

**APPROVED MEETING MINUTES**  
**FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION**  
**JULY 3, 2023**  
**FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM**  
**31555 W. 11 MILE RD.**  
**FARMINGTON HILLS, MI 48336**

**CALLED TO ORDER BY:** CHAIR AVIE AT 5:01 PM

**MEMBERS PRESENT:** SWEENEY, SLOAN, WECKER, AVIE, WILLIAMS, IGWE, SIEGRIST

**MEMEBRS ABSENT:**, CIARAMITRO, ECHOLS, YUSKOWATZ, SCHERTEL, HOPFE, FORSHEE

**OTHERS PRESENT:** Massey (FH Council)

**CITIZENS PRESENT:** Joe Hejka

**APPROVAL OF AGENDA:**

Motion by Sweeney, support by Siegrist, to approve the agenda as submitted.  
Motion carried unanimously.

**APPROVAL OF MINUTES:**

Motion by Wecker, support by Siegrist, to approve June 5, 2023 meeting minutes as submitted.  
Motion carried unanimously.

**BUDGET ITEMS:**

- EPC training Items approved on 6/5/23 have been purchased.
- 2022 fiscal year budget has been fully expended.
- Fiscal year 2023 budget of \$2,500 was approved by Farmington Hills City Council.
- Farmington City 10% budget off set approved.

**UNFINISHED BUSINESS:**

- Women & friends Self Defense Seminar arrangements are still pending
- The Sign up genius is in place for both the monthly City Council "Tip of the month" and the Founders Day informational booth completed. The EPC Commissioners are encouraged to sign up to support these activities that fit into their personal schedule.

**NEW BUSINESS:**

- Founders Festival Preparations: The EPC booth will be in the Corewell Health Tent. There are multiple open time slots for staffing the tent. Avie procured EPC decals and folders as discussed last month for distribution - Sweeney will prepare 100 folders. FH Administrator will print materials from Avie for folders. Extra materials will be stored in EPC room at The Hawk.

Williams will create a QR code that links to the Oakland County Homeland Security preparation website.

- Avie outlined Founders Festival parade day activities – Forshee, Hopfe, Williams, Sweeney volunteered to act as parade assembly coordinators. Discussion was held regarding assembly coordinators responsibilities.

**COMMITTEE REPORTS:** (none)

**LIAISON REPORTS:**

- **FH City Council (Massey)** – FH passed the 2023 FY budget. Plans for the City’s 50<sup>th</sup> Anniversary celebration have been finalized.
- **FHFD ( Wecker)** – provide a Stop the Bleed training session for the lifeguards at Beechview Swim Club. Registration for the CPR / AED / STB class on July 20, 2023 is almost full.

**PUBLIC COMMENT:**

- **Joe Hejka** – stated that he is interested in volunteerism. He is attending different board, commission, and council meetings to see what best suits him.

**COMMISSIONER COMMENTS:** (none)

- **AVIE** – looking forward to Alex Doerr’s participation in the Founder’s Festival. He is working on a boy scout merit badge in Civil Affairs and Emergency Preparedness. Avie was approached by a second boy scout who is also working on a merit badge in Civil Affairs.

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, August 7, 2023 in the Community Room.

**ADJOURNMENT:**

Chair Avie adjourned the meeting at 5:47 pm.

*Minutes taken by M. Sweeney, drafted by Secretary Echols*