



JOB OPENING

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| JOB TITLE | CAMP PROGRAMMER-Nature |
| ABOUT THE CITY OF FARMINGTON HILLS UNPLUGGED SUMMER CAMPS: | <p>We are seeking enthusiastic and responsible individuals to join our team for the summer. You will play a crucial role in creating a positive and memorable camp experience for children. This is a dynamic position that involves a range of responsibilities, including, but not limited to, leading activities, fostering a safe environment, and energetically and enthusiastically participating in activities with campers. Turtle, Otter, and Penguin staff are required to swim with campers Monday – Thursday. Tour Xplore Jr and Scout staff are required to swim with campers at swimming field trips.</p> <p>If you are passionate about creating lasting memories for campers, fostering a positive and inclusive environment, and have the skills to ensure a safe camp experience, we invite you to apply. Join us in making this summer an unforgettable adventure for our campers!</p> <ul style="list-style-type: none"> • Make up to \$800 per week – Possibly more with Specialty Camps! • Many positions start at \$14 or more per hour. • Incentives include referring a friend, commitment prizes, and a summer rewards program. <p>Camp Staff have consistent schedules with summer evenings and weekends free</p> |
| POSTING DATE | February 21, 2025 |
| CLOSING DATE | Open until filled. |
| DEPARTMENT/DIVISION | Special Services/ HAWK |
| EMPLOYEE GROUP | Temporary |
| START DATE & WORK SCHEDULE | Mid-MAY- 2025 Monday- Friday, 40 hours per week from May - August 2025 |
| PAY RATE | \$19.00 - \$22.50 per hour DOQ |
| PREVIOUS WORK EXPERIENCE | Experience in outdoor programming, environmental education, teaching, or related experience required. Experience working with children required. Experience supervising staff preferred. |
| EDUCATION: | High School graduate. Some college experience desired. College students with a degree or majoring in education, recreation, environmental science or related fields preferred. |

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| <p>SPECIAL SKILLS & TRAINING</p> | <p>Must be at least 18 years old. CPR and First Aid certification (or willingness to obtain before the start of the camp season). Positive attitude, patience, and a genuine interest in the well-being and development of campers. Excellent written communication skills, organization skills and interpersonal skills. Ability to adapt to changing situations and problem-solve efficiently. Candidates must have a strong interest & enthusiasm for nature. Experience with Environmental Education programs preferred. Archery certification or experience is desired. Valid MI Driver's License with good driving record is required.</p> |
| <p>BASIC RESPONSIBILITIES</p> | <p>Program Development:</p> <ul style="list-style-type: none"> • Develop and implement a diverse and engaging camp program that aligns with the City's mission and values. • Plan and coordinate a variety of age-appropriate activities, events, and excursions to enhance the overall camp experience. • Fill in for staff when necessary. • Staff Management: • Recruit, hire, and train camp staff, including instructors, coordinators, and support personnel. • Provide leadership, guidance, and ongoing support to ensure a positive and collaborative camp environment. <p>Safety and Well-being:</p> <ul style="list-style-type: none"> • Implement and enforce safety protocols and procedures to create a secure and healthy camp environment. • Monitor camper well-being, address any concerns promptly, and collaborate with medical staff when necessary. <p>Logistics and Operations:</p> <ul style="list-style-type: none"> • Oversee logistical aspects of the camp, including scheduling, transportation, and facilities management. • Work closely with vendors, suppliers, and partners to ensure smooth operations and timely delivery of services. <p>Communication:</p> <ul style="list-style-type: none"> • Maintain open and effective communication with campers, parents, and staff through regular updates, newsletters, and meetings. • Handle and address any inquiries, feedback, or concerns from parents and stakeholders. <p>Budget Management:</p> <ul style="list-style-type: none"> • Develop and manage the camp budget, ensuring financial sustainability and responsible resource allocation. <p>Evaluation and Improvement:</p> <ul style="list-style-type: none"> • Conduct evaluations of camp programs and activities to identify areas for improvement and innovation. • Implement changes based on feedback and lessons learned from previous camp sessions. <p>Under the direction of the Nature Center Supervisor, the Programmer will develop and lead Nature Center education and camp programs. The Programmer will oversee the Nature Center's volunteer program, social media, and basic animal care. The Programmer will assist the</p> |

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| | Supervisor with staff supervision and training. The Programmer will assist with various administrative duties & supply purchasing, help with exhibit design, and upkeep, and perform other miscellaneous duties as assigned. |
| PHYSICAL DEMANDS: | While performing the duties of the job the employee is required to stand, sit, kneel, walk, talk, see, hear, and use hands or fingers to reach up & handle objects. The employee lifts and/or moves up to 50 pounds and should be able to work outdoors for extended periods regardless of weather. |
| HOW TO APPLY | All candidates must complete an online application . Please create an account and submit online for consideration. |

EQUAL OPPORTUNITY EMPLOYER