

**MEETING MINUTES**  
**FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION**  
**NOVEMBER 6, 2023**  
**FARMINGTON HILLS CITY HALL – COMMUNITY ROOM**  
**31555 W. 11 MILE RD.**  
**FARMINGTON HILLS, MI 48336**

**CALLED TO ORDER BY:** CHAIR AVIE AT 5:00 PM

**MEMBERS PRESENT:** SWEENEY, AVIE, SLOAN, HOPFE, SCHERTEL, IGWE, SIEGRIST, ECHOLS, WECKER

**MEMEBRS ABSENT:** WILLIAMS, CIARAMITARO

**OTHERS PRESENT:** Houhanisin (FPS), Yuskowatz (YMCA), Pankow (FHFD)

**CITIZENS PRESENT:** Brian Tyler, Jonathon James,

**APPROVAL OF AGENDA:**

Motion by Sweeney, support by Wecker, to approve the agenda as submitted.  
Motion carried unanimously.

**APPROVAL OF MINUTES:**

Motion by Sweeney, support by Schertel, to approve August 7, 2023 meeting minutes as submitted.  
Motion carried unanimously.

**BUDGET ITEMS:**

- No change in budget - \$2,500 on the books
- Need to purchase shirts for Sweeney, Echols
- Need to purchase an EPC sign with logo for events – discussion on a tag line for the sign. “Helping you prepare”

**UNFINISHED BUSINESS:**

- City Wide Open House – Wrap up: Good turnout for open house. Provided approx. 50 handouts. Sold one Stop the Bleed kit. Discussion on how to protect items on the table that are not for people to take since a few items went missing.

**NEW BUSINESS:**

- Narcan distribution initiative – D. Wecker made a motion for the EPC to place narcan distribution boxes in Farmington and Farmington Hills public building, Schertel seconded the motion. Discussion: FHFD has already been handing out narcan along with the Alliance of Coalitions for Healthy Communities. Wecker is looking for the EPC to support the initiative. If approved, he will begin discussing placement with the various locations (police stations, fire stations, library, The Hawk, Costick Center, etc.) Members approved the initiative unanimously.

- Discuss 2024 meeting dates – January 8, March 4, May 6, June 3, July 1, August 5, November 4
- Light up the Grand – Saturday, December 3 at 5:30pm. Avie is looking for volunteers to assist in operations.
- Nominations for 2024 positions – election held at January meeting. Schertel nominated D. Wecker for Chair, Wecker accepts the nomination. Schertel nominated Siegrist for vice chair, Siegrist accepts the nomination. Siegrist nominated Schertel for vice chair, Schertel accepts the nomination. Hopfe nominates Echols for secretary, Echols accepts the nomination. Sweeney thanked Chair Avie for his service as Chair for the past few years. Chair Avie is term limited this year.
- Echols will create 2024 tip of the months, create a sign up genius for 2024 city council meetings, and email out to members.

**COMMITTEE REPORTS:** (none)

**LIAISON REPORTS:**

- **YMCA (Yuskowatz)** – The Y is starting this year’s community campaign – they are a nonprofit 501c3 and need charitable donations in order to keep operating. Trunk or treat was successful the weekend before Halloween. CEO of Metro Detroit YMCA stepped down after 45 years and the new CEO, Parrish Underwood, has started and used to work at the Farmington Hills location.
- **FPS (Houhanisin)** – in the process of training a new hire – starting the police academy today. Still in need of 1 member. Light up the Grand preparation meeting coming up.
- **FHFD (Pankow)** – trying to hire 3 or 4 more spots. Redistricting the fire station lines to more evenly distribute calls. New facilities going up in the City.

**PUBLIC COMMENT:** (none)

**COMMISSIONER COMMENTS:**

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, January 8, 2024 in a room TBD.

**ADJOURNMENT:**

Chair Avie adjourned the meeting at 6:09 pm.

*Minutes taken by Secretary Echols*