## MEETING MINUTES EMERGENCY PREPAREDNESS COMMISSION CITY OF FARMINGTON HILLS

## JULY 06, 2015 – 5:15PM

## FARMINGTON HILLS CITY HALL-COMMUNITY ROOM 31555 W. ELEVEN MILE ROAD FARMINGTON HILLS MI 48336

## CALLED TO ORDER BY KERRY JACKSON

MEMBERS PRESENT: Jackson, Tutak, DeFranco, Massey, Szymusiac, York, Yuskowatz, Wecker, Avie, Faine, Mintz,

Redman, Sweeney and Sloan

**LIAISONS PRESENT:** Bixman, Warthman and Hipper **OTHERS PRESENT:** Falkowski, Brock and Altschul

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1.	SPECIAL	Tutak introduced the current city manager, Steve	
	SPEAKER	Brock, who has resigned his position as of July 17,	
		2015. Dave Boyer will be assuming his role as Acting	
		City Manager. He thanked the Commissioners for	
		giving of their time and talents to further the needs of	
		the cities. He has left everything in good shape.	
2	EVACUATION	In event of evacuation go outside, cross over to Police	
	AND SHELTER	department and congregate in lobby located to the	
	ROUTES	West of City Hall.	
4	APPROVAL OF	07/06/2015	MOTION BY: Faine
	AGENDA		SUPPORT BY: Sweeney
			MOTION CARRIED: All
5	APPROVAL OF	08/03/15	MOTION BY: Faine
	MINUTES		SUPPORT BY: Tutak
			APPROVED AS AMENDED
			MOTION CARRIED: ALL
	4 CT2 17 4 TTT2 5	W. I I CON I CON I	
6	AGENDA ITEM:	Wecker gave brief Hands Only CPR demo to	
	Events, Act &	volunteers who will staff FF booth. Wecker	
	Programs	encouraged us to remind every visitor about a	
	Founders Festival	donation to MDA which is the charity designated by	
	July 16-19, 2015 Parade Saturday starts	FHFD and main purpose of booth.	
	at 10:00 AM	The materials to be purchased to market the CPR demo to be postponed until the next meeting.	
	at 10.00 AM	Avie/Warthman reported there are 56 floats	
		participating in parade including our car which will be	
		behind Michael Bouchard float. Fireworks Sat. night	
		@ Shiawassee Park. Tutak, York and Sloan to	
		volunteer to monitor the crowd. Go to	
		foundersfestival.com for details.	
	CPR/AED Class	Wecker reported that Farmington/Farmington Hills	
	CI WALD Class	district will switch to a semester schedule in the fall.	
		This will allow the district to offer CPR as a	
		requirement in the 2015-2016 curriculums. It would	
		be added to the health class. All coaches have a	
		mandate to receive CPR instruction.	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
	PrepareAthon	Yuskowatz asked for commission confirmation of	
	Sept. 30, 2015-Partners	plans for the event. It was agreed to be held	
	FEMA & YMCA	September 10 from 7-9 PM at the YMCA in FH.	
		Topics 15 min in length & to include:	
		<b>Home Security</b> – Speaker: Warthman (FPS)	
		Identity Theft – Speaker from FHPD	
		<b>How to use 911 – Dispatch changes</b> . (Bixman to	
		confirm speaker after speaking with supervisor).	
		Pets and Disasters – Speaker Dr. Ast	
		Neighbors Helping Neighbors – Sandy Altschul	
		<b>Personal Safety</b> – Speaker Bixman	
		Publicist for the city, Gillian Pines will prepare the	
		flyer (Yuskowatz). Flyer to be available for	
		distribution at the FF. Fine will send to all news	
		outlets.	
		Any and all press releases must be approved by city.	
		All Commissioners invited to attend sessions.	
	Other:	Salf defense class planned for Oct 3rd at Costick	
	Other:	Self-defense class planned for Oct 3rd at Costick.  Sweeney will coordinate with the Duncans martial	
		arts group.	
		arts group.	
7	AGENDA ITEM:	Tutak attending class entitled "Resilient	
	MI & REG CCCEP	Communities" on August 31-September 4, 2015.	
8	LIAISON		
	REPORTS:		
	FHFD-Hippler	<ul> <li>CPR &amp; AED class scheduled for July 22,</li> </ul>	
	Tin D implies	2015 at Station #5. Currently accepting	
		registrations. Call Erin Karlson at 248-871-	
		2802.	
		City Emerg. Action Plans currently being	
		discussed." Active Shooters-Run, Hide,	
		Fight"	
	FHPD- Bixman	<ul> <li>Neighborhood Watch July 14-@ 7 PM at the</li> </ul>	
		Costick Center-EPC and SAFE will also	
		speak. Open to all residents.	
	Farmington Public		
	Safety-Warthman	<ul> <li>Looking for EPC volunteers for fireworks</li> </ul>	
		scheduled on Saturday, July 18, 2015. Email	
		Warthman with interest.	
		twarthman@farmgov.com.	
		- Formington Dd alocad CVC to Cound D'	
		• Farmington Rd. closed CVS to Grand River from July 16 at 11;00 AM through July 19 <sup>th</sup> .	
		110111 July 10 at 11,00 Aivi tillough July 19.	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		Grand River closed 8:45 to noon on July 18 <sup>th</sup> .	
9	PUBLIC COMMENT(S)	NONE	
10	COMMISSIONERS' COMMENTS  ADJOURNMENT	Altschul updated EPC with his research into grant money to support CPR training. The first grant through the Fire department will not be applicable but the Target grant is still viable. The funds could help with the purchase of mannequins, AED training devices and such that will be required for the school trainings. He also has a source through Farmington Public Safety for child safety kits that would include DNA swabs, and fingerprinting that he offered to hand out at the FF booth. He will provide about 1,000.  Yuskowatz announced her resignation as commissioner due to her intention to move out of the city. Her resignation is effective at the end of July, 2015. There was discussion of her ongoing participation in some capacity and the topic will be revisited at a later date.  MISC  • The Grand Tavern fundraiser was a success.  • G.E. Smith Softball Tournament fundraiser August 8-9 @ Founders Sport Park. Teams now forming. Volunteers needed to assist with opening ceremonies. Contact Massey if interested.	
11	ADJOURNIVIENI		Meeting adjourned at 6:35 PM.