

**MEETING MINUTES**  
**FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION**  
**JULY 11, 2016 – 5:15PM**  
**FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM**  
**31555 W. ELEVEN MILE ROAD**  
**FARMINGTON HILLS MI 48336**

**CALLED TO ORDER BY** Chair Jackson 5:15pm

**MEMBERS PRESENT:** Avie, DeFranco, Faine, Fashbaugh, Jackson, Mintz, Sloan, Szymusiak, Tutak, Wecker, York and Yuskowatz

**LIAISONS PRESENT:** Bastianelli and Neufeld

**OTHERS PRESENT:** David Jones (Freedom Gateway Church)

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	<b>EVACUATION-SHELTER RTES</b>	Evacuation to Police Dept. and congregate in lobby located to West of City Hall. In the event a situation prevents evacuation to police department we would evacuate to the Fire Dept #5 on the East side of City Hall campus.	
3	<b>APPROVAL OF AGENDA</b>	<b>8-1-16</b>	<b>MOTION BY: Avie</b> <b>SUPPORT BY: Wecker</b> TO APPROVE AS SUBMITTED <b>MOTION CARRIED: ALL</b>
4	<b>APPROVAL OF MINUTES</b>	<b>6-6-16</b>	<b>MOTION BY: Tutak</b> <b>SUPPORT BY: Avie</b> TO APPROVE AS SUBMITTED  <b>MOTION CARRIED: ALL</b>
5	<b>AGENDA ITEM: EVENTS, ACT., MARKETING &amp; PROGRAMS</b>	<ul style="list-style-type: none"> <li>Do-one-thing newsletter distributed to 1167 names earlier this month. Tutak will check with past Commissioner Sweeney about placing a link between newsletter and our website and FB.</li> </ul>	<ul style="list-style-type: none"> <li>Wecker reported <b>FPS CPR Initiative/Funding</b> program has had a change in funding. Beaumont Foundation had applied for a grant for \$13K but was rejected. Instead, both Beaumont Hospital and The Foundation are going to contribute \$10K . Because of the reduction of \$3K some cuts need to be made. It was decided to purchase fewer (16 rather than 20) mannequins rather than a less sophisticated model to manage the shortfall. Students will also be charged a small fee for a basic heartsaver card.</li> </ul>
6	<b>Founders Festival participation-</b> <i>Theme: Disco Fever-I Love the Nightlife.</i> <i>Date of Parade: July 16, 2016</i>	<ul style="list-style-type: none"> <li><u>Founders Festival July 14-17, 2016.</u></li> </ul> <p>Tutak, Sloan, York and Fashbaugh will be working the parade representing EPC-Spot 31, check in 8:30. A 10 x 20 tent will be set up next to the Masonic by Tutak along with fire fighter Eric Elonzo Thursday afternoon. Elonzo will organize MDA fundraiser and EPC will provide CPR demos throughout the weekend. Mannequins will be delivered by Elonzo. Include flyer for CPR heartsaver class as handout.</p> <ul style="list-style-type: none"> <li>HAM Radio station-Tutak working with Neufeld to connect. To be used for emergency communication. 4 handhelds @ station located at Costick Center. The equipment came from a grant.</li> </ul>	
7	<b>AGENDA ITEM: MI&amp;REG</b>	August 8 Tutak to attend Emergency CERT program meeting.	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		<p>Volunteer Reception Center continues to be priority. We are in Region 2 which is defined as St Clair down to Monroe County. It is a 6 county area with 8 Mile the dividing line according to Faine.</p>	
8	<p><b>AGENDA ITEM: LIAISONS REPORTS</b></p>	<p><b><u>FHFD</u> - Neufeld</b></p> <ul style="list-style-type: none"> <li>• <b>CPR &amp; AED class July 28</b> from 5:30-9:00 PM. To be held at FS #4 on Drake. \$10 fee for residents. Register at eKarlson@fhgov.com.</li> <li>• <b>F.S. #2 @ full staffing</b> as of July 2 to cover runs.(Middlebelt &amp; 12 Mile) 9000+ calls- always hiring on-call volunteers.</li> <li>• EOC-next drill will include some members of EPC (fire hdqtrs-#5 &amp; #3) Intention is to get more and more people involved.</li> </ul> <p><b><u>FHPD</u> – Bastinelli</b></p> <ul style="list-style-type: none"> <li>• 3 openings for police/dispatchers</li> <li>• <b>ALICE</b> training completed for city council, DPW, court, police dept., &amp; city hall.</li> <li>• All police officers scheduled for <i>Active Shooter</i> training.</li> <li>• Milo simulator for interactive Use-of-Force training has been approved by city council.</li> <li>• 2 police officers from FH may attend funeral of the 5 murdered Dallas police officers.</li> </ul> <p><b><u>FPS</u> – No liaison</b></p>	
9	<p><b>AGENDA ITEM: PUBLIC</b></p>	<p>NONE</p>	
10	<p><b>AGENDA ITEM: Comm Comments</b></p>	<p><b><u>Yuskowatz YMCA report</u></b>-Current director Laura Perlowski is leaving July 17 and South Oakland Y director to replace her. Golf Classic on July 18, 2016. FF Kid’s Day on Wednesday July 14<sup>th</sup>.</p>	
11	<p><b>Other:</b></p>		
12	<p><b>ADJOURNMENT</b></p>		<p>Meeting adjourned at 6:35 PM</p>
	<p><b>MINUTES PREPARED BY</b></p>	<p><b>Minutes Prepared by Joy DeFranco Member EPC 248-661-8737</b></p>	