

**MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
May 19, 2015 – 7:00 PM  
City Hall – South Conference Room  
31555 W. Eleven Mile Road**

**Approved  
8/18/2015**

**CALLED TO ORDER BY: Co-Chair Carol Kurth**

**MEMBERS PRESENT: Jeff Stewart, Triman Jagdev, Abe Aon, Michelle Zerbi, Carol Kurth, Rita Roberts, Betti Pool, Katherine Massey, Elsie McKeown and Lincoln Avery.**

**MEMBERS ABSENT: Carol Posby and Jan Dolan.**

**OTHERS PRESENT: Charmaine Kettler-Schmult.**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	<b>APPROVAL OF MINUTES:</b>	Minutes of March 17, 2015 were reviewed. The following changes were made. Item 7C. re-word the second sentence move the word “resident” before the word “locations” and change “had” to “have”.	<b>MOTION BY: Abe Aon</b> <b>SUPPORT BY: Betti Pool</b> Motion to accept the minutes of March 17, 2015 as corrected. <b>MOTION CARRIED: 9-0</b>
4	<b>COORESPONDENCE AND ANNOUNCEMENTS:</b>	Charmaine Kettler-Schmult shared information on the next BCSEM meeting and the latest newsletter. The news releases for the Litter Walk and Arbor Day were shared.	
5	<b>ADDITIONS TO AGENDA:</b>	None	<b>MOTION BY: Rita Roberts</b> <b>SUPPORT BY: Katherine Massey</b> Motion to accept the agenda of May 19, 2015 as printed. <b>MOTION CARRIED: 9-0</b>
6	<b>REVIEW OF CALENDAR:</b>	The date for the Costick Courtyard planting was noted. The date for the BCESEM meeting was added as June 18 and the location will be St. Clair Shores. Also the KMB annual meeting will be October 15 and 16. Also the June meeting was noted as cancelled on the calendar that is not accurate and will be deleted.	
7A	<b>AGENDA ITEM: Old Business: Litter Walk Clean Up results</b>	Jeff Stewart updated the Commissioners on the Litter Walk. The subcommittee distributed 150 T-shirts. Flyers for the Farmington Hills Adopt-a-road program were distributed to the participants. The largest pile of bags award was given to Franklin Knolls. A miscommunication happened with the pick up of bags at the subdivisions. That will be worked on for next year. There was a good deal of press before and after the event.	
7B	<b>AGENDA ITEM: Old Business: Riparian subcommittee update</b>	Jeff Stewart updated the Commissioners. The next meeting of the subcommittee will be held at the end of the week. The subcommittee members will work on visiting locations that have requested assistance.	

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7C	<b>AGENDA ITEM: Old Business: Farmington Hills Adopt-a-Road</b>	Triman updated the Commissioners. She said there was a flyer that was distributed to participants of the Litter Walk. Documents for the program in hard copy and electronic format were transferred from staff to Triman.	
8A	<b>AGENDA ITEM: New Business: Plant Swap results</b>	Betti reported to the Commissioners that the Spring Plant Swap went very well. There were around twenty vehicles with people that participated. Unfortunately the press came too late to take photos.	
8B	<b>AGENDA ITEM: New Business: Beautification Commission Awards Nominations</b>	Charmaine Kettler-Schmult updated the Commissioners on the status of nominations. The Planning Office has distributed emails to any nominees who have replied in the last two years. The nomination form is available on the city web page. Staff has asked if the Commissioners see any locations that they think are worthy they can send in a nomination or ask staff to mail one to that location.	
9.	<b>PUBLIC COMMENTS:</b>	None	
10.	<b>COMMISSIONER COMMENTS:</b>	Abe mentioned he thought the street near his home needed sweeping. Lincoln Avery asked the Commissioners to think about who could be the new representative to the BCSEM. His health is limiting his involvement. Jeff will go with Lincoln to the next meeting. Also Lincoln asked if the Commission would host the December 17 BCSEM meeting. Jeff , Michelle and Carol Posby were honored with Volunteer awards.	
11.	<b>ADJOURNMENT</b>		Meeting adjourned at 8:12 PM.
	<b>MINUTES PREPARED BY</b>	Charmaine Kettler-Schmult, Beautification Commission Liaison	