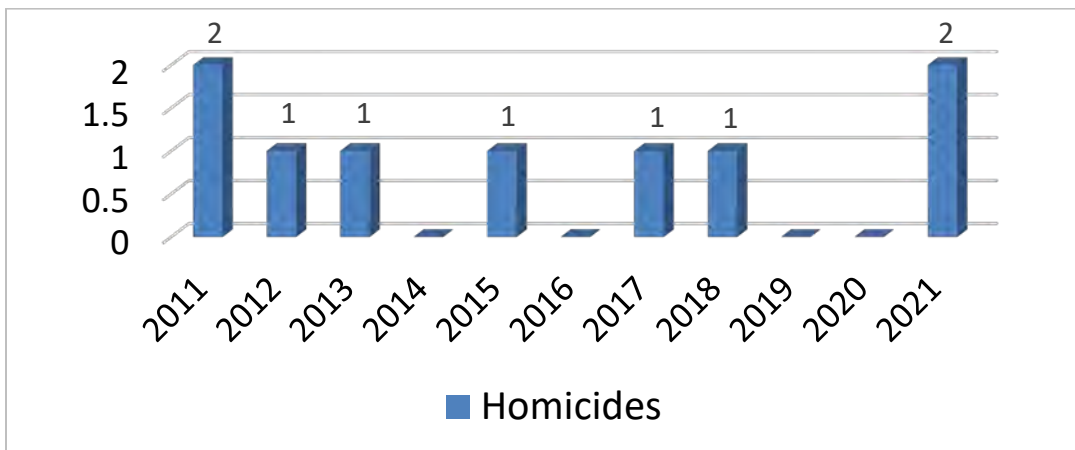
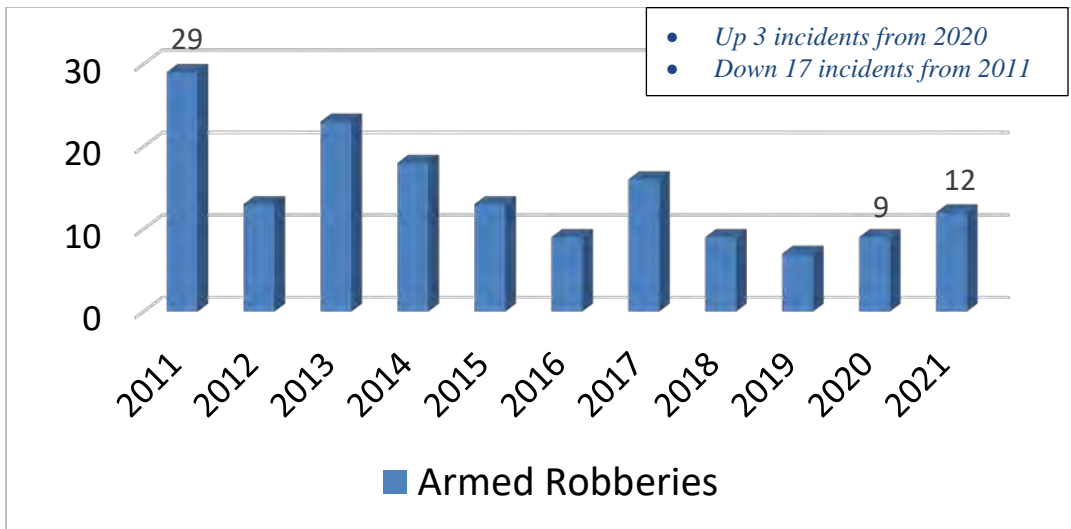
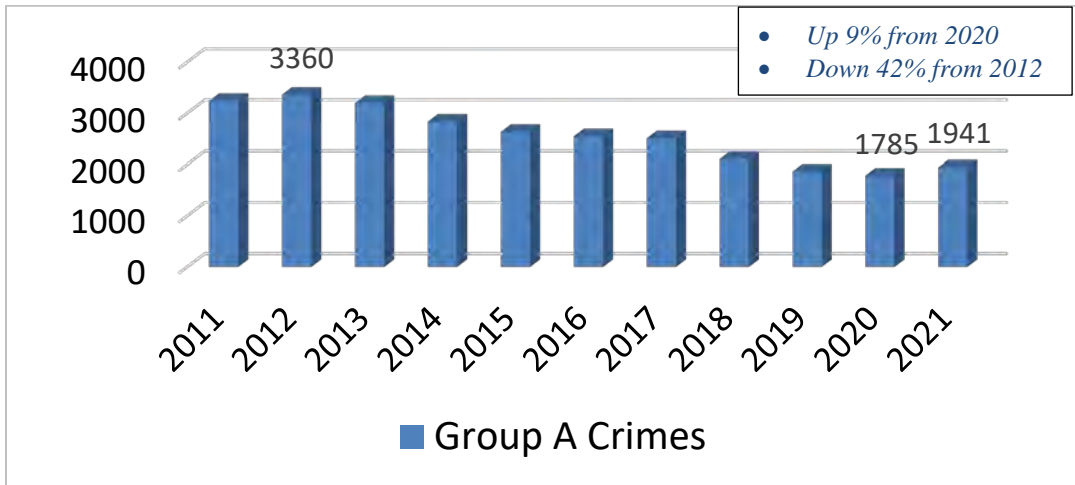
Police Department

DEPARTMENT NUMBER: 300

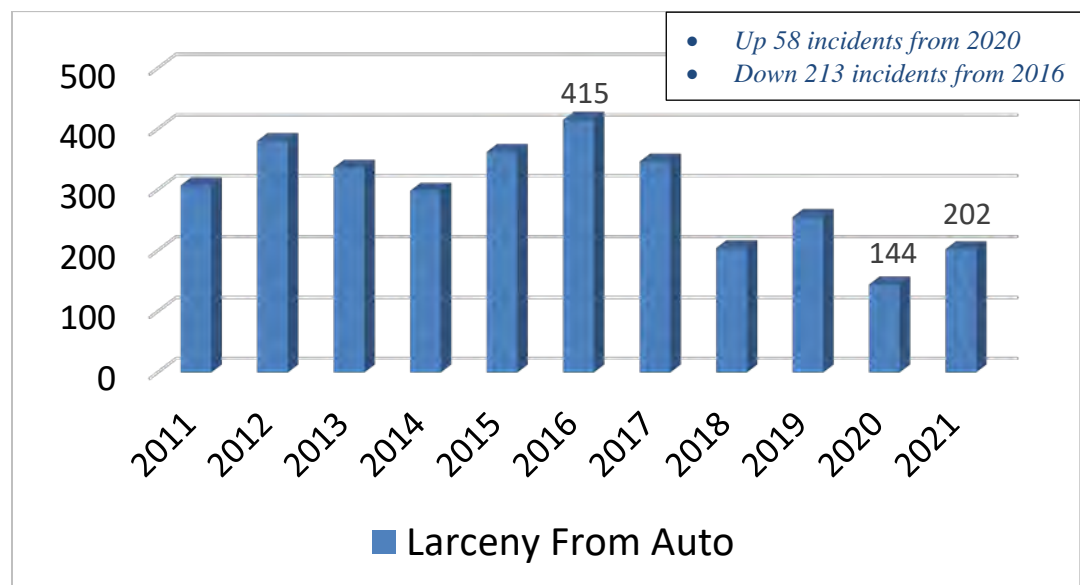
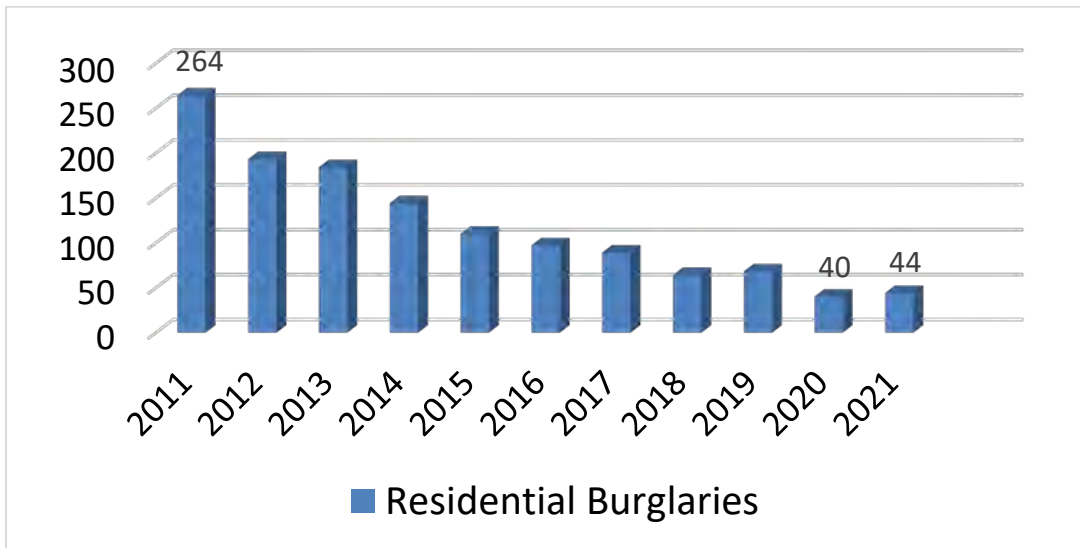
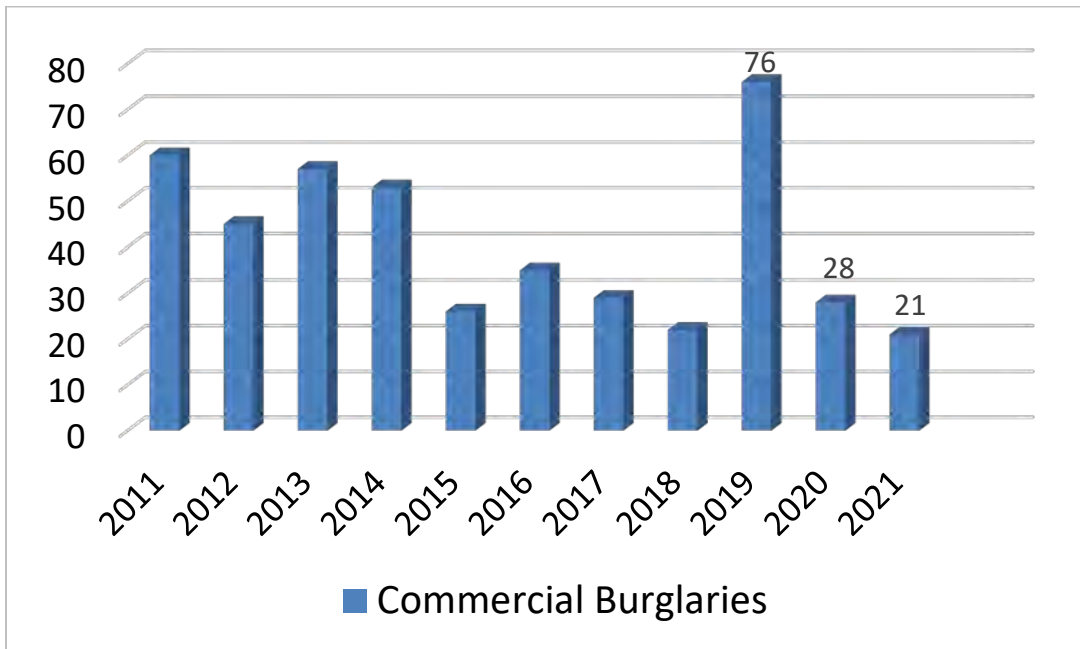
Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(740) OPERATING SUPPLIES								
001	Gas & Oil	130,605	130,130	188,600	185,851	196,000	205,800	216,090
002	Books & Subscriptions	3,671	1,704	2,155	2,000	2,155	2,220	2,286
003	Pers. Testing & Advert.	2,024	9,928	8,500	8,500	11,500	11,845	12,200
008	Supplies	73,913	58,083	60,000	59,975	60,000	61,800	63,654
011	Rental Equipment	20,211	26,947	27,810	27,000	27,810	28,644	29,504
018	Ammunition & Weapons	33,373	83,345	46,340	46,200	50,740	52,262	53,830
019	Uniforms/Uniform Equip.	106,047	139,702	106,150	106,000	105,650	108,820	112,084
040	Miscellaneous Expense	11,556	9,819	6,100	6,100	9,100	9,373	9,654
041	Over and Short	(2)	(35)	0	0	0	0	0
	Category Total	381,398	459,623	445,655	441,626	462,955	480,764	499,303
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	4,171	3,395	6,150	7,921	7,350	7,560	7,775
002	Memberships & Licenses	2,365	1,015	4,665	4,665	5,165	5,315	5,466
005	Fleet Insurance	50,981	61,053	64,107	58,167	61,075	64,129	67,336
006	Vehicle Maintenance	59,011	90,601	58,000	64,000	67,200	70,560	74,088
007	Office Equip. Maint.	9,265	2,320	4,000	3,950	4,000	4,120	4,244
008	Firearms Range Maint.	2,798	3,028	5,500	4,000	6,928	6,980	7,189
009	In-car Maint	0	400	80,000	80,000	80,000	80,000	80,000
011	MI Enhancement Training	0	0	0	300,000	0	0	0
012	Training	0	0	42,900	41,900	26,900	26,900	26,900
013	Education	65,090	75,816	56,000	56,000	121,000	121,000	121,000
014	State Act 302 Training	9,255	33,450	20,000	20,000	20,000	20,000	20,000
015	State Act 32 Training	5,988	9,190	17,000	17,000	17,000	17,000	17,000
016	Telephone Expense	31,355	38,182	145,515	145,515	59,228	61,005	62,835
023	Data Processing	105,104	111,171	122,506	120,000	126,104	129,887	133,783
024	Printing Services	6,753	6,876	8,550	8,500	8,550	8,807	9,071
026	Physical Examinations	25,046	20,439	18,000	18,000	18,000	18,000	18,000
027	Vehicle Radio Maint.	4,713	4,197	6,200	4,500	6,777	7,048	7,330
028	Prisoner Care	7,313	3,313	9,000	5,000	7,200	7,416	7,638
029	Building Maintenance	19,558	44,651	63,010	62,000	23,010	23,655	24,330
041	Auto Allowances	21,830	22,200	22,200	22,200	17,760	17,760	17,760
043	Auto Washing	6,376	7,743	6,000	5,500	6,000	6,171	6,346
044	Towing	589	4,927	600	600	600	600	600
056	Utilities	62,546	60,323	62,500	62,500	65,625	67,594	69,622
065	Uniform Cleaning	16,629	15,994	18,500	18,500	18,500	18,500	18,500
070	Crime Prevention	4,596	3,515	2,125	1,800	2,125	2,125	2,125
097	Live Scan Application	11,496	3,782	12,500	12,500	12,500	12,875	13,261
098	Investigative Services	8,606	5,940	15,585	9,500	111,590	111,920	112,260
	Category Total	541,434	633,521	871,113	1,154,218	900,187	916,926	934,458
(970) CAPITAL OUTLAY								
015	Automotive/Auto Equip.	0	29,382	443,617	441,500	0	0	0
	Category Total	0	29,382	443,617	441,500	0	0	0
DEPARTMENT TOTAL		14,204,509	14,762,273	16,769,166	16,726,410	17,220,462	18,201,655	18,653,301

Over \$400,000 of various General Fund Grants, Fees & Contributions help support the cost of providing Police Services throughout the City.

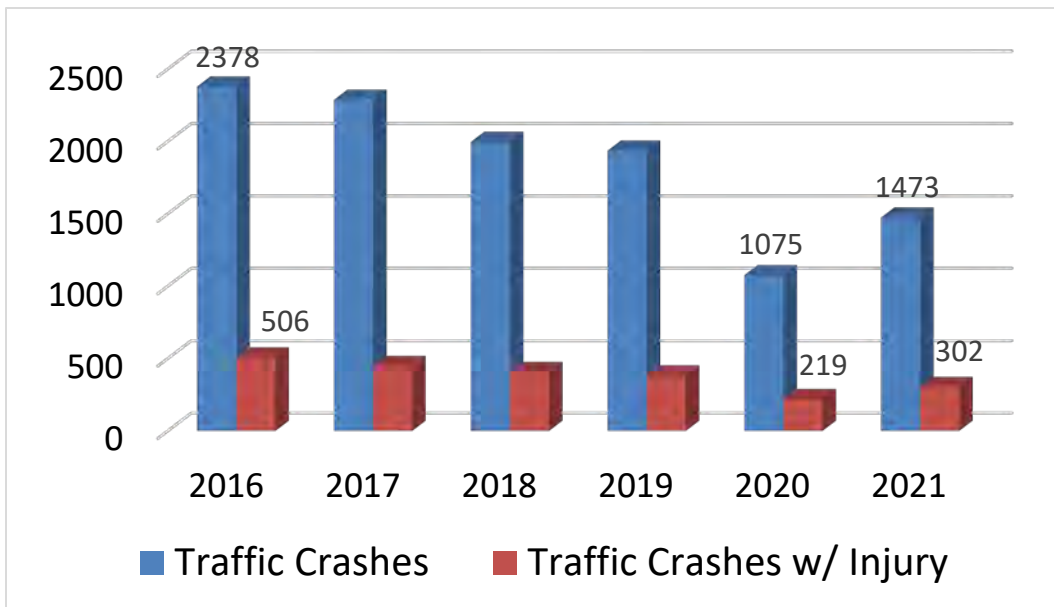
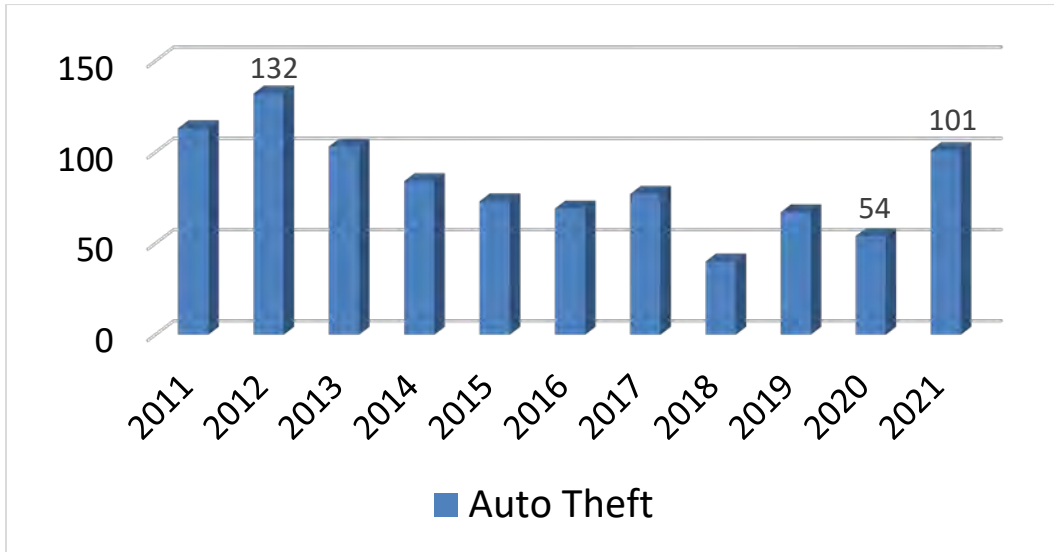
Key Department Trends



Police Department



Police Department



FIRE DEPARTMENT

MISSION STATEMENT: The Farmington Hills Fire Department, utilizing a combination of career and part-paid personnel in an efficient and effective manner, has the responsibility to preserve the resources of the community through fire prevention and suppression, to reduce the adverse effects of injury or sudden illness through quality emergency medical service as first responders, to provide the necessary services during natural or man-made disasters and to respond to the community as requested in the spirit of the fire service.

The Fire Department serves the community in five primary areas: fire suppression, fire prevention, EMS/rescue services, community risk reduction, and emergency management. Fire suppression includes the response to fires and the other preparation needed to be ready and capable, including training and equipment maintenance. Fire prevention includes inspection, plan review, public safety education and fire investigation. The code enforcement functions are coordinated with other appropriate departments of the City to create and maintain safe conditions in buildings and during events. The Fire Department also responds to all incidents for emergency medical services and rescue situations using vehicles that have been equipped with Basic and Advanced Life Support (ALS) capabilities. Fire Fighter/Paramedics respond and provide ALS on the scene and transport the patient, if necessary, to the hospital.

Community Risk Reduction (CRR) is a process the Fire Department uses to identify and prioritize risk within our community to reduce their occurrence and impact.

Emergency Management involves the preparation for, and response to, natural or man-made disasters. The Emergency Manager within the Fire Department, along with City Management, have taken significant steps to prepare for such events by conducting Incident Management System training for Fire, Police, DPW, Special Services, and Emergency Operations Center personnel, as well as the planning and coordination of regular exercises. The Emergency Manager is also responsible for the coordination of all of the programs that are conducted under the auspice of Department of Homeland Security grants.

The Fire Department has been and continues to be a very cost effective and an efficient method to deliver service to the community. Because the Fire Department is a combination Department, the annual budget is significantly less than other cities of comparable size and services provided.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To continually evaluate all aspects of the Department's activities for effectiveness and efficiency. (2,3)
- To provide service to the community during emergency, non-emergency and disaster events. (1,3)
- To maintain and expand personnel training levels in order to meet the ever-changing response needs of the community. (3,8)
- To emphasize personal and team safety in all tasks performed. (8)
- To prepare the Department and City Staff to safely and effectively handle all hazards in the community through continued education and necessary equipment. (3,12)

Fire Department

- To provide City-wide planning and coordination of governmental services in the event of a catastrophic event. (3)
- To educate children and adults in fire and other safety principles and practices. (3,12)

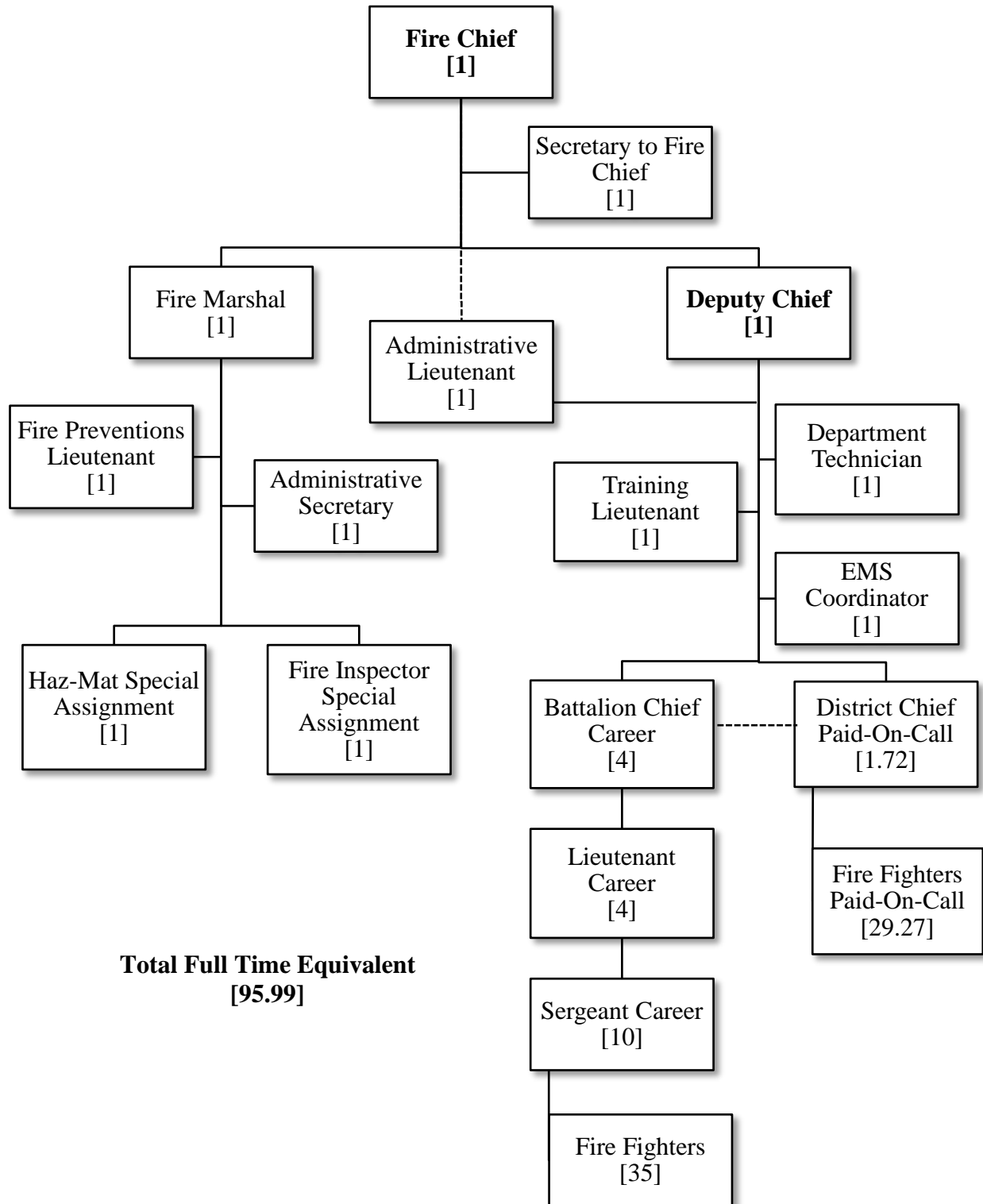
PERFORMANCE OBJECTIVES

- Develop and implement personnel career paths and training criteria for succession planning.
- Evaluate individual and team skill levels to ensure performance is at the expected standards.
- Continue to emphasize safety on the fire ground and emergency scenes by training personnel in hazard recognition, self-survival and emergency communications techniques.
- Continue the integration of the National Incident Management System criteria for both Fire Department and other critical City personnel.
- Participate in local, regional, and State exercises to test and refine disaster preparedness capabilities.
- Enhance the wellness/fitness awareness of all Department personnel and encourage healthy lifestyles thereby minimizing the frequency and severity of job-related injury and illness.

	Performance Indicators	FY 2020/2021 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Number of Incidents	11,354	11,600	12,000
	Number of Emergency Medical Incidents	7,065	7,226	7,370
	Number of Public Education Programs	55	140	140
	Number of Training Hours	25,924	26,000	26,000
Efficiency	Activity Expenditures as a % of General Fund	10.72%	10.3%	10.43%



FIRE DEPARTMENT



**Total Full Time Equivalent
[95.99]**

Fire Department

STAFFING LEVELS

Acct.		Authorized		Requested	Authorized
		Positions	Positions	Positions	Positions
337	Title or Position	20/21	21/22	22/23	22/23
		Budget	Budget	Budget	Budget
<u>GENERAL FUND</u>					
(010) Administrative & Clerical					
	Lieutenant	3	3	3	3
	Fire Marshal	1	1	1	1
	Secretary to the Fire Chief	1	1	1	1
	Administrative Secretary	1	1	1	1
	Department Tech.	1	1	1	1
	Station Sergeant	2	2	2	2
	Shift Sergeant	3	3	3	3
	Full-time Fire Fighter	15	16	18	18
	Fire Fighter/Inspector	1	1	1	1
	Hazardous Material Specialist	1	1	1	1
	Total	29	30	32	32
(038) Administrative & Clerical					
		0.72	0.72	0.72	0.72
(025) Paid Callback System (FTE)					
	Paid Callback	23.42	24.42	24.42	24.42
	Total	23.42	24.42	24.42	24.42
<u>PUBLIC SAFETY MILLAGE FUND</u>					
(010) Administrative & Clerical					
	Fire Chief	1	1	1	1
	Deputy Chief	1	1	1	1
	Battalion Chief	4	4	4	4
	Shift Lieutenant	4	4	4	4
	Shift Sergeant	5	5	5	5
	Full-time Fire Fighter	18	17	17	17
	EMS Coordinator	1	1	1	1
	Total	34	33	33	33
(025) Paid Callback System (FTE)					
	Paid Callback	5.85	5.85	5.85	5.85
	Total	5.85	5.85	5.85	5.85
Department Total		92.99	93.99	95.99	95.99

Fire Department

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$47,253 or 0.67% increase from the current budget.
- The increase results from projected higher than budgeted personnel costs, gas and oil, medical supplies and physical examinations.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$520,573 or 7.28% increase from the FY 21/22 year-end projection and \$567,826 or 8.00% increase over FY 21/22 current budget.
- The budget-to-budget increase primarily results from higher personnel costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$5,339,886	\$5,528,685	\$5,865,182	\$5,879,591	\$6,255,789	\$6,470,396	\$6,642,711
Operating Supplies	315,066	344,282	389,374	421,348	504,264	454,091	463,012
Professional & Contractual	690,108	661,070	844,770	845,640	907,099	956,401	977,746
Total Fire Department	\$6,345,060	\$6,534,037	\$7,099,326	\$7,146,579	\$7,667,152	\$7,880,887	\$8,083,469

Fire Department

DEPARTMENT NUMBER: 337

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
010 Administrative & Clerical	2,315,978	2,376,820	2,498,476	2,535,902	2,708,062	2,789,304	2,872,983
025 Paid Callback Wages	1,178,767	1,291,916	1,249,242	1,249,242	1,284,846	1,321,464	1,359,126
038 Part-time	29,801	37,368	41,115	41,115	42,287	43,492	44,732
042 Holiday Pay	62,731	69,546	78,518	75,913	104,346	107,476	110,701
106 Sick & Vacation	103,717	70,871	94,325	94,325	115,000	115,000	70,000
108 Hazard Payment	26,000	0	0	0	0	0	0
112 Overtime	232,154	187,127	257,253	257,000	264,585	272,126	279,881
200 Social Security	298,025	301,481	331,036	328,946	353,679	363,840	370,861
250 Blue Cross/Optical/Dental	377,160	383,946	437,232	418,124	460,268	503,775	548,369
275 Life Insurance	3,698	3,783	3,985	3,819	4,247	4,396	4,549
300 Pension - DC	36,120	38,748	42,681	47,600	50,131	55,135	60,289
305 Pension - DB	416,868	533,772	590,935	590,935	605,158	623,313	642,012
308 Post Retirement Healthcare	72,480	75,383	74,054	74,054	78,096	80,439	82,852
325 Longevity	89,484	102,326	108,348	102,891	104,093	107,216	110,432
350 Workers Compensation	96,903	55,598	57,982	59,725	80,991	83,421	85,923
Category Total	5,339,886	5,528,685	5,865,182	5,879,591	6,255,789	6,470,396	6,642,711
(705) PUBLIC SAFETY MILLAGE							
010 Full Time Wages	2,799,988	2,772,613	2,884,763	2,823,601	2,991,490	3,081,235	3,173,672
025 Paid Callback Wages	237,000	237,000	250,813	250,000	257,961	265,313	272,874
042 Holiday	156,495	159,359	163,864	162,504	163,778	168,691	173,752
106 Sick & Vacation	162,675	72,118	198,376	198,000	120,000	120,000	80,000
108 Hazard Payment	34,000	0	0	0	0	0	0
112 Overtime	415,184	376,605	493,680	490,000	507,750	522,221	537,104
200 Social Security	295,467	285,894	315,779	310,791	319,364	328,542	334,972
250 Blue Cross/Optical/Dental	429,215	439,037	468,943	469,742	517,558	530,497	543,759
275 Life Insurance	5,414	5,291	5,593	5,430	5,639	5,836	6,041
300 Pension - DC	38,690	40,826	39,239	40,568	48,385	49,837	51,332
305 Pension - DB	556,613	695,514	720,056	672,943	698,455	719,409	740,991
308 Post Retirement Healthcare	122,169	119,021	123,412	115,190	119,370	122,951	126,640
325 Longevity	137,655	135,383	135,762	130,968	133,205	137,201	141,317
350 Workers Compensation	87,008	47,215	49,262	50,399	65,802	67,776	69,809
Realloc. to P.S. Millage Fund	(5,477,573)	(5,385,876)	(5,849,542)	(5,720,136)	(5,948,757)	(6,119,508)	(6,252,263)
Category Total	0	0	0	0	0	0	0
(740) OPERATING SUPPLIES							
001 Gas & Oil	68,188	57,876	94,800	91,453	97,160	99,103	101,085
002 Books & Subscriptions	7,459	4,534	10,425	10,425	10,634	10,847	11,064
008 Supplies	87,357	89,525	91,000	89,251	92,820	94,676	96,570
011 Medical Supplies	90,206	97,187	90,000	120,000	120,000	143,200	146,064
019 Uniforms	26,428	49,623	49,000	49,000	49,980	50,980	51,999
020 Protective Clothing	3,753	7,794	9,000	16,040	16,040	9,364	9,551
040 Miscellaneous	6,115	5,571	8,049	8,049	8,049	8,049	8,049
075 Fire Equipment Repair Parts	19,793	25,048	30,300	30,330	102,781	30,937	31,555
076 Fire Prevention Materials	5,767	7,123	6,800	6,800	6,800	6,936	7,075
Category Total	315,066	344,282	389,374	421,348	504,264	454,091	463,012

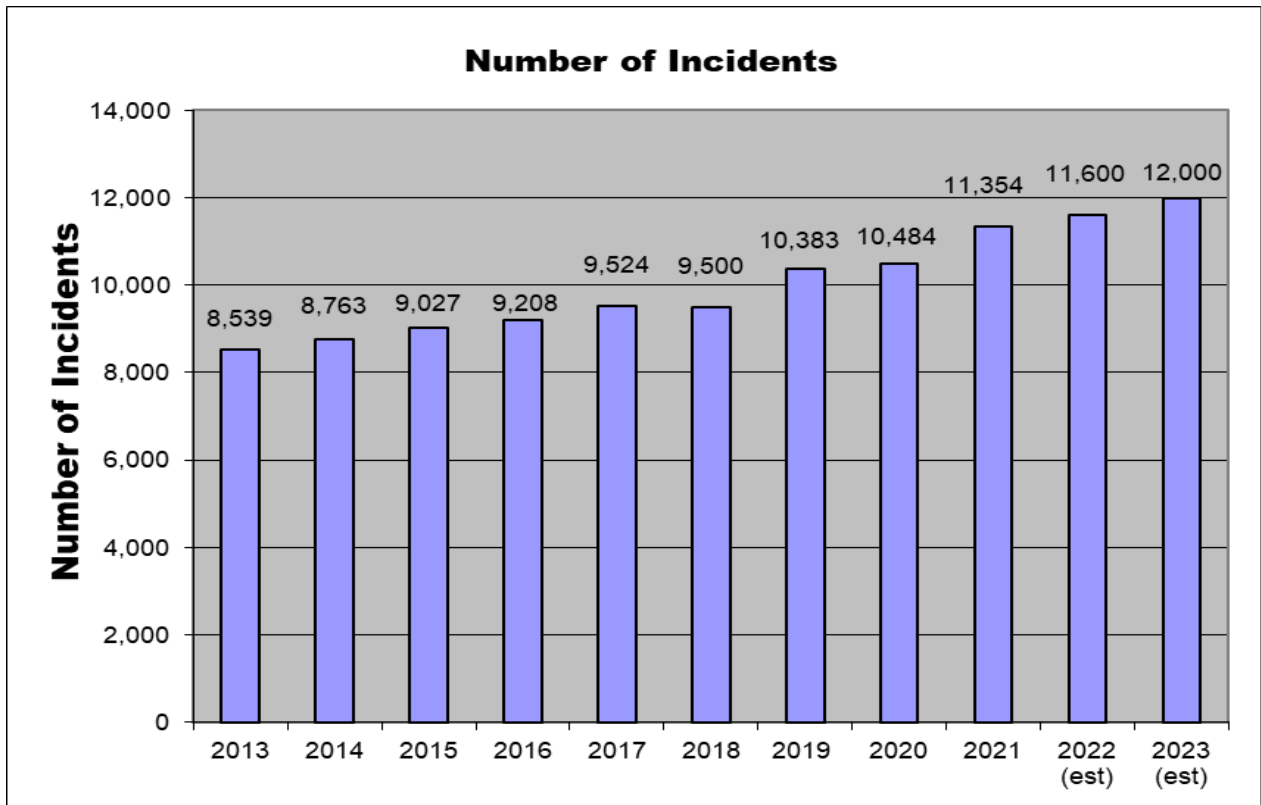
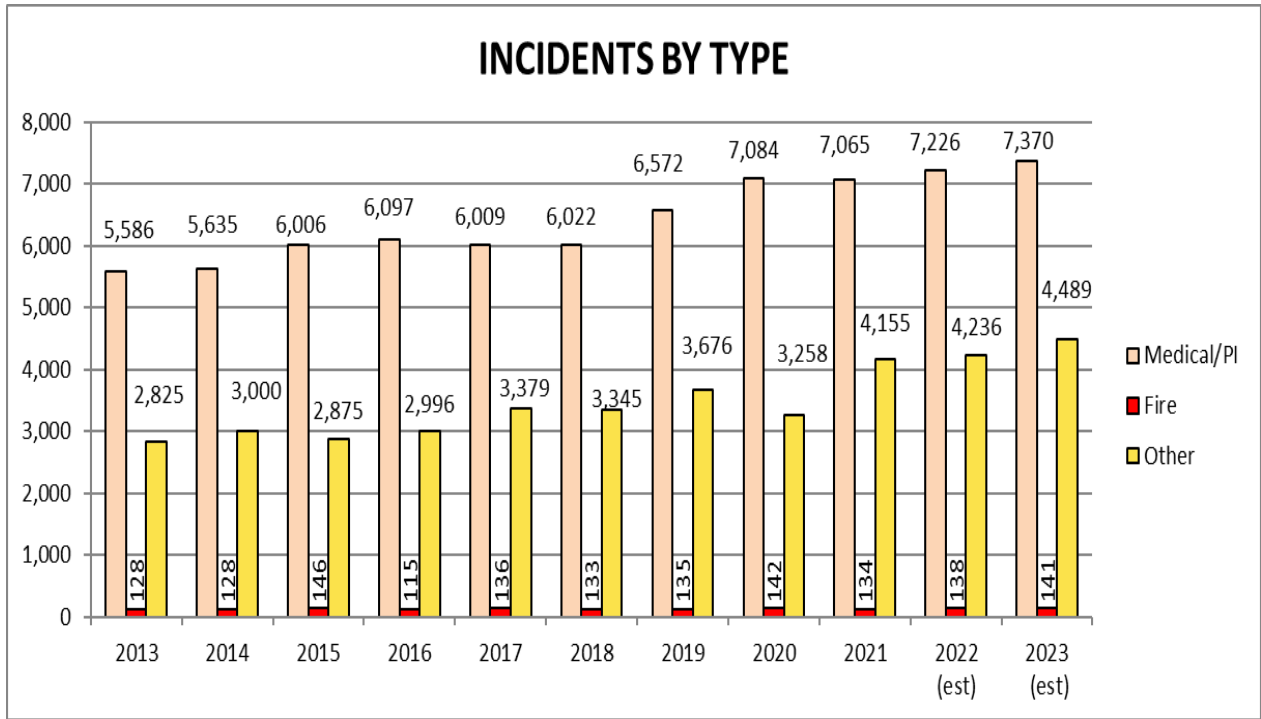
Fire Department

DEPARTMENT NUMBER: 337

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	4,707	2,498	15,290	14,000	18,529	18,900	19,278
002 Memberships & Licenses	25,885	35,174	39,000	39,000	41,500	45,000	45,500
005 Fleet Insurance	80,447	88,942	93,389	94,094	98,799	103,739	108,926
006 Vehicle Maintenance	40,241	55,541	56,000	70,712	73,000	74,460	75,949
007 Office Equip. Maintenance	6,147	8,196	10,500	10,000	10,710	10,924	11,143
009 Consultants	74,561	43,470	63,660	46,348	47,000	47,940	48,899
013 Education and Training	48,989	49,772	62,500	62,500	63,750	65,025	66,326
016 Phone Expense	44,324	33,349	48,000	44,000	45,000	46,000	46,000
023 Data Processing	36,999	36,209	38,451	33,515	39,951	42,500	43,775
025 Utilities	117,298	126,240	128,000	121,450	128,000	130,560	133,171
026 Physical Examinations	24,288	46,834	63,022	63,022	44,370	45,257	46,163
027 Radio Maintenance	109	446	2,000	2,000	2,040	2,081	2,122
029 Building Maintenance	91,549	48,292	99,416	119,457	170,000	197,076	201,018
030 Michigan Transportation Fee	16,383	5,773	17,000	17,000	17,340	17,687	18,041
031 Fire Hydrant Rentals	25,930	26,010	26,010	26,010	26,530	27,061	27,602
032 Fire Equip. Maintenance	52,251	54,325	82,532	82,532	80,580	82,192	83,835
Category Total	690,108	661,070	844,770	845,640	907,099	956,401	977,746
DEPARTMENT TOTAL	6,345,060	6,534,037	7,099,326	7,146,579	7,667,152	7,880,887	8,083,469

Various General Fund Licenses & Permits and User Fee Revenue helps to support the cost of providing Fire Services throughout the City. The most significant revenue is Advance Life Support Fees (ambulance transport) which is expected to generate over \$1.74 million for the City in FY 22/23.

KEY DEPARTMENTAL TRENDS



PLANNING AND COMMUNITY DEVELOPMENT

MISSION STATEMENT: Provide professional planning and community development services as directed by the City's codes and ordinances with an appreciation for a participatory approach to community change involving residents and property owners.

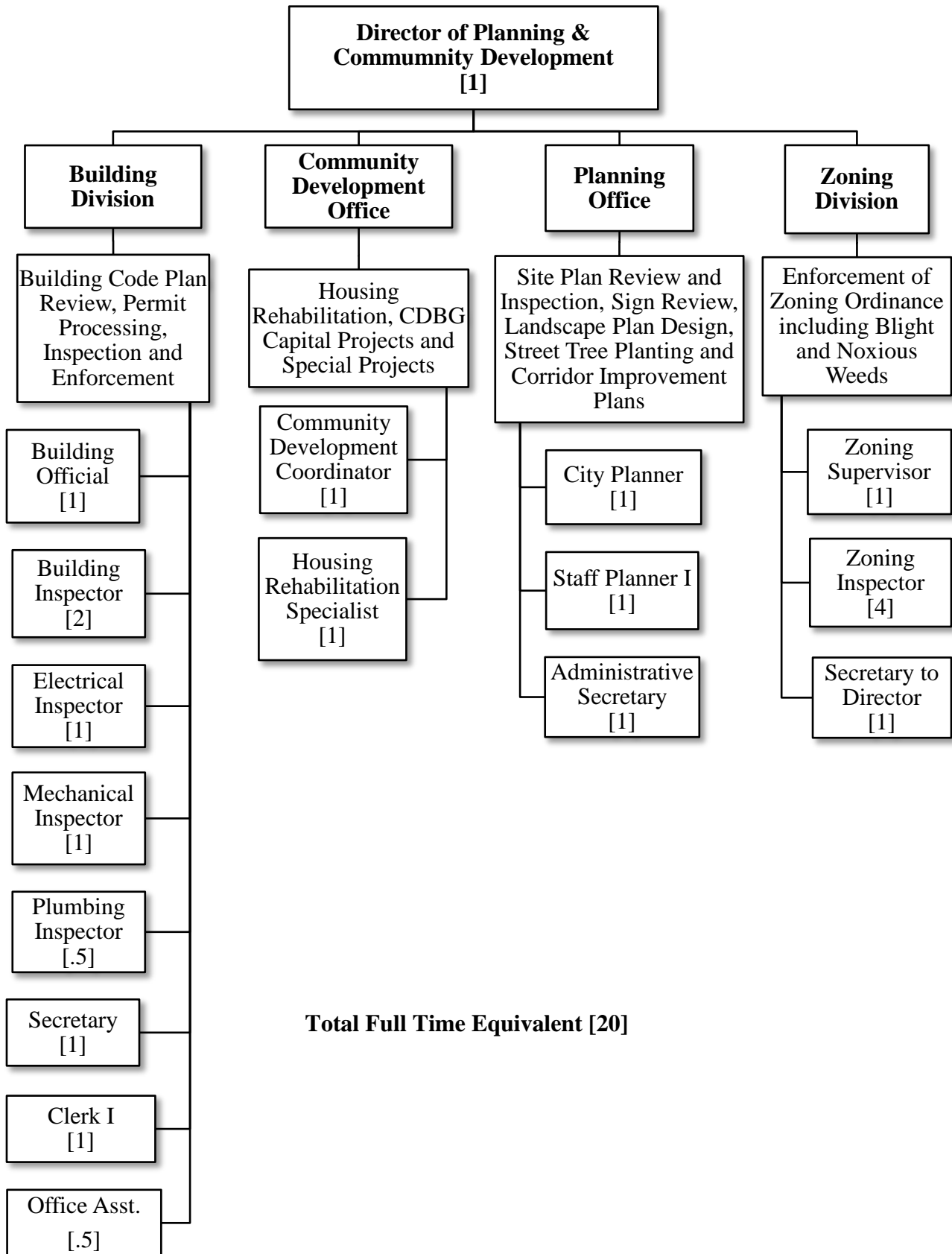
ADMINISTRATION

The Department of Planning and Community Development is comprised of the Building Division, Zoning and Code Enforcement Division, Community Development Office, and Planning Office. Under the Director, the primary responsibility of the department is to monitor the City's development, redevelopment, and property maintenance through enforcement of all applicable codes and ordinances. The department as well undertakes special planning projects and assignments as directed by the City Manager. Twenty full time equivalent employees make the department an efficient operation. Funding for the department continues to be in large part supported by permit fees. The department provides professional staff support to City Council, Planning Commission, Zoning Board of Appeals, Beautification Commission, Historic District Commission, Historical Commission, Housing Rehabilitation Loan Board and Building Boards.



The Emerson, PUD 4, 2021

PLANNING AND COMMUNITY DEVELOPMENT



STAFFING LEVELS

Acct.	Title or Position	Authorized		Requested	Authorized
		Positions	Positions	Positions	Positions
443		20/21	21/22	22/23	22/23
		Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Community Development Director	1	1	1	1
	Community Development Coordinator	1	1	1	1
	Building Official	1	1	1	1
	City Planner	1	1	1	1
	Zoning Office Supervisor	1	1	1	1
	Staff Planner I	1	1	1	1
	Housing Rehab Specialist	1	1	1	1
	Secretary to the Director	1	1	1	1
	Administrative Secretary	1	1	1	1
	Secretary	1	1	1	1
	Clerk Typist I	1	0	1	1
	Department Aide	0	1	0	0
	Total	11	11	11	11
(032)	Code Inspectors				
	Building Inspector	2	2	2	2
	Electrical Inspector	1	1	1	1
	Mechanical Inspector	1	1	1	1
	Zoning Code Inspector	4	4	4	4
	Total	8	8	8	8
(038)	Part-time (FTE)				
	Office Assistant	0.40	0.50	0.50	0.50
	Plumbing Inspector	0.50	0.50	0.50	0.50
	Total Part-time	0.90	1.00	1.00	1.00
	Department Total	19.90	20.00	20.00	20.00

BUILDING DIVISION

The Building Division's primary duties include the review of construction plans and documents, the issuance of building, electrical, mechanical and plumbing permits and the inspection of new and renovated structures for compliance with applicable codes and standards. The Building Official oversees a staff including: 2 Building Inspectors; 1 Electrical Inspector; 1 Part Time Plumbing and 1 Mechanical Inspector; 1 Building Secretary; and 1 Department Aide. Additional duties include the registration of all contractors performing work within the city and responding to service requests from residents. Statistical reports are sent monthly to the U. S. Census Bureau, the F. W. Dodge Report and the Southeastern Michigan Council of Governments (SEMCOG) in addition to other city departments. The Building Division maintains permit and plan records in accordance with the State of Michigan record retention schedule and receives numerous requests for copies of plans and construction documents each year. The Building Division also responds to resident complaints pertaining to substandard housing and dangerous buildings as well as property maintenance issues. Inspection staff initiates enforcement action through District Court when warranted.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Enforce the Property Maintenance Code to ensure protection of the City's housing stock. (1,12,13)
- Provide on-going training to inspectors necessary to maintain State registrations. (8)
- Improve process efficiency to shorten turnaround time of permit requests. (1,2)
- Move forward with real-time inspection results. (1,12,13)
- The Building Department has launched on-line permitting for contractors and homeowners. The process will be a continuing effort to stream-line and eventually process all permits via on-line and electronically. (1,2)

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Building Permits Issued	1,647	1,671	1,697
	Electrical Permits Issued	797	809	821
	HVAC Permits Issued	1,251	1,270	1,289
	Plumbing Permits Issued	547	555	564
	Change of Occupancy Permits	54	55	56
	Demolition Permits Issued	9	10	11
	Certificates of Occupancy Issued, Final Building Inspections Approved	1,597	1,621	1,646
	Building Inspections	4,367	4,432	4,498
	Electrical Inspections	1,767	2,107	2,137
	HVAC Inspections	1,486	1,793	1,820
Plumbing Inspections	1,486	1,509	1,530	
Efficiency	Inspections/Inspector/Year	1,939	1,968	1,997
	Inspections Performed within 24 hrs.	98%	98%	98%
	Permit Fees Collected	1,541,893	1,565,021	1,588,150

Building Permits at Market Value

Ten Year History 2011-2020 (Calendar Year)



Residential

Year	New Construction		Additions and Improvements		Total Value
	Number	Value	Number	Value	
2012	39	14,948,935	1,167	12,561,971	27,510,906
2013	75	25,526,217	1,203	13,953,649	39,479,866
2014	78	26,231,580	1,104	10,265,886	36,497,466
2015	22	6,750,578	1,450	16,195,759	22,946,337
2016	11	5,647,600	1,403	20,017,495	25,665,095
2017	22	9,189,930	1,851	23,578,910	32,768,840
2018	31	10,527,994	1,373	24,076,279	34,604,273
2019	46	12,130,528	1,701	25,840,114	37,970,642
2020	20	3,631,681	591	10,734,318	14,365,999
2021	42	11,97,223	1,313	19,157,184	31,154,407

Commercial

2012	5	15,286,092	168	34,915,575	50,201,667
2013	5	7,229,192	188	30,661,877	37,891,069
2014	5	3,479,190	197	35,239,862	38,719,052
2015	5	7,658,502	206	30,694,871	38,353,373
2016	6	38,212,748	216	38,908,951	77,121,699
2017	6	54,696,559	184	32,050,256	86,746,815
2018	2	10,900,000	196	43,324,590	54,224,590
2019	4	6,378,167	144	48,442,984	54,821,151
2020	7	106,108,597	150	20,588,041	126,696,638
2021	6	17,718,483	143	36,445,920	54,164,403

Source: Building Division records

COMMUNITY DEVELOPMENT OFFICE

The Community Development Coordinator administers the Community Development Block Grant (CDBG) Program, provides professional assistance to the Beautification Commission and oversees various special projects. The purpose of the CDBG program is to provide assistance to low- and moderate-income families at their homes and in eligible areas. There are many aspects to the program: Housing Rehabilitation Program, capital projects, assisting the administration of CDBG funding from City of Farmington, participation in the HOME Consortium with Oakland County and administration of the Single-Family Rental Inspection Program.

In the program year 2021, 19 homes were rehabilitated through the Housing Rehabilitation Program. Administration of CDBG funds from the City of Farmington is provided by this office for the Costick Activities Center Senior Adult program, including building costs and staffing.

The City of Farmington Hills has continued its relationship with the Oakland County HOME Consortium. The funding for home repairs available through the HOME Consortium has been made available to eligible Farmington Hills families. The Community Development Office has referred Housing Rehabilitation clients that fit the Oakland County criteria. The Oakland County HOME Consortium has seen a significant change in staffing. There were four homes with completed home repairs for Farmington Hills families in 2021. We expect a similar number of homes to be served in Farmington Hills during the next fiscal year.

The Single-Family Rental Inspection ordinance has been in effect for six years. The initial notification of non-homestead property owners has been completed. In 2021, the number of rental homes inspected was 200. In 2022 the Community Development Office will notify existing rentals for renewals and rentals found through enforcement. We believe the majority of previously certified rental property owners will continue renting and will require re-inspection. Past experience shows this will put the number of yearly inspections around 300 houses.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Administer CDBG funds in accordance with HUD regulations. (5, 9, 12, 13)
- Provide staff assistance to the Beautification Commission. (1, 12)
- Assist the City of Farmington with the expenditure of their CDBG funds at the Costick Activities Center. (2, 9)
- Administer the Single-Family Rental Inspection code to prevent blight and property deterioration of the City's housing stock. (1, 3, 9, 12)

PERFORMANCE OBJECTIVES

- Rehabilitate 21 homes with a budget of \$279,426.
- Successfully coordinate with Oakland County HOME Consortium.
- Complete capital projects within one year of letting contract.
- Successfully coordinate special projects including Rebuilding Together.
- Administer the Single-Family Rental Inspection Program, completing inspections on 300 homes.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Housing Rehabilitations Completed	19	10	21
	Housing Rehabilitation	\$348,590	\$234,281	\$279,426
	CDBG Capital	\$169,912	\$400,000	\$0
	CDBG Loan Board Meetings	8	9	9
	Special Project Meetings/Beautification Commission Meetings	9	9	10
Efficiency	Single-Family Rental Inspections	300	200	300
	% of CDBG Admin. Cost/Total Entitlement (below HUD 20% guideline)	20%	20%	20%
	% of Capital Projects completed within one year	100%	100%	100%
	Dollars/Housing Rehab Completed	\$18,347	\$23,428	\$13,306

PLANNING OFFICE

The Planning Office is responsible for the long-range land use planning for the city including review of all development and redevelopment activity. The office consists of two professional planners and a secretary. The office provides professional staff to the Planning Commission, Historic District Commission, Historical Commission and other commissions as required. Administrative duties to those commissions include preparation of agendas, coordination of reviews and public notification. Additional staff duties in conjunction with the City's planning consultant involve site plan and landscape plan review, site development inspection, tree removal permit review and inspection, city-wide addressing, review of construction permits for zoning ordinance compliance, special landscape project design and implementation, and processing of all rezoning and development requests. Planning is also responsible for maintenance and updating of the Zoning Ordinance and Master Plan as well as preparation of the annual Capital Improvements Plan (CIP).

In 2022 the Planning Commission will continue the process of a comprehensive review and update of the City's Master Plan for Future Land Use. The current master plan, adopted in 2009, was reaffirmed and updated to include the Farmington Hills/Farmington Corridor Improvement Authority's "Grand River Corridor Vision Plan" as a subplan in 2017.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide professional planning assistance to residents, property owners and land developers. (1,12)
- Provide professional staff assistance to the Planning Commission, the Zoning Board of Appeals, the Historic District Commission and Historical Commission. (1,12)
- Lead the effort to encourage redevelopment and reinvestment in the community by updating the planning standards. (1,2)
- Maintain and update the Master Plan for Future Land Use. (4,5,10,12,15)

PERFORMANCE OBJECTIVES

- Expand opportunities for web-based applications for review by the Planning Office.
- Provide professional assistance in the adaptive reuse of commercial and industrial buildings and properties.
- Efficient processing of all planning applications.

Planning and Community Development

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Planning Commission meetings	19	22	18
	Historic District Commission meetings	10	6	12
	PUD Plans	4	4	4
	Site Plans	14	18	20
	Rezoning Requests	3	2	2
	Zoning Text and City Code Amendments	2	2	4
	Landscape Plans	14	18	20
	Lot Splits	3	7	6
	Plat/Site Condominium	0	0	1
	Cluster Options	1	0	1
	PUD Option Qualification	4	2	4
	New Building Permits (off., comm., ind.)	6	6	8
	Tree Permits	65	50	70
	Residential Permits	31	15	35
	Re-Occupancy Permits	72	65	80
Efficiency	Miscellaneous Permits	479	494	550
	% of tree permits reviewed within 5 days	98%	98%	98%
	% of permit requests reviewed within 5 days	98%	98%	98%

Layout Plan



Development Benefits

- High quality building acts as gateway for City
- Urban infill development- transition between adjacent uses
- Greening Street Improvements
 - Right of way dedication
 - Road improvements
 - Quality streetscape
- Removal of curb cut to Northwestern
- Paving of both Rexwood and Mulfordton from site to Orchard Lake Rd.
- Pedestrian scale improvements- enhances walkability of area
- Target demographics – young professional in a higher income bracket
 - Introduction of additional spending in City

PUD 4, 2021

ZONING DIVISION

The Zoning and Code Enforcement Division is responsible for the enforcement of the Zoning Ordinance and of those parts of the City Code that relate to property, including the blight ordinance and the noxious weed ordinance. The division is comprised of a supervisor, four field inspectors, and a secretary. The division conducts inspections and contacts residents and business owners to obtain compliance with the City Code. If necessary, violators are taken to district court for a hearing before a magistrate or a judge. The magistrate or judge is empowered to order abatement of the violations that are civil infractions. The Zoning Division coordinates the court ordered clean ups, weed cutting and towing of illegal vehicles. The Zoning Division and Building Division work cooperatively to remove dangerous buildings and to upgrade the housing stock in the City by responding to residents' complaints and observed violations. The division also provides staff support for the Zoning Board of Appeals. This included site review, case preparation, notification mailings, and presentation of all agenda items before the Board.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Participate in forums to educate the public about code requirements and how enforcement sustains property values. (11,12)
- Update ordinance language when changes are required to meet or enhance community standards. (12)
- Improve code enforcement tracking and reporting with updated software. (2,12)
- Neighborhood stabilization through enforcement of property maintenance codes. (12)

PERFORMANCE OBJECTIVES

- Respond within 24 hours of a report of a violation of a city code.
- Enhance operational efficiency by use of code enforcement tracking system

	Performance Indicators	FY 2020/21	FY 2021/22	FY 2022/23
		Actual	Projected	Estimated
Service Level	ZBA-Regular Meetings	6	7	8
	ZBA-Special Meetings	1	1	1
	ZBA Cases	12	15	20
	ZBA Mailings	572	600	620
	Junk Vehicles Inspections	643	800	800
	Blight Inspections	4,999	6,000	6,000
	Sign Inspections	658	700	720
	Zoning Inspections	1,707	2,000	2,000
	Total Number of Inspections	8,007	9,500	9,520
Efficiency	Average # of Inspections/Inspector	2,001	2,375	2,380
	Number of Abatements	2,244	2,300	2,600

Planning and Community Development

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$114,474 or 5.98% decrease from the current budget.
- The decrease results primarily from budget savings in personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$185,768 or 10.33% increase from the FY 21/22 year-end projection, and \$71,294 or 3.73% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from higher personnel costs, building demolition and contractual services partially offset by lower IT software and equipment costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$1,614,408	\$1,654,177	\$1,838,251	\$1,734,324	\$1,848,228	\$1,899,274	\$1,951,821
Operating Supplies	13,785	12,576	19,530	18,635	19,740	20,181	20,635
Professional & Contractual	30,835	30,181	55,500	45,848	116,607	49,409	53,087
Capital Outlay	0	15,895	0	0	0	0	0
Total Planning & Community Development	\$1,659,028	\$1,712,829	\$1,913,281	\$1,798,807	\$1,984,575	\$1,968,865	\$2,025,543

Planning and Community Development comprises 2.7% of the General Fund’s proposed budget.

\$1,600,000 of building-related licenses and permits revenue supports the costs of the Planning and Community Development Department.

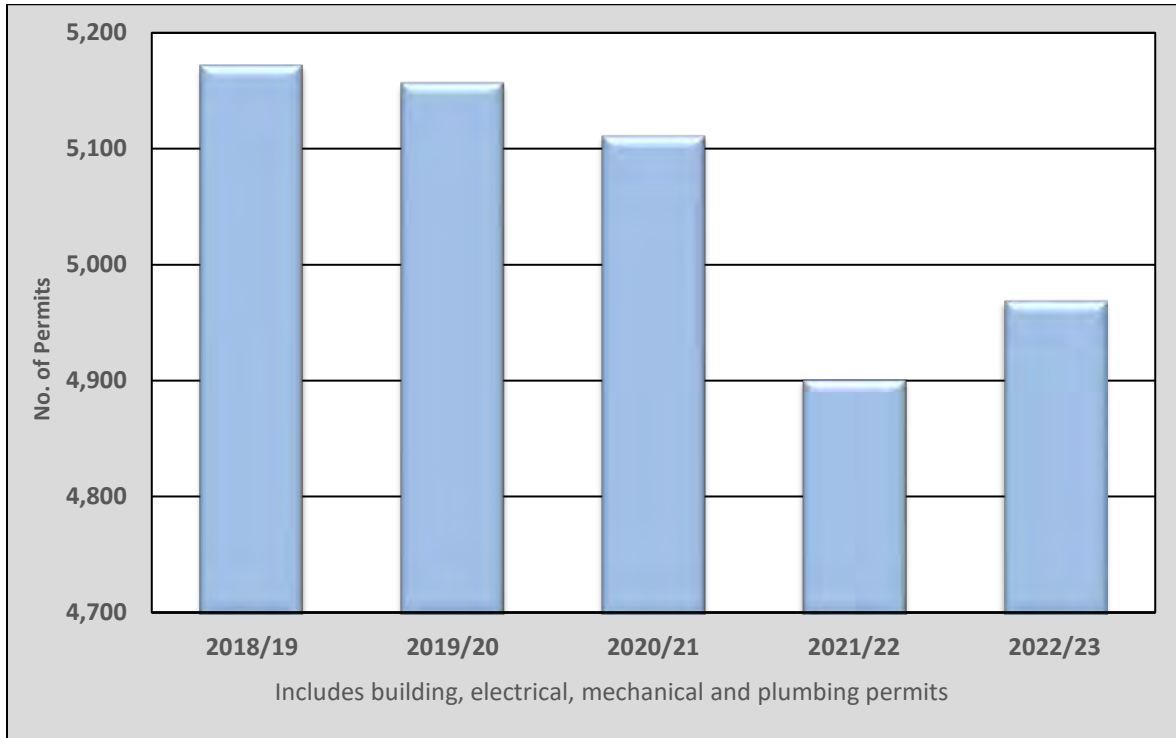
Planning and Community Development

DEPARTMENT NUMBER: 443

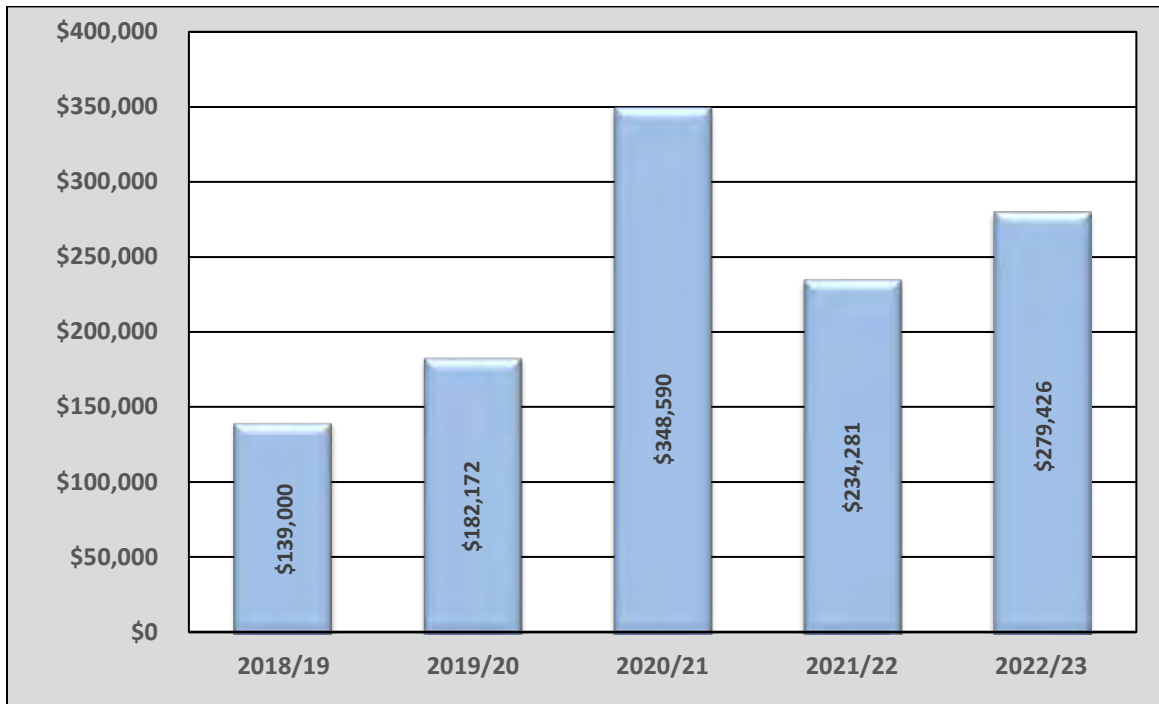
Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) PERSONNEL							
010 Administrative & Clerical	740,653	751,999	801,562	697,186	804,558	828,695	853,556
032 Code Inspectors	487,513	511,024	525,316	530,393	538,504	554,659	571,299
038 Part-time	28,596	37,556	45,000	45,000	45,000	45,000	45,000
106 Sick & Vacation	21,951	13,345	55,000	80,000	55,000	55,000	55,000
112 Overtime	3,322	11,316	6,000	10,000	6,000	6,000	6,000
200 Social Security	97,393	100,763	113,846	102,703	114,959	118,408	121,960
250 Blue Cross/Optical/Dental	206,958	206,008	253,794	241,896	247,624	253,815	260,160
275 Life Insurance	3,225	3,268	3,466	2,801	3,501	3,624	3,750
300 Pension - DC	88,774	91,426	101,631	89,111	101,334	104,374	107,505
325 Longevity	39,573	43,665	49,942	52,430	48,343	49,793	51,287
350 Worker's Compensation	4,924	2,545	2,694	2,804	3,405	3,507	3,612
700 Cost allocate to CDBG	(108,474)	(118,738)	(120,000)	(120,000)	(120,000)	(123,600)	(127,308)
Category Total	1,614,408	1,654,177	1,838,251	1,734,324	1,848,228	1,899,274	1,951,821
(740) OPERATING SUPPLIES							
001 Gas & Oil	9,072	8,340	14,490	13,595	14,700	15,141	15,595
002 Books & Subscriptions	40	64	40	40	40	40	40
008 Supplies	4,673	4,172	5,000	5,000	5,000	5,000	5,000
Category Total	13,785	12,576	19,530	18,635	19,740	20,181	20,635
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	490	215	1,000	1,000	1,000	1,000	1,000
002 Memberships & Licenses	1,320	1,210	4,560	4,560	2,460	2,460	4,560
004 Engineering Consultant	0	4,300	3,000	3,000	3,000	3,000	3,000
005 Fleet Insurance	7,013	8,237	8,650	8,530	8,957	9,404	9,875
006 Vehicle Maintenance	5,803	3,451	3,600	4,668	5,250	5,355	5,462
013 Education & Training	785	30	750	8,150	2,000	750	750
024 Printing Services	509	775	500	500	500	500	500
041 Vehicle Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
066 Contractual Services	0	1,192	12,500	5,000	72,500	6,000	7,500
085 Weed Cutting	6,625	5,780	4,000	5,000	4,000	4,000	5,000
086 Building Board-Up	3,850	550	2,500	1,000	2,500	2,500	1,000
087 Building Demolition	0	0	10,000	0	10,000	10,000	10,000
Category Total	30,835	30,181	55,500	45,848	116,607	49,409	53,087
(970) CAPITAL OUTLAY							
008 IT Software & Equipment	0	15,895	0	0	0	0	0
Category Total	0	15,895	0	0	0	0	0
DEPARTMENT TOTAL	1,659,028	1,712,829	1,913,281	1,798,807	1,984,575	1,968,865	2,025,543

KEY DEPARTMENTAL TRENDS

All Permits Issued/Estimated

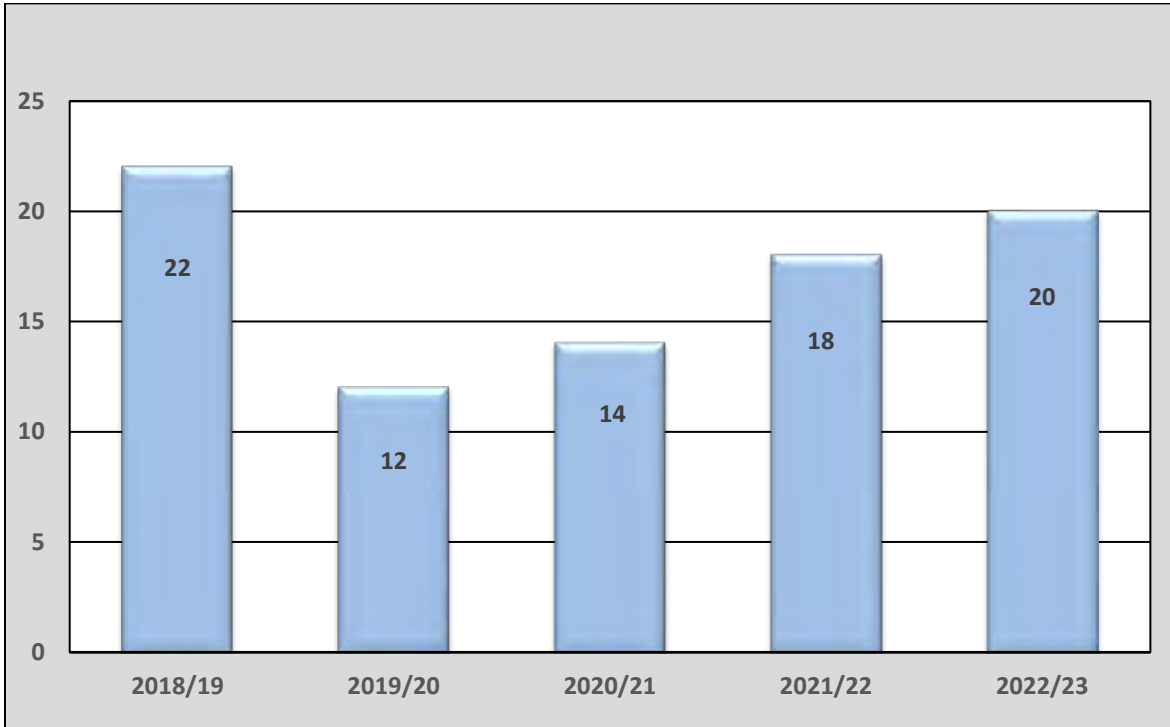


Housing Rehabilitation Program
Funding Utilized / Projected

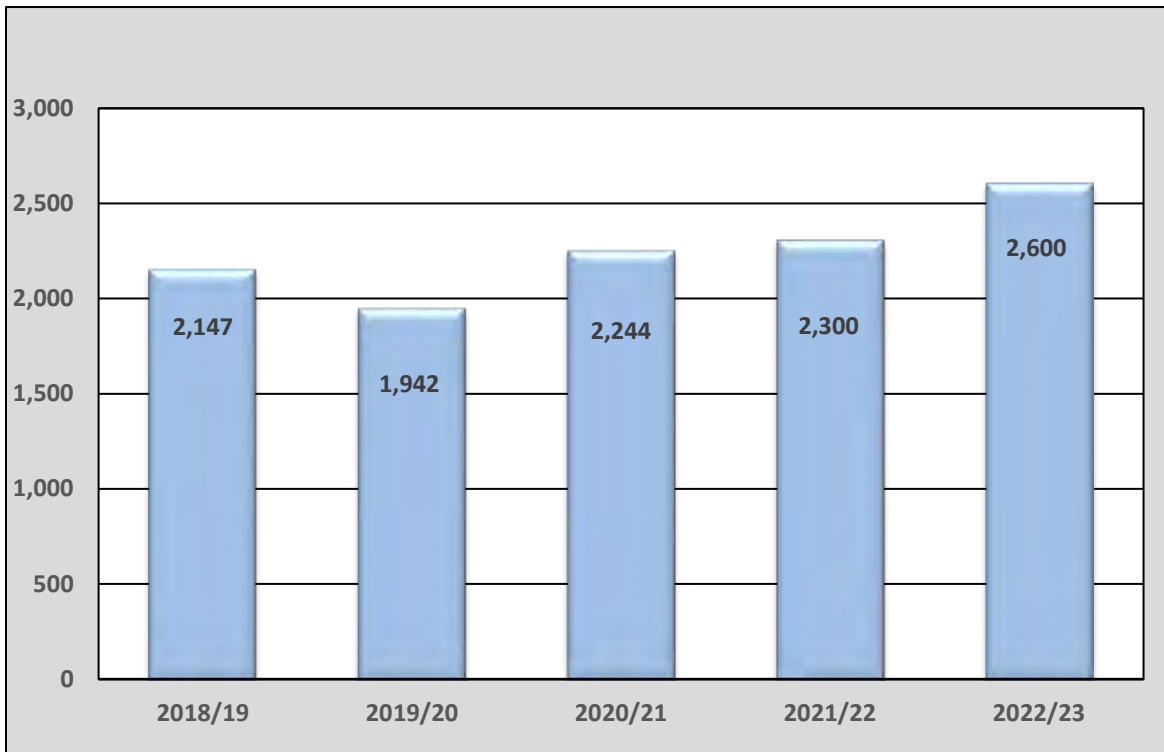


KEY DEPARTMENTAL TRENDS (Continued)

Number of Site Plans Approved / Projected



Zoning Violations Abated/ Estimated



PUBLIC SERVICES SUMMARY

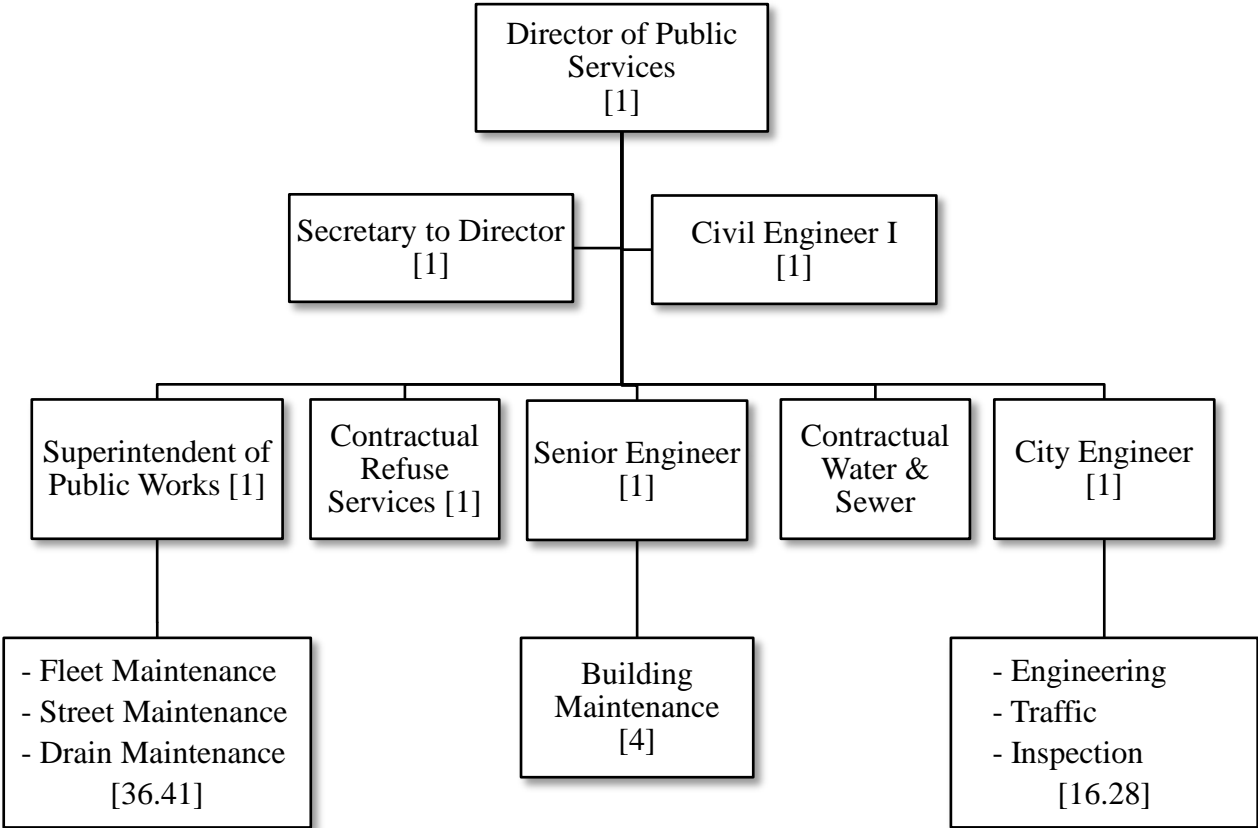
DIV.		2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
NO.	Category and Line Item	Actual Expenditures	Actual Expenditures	Current Budget	Estimated Expenditures	Adopted Budget	Projected Budget	Projected Budget
PUBLIC SERVICES:								
440	DPS Administration	524,661	428,018	541,724	540,860	519,639	547,592	541,566
442	Road Maint & Supervision	264,141	285,802	337,847	313,714	361,496	354,923	362,444
444	Building Maintenance	500,549	466,841	489,322	481,524	498,373	535,882	517,972
449	Engineering	1,116,318	1,099,830	1,428,856	1,335,473	1,434,666	1,492,357	1,539,074
450	DPW Maintenance Facility	1,100,730	1,116,301	1,512,221	1,482,080	1,350,913	1,220,522	1,228,643
523	Waste Removal	3,957,820	4,183,606	4,239,065	4,246,816	4,428,197	4,521,087	4,616,252
TOTAL PUBLIC SERVICES		7,464,219	7,580,398	8,549,034	8,400,466	8,593,285	8,672,362	8,805,952

The Public Services Department comprises 11.69% of the General Fund's Proposed Budget.



PUBLIC SERVICES

MISSION STATEMENT: The mission of the Department of Public Services is to provide technical expertise and assistance to our residents as well as maintain accurate records. We strive to improve efficiency and customer service through embracing innovation, resulting in superior quality of life for those in our community. We plan, design, construct and preserve city buildings, roads, public utilities and community mobility in a safe and environmentally sensitive manner. In addition we provide refuse removal as well as maintain city vehicles and equipment.



Total Full Time Equivalent [63.69]

DPS ADMINISTRATION

The Department of Public Services Administration provides the overall management for the Department's three operating divisions: Public Works, Engineering and Building Maintenance. The department consists of the Director and three administrative staff members. The salaries of these employees are partially reimbursed from the water and sewer funds.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To provide administration for the Department of Public Services including refuse disposal within the City, maintenance and repair of all public streets, public utilities, review and inspection of all right-of-way installations, and the maintenance of public buildings and properties. (1,13)
- To represent the City's interests with federal, state, county and other agencies coordinating programs relative to the roads, sewers, drainage, water supply, solid waste, and public facilities. (9,13)
- To eliminate inefficiencies and redundancies for all City buildings and properties regarding construction and maintenance projects. (2)
- To develop and implement a citywide geographical information system (GIS). (2)
- To understand the condition of the Cities streets, drainage, water and sewer systems to ensure timely and cost effective management of these vital assets. (2,11)
- To report to City Manager and City Council regarding City infrastructure and departmental activities. (1,12)
- To achieve high levels of service despite budget cuts by cross training and innovative practices. (1,3,8)
- To participate in sound management practices to protect and enhance the Rouge River Watershed. (9,10,12)

PERFORMANCE OBJECTIVES

- Coordinate the construction and maintenance for all City buildings and properties including materials, personnel and equipment.
- Enroll staff in classes, seminars, conventions, etc. which highlight current state-of-the-art technology and information.
- Work with Rouge River Watershed communities and the Michigan Department of Environment, Great Lakes & Energy (EGLE) on the NPDES Storm Water Permit.
- Work with Oakland County to develop base maps for the GIS system and implementation of a Collaborative Asset Management System (CAMS).
- Pursue and promote additional funding for road maintenance and improvement utilizing the pavement management system.
- Pursue and promote additional funding for maintaining existing drainage systems and capital improvement projects for new drainage systems.
- Update the Master Drainage Plan.
- Evaluate the Oakland County Evergreen/Farmington system and complete the master sanitary sewer plan.
- Complete the Stormwater, Asset Management, and Wastewater program (SAW) grant work.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Reports to Council	52	60	60
	Meetings attended impacting the delivery of public services	485	500	500
Efficiency	% of City Council meetings attended	80%	85%	85%
	% of tap fees requests reviewed within 48 hours	75%	75%	75%
	Activity Expenditures as a % of General Fund	0.7%	0.78%	0.71%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	Director of Public Services	1	1	1	1
	Senior Engineer	1	1	1	1
	Secretary to Director of Public Services	1	1	1	1
	Civil Engineer I	1	1	1	1
	Department Total	4	4	4	4

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$864 or 0.16% decrease from the current budget.
- The decrease results primarily from lower than budgeted operating supplies.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$21,221 or 3.92% decrease from the FY 21/22 year-end projection and \$22,085 or 4.08% decrease from the FY 21/22 budget.
- The budget-to-budget decrease results primarily from operating supplies and consultant costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$339,315	\$310,187	\$348,873	\$347,303	\$359,114	\$386,979	\$380,862
Operating Supplies	3,647	4,109	6,255	4,611	7,240	7,328	7,419
Professional & Contractual	181,699	113,722	186,596	188,946	153,285	153,285	153,285
Total DPS Admin	\$524,661	\$428,018	\$541,724	\$540,860	\$519,639	\$547,592	\$541,566

DPS Administration

DEPARTMENT NUMBER: 440

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) SALARIES & WAGES								
010	Administrative & Clerical	331,383	311,765	350,097	351,384	360,600	371,418	382,561
106	Sick & Vacation	18,123	6,383	3,877	4,086	4,182	25,581	4,394
112	Overtime	5,267	6,695	8,888	1,552	3,787	3,882	3,979
200	Social Security	27,226	26,085	29,042	28,188	29,882	32,389	31,676
250	Blue Cross/Optical/Dental	33,209	30,875	35,710	35,060	36,582	37,497	38,434
275	Life Insurance	2,059	1,843	2,253	1,755	2,298	2,378	2,462
300	Pension - DC	20,495	17,818	22,771	22,841	23,562	24,387	25,240
325	Longevity	11,381	11,677	12,010	12,029	17,263	17,867	18,493
350	Worker's Compensation	900	442	515	674	662	574	579
591	Reallocation to Water Funds	(55,364)	(51,698)	(58,145)	(55,133)	(59,852)	(64,496)	(63,477)
592	Reallocation to Sewer Funds	(55,364)	(51,698)	(58,145)	(55,133)	(59,852)	(64,496)	(63,477)
	Category Total	339,315	310,187	348,873	347,303	359,114	386,979	380,862
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,306	1,316	1,955	2,611	2,940	3,028	3,119
002	Books & Subscriptions	0	0	300	0	300	300	300
004	Recruiting	650	350	1,000	500	1,000	1,000	1,000
008	Supplies	1,691	2,443	3,000	1,500	3,000	3,000	3,000
	Category Total	3,647	4,109	6,255	4,611	7,240	7,328	7,419
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	2,747	0	6,235	6,235	6,265	6,265	6,265
002	Memberships & Licenses	37,811	38,448	39,460	39,460	40,135	40,135	40,135
004	Consultants	136,236	70,952	133,876	137,761	100,000	100,000	100,000
006	Vehicle Maintenance	5	43	0	50	50	50	50
013	Education & Training	460	-160	2,585	1,000	2,395	2,395	2,395
041	Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
	Category Total	181,699	113,722	186,596	188,946	153,285	153,285	153,285
DEPARTMENT TOTAL		524,661	428,018	541,724	540,860	519,639	547,592	541,566

ROAD MAINTENANCE

The road maintenance and supervision budget provides funding for the staff assigned to right-of-way maintenance activities in support of the Department's Vision and Mission Statements. The City's street network currently includes approximately 58 miles of major streets and 247 miles of local streets. Farmington Hills has the ninth largest municipal street network in the State of Michigan and the largest municipal network in Oakland County. Routine maintenance of the City's street system includes pavement patching, road grading, litter control, forestry maintenance, storm drain maintenance and improvements, sign maintenance and snow/ice control. Additionally, City crews provide mowing and litter control services to 40 miles of State and County roads. The road maintenance utilizes automated vehicle location equipment on the road maintenance fleet to improve operations efficiency and better serve the residents of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve road safety. (1,3,13)
- Reduce complaints. (8,11,13)
- Improve efficiency of the snow and ice control operations. (3,10,13)
- Improve the efficiency of road maintenance services. (2,12)
- Maintain a safe work environment. (8)
- Contribute to the City's beautification. (12,13)
- Increase participation in community engagement and outreach events. (4, 11)
- Utilize the Pavement Management System to improve the efficiency and planning of road maintenance operations. (12,13)
- Implement and utilize modern Asset Management software. (2,8)
- Maintain APWA self-assessment certification (1)
- Improve the contract preparation, scheduling and oversight of contracted road and right-of-way maintenance services. (1,3)

PERFORMANCE OBJECTIVES

- Dedicate training time to staff development and safety programs.
- Utilize best (maintenance) management practices.
- Improve response to service requests.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Maintenance Contracts Completed	29	30	30
	Emergency Call-Ins (supervisor response)	73	85	80
	Winter Maintenance Events (November 1-April 30)	35	37	34
Efficiency	Miles of Gravel Road Graded	305	320	315
	Community Outreach Events	1	7	14
	Lineal Feet of Re-ditching	10,335	11,500	11,500
	Miles per Road Maintenance Personnel	14.5	14.5	14.5
	Gallons of Liquid De-Icer	175,000	200,000	225,000
	Tons of Salt Used	3,500	3,500	4,000
	Tons of Cold Patch Material Placed	185	200	200
	Activity Expenditures as a % of General Fund	0.47%	0.48%	0.49%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	Supervisor	3	3	3	3
	Equipment Operator III	5	5	5	5
	Sign Shop Technician	1	1	1	1
	Equipment Operator II	8	6	8	8
	Equipment Operator I	2	4	2	2
	Laborer II	1	1	0	0
	Laborer I	1	2	3	3
	Total	21	22	22	22
(038) Seasonal Aide (FTE)					
		4.81	4.81	4.81	4.81
Department Total		25.81	26.81	26.81	26.81

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$1,773 or 0.52% decrease from current budget.
- The decrease is primarily the result of projected less than budgeted gas and oil expenses.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$25,423 or 7.56% increase from the FY 21/22 year-end projection and \$23,649 or 7.00% increase from the FY 21/22 budget.
- The budget-to-budget increase results from an increase in personnel, and gas and oil costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$2,027,245	\$1,885,315	\$2,213,194	\$2,202,035	\$2,265,533	\$2,325,711	\$2,392,062
Operating Supplies	108,631	101,662	162,400	138,250	147,450	151,450	154,950
Professional & Contractual	117,893	145,940	175,447	197,823	199,046	203,473	207,494
Capital Outlay	37,617	38,200	0	0	15,000	0	0
Less Road Funds Reimburse.	(2,027,245)	(1,885,315)	(2,213,194)	(2,202,035)	(2,265,533)	(2,325,711)	(2,392,062)
Total Road Maint & Superv.	\$264,141	\$285,802	\$337,847	\$336,073	\$361,496	\$354,923	\$362,444

Road Maintenance

DEPARTMENT NUMBER: 442

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) SALARIES & WAGES							
010 Administrative & Clerical	1,234,859	1,141,207	1,299,002	1,244,815	1,327,298	1,367,117	1,408,130
015 Seasonal Aides	101,533	96,607	144,600	100,000	143,700	146,600	149,500
106 Sick & Vacation	44,854	39,929	25,142	25,100	29,700	35,710	36,420
112 Overtime	96,477	102,197	145,584	206,600	150,000	152,800	155,800
200 Social Security	112,045	109,075	127,201	124,305	130,598	134,689	138,488
250 Blue Cross/Optical/Dental	267,383	241,954	294,952	325,789	288,186	295,391	302,775
275 Life Insurance	2,066	1,927	2,266	1,829	2,266	2,345	2,427
300 Pension - DC	54,791	68,580	95,324	86,500	96,549	99,928	103,426
325 Longevity	61,469	57,876	48,430	48,737	56,436	58,411	60,456
350 Worker's Compensation	51,768	25,963	30,693	38,360	40,800	32,720	34,639
Category Total	2,027,245	1,885,315	2,213,194	2,202,035	2,265,533	2,325,711	2,392,062
(740) OPERATING SUPPLIES							
001 Gas & Oil	73,451	67,161	118,350	94,200	102,100	105,200	108,300
002 Books & Subscriptions	0	45	150	150	150	150	150
008 Supplies	400	759	1,800	1,800	1,800	1,800	1,800
019 Uniforms	16,603	16,496	20,800	20,800	21,300	21,700	22,100
030 Tools & Misc. Small Equip.	11,627	9,933	9,000	9,000	9,400	9,900	9,900
034 Safety Equipment	6,550	7,268	12,300	12,300	12,700	12,700	12,700
Category Total	108,631	101,662	162,400	138,250	147,450	151,450	154,950
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	4,716	1,165	9,850	9,850	10,925	11,060	11,210
002 Memberships & Licenses	1,145	889	1,435	1,435	1,465	1,465	1,465
005 Fleet Insurance	25,489	31,039	31,039	30,315	31,831	33,423	35,094
006 Vehicle Maintenance	73,450	83,506	84,000	107,100	108,500	110,700	112,900
008 Equipment Maintenance	1,834	1,888	2,500	2,500	2,500	3,000	3,000
013 Education & Training	3,327	11,057	20,725	20,725	20,725	20,725	20,725
029 Cemetery Maintenance	219	1,272	5,000	5,000	5,000	5,000	5,000
030 Emergency Meal Allowance	838	606	1,100	1,000	1,100	1,100	1,100
071 Contractual Projects	6,875	14,518	19,798	19,898	17,000	17,000	17,000
Category Total	117,893	145,940	175,447	197,823	199,046	203,473	207,494
(970) CAPITAL OUTLAY							
020 Equipment	0	0	0	0	15,000	0	0
060 Cemetery Fence Replacement	37,617	38,200	0	0	0	0	0
Category Total	37,617	38,200	0	0	15,000	0	0
GROSS DEPARTMENT TOTAL	2,291,386	2,171,117	2,551,041	2,538,108	2,627,029	2,680,634	2,754,506
Less: Road Funds Reimbursement	(2,027,245)	(1,885,315)	(2,213,194)	(2,202,035)	(2,265,533)	(2,325,711)	(2,392,062)
NET DEPARTMENT TOTAL	264,141	285,802	337,847	336,073	361,496	354,923	362,444

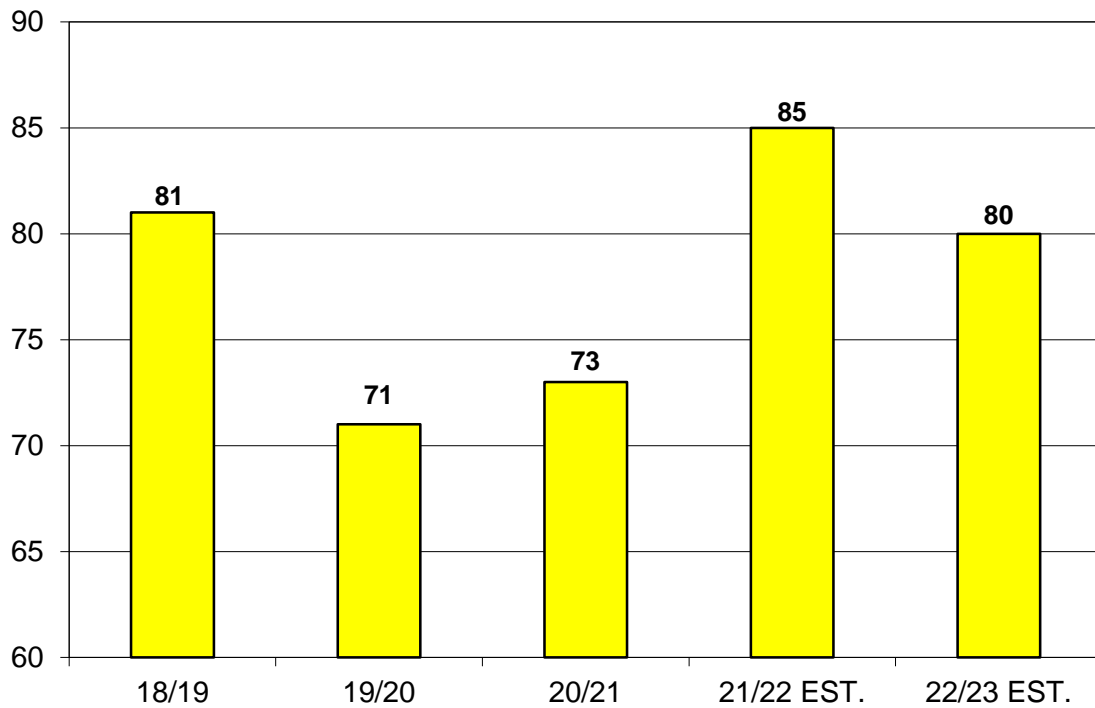
In addition to the Road Fund's Reimbursement for Personnel Costs netted above, General Fund Revenue reflects Fees from the Road Fund's for Equipment Rental.

CAPITAL OUTLAY

Acct. No.	Quantity	Item Description	Budget Request	Manager's Budget	
				Quantity	Amount
020	1	Pipe hauling trailer	15,000		15,000
CAPITAL OUTLAY TOTAL			15,000		15,000

KEY DEPARTMENTAL TRENDS

**Emergency Call-Ins (Roads)
(Supervisor Response)**



BUILDING MAINTENANCE

The operation and maintenance expenses for City Hall are charged to this account. Principal expenses are for salaries and supplies to keep the building in good repair. The building maintenance staff is responsible for managing maintenance contracts, monitoring/inspecting all heating, ventilation and air conditioning (HVAC) equipment, completing preventative maintenance programs, and providing general maintenance and repair for 13 City-owned buildings.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Create an organized environment for all departments for record storage and retrieval. (2,8)
- Continue to utilize the Community Service Work Program for various maintenance projects. (2)
- To operate efficiently, reduce unnecessary spending and effectively maintain the City’s facilities. (2,8)
- Meet all safety standards prescribed by the State and Federal regulations. (8,9)
- Provide preventative maintenance programs on all mechanical, electrical, and plumbing equipment for all City buildings. (2,8)
- Ensure that residents and employees have clean and safe facilities to carry on their day-to-day business. (3,8,13)
- Become experts in Green Technology. (2)

PERFORMANCE OBJECTIVES

- To maintain within the budgetary framework, 13 City facilities in a safe, clean and economical manner.
- To test and maintain backflow prevention devices for all City facilities.
- To conduct monthly preventative maintenance inspections on a timely basis and oversee quarterly inspections performed by contractors.
- To coordinate the storage or disposal of any unused furniture or equipment for City auctions.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Community Work Program workdays supervised	11	24	24
	Number of monthly inspections (HVAC)	168	168	168
	Number of buildings maintained	13	13	13
	Number of maintenance contracts managed	11	11	11
Efficiency	Percentage of emergency call-ins responded to within 30 minutes	95%	95%	95%
	Activity Expenditures as a % of General Fund	0.77%	0.69%	0.68%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	Building Maintenance Supervisor	1	1	1	1
	Building Maintenance Technician	1	1	1	1
	Building Maintenance Worker	2	2	2	2
	Department Total	4	4	4	4

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$7,798 or 1.59% decrease from the current budget.
- This decrease results primarily from projected lower personnel costs than budgeted.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$16,850 or 3.50% increase from the FY 21/22 year-end projection and \$9,051 or 1.85% increase over the FY 21/22 budget.
- The budget-to-budget increase is due primarily to increased personnel costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$314,826	\$311,937	\$342,324	\$331,327	\$349,392	\$386,803	\$368,792
Operating Supplies	15,226	19,992	15,384	18,521	17,025	17,562	17,600
Prof. & Contractual	170,497	134,913	131,614	131,676	131,956	131,517	131,580
Total Building Maintenance	\$500,549	\$466,841	\$489,322	\$481,524	\$498,373	\$535,882	\$517,972

Building Maintenance

DEPARTMENT NUMBER: 444

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) SALARIES & WAGES								
010	Salaries	207,370	209,304	215,377	210,224	219,895	226,492	233,287
106	Sick & Vacation	6,157	5,509	6,474	4,023	2,451	28,545	2,575
112	Overtime	4,463	5,638	5,209	7,186	5,940	6,089	6,241
200	Social Security	17,055	16,569	19,328	18,081	19,578	22,110	20,675
250	Blue Cross/Optical/Dental	52,819	49,876	70,211	65,274	72,802	74,622	76,488
275	Life Insurance	394	394	412	476	412	424	437
300	Pension - DC	10,942	10,907	11,848	11,111	11,934	12,352	12,784
325	Longevity	10,696	11,094	10,609	11,514	12,642	12,895	13,153
350	Worker's Compensation	4,930	2,646	2,856	3,438	3,738	3,275	3,154
	Category Total	314,826	311,937	342,324	331,327	349,392	386,803	368,792
(740) OPERATING SUPPLIES								
001	Gas & Oil	743	726	1,208	1,221	1,225	1,262	1,300
008	Supplies	12,665	17,740	12,376	15,500	14,000	14,500	14,500
019	Uniforms	1,818	1,526	1,800	1,800	1,800	1,800	1,800
	Category Total	15,226	19,992	15,384	18,521	17,025	17,562	17,600
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	524	-348	1,500	1,252	1,485	985	985
002	Memberships & Licenses	1,025	300	300	100	400	400	400
005	Fleet Insurance	747	893	894	888	932	979	1,028
006	Vehicle Maintenance	1,840	79	100	916	700	714	728
013	Education & Training	264	394	500	200	500	500	500
025	Utilities	59,024	63,409	62,000	62,000	62,000	62,000	62,000
029	Building Maintenance	107,073	70,184	66,320	66,320	65,939	65,939	65,939
	Category Total	170,497	134,913	131,614	131,676	131,956	131,517	131,580
DEPARTMENT TOTAL		500,549	466,841	489,322	481,524	498,373	535,882	517,972

ENGINEERING DIVISION

Activities of the Engineering Division include municipal project design and administration, as well as plan review and inspection of new developments. In addition, the Division addresses traffic concerns and considerable requests for information by engineers, builders and residents. The Division strives to improve the safety and mobility of the transportation system of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Maintain accurate records. Make available to public. (1, 10, 12, 13)
 - Improve condition of city water system by replacing old water main. (13)
 - Pursue grant funds for aging infrastructure. (5)
 - Improve the overall PASER score for Major and Local road networks (1, 2, 12, 13)
- Incorporate and improve GIS technology into delivery of engineering services. (2, 8)
 - Address storm water quality concerns and pursue innovative “green” practices. (10, 13)
 - Maintain quality engineering services including design review and analysis. (1, 2)

PERFORMANCE OBJECTIVES

- Reduce initial review time for sites and subdivisions.
- Complete requested and budgeted capital improvement projects.
- Reduce vehicle crash rate citywide.
- Assist neighborhoods with Traffic SAFE-TE³ Program implementations (Safety Awareness for Everyone through Education, Enforcement and Engineering).

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Contracts Let (number)	12	17	16
	Contracts Let (amount)	\$14,000,000	\$27,235,448	\$40,167,122
	Site Plans Reviewed (commercial)	29	15	14
	Subdivision/Locations Participating in SAFE-TE ³	14	14	16
	Citizen Service Requests	359	585	644
Efficiency	Percent first reviews within four weeks	24%	20%	50%
	Activity Expenditures as a % of General Fund	1.80%	1.93%	1.95%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010)	Administrative & Clerical				
	City Engineer	1	1	1	1
	Chief Engineering Inspector	1	1	1	1
	Senior Traffic Engineer	1	1	1	1
	Civil Engineer II	1	1	0	0
	Civil Engineer I	3	3	4	4
	Construction Inspector IV	1	1	1	1
	Construction Inspector III	0	1	1	1
	Construction Inspector II	3	1	1	1
	Construction Inspector I	1	2	2	2
	Department Aide	1	1	1	1
	Administrative Secretary	1	1	1	1
	Total	14	14	14	14
(038)	Part-time (FTE)				
	Part-time	2.9	3.47	3.28	3.28
	Total	2.9	3.47	3.28	3.28
	Department Total	16.9	17.47	17.28	17.28

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$93,383 or 6.54% decrease from the current budget.
- The decrease results primarily from projected lower than budgeted personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$99,194 or 7.43% increase from the FY 21/22 year-end projection and \$5,810 or 0.41% increase from the FY 21/22 budget.
- The budget-to-budget increase results from higher personnel costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$1,080,898	\$1,052,459	\$1,341,073	\$1,252,601	\$1,367,122	\$1,423,813	\$1,469,496
Operating Supplies	20,654	24,849	31,915	29,302	31,085	31,747	32,428
Prof. & Contractual	14,766	22,522	52,330	50,032	36,459	36,797	37,151
Capital Outlay	0	0	3,538	3,538	0	0	0
Total Engineering	\$1,116,318	\$1,099,830	\$1,428,856	\$1,335,473	\$1,434,666	\$1,492,357	\$1,539,074

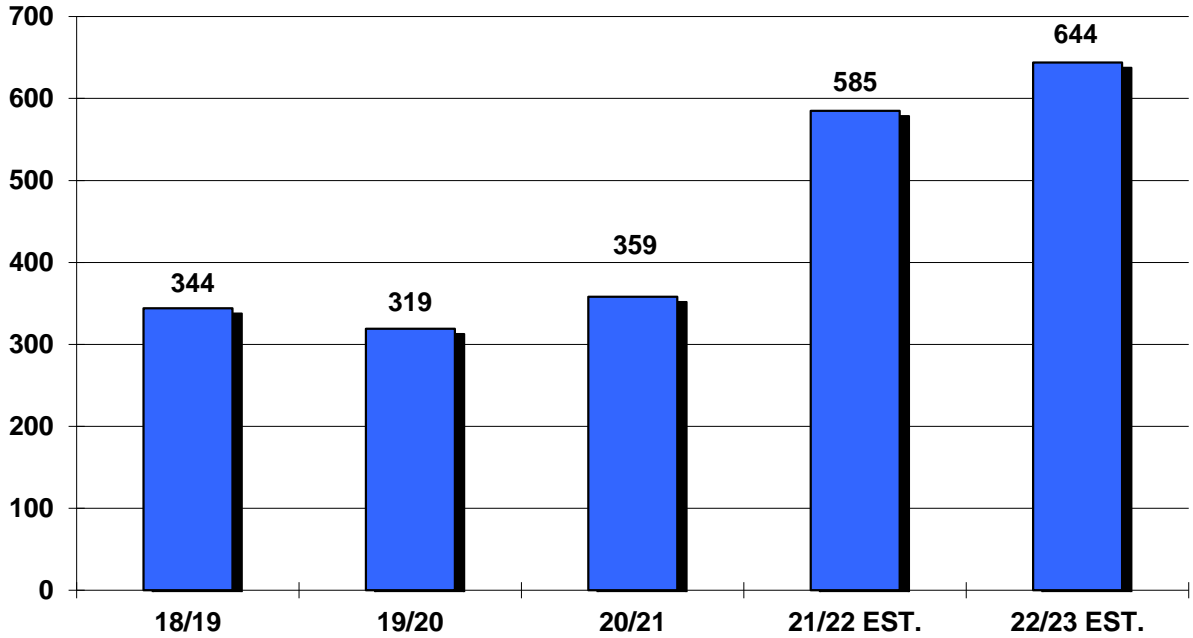
Engineering Division

DEPARTMENT NUMBER: 449

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) SALARIES & WAGES								
010	Salaries & Wages	808,423	819,860	951,357	945,450	987,846	1,037,481	1,073,606
038	Part-time	75,618	87,466	134,300	96,836	138,780	142,250	145,806
106	Sick & Vacation	42,031	17,314	21,643	13,299	20,653	21,169	21,698
112	Overtime	94,644	85,217	142,577	104,157	138,726	142,194	145,749
200	Social Security	80,383	79,522	98,403	90,552	101,367	105,826	109,270
250	Blue Cross/Optical/Dental	126,870	103,536	172,944	139,446	159,497	163,484	167,572
275	Life Insurance	3,337	2,892	4,361	3,353	4,469	4,625	4,787
300	Pension - DC	55,849	57,920	75,350	74,332	78,043	80,775	83,602
325	Longevity	31,407	30,428	32,007	31,994	34,597	35,808	37,061
350	Worker's Compensation	3,997	1,936	2,513	2,583	3,244	2,745	2,918
	Realloc. to Water Fund	(201,384)	(194,694)	(245,318)	(207,835)	(250,083)	(260,454)	(268,810)
	Realloc. to Sewer Fund	(40,277)	(38,939)	(49,064)	(41,567)	(50,017)	(52,091)	(53,762)
	Category Total	1,080,898	1,052,459	1,341,073	1,252,601	1,367,122	1,423,813	1,469,496
(740) OPERATING SUPPLIES								
001	Gas & Oil	11,836	13,853	22,540	20,892	22,050	22,712	23,393
002	Books & Subscriptions	0	0	500	0	500	500	500
008	Supplies	8,818	10,996	8,875	8,410	8,535	8,535	8,535
	Category Total	20,654	24,849	31,915	29,302	31,085	31,747	32,428
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	1,674	-348	6,975	6,355	7,860	7,860	7,860
002	Memberships & Licenses	1,113	1,394	2,965	1,954	2,415	2,415	2,415
004	Consultants	0	500	14,500	20,976	1,000	1,000	1,000
005	Fleet Insurance	3,362	5,194	5,195	5,223	5,484	5,758	6,046
006	Vehicle Maintenance	2,373	6,317	6,200	2,909	3,200	3,264	3,329
007	Equip. Maintenance	0	765	2,100	0	2,100	2,100	2,100
009	Consulting & Review Fee	0	0	500	0	500	500	500
013	Education & Training	735	3,840	9,395	7,600	9,400	9,400	9,400
024	Printing Services	1,069	420	100	615	100	100	100
041	Auto Allowance	4,440	4,440	4,400	4,400	4,400	4,400	4,400
	Category Total	14,766	22,522	52,330	50,032	36,459	36,797	37,151
(970) CAPITAL OUTLAY								
006	Surveying Equipment	0	0	3,538	3,538	0	0	0
	Category Total	0	0	3,538	3,538	0	0	0
DEPARTMENT TOTAL		1,116,318	1,099,830	1,428,856	1,335,473	1,434,666	1,492,357	1,539,074

KEY DEPARTMENTAL TRENDS

Citizens Service Requests



DPW MAINTENANCE FACILITY

The DPW maintenance facility budget provides funding for the administrative office and fleet maintenance operations. The office staff processes all service requests and inquiries from residents for street, drainage, roadside maintenance, as well as refuse/recycling services. The office staff also serves as the communications link between residents and the DPW field staff, via cell phones and two-way radio, ensuring a quick response to citizen service requests. All of this activity is in support of the Department's Vision and Mission Statements.

The DPW's garage is responsible for maintaining the City's fleet of approximately 400 vehicles and pieces of equipment, which includes passenger vehicles, patrol vehicles, pick-up trucks, light trucks, utility vehicles, heavy trucks, private vehicles, vans/buses, multi-purpose vehicles, heavy road equipment, and small equipment. New emission control requirements, fuel economy standards, computerized engine controls, safety enhancements, and an aging fleet all contribute significantly to the fleet maintenance workload.

The cornerstone of the DPW garage is the preventative maintenance (PM) program. The objective of preventative maintenance is to extend the service life of equipment, minimize downtime and avoid equipment failures through scheduled inspection and service.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve fleet safety, reliability, and equipment longevity. (2,8)
- Promote alternative fuels within the fleet. (2)
- Promote more shared use of City fleet by all departments through the use of higher-quality pool vehicles. (2)
- Provide adequate maintenance and upgrades to the DPW facility to ensure maximum benefit and longevity. (1,2)
- Ensure a safe work environment. (8)

PERFORMANCE OBJECTIVES

- Reduce vehicle down-time.
- Improve vehicle lifecycle costs.
- More balanced use of the fleet.
- Improve equipment versatility.
- Improve the quality of the automobiles in the fleet.

DPW Maintenance Facility

	Performance Indicators	FY 2020/21	FY 2021/22	FY 2022/23
		Actual	Projected	Estimated
Service Level	Parts Issued	\$180,500	\$186,098	\$201,500
	Work Orders	1,175	1,242	1,550
	Fuel Gallons	212,477	220,800	224,800
	Number of Vehicles and Equipment	465	453	455
	Average Age of Vehicles and Equipment	5.5	5.88	5.5
	New Vehicles and Equipment Purchased	29	25	26
	Efficiency	Activity Expenditures as a % of General Fund	1.83%	2.14%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested	Authorized
		20/21	21/22	22/23	22/23
450		Budget	Budget	Budget	Budget
(015) Supervision/Secretary/Mechanics					
	DPW Superintendent	1	1	1	1
	Secretary	1	1	1	1
	DPW Contract Technician	1	1	1	1
	Fleet & Facility Maintenance Supervisor	1	1	1	1
	Mechanic III	1	1	1	1
	Mechanic II	3	3	2	2
	Mechanic I	0	0	1	1
	Inventory & Repair Coordinator	1	1	1	1
	Building Maint Mechanic	0	0	1	1
	Building Maint Technician	1	1	0	0
	Total Full-time	10	10	10	10
(038)	Part-time (FTE)	0.60	0.60	0.60	0.60
	Department Total	10.60	10.60	10.60	10.60

DPW Maintenance Facility

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$30,141 or 1.99% decrease from the current budget.
- The decrease results from projected budget savings in personnel, fuel and oil inventory, auto/ truck parts, vehicle maintenance and utilities costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$131,167 or 8.85% decrease from the FY21/22 year-end projection and a \$161,308 or 10.67% decrease from the FY 21/22 budget.
- The budget-to-budget decrease results primarily from lower personnel, fuel and oil, auto/ truck parts costs, vehicle maintenance and utilities costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$938,792	\$952,053	\$1,107,946	\$1,085,577	\$1,107,571	\$1,001,086	\$1,026,333
Operating Supplies	571,239	592,417	829,455	771,640	814,989	836,725	858,425
Prof. & Contractual	163,949	147,587	376,850	397,328	240,102	245,022	249,313
Capital Outlay	0	0	9,500	9,500	9,500	0	0
Less: Interdepartment Billings	(573,250)	(575,756)	(811,530)	(781,965)	(821,249)	(862,311)	(905,427)
Total Maintenance Facility	\$1,100,730	\$1,116,301	\$1,512,221	\$1,482,080	\$1,350,913	\$1,220,522	\$1,228,643

DPW Maintenance Facility

DEPARTMENT NUMBER: 450

Acct.		2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
(702)	SALARIES & WAGES							
015	Supervision/Sec./Mech.	628,215	644,453	666,136	668,584	668,274	688,322	708,972
038	Part-time	33,969	34,439	34,944	37,000	37,440	38,200	38,200
106	Sick & Vacation	10,509	8,454	85,283	35,000	77,397	9,369	7,026
112	Overtime	32,448	37,073	52,523	79,032	60,222	61,400	62,400
200	Social Security	55,139	55,887	66,131	64,574	66,211	0	0
250	Blue Cross/Optical/Dental	95,276	91,090	116,144	119,086	112,582	115,397	118,281
275	Life Insurance	1,387	1,398	1,474	1,293	1,487	1,539	1,593
300	Pension - DC	47,695	50,019	53,819	47,245	54,305	56,206	58,173
325	Longevity	24,735	24,121	25,581	25,537	22,168	22,944	23,747
350	Worker's Compensation	9,419	5,118	5,911	8,226	7,485	7,710	7,941
	Category Total	938,792	952,053	1,107,946	1,085,577	1,107,571	1,001,086	1,026,333
(740)	OPERATING SUPPLIES							
001	Fuel & Oil Inventory	397,835	375,857	568,995	512,595	548,889	565,400	582,300
002	Books & Subscriptions	1,428	1,428	1,900	1,900	1,900	1,900	1,900
008	Supplies	8,055	8,506	9,000	9,000	9,000	9,000	9,000
009	Gas & Oil	1,686	1,931	3,335	3,320	3,675	3,800	3,900
012	Mechanics Tool Allowance	3,060	3,061	3,125	3,125	3,125	3,125	3,125
076	Auto/Truck Parts	142,672	184,030	226,600	225,200	230,900	235,500	240,200
085	Misc. Auto/Truck Supplies	16,503	17,604	16,500	16,500	17,500	18,000	18,000
	Category Total	571,239	592,417	829,455	771,640	814,989	836,725	858,425
(801)	PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	1,410	-695	5,620	5,620	5,875	6,010	6,060
002	Memberships & Licenses	2,639	1,100	1,120	1,120	1,370	1,250	1,380
005	Fleet Insurance	1,681	1,985	1,985	2,002	2,102	2,207	2,318
006	Vehicle Maintenance	822	3,032	1,400	270	200	1,000	1,000
007	Office Equip. Maintenance	3,013	4,017	5,500	5,500	5,500	5,500	5,500
008	Garage Equip. Maintenance	6,159	4,094	13,600	13,600	13,600	13,600	13,600
013	Education & Training	1,448	431	6,255	6,255	6,255	6,255	6,255
025	Utilities Expense	58,966	52,950	74,300	67,000	74,300	76,500	78,800
027	Radio Maintenance	0	10,582	2,000	6,000	2,000	2,000	2,000
029	Building Maintenance	39,263	23,965	221,570	221,570	51,000	51,000	51,000
046	Custodial Contract	12,689	14,115	16,100	16,100	27,450	28,300	29,100
056	Refuse Removal	7,405	7,267	9,000	9,000	9,000	9,100	9,200
104	Subcontract Repairs	28,454	24,743	18,400	43,291	41,450	42,300	43,100
	Category Total	163,949	147,587	376,850	397,328	240,102	245,022	249,313
(970)	CAPITAL OUTLAY							
036	Building Improvements	0	0	9,500	9,500	9,500	0	0
	Category Total	0	0	9,500	9,500	9,500	0	0
	Total Expenditures	1,673,980	1,692,057	2,323,751	2,264,045	2,172,162	2,082,833	2,134,070
	Less Interdepartment Billings	(573,250)	(575,756)	(811,530)	(781,965)	(821,249)	(862,311)	(905,427)
	DEPARTMENT TOTAL	1,100,730	1,116,301	1,512,221	1,482,080	1,350,913	1,220,522	1,228,643

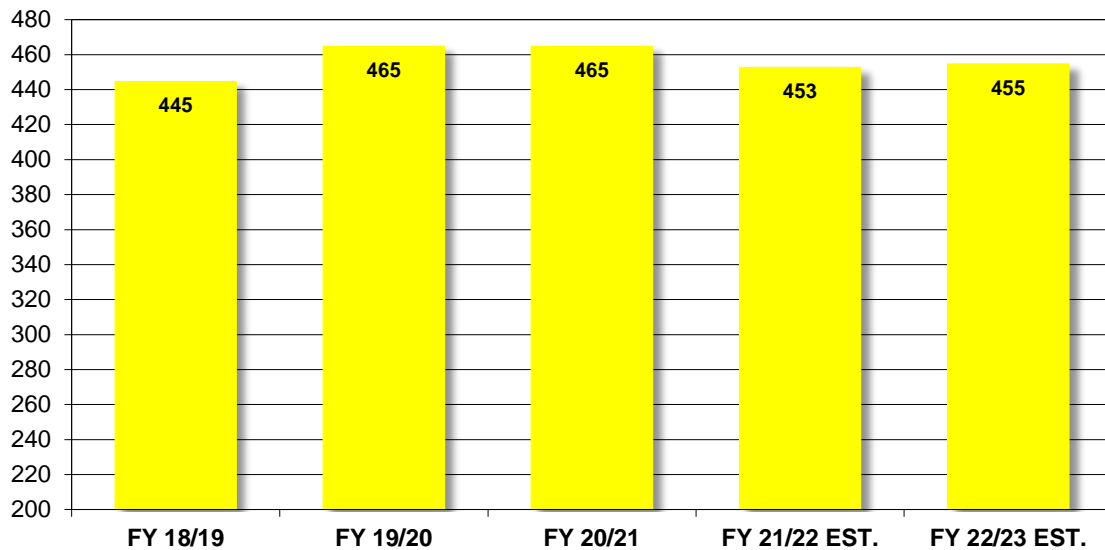
This Division's operations are partially supported by Reimbursements for Fuel & Maintenance costs from other local governments.

CAPITAL OUTLAY

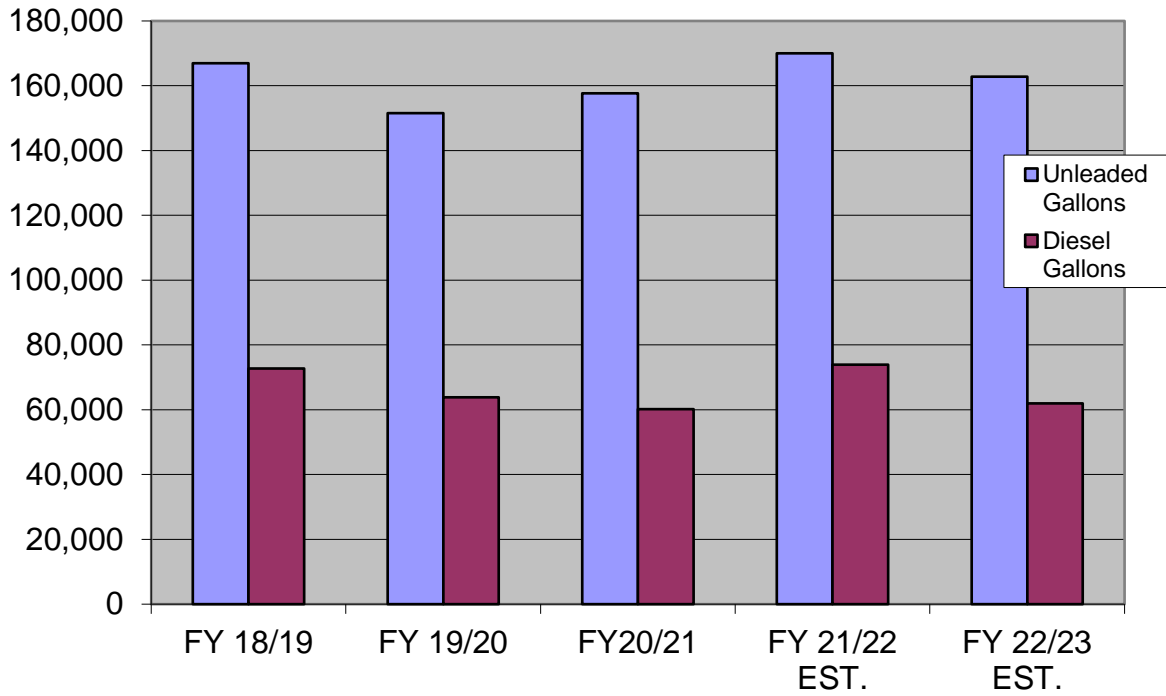
Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget	
					Quantity	Amount
036		Building Improvements		9,500		9500
CAPITAL OUTLAY TOTAL				9,500		9,500

KEY DEPARTMENTAL TRENDS

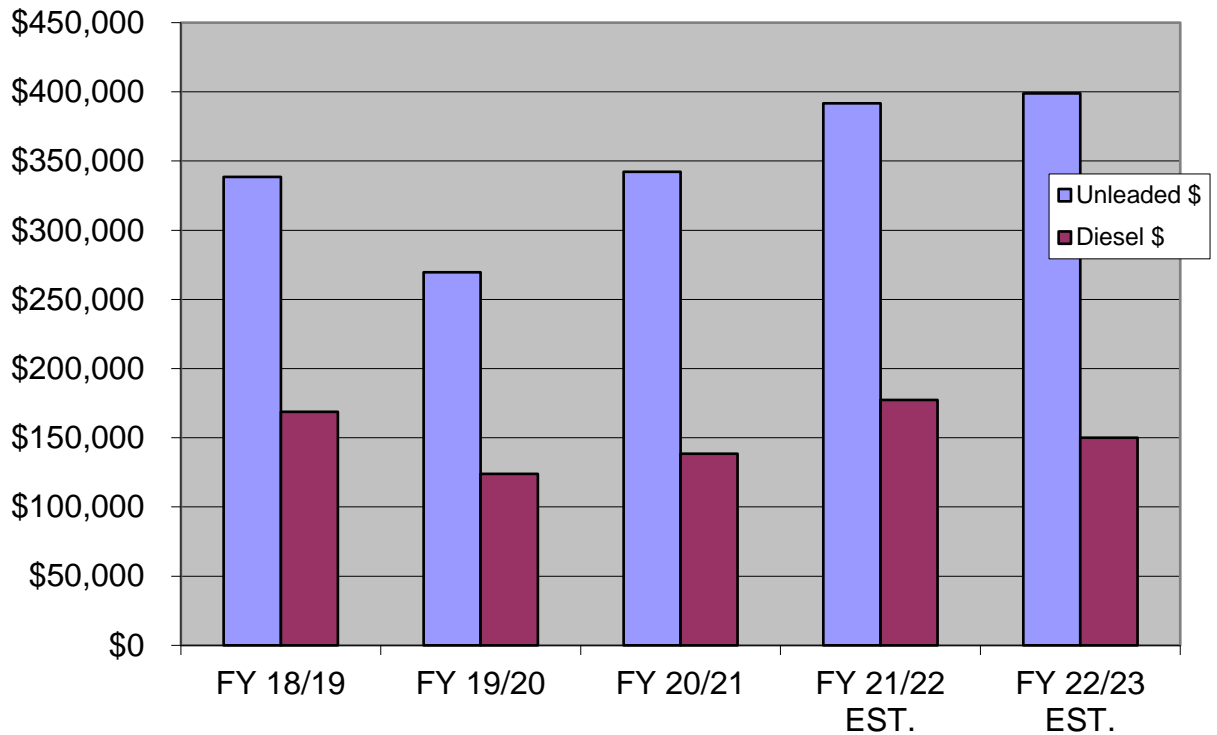
Number of Vehicles and Equipment Maintained



UNLEADED AND DIESEL FUEL USAGE (gallons)



UNLEADED AND DIESEL FUEL USAGE (\$)



WASTE COLLECTION/RECYCLING

In 2012, the City extended the contract for refuse, recycling and yard waste collection with Waste Management, Inc. to 2022, which broadens the range of recyclable materials and improves collection methods. This agreement was made possible through the efforts of the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC). The City is one of nine member communities that participated in a private/public partnership and operates a Materials Recovery Facility (MRF) on Eight Mile Road in Southfield.

The DPW is responsible for monitoring day-to-day refuse/recycling services, dispatching complaints to the contractor’s supervisory staff, and responding to questions and special requests from residents. Beginning in 1999, the Hazardous Materials Collection program was expanded to allow Farmington Hills residents to participate in other RRRASOC member Hazardous Materials Collection events, with six events scheduled for 2022. This program enables residents to properly dispose of oil-based paint, pesticides, chemicals, solvents, used computer equipment, and other hazardous materials.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide the most cost-effective waste collection, recycling, and yard waste collection program. (1,2,10,12,13)
- Increase recycling and yard waste diversion rate. (1,2,10,12,13)
- Improve the attendance and quality of materials collected at the Household Hazardous Waste Day events. (1,2)

PERFORMANCE OBJECTIVES

Service Level	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Pounds of waste per household	2,396	2,500	2,500
	Dwelling units served	23,423	23,463	23,495
Efficiency	Diversion rate	36.0%	38%	40%
	Waste Landfilled	64%	62%	60%
	Farmington Hills attendance at all Household Hazardous Waste events	3,231	3,100	3,100
	Activity Expenditures as a % of General Fund	6.86%	6.12%	6.02%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010)	Administrative & Clerical				
	Clerk Typist II	1	1	1	1
	Total	1	1	1	1
	Department Total	1	1	1	1

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$7,751 or 0.18% increase from the current budget.
- The increase is primarily due to projected higher than budgeted personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$181,381 or 4.27% increase from the FY 21/22 year-end projection and \$189,132 or 4.46% increase from the FY 21/22 budget.
- The budget-to-budget increase is primarily due to increases in the collection contract.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$67,329	\$68,965	\$69,773	\$75,114	\$71,558	\$73,648	\$75,813
Operating Supplies	2,496	0	3,700	3,700	3,700	3,700	3,700
Prof. & Contractual	3,887,995	4,114,641	4,165,592	4,168,002	4,352,939	4,443,739	4,536,739
Total Waste Collection	\$3,957,820	\$4,183,606	\$4,239,065	\$4,246,816	\$4,428,197	\$4,521,087	\$4,616,252

Waste Collection/Recycling

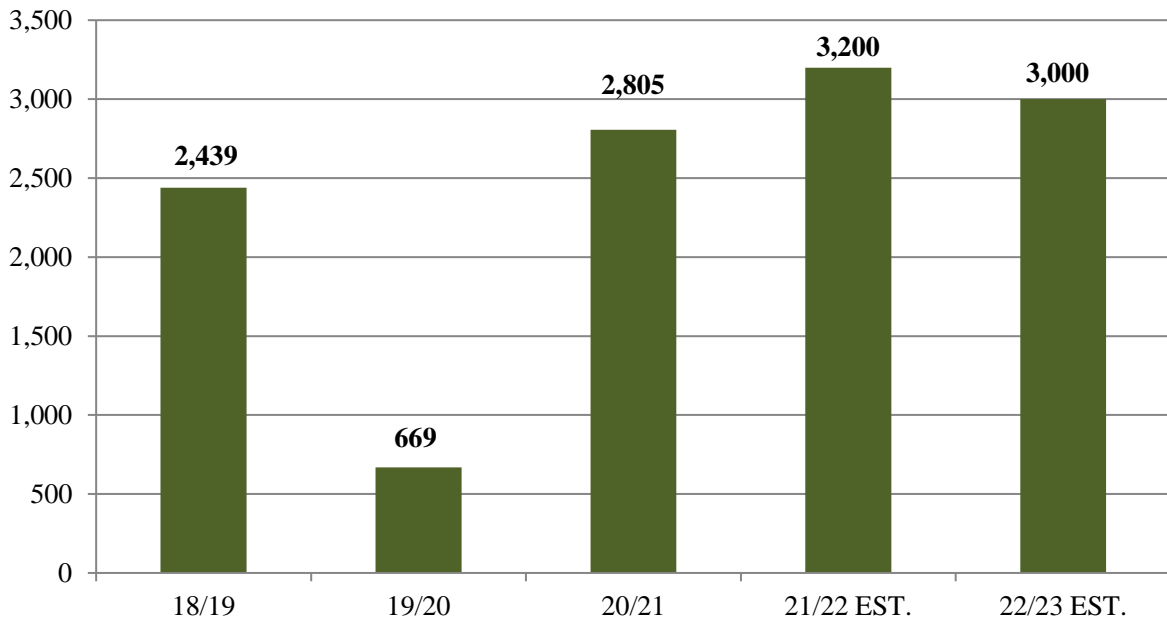
DEPARTMENT NUMBER: 523

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) SALARIES & WAGES								
010	Salaries & Wages	41,409	42,872	43,556	43,719	44,428	45,761	47,134
106	Sick and vacation	322	0	0	0	0	0	0
112	Overtime	0	31	0	0	0	0	0
200	Social Security	3,120	3,203	3,390	3,361	3,467	3,571	3,679
250	Blue Cross/Optical/Dental	16,328	16,472	15,711	20,966	16,301	16,709	17,126
275	Life Insurance	98	98	128	49	128	132	137
300	Pension - DC	5,610	5,813	6,181	6,198	6,282	6,502	6,729
325	Longevity	353	427	758	758	889	920	952
350	Workers Compensation	89	49	49	63	63	53	56
	Category Total	67,329	68,965	69,773	75,114	71,558	73,648	75,813
(740) OPERATING SUPPLIES								
008	Miscellaneous	2,496	0	3,700	3,700	3,700	3,700	3,700
	Category Total	2,496	0	3,700	3,700	3,700	3,700	3,700
(801) PROFESSIONAL & CONTRACTUAL								
056	Collection Contract	3,740,753	3,789,545	3,892,370	3,894,580	4,069,900	4,151,300	4,234,300
058	Recycling Center	6,544	21,561	21,800	22,000	22,900	22,900	22,900
059	Contribution to RRRASOC	99,675	103,662	103,622	103,622	103,439	103,439	103,439
060	Disposal of Household Hazardous Materials	41,023	199,873	147,800	147,800	156,700	166,100	176,100
	Category Total	3,887,995	4,114,641	4,165,592	4,168,002	4,352,939	4,443,739	4,536,739
Total Refuse Removal Expenditures		3,957,820	4,183,606	4,239,065	4,246,816	4,428,197	4,521,087	4,616,252

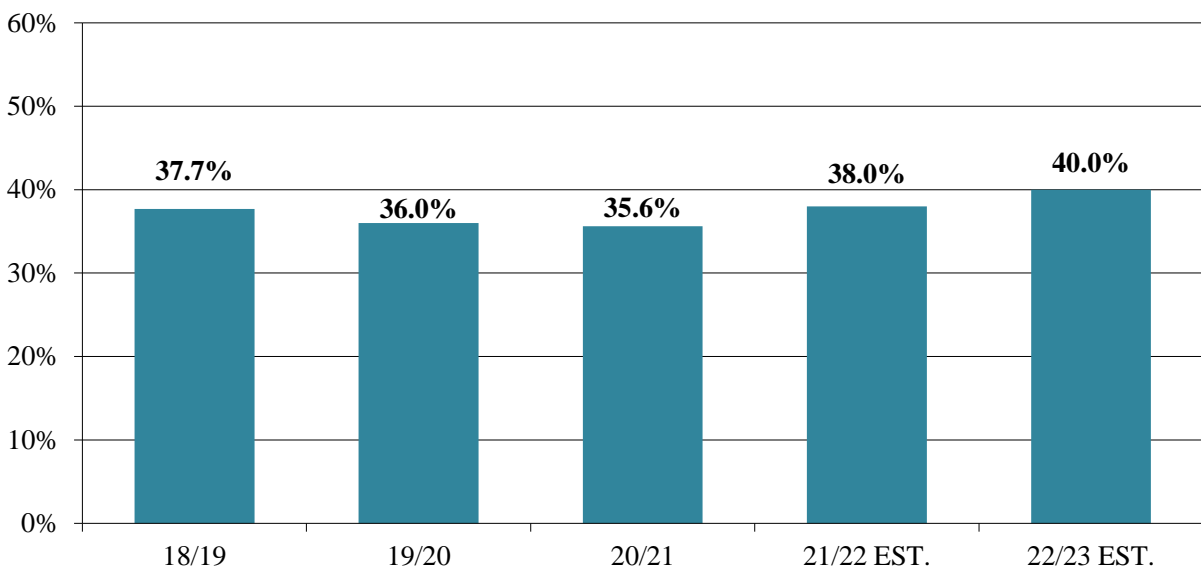
This Division is supported primarily by a Refuse Collection & Disposal Dedicated Millage and Recycling User Fees.

KEY DEPARTMENTAL TRENDS

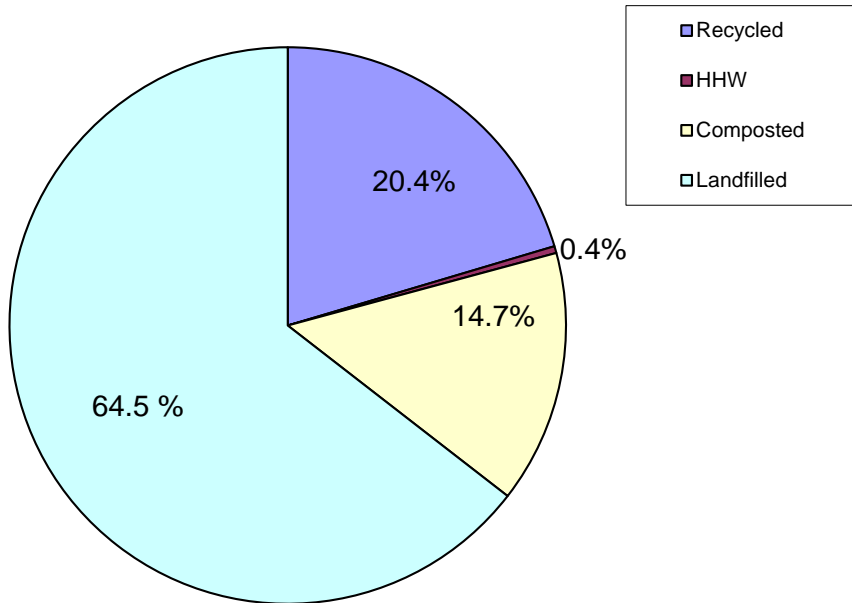
Number of Cars Participating in HazMat Events



Percent of Recycled and Composted Materials Diverted from Landfill



Diversion Rate - 2021



SPECIAL SERVICES SUMMARY

DIV.		2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
		Actual	Actual	Current	Estimated	Adopted	Projected	Projected
NO.	Category and Line Item	Expenditures	Expenditures	Budget	Expenditures	Budget	Budget	Budget
752	Administration	2,330,033	2,697,937	3,983,359	3,555,396	4,031,287	4,120,814	4,201,210
760	Youth Services	329,194	119,581	370,272	76,077	0	0	0
765	Senior Services	824,831	658,789	1,046,814	906,381	1,102,820	1,132,763	1,160,017
770	Parks Maintenance	1,632,650	1,647,074	1,846,413	1,805,707	1,907,619	1,958,345	1,999,575
775	Cultural Arts	443,122	436,808	1,088,985	933,670	1,486,126	1,553,308	1,601,302
780	Golf Course	718,108	840,857	840,950	834,698	869,499	889,279	910,241
785	Recreation Programs	532,239	874,527	1,596,322	1,910,536	2,519,307	2,561,701	2,597,485
790	Ice Arena	877,579	713,709	1,136,889	1,043,552	1,117,571	1,126,089	1,140,710
TOTAL SPECIAL SERVICES		7,687,756	7,989,282	11,910,004	11,066,017	13,034,228	13,342,299	13,610,540

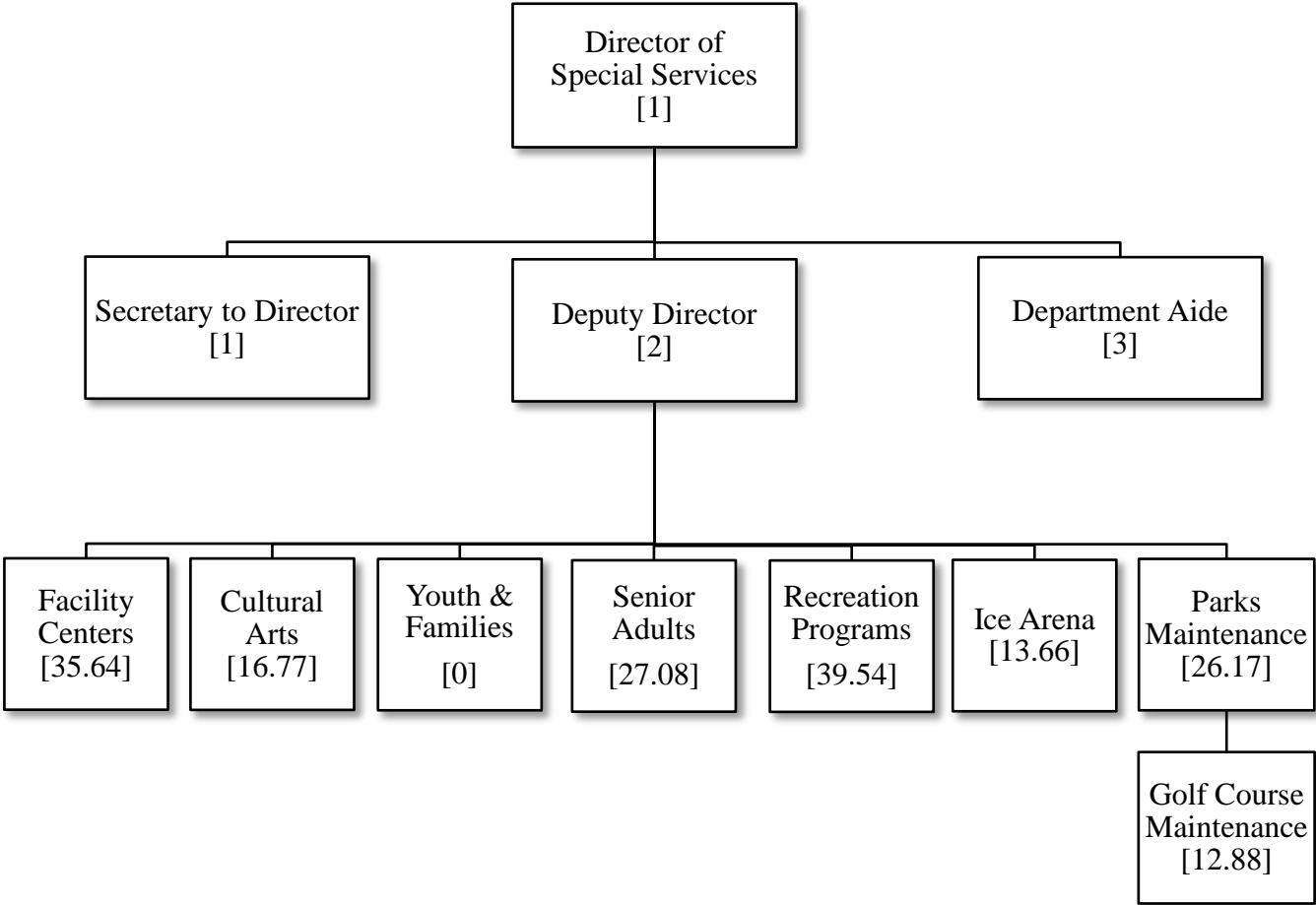
The Special Services Department comprises 17.72% of the General Fund's 2022/23 Proposed Budget and is supported primarily from Recreation User Fees (\$7,546,013), an appropriation from the Parks Millage (\$1,307,850), and a SMART Grant (\$245,000).



SPECIAL SERVICES

MISSION STATEMENT: Provide municipal services for the physical, recreational, leisure and cultural well-being of the residents of the City of Farmington Hills. The Department provides activities, services and facilities for fitness, athletics, cultural arts, conservation, and general open space use in a safe and enjoyable environment for all ages, abilities, and interests.

SPECIAL SERVICES



Total Full Time Equivalent [178.74]

ADMINISTRATION

The Department has gradually evolved from the Farmington Area Recreation Commission (established in 1948) to the Parks and Recreation Department in 1978 and finally by authority of the City Council as stated in the City Charter, to the Department of Special Services in 1985. The Department consists of eight divisions including Administration, Cultural Arts, Senior Division, Youth and Families Division, Recreation Division, Parks & Golf Division, Facilities Division, and the Ice Arena. The Administration Division is 5.66% of the General Fund Budget in FY 2021/22.

The Department provides a wide variety of programs, services, and facilities to the residents. The City has experienced rapid growth since the early 1980's, and the Department is endeavoring to keep pace with the growing and diverse requests for leisure activities and facilities. Land acquisition, facility development, program expansion and diversification have always been paramount and still are today.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide administrative oversight and support to each Division within the Department so that staff are empowered to provide the best services for our residents/customers. (8)
- Continue to promote and enhance web-based registration system for department's programs, classes, and ticket sales. (2)
- Continue managing finished floors of The Hawk while planning for design, repurposing, and organizing third floor use. (2)
- Provide proper protective equipment and training for staff so that they may complete their duties in a safe and efficient manner. (2,8)
- Research and pursue Federal, State, and private grants, and other funding sources to maximize spending dollars for capital growth and land improvements. (2,7)
- Strengthen existing and create new partnerships. (2)
- Provide high quality programs, facilities and services aimed at all ages, interests, and abilities. (1,6,13)
- Proactively respond to emerging trends and issues to remain a vital force in the community. (6,12,13)
- Preserve and enhance attractive and valuable natural resources within the community and maximize accessibility for all users. (2,6)
- Provide direction to the Video Division and enhance video productions. Develop and implement a Department-wide Marketing & Communications Plan aligned with City's overall brand. (11)
- Continue to seek new strategies to promote our programs, facilities, and services. (2)
- Continue to work closely with other City Departments to ensure the delivery of high-quality services to our residents and customers. (1,13)
- Develop 2024-2028 Parks & Recreation Master Plan for DNR. (2)

Administration

STAFFING LEVELS

Acct. 752	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	Director	1	1	1	1
	Deputy Director	1	2	2	2
	Assistant to Director	1	0	0	0
	Facilities Supervisor	1	1	1	1
	Secretary to the Director	1	1	1	1
	Bldg. Maintenance Tech.	2	2	2	2
	Department Aide	3	3	3	3
	Marketing Specialist	1	1	1	1
	Maintenance Worker	0	2	2	2
	Aquatic Facilities Supervisor	1	1	1	1
	Health and Fitness Coordinator	1	1	1	1
	Aquatics Coordinator	1	1	1	1
		14	16	16	16
(038) Part-time (FTE)		13.31	23.10	26.64	26.64
Department Total		27.31	39.10	42.64	42.64

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$427,963 or 10.74% decrease from the current budget.
- The decrease results from lower supplies, concession supplies, membership and licenses, office equipment maintenance and rental, maintenance and repair, credit card and contract services costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$475,891 or 13.39% increase from the FY 21/22 year-end projection and \$47,928 or 1.20% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from increased personnel, supplies, office equipment maintenance and rental, maintenance and repair, telephone expenses, and contracted services costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$1,402,283	\$1,271,822	\$2,089,341	\$2,000,106	\$2,220,650	\$2,277,615	\$2,344,974
Operating Supplies	103,812	185,705	349,988	224,600	262,200	262,421	262,652
Professional & Contractual	823,938	1,240,411	1,544,030	1,330,690	1,548,437	1,580,778	1,593,584
Total Special Services Administration	\$2,330,033	\$2,697,937	\$3,983,359	\$3,555,396	\$4,031,287	\$4,120,814	\$4,201,210

Administration

DEPARTMENT NUMBER: 752

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) Personnel							
010 Administrative & Clerical	554,844	717,920	976,086	917,086	1,011,557	1,059,904	1,111,701
011 Program Management	237,987	0	0	0	0	0	0
038 Part-time	234,432	193,919	616,824	651,998	726,908	726,414	728,536
106 Sick & Vacation	27,107	39,707	7,354	0	7,354	7,354	7,354
112 Overtime	2,839	15,395	1,798	1,506	1,798	1,836	1,860
200 Social Security	82,299	72,294	124,655	121,811	135,988	139,686	143,532
250 Blue Cross/Optical/Dental	169,822	151,933	239,258	186,201	203,510	208,598	213,813
275 Life Insurance	3,405	3,270	3,849	3,411	3,862	3,997	4,137
300 Pension - DC	54,491	52,497	87,502	80,954	90,775	93,498	96,303
325 Longevity	26,308	20,659	22,665	23,714	25,252	26,010	26,790
350 Worker's Compensation	8,749	4,228	9,350	13,425	13,646	10,319	10,948
Category Total	1,402,283	1,271,822	2,089,341	2,000,106	2,220,650	2,277,615	2,344,974
(740) Operating Supplies							
001 Gas & Oil	2,741	2,750	4,198	4,220	4,410	4,631	4,862
005 Sustainability	14,842	5,143	20,000	20,000	20,000	20,000	20,000
008 Supplies	86,229	162,861	164,790	98,880	164,790	164,790	164,790
016 Concession Supplies	0	14,951	161,000	101,500	73,000	73,000	73,000
Category Total	103,812	185,705	349,988	224,600	262,200	262,421	262,652
(801) Professional & Contractual							
001 Conferences & Workshops	2,425	3,023	6,150	6,100	6,350	6,350	6,350
002 Memberships & Licenses	11,553	17,734	19,705	17,448	20,705	20,705	20,705
004 Personnel Advertisement	690	1,616	1,000	1,000	1,000	1,000	1,000
005 Fleet Insurance	2,059	2,415	2,415	4,021	4,222	4,433	4,655
006 Vehicle Maintenance	1,464	1,271	1,800	1,866	1,600	1,680	1,764
007 Office Equip. Maint. & Rent	24,515	52,679	96,565	83,580	98,065	98,065	98,065
013 Education & Training	4,046	2,406	10,100	5,050	10,200	10,200	10,200
016 Telephone	16,508	20,229	17,900	12,000	17,900	17,900	17,900
018 Postage & Bulk Mailing	17,652	11,290	23,500	23,500	23,500	23,500	23,500
024 Printing Costs	49,665	47,963	98,250	98,250	98,250	98,250	98,250
025 Utilities	394,832	572,522	600,100	600,100	600,100	600,100	600,100
029 Maintenance & Repair	129,183	196,868	288,230	199,240	288,230	298,230	308,230
035 Credit Card Fees	56,981	66,723	80,000	59,200	80,000	80,000	80,000
041 Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
066 Contract Services	87,366	213,118	250,340	171,360	250,340	272,390	274,890
067 Scholarships	10,000	10,000	20,000	20,000	20,000	20,000	20,000
068 ADA Accommodations	2,746	450	3,500	3,500	3,500	3,500	3,500
072 Special Projects	7,813	15,663	20,035	20,035	20,035	20,035	20,035
Category Total	823,938	1,240,411	1,544,030	1,330,690	1,548,437	1,580,778	1,593,584
ADMINISTRATION TOTAL	2,330,033	2,697,937	3,983,359	3,555,396	4,031,287	4,120,814	4,201,210

YOUTH & FAMILY SERVICES – AFTER SCHOOL PROGRAM

MISSION STATEMENT: Provide an after-school and summer program for middle school youth that offers a safe, fun environment, free from inappropriate influences. Reduce the use and abuse of alcohol, tobacco, and drugs by middle school youth.

Farmington Hills Area Youth & Family Services has successfully developed and implemented a structured program for youth in middle school which began 1995-1996. We are proud to have had the program operating for over 27 years, where we have provided a fun, secure environment where young people can be actively involved in physical, social and educational activities while learning important lifelong lessons. The program targets youth that would benefit from supervised after-school activities consisting of educational tutoring, group discussions, recreation, and social skills development. Throughout its history, the program has been a model of innovation and a place where the youth want to be after school.

Our After School Youth Centers offer opportunities to middle school age youth in Farmington Hills and Farmington during the hour's right after school till 5:30 pm, five days a week. Over 15,000 youth have taken part in the youth center program since its beginning. In 2020, we had to postpone operations of our Youth Centers due to the Covid-19 pandemic. Our Youth Center Program has returned in a limited capacity at the Farmington Hills Community Center – The Hawk. Our plan is to secure transportation from the schools for the 2022/23 school year to become fully operational.

We consistently seek input from youth members in creating and implementing programs, while simultaneously providing leadership opportunities for participants. A Youth Center group called the All-Star team was created to explore new opportunities for the program at our new location. A new Youth Center location at The Hawk will provide many new amenities and program opportunities for youth center participants. We will continue our partnership with Club Z! Tutoring, assisting the youth with homework and healthy study habits.



GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Maintain and work to increase enrollment for the After School. (1,2)
- Continue our affiliation with Farmington Public Schools becoming stronger as we work together supporting our youth through tutoring and awareness of positive mental health. (1)
- Explore new opportunities on ways to reach families not participating in after school programs by partnering with local faith organizations, youth publications, cable shows and social media. (4)
- Build a partnership with Farmington Youth Assistance and other local youth programs to provide help to students dealing with mental health and life issues.
- Create leadership opportunities by exploring diverse careers at the Hawk and shadowing Hawk employees in various roles.
- Continue to offer new programs, meeting with growing businesses that expose our youth to activities that get them moving and off of their digital devices. (1,2,6)
- Develop more unique activities for youth of all interests and abilities. (2)
- Maintain our staff/youth member relationship and trust. Create more mentoring opportunities. (1,6,8)
- Review our history of partnerships with Oakland Early College which has provided volunteer students to assist at the Youth Centers. (1,2,8)



- Expand the tutoring program through our partnership with Club Z! Tutoring, a professional tutoring organization. Increase enrichment opportunities to include study skills training for youth members. (1)
- Continuously evaluate our focus on health and fitness with the help of our personal technology devices and working together with fitness goals. (1)

PERFORMANCE OBJECTIVES

- Communicate with parents/guardians of our youth to continue to evaluate their needs and program interests.
- Recruit and train engaged and inspired people to work at the After School Program for the City of Farmington Hills.
- Partner with the schools to establish a transportation agreement that will give students direct access to the After School program.
- The total number of hours spent by youth members in the After School and Summer Drop-In Programs is as follows:

Service Level School Year	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
	Total number of enrolled After School youth members (6 th – 9 th Grade)	13	350	450
	Total number of days program is offered	110	200	200
	Daily average participation	5	125	175
	Total youth center school year program visits (All Youth Centers)	NA	20000	29,000

STAFFING LEVELS

Acct. 760 Title or Position	Authorized Positions		Requested Positions	Authorized Positions
	20/21 Budget	21/22 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical				
Recreation Specialist	1	1	0	0
Total	1	1	0	0
(038) Part-time (FTE)				
	0.75	4.04	0.00	0.00
Department Total	1.75	5.04	0.00	0.00

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$294,195 or 79.45% decrease from the current budget.
- The decrease reflects the lack of personnel needed to operate the program without transportation from the schools to get the 400+ students that would normally participate to the Hawk.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR END PROJECTION

- \$76,077 or 100% decrease from the FY 21/22 year-end projection and \$370,272 or 100% decrease from the FY 21/22 budget.
- The budget-to-budget decrease results from lack of personnel needed to operate the program.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$283,655	\$110,682	\$317,372	\$39,280	\$0	\$0	\$0
Operating Supplies	35,518	7,733	36,100	35,982	0	0	0
Prof. & Contractual	10,021	1,166	16,800	815	0	0	0
Total Youth & Families	\$329,194	\$119,581	\$370,272	\$76,077	\$0	\$0	\$0

Youth & Family Services

DEPARTMENT NUMBER: 760

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) Personnel								
010	Administrative & Clerical	71,533	73,321	75,105	3,165	0	0	0
038	Part-time	167,691	0	194,570	26,196	0	0	0
106	Sick & Vacation	3,021	15,555	3,500	200	0	0	0
112	Overtime	0	0	0	0	0	0	0
200	Social Security	18,837	6,224	21,357	5,160	0	0	0
250	Blue Cross/Optical/Dental	13,492	9,025	14,608	400	0	0	0
275	Life Insurance	98	98	103	9	0	0	0
300	Pension - DC	0	0	0	0	0	0	0
325	Longevity	5,680	5,842	6,008	3,505	0	0	0
350	Worker's Compensation	3,303	618	2,121	645	0	0	0
	Category Total	283,655	110,682	317,372	39,280	0	0	0
(740) Operating Supplies								
001	Gas & Oil	159	0	0	0	0	0	0
002	Books & Subscriptions	0	0	100	100	0	0	0
008	Supplies	35,359	7,733	36,000	35,882	0	0	0
	Category Total	35,518	7,733	36,100	35,982	0	0	0
(801) Professional & Contractual								
001	Conferences & Workshops	0	0	200	0	0	0	0
002	Memberships & Licenses	540	240	1,000	660	0	0	0
007	Office Equip. Maint. & Rent	1,129	926	1,500	155	0	0	0
013	Education & Training	80	0	100	0	0	0	0
066	Contractual Services	8,272	0	14,000	0	0	0	0
	Category Total	10,021	1,166	16,800	815	0	0	0
Total Youth & Families		329,194	119,581	370,272	76,077	0	0	0

SENIOR SERVICES DIVISION

MISSION STATEMENT: The Farmington Hills Senior Services Division provides Adults 50 & Better with recreation, education, socialization, volunteer opportunities, referrals, and services.

The Farmington Hills Senior Services Division serves residents 50 years of age and over by providing programs and services designed to foster independent and healthy lifestyles. Emphasis is placed on innovative programming targeting aging baby boomers as well as older adults. The wide variety of programs encompasses physical, social, educational, and recreational activities to include older adults age 50 & better regardless of ability. Community-based service programs are designed for adult residents requiring assistance with transportation, chore services, home delivered meals, nutritional supplements, adult day program and food assistance programs. A variety of community partnerships enhance the ability of the Senior Division to provide quality programs and services.

The Senior Services Division offers a place to gain the skills, resources and connections needed to respond to the personal and community challenges that face the older adult. Planned events are scheduled daily including evenings and weekends at the Costick Activities Center, The Hawk and Longacre House. The Senior Services Division comprises 1.5% of the General Fund's FY 2022/2023 Proposed Budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Expand programming to serve the growing older adult population. (1,3,6)
- Continue to provide transportation services to medical and dialysis appointments. (1,12,13)
- Increase recipients of the Home Delivered Meals Program (Meals on Wheels). Provide nutritious and delicious meals (1, 12)
- Program physical activities, such as exercise classes, bicycling and pickleball to encourage adults 50 and better to be active before retirement. (6,13)
- Create and enhance programs and services to ensure seniors in the community are able to maintain a quality of life that makes retirement years full and dignified. (1,6,13)
- Continue to improve the quality of life for older adults with dementia by providing workshops and support groups for family caregivers and SENEX Adult Day Program. (1,13)
- Work with area senior living facilities and social groups to encourage participation in Senior Division special events, lifelong learning classes and pool activities. (1,12,13)
- Enhance accessibility for older adults and people with a disability to participate as an active member of the community through a comprehensive transportation program. (1, 12, 13)

PERFORMANCE OBJECTIVES

- Promote and expand innovative programs to attract greater number of older adults.
- Create more opportunities for volunteers to enhance services for Farmington area older adults.
- Expand programs to promote independence, health and wellness for adults of all abilities.

Senior Division Monthly Attendance Totals 2020-2021

	Card Swipe	Nutrition	Outreach	Trips and Travel	Senex	Transportation	Chore	Aquatics	Exercise	Clubs	Special Events	Service	Support Groups	Dance	Activities, Speakers & Classes	Totals	
July 2020		7,567	1,649	0	0	624	0	0	0	0	0	0	0	0	0	0	9,840
August 2020		6,937	1,214	0	0	616	0	0	0	0	0	0	0	0	0	0	8,767
September 2020		7,166	1,230	0	0	620	0	98	45	28	0	0	10	53	0	0	9,250
October 2020		9,163	1,540	0	0	633	0	250	696	27	0	0	0	118	0	0	12,427
November 2020		8,495	1,579	0	0	568	8	192	380	16	162	0	7	71	0	0	11,478
December 2020		9,732	1,939	0	0	552	0	131	0	0	0	0	0	0	0	0	12,354
January 2021	51	8,335	614	0	0	552	0	142	163	0	0	0	0	66	0	0	9,923
February 2021	93	8,660	679	0	0	491	0	230	614	17	0	0	25	161	2	0	10,972
March 2021	137	10,517	1,304	0	0	607	0	425	886	19	350	196	20	249	11	0	14,721
April 2021	68	9,102	1,316	0	0	605	0	601	650	39	0	67	21	203	30	0	12,702
May 2021	112	8,909	1,546	0	0	679	0	609	1,095	28	37	0	34	262	24	0	13,335
June 2021	96	9,625	1,718	9	0	651	0	740	1,130	37	14	0	39	239	23	0	14,321
TOTALS	557	104,208	16,328	9	0	7,198	8	3,418	5,659	211	563	263	156	1,422	90	0	140,090

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical					
	Senior Adult Program Supervisor	1	1	1	1
	Senior Adult Supervisor	2	2	2	2
	Senior Adult Specialist - Programming	1	1	1	1
	Senior Adult Nutrition Coordinator	1	1	1	1
	Total	5	5	5	5
(038) Part-time (FTE)					
	Part-time	4.90	4.71	4.73	4.73
	Part-time Nutrition Grant	6.05	6.05	6.29	6.29
	Maintenance	0.24	0.24	0.24	0.24
	Part-time Transportation Grant	10.82	10.82	10.82	10.82
	Total	22.01	21.82	22.08	22.08
	Department Total	27.01	26.82	27.08	27.08

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$140,433 or 13.42% decrease from the current budget.
- The decrease results from across the board estimated lower than budgeted costs due to COVID-19.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$196,439 or 21.67% increase from the FY 21/22 year-end projected budget and \$56,006 or 5.35% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from increased personnel costs partially offset by decreased supplies costs and SMART transportation costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$677,450	\$519,374	\$852,844	\$737,079	\$907,489	\$927,442	\$946,775
Operating Supplies	37,164	53,338	30,950	31,400	32,550	34,350	34,350
Professional & Contractual	110,217	86,077	163,020	137,902	162,781	170,971	178,892
Total Senior Adults	\$824,831	\$658,789	\$1,046,814	\$906,381	\$1,102,820	\$1,132,763	\$1,160,017

Senior Services Division

DEPARTMENT NUMBER: 765

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) Salaries & Wages							
010 Administrative & Clerical	278,468	263,449	294,713	295,006	307,316	320,211	333,670
038 Part-time	91,964	38,560	116,028	105,975	139,170	143,340	143,340
039 Part-time Nutrition Grant	147,188	144,683	167,999	167,999	173,558	175,000	178,000
040 Maintenance	4,297	4,744	5,081	5,081	5,194	5,300	5,400
075 Part-time Transportation	205,857	151,215	307,500	224,400	316,500	320,000	325,000
106 Sick & Vacation	14,358	4,738	5,000	5,388	5,000	5,000	5,000
112 Overtime	3,576	2,828	0	1,367	0	0	0
200 Social Security	56,579	45,932	69,220	61,675	73,231	74,844	76,515
250 Blue Cross/Optical/Dental	53,412	45,441	77,983	60,212	80,497	82,509	84,572
275 Life Insurance	646	610	702	392	708	733	758
300 Pension - DC	26,930	25,180	30,204	30,208	31,442	32,385	33,357
325 Longevity	7,022	6,911	8,509	8,495	10,511	10,826	11,151
350 Worker's Compensation	9,811	4,077	6,563	7,539	9,227	9,504	9,789
Reallocate to Nutrition Grant Fund	(222,658)	(218,993)	(236,658)	(236,658)	(244,865)	(252,211)	(259,777)
Category Total	677,450	519,374	852,844	737,079	907,489	927,442	946,775
(740) Operating Supplies							
008 Supplies	17,233	17,009	19,900	22,300	21,500	23,300	23,300
009 Kitchen Food & Supplies	301,434	316,256	289,531	285,684	301,000	308,000	316,000
010 Special Events	722	3,398	2,000	2,000	2,000	2,000	2,000
072 Special Function Expense	7,891	1,762	9,050	7,100	9,050	9,050	9,050
Reallocate to Nutrition Grant Fund	(290,116)	(285,088)	(289,531)	(285,684)	(301,000)	(308,000)	(316,000)
Category Total	37,164	53,338	30,950	31,400	32,550	34,350	34,350
(801) Professional & Contractual							
001 Conferences & Workshops	450	0	1,500	500	1,500	1,500	1,500
002 Memberships & Licenses	734	478	1,200	1,200	1,220	1,200	1,200
005 Fleet Insurance	14,819	17,720	17,720	17,652	18,535	19,461	20,434
013 Education & Training	0	0	250	250	250	250	250
024 Printing Costs	1,508	44	3,050	50	3,050	3,050	3,050
066 Contract Services	45,343	36,387	75,300	75,300	92,550	97,550	102,100
075 SMART Transportation	47,363	31,449	60,000	42,950	45,676	47,960	50,358
076 Dial - A - Ride	0	0	4,000	0	0	0	0
Category Total	110,217	86,077	163,020	137,902	162,781	170,971	178,892
Total Senior Adults	824,831	658,789	1,046,814	906,381	1,102,820	1,132,763	1,160,017

PARKS DIVISION

The Parks Division operates, maintains and provides security for over 650 acres of parkland, including 69 athletic fields. This includes turf management on all sites, grading, re-building, dragging, and lining of baseball diamonds; layout, lining, goal and net replacement on soccer, lacrosse, field hockey, and flag football fields; mowing; landscaping; trash pickup and disposal; and the care and replacement of amenities at all park and municipal sites. The Parks Division also provides for leaf removal, seasonal cleanup, snow and ice removal at all municipal sites, including Police and Fire stations. Riley Skate Park, the Heritage Splash Pad, William Grace Dog Park, Riley Archery Range and the newly completed Farmington Hills Community Center – The Hawk, have increased user participation in park activities and maintenance demands. The Costick Center, Grant Community Center, Longacre House, Visitors Center, Day Camp Building, Heritage History Museum, and the Nature Center at Heritage Park are operated and maintained by the Parks Division. Assistance to park users and security for all sites is provided by the Park Ranger Service 365 days a year.

The Parks Division works very closely with other Divisions of the Department of Special Services, other City departments, the City of Farmington, Farmington Public Schools, football, baseball and soccer associations and various community groups to provide a wide variety of athletic, recreational, and special needs for the citizens of the community. Some examples of the diverse functions of the Parks Division include the pickup and distribution of community aid for the Senior Adult Division, and the pickup, installation, removal and storage of voting devices at all precincts for city, state and national elections. The Division is also responsible for the set-up and takedown for many special events such as the holiday lighting, banners, Art on the Grand, Founder's Festival, Hay Day, Special Olympics, and special tournaments for baseball and soccer.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Monitor landscape and drainage improvements at the Heritage Stable Studio and Heritage History Center area in conjunction with Riley Archery Range. (3,13)
- Explore feasibility of the renovation of the Heritage History House to provide for public access and long-term viability.(3,6)
- Add more interpretive and educational features to trail system at Heritage Park. (1,13)
- Supplement and improve equipment maintenance procedures through utilization of dedicated full-time personnel. (1,2)
- Attract and retain employees for part time roles. (2,6,8,10)
- Find areas where equipment, supplies, and practices can be made more environmentally sustainable using green practices established by certification under the Michigan Turfgrass Environmental Stewardship Program. (2,3)
- Enhance site security at various parks. (2,13)
- Continue planning and implementation of trail master plan as developed with 2019 P & R Master Plan. (3,13)
- Develop and implement comprehensive facility preventative maintenance plan to save on repair costs and improve facility condition. (2,3,10)

PERFORMANCE OBJECTIVES

- Continue development and maintenance of the instructional planting areas at Heritage Park
- Continue landscaping around Heritage equipment storage area
- Increase removal and replacement of dead or dangerous trees in all park sites
- Enlarge ‘no mow’ areas around ponds and in certain parks to further reduce maintenance costs and environmental impact
- Expand invasive species removal plan and incorporate winter mowing at Heritage Park
- Coordinate and develop projects involving the increased use of corporate and casual volunteer groups in all parks
- Begin exterior maintenance programs on The Hawk grounds, beds, athletic fields and pavements
- Continue construction to implement interconnecting trail system within Heritage Park.
- Complete trail restoration work on trails leading to the new Heritage Park bridge
- Continue work with Farmington Public Schools and user groups to optimize scheduling and maintenance on athletic fields
- Continue construction on new agility course amenities at the William Grace Dog Park
- Implement user monitoring systems within the parks to better understand frequency and seasonality of park visits, allowing a data-driven approach to allocation of park resources
- Resurface/repair trails and paved areas at Heritage, Founder, and Woodland Hills Parks.
- Utilize in house mechanic to improve operation and longevity of equipment.
- Work in conjunction with the Historical Commission and the Historic District Commission to oversee the maintenance of historic properties within the parks system

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Fields Maintained	69	73	73
	Total acreage maintained	552	552	552
	Flower beds maintained (Square feet)	24,285	28,764	28,764
	Acres mowed	155	155	155
Efficiency	Numbers of acres maintained per FTE	20.59	20.59	21.09
	Acres of parkland per 1,000 population	7.47	7.81	7.81
	Activity Expenditures as a % of General Fund	2.7%	2.6%	2.59%

STAFFING LEVELS

Acct.	Title or Position	Authorized	Authorized	Requested	Authorized
		Positions	Positions	Positions	Positions
770		20/21	21/22	22/23	22/23
		Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Parks & Golf Superintendent	1	0	0	0
	Facilities Maintenance Supervisor	0	1	1	1
	Park Maintenance Supervisor	1	1	1	1
	Building Maintenance Mechanic	0	0	0	0
	Laborer III	1	1	1	1
	Laborer II	1	2	2	2
	Laborer I	3	3	3	3
	Park Maintenance Technician	0	0	0	0
	Park Maintenance Mechanic	1	1	1	1
	Small Engine Mech.	1	1	1	1
	Total	9	10	10	10
(038)	Part-time (EFT)	15.92	16.55	16.17	16.17
	Department Total	24.92	26.55	26.17	26.17

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$40,706 or 2.20% decrease from the current budget.
- The decrease results from estimated lower than budgeted personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$101,912 or 5.64% increase from the FY 21/22 year-end projected budget and \$61,206 or 3.31% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from higher personnel, fleet insurance, contracts services and supplies costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$1,269,880	\$1,123,278	\$1,350,595	\$1,310,146	\$1,379,756	\$1,422,196	\$1,457,130
Operating Supplies	134,329	201,132	197,557	195,218	212,401	215,161	218,059
Prof. & Contractual	228,441	322,664	298,261	300,343	315,462	320,988	324,386
Total Parks Division	\$1,632,650	\$1,647,074	\$1,846,413	\$1,805,707	\$1,907,619	\$1,958,345	\$1,999,575

Parks Division

Department Number: 770

Acct.		2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
(702) Personnel								
010	Salaries & Wages	567,609	507,626	534,055	524,518	549,321	573,801	591,015
038	Part-time	305,147	280,336	425,200	409,949	440,468	449,277	458,263
106	Sick & Vacation	69,961	30,697	28,809	7,329	7,182	9,182	9,182
112	Overtime	76,806	79,559	85,850	85,850	86,709	87,576	88,451
200	Social Security	75,693	70,761	82,963	78,460	83,851	86,646	88,747
250	Blue Cross/Optical/Dental	98,818	80,953	117,445	127,148	129,869	133,116	136,444
275	Life Insurance	1,041	951	1,030	968	1,030	1,066	1,103
300	Pension-DC	37,405	48,036	56,456	55,300	58,059	59,801	61,595
325	Longevity	23,697	17,635	10,588	10,587	12,418	12,791	13,174
350	Worker's Compensation	13,703	6,723	8,199	10,037	10,849	8,941	9,156
	Category Total	<u>1,269,880</u>	<u>1,123,278</u>	<u>1,350,595</u>	<u>1,310,146</u>	<u>1,379,756</u>	<u>1,422,196</u>	<u>1,457,130</u>
(740) Operating Supplies								
001	Gas & Oil	32,719	30,238	45,770	43,431	46,989	49,338	51,805
008	Supplies	63,209	111,857	83,900	83,900	93,900	93,900	93,900
014	Chemical Supplies	28,281	45,199	56,050	56,050	56,050	56,050	56,050
019	Uniforms & Clothing	8,624	9,641	8,212	8,212	8,212	8,623	9,054
030	Miscellaneous Tools	1,496	4,198	3,625	3,625	7,250	7,250	7,250
	Category Total	<u>134,329</u>	<u>201,132</u>	<u>197,557</u>	<u>195,218</u>	<u>212,401</u>	<u>215,161</u>	<u>218,059</u>
(801) Professional & Contractual								
001	Conferences & Workshops	273	428	1,930	1,930	2,080	2,080	2,080
002	Memberships & License	945	815	1,710	1,710	1,710	1,880	1,635
005	Fleet Insurance	11,437	14,160	14,161	13,440	14,112	14,818	15,558
006	Vehicle Maintenance	9,963	21,889	12,500	12,247	11,000	11,550	12,128
007	Equipment Maintenance	14,174	20,218	21,000	21,000	21,000	21,000	21,000
013	Education & Training	1,642	280	900	900	900	900	900
025	Utilities	87,071	97,975	95,150	95,150	99,250	103,350	105,675
029	Park Bldgs. Maintenance	23,136	19,557	24,500	24,500	24,500	24,500	24,500
056	Refuse Dumpster	7,456	11,397	11,110	14,166	11,110	11,110	11,110
066	Contract Services	72,344	135,945	115,300	115,300	129,800	129,800	129,800
	Category Total	<u>228,441</u>	<u>322,664</u>	<u>298,261</u>	<u>300,343</u>	<u>315,462</u>	<u>320,988</u>	<u>324,386</u>
DEPARTMENT TOTAL		<u>1,632,650</u>	<u>1,647,074</u>	<u>1,846,413</u>	<u>1,805,707</u>	<u>1,907,619</u>	<u>1,958,345</u>	<u>1,999,575</u>

CULTURAL ARTS DIVISION

The Special Services' Cultural Arts Division supports the positive influence of arts and culture in our community, both economically and socially, by answering the wants and needs expressed by our citizens. The Division offers a widely varied selection of educational and entertainment opportunities in all areas of the arts, seeking out high-quality professional instructors and performers. Division offerings include art, dance, music and theater classes and productions, a wide range of summer camps, workshops and lessons, a concert series, and free summer concerts at Heritage Park.

The Division's Public Art Program at the Farmington Hills City Hall opened the sixth exhibition in January 2022 (open through November 2023), showcasing nearly 90 works of art from both local and regional artists. The Division also presents ongoing art exhibits, as well as Art on the Grand, the annual fine arts fair in downtown Farmington, bringing over 100 artists to the area from across the country. The Division supports the Festival of the Arts, in conjunction with the Farmington Community Arts Council and the Farmington Public Schools, and programs such as the Artist in Residence, Student Art Awards and Art of the Matter conference.

The Division works with other cultural organizations in the State, such as the Michigan Council for the Arts and Cultural Affairs, as well as the Detroit Institute of Arts, Farmington Area Art Commission, the Farmington Community Arts Council, KickstART Farmington, Farmington Public Schools and PTA, media and residents, and seeks funding in the form of grants from various sources in order to enhance and support the presence of the arts in our State by means of strategic planning, information, education, arts advocacy and the sharing of resources.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals

- Work with the community to establish Farmington Hills as an arts and cultural destination in Southeast Michigan.
- Exponentially grow free and fee-based programs for community members of all ages and abilities.
- Serve as an advocate for and creative connector of local arts-based talent including students, hobbyists, professionals, entrepreneurs, businesses and organizations.
- Grow and expand all Division programs to be more inclusive and accessible.

PERFORMANCE OBJECTIVES

- Provide high quality educational programs, performances, exhibitions and festivals to reflect the cultural identities of the greater community.
- Remain fiscally responsible, competitively priced and affordable, while researching methods to reduce economic barriers to access of programs.

Cultural Arts Division

- Program space at The Farmington Hills Community Center (The Hawk) and facilities at Heritage Park other City properties to include an increased number of visual and performing arts classes, camps, performances, exhibitions and special events. Spaces may include, but are not limited to theatre, black box, recording studio, music rooms, dance studios, makerspace, 2D and 3D art studios.
- Share resources and opportunities by way of open communication with individuals and community organizations.
- Develop substantial growth in Youth Theatre programming through productions, camps, and specialty workshops by utilizing the Farmington Hills Community Center performance spaces.
- Expand the Public Art Program and exhibitions throughout the city.
- Continue to grow programs in the Hawk Makerspace and adjacent 2D and 3D art studios to empower makers and artists of all ages and abilities; cultivating creatively engaged citizens and driving economic development.
- Collaborate with city and regional organizations to continue cultural activities integral to our community while fostering new and exciting initiatives in the performance spaces, classrooms and dance studios.
- Redesign the Festival of the Arts* to become a city-wide celebration building relationships between individuals, organizations and businesses committed to bolstering the arts in our community. *Newly designed festival is expected to debut in 2023.
- Collaborate with the City of Farmington to produce Art on the Grand which introduces thousands of new visitors to our community each year.
- Work closely with the Farmington Area Art Commission to ensure the arts and cultural heritage are integral components of daily life in our communities.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Art, Dance and Music Class Participants	185	370	1,110
	Professional Concert Series, Special Events, Youth Theatre attendance	2,375*	14,800	22,000
	Summer Concerts Attendance (est.)	600	4,000	4,500
	Performance Classes, Youth Theatre	75	510	640
	Festival of the Arts Attendance (est.) Artist Awards, Art Receptions	0	0	8,000
	Art on the Grand Attendance (est.)	40,000	40,000	40,000
	Instrumental Lessons	0	0	375
	Efficiency	Activity Expenditures as a % of General fund	0.72%	1.35%

*2020/21 Youth Theatre attendance includes virtual performance views

STAFFING LEVELS

Acct. 702 Title or Position	Authorized Positions		Requested Positions	Authorized Positions
	20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010) Administrative & Clerical				
Cultural Arts Supervisor	1	1	1	1
Cultural Arts Coordinator	1	2	2	2
	2	3	3	3
(038) Part-time (FTE)				
	1.47	2.56	13.77	13.77
Department Total				
	3.47	5.56	16.77	16.77

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$155,315 decrease from the FY 21/22 current BASE budget.
- The decrease results primarily from personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- 22/23 Proposed Budget shows an increase of \$552,456 to the BASE budget as compared to the 21/22 year-end projection. Increase is reflected in personnel costs and contract services due to our expected growth in concerts and musical programs and events.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$255,610	\$286,195	\$610,477	\$577,693	\$900,579	\$932,083	\$964,283
Operating Supplies	42,882	131,156	202,228	200,448	330,490	296,208	296,295
Prof. & Contractual	144,630	19,457	276,280	155,529	255,057	325,017	340,724
Total Cultural Arts Division	\$443,122	\$436,808	\$1,088,985	\$933,670	\$1,486,126	\$1,553,308	\$1,601,302

Cultural Arts Division

DEPARTMENT NUMBER: 775

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) Salaries & Wages							
010 Administrative & Clerical	134,385	139,471	198,741	199,471	206,845	213,050	219,442
038 Part-time	48,669	72,082	285,888	260,538	547,625	568,546	590,090
106 Sick & Vacation	1,949	2,468	0	2,538	0	0	0
112 Overtime	75	638	0	37	0	0	0
200 Social Security	13,913	16,294	37,368	35,436	58,113	59,856	61,652
250 Blue Cross/Optical/Dental	42,924	41,751	64,660	54,922	58,250	59,706	61,199
275 Life Insurance	197	197	309	295	309	320	331
300 Pension - DC	7,641	8,060	15,949	15,994	16,585	17,083	17,595
325 Longevity	3,239	3,563	3,849	3,849	5,180	5,335	5,495
350 Worker's Compensation	2,618	1,672	3,713	4,613	7,672	8,186	8,479
Category Total	255,610	286,195	610,477	577,693	900,579	932,083	964,283
(740) Operating Supplies							
008 Supplies	26,715	46,571	159,178	159,178	198,880	158,880	158,880
010 Special Functions	16,167	10,978	27,050	27,050	47,050	47,050	47,050
042 Makerspace	0	73,606	16,000	4,000	68,000	68,000	68,000
043 Ticket Fees	0	0	0	10,220	16,560	22,278	22,365
Category Total	42,882	131,156	202,228	200,448	330,490	296,208	296,295
(801) Professional & Contractual							
002 Memberships & Licenses	529	720	770	770	847	847	847
013 Education & Training	30	0	0	0	0	0	0
066 Contractual Services	144,071	18,737	275,510	154,759	254,210	324,170	339,877
Category Total	144,630	19,457	276,280	155,529	255,057	325,017	340,724
Total Cultural Arts	443,122	436,808	1,088,985	933,670	1,486,126	1,553,308	1,601,302

GOLF DIVISION

The beautiful, 175-acre Farmington Hills Golf Club was established in 2002. Renovation was completed in 2005 with all 18 holes open for play. The Golf Club, located at 11 Mile and Halsted, presents one of the best golfing venues in the area. The Golf Club offers 18 championship holes, measuring 6,413 yards. A 32-station driving range, located in the middle of the front nine, is very accessible from the parking lot. A tunnel connects two distinctively different nines, each offering remarkable beauty and character with bent grass tees, fairways, and greens. The full-service clubhouse offers dining, a pro shop, outdoor patio and wonderful views of the course.

The number of rounds played per year is holding steady, except for weather related fluctuations. This further serves to verify the excellent reputation that the golf course and driving range have achieved since the conversion to an 18-hole facility.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Continue to add and maintain new tree plantings and control invasive species to enhance the future ambience and sustainability of the property. (6,13)
- Continue monitoring for Oak Wilt Disease on golf course and adjoining properties. Remove any hazardous trees. (10)
- Market the golf course and driving range to expand revenues and maximize exposure for the facility. Including opening the grass tee area for improved practice. (11)
- Continue comprehensive maintenance program to insure longevity and serviceability of golf cart fleet and maintenance equipment. (1,2)
- Continue to research the latest products available for turf maintenance to assure the best cost ratio and environmental sustainability. (1,2)
- Repair the cart paths on 1, 2, 8 and 9. (1,2)

PERFORMANCE OBJECTIVES

- Continue parking lot maintenance around Clubhouse.
- Replace and patch the cart paths on Front 9 and begin on back 9.
- Open Driving Range grass surface for practice every 2-3 weeks.
- Rebuild the tees on the Par 3's.
- Removal of dying/dead trees, which may present a hazard/safety concern.
- Improve the turf playing conditions especially on the front 9 where it is bare.
- Irrigation upgrades to make the system more efficient and control wet areas.
- Continue with maintenance program on cart rental fleet and other equipment.
- Improve bunker playability and daily maintenance.
- Add drainage in multiple areas to help dry the course out after rain occurrences.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Total number of rounds	48,526	46,475	43,500
	Resident	33,692	33,475	32,000
	Non-Resident	14,834	13,000	11,500
	9/18 Holes Weekdays	34,568	34,250	32,500
	9/18 Holes Weekend	13,958	12,225	11,000
	Seniors 9/18 hole	15,481	15,000	15,500
Efficiency	Total Revenue	\$1,299,810	\$1,266,864	\$1,057,000
	Cost for 9 holes of golf (weekday resident)	\$16.00	\$16.00	\$16.00
	Activity Expenditures as a % of General Fund	1.33%	1.2%	1.18%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23
(010)	Full-time				
	Golf Supervisor	1	1	1	1
	Laborer II	1	1	1	1
	Total	2	2	2	2
(038)	Part-time (FTE)	11.43	11.43	10.88	10.88
	Department Total	13.43	13.43	12.88	12.88

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$6,252 or 0.74% decrease over the current budget.
- The decrease results from projected lower than budgeted personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$34,801 or 4.17% increase from the FY 21/22 year-end projection and \$28,549 or 3.39% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from increased personnel, gas & oil, supplies, and fertilizer & insect control costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$444,433	\$490,284	\$500,594	\$497,451	\$522,486	\$539,535	\$557,017
Operating Supplies	124,324	140,274	152,298	149,189	152,663	153,079	153,508
Prof. & Contractual	149,351	180,021	188,058	188,058	194,350	196,665	199,716
Total Golf Division	\$718,108	\$810,580	\$840,950	\$834,698	\$869,499	\$889,279	\$910,241

Golf Division

DEPARTMENT NUMBER: 780

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
<u>GOLF DIVISION</u>								
(702) Personnel								
010	Salaries & Wages	101,362	106,695	118,111	112,076	114,857	118,303	121,852
038	Part-time	214,655	272,792	269,015	269,015	286,991	297,753	308,919
106	Sick & Vacation	43,675	0	0	0	0	0	0
112	Overtime	23,874	28,575	24,000	24,000	28,000	28,000	28,000
200	Social Security	28,124	33,395	31,483	31,035	32,923	34,011	35,138
250	Blue Cross/Optical/Dental	20,559	31,982	40,185	44,041	41,545	42,584	43,648
275	Life Insurance	180	189	206	180	206	213	221
300	Pension - DC	2,566	12,146	15,352	13,789	15,037	15,488	15,953
325	Longevity	6,346	2,741	412	409	512	527	543
350	Worker's Compensation	3,092	1,769	1,830	2,906	2,415	2,656	2,744
	Category Total	444,433	490,284	500,594	497,451	522,486	539,535	557,017
(740) Operating Supplies								
001	Gas & Oil	8,099	8,426	16,510	13,401	13,875	14,291	14,720
008	Supplies	40,192	46,746	40,000	40,000	40,000	40,000	40,000
009	Golf Pro Shop Merchandise	26,361	27,336	30,000	30,000	30,000	30,000	30,000
014	Fertilizer & Insect Control	46,983	53,987	62,000	62,000	65,000	65,000	65,000
019	Uniforms	2,689	3,779	3,788	3,788	3,788	3,788	3,788
	Category Total	124,324	140,274	152,298	149,189	152,663	153,079	153,508
(801) Professional & Contractual								
001	Conferences & Workshops	0	260	1,500	1,500	1,860	1,860	1,860
002	Memberships & Licenses	275	-1,423	1,590	1,590	1,590	1,590	1,590
005	Fleet Insurance	512	612	613	613	644	676	710
007	Equipment Maintenance	27,024	26,550	29,579	29,579	29,850	32,000	35,000
013	Education & Training	30	0	1,500	1,500	1,500	1,500	1,500
024	Printing Costs	1,228	0	2,800	2,800	2,800	2,800	2,800
025	Utilities	60,995	65,928	88,200	88,200	88,200	88,200	88,200
029	Maint. & Building Repairs	8,867	18,527	7,500	7,500	10,000	10,000	10,000
056	Refuse Dumpster	2,699	5,077	4,326	4,326	4,456	4,589	4,606
066	Contractual Services	47,721	64,490	50,450	50,450	53,450	53,450	53,450
	Category Total	149,351	180,021	188,058	188,058	194,350	196,665	199,716
970 Capital Outlay								
020	Miscellaneous Equipment	0	30,277	0	0	0	0	0
	Category Total	0	30,277	0	0	0	0	0
GOLF TOTAL		718,108	840,857	840,950	834,698	869,499	889,279	910,241

RECREATION DIVISION

The Recreation Division continued to be a leader of programming in the community in 2021 with excellent participation numbers. The Recreation Division increased the number, quality, and variety of programs offered, in addition to still providing classic outdoor programming, special events, camps, fitness programs, and classes to support people of all ages, abilities, and interests. The Recreation Division sustained and established new community partnerships with local businesses through financial and in-kind donations along with volunteerism.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Expand/support current programs with addition of the new Hawk facilities. (1)
- Continue developing sponsorships & collaborations. (2)
- Continue successful identification and implementation of new revenue producing programs. (2,6)
- Utilize available marketing resources. (2)
- Perform annual review of existing programs to continue, modify, eliminate or replace. (2,6)
- Continue to enhance our recreation operating spaces and equipment with funds generated by program revenue. (6)

PERFORMANCE OBJECTIVES

- Creation of 10 new programs.
- Creation of 5 new sponsorships/partnerships.
- Increase number of participants.
- Retain seasonal staff to reduce training costs
- Continue to market utilizing existing and new resources.

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Total participation hours	179,900	310,111	320,000
	Recreation programs offered	1,420	2,850	3,100
	Number of people participating in programs	17,466	31,105	33,000
	Number of new programs created	17	31	15
	Number of athletic field reservations	2,537	5,500	5700
	Volunteer hours donated	4,118	7,895	7,800
Efficiency	Activity Expenditures as a % of General Fund	1.43%	2.75%	3.43%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
(010)	Administrative & Clerical				
	Recreation Superintendent	1	1	1	1
	Recreation Supervisor	1	1	1	1
	Recreation Specialist	2	2	3	3
	Total	4	4	5	5
(038)	Part-time (FTE)	15.52	32.80	43.30	43.30
	Department Total	19.52	36.80	48.30	48.30

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$314,214 or 19.68% increase from the current budget.
- The increase results primarily from projected higher than budgeted personnel and recreation programs costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$608,771 or 31.86% increase from the FY 20/21 year-end projection and \$922,985 or 57.82% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from a projected increase in personnel and recreation programs costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$0	\$367,685	\$354,881	\$388,895	\$637,606	\$655,456	\$672,757
Recreation Programs	\$532,239	\$506,842	\$1,241,441	\$1,521,641	\$1,881,701	\$1,906,245	\$1,924,728
Total Recreation Programs	\$532,239	\$874,527	\$1,596,322	\$1,910,536	\$2,519,307	\$2,561,701	\$2,597,485

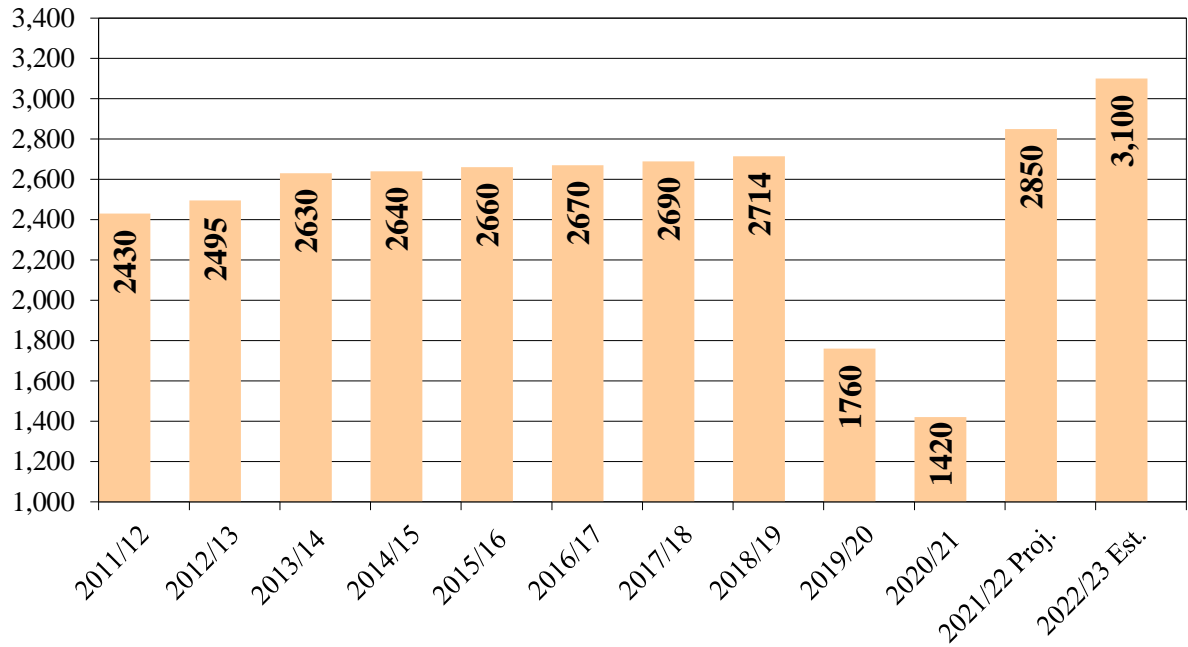
Recreation Division

DEPARTMENT NUMBER: 785

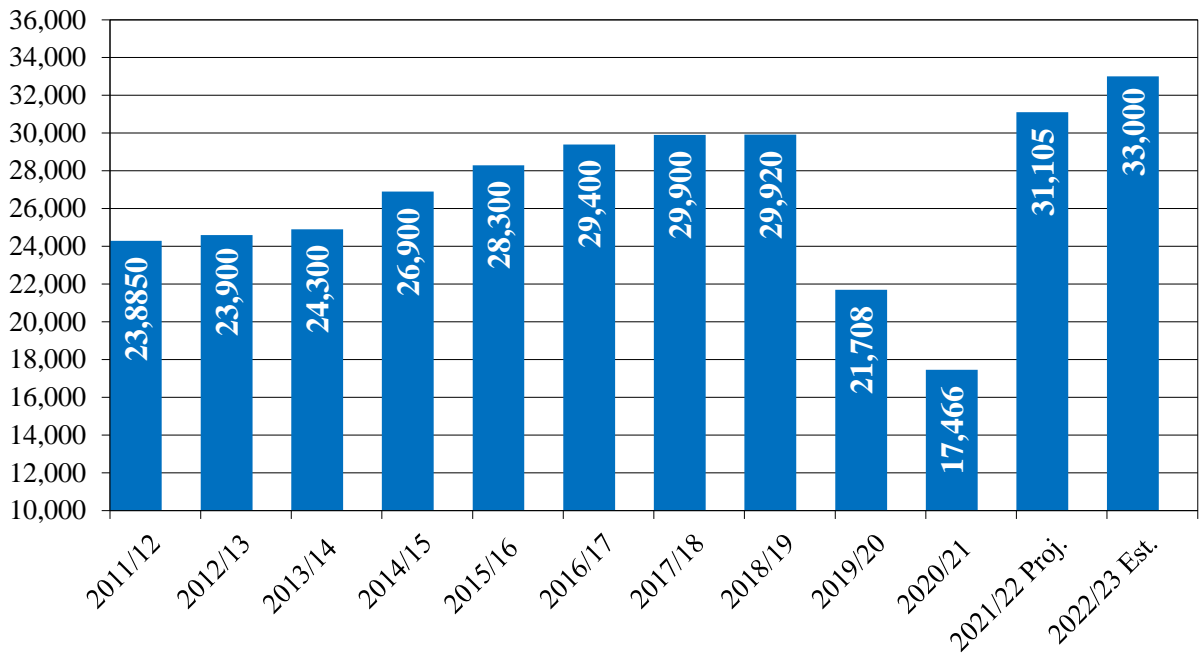
Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(702) Salaries & Wages							
010 Administrative & Clerical	0	245,065	253,956	279,419	317,782	331,315	344,255
038 Part-time	0	15,190	0	0	158,400	158,400	158,400
106 Sick & Vacation	0	6,950	0	0	2,880	2,880	2,880
112 Overtime	0	3,668	0	0	0	0	0
200 Social Security	0	20,535	20,050	22,410	37,296	38,350	39,360
250 Blue Cross/Optical/Dental	0	44,832	48,029	49,454	75,431	77,317	79,250
275 Life Insurance	0	443	412	424	515	533	552
300 Pension - DC	0	22,448	22,583	26,722	32,283	33,251	34,249
325 Longevity	0	6,983	8,138	8,110	8,460	8,714	8,975
350 Worker's Compensation	0	1,572	1,713	2,356	4,559	4,696	4,837
Category Total	0	367,685	354,881	388,895	637,606	655,456	672,757
(965) RECREATION PROGRAMS							
001 Over & Short	-40	-144	0	0	0	0	0
039 Fitness	0	15,520	0	257,620	264,915	270,010	275,210
041 Swimming	155,165	195,171	549,560	524,204	563,160	577,026	585,109
045 After School Recreation	8,981	12,651	56,208	12,896	12,890	12,890	12,890
055 Day Camp	74,805	51,315	128,230	74,541	108,800	108,800	108,800
057 Gym	11,892	12,448	10,374	32,068	35,276	35,276	35,276
060 Classes	25,866	19,821	32,243	51,747	60,165	61,248	62,448
065 Tennis Lessons	1,276	10,431	19,265	39,026	39,050	39,050	39,050
070 Golf	5,494	9,588	13,020	12,461	12,988	12,988	12,988
075 Softball	375	1,212	2,195	1,260	940	940	940
105 Special Events	37,428	29,677	45,862	35,389	45,862	45,862	45,862
110 Youth Soccer	3,645	7,309	21,580	32,873	32,185	32,185	32,185
120 Youth Basketball	6,066	3,375	15,913	12,088	13,300	13,300	13,300
130 Youth Center	0	0	0	0	50,100	50,100	50,100
150 Outdoor Volleyball	0	0	0	12,123	11,610	12,610	12,610
170 Teen Programs	23,051	23,899	25,172	39,148	55,205	55,205	55,205
200 Social Security	20,741	21,732	45,000	60,000	70,000	72,500	75,000
208 Adult Chorus	5,514	0	0	0	0	0	0
212 Nature Study	70,318	41,665	84,492	88,614	233,755	234,755	235,755
213 Archery	40,936	41,543	64,000	65,144	64,000	64,000	64,000
216 Safety Town	6,495	1,865	9,848	10,546	10,600	10,600	10,600
218 Children's Travel	31,154	602	53,538	40,600	50,800	50,800	50,800
220 Birthday Parties	0	2,657	0	47,978	74,500	74,500	74,500
306 Hawks Nest	0	2,748	56,641	63,015	62,100	62,100	62,100
350 Worker's Compensation	3,077	1,757	8,300	8,300	9,500	9,500	10,000
Category Total	532,239	506,842	1,241,441	1,521,641	1,881,701	1,906,245	1,924,728
TOTAL REC. PROGRAMS	532,239	874,527	1,596,322	1,910,536	2,519,307	2,561,701	2,597,485

KEY DEPARTMENT TRENDS

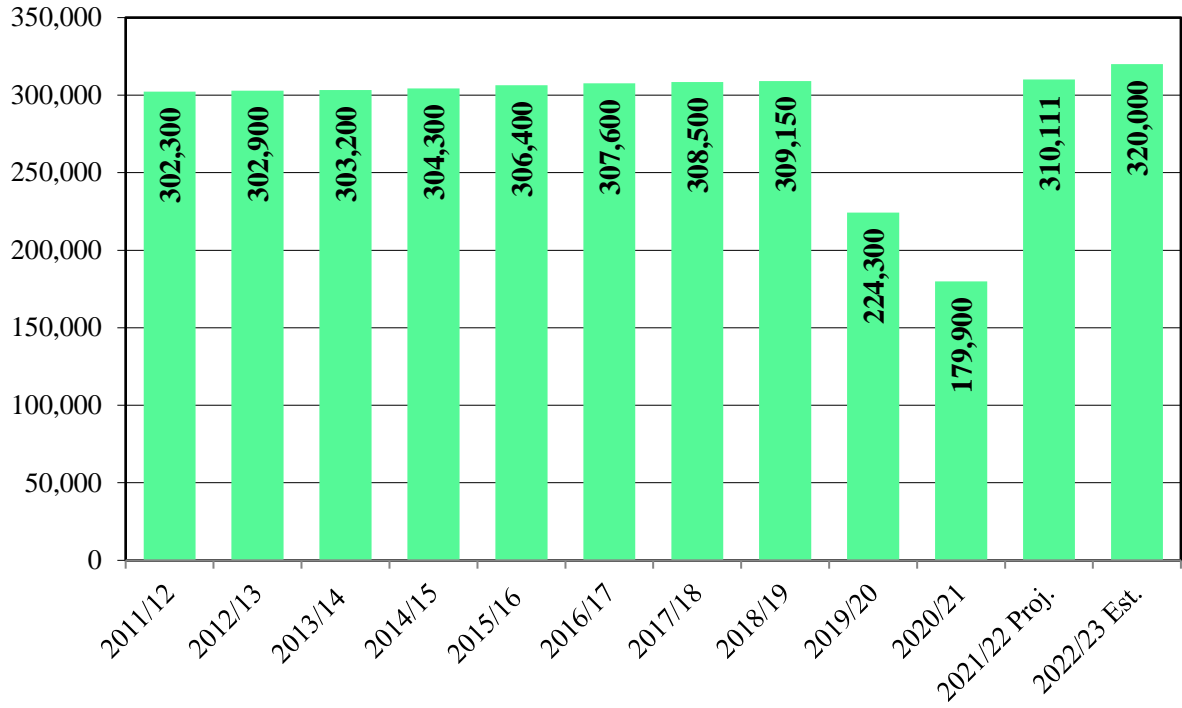
TOTAL PROGRAM ACTIVITIES



NUMBER OF PROGRAM ENROLLEES



PROGRAM PARTICIPATION HOURS



ICE ARENA DIVISION

MISSION STATEMENT: Provide the public of all ages with the best possible environment in which to enjoy ice skating and related activities.

On September 1, 1995, the City opened a 70,000 square foot Ice Arena facility containing two ice surfaces, seating capacity for 1,200, concession facilities, locker rooms, lockers, meeting rooms, administrative offices, and a pro-shop. The facility provides recreational and competitive skating for youth and adult hockey associations, public skating, instructional skating, figure skating, and general private contracted rentals. The facility was financed by \$6,000,000 in Limited Tax General Obligations Bonds approved by the voters.

The Farmington Hills Ice Arena is a division of the Special Services Department. The facility serves the community primarily through various ice skating activities. Additional services include: The Club 2nd Floor, room rentals for various meetings and parties, and concession operations inside the ice arena and outside in Founders Sports Park.

The following programs comprise the arena on-ice activities, serving the public of all ages:

- Learn-to-Skate Instructional Programs
- Youth Hockey Leagues
- Figure Skating Club
- Private Contract Ice time
- High School Hockey Teams
- High School Figure Skating Teams
- Adult Hockey Leagues
- Hockey Clinics and Schools
- College Hockey Teams
- Public Open Skating Sessions

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Utilize mobile options (e-mail, texting, etc.) for booking ice time, registration receipts, confirmations, communications and promotion of programs and activities. (2)
- Upgrade outdated equipment to be more efficient, cost effective, and sustainable. (10)
- Continue to provide the community with a first-class facility offering the best in programming and services at an affordable price. (1, 2, 6)
- Continue to improve and promote web-based registration for Arena programs through the city website. (2)
- Increase program enrollment by proactively promoting and marketing through specialized flyers, emails, mailing, and other various media forms. (2, 11)
- Identify and implement new revenue producing programs, activities, and events. (2)

Ice Arena

- Continue comprehensive maintenance program to ensure longevity and serviceability of the ice arena. (1, 2)
- Continue collaboration and develop enhanced partnerships with user associations. (2, 6)
- Utilize social media for publicizing, communications and promotion of programs and activities. (2)
- Research and analyze current data from ice arenas around the country for benchmarks and best practices. (2, 6)
- Continue to explore opportunities presented by the Riley Skate Park near the Ice Arena, the baseball diamonds, the disc golf course, the fishing pier, and the soccer fields. (1, 2, 6)

PERFORMANCE OBJECTIVES

- Continue to renovate and upgrade the 27-year-old arena to maintain its state-of-the-art attractiveness
- Aggressively market the use of ice rentals during the months of March through August to increase revenue during the off-season.
- Increase exposure of the Arena as a destination facility to the public thru events and tournaments, including hosting local, state and national tournaments and events.
- Increase new skater registration in Arena programs and activities in partnership with the Little Caesars Farmington Hills Hockey Association, Farmington Hills Figure Skating Club, and Lawrence Tech University.
- Promote efficient and effective operations to provide the most affordable skating activities and programs.
- Teach and grow the sport of skating, for all ability levels, in a safe and enjoyable environment.
- Provide Youth Hockey Association activities and programs that meet the needs of both house and travel players to increase membership and participation.
- Grow the sport of speedskating, for all ability levels, in a safe and enjoyable environment.
- Continue to retain Adult Hockey League players

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Learn to Skate Revenue	\$28,823	\$70,000	\$75,000
	Learn to Skate Class Participation	228	700	750
Efficiency	Inside concession revenue	\$761	\$45,000	\$75,000
	Outside concession revenue	\$0	\$15,000	\$35,000
	Activity Expenditures as a % of General Fund	1.17%	1.5%	1.52%

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		20/21 Budget	21/22 Budget	22/23 Budget	22/23 Budget
702	ICE ARENA ADMINISTRATION				
(010)	Administrative & Clerical				
	Ice Arena Manager	1	1	1	1
	Arena Maintenance Supervisor	1	1	1	1
	Ice arena Supervisor	1	1	1	1
	Total	3	3	3	3
(038)	Part-time (FTE)	7.38	7.38	7.38	7.38
	Total	10.38	10.38	10.38	10.38
703	ICE ARENA CONCESSION STAND				
(038)	Part-time (FTE)	3.28	3.28	3.28	3.28
	Total	3.28	3.28	3.28	3.28
	Department Total	13.66	13.66	13.66	13.66

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$93,337 or 8.21% decrease from the current budget.
- The decrease results primarily from projected lower than budgeted personnel costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$74,019 or 7.09% increase from the FY 21/22 year-end projection and \$19,319 or 1.70% decrease over the FY 21/22 budget.
- The budget-to-budget decrease is primarily from lower personnel costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Personnel	\$465,971	\$404,524	\$600,589	\$507,252	\$597,271	\$605,789	\$620,410
Operating Supplies	71,616	19,517	103,780	103,780	103,780	103,780	103,780
Professional & Contract	339,992	289,668	432,520	432,520	416,520	416,520	416,520
Total Ice Arena	\$877,579	\$713,709	\$1,136,889	\$1,043,552	\$1,117,571	\$1,126,089	\$1,140,710

Ice Arena

DEPARTMENT NUMBER: 790

Acct.	2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
(702) Admin. Personnel							
010 Administrative & Clerical	178,069	182,544	195,701	160,169	183,386	188,888	194,554
038 Part-time	127,716	98,937	201,539	191,208	221,208	225,632	230,145
106 Sick & Vacation	12,886	6,992	0	0	0	0	0
112 Overtime	0	0	0	0	0	0	0
200 Social Security	24,471	22,037	36,615	26,793	36,729	32,203	32,996
250 Blue Cross/Optical/Dental	53,444	47,380	69,859	50,239	58,250	59,706	61,199
275 Life Insurance	738	750	797	430	776	803	831
300 Pension - DC	6,812	7,021	7,521	12,680	7,031	7,242	7,459
325 Longevity	10,322	10,682	12,117	5,898	6,243	6,430	6,623
350 Worker's Compensation	2,376	1,159	1,596	1,770	2,054	1,648	1,688
Category Total	416,834	377,501	525,745	449,187	515,677	522,551	535,496
(703) Concession Personnel							
038 Part-time	45,330	25,014	69,274	56,815	75,445	76,954	78,493
112 Overtime	0	0	0	0	0	0	0
200 Social Security	3,468	1,914	5,299	966	5,772	5,887	6,005
350 Worker's Compensation	339	96	271	284	377	396	416
Category Total	49,137	27,023	74,844	58,065	81,594	83,237	84,914
(740) Operating Supplies							
001 Gas & Oil	892	889	1,500	1,500	1,500	1,500	1,500
002 Books & Subscriptions	200	200	200	200	200	200	200
008 Supplies	63,303	15,078	94,480	94,480	94,480	94,480	94,480
019 Uniforms & Cleaning	1,352	607	1,000	1,000	1,000	1,000	1,000
035 Bank Credit Card Charges	5,869	2,740	6,600	6,600	6,600	6,600	6,600
040 Over & Short	0	3	0	0	0	0	0
Category Total	71,616	19,517	103,780	103,780	103,780	103,780	103,780
(801) Professional & Contractual							
002 Memberships & Licenses	5,579	3,970	5,000	5,000	5,000	5,000	5,000
007 Office Equip. Maintenance	4,306	3,986	4,500	4,500	4,500	4,500	4,500
008 Arena Equip. Maintenance	7,167	3,514	12,000	12,000	12,000	12,000	12,000
013 Education & Training	0	0	300	300	300	300	300
024 Printing Costs	1,375	1,071	3,000	3,000	3,000	3,000	3,000
025 Utilities	241,193	224,560	291,380	291,380	291,380	291,380	291,380
029 Building Maintenance	33,450	10,881	66,440	66,440	50,440	50,440	50,440
066 Contract Services	46,412	41,688	48,800	48,800	48,800	48,800	48,800
068 Non-Ice Activities	510	0	1,100	1,100	1,100	1,100	1,100
Category Total	339,992	289,668	432,520	432,520	416,520	416,520	416,520
TOTAL	877,579	713,709	1,136,889	1,043,552	1,117,571	1,126,089	1,140,710

SPECIAL REVENUE FUNDS

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or action of the City's electorate through the approval of special dedicated millages.

Funds budgeted in this group can be categorized as follows:

Infrastructure

Major and Local Road Funds are restricted by State Statute to finance the maintenance and construction of the major and local street system. Funds are derived from State levied and collected gas taxes and vehicle registration fees shared with local units of government, as well as City Road Millage Property Taxes.

The Municipal Street Fund was established to account for up to a 2.00 mill Special Road Millage approved in 2014 and the 2.75 mill Special Local Road Millage approved in 2018. The 2014 millage was approved by the electorate in November 2014, effective July 2015 for ten years. The 2018 millage was approved by the electorate in November 2018, effective July 2019, and is a perpetual millage.

These funds are dedicated for the City's local match to Major Road grant funded Projects and for Local Road construction projects, as well as preventative maintenance treatments on both Major and Local Roads.

Recreation

The Parks Millage Fund provides for the accounting and budgeting of up to 0.5000 Mill (\$0.5000 per \$1,000 of Taxable Value). The initial millage was approved in June of 1986. These funds are dedicated to the acquisition, development and equipping of parks and recreational and cultural facilities in the City, as well as supporting the senior program. Voters approved a 10-year renewal in August 2018 which will run July 2019 – June 2029.

The Nutrition Grant Fund for meals and services to seniors is financed primarily by Federal Grants.

Public Safety

The Public Safety Millage Fund was originally established to account for up to a 1 Mill (\$1.00 per \$1,000 of Taxable Value) levy approved by the electorate of the City in November 1995. This millage has been utilized to fund the Police and Fire Departments. The original millage was renewed in November 2003 for a ten-year period beginning July 2006. Up to an additional 0.5 mill was also approved at that time. The renewed and additional millage became effective with the July 2006 levy. In November 2015, the voters passed a renewal of the Headlee Rolled back 1.4764 millage. This renewal becomes effective in July 2016 and expires June 30, 2026. An additional 1.7 mills were approved in 2011 and became effective with the July 2012 levy. In November 2021, the voters passed a renewal of the 1.7 millage, effective with the July 2022 levy, and expires June 30, 2032.

Special Revenue Funds

The Police Forfeiture Funds into which all monies seized in arrests for illegal drug activities are deposited.

Grants

Community Development Block Grant (CDBG) for assistance to low and moderate-income individuals for housing rehabilitation work and for capital improvements in eligible areas. The grant funds come from the U.S. Department of Housing and Urban Development (HUD).

Michigan Indigent Defense Commission (MIDC) works to ensure the state's public defense system is fair, cost-effective and constitutional while simultaneously protecting public safety and accountability.

Revenue

The primary revenue sources for major Special Revenue Funds are summarized in the following paragraphs:

Road Funds

Sales tax on gasoline use, diesel fuel, driver's license fees, and vehicle registration fees are collected at the State level and are the funding mechanism for the construction and maintenance of municipal roads. These State revenues are shared with the City based on miles of roads and population. Projections are based on estimates prepared by the Michigan Department of Transportation. These revenues can be leveraged with Federal and State grants and locally assessed Special Assessments to benefiting properties. In July 1997, the State Legislature increased the gas tax by 4 cents per gallon. The revenues generated by the additional four cents per gallon are to be distributed to the following formula: one cent to the critical bridge fund for state projects only; three cents through the current Act 51 distribution formula.

Voted Millage

The electorate of the community has approved five special millages:

- Up to 0.5000 Mill (\$0.50 per \$1,000 Taxable Value) for Parks acquisition and development.
- Up to 1.4764 (\$1.4764 per \$1,000 Taxable Value) for Police and Fire Public Safety.
- Up to 1.7000 (\$1.7000 per \$1,000 Taxable Value) for Police and Fire Public Safety.
- Up to 2.0000 Mills (\$2.00 per \$1,000 Taxable Value) for Major and Local Roads.
- Up to 2.7500 Mills (\$2.75 per \$1,000 Taxable Value) for Local Roads.

These millages have been or could be reduced and capped per the cumulative impact of the Headlee Millage Reduction Factor Calculation. The revenue generated from these millages is calculated by multiplying the Taxable Values by the Millage rate and reducing the figure for estimated delinquent taxes.

Other revenue sources include bonds and grants.

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2022	\$12,259,028	\$543,922	\$3,380,925	\$0	\$16,183,875
REVENUES					
Property Taxes	17,642,620	1,738,872	11,382,653	0	30,764,145
Intergovernmental	10,831,851	385,000	200,514	734,451	12,151,816
Interest Income	105,000	3,500	63,780	500	172,780
Miscellaneous	190	212,692	0	71,697	284,579
Total Revenues	28,579,661	2,340,064	11,646,946	806,648	43,373,319
EXPENDITURES					
Highways & Streets	31,939,240	0	0	0	31,939,240
Public Safety	0	0	11,798,354	0	11,798,354
Appointed Council	0	0	0	316,021	316,021
Contractual Services	0	0	0	40,560	40,560
Debt Service - Principal	750,000	0	0	0	750,000
Debt Service - Interest	138,000	0	0	0	138,000
Land Acquisition, Capital Improvements and Other	129,000	1,474,443	425,953	450,067	2,479,463
Total Expenditures	32,956,240	1,474,443	12,224,307	806,648	47,461,638
Revenues over/(under) Expenditures	(4,376,580)	865,621	(577,361)	0	(4,088,320)
OTHER FINANCING SOURCES AND USES					
Transfers In	16,751,503	68,951	0	0	16,820,454
Transfers Out	(16,751,503)	(1,307,850)	0	0	(18,059,353)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(4,376,580)	(373,278)	(577,361)	0	(5,327,219)
FUND BALANCE AT JUNE 30, 2023	\$7,882,447	\$170,644	\$2,803,564	\$0	\$10,856,655

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2022	\$426,450	\$8,685,727	\$3,146,851	\$12,259,028
REVENUES				
Property Taxes	17,642,620	0	0	17,642,620
Intergovernmental	205,714	7,689,347	2,936,790	10,831,851
Interest Income	20,000	75,000	10,000	105,000
Miscellaneous	0	190	0	190
Total Revenues	17,868,334	7,764,537	2,946,790	28,579,661
EXPENDITURES				
Highways & Streets	0	16,643,248	15,295,992	31,939,240
Debt Service - Principal	0	0	750,000	750,000
Debt Service - Interest	0	0	138,000	138,000
Other	0	91,400	37,600	129,000
Total Expenditures	0	16,734,648	16,221,592	32,956,240
Revenues over/(under) Expenditures	17,868,334	(8,970,111)	(13,274,802)	(4,376,580)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	4,969,577	11,781,926	16,751,503
Transfers Out	(16,751,503)	0	0	(16,751,503)
	(16,751,503)	4,969,577	11,781,926	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	1,116,831	(4,000,535)	(1,492,876)	(4,376,580)
FUND BALANCE AT JUNE 30, 2023	\$1,543,280	\$4,685,193	\$1,653,974	\$7,882,448

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2022	\$0	\$543,922	\$543,922
REVENUES			
Property Taxes	0	1,738,872	1,738,872
Intergovernmental	360,000	25,000	385,000
Interest Income	500	3,000	3,500
Miscellaneous	152,692	60,000	212,692
Total Revenues	513,192	1,826,872	2,340,064
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	582,143	892,300	1,474,443
Total Expenditures	582,143	892,300	1,474,443
Revenues over/(under) Expenditures	(68,951)	934,572	865,621
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(373,278)	(373,278)
FUND BALANCE AT JUNE 30, 2023	\$0	\$170,644	\$170,644

SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2022	2,648,419	\$447,053	\$285,454	\$3,380,925
REVENUES				
Property Taxes	11,382,653	0	0	11,382,653
Intergovernmental	200,514	0	0	200,514
Interest Income	63,780	0	0	63,780
Miscellaneous	0	0	0	0
Total Revenues	11,646,946	0	0	11,646,946
EXPENDITURES				
Public Safety	11,660,454	129,200	8,700	11,798,354
Land Acquisition, Capital Improvements and Other	425,953	0	0	425,953
Total Expenditures	12,086,407	129,200	8,700	12,224,307
Revenues over/(under) Expenditures	(439,461)	(129,200)	(8,700)	(577,361)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(439,461)	(129,200)	(8,700)	(577,361)
FUND BALANCE AT JUNE 30, 2023	\$2,208,958	\$317,853	\$276,754	\$2,803,564

SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2022	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	399,667	334,784	734,451
Interest Income	400	100	500
Miscellaneous	50,000	21,697	71,697
Total Revenues	450,067	356,581	734,951
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	450,067	0	450,067
Total Expenditures	450,067	356,581	806,648
Revenues over/(under) Expenditures	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	0	0
FUND BALANCE AT JUNE 30, 2023	\$0	\$0	\$0

MUNICIPAL STREET FUND

This Fund provides for the accounting and budgeting of the 2.00 mill Special Road Millage approved in 2014 and the 2.75 mill Special Local Road Millage approved in 2018. Revenue is calculated by multiplying the eligible taxable value by the millage rate approved by City Council and reducing the figure for estimated delinquent personal property taxes. The 2014 millage was approved by the electorate in November 2014, effective July 2015 for ten years. The 2018 millage was approved by the electorate in November 2018, effective July 2019 and is a perpetual millage.

Revenue

This Fund receives revenue from the special millage levy, industrial facilities tax payments and interest income. Overall tax revenue will increase from an increase in taxable value along with the new local road millage mentioned above, partially offset by a Headlee Rollback of the millages, as shown below.

CITY OF FARMINGTON HILLS
MUNICIPAL STREET FUND

	FY 21/22		FY 22/23	
	2014 Millage	2018 Millage	2014 Millage	2018 Millage
<u>Ad Valorem</u>				
<u>Real Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$3,495,877,030	\$3,495,877,030	\$3,711,168,480	\$3,711,168,480
Millage Rate	1.9045	2.6730	1.8634	2.6153
Real Property Tax Levy	\$6,657,898	\$9,344,479	\$6,915,253	\$9,705,682
<u>Personal Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$226,786,450	\$226,786,450	\$231,062,840	\$231,062,840
Millage Rate	1.9045	2.6730	1.8634	2.6153
Personal Property Tax Levy	\$431,915	\$606,200	\$430,554	\$604,290
Estimated Collections after Delinquencies	\$423,276	\$594,076	\$421,943	\$592,204
Total Ad Valorem	\$7,081,174	\$9,938,555	\$7,337,196	\$10,297,887
<u>IFT</u>				
	2014 Millage	2018 Millage	2014 Millage	2018 Millage
<u>Real Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$0	\$0	\$3,172,070	\$3,172,070
Millage Rate	0.9523	1.3365	0.9316	1.3076
Real Property Tax Levy	\$0	\$0	\$2,955	\$4,148
<u>Personal Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$221,760	\$221,760	\$197,710	\$197,710
Millage Rate	0.9523	1.3365	0.9316	1.3076
Personal Property Tax Levy	\$211	\$296	\$184	\$259
Estimated Collections after Delinquencies	\$207	\$290	\$181	\$253
Total IFT	\$207	\$290	\$3,136	\$4,401

Municipal Street Fund

Expenditures

The Municipal Street Fund intends to appropriate 100% of its tax revenue to the Major and Local Road Funds in FY 2022/23 for the City's local match to Major Road grant funded Projects as well as preventative maintenance treatments on both Major and Local Roads.

Fund Balance

Fund Balance is projected to be \$1,543,280 at June 30, 2023.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- No change.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$574,745 or 3.32% decrease from the FY 21/22 year-end projection. This is due to decreased transfers to the Major and Local Roads.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Municipal Street Fund	\$16,265,482	\$16,690,357	\$17,326,248	\$17,326,248	\$16,751,503	\$16,969,577	\$16,969,577

Municipal Street Fund

MUNICIPAL STREET FUND

FUND NUMBER: 201

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
	FUND BALANCE AT JULY 1	38,593	90,088	353,882	426,450	426,450	353,882	1,645,276
	REVENUES							
403-008	Road Millage Property Tax	16,018,501	16,454,220	16,869,776	16,869,776	17,635,083	18,023,055	18,419,562
403-031	IFT Payments	1,559	1,265	1,290	1,290	7,537	7,687	7,841
574-001	LCSA Reimb. of Exempt Pers. Prop. Tax	234,756	539,061	434,540	434,540	205,714	209,828	214,025
664-005	Interest Income	62,161	32,172	20,642	20,642	20,000	20,400	20,808
	TOTAL REVENUES	16,316,977	17,026,719	17,326,248	17,326,248	17,868,334	18,260,970	18,662,236
	(299) OTHER FINANCING USES							
801-202	Transfer to Major Road Fund	4,405,618	4,673,300	4,851,349	4,851,349	4,969,577	4,969,577	4,969,577
801-203	Transfer to Local Road Fund	11,859,864	12,017,057	12,474,898	12,474,898	11,781,926	12,000,000	12,000,000
	TOTAL OTHER FINANCING USES	16,265,482	16,690,357	17,326,248	17,326,248	16,751,503	16,969,577	16,969,577
	TOTAL EXPENDITURES AND OTHER FINANCING USES	16,265,482	16,690,357	17,326,248	17,326,248	16,751,503	16,969,577	16,969,577
	Revenue over/(under) Expenditures	51,495	336,362	0	0	1,116,831	1,291,394	1,692,659
	FUND BALANCE AT JUNE 30	90,088	426,450	353,882	426,450	1,543,280	1,645,276	3,337,935

MAJOR ROADS

Ensuring safe driving conditions is the primary objective of the street maintenance program. Maintaining the aesthetic quality of Farmington Hills' Street network is also a high priority. To meet these objectives, routine maintenance of the City's approximately 58-mile major road system includes pavement patching and replacement, shoulder grading, litter control, roadside mowing, landscaping, forestry services, storm drain maintenance, street sweeping, ditching, sign installation and repair, snow/ice control, and a variety of emergency activities.

The DPW supplements the work performed by the staff with the services of private contractors. Contracted programs include pavement striping and marking, crack sealing, catch basin cleaning, forestry services, landscape maintenance, signal maintenance, guardrail replacement, and street sweeping.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve the safety of motorized and non-motorized travel. (3,12,13)
- Extend the service life of the major road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Utilize the Pavement Management System to improve the efficiency of road maintenance operations and planning. (2,13)
- Improve snow and ice control services while reducing costs by implementing industry best management practices for winter roadway maintenance. (10,12,13)
- Improve the efficiency of road maintenance services. (1)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve storm drain maintenance services- reduce frequency and severity of roadway flooding and icing. (10,12,13)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorating pavement and repairing/replacing infrastructure that has reached the end of its useful life.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt Best Management (maintenance) Practices.
- Improve cost effectiveness of road maintenance activities by using Best Maintenance Practices of the industry and continually searching for new and improved products and methods.

Major Roads

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Pothole Patching - tons of cold patch	44	50	50
	Pavement Replacement - tons of asphalt	6,273	3,500	5,500
	Pavement Replacement - yards of 8" concrete	5,200	2,250	7,500
	Joint Sealing/Overband - pounds	33,650	3,535	50,000
	Flex Seal – Lineal Feet	42,201	66,700	65,000
	Sweeping – curb miles	395	450	415
	Snow/Ice Control – tons of salt	3,500	3,500	4,000
	Storm Drain Structure Repairs – each	14	25	30
	Ditching – lineal feet	420	800	1,500
	Traffic Counts – # of intersections	16	33	35
	Roadside Cleanup – roadside miles	613	700	700
	Roadside Mowing – swath mile (5 ft. wide cut)	334	320	315
	Lawn Mowing – acres (DPW staff)	215	250	260
	Sign Install/Repair – each	75	100	120
Efficiency	Maintenance cost/major road mile (58 miles)	62,963	88,300	88,300
	Miles per Road Maintenance personnel	2.8	2.6	2.6
	Major Road mileage	58	58	58

REVENUE/OTHER FINANCING SOURCES – FY 2022/23

All Major Road funds are restricted by state statute to finance the maintenance and construction of the major street system.

Intergovernmental Revenue:

Gas & Weight Tax (Act 51) – This comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road types. Gas & Weight Tax revenue, which comprises approximately 42.27% of the budgeted resources needed to fund the Major Road Fund, is budgeted based on MDOT estimates of Gas & Weight Tax.

Build Michigan Program Revenue - This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained relatively consistent over the years.

METRO Act Franchise Fees – This is an annual maintenance fee assessed on all telecommunications providers operating in the City’s Right-of-Way (R.O.W.). The fee, which is collected by the State and distributed to the City once each year, is five cents per linear foot of public right-of-way used. The fees collected can only be used for City right-of-way purposes.

Other Government Contributions - This source of revenue is primarily from Oakland County for jointly funded Road Projects.

Major Roads

Federal/State Grants – No grant revenue projected for 22/23

Other Revenue:

Miscellaneous Income – Minimal revenue is projected in 22/23.

Interest on Investments – No change in investment income is projected for 22/23.

Other Financing Sources:

Municipal Street Fund – This is an appropriation of the Road Millage property tax funds to pay for preventative maintenance treatments and the City’s local match to Grant funded infrastructure projects.

EXPENDITURES/OTHER FINANCING USES

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$209,077 or 1.59% increase from the current budget.
- The increase results primarily from higher projected construction expenditures.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$3,354,085 or 25.07% increase from the FY 21/22 year-end projection, and \$3,563,162 or 27.05% increase from the FY 21/22 budget.
- The budget to budget increase results primarily from increased construction costs.
- Fund balance is projected to be \$4,685,193 or 28% of Total Expenditures and Other Financing Uses at June 30, 2023.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Major Road Fund	\$15,316,082	\$6,029,328	\$13,171,486	\$13,380,563	\$16,734,648	\$14,042,867	\$15,152,015

Major Roads

MAJOR ROAD FUND

FUND NUMBER: 202

Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	6,770,763	3,003,878	6,264,533	9,246,238	8,685,727	4,685,193	3,364,362
REVENUES							
Intergovernmental Revenues							
Gas & Weight Tax (Act 51)	6,401,765	7,056,084	6,918,578	6,918,578	7,073,338	7,264,570	7,446,184
Build Michigan Program Revenue	132,773	132,762	132,700	132,700	132,700	132,700	132,700
Metro Act Franchise	313,389	326,065	280,000	280,000	280,000	280,000	280,000
Other Government	16,688	18,465	203,309	562,235	203,309	0	0
Federal Grants	136,077	26,735	0	0	0	0	0
Total Intergovernmental Revenues	7,000,692	7,560,111	7,534,587	7,893,513	7,689,347	7,677,270	7,858,884
Miscellaneous Income	261	269	190	190	190	190	190
Interest on Investments	142,626	38,008	75,000	75,000	75,000	75,000	75,000
Total Other Revenues	142,887	38,277	75,190	75,190	75,190	75,190	75,190
TOTAL REVENUES	7,143,579	7,598,388	7,609,777	7,968,703	7,764,537	7,752,460	7,934,074
OTHER FINANCING SOURCES							
Municipal Street Fund	4,405,618	4,673,300	4,851,349	4,851,349	4,969,577	4,969,577	4,969,577
TOTAL OTHER FINANCING SOURCES	4,405,618	4,673,300	4,851,349	4,851,349	4,969,577	4,969,577	4,969,577
TOTAL REVENUES AND OTHER FINANCING SOURCES	11,549,197	12,271,688	12,461,126	12,820,052	12,734,114	12,722,037	12,903,651

Major Roads

FUND NUMBER: 202

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
EXPENDITURES							
(451) CONSTRUCTION							
Category Total	9,090,635	2,330,888	5,925,139	6,140,910	11,783,395	9,000,000	9,000,000
(463) ROUTINE MAINTENANCE							
011 Surface Maint - Labor	434,735	395,503	459,282	456,952	475,309	488,855	502,786
012 Surface Maint - Equip Rent	92,471	95,658	281,590	140,000	150,000	151,500	167,000
013 Surface Maint - Materials	6,347	6,249	56,700	56,700	56,700	57,800	59,000
014 Joint Sealing Program	261,086	238,957	250,000	250,000	250,000	250,000	250,000
015 Pavement Replacement	999,604	507,641	1,060,000	1,100,000	840,000	840,000	840,000
016 Surface Maint - Contract	24,532	6,703	30,000	30,000	30,000	30,000	30,000
021 Guard Rails - Labor	0	0	2,143	0	0	0	0
022 Guard Rails - Equipment	0	0	1,623	0	0	0	0
023 Guard Rails - Materials	0	516	500	600	600	600	600
024 Guard Rails - Contract	29,933	9,025	50,000	40,000	40,000	40,000	40,000
031 Sweep & Flush - Labor	31,518	26,015	30,219	32,235	33,530	34,485	35,468
032 Sweep & Flush - Equip Rent	40,588	28,916	18,527	30,000	40,000	40,400	40,800
033 Sweep & Flush - Materials	2,403	3,994	3,000	3,000	3,000	3,000	3,200
034 Sweep & Flush - Contract	24,052	18,815	29,400	29,400	30,600	31,700	32,700
041 Shoulder Maint - Labor	16,784	9,499	17,788	10,890	11,328	11,651	11,983
042 Shoulder Maint - Equip Rent	21,428	13,264	10,906	14,000	14,000	14,200	14,300
051 Forestry Maint - Labor	89,624	74,070	94,728	85,597	89,035	91,573	94,182
052 Forestry Maint - Equip Rent	59,516	45,954	58,079	45,000	45,500	45,900	46,400
054 Forestry Maint - Contract	111,144	118,209	138,500	270,000	141,300	144,200	148,600
061 Drain Structures - Labor	93,365	94,837	98,800	103,021	107,160	110,214	113,354
062 Drain Structures - Equip	53,869	62,905	60,575	63,000	63,600	64,300	64,900
063 Drain Structures - Mat	250	857	5,000	5,000	5,000	5,100	5,100
064 Drain Structures - Contract	19,120	13,375	44,400	44,400	45,800	47,700	49,100
066 Sump Pump & Catch Basin Rehab - Contract	25,720	13,183	80,000	80,000	80,000	80,000	80,000
071 Ditching & Bk Slope - Labor	21,794	33,216	23,146	44,868	46,670	48,000	49,368
072 Ditching & Bk Slope - Equip	22,695	42,671	41,600	41,600	42,000	42,400	42,900
073 Ditching & Bk Slope - Mat	6,182	9,308	16,800	16,800	16,800	17,300	17,800
081 Road Cleanup - Labor	77,010	82,148	81,441	94,962	98,777	101,592	104,487
082 Road Cleanup - Equip Rent	23,426	24,856	22,000	22,000	22,200	22,400	22,700
091 Grass/Weed - Labor	68,730	64,431	72,654	74,489	77,481	79,689	81,960
092 Grass/Weed - Equip Rental	46,990	52,843	45,500	45,500	46,000	46,400	46,900
093 Grass/Weed - Materials	2,968	705	2,700	2,700	2,700	2,800	2,900
094 Grass/Weed - Contract	269,722	339,264	321,400	321,400	334,300	344,300	354,600
Category Total	2,977,606	2,433,586	3,509,001	3,554,114	3,239,390	3,288,059	3,353,088

Major Roads

FUND NUMBER: 202

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(474) TRAFFIC SERVICES - MAINT.							
011 Sign Maint - Labor	99,075	96,949	105,015	134,167	139,557	143,534	147,624
012 Sign Maint - Equip Rent	12,973	11,867	13,000	13,000	13,000	13,100	13,300
013 Sign Maint - Materials	16,261	23,392	29,700	29,700	30,600	31,500	32,500
024 Signal Maint - Contract	129,732	114,748	150,000	150,000	153,000	157,600	162,000
031 Pavement Striping - Labor	185	0	429	0	0	0	0
032 Pavement Striping - Equip	73	0	500	0	0	0	0
033 Pavement Striping - Mat.	0	0	500	0	0	0	0
034 Pavement Striping - Contract	102,256	127,896	175,800	175,800	193,400	199,200	205,200
041 Traffic Count - Labor	2,779	1,400	5,572	1,525	1,586	1,631	1,678
042 Traffic Count - Equip Rent	999	504	3,400	3,400	3,400	3,400	3,500
043 Traffic Counts - Other	244	1,389	4,500	4,500	4,500	4,500	4,500
050 Overhead Lighting	-2,208	17,126	5,000	5,000	5,000	5,000	5,000
Category Total	362,369	395,271	493,416	517,092	544,043	559,465	575,302
(478) WINTER MAINTENANCE							
001 Snow/Ice Control - Labor	361,436	323,719	381,699	307,756	320,120	329,243	338,625
002 Snow/Ice Control - Equip	180,429	207,170	234,000	234,000	234,000	236,300	238,700
003 Snow/Ice Control - Mat	298,454	292,124	536,531	536,531	522,300	538,000	554,100
Category Total	840,319	823,013	1,152,230	1,078,287	1,076,420	1,103,543	1,131,425
(482) ADMIN., RECORDS, ENGINEERING							
001 Admin., Records, Eng.	0	0	25,000	25,000	25,000	25,000	25,000
002 Traffic Improvement Assoc.	29,295	29,748	32,300	30,760	32,000	32,300	32,700
003 Pavement Management update	10,608	10,608	13,900	13,900	13,900	14,000	14,000
012 Third Party Equipment Rental	0	794	15,000	15,000	15,000	15,000	15,000
021 Audit Fees	5,250	5,420	5,500	5,500	5,500	5,500	5,500
Category Total	45,153	46,570	91,700	90,160	91,400	91,800	92,200
TOTAL EXPENDITURES	13,316,082	6,029,328	11,171,486	11,380,563	16,734,648	14,042,867	14,152,015
(485) OTHER FINANCING USES							
Contributions to Other Funds:							
001 Local Roads	2,000,000	0	2,000,000	2,000,000	0	0	1,000,000
TOTAL OTHER FINANCING USES	2,000,000	0	2,000,000	2,000,000	0	0	1,000,000
TOTAL EXPENDITURES AND OTHER FINANCING USES	15,316,082	6,029,328	13,171,486	13,380,563	16,734,648	14,042,867	15,152,015
Revenues over/(under) Expenditures	(3,766,885)	6,242,360	(710,360)	(560,510)	(4,000,535)	(1,320,830)	(2,248,364)
FUND BALANCE AT JUNE 30	3,003,878	9,246,238	5,554,173	8,685,727	4,685,193	3,364,362	1,115,998

Major Roads

MAJOR ROAD CONSTRUCTION DETAIL

2021/2022 PROJECTS	Total Cost	Spent Through 6/30/2021	Project Commitment Remaining	To Be Expended in 21/22			To be Spent in 22/23 and Beyond
				Act 51/ Road Millage	Federal Grants	Other Govt. (OC, State)	
Orchard Lk Rd, 13 Mile to 14 Mile Road - DESIGN	557,411	435,905	121,506	7,028	0	114,478	0
13 Mile, Farmington to Orchard Lake (MDOT) - CONSTRUCTION	578,108	576,687	1,421	1,421	0	0	0
Drake, 13 Mile to 14 Mile (MDOT) - CONSTRUCTION	311,394	401,426	0	0	0	90,032	0
9 Mile, Hawthorne to Middlebelt (MDOT) - CONSTRUCTION	693,812	694,129	0	0	0	317	0
Grand River, 10 Mile - Haggerty - Mill & Fill - CONSTRUCTION	875,103	770,995	104,108	104,108	0	0	0
14 Mile, Middlebelt to Inkster - CONSTRUCTION	3,296,077	3,211,007	85,070	85,070	0	0	0
FFIP No. 1, 2, 3 (Farmington Freeway Industrial Park) - DESIGN	312,372	173,876	138,496	68,496	0	0	70,000
Interchange Drive - DESIGN	98,500	0	98,500	98,500	0	0	0
Bi-Party 2019 (Oakland County)	306,942	306,942	0	0	0	153,471	0
Major Road ADA	45,000	984	44,016	40,539	0	0	3,477
Shiawassee Rd, Hawthorne to 9 Mile - DESIGN	130,000	19,781	110,219	110,219	0	0	0
14 Mile, Farmington to Orchard Lake - DESIGN	201,194	184,156	17,038	17,038	0	0	0
14 Mile, Drake to Farmington - DESIGN	143,101	47,050	96,051	28,815	0	0	67,236
11 Mile, Middlebelt to Inkster (MDOT) - CONSTRUCTION	797,000	230,072	566,928	466,928	0	0	100,000
Industrial Road - Whitlock - DESIGN	11,639	10,447	1,192	1,192	0	0	0
Farmington, 12 to 13 Mile - DESIGN	210,000	0	210,000	70,000	0	0	140,000
14 Mile, Farmington to Orchard Lake (MDOT) - CONSTRUCTION	3,260,000	0	3,260,000	1,630,000	0	0	1,630,000
Orchard Lake, 13 Mile to 14 Mile (RCOC) - CONSTRUCTION	559,383	87,489	471,894	235,947	0	0	235,947
Bi-Party 2020	407,874	0	407,874	203,937	0	203,937	0
Shiawassee, Hawthorne to 9 Mile - CONSTRUCTION	3,333,606	0	3,333,606	1,000,082	0	0	2,333,524
FFIP No. 1, 2, 3 & South (Phase 1-3) - (Commerce Dr) CONSTRUCTION	2,665,684	0	2,665,684	799,705	0	0	1,865,979
12 Mile Resurfacing, Farmington to Orchard Lk, City Share (Tri-Party)	49,000	0	49,000	49,000	0	0	0
Interchange Drive - CONSTRUCTION	1,868,832	0	1,868,832	560,650	0	0	1,308,182
	20,712,032	7,150,946	13,651,435	5,578,675	0	562,235	7,754,345
			6,140,910	5,578,675	0	562,235	

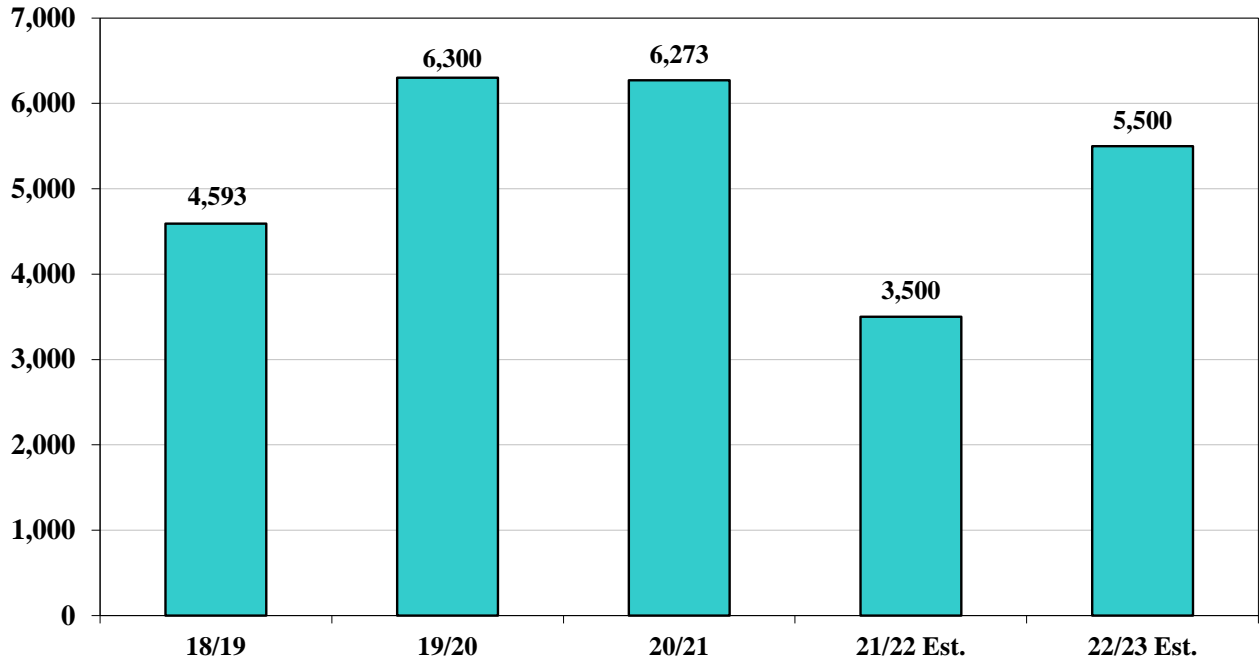
Major Roads

MAJOR ROAD CONSTRUCTION DETAIL

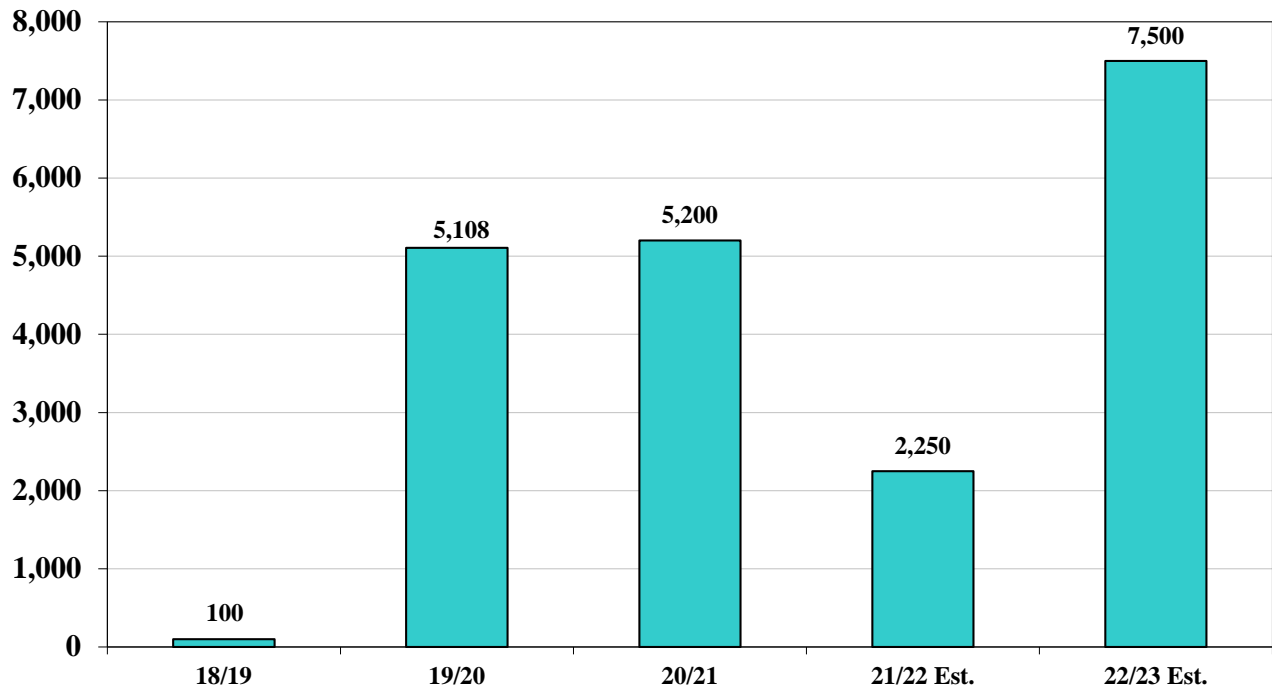
2022/2023 PROJECTS	Total Cost	Spent Through 6/30/2022	Project Commitment Remaining	To Be Expended in 22/23			To be Spent in 2023/24 and Beyond
				Act 51/ Road Millage	Federal Grants	Other Govt. (OC, State)	
FFIP No. 1, 2, 3 (Farmington Freeway Industrial Park) - DESIGN	312,372	242,372	70,000	35,000	0	0	35,000
Major Road ADA	45,000	41,523	3,477	3,477	0	0	0
14 Mile, Drake to Farmington - DESIGN	143,101	75,865	67,236	67,236	0	0	0
11 Mile, Middlebelt to Inkster (MDOT) - CONSTRUCTION	797,000	697,000	100,000	100,000	0	0	0
Farmington, 12 to 13 Mile - DESIGN	210,000	70,000	140,000	140,000	0	0	0
14 Mile, Farmington to Orchard Lake (MDOT) - CONSTRUCTION	3,260,000	1,630,000	1,630,000	1,530,000	0	0	100,000
Orchard Lake, 13 Mile to 14 Mile (RCOC) - CONSTRUCTION	559,383	323,436	235,947	185,947	0	0	50,000
Shiawassee, Hawthorne to 9 Mile - CONSTRUCTION	3,333,606	1,000,082	2,333,524	2,061,581	0	0	271,943
FFIP No. 1, 2, 3 & South (Phase 1-3) - (Commerce Dr) CONSTRUCTION	2,665,684	799,705	1,865,979	1,865,979	0	0	0
Interchange Drive - CONSTRUCTION	1,868,832	560,650	1,308,182	1,308,182	0	0	0
FFIP No. 1, 2, 3 (Phase 2) - CONSTRUCTION	6,221,250	0	6,221,250	1,866,375	0	0	4,354,875
Major Road Design - TBD	200,000	0	200,000	200,000	0	0	0
Major Signal Upgrade	100,000	0	100,000	100,000	0	0	0
Major Road ADA	45,000	0	45,000	45,000	0	0	0
Major Road Geotech	50,000	0	50,000	50,000	0	0	0
14 Mile, Drake to Farmington - CONSTRUCTION	2,600,000	0	2,600,000	780,000	0	0	1,820,000
Bi-Party 2021	406,618	0	406,618	203,309	0	203,309	0
Farmington, 12 to 13 Mile - CONSTRUCTION	3,460,000	0	3,460,000	1,038,000	0	0	2,422,000
	26,277,846	5,440,633	20,837,213	11,580,086	0	203,309	9,053,818
			TO BE EXPENDED IN 22/23	11,783,395	11,580,086	0	203,309

KEY DEPARTMENTAL TRENDS

ASPHALT REMOVED AND REPLACED (Tons)

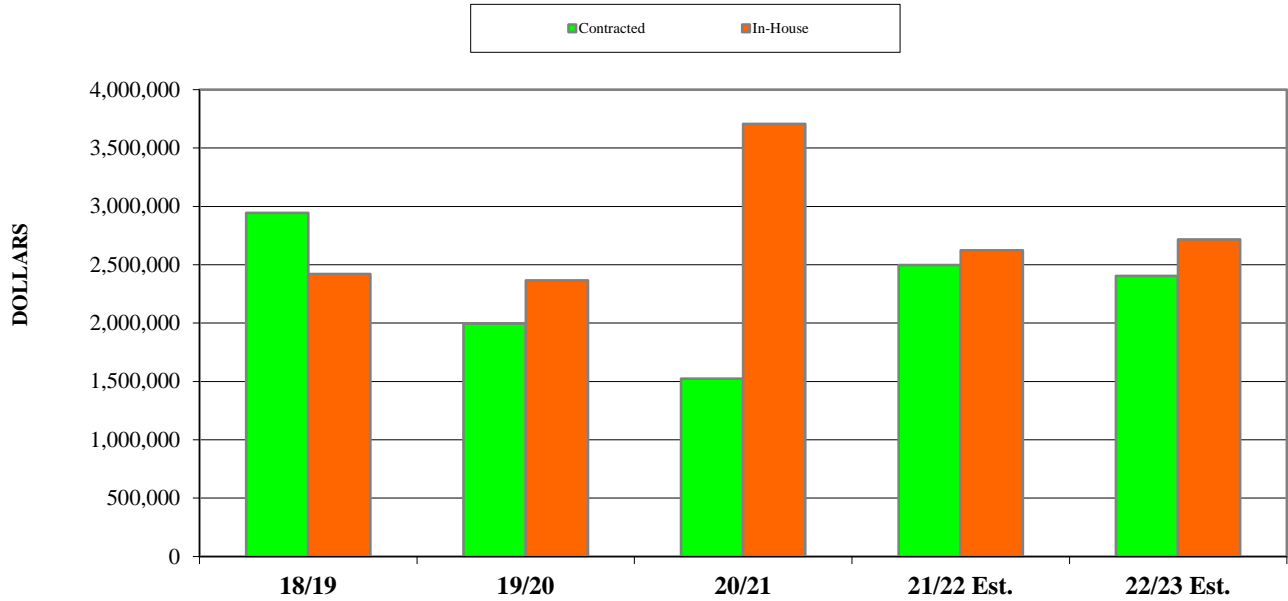


CONCRETE REMOVED AND REPLACED (Square Yards)



KEY DEPARTMENTAL TRENDS (continued)

CONTRACTED VS. IN-HOUSE MAINTENANCE



LOCAL ROADS

The Local Road Fund budget provides funding for the maintenance of the City's 247 miles of paved and unpaved local streets. Local street services include pavement patching/replacement, road grading, dust control, forestry maintenance, storm drain maintenance, sign repair, guardrail and fence repairs, snow/ice control, roadside mowing, and litter control. The DPW supervisory staff establishes pavement repair priorities in consultation with the Engineering Division.

Private contractors are used to supplement the work performed by the DPW staff. Contracted services include crack/joint sealing, catch basin cleaning, dust control, street sweeping, forestry services, pavement replacement, catch basin repair, and sump pump connections.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve local road safety. (3,12,13)
- Extend the service life of the local road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Improve snow & ice control services by using the industry's best management practices.(3)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve storm drain maintenance services—reduce frequency and severity of local street flooding. (10,12,13)
- Improve the efficiency of maintenance operations by using automated vehicle location and reporting services. (2)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorated pavement, repairing guardrails, and upgrading intersection signs.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt best management (maintenance) practices.
- Improve cost effectiveness of road maintenance activities by using Best Maintenance Practices of the industry and continually searching for new and improved products and methods.

Local Roads

	Performance Indicators	FY 2020/21 Actual	FY 2021/22 Projected	FY 2022/23 Estimated
Service Level	Pothole Patching – tons of cold patch	141	150	125
	Pavement Replacement – tons of asphalt	1,100	1,250	1,500
	Pavement Replacement – yards of 8” concrete	9,341	7,500	8,000
	Gravel Road Grading – miles	305	320	315
	Joint Sealing/Overbanding - pounds	49,180	630	75,000
	Flex Seal – Lineal Feet	37,609	79,000	85,000
	Sweeping – curb miles	1,800	1,500	2,000
	Storm Drain Structure Repairs	137	110	115
	Ditching – lineal feet	9,915	10,500	11,000
	Plowing – # of complete plowing of local roads	3	6	7
	Culvert Installations	24	35	40
	Roadside Mowing – swath mile (5 ft. wide cut)	98	100	110
	Lawn Mowing – acres (DPW staff)	72	80	85
	Sign Installations and Repairs	225	225	350
Traffic Counts – # of intersections	8	20	20	
Efficiency	Maintenance cost/local road mile (247)	11,974	12,700	12,200
	Miles per Road Maintenance personnel	11.8	11.2	11.2

REVENUE/OTHER FINANCING SOURCES – FY 2022/23

All Local Road funds are restricted by the State to finance the maintenance and construction of the local street system.

Gas & Weight Tax (Act 51) – This comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road type. Gas & Weight Tax revenue, which comprises 17.81% of the budgeted resources needed to fund the Local Road Fund, is budgeted based on MDOT estimates of Gas & Weight Tax.

Build Michigan Fund - This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained relatively consistent over the years.

Interest on Investments – An increased amount of investment income is projected for 2022/23 compared to the 2021/22 year-end projection.

Municipal Street Fund – This is an appropriation of the Road Millage property tax funds to pay for preventative maintenance treatments and local road construction projects.

Local Roads

EXPENDITURES/OTHER FINANCING USES

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$343,264 or 2.18% increase from the current budget.
- The increase results primarily from increased routine maintenance costs.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$156,733 or 0.98% increase from the FY 21/22 year-end projection and \$499,997 or 3.18% increase from the FY 21/22 current budget.
- The budget-to-budget increase results primarily from increased routine maintenance costs.
- Fund balance is projected to be \$1,647,308 or 10.16% of Total Expenditures and Other Financing Uses at June 30, 2023.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Local Road Fund	\$17,744,941	\$18,216,235	\$15,721,595	\$16,064,859	\$16,221,592	\$16,281,332	\$16,314,184

Local Roads

LOCAL ROAD FUND

FUND NUMBER: 203

Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	6,856,705	5,472,890	1,164,475	1,864,010	3,146,851	1,653,974	397,553
REVENUES							
Intergovernmental Revenues:							
Gas & Weight Tax (Act 51)	2,280,421	2,513,410	2,848,796	2,817,545	2,889,534	2,967,655	3,041,846
Build Michigan Fund	47,296	47,290	47,256	47,256	47,256	47,256	47,256
Total	2,327,717	2,560,700	2,896,052	2,864,801	2,936,790	3,014,911	3,089,102
Other Revenues:							
Interest on Investments	173,545	29,597	81,668	8,000	10,000	10,000	10,000
Total	173,545	29,597	81,668	8,000	10,000	10,000	10,000
TOTAL REVENUES	2,501,262	2,590,297	2,977,720	2,872,801	2,946,790	3,024,911	3,099,102
OTHER FINANCING SOURCES							
Contributions from Other Funds:							
Municipal Street Fund	11,859,864	12,017,057	12,474,898	12,474,898	11,781,926	12,000,000	12,000,000
Major Roads	2,000,000	0	2,000,000	2,000,000	0	0	1,000,000
TOTAL OTHER FINANCING SOURCES	13,859,864	12,017,057	14,474,898	14,474,898	11,781,926	12,000,000	13,000,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	16,361,126	14,607,354	17,452,618	17,347,699	14,728,716	15,024,911	16,099,102

Local Roads

LOCAL ROAD FUND

FUND NUMBER: 203

Acct.	2019/20	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
EXPENDITURES							
(451) CONSTRUCTION							
Category Total	12,770,389	14,247,166	12,058,849	11,965,596	11,967,810	12,000,000	12,000,000
(463) ROUTINE MAINTENANCE							
011 Surface Maint - Labor	205,868	189,442	217,746	190,578	198,234	203,884	209,694
012 Surface Maint - Equip Rent	255,925	247,307	133,500	186,000	187,900	189,700	191,600
013 Surface Maint - Materials	79,292	75,293	118,100	118,100	135,500	139,600	143,800
014 Joint Sealing Program	452,481	263,177	240,000	266,000	275,000	275,000	275,000
015 Pavement Replacement	604,880	596,084	378,000	431,197	678,000	678,000	678,000
016 Surface Main - Contract	8,182	2,234	10,000	10,000	10,000	10,300	10,600
021 Rails/Posts - Labor	0	0	429	0	0	0	0
022 Rails/Posts - Equip Rent	0	0	500	0	0	0	0
023 Rails/Posts - Materials	0	286	500	500	500	500	500
024 Rails/Posts - Contract	789	13,959	12,400	8,000	12,400	12,800	13,200
031 Sweep & Flush - Labor	32,100	43,799	33,862	43,561	45,311	46,602	47,930
032 Sweep & Flush - Equip Rent	52,879	72,508	62,000	62,000	62,600	63,200	63,900
034 Sweep & Flush - Contract	72,036	61,148	80,400	80,400	82,800	85,300	87,900
041 Shoulder Maint - Labor	0	0	429	1,089	1,133	1,165	1,198
042 Shoulder Maint - Equip Rent	0	0	500	1,000	1,000	1,000	1,000
051 Forestry Maint - Labor	108,842	47,435	114,445	217,804	226,553	233,010	239,650
052 Forestry Maint - Equip Rent	68,703	33,797	67,500	194,000	68,200	68,900	69,500
054 Forestry Maint - Contract	90,285	95,474	95,700	120,000	98,600	101,600	104,600
061 Drain Structures - Labor	29,452	35,864	46,293	41,383	43,045	44,272	45,534
062 Drain Structures - Equip	33,315	33,672	39,700	39,700	39,700	40,100	40,500
063 Drain Structures - Mat	0	2,821	7,600	16,000	8,000	8,400	8,800
064 Drain Structures - Contract	53,843	51,951	68,600	68,600	70,700	72,800	75,000
066 Sump Pump & Catch Basin Rehab - Contract	62,414	136,891	155,000	155,000	155,000	155,000	155,000
071 Ditching & Bk Slope - Labor	165,803	194,363	175,526	174,243	181,243	186,408	191,720
072 Ditching & Bk Slope - Equip	197,303	263,753	185,400	282,000	282,000	284,800	287,700
073 Ditching & Bk Slope - Mat	45,702	34,940	57,290	57,290	50,100	52,600	55,200
081 Road Cleanup - Labor	0	0	429	0	0	0	0
082 Road Cleanup - Equip Rent	0	0	500	0	0	0	0
091 Grass/Weed - Labor	16,304	9,912	17,145	10,455	10,875	11,184	11,503
092 Grass/Weed - Equip Rental	15,511	11,691	10,500	14,000	14,100	14,300	14,400
093 Grass/Weed - Materials	972	722	4,300	2,200	2,200	2,300	2,400
104 Dust Control - Contract	89,285	53,811	68,600	55,000	70,700	72,800	75,000
Category Total	2,742,166	2,572,331	2,402,894	2,846,100	3,011,394	3,055,525	3,100,829

Local Roads

LOCAL ROAD FUND

FUND NUMBER: 203

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
(474) TRAFFIC SERVICES - MAINT.								
011	Sign Maint - Labor	35,192	41,979	35,362	43,561	45,311	46,602	47,930
012	Sign Maint - Equip Rent	3,139	4,735	6,000	7,000	8,100	8,200	8,400
013	Sign Maint -Materials	2,847	7,462	9,300	9,300	12,000	12,400	12,700
	Category Total	41,178	54,175	50,662	59,861	65,411	67,202	69,030
(478) WINTER MAINTENANCE								
001	Snow/Ice Control - Labor	136,649	120,735	128,590	108,902	113,277	116,505	119,825
002	Snow/Ice Control - Equip	198,160	210,098	132,000	136,000	138,100	139,500	140,900
003	Snow/Ice Control - Material	75	311	0	0	0	0	0
	Category Total	334,884	331,144	260,590	244,902	251,377	256,005	260,725
(482) ADMIN., RECORDS, ENGINEERING								
001	Admin., Records, Eng.	0	0	10,000	10,000	10,000	10,000	10,000
003	Pav't Mgt System Update	5,130	5,130	8,500	8,500	8,500	8,500	8,500
004	Debt Payment-Principal	1,525,000	740,000	745,000	745,000	750,000	755,000	755,000
005	Debt Payment-Interest	219,688	186,663	166,000	166,000	138,000	110,000	91,000
012	Third-Party Equip. Rental	0	0	15,000	15,000	15,000	15,000	15,000
015	Special Assessment District Refunds	21,236	0	0	0	0	0	0
021	Audit Fees	3,870	1,900	4,100	3,900	4,100	4,100	4,100
	Category Total	1,774,924	933,693	948,600	948,400	925,600	902,600	883,600
(485) OTHER FINANCING USES								
	Transfers to Other Funds							
	General Debt Service Fund	81,400	77,725	0	0	0	0	0
	Category Total	81,400	77,725	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		17,744,941	18,216,235	15,721,595	16,064,859	16,221,592	16,281,332	16,314,184
Revenues over/(under) Expenditures		(1,383,815)	(3,608,880)	1,731,023	1,282,841	(1,492,876)	(1,256,421)	(215,082)
FUND BALANCE AT JUNE 30		5,472,890	1,864,010	2,895,499	3,146,851	1,653,974	397,553	182,472

Local Roads

LOCAL ROAD CONSTRUCTION DETAIL

PROJECTS	Total Project Cost	Spent through 06/30/2021	Project Commitment Remaining	To Be Expended in 2021/22		To be Spent in 2022/23 and Beyond
				Act 51/ Road Millage	Bond Proceeds	
<u>2021/2022</u>						
Richland Gardens Area - Design	227,715	185,486	42,229	5,000	0	37,229
Stone Creek & Westlake Subdivisions Phase 1 & Phase 2 - Construction	12,249,109	8,490,588	3,758,521	3,708,521	0	50,000
Heritage Hills/Wedgewood Commons Phases 1 thru 4 - Design	417,852	367,516	50,336	31,920	0	18,416
Stonewood Court - Construction	1,006,270	902,704	103,566	103,566	0	0
Canterbury West Subdivision - Construction	763,384	658,738	104,646	104,646	0	0
Belfast Street - Construction	468,845	384,246	84,599	84,599	0	0
Canfield Avenue - Construction	887,833	821,694	66,139	66,139	0	0
Woodcreek Hills Rd Rehab - Design	181,800	105,076	76,724	46,724	0	30,000
Normandy Hills Road Rehab - Design	179,000	112,297	66,703	66,703	0	0
Quaker Valley Farms - Design	145,300	70,000	75,300	37,650	0	37,650
Park Hill Gravel Road Conversion - Design	98,531	95,582	2,949	2,949	0	0
Whitlock Gravel Road Conversion - Design	52,797	44,541	8,256	8,256	0	0
Local Road Mill and Fill - Design 21/22	94,317	24,999	69,318	69,318	0	0
Park Hill Gravel Road Conversion - Construction	1,387,197	288,703	1,098,494	1,098,494	0	0
Heritage Hills Phase 1 - Construction	4,651,019	1,675,425	2,975,594	2,975,594	0	0
Local Road Mill & Fill - Construction 21/22 (Indianbrook Sub)	435,307	302,688	132,619	132,619	0	0
Local Road Mill & Fill - Construction 21/22 (Cadillac, Power, Mayfield & Karen)	825,330	521,039	304,291	304,291	0	0
PASER Study	12,300	9,225	3,075	3,075	0	0
Hull Road Rehab - Design	47,496	0	47,496	47,496	0	0
Rockridge Street - Design	55,814	0	55,814	55,814	0	0
Local Road Mill & Fill 2022 - Ruth, Randall, Rivers Glen, Salisbury & Ambeth	1,383,830	0	1,383,830	415,149	0	968,681
Heritage Hills Phase 2 - Construction	5,483,877	0	5,483,877	1,645,163	0	3,838,714
Rockridge Street - Construction	788,508	0	788,508	236,553	0	551,955
Whitlock Gravel Road Conversion - Construction	1,750,066	0	1,750,066	525,020	0	1,225,046
Chatsworth - Construction	634,456	0	634,456	190,337	0	444,119
	<u>34,227,953</u>	<u>15,060,547</u>	<u>19,167,406</u>	<u>11,965,596</u>	<u>0</u>	<u>7,201,810</u>
			<u>11,965,596</u>			
			Total Project Costs for 2021/2022			

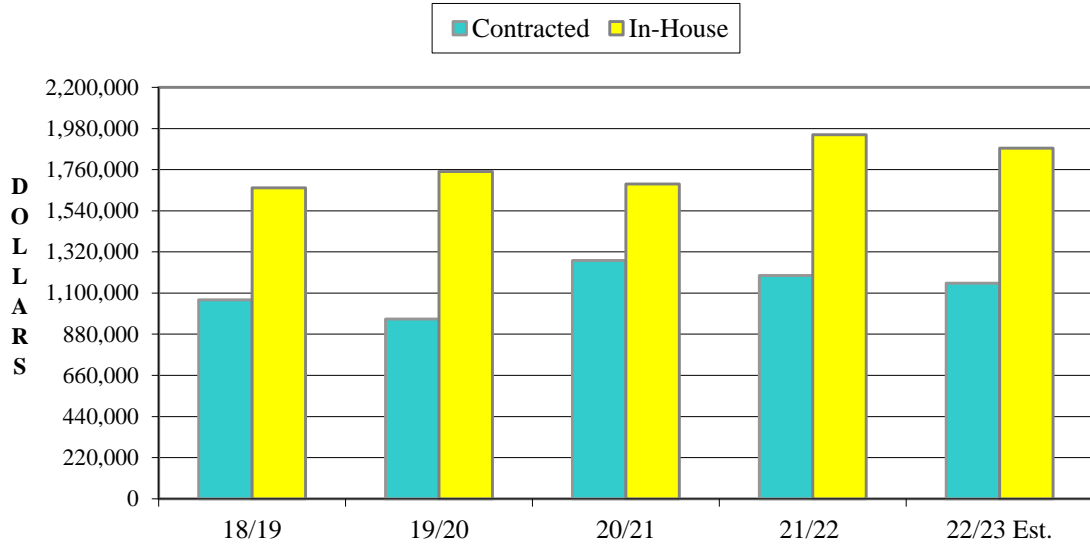
Local Roads

LOCAL ROAD CONSTRUCTION DETAIL

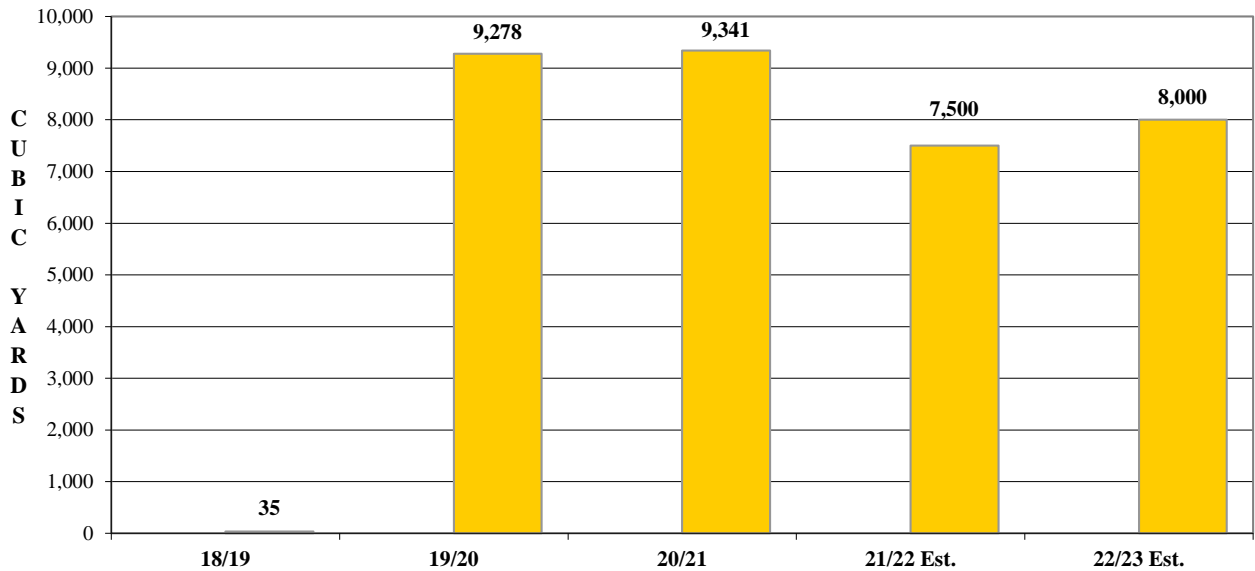
	Total Project Cost	Spent through 06/30/2022	Project Commitment Remaining	To Be Expended in 2022/23		To be Spent in 2023/24 and Beyond
				Act 51/ Road Millage	Bond Proceeds	
<u>2022/2023</u>						
Richland Gardens Area - Design	227,715	190,486	37,229	7,229	0	30,000
Stone Creek & Westlake Subdivisions Phase 1 & Phase 2 - Construction	12,249,109	12,199,109	50,000	50,000	0	0
Heritage Hills/Wedgewood Commons Phase 1 - 4 - Design	417,852	399,436	18,416	9,416	0	9,000
Woodcreek Hills Rd Rehab - Design	181,800	151,800	30,000	10,000	0	20,000
Quaker Valley Farms - Design	145,300	107,650	37,650	7,650	0	30,000
Local Road Mill & Fill 2022 - Ruth, Randall, Rivers Glen, Salisbury & Ambeth	1,383,830	415,149	968,681	968,681	0	0
Heritage Hills Phase 2 - Construction	5,483,877	1,645,163	3,838,714	3,838,714	0	0
Rockridge Street - Construction	788,508	236,553	551,955	551,955	0	0
Whitlock Gravel Road Conversion - Construction	1,750,066	578,985	1,225,046	1,225,046	0	0
Chatsworth - Construction	634,456	190,337	444,119	444,119	0	0
Residential Speed Control	25,000	0	25,000	25,000	0	0
Local Road Geotech	50,000	0	50,000	50,000	0	0
Local Road Mill & Fill - Design 22/23 (TBD)	50,000	0	50,000	50,000	0	0
Gravel Road Conversion Projects - Design (TBD)	100,000	0	100,000	100,000	0	0
Local Road Mill and Fill - Construction 22/23 (TBD)	1,000,000	0	1,000,000	300,000	0	700,000
Heritage Hills Phase 3 - Construction	7,100,000	0	7,100,000	2,130,000	0	4,970,000
Local Road - Construction (TBD)	3,800,000	0	3,800,000	1,900,000	0	1,900,000
Gravel Road Conversion - Construction (TBD)	1,000,000	0	1,000,000	300,000	0	700,000
	36,387,513	16,114,668	20,326,810	11,967,810	0	8,359,000
Total Project Costs for 2022/2023			<u>11,967,810</u>			

KEY DEPARTMENTAL TRENDS

CONTRACTED VS. IN-HOUSE MAINTENANCE

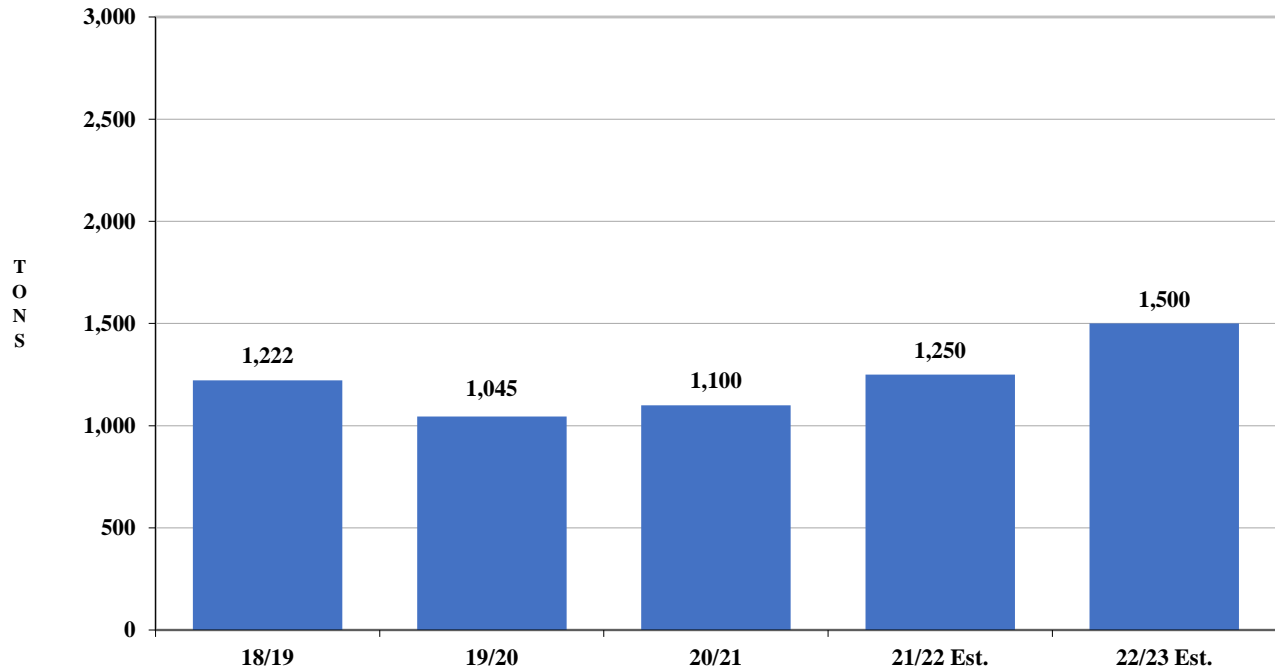


CONCRETE REMOVED AND REPLACED (Square yards)



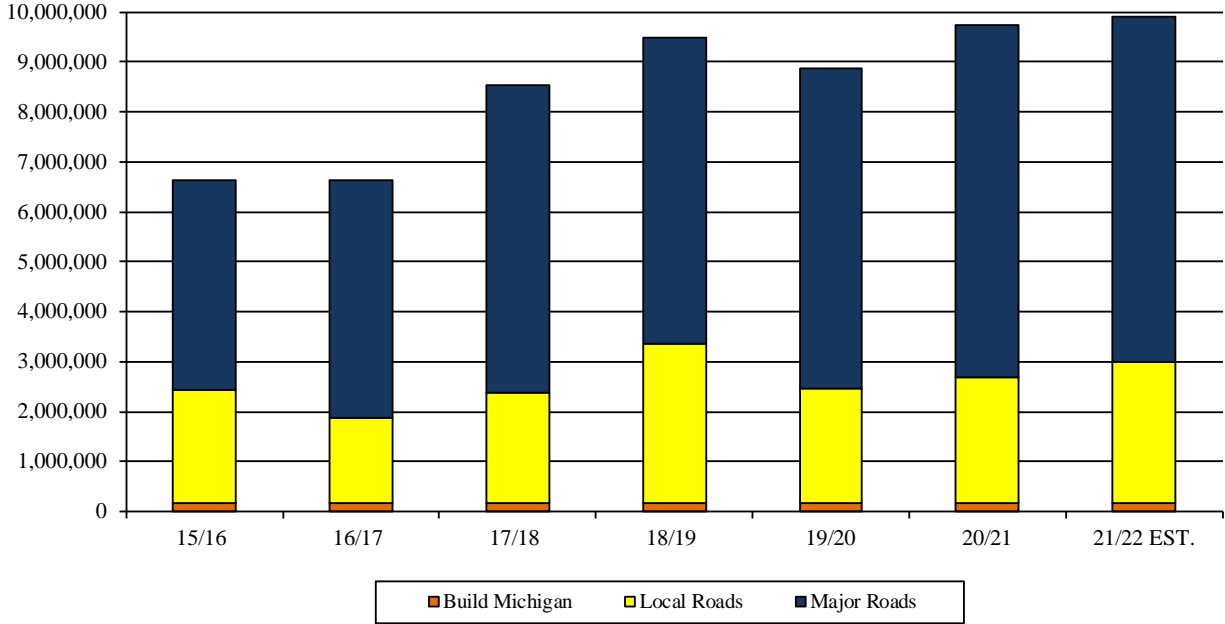
KEY DEPARTMENTAL TRENDS (continued)

ASPHALT REMOVED AND REPLACED (TONS)

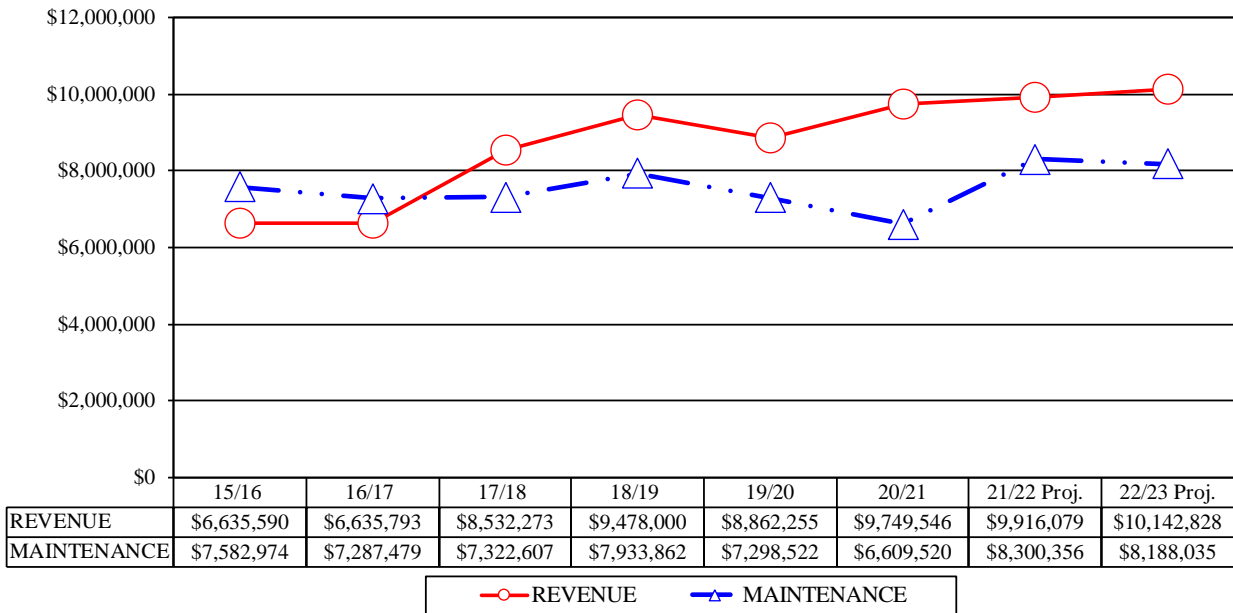


MAJOR AND LOCAL ROAD FUNDS SUMMARY

GAS AND WEIGHT TAX HISTORY



MAJOR & LOCAL ROAD STATE SHARED REVENUE VS. MAINTENANCE



Major and Local Road Funds Summary

Road Funds Summary Of Revenue & Expenditures FY 2022/23

Category	Major Roads	Local Roads	Total Road Funds
Revenues			
Gas & Weight Funds (Act 51)	7,206,038	2,936,790	10,142,828
Contributions From Other Governments	483,309	0	483,309
Transfer From Municipal Street Fund	4,969,577	11,781,926	16,751,503
Transfer From Major Street Fund	0	0	0
Interest Income	75,000	10,000	85,000
Miscellaneous Income	190	0	190
Appropriation (To)/From Fund Balance	4,000,535	1,492,876	5,493,411
Total Revenues	16,734,648	16,221,592	32,956,240
Expenditures			
Construction	11,783,395	11,967,810	23,751,205
Routine Maintenance	3,239,390	3,011,394	6,250,784
Traffic Services Maintenance	544,043	65,411	609,454
Winter Maintenance	1,076,420	251,377	1,327,797
Transfer to Local Road Fund	0	0	0
Debt Payment	0	888,000	888,000
Admin., Records, Engineering	91,400	37,600	129,000
Total Maintenance	4,951,253	4,253,782	9,205,035
Total Expenditures	16,734,648	16,221,592	32,956,240

Major and Local Road Funds Summary

TRANSPORTATION

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
Gravel to Pave Conversion (Local Roads)	6,000,000	6,000,000	NC	1,000 WGM	1,000 WGM	1,000 WGM	1,000 WGM	1,000 WGM	1,000 WGM	
Local Road Reconstruction, (See Local Road spreadsheet)	60,000,000	60,000,000	NC	10,000 WGM	10,000 WGM	10,000 WGM	10,000 WGM	10,000 WGM	10,000 WGM	
Tri-Party TBD	2,070,000	690,000	NC	115 WGM	115 WGM	115 WGM	115 WGM	115 WGM	115 WGM	
Major Road Capital Preventative Maintenance Projects (See Major Road Capital Preventative Maintenance spreadsheet)	10,980,000	10,980,000	NC		1,675 WGM	600 WGM	825 WGM	1,500 WGM	830 WGM	5,550 WGM
Industrial/Commercial Rd Rehabilitation (See Industrial/Commercial spreadsheet)	16,925,000	16,925,000	NC	4,600 WGM	5,200 WGM	2,100 WGM	1,675 WGM	950 WGM	800 WGM	1,600 WGM
Fourteen Mile, Drake to Farmington Road	3,800,000	2,600,000	NC	2,600 WGM						
Farmington, Twelve Mile to Thirteen Mile	5,000,000	3,460,000	NC	3,460 WGM						
Eleven Mile Road, Farmington to Orchard Lake Road	4,500,000	4,500,000	NC			4,500 WGM				
Nine Mile, Walsingham Dr. to Drake	2,400,000	2,400,000	NC				2,400 WGM			
Nine Mile Road, Drake to Gill, Reconstruction	2,400,000	2,400,000	NC				2,400 WGM			
Nine Mile Road, Gill Road to Farmington Road	2,400,000	2,400,000	NC					2,400 WGM		
Folsom Road, Nine Mile to Orchard Lake	2,800,000	2,800,000	NC					2,800 WGM		
Twelve Mile Widening, Inkster to Middlebelt	10,000,000	1,500,000	NC							1,500 WGM
Ten Mile/Grand River/M-5 Phase II	28,000,000	1,400,000	NC							1,400 WGM
Orchard Lake Boulevard, Twelve to Thirteen Mile	37,500,000	3,750,000	NC							3,750 WGM
Folsom, Orchard Lake Road to Tuck Road	1,700,000	1,700,000	NC							1,700 WGM
Tuck Road, Folsom Road to Eight Mile Road	2,300,000	2,300,000	NC							2,300 WGM
Tuck Road, Grand River to Shiawassee	1,500,000	1,500,000	NC							1,500 WGM
Halsted Road, Eight Mile Road to Nine Mile Road	4,500,000	4,500,000	NC							4,500 WGM
Metroview Dr., Eight Mile to Green Hill Rd	1,300,000	1,300,000	NC							1,300 WGM
Drake Road, Nine Mile to north of M-5	1,250,000	1,250,000	NC							1,250 WGM
Farmington Road, Thirteen Mile to Fourteen Mile Road	5,250,000	5,250,000	NC							5,250 WGM
Shiawassee, Inkster Road to Middlebelt Road	4,000,000	4,000,000	NC							4,000 WGM
Halsted Road, Twelve Mile Road to Fourteen Mile Road	5,000,000	5,000,000	NC							5,000 WGM
Freedom Road, Drake Road to Gill Road	2,000,000	2,000,000	NC							2,000 WGM
Freedom Road, Maple Street (City of Farmington) to Grand River Ave.	4,000,000	4,000,000	NC							4,000 WGM
Hills Tech Dr., Halsted Road to Haggerty Road	4,750,000	4,750,000	NC							4,750 WGM
Nine Mile Road, Middlebelt Road to Inkster Road	4,000,000	4,000,000	NC							4,000 WGM
SUB-TOTAL:	\$236,325,000	\$163,355,000	NC	20,775	17,990	18,315	18,415	18,765	12,745	55,350

RCOC: Road Commission for Oakland County
 WG: Weight & Gas Revenue
 M: Millage

Revised: 1-27-2022

* This chart shows the identified public structures and improvements in the general order of their priority.

Major and Local Road Funds Summary

LOCAL ROADS

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
Local Road Capital Preventative Maintenance Projects	7,600,000	7,600,000	NC	1,600 M	1,000 M	1,000 M	1,000 M	1,000 M	1,000 M	1,000 M
Heritage Hills/Wedgewood Commons	12,250,000	12,250,000	NC	6,000 M	6,250 M					
Richland Gardens Area Project	15,000,000	15,000,000	NC				7,500 M	7,500 M		
Fairgreen Hills (Fairway Hills Dr.)	635,000	635,000	NC		635 M					
Coventry (Chatsworth Rd, Scottsdale Rd.)	1,100,000	1,100,000	NC		1,100 M					
Normandy Hills	3,500,000	3,500,000	NC		3,500 M					
Supervisors Plat #12 & Fendt Farms (Rhonswood, Fendt St.)	3,000,000	3,000,000	NC	3,000 M						
Woodcreek Hills Subdivision	5,400,000	5,400,000	NC		5,400 M					
Supervisor's Sub #8 (Goldsmith)	1,500,000	1,500,000	NC			1,500 M				
Country Corner (Gramercy Ct.)	500,000	500,000	NC			500 M				
Supervisor's Plat of Quaker Valley Farms	4,500,000	4,500,000	NC			4,500 M				
Farmington Hills Subdivision (Broadview Dr., Dohany Dr.)	3,500,000	3,500,000	NC						3500 M	
Camelot Courts / Farm Meadows Subdivision	8,575,000	8,575,000	NC						4,288 M	4,287 M
Farmington Hills Hunt Club 1 & 2	7,300,000	7,300,000	NC							7,300 M
Halsted Estates Condos (Wintergreen N.)	750,000	750,000	NC						750 M	
Krave's Grand River Heights	7,400,000	7,400,000	NC							7,400 M
Meadowbrook Heights Subdivision	2,200,000	2,200,000	NC							2,200 M
Hunters Pointe Colony	830,000	830,000	NC							830 M
Grand River Homes	7,000,000	7,000,000	NC							7,000 M
Woodstream Farms Subdivision	4,000,000	4,000,000	NC							4,000 M
Barbizon Estates	3,000,000	3,000,000	NC							3,000 M
Wilcove Estates/Foxmoor	4,000,000	4,000,000	NC							4,000 M
Churchill Estates/Acorn Valley Subdivision	8,000,000	8,000,000	NC							8,000 M
Franklin Fairways	1,400,000	1,400,000	NC							1,400 M
Normandy Hills (HMA)	3,600,000	3,600,000	NC							3,600 M
Brook Hills Estates	2,800,000	2,800,000	NC							2,800 M
Meadowbrook Forest (HMA)	9,000,000	9,000,000	NC							9,000 M
Ridgewood	2,250,000	2,250,000	NC							2,250 M
Pinebrook Estates	1,000,000	1,000,000	NC							1,000 M
Trestain (Part of Trestain Farms)	675,000	675,000	NC							675 M
Ramble Hills Sub #1	1,900,000	1,900,000	NC							1,900 M
Greencastle Subdivision	4,100,000	4,100,000	NC							4,100 M
Windwood Pointe Subdivision (Northpoint)	500,000	500,000	NC							500 M
Supervisor's Noblebrook Subdivision #2 (Eldon)	600,000	600,000	NC							600 M
SUB-TOTAL:	\$139,365,000	\$139,365,000	NC	10,600	17,885	7,500	8,500	8,500	9,538	76,842

NC: No Change

M: Millage

* This chart shows the identified public structures and improvements in the general order of their priority.

Revised: 1-27-2022

Major and Local Road Funds Summary

INDUSTRIAL/COMMERCIAL ROADS

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
Farmington Freeway Industrial Park 3	4,600,000	4,600,000	NC	4,600 WGM						
Farmington Freeway Industrial Park, 1	5,200,000	5,200,000	NC		5,200 WGM					
Farmington Freeway Industrial Park, 2	2,100,000	2,100,000	NC			2,100 WGM				
North Industrial Drive	1,675,000	1,675,000	NC				1,675 WGM			
Sinacola Industrial Park	950,000	950,000	NC					950 WGM		
Farmington Hills IRO Park North (Enterprise Ct.)	800,000	800,000	NC						800 WGM	
Hallwood/Hallwood Court	1,600,000	1,600,000	NC							1,600 WGM
TOTAL:	\$16,925,000	\$16,925,000	NC	4,600	5,200	2,100	1,675	950	800	1,600

PARKS MILLAGE FUND

Overview

This Fund provides for the accounting and budgeting of the voter approved up to 0.50 mill special parks millage. Revenue is calculated by multiplying the eligible taxable value by the Headlee adjusted millage rate and reducing the figure for estimated tax captures and delinquent taxes. The initial millage was approved in 1986 and renewed for a ten-year period in 1997. Voters approved a 10-year renewal in August 2018 which will run July 2019 – June 2029.

Revenue Assumptions

This Fund historically receives revenue from the special millage levy, industrial facilities tax payments and interest income. Beginning in FY 16/17, this Fund also received a reimbursement from the State of Michigan for the exemption of certain personal property taxes, per the State's phased-in personal property tax reform. Overall tax revenue will increase by 3.6% in FY 22/23 from an increase in taxable value, partially offset by a Headlee Rollback of the millage, as shown below.

CITY OF FARMINGTON HILLS
PARKS & RECREATION MILLAGE

Ad Valorem

Real Property:

	FY 21/22	FY 22/23
Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$3,495,877,030	\$3,711,168,480
Millage Rate	0.4646	0.4546
Real Property Tax Levy	\$1,624,184	\$1,686,966

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$226,786,450	\$231,062,840
Millage Rate	0.4646	0.4546
Personal Property Tax Levy	\$105,365	\$105,033
Estimated Collections after Delinquencies	\$103,258	\$102,932

Total Ad Valorem	\$1,727,442	\$1,789,898
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IFT

Real Property:

	FY 21/22	FY 22/23
Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$0	\$3,172,070
Millage Rate	0.2323	0.2272
Real Property Tax Levy	\$0	\$721

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$221,760	\$197,710
Millage Rate	0.2323	0.2272
Personal Property Tax Levy	\$52	\$45
Estimated Collections after Delinquencies	\$50	\$44

Total IFT	\$50	\$765
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Parks Millage Fund

Expenditures

Financial support this year will continue for various Capital Improvements and General Fund support for Park Maintenance, the Nature Center, Senior Programs, Youth and Family Programs, Cultural Arts, and various Facility Programs.

Fund Balance

Fund balance is projected to decrease by \$373,278 to \$170,644 at June 30, 2023, which is 7.76% of Total Expenditures and Other Financing Uses.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- No change

FY 21/22 PROPOSED BUDGET vs. FY 20/21 YEAR-END PROJECTION

- \$326,557 or 17.43% increase from the FY 21/22 year-end projection and from the FY 21/22 budget.
- The increase results from increased capital outlay expenditures.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Parks Millage Fund	\$1,635,001	\$2,069,699	\$1,873,593	\$1,873,593	\$2,200,150	\$1,645,150	\$1,730,150

Parks Millage Fund

PARKS MILLAGE FUND

FUND NUMBER: 410

Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	884,237	1,000,731	555,662	678,794	543,922	170,644	404,528
REVENUES							
Special Levy	1,629,625	1,673,748	1,688,080	1,710,571	1,738,722	1,790,884	1,844,611
IFT Payments	158	128	150	150	150	150	150
LCSSA Reimb. of Exempt Pers. Property	57,285	54,713	25,000	25,000	25,000	25,000	25,000
Sale of Fixed Assets	37,528	9,860	0	0	0	0	0
Green Fees	0	0	0	0	30,000	30,000	30,000
Ice Fees	0	0	0	0	30,000	30,000	30,000
Interest on Investments	26,899	9,312	3,000	3,000	3,000	3,000	3,000
TOTAL REVENUES	1,751,495	1,747,761	1,716,230	1,738,721	1,826,872	1,879,034	1,932,761
EXPENDITURES							
Operations:							
Audit & Legal Fees	1,200	1,300	1,300	1,300	1,300	1,300	1,300
Portable Bathroom units	5,392	8,124	8,000	8,000	8,000	8,000	8,000
Total Operations	6,592	9,424	9,300	9,300	9,300	9,300	9,300
Capital:							
Heritage Park- Splash Pad	82,682	0	0	0	0	0	0
Equipment	158,489	307,734	556,443	556,443	883,000	328,000	413,000
The Hawk Equipment	0	475	0	0	0	0	0
Trail & Wayfinding	25,800	14,000	0	0	0	0	0
Activities Centers Improvements	53,588	0	0	0	0	0	0
Total Capital	320,559	322,209	556,443	556,443	883,000	328,000	413,000
Total Expenditures	327,151	331,633	565,743	565,743	892,300	337,300	422,300
OTHER FINANCING USES							
General Fund							
Park Maintenance/Operations	382,450	382,450	382,450	382,450	382,450	382,450	382,450
Nature Center	75,400	75,400	75,400	75,400	75,400	75,400	75,400
Youth Services	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Activities Center/Seniors	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Cultural Arts	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Facility/Programs	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Capital Improvement Fund	0	112,000	0	0	0	0	0
Community Center Renovations Fund	0	318,216	0	0	0	0	0
Total Other Financing Uses	1,307,850	1,738,066	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850
TOTAL EXPENDITURES AND OTHER FINANCING USES (OFU)							
	1,635,001	2,069,699	1,873,593	1,873,593	2,200,150	1,645,150	1,730,150
Revenues over/(under) Expenditures	116,494	(321,937)	(157,363)	(134,872)	(373,278)	233,884	202,611
FUND BALANCE AT JUNE 30	1,000,731	678,794	398,299	543,922	170,644	404,528	607,138

CAPITAL PROJECTS DETAIL

PROJECT LIST

	Division	PROPOSED BUDGET FY 2022/23
<u>EQUIPMENT</u>		
Pick-up truck w/plow	Parks	39,000
Utility Mower 60" ZTR	Parks	14,000
Utility Tractor	Parks	35,000
Rough Mower	Golf	70,000
Triplexes (2)	Golf	60,000
Utility Cart	Golf	22,000
Sprayer	Golf	60,000
Trails & Wayfinding	Parks	40,000
Longacre Stone Wall Repair	Parks	60,000
Playground Equipment (Adaptive)	Parks	125,000
Roof Replacements	Parks	50,000
Concrete work around Concessions	Parks	30,000
Parks and Rec Master Plan (DNR)	Dept	35,000
Spicer & Caretakers Houses	Parks	50,000
Site Security & Life Safety	Parks	40,000
Portable Bathroom Units	Parks	8,000
Tricaster	Video	45,000
Ice Arena Lobby Bathrooms	Ice Arena	100,000
TOTAL EQUIPMENT		883,000

NUTRITION GRANT FUND

Overview

The Nutrition Grant Fund provides meals to Farmington/Farmington Hills residents, 60 years and over and is funded primarily by Federal Grants from the U.S. Department of Health and Human Services passed through the Area Agency on Aging. The Federal Grants are subject to Federal compliance audits. The Senior Division of the Special Services Department provides nutrition services for both congregate (on site) meals offered at the Center for Active Adults located in the Costick Center, and to homebound older adults unable to prepare their own meals.

The congregate and home delivered meals are designed to meet one-third of the recommended daily dietary requirement focusing on nutritional needs through careful menu planning, quality food and nutrition education.

The Home Delivered Meal (HDM) program mandates the delivery of one hot meal on five or more days a week at least one meal per day, may consist of a hot meal, cold meal, frozen meal, shelf stable or supplemental foods. Six shelf stable meals are required to be in every HDM client's home in the event of an emergency that would prohibit the daily meal delivery (i.e., inclement weather, power failure, etc. preventing the preparation and delivery of meals). All daily meals are delivered to the home by volunteers.

Holiday Meals are prepared in the Costick Center Kitchen and delivered by staff and volunteers on Thanksgiving, Christmas and Easter Day. A total of 104,208 meals were served in FY 2020/21. A projection of 115,000 meals is estimated for the FY 2021/22 contract year.

Revenue Assumptions

Funding is primarily provided by Federal Grants and program income for both congregate and homebound meals. A local grant match is also required from the city. Additional funding comes from donations and interest income.

Expenditures

Personnel, supplies, and utility/rent expenditures are used to provide congregate and homebound meals to those 60 years and older.

Fund Balance

Fund balance is projected to be \$0 on June 30, 2023.

Nutrition Grant Fund

FY 21/22 YEAR-END PROJECTION vs. FY 22/23 CURRENT BUDGET

- An increase of funding from the Area Agency on Aging the during the current 2021/2022 budget year is possible.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- The grant proposal for the 2022-2025 Nutrition Program begins spring 2022. The new 3-year grant begins October 1, 2022.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Nutrition Grant Fund	\$561,993	\$546,279	\$508,775	\$632,143	\$582,143	\$582,143	\$582,143

Nutrition Grant Fund

FUND NUMBER: 281

Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	0	0	0	0	0	0	0
REVENUES							
Federal Grant	390,085	406,399	286,722	410,000	360,000	360,000	360,000
Program Income	102,066	98,055	120,834	120,834	120,834	120,834	120,834
Interest Income	500	33	500	500	500	500	500
Local Match	44,034	41,793	31,858	31,858	31,858	31,858	31,858
Other Income - GF contribution	25,308	0	68,861	68,951	68,951	68,951	68,951
Total Revenues	561,993	546,279	508,775	632,143	582,143	582,143	582,143
EXPENDITURES							
Audit Fees	400	405	410	410	410	410	410
Congregate Meals	80,154	44,427	90,590	87,215	87,215	87,215	87,215
Homebound Meals	481,439	500,798	417,775	493,238	494,518	494,518	494,518
FFCRA Homebound Meals	0	649	0	51,280	0	0	0
Total Expenditures	561,993	546,279	508,775	632,143	582,143	582,143	582,143
Revenues over/(under) Expenditures	0	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0	0

PUBLIC SAFETY MILLAGE FUND

In November 2015 voters passed a renewal of the 1.4764 millage. This renewal became effective in July 2016 and expires June 30, 2026. In November 2021 voters passed a renewal of the additional 1.70 mills, effective in July 2023 and expires June 30, 2033. Revenue is calculated by multiplying the eligible taxable value by the Headlee adjusted millage rate and reducing the figure for estimated tax captures and delinquent taxes.

Revenue Assumptions

This Fund historically receives revenue from the special millage levy, industrial facilities tax payments and interest income. Beginning in FY 16/17, this Fund also received a reimbursement from the State of Michigan for the exemption of certain personal property taxes, per the State's phased-in personal property tax reform. Overall tax revenue will increase by approximately 6.4% in FY 22/23 from an increase in taxable value, partially offset by a Headlee Rollback of the millage, as shown below.

CITY OF FARMINGTON HILLS PUBLIC SAFETY MILLAGE

Ad Valorem

Real Property:

	FY 21/22	FY 22/23
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$3,495,877,030	\$3,711,168,480
Millage Rate	3.0245	3.0387
Real Property Tax Levy	\$10,573,280	\$11,277,182

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$226,786,450	\$231,062,840
Millage Rate	3.0245	3.0387
Personal Property Tax Levy	\$685,916	\$702,134
Estimated Collections after Delinquencies	\$672,197	\$688,091

Total Ad Valorem	\$11,245,477	\$11,965,274
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IFT

Real Property:

	FY 21/22	FY 22/23
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$0	\$3,172,070
Millage Rate	1.5122	1.5193
Real Property Tax Levy	\$0	\$4,819

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$221,760	\$197,710
Millage Rate	1.5122	1.5193
Personal Property Tax Levy	\$335	\$300
Estimated Collections after Delinquencies	\$329	\$294

Total IFT	\$329	\$5,114
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Public Safety Millage

Expenditures

The public safety millage funds the following expenditures in FY 2022/23:

Police

- 35 sworn police officers
- 5 full-time police dispatchers, required for delivery of Emergency Medical Dispatch services
- 1 full-time civilian police dispatch supervisor

Fire

- 1 Fire Chief
- 1 Deputy Chief (Fire)
- 4 Battalion Chiefs
- 4 Shift Lieutenants (Fire)
- 5 Shift Sergeants (Fire)
- 17 Full-time fire fighters (Career)
- 1 EMS Coordinator
- 5.85 FTE Paid Callback Fire Fighters

Fund Balance

Fund Balance is projected to be approximately \$2.23 million or 18.55% of expenditures at June 30, 2023. The \$411,143 reduction in fund balance is due to planned appropriations for Public Safety purposes, while maintaining an adequate fund balance available for emergencies and/or revenue shortfalls.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$322,196 or 2.78% decrease from the current budget.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$791,777 or 7.03% increase from the FY 21/22 year-end projection and \$469,581 or 4.05% increase from the FY 21/22 budget.
- The budget-to-budget increase results from additional capital outlay.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Public Safety Fund	\$10,931,380	\$11,087,999	\$11,588,508	\$11,266,312	\$12,086,407	\$12,588,372	\$12,971,148

Public Safety Millage

PUBLIC SAFETY MILLAGE

FUND NUMBER: 205

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1		2,501,576	2,497,389	2,339,089	2,483,993	2,648,419	2,208,958	1,523,235
REVENUES								
403-005	Public Safety Millage	10,595,266	10,883,003	11,136,774	11,136,774	11,381,783	11,632,182	11,888,090
403-031	IFT Payments	1,030	836	853	853	870	887	905
574-001	LCSSA Reimb. of Exempt Pers. Property	167,338	146,030	196,582	196,582	200,514	204,524	208,614
642-025	Sale of Fixed Assets	0	0	0	34,000	0	0	0
664-005	Interest Income	163,559	44,734	62,529	62,529	63,780	65,055	66,356
TOTAL REVENUES		10,927,193	11,074,602	11,396,738	11,430,738	11,646,946	11,902,649	12,163,966
EXPENDITURES								
(445) REIMBURSEMENTS TO GENERAL FUND								
300 Police Department								
702	Salaries and Wages	5,121,369	5,306,157	5,730,966	5,537,926	5,711,697	6,022,014	6,250,092
	Audit Fees	4,020	3,828	4,000	4,125	4,000	4,000	4,000
970-058	Capital Outlay	324,397	388,311	0	0	417,953	438,850	460,793
Total Police Department		5,449,786	5,698,296	5,734,966	5,542,051	6,133,650	6,464,864	6,714,885
337 Fire Department								
	Salaries and Wages	5,477,574	5,385,876	5,849,542	5,720,136	5,948,757	6,119,508	6,252,263
	Audit Fees	4,020	3,828	4,000	4,125	4,000	4,000	4,000
970-058	Capital Outlay	0	0	0	0	0	0	0
Total Fire Department		5,481,594	5,389,703	5,853,542	5,724,261	5,952,757	6,123,508	6,256,263
TOTAL EXPENDITURES		10,931,380	11,087,999	11,588,508	11,266,312	12,086,407	12,588,372	12,971,148
Excess Revenues over Expenditures		(4,187)	(13,397)	(191,770)	164,426	(439,461)	(685,723)	(807,182)
FUND BALANCE AT JUNE 30		2,497,389	2,483,993	2,147,319	2,648,419	2,208,958	1,523,235	716,053

CAPITAL OUTLAY

Acct.	Quantity	Item Description	Unit Cost	Budget Request	Manager's Budget Quantity	Amount
015	Automotive/Auto Equip.					
	11	Automotive/Auto. Equipment		417,952		417,952
		Total Automotive/Auto. Equipment		417,952		417,952
CAPITAL OUTLAY TOTAL				417,952		417,952

FEDERAL FORFEITURE FUND

Overview

This Fund was established in 2007, to comply with the guidelines of the Uniform Budgeting Act of 1978. It obtains its funding from the distribution of forfeited assets seized in drug arrests under federal statutes. Its forfeiture funds are considered Federal Grants for purposes of compliance with Federal Grant regulations.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2022/23, available resources will be utilized to:

- Purchase duty and training ammunition
- Purchase investigative division storage cabinets
- Fund other necessary expenditures not available in the Department's General Fund base budget.

Fund Balance

Fund balance is projected to be \$317,853 at June 30, 2023. The \$129,200 reduction in fund balance is due to an agency requirement to not budget for revenue. Therefore, all budgeted expenditures are covered by available fund balance.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$290 or 0.07% increase from the current budget.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$304,846 decrease from the FY 21/22 year-end projection, and \$304,556 or 70.21% decrease from the FY 21/22 budget.
- The budget-to-budget decrease results primarily from decreased uniform and equipment costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Federal Forfeiture Fund	\$104,182	\$175,024	\$433,756	\$434,046	\$129,200	\$129,200	\$200

Federal Forfeiture Fund

FEDERAL FORFEITURE FUND

FUND NUMBER: 213

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	619,274	817,375	901,348	769,769	447,053	317,853	317,653
REVENUES							
010 Auction	4,513	5,250	0	11,330	0	0	0
012 Federal Treasury Forfeiture	1,681	0	0	0	0	0	0
013 Federal Forfeiture	249,814	76,428	0	100,000	0	0	0
014 Fixed Asset Disposal	3,090	40,722	0	0	0	0	0
015 Miscellaneous Income	0	0	0	0	0	0	0
664 Interest Income	16,268	5,018	0	0	0	0	0
Total Revenues	275,367	127,418	0	111,330	0	0	0
OTHER FINANCING SOURCES							
Transfer from General Fund	26,917	0	0	0	0	0	0
Total Other Financing Sources	26,917	0	0	0	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	302,283	127,418	0	111,330	0	0	0
EXPENDITURES							
(740) OPERATING SUPPLIES							
008 Drug Education	0	0	1,000	500	1,000	0	0
009 Evidence Lab Supplies	8,668	0	0	0	5,000	0	0
018 Ammunition & Weapons	0	18,233	26,056	26,710	100,000	0	0
019 Uniform	15,834	5,464	150,000	150,000	10,000	0	0
040 Miscellaneous	42,782	1,895	6,500	6,500	12,000	0	0
Category Total	67,285	25,592	183,556	183,710	128,000	0	0
(801) PROFESSIONAL & CONTRACTUAL							
006 Vehicle Maintenance	35,910	0	0	0	0	0	0
021 Audit Fee	60	148	200	53	200	200	200
098 Polygraph/DNA Services	927	1,285	0	283	1,000	0	0
Category Total	36,897	149,432	200	336	1,200	200	200
(970) CAPITAL OUTLAY							
002 Equipment	0	0	250,000	250,000	0	0	0
Category Total	0	0	250,000	250,000	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	104,182	175,024	433,756	434,046	129,200	200	200
Revenues over/(under) Expenditures	198,101	(47,607)	(433,756)	(322,716)	(129,200)	(200)	(200)
FUND BALANCE AS OF JUNE 30	817,375	769,769	467,592	447,053	317,853	317,653	317,453

STATE FORFEITURE FUND

Overview

The State Forfeiture fund was established in 1989, to comply with the guidelines of the Uniform Budgeting Act of 1978. This Fund obtains its funding from the distribution of forfeited assets seized in drug arrests under state statutes.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2022/23, available resources will be utilized to:

- Purchase police operating supplies (e.g. ammunition)
- Provide police education and training
- Purchase K9 supplies and veterinarian care

Fund Balance

Fund balance is projected to be \$276,754 at June 30, 2023.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$1,681 increase from the current budget.
- The increase results primarily from higher than budgeted building improvements offset by a reduction in uniforms.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$4,931 decrease from the FY 21/22 year-end projection and \$3,250 decrease from the FY 21/22 budget.
- The budget-to-budget decrease results primarily from decreased uniform costs.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total State Forfeiture Fund	\$355,805	\$4,644	\$11,950	\$13,631	\$8,700	\$200	\$200

State Forfeiture Fund

STATE FORFEITURE FUND

FUND NUMBER: 214

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	446,159	207,273	276,585	276,585	285,454	276,754	276,554
REVENUES							
014 State Forfeiture	106,683	60,646	0	22,500	0	0	0
025 Sale of Fixed Assets	0	11,452	0	0	0	0	0
664 Interest Income	10,236	1,858	1,000	0	0	0	0
TOTAL REVENUE	116,919	73,956	1,000	22,500	0	0	0
EXPENDITURES							
(740) OPERATING SUPPLIES							
008 Drug Education	602	0	1,000	1,000	1,000	0	0
018 Ammunition & Weapons	0	0	750	750	1,000	0	0
019 Uniform	0	0	4,000	0	0	0	0
040 Miscellaneous	2,342	3,651	6,000	6,000	6,500	0	0
Total Operating Supplies	2,944	3,651	11,750	7,750	8,500	0	0
(801) PROFESSIONAL & CONTRACTUAL							
013 Education & Training	400	0	0	0	0	0	0
021 Audit Fees	20	148	200	200	200	200	200
070 Crime Prevention	0	419	0	0	0	0	0
Total Professional & Contractual	420	567	200	200	200	200	200
(970) CAPITAL OUTLAY							
036 Building Improvements	352,441	426	0	5,681	0	0	0
Total Capital Outlay	352,441	426	0	5,681	0	0	0
TOTAL EXPENDITURES	355,805	4,644	11,950	13,631	8,700	200	200
TOTAL EXPENDITURES AND OTHER FINANCING USES	355,805	4,644	11,950	13,631	8,700	200	200
Revenues over/(under) Expenditures	(238,886)	69,312	(10,950)	8,869	(8,700)	(200)	(200)
FUND BALANCE AS OF JUNE 30	207,273	276,585	265,635	285,454	276,754	276,554	276,354

**COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) FUND**

Overview

Annually, Farmington Hills receives CDBG funds from the United States Department of Housing and Urban Development (HUD). The Federal Grants are subject to Federal compliance audits. The funds are used to provide assistance to low- and moderate-income individuals for housing rehabilitation work and for capital improvements in eligible areas.

Revenue Assumptions

This Fund receives revenue from the Community Development Block Grant Program, block grant carryover which is unused money from the previous year, and program loan receipts or payments made upon the sale of property which received a deferred loan. Block grant carryover and loan receipts are unpredictable and fluctuate from year to year.

Expenditures

In FY 2022/23, approximately 21 homes will be rehabilitated at a cost of \$279,426 as part of the Housing Rehabilitation Program.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2023.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$67,041 or 5.9% decrease from the current budget. The decrease is due to a decrease in eligible expenditures to address the COVID-19 pandemic.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$618,284 or 57.87% decrease from the FY 21/22 year-end projection, and \$685,325 or 60.36% decrease from the FY 21/22 budget. These decreases result from the closing out of the special COVID-19 funding to COVID-19 subrecipients.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Community Development Block Grant Fund	\$310,133	\$843,502	\$1,135,392	\$1,068,351	\$450,067	\$408,026	\$408,026

Community Development Block Grant Fund

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND NUMBER: 275

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1		0	0	0	0	0	0	0
REVENUES								
	Community Development							
	Block Grant	213,859	654,201	1,084,992	1,042,951	399,667	357,626	357,626
	Housing Rehabilitation							
	Program Loan Receipts	96,047	189,291	50,000	25,000	50,000	50,000	50,000
	Interest Income	227	11	400	400	400	400	400
	Total Revenues	310,133	843,502	1,135,392	1,068,351	450,067	408,026	408,026
EXPENDITURES								
ADMINISTRATION								
	Salaries & Wages	23,350	19,836	22,000	22,000	22,000	22,000	22,000
	Fringe Benefits	27,033	22,347	25,000	25,000	25,000	25,000	25,000
	Rehab Programs	50,078	55,596	50,000	50,000	50,000	50,000	50,000
	Covid Admin Costs	8,013	20,959	36,000	36,000	14,041	0	0
	Supplies	0	63	100	40	100	100	100
	Conferences & Workshops	256	100	200	601	200	200	200
	Memberships & Dues	3,840	4,340	3,800	4,040	3,800	3,800	3,800
	Education & Training	119	0	500	500	500	500	500
	Legal Notices	731	2,383	1,500	1,500	1,500	1,500	1,500
	Common Ground	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Haven	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	South Oakland Shelter	7,500	7,500	7,500	7,500	7,500	7,500	7,500
	CARES	0	52,924	50,000	107,600	0	0	0
	COVID-19 Subrecipients	0	123,717	248,118	161,289	28,000	0	0
	Audit Fees	2,000	235	3,000	3,000	3,000	3,000	3,000
	Category Total	137,920	325,000	462,718	434,070	170,641	128,600	128,600
CAPITAL OUTLAY								
	Housing Rehab. Grants	41,706	64,135	100,000	100,000	100,000	100,000	100,000
	Housing Rehabilitation	124,314	95,164	122,674	109,281	129,426	129,426	129,426
	Housing Rehab. Income Est.	0	189,291	50,000	25,000	50,000	50,000	50,000
	Capital Projects	6,193	169,912	400,000	400,000	0	0	0
	Rehab Program Costs	0	0	0	0	0	0	0
	Category Total	172,213	518,502	672,674	634,281	279,426	279,426	279,426
	Total Expenditures	310,133	843,502	1,135,392	1,068,351	450,067	408,026	408,026
TOTAL EXPENDITURES AND OTHER FINANCING USES		310,133	843,502	1,135,392	1,068,351	450,067	408,026	408,026
Excess Revenue over Expenditures		0	0	0	0	0	0	0
FUND BALANCE AT JUNE 30		0	0	0	0	0	0	0

MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) GRANT FUND

Overview

The Michigan Indigent Defense Commission (MIDC) was created by legislation in 2013 after an advisory commission recommended improvements to the state’s legal system, including separating the provision of indigent defense counsel from the Court system to separate entities known as Managed Assigned Counsel Coordinators (MACC). The 47th District Court, which is jointly funded by the City of Farmington Hills and the City of Farmington, transitioned its administration of the MIDC program to the City of Farmington Hills in 2021.

Revenue Assumptions

This Fund receives grant revenue from the Michigan Indigent Defense Commission (MIDC) and a local match from the General Fund and from the City of Farmington.

Expenditures

All expenditures are to provide defense attorney services to indigent defendants, or professional contractual services to administer the MIDC grant that funds the program, including scheduling attorneys, providing vouchers for payment of attorney services, grant reporting, and general compliance.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2023.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- The current budget reflects the anticipated expenditures approved by the grant agreement.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- Funding sources and expenditures are anticipated to be level between FY 21/22 and FY 22/23, and into the foreseeable future.

Annual Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total MIDC Grant Fund	\$0	\$0	\$0	\$356,581	\$356,581	\$356,581	\$356,581

Michigan Indigent Defense Commission (MIDC) Grant Fund

MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) GRANT FUND

FUND NUMBER: 262

Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	0	0	0	0	0	0	0
REVENUES							
Federal Grant	0	0	0	334,784	334,784	334,784	334,784
Interest Income	0	0	0	100	100	100	100
Local Match - Farmington	0	0	0	3,320	3,320	3,320	3,320
Local Match - Farmington Hill	0	0	0	18,377	18,377	18,377	18,377
Total Revenues	0	0	0	356,581	356,581	356,581	356,581
EXPENDITURES							
Contractual Services	0	0	0	40,560	40,560	40,560	40,560
Appointed Council	0	0	0	316,021	316,021	316,021	316,021
Total Expenditures	0	0	0	356,581	356,581	356,581	356,581
Revenues over/(under) Expenditures	0	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0	0

DEBT SERVICE FUNDS

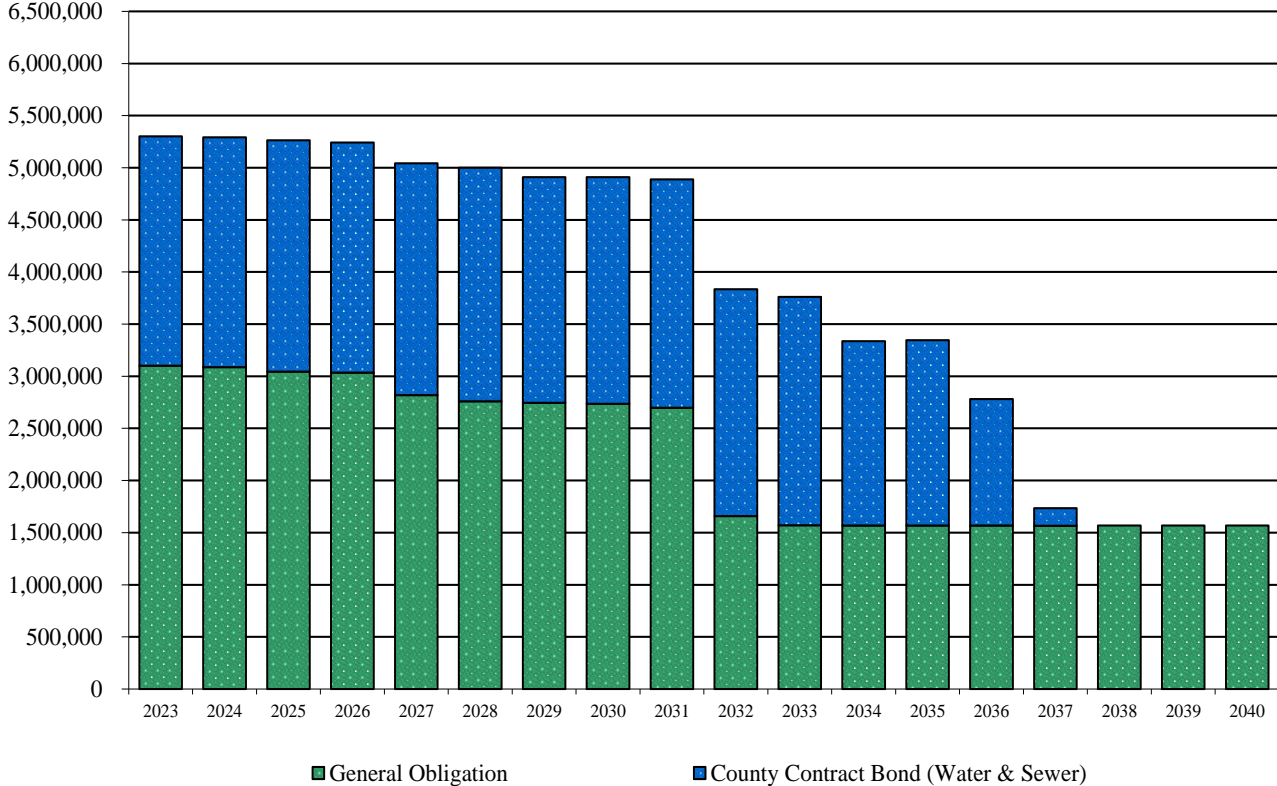
Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditure of resources earmarked for the retirement of debt issued directly by the City or for which the City agreed, by contract, to make debt payments on bonds issued by other units of government on the City's behalf. The City has one Debt Service Fund: the General Debt Service Fund. Water and Sewer Debt is accounted for within the Water and Sewer Enterprise Fund.

General Debt Service Fund

This Fund was established in FY 1994/95 for all the debt service payments to be funded with local property tax revenue. The bond issues to be serviced by this Fund fall into the following categories: G.O. Tax Limited Capital Improvement Bonds, Storm Drain Bonds, and Highway Bonds. Bonds are payable on the City-at-large share of Local Road SAD's through 2032, the Golf Club through 2031, and the community center through 2040.

The City of Farmington Hills' Debt Management Policies are outlined in the Financial Policies Section of this Budget Document. The following Chart reflects the Schedule of Debt Retirement for Existing Debt.

**Schedule of Existing Debt Service (as of June 30, 2022)
for Fiscal Years Ending June 30, 2023 - 2040**



DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2022	\$97,745	\$97,745
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,530,000	1,530,000
Interest and Fiscal Charges	684,960	684,960
Miscellaneous	2,500	2,500
Total Expenditures	2,217,460	2,217,460
Revenues over/(under) Expenditures	(2,167,260)	(2,167,260)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,200,000	2,200,000
Total Transfers In	2,200,000	2,200,000
Total Other Financing Sources and Uses	2,200,000	2,200,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	32,740	32,740
FUND BALANCE AT JUNE 30, 2023	\$130,485	\$130,485

Debt Service Funds

GENERAL DEBT SERVICE FUND

FUND NUMBER: 301

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	146,526	273,328	83,656	89,046	97,745	130,485	154,779
REVENUES							
(664) Interest Income	7,380	247	200	200	200	200	200
(655) Contribution from Farmington - Court	159,148	175,252	0	0	0	0	0
(655) District Court Building Fund	63,554	52,241	50,000	50,000	50,000	50,000	50,000
(695) Proceeds from Bond Sale	0	4,125,000	0	0	0	0	0
Total Revenues	230,082	4,352,740	50,200	50,200	50,200	50,200	50,200
OTHER FINANCING SOURCES							
(676) Transfers From Other Funds:							
General Fund	1,800,000	2,700,000	2,239,935	2,200,935	2,200,000	2,200,000	2,200,000
Local Road Fund	81,400	77,725	0	0	0	0	0
	1,881,400	2,777,725	2,239,935	2,200,935	2,200,000	2,200,000	2,200,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	2,111,482	7,130,465	2,290,135	2,251,135	2,250,200	2,250,200	2,250,200
EXPENDITURES							
GENERAL DEBT ISSUES:							
(990) Interest:							
Minnow Pond interest	7,725	0	0	0	0	0	0
2012 G.O. Limited Capital Impr. Bonds	8,375	7,725	0	0	0	0	0
2013 Golf Refunding Bond	161,813	92,413	24,463	24,463	15,544	5,438	0
2019 G.O. Limited Capital Impr. Bonds	328,900	648,250	628,950	628,950	609,300	589,350	569,050
2020 G.O. Limited Refunding Bonds	0	15,725	61,523	61,523	60,116	58,618	54,400
Total	506,813	764,113	714,936	714,936	684,960	653,406	623,450
(995) Principal:							
2012 G.O. Limited Capital Impr. Bonds	65,000	70,000	0	0	0	0	0
2013 Golf Refunding Bond	380,000	380,000	425,000	425,000	415,000	435,000	0
2019 G.O. Limited Capital Impr. Bonds	0	955,000	975,000	975,000	990,000	1,005,000	1,025,000
2020 G.O. Limited Refunding Bonds	0	0	125,000	125,000	125,000	130,000	550,000
Total	445,000	1,405,000	1,525,000	1,525,000	1,530,000	1,570,000	1,575,000
TOTAL GENERAL DEBT	951,813	2,169,113	2,239,936	2,239,936	2,214,960	2,223,406	2,198,450
(996) Miscellaneous/Audit Expense	1,950	1,925	2,500	2,500	2,500	2,500	2,500
Bond Issuance Costs	0	44,675	0	0	0	0	0
Transfer to Escrow Agent	0	4,079,799	0	0	0	0	0
Total Expenditures	953,763	6,295,512	2,242,436	2,242,436	2,217,460	2,225,906	2,200,950

Debt Service Funds

GENERAL DEBT SERVICE FUND

FUND NUMBER: 301

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
OTHER FINANCING USES								
(905)	Contribution to Building Authority							
	Interest:							
	47th District Court - Refunding	35,917	19,235	0	0	0	0	0
	Total	35,917	19,235	0	0	0	0	0
	Principal:							
	47th District Court - Refunding	995,000	1,000,000	0	0	0	0	0
	Total	995,000	1,000,000	0	0	0	0	0
	Miscellaneous/Audit Expense	0	0	0	0	0	0	0
	Total Contribution to Building Auth.	1,030,917	1,019,235	0	0	0	0	0
	Total Other Financing Uses	1,030,917	1,019,235	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		1,984,680	7,314,747	2,242,436	2,242,436	2,217,460	2,225,906	2,200,950
	Revenues Over/(Under) Expenditures	126,802	(184,282)	47,699	8,699	32,740	24,294	49,250
	FUND BALANCE AT JUNE 30	273,328	89,046	131,355	97,745	130,485	154,779	204,029

Debt Service Funds

**CALCULATION OF DEBT LEVY FY 2022/23
GENERAL DEBT SERVICE FUND**

<i>Description of Debt</i>	<i>Fund Servicing Debt</i>	<i>Final Maturity</i>	<i>Debt Outstanding Year Ended 6/30/22</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Millage*</i>
Farmington Hills Golf Club:		23-24	850,000	415,000	15,544	430,544	0.1092
2019 G.O. Limited Capital Impr. Bonds		39-40	21,995,000	990,000	628,950	1,618,950	0.4107
2020 G.O. Limited Refunding Bonds		30-31	4,000,000	125,000	61,523	186,523	0.0473
GRAND TOTAL			26,845,000	1,530,000	706,016	2,236,016	0.5672
			Net	Debt			
			Amount	Millage			
	DEBT LEVY:		2,236,016	0.5672			
	Taxable Value less Ren.Zone		3,942,231,320				

* Debt issued prior to the State Constitutional Amendment in December, 1978, or approved by the vote of the electorate since that time, is exempt from Charter Millage Limitation. Debt issued without a vote of the electorate since then is subject to Charter Millage Limitations. All current bond issues and related debt service is subject to the Charter limits.

Debt Service Funds

DEBT SUMMARY FY 2022/23

Description of Existing Debt	Fund Servicing Debt	Existing Debt Outstanding at June 30, 2022	Principal	Interest	Total
General Obligation:					
Farmington Golf Club	Debt Service	850,000	415,000	15,544	430,544
Local Roads - Assesseees	Local Road	6,100,000	750,000	137,088	887,088
Capital Imp. - Comm. Ctr.	Debt Service	21,995,000	990,000	609,300	1,599,300
Refunding Bond	Debt Service	4,000,000	125,000	60,116	185,116
County Contract Bonds	* Water and Sewer	24,369,284	1,530,975	668,744	2,199,719
TOTAL		57,314,284	3,810,975	1,490,792	5,301,767

* Included in the City's Water and Sewer Funds

**STATEMENT OF LEGAL DEBT MARGIN
AS OF JUNE 30, 2022**

Act 279, Public Acts of Michigan of 1909, as amended, provides that the net indebtedness of the City shall not exceed 10 percent of all assessed valuation as shown by the last preceding assessment roll of the City. In accordance with Act 279, the following bonds are excluded from the computation of net indebtedness:

- Special Assessment Bonds
- Mortgage Bonds
- Revenue Bonds
- Bonds issued, or contracts or assessment obligations incurred, to comply with an order of the Water Resources Commission or a court of competent jurisdiction.
- Other obligations incurred for water supply, drainage, sewerage, or refuse disposal projects necessary to protect the public health by abating pollution.

The Municipal Finance Act provides that the total debt in Special Assessment Bonds, which would require that the City pledge its full faith and credit, shall not exceed 12 percent of the assessed valuation of taxable property of the City, nor shall such bonds be issued in excess of three percent in any calendar year unless voted. The Special Assessment Bond percent is in addition to the above described 10 percent limit provided in Act 279, Public Acts of Michigan of 1909, as amended. The following is the Legal Debt Margin calculation:

2022 State Equalized Value (SEV)		<u>\$5,237,966,510</u>
Debt Limited (10% of State Equalized Valuation and Equivalent)		523,796,651
Amount of Outstanding Debt *	57,314,284	
Less:		
Special Assessment Bonds	<u>0</u>	<u>57,314,284</u>
LEGAL DEBT MARGIN		<u>\$466,482,367</u>
Percentage of Legal Debt Limit Utilized		10.94%

*Inclusive of Water and Sewer Funds Debt.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are maintained to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays; including the acquisition or construction of major capital facilities or outlays, other than those of Roads funded by Gas & Weight Taxes/Millage, Parks & Recreation, Forfeiture Funds, and Water & Sewer Utilities, which are accounted for in separate Special Revenue and Enterprise Funds. Budget Funds in this group include:

- **The Capital Improvement Fund**, which is a major Fund by the criteria of GASB 34 and is used to account for the development of capital projects, facilities, and equipment.
- **The Community Center Renovations Fund**, which was established in 2018 and is used to account for the acquisition, renovations and ongoing capital projects and equipment for the Community Center.

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2022	\$1,805,209	\$349,813	\$2,155,022
REVENUES			
Grants	0	0	0
Interest Income	20,000	30,000	50,000
Total Revenues	20,000	30,000	50,000
EXPENDITURES			
Public Facilities	1,061,000	130,000	1,191,000
Drainage	6,694,000	0	6,694,000
Sidewalks	493,000	0	493,000
Equipment	5,715,750	0	5,715,750
Debt Service	452,543	0	452,543
Administration & Miscellaneous	500	300	800
Total Expenditures	14,416,793	130,300	14,547,093
Revenues over/(under) Expenditures	(14,396,793)	(100,300)	(14,497,093)
OTHER FINANCING			
SOURCES AND USES			
Transfer from General Fund	7,600,000	0	7,600,000
Proceeds from Bond Sale	5,420,000	0	5,420,000
Total Other Financing Sources and Uses	13,020,000	0	13,020,000
Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(1,376,793)	(100,300)	(1,477,093)
FUND BALANCE AT JUNE 30, 2023	\$428,417	\$249,513	\$677,930

CAPITAL IMPROVEMENT FUND

Overview

In 1982, the City Council established the Capital Improvement Fund for the purpose of providing financing for the acquisition and construction of infrastructure improvements and equipment acquisitions generally in excess of \$25,000 to maintain the quality of service in Farmington Hills. The annual Capital Improvement Fund Budget is the financial means by which the first year of the Capital Improvement Program (CIP) is implemented to the extent revenues are available.

Capital Improvement Plan

The City Charter (Sections 3.07 and 6.08) charges the City Manager with the responsibility of submitting a Capital Improvements Plan to the City Council. Public Act 285 of the Public Acts of 1931 of the State of Michigan requires cities with Planning Commissions to prepare a Six-Year Capital Improvements Plan.

The goal in developing a multi-year Capital Improvement Program is to plan for and establish guidelines and priorities for capital improvements and expenditures in a fiscally sound manner. This program sets forward the basis for annual fiscal capital projects budgeted in the budgetary funds such as the Capital Improvement Fund, Road Funds and dedicated millage funds for Public Safety and Parks and Recreation development. The CIP helps track multi-year projects that may require planning, design, land acquisition, construction and future operating costs. The projects identified in the CIP represent the City's plan to serve residents and anticipate the needs of our dynamic community. It is updated annually by the Planning Commission and presented to the City Council for their consideration. The following documents are considered in the preparation of the CIP:

- Five Year Departmental Plans
- Capital Improvements Plan
- The Master Plan for Future Land Use
- The Parks and Recreation Master Plan
- The Economic Development Plan
- The Master Storm Drainage Plan
- The Sustainability Study
- The Technology Master Plan
- The Municipal Complex Master Plan

Within each of these plans, a prioritization process is described that outlines how specific projects are ranked. Each year the Planning Commission, with staff input, prioritizes the projects in the Capital Improvements Plan. The establishment of priorities is indicated by the fiscal year in which the projects are scheduled to be implemented.

The Plan is reviewed by the Planning Commission at a study session and then set for public review at a public hearing. The finalized document becomes the "City of Farmington Hills Six Year Capital Improvements Plan". This formal document is not static but is used as a basis for next year's plan.

Capital Improvement Fund

As used in this document, the term Capital Improvements Plan is intended to reflect a complete list of all major capital projects with estimates anticipated in both capital and future operating costs over the next six-year period that will be necessary to serve existing and new development in the City. All of these public facilities, utility and service projects are listed on a priority basis, which reflects the fiscal year in which they are proposed. This six-year program also includes a discussion for providing the financial means for implementing the projects so that the City can provide, as adequately as possible, for the public health, safety and general welfare of all the people of the City and economic activities that support them.

Relationship between the Capital and Operating Budgets

The Capital and Operating budgets are closely interrelated. The allocation of the total millage between operating expenditures in the General Fund, capital expenditures in the Capital Improvement Fund, and debt service on bond issues, whose proceeds were utilized to fund prior capital improvements, has a direct impact on funding committed for operations and capital improvements.

Capital expenditures impact the operating budget both positively and negatively. Paving and resurfacing roads reduces maintenance costs as does major refurbishing of City facilities. Sidewalk and bike path construction, storm drainage improvements, and DPW equipment replacement do not add any significant operating costs. However, the construction of new facilities and expansions of existing facilities will increase utility, building maintenance and custodial costs. See the Project Detail section for specific information on the operating impact of funded capital projects.

Revenue

Operating Millage appropriated to this Fund from within the City Charter millage as well as bond proceeds is the primary sources of revenue. The property tax appropriation for FY 22/23 is \$7,600,000 in addition to bond proceeds of \$5,420,000 to fund the proposed Capital Projects.

Expenditures

The annual Capital Improvement Fund budget is the financial means by which the first year of the Capital Improvement Program is implemented to the extent revenues are available. For FY 21/22, there were \$1,715,898 of project expenditures encumbered and carried forward from FY 20/21. For FY 22/23, in addition to the capital projects contained in the Road Funds, Forfeiture Funds, Parks Millage Fund, Brownfield Redevelopment Authority Fund, Community Center Renovations Fund, and Public Safety Millage Fund budgets, the City plans to expend approximately \$14 million for capital improvements in this Fund benefiting the entire community. This program is comprised of facility and site improvements, sidewalk construction, drainage improvements, technology enhancements, and the acquisition of various equipment for the Clerk, Public Services, Police and Fire Departments. The project detail pages describe the capital projects.

Fund Balance:

The projected fund balance will decrease by \$1,376,793 to \$428,417 at June 30, 2023. All available fund balance is assumed to be used in conjunction with the City's limited taxing authority since General Fund tax dollars is the primary funding source for this Fund.

Capital Improvement Fund

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

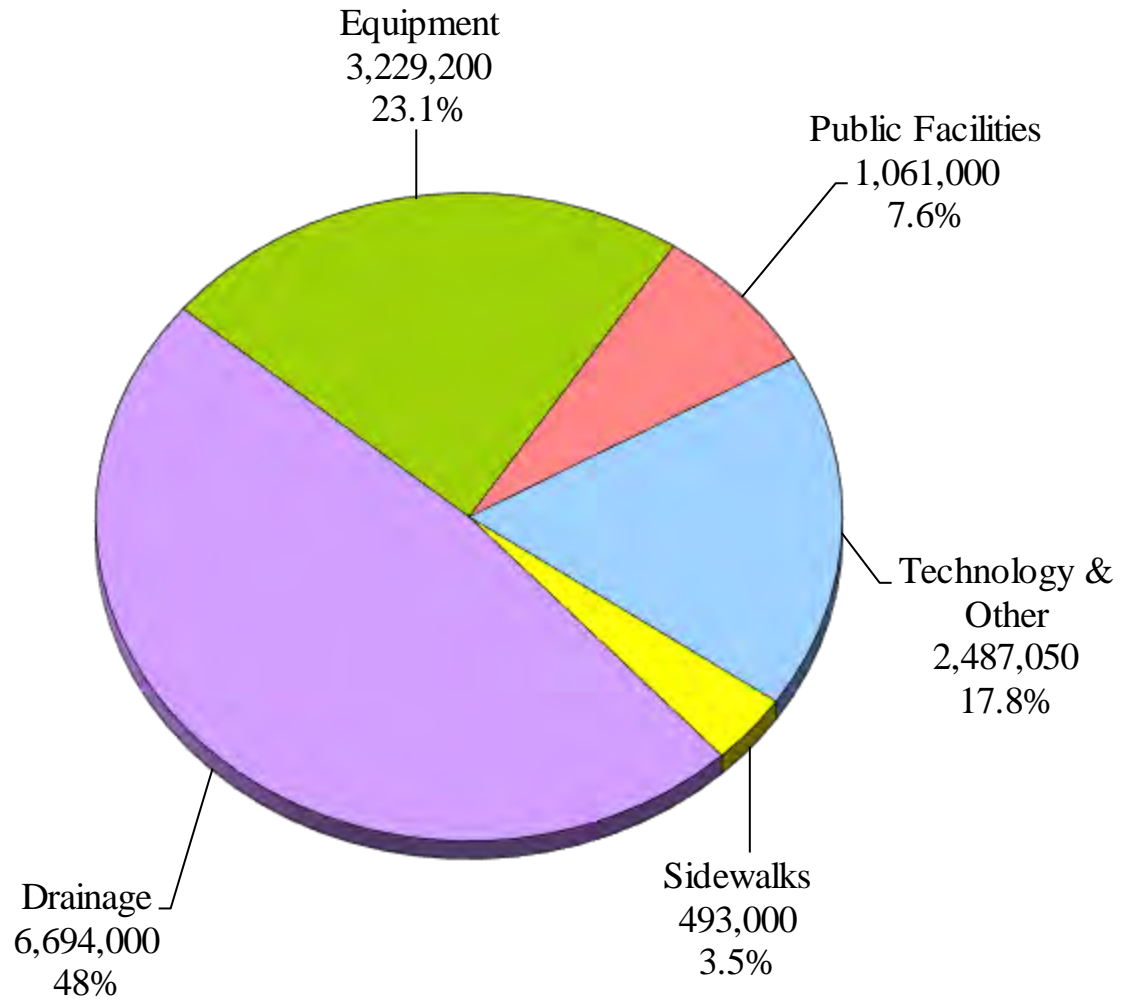
- \$908,512 or 8% increase from the current budget.
- The increase results from additional drainage projects.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$1,763,340 or 14.45% increase from the FY 21/22 year-end projection and \$2,671,852 or 23.66% increase from the FY 21/22 budget.
- The budget-to-budget increase results from increased drainage projects.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Capital Improvement Fund	\$5,698,425	\$5,547,025	\$11,292,398	\$12,200,910	\$13,964,250	\$13,493,100	\$11,387,900

Capital Improvement Fund Expenditures \$13,964,250



Capital Improvement Fund

CAPITAL IMPROVEMENT FUND

FUND NUMBER: 404

Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	3,624,291	5,485,307	7,323,119	7,323,119	1,805,210	428,417	277,945
REVENUES							
Interest on Investments	92,669	40,512	30,000	20,000	20,000	40,000	40,000
Sale of Fixed Assets	33,203	31,326	0	0	0	0	0
Sidewalk Assessment	0	0	0	62,000	0	0	0
Grants	433,003	612,295	0	101,000	0	100,000	100,000
Donation	0	31,487	0	0	0	0	0
Miscellaneous	566	57,217	0	0	0	0	0
Total Revenues	559,441	772,837	30,000	183,000	20,000	140,000	140,000
OTHER FINANCING SOURCES							
Contribution From:							
Bond Proceeds	0	0	0	0	5,420,000	6,780,000	5,420,000
Parks Millage Fund	0	112,000	0	0	0	0	0
General Fund - Property Tax Allocation	7,000,000	6,500,000	6,500,000	6,500,000	7,600,000	7,600,000	7,600,000
Total Other Financing Sources	7,000,000	6,612,000	6,500,000	6,500,000	13,020,000	14,380,000	13,020,000
TOTAL REVENUES AND OTHER FINANCING SOURCES							
	7,559,441	7,384,837	6,530,000	6,683,000	13,040,000	14,520,000	13,160,000
EXPENDITURES							
DRAINAGE AND BRIDGES							
	1,874,138	815,736	2,744,627	3,910,468	6,694,000	6,420,000	5,949,000
SIDEWALKS							
	398,282	148,398	978,019	969,019	493,000	662,000	851,000
EQUIPMENT							
Fire Vehicles and Equipment	1,080,124	689,587	1,731,992	1,831,992	1,215,000	1,230,000	1,086,000
Police Vehicles and Equipment	9,924	400,474	73,000	73,000	200,000	0	0
D.P.W. Vehicles and Equipment	915,964	1,318,383	1,446,825	1,446,825	1,164,200	1,178,600	1,226,400
Election Equipment and Software	62,777	109,380	0	0	0	0	0
Unified Technology & Communications	949,670	1,088,727	1,339,765	1,589,765	1,250,000	950,000	950,000
ERP/Financial Software	0	71,040	1,000,000	63,450	1,236,550	300,000	300,000
Total Equipment	3,018,459	3,677,591	5,591,582	5,005,032	5,065,750	3,658,600	3,562,400
PUBLIC FACILITIES							
City-Wide Facility Improvements	0	0	0	0	0	1,000,000	1,000,000
City-Wide Facilities Audit	9,660	0	0	0	0	0	0
Early Weather Warning Sirens	31,624	0	0	0	0	0	0
Barrier Free (ADA) Improvements	1,899	17,666	28,228	28,228	25,000	25,000	25,000
Parks (City-Wide)-Trail and Wayfinding Signs	59,397	0	8,000	8,000	0	0	0
City Hall Equipment	0	4,500	4,500	4,500	0	0	0
City Hall Equipment - Elevator Retrofit	0	0	0	0	150,000	0	0
City Hall Equipment - Overhead Door Replacements	0	0	0	0	100,000	0	0
City Hall-Replace North Parking Lots	2,290	0	195,000	195,000	0	0	0
City Hall-Replace South Parking Lots	0	0	201,000	201,000	0	0	0
City Hall-Replace West Parking Lots	0	0	0	0	0	361,000	0
Courthouse Parking Lot	0	0	0	0	0	366,000	0
Fire Station Building and Site Improvements	162,779	36,905	96,950	96,950	0	0	0
Police Building and Site Improvements	11,883	127,356	258,176	298,176	200,000	0	0
DPW Improvement	0	128,694	30,100	30,100	0	0	0
Costick Center Improvements/Mechanical Replacements	34,310	60,773	0	0	0	0	0
City-Wide Signage	0	0	0	0	0	1,000,000	0
Ice Arena Building Improvements	93,354	370,957	18,441	228,441	0	0	0
Security System CCTV Cameras	0	0	200,000	200,000	200,000	0	0
Heritage Park Bridge	0	48,779	0	298,221	0	0	0
Electric Vehicle (EV) Charging Stations	0	0	0	0	36,000	0	0
City Hall Building Improvements	0	71,775	187,275	327,275	0	0	0
Citywide HVAC Improvements	0	37,495	200,000	0	0	0	0
City Hall/Police Dept. Underground Fuel Tank Replacemnt	0	0	0	0	700,000	0	0
Interior Lighting Fixture Replacement	0	0	300,000	400,000	300,000	0	0
Fire Alarm System Replacement	0	0	250,000	0	0	0	0
Total Public Facilities	407,196	904,900	1,977,670	2,315,891	1,711,000	2,752,000	1,025,000
ADMINISTRATIVE							
Audit Fee	350	400	500	500	500	500	500
Total Administrative	350	400	500	500	500	500	500
TOTAL EXPENDITURES							
	5,698,425	5,547,025	11,292,398	12,200,910	13,964,250	13,493,100	11,387,900
OTHER FINANCING USES							
Transfer to Debt Service	0	0	0	0	452,543	1,177,372	1,844,207
TOTAL EXPENDITURES AND OTHER FINANCING USES							
	5,698,425	5,547,025	11,292,398	12,200,910	14,416,793	14,670,472	13,232,107
Revenues Over/(under) Expenditures	1,861,016	1,837,812	(4,762,398)	(5,517,910)	(1,376,793)	(150,472)	(72,107)
FUND BALANCE AT JUNE 30	5,485,307	7,323,119	2,560,722	1,805,210	428,417	277,945	205,838

Capital Improvement Fund

PROJECT DESCRIPTIONS

Drainage

Drainage projects improve the drainage courses outlined in the Master Storm Drainage Plan and are supplemented by storm water quality considerations required under the City's National Pollutant Discharge Elimination System storm water permit. Priority criteria are:

- Integrating water quantity issues with water quality issues
- Immediate flood peak reduction to solve the most significant flooding concerns
- Integration with other improvements including water main, sanitary sewer, paving and building construction
- Ensuring the continued development and redevelopment of the City
- Encouragement of riparian stewardship and maintenance.

In FY 22/23, drainage expenditures of \$6,694,000 will be as follows:

	DRAINAGE PROJECTS	22/23 BUDGET	MAINTENANCE COSTS	OTHER OPERATING COSTS
1.	Storm Water NPDES Permit Program	105,000	No Change	No Change
2.	Miscellaneous Storm Sewer Repair, Maintenance and Improvement Program	270,000	No Change	No Change
3.	City-owned Storm Water Basin Maintenance	25,000	No Change	No Change
4.	Quaker Valley Road Culvert Replacement - Phase II	1,000,000	No Change	No Change
5.	Heritage Hills and Wedgewood Commons Storm Sewer	671,000	No Change	No Change
6.	Whitlock Street Storm Sewer	383,000	No Change	No Change
7.	Woodcreek Hills Subdivision Drainage	3,748,000	No Change	No Change
8.	Farmington Freeway Industrial Park Storm Sewer	131,000	No Change	No Change
9.	Commerce Drive Storm Sewer	361,000	No Change	No Change

1. Storm Water NPDES Permit Program

An NPDES permit was obtained from the EGLE. As a requirement of the permit, a watershed management plan is needed. A major component of this plan is the Storm Water Management Plan. The SWMP requires that certain projects and procedures be adopted that will ultimately lead to a cleaner Rouge River in accordance with the Federal Clean Water Act. Projects may include erosion controls in the open watercourses in Farmington Hills and siltation basins to remove suspended sediment from storm water.

Under the current NPDES storm water permit, the City has a continuous requirement to identify and remove illegal discharges into City owned drainage systems. This includes sanitary system corrections, drainage system sampling and monitoring, education programs, pollution investigative efforts, etc., that are related to the City owned drainage system.

Capital Improvement Fund

2. **Miscellaneous Storm Sewer Repair, Maintenance and Improvement Program**

This involves:

- Construction and improvements of storage facilities, pipe and culvert enclosures and channel improvements throughout most of the drainage districts in the City. It also includes projects that are necessitated from inspection programs.
- Ninety percent of the City's drainage system is in open channels. Most of these major drainage courses have not been cleaned since their original construction. This program represents a continuous program for maintenance of these drainage courses.
- Emergency replacement and repair of major culverts in the public right-of-way.
- Throughout this City many subdivisions are being considered for local road reconstruction. In addition, several of the areas where the roads are not candidates for local reconstruction have storm sewers in need of rehabilitation. The storm sewer system in these areas as determined by the DPS will be televised and inspected. If deemed necessary an appropriate cleaning, repair, replacement, lining and rehabilitation program will be implemented at the time of, or prior to the road reconstruction.
- The Oakland County Water Resources Commission (WRC) has jurisdiction of a number of drains in the City that have been legally established under the Michigan Drain Code. The Drain Code provides a means of apportionment and assessment based on tributary area and runoff from these districts. Periodically, WRC will advise of maintenance needs and corresponding assessments, which the City is responsible for.

3. **City Owned Storm Water Basin Maintenance**

The City owns nine storm water detention and retention basins. These basins are required to be maintained in accordance with the Federal Clean Water Act to control urban pollutants and peak flow. This project provides improvement for all nine City owned basins. The improvements include select vegetation removal, sedimentation removal, and inlet/outlet pipe maintenance. In conjunction with the Capital Improvement Plan, the project is intended to provide annual maintenance and upkeep.

4. **Quaker Valley Road Culvert Replacement – Phase II**

This project includes the improvement of the two areas along Quaker Valley Road where the Minnow Pond Drain crosses. The existing 48" concrete culvert to the east of Quaker Valley Lane and the 14' by 7' metal arch culvert to the east of Hunter's Row. Both are reaching the end of their useful life due to joint separations and pipe deterioration.

5. **Heritage hills and Wedgewood Commons Storm Sewer**

This project involves providing improved drainage by installing additional storm sewers laterals in Heritage Hills and Wedgewood Commons (construction of Phases 2 through 4) and connecting to the existing storm sewer system.

6. **Whitlock Street Storm Sewer**

This project involves installing a storm sewer from the existing system along Eight Mile Road north 600 ft through the industrial section of Whitlock Street.

7. **Woodcreek Hills Subdivision Drainage**

The existing road culverts in the Woodcreek Hills Subdivision are reaching their design life and appear to be undersized. This project includes the replacement of five culverts along with the extension of their lengths in order to allow for an improved road crossing and the elimination of existing guardrail.

8. **Farmington Freeway Industrial Park Storm Sewer**

This project involves providing improved drainage by installing additional storm sewers in the Farmington Freeway Industrial Park 1-3 and connecting to the existing storm sewer system.

Capital Improvement Fund

9. Commerce Drive Storm Sewer

This project involves providing improved drainage along Commerce Drive by installing additional storm sewers and connecting to the existing storm sewer system in the area.

Financial Impact: Drainage improvements do not have a significant impact on operating budgets. The cost of the capital improvements is distributed over many years and ensures continued improvement, thereby having the potential to save millions of dollars in flood damage in the future.

Non-financial Impact: The City is required to install various improvements in accordance with the United States Clean Water Act. All projects are consistent with the City's federal permit. Funding projects in the Master Storm Drainage Plan promotes an improved quality of life.

Sidewalks and Bike Paths

Providing safe pedestrian travel along major traffic corridors is a priority of the City Council, School Board, staff and residents. Developers have installed sidewalks as a requirement of development. In many cases, sidewalk gaps have resulted. Annually, pedestrian traffic generators and sidewalk gaps are identified in preparation of the Capital Improvements Plan. These areas continue to be a priority. In FY 22/23, sidewalks and bike path expenditures of \$493,000 will be as follows:

	SIDEWALKS AND BIKE PATHS	22/23 BUDGET	MAINTENANCE COSTS	OTHER OPERATING COSTS
1.	Sidewalk replacement along major roads including brick paver repair/replace	100,000	No Change	No Change
2.	Neighborhood Sidewalk Replacement Program SAD	50,000	No Change	No Change
3.	Nine Mile, south side, across 38505 frontage	102,000	No Change	No Change
4.	Inkster Road, Scottsdale North to 150' north	51,000	No Change	No Change
5.	Inkster Road from Eleven Mile to Hystone Dr.	140,000	No Change	No Change
6.	Pedestrian sidewalk concrete replacement at varied locations	50,000	No Change	No Change

Financial Impact: Providing sidewalks and bike paths does not have a significant impact on operating budgets.

Non-financial Impact: Sidewalks and bike paths add to the attractiveness of the City, appeal to families, and signal a resident-friendly community. They contribute positively to the community's environment and image. They provide safe pedestrian travel to schools, shopping centers, and recreational areas.

Capital Improvement Fund

Equipment

In FY 22/23, equipment in the amount of \$5,065,750 will be purchased.

	EQUIPMENT	22/23 BUDGET	MAINT. COSTS	OTHER OPERATING COSTS
	Technology			
1.	Unified Technology & Communications	1,250,000	No Change	No Change
2.	ERP/Financial Software	1,236,550	No Change	No Change
3.	Security System CCTV Camera	200,000	No Change	No Change
	Police			
4.	Replacement Body Armor	30,000	No Change	No Change
5.	Fitness Equipment	35,000	No Change	No Change
6.	Forensic Investigation of Mobile Devices Program and Equipment	55,000	No Change	No Change
7.	Two (2) Patrol Motorcycles	50,000	No Change	No Change
8.	Vantage Robot	30,000	No Change	No Change
	Fire Department			
9.	Purchase replacement for Squad #5	275,000	No Change	No Change
10.	Purchase replacement for Medic #3	275,000	No Change	No Change
11.	Purchase turnout gear for end of service life personal protective equipment	440,000	No Change	No Change
12.	Purchase three (3) power stretchers with power load units	175,000	No Change	No Change
13.	Purchase one (1) utility vehicle to replace fleet vehicle	50,000	No Change	No Change
	Public Service Department			
14.	Forestry Truck – Replacement	270,000	No Change	No Change
15.	Refurbish Existing Equipment	50,000	No Change	No Change
16.	Rubber Tire Front Loader – Replacement	255,000	No Change	No Change
17.	Two Forestry Chipper – Replacements	190,000	No Change	No Change
18.	Two Riding Landscape Mowers – Replacements	40,000	No Change	No Change
19.	Tool-Cat Utility Vehicle – Replacement	100,000	No Change	No Change
20.	Enclosed Trailer for Mowers – Replacement	25,000	No Change	No Change
21.	3-Fleet and Pool Vehicles – Replacement	92,000	No Change	No Change
22.	3-Pickup Trucks and Plows	142,200	No Change	No Change

1. & 3. Unified Technology & Communications

Information Technology provides technical support and maintenance of information systems, telecommunications systems, and Geographic Information Systems (GIS). Various enterprise-wide software applications have been installed including land file, geographical information systems, recreation registration, financial management, document imaging and the creation of a city website and employee intranet.

During Fiscal Year 2022/2023 the following projects are proposed

- PC & Notebook replacements for various departments.
- Continued Implementation of Virtual Desktop & VPN functionality for various departments.
- Infrastructure and software enhancements to support various departmental initiatives.
- Continued upgrades to the network security infrastructure.
- Implement Cloud based IT Disaster recovery solution.

Capital Improvement Fund

- Implement Windows 11 upgrade.
- Replace the City’s outdated Enterprise Resource and Planning software (General Ledger, Accounts Payable, Payroll, Human Resources, Purchasing, etc.) with a new software package that also includes enhanced functionality to replace current outmoded and manual processes, including:
 - o Budgeting and Fiscal Planning
 - o Financial Reporting
 - o Business Intelligence/Analytics
 - o Performance Management
 - o Project Management
 - o Human Resource Information System functionality to cover the “life cycle” of each employee of the City:
 - Recruitment
 - Applicant tracking
 - Selection
 - On-boarding
 - Training and development
 - Performance reviews
 - Employee profile management

All the recommended upgrades in functionality are currently managed using outdated and manually intensive spreadsheets, Word documents, and paper.

Unified communications (UC) are a framework for integrating various asynchronous and real-time communication tools, with the goal of enhancing business communication, collaboration and productivity. Unified communications do not represent a singular technology; rather, it describes an interconnected system of enterprise communication devices and applications that can be used in concert. In order to better address all of the City’s needs appropriate systems will be planned & implemented as part of an integrated program.

A Smart City is a technologically modern area that uses different types of electronic methods, voice activation methods and sensors to collect specific data. Information gained from that data are used to manage assets, resources, and services efficiently; in return, that data is used to improve the operations across the City. The smart city concept integrates information and communication technology (ICT), and various physical devices connected to the IoT (Internet of things) network to optimize the efficiency of City operations and services and connect to citizens.

During Fiscal Year 2022/2023 the following projects are proposed

- Video Surveillance Equipment
The City of Farmington Hills faces the challenge of reassuring residents, visitors and employees that safety on City property is a priority. This is accomplished by preventing and minimizing potential threats. These include vandalism, burglary and all other forms of crime. Security in common areas like parks and City buildings has become of vital importance and video surveillance is a critical tool needed to secure City sites. When complete, will be designed to work in conjunction with other systems on a unified platform. To successfully implement this program capital investment of \$250,000 is requested for fiscal year 2022/23 and \$250,000 per year is requested for, 2024/25, 2025/26, 2026/27 & 2027/28.
- Smart Cities Projects
Potential projects are in the very early planning stage. Projects will include collecting data from devices, buildings and assets that will then be processed and analyzed to

Capital Improvement Fund

monitor and manage traffic and transportation systems, utilities, water supply networks, waste, crime detection, information systems and other community service. In order to successfully implement this program capital investment \$350,000 is requested for fiscal year 2022/23 and \$350,000 per year is requested for 2024/25, & 2025/26, 2026/27 & 2027/28.

2. ERP/Financial Software

- A new Core ERP system (GL, Budgeting, PR, AP, HR, Purchasing, Capital Assets; \$700k up front, \$100k annual maintenance)
- A new Financial Reporting, Performance Management, and Transparency software like OpenGov, Questica, Socrata... (\$100k annual lease)
- A new Time and Labor Management software for timekeeping (\$100k annual lease)
- A new Applicant Tracking software for recruiting, hiring, etc. (\$100k annual lease)

Police Equipment

4. Replacement Body Armor

In budget year 2021/22 the police department replaced the body armor for 70 of the 106 sworn members. This body armor had reached the end of the manufacturer warranties and required replacement. It is expected that with the hiring of new officers and the warranty expiration of current officer's body armor that the department will need to purchase and additional 30 pieces of body armor. The estimated cost for this project is \$30,000

5. Fitness Equipment

The police departments fitness center is currently equipped with five pieces of exercise equipment which are used for cardiovascular fitness. These pieces of equipment are commercial grade quality and have been in use for several years. These pieces of equipment are currently out of warranty and are malfunctioning due to wear. The department benefits from its members using these pieces of equipment by helping maintain a healthy and strong work force. The department seeks to replace these five pieces of equipment with four new pieces of equipment, specifically three new treadmills and a Stairmaster machine. The estimated cost of this project is \$35,000.

6. Forensic Investigation of Mobile Devices Program and Equipment

The prevalence of cell phones being used in the commission of crimes has revealed a need for the police department to be able to acquire, examine and analyze forensic data from these devices. This data can be used to establish motives, develop leads, identify suspects, identify evidence or exonerate subjects of an investigation. This data is critical to modern criminal investigations and the department must be prepared to pursue this investigative option fully. The department is seeking to train investigative staff and obtain computers, hardware and software which will allow for the retrieval of this important information. The estimated cost for this project is \$55,000.

7. Patrol Motorcycle

The police department currently has two BMW patrol motorcycles. These motorcycles were purchased in 2012. The vehicles are currently out of warranty and maintenance costs associated with their regular use are increasing. It is recommended that these motorcycles be replaced with two BMW patrol motorcycles and the existing motorcycles be either sold or used as a trade in at the time of purchase. The estimated cost of this project is \$50,000.

8. Vantage Robot

The police department is seeking to add this tactical robotic to enhance its ability to respond to emergency situations. This robot is remote controlled and equipped with three cameras which provide high-definition real time video to the users. The robot also is equipped with a FLIR camera which will allow for visibility in low light and identifying heat sources. The robot has two types of communication capabilities which would allow the operator to speak directly with individuals who

Capital Improvement Fund

may pose a danger to the public without exposing the officer. This robot is capable of climbing stairs and maneuver around or over obstacles. This piece of equipment would be extremely valuable in clearing building or confronting armed and barricaded individuals while providing a degree of safety to officers. The estimated cost of this project is \$30,000.

9 – 22. Police, Fire and Public Service Department Equipment

Due to the expense of major equipment purchases for the City, a continuous provision must be made annually for new equipment and to replace worn out and unserviceable equipment. Priority is given based on mileage, safety, body/interior condition, functionality, mechanical condition, and service record.

Financial Impact: Purchasing equipment does not have a significant impact on the operating budget.

Non-financial Impact: Having reliable equipment is essential to maintain roads and for the safety of our residents.

Public Facilities

The Municipal Complex Master Plan defines space requirements necessary to alleviate overcrowding and provides the technological requirements that are necessary for the City to provide services.

In FY 22/23, public facilities expenditures of \$1,711,000 will be as follows:

	PUBLIC FACILITIES	22/23 BUDGET	MAINTENANCE COSTS	OTHER OPERATING COSTS
1.	City-wide Facilities Improvements	950,000	No Change	No Change
2.	Barrier Free (ADA) Improvements	25,000	No Change	No Change
3.	City Hall/Police Department Underground Fuel Tank Replacement	700,000	No Change	No Change
4.	Electric Vehicle (EV) Charging Stations	36,000	No Change	No Change

1. Citywide Facilities Improvements

In order to better plan for capital expenditures, a comprehensive facility's condition assessment was completed at 32 City buildings. Accruent was hired to objectively evaluate each building's assets based upon usage, age, condition, predicted useful life and estimated replacement value. This information was entered into a database which was used to analyze and report any major repairs, upgrades and replacements which are anticipated to occur within the next 5 years. A committee made of up of City staff members from multiple departments reviewed the detailed report and helped create a list of specific requirements used to prioritize the list of projects. The prioritization was based up on several factors such as Facility Condition Index (FCI), type of system, reason for repair/replacement, impact on occupants, and contributions to water and energy savings. Based upon the prioritization, the following projects are proposed for FY 2022/2023:

- Pedestrian Concrete Sidewalk Replacement at Varied Locations
- Security System CCTV Camera Replacement and New Installation at Varied Locations
- Interior Lighting Fixture Replacement at Varied Locations
- Fire Alarm System Replacement at Varied Locations

2. Barrier Free (ADA) Improvements

The City conducted a survey of architectural barriers in its buildings, facilities, and parks in the spring and summer of 2008. The survey identified physical barriers in City buildings, facilities, and parks built prior to 1992 based on Michigan Barrier Free Design standards. Recognizing that the City has limited funds and cannot immediately make all buildings, facilities, and parks fully

Capital Improvement Fund

accessible, the City has prioritized barriers based on the level of impact on a person's ability to access City facilities and/or programs.

3. City Hall / Police Department Underground Fuel Tank Replacement

The current two(2) 10,000-gallon, double-walled, steel underground fuel storage tanks located west of the Police Department were installed in 1993. These have had contained leaks in the past. In 2012, these tanks were both opened, cleaned, repaired and their interiors recoated. Due to their age, ground conditions and their history; their replacement is necessary. The current estimated cost is \$331,000.

4. Electric Vehicle (EV) Charging Stations

Installation of electric vehicle (EV) charging stations at multiple City facilities.

Financial Impact: Some of these public facility improvements/replacements are expected to provide energy savings cost reductions.

Non-financial Impact: Improved employee working conditions are expected to increase employee efficiency, effectiveness and morale.

Capital Improvement Fund

PROJECT LIST

PROPOSED BUDGET FY 2022/23

DRAINS

Storm Water NPDES Permit Program	105,000
Miscellaneous Storm Sewer Repair, Maintenance and Improvement Program	270,000
City Owned Storm Water Basin Mainenance	25,000
Quaker Valley Road Culvert Replacement - Phase II	1,000,000
Heritage Hills and Wedgewood Commons Storm Sewer	671,000
Whitlock Street Storm Sewer	383,000
Woodcreek Hills Subdivision Drainage	3,748,000
Farmington Freeway Industrial Park Storm Sewer	131,000
Commerce Drive Storm Sewer	361,000

TOTAL DRAINAGE

6,694,000

SIDEWALK PROGRAM

Pedestrian Concrete Sidewalk Replacement at Varied Locations	50,000
Sidewalk replacement along major roads including brick paver repair/replace	100,000
Neighborhood Sidewalk Replacement Program SAD	50,000
Nine Mile, south side, across 38505 frontage	102,000
Inkster Road, Scottsdale North to 150' north	51,000
Inkster Road from Eleven Mile to Hystone Dr.	140,000

TOTAL SIDEWALK PROGRAM

493,000

EQUIPMENT

Fire Equipment:

• Purchase replacement for Squad #5	275,000
• Purchase replacement for Medic #3	275,000
• Purchase turnout gear for end of service life personal protective equipment	440,000
• Purchase three (3) power stretchers with power load units	175,000
• Purchase one (1) utility vehicle to replace fleet vehicle	50,000

Total Fire Equipment

1,215,000

Police Equipment:

Replacement Body Armor	30,000
Fitness Equipment	35,000
Forensic Investigation of Mobile Devices Program and Equipments	55,000
Two (2) Patrol Motorcycles	50,000
Vantage Robot	30,000

Total Police Equipment

200,000

Capital Improvement Fund

PROJECT LIST (continued)

**PROPOSED
BUDGET
FY 2022/23**

D.P.W. Equipment:

• Forestry Truck – Replacement (\$270,000)	270,000
• Refurbish Existing Equipment (\$50,000)	50,000
• Rubber Tire Front Loader – Replacement (\$255,000)	255,000
• Two Forestry Chipper – Replacements (\$95,000 each, Total \$190,000)	190,000
• Two Riding Landscape Mowers – Replacements (\$20,000 each, Total \$40,000)	40,000
• Tool-Cat Utility Vehicle – Replacement (\$100,000)	100,000
• Enclosed Trailer for Mowers – Replacement (\$25,000)	25,000
3-Fleet and Pool Vehicles – Replacement (\$92,000)	92,000
1-Pickup Truck and Plow - Road Maintenance (\$47,400)	47,400
1-Pickup Truck and Plow – DPW Maintenance (\$47,400)	47,400
1-Pickup Truck and Plow – Engineering Division (\$47,400)	47,400
Total DPW Equipment	1,164,200

Technology

City-wide Unified Technology & Communications	1,250,000
ERP/Financial Software	1,236,550
Total Technology	2,486,550

TOTAL EQUIPMENT

5,065,750

PUBLIC FACILITIES

City Wide Facilities Improvements	
• Security System CCTV Camera Replacement and New Installation at Varied Lo	200,000
• Interior Lighting Fixture Replacement at Varied Locations	300,000
• Police Backup Boiler	200,000
• City Hall Elevator Retrofit	150,000
• Overhead Door Replacements	100,000
Barrier Free (ADA) Improvements	25,000
Fire Station Improvements	
City Hall/Police Department Underground Fuel Tank Replacement	700,000
Electric Vehicle (EV) Charging Stations	36,000
TOTAL PUBLIC FACILITIES	1,711,000

Audit Fees

500

TOTAL Capital Improvement Fund

13,964,250

Capital Improvement Fund

DRAINAGE

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
Storm Water NPDES Permit Program	630,000	630,000	NC	105 CF	105 CF	105 CF	105 CF	105 CF	105 CF	
Miscellaneous Storm Sewer Repair, Maintenance and Improvement Program	1,620,000	1,620,000	NC	270 CF	270 CF	270 CF	270 CF	270 CF	270 CF	
City Owned Storm Water Basin Mainenance	150,000	150,000	NC	25 CF	25 CF	25 CF	25 CF	25 CF	25 CF	
Quaker Valley Road Culvert Replacement - Phase II	1,000,000	1,000,000	NC	1,000 CF						
Heritage Hills and Wedgewood Commons Storm Sewer	2,013,000	2,013,000	NC	671 CF	671 CF	671 CF				
Whitlock Street Storm Sewer	383,000	383,000	NC	383 CF						
Woodcreek Hills Subdivision Drainage	3,748,000	3,748,000	NC	3,748 CF						
Farmington Freeway Industrial Park Storm Sewer	393,000	393,000	NC	131 CF	131 CF	131 CF				
Commerce Drive Storm Sewer	361,000	361,000	NC	361 CF						
Harwich Dr. Drainage Improvement	118,000	118,000	NC		118 CF					
Caddell Drain, Nine Mile at Drake	2,247,000	2,247,000	NC			2,247 CF				
Caddell Drain Improvements - Phase II	1,155,000	693,000	NC				693 CF			
Hearthstone Road Culvert Rehab/Replacement	1,092,000	1,092,000	NC					1,092 CF		
Biddestone Lane Culvert	1,638,000	1,638,000	NC					1,638 CF		
Robinson and Parker Culvert Rehab south of Colfax	767,000	767,000	NC							767 CF
Folsom Road Box Culvert Rehab East of Randall	2,168,000	2,168,000	NC							2,168 CF
Raleigh Road side yard Drainage	546,000	546,000	NC							546 CF
Minnow Pond Drain, Mirlon north of Thirteen Mile Road	287,000	276,000	NC							276 CF
Windwood Pointe Subdivision Drainage	317,000	159,000	NC							159 CF
Vacri Lane Rear Yard Drainage Improvements	87,000	87,000	5,000 AC							87 CF
Tuck Road Bridge Rehab south of Folsom	2,675,000	2,675,000	NC							2,675 CF
SUB-TOTAL:	\$23,395,000	\$22,764,000	\$5,000	6,694	1,320	3,449	1,093	3,130	400	6,678

CF: Capital Fund
AC: Annual Cost

*This chart shows the identified public structures and improvements in the general order of their priority.

Capital Improvement Fund

SIDEWALKS

PROJECT	TOTAL COST	CITY COST	MAINTENAN CE COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
Sidewalk replacement along major roads including brick paver repair/replace	600,000	600,000	NC	100 CF	100 CF	100 CF	100 CF	100 CF	100 CF	
Neighborhood Sidewalk Replacement Program SAD	50,000	0	NC	50 CF						
Non-motorized Master Plan	125,000	125,000	NC		125 CF					
Nine Mile, south side, across 38505 frontage	102,000	102,000	NC	102 CF						
Inkster Road, Scottsdale North to 150' north	51,000	51,000	NC	51 CF						
Inkster Road from Eleven Mile to -Hystone Dr.	140,000	140,000	NC	140 CF						
M-5 Pedestrian Bridge Connection Improvements	150,000	150,000	NC		150 CF					
Inkster Road, west side, Hystone Dr. to the north end of the I-696 overpass (south property line of 27777 Inkster Road)	424,000	424,000	NC		424 CF					
Farmington Road, west side, Twelve Mile to Bayberry Street	287,000	287,000	NC		287 CF					
Pathway Improvements, Rock Ridge Lane to Oak Crest Drive	100,000	100,000	NC			100 CF				
Ten Mile from 30265 to 30701 Ten Mile Road	227,000	227,000	NC			227 CF				
Ten Mile Road from S. Duncan to Creekside Dr.	131,000	131,000	NC				131 CF			
Eleven Mile Road, north side, Old Homestead to Drake Road	262,000	262,000	NC					262 CF		
Farmington, east side, Glenmuir to Fourteen Mile	343,000	343,000	NC						343 CF	
Nine Mile, south side, Drake to Farmington	535,000	267,500	NC							267 CF
Eleven Mile, north side, Old Homestead to Farmington Hills, Golf Club	187,000	187,000	NC							187 CF
Inkster Road, west side, Nine Mile to Eleven Mile Road	1,432,000	1,432,000	NC							1,432 CF
Inkster, west side, Twelve Mile to north property line of 27777 Inkster Road	454,000	454,000	NC							454 CF
Halsted Road, east side, Brookwood to Fourteen Mile Road	467,000	467,000	NC							467 CF
Halsted, west side, Nine Mile to Windwood, City ROW only	126,000	126,000	NC							126 CF
Thirteen Mile, south side, Drake to Bellcrest St.	240,000	240,000	NC							240 CF
Inkster Road, west side, Thirteen Mile to Old Colony Street (Valley Dr.)	468,000	468,000	NC							468 CF
Folsom, south side, Orchard Lake to Power	528,000	264,000	NC							264 CF
Folsom, south side, Tuck to Orchard Lake Road	1,088,000	544,000	NC							544 CF
Hills Tech Bike Path ** (Halsted Road)	1,043,000	1,043,000	NC							1,043 CF
Country Club, Haggerty to Twelve Mile	689,000	689,000	NC							689 CF
Halsted Road, Twelve Mile to Hills Tech Drive upgrade to Bike Path	354,000	354,000	NC							354 CF
Haggerty, east side, Hills Tech Drive to Twleve Mile Road**	646,000	646,000	NC							646 CF
Orchard Lake Road, east side,-Freedom to Grand River	646,000	0	NC							0
Ten Mile, south side, Stoney Creek to Inkster	406,000	203,000	NC							203 CF
SUB-TOTAL:	\$12,301,000	\$10,326,500	NC	443	1,086	427	231	362	443	7,384

Capital Improvement Fund

FIRE EQUIPMENT

PROJECT	TOTAL COST	CITY COST	MAINTENANCE COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
2022/2023 Fire Equipment and Apparatus	1,215,000	1,215,000	NC	1,215 CF						
2023/2024 Fire Equipment and Apparatus	1,230,000	1,230,000	NC		1,230 CF					
2024/2025 Fire Equipment and Apparatus	1,086,000	1,086,000	NC			1,086 CF				
2025/2026 Fire Equipment and Apparatus	986,000	986,000	NC				986 CF			
2026/2027 Fire Equipment and Apparatus	1,020,000	1,020,000	NC					1,020 CF		
TOTAL:	\$5,537,000	\$5,537,000	NC	1,215	1,230	1,086	986	1,020	0	0

DPW EQUIPMENT

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
2022/2023 DPW Equipment	930,000	930,000	NC	930 CF						
2023/2024 DPW Equipment	935,000	935,000	NC		935 CF					
2024/2025 DPW Equipment	973,000	973,000	NC			973 CF				
2025/2026 DPW Equipment	1,085,000	1,085,000	NC				1,085 CF			
2026/2027 DPW Equipment	1,022,000	1,022,000	NC					1,022 CF		
2027/2028 DPW Equipment	1,073,000	1,073,000	NC						1,023 CF	50 CF
TOTAL:	\$6,018,000	\$6,018,000	NC	930	935	973	1,085	1,022	1,023	50

TECHNOLOGY

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
City-Wide Technology	2,500,000	2,500,000	60,000 AC	400 CF	350 CF	350 CF	350 CF	350 CF	350 CF	350 CF
Unified Communications & Smart Cities Projects	4,200,000	4,200,000	40,000 AC	600 CF	600 CF	600 CF	600 CF	600 CF	600 CF	600 CF
Police and Fire Departments Complete Radio System Replacement, beginning 2021/2022	250,000	250,000	NC	250 CF						
ERP/Financial Software	2,800,000	2,800,000	175,000 AC	1,300 CF	300 CF	300 CF	300 CF	300 CF		300 CF
TOTAL:	\$9,750,000	\$9,750,000	\$275,000	2,550	1,250	1,250	1,250	1,250	950	1,250

CF: Capital Fund

AC: Annual Cost

NC: No Change

Capital Improvement Fund

PUBLIC FACILITIES

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
City Wide Facilities Improvements	6,000,000	6,000,000	NC	1,000 CF	1,000 CF	1,000 CF	1,000 CF	1,000 CF	1,000 CF	
Barrier Free (ADA) Improvements	150,000	150,000	NC	25 CF	25 CF	25 CF	25 CF	25 CF	25 CF	
Fire Station Improvements	250,000	250,000	NC	50 CF	50 CF	50 CF	50 CF	50 CF		
City Hall/Police Department Underground Fuel Tank Replacement	331,000	331,000	NC	331 CF						
West Parking Lot of City Hall Campus	361,000	361,000	NC	361 CF						
Courthouse Parking Lot	366,000	366,000	NC		366 CF					
Electric Vehicle (EV) Charging Stations	36,000	36,000	NC		36 CF					
Citygate Signage on Orchard Lake Road Bridge Over i-696	1,000,000	1,000,000	NC		1,000 CF					
TOTAL:	\$8,494,000	\$8,494,000	NC	1,767	2,477	1,075	1,075	1,075	1,025	0

CF: Capital Fund
NC: No Change

PARKS & RECREATION

PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/2028	FUTURE
The Hawk	16,000,000	16,000,000	315,000 AC	2,600 CF	2,600 CF	2,600 CF	2,600 CF	2,600 CF	2,600 CF	400 CF
2022/2023 Vehicles, Equipment and Infrastructure	620,000	620,000	NC	620 CF						
2023/2024 Vehicles, Equipment and Infrastructure	268,000	268,000	NC		268 CF					
2024/2025 Vehicles, Equipment and Infrastructure	353,000	353,000	NC			353 CF				
2025/2026 Vehicles, Equipment and Infrastructure	188,000	188,000	NC				188 CF			
2026/2027 Vehicles, Equipment and Infrastructure	612,000	612,000	NC					612 CF		
2027/2028 Vehicles, Equipment and Infrastructure	408,000	408,000	NC						408 CF	
Acquisition of Park Land	1,500,000	1,500,000	NC							1,500 CF
Costick Center	20,000,000	20,000,000	155,000	1,500 CF	1,500 CF	1,500 CF	1,500 CF	1,500 CF	1,500 CF	11,000 CF
TOTAL:	\$39,949,000	\$39,949,000	\$470,000	4,720	4,368	4,453	4,288	4,712	4,508	12,900

COMMUNITY CENTER RENOVATIONS FUND

Overview

This Capital Projects Fund was established in 2018 and is used to account for the renovation and ongoing maintenance and capital needs of Harrison High School for use as a Community Center.

Revenue Assumptions

Interest income is the primary source of revenue for FY 22/23.

Expenditures

In FY 22/23, expenditures are planned for the ongoing capital needs for the repurposing of Harrison High School into a Community Center.

Fund Balance

The fund balance is projected to be \$249,513 at June 30, 2023.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- The \$450,000 decrease is a result of lower turf fields expenditure in FY 21/22 compared to the original budget.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- The \$884,230 decrease is a result of decreased capital expenditures in FY 22/23

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Total Community Center Renovations Fund	\$9,631,982	\$16,753,520	\$1,464,530	\$1,014,530	\$130,300	\$130,300	\$130,300

Community Center Renovations Fund

Community Center Renovations Fund

FUND NUMBER: 406

Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	116,947	15,953,360	256,893	1,334,343	349,813	249,513	279,213
REVENUES							
Donations	0	257,408	0	0	0	0	0
Interest Income	347,173	16,529	30,000	30,000	30,000	30,000	30,000
Total Revenues	347,173	273,937	30,000	30,000	30,000	30,000	30,000
OTHER FINANCING SOURCES							
Proceeds from Sale of Bonds	25,121,222	0	0	0	0	0	0
Transfer from Brownfield Redevelopment	0	1,542,350	0	0	0	0	0
Transfer from Parks Millage Fund	0	318,216	0	0	0	0	0
Transfer from General Fund	0	0	1,000,000	0	0	130,000	130,000
Total Other Financing Sources	25,121,222	1,860,566	1,000,000	0	0	130,000	130,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	25,468,395	2,134,503	1,030,000	30,000	30,000	160,000	160,000
EXPENDITURES							
Construction & Professional Fees	9,516,186	15,862,869	0	0	0	0	0
Fitness Room Equipment	0	250,264	0	0	0	0	0
Café Equipment	0	56,103	0	0	0	0	0
Audio Visual Equipment & Security Camc	0	145,890	0	0	0	0	0
VFA Facilities Assessment	0	41,554	0	0	0	0	0
Lighting	0	6,458	0	0	0	0	0
Community Center Improvements	0	132,471	48,555	48,555	130,000	130,000	130,000
Theatre Equipment	0	257,651	165,675	165,675	0	0	0
Turf Fields	0	0	1,100,000	650,000	0	0	0
3rd Floor Improvements	0	0	150,000	150,000	0	0	0
Bond Issuance Costs	115,796	0	0	0	0	0	0
Audit Fees	0	260	300	300	300	300	300
TOTAL EXPENDITURES	9,631,982	16,753,520	1,464,530	1,014,530	130,300	130,300	130,300
Revenues and Other Financing Sources	15,836,413	(14,619,017)	(434,530)	(984,530)	(100,300)	29,700	29,700
Over/(Under) Expenditures	15,836,413	(14,619,017)	(434,530)	(984,530)	(100,300)	29,700	29,700
FUND BALANCE AT JUNE 30	15,953,360	1,334,343	(177,637)	349,813	249,513	279,213	308,913

PROJECT LIST

	PROPOSED BUDGET FY 2022/23
<u>HAWK IMPROVEMENTS</u>	
Shade System for windows	20,000
Sound System Management (HH)	30,000
Gym Divider Curtains	50,000
Sound System Black Box Theatre	30,000
TOTAL HAWK IMPROVEMENTS	130,000

COMPONENT UNITS

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority Fund and Corridor Improvement Authority Fund are included in this group and are included in the City's government-wide financial statements.

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2022	\$454,828	\$1,312,152	\$1,766,979
REVENUES			
Property Taxes	205,061	380,995	586,056
Intergovernmental	0	0	0
Interest Income	306	16,640	16,946
Total Revenues	205,367	397,635	603,002
EXPENDITURES			
Audit Fees	100	0	100
Marketing	0	0	0
Business Improvement Grant	0	0	0
Miscellaneous/Others	0	5,275	5,275
Consultants	0	20,000	20,000
Total Expenditures	100	25,275	25,375
Revenues over/(under) Expenditures	205,267	372,360	577,627
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	205,267	363,360	568,627
FUND BALANCE AT JUNE 30, 2023	\$660,095	\$1,675,511	\$2,335,606

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

The Brownfield Redevelopment Authority Fund is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones.

Revenue

Revenue is currently derived primarily from tax increments captured from incremental cumulative increases in taxable value applied to the operating millage rates of the various taxing units, exclusive of the Farmington Schools, State Education Tax, Zoo Authority and Art Institute; as shown below:

BROWNFIELD REDEVELOPMENT AUTHORITY TAX INCREMENT REVENUE

	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Captured Taxable Value	12,157,820	12,703,800	14,495,830	17,893,880
Property Taxes By Taxing Unit:				
City of Farmington Hills	202,845	206,734	235,628	286,302
Oakland County/HCMA	54,499	58,188	66,233	80,851
Oakland ISD	39,560	41,008	46,404	56,646
Oakland Community College	18,605	19,289	21,826	26,644
Farmington District Library	18,715	19,321	21,834	26,370
Oakland County PTA	12,069	12,515	14,155	17,279
Total	346,292	357,056	406,080	494,092
Millages				
City of Farmington Hills	16.6843	16.2734	16.2549	16.0000
Oakland County Operating/Parks/HCM	4.4826	4.5804	4.5691	4.5184
Oakland ISD	3.2539	3.2280	3.2012	3.1657
Oakland Community College	1.5303	1.5184	1.5057	1.4890
Farmington District Library	1.5393	1.5209	1.5062	1.4737
Oakland County PTA	0.9927	0.9851	0.9765	0.9657
Total	28.4831	28.1062	28.0136	27.6123
City of Farmington Hills Breakdown:				
Operating	8.1932	8.1006	8.0236	7.8503
Less: Debt	(0.5216)	(0.7383)	(0.6017)	(0.5682)
Refuse	0.7608	0.7530	0.7530	0.7333
Public Information	0.0144	0.0139	0.0134	0.0127
Parks	0.4745	0.4691	0.4646	0.4546
Public Safety	3.0886	3.0536	3.0245	3.0387
Roads	4.6744	4.6215	4.5775	4.4786
Total	16.6843	16.2734	16.2549	16.0000

Brownfield Redevelopment Authority

Expenditures

Expenditures primarily reflect funds allocated for planned projects, assessments and administrative/operating expenditures.

Fund Balance

Fund balance is projected to be \$1,675,511 at June 30, 2023. Brownfield funds are to be expended during the life of the Brownfield Plan.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- \$61,506 or 654.32% increase from the current budget. The increase results primarily from higher than originally budgeted Other Contracted Services.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- \$36,631 or 51.66% decrease from the FY 21/22 year-end projection, and \$24,875 or 264.63% increase from the FY 21/22 budget.
- The budget-to-budget increase results primarily from anticipated higher contracted services.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Brownfield Redevelopment Authority Fund	\$127,251	\$1,570,724	\$9,400	\$70,906	\$34,275	\$34,400	\$34,400

Brownfield Redevelopment Authority

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

FUND NUMBER: 243

Acct. No.	Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected
FUND BALANCE AT JULY 1		1,918,433	2,199,177	977,730	1,000,076	1,312,152	1,675,511
REVENUES							
403-001	243000-000-403-001 Property Taxes	352,471	361,699	366,341	366,341	380,995	384,659
505-001	243000-000-505-001 Federal Grant	4,000	0	0	0	0	0
642-015	243000-000-642-015 Other Revenue	0	4,000	0	0	0	0
664-005	243000-000-664-005 Interest Income	42,533	5,924	16,640	16,640	16,640	16,972
668-001	243000-000-668-001 Unrealized Gain/(loss)	8,991	0	0	0	0	0
TOTAL REVENUES		407,995	371,623	382,981	382,981	397,635	401,631
EXPENDITURES							
996-001	243000-376-996-001 Miscellaneous	6,880	310	400	275	275	400
440-008	243000-376-440-008 Assessments	4,000	0	0	4,850	5,000	5,000
440-066	243000-376-440-066 Other Contracted Services	107,371	19,064	0	56,781	20,000	20,000
TOTAL EXPENDITURES		118,251	19,374	400	61,906	25,275	25,400
OTHER FINANCING USES							
Transfer 243000-600-445-101		9,000	9,000	9,000	9,000	9,000	9,000
Transfer to Community Center Renovations Fund		0	1,542,350	0	0	0	0
TOTAL OTHER FINANCING USES		9,000	1,551,350	9,000	9,000	9,000	9,000
TOTAL EXPENDITURES AND OTHER FINANCING USES		127,251	1,570,724	9,400	70,906	34,275	34,400
Revenues Over/(Under) Expenditures		280,744	(1,199,101)	373,581	312,075	363,360	367,231
FUND BALANCE AT JUNE 30		2,199,177	1,000,076	1,351,311	1,312,152	1,675,511	2,042,742

CORRIDOR IMPROVEMENT AUTHORITY FUND

The Corridor Improvement Authority (CIA) Fund is a Component Unit of the City created to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth. The Authority was created in collaboration with the City of Farmington in sharing a corridor to leverage investments by defraying some of the costs of redevelopment and sharing resources that can be invested in improvements. The Authority, among other things, can secure funding for improvement projects; acquire, improve and operate real property; and develop plans to protect the properties from deterioration and promote economic growth in the development area. These initiatives can serve to improve the aesthetics of the corridor by installing new landscaping, improving building façades and implementing design guidelines. The authority can also work to improve the function of the corridor by marketing and supporting corridor businesses, improving transportation systems, and improving wayfinding.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Implement the priorities identified in the Grand River Corridor Vision Plan and the Development/Tax Increment Finance Plan. (3, 5, 6, 10, 12, 13)
- Work cooperatively with the Michigan Department of Transportation to study road design alternatives that facilitate the Vision Plan. (3, 5, 6, 10, 12, 13)
- Develop a strategy to re-engage the Rouge River Corridor. (5, 6, 10)
- Actively promote Corridor revitalization efforts and projects. (4)

Revenue

On November 24, 2014 the City Council approved the CIA's Development and Tax Increment Financing Plan, setting tax year 2014 as the base year. Beginning in FY 2015/16 (tax year 2015), tax increments were eligible to be captured from incremental cumulative increases in taxable value from the base year, applied to the operating millage rates of the participating taxing units.

Tax increment revenue is projected to be \$204,960 in FY 2022/23, which will be generated from the City of Farmington Hills, Oakland County, the Oakland County Public Transportation Authority and Schoolcraft Community College.

Expenditures

Expenditures include supplies, legal notices, professional service fees and funds set aside for potential projects that are in the planning phase.

Corridor Improvement Authority

Fund Balance

Fund balance is projected to be \$660,095 at June 30, 2023. The \$205,267 increase in fund balance is primarily the result of unplanned projects and expenditures to date for FY 22/23.

FY 21/22 YEAR-END PROJECTION vs. FY 21/22 CURRENT BUDGET

- No change from the current budget.

FY 22/23 PROPOSED BUDGET vs. FY 21/22 YEAR-END PROJECTION

- No change from the FY 21/22 year-end projection.

	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
Corridor Improvement Fund	\$100	\$50	\$100	\$100	\$100	\$100	\$100

Corridor Improvement Authority

CORRIDOR IMPROVEMENT AUTHORITY FUND

FUND NUMBER: 242

Acct. No. Category and Line Item	2019/20 Actual	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Adopted	2023/24 Projected	2024/25 Projected
FUND BALANCE AT JULY 1	122,348	180,627	308,464	316,787	454,828	660,095	869,881
REVENUES							
403-001 Property Taxes	55,384	134,049	130,389	137,733	204,960	209,469	214,077
403-020 Delinquent Personal Property	1,016	1,024	102	102	102	104	106
664-005 Interest Income	1,979	1,137	306	306	306	313	319
TOTAL REVENUES	58,379	136,210	130,797	138,141	205,367	209,885	214,502
EXPENDITURES							
801-021 Audit Fees	10	45	100	100	100	100	100
996-003 Miscellaneous	90	5	0	0	0	0	0
TOTAL EXPENDITURES	100	50	100	100	100	100	100
Revenues Over/(Under) Expenditures	58,279	136,160	130,697	138,041	205,267	209,785	214,402
FUND BALANCE AT JUNE 30	180,627	316,787	439,161	454,828	660,095	869,881	1,084,283

BUDGET RESOLUTION

WHEREAS, the appropriate City Officers have submitted to the City Manager an itemized estimate of expenditures for FY 2021/22 for the respective departments and/or activities under his/her direction; and,

WHEREAS, the City Manager has prepared a complete itemized budget proposal for FY 2022/23 including the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds and the Component Units, and has submitted the same to the City Council pursuant to Article VI of the City Charter; and,

WHEREAS, a Public Hearing was held on the combined budgets for FY 2022/23 on June 13, 2022 and the property tax millage rate to be levied to support the FY 2022/23 budget; and,

WHEREAS, an appropriate public notice was published on June 5, 2022, notifying citizens of the Public Hearing on the proposed FY 2022/23 Budget and the proposed property tax levy to support these budgets and the City Council's intention to adopt the budgets and establish the property tax rates on June 13, 2022 after the Public Hearing; and,

WHEREAS, all necessary proceedings have been taken by the City of Farmington Hills, Oakland County, Michigan, for the adoption of its Budget for the FY 2022/23;

THEREFORE, be it resolved by the City Council as follows:

- 1) That the City Council for the City of Farmington Hills hereby adopts the General Fund Budget for FY 2022/23 in the aggregate amount of \$73,537,240 for expenditures and transfers-out funded by \$72,369,789 in revenues and transfers-in.
- 2) That the City Council for the City of Farmington Hills hereby appropriates the sum of \$73,537,240 in expenditures and transfers-out for FY 2022/23 for General Fund purposes on a departmental and activity total basis as follows:

Boards & Commissions	\$2,889,785
General Government	\$12,278,802
Public Safety	\$24,887,614
Planning & Community Development	\$1,984,575
Public Services	\$8,593,285
Special Services	\$13,034,228
Operating Transfers Out	\$9,868,951
Total Expenditures + Transfers-out	<u>\$73,537,240</u>

- 3) That the City of Farmington Hills shall levy 5.2909 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for general operating purposes.
- 4) That the City of Farmington Hills shall levy 0.5887 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for general debt service requirements (all 0.5887

mills are from within the City Charter Limit) and to adopt the 2022/23 Debt Service Fund Budgets schedule as attached below.

- 5) That the City of Farmington Hills shall levy 2.4260 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for Capital Improvements of which 0.4546 mills will be dedicated to Parks Development as approved by the electorate in August 2018 and to adopt the 2022/23 Capital Improvement Fund Budget and Parks & Recreation Capital Development Funds Budget as attached below.
- 6) That the City of Farmington Hills shall levy 3.0389 mills ad valorem (as approved by the electorate in November 2015 and November 2021) on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for the FY 2022/23 for the purposes of public safety.
- 7) That the City of Farmington Hills shall levy 0.7333 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for refuse removal and disposal.
- 8) That the City of Farmington Hills shall levy 0.0125 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for economic development and public information.
- 9) That the City of Farmington Hills shall levy 4.4790 mills ad valorem tax (as approved by the electorate in November 2014 and in November 2018) on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for the City's local match to Major Road grant funded projects as well as preventative maintenance treatments on both Major and Local Roads.
- 10) That the City of Farmington Hills shall levy a total of 16.5693 mills ad valorem on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for FY 2022/23.
- 11) That the City of Farmington Hills estimates General Fund Revenues and transfers-in for the FY 2022/23 to total \$72,369,789, as follows:

Property Taxes	\$36,162,362
Business Licenses & Permits	\$22,953
Other Licenses & Permits	\$1,675,767
Grants	\$4,826,000
State Shared Revenues	\$9,373,527
Fees	\$6,625,531
Sales	\$360,055
Fines & Forfeitures	\$1,551,456
Interest Earnings	\$291,272
Recreation User Charges	\$7,546,013
Other Revenue	\$2,618,003
Operating Transfers In	\$1,316,850
Total Revenue + Transfers-in	<u>\$72,369,789</u>

- 12) That the City of Farmington Hills adopts the Special Revenue Funds Budgets for the FY 2022/23 as follows:

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2022	\$12,259,028	\$543,922	\$3,380,925	\$0	\$16,183,875
REVENUES					
Property Taxes	17,642,620	1,738,872	11,382,653	0	30,764,145
Intergovernmental	10,831,851	385,000	200,514	734,451	12,151,816
Interest Income	105,000	3,500	63,780	500	172,780
Miscellaneous	190	212,692	0	71,697	284,579
Total Revenues	28,579,661	2,340,064	11,646,946	806,648	43,373,319
EXPENDITURES					
Highways & Streets	31,939,240	0	0	0	31,939,240
Public Safety	0	0	11,798,354	0	11,798,354
Appointed Council	0	0	0	316,021	316,021
Contractual Services	0	0	0	40,560	40,560
Debt Service - Principal	750,000	0	0	0	750,000
Debt Service - Interest	138,000	0	0	0	138,000
Land Acquisition, Capital Improvements and Other	129,000	1,474,443	425,953	450,067	2,479,463
Total Expenditures	32,956,240	1,474,443	12,224,307	806,648	47,461,638
Revenues over/(under) Expenditures	(4,376,580)	865,621	(577,361)	0	(4,088,320)
OTHER FINANCING SOURCES AND USES					
Transfers In	16,751,503	68,951	0	0	16,820,454
Transfers Out	(16,751,503)	(1,307,850)	0	0	(18,059,353)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(4,376,580)	(373,278)	(577,361)	0	(5,327,219)
FUND BALANCE AT JUNE 30, 2023	\$7,882,447	\$170,644	\$2,803,564	\$0	\$10,856,655

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2022	\$426,450	\$8,685,727	\$3,146,851	\$12,259,028
REVENUES				
Property Taxes	17,642,620	0	0	17,642,620
Intergovernmental	205,714	7,689,347	2,936,790	10,831,851
Interest Income	20,000	75,000	10,000	105,000
Miscellaneous	0	190	0	190
Total Revenues	17,868,334	7,764,537	2,946,790	28,579,661
EXPENDITURES				
Highways & Streets	0	16,643,248	15,295,992	31,939,240
Debt Service - Principal	0	0	750,000	750,000
Debt Service - Interest	0	0	138,000	138,000
Other	0	91,400	37,600	129,000
Total Expenditures	0	16,734,648	16,221,592	32,956,240
Revenues over/(under)				
Expenditures	17,868,334	(8,970,111)	(13,274,802)	(4,376,580)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	4,969,577	11,781,926	16,751,503
Transfers Out	(16,751,503)	0	0	(16,751,503)
	(16,751,503)	4,969,577	11,781,926	0
Excess Revenues and Other Financing Sources over/(under)				
Expenditures and Other Uses	1,116,831	(4,000,535)	(1,492,876)	(4,376,580)
FUND BALANCE AT JUNE 30, 2023	\$1,543,280	\$4,685,193	\$1,653,974	\$7,882,448

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2022	\$0	\$543,922	\$543,922
REVENUES			
Property Taxes	0	1,738,872	1,738,872
Intergovernmental	360,000	25,000	385,000
Interest Income	500	3,000	3,500
Miscellaneous	152,692	60,000	212,692
Total Revenues	513,192	1,826,872	2,340,064
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	582,143	892,300	1,474,443
Total Expenditures	582,143	892,300	1,474,443
Revenues over/(under) Expenditures	(68,951)	934,572	865,621
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(373,278)	(373,278)
FUND BALANCE AT JUNE 30, 2023	\$0	\$170,644	\$170,644

SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2022	2,648,419	\$447,053	\$285,454	\$3,380,925
REVENUES				
Property Taxes	11,382,653	0	0	11,382,653
Intergovernmental	200,514	0	0	200,514
Interest Income	63,780	0	0	63,780
Miscellaneous	0	0	0	0
Total Revenues	11,646,946	0	0	11,646,946
EXPENDITURES				
Public Safety	11,660,454	129,200	8,700	11,798,354
Land Acquisition, Capital Improvements and Other	425,953	0	0	425,953
Total Expenditures	12,086,407	129,200	8,700	12,224,307
Revenues over/(under) Expenditures	(439,461)	(129,200)	(8,700)	(577,361)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(439,461)	(129,200)	(8,700)	(577,361)
FUND BALANCE AT JUNE 30, 2023	\$2,208,958	\$317,853	\$276,754	\$2,803,564

SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2022	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	399,667	334,784	734,451
Interest Income	400	100	500
Miscellaneous	50,000	21,697	71,697
Total Revenues	450,067	356,581	734,951
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	450,067	0	450,067
Total Expenditures	450,067	356,581	806,648
Revenues over/(under) Expenditures	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	0	0
FUND BALANCE AT JUNE 30, 2023	\$0	\$0	\$0

- 13) That the City of Farmington Hills adopts the 2022/23 Debt Service Fund Budgets as follows:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2022	<u>\$97,745</u>	<u>\$97,745</u>
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	<u>50,200</u>	<u>50,200</u>
EXPENDITURES		
Bond Principal Payments	1,530,000	1,530,000
Interest and Fiscal Charges	684,960	684,960
Miscellaneous	2,500	2,500
Total Expenditures	<u>2,217,460</u>	<u>2,217,460</u>
Revenues over/(under)		
Expenditures	(2,167,260)	(2,167,260)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,200,000	2,200,000
Total Transfers In	<u>2,200,000</u>	<u>2,200,000</u>
Total Other Financing Sources and Uses	<u>2,200,000</u>	<u>2,200,000</u>
Excess Revenues and Other Financing Sources over/(under)		
Expenditures and Other Uses	32,740	32,740
FUND BALANCE AT JUNE 30, 2023	<u>\$130,485</u>	<u>\$130,485</u>

- 14) That the City of Farmington Hills adopts the 2022/23 Capital Projects Funds Budgets as follows:

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2022	\$1,805,209	\$349,813	\$2,155,022
REVENUES			
Grants	0	0	0
Interest Income	20,000	30,000	50,000
Total Revenues	20,000	30,000	50,000
EXPENDITURES			
Public Facilities	1,061,000	130,000	1,191,000
Drainage	6,694,000	0	6,694,000
Sidewalks	493,000	0	493,000
Equipment	5,715,750	0	5,715,750
Debt Service	452,543	0	452,543
Administration & Miscellaneous	500	300	800
Total Expenditures	14,416,793	130,300	14,547,093
Revenues over/(under) Expenditures	(14,396,793)	(100,300)	(14,497,093)
OTHER FINANCING SOURCES AND USES			
Transfer from General Fund	7,600,000	0	7,600,000
Proceeds from Bond Sale	5,420,000	0	5,420,000
Total Other Financing Sources and Uses	13,020,000	0	13,020,000
Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(1,376,793)	(100,300)	(1,477,093)
FUND BALANCE AT JUNE 30, 2023	\$428,417	\$249,513	\$677,930

- 15) That the City of Farmington Hills adopts the 2022/23 Component Unit Funds Budgets as follows:

COMPONENT UNIT FUNDS SUMMARY

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2022	\$454,828	\$1,312,152	\$1,766,979
REVENUES			
Property Taxes	205,061	380,995	586,056
Intergovernmental	0	0	0
Interest Income	306	16,640	16,946
Total Revenues	205,367	397,635	603,002
EXPENDITURES			
Audit Fees	100	0	100
Marketing	0	0	0
Business Improvement Grant	0	0	0
Miscellaneous/Others	0	5,275	5,275
Consultants	0	20,000	20,000
Total Expenditures	100	25,275	25,375
Revenues over/(under) Expenditures	205,267	372,360	577,627
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	205,267	363,360	568,627
FUND BALANCE AT JUNE 30, 2023	\$660,095	\$1,675,511	\$2,335,606

- 16) That the City Council hereby authorizes the City Manager to make budgetary transfers within the appropriation centers established through the budget and that all transfers between appropriation centers may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
- 17) That the FY 2022/23 Budgets of the General Fund, Special Revenue Funds and Capital Projects Funds shall be automatically amended on July 1, 2022 to re-appropriate fund balances for certain outstanding encumbrances and/or available capital project budget balances at June 30, 2022, as authorized by the City Manager.
- 18) That the City Council hereby authorizes the City Manager to assign General Fund – fund balance for future City budget amendment appropriations, which may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
- 19) That the FY 2021/22 departmental and activity budget amounts for the General Fund be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

Revenues	
Property Taxes	\$34,868,499
Business Licenses & Permits	\$22,503
Other Licenses & Permits	\$1,664,478
Grants	\$5,205,604
State Shared Revenues	\$9,660,611
Fees	\$6,495,619
Sales	\$352,995
Fines & Forfeitures	\$1,521,035
Interest Earnings	\$288,388
Recreation User Charges	\$5,877,845
Other Revenue	\$2,566,670
Operating Transfers In	\$1,316,850
Total Revenue + Transfers-in	\$69,841,097

Expenditures	
Boards & Commissions	\$3,018,887
General Government	\$12,445,481
Public Safety	\$23,872,989
Planning & Community Development	\$1,798,807
Public Services	\$8,400,466
Special Services	\$11,066,017
Operating Transfers Out	\$8,769,886
Total Expenditures + Transfers-out	\$69,372,533

20) That the FY 2021/22 Special Revenue Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

SPECIAL REVENUE FUNDS

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2021	\$11,536,697	\$678,794	\$3,530,346	\$0	\$15,745,837
REVENUES					
Property Taxes	16,871,066	1,710,721	11,137,627	0	29,719,414
Intergovernmental	11,192,854	435,000	319,082	1,377,735	13,324,671
Interest Income	103,642	3,500	62,529	500	170,171
Miscellaneous	190	152,692	45,330	46,697	244,909
Total Revenues	28,167,752	2,301,913	11,564,568	1,424,932	43,459,164
EXPENDITURES					
Highways & Streets	26,406,862	0	0	0	26,406,862
Public Safety	0	0	11,455,739	0	11,455,739
Appointed Council	0	0	0	316,021	316,021
Contractual Services	0	0	0	40,560	40,560
Debt Service - Principal	745,000	0	0	0	745,000
Debt Service - Interest	166,000	0	0	0	166,000
Land Acquisition, Capital Improvements and Other	127,560	1,197,886	258,250	1,068,351	2,652,047
Total Expenditures	27,445,422	1,197,886	11,713,989	1,424,932	41,782,229
Revenues over/(under) Expenditures	722,330	1,104,027	(149,421)	(0)	1,676,936
OTHER FINANCING SOURCES AND USES					
Transfers In	19,326,248	68,951	0	0	19,395,199
Transfers Out	(19,326,248)	(1,307,850)	0	0	(20,634,098)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	722,330	(134,872)	(149,421)	(0)	438,037
FUND BALANCE AT JUNE 30, 2022	\$12,259,027	\$543,921	\$3,380,924	(\$0)	\$16,183,873

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2021	\$426,450	\$9,246,238	\$1,864,010	\$11,536,697
REVENUES				
Property Taxes	16,871,066	0	0	16,871,066
Intergovernmental	434,540	7,893,513	2,864,801	11,192,854
Interest Income	20,642	75,000	8,000	103,642
Miscellaneous	0	190	0	190
Total Revenues	17,326,248	7,968,703	2,872,801	28,167,752
EXPENDITURES				
Highways & Streets	0	11,290,403	15,116,459	26,406,862
Debt Service - Principal	0	0	745,000	745,000
Debt Service - Interest	0	0	166,000	166,000
Other	0	90,160	37,400	127,560
Total Expenditures	0	11,380,563	16,064,859	27,445,422
Revenues over/(under) Expenditures	17,326,248	(3,411,860)	(13,192,058)	722,330
OTHER FINANCING SOURCES AND USES				
Transfers In	0	4,851,349	14,474,898	19,326,248
Transfers Out	(17,326,248)	(2,000,000)	0	(19,326,248)
	(17,326,248)	2,851,349	14,474,898	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(560,510)	1,282,841	722,330
FUND BALANCE AT JUNE 30, 2022	\$426,450	\$8,685,727	\$3,146,851	\$12,259,028

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2021	\$0	\$678,794	\$678,794
REVENUES			
Property Taxes	0	1,710,721	1,710,721
Intergovernmental	410,000	25,000	435,000
Interest Income	500	3,000	3,500
Miscellaneous	152,692	0	152,692
Total Revenues	563,192	1,738,721	2,301,913
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	632,143	565,743	1,197,886
Total Expenditures	632,143	565,743	1,197,886
Revenues over/(under) Expenditures	(68,951)	1,172,978	1,104,027
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(134,872)	(134,872)
FUND BALANCE AT JUNE 30, 2022	\$0	\$543,921	\$543,921

SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2021	2,483,993	\$769,769	\$276,585	\$3,530,346
REVENUES				
Property Taxes	11,137,627	0	0	11,137,627
Intergovernmental	196,582	100,000	22,500	319,082
Interest Income	62,529	0	0	62,529
Miscellaneous	34,000	11,330	0	45,330
Total Revenues	11,430,738	111,330	22,500	11,519,238
EXPENDITURES				
Public Safety	11,258,062	184,046	13,631	11,455,739
Land Acquisition, Capital Improvements and Other	8,250	250,000	0	258,250
Total Expenditures	11,266,312	434,046	13,631	11,713,989
Revenues over/(under) Expenditures	164,426	(322,716)	8,869	(149,421)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	164,426	(322,716)	8,869	(149,421)
FUND BALANCE AT JUNE 30, 2022	\$2,648,419	\$447,053	\$285,454	\$3,380,924

SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2021	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	1,042,951	334,784	1,377,735
Interest Income	400	100	500
Miscellaneous	25,000	21,697	46,697
Total Revenues	1,068,351	356,581	1,424,932
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	1,068,351	0	1,068,351
Total Expenditures	1,068,351	356,581	1,424,932
Revenues over/(under) Expenditures	(0)	0	(0)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(0)	0	(0)
FUND BALANCE AT JUNE 30, 2022	(\$0)	\$0	(\$0)

- 21) That the FY 2021/22 Debt Service Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2021	\$89,046	\$89,046
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,525,000	1,525,000
Interest and Fiscal Charges	714,936	714,936
Miscellaneous	2,500	2,500
Total Expenditures	2,242,436	2,242,436
Revenues over/(under)		
Expenditures	(2,192,236)	(2,192,236)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,200,935	2,200,935
Total Transfers In	2,200,935	2,200,935
Total Other Financing Sources and Uses	2,200,935	2,200,935
Excess Revenues and Other Financing Sources over/(under)		
Expenditures and Other Uses	8,699	8,699
FUND BALANCE AT JUNE 30, 2022	\$97,745	\$97,745

- 22) That the FY 2021/22 Capital Projects Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2021	\$7,323,119	\$1,334,343	\$8,657,462
REVENUES			
Grants	101,000	0	101,000
Sidewalk Assessment	62,000	0	62,000
Interest Income	20,000	30,000	50,000
Total Revenues	183,000	30,000	213,000
EXPENDITURES			
Public Facilities	2,111,391	1,014,230	3,125,622
Drainage	3,910,468	0	3,910,468
Sidewalks	969,019	0	969,019
Equipment	5,209,532	0	5,209,532
Administration & Miscellaneous	500	300	800
Total Expenditures	12,200,910	1,014,530	13,215,440
Revenues over/(under)			
Expenditures	(12,017,910)	(984,530)	(13,002,440)
OTHER FINANCING			
SOURCES AND USES			
Transfer from General Fund	6,500,000	0	6,500,000
Proceeds from Bond Sale	0	0	0
Transfer to Debt Service	0	0	0
Total Other Financing Sources and Uses	6,500,000	0	6,500,000
Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	(5,517,910)	(984,530)	(6,502,440)
FUND BALANCE AT JUNE 30, 2022	\$1,805,209	\$349,813	\$2,155,022

- 23) That the FY 2021/22 Component Units Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

COMPONENT UNITS FUNDS SUMMARY

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2021	\$316,787	\$1,000,076	\$1,316,863
REVENUES			
Property Taxes	137,835	366,341	504,176
Grant	0	0	0
Interest Income	306	16,640	16,946
Total Revenues	138,141	382,981	521,122
EXPENDITURES			
Audit Fees	100	0	100
Miscellaneous	0	61,906	61,906
Total Expenditures	100	61,906	62,006
Revenues over/(under) Expenditures	138,041	321,075	459,116
OTHER FINANCING SOURCES AND USES			
Transfers Out-Community Center Renc	0	0	0
Transfers Out-General Fund	0	(9,000)	(9,000)
Total Transfers out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	138,041	312,075	450,116
FUND BALANCE AT JUNE 30, 2022	\$454,828	\$1,312,152	\$1,766,979

WATER & SEWER FUND

MISSION STATEMENT:

Provide an uninterrupted supply of clean, safe and clear water to its customers in sufficient amount to meet their needs and demands throughout the entire year. Provide for the collection, treatment and proper discharge of domestic, commercial and industrial wastewater in accordance with the State of Michigan National Pollutants Discharge Elimination System (NPDES) Discharge Permit and United States Environmental Protection Agency regulations.

The Water and Sewer Fund accounts for the operational, capital and related debt service activity of water distribution and sanitary sewage collection systems in the City, which are supplied by the Great Lakes Water Authority (GLWA), and operated, maintained and administered by the Oakland County Water Resources Commission (WRC). The costs of providing utility services to the general public on a continuing basis are financed or recovered primarily through user charges and/or capital contributions.

On September 9, 2014, the City of Detroit, the Counties of Macomb, Oakland and Wayne, and the State of Michigan signed a Memorandum of Understanding (MOU) which paved the way for the formation of the Great Lakes Water Authority (GLWA) designed to leverage the assets of the Detroit-owned water and sewerage systems. The GLWA was formally approved on October 10, 2014. A six-person board was established for the GLWA, comprised of one member from each County, one from the State of Michigan and two from the City of Detroit.

Effective January 1, 2016 the GLWA assumed responsibility for the management, operations, and maintenance of the City of Detroit's water and sewer infrastructure supplying wholesale customers across the region, including the City of Farmington Hills. In exchange for the management of the utility systems, the GLWA will provide annual lease payments of \$50 million a year for 40 years to the City of Detroit. The City of Detroit will use these funds to overhaul its aging infrastructure. The lease also provides for a \$4.5 million Water Residential Assistance Program to help low-income customers of GLWA customer communities pay their water and sewer bills.

The Water and Sewer Funds distinguish between current and non-current assets and liabilities. The measure of Working Capital (i.e., current assets less current liabilities) reflects the relatively liquid portion of total Water and Sewer Fund capital, which constitutes a margin or buffer for meeting obligations. It is essential that the City maintain an adequate level of Working Capital in its Water and Sewer Funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure stable services and fees. Working capital is a crucial consideration, too, in long-term financial planning. Credit rating agencies consider the availability of working capital in their evaluations of continued creditworthiness. Likewise, relevant laws and regulations look to appropriate levels of working capital for Water and Sewer Funds.

Water & Sewer Fund

The Government Finance Officers Association (GFOA) recommends that under no circumstances should the target for working capital be less than forty-five (45) days' worth of annual operating expenses and other working capital needs of the utility funds. In order to arrive at a customized target amount of working capital for the City, we reviewed the following characteristics of the Water & Sewer Fund:

- Support from general government.
- Transfers out.
- Cash cycles.
- Customer concentration.
- Demand for services.
- Control over rates and revenues.
- Asset age and condition.
- Volatility of expenses.
- Control over expenses.
- Management plans for working capital.
- Separate targets for operating and capital needs.
- Debt position.

Based on a review of the above characteristics of the Water and Sewer Fund, we have targeted to have a Water and Sewer Fund Working Capital balance of no less than 25% of total expenses and transfers-out, exclusive of depreciation, a non-cash item. In this context, a target working capital balance equal to approximately one quarter of the fiscal year's cash based expenses provides a reasonable cushion to pay for ongoing expenses in the event of revenue shortfalls, or emergencies requiring unexpected outlays of cash. While a 25% working capital is sufficient to cover potential revenue shortfalls, it is not sufficient to cover planned capital improvements.

The WRC bills approximately 23,110 City water customers and approximately 22,783 City sewer customers on a quarterly basis. There are approximately 456 miles of water main and over 5,100 fire hydrants in the City. There are approximately 330 miles of sanitary sewer main in the City.

With the exception of some interest earnings on City investments, virtually all other funding sources (revenue/capital contributions) are generated by WRC utility billings fee collections. Annually, water and sewer user fee rates for City customers are developed by the WRC, with input and assistance from City staff, and then subsequently recommended to the City Council for adoption.

With the exception of some City administrative, accounting and engineering labor costs, as well as utility contributions associated with City Road Projects, virtually all other funding uses (expenses/capital assets) are paid by the WRC.

FY 21/22 YEAR-END PROJECTION vs. FY 20/21 ACTUAL

- Total revenue is projected to increase by approximately \$238,288 or 0.76% from the previous year, primarily due to an increase in Operating Revenue (Reserves)-Sewer offset by a decrease in Operating Rate Revenue-Water, Operating Rate Revenue-Sewer and Operating Revenue (Misc)-Sewer.
- Total expenses (excluding purchases of capital assets) are projected to increase by approximately \$2,312,687 or 6.75% from the previous year, primarily due to an increase in Other Operation and Maintenance-Sewer.
- Revenue from capital contributions is unpredictable and unknown at this time.
- The impact from the above results in a projected decrease of \$29,063,584 in Working Capital to \$45,418,892 at June 30, 2022, which is 142% of total projected expenses and transfers-out (less depreciation) for FY 21/22. While this is well above the Working Capital Minimum Target of 25% of Total Expenses plus Transfers-out, less Depreciation, it should be noted that the Working Capital is intended to provide for capital improvements and maintenance costs in addition to working capital minimums.

FY 22/23 PROPOSED FINANCIAL PLAN vs. FY 21/22 YEAR-END PROJECTION

- Total Revenue is projected to increase by approximately \$1,673,630 or 5.28% from the prior year.
- Total Expenses (excluding purchases of capital assets) are projected to increase by approximately \$1,646,471 or 4.58% from the prior year.
- Expenditures for Capital Assets are projected to be approximately \$9,052,000 which is a \$20,134,000 decrease or 68.99% from the prior year. This is primarily due to less capital improvement projects that are scheduled in FY 22/23. These projects consist of water main and sanitary sewer projects included in the City's Capital Improvement Plan (see below chart).
- The impact from the above results in a projected \$9,352,489 decrease in Working Capital to \$35,419,293 at June 30, 2023, which is 105% of total projected expenses and transfers-out (less depreciation) for FY 22/23. While this is well above the Working Capital Minimum Target of 25% of Total Expenses plus Transfers-out, less Depreciation, it should be noted that the Working Capital is intended to provide for capital improvements and maintenance costs in addition to working capital minimums, and the Working Capital at June 30, 2023 is inadequate to meet the anticipated needs over the next eight (8) years.

Water & Sewer Fund

CITY OF FARMINGTON HILLS FINANCIAL SUMMARY WATER & SEWER FUND

	2019/20 Actual	2020/21 Actual	2021/22 Year-End Projection	2022/23 Proposed Budget	2023/24 Projected Budget	2024/25 Projected Budget
REVENUES						
Operating Rate Revenue-Water	13,148,575	12,866,044	12,134,090	12,902,150	13,555,959	14,083,446
Operating Rate Revenue-Sewer	12,012,847	12,835,584	12,314,660	13,296,000	13,982,712	14,537,810
Operating Revenue (Reserves)-Water	1,816,462	1,448,133	1,500,000	2,200,000	2,200,000	2,200,000
Operating Revenue (Misc)-Water	603,069	826,261	674,070	597,590	597,590	597,590
Operating Revenue (Reserves)-Sewer	779,770	165,068	2,225,000	1,725,000	1,725,000	1,725,000
Operating Revenue (Misc)-Sewer	329,967	615,624	99,940	41,660	41,660	41,660
Total Operating Revenue	28,690,691	28,756,715	28,947,760	30,762,400	32,102,921	33,185,506
Non-operating Revenue						
Interest Income-Water	210,234	94,006	210,230	94,010	210,230	210,230
Interest Income-Sewer	274,986	95,793	274,990	274,990	274,990	274,990
Debt Service Charge	2,515,464	2,482,808	2,234,630	2,209,840	2,204,099	2,218,878
TOTAL REVENUES	31,691,374	31,429,322	31,667,610	33,341,240	34,792,240	35,889,604
EXPENSES						
Water Purchases	9,040,302	9,087,961	9,151,400	9,511,660	9,892,126	10,287,811
Sewage Treatment	10,175,145	10,819,762	11,194,160	11,987,060	12,466,542	12,965,204
Other Operation and Maintenance-Water	3,924,502	5,104,793	3,969,790	4,394,280	4,526,108	4,661,892
Other Operation and Maintenance-Sewer	2,654,742	2,419,168	5,371,190	5,367,370	5,528,391	5,694,243
Billing and Administrative Costs-Water	978,810	856,637	833,530	901,300	928,339	956,189
Billing and Administrative Costs-Sewer	813,458	782,052	854,650	880,340	906,750	933,953
Depreciation	4,497,097	4,476,744	4,600,000	4,579,181	4,670,765	4,764,180
Total Operating Expenses	32,084,056	33,547,116	35,974,720	37,621,191	38,919,022	40,263,472
Other Non-operating Expenses						
Interest Expense	747,083	730,656	615,739	668,744	621,574	572,458
TOTAL EXPENSES	32,831,139	34,277,772	36,590,459	38,289,935	39,540,596	40,835,930
Income/(Loss) Before Contributions	(1,139,766)	(2,848,451)	(4,922,849)	(4,948,695)	(4,748,356)	(4,946,326)
Capital Contributions:						
Tap-in Fees	542,245	182,440	100,000	100,000	100,000	100,000
Contributed Capital	640,050	1,901,275	1,500,000	1,500,000	1,500,000	1,500,000
Total Capital Contributions	1,182,295	2,083,715	1,600,000	1,600,000	1,600,000	1,600,000
CHANGE IN NET POSITION	42,529	(764,736)	(3,322,849)	(3,348,695)	(3,148,356)	(3,346,326)
Capital Projects	(5,590,007)	(5,517,346)	(29,186,000)	(9,052,000)	(9,661,000)	(6,606,000)
Depreciation	4,497,097	4,476,744	4,600,000	4,579,181	4,670,765	4,764,180
Bond Proceeds	12,057	1,072,631	-	-	-	-
Current Portion of Long-term Debt	(1,558,495)	(1,554,735)	(1,154,735)	(1,530,975)	(1,582,525)	(1,646,420)
CHANGE IN WORKING CAPITAL	(2,596,819)	(2,287,442)	(29,063,584)	(9,352,489)	(9,721,117)	(6,834,566)
WORKING CAPITAL-BEGINNING	79,366,737	76,769,918	74,482,477	44,771,782	35,419,293	25,698,177
WORKING CAPITAL-ENDING	76,769,918	74,482,477	45,418,892	35,419,293	25,698,177	18,863,611
Working Capital as a % of Expenses plus Transfers Out Less Depreciation	271%	250%	142%	105%	74%	52%

* Includes City Labor Costs associated with Accounting and Project Engineering.

Water & Sewer Fund

WATER MAINS

WATER MAIN PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures shown are in thousands of dollars.						
				2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	FUTURE
Fire Protection lines in subdivisions without Water Main	3,000,000	3,000,000	GF	500 GF	500 GF	500 GF	500 GF	500 GF	500 GF	
Kimberley Subdivision, Replace existing 6" & 8" with 8" & 12"	7,024,000	7,024,000	NC	7,024 WS						
Kendallwood/Kendallwood Subdivision No. 1, Replace existing 6" & 8" with 8"/12" with 12"	7,907,000	7,907,000	NC	3,954 WS	3,953 WS					
Booster Station at Farmington Hills DPW	1,200,000	1,200,000	NC		1,200 WS					
Westbrooke Plaza, replace/relocate existing 6" with 8"	560,000	560,000	NC			560 WS				
Westbrooke Manor Subdivision, Replace existing 6" & 8" with 8"/12" with 12"	3,242,000	3,242,000	NC			3,242 WS				
Kendallwood Subdivision No. 2 , Replace existing 6" & 8" with 8"/12" with 12"	4,573,000	4,573,000	NC			4,573 WS				
Westbrooke Manor Subdivision No. 1 , Replace existing 4" , 6" & 8" with 8"	2,688,000	2,688,000	NC				2,688 WS			
Biddestone Lane, 8" Water Main loop/extension	1,059,000	1,059,000	NC				1,059 PB			
Kendallwood Subdivision No. 3, Replace existing 6" & 8" with 8"/12" with 12"	4,719,000	4,719,000	NC				4,719 WS			
Westbrooke Manor Subdivision No. 2 , Replace existing 6" & 8" with 8"/12" with 12"	3,167,000	3,167,000	NC				3,167 WS			
Farmington Road, 30465 Farmington Road south to stub (8" loop)	128,000	128,000	NC					128 WS		
Westbrooke Manor Subdivision No. 3 , Replace existing 6" & 8" with 8"	1,371,000	1,371,000	NC					1,371 WS		
Westbrooke Manor Subdivision No. 4 , Replace existing 6" & 8" with 8"	1,278,000	1,278,000	NC					1,278 WS		
Kendallwood Subdivision No. 4 , Replace existing 6" & 8" with 8"/12" with 12"	2,609,000	2,609,000	NC					2,609 WS		
Muer Cove Subdivision 8" & 12" Water Main Extension	1,284,000	1,284,000	NC					1,284 PB		
Old Homestead Subdivision replace existing 6" & 8" with 8"/12" with 12"	5,010,000	5,010,000	NC						5,010 WS	
Rockshire Avenue, Edgemoor Street, and Bramwell Street, New 8"-12" extension	1,524,000	1,524,000	NC							1,524 PB
Colwell Water Main, Shiawassee to Sedalia (8" loop)	908,000	908,000	NC							908 WS
Cora Water Main, north of Fink (8" loop)	400,000	400,000	NC							400 PB
Fink Avenue Water Main, Orchard Lake to Cora (8" loop)	544,000	544,000	NC							544 WS
TOTAL:	\$54,195,000	\$54,195,000	NC	11,478	5,653	8,875	12,133	7,170	5,510	3,376

Special Assessment District
 Water System Fund
 No Charge
 Payback District
 General Fund

*This chart shows the identified public structures and improvements in the general order of their priority.

Water & Sewer Fund

SANITARY SEWERS

SANITARY SEWER PROJECT	TOTAL COST	CITY COST	MAINT. COSTS	City Cost figures are shown in thousands of dollars.						
				2022/23	2023/24	24/25	2025/26	2026/27	2027/28	FUTURE
Annual Renewal Program	14,500,000	14,500,000	NC	2,000 SF	2,500 SF	2,500 SF	2,500 SF	2,500 SF	2,500 SF	
Biddestone Lane Sanitary Sewer (Southeast area)	716,100	716,100	NC		716 PB					
Rockshire Avenue and Edgemoor Street Sanitary Sewer	359,000	359,000	NC			359 PB				
Eleven Mile Road Sanitary Sewer, west of City Hall Campus to Pillsbury Street	2,451,000	2,451,000	NC			2,451 PB				
Goldsmith Street Area Sanitary Sewer	2,352,000	2,352,000	NC				2,352 PB			
Muer Cove Subdivision Sanitary Sewer	2,776,000	2,776,000	NC					2,776 PB		
TOTAL:	\$23,154,100	\$23,154,100	NC	2,000	3,216	5,310	4,852	5,276	2,500	0

SF: Sanitary Sewer System Fund

O: Other

NC: No Change

PB: Payback District

* This chart shows the identified public structures and improvements in the general order of their priority.

YOUR 2021 TAX DOLLAR

Based on Principal Residence (Homestead) Rate

<u>School District</u>	<u>County/Other</u>	<u>Education*</u>	<u>City</u>
Farmington	16.54%	45.45%	38.01%
Walled Lake	17.90%	40.96%	41.14%
Clarenceville	18.36%	39.46%	42.18%

*Local Schools (including State support) + Oakland Intermediate Schools + Community College

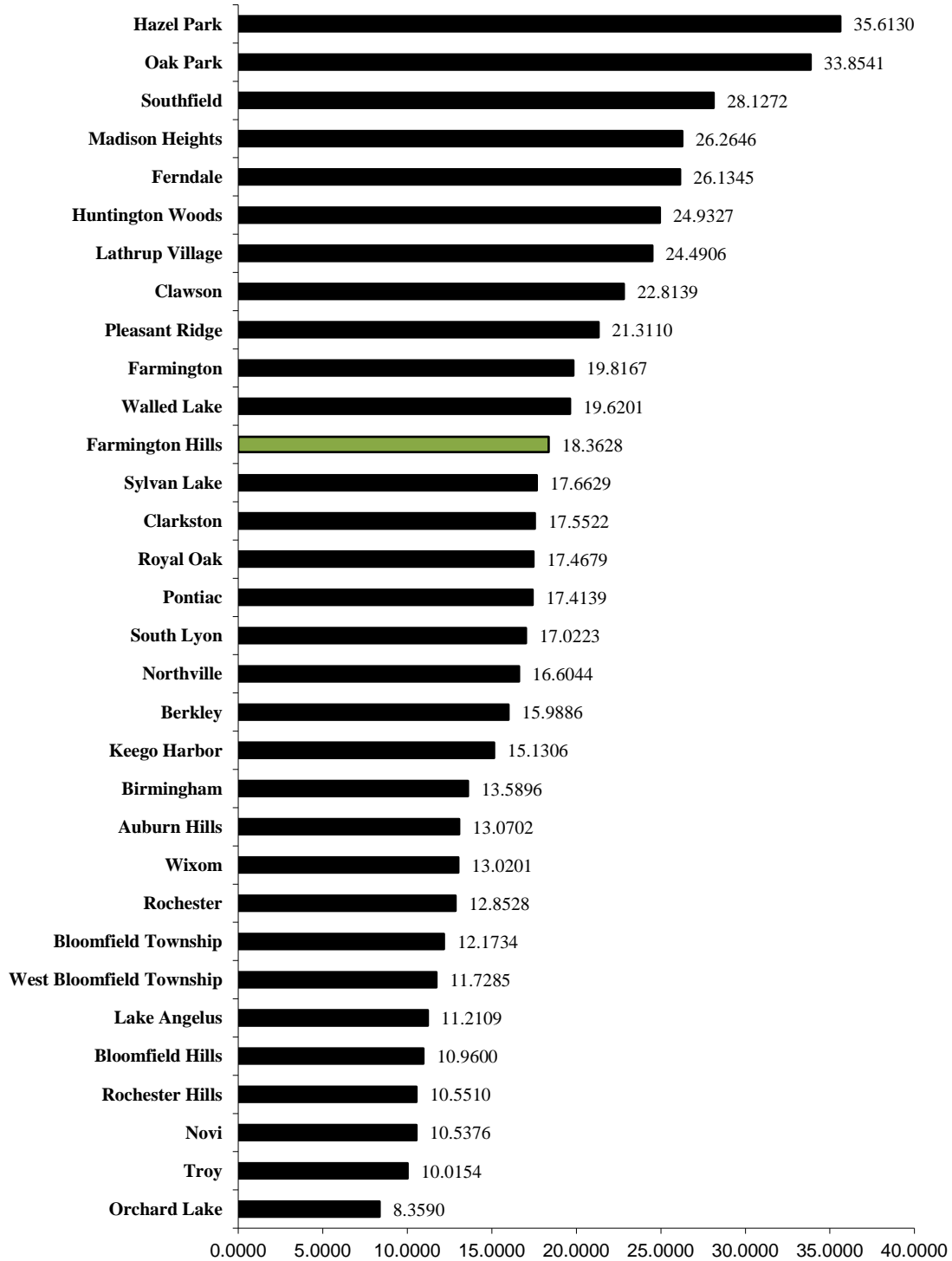


County/Other
16.54%

Education
45.45%

City
38.01%

2020 Local Unit Tax Rates
For all Cities and Major townships in Oakland



Note: Tax rates include the local library millage

2021 Tax Comparison for All Cities and Major Townships in Oakland County

<u>Local Taxing Unit</u>	2021 <u>Millage*</u>	2021 <u>Taxable Value</u>	2021 <u>City Taxes</u>
Southfield	28.1272	2,657,993,690	74,761,920
Farmington Hills**	18.3628	3,730,230,260	68,497,472
Royal Oak	17.4679	3,163,168,150	55,253,905
Troy	10.0154	5,378,572,670	53,868,557
Bloomfield Township	12.1734	4,223,898,657	51,419,208
West Bloomfield Township	11.7285	3,996,046,050	46,867,626
Novi	10.5376	4,198,690,199	44,244,118
Rochester Hills	10.5510	3,903,385,710	41,184,623
Birmingham	13.5896	2,763,363,580	37,553,006
Madison Heights	26.2646	902,774,910	23,711,022
Auburn Hills	13.0702	1,804,250,236	23,581,911
Ferndale	26.1345	738,262,140	19,294,112
Oak Park	33.8541	554,189,845	18,761,598
Pontiac	17.4139	870,457,830	15,158,066
Rochester	12.8528	883,924,010	11,360,899
Berkley	15.9886	667,528,410	10,672,845
Wixom	13.0201	814,362,280	10,603,078
Bloomfield Hills	10.9600	939,202,190	10,293,656
Huntington Woods	24.9327	403,502,910	10,060,417
Clawson	22.8139	411,515,810	9,388,281
Hazel Park	35.6130	249,187,590	8,874,318
Farmington	19.8167	387,307,120	7,675,149
South Lyon	17.0223	417,143,730	7,100,746
Walled Lake	19.6201	234,351,710	4,598,004
Pleasant Ridge	21.3110	173,552,930	3,698,586
Lathrup Village	24.4906	155,853,210	3,816,939
Orchard Lake	8.3590	419,184,820	3,503,966
Northville	16.6044	185,219,545	3,075,459
Sylvan Lake	17.6629	105,138,110	1,857,044
Keego Harbor	15.1306	112,542,030	1,702,828
Lake Angelus	11.2109	86,020,110	964,363
Clarkston	17.5522	48,628,970	853,545

* Includes the local library millage

** Less Senior Housing

Source: **Original Taxable Value** from Oakland County Equalization Department

CITY PROPERTY TAX RATE, LEVY & COLLECTIONS HISTORY BY TAX YEAR

<u>Millage Type</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Operations	6.6396	6.7084	6.5206	5.9466	5.8911
Capital	0.7467	0.6163	0.7986	1.5606	1.5978
Debt	0.5697	0.6313	0.6368	0.4488	0.4671
Total Charter	7.9560	7.9560	7.9560	7.9560	7.9560
Refuse	0.7138	0.7168	0.7436	0.7542	0.7169
Econ. Develop.	0.0162	0.0164	0.0164	0.0160	0.0160
Parks	0.4882	0.4882	0.4882	0.4882	0.4859
Roads	0.0000	0.0000	0.0000	2.0000	1.9908
Public Safety	3.1764	3.1764	3.1764	3.1764	3.1617
Total City Millage	12.3506	12.3538	12.3806	14.3908	14.3273
Taxable Value*	\$3,077,626,770	\$3,040,696,350	\$3,051,369,420	\$3,125,682,070	\$3,125,760,110
Tax Levy	\$38,010,476	\$37,564,155	\$37,777,784	\$44,981,066	\$44,783,703
Tax Collections**	\$36,891,023	\$36,922,255	\$36,898,832	\$44,025,306	\$43,893,096
Percent Collected***	97.05%	98.29%	97.67%	97.88%	98.01%

<u>Millage Type</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Operations	6.1549	6.1956	5.6431	5.5514	5.4072
Capital	1.7168	1.6695	2.0285	1.8109	2.0147
Debt	0.4434	0.3892	0.5216	0.7383	0.6017
Total Charter	8.3151	8.2543	8.1932	8.1006	8.0236
Refuse	0.7359	0.7608	0.7454	0.7530	0.7530
Econ. Develop.	0.0156	0.0151	0.0144	0.0139	0.0134
Parks	0.4817	0.4781	0.4745	0.4691	0.4646
Roads	1.9738	1.9593	4.6744	4.6215	4.5775
Public Safety	3.1348	3.1118	3.0886	3.0536	3.0245
Total City Millage	14.6569	14.5794	17.1905	17.0117	16.8566
Taxable Value*	\$3,208,788,930	\$3,316,996,180	\$3,460,236,390	\$3,597,598,090	\$3,730,452,020
Tax Levy	\$47,030,898	\$48,359,814	\$59,483,194	\$61,201,259	\$62,882,738
Tax Collections**	\$45,999,617	\$47,389,469	\$58,164,762	\$59,930,627	\$61,655,664
Percent Collected***	97.81%	97.99%	97.78%	97.92%	98.05%

* From the Original Ad valorem Tax Roll less Renaissance Zone.

** From the Adjusted Ad valorem Tax Roll. Exclusive of non-City Taxes collected for the Brownfield Redevelopment Authority.

*** Collections through February each year. 100% of the delinquent real property taxes are remitted to the City from the County Delinquent Tax Fund by the end of each fiscal year.

HISTORICAL REAL PROPERTY TAX RATES FOR ALL TAXING UNITS BY TAX YEAR

Farmington School District

<u>Millage Type</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
City	12.3506	12.3538	12.3806	14.3908	14.3273
Local Schools P.R.E.	13.3810	13.3810	11.7472	12.4418	12.1482
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5844	1.5844	1.5844	1.5819	1.5707
Intermediate Schools	3.3690	3.3690	3.3690	3.3633	3.3398
County	4.6461	4.6461	4.6461	4.5456	4.4938
Library	1.5856	1.5856	1.5856	1.5856	1.5781
Transit Authority	0.5900	0.5900	1.0000	0.9998	0.9941
Zoo	0.1000	0.1000	0.1000	0.0998	0.0990
Art Institute	0.2000	0.2000	0.2000	0.1996	0.1981
Total P.R.E. Millage	43.8067	43.8099	42.6129	45.2082	44.7491
Local Schools Non-P.R.E.	7.1790	7.1790	8.5128	8.9982	9.2918
Total Non-P.R.E. Millage	50.9857	50.9889	51.1257	54.2064	54.0409

Walled Lake School District

<u>Millage Type</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
City	12.3506	12.3538	12.3806	14.3908	14.3273
Local Schools P.R.E.	7.0254	7.0254	7.6843	7.2841	7.0150
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5844	1.5844	1.5844	1.5819	1.5707
Intermediate Schools	3.3690	3.3690	3.3690	3.3633	3.3398
County	4.6461	4.6461	4.6461	4.5456	4.4938
Library	1.5856	1.5856	1.5856	1.5856	1.5781
Transit Authority	0.5900	0.5900	1.0000	0.9998	0.9941
Zoo	0.1000	0.1000	0.1000	0.0998	0.0990
Art Institute	0.2000	0.2000	0.2000	0.1996	0.1981
Total P.R.E. Millage	37.4511	37.4543	38.5500	40.0505	39.6159
Local Schools Non-P.R.E.	15.5346	15.5346	15.8029	15.8339	15.9129
Total Non-P.R.E. Millage	52.9857	52.9889	54.3529	55.8844	55.5288

Clarenceville School District

<u>Millage Type</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
City	12.3506	12.3538	12.3806	14.3908	14.3273
Local Schools P.R.E.	4.5000	4.5000	4.5000	4.5000	4.5000
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Schoolcraft College	1.7967	1.7967	1.7967	1.7967	1.7880
Intermediate Schools	3.3690	3.3690	3.3690	3.3633	3.3398
County	4.6461	4.6461	4.6461	4.5456	4.4938
Library	1.5856	1.5856	1.5856	1.5856	1.5781
Transit Authority	0.5900	0.5900	1.0000	0.9998	0.9941
Zoo	0.1000	0.1000	0.1000	0.0998	0.0990
Art Institute	0.2000	0.2000	0.2000	0.1996	0.1981
Total P.R.E. Millage	35.1380	35.1412	35.5780	37.4812	37.3182
Local Schools Non-P.R.E.	18.0000	18.0000	18.0000	18.0000	18.0000
Total Non-P.R.E. Millage	53.1380	53.1412	53.5780	55.4812	55.3182

HISTORICAL REAL PROPERTY TAX RATES FOR ALL TAXING UNITS BY TAX YEAR (last 5 years)

Farmington School District

<u>Millage Type</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
City	14.6569	14.5794	17.1905	17.0117	16.8566
Local Schools P.R.E.	11.4268	11.3026	10.8634	10.4451	9.4482
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5555	1.5431	1.5303	1.5184	1.5057
Intermediate Schools	3.3079	3.2813	3.2539	3.2280	3.2012
County	4.4908	4.4878	4.4846	4.5804	4.5691
Library	1.5644	1.5517	1.5393	1.5209	1.5062
Transit Authority	0.9863	1.0000	0.9927	0.9851	0.9765
Zoo	0.0980	0.0982	0.0973	0.0965	0.0956
Art Institute	0.1961	0.1945	0.1929	0.1913	0.1897
Total P.R.E. Millage	44.2827	44.0386	46.1449	45.5774	44.3488
Local Schools Non-P.R.E.	9.8732	9.9974	10.4366	10.7549	11.7518
Total Non-P.R.E. Millage	54.1559	54.0360	56.5815	56.3323	56.1006

Walled Lake School District

<u>Millage Type</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
City	14.6569	14.5794	17.1905	17.0117	16.8566
Local Schools P.R.E.	6.9458	6.7968	6.2300	6.1582	6.0742
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5555	1.5431	1.5303	1.5184	1.5057
Intermediate Schools	3.3079	3.2813	3.2539	3.2280	3.2012
County	4.4908	4.4878	4.4846	4.5804	4.5691
Library	1.5644	1.5517	1.5393	1.5209	1.5062
Transit Authority	0.9863	1.0000	0.9927	0.9851	0.9765
Zoo	0.0980	0.0982	0.0973	0.0965	0.0956
Art Institute	0.1961	0.1945	0.1929	0.1913	0.1897
Total P.R.E. Millage	39.8017	39.5328	41.5115	41.2905	40.9748
Local Schools Non-P.R.E.	15.8134	15.7675	15.7231	15.5753	15.4906
Total Non-P.R.E. Millage	55.6151	55.3003	57.2346	56.8658	56.4654

Clarenceville School District

<u>Millage Type</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
City	14.6569	14.5794	17.1905	17.0117	16.8566
Local Schools P.R.E.	4.5000	4.4626	4.3831	4.3261	4.2940
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Schoolcraft College	1.7766	1.7662	2.2516	2.2877	2.2700
Intermediate Schools	3.3079	3.2813	3.2539	3.2280	3.2012
County	4.4908	4.4878	4.4846	4.5804	4.5691
Library	1.5644	1.5517	1.5393	1.5209	1.5062
Transit Authority	0.9863	1.0000	0.9927	0.9851	0.9765
Zoo	0.0980	0.0982	0.0973	0.0965	0.0956
Art Institute	0.1961	0.1945	0.1929	0.1913	0.1897
Total P.R.E. Millage	37.5770	37.4217	40.3859	40.2277	39.9589
Local Schools Non-P.R.E.	18.0000	18.0000	18.0000	18.0000	18.0000
Total Non-P.R.E. Millage	55.5770	55.4217	58.3859	58.2277	57.9589

Retirement System & Retiree Healthcare Plan Funding Progress

CITY OF FARMINGTON HILLS EMPLOYEES' RETIREMENT SYSTEM

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	*Future Annual Contribution	Active Members	Benefit Receipts
6/30/08	\$117,994,843	\$131,182,445	\$13,187,602	89.9%	\$3,710,289	402	166
6/30/09	\$123,309,158	\$140,261,150	\$16,951,992	87.9%	\$4,008,049	386	173
6/30/10	\$122,384,733	\$149,204,540	\$26,819,807	82.0%	\$4,482,745	327	229
6/30/11	\$126,993,894	\$152,271,739	\$25,277,845	83.4%	\$4,302,129	318	230
6/30/12	\$127,759,371	\$157,810,232	\$30,050,861	81.0%	\$4,557,473	301	244
6/30/13	\$135,447,393	\$163,515,916	\$28,068,523	82.8%	\$4,882,377	299	265
6/30/14	\$142,635,461	\$168,555,933	\$25,920,472	84.6%	\$4,710,931	288	279
6/30/15	\$148,299,323	\$171,958,385	\$23,659,062	86.2%	\$4,710,485	283	283
6/30/16	\$150,257,018	\$179,218,630	\$28,961,612	83.8%	\$5,370,490	277	293
6/30/17	\$155,325,541	\$185,538,016	\$30,212,475	83.7%	\$5,577,463	269	307
6/30/18	\$159,892,090	\$192,830,969	\$32,938,879	82.9%	\$5,927,589	259	318
6/30/19	\$160,957,615	\$210,577,317	\$49,619,702	76.4%	\$5,762,354	260	333
6/30/20	\$161,481,646	\$216,876,439	\$55,394,793	74.5%	\$7,180,321	247	347
6/30/21	\$170,359,640	\$223,098,304	\$52,738,664	76.0%	\$6,994,976	241	362

Note: The above data includes the 47th District Court.

* Annual Contribution to be made in the 2nd subsequent fiscal year from the Valuation Date.

CITY OF FARMINGTON HILLS POST-RETIREMENT HEALTHCARE FINANCE FUND

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	**Future Annual Contribution	Covered Members	Covered Benefit Receipts
6/30/08	\$40,551,585	\$57,063,627	\$16,512,042	71.1%	\$2,971,747	402	108
6/30/09	\$41,318,305	\$59,275,315	\$17,957,010	69.7%	\$3,186,426	386	115
6/30/10	\$44,004,631	\$74,937,594	\$30,932,963	58.7%	\$3,311,150	323	121
6/30/10*	\$44,004,631	\$72,230,135	\$28,225,504	60.9%	\$3,375,239	323	169
6/30/12	\$50,982,851	\$69,722,666	\$18,739,815	73.1%	\$4,292,810	292	177
6/30/13	\$51,000,000	\$69,700,000	\$18,700,000	73.2%	\$2,890,875	292	177
6/30/14	\$62,830,994	\$71,356,286	\$8,525,292	88.1%	\$1,808,068	255	203
6/30/15	\$62,830,994	\$71,356,286	\$8,525,292	88.1%	\$1,794,724	255	203
6/30/16	\$71,438,401	\$71,198,513	(\$239,888)	100.3%	\$776,762	233	214
6/30/17	\$73,176,327	\$71,198,513	(\$1,977,814)	102.8%	\$767,528	233	214
6/30/18	\$77,153,010	\$77,551,254	\$398,244	102.0%	\$559,360	204	235
6/30/19	\$79,006,858	\$80,445,593	\$1,438,735	98.2%	\$540,667	190	245
6/30/20	\$82,722,745	\$76,657,758	(\$6,064,987)	108.0%	\$307,862	176	254
6/30/21	\$82,722,745	\$76,657,758	(\$6,064,987)	108.0%	\$285,085	167	275

Note: The above data includes the 47th District Court.

* Revised the 2010 valuation using revised assumptions, as of June 30, 2011.

** Annual Contribution made in the 2nd subsequent fiscal year from the Valuation Date.

COMMUNITY DEMOGRAPHIC STATISTICS

Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Population</u>	<u>Number of Households</u>	<u>School Enrollment</u>	<u>Annual Average Unemployment Rate</u>
2012/13	79,777	33,591	11,296	8.0
2013/14	80,895	34,255	10,838	7.6
2014/15	81,798	34,755	10,875	6.8
2015/16	81,910	35,138	10,039	5.8
2016/17	81,412	34,963	9,653	5.1
2017/18	81,803	34,910	9,610	3.9
2018/19	81,129	34,185	9,456	4.1
2019/20	81,093	34,646	9,327	3.8
2020/21	80,612	33,957	9,031	16.3
2021/22	83,986	34,803	8,976	4.4

2022 TOP TWENTY PRINCIPAL TAXPAYERS

<u>Company Name</u>	<u>Product/Service</u>	<u>Real Taxable Valuation</u>	<u>Personal Taxable Valuation</u>	<u>Total Taxable Valuation</u>	<u>Percent of Total City Valuation</u>
Oakland Management Co.	Property management	71,852,870	\$ 233,510	\$ 72,086,380	1.81
Detroit Edison	Public utility	1,042,840	40,534,940	41,577,780	1.05
Consumers Energy	Public utility	204,080	33,012,470	33,216,550	0.84
Hunters Ridge Apartments MI LLC	Apartment complex	32,613,480	-	32,613,480	0.82
FH Corporate Investors (Kojaian)	Property management	27,345,050	-	27,345,050	0.69
Independence Green Apts.	Apartment complex	26,773,960	-	26,773,960	0.67
Green Hill Apartments	Apartment complex	19,738,410	-	19,738,410	0.50
Nissan Corp.	Automotive research & development	18,453,360	322,320	18,775,680	0.47
Ramco/Lion Venture LP	Property management	14,590,300	-	14,590,300	0.37
Finsilver Friedman	Office Complexes	14,349,010	142,430	14,491,440	0.36
Edward Rose	Property management	14,215,130	-	14,215,130	0.36
Lithia Real Estate, Inc	Property management	12,454,590	1,140,750	13,595,340	0.34
FREG Farmington Hills	Apartment complex	12,764,940	-	12,764,940	0.32
LREH	Property management	12,232,380	-	12,232,380	0.31
Robert Bosch Corp	Automotive research & development	11,369,210	455,660	11,824,870	0.30
Fenton Mgmt Co	Apartments	9,701,420	-	9,701,420	0.24
HCG CH LLC	Apartments	9,462,630	-	9,462,630	0.24
Kaftan Enterprises	Apartment complexes	9,155,720	-	9,155,720	0.23
Arie Liebowitz/Lion Investment	Property management	9,124,740	-	9,124,740	0.23
Hitachi Automotive Products	Automotive research & development	2,921,390	5,903,680	8,825,070	0.22
		330,365,510	\$81,745,760	\$412,111,270	10.36%

GLOSSARY OF TERMS

ACCRUAL BASIS The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTIVITY The budgetary expenditure level adopted in the Budget Resolution. An activity is generally a department organization for budgetary purposes. An activity is further broken down into object classes of expenditures: Personal Services, Operating Supplies, Professional & Contractual and Capital Outlay. These are defined within this Glossary.

AD VALOREM TAXES Commonly referred to as property taxes. These taxes are levied on both real and personal property according to the property's valuation and the tax rate.

APPROPRIATION A legal authorization to incur obligations and to make expenditures for specific purposes.

APPROVED BUDGET The revenue and expenditure plan for the City for the fiscal year as reviewed and formally adopted by City Council Budget Resolution.

ASSESSED VALUATION The value placed upon property equal to 50% of fair market value, as required by State law.

ASSETS Resources owned or held by a government that have monetary value.

AUDIT Prepared by an independent certified public accountant, the primary objective of an audit is to determine if the city's financial statements present fairly the city's financial position and results of operations in conformity with generally accepted accounting principles. It is customary that a Management Letter be issued.

BALANCED BUDGET A budget in which estimated revenues are equal to or greater than estimated expenditures.

BOND A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date, the maturity date. Bonds are primarily used to finance capital projects.

BUDGET A plan of financial activity for a specified period of time, indicating all planned revenues and expenses for the budget period.

BUDGET AMENDMENT Adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year. The adjustment is made by formally amending the approved budget.

Glossary of Terms

BUDGET CALENDAR The schedule of key dates a government follows in the preparations and adoption of the budget.

BUDGET POLICIES General and specific guidelines that govern financial plan preparation and administration.

BUDGET RESOLUTION The formal Resolution by which the City Council adopts the recommended budget and establishes the millage rate for taxation of property during the budget year.

CAPITAL BUDGET The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

CAPITAL EXPENDITURE Expenditures relating to the purchase of equipment, facility modifications, land or other fixed assets. To be categorized as a capital outlay item (fixed asset), the purchase must have a value of at least \$1,000 and a useful life of more than one fiscal year. If an item is \$25,000 or more, it is budgeted out of the Capital Improvement Fund.

CAPITAL IMPROVEMENT PLAN (CIP) A six (6) year plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term plans.

COMMUNITY DEVELOPMENT BLOCK PROGRAM - CDBG A program of the U.S. Department of Housing and Urban Development designed to benefit low and moderate-income persons by providing revitalization and human services to communities.

COMPONENT UNIT Legally separate entities for which the City is financially accountable.

DEBT SERVICE Expenditures relating to the retirement of long-term debt principal and interest.

DEBT SERVICE FUNDS Used to account for the payment of general long-term debt principal and interest. Budgeted Debt Service Funds are General Debt Service Fund, Building Authority, and Special Assessments.

EFFICIENCY INDICATORS Quantifies the relationship between input and output.

ENTERPRISE FUNDS Used to account for operations financed and operated in a manner similar to private business enterprises. An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges.

EXPENDITURES Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

Glossary of Terms

EXPENSES Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

FIDUCIARY FUND Activities carried out for the benefit of individuals and other agencies outside the government such as employee groups, members of the public, and other governments.

FISCAL YEAR A twelve-month period designated as the operating year for an entity. The fiscal year for the City is July 1 through June 30.

FTE (Full Time Equivalent) represents part-time employee hours divided by 2080.

FUND An independent fiscal entity with a self-balancing set of accounts recording cash and other resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are categorized for budgeting purposes as General, Special Revenue, Debt Service, Capital Project, and Component Unit. Funds are defined in the Uniform Chart of Accounts for Counties and Local Units of Government in Michigan.

FUND BALANCE An accumulated excess of revenues over expenditures segregated by fund. Exception: Proprietary Funds (Enterprise, Internal Service) are accounted for in the same manner as private businesses and record retained earnings as opposed to fund balances. The budgets for these funds are prepared on a net working capital basis, which equates to fund balances.

FUND BALANCE, AVAILABLE (UNASSIGNED) The funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

GENERAL FUND The fund used to account for all financial transactions except those required to be accounted for in another fund.

GOAL A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) A private non-governmental organization that creates accounting reporting standards, or generally accepted accounting principles (GAAP), for state and local governments in the United States.

GOVERNMENTAL FUND Used to account for activities primarily supported by taxes, grants, and similar revenue sources.

GRANTS Contributions by a government or other organization to support a particular function. Grants may be classified as either operational or capital.

HEADLEE ROLLBACK Refers to the 1978 passage of the Headlee Amendment to Michigan's Constitution. Headlee requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation

Glossary of Terms

INTERFUND TRANSFERS Budgeted allocations of the resources of one fund transferred to another fund. This is typical for those funds which do not receive sufficient revenues to pay for necessary expenditures incurred in their operations. Transfers are also made from certain operating funds to debt retirement funds to retire debt related to the operations of the transferring fund.

INFRASTRUCTURE The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system and sewer systems.

MAJOR FUND Funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total.

MILL A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE The total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL BASIS The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used, and prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET WORKING CAPITAL The excess of cash, accounts receivable and inventory over accounts payable and other short-term liabilities. See Fund Balance.

OPERATING SUPPLIES Expenditures relating to the purchase of expendable items utilized in service delivery such as office supplies, gas and oil and parts and repair items.

ORGANIZATION CHART A chart representing the authority, responsibility and relationships of departmental entities within the City organization.

PERFORMANCE INDICATORS The measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES The desired output oriented accomplishments that can be measured within a given time period.

PROFESSIONAL & CONTRACTUAL Expenditures relating to services rendered to the City of external providers of legal services, auditing and architectural services, as well as other private contractors providing telephone service, utilities, insurance and printing.

Glossary of Terms

PROPOSAL “A” A State Constitutional Amendment approved by the electorate in 1994 that limits increases in Taxable Value of individual parcels to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties that change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

RECOMMENDED BUDGET The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the City Manager for consideration by City Council.

RETAINED EARNINGS An accumulated excess of revenues over expenditures for proprietary funds (Enterprise, Internal Service) equates to fund balance for governmental funds.

REVENUES Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers in are classified as “other financing sources” rather than as revenues.

SPECIAL ASSESSMENT DISTRICT (SAD) A method of financing public improvements by distributing the cost of a project to those properties realizing a direct benefit. Types of projects most often financed through Special Assessments include sanitary sewers, water mains, road construction and reconstruction and sidewalk construction.

SPECIAL REVENUE FUNDS Used to account for the proceeds of specific revenue sources or to finance specified activities in accordance with statutory or administrative requirements. Budgeted special revenue funds are Major Roads, Local Roads, Senior Center, Community Development Block Grant, Parks Capital Development, Capital Improvement Fund, Revolving Special Assessment, Nutrition and Police Forfeiture Fund.

STATE EQUALIZED VALUE (SEV) The assessed valuation of property in the City as determined by the City Assessor subject to review by higher levels of government to assure that it equals 50% of fair market value, as required by State law.

TAXABLE VALUE In March 1994, the electorate of the State of Michigan approved Proposal A, which added new terminology to property tax administration. This terminology was "Taxable Value." Taxable Value is the State Equalized Value at December 31, 1994, adjusted for changes in fair market value, the cost of living index or 5%, whichever provides the lower Taxable Value for calculation of taxes.

TAX BASE The total value of taxable property in the City.

TRANSFERS OUT See Interfund Transfers.

TRUST AND AGENCY FUNDS Used to account for assets held by the City as trustee.