

**MEETING MINUTES
FARMINGTON HILLS/FARMINGTON
EMERGENCY PREPAREDNESS COMMISSION
MARCH 6 2017 – 5:15PM
FARMINGTON HILLS POLICE DEPARTMENT-ROLL CALL ROOM
31655 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY Vice Chair Tutak 5:15pm

MEMBERS PRESENT: Buszka, DeFranco, Faine, Falkowski, Mintz, Moyna, Sloan, Szymusiak, Tutak, and York.

LIAISONS PRESENT: Bastianelli,/Lt. Jon Haupt, Neufeld and Warthman

OTHERS PRESENT: David Jones

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:												
2	EVACUATION-SHELTER RTES	Evacuation by exiting directly from Roll Call room to back parking lot.													
3	TOUR OF POLICE BUILDING	Bastianelli conducted a walking tour of Operations, Communications, the lab, firing range, lower level locker room and the detention area.													
4	APPROVAL OF AGENDA	03-06-17	MOTION BY: MOYNE SUPPORT BY: YORK TO APPROVE AS SUBMITTED MOTION CARRIED: ALL												
5	APPROVAL OF MINUTES	02-06-17	MOTION BY: MOYNE SUPPORT BY: YORK TO APPROVE AS SUBMITTED MOTION CARRIED: ALL												
6	AGENDA ITEM: EVENTS, ACT., MARKETING & PROGRAMS	<p>Election of 2017 slate of officers postponed until next meeting. Term expirations, contact information and next year's budget moved to agenda for next month.</p> <p>2nd Nature Self Defense to volunteer their time to lead the Women's Self Defense Class. Scheduled Saturday, April 22, 2017 at the Costick Center between 9-11:45 am. Szymusiak reported that 56 women have registered. Encourage female friends and family to attend. Tutak to add to monthly Do-One-Thing newsletter as standalone article.</p> <p><u>EMERGENCY PREPAREDNESS COMMISSION 2017 MEETING DATES</u> (Meets the 1st Monday, 5:15 PM-City Hall Viewpoint Rm.)</p> <table style="width:100%; border:none;"> <tr> <td style="width:50%;">January-09</td> <td>July 10</td> </tr> <tr> <td>February-06</td> <td>August 07</td> </tr> <tr> <td>March 06</td> <td>September 11</td> </tr> <tr> <td>April 03</td> <td>October 02</td> </tr> <tr> <td>May 01</td> <td>November 06</td> </tr> <tr> <td>June 05</td> <td>December 04</td> </tr> </table> <p>Presentation to F City Council for CERT will take place this evening at the 7PM meeting. Tutak and York to speak.</p>	January-09	July 10	February-06	August 07	March 06	September 11	April 03	October 02	May 01	November 06	June 05	December 04	<p><i><u>The Tip of the Month Schedule Sign-up:</u></i> Volunteers will give presentation at both Council meetings in the month assigned. (Farmington meets 1st and 3rd Mondays of the month, FH meets 2nd and 4th Mondays.) Jan-Jackson, Feb-Moyna, March Tutak, April-Sloan, May-Falkowski, June-Moyna, July-York, Aug-Szymusiak, Sept-Mintz, Oct-Tutak, Nov-Fashbaugh, Dec-Fashbaugh, Jan 2018- Fashbaugh.</p> <p>Table Top POD Exercise March 9 from 10—12 noon. Will discuss hypothetical public health emergencies such as distribution of water/meds and response to anthrax. Tutak to attend.</p> <p>HAM Radio Station-Study session 3/22/17 @ Costick Center for 9-10 operators. Beaumont FH Campus advises new rules require formal structure/recertification.</p>
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7	AGENDA ITEM: MI®	No report	
8	AGENDA ITEM: LIAISONS REPORTS	<p><u>FHFD</u> – Wecker (written)</p> <ul style="list-style-type: none"> • CPR & AED classes from 5:30-9:00 PM on March 30. To be held at FS #4 on Drake. \$10 fee for residents. Register at eKarlson@fhgov.com. Schedule for 2nd quarter to be released in late March. • FPS CPR & AED Initiative continues with drills in the schools by FD. <p><u>FHFD</u> – Neufeld</p> <p>ALERT AM Emergency Advisory Radio (AM 1650) is now operational with a generic message currently broadcast. Listeners receive up-to-the-minute reports and instructions across a 3-5-mile radius. During non-emergency times, it will inform of community information. NOAA messages specific to the area during weather events.</p> <p>April 12th Test – Regional 2 North Functional Exercise. April 19th – Special Statewide Tornado Warning Siren in recognition of Severe Weather Awareness Week (April 16-22)</p>	<p><u>FHPD</u> – Haupt</p> <p>NW meeting @ 7 PM on March 7. Chief Nebus to present annual report. Crime Prevention section will rollout new program “PAW Watch” which is a crime awareness imitative encouraging dog walkers to take active role in reporting suspicious activity.</p> <p><u>FPS</u> – Warthman</p> <ul style="list-style-type: none"> • All City employees instructed on CPR & AED use. Roll out to residents is planned. • Busy month of public education including distributing flyers to apt complexes re. fire awareness. • Recruitment of police officer to replace potential retirees continues but difficult.
9	AGENDA ITEM: PUBLIC	No Comment.	
10	AGENDA ITEM: Comm Comments	No Comments	
11	OTHER:		
12	ADJOURNMENT		Meeting adjourned at 6:42 PM
	MINUTES PREPARED BY	Minutes Prepared by Joy DeFranco Member EPC 248-661-8737	