

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
DECEMBER 05, 2016 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY Chair Jackson 5:15pm

MEMBERS PRESENT: Buszka, DeFranco, Faine, Falkowski, Fashbaugh, Jackson, Marachi, Massey, Mintz, Moyna, Sloan, Szymusiak, Tutak, Wecker, and York.

LIAISONS PRESENT: Bastianelli, Neufeld and Warthman

OTHERS PRESENT: Mary Ellen Hopfe RN, MS, FCN

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	EVACUATION-SHELTER RTES	Evacuation to Police Dept. and congregate in lobby located to West of City Hall. In the event a situation prevents evacuation to police department we would evacuate to the Fire Dept #5 on the East side of City Hall campus.	
3	APPROVAL OF AGENDA	12-05-16	MOTION BY: Faine SUPPORT BY: Wecker TO APPROVE AS SUBMITTED MOTION CARRIED: ALL
4	APPROVAL OF MINUTES	11-07-16	MOTION BY: Tutak SUPPORT BY: Faine TO APPROVE AS SUBMITTED MOTION CARRIED: ALL
5	AGENDA ITEM: EVENTS, ACT., MARKETING & PROGRAMS	<ul style="list-style-type: none"> • DeFranco unavailable to attend January & February meetings. Yuskowatz will take minutes for both months during her absence. • HOSA-The national HS student organization that promotes career opportunities in the healthcare industry held annual conference 12/3/16 w/ 5 Commissioners volunteering. • Jackson to contact the Bishop of the Farmington Area Interfaith Assn. early in the new year for an email contact list to begin surveying our faith communities for interest in CPR training at their locations. 	<ul style="list-style-type: none"> • Ham Radio is up and operating for the first time in this city's history. Currently discussing the idea of maintaining antenna on the back of a trailer as it would allow the radios to be used any place in the city. Can be used for purposes of exchanging messages and emergency communications. • Wecker reported he has just completed teaching 2 classes each day for the past 5 days at the Livonia Career Tech Center.
6	AGENDA ITEM: MI&REG	Citizen Corps Training Conference will be held the last wknd of February, 2017 @ WCC. Many speakers expected to participate with topics on a broad range of subjects including a bomb squad demo, Active Shooter training, HAM radio operations, GPS and BLS classes.	
7	AGENDA ITEM: LIAISONS REPORTS	FHFD – Wecker <ul style="list-style-type: none"> • CPR & AED class December 8th from 5:30-9:00 PM. To be held at FS #4 on Drake. 	FHPD – Bastianelli <ul style="list-style-type: none"> • Training on 12/8/16 to prepare

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8	AGENDA ITEM: PUBLIC	<p>\$10 fee for residents. Register at eKarlson@fhgov.com. Classes are also planned for January 19, February 21 and March 30th 2017.</p> <ul style="list-style-type: none"> • FPS CPR Initiative- 2 of the 3 High Schools have completed the mandatory CPR training. 20% of kids are requesting the basic heartsaver card. FHS classes January, 2017. <p><u>FHFD</u> – Neufeld</p> <ul style="list-style-type: none"> • Prepare for winter by wearing warm clothing with a waterproof outer layer, hat and gloves. • Police and Fire training together for Rescue Task Force. This Friday is the last day. 37 departments are involved. <p><u>FHPD</u> – Bastianelli</p> <ul style="list-style-type: none"> • November 3rd – Neighborhood Watch meeting at Costick Center attended by 50+ people. • Operation Med Cabinet-Begins first of year. Reaching out to Sr. assisted care buildings where police will come out to p/u drugs/meds to dispose of for individual. Dept. must account for drugs so a name & signature is required but nothing is done with information. • 3 police staff hired. • Target’s Heroes & Helpers is Sunday, 12/11/16. 15 families from our communities and 1 from Franklin. Due to Target grant and matching funds they have \$200/family to spend. <p>No Comment</p>	<p>security training to houses of worship. They are asking for procedures, points, best practices. Kollar (from FH Crime Prevention) does on-site security checks. Churches forming emergency Response Teams that are both armed and unarmed. Bastianelli invited EPC to join F/FHPD and FD and EMS in training. Tutak suggested EPC would enter the picture once response teams formed and they are ready to delve into emergency preparedness topics.</p> <ul style="list-style-type: none"> • Directors Coalition has been formed with monthly meetings rotating every 3rd Tuesday of month. <p><u>FPS</u> – Warthman</p> <ul style="list-style-type: none"> • Auto break-ins continue and he encouraged all to lock doors and don’t leave spare change visible. • Farmington officials have met with Tutak and York about start-up of CERT Team.
9	AGENDA ITEM: Comm Comments	<ul style="list-style-type: none"> • Yuskowatz- YMCA having a pancake breakfast with Santa on Sat Dec 17th, 9:30-11:30 AM. It is open to the community. Pics with Santa for a small fee. Holiday day camp will be 12/22, 12/23, 12/26,-12/30 and Jan. 2-3, 2017. The winter session starts on Jan 1st. 	<p>Massey informed members of Middlebelt Tunnel meeting being held next door @ 6:30 PM tonight. Alexander Food Pantry is accepting donations.</p>
10	OTHER:		
11	ADJOURNMENT		Meeting adjourned at 6:05 PM
	MINUTES PREPARED BY	Minutes Prepared by Joy DeFranco Member EPC 248-661-8737	