



**MEETING MINUTES**  
**FARMINGTON HILLS WATER SYSTEM ADVISORY COUNCIL**  
**TUESDAY, October 18, 2022 – 1:00 p.m.**  
**31555 W 11 MILE ROAD**  
**FARMINGTON HILLS, MI 48336**  
**(248) 871-2530 [www.fhgov.com](http://www.fhgov.com)**

**Approved on 2/7/23**

1. Call to Order

A. The meeting was called to order by Chairperson Drautz at 1:00 p.m.

2. Roll Call

A. Members Present:

I. Tony Drautz, Chairman - Oakland County Health Division

II. Katie Kennedy, Vice Chairman - WRC Water Systems Engineering

III. Mike Pucher, Secretary - Oakland County Neighborhood & Housing Development and Farmington Hills Resident

IV. Tammy Gushard, Farmington Hills Engineering

B. Members Absent:

I. Erin Quetell, Farmington Hills Resident (arrived at 1:30 p.m.)

C. Attendees:

I. Teresa Newman, WRC Consultant

3. Approval of Agenda

A. Motion by Gushard; support by Pucher, to approve the agenda with updates.

1. Ayes: 4

2. Nays and Abstentions: 0

3. Motion Carried

4. Approval of February 8, 2022 Meeting Minutes

A. Motion by Pucher; support by Gushard, to approve the minutes as published.

1. Ayes: 4

2. Nays and Abstentions: 0

3. Motion Carried



5. Public Comment - No public in attendance.

6. New Business

A. State Drinking Water Advisory Council (SDWAC) Update -

I. SDWAC performed a study on materials and awareness of drinking water quality. The next meeting is 10/19/22. Katie will request the findings of this study and share them for discussion at the next WSAC meeting. The Council is focused on statewide regulations on the new lead and copper rules and provides guidance to local WSACs.

B. Farmington Hills Public Education and Awareness

I. The 2021 Drinking Water Quality Report (CCR) was translated to Arabic, Chinese and Spanish languages. A postcard was mailed with a QR code linking to all 4 versions of the report.

II. The City Open House was held on October 8. Tammy explained that it was a well-attended event but there wasn't a tremendous amount of interest in the pipe material display. The event is geared toward children and Tammy ordered water focused coloring books from AWWA and provided crayons.

III. The group discussed types of interactive/hands-on displays for future events.

C. Discussion and Update of Translation of Materials

I. Katie provided statistics on the 2021 CCR distribution:

1. 22,777 postcards with QR code mailed.
2. 117 paper copies of CCR requested.
3. 1,778 digital views of the CCR.

D. EPA Service Line Inventory Guidance Update

I. Katie explained that the Preliminary Distribution System Materials Inventory (PDSMI) is completed. The Complete Distribution System Materials Inventory (CDSMI) is due by 1/1/25. WRC is working to complete the CDSMI for the Farmington Hills water system.

II. As part of the CDSMI, any water systems with any services lines of unknown material must complete a random physical investigation based on the number of unknown service lines. If the material of all service lines in Farmington Hills cannot be identified utilizing



building codes, past ordinances, and/or tap records, up to 377 service lines in Farmington Hills will need to be physically verified.

E. Farmington Hills Lead and Copper Report for 2022

- I. All samples were below the action levels. Lead range was Not Detected (ND) – 4.6 ppb and the copper range was 5.4 – 100 ppb.
- II. All residents who participate in the lead and copper sampling program are mailed their results along with pertinent health information and instructions for maintaining quality drinking water in their homes. Erin suggested reaching out via phone to *all* residents with sampling results above ND, not just those above the action level.
- III. Action item: Katie to discuss revising the WRC standard operating procedure for Lead and Copper sampling in Farmington Hills to include phone calls to all residents with lead results above ND.

F. Reappointment of WSAC Member Discussion

- I. The WSAC Bylaws identifies the election of Chair, Vice-Chair and Secretary to serve a one-year term. Each year, the officers shall be chosen by a vote of the WSAC members within 30-days of the Farmington Hills City Council appointments for Commissions and Councils. Officers cannot serve more than two successive years in one position. WSAC members are appointed or re-appointed by Farmington Hills City Council for a term of 3 years.
- II. The reappointment terms are staggered:
  1. Tammy Gushard and Mike Pucher terms expire in 2025.
  2. Tony Drautz and Erin Quetell terms expire in 2024.
  3. Katie Kennedy term expires in 2023, Katie filled Connie Sims' position and if she agrees would be reappointed by City Council in 2023 for a 3-year term.

G. 2023 Farmington Hills WSAC Meetings

- I. February 7 and October 17, 2023 at 1:00 p.m. Farmington Hills City Hall.

7. Next Steps and Action Items:

- A. Katie will share the SDWAC survey results when they become available.
- B. Katie to discuss revising the WRC standard operating procedure for Lead and Copper sampling



in Farmington Hills to include phone calls to all residents with lead results above ND.

C. Teresa will send 2023 meeting invitations.

8. Meeting Adjournment – Chairperson Drautz called for meeting to be adjourned at 2:10 p.m.

A. Motion by Gushard and seconded by Quetell.

I. Ayes: 5

II. Nays and Abstentions: 0

III. Motion Carried