

**MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
August 15, 2017 – 7:00 PM  
City Hall – Community Room  
31555 W. Eleven Mile Road**

**Approved  
9/19/2017**

**CALLED TO ORDER BY: Co-Chair Carol Posby**

**MEMBERS PRESENT: Carol Posby, Carol Kurth, Elsie McKeown, Rita Roberts, Betti Pool and Jennifer Chinn.**

**MEMBERS ABSENT: Katherine Massey**

**OTHERS PRESENT: Charmaine Kettler-Schmult**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	<b>APPROVAL OF MINUTES:</b>	Minutes of July 18, 2017.	<b>MOTION BY: Carol Kurth</b> <b>SUPPORT BY: Rita Roberts</b> Motion to accept the minutes of July 18, 2017, as presented. <b>MOTION CARRIED: 5-0</b>
4	<b>COORESPONDENCE AND ANNOUNCEMENTS:</b>	Charmaine Kettler-Schmult updated the Commissioners present on the upcoming meeting with the Mayor to review changes to the ordinance dealing with Boards and Commissions.	
5	<b>APPROVAL OF AGENDA:</b>	A typo on the next meeting date was corrected.	
6	<b>REVIEW OF CALENDAR:</b>	No changes.	
7A	<b>AGENDA ITEM: Old Business: BC awards, Graphic Selection- Cover, Certificate and Letter</b>	The Commissioners selected the graphic that will be used on the BC awards. The certificate and letter language was reviewed. Carol Kurth and Jenn will work on the text associated with each document. The revised text will need to be ready by the end of September. Carol Posby thought it was a good idea to add language to the presentation to recognize the efforts of those receiving Letters to encourage the property owners of these sites.	
7B	<b>AGENDA ITEM: Old Business: BC Judging Assignments</b>	Charmaine Kettler-Schmult received judging packets and updates from all the Commissioners. The judging is completed but a few members need a few days to edit text and forward photos.	
7C	<b>AGENDA ITEM: Old Business: Guest Speaker</b>	The Commissioners discussed possible speakers and have a lead that will be pursued before the next meeting.	
8A	<b>AGENDA ITEM: Old Business: Fall Plant Swap</b>	Betti Pool talked about the upcoming Plant Swap. She said there was good attendance at the Spring Swap. Members thought it was due to good publicity. Jenn suggested posting the Plant Swap as an “event” on Facebook. She also	

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		suggested hosting a native plant sale. Members thought it would be better as part of the Earth Day event.	
9.	<b>PUBLIC COMMENTS:</b>	None	
10.	<b>COMMISSIONER COMMENTS:</b>	None	
11.	<b>ADJOURNMENT</b>		Meeting adjourned at 8:04 PM.
	<b>MINUTES PREPARED BY</b>	Charmaine Kettler-Schmult, Staff Liaison	