

**APRIL 18, 2023 MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
DPW BUILDING  
27245 HALSTED ROAD**

APPROVED  
MAY 16, 2023

**CALL TO ORDER BY:** Jennifer Chinn at 6:10 PM. in the DPW Building.

**MEMBERS PRESENT:** Rita Roberts, Jennifer Chinn, Kathie Brown. Carol Kurth, Katherine Massey, Jawahar Babu, Jarel Readous.

**MEMBERS ABSENT:** Betti Pool, Alex Clar.

**OTHERS PRESENT:** Tracey Emmanuel, Staff Liaison, Derrick Schueller, DPW Superintendent.

**APPROVAL OF MINUTES OF MARCH 21, 2023:** Motion by Katherine Massey, second by Jawahar Babu, to approve the minutes of March 21, 2023 as submitted. Motion carried: 7-0

**CORRESPONDENCE AND ANNOUNCEMENTS:** BCSEM and KMB Newsletters. Newspaper article on the death of Lincoln Avery, long time BCSEM and KMB member.

**APPROVAL OF AGENDA:** Motion by Katherine Massey, second by Carol Kurth to approve the agenda as presented. Motion carried: 7-0

**REVIEW OF CALENDAR:** Commissioners reviewed the calendar and added the KMB Awards meeting in Lansing on October 20, 2023 and the BCSEM Quarterly meeting at the Bay Point Yacht Club on June 15, 2023.

**OLD BUSINESS ITEM:**

- A. Commissioners packed bags with t-shirts, garbage bags and gloves and will deliver them to groups participating in the Carol Posby Litter Walk.
- B. BC Awards Location Confirmation – Tracey Emmanuel
  - A Costick Center room has been reserved for October 26, 2023. Setup will occur at 11:00 am and Commissioners will return at 4:30 pm with attendees coming at 5:00 pm. There could possibly be 70 in attendance
- C. BCSEM Quarterly Meeting Location Confirmation – Tracey Emmanuel
  - It was decided not to host the BCSEM Quarterly Meeting on December 14, 2023 due to the fact that we just learned our \$5,000 yearly budget has been cut to \$2,500 with that continuing through next fiscal year. We thought maybe we could host the June 2024 or September 2024 meeting. Kathie was tasked to find out dates for those meetings and how the 50-50 raffle monies were shared in an effort to acquire more funds. A sponsor might be needed.

**NEW BUSINESS ITEMS:**

- A. DPW tour of facilities – DPW Staff
  - Derrick Schueller talked about DPW operations and gave a tour of the facility.

**PUBLIC COMMENTS:** None

**COMMISSIONER COMMENTS:** None

**Meeting adjourned:** Motion to adjourn by Jennifer Chinn at 8:03 pm.