

**MEETING MINUTES**  
**FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION**  
**JUNE 5, 2023**  
**FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM**  
**31555 W. 11 MILE RD.**  
**FARMINGTON HILLS, MI 48336**

**CALLED TO ORDER BY:** CHAIR AVIE AT 5:02 PM

**MEMBERS PRESENT:** SWEENEY, SLOAN, WECKER, SCHERTEL, SIEGRIST, HOPFE, CIARAMITARO, ECHOLS, AVIE, YUSKOWATZ, FORSHEE

**MEMEBRS ABSENT:** SIEGRIST, CIARAMITRO, ECHOLS

**OTHERS PRESENT:** Houhanisin (FPS), J. Piggott (FHPD), J. Neufeld (FHFD), N. Yuskowatz (YMCA)

**CITIZENS PRESENT:** Alex and Mindy Doerr

**APPROVAL OF AGENDA:**

Motion by Hopfe, support by Sloan, to approve the agenda as submitted.  
Motion carried unanimously.

**APPROVAL OF MINUTES:**

Motion by Wecker, support by Schertel, to approve March 6, 2023 meeting minutes as submitted.  
Motion carried unanimously.

**BUDGET ITEMS:**

- Documentation for next FY budget has been submitted for approval
- Approx. \$2,300 remaining in current budget per J. Neufeld
- Recommend spending up to \$500 on EPC decal to provide a decal for Founders Festival literature.
- Recommend spending up to \$550 on Stop the Bleed training to purchase a leg prop
- Recommend spending up to \$500 on disposable Stop the Bleed training supplies (gauze, tourniquets, etc.)
- Recommend spending up to \$500 on a CPR Training Mannequin
- Approvals of recommendations are pending City suppliers and approvals

**UNFINISHED BUSINESS:**

- Women & Friends Self Defense Seminar – Schertel is following up with a local martial arts school to host a seminar at The Hawk. Hopefully scheduling this September.
- Tip of the Month openings in October & November
- Echols will create a sign up genius for the EPC booth at the Founders Festival

**NEW BUSINESS:**

- Founders Festival – EPC Booth will be in the Corewell Health Booth. Literature for distribution will be collected by Hopfe, Sloan, Sweeney. Avie will order EPC decals. Literature folders and stationary supplies will be purchased through FH City Purchasing.

**COMMITTEE REPORTS:** (none)

**LIAISON REPORTS:**

- **FPS (Houhanisin)** – This past Memorial Day parade was a success. The new joint command structure worked well. Big thank you and praise to FHPD’s K9 unit for their work along the parade route.
- **FHPD (Piggott)** – Plans for the City of Farmington Hills 50<sup>th</sup> anniversary are under way.
- **YMCA (Yuskowatz)** – 2023 fund raising golf outing has a new sponsor for this year’s tournament – details to be released soon.
- **Neufeld (FHFD)** – The mass casualty field exercise was successful. Lessons learned from the previous exercise were applied and new lessons learned have been documented. Thank you to all who participated.

**PUBLIC COMMENT:**

- Alex Doerr – Alex is working on his Emergency Preparedness merit badge for his Eagle Scout. Alex was invited to participate in the EPC booth at the Founder’s Festival.

**COMMISSIONER COMMENTS:** (none)

- **SWEENEY** – EPC Facebook page was discussed

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, July 10, 2023 in the Community Room.

**ADJOURNMENT:**

Chair Avie adjourned the meeting at 6:10 pm.

*Minutes taken by M. Sweeney, drafted by Secretary Echols*