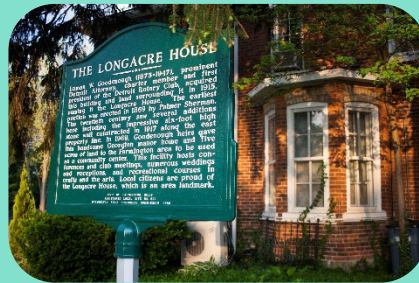


CITY OF FARMINGTON HILLS, MI

FY 2023/24

ANNUAL BUDGET



City of Farmington Hills, Michigan

Annual Budget

Fiscal Year

July 1, 2023 - June 30, 2024



Farmington Hills City Council.

Top (l-r): Randy Bruce, Michael Bridges, Ken Massey, Jackie Boleware

Bottom (l-r): Valerie Knol, Mayor Vicki Barnett, Mary Newlin.

City Manager

Gary Mekjian

Executive Management Team

Cristia Brockway, Economic Development

Lori Brown, Human Resources

LaToya Harvey, Diversity, Equity, Inclusion & Employee Development

Charmaine Kettler-Schmult, Planning & Community Development

Jeff King, Police

Karen Mondora, Public Services

Kelly Monico, Central Services

Ellen Schnackel, Special Services

Thomas Skrobola, Finance

Pam Smith, City Clerk

Vickie Sullen-Winn, Communications and Community Engagement

Jon Unruh, Fire

Joseph Valentine, Assistant City Manager

Budget Preparation Staff

Thomas Skrobola, Finance Director

Stephanie Keimer, Secretary to the Finance Director

MAYOR AND CITY COUNCIL

Vicki Barnett was elected to City Council in 1995, served as Mayor Pro Tem in 1998, and was elected Mayor in 2003, 2005, 2019, and 2021. She was State Representative from 2009 to 2014. Her accomplishments include purchasing the Costick Center, creating model after-school programs, expanding the park system, championing the LEED Gold Certified City Hall, and assisting in building a Countywide public safety communications network. She was President of the Michigan Municipal League, a Board member of the National League of Cities, and Vice Chair of the National Task Force on Interoperability for Homeland Security. Her term expires in 2023.

Jackie Boleware was elected to City Council in 2019 and served as Mayor Pro Tem in 2021. She is the Council liaison to the Arts Commission, Committee to Increase Voter Participation, and Brownfield Redevelopment Authority. She is the co-founder of Farmington Area Concerned Citizens, and a member of the Michigan Municipal League and the Farmington Area Juneteenth Celebration. Her term expires in 2023.

Michael Bridges was elected to City Council in 2008 in a special election, then re-elected in 2009, 2013, 2017, and 2021, and served as Mayor Pro Tem in 2011 and 2019. He is the Council liaison to the Farmington Area Commission on Aging, and served on the Heritage Hills Homeowners Association, Farmington YMCA Board, Farmington Public Schools PTA Council, Zoning Board of Appeals, Michigan Municipal League, and National League of Cities. His term expires in 2025.

Randy Bruce was elected to City Council in 2021 and serves as Mayor Pro Tem for 2023. He previously served from 2003 to 2019 with three terms as Mayor Pro Tem. He was an eight-year member of the Farmington Hills Zoning Board of Appeals, including two years as Chair. He was President of the Saratoga Farms and Forestbrook Hills/Pebblebrook Estates Homeowners Associations and is currently President of the Colony Park West Homeowners Association. He was a member and former Chair of the Human Development Steering Committee of the National League of Cities. His term expires in 2025.

Valerie Knol was elected to City Council in 2013, 2017, and 2021. She served as Mayor Pro Tem in 2016 and 2020. She is the Council liaison to the Historic District Commission, Historical Commission, and Beautification Commission. She served on the Farmington City Council for eight years and was Mayor of Farmington from 2007-09. She served on the Board of the Farmington Players Theatre, American Association of University Women, Farmington YMCA, Greater Farmington Area Chamber of Commerce, and was a member of the Oakland County Zoological Authority. Her term expires in 2025.

Ken Massey was first elected to City Council in 2003 and re-elected in 2019. He served as Mayor Pro Tem in 2006, 2010, and 2015, and as Mayor from 2015 to 2019. He is the Council liaison to the Employee Retirement System, Economic Development Corporation and Emergency Preparedness Commission. He is Vice President of his Homeowners Association and a member of the Council of Homeowner Associations, a member of the Michigan Municipal League, founding member and past Chair of the Emergency Preparedness Commission, past member, and past Chair of the National League of Cities Public Safety Steering Committee, co-founded the Suicide Prevention Committee – Farmington SAFE, served as Chairman of the Board of Beaumont – Farmington Hills, and co-founded CARES. His term expires in 2023.

Mary Newlin was elected to City Council in 2019 and served as Mayor Pro Tem in 2022. She is the Council liaison to the Commission on Community Health and the Commission on Children, Youth and Families. Her term expires in 2023.

City of Farmington Hills City Facilities



- | | | |
|---------------------------------------|---|---|
| 47th District Court: 31605 11 Mile Rd | Fire Station 4: 28711 Drake Rd | Parks and Golf Maintenance: 38111 Interchange Rd |
| City Hall: 31555 11 Mile Rd | Fire Station 5: 31455 11 Mile Rd | Police Station: 31655 11 Mile Rd |
| Dept. Public Works: 27245 Halsted Rd | Farmington Hills Community Center: 29995 12 Mile Rd | William Costick Activity Center: 28600 11 Mile Rd |
| Fire Station 1: 35725 9 Mile Rd | Ice Arena & Skate Park: 35500 8 Mile Rd | |
| Fire Station 2: 28225 Middlebelt Rd | Longacre House: 24705 Farmington Rd | |
| Fire Station 3: 29260 Grand River | | |

CITY PROFILE



Farmington Hills is a 34 square mile suburban community with a pastoral and gently rolling terrain in Oakland County, MI, located 17 miles from downtown Detroit. It is one of the largest cities in Oakland County, the most prosperous county in Michigan and one of the most prosperous counties in America. Incorporated in 1973, the City quickly grew from its rural roots, and today offers a unique blend of historic charm, international diversity, and cutting-edge commerce, making it one of the most desirable locations to live and work in the United States. The City's tax base of \$4.2 billion is comprised of 69 percent residential property and 31 percent commercial, industrial, and personal property. The community's estimated 83,292 residents live in approximately 35,886 households with a median household income of \$85,152.

The City possesses an ideal location within 25 minutes of downtown Detroit and Detroit Metro Airport, and at the focal point of a north/south and east/west freeway network. Industrial centers of Warren, the Saginaw/Flint area, Lansing and Toledo, Ohio, as well as the Ann Arbor technology corridor are within an hour's drive. Approximately half of America's disposable income, half of the country's work force, and nearly half of the total U.S. population are within a 500-mile radius of the City. The City supports seven industrial parks totaling more than 600 acres, which provide first-rate services and facilities. In addition, the 12 Mile Road, Orchard Lake Road and Northwestern Highway corridors host many commercial and office developments, which house many corporate headquarters and district offices of regional, national and international prominence.

The community offers many premier residential areas providing a wide range of housing options, including approximately 25,200 single-family sites (including detached condominiums) and approximately 10,600 rental units. The distinctive custom residences, neighborhoods with well-established landscaping and tree lined streets, well planned condominiums and a variety of apartments provide options to fit every lifestyle and price range.

The City's respect for its Quaker heritage is demonstrated by its commitment to historical preservation through its Historic Commission, Historical District, and the conversion of the historic Spicer Estate House to a Visitor Center within the 211-acre passive Heritage Park, located in the center of the City.

The City is enhanced by exemplary educational opportunities for kindergarten through 12th grade via both public and private schools and a premier district library system with one of the highest annual circulation rates in the State. A broad spectrum of recreational and cultural activities is available within the City or within a short drive. A total of 12 major colleges and universities are within a 45-minute drive of the community. Quality health care is readily accessible through Beaumont Hospital, Farmington Hills, a full-service teaching hospital with a Level II Trauma Center and Certified Stroke Center, which is associated with Michigan State University and a part of Beaumont Health. Twelve major medical centers and hospitals are within a half-hour driving distance of the City. Many physicians affiliated with these medical facilities maintain their offices in Farmington Hills.

Profile of the Government

The City of Farmington Hills was incorporated in 1973 and is a 34-square mile suburban community with a pastoral and gently rolling terrain in Oakland County, Michigan. The City possesses an ideal location that is within an hour's drive of the Ann Arbor technology corridor, 25 minutes to downtown Detroit and Detroit Metro Airport, and is also the focal point of a freeway network for southeast Michigan to the industrial centers of Warren, the Saginaw/Flint area, Lansing, and Toledo, Ohio. Approximately half of America's disposable income, the country's work force, and the U.S. population are within a 500-mile radius of the City.

The City is enhanced by exemplary educational opportunities for kindergarten through 12th grade via both public and private schools and a premier district library system. Twelve major colleges and universities are within a 45-minute drive of the community. A broad spectrum of recreational and cultural activities is also available within the City or within a short drive. Quality health care is provided by Beaumont Hospital, a full service teaching hospital with a Level II Trauma Center and Certified Stroke Center and which is associated with Michigan State University. Many additional medical centers and hospitals are within a half-hour driving distance of the City.

The community offers a wide range of quality housing featuring homes in every style and price range. There are many premier residential areas providing housing options including more than 25,200 single-family homes and over 10,600 rental units designed to fit every lifestyle. Home prices range from under \$100,000 to \$3 million, with the average home priced at approximately \$309,000.

The City operates under the City Council/city manager form of government with seven elected officials, a mayor, and six City Council members representing the citizens of the City of Farmington Hills. The mayor is elected directly by the electorate for not more than two consecutive, two-year terms. The six City Council members are elected at large for staggered terms of four years each. The mayor and City Council establish all policies for the City government. The city manager is appointed by the City Council.

The City of Farmington Hills provides a full range of services including police and fire protection; the construction and maintenance of highways, streets, and other infrastructure; recreational activities and cultural events; and refuse collection and recycling services. Utility services for water and sanitary sewers are provided by the City, with the Oakland County Water Resources Commission administrating the service for water and sanitary sewers under contract with the City. Library functions are provided by the Farmington Community Library, which serves both the City of Farmington Hills and the neighboring City of Farmington.

City Hall, which is a LEED Gold certified facility, will serve the community well through the coming decades by allowing the City to improve its energy and operational efficiencies, strengthen its community image, and provide flexibility in meeting the needs of the community.

Economic development efforts have been promoted by the City of Farmington Hills Economic Development Corporation, a component unit of the City whose financial statements are displayed in the basic financial statements.

The other component units of the City are the Brownfield Redevelopment Authority, established by the City Council to assist in the redevelopment of environmentally challenged sites within the City; and the Corridor Improvement Authority, created by the City Council to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth.

City Profile

The Corridor Improvement Authority was created in collaboration with the City of Farmington in sharing a corridor to leverage investments by defraying some of the costs of redevelopment and sharing resources that can be invested in improvements. The Brownfield Redevelopment Authority and the Corridor Improvement Authority financial statements are also displayed in the basic financial statements.

The City's annual budget provides the foundation for financial planning and control. All departments funded by the City of Farmington Hills are required to submit requests for appropriations to the city manager in February of each year. The city manager utilizes these requests as the basis for developing the proposed budget submitted to City Council by the first regular council meeting in May.

In conformity with Article VII General Finance of the City Charter and the State of Michigan Uniform Budgets Act, a public hearing on the proposed annual budget and tax rates is held by the first regular Council meeting in June, after public notice of the meeting and hearing is published at least seven days prior to the public hearing.

The appropriated budget is prepared by fund, function (e.g., public safety), and department (e.g., police department). Department heads may make transfers of appropriated funds within a department with the approval of the city manager and finance director. Transfers of appropriations between departments require approval by the City Council.

Budget-to-actual comparisons are provided in this report for each governmental fund in which an appropriated annual budget has been adopted. For the General Fund and the major Special Revenue Funds (Municipal Street Fund, Major Road Fund, Local Road Fund, and the Public Safety Millage Fund), the comparison is reported as part of the required supplemental information following the notes to the financial statements.

For the major Community Center Renovations Fund and all nonmajor governmental funds with an appropriated annual budget, this comparison is presented in the other supplemental information subsection of this report.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the unique environment within which the City of Farmington Hills operates.

Local Economy - City of Farmington Hills possesses a diversified property tax base with residential currently comprising 69 percent, commercial 22 percent, industrial 3 percent, and personal property (business equipment, furniture, and machinery) 6 percent. No one taxpayer exceeds 1.70 percent of the tax roll and the top 20 taxpayers combined account for approximately 10.27 percent of the total tax roll. Farmington Hills is home to approximately 4,700 businesses, 75 Fortune 500 companies, and more than 100 international firms. The City's residents are employed predominantly in management, professional sales, and related occupations.

The City's unemployment rate is at 1.90% as of February 2023, compared to 2.10% last month and 2.40% as of February 2022, and is lower than the county unemployment rate of 2.9 percent as of April 2023, and is lower than the state unemployment rate of 4.1 percent as of March 2023.

City Profile

National Gross Domestic Product in the 4th Quarter of 2022 was up by an annualized 2.6%, which is in line with expectations.

The Conference Board Consumer Confidence Index® fell in April to 101.3 (1985=100), down from 104.0 in March, indicating the public’s cautious optimism about future economic growth, despite relatively high inflation, and despite economic pressures that may result from the Russian invasion of the Ukraine, and the subsequent sanctions and embargos on Russian trade.

Oakland County’s economic growth and business sustainability is assisted by “Automation Alley,” a dynamic organization of leaders from all backgrounds and business sectors that are combining talent and energy to transform southeast Michigan into a high technology workforce and business development powerhouse. Membership is made up of 1,000 technology-driven companies, governments, and educational institutions which have helped to drive the growth and image of southeast Michigan’s technology economy.

Oakland County continues to embrace the “emerging sectors” initiative, an aggressive plan to attract the top new and emerging businesses to Oakland County. Over the last several years over 500 emerging sector endeavors have generated over \$5 billion in investment while creating or retaining over 89,000 jobs. These sectors are:

- Advanced electronics
- Advanced material
- Aerospace
- Alternative energy
- Communications and information technology
- Defense and homeland security
- Medical main street/health care
- Robotics
- Finance, insurance, and real estate

Oakland County’s median household income of \$86,275 is the highest among Michigan’s 83 counties. Oakland County, as well as the City of Farmington Hills, continues to enjoy a AAA bond rating from Standard & Poor’s, the highest bond rating achievable. The AAA bond rating allows the City to borrow at the lowest possible interest rate, saving City’s taxpayers significant dollars in future borrowing costs.

Economic development staff of the City coordinates development activity with the City’s Economic Development Corporation. The City participates in a business retention program and has formed a partnership with the Oakland County Planning and Economic Development Services Division and the Michigan Economic Development Corporation. Working together, they have been successful in assisting companies in expanding their business opportunities in the City.

The Michigan Senate Fiscal Agency report from January 2023 forecasts the following;

ECONOMIC PROJECTIONS (Calendar Year)					
	2021 Actual	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate
Real Gross Domestic Product (% change)	5.9%	1.9%	0.0%	1.2%	2.3%
US Consumer Price Index (% change)	4.7%	8.1%	4.2%	2.7%	2.5%
Light Motor Vehicle Sales (millions of units)	14.9	13.7	14.6	15.5	16.4
US Unemployment Rate (%)	5.3%	3.6%	4.0%	4.4%	4.2%
Real Michigan Personal Income (% change)	1.3%	(7.5%)	0.2%	1.7%	1.7%
Michigan Wage & Salary Employment (% change)	3.8%	3.0%	0.0%	0.5%	0.9%

HOW TO USE THIS BUDGET DOCUMENT

This document outlines the City's operational master plan for the coming budget year. This section is intended to acquaint the reader with the organization of the budget document and assist in obtaining the optimum from the information contained in this document.

The budget is divided by tabs into sections. A *Table of Contents* tab is included in the beginning of the book.

The *City Manager's Message*, which capsulizes the objectives of the budget along with the story behind the raw numbers, is presented in the second tab. It identifies major issues, outlines decisions to be made by the City Council during budget review and adoption, and communicates a thorough understanding of the budget impact for the upcoming fiscal year. A *Tax Overview* is also included in this tab which outlines the City's Total Tax Rate and its allocation between funds. A graphic portrayal of the budgetary fund revenues and expenditures by sources and uses is also presented in this section. An *Organizational Chart* is provided for the entire City organization. A chart depicting the City's financial and accounting fund structure is also included in this section. Department Organizational Charts are provided in each department's budget section.

The *General Fund* section contains revenue and expenditure summaries for the General Fund as well as brief detail and narratives on each major revenue category. Revenue and expenditure schedules include actuals for the past two completed years, the current fiscal year's amended budget, projected actuals for the current fiscal year, and the proposed/adopted budget. Expenditures are broken down into these categories: personnel, operating supplies, professional & contractual services, and capital outlay. The General Fund is further subdivided into major functional areas of activities such as: Boards, Commissions & Agencies; General Government; Public Safety (Police and Fire); Planning & Community Development; Public Services; and Special Services.

Departmental Expenditures are grouped by activity. Included in each section are narratives describing the department or division's mission, followed by goals, performance objectives and performance indicators. The performance indicators are divided into service level and efficiency measures. Also included is an organizational chart, staff position listing and a summary which highlights how we project the current year will end, in total, compared to the budget; as well as how next year's proposed budget, in total, compares to the current year. This is followed by the line-item detail budget, key trends shown graphically and capital outlay schedules.

The *Special Revenue Funds* section contains budget information and the proposed budget for funds that are maintained for specific revenue sources that are restricted or committed to expenditures for specific functions or activities. These restrictions/commitments are imposed by State Statute or Constitution, City Council Resolution or action by the City's electorate through the approval of special dedicated millages.

The *Debt Service Funds* section provides the budgetary funds for the payment of annual debt service (principal and interest payments) on bonds, which were issued by the City or on behalf of the City by the County.

How to Use This Budget Document

The **Capital Projects Funds** section contains budget information for the Capital Improvement Fund, including both the capital improvements plan and the capital improvements budget and a description of the difference between the two and how they are interrelated is also included. This section also includes the Golf Course Capital Improvement Fund and Revolving Special Assessment Fund.

The **Component Unit** section contains budget information for the Brownfield Redevelopment Authority Budget and Corridor Improvement Authority.

The **Supplemental Information** section contains financial plans, charts and graphs illustrating the City's financial condition and other statistics and demographics of the community. The budget resolution is included in this section of the final adopted budget.

A **Glossary** at the back of this book which defines technical terms used throughout the budget document is included in this section of the final adopted budget.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Farmington Hills
Michigan**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Budget Presentation to the City of Farmington Hills for its annual budget for the fiscal year beginning July 1, 2022.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

This Distinguished Budget Presentation Award represents the 39th consecutive award the City of Farmington Hills has received.

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May 2023

To: Honorable Mayor and City Council
Residents of the City of Farmington Hills

INTRODUCTION

I am excited to present the Fiscal Year 2023/24 Budget for the City of Farmington Hills. This is the capstone of months of hard work, creativity, and dialogue between the City Council, citizens, and staff. As the City prepares to celebrate its 50th Anniversary, we will honor our heritage, our founders, and the hard-working people who make Farmington Hills a great place everyday; and this Budget is the first step towards making the next 50 years even better!

The Budget is the most important document that the City Council adopts. It contains the City Council's governing policies and organizational blueprint, which ensure fair, transparent and effective government for the citizens of Farmington Hills. The Budget also contains the City Council's Goals with measurable objectives and results for the Administration and the Departments to achieve and to be held accountable to.

The budget development begins the City Council's annual Goals and Objectives session, held this year in January 2023, which identified potential changes in programs, activities, and projects to better realize the City's long-term vision.

Throughout the Budget process, input has been sought from the City Council, residents, staff, and consultants to better prioritize and direct the City's resources toward the programs, projects and activities that have the greatest potential for helping us achieve the City's goals and meet the City's most pressing needs.

The Budget is aligned with Mid-Term Goals (1 to 5 years) and Long-Term Goals (5 years or more), and guide priorities for the Budget. A 5-Year Capital Plan is adopted by the Planning Commission every March and forms the basis for the Capital projects that are included in this Budget. The Planning Commission and City Council are updating the City's Master Plan; the completed product will help set the context for positive change in future Budget cycles.

The City has recovered from the effects of the COVID-19 pandemic; commercial office property, which is roughly 20% of the City's property tax base, continues to be stable. The City's overall tax base has continued to grow, and residential home sales have been broad and strong. City facilities have been fully opened to the public for nearly two years, including the new Hawk Community Center.

This Budget provides continuity in critical services and infrastructure, improvements in public safety, all while broadening our approach to addressing social and economic challenges in our community.

The City's leadership is re-imagining the way that we do business in the City, beginning with the creation of a Diversity, Equity, and Inclusion (DEI) Department. The new Director of DEI and Employee Development, LaToya Harvey, is already making a positive impact as we look to align our organization's policies, procedures with the recruitment, retention, training and development

of our most important resource, our employees, to optimize our service to the community, and to celebrate and support the unique value of every individual who lives, works, and recreates in the City.

Our new Communications and Community Engagement Director Vickie Sullen-Winn is connecting with residents, businesses, and the broader community through a strategic approach that will enhance the City's brand as a progressive, vibrant, and welcoming place.

In addition to supporting new initiatives and leadership, this Budget improves core public services such as police and fire protection, while maintaining roads, sidewalks, drains and other public infrastructure. This is the third Budget that includes the full-time operation of the Hawk Community Center, a regional attraction for outdoor sports, fitness, aquatics, theatre, arts and crafts, and a wide array of programs for the enjoyment of families and people of all ages and interests, including an e-sports facility. A regional public safety training facility and a business incubator are being planned for third floor. The Hawk adds to the already impressive parks system, including our renown Heritage Park, the Costick Center, as well as the City's successful municipal golf course and ice arena.

BUDGET OVERVIEW

Total Ad Valorem taxable value increased by 6.56% in 2023. The increase in taxable value is the result of a 6.81% increase in real property taxable value, net of a -0.31% decrease in personal property taxable value. The increase in real property taxable value is the result of a 6.85% increase in residential values, a 7.54% increase in commercial values, and a 6.32% increase in industrial values.

The City will not be impacted by a Headlee Millage Rollback in FY 2023/24 for the first time in seven years, due to the current high inflation rate. The Headlee Rollback is a requirement of the Michigan Constitution, and results in the reduction of a local government's property tax rates if the growth of taxable property value (excluding new construction) exceeds the rate of inflation for any given year. The ultimate result is that growth in property tax bills do not exceed the rate of inflation.

Total City costs to provide healthcare benefits for City employees (at the State imposed employer "hard cap" level), including costs of full-time employees opting-out and new costs for eligible part-time employees, plus dental and optical benefits are estimated to be approximately \$5.3 million for FY 2023/24. The City's Defined Benefit Pension and Retiree Healthcare Contributions are approximately \$7.4 million for FY 2023/24.

GENERAL FUND REVENUE

The total General Fund Revenue Budget of \$71.6 million for FY 2023/24 (including transfers-in from other Funds) represents a decrease of \$0.7 million or 1.1% when compared to the Adopted FY 2022/23 Budget of \$72.3 million, based primarily on the last receipt of American Rescue Plan Act (ARPA) dollars from the U.S. Treasury (\$4.4M) in FY 2022/23, net of an increase in Property Tax Revenues (\$1.9M) due to strong market growth and sales, which grew Taxable Value by 6.56%, respectively, and a Proposal A inflationary cap of 5%, an increase in Fees (\$0.5M) due to an increase in Advanced Life Support fees to reflect the maximum available cost recovery, and positive Recreation revenue (\$0.6M), representing an anticipated further bounce-back of post-COVID activity, and finally State Shared Revenue reflecting incremental growth (\$0.2M).

The total General Fund Revenue Budget of \$71.6 million for FY 2023/24 (including transfers-in from other Funds) represents a decrease of \$0.9 million or 1.3% when compared to the FY 2022/23 Year-end Projection of \$72.5 million, as well as other changes indicated in the previous paragraph.

GENERAL FUND EXPENDITURES

The total General Fund Expenditure Budget of \$76.1 million for FY 2023/24 (including transfers-out to other Funds) represents an increase of \$1.7 million or 2.3%, when compared to the Adopted FY 2022/23 Budget of \$74.4 million. This increase is due to a \$2.3 million increase in the personnel budget, representing pay and benefit increases provided by collective bargaining agreements, net of one-time savings from the discontinuation of defined contribution retirement contributions, as well as three (3) new Fire Shift Sergeants, part of a Public Safety staffing increase, including five (5) new Firefighters which will be paid for from increased Property Tax Revenues in the Public Safety Millage Fund, enabling the 24-hour operation of Fire Station 3, serving the southeastern section of Farmington Hills.

The Public Safety Millage Fund will also including three (3) new Police Officers, bringing the Police Department closer to its historical staffing level. The Proposed Budget also includes increases in Special Services programming of \$0.7 million (that will be offset by direct increases in program revenue), investments in staff training and certification of \$0.3 million to improve skills, competencies, job performance, and culture, as well as \$0.2 million for enhanced Communications to help community engagement, and to also optimize marketing for Special Services programs and facilities, which will be vital for the City to achieve the increase in the demand for Special Services offerings that are the key to the City's aspirations to make Special Services thrive financially and to become sustainable.

The total General Fund Expenditure Budget of \$76.1 million for FY 2023/24 (including transfers-out to other Funds) represents an increase of \$2.4 million or 3.3%, when compared to FY 2022/23 Year-end Projection of \$73.6 million. This increase is largely due to a \$2.3 million increase in the personnel budget, representing pay and benefit increases provided by collective bargaining agreements, as well as the other increases outlined in the previous paragraph.

GENERAL FUND – FUND BALANCE

The FY 2023/24 General Fund Budget is balanced with the use of \$4.5 million of Fund Balance. Total Fund Balance in the General Fund is estimated to be approximately \$41.6 million or 54.6% of total General Fund Expenditures plus Transfers-out at June 30, 2024. Of that amount, approximately \$0.9 million is estimated as Non-spendable/Restricted/Assigned for prepaid expenses (items that have been expended but not invoiced). The remaining Unassigned Fund Balance of approximately \$40.7 million is equivalent to 53.4% of total General Fund Expenditures plus Transfers-out at June 30, 2024.

The Budget calls for the use of General Fund balance in a planned and deliberate fashion:

- To “catch up” with unmet capital needs over the next 5 years, such as the City’s stormwater collection and conveyance system, sidewalks, vehicles and equipment, and public facilities.
- To pay \$1.6 million of annual debt service payments on the Hawk Community Center.
- To provide annual ongoing improvements to City facilities to ensure that they are in functional condition and are maintained/operated at the most efficient long-term cost.
- The City has temporarily pulled back on its planned catch-up of investments in priority storm sewer and drain projects, due to the lack of neighborhood support for several large road and drain improvement projects that were planned for FY 23-24 in the FY 22-23 Budget. After FY 23-24, the balance of the current five-year Capital Improvement Plan proposes the optimal mixture of cash and debt financing to support capital projects, boosting capital reinvestment to catch-up on priority needs in a sustainable way. This will be accomplished through the issuance of debt to finance priority storm sewer and drain projects that will improve the handling of runoff, the performance and preservation of City infrastructure such as roads, and the protection of homes and other property. These facilities will be designed to

last over 75 years, long outliving the anticipated 15-year debt payment schedules, and providing a very efficient return on investment. These strategies will allow the City to triple its investment in Drains, eliminate unmet capital/infrastructure needs, while maintaining our commitment to facilities and other capital improvements, and we will not increase the General Fund's support of CIP projects.

- As promised, the Administration has delivered study results from the Sports Facilities Company, which includes a set of recommendations to optimize the use of Community Center facilities, alter program offerings, fees, and to significantly increase memberships and program participation to restore the City's General Fund deficit to the level that existed prior to the construction of the Hawk. This strategic plan includes recommended major capital expenditures that are necessary to optimize these facilities for the current and future needs of the community, while avoiding any new financial burden to the General Fund, and reducing the existing annual Special Services deficit to a manageable and sustainable level.
- In order to formulate a final plan for Special Services, City Administration recommends that City Council appoint a special study committee comprised of select City Council members, citizens, and users of the City's Costick and Hawk Centers. This committee would be supported by City Staff and Sports Facilities Company consultants, and it would be tasked with the careful examination of the existing study's recommendations, in order to arrive at a final plan to be reviewed by the City Council, with the goal of final adoption and implementation beginning in 2024.

TAX RATE AND TAX ROLL

Approximately sixty-nine (69.3%) percent of the tax roll is residential. Approximately thirty-one (30.7%) percent of the tax roll is non-residential and includes commercial (21.8%), industrial (3.44%) and personal property (5.4%). The average residential property taxable value increased by 6.85% from \$109,499 in 2022 to \$117,000 in 2023, which includes adjustments to existing properties plus the addition of new residential properties.

Using the 2023 millage rates, this equates to an overall average property tax increase of \$325.26 per principal residential owner, of which \$123.92 would be increased from City taxes.

The Budget is based on a property tax rate of 16.5195 mills, a 0.0498 millage decrease from FY 2022-23. This millage decrease will result in a \$0.37 decrease in City property tax revenue from the average residential property owner, which combined with the increased taxable value, will result in an average increase of \$123.87 in City property taxes from the average residential taxpayer compared to FY 2022-23.

ALL BUDGETED FUNDS

The total Budgeted Expenditures for all Budgeted Funds (excluding interfund transfers) for FY 2023/24 is approximately \$133.1 million, compared to approximately \$127.9 million for FY 2022/23, \$114.6 million for FY 2021/22, \$127.4 million for FY 2020/21. This represents a 4.0% increase in expenditures from FY 2022/23, representing nominal inflationary increases and other increases in operating expenditures detailed above.

BUDGET HIGHLIGHTS

The following is a brief summary of major programs and projects that are completed, ongoing and included in the FY 2023/24 Budget. They are broken down into FY 2023/24 Ongoing Programs and/or Accomplishments and FY 2023/24 programs.

Fiscal Year 2023/24: Ongoing Programs/Projects and/or Accomplishments

- **Economic Development** – The City will continue to seek out ways to promote and market the City for businesses to locate.

- **Safe City** – Criminal activity in 2022 as it pertains to Group A crimes (which include the 23 most serious crime categories), were up 28% when compared to 2021, while these crimes have decreased by 15% over the past decade.
- **City-Wide Open House** – The tradition of holding a City-Wide Open House, which was suspended due to the COVID-19 pandemic in 2020, and cancelled in 2021, was reinstated in 2022. More than a thousand residents visited the City Hall campus to see presentations from the Police, Fire, Public Services, and Special Services Departments.
- **Intranet** – This online communication service continues to increase employee productivity and make accessing information easier for employees. Employee news, forms, benefit information, health and wellness, and more are all found on the Intranet.
- **Drainage** – Significant drainage improvement projects were performed on the following in 2022/23:
 - Whitlock Street Storm Sewer
 - Woodcreek Hills Subdivision Drainage
- **Repaving of Major Roads** – The following significant major road projects were completed in FY 2022/23:
 - 14 Mile Road – Drake to Farmington (MDOT)
 - Farmington Road – 12 Mile to 13 Mile (MDOT)
 - Farmington Freeway Industrial Park Phase 2 – Research Drive
- **Repaving of Local Roads** – The following significant major road projects were completed in FY 2022/23:
 - Local Road Mill & Fill Program – Halsted Commons Condos, Spring Valley Drive
 - Heritage Hills Phase 3
 - Normandy Hills Subdivision
 - Hull Road Gravel Conversion
- **Sidewalks/Pathways** – In addition to the ongoing sidewalk replacement and maintenance program, installation of paved bike lane shoulders were paved on Scottsdale north to south of Fourteen Mile, and Inkster Road from Eleven Mile to Hystone Drive.
- **New Development and Improvements** – In 2022, the Planning and Community Development Department completed nearly 4,438 building permits with additions and improvements valued at over \$46 million, split between commercial (\$22 million), residential (\$24 million).
- **New Equipment** – The following significant equipment was or will be placed into service in FY 2022/23:
 - Public Services: replaced two (2) 10-yard live bottom Truck, one (1) 3-yard Dump Truck, three (3) fleet and pool vehicles, and three (3) pickup trucks and plows.
 - Special Services:
 - Police: Replacements of five (5) marked police cars.
 - Fire: Replacement of Quint for Ladder 4, one (1) utility vehicle, and five (5) power stretchers with power load units.
- **Public Facilities** – The following significant public facility improvements were or are expected to be completed in FY 2022/23:

- Barrier Free (ADA) Improvements
- Parks (City-Wide)-Trail and Wayfinding Signs
- City Hall-Replace North + South Parking Lots
- Fire Station Building and Site Improvements
- Police Building and Site Improvements
- DPW Improvement
- Ice Arena Building Improvements
- Heritage Park Bridge
- City Hall Building Improvements
- Interior Lighting Fixture Replacement

Fiscal Year 2023/24: New Programs or Projects

- **Special Services Capital Projects** – The Parks & Recreation Millage Fund will fund approximately \$798,000 from Fund 410 for capital projects/outlays including an Adaptive Playground, trail and wayfinding signs, Riley Skate Park repairs, Founders Park baseball field improvements, and various types of equipment.
- **Forfeiture Fund Capital Projects** – The Federal Forfeiture Fund will fund \$75,000 for the replacement of the radio system. The State Forfeiture Fund has no planned capital projects in FY 2023/24.
- **Sidewalks/Pathways** –Sidewalk replacement along major roads will continue in FY 2023/24 including Farmington Road, west side, Twelve Mile Road to Bayberry Street and the M-5 Pedestrian Bridge Connection Improvements.
- **Construction Projects** – The Major and Local Road Funds combined will expend approximately \$26.6 million in road improvements in FY 2023/24. The projects to be completed, which are primarily funded by Act 51 and road millage funds, are as follows:

Major Roads:

- Farmington Freeway Industrial Park, Phase 3 of 4
- 11 Mile Road, Farmington to Orchard Lake
- Freedom Road, Drake Road to Gill Road

Local Roads:

- Heritage Hills Phases 4 & 5
- Fairgreen Hills (Fairway Hills Drive)
- Coventry (Scottsdale Road)

COMMUNITY CENTER RENOVATIONS FUND

This Fund is designed to provide major capital improvements for the Hawk Community Center and the Costick Community Center. This Capital Project Budget includes a proposed \$160,000 to provide for any emergent capital needs in FY 2023/24.

As indicated in the above General Fund section, the Sports Facilities Company's study of the current Special Services annual deficit includes a set of recommendations to optimize the use of Community Center facilities, alter program offerings, fees, and to significantly increase memberships and program participation to restore the City's General Fund deficit to the level that existed prior to the construction of the Hawk. This strategic plan includes recommended major capital expenditures that are necessary to optimize these facilities for the current and future needs of the community, which does not add any financial burden to the General Fund, but instead reduces/eliminates the existing annual Special Services deficit to a manageable and sustainable level.

CAPITAL IMPROVEMENT FUND

In addition to the capital projects contained in the Parks & Recreation Millage Fund, Community Center Renovations Fund, Road Funds, Public Safety Millage Fund, Parks Millage Fund and Forfeiture Fund Budgets, the City plans to invest approximately \$8.6 million in FY 2023/24 on infrastructure and capital improvements benefiting the entire community.

The above program is comprised of building and site improvements, sidewalk construction, drainage improvements, technology enhancements, and the acquisition of equipment for the Public Services, Police and Fire Departments. While the revenue resources are limited, a proper balance of capital improvements needs to be maintained. Next year's program includes:

- Drainage improvements including Heritage Hills and Wedgewood Commons Storm Sewer, Woodcreek Hills Subdivision Storm Sewer, Farmington Freeway Storm Sewer, and Eleven Mile Road Storm Sewer.
- Multiple city-wide facility improvements including the replacement and/or upgrade of pedestrian sidewalks, including segments on Farmington Road from Twelve Mile Road to Bayberry Street, DPW Liquid Fill Point Upgrades, West Parking Lot of City Hall Campus,
- Equipment for the Fire Department including the replacements of several Ambulance vehicles, a utility vehicle, Turnout gear and equipment, Ballistic Protection and equipment
- Equipment for the Public Services Department including 5-Yard Swap Loader Dump Trucks, Refurbish Existing Equipment, Vacuum Street Sweeper-Replacement, and Sidewalk snow removal equipment.
- Technology upgrades include the long-anticipated replacement of the City's Core Financial System (ERP), which is being phased out by the software provider, as well as a new Human Resources system and a Budgeting and Financial Reporting system, which will enhance efficiency, planning, reporting, and new opportunities for outward-facing transparency.

CITY-WIDE CAPITAL EXPENDITURES

The total amount of Budgeted capital expenditures for FY 2023/24 is \$38 million, which is \$1 million less than the \$39 million that was Budgeted for Capital in FY 2022-23, primarily due to decreases in Drains of \$6 million, net of \$4.5 million of increases in Street construction projects.

Of the total capital expenditures for FY 2023/24, approximately \$28.2 million is for Major and Local Road construction projects, \$8.6 million is for infrastructure/capital improvements/equipment included in the Capital Improvement Fund, \$0.1 million is for work related to the Community Centers (Hawk and Costick) and recorded in the Community Center

Renovations Fund, \$0.8 million is for Parks & Recreation, and \$0.1 million is Budgeted in the Forfeiture Fund, and \$0.4 million is budgeted in the Public Safety Millage Fund for Patrol vehicle replacement. Specific information about the capital projects is included in each respective Fund/Department.

PERSONNEL COSTS AND STAFFING

The City is always looking for ways to improve operations to better utilize existing staff resources. The City's full-time staffing level is proposed to be increased by 11 (3 Police Officers, 3 Fire Shift Sergeants, and 5 Firefighters) in FY 2023/24 as compared to FY 2022/23. Part-time staff is proposed to increase by 18.26 FTE's from 200.64 FTE's in FY 2022/23 to 204.25 in FY 2023/24, reflecting the latest phase of post-COVID improvement in Special Services program demand, which will cover these proposed increases in part-time personnel costs.

Farmington Hills still has one of the lowest employee-to-resident ratios of any local community while continuing to provide efficient and comprehensive services. We are always looking for ways to reduce costs while maintaining a quality workforce. City government is a people business. We serve people's needs and wants with people. This is a good staff with dedicated people who enjoy their work. I am proud of them every day. The Budget includes a 4% pay increase for all full-time employees, if applicable.

ACKNOWLEDGEMENTS

The past year has been highlighted by numerous achievements resulting in both state and national recognition due to the fine work of employees and the cooperation between the City Council, City Administration, and the residents. I am proud to present the following list of accomplishments:

- The City received the Distinguished Budget Presentation Award from the Government Finance Officers' Association (GFOA) for the FY 2022/23 Budget. This is the 39th consecutive year the City has received the award.
- The City received the Certificate of Achievement of Excellence in Financial Reporting from the GFOA for the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2022, which was the 25th consecutive year the City has received this award.
- The City of Farmington Hills Special Services Department was honored for the fifth year in a row by the American Red Cross as being one of the Top Training Providers for Lifeguarding and CPR in the State of Michigan.
- The City of Farmington Hills' Hawk Community Center received the following honors:
 - Finalist for the prestigious Michigan Municipal League's 2022 Community Excellence Award.
 - CREW Detroit Adaptive Reuse/Renovation Award.
 - Construction Association of Michigan Outstanding Project of the Year.
 - The Hawk Makerspace earned the 2022/23 Facility Design Award from the Michigan Recreation and Park Association.
- The Heritage Park pedestrian bridge project won the 2022 Michigan Chapter of the American Public Works Association (AWPA) Project of the Year for structures under \$1 million.
- The City recovered a \$1 million reimbursement from the State's Emergency Fund for damage caused by the July 7, 2021 storm event.

I would like to personally thank all the department heads for not only doing their usual excellent job of submitting reasonable and prudent Budget requests, but also for thinking ahead to

proactively address the opportunities that present themselves to grow and improve our community.

Thanks also to those who have worked hard on putting together this Budget.

Joseph Valentine, Assistant City Manager
Stephanie Keimer, Secretary to the Finance Director
Thomas C. Skrobola, Finance Director/Treasurer
Cristia Brockway, Economic Development Director
Charmaine Kettler-Schmult, Director of Community Development
Jeff King, Police Chief
Karen Mondora, Director of Public Services
Kelly Monico, Director of Central Services
Lori Brown, Human Resources Director
Ellen Schnackel, Director of Special Services
Pam Smith, City Clerk
Jon Unruh, Fire Chief
Vickie Sullen-Winn, Director of Communications and Community Engagement
LaToya Harvey, Director of Diversity, Equity, & Inclusion and Employment



Gary Mekjian
City Manager

MID-TERM AND LONG-TERM GOALS

MID-TERM GOALS (1 to 5 years)

1. Provide high quality dependable public services.
2. Implement programs and activities to reduce costs, increase revenues, and add efficiencies.
3. Enhance the safety of the city's residents and businesses, as well as visitors to the community.
4. Provide forums that encourage active participation in our local community and government.
5. Expand and retain the existing business base and enhance commitment to the redevelopment of the maturing sections of the city.
6. Provide a wide array of artistic, cultural, and recreation programs and activities to meet the changing leisure needs of the community.
7. Be proactive in the legislative process at the State and Federal level by representing the interests of the city.
8. Maintain an educated staff and provide a safe and positive work environment.
9. Ensure compliance with all federal, state, and local laws in addition to the rules and requirements of other governing agencies and organizations.
10. Participate in sound management practices to protect and enhance the environment.
11. Maintain a strong City identity and citizen participation by enhancing communication with the public.

LONG-TERM GOALS (5 years or more)

12. Assure the continued vitality of Farmington Hills as a premier community by preserving the tax base, the infrastructure and quality of life.
13. Improve the livability of the city.
14. Preserve and strengthen city home rule to maintain local control of local issues.

The goals in each departmental budget directly link to the City-wide mid and long-term goals. This is demonstrated by the number(s) in parenthesis at the end of each departmental goal. Achievement of the Department goals and City-wide mid-term goals assist the City's progress in meeting its long-term strategic goals.

LONG-TERM FINANCIAL PLANS

The City’s financial planning process assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve its goals. A key component in determining future options, potential problems, and opportunities is the forecast of revenues and expenditures. Financial forecasting is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables. Revenue and expenditure forecasting does the following:

- Provides an understanding of available funding;
- Evaluates financial risk;
- Assesses the likelihood that services can be sustained;
- Assesses the level at which capital investment can be made;
- Identifies future commitments and resource demands; and
- Identifies the key variables that cause change in the level of revenue.

The City forecasts the General Fund five (5) years out from the adopted budget using conservative but realistic assumptions as its “Base Forecast”. Using the base forecast model, the City projects the annual and cumulative change to the General Fund – fund balance relative to its fund balance target range. If the base forecast reflects fund balance declining below the fund balance target range within the forecast timeframe, then alternative forecast scenarios are developed reflecting assumptions which keep fund balance within the target range.

THE BUDGETING PROCESS

Budgeting is a financial plan for utilizing the City's available funds during a fiscal year to accomplish established goals and objectives. It also:

- A. Provides citizens with an understandable financial plan in which the welfare of the citizens may be enhanced or reduced in the budgeting process;
- B. Prioritizes goals that will provide for community needs;
- C. Defines the financial plan that will be used to achieve stated goals;
- D. Determines the level of taxation required.

The budget compiles the financial data needed to support Farmington Hills' decision making/ policy development process. The budget is based on City Council Goals, the Capital Improvements Program and other planning and programming documents, the City's financial policies, City Council direction, current revenue restraints and City Manager and departmental review of operations.

City Council uses the following planning documents to guide its short and long term budget decisions. Valuable information is gathered from these plans and the residents who serve on the various Boards and Commissions responsible for their creation.

The Master Plan for Future Land Use

Provides guidelines for decisions on how land will be used. The master plan is: 1) a long-range, comprehensive and general guide for the development of land; 2) a map of future land uses and the supporting documentation describing the details, and 3) the result of an orderly process of survey and study of the basic planning elements - land use, natural features, populations and community facilities; residential, recreation, commercial, office and industrial land needs and thoroughfares and streets to provide for vehicular movements within and through the city.

The Parks and Recreation Master Plan

Focuses on the needs of current and future residents of Farmington Hills in order to continue providing programs and services to improve their quality of life. The Master Plan: 1) includes public input regarding the current and future park and recreation needs of Farmington Hills residents; 2) provides the Parks and Recreation Commission, Special Services staff, and other community stakeholders with information to guide parks and recreation planning for the next years, and 3) represents the needs and desires of current Farmington Hills residents and projects the needs of future residents based upon growth trends and demographic information.

The Capital Improvements Plan

Plans for and guides needed capital improvements and expenditures in a fiscally sound manner and ensures that improvements are consistent with the goals and policies of the city and the expectations of residents. A capital project or expenditure must: 1) impact the City-at-large or address a major need within the City in some specific way, 2) represent a public facility, 3) represent a physical improvement, and 4) require the expenditure of at least \$25,000.

The Budget Process

The Economic Development Plan

Provides a framework for making sound decisions regarding the allocation of limited economic development resources. The mission is to: 1) maintain a healthy business climate, including the expansion of business in the international trade arena; 2) work cooperatively with the state, county, chamber of commerce, economic development corporation, schools, universities and others to provide basic business assistance to new and existing businesses in the community, and 3) strengthen and revitalize the economy by attracting and retaining quality jobs.

The Master Storm Drainage Plan

Provides the City with a plan and guide for the continued development of the city. The plan is flexible and allows and encourages the use of the natural open drainage system to its fullest.

LEGAL REQUIREMENTS

In addition to sound financial theory and principles, the City of Farmington Hills' budget process is governed by the City Charter and State Statutes of Michigan. "Article VI, General Finance" of the City Charter establishes July 1 through June 30 as the City's fiscal year and annual budget cycle for the City government.

Budget Document

The City Charter, approved by the electorate on May 8, 1973, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act of 1968 (Public Act 2 of 1968), mandates that the budget document present a complete financial plan for the ensuing fiscal year and contain the following:

- A. Estimates of all anticipated revenues of the City from all sources with comparative statement of actual amounts received from each or similar sources for the preceding fiscal year, the current fiscal budget, projected actuals for the current fiscal year and estimated amounts for the proposed budget year.
- B. Detailed estimates of all proposed expenditures for each department and office of the City showing expenditures for corresponding actual expenditures for the preceding fiscal year, budget amounts for the current fiscal year, projected actual expenditures for the current fiscal year and amount for the proposed fiscal year.
- C. Statement of estimated Fund Balance for the end of the current fiscal year.
- D. Statements of the bonded and other indebtedness of the City showing the debt redemption and interest requirements for the fiscal year and the amount of indebtedness outstanding at the end of the fiscal year.

The Budget Process

Budget Procedure

As required by the City Manager, each City Officer must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under his/her direction. The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present it to City Council not later than the first regular meeting in May. Prior to the adoption of the budget, at the first regular meeting in June, a Public Hearing on the budget must be held to inform the public and solicit input and comments from the citizenry. At least one week prior to the Public Hearing on the budget, copies of the budget document are on file at the City Clerk's Office and the public libraries for the review and inspection by the citizens. A Public Notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

Fiscal Year Budget

The budget process begins in January with the distribution of budget instructions and forms. Department requests are submitted by City officials in late January. Departmental budget reviews are held with the City Manager, Finance Director and Department Heads. After revenue projections are prepared by the Finance Department, expenditure requests are reconciled by the City Manager and Finance Director to conform to revenue projections and a recommended budget is presented to City Council.

The City Council holds public study sessions with the City Manager, Finance Director and Department Heads, at which input from the public is received.

A Public Hearing to receive additional citizen input and comments is scheduled for May or June, after a public notice is published in the Farmington Observer. The Budget Document, including a schedule of all Study Session dates and the Public Hearing date is available for review by interested parties at the City Clerk's Office at City Hall and the two branches of the District Library. The Budget Document and Tax Rate are adopted in June, after the Public Hearing.

The final budget document evolving from the budget process consists of 13 major sections and contains the budget message, budget overview, budgets including revenue and expenditure estimates for the upcoming fiscal year for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Component Units and the Budget Resolution.

The budget is constructed in compliance with the State Uniform Accounting Budgetary Act of 1968 (Public Act 22 of 1968), as amended, which categorizes elements of the accounting and budget system into Funds, Departments or categories, Reserves and Expenditures.

The operations of each fund are accounted for as a separate self-balancing set of accounts that consist of assets, liabilities, fund equity and appropriate revenues and expenditures.

The Budget Process

Budget Appropriation and Amendments

The City budget is adopted by the City Council on an activity or function/department basis. The City Manager is authorized by Budget Resolution to make budgetary transfers within the appropriation centers established through the budget. However, all transfers between appropriation centers may be made only by further action by the City Council.

City Council may make additional appropriations during the fiscal year for unanticipated expenditures required by the City, but such additional appropriations shall not exceed the amount of actual and/or anticipated revenue and available fund balance as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, safety or welfare. The Council may also reappropriate funds among appropriation centers. Council is apprised of the budget status through quarterly reports prepared by the Finance Department.

<p>BUDGET CALENDAR FY 2023/24</p>

November-December 2022	Finance Department prepares budget documents and instructions for Department Directors
January 11, 2023	Electronic distribution of budget documents and instructions and forms to Department Directors
January 12-24, 2023	Finance Pre-submittal Meetings with Departments (optional) as requested by department heads
January 21, 2023	City Council Goal Setting Meeting
By February 8, 2023	Departmental Budget Requests submitted to Finance Department
By February 24, 2023	Major and Local Road Budgets submitted to Finance Department
March 7-10, 2023	Finance Department Budget Review Meetings with Departments
April 3-10, 2023	City Manager Budget Review meetings with Departments and District Court on General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Component Units.
April 17-May 8, 2023	Budget Document Preparation
May 8, 2023	Transmittal of FY 2023/24 draft budget document to City Council
May 15, 2023	Budget Overview presented to City Council at Study Session
May 15-16, 2023	Budget review study sessions with City Council
June 6, 2023	In accordance with City Charter Section 6.04 and MCL Section 141.412, at least six (6) days before the Public Hearing below, the City Clerk: <ul style="list-style-type: none"> - files a Public Notice of the Public Hearing on Proposed FY 2023-24 Budget and tax rates to support the Proposed Budget, and - makes a copy of the Proposed FY 2023-24 Budget document available to public.
June 12, 2023	Public Hearing and Adoption of Proposed FY 2023/24 Budget Resolution and tax rates to support the Proposed Budget.

FINANCIAL POLICIES

GENERAL

All budgetary funds must be balanced. Total anticipated revenue plus appropriations from the beginning fund balance and reserves, in excess of prudent designations of fund balance and reserves, must equal total estimated expenditures for all funds.

The City will strive to establish and maintain an unassigned fund balance of 15-25% of the General Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies, cash shortfalls caused by revenue declines or delays and mitigate the need for short term borrowing.

General fund encumbrances outstanding at the fiscal year end will not be charged to the current year budget but may be assigned from fund balance and automatically re-appropriated in the new budget year and when paid charged to the new fiscal year. The new fiscal year budget may need to be amended to support the re-appropriated encumbrances, if budget funds were not sufficiently available to be carried forward with the encumbrances.

All budgets shall be adopted on a basis consistent with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board. Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a fund liability has been incurred and that liability will be liquidated with current resources.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The various funds are grouped into generic fund types in two broad categories as follows:

BUDGETARY & GOVERNMENTAL FUNDS

General Fund

The General Fund has been identified as a major fund and contains the records of the ordinary activities of the City which are not accounted for in another fund. The fund contains appropriation for all operating departments of the city. City Council has broad discretionary powers over the utilization and financial resources of the General Fund. General Fund activities are financed by revenues from general property taxes, state-shared revenues and other sources.

Financial Policies

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The primary special revenue funds are the Major and Local Road Funds, and the Public Safety Millage Fund which have been identified as major funds. The dedicated Recreation Special Millage Fund is also a Special Revenue Fund.

Debt Service Funds

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than enterprise fund bonds payable. The Local Road Special Assessment Debt Fund has been identified as a major fund.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or outlays, other than those of proprietary enterprise funds. The Capital Improvement Fund has been identified as a major fund, and is used to account for the development of capital facilities and equipment other than those for Roads and Utilities.

Enterprise Funds

An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges. Enterprise Funds include the Water & Sewer Funds, which are included as a Financial Plan in the Supplemental Information section of this document.

COMPONENT UNITS

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones. The Corridor Improvement Authority Fund is a Component Unit of the City created to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments or other funds. These include the Retirement System and Agency Funds. The Retirement System is accounted for in the same manner as a proprietary fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The financial activity of the Agency Funds is limited to collection of amounts which are subsequently returned or paid to third parties and, accordingly, are limited to cash transactions.

Financial Policies

BASIS OF ACCOUNTING

The budgets of General Governmental Funds are prepared on the modified accrual basis of accounting. Under this method, the City recognizes revenue when it becomes both measurable and available to finance current City operations. Expenditures are recorded when the related fund liabilities are incurred, except principal and interest on general obligation long-term debt, which are recorded when due. Modifications in such method from the accrual basis are as follows:

- A) Property taxes and other revenue that are both measurable and available for use to finance operations of the City are recorded as revenue when received.
- B) Interest on bonded indebtedness and other long-term debt is not recorded as an expenditure until its due date.
- C) Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.
- D) Normally, expenditures are not divided between years by the recording of prepaid expenses.

Enterprise, and non-expendable Trust and Pension Trust Fund are prepared on the full accrual basis. Under this method, revenues are recognized when earned and expenses are recognized when incurred.

CAPITAL ASSETS

Capital assets used in governmental fund type operations are recorded as expenditures at the time of purchase. All capital assets are recorded at cost, or if donated, at their estimated fair value on the date donated.

WATER AND SEWER SYSTEMS

Oakland County operates the City's water and sewer systems by contract. Periodically, the County transfers the net revenues to the City, which deposits them in the Water & Sewer Fund.

INVESTMENTS

Investments are recorded at cost, which approximates market value.

ELIMINATIONS

The total data presented is the aggregate of the fund types. No consolidating or other eliminations were made in arriving at the totals; therefore, they do not present consolidated information.

LEASE-PURCHASE CONTRACTS

The City is involved in the purchase by lease contract of the 47th District Court Facility from the City of Farmington Hills Building Authority, a City-created and directed authority, whose sole business activity is acquiring and leasing property to the City. Building Authority operations consist of the issuance and repayment of debt and the construction of facilities, all of which are reported in the appropriate City funds. The financial statements of the City of Farmington Hills Building Authority are consolidated with the financial statements of the City as follows:

- A) Assets of the Building Authority which are held for payment of outstanding bond issues are reported in the Debt Service Funds.
- B) Construction activities are recorded in a Capital Projects Fund.
- C) Fixed assets (completed construction projects) of the Building Authority are reported as Capital Assets.
- D) Remaining amounts due on bonds issued by the Building Authority are reported as non-current liabilities.

CAPITAL IMPROVEMENT BUDGET POLICIES

The City annually prepares and updates a Six Year Capital Improvement Program. This Program contains projects and equipment costs generally in excess of \$25,000. Total project cost and sources of funding, along with project descriptions, are outlined in the Capital Improvement Program. Areas included in the Program are: drainage, sanitary sewers and watermains, public facilities, sidewalks, transportation, equipment and parks and recreation facilities.

The purpose of the Six Year Program is to facilitate the orderly planning and infrastructure improvements, maintain, preserve and protect the City's existing infrastructure system and to provide for the scheduled replacement of equipment, and for the acquisition of new equipment, in order to insure the efficient delivery of services to the community.

In addition to the Six Year Capital Improvement Program, the City prepares a Capital Improvement Budget, which implements the first year of the Capital Improvement Program, to the extent that resources are available.

FINANCIAL REPORTING & AUDITING POLICIES

In accordance with Section 6.10 of the City Charter, an independent audit of all City funds is conducted annually by a Certified Public Accounting Firm. The Comprehensive Annual Financial Report (CAFR) is subject to the annual audit.

The annual audit will be conducted in accordance with generally accepted auditing standards (GAAP). The scope and procedures of the audit will be in conformance with the "Engagement Letter" signed by the City and the auditors. The City fully complied with the Governmental Accounting Standards Board (GASB) Pronouncement 34 in the most recent audits. The basis for budgeting follows the same basis as the audited financial statements.

While the City's annual audit includes the Water & Sewer Fund and Pension Funds, the annual budget does not include the Water & Sewer Fund and Pension Funds.

The City maintains a high standard of accounting practices. Accounting standards will conform to generally accepted accounting principles as established by GASB.

The Finance Department maintains a system of internal controls to safeguard the City's assets and insure accurate and timely accounting, reporting and disclosure.

The Finance Department prepares monthly budget and financial reports for internal management purposes. In addition to financial audits, every five years, the City conducts a Managerial Audit. These audits are conducted by an independent consultant or consultants chosen by City Council, who determines the scope of the audit, as well as the nature of the report that is presented to City Council.

CASH AND INVESTMENT POLICIES

On November 16, 1998, the City Council adopted an extensive Investment Policy for all the funds of the City, excluding Employee Pension Assets. This Policy has been amended as recently as February 26, 2018.

The Policy stresses legal compliance with Public Act 20 of 1943 as amended by Public Act 196 of 1997 as to type of investments permitted, which include certificates of deposits, treasury bills, obligations of U.S. Government agencies, notes, bonds, commercial paper (two highest ratings), repurchase agreements, bankers acceptances, pools or mutual funds with legal investments and full faith and credit U.S. agency paper.

The investment objective of the City is "S.L.Y.," Safety, Liquidity and Yield.

The City has received certification from the Municipal Treasurer's Association of the United States and Canada, certifying that the City's Investment Policy meets the standards established by that body.

Financial Policies

The City's Investment Policy covers the following areas and topics:

- A) Objectives
- B) Combining of funds/prorating of interest among funds
- C) Delegation of authority (employees authorized to place investments)
- D) Prudence - Prudent Person Principle
- E) Ethics and Conflict of Interest
- F) Internal Control
- G) Reports and Accounting
- H) Diversification of percentages of portfolio allowed for each type of investment maturity schedule and financial institution
- I) Criteria for selecting banks and dealers
- J) Safekeeping, custody, investment procedure and internal control
- K) Glossary of terms

DEBT MANAGEMENT POLICY

The City limits short term borrowing to cover cash flow shortages through the issuance of tax anticipation notes. The issuance of long-term debt will be limited to capital improvements or projects that cannot be financed from current revenues or resources. For purposes of this policy, current resources are defined as that portion of fund balance in excess of required reserves.

The maturity of the bond issues will not exceed the useful life of the capital improvement project. Long term bonding will be considered when future citizens will receive a benefit from the improvement. The City's Statement of Legal Debt Margin calculation is located in the Debt Service Fund Section of this Budget Document.

The City will limit its general obligation long term debt to 10% of the City's State Equalized Value (Assessed Value), excluding the following bonds from the limitation:

- A) Special Assessment Bonds
- B) Mortgage Bonds
- C) Transportation Fund Bonds
- D) Revenue Bonds
- E) Bonds issued, or contract or assessment obligations, incurred to comply with an order of the Water Resources Commission or a court of competent jurisdiction
- F) Other obligations incurred for water supply, sewage, drainage or refuse disposal projects necessary to protect the public health by abating pollution

Financial Policies

- G) Bonds issued for the construction, improvement or replacement of a combined sewer overflow abatement facility
- H) Bonds issued to pay premiums or establish self insurance contracts in accordance with Act 202, Public Acts of Michigan, 1943, as amended

In addition, the City will establish and follow general debt limitation guidelines for the debt capacity measures below:

- Net Debt as a Percentage of Taxable Value;
- Net Debt per Capita;
- Net Debt per Capita as a Percentage of Income per Capita;
- Annual Debt Service Expenditures as a Percentage of Annual Total Expenditures for the Governmental Activities; and
- Annual Debt Service Expenditures as a Percentage of Annual Total Revenue for the Governmental Activities.

All other bonds are not subject to financial limitations.

The City will maintain communications and relations with bond rating agencies and endeavor to improve or maintain its current bond rating annually.

TAX ABATEMENT POLICY

On February 9, 1998, the City Council adopted a Tax Abatement Policy. The Policy was revised on February 28, 2000, July 28, 2003, October 11, 2004 and January 28, 2019.

Criteria with which a business must comply in order for City Council to consider an Industrial Development District Tax Abatement Proposal

1. The abatement must include funding from a State or Federal program, unless the project is for redevelopment or rehabilitation or for new personal property only (if the new personal property request creates or retains new jobs within the City of Farmington Hills).
2. The tax abatement will not cause a negative impact on local tax revenues.
3. The business qualifying for an Industrial Development District Tax Abatement must remain within the City of Farmington Hills for twice the length of the tax abatement period and if a move out of the community should occur, the business shall repay the entire amount of the abatement and it shall be a lien on the property until paid.

PURCHASING POLICIES

On March 26, 2012, the City Council adopted a Resolution establishing the amended City Purchasing Policies and Procedures. These Policies comply with Section 9.12 of the City Charter authorizing the City Council to establish Purchasing Policies and require sealed bids to authorize all awards for goods and services over \$10,000. The Policy provides for a centralized purchasing system administered by the City's Director of Central Services, who reports to the City Manager.

All goods and services aggregating in excess of \$10,000 in a fiscal year are formally bid, which is in writing, sealed and submitted in accordance with written specifications and opened at a public bid

Financial Policies

opening. Bid awards exceeding \$10,000 are reviewed and approved by City Council. Purchase orders from \$3,000 - \$10,000 are approved by the City Manager after receipt of three written quotations. Items under \$3,000 are awarded by the Director of Central Services after solicitation of three verbal quotations.

The Policy also provides for procurement in cases of emergency situations threatening public health, welfare and safety, subject to after the fact review of the basis of the emergency and the selection of the particular vendor to be placed in the purchasing file.

The 12-page Policy Document and 17-page Procedures Document cover topics such as:

- A) Organization and Authority
 - 1) Role of the City Council
 - 2) Role of the City Manager
 - 3) Role of the Director of Central Services
- B) Standards of Conduct
- C) Policy Amendment Procedures
- D) Bid specification preparation, bidding procedures, bid opening, bid awards, correction of bids
- E) Rules against subdivision to avoid sealed bid and Council award procedures
- F) Procurement of professional services

REVENUE POLICIES

The City will strive to maintain diversified, stable sources of revenues to protect essential service delivery from short-term fluctuations in any one source.

The City will maintain sound appraisal procedures and practices to reflect current property values.

The City will minimize the impact of property tax financing for city services by seeking alternative financing such as grants, user fees, and upgrading/enhancing the property tax base.

The City will project its annual revenues based on historical data, county, state and national economics and new statutes.

The City will finance essential City services that have a city-wide benefit from revenue sources generated from a broad base, such as property taxes and state shared revenues.

The City will review fee structures to charge the cost of service to the benefiting property owners and customers serviced, while being sensitive to the needs of low-income individuals.

The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

GRANTS MANAGEMENT POLICY

The City has established Policies and Procedures to Administer and Manage Federal Grant Awards.

The Policies and Procedures include the requirements for the Grant Development, Application and Approval Process; Grant Program Implementation; Financial and Budgetary Compliance; Recordkeeping; Allowable and Unallowable Costs; Cash Management; Davis-Bacon Act Compliance; Grant Eligibility; Equipment and Real Property Management; Grant Matching, Level of Effort and Earmarking; Period of Availability; Procurement and Vendor Suspension and Debarment; Program Income; Real Property Relocation and Acquisition; Grant Reporting; Record Retention and Access; and Sub-recipient Monitoring.

FINANCIAL POLICY BENCHMARKS

<u>Financial Policy Benchmarks</u>	<u>Status</u>
<p><u>Fund Balance</u> Unassigned General Fund – fund balance = 15% - 25% of General Fund Expenditures + Transfers-out.</p>	<p><u>Fund Balance</u> Unassigned General Fund - fund balance = 70.2% of Expenditures + Transfers-out (FY 2021/22 audit).</p>
<p><u>Accounting, Auditing, Financial Reporting Policy</u> Produce Annual Comprehensive Financial Report (ACFR) in accordance with GAAP.</p>	<p><u>Accounting, Auditing, Financial Reporting Policy</u> Received the GFOA Certificate of Achievement of Excellence in Financial Reporting for the City’s FY 2021/22 ACFR, which was the 25th consecutive year the City received this award.</p>
<p><u>Revenue Policy</u> Maintain a diversified and stable taxable revenue base.</p>	<p><u>Revenue Policy</u> 2023 Taxable Value base comprised of: Residential 69% Non-Residential 31%</p>
<p>Maintain sound appraisal procedures and practices to reflect accurate property rates.</p>	<p>Equalization factor of 1.</p>
<p><u>Investment Policy</u> Analyze market conditions to maximize yields while maintaining the integrity and safety of principal.</p>	<p><u>Investment Policy</u> The City’s average rate of return on investments routinely exceeds the benchmark 3-month Treasury Bill Rate and the Fed Funds Rate.</p>
<p><u>Debt Policy</u> Maturity of bond issues will not exceed useful life of capital improvements they finance.</p>	<p><u>Debt Policy</u> No bond issue has a maturity schedule beyond 25 years.</p>
<p>Maintain a sound relationship with major bond rating agencies and an investment grade bond rating.</p>	<p>Moody’s rating: Aa1 Standard & Poor’s rating: AAA</p>

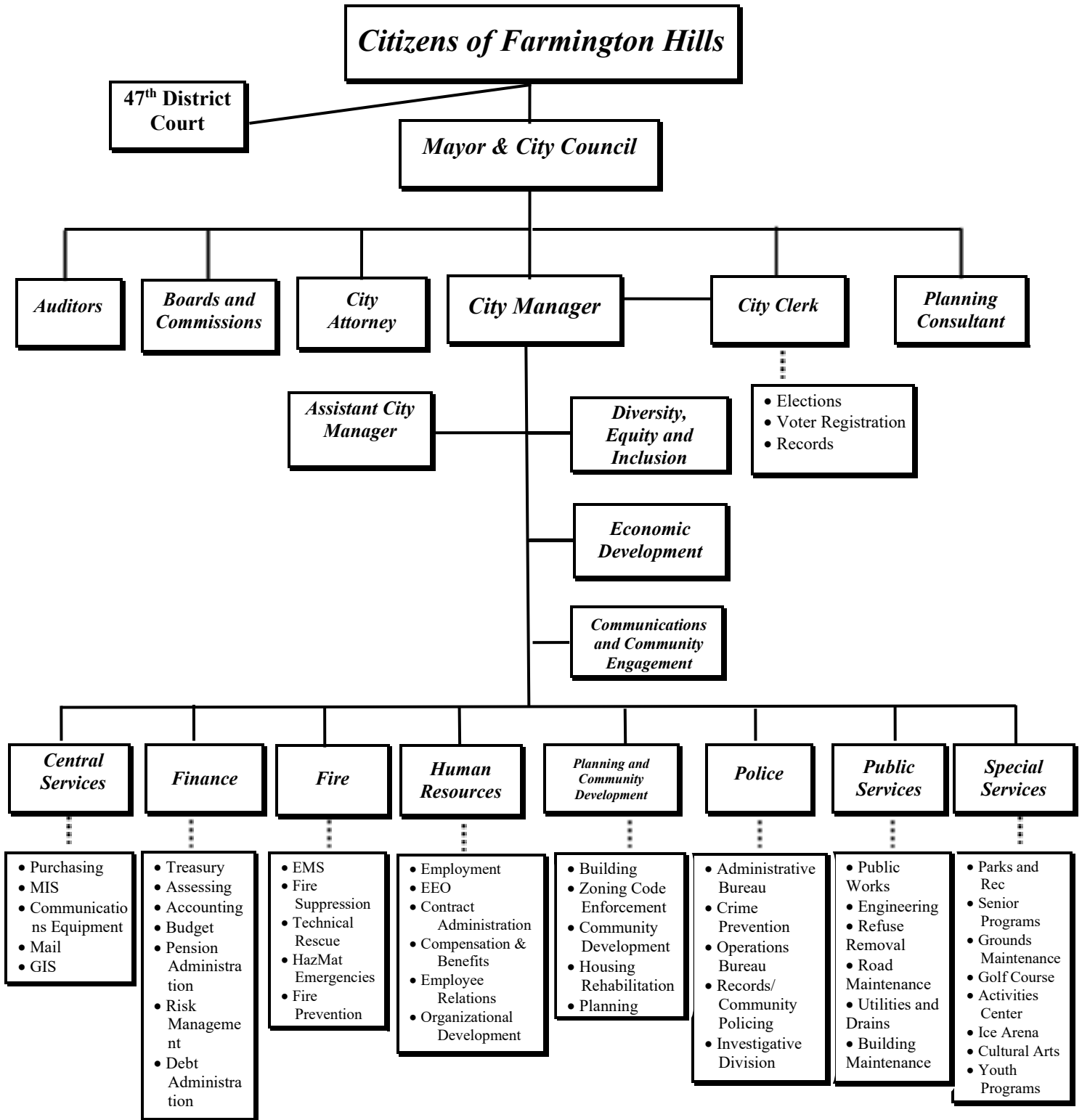
FINANCIAL POLICY BENCHMARKS (continued)

Financial Policy Benchmarks

Status

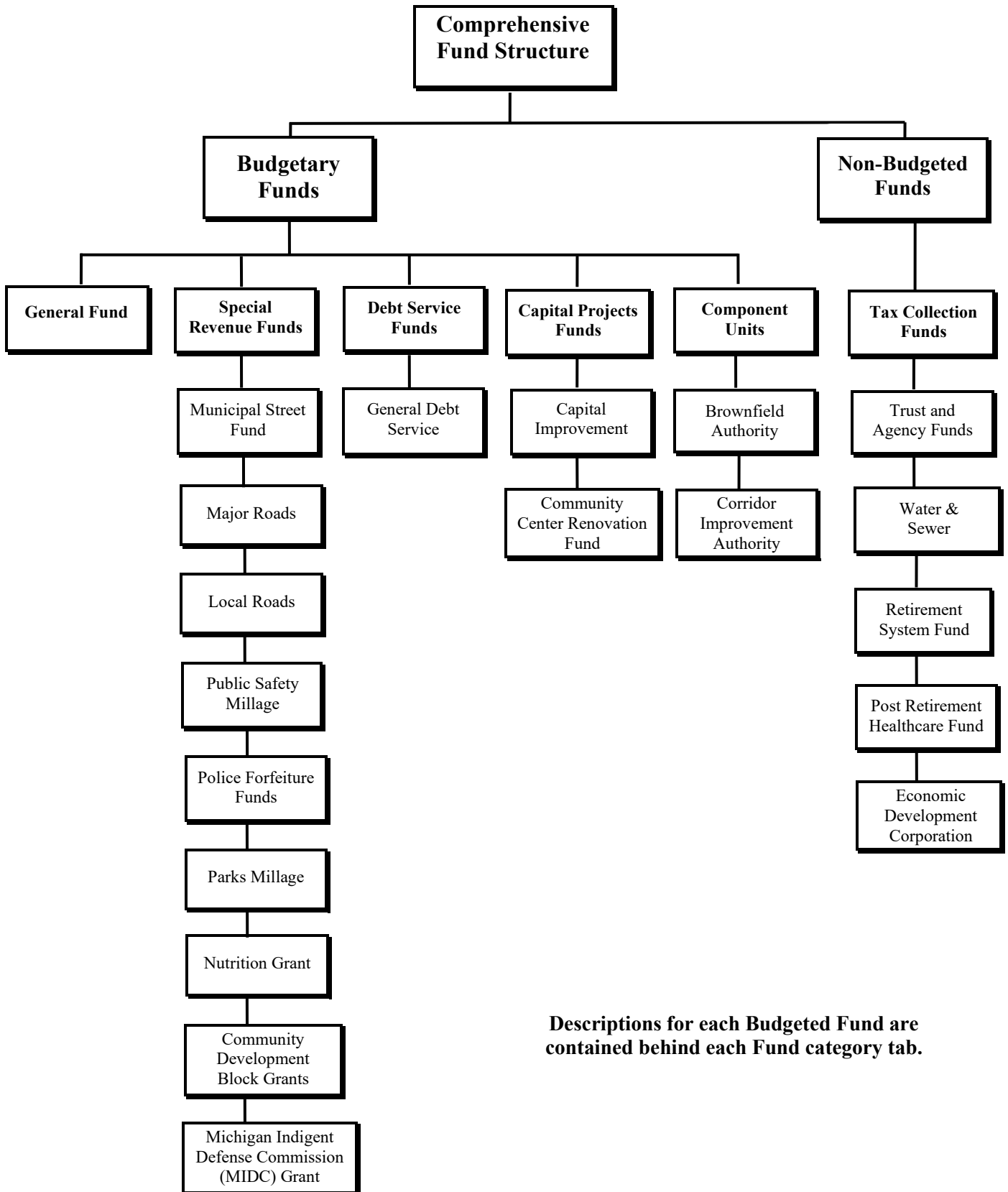
<p><u>Capital Improvement Policy</u> Maintain long range pre-planning of capital improvements and infrastructure.</p>	<p><u>Capital Improvement Policy</u> The Planning Commission annually prepares a six-year Capital Improvement Plan.</p>
<p>Implement annually capital improvements in accordance with an adopted six-year capital improvement program within revenue restraints.</p>	<p>Capital Improvements budgeted in FY 23/24: Public Facilities & Sites: \$ 3.0 million Roads: \$28.2 Equipment: \$ 4.3 Drainage: \$ 2.2 Sidewalks: \$ 0.5</p>
<p><u>Financial Policy</u> Place emphasis on areas of long-term importance such as, employee relations, automation, and technology improvements.</p>	<p><u>Financial Policy</u> Funding for City-Wide technology ensures a reliable network and funding for employee development maintains positive employee relations.</p>
<p>Produce a budget document that is a policy tool, a public information document, a financial control mechanism and a management tool.</p>	<p>Received the GFOA “Distinguished” Budget Presentation award for FY 2022/23, which is the 39th consecutive year the City has received this award.</p>
<p>Integrate performance measurement and productivity indicators in the budget.</p>	<p>Continue to update budget document with performance measures including output and efficiency.</p>
<p>All budgetary funds must be balanced.</p>	<p>The budget is balanced – estimated revenue and available fund balance are equal to or greater than estimated expenditures.</p>
<p>Maintain adequate level of funding for employee retirement systems.</p>	<p>FY 2021/22 Funded Ratio (per the Actuarial Reports):</p> <ul style="list-style-type: none"> • Employees’ Retirement System – 74% • Post-Retirement Healthcare Fund – 114%
<p>Enhance the property tax base.</p>	<p>2022 Community investment: Residential: 11 new units valued at \$3.1 million, \$21.3 million in improvements/additions to 1,280 existing units. Commercial-New, Additions & Improvements: \$22.7 million</p>

CITY OF FARMINGTON HILLS



CITY OF FARMINGTON HILLS

FINANCIAL ORGANIZATION STRUCTURE



Descriptions for each Budgeted Fund are contained behind each Fund category tab.

BUDGETED FULL-TIME EMPLOYEE STATISTICS

FULL TIME EMPLOYEE STATISTICS

Department/Function	FY 20/21	FY 21/22	FY 22/23	FY 2023/24		
	Full Time	Full Time	Full Time	Full Time	Part Time FTE*	Total
General Fund:						
City Administration	4	5	5	5	0.70	5.70
Public Information	4	4	5	6	2.50	8.50
Finance	19	19	20	20	0.50	20.50
City Clerk	6	6	6	6	0.87	6.87
Human Resources	4	4	5	5	1.40	6.40
Central Services	9	10	10	10	0.88	10.88
Police	143	143	149	152	11.22	163.22
Fire	63	63	65	73	30.99	103.99
Planning & Community Dev.	19	19	19	19	1.00	20.00
Public Services:					0.00	
Administration-PS	4	4	4	4	0.00	4.00
Road Maintenance	21	22	22	22	4.81	26.81
Building Maintenance	4	4	4	4	0.00	4.00
Engineering	14	14	14	14	3.28	17.28
D.P.W. Garage	10	10	10	10	0.75	10.75
Waste Collection/Recycling	1	1	1	1	0.00	1.00
Special Services:					0.00	
Administration-SS	14	16	16	15	25.49	40.49
Youth and Families	1	1	0	0	0.00	0.00
Senior Adults	5	5	5	5	22.08	27.08
Parks	9	10	10	10	16.17	26.17
Cultural Arts	3	3	3	3	13.77	16.77
Golf Course	2	2	2	2	10.88	12.88
Recreation	4	4	5	5	43.30	48.30
Ice Arena	3	3	3	3	13.66	16.66
TOTAL CITY	366	372	383	394	204.25	598.25

*FTE (Full Time Equivalent) Represents part-time employee hours divided by 2080.

FULL TIME EMPLOYEE STATISTICS SUMMARY

	FY 20/21	FY 21/22	FY 22/23	FY 23/24
FULL TIME	366.00	372.00	383.00	394.00
FTE	155.49	182.38	200.64	204.25
TOTAL FULL TIME & FTE	521.49	554.38	583.64	598.25

The number of full-time employees has been increased in FY 23-24 to reflect the following additional personnel:

- Three (3) Police Officers
- Three (3) Shift Sergeants (Fire)
- Five (5) Firefighters

- Total New Personnel: Eleven (11)

TAX OVERVIEW

The most important decision made annually by City Council is the establishment of the fiscal year tax rate levy and the allocation of this rate among the property tax supported Funds. The Tax Rate Millage for FY 2023/24 and the last four fiscal years and the taxable value for FY 2023/24 are outlined below:

Advalorem Taxable Value (subject to City taxation)* = \$4,179,219,206

IFT Taxable Value = \$3,571,967

Source	Purpose	Date of Election	Actual Tax Rate FY 2020/21	Actual Tax Rate FY 2021/22	Proposed Tax Rate FY 2022/23	Proposed Tax Rate FY 2023/24
	Operations		5.5514	5.4072	5.2909	5.2909
	Capital		1.8109	2.0147	1.9714	1.9714
	Debt Service		0.7383	0.6017	0.5887	0.5887
Charter PA 298 PA 359	Total Charter Operating Millage		8.1006	8.0236	7.8510	7.8510
	Refuse Removal		0.7530	0.7530	0.7333	0.6842
	Economic Development		0.0139	0.0134	0.0125	0.0118
Voted	Road Millage	11/4/2014	1.9228	1.9045	1.8635	1.8635
Voted	Road Millage	11/6/2018	2.6987	2.6730	2.6155	2.6155
Voted	Parks	8/17/2018	0.4691	0.4646	0.4546	0.4546
Voted	Public Safety	11/4/2021	1.6343	1.6187	1.6634	1.6634
Voted	Public Safety	11/3/2015	1.4193	1.4058	1.3755	1.3755
	Total Voted Millage		8.1442	8.0666	7.9725	7.9725
	Total City Millage		17.0117	16.8566	16.5693	16.5195

2023 TAXABLE VALUE ANALYSIS BY CLASS

CLASS	2022 Taxable	Net New	Adjustment	2023 Taxable	% of Taxable Increase	% of Taxable Roll
COMMERCIAL	858,650,680	1,452,418	63,302,542	923,405,640	7.54%	21.79%
INDUSTRIAL	137,060,770	2,039,660	6,624,820	145,725,250	6.32%	3.44%
RESIDENTIAL	2,750,297,650	3,070,864	185,260,786	2,938,629,300	6.85%	69.34%
REAL PROPERTY	3,746,009,100	6,562,942	255,188,148	4,007,760,190	6.99%	94.56%
PERSONAL	231,069,790	9,188,340	(9,893,980)	230,364,150	-0.31%	5.44%
GRAND TOTAL	3,977,078,890	15,751,282	245,294,168	4,238,124,340	6.56%	100.00%
GRAND TOTAL*	3,977,078,890	15,751,282	245,294,168	4,238,124,340	6.56%	100.00%

ANALYSIS OF TAX SAVINGS FROM TAXABLE VALUE (T.V.) VERSUS S.E.V.*

	2023 S.E.V.	2023 TAXABLE	S.E.V. TO T.V. REDUCTION
COMMERCIAL	1,321,637,040	923,405,640	398,231,400
INDUSTRIAL	229,171,810	145,725,250	83,446,560
RESIDENTIAL	3,941,577,840	2,938,629,300	1,002,948,540
REAL PROPERTY	5,492,386,690	4,007,760,190	1,484,626,500
PERSONAL	230,372,850	230,364,150	8,700
GRAND TOTAL	5,722,759,540	4,238,124,340	1,484,635,200

Property taxpayer savings (using 2022 millage rates) are:

City Taxes at 16.5693 mills	\$ 24,599,366
Total Taxes at 43.3628 mills **	\$ 64,377,939

*S.E.V. - State Equalized Value (50% of Fair Market Value)

**2022 Farmington Schools Homestead tax rate

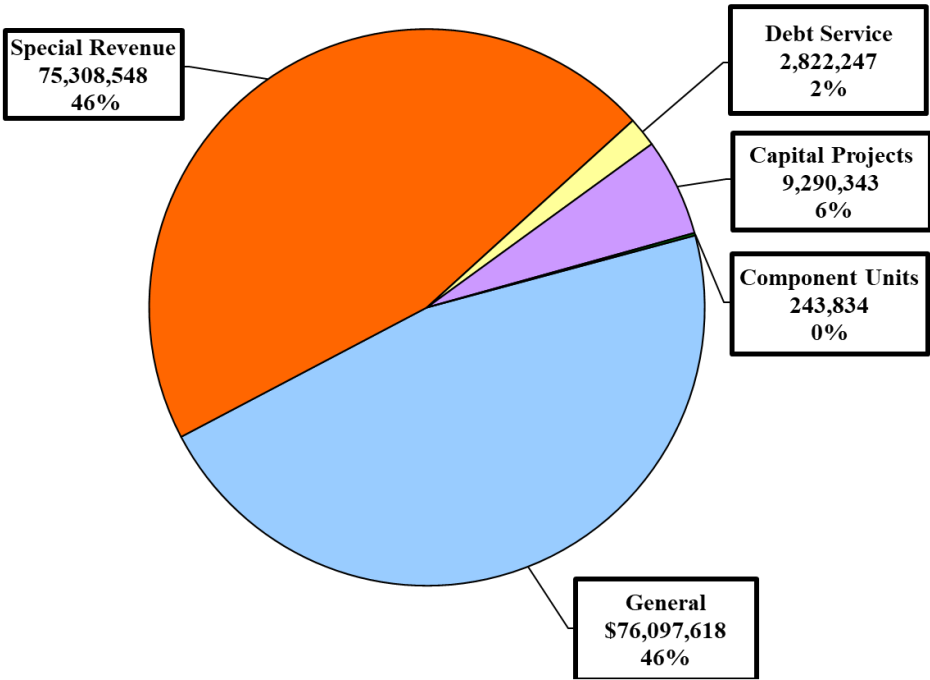
Pursuant to Michigan Law, property taxes are levied against Taxable Value, which is capped at the rate of inflation until the property is transferred. State Equalized Value represents 50% of market value and was the basis for the property tax levy until Proposal A was adopted in 1994.

FUND OVERVIEW

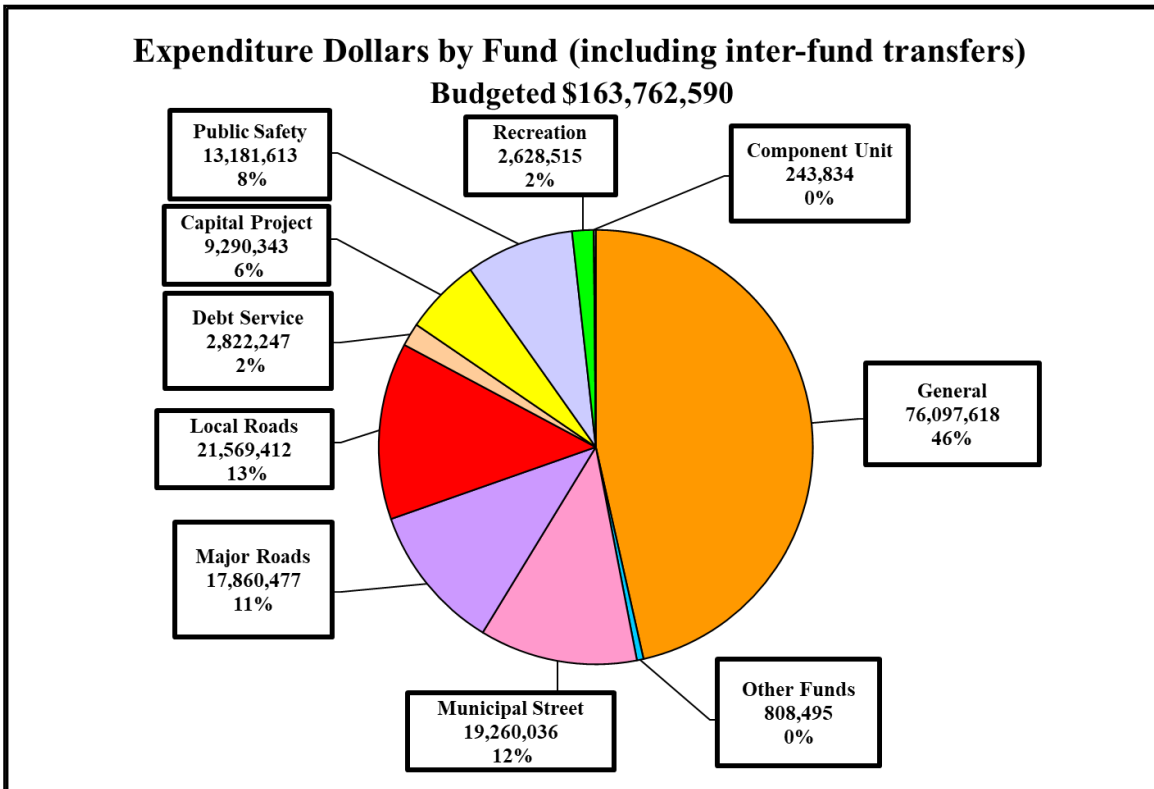
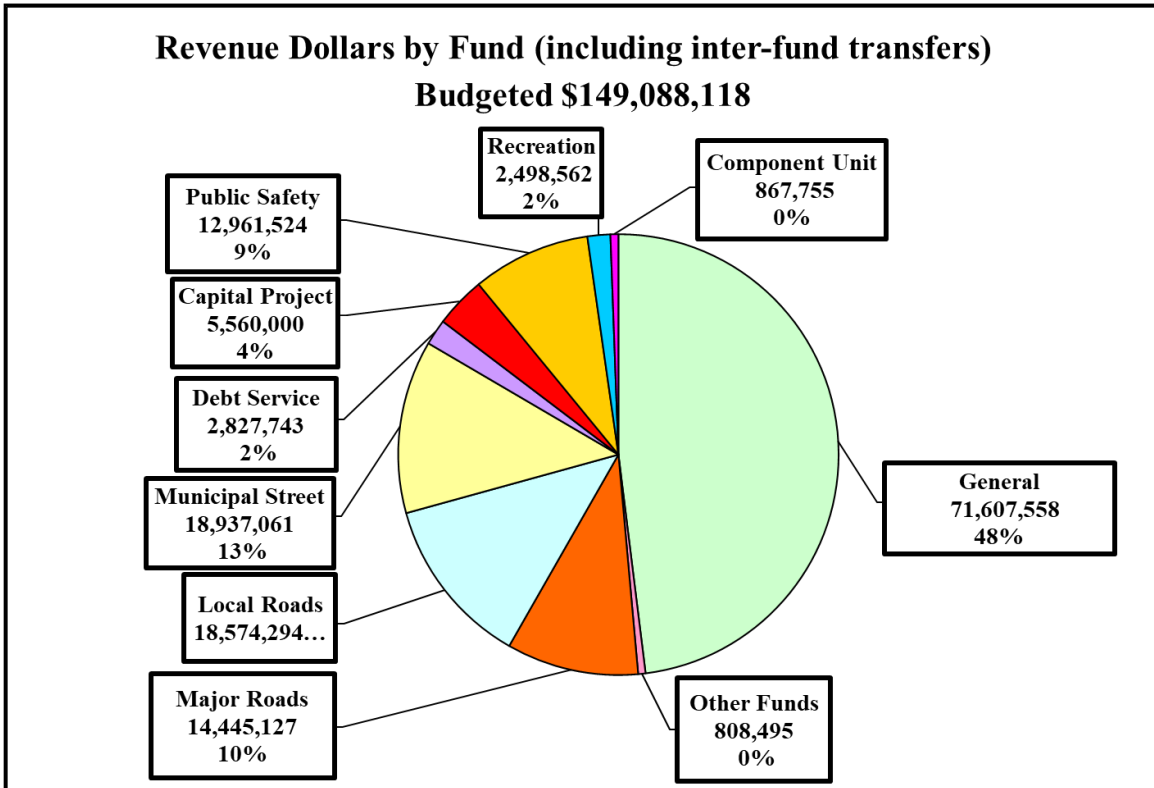
The City’s General Fund accounts for 46.47% or \$76,097,618 of the total expenditure budget, including inter-fund transfers. City resources for the entire City’s operating departments are financed through the General Fund. The City Council has wide discretionary power over the financial resources attributable to this Fund. Detailed revenue and expenditures by Fund and revenue by source and expenditures by type are portrayed in schedules and graphs within this section as well as their percentage share of the total financial picture. The composition of the Fund category expenditures in the budget document including other financing uses (transfers out) are:

Fund Category	Budget	Percentage
General	\$76,097,618	46.47%
Special Revenue	75,308,548	45.98%
Debt Service	2,822,247	1.72%
Capital Projects	9,290,343	5.67%
Component Units	243,834	0.15%
Total	\$163,762,590	99.99%

FUND CATEGORY TOTALS

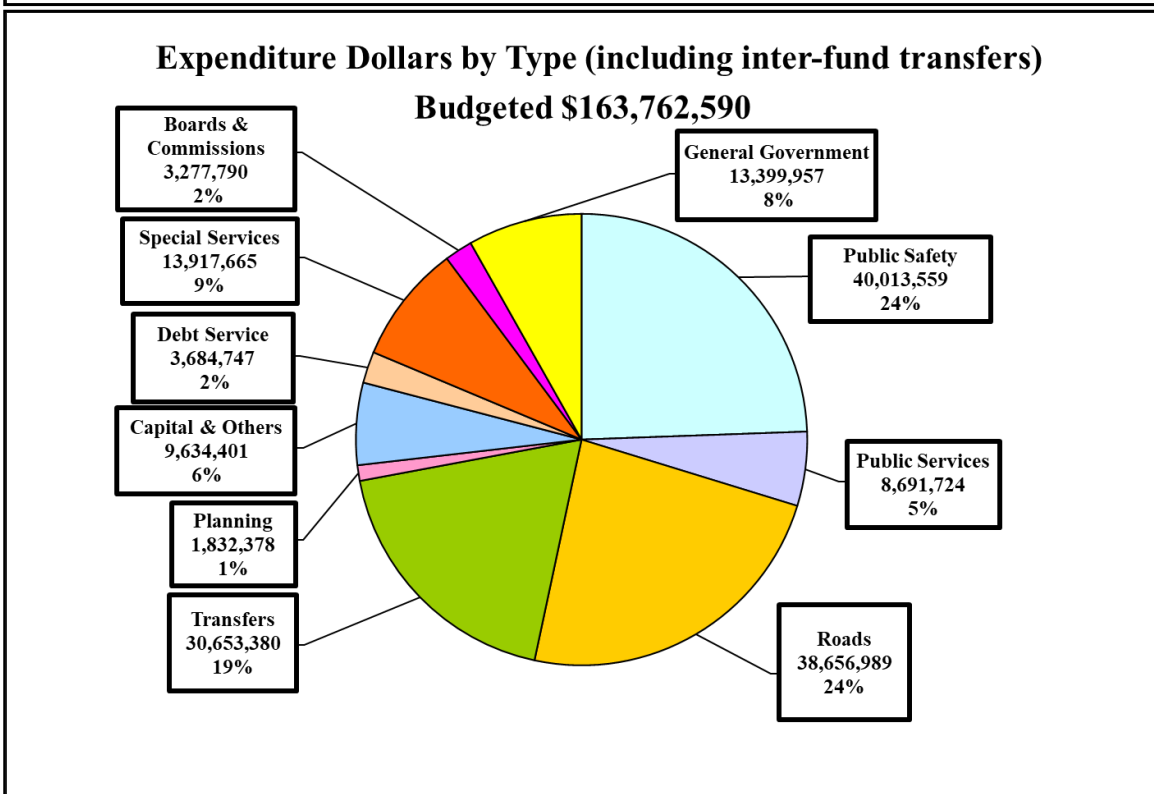
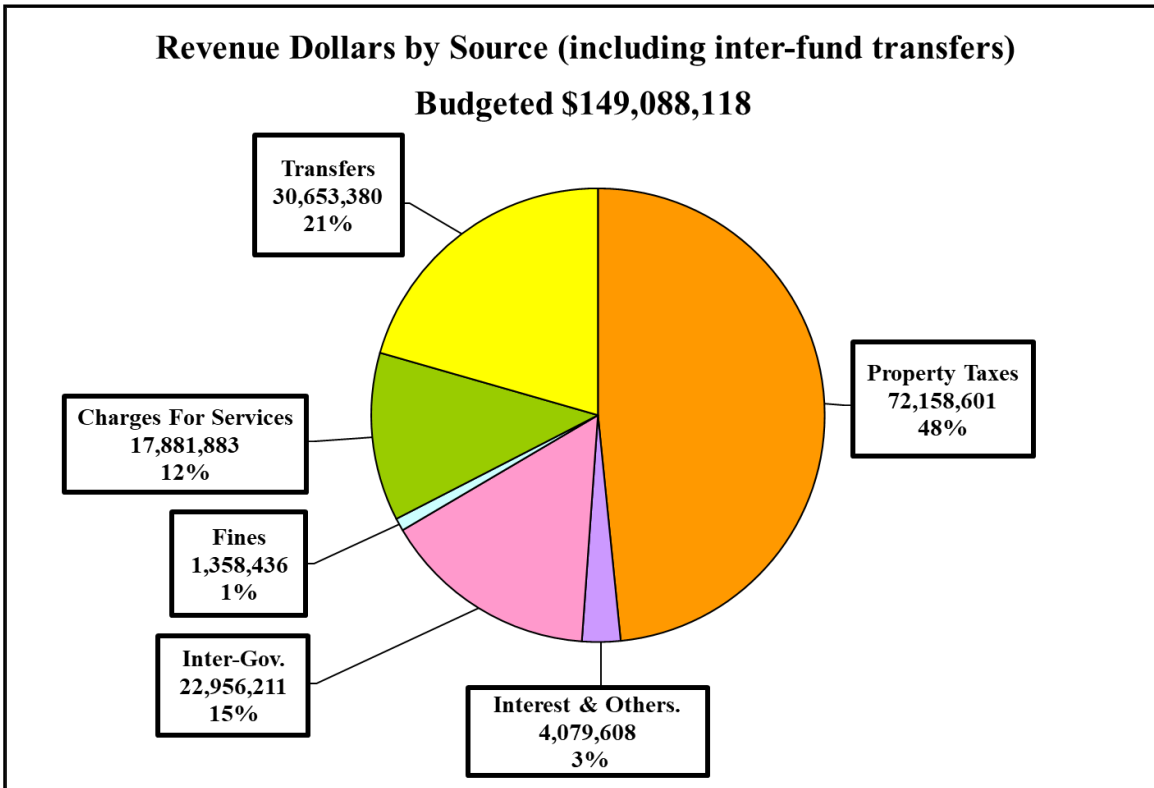


**SUMMARY OF BUDGETARY FUNDS BY FUND TYPE
FY 2023/24**



Note: Variances between revenue and expenditures are from Fund Balance.

**SUMMARY OF BUDGETARY FUNDS
BY REVENUE SOURCE AND EXPENDITURE TYPE
FY 2023/24**



Note: Variances between revenue and expenditures are from Fund Balances.

CONSOLIDATED BUDGET SUMMARY FY 2023/24

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Component Units	Total Funds
FUND BALANCE AT JULY 1, 2022	\$46,039,630	\$21,941,916	\$134,929	\$4,137,072	\$2,297,031	\$74,550,578
REVENUES						
Property Taxes	38,040,133	33,269,004	0	0	849,463	72,158,601
Intergovernmental	9,854,280	13,051,931	50,000	0	0	22,956,211
Charges for Service	17,881,883	0	0	0	0	17,881,883
Interest Income	303,000	271,530	200	330,000	18,291	923,021
Fines and Forfeitures	1,358,436	0	0	0	0	1,358,436
Other/Miscellaneous	2,852,976	303,611	0	0	0	3,156,587
Total Revenues	70,290,708	46,896,076	50,200	330,000	867,755	118,434,738
EXPENDITURES						
Boards and Commissions	3,277,790	0	0	0	0	3,277,790
General Government	13,399,957	0	0	0	0	13,399,957
Public Safety	27,354,153	12,659,406	0	0	0	40,013,559
Planning, Community & Econ. Dev.	1,832,378	0	0	0	0	1,832,378
Public Services	8,691,724	0	0	0	0	8,691,724
Special Services	13,917,665	0	0	0	0	13,917,665
Highways and Streets	0	36,436,989	0	2,220,000	0	38,656,989
Appointed Council	0	316,021	0	0	0	316,021
Contractual Services	0	40,560	0	0	0	40,560
Land Acquisition, Capital Improvements and Other	0	2,422,686	2,500	6,617,800	234,834	9,277,820
Debt Service Principal	0	755,000	1,845,000	0	0	2,600,000
Debt Service Interest	0	110,000	974,747	0	0	1,084,747
Total Expenditures	68,473,667	52,740,662	2,822,247	8,837,800	234,834	133,109,210
Revenues over/(under) Expenditures	1,817,039	(5,844,585)	(2,772,047)	(8,507,800)	632,920	(14,674,472)
OTHER FINANCING SOURCES AND USES						
Proceeds from Bond Sale	0	0	0	0	0	0
Transfers In	1,316,850	21,328,987	2,777,543	5,230,000	0	30,653,380
Transfers Out	(7,623,951)	(22,567,886)	0	(452,543)	(9,000)	(30,653,380)
Total	(6,307,101)	(1,238,899)	2,777,543	4,777,457	(9,000)	(0)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(4,490,062)	(7,083,485)	5,496	(3,730,343)	623,920	(14,674,473)
FUND BALANCE AT JUNE 30, 2023	\$41,549,568	\$14,858,431	\$140,425	\$406,729	\$2,920,952	\$59,876,105

**SCHEDULE OF INTERFUND TRANSFERS
FY 2023/24**

**Schedule of Interfund Transfers
FY 2023/24**

<u>Fund Transfer From</u>	<u>Fund Transfer To</u>	<u>Amount</u>	<u>Amount</u>
General Fund	Nutrition Fund	68,951	(1)
	General Debt Service Fund	2,325,000	(2)
	Capital Improvement Fund	5,100,000	(3)
	Community Center Renovations Fund	130,000	(3)
	Total General Fund	<u>7,623,951</u>	
Municipal Street Fund	Major Roads Fund	5,713,770	(3)
	Local Roads Fund	13,546,267	(3)
	Total Municipal Street Fund	<u>19,260,036</u>	
Major Roads Fund	Local Roads Fund		2,000,000 (3)
Parks Millage Fund	General Fund		1,307,850 (1)
Capital Improvement Fund	General Debt Service Fund		452,543 (2)
Brownfield Redevelopment Authority Fund	General Fund		9,000 (1)
Total Interfund Transfers			<u><u>\$30,653,380</u></u>

- (1) Transfer of discretionary funds to be used for the benefit of the community.
(2) Transfer for debt service payments.
(3) Transfer for Capital improvements.

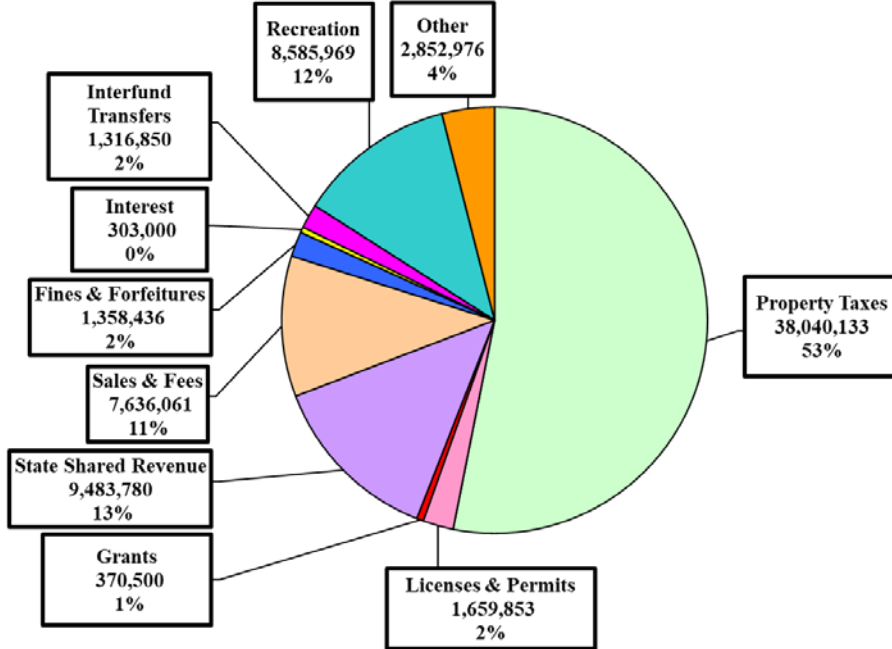
GENERAL FUND

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions which are not accounted for in other specialized funds, which contain restrictions on the usage of the Fund's assets, mandated by City Charter, State Statute, or bond covenants. This Fund contains budgets for all the Operating Departments of the City. A vast variety of revenues such as general property taxes, license fees, court revenues, permits, recreation user charges, investment income, service fees, State Shared Revenues and grants provide the economic resources for the operation of this Fund. City Council has broad discretionary powers over the utilization of financial resources of the General Fund.

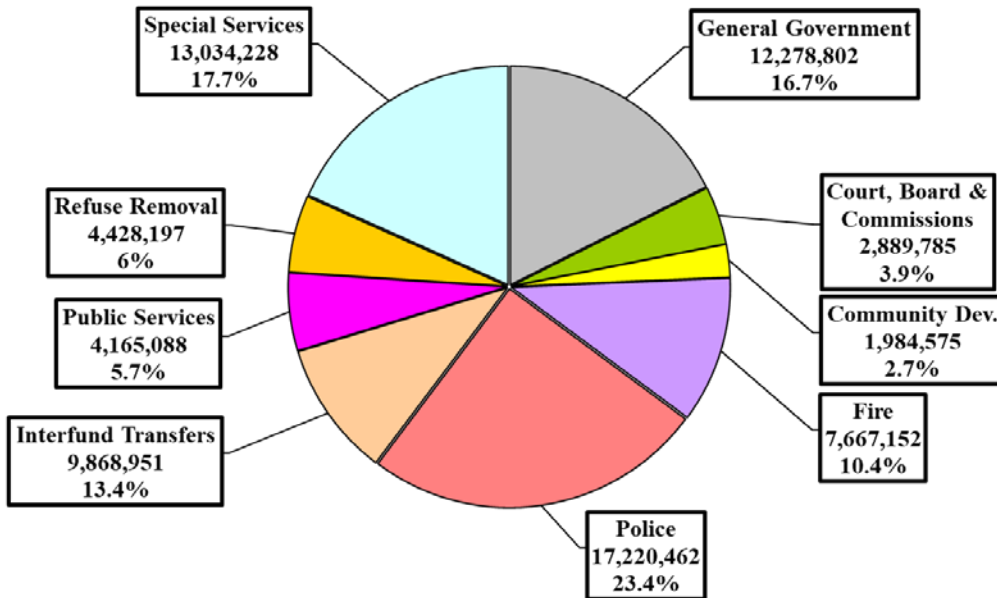


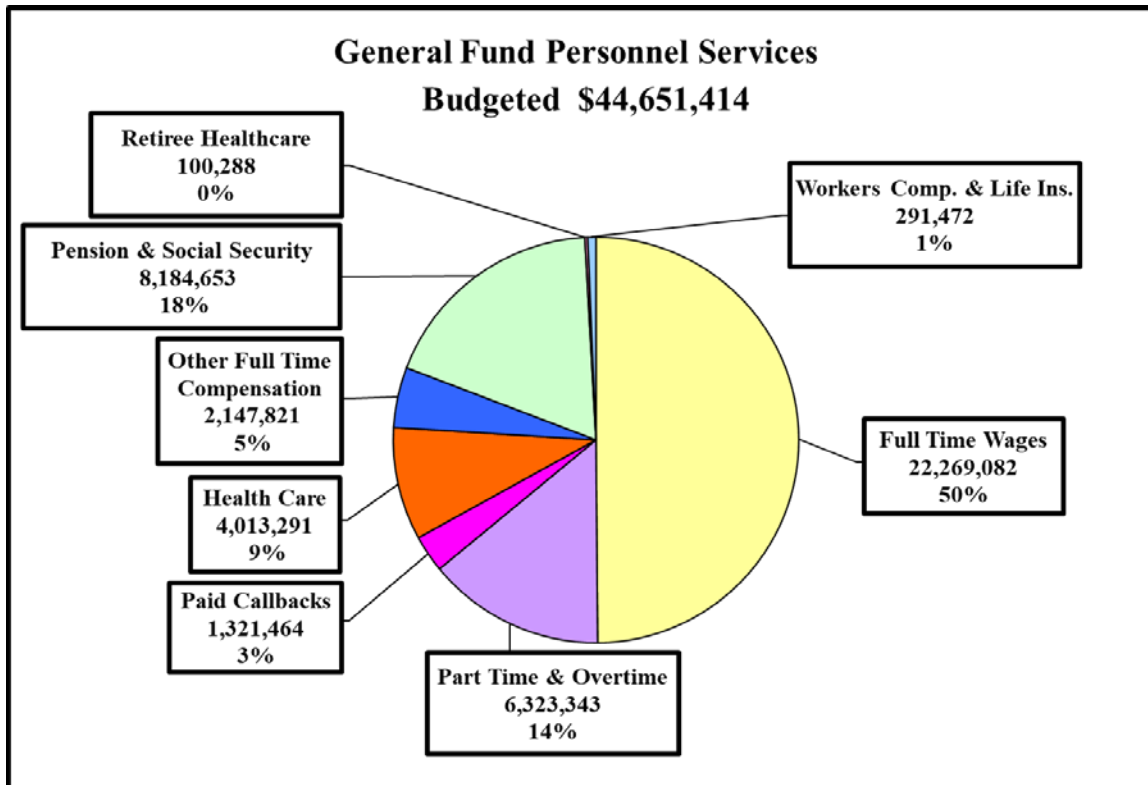
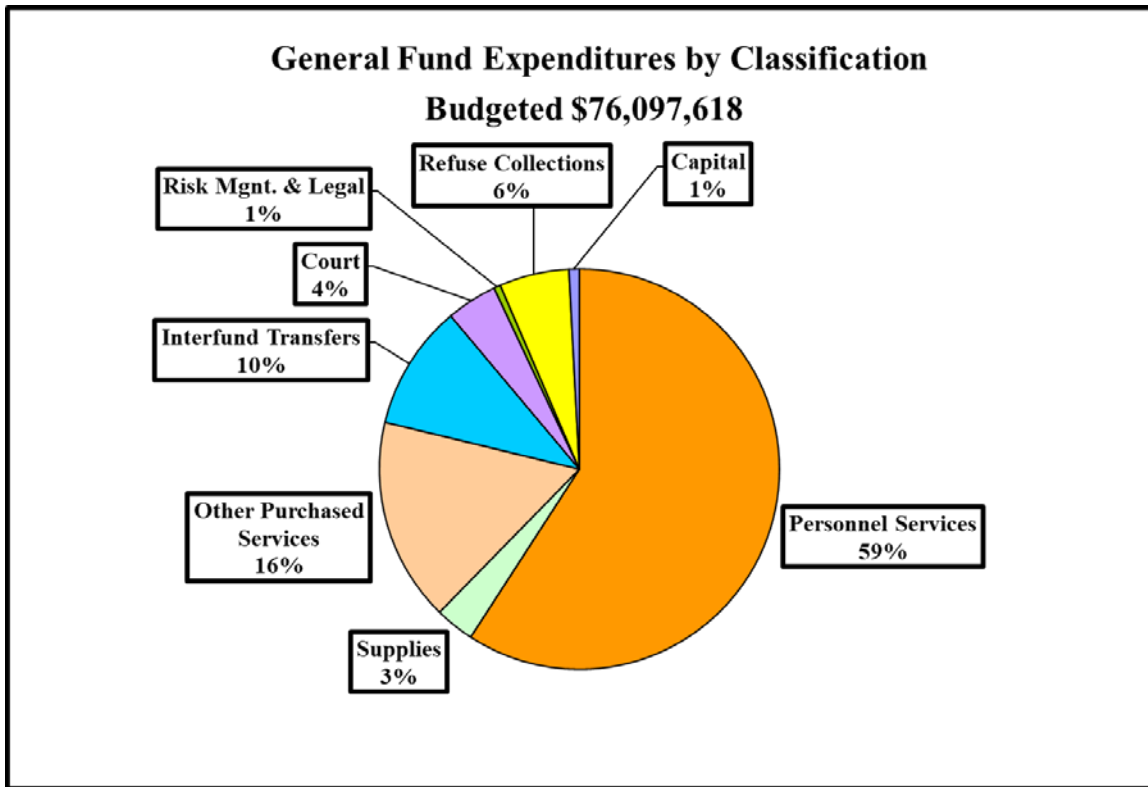
GENERAL FUND FY 2023/24

Total General Fund Revenue and Transfers In Budgeted \$71,607,558



Total General Fund Expenditures and Transfers Out Budgeted \$76,097,618

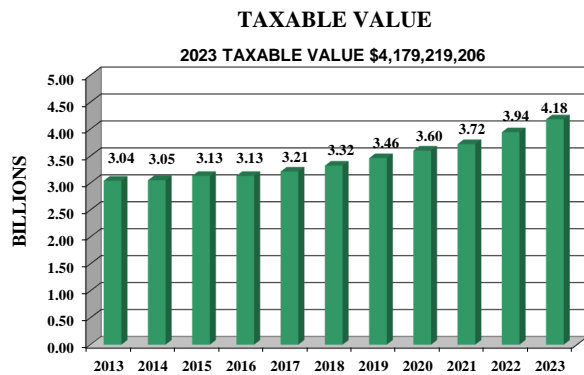




GENERAL FUND REVENUE ANALYSIS

City Property Taxes

The Major Source of Revenue for the General, Municipal Street, Public Safety Millage, General Debt Service, Capital Improvement, Park Millage, and Brownfield Redevelopment Authority Funds is generated by City Property Taxes. These taxes are levied on both real and personal property within the community. Real property is categorized in three major classifications: residential, commercial, and industrial parcels.



With the implementation of a State Constitutional Amendment commonly known as “Proposal A” (approved by the State electorate in 1994), increases in Taxable Value of individual parcels are limited to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties which change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

Property Taxes are the function of two variables: Taxable Value and Tax Rate. The Total Taxable Value (less Renaissance Zone) multiplied by the Tax Rate allocated to the General Fund will calculate the total property tax for the General Fund.

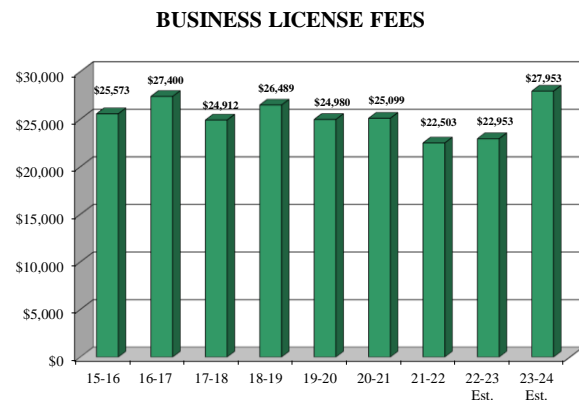
Property Taxes represent 54% of the General Fund Revenue, up from 49.97% last year. The proposed General Operating Millage (\$1 per \$1,000 of Taxable Value) is 7.8510, which covers operations, debt service and capital outlays. The Taxable Value of \$4,179,219,206 for FY 2023/24 was established on 12/31/22.

This category also consists of delinquent tax collections, penalties, interest, delinquent taxes, IFT Payments, and administration fees. Total General Fund property tax related revenues are projected at \$38,040,133 for FY 2023/24.

Real Property Taxes that are delinquent at March 1, 2023 will be sold to the County Treasurer. Therefore, real property taxes will be 100% collectable for cash flow purposes.

Business Licenses and Permits

Business licenses and permits are revenues derived from licenses issued to various classes of businesses conducting operations within the City boundaries.

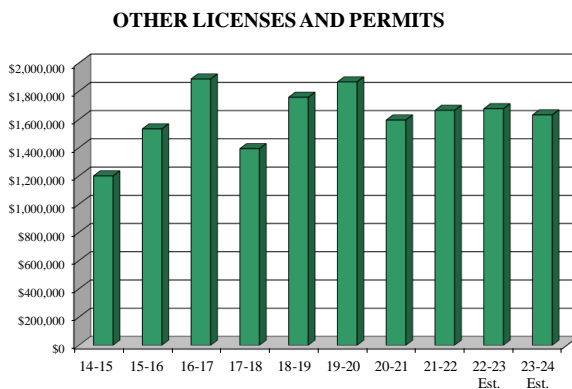


This category of revenue is projected at \$27,953 for FY 2023/24.

General Fund Revenue Analysis

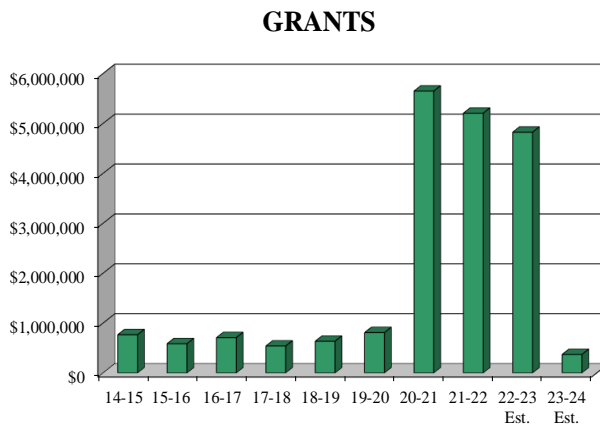
Other Licenses and Permits

This revenue source represents fees charged to owners and contractors for permits that allow the construction of new structures as well as improvements to existing structures. Mechanical permits such as heating/air conditioning, electrical, and plumbing are also included in this category. Revenue estimates for this classification are \$1,631,900 for FY 2023/24.



Grants

Grant revenue is primarily based on a Suburban Mobility Authority for Regional Transportation (SMART) Grant, and Auto Theft Grant. Grant Revenue is estimated at \$370,500 for FY 2023/24.

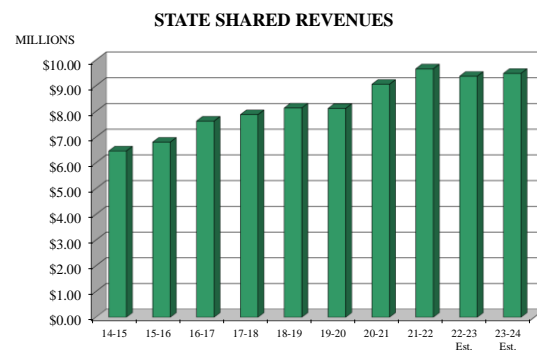


State Shared Revenues

A major source of revenue for the City is State levied and collected taxes on sales, which are shared with local units of

government. The Michigan Constitution allocates a portion of the state sales tax to be distributed to local units on a per capita basis, using the last decennial census to determine population. The Legislature has allocated an additional portion of the sales tax to be distributed to the local units, based on taxable value per capita, unit type, population and yield equalization. This allocation is now based on compliance with the State's City, Village and Township Revenue Sharing (CVTRS) Program.

In addition, this revenue source now also includes the State's reimbursement of exempt personal property taxes.

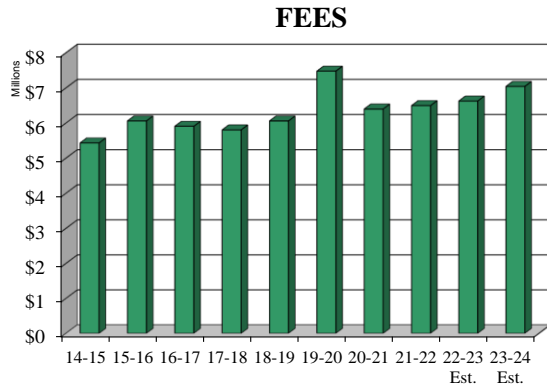


The FY 2023/24 revenues are based on the State's Budget estimates. This amount is projected to be \$9,483,780 or 13.4% of the General Fund Revenue Budget, down from 12.9% last year.

Fees

Sources for these revenues are fees charged for various services provided by the City. This category accounts for \$6,541,782 of the General Fund Revenues. The largest revenue fee items in this group are \$1,141,355 for cable franchise fees, \$2,576,494 for Advanced Life Support (ALS) fees, and \$1,479,538 for curbside recycling fees. Other revenues are estimated on anticipated development and construction and past revenue trends. ALS fees are being increased to capture a more representative share of the cost of providing ambulance services.

General Fund Revenue Analysis



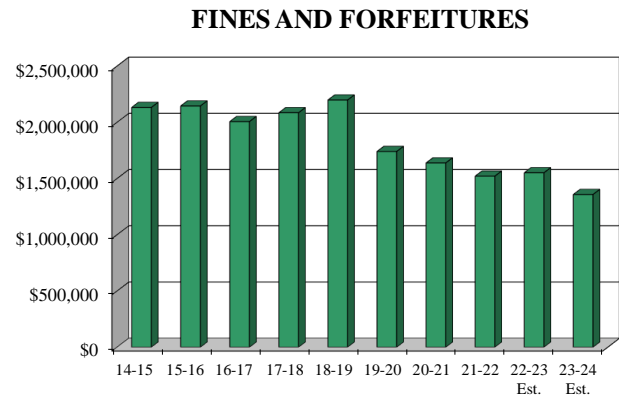
Sales

This category of revenue is generated by the sale of various products, fixed asset sales, vital statistics (birth and death records) and radio tower rentals for cellular antennas. This category of revenue accounts for \$594,279 of the FY 2023/24 General Fund Budget.

Fines and Forfeitures

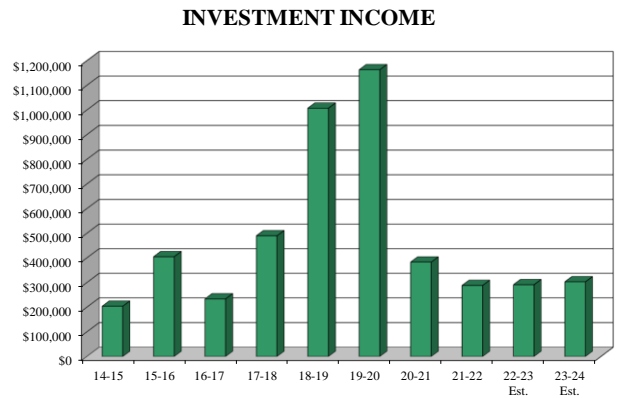
These revenues are collected from the 47th District Court for fines levied on individuals, businesses, and/or corporations who have violated various State statutes, local ordinances or laws. A major portion of this activity is initiated by the Police Department for traffic violations.

These revenues are projected at \$1,358,436 for FY 2023/24 and comprise 1.9% of the General Fund Budget, down from 2.0% last year.



Investment Income

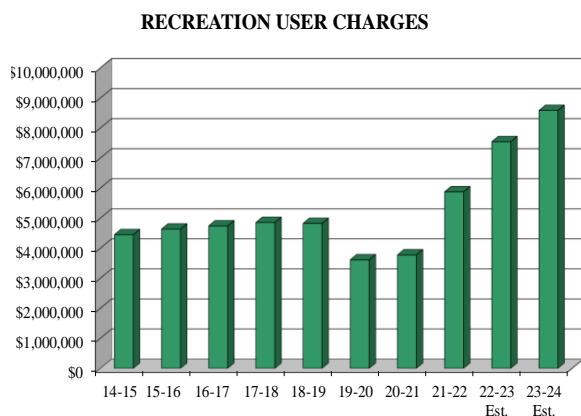
Investment Income is revenue derived from investing funds, which are not needed for disbursement for goods and/or services until a later date. This investment or cash management program is anticipated to add \$303,000 to the City’s revenue.



General Fund Revenue Analysis

Recreation User Charges

This category includes fees for recreation, senior, and cultural programs conducted by the Parks and Recreation Department at the Hawk, William M. Costick Center, Heritage and Founders Sports Park, Ice Arena and various school and recreational activity facilities throughout the community, including the City of Farmington. This group of revenue accounts for \$8,697,912 or 11.6% of the FY 2023/24 General Fund Revenue Budget.

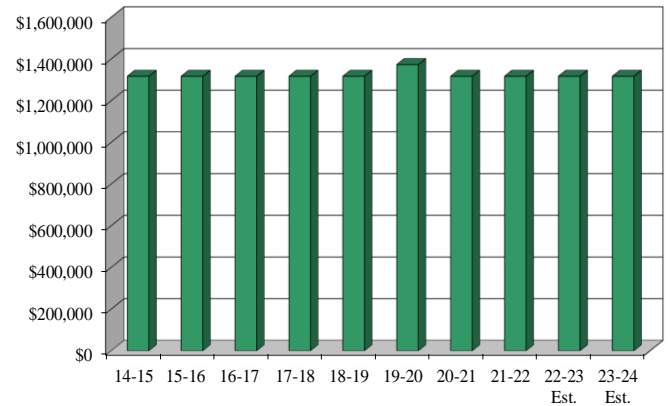


Contributions from Other Funds

This category represents the Parks Millage Fund, interfund transfers to assist in the funding of Special Service's programs for park maintenance, recreation, seniors, youth, and cultural programs contained in the General Fund. This category also includes an appropriation from the Brownfield Redevelopment Authority Fund for administrative costs of the General Fund.

FY 2023/24 contributions will be \$1,316,850 or 1.9% of the General Fund Revenue Budget.

CONTRIBUTIONS FROM OTHER FUNDS



Other Revenue

This category includes the rental fees for the Road Funds use of DPS equipment, Bond/Insurance Recoveries and Distributions, as well as various refunds, reimbursements and contributions from other governments and agencies. The Other Revenue budget for FY 2023/24 is \$2,852,976.

GENERAL FUND SUMMARY

	2020/21 Actual	2021/22 Actual	2022/23 Adopted	2022/23 Estimated	2023/24 Adopted	2024/25 Projection
FUND BALANCE AT JULY 1						
Nonspendable, Restricted & Assigned	859,447	304,826	2,400,000	2,400,000	900,000	900,000
Unassigned	39,112,626	45,224,062	44,814,169	44,814,169	45,139,630	40,649,569
TOTAL FUND BALANCE	39,972,073	45,528,888	47,214,169	47,214,169	46,039,630	41,549,569
REVENUES						
Property Taxes	33,956,528	34,689,334	36,162,362	36,181,817	38,040,133	39,746,363
Business Licenses & Permits	25,099	24,915	22,954	27,405	27,953	28,512
Other Licenses & Permits	1,595,610	1,660,394	1,675,766	1,599,902	1,631,900	1,664,538
Grants	5,798,235	4,655,349	4,826,000	5,095,659	370,500	370,500
State Shared Revenues	9,059,918	10,360,704	9,373,527	9,277,177	9,483,780	9,695,568
Fees	6,399,066	6,360,288	6,625,532	6,413,512	7,041,782	7,182,618
Sales	366,386	695,026	360,055	582,626	594,279	606,164
Fines & Forfeitures	1,638,759	1,539,589	1,551,455	1,331,800	1,358,436	1,385,604
Interest Earnings	382,974	(1,455,931)	291,272	300,001	303,000	306,030
Recreation User Charges	3,781,842	6,736,481	7,546,013	7,597,321	8,585,969	9,179,284
Other Revenue	2,049,008	2,405,421	2,618,004	2,797,035	2,852,976	2,910,035
TOTAL OPERATING REVENUE	65,053,422	67,671,570	71,052,940	71,204,255	70,290,708	73,075,216
EXPENDITURES						
Boards & Commissions	2,468,312	2,899,457	2,926,403	2,920,997	3,277,790	3,378,212
General Government	10,720,938	11,193,066	12,426,716	12,272,937	13,399,957	14,542,246
Public Safety	21,296,310	22,929,097	25,091,356	24,864,041	27,354,153	28,021,306
Planning & Community Development	1,712,829	1,719,264	1,984,575	1,948,237	1,832,378	1,895,163
Public Services	7,580,398	8,084,299	9,024,445	8,473,132	8,691,724	8,751,691
Special Services	7,989,282	11,708,967	13,089,618	13,381,801	13,917,665	14,160,356
TOTAL EXPENDITURES	51,768,070	58,534,148	64,543,112	63,861,144	68,473,667	70,748,974
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	13,285,353	9,137,422	6,509,828	7,343,111	1,817,040	2,326,243
OTHER FINANCING SOURCES (USES)						
Operating Transfers In	1,316,850	1,316,850	1,316,850	1,312,350	1,316,850	1,316,850
Operating Transfers Out	(9,200,000)	(8,768,990)	(9,868,951)	(9,830,000)	(7,623,951)	(9,623,951)
TOTAL OTHER FINANCING SOURCES (USES)	(7,883,150)	(7,452,140)	(8,552,101)	(8,517,650)	(6,307,101)	(8,307,101)
EXCESS OF REVENUE AND FINANCING SOURCES (USES) OVER (UNDER) EXPENDITURES	5,402,203	1,685,282	(2,042,273)	(1,174,539)	(4,490,061)	(5,980,858)
FUND BALANCE AS OF JUNE 30						
Nonspendable, Restricted & Assigned	304,826	2,400,000	900,000	900,000	900,000	0
Unassigned	45,224,062	44,814,169	44,271,896	45,139,630	40,649,569	35,568,711
TOTAL FUND BALANCE	45,528,888	47,214,169	45,171,896	46,039,630	41,549,569	35,568,711
Unassigned Fund Balance As Percent Of Expenditures	74.2%	66.6%	59.5%	61.3%	53.4%	44.3%

General Fund Summary

	2020/21 Actual	2021/22 Actual	2022/23 Adopted	2022/23 Estimated	2023/24 Requested	2024/25 Projection
<u>Nonspendable and Restricted Fund Balance</u>						
Restricted	0	0	0	0	0	0
Prepays	304,826	900,000	900,000	900,000	900,000	900,000
Total Nonspendable and Restricted Fund Balance	304,826	900,000	900,000	900,000	900,000	900,000
<u>Assigned Fund Balance</u>						
Economic Development Corporation	0	1,500,000	0	0	0	0
Total Assigned Fund Balance	0	1,500,000	0	0	0	0
Total Nonspendable, Restricted & Assigned Fund Balance	304,826	2,400,000	900,000	900,000	900,000	900,000

GENERAL FUND ESTIMATED REVENUE ANALYSIS

Acct. #	Description	2020/21 Actual	2021/22 Actual	2022/23 Budget	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
<u>PROPERTY TAXES</u>				1.03	1.03	1.06	1.05	1.03
403	005 Current Operating Property Tax	28,898,669	29,664,729	30,911,382	30,929,148	32,772,592	34,414,191	35,448,399
	006 Current Refuse Removal Property Tax	2,684,592	2,782,214	2,888,683	2,890,343	3,062,004	3,215,104	3,375,859
	007 Economic Development Property Tax	49,349	49,306	49,950	49,979	49,950	49,950	49,950
	010 Delinquent Property Tax	0	0	0	0	0	0	0
	020 Delinquent Personal Property	87,121	67,799	76,899	76,899	81,513	85,589	89,868
	025 Interest & Penalty	444,141	349,070	386,435	386,435	409,621	430,102	451,607
	027 Transfer Affidavit Penalty Fee	28,845	37,695	37,500	37,500	39,750	41,738	43,824
	030 Payments in Lieu of Taxes	23,531	24,230	0	0	0	0	0
	031 IFT Payments	2,427	975	13,211	13,211	14,004	14,704	15,439
	032 Administration Fee	1,752,961	1,785,544	1,870,614	1,870,614	1,682,851	1,566,993	1,645,343
	035 Trailer Taxes	2,689	2,644	2,688	2,688	2,849	2,992	3,141
	036 MTT Payments/Adjustments	(17,796)	(74,871)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
	Total Property Taxes	33,956,528	34,689,334	36,162,362	36,181,817	38,040,133	39,746,363	41,048,432
<u>1.01 BUSINESS LICENSES & PERMITS</u>								
451	025 Vendor Permits	3,269	5,250	3,837	4,367	4,454	4,543	4,634
	030 Business Licenses	4,800	4,400	4,917	6,686	6,820	6,956	7,095
	050 Landfill Permit	65	130	83	81	83	84	86
	055 Residential Builders Registration	16,965	15,135	14,117	16,271	16,596	16,928	17,266
	Total Business Licenses & Permits	25,099	24,915	22,954	27,405	27,953	28,512	29,082
<u>OTHER LICENSES & PERMITS</u>								
476	006 Fire Damage Reports	251	246	314	317	324	330	337
	009 Zoning Compliance Permit	(2,390)	4,530	2,827	1,398	1,426	1,454	1,483
	010 Building Permits	1,088,740	1,079,963	1,100,000	1,100,000	1,122,000	1,144,440	1,167,329
	015 Electrical Permits	173,931	197,016	199,444	135,540	138,251	141,016	143,836
	020 Heating Permits	207,967	226,618	216,268	212,651	216,904	221,242	225,667
	025 Plumbing Permits	80,538	93,625	97,638	71,330	72,756	74,211	75,696
	035 Over - Size / Weight Permits	700	800	989	1,842	1,879	1,916	1,954
	040 Small Cell Wireless Permit	1,895	1,890	2,903	851	868	885	903
	045 Cab Card Permits	5,365	3,500	1,754	5,159	5,263	5,368	5,475
	050 Dog Licenses	1,439	3,286	2,757	2,771	2,827	2,883	2,941
	060 Sidewalk R.O.W. Utility	12,585	12,760	12,141	18,384	18,752	19,127	19,509
	065 Residential Improvement & Engineering	8,400	8,400	4,313	31,413	32,041	32,682	33,335
	066 Residential Improvement Building	1,050	500	539	4,002	4,082	4,164	4,247
	069 Rental Unit Inspection Fee	13,464	25,860	32,606	10,381	10,589	10,801	11,017
	070 Soil Erosion & Sediment	1,675	1,400	1,273	3,862	3,940	4,019	4,099
	Total Other Licenses & Permits	1,595,610	1,660,394	1,675,766	1,599,902	1,631,900	1,664,538	1,697,829
<u>GRANTS</u>								
505	004 Federal FEMA Safer Grant	206,773	60,198	0	0	0	0	0
	018 Non Federal Grants	147,933	0	0	0	0	0	0
	019 COVID-19 Federal Grants	4,886,102	4,157,687	4,455,500	4,455,500	0	0	0
	029 SMART Grant Revenue	354,927	278,546	245,000	253,454	245,000	245,000	245,000
	032 Police Training Grant, P.A. 302	11,431	12,601	16,000	14,723	16,000	16,000	16,000
	033 Dispatch Training Grant, P.A. 32	17,634	19,291	17,000	29,872	17,000	17,000	17,000
	045 Auto Theft Grant	107,962	59,147	65,000	89,543	65,000	65,000	65,000
	047 Fire Engineering Equipment Grants	0	7,635	0	0	0	0	0
	050 Non Federal Grants	14,904	35,618	11,500	158,540	11,500	11,500	11,500
	054 Miscellaneous Federal Grants	50,568	24,626	15,000	94,027	15,000	15,000	15,000
	100 MMRMA Rap Grants	0	0	1,000	0	1,000	1,000	1,000
	Total Grants	5,798,235	4,655,349	4,826,000	5,095,659	370,500	370,500	370,500
<u>STATE SHARED REVENUE</u>								
574	001 LCSSA Reimb. of Exempt Personal Property	795,934	734,442	796,104	701,971	737,070	773,923	812,620
	005 Income, Sales & Intangibles	8,224,066	9,581,290	8,531,579	8,531,579	8,702,211	8,876,255	9,053,780
	010 Liquor License Tax	39,917	44,972	45,844	43,627	44,500	45,390	46,297
	Total State Shared Revenue	9,059,918	10,360,704	9,373,527	9,277,177	9,483,780	9,695,568	9,912,697

Estimated Revenue Analysis

Acct. #	Description	2020/21 Actual	2021/22 Actual	2022/23 Budget	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
<u>FEES</u>								
607	030 Police Accident Reports	15,700	24,778	24,815	24,116	24,598	25,090	25,592
	031 Police Services	29,136	41,272	33,778	51,469	52,499	53,549	54,620
	032 Franklin Lockup Service Fees	0	0	0	0	0	0	0
	035 Miscellaneous Police Fees	19,411	22,666	23,129	21,192	21,616	22,048	22,489
	036 False Alarms	43,260	43,665	48,095	38,117	38,879	39,657	40,450
	037 Liquor License Processing	4,105	4,888	1,320	1,617	1,650	1,683	1,716
	038 Fire Department Cost Recovery	7,233	3,350	5,119	18,001	18,361	18,728	19,103
	039 Fire Inspection	63,578	69,412	59,504	44,899	45,797	46,713	47,647
	040 Weed Cutting	8,005	12,482	18,892	9,919	10,117	10,319	10,526
	041 Advance Life Support Fees	1,632,759	1,992,151	1,806,720	2,035,779	2,576,494	2,628,024	2,680,585
	042 Animal Appeal Hearing	1,400	1,200	993	885	902	920	939
	045 Planning Commission	51,434	45,945	65,259	32,844	33,501	34,171	34,854
	048 Tax Abatement Application	0	0	0	0	0	0	0
	055 Zoning Board	3,264	4,310	3,727	6,209	6,333	6,460	6,589
	060 Board Up Fees	0	618	0	630	643	656	669
	065 Zoning Site Plan Review	3,280	3,444	9,073	7,048	7,189	7,333	7,480
	070 Engineering Site Plan Review	111,794	105,884	141,018	50,013	51,013	52,033	53,074
	076 In-House Engineering Fees	1,221,088	837,857	1,205,435	1,501,272	1,531,297	1,561,923	1,593,161
	083 Revenues Cable TV	1,667,059	1,594,000	1,569,078	1,118,975	1,141,355	1,164,182	1,187,466
	085 Recycling Fees	1,515,960	1,552,367	1,609,577	1,450,528	1,479,538	1,509,129	1,539,312
	Total Fees	6,399,066	6,360,288	6,625,532	6,413,512	7,041,782	7,182,618	7,326,270
<u>SALES</u>								
642	005 Maps & Publications	20	28	24	6	6	6	6
	009 Franklin Dispatch	10,466	0	0	0	0	0	0
	010 Auctions	(6,054)	1,408	1,095	14,619	14,911	15,210	15,514
	012 Fire Training Transfers	0	0	0	0	0	0	0
	013 Permits Expired - Uncompleted	5,700	300	519	0	0	0	0
	014 Donations	13,685	342,329	0	27,594	28,146	28,709	29,283
	015 Miscellaneous Income	47,656	22,223	71,400	36,953	37,692	38,446	39,215
	020 Vital Statistics	71,451	77,002	80,933	67,051	68,392	69,760	71,156
	021 Passport Fees	12,670	36,960	37,976	34,814	35,510	36,220	36,944
	025 Fixed Asset Sales	69,615	54,987	81,214	217,718	222,072	226,514	231,044
	056 Rental Income (Radio Tower)	141,176	159,789	86,894	183,871	187,549	191,300	195,126
	057 Phone Franchise Fees	0	0	0	0	0	0	0
	Total Sales	366,386	695,026	360,055	582,626	594,279	606,164	618,288
<u>FINES & FORFEITURES</u>								
655	001 Civil Fines	120,626	129,598	130,889	145,881	148,799	151,775	154,810
	002 Court Filing Fees	710,021	533,731	563,813	445,426	454,334	463,421	472,689
	003 Probation Fees	144,399	148,038	133,286	110,882	113,099	115,361	117,669
	004 PSI District Court	11,757	13,380	13,240	16,838	17,175	17,518	17,869
	005 Ordinance Fines	586,220	638,573	635,621	531,791	542,427	553,276	564,341
	007 Motor Carrier Fines	53,385	51,550	55,140	55,918	57,036	58,177	59,341
	015 Parking Fines	7,785	9,015	11,772	5,403	5,511	5,621	5,733
	025 Bond Forfeitures	4,566	15,704	7,694	19,661	20,054	20,455	20,864
	Total Fines & Forfeitures	1,638,759	1,539,589	1,551,455	1,331,800	1,358,436	1,385,604	1,413,316
<u>INTEREST EARNINGS</u>								
664	005 Interest Income	376,776	268,037	291,273	300,000	303,000	306,030	309,090
668	001 Unrealized Gain/(Loss)	6,198	(1,723,968)	(1)	1	0	0	0
	Total Interest Earnings	382,974	(1,455,931)	291,272	300,001	303,000	306,030	309,090
<u>INTERFUND TRANSFERS</u>								
676	243 Brownfield Authority Fund Admin.	9,000	9,000	9,000	9,000	9,000	9,000	9,000
	412 Golf Course	0	0	0	0	0	0	0
	410 Parks Millage - Park Maint & Admin.	382,450	382,450	382,450	382,450	382,450	382,450	382,450
	410 Parks Millage - Naturalist	75,400	75,400	75,400	75,400	75,400	75,400	75,400
	410 Parks Millage - Youth	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	410 Parks Millage - Activities Center Programs	400,000	400,000	400,000	400,000	400,000	400,000	400,000
	410 Parks Millage - Facility/Programs	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	410 Parks Millage - Cultural Arts	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Total Inter-Fund Transfers	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850

Estimated Revenue Analysis

Acct. #	Description	2020/21 Actual	2021/22 Actual	2022/23 Budget	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
<u>RECREATION USER CHARGES</u>								
695	015 Administration	11,950	12,537	10,900	11,000	12,000	12,000	12,000
	020 Youth & Family Contributions (incl. Farmington)	34,846	49,083	80,000	24,995	23,000	25,000	27,000
	027 Transportation Sponsorship	12,527	6,065	16,000	16,000	16,000	16,000	16,000
	028 Kroger Transportation	0	0	0	0	0	0	0
	029 Other Transportation Revenues	10,278	10,452	32,000	12,000	20,000	20,000	20,000
	030 Senior Revenues	71,891	134,570	138,000	138,000	150,000	160,000	170,000
	032 Senex Program Revenues	0	2,760	42,000	30,000	42,000	60,000	60,000
	033 Senior Trips	0	531	2,000	2,000	2,000	4,000	4,000
	034 Special Functions Revenues	500	12,646	14,300	23,700	26,200	26,200	26,200
	035 Grounds & Recreation Rentals	37,408	41,237	40,000	44,000	44,000	44,000	44,000
	039 Fitness	4,086	45,185	0	80,000	95,000	105,000	145,000
	040 Fitness Memberships	128,516	701,163	935,000	935,000	1,000,500	1,105,000	1,500,000
	041 Swimming	199,713	297,797	425,000	300,205	339,264	375,164	408,154
	042 Maker Space	137	1,631	130,000	49,550	130,000	270,000	290,000
	043 Cultural Arts Tickets	0	182,121	276,000	275,875	335,880	362,000	446,500
	044 Cultural Arts	169,864	453,578	743,844	463,165	667,600	731,940	830,814
	045 After School Recreation	15,462	17,925	18,240	105,904	153,300	153,300	153,300
	055 Day Camp	119,870	258,768	130,500	151,493	156,330	156,330	156,330
	057 Gym	26,235	57,717	64,965	58,829	74,510	81,010	87,510
	060 Classes	70,501	119,004	92,310	90,048	96,165	96,165	96,165
	065 Tennis	23,280	82,321	59,241	83,935	93,400	103,355	114,495
	070 Golf	28,112	21,491	18,840	21,040	22,100	22,100	22,100
	071 Junior Golf League	0	71	0	0	0	0	0
	075 Softball	890	1,259	1,800	1,800	1,800	1,800	1,800
	085 Safety Clinic	85	0	0	0	0	0	0
	105 Special Events	24,439	50,433	67,950	63,143	60,900	60,900	60,900
	110 Youth Soccer	26,474	76,504	50,250	70,923	64,550	64,550	64,550
	120 Youth Basketball	16,777	43,507	30,300	34,844	37,000	39,000	41,000
	170 Teen Programs	62,319	86,686	84,000	83,681	83,700	83,700	83,700
	201 Farmington Contributions	214,919	299,563	301,993	300,000	300,000	300,000	300,000
	202 Golf Course Revenues	1,299,810	1,235,840	1,150,000	1,250,000	1,350,000	1,450,000	1,450,000
	203 Farmington Hills Golf Club Concessions	(3,776)	12,285	10,000	10,000	10,000	10,000	10,000
	204 Farmington Hills Golf Club Reimbursement	20,753	0	0	0	0	0	0
	206 Driving Range Fees	344,112	313,002	285,000	340,000	400,000	400,000	400,000
	208 Adult Chorale	(1,957)	0	0	0	0	0	0
	212 Nature Study	86,292	143,963	375,330	275,014	268,020	268,020	268,020
	213 Archery	51,381	90,147	81,000	81,000	81,000	81,000	81,000
	216 Safety Town	7,726	24,579	14,000	43,610	43,750	43,750	43,750
	218 Children's Travel	0	74,947	64,750	165,156	162,000	162,000	162,000
	220 Birthday Parties	0	78,215	0	78,398	182,500	182,500	182,500
	300 Activities Center Rent	1,404	76,776	40,000	51,000	55,000	55,000	55,000
	301 Grant Center Rental	(3,748)	20,316	15,000	16,500	18,000	18,000	18,000
	302 Longacre House Rentals	19,810	75,598	60,000	76,000	78,000	85,000	105,000
	303 Dog Park Revenue	15,502	18,511	10,500	10,500	10,500	10,500	10,500
	304 The Hawk Rentals	8,725	116,550	150,000	250,000	300,000	350,000	650,000
	305 Hawk Concessions and Merchandise	8,431	169,425	250,000	250,000	260,000	265,000	270,000
	307 Hawk Concessions and Merchandise	0	3,234	0	0	0	0	0
	408 Heritage Rental Fees	36,886	39,269	33,000	33,000	33,000	33,000	33,000
Ice	805 Youth Hockey Contract	437,618	512,998	660,000	660,000	706,000	706,000	706,000
	807 Figure Skating Contract	13,139	5,610	20,350	10,000	10,000	10,000	10,000
	809 Other Ice Contract Ice	43,132	346,172	155,000	185,000	225,000	225,000	225,000
	812 Misc. Hourly - Figure Skating	51,249	76,060	100,000	75,000	75,000	75,000	75,000
	822 Single Usage - Shift Hockey	0	0	1,000	0	0	0	0
	824 Single Usage - Open Skate	40	10,566	10,000	10,000	10,000	10,000	10,000
	826 Adult Hockey	(1,046)	27,050	45,000	45,000	45,000	45,000	45,000
	830 Learn to Skate	28,823	93,048	75,000	95,000	95,000	95,000	95,000
	831 Non-Ice Activities	0	10,219	10,000	3,000	3,000	3,000	3,000
	840 Special Events - Ice Show	0	4,181	3,000	3,000	3,000	3,000	3,000
	841 Ice Retail Sales	45	53	500	13	0	0	0
	843 Ice Tax Exempt	0	0	50	0	0	0	0
	844 Ice Food Sales	760	44,480	66,000	60,000	60,000	60,000	60,000
	845 Ice Arena Vending Machine Revenue	3,006	16,762	4,000	8,000	8,000	8,000	8,000
	846 Ice Arena Coin Locker Revenue	0	0	100	0	0	0	0
	848 Ice Arena Outside Concession	0	20,397	35,000	30,000	35,000	35,000	35,000
	849 Ice Arena Room Rentals	0	224	3,000	1,000	1,000	1,000	1,000
	850 Ice Arena Advertising	1,528	0	6,000	2,000	2,000	2,000	2,000
	853 Ice Arena Skate Rental	1,119	9,401	8,000	9,000	9,000	9,000	9,000
	Total Recreation User Charges	3,781,842	6,736,481	7,546,013	7,597,321	8,585,969	9,179,284	10,207,288

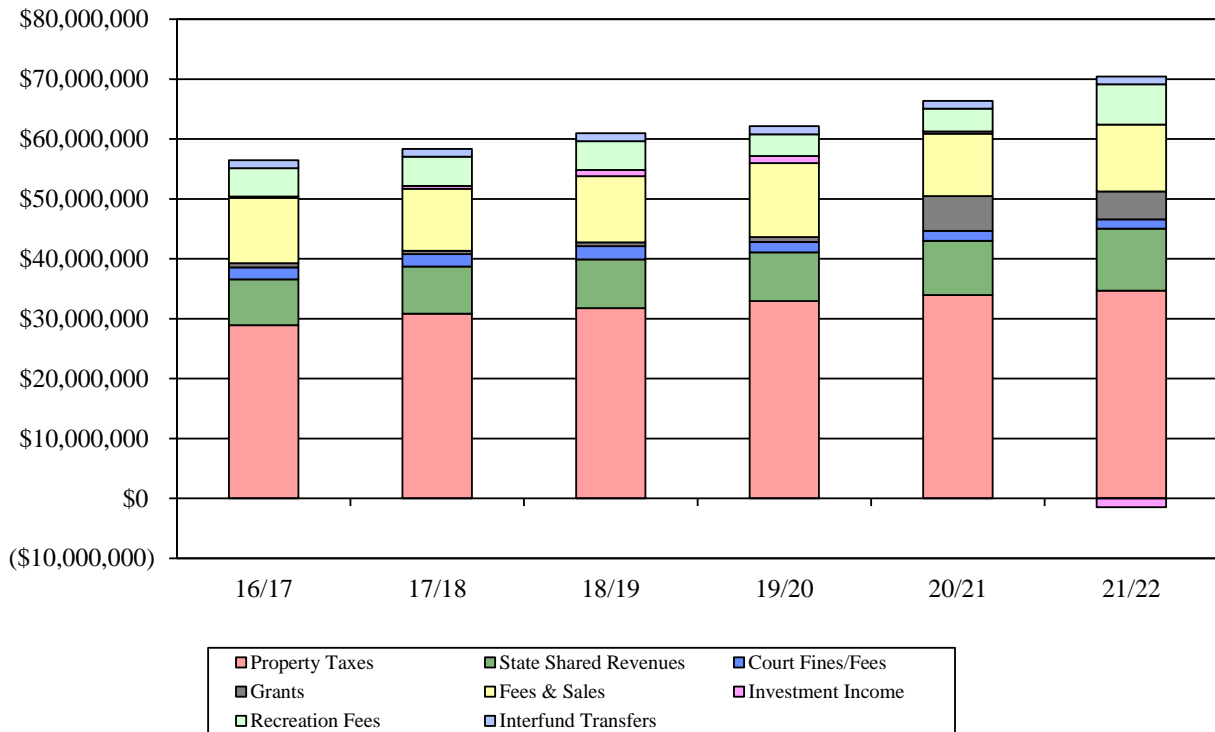
Estimated Revenue Analysis

Acct. #	Description	2020/21 Actual	2021/22 Actual	2022/23 Budget	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
<u>OTHER REVENUE</u>								
696 000	Bond/Insurance Recoveries	88,167	428,430	743,997	493,022	502,882	512,940	523,198
002	State Reimbursement for Elections	0	5,600	0	0	0	0	0
003	School Reimbursement for High School Officer	85,238	96,414	92,643	121,548	123,979	126,459	128,988
005	Equipment Rental - Force Account	1,463,133	1,485,205	1,352,559	1,352,559	1,379,610	1,407,202	1,435,346
006	Farmington Refuse Removal Contribution	1,632	1,680	1,713	1,740	1,775	1,810	1,847
008	O.C.C. Payroll Reimbursement	0	0	0	0	0	0	0
009	Federal Task Force Overtime Reimbursement	36,967	36,009	39,831	461,279	470,504	479,914	489,513
011	Traffic Improvement Assoc. Bypass Reimbursement	16,589	2,764	5,072	7,789	7,945	8,104	8,266
012	Vending Machine Rebates	85	299	322	0	0	0	0
013	Fuel & Maintenance Reimbursement	635	1,166	717	1,258	1,283	1,309	1,335
014	Overhead Street Lighting Reimbursement	64,654	61,704	90,350	107,444	109,593	111,784	114,020
018	Contribution for Dispatch Services	237,273	240,888	246,879	163,203	166,467	169,797	173,192
019	Contribution for I.T. Services	42,104	32,087	43,921	87,194	88,938	90,716	92,531
023	Trust Fund Forfeiture	12,531	13,175	0	0	0	0	0
	Total Other Revenue	2,049,008	2,405,421	2,618,004	2,797,035	2,852,976	2,910,035	2,968,236
	TOTAL OPERATING REVENUE	66,370,272	68,988,424	72,369,794	72,521,105	71,607,558	74,392,066	77,217,878

General Fund Revenue Historical Trend

<p align="center">General Fund Actual Revenues by Source Fiscal 16/17 Through Fiscal 21/22</p>						
Revenue Source	16/17	17/18	18/19	19/20	20/21	21/22
Property Taxes	28,934,178	30,827,096	31,779,255	32,952,267	33,956,528	34,689,334
State Shared Revenues	7,628,780	7,877,669	8,136,443	8,124,014	9,059,918	10,360,704
Court Fines/Fees	2,006,801	2,085,540	2,197,948	1,740,664	1,638,759	1,539,589
Grants	708,890	541,671	636,351	809,706	5,798,235	4,655,349
Fees & Sales	10,885,378	10,357,323	11,062,555	12,362,185	10,435,168	11,146,044
Investment Income	233,798	489,901	1,007,407	1,163,370	382,974	-1,455,931
Recreation Fees	4,744,048	4,858,219	4,825,461	3,615,270	3,781,842	6,736,481
Interfund Transfers	1,316,850	1,316,850	1,316,850	1,372,874	1,316,850	1,316,850
Total Revenue	56,458,723	58,354,269	60,962,270	62,140,350	66,370,272	68,988,420

**General Fund
Actual Revenues by Source**



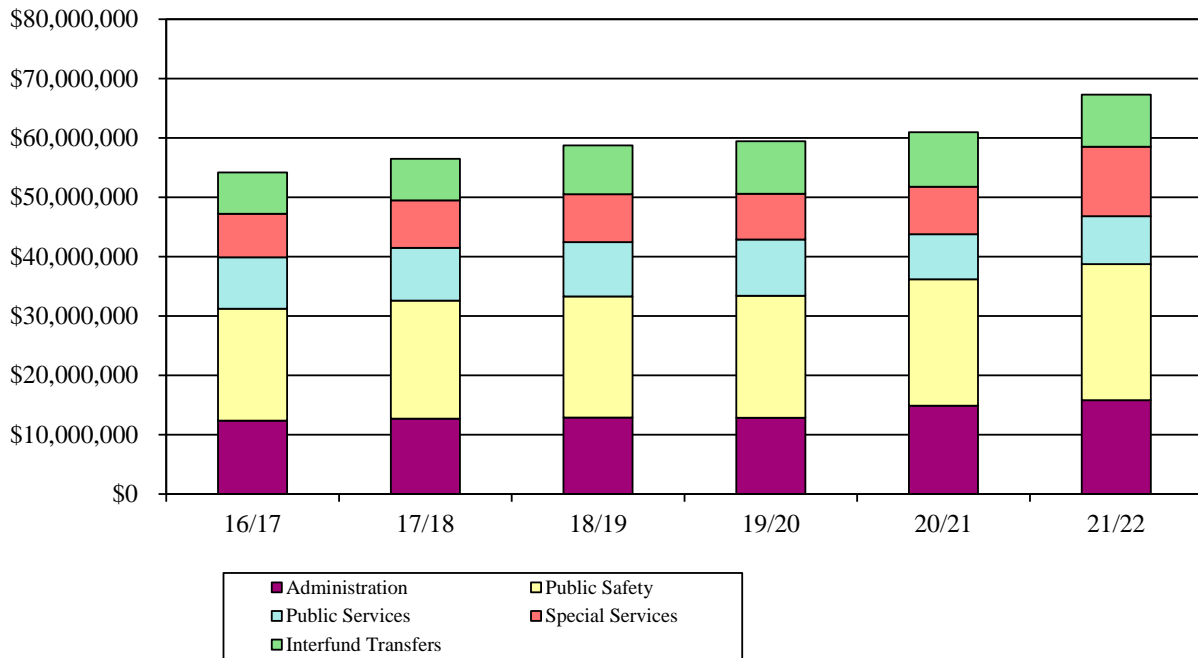
GENERAL FUND EXPENDITURE SUMMARY FY 2023/24

DIV. NO. Category and Line Item	2020/21 Actual Expenditures	2021/22 Actual Expenditures	2022/23 Current Budget	2022/23 Estimated Expenditures	2023/24 Requested Budget	2024/25 Projected Budget	2025/26 Projected Budget
115 Boards & Commissions	2,540,865	2,899,457	2,926,403	2,920,997	3,277,790	3,378,212	3,509,250
<u>GENERAL GOVERNMENT:</u>							
101 City Council	82,206	104,078	124,497	120,508	132,215	131,587	132,986
172 City Administration	569,606	717,864	863,119	922,858	833,148	833,669	862,797
175 Communications and Comm. Engage	395,297	419,081	572,288	588,084	1,035,727	955,472	1,004,904
202 Finance	1,774,515	1,848,774	2,122,257	2,157,286	2,140,672	2,155,886	2,232,509
210 Corporation Counsel	763,885	743,781	764,600	744,844	782,400	798,400	814,600
215 City Clerk	900,496	683,369	1,008,707	920,215	1,110,201	1,062,440	1,059,536
226 Human Resources	470,421	574,379	607,255	720,110	632,906	620,510	640,610
250 Central Services	1,005,405	1,153,624	1,229,117	1,214,155	1,380,246	1,351,074	1,401,242
290 Support Services	2,224,500	2,546,892	2,652,727	2,652,727	3,097,769	3,065,802	2,991,223
298 Post Employment Benefits	2,462,054	2,401,224	2,482,149	2,232,149	2,254,673	3,567,407	3,745,777
TOTAL GENERAL GOVERNMENT	10,648,385	11,193,066	12,426,716	12,272,937	13,399,957	14,542,246	14,886,185
<u>PUBLIC SAFETY:</u>							
300 Police	14,762,273	16,023,756	17,391,720	17,164,404	19,124,214	19,573,781	20,394,332
337 Fire	6,534,037	6,905,341	7,699,636	7,699,636	8,229,940	8,447,524	8,692,073
TOTAL PUBLIC SAFETY	21,296,310	22,929,097	25,091,356	24,864,041	27,354,153	28,021,306	29,086,405
443 Planning & Community Development	1,712,829	1,719,264	1,984,575	1,948,237	1,832,378	1,895,163	1,966,438
<u>PUBLIC SERVICES:</u>							
440 DPS Administration	428,018	487,817	565,766	551,442	554,805	552,592	568,947
442 Road Maint & Supervision	285,802	327,975	361,496	349,192	341,181	352,057	363,122
444 Building Maintenance	466,841	462,727	505,713	517,595	541,111	526,249	543,559
449 Engineering	1,099,830	1,278,261	1,434,666	1,376,161	1,564,269	1,598,682	1,655,168
450 DPW Maintenance Facility	1,116,301	1,308,800	1,728,606	1,741,341	1,370,767	1,399,774	1,449,282
523 Waste Removal	4,183,606	4,218,718	4,428,197	3,937,400	4,319,592	4,322,336	4,436,253
TOTAL PUBLIC SERVICES	7,580,398	8,084,299	9,024,445	8,473,132	8,691,724	8,751,691	9,016,330
<u>SPECIAL SERVICES:</u>							
752 Administration	2,697,937	4,474,998	4,031,287	4,637,577	4,385,911	4,442,246	4,510,855
760 Youth Services	119,581	54,233	0	0	0	0	0
765 Senior Services	658,789	800,964	1,102,820	989,853	1,178,795	1,152,849	1,170,105
770 Parks Maintenance	1,647,074	1,649,827	1,924,566	1,924,056	1,943,168	1,995,144	2,047,317
775 Cultural Arts	728,306	1,133,086	1,513,838	1,484,469	1,614,550	1,677,450	1,764,941
780 Golf Course	840,857	853,458	869,499	836,619	884,015	910,716	936,548
785 Recreation Programs	532,239	1,853,097	2,523,342	2,411,387	2,792,176	2,839,833	2,893,697
790 Ice Arena	713,709	889,303	1,124,266	1,097,840	1,119,049	1,142,117	1,165,735
TOTAL SPECIAL SERVICES	7,938,493	11,708,967	13,089,618	13,381,801	13,917,665	14,160,356	14,489,199
TOTAL EXPENDITURES	51,717,281	58,534,148	64,543,112	63,861,144	68,473,667	70,748,974	72,953,806
OTHER FINANCING USES							
299 Interfund Transfers	8,852,224	8,768,990	9,868,951	9,830,000	7,623,951	9,623,951	9,323,951
TOTAL EXPENDITURES AND OTHER FINANCING USES	60,569,504	67,303,138	74,412,063	73,691,144	76,097,618	80,372,925	82,277,757

General Fund Expenditure Historical Trend

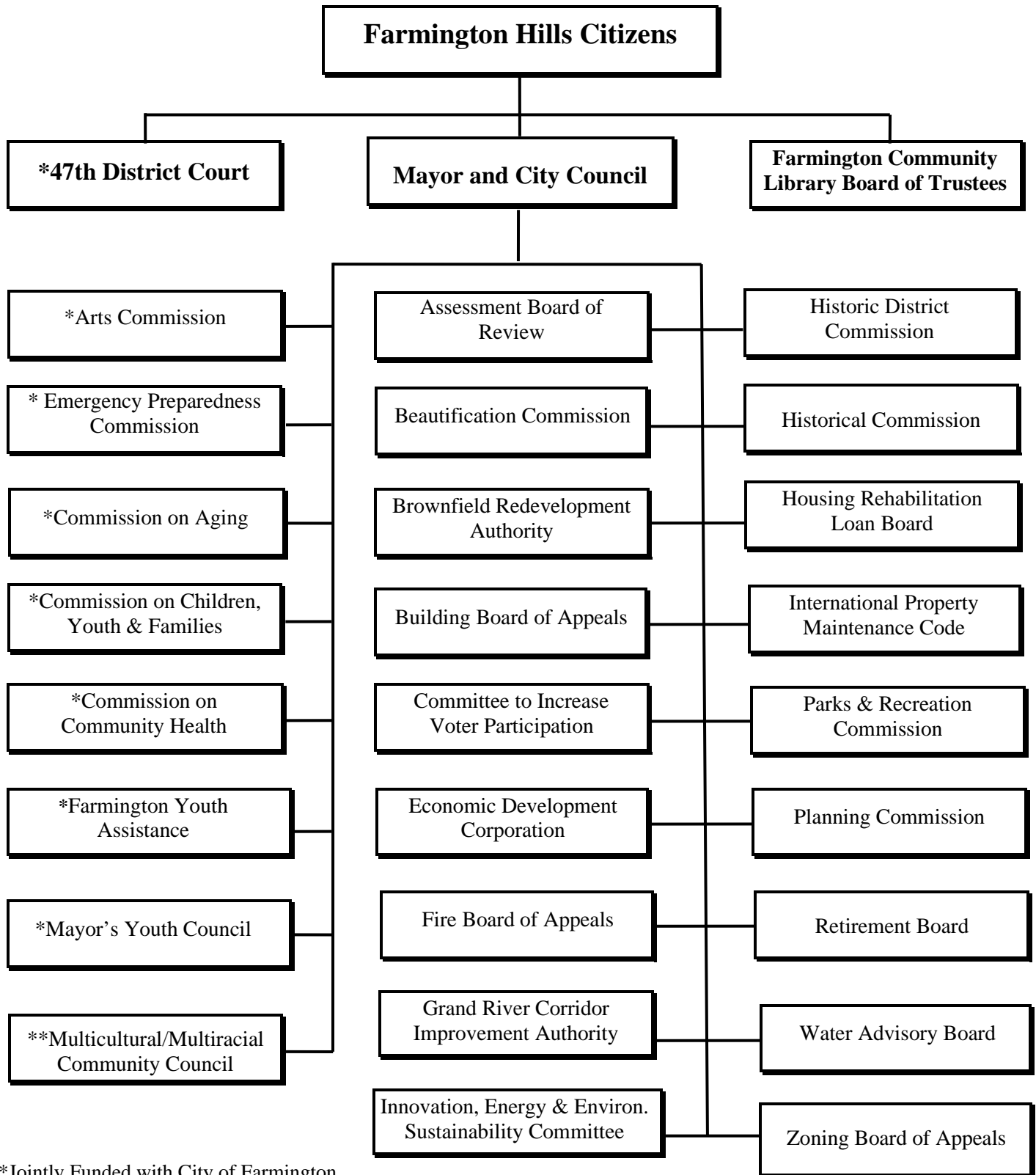
General Fund Actual Expenditures by Function Fiscal 16/17 through 21/22						
Expenditure Function	16/17	17/18	18/19	19/20	20/21	21/22
Administration	12,354,139	12,700,585	12,895,595	12,853,267	14,902,079	15,811,786
Public Safety	18,881,388	19,884,139	20,414,816	20,549,569	21,296,310	22,929,097
Public Services	8,642,077	8,911,816	9,128,450	9,491,464	7,580,398	8,084,299
Special Services	7,344,732	7,967,963	8,088,516	7,687,859	7,989,282	11,708,967
Interfund Transfers	6,955,448	7,027,485	8,194,944	8,852,224	9,200,000	8,768,990
Total Expenditures	54,177,784	56,491,988	58,722,321	59,434,383	60,968,070	67,303,138

**General Fund
Actual Expenditures by Function**



CITY OF FARMINGTON HILLS

Boards, Commissions & Agencies



*Jointly Funded with City of Farmington

**Funded by Farmington, Farmington Hills and the School District

BOARDS, COMMISSIONS, AND AGENCIES

47th DISTRICT COURT

The 47th Judicial District Court is a limited jurisdiction court serving the cities of Farmington and Farmington Hills. The Court has jurisdiction over criminal misdemeanors, civil cases in which the amount in dispute is \$25,000 or less, parking violations, traffic violations and other civil infractions, landlord-tenant disputes, and small claims matters. In addition, the Court has initial jurisdiction on criminal felony cases for the purpose of determining probable cause.

The Court has two full-time judges elected to six-year terms. The chief judge of the Court is appointed by the Michigan Supreme Court and serves a two-year term as chief judge. The Court utilizes the services of part-time magistrates, who are appointed by the chief judge. Magistrates handle criminal arraignments, informal hearings, small claims hearings, and plea and sentencing on certain violations as permitted by law. The Court strives to provide outstanding service to the community. In establishing its goals and measuring its progress, the Court uses the following five standards:

- 1) Increasing access to court services.
- 2) Ensuring expedition and timeliness of service.
- 3) Ensuring equality, fairness, and justice.
- 4) Maintaining independence while also ensuring accountability; and
- 5) Enhancing public trust and confidence in the Court as an institution.

GOALS

- **Access to Justice:** Strive to eliminate all unnecessary barriers to service including economic, procedural, linguistic, and physical.
- **Expedition and Timeliness:** Eliminate any unnecessary delays in case management.
- **Equality, Fairness and Integrity:** Demonstrate equal and unqualified respect for the rights and concerns of all individuals who contact the court for service and/or information.
- **Independence and Accountability:** Assert and maintain the distinctiveness required of the judiciary while simultaneously working with other branches of government to ensure the most efficient and effective use of public resources.
- **Public Trust and Confidence:** Continually focus on taking actions that inform the public of the Court's efforts and build the public's trust and confidence in the judiciary.

PERFORMANCE OBJECTIVES

- Continue to provide the highest level of service to the public as measured by bi-annual public satisfaction survey results.
- Continue to identify and implement case management strategies to minimize case processing time and ensure organizational goals are met.
- Continue to meet all reporting demands for finances, caseload and abstract processing.
- Continue to focus efforts on the collection of outstanding receivables, including the use of the license clearance program, the “show cause” docket and other collection strategies.
- Continue the Court’s Sobriety Court project.
- Maintain the success of the Court’s Community Work Program (CWP), which provides free labor hours for work projects in Farmington and Farmington Hills.
- Continue to identify areas for improvement in courthouse security and develop and implement policies and practices to ensure public safety.
- Continue to work with the councils and administrations of both cities to address issues of mutual concern and coordinate services for the benefit of the public.
- Continue to be actively involved in the community through working with school and community groups to increase awareness of court-related issues affecting the public.
- Continue implementation of the Court’s document imaging/management system as we continue the process of making court services more accessible in electronic formats.

	Performance Indicators	2021/22 Actual	2022/23 Projected	2023/24 Estimated
Service Level	Farm. Hills Contribution to Court Expenses	\$2,743,695	\$2,718,872	\$3,101,877
	Farmington Contribution to Court Expenses	\$469,839	\$554,905	\$560,316
	Total Revenue Disbursed to Farm. Hills	\$1,505,025	\$1,555,025	\$1,700,000
	Total Revenue Disbursed to Farmington	\$420,829	\$504,000	\$543,000
	Total Revenue Disbursed to CWP	\$18,826	\$26,800	\$34,800
	New Case Filings – Farm. Hills Venue	12,273	14,000	15,850
	New Case Filings – Farmington Venue	3,633	3,750	3,825
	Total Dispositions (Calendar Year)	16,543	18,200	19,100
	Total Community Work Prog. Labor Hours	3,344	3,770	3,870
	Efficiency	Cost to Cities Per Case Disposition	\$116.42	\$113.13
Revenue to Cities Per Case Filing (Excluding CWP Revenue)		\$121.08	\$116.00	\$105.98

* Not Available. Program was stalled/curtailed due to COVID-19 State of Emergency.

FARMINGTON YOUTH ASSISTANCE

Farmington Youth Assistance is a volunteer organization serving the Farmington School District Area. It is not a Board or Commission of the City; it works cooperatively with the Oakland County Probate Court, the schools, police, parents, youth, and community resources to help families and young people. Its primary goal is to prevent delinquency and neglect by providing counseling. Funding is provided by the City of Farmington Hills and the City of Farmington.

FARMINGTON COMMUNITY LIBRARY BOARD OF TRUSTEES

Under the State District Library Establishment Act [Public Act 24 of 1989], the Farmington Community Library Board of Trustees is a taxing authority with governance responsibilities for all aspects of library operation. The Board is empowered to establish, maintain, and operate a public library for the district; to appoint and remove a librarian and necessary assistants and to fix their compensation; to supervise and control library property; to adopt bylaws and regulations; to establish a district library fund, over which it shall have exclusive control; and to do any other thing necessary to conduct district library service.

ASSESSMENT BOARD OF REVIEW

The Assessment Board of Review is a statutory board responsible for the review of the tax assessment roll and hearing citizens' appeals of their assessments. The board has the authority to make corrections where necessary and to endorse the tax roll of the City for the year in which it has been prepared in accordance with Section 7.06 of the Charter.

ARTS COMMISSION

The Farmington Area Arts Commission (FAAC) supports the Cities in their commitment to ensure arts, culture and creativity are an integral component of daily life in our community. The FAAC encourages and supports the Cities' many artists, community organizations and educational efforts through its Artist in Residence program and its connection and advisory role with the Cultural Arts Division of the Special Services Department.

BUILDING BOARD OF APPEALS

The Building Board of Appeals advises City Council on building and construction codes and acts on variances to building codes. Members shall be qualified by experience or training to perform the duties necessary as members of the Board.

BEAUTIFICATION COMMISSION

The Beautification Commission advises the City Council about beautification and environmental concerns. They promote and publicize beautification and environmental projects. These projects are acknowledged at the yearly awards program.

BROWNFIELD REDEVELOPMENT AUTHORITY

The overall goals of the Brownfield Redevelopment Authority are to facilitate the redevelopment of eligible properties, to provide new jobs and/or tax base, to foster development in areas that are already served with utilities, and to prevent urban sprawl. The purpose of the Authority is to act in accordance with the provisions of Act 381 of the Public Acts of 1996.

COMMISSION ON AGING

The mission of the Commission on Aging is to promote the well-being and dignity of Farmington area older adults through education and advocacy. The Commission examines social attitudes, creates community awareness, establishes a climate for living independently and recognizes contributions made to improve the community for older adults.

COMMISSION ON CHILDREN, YOUTH & FAMILIES

The Commission on Children, Youth & Families encourages an environment where children, youth and families are happy, healthy, educated, safe and could reach their full potential.

COMMISSION ON COMMUNITY HEALTH

There is established in cooperation with the City of Farmington a Commission on Community Health having the purposes of supporting and encouraging an environment where residents have access to quality health services and wellness programs, and to the information, education, and resources necessary to promote physical and mental health and wellbeing. The Commission's purpose is to achieve a community-wide collaboration and partnership of organizations and individuals to work together to identify and develop new and innovative programs, utilize existing programs, and locate and capture funding to assist in building a healthier community.

COMMITTEE TO INCREASE VOTER PARTICIPATION

The Committee to Increase Voter Participation stimulates and improves voter participation in all elections and increases the quality and quantity of publicity and information regarding such elections.

ECONOMIC DEVELOPMENT CORPORATION

The mission of the Farmington Hills Economic Development Corporation is to encourage, advocate for and achieve long-term economic prosperity for the city, directly impacting its business community and hence its long term residential well-being; to enable the growth of both new and established businesses: expanding good job opportunities, and promoting Farmington Hills' strong image worldwide.

FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION

The mission of the Farmington Hills/Farmington Emergency Preparedness Commission is to support and enhance the efforts of local safety organizations in helping ensure that residents and business owners have the information, education, and skills necessary to protect themselves, their families, homes, and businesses in the event of a local emergency.

FIRE BOARD OF APPEALS

The Fire Board of Appeals was established to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official or his/her designee relative to the application and interpretation of the currently adopted Codes and Ordinances related to Fire Prevention.

GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY

The purpose of the Grand River Corridor Improvement Authority is to correct and prevent deterioration in business districts; to encourage historic preservation; to authorize the acquisition and disposal of interests in real and personal property; to authorize the creation and implementation of development plans and development areas in the districts; to promote the economic growth of the districts; to authorize the levy and collection of taxes; and to authorize the issuance of bonds and other evidences of indebtedness.

HISTORICAL COMMISSION

The Historical Commission collects, arranges, and preserves historical material indicative of the lives, customs, dress, and resources of the early residents of the Farmington area and publishes source material and historical studies relative to the history of the state, including materials furnished by educational institutions and the Michigan Historical Commission.

HISTORIC DISTRICT COMMISSION

The purpose of the Historic District Commission is to safeguard the heritage of Farmington Hills by establishing and preserving districts in the City which reflect elements of the cultural, social, economic, political or architectural history; stabilize and improve property values in and adjacent to such districts; promote civic beautification of structures and lands within the historic districts for historic and cultural preservation; and promote the use of historic districts and local history for the education, pleasure, and welfare of the citizens of the City.

HOUSING REHABILITATION LOAN BOARD

The Housing Rehabilitation Loan Board assists Community Development staff in reviewing applications by low-income families based on eligibility requirements established by the Federal Housing and Urban Development Office and Farmington Hills Housing Rehabilitation Program Guidelines. Families that meet these criteria may receive low interest loans for home repairs. The Loan Board members will prioritize requests and focus on home repairs that affect the health, safety, and sanitary conditions of the home.

INNOVATION, ENERGY AND ENVIRONMENTAL SUSTAINABILITY COMMITTEE

The Innovation, Energy and Environmental Sustainability Committee is temporarily established for the purpose of researching, studying, and reporting to the City Council on the past efforts, undertakings, and achievements of the City with innovation, energy, and environmental sustainability; potential opportunities, resources, programs, practices, educational efforts, and actions that will enhance and further develop innovation, energy, and environmental sustainability within the community; and possible sources of funding or financing and potential public-private partnerships and interlocal partnerships for innovation, energy, and environmental sustainability.

MAYOR'S YOUTH COUNCIL

The Mayor's Youth Council is an advisory Council that makes recommendations to the Cities of Farmington Hills and Farmington concerning the needs and concerns of youth and the community.

MULTICULTURAL/MULTIRACIAL COMMUNITY COUNCIL OF FARMINGTON AND FARMINGTON HILLS

The Multicultural/Multiracial Community Council of Farmington and Farmington Hills works to assure that all residents of our community enjoy a harmonious, healthy environment and that they feel welcome and comfortable in their cities, schools, and neighborhoods. The MCMR Council is dedicated to promoting awareness and acceptance of diversity in our community

PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission coordinates recreational programs and improves, expands, and reflects the park and recreational needs of the community.

PLANNING COMMISSION

The Planning Commission promotes public health, safety, and general welfare; encourages the use of resources in accordance with their character and adaptability; avoids the overcrowding of land by buildings or people; lessens congestion on roads and streets; facilitates provisions for a system of transportation, sewage disposal, safe and adequate water supply, recreation, and other public improvements. The Planning Commission is responsible for making and adopting a master plan as a guide for development, including a determination of the extent of probable future needs.

RETIREMENT BOARD

The Retirement Board has the authority to administer, manage, and operate the retirement system and to interpret and make effective the provisions of the Pension Ordinance. The Retirement System provides for the retirement of City employees.

WATER SYSTEM ADVISORY COUNCIL

The Water System Advisory Council (WSAC) was established to promote transparency regarding lead in drinking water. Members will create public awareness and education campaigns that address the needs of the community.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals acts on all questions arising under the Zoning Ordinance. They must hear and decide appeals, review any order, requirement, decision, or determination made by an administrative official regarding the Zoning Ordinance.

BOARDS, COMMISSIONS, AND AGENCIES

DEPARTMENT NUMBER: 115

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(800) JOINTLY FUNDED AGENCIES								
021	Farmington Area Youth Assistance	45,013	45,013	45,013	45,013	45,013	45,013	45,013
031	47th District Court	2,413,687	2,716,296	2,718,872	2,718,872	3,101,877	3,225,952	3,354,990
033	Farmington Area Arts Commission	(86)	0	3,318	3,318	5,000	2,500	2,500
034	Commission on Aging	0	0	2,500	2,500	2,500	2,500	2,500
038	Multicultural/Multiracial Comm. Council	(403)	-464	2,500	0	0	0	0
039	Commission on Children/Youth/Families	(36)	2,445	2,500	2,500	2,500	2,500	2,500
042	Mayor's Youth Council	(72)	816	2,500	0	2,500	2,500	2,500
043	Emergency Preparedness Commission	0	2,318	2,500	2,500	2,500	2,500	2,500
		<u>2,458,103</u>	<u>2,766,423</u>	<u>2,779,703</u>	<u>2,774,703</u>	<u>3,161,890</u>	<u>3,283,465</u>	<u>3,412,503</u>
(800) OTHER BOARDS & COMMISSIONS								
002	Zoning Board of Appeals	2,338	2,863	5,000	3,000	5,000	5,000	5,000
005	Assessment Board of Review	3,437	2,530	4,000	4,000	3,247	4,000	4,000
024	Beautification Commission	1,520	4,787	2,500	4,525	2,500	2,500	2,500
032	Historical Commission	0	0	2,500	5,731	2,500	2,500	2,500
036	Historic District Commission	(217)	7,480	2,500	2,500	12,500	12,500	12,500
037	Parks & Recreation Commission	773	1,092	2,500	2,500	2,500	2,500	2,500
040	Comm. to Increase Voter Participation	698	458	2,500	2,500	2,500	2,500	2,500
045	Community Health Commission	1,660	-174	2,500	0	2,500	2,500	2,500
046	City Council DEI Commission	0	0	0	0	2,500	2,500	2,500
999	City Council Reallocation Allowance	0	0	11,747	0	0	1,747	1,747
109	Planning Commission	72,553	113,998	108,453	121,537	77,653	54,000	56,000
		<u>82,763</u>	<u>133,034</u>	<u>146,700</u>	<u>146,294</u>	<u>115,900</u>	<u>94,747</u>	<u>96,747</u>

GENERAL GOVERNMENT SUMMARY

The General Government classification of the General Fund budget represents a group of departments and functions which provide primarily legislative, administrative and logistical support for departments generally regarded as operating departments, as well as appropriations to support other Funds of the City. The operating departments provide the citizens and property owners of the community with direct services. Although most of the services performed by this General Government group are of an internal nature, some limited external public services are provided such as: election and voter services, property information, tax rates and collection, public information and employment opportunities.

A summary of the budget allocation for these components is contained in the schedule below:

DIV.		2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
NO.	Category and Line Item	Actual	Actual	Current	Estimated	Adopted	Projected	Projected
		Expenditures	Expenditures	Budget	Expenditures	Budget	Budget	Budget
GENERAL GOVERNMENT:								
101	City Council	82,206	104,078	124,497	120,508	132,215	131,587	132,986
172	City Administration	569,606	717,864	863,119	922,858	833,148	833,669	862,797
175	Communications and Comm. E	395,297	419,081	572,288	588,084	1,035,727	955,472	1,004,904
202	Finance	1,774,515	1,848,774	2,122,257	2,157,286	2,140,672	2,155,886	2,232,509
210	Corporation Counsel	763,885	743,781	764,600	744,844	782,400	798,400	814,600
215	City Clerk	900,496	683,369	1,008,707	920,215	1,110,201	1,062,440	1,059,536
226	Human Resources	470,421	574,379	607,255	720,110	632,906	620,510	640,610
250	Central Services	1,005,405	1,153,624	1,229,117	1,214,155	1,380,246	1,351,074	1,401,242
290	Support Services	2,224,500	2,546,892	2,652,727	2,652,727	3,097,769	3,065,802	2,991,223
298	Post Employment Benefits	2,462,054	2,401,224	2,482,149	2,232,149	2,254,673	3,567,407	3,745,777
TOTAL GENERAL GOVERNMENT		10,648,385	11,193,066	12,426,716	12,272,937	13,399,957	14,542,246	14,886,185
OTHER FINANCING USES								
299	Interfund Transfers	8,852,224	8,768,990	9,868,951	9,830,000	7,623,951	9,623,951	9,323,951
TOTAL		19,500,608	19,962,056	22,295,667	22,102,937	21,023,908	24,166,197	24,210,136



CITY COUNCIL

MISSION STATEMENT: Provide policy leadership for the community and administration on all issues that affect the health, safety and welfare of Farmington Hills.

The citizens are represented by seven elected officials. The Mayor is elected directly by the electorate for not more than two consecutive two-year terms. The six City Council Members are elected for staggered terms of four years each. The Council meets at least twice monthly and conducts specially scheduled Study Sessions on an as-needed basis.

The Mayor and Council members are collectively responsible for establishing public policy, adopting a budget, and hiring and directing the City Manager. In addition, the Council appoints the City Clerk and the City Attorney. The City Council represents the City in various local, regional, state, and national boards, commissions, and committees. The Council also provides public leadership and communicates with constituents about the various issues of the community.

One of the primary duties of the City Council is to establish policies. Policy is established in the approval of ordinances, the adoption of resolutions, the setting of goals and objectives, the determination of priorities for public services, and the approval of programs throughout the City. Policy is also established through the approval and amendment of the operational and capital budgets, the approval of grant applications, ratification of labor contracts, and the approval of land acquisitions and major purchases.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide policy direction to the City Administration in the implementation and evaluation of various City programs. (1, 2)
- Ensure the City's long-term financial stability by adopting a fiscally responsible budget, monitoring expenses, and continually seeking alternative revenue sources. (2)
- Preserve and improve the City's infrastructure and economic base. (3, 5, 12, 13)
- Strengthen activities, programs, and services that give adults and children the opportunity to enrich their lives, enhance their future, and build a stronger community. (4, 6, 12, 13)
- Take an active roll in promoting energy and environmental sustainability throughout the community. (10)
- Protect home rule so that local issues are decided by the City through its residents. (14)
- Enhance communications between the residents and the City government through the City Website, cable programming, citizen/business engagement efforts, the Focus newsletter, surveys and other media. (4, 11)
- Work with state and federal officials to reduce and effectively manage legislative mandates that create administrative and financial challenges for local governments. (7, 14)
- Help shape public policy at the state and federal level by tracking pending legislation and advocating for initiatives deemed beneficial to the City. (7, 14)

PERFORMANCE OBJECTIVES

- Work towards the completion of the 2023 Master Plan Update by engaging boards and commissions, public and staff for input and vision on the appropriate long-term vision and health of the City.
- Work towards fully utilizing the HAWK and evaluate options of Special Services facilities to sustainably serve all of the community's needs
- Expand communication with the public through further use of technology by enhancing the City website, listservs, the low frequency radio station, and other alternatives.
- Improve public bus transportation by engaging and partnering with SMART.
- Continue to evaluate further cooperative relationships with regional communities such as Farmington, Livonia, Novi, Southfield and West Bloomfield.
- Educate the public regarding emergency preparedness through the Emergency Preparedness Commission to increase the City's ability to respond in the event of a major emergency.
- Continue the implementation of tools and policies that encourage private sector reinvestment and redevelopment along the East Grand River, Eight Mile Road, and Orchard Lake Road corridors to improve the long-term viability of these areas.
- Involve high school age students in City government through the Mayor's Youth Council and work to engage both students and millennial residents (age 18 – 35) in the local government process.
- Work with City Administration to market city owned properties where appropriate.
- Address strategic policy issues in the areas of public safety, transportation infrastructure (incl. non-motorized), traffic, economic development/redevelopment, neighborhoods, telecommunications, transportation, and technology.
- Equitably administer the City's tax abatement policy and encourage economic development while protecting the long-term financial interests of the City.
- Encourage redevelopment throughout the City by continuing to support policies that streamline permitting, simplify the PUD process, and make way for current and future residential and commercial building needs.
- Work with City Administration to efficiently and effectively implement the City's road millage and review the levied amount annually.

City Council

Service Level	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
	Regular Meetings Held	23	23	23
	Special Meetings Held-(Joint/Other)	4	8	4
	Goals Sessions	1	1	1
	Study Sessions	18	18	18
	Public Hearings	9	15	15
	Ordinances Enacted	7	7	7
	Agenda Items Requiring Action / Resolutions Adopted	226	215	215

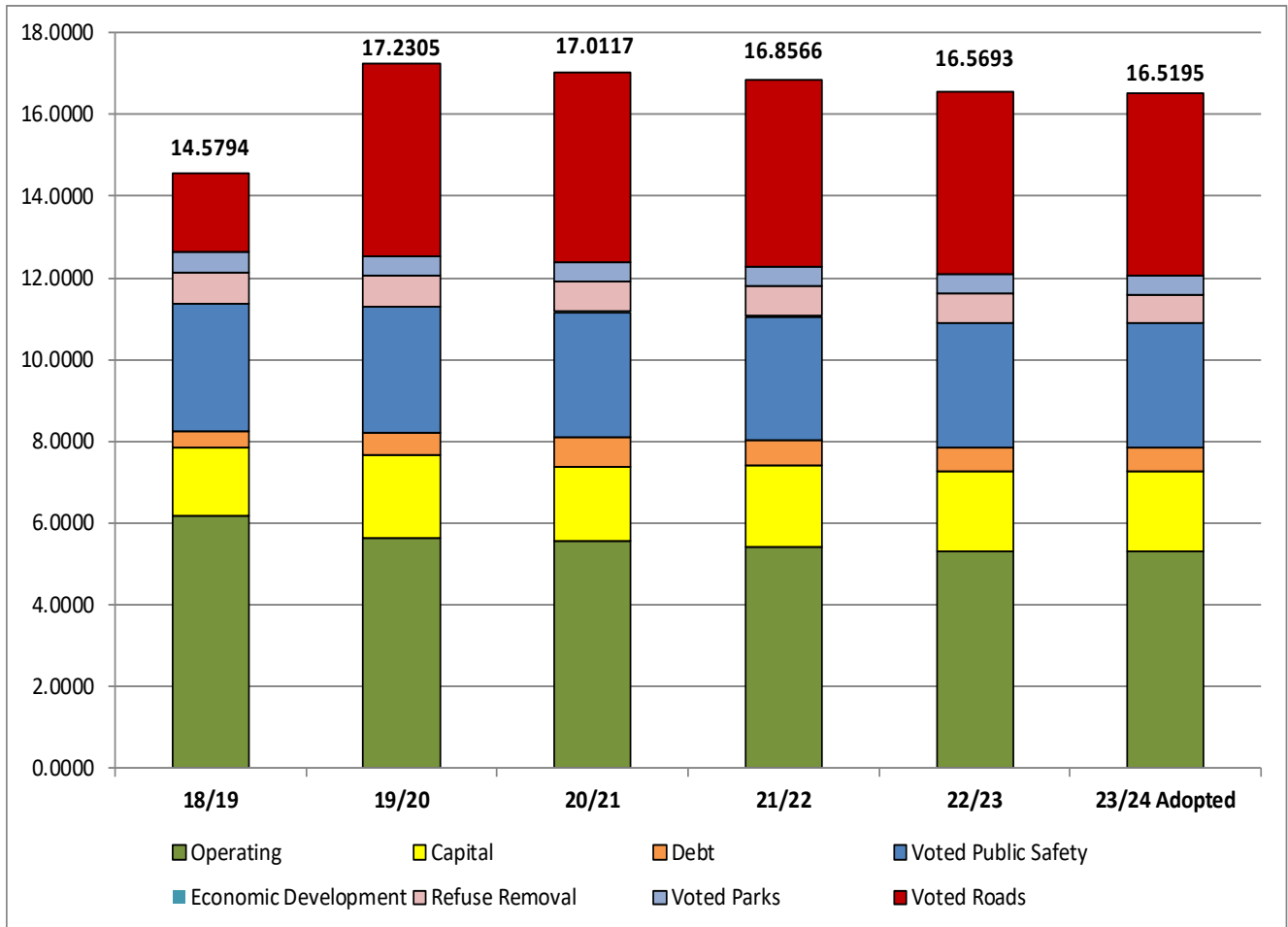
	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$56,603	\$58,759	\$59,935	\$62,971	\$68,588	\$69,960	\$71,359
Professional & Contractual	25,603	45,319	64,562	57,537	63,627	61,627	61,627
Total City Council	\$82,206	\$104,078	\$124,497	\$120,508	\$132,215	\$131,587	\$132,986
2022/23 Projection vs. Budget - \$				\$ (3,989)			
2022/23 Projection vs. Budget - %				-3.20%			
2023/24 Budget vs. 2022/23 Projection - \$					\$11,707		
2023/24 Budget vs. 2022/23 Projection - %					9.71%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 7,718		
2023/24 Budget vs. 2022/23 Budget - %					6.20%		

City Council

DEPARTMENT NUMBER: 101

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL								
010	Wages	52,563	54,548	55,639	58,459	63,677	64,950	66,249
200	Social Security	4,008	4,173	4,257	4,473	4,872	4,970	5,069
350	Workers Compensation	32	38	39	39	39	40	41
Category Total		56,603	58,759	59,935	62,971	68,588	69,960	71,359
(801) PROFESSIONAL & CONTRACTUAL								
001	Conference & Workshops	445	9,987	22,025	20,000	20,100	20,100	20,100
002	Memberships & Licenses	24,709	30,393	37,537	32,537	31,527	31,527	31,527
070	Miscellaneous Expense	449	4,939	5,000	5,000	12,000	10,000	10,000
Category Total		25,603	45,319	64,562	57,537	63,627	61,627	61,627
DEPARTMENT TOTAL		82,206	104,078	124,497	120,508	132,215	131,587	132,986

Tax Rate History



CITY ADMINISTRATION

MISSION STATEMENT: Under the direction of the City Council, provide administrative leadership and management of the daily operations of the City government.

The City Manager's Office is responsible for the day-to-day administration of the municipal organization under the leadership of the City Manager. This office also provides staff support for the City Council. The Office undertakes special projects, handles citizens' inquiries, customer requests for service, and communications from other governments and agencies. The City Manager approves key purchases and personnel actions. This office provides direct supervision to the City departments noted on the Organization Chart.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

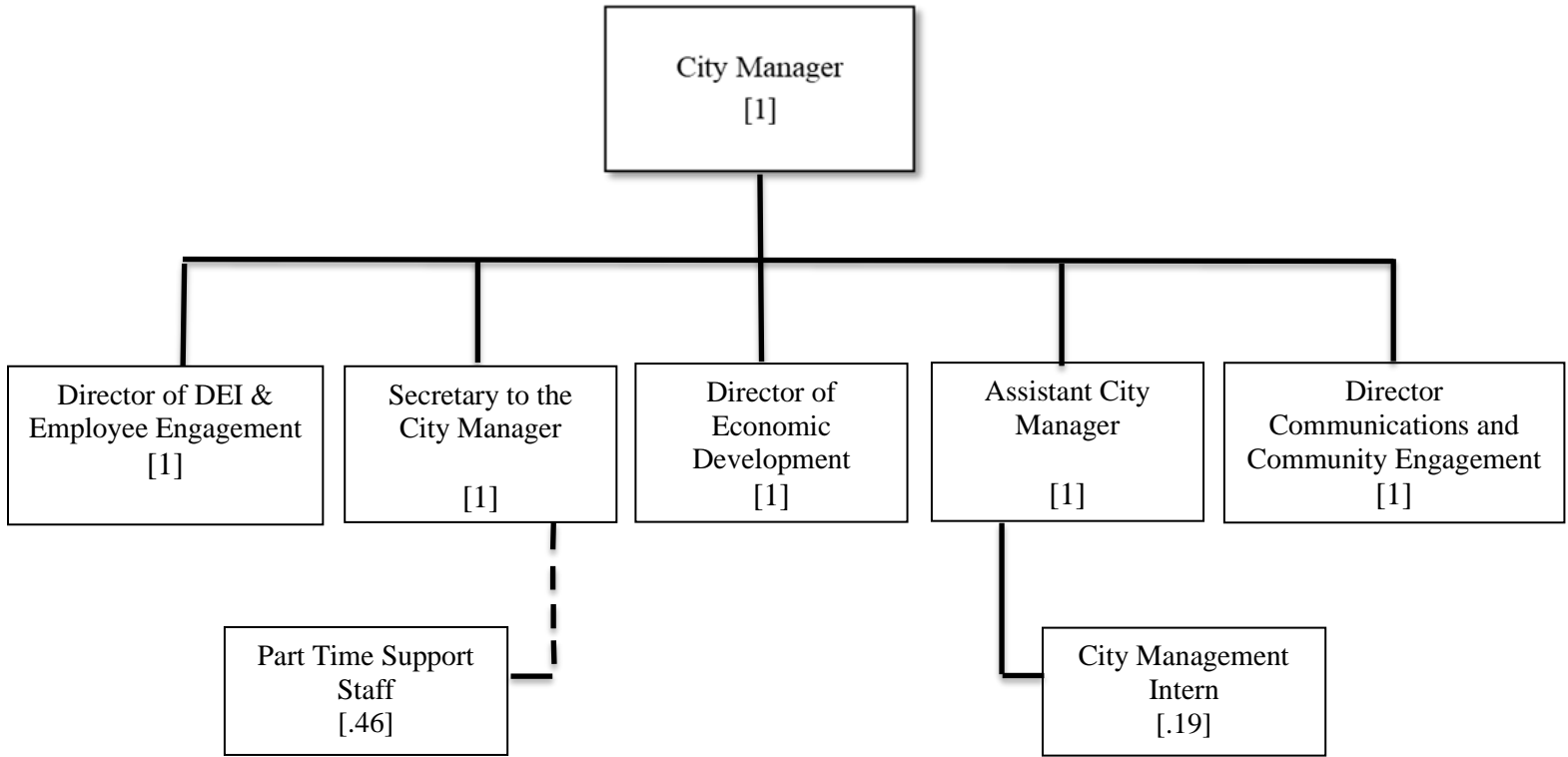
- Continue to develop and maintain Farmington Hills as a quality community for future generations. (1-14)
- Identify key priorities and establish procedures that ensure effective management of available resources. (2)
- Identify and implement innovative strategies and priorities that move Farmington Hills beyond economic recovery into growth. (1-14)
- Develop a budget for City operations and capital improvements that encourages investment, creativity, accountability, and fiscal responsibility. (2, 9, 10, 12, 13)
- Provide effective leadership to administrative departments maintaining a climate of positive employee relations that facilitates excellent service to the public. (8)
- Develop and implement a brand story and marketing effort that sets Farmington Hills apart from its peers to attract new residential and commercial interest and investment. (5,11)
- Provide pertinent and timely information to City Council regarding local, state, and federal issues to protect the interests of the City and its residents. (7, 14)
- Work in partnership with City Council to achieve the City's mission and goals. (1-14)
- Through Human Resources, continue efforts to have staff reflect the community. (11)
- Perform the Managerial Audit as prescribed in the City Charter. (1,2,4,9,10)
- Redesign of Farmington FOCUS and other City publications. (4,11)
- Enhance communication through the City website and social media. (11)

PERFORMANCE OBJECTIVES

- Continue to systematically review operations and services for greater efficiency.
- Promote and pursue additional outside funding for infrastructure improvements, capital items, and other special projects.
- Strive to address issues identified by City Council through its annual Goals Setting Session.
- Continue to analyze and evaluate recommendations of the Vision 2020 Reports and Sustainability Study and direct the implementation of some, all, or portions of the recommendations as determined to be appropriate by the City Council.
- Work with state, county, and local officials to continue and improve the City’s business retention and growth efforts.
- Continue to work with SMART, particularly as it relates to the Grand River Corridor, with the objective of improving and expanding the availability of public transportation services.
- Work with the Corridor Improvement Authority (CIA) Board of Directors, Grand River Avenue stakeholders, City of Farmington CIA Board of Directors, to implement the CIA Development and Tax Increment Financing Plans and the Grand River Corridor Vision Plan.
- Work with the City Council, Community Stakeholders, Non-Profit Organizations, such as the Michigan Municipal League, Southeast Michigan Council of Governments, and other appropriate parties to develop a comprehensive place making strategy designed to attract and retain knowledge-based workers, entrepreneurs and growing sectors of the economy.
- Develop and deliver a brand message that reinforces the core attributes of Farmington Hills as a residential location.

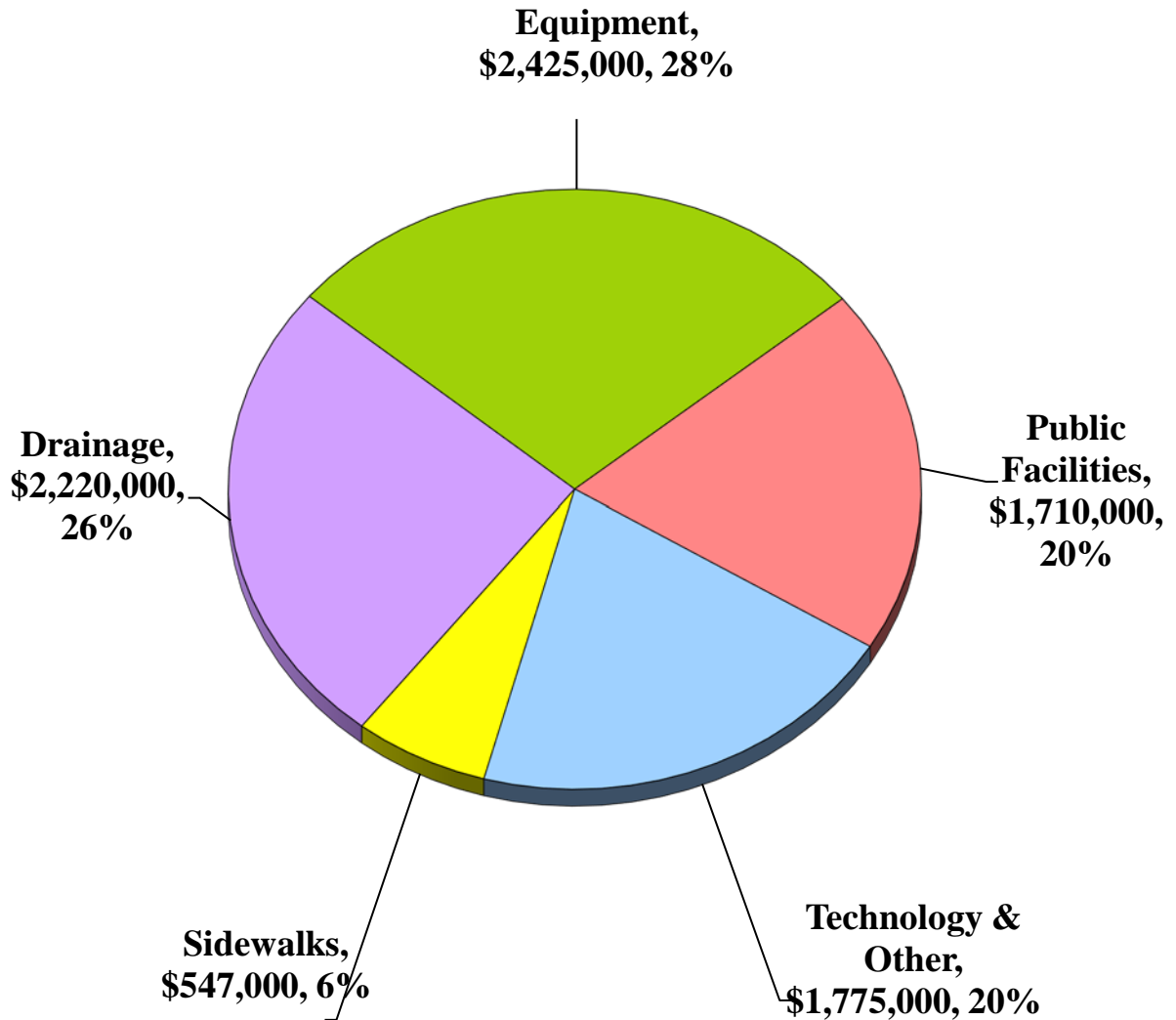
	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Council, Board, and Commission Meetings Staffed	46	48	48
	City Council Agenda Items prepared for Council Action	223	210	210
	Executive Staff Meetings	48	48	48
	Administrative Policies Implemented	1	2	2
Efficiency	Average Response Time to Citizen Inquiry	4 Hours	4 Hours	4 Hours

CITY ADMINISTRATION



Total Full Time Equivalent [5.65]

Capital Improvement Fund Expenditures \$8,677,000



STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical					
	City Manager	1	1	1	1
	Assistant City Manager	1	1	1	1
	Director of DEI & Employee Develc	0	1	1	1
	Economic Development Director	1	1	1	1
	Secretary to the City Manager	1	1	1	1
		<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>
(038) Part-time (FTE)					
		0.65	0.65	0.65	0.65
	Department Total	<u>4.65</u>	<u>5.65</u>	<u>5.65</u>	<u>5.65</u>

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$542,860	\$566,001	\$753,820	\$745,950	\$728,182	\$753,598	\$782,630
Operating Supplies	4,392	7,583	13,110	11,371	14,735	14,803	14,872
Professional & Contractual	22,354	144,280	91,189	159,537	85,230	65,269	65,295
Total City Administration	\$569,606	\$717,864	\$863,119	\$922,858	\$833,148	\$833,669	\$862,797
2022/23 Projection vs. Budget - \$				\$ 59,739			
2022/23 Projection vs. Budget - %				6.92%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (89,710)		
2023/24 Budget vs. 2022/23 Projection - %					-9.72%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (29,971)		
2023/24 Budget vs. 2022/23 Budget - %					-3.47%		

City Administration

DEPARTMENT NUMBER: 172

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL								
010	Administrative & Clerical	342,124	400,586	526,349	526,349	575,744	598,774	622,725
038	Part-time	13,324	20,634	19,870	12,000	23,300	20,800	20,800
106	Sick & Vacation	63,245	1,920	0	0	0	0	0
112	Overtime	1,149	5	0	0	0	0	0
200	Social Security	27,853	31,213	40,645	40,645	44,678	46,465	48,323
250	Blue Cross/Optical/Dental	36,960	31,593	66,801	66,801	64,244	66,814	69,486
275	Life Insurance	2,456	2,365	3,927	3,927	4,148	4,314	4,486
300	Pension - DC	39,081	69,433	88,624	88,624	7,000	7,000	7,000
325	Longevity	16,168	7,629	6,810	6,810	8,248	8,578	8,921
350	Worker's Compensation	502	624	794	794	821	854	888
	Category Total	542,860	566,001	753,820	745,950	728,182	753,598	782,630
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,691	2,181	3,920	2,181	2,246	2,314	2,383
002	Books & Subscriptions	245	297	3,890	3,890	4,189	4,189	4,189
008	Supplies	2,292	4,971	5,000	5,000	8,000	8,000	8,000
040	Miscellaneous Expense	163	134	300	300	300	300	300
	Category Total	4,392	7,583	13,110	11,371	14,735	14,803	14,872
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	924	5,884	25,550	8,050	26,800	26,800	26,800
002	Memberships & Licenses	4,623	5,284	4,170	4,170	4,388	4,400	4,400
005	Fleet Insurance	761	609	639	677	698	719	740
006	Vehicle Maintenance	1,181	394	160	170	175	180	185
013	Education & Training	240	547	2,530	1,530	4,530	2,530	2,530
041	Vehicle Allowance	3,796	4,440	4,440	4,440	4,440	4,440	4,440
042	Mileage Reimbursement	0	0	1,200	500	1,200	1,200	1,200
066	Consultants	10,829	127,121	52,500	140,000	43,000	25,000	25,000
	Category Total	22,354	144,280	91,189	159,537	85,230	65,269	65,295
(970) CAPITAL OUTLAY								
002	Office Equipment	0	0	5,000	6,000	5,000	0	0
	Category Total	0	0	5,000	6,000	5,000	0	0
DEPARTMENT TOTAL		569,606	717,864	863,119	922,858	833,148	833,669	862,797

COMMUNICATIONS AND COMMUNITY ENGAGEMENT

MISSION STATEMENT: To provide innovative and creative communication solutions to promote the City’s core services, initiatives, mission, and values to the public while advancing the strategic vision of City Council and promoting the City as a thriving, healthy, smart, and innovative community.

The Department of Communications was created in 2023 and is responsible for helping shape and execute the overarching communications strategy for the City while advancing key priorities of City Council under the direction of the City Manager. Under the direction of the City Manager, the Director of Communications and Community Engagement position manages the daily operation of the City’s central communications channels, including the website, social media channels, traditional media channels (print, TV, radio), YouTube, listserv, Activities Guide (3x year), Constant Contact, municipal cable channel 203 and electronic signs. The core components of the Department include public information/relations, marketing, video production and social media. Each function under direction of the Director of Communications and Community Engagement in communicating frequently and transparently about City news, events, and City Council meetings toward strengthening community members’ trust.

Channel 203 and fhgov.com/Government/Reference/Video-on-Demand.aspx are used primarily to promote Council Meetings. The website, FB, IG, YouTube, and listserv are utilized for City news and events. News releases are used to promote broad-based relevant or important news via broadcast TV, print and radio outlets. The Special Services Activities Guide is distributed three times per year and highlights programming and events as scheduled by the Special Services Department. The publication also features City advertisements. Social Media, YouTube are used to promote broad-based important or relevant news.

GOALS

The number in parentheses shows the link between the departmental goal and the City goals.

- Keep residents, businesses, and organizations informed of municipal activities, programs, and projects. (11)
- Continue to enhance public confidence and trust in City government. (1-14)
- Promote a vibrant and viable community. (11)
- Reinforce community members’ confidence and pride in the City, and that the City cares about the needs of the community. (4-11)
- Give departments, boards, and commissions the opportunity to use Channel 203, Spectrum and AT&T for promotional and educational purposes. (11)
- Promote City events and services, and present City information and issues through various media. (11)
- Use social media to increase dissemination of information and events via digital channels.
- Inform listeners about emergencies, weather, traffic, and road conditions through broadcast on 1650 AM (3, 11)

Communications and Community Engagement Department

PERFORMANCE OBJECTIVES

- Increased website visits. (website)
- Increased social media followers. (social media)
- Increased memberships at the Hawk. (marketing)
- Relevant and timely information disseminated (public information/relations)

150 Service Level	Newly Created Key Performance Indicators (KPIs)	*FY 2021/22 N/A	*FY 2022/23 N/A	FY 2023/24 Estimated (new metric)
	Total website visitors	0	24,000	30,000
	Total Social Media followers	0	35,700	40,000
	Number of Constant Contact emails	0	28,000	30,000
	Number of media impressions	0	420	500
	Number of videos produced	150	200	250

***With establishment of new Communications Department and department head, Director of Communications & Community Engagement, new KPIs have been established in 2023/24.**

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical					
	Director of Communications & CE	0	0	1	1
	Video Prod. Manager	1	1	1	1
	Video Prod. Specialist	2	2	2	2
	Marketing Specialist	1	1	1	1
	Public Information Coordinator	1	1	1	1
		5	5	6	6
(038) Part-time (FTE)					
		1.50	1.50	2.50	2.50
Department Total		6.50	6.50	8.50	8.50

Communications and Community Engagement Department

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$374,754	\$396,789	\$525,808	\$525,723	\$734,007	\$713,531	\$737,736
Operating Supplies	6,280	12,636	20,047	34,606	51,213	51,220	51,227
Professional & Contractual	14,263	9,656	26,433	27,754	250,508	190,721	215,941
Total Public Information	\$395,297	\$419,081	\$572,288	\$588,084	\$1,035,727	\$955,472	\$1,004,904
2022/23 Projection vs. Budget - \$				\$ 15,796			
2022/23 Projection vs. Budget - %				2.76%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 447,644		
2023/24 Budget vs. 2022/23 Projection - %					76.12%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 463,439		
2023/24 Budget vs. 2022/23 Budget - %					80.98%		



Communications and Community Engagement Department

DEPARTMENT NUMBER: 175

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL							
010 Salary - Full Time	233,607	242,597	340,632	340,632	436,550	454,012	472,172
038 Part-time Technicians	36,676	45,652	35,880	35,795	102,804	102,804	102,804
106 Sick & Vacation	4,488	3,135	0	0	43,750	0	0
112 Overtime	24	174	0	0	0	0	0
200 Social Security	21,392	22,589	29,675	29,675	37,102	38,586	40,129
250 Blue Cross/Optical/Dental	53,109	54,354	78,344	78,344	92,493	96,193	100,041
275 Life Insurance	972	1,178	1,808	1,808	2,276	2,367	2,462
300 Pension - DC	14,805	15,450	27,348	27,348	5,600	5,600	5,600
325 Longevity	9,180	10,966	11,376	11,376	12,571	13,074	13,597
350 Worker's Compensation	502	693	745	745	861	895	931
Category Total	<u>374,754</u>	<u>396,789</u>	<u>525,808</u>	<u>525,723</u>	<u>734,007</u>	<u>713,531</u>	<u>737,736</u>
(740) OPERATING SUPPLIES							
001 Gas and Oil	88	131	172	131	138	145	152
002 Books & Subscriptions	0	0	0	0	0	0	0
008 Supplies	6,192	12,505	19,875	34,475	51,075	51,075	51,075
Category Total	<u>6,280</u>	<u>12,636</u>	<u>20,047</u>	<u>34,606</u>	<u>51,213</u>	<u>51,220</u>	<u>51,227</u>
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	0	0	0	0	4,299	4,428	4,561
002 Memberships & Licenses	0	0	0	0	1,000	1,000	1,000
005 Fleet Insurance	761	898	943	971	1,000	1,030	1,061
006 Vehicle Maintenance	292	146	300	309	318	328	338
007 Equipment Maintenance	12,508	1,004	6,040	6,040	8,240	8,240	8,240
013 Education & Training	0	0	0	800	1,500	1,545	1,591
015 Office Rental	0	0	0	0	0	0	0
016 Phone Expense	602	299	650	650	650	650	650
024 Newsletter	0	6,984	6,500	6,984	6,500	6,500	6,500
042 Mileage Reimbursement	0	0	0	0	500	500	500
066 Contractual Services	100	325	12,000	12,000	226,500	166,500	191,500
Category Total	<u>14,263</u>	<u>9,656</u>	<u>26,433</u>	<u>27,754</u>	<u>250,508</u>	<u>190,721</u>	<u>215,941</u>
DEPARTMENT TOTAL	<u>395,297</u>	<u>419,081</u>	<u>572,288</u>	<u>588,084</u>	<u>1,035,727</u>	<u>955,472</u>	<u>1,004,904</u>

FINANCE DEPARTMENT

MISSION STATEMENT: Maintain accurate and complete records of all financial transactions, assets and liabilities, safeguard City assets, prepare financial statements and reports and maintain investment grade status for City issued debt instruments with rating agencies. To ensure that all ad valorem assessments and taxable values in the City of Farmington Hills are accurate, uniform, equitable and made in conformance with all applicable State directives and statutes.

The Finance Department is comprised of the Administration, Accounting, Assessing and Treasury Divisions. At the direction of the Finance Director/Treasurer, the Finance Department's service to the community is assigned either by State Statute, City Charter, City Ordinances, City Council Resolutions or direction from the City Manager.

The fiduciary and accounting functions include the control and accountability for all the monies received, disbursed or held in trust for all the financial activity of the City, which includes 15 separate budgeted accounting Funds. The Treasury's responsibilities, in addition to recording all City receipts/money, include a cash management program aimed at maximizing investment income while safeguarding the principal. The Finance Department also maintains relationships with the financial institutions servicing the City, which also serve as a liaison with national rating agencies that rate the City's bond issues.

The Assessing Division's primary responsibility is to annually prepare the property tax assessment roll. This function requires the Division to maintain accurate and complete records of all taxable real and personal property in the City. In light of many mandates in assessment administration, the Assessing Division has had to continually monitor and comply with ever changing requirements in assessment administration including the classification of homestead and non-homestead exemptions, the filing and recording of property transfer affidavits, and now the filing and recording of personal property exemption affidavits. For 2022, the City had approximately 28,031 real parcels (of which 720 are tax-exempt) and 3,906 personal property descriptions (of which 2,139 have no tax, due to the annual filing of the small parcel exemption affidavit). The Assessing Division provides accurate maintenance of the assessment rolls by field inspections of building permits issued by the City, random reviews of existing assessment records, as well as provides information and assistance to taxpayers of the City by phone, email and in person.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Issue the Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Principles (GAAP) that meets the Government Finance Officers Association (GFOA) Certification program for excellence in financial reporting. (9)
- Provide accurate and timely financial and accounting services to internal and external customers. (9)
- Provide accurate and timely payroll to employees and fulfill all federal and state reporting requirements. (8,9)

Finance Department

- Provide timely payments to vendors within appropriate internal approvals. (9)
- Ensure customer service and easy access to our property records. (1)
- Ensure compliance with financial reporting standards set by the Governmental Accounting Standards Board (GASB) and State of Michigan Public Acts. (9)
- Provide risk management activities, which will safeguard all City assets in the most cost-effective manner. (2,9)
- Ensure a competent audit firm performs an annual audit and that the City's ACFR is published and made available to the general public on the City's website. (9)
- Maintain an investment grade bond rating of an "AA" or above. (9)
- Provide professional money managers to manage and administer the City's Pension and Post-Retirement benefits. (2-9)
- Assist in developing and implementing needed programs to reduce costs, increase revenues, and add efficiencies. (2)
- Support the continuous professional development and empowerment of staff. (8)
- Provide programs and procedures that ensure a fair and equitable assessment administration system, according to the City Charter and the Michigan General Property Tax Laws. (9)
- Provide professionally certified and educated staff to meet objectives. (8)
- Prepare the staff for professional advancement opportunities. (8)

PERFORMANCE OBJECTIVES

- Continue work on developing "best practice" policies and procedures of key financial functions.
- Continue to train/cross-train all staff and maintain/update Standard Operating Procedures in order to better serve internal and external users.
- Improve on the efficiency and effectiveness of the Accounts Payable function by offering more vendors the option to receive their payment via the City's Purchasing/Credit Card.
- Expand the functional use of a credit card service provider for City-wide point of collection options for non-tax receipts.
- Manage the City's Debt to leverage funding for long-term capital projects while continuing to maintain or enhance the City's strong bond ratings.
- Account for all City financial transactions timely and accurately to limit the number of auditor adjusted journal entries.
- Work with the City's Auditor to keep updated on new and pending GASB Statements impacting the City and develop a long-term plan to manage the resulting workload. This will include the implementation of GASB 96, new Standard for the accounting and financial reporting of Subscription-Based Information Technology Arrangements.

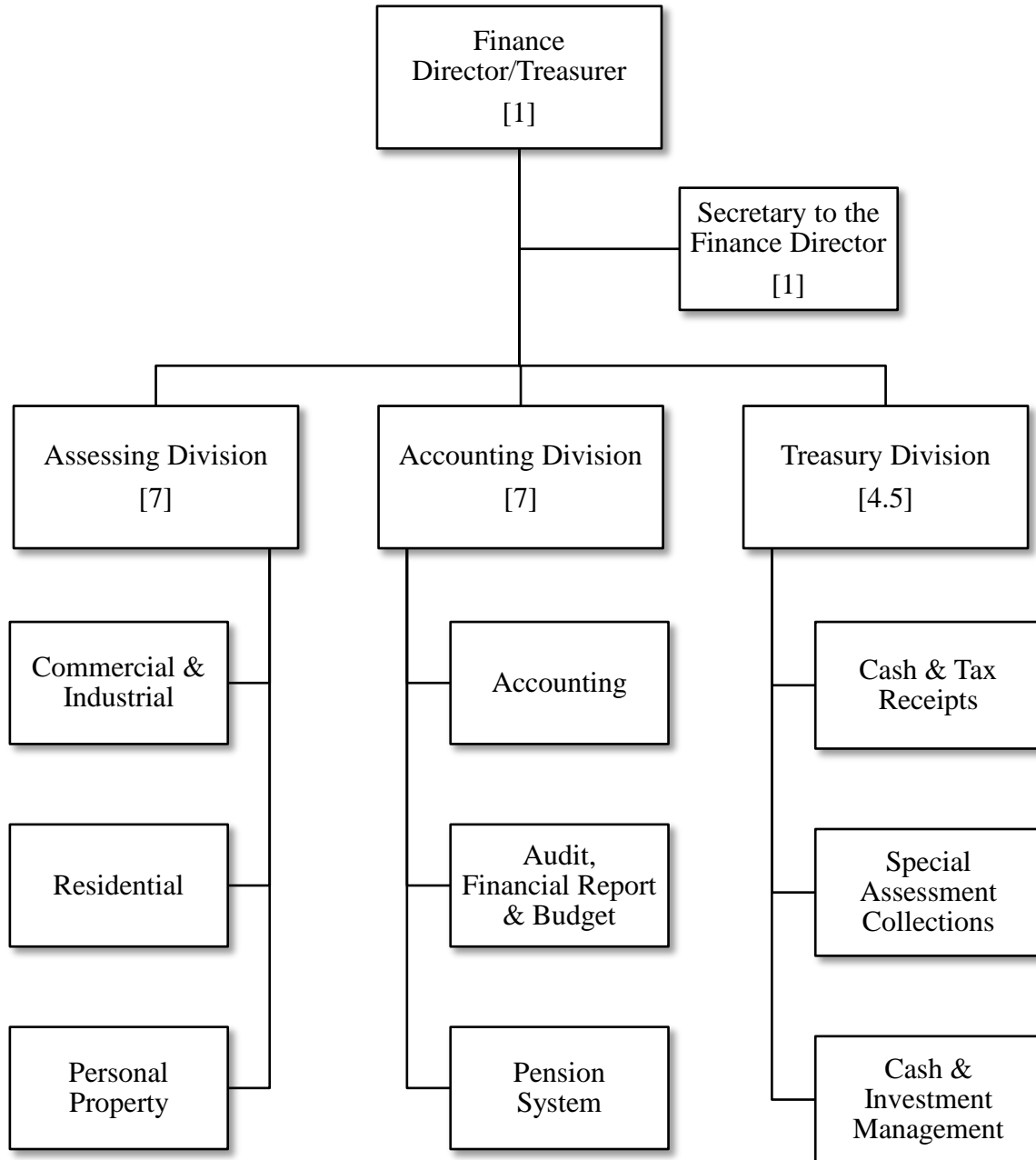
Finance Department

- Per the recommendation of the City Auditor, and with the advice and counsel of the City Attorney, continue a long-term process to close out the files of old development projects and clean-up the accounting for the related performance bonds held in trust by the City.
- Manage the City's Investments, in order of priority; to safeguard the assets, provide adequate liquidity and maximize yield, including the streamlining of bank accounts to provide improved staff and accounting efficiencies.
- Manage the City's General Liability and Property Insurance to protect the City from unexpected liability and property losses.
- Utilize GIS information for greater departmental efficiency and expand the options through which the public can access property record information.
- Continue to accept Passport Applications according to the requirements of the U.S. Department of State.
- Continue to improve the Department's document retention, storage and retrieval and disposal practices.
- Administer the Employees' Retirement System and Post-Retirement Healthcare Fund to the benefit of its members and beneficiaries, including a review and analysis of the Retirement Board's Investment Policy, which drives its Investment Return Assumptions, and make adjustments where warranted to realistically and reasonably fund the System's unfunded liabilities, within the City's budgetary constraints.
- Continue developing a Finance Department staff Succession Plan, including possible functional restructuring and related work area improvements.

Finance Department

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Number of Passport Applications Processed	1,063	1,000	1,000
	Number of Pension Estimates Prepared	86	134	120
	Net Retirement System & Post-Retirement Healthcare Fund Position Held in Trust	\$293,957,796	\$294,000,000	\$294,000,000
	Interest Income	\$525,705	\$531,198	\$531,198
	City taxes billed/levied (adjusted)	\$62,882,475	\$65,955,776	70,014,661
	Ad Valorem Original Taxable Value	\$3,722,663,480	\$3,977,078,890	\$4,238,124,340
	Cash and Cash Equivalents at June 30 th	\$39,623,386	\$39,623,386	\$39,623,386
	Number of Payroll Direct Deposits Issued	17,971	19,634	19,650
	Number of Payroll Checks Issued	581	603	610
	Number of Accounts Payable Checks Issued	4,637	4,900	4,900
	Number of Vendor Invoices Paid	11,541	11,500	11,500
	Commercial/Industrial property appraisals	50	37	46
	Residential property appraisals	1,022	1,238	1,200
	Board of Review Appeals	232	606	378
	Preparation of Special Assessment Rolls	0	1	1
	Property splits/combinations processed	9	16	15
	Homestead exemption affidavits processed	1,516	1,235	1,300
	Property Transfer Affidavits	2,254	2,035	2,100
	Efficiency	City's bond rating – Moody's	Aa1	Aa1
City's bond rating – Standard & Poor's		AAA	AAA	AAA
Total percent of tax levy collected.		98.96%	98.50%	98.50%
Number of years G.F.O.A. Distinguished Budget Presentation Award received		38	39	40
Number of years G.F.O.A Certificate of Achievement for Excellence in Financial Reporting received		25	26	27
Average Rate of Return on Investments		0.58%	03.33%	3.40%
Retirement System – Funded Ratio		75%	75%	75%
Post-Retirement Healthcare Fund – Funded Ratio		114%	114%	114%

FINANCE DEPARTMENT



Total Full Time Equivalent [20.5]

Finance Department

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
202	ADMINISTRATIVE				
	Finance Director/Treasurer	1	1	1	1
	Secretary to Finance Director	1	1	1	1
	ADMINISTRATIVE TOTAL	2	2	2	2
207	ACCOUNTING				
	Asst. Finance Director	0	0	1	1
	Controller	1	1	0	0
	Senior Pension Accountant	1	1	1	1
	Senior Accountant	1	1	2	2
	Accountant	1	1	0	0
	Payroll Coordinator	1	1	1	1
	AP - Accounting Technician	1	1	0	0
	AP - Account Clerk II	1	1	1	1
	AP - Account Clerk I	0	0	1	1
	ACCOUNTING TOTAL	7	7	7	7
208	TREASURY				
	Deputy Treasurer	1	1	1	1
	Account Processing Supervisor	1	1	1	1
	Account Clerk II	1	1	2	2
	Account Clerk I	1	1	0	0
	Total	4	4	4	4
	Part Time (FTE)	0.12	0.50	0.50	0.50
	TREASURY TOTAL	4.12	4.50	4.50	4.50
209	ASSESSING				
	City Assessor	1	1	1	1
	Assessor IV	0	0	1	1
	Assessor III	2	3	2	2
	Assessor II	2	1	1	1
	Assessor I	0	0	0	0
	Department Technician	1	1	2	2
	Account Clerk I	0	1	0	0
	Total	6	7	7	7
	Part Time (FTE)	0.50	0.00	0.00	0.00
	ASSESSING TOTAL	6.50	7.00	7.00	7.00

Finance Department

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$1,655,533	\$1,703,065	\$1,886,699	\$1,854,374	\$1,894,240	\$1,915,300	\$1,990,465
Operating Supplies	22,136	24,145	24,988	26,682	25,823	26,995	27,303
Professional & Contractual	95,858	116,219	210,570	276,231	220,609	213,590	214,741
Capital Outlay	988	4,769	0	0	0	0	0
Total Finance	\$1,774,515	\$1,848,198	\$2,122,257	\$2,157,286	\$2,140,672	\$2,155,886	\$2,232,509
2022/23 Projection vs. Budget - \$				\$ 35,029			
2022/23 Projection vs. Budget - %				1.65%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (16,614)		
2023/24 Budget vs. 2022/23 Projection - %					-0.77%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 18,415		
2023/24 Budget vs. 2022/23 Budget - %					0.87%		

Finance Department

DEPARTMENT NUMBER : 202 - ADMINISTRATION

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL								
010	Administrative Salaries	180,798	185,875	190,136	190,136	197,687	205,594	213,818
038	Part-Time	0	0	0	0	0	0	0
106	Sick & Vacation	2,297	2,776	0	0	0	0	0
112	Overtime	1,654	2,864	1,000	1,000	1,000	1,000	1,000
200	Social Security	14,065	14,490	15,287	15,287	15,602	16,227	16,876
250	Blue Cross/Optical/Dental	32,113	41,689	27,940	27,940	30,553	31,776	33,047
275	Life Insurance	909	1,371	1,448	1,448	1,486	1,530	1,576
300	Pension - DC	13,227	13,605	14,498	14,498	1,400	1,400	1,400
325	Longevity	2,389	3,477	3,760	3,760	319	332	345
350	Worker's Compensation	217	285	285	285	277	288	300
591	Allocate 5% of All to Water fund	(12,382)	(13,329)	(12,718)	(12,718)	(12,342)	(12,836)	(13,350)
592	Allocate 5% of All to Sewer fund	(12,382)	(13,329)	(12,718)	(12,718)	(12,342)	(12,836)	(13,350)
731	Allocate 13.5% of Sec. to Pension Fund	(11,704)	(10,951)	(12,638)	(12,638)	(10,468)	(10,886)	(11,322)
736	Allocate 6.5% of Sec. to Pension HC Fund	(5,635)	(5,273)	(6,085)	(6,085)	(5,040)	(5,242)	(5,451)
	Category Total	205,565	223,550	210,195	210,195	208,132	216,346	224,889
(740) OPERATING SUPPLIES								
001	Gas & Oil	3,368	4,473	4,900	4,245	5,145	5,672	5,956
008	Supplies	8,159	8,965	8,275	10,469	8,275	8,275	8,275
041	Over & Short	0	0	0	0	0	0	0
	Category Total	11,527	13,437	13,175	14,714	13,420	13,947	14,231
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	(325)	4,469	4,000	1,555	4,000	4,000	4,000
002	Memberships & Licenses	1,398	1,091	1,600	2,528	1,600	1,600	1,600
004	Consultants	5,682	23,427	3,000	112,741	10,000	10,000	10,000
013	Education & Training	1,391	(120)	8,700	8,700	8,700	1,200	1,200
024	Printing Services	0	0	0	0	0	0	0
041	Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
042	Mileage Reimbursement	0	0	100	0	100	100	100
	Category Total	12,586	33,307	21,840	129,964	28,840	21,340	21,340
FINANCE - ADMIN. TOTAL		229,678	270,295	245,210	354,873	250,392	251,633	260,460

Finance Department

DEPARTMENT NUMBER : 207 - ACCOUNTING

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL							
010 Accounting Salaries	428,706	431,854	472,105	472,105	492,078	511,761	532,231
106 Sick & Vacation	12,967	11,877	4,000	4,000	29,000	4,000	4,000
112 Overtime	2,460	2,371	2,500	2,500	2,500	2,500	2,500
200 Social Security	34,384	32,595	37,328	37,328	38,106	39,631	41,216
250 Blue Cross/Optical/Dental	56,643	56,802	77,783	77,783	86,952	90,430	94,047
275 Life Insurance	1,330	1,266	1,421	1,421	1,471	1,515	1,561
300 Pension - DC	52,051	53,277	60,395	60,395	9,800	9,800	9,800
325 Longevity	10,317	6,419	9,344	9,344	7,959	8,277	8,608
350 Worker's Compensation	547	643	690	690	691	719	747
591 Allocate 2.5% of All to Water fund	(15,655)	(15,001)	(16,639)	(16,639)	(15,913)	(16,549)	(17,211)
592 Allocate 2.5% of All to Sewer fund	(15,655)	(15,001)	(16,639)	(16,639)	(15,913)	(16,549)	(17,211)
731 Allocate 67% of Acct. to Pension Fund	(71,144)	(77,528)	(80,196)	(80,196)	(79,358)	(82,533)	(85,834)
736 Allocate 13% of Acct. to Pension HC Fund	(13,804)	(15,043)	(15,560)	(15,560)	(15,475)	(16,094)	(16,738)
Category Total	483,147	474,532	536,532	536,532	541,898	536,908	557,717
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	0	0	3,000	1,007	3,000	3,000	3,000
002 Memberships & Licenses	240	360	1,000	0	1,000	1,000	1,000
013 Education & Training	470	840	3,000	150	3,000	3,000	3,000
021 Audit Services	43,370	47,510	46,000	49,205	50,000	50,000	50,000
024 Printing Services	42	100	500	0	500	500	500
042 Mileage Reimbursement	0	0	300	0	300	300	300
Category Total	44,122	48,810	53,800	50,362	57,800	57,800	57,800
FINANCE-ACCOUNTING TOTAL	527,268	523,342	590,332	586,894	599,698	594,708	615,517

Finance Department

DEPARTMENT NUMBER : 208 - TREASURY

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL								
010	Treasury Salaries	210,618	228,425	242,270	242,270	253,496	263,636	274,182
038	Part-time Salary	11,347	18,684	18,392	17,332	19,858	20,652	21,478
106	Sick & Vacation	9,048	5,111	37,965	7,800	30,543	4,453	4,631
112	Overtime	2,803	165	1,550	450	1,666	1,733	1,802
200	Social Security	17,647	19,413	23,528	23,528	24,415	25,391	26,407
250	Blue Cross/Optical/Dental	39,588	33,795	34,806	34,806	35,731	37,161	38,647
275	Life Insurance	672	714	772	772	790	814	838
300	Pension - DC	16,597	18,623	20,171	20,171	4,200	4,200	4,200
325	Longevity	4,048	6,124	7,383	7,383	7,739	8,049	8,371
350	Worker's Compensation	390	485	1,020	1,020	440	458	476
	Category Total	<u>312,758</u>	<u>331,540</u>	<u>387,857</u>	<u>355,532</u>	<u>378,879</u>	<u>366,546</u>	<u>381,032</u>
(740) OPERATING SUPPLIES								
041	Over and Short	5	-48	0	0	0	0	0
	Category Total	<u>5</u>	<u>-48</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	325	1,626	2,025	1,257	2,167	2,167	2,167
002	Memberships & Licenses	75	95	95	95	95	95	95
013	Education & Training	620	0	225	593	294	294	294
024	Printing Services	7,317	7,321	7,648	7,622	7,929	7,929	7,929
042	Mileage Reimbursement	0	13	45	45	173	173	173
500	Bank Service Fees	21,257	10,496	55,000	52,000	53,466	54,535	55,626
	Category Total	<u>29,593</u>	<u>19,550</u>	<u>65,038</u>	<u>61,612</u>	<u>64,124</u>	<u>65,193</u>	<u>66,284</u>
(970) CAPITAL OUTLAY								
002	Office Equipment	988	5,345	0	0	0	0	0
	Category Total	<u>988</u>	<u>5,345</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FINANCE - TREASURY TOTAL		<u>343,344</u>	<u>356,387</u>	<u>452,895</u>	<u>417,144</u>	<u>443,003</u>	<u>431,740</u>	<u>447,316</u>

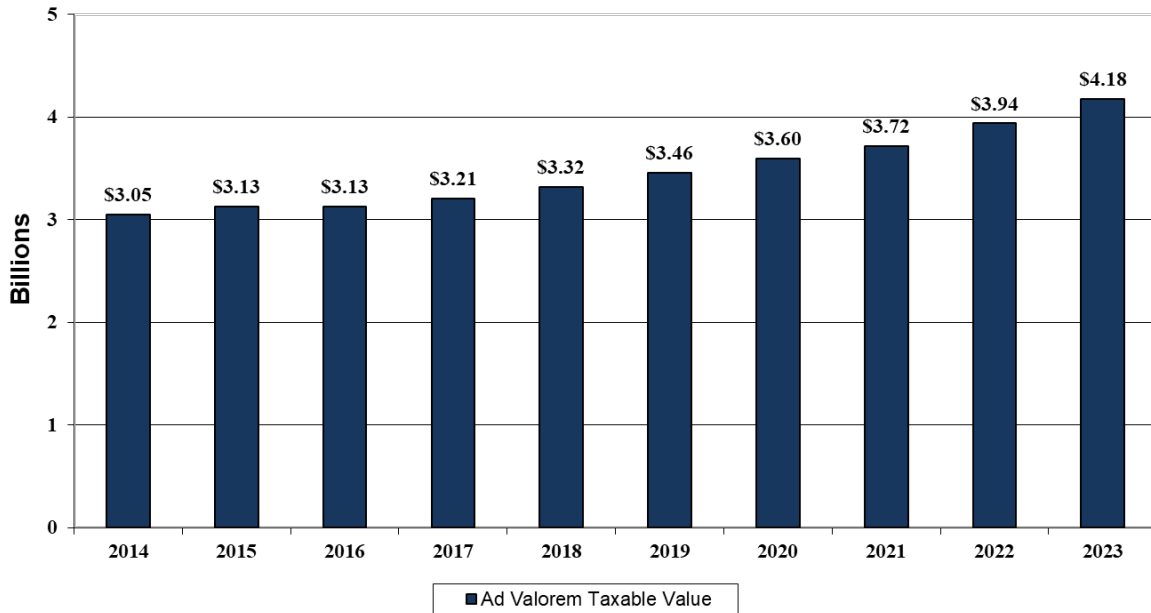
Finance Department

DEPARTMENT NUMBER : 209 – ASSESSING

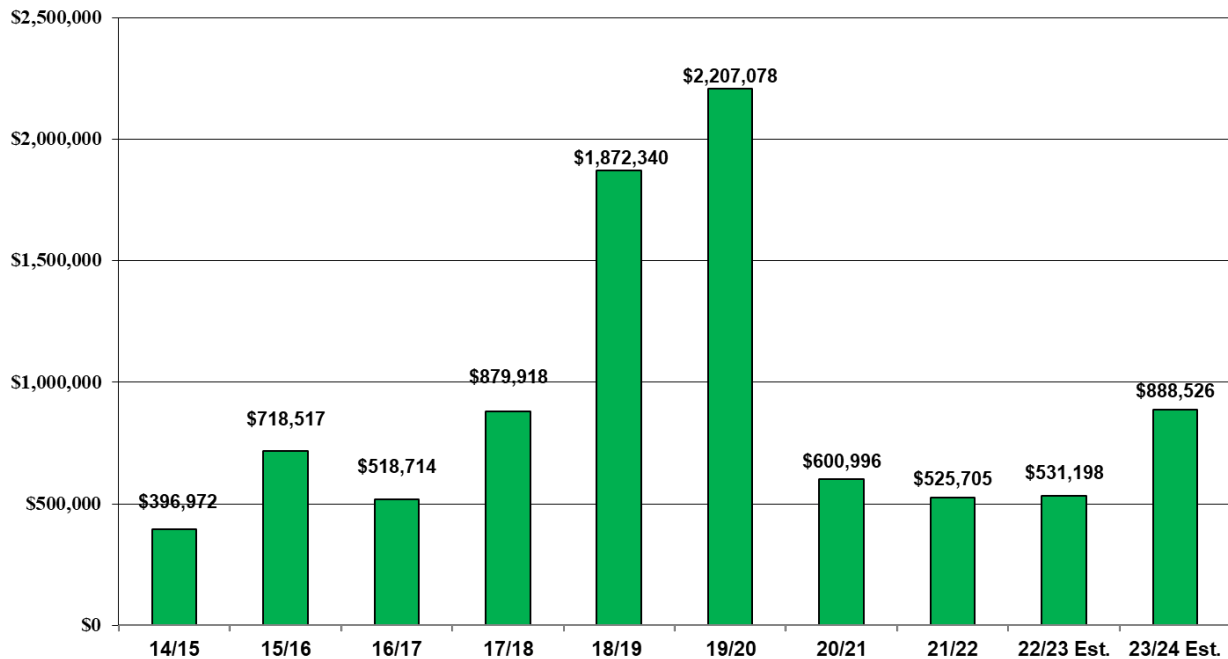
Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL								
010	Administrative & Clerical	448,637	472,227	531,784	531,784	564,349	586,923	610,400
038	Part-time	16,065	11,509	0	0	0	0	0
106	Sick & Vacation	6,351	5,040	2,316	2,316	2,362	2,408	2,408
112	Overtime	1,903	1,282	2,600	2,600	2,600	2,600	2,600
200	Social Security	36,348	37,917	42,402	42,402	43,754	45,504	47,324
250	Blue Cross/Optical/Dental	96,279	93,738	111,663	111,663	124,517	129,497	134,677
275	Life Insurance	1,013	1,025	1,187	1,187	1,211	1,247	1,285
300	Pension - DC	30,745	32,646	41,291	41,291	7,000	7,000	7,000
325	Longevity	15,812	16,886	17,575	17,575	18,253	18,983	19,742
350	Worker's Compensation	910	1,173	1,297	1,297	1,286	1,337	1,391
	Category Total	<u>654,063</u>	<u>673,443</u>	<u>752,115</u>	<u>752,115</u>	<u>765,332</u>	<u>795,500</u>	<u>826,828</u>
(740) OPERATING SUPPLIES								
001	Gas & Oil	146	296	429	316	450	497	521
002	Books & Subscriptions	10,458	10,458	11,384	11,652	11,953	12,551	12,551
	Category Total	<u>10,604</u>	<u>10,755</u>	<u>11,813</u>	<u>11,968</u>	<u>12,403</u>	<u>13,048</u>	<u>13,072</u>
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	0	2,204	3,309	500	3,410	3,511	3,511
002	Memberships & Licenses	2,105	1,661	2,625	2,650	2,625	2,625	2,625
005	Fleet Insurance	761	783	783	783	822	906	952
006	Vehicle Maintenance	470	76	250	242	263	289	304
009	Consultants	3,000	6,000	59,000	23,250	55,725	54,925	54,925
013	Education & Training	329	925	875	3,000	3,000	3,000	3,000
024	Printing Services	2,893	2,902	3,050	3,867	4,000	4,000	4,000
	Category Total	<u>9,557</u>	<u>14,552</u>	<u>69,892</u>	<u>34,292</u>	<u>69,845</u>	<u>69,257</u>	<u>69,317</u>
FINANCE - ASSESSING TOTAL		<u>674,224</u>	<u>698,750</u>	<u>833,820</u>	<u>798,375</u>	<u>847,580</u>	<u>877,805</u>	<u>909,217</u>
TOTAL FINANCE DEPARTMENT		<u>1,774,515</u>	<u>1,848,774</u>	<u>2,122,257</u>	<u>2,157,286</u>	<u>2,140,672</u>	<u>2,155,886</u>	<u>2,232,509</u>

KEY DEPARTMENTAL TRENDS

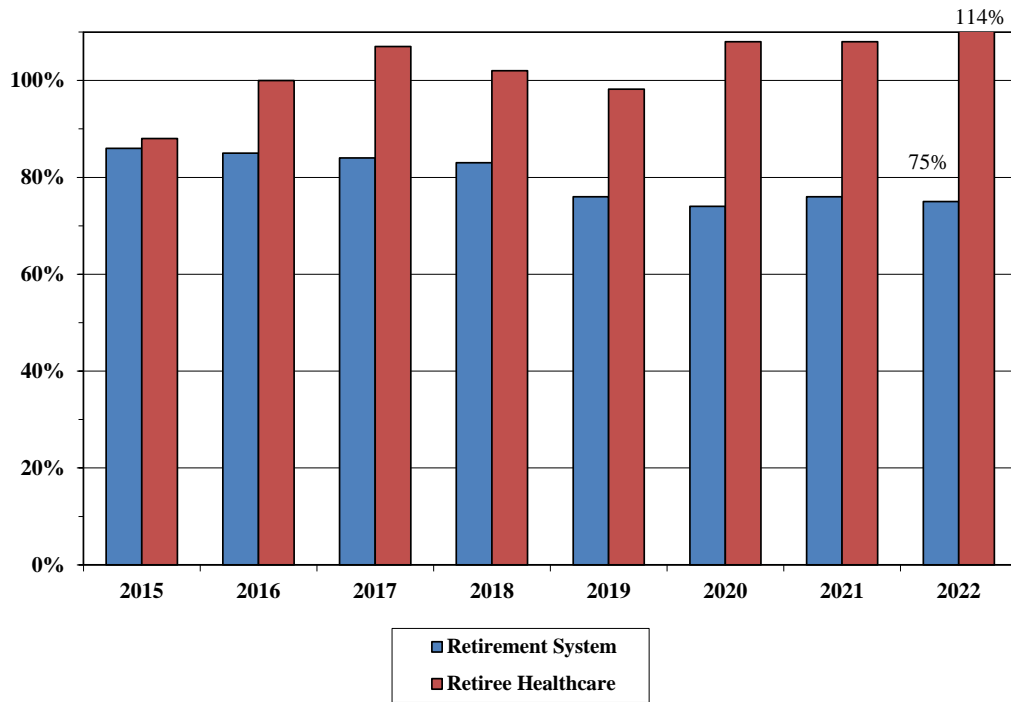
City of Farmington Hills
Taxable Value History
2013 - 2022



City of Farmington Hills
Governmental Activities - Investment Earnings History/Projection
at June 30th



City of Farmington Hills
Employee Retirement System and OPEB Funds - Funding Ratios



CORPORATION COUNSEL

MISSION STATEMENT: Advise and represent the City Council and Administration in all legal matters.

Legal Services are provided through a contract with a private firm. Legal services include acting as legal advisor to the City Council, Boards and Commissions, and City Staff; preparing all legal documents; preparing for enactment all additions and amendments to the City's Code of Ordinances; and representing the City in all legal proceedings in which the City may have an interest. There are no city employees in this budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To provide legal services in an efficient, competent and cost-effective manner. (2,9)
- To identify key legal priorities of the City. (2)
- To assist the City Council and other Boards and Commissions regarding legal issues that may arise at meetings. (2,7)
- To establish legal procedures, guidelines and standards in support of the City Council and City Administration's missions and goals. (1-14)
- To advise and counsel the City regarding developing state and federal legislation, as well as recent court decisions. (7)

PERFORMANCE OBJECTIVES

- To provide the necessary support to diligently prosecute all ordinances as required by the City of Farmington Hills.
- To provide the necessary support for handling all civil litigation involving the City in State and Federal Courts and administrative agencies.
- To render legal opinions, to prepare and review contracts, and to prepare ordinances in a timely manner.

Corporation Counsel

	2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
Professional & Contractual	\$763,885	\$743,781	\$764,600	\$744,844	\$782,400	\$798,400	\$814,600
Total Corporation Counsel	\$763,885	\$743,781	\$764,600	\$744,844	\$782,400	\$798,400	\$814,600
2022/23 Projection vs. Budget - \$				\$ (19,756)			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 37,556		
2023/24 Budget vs. 2022/23 Projection - %					0.00%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 17,800		
2023/24 Budget vs. 2022/23 Budget - %					0.00%		

DEPARTMENT NUMBER: 210

Acct.	2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
(801) PROFESSIONAL & CONTRACTUAL							
008 Legal Retainer	225,131	229,552	234,600	234,600	246,400	251,400	256,500
009 Prosecution	334,033	353,904	345,000	345,000	362,300	369,600	377,000
010 Court Defense	45,684	68,988	64,000	64,000	67,200	68,600	70,000
011 Labor Relations	44,788	15,206	37,500	17,744	18,700	19,100	19,500
012 MTT Professional Services	15,675	18,224	20,100	20,100	21,200	21,700	22,200
071 Special Projects	98,574	57,907	63,400	63,400	66,600	68,000	69,400
DEPARTMENT TOTAL	763,885	743,781	764,600	744,844	782,400	798,400	814,600

CITY CLERK

MISSION STATEMENT: To serve the public, City Departments and City Council by efficiently providing up-to-date information on the many diverse functions of City Hall and the City Clerk's Office and by maintaining accurate and complete records of all business transactions and to conduct in an orderly manner, all federal, state, county and local elections.

The City Clerk's Office is responsible for many diverse functions and serves as the main information office of the City. The City Clerk attends and records all meetings of the City Council; a summary report of Council's actions is then prepared and distributed to City staff and the public and minutes of the meeting are prepared by the Clerk and posted to the City's website in accordance with the Open Meeting Act (OMA). The City Clerk also prepares the tentative and final City Council meeting agendas and electronic information packets in conjunction with the City Manager. The City Clerk serves as the City's Freedom of Information Act (FOIA) Coordinator processing request for public records. The City Clerk's Office is responsible for posting and publishing all public hearing and legal notices and legal advertising for the City, maintaining city records and policies, maintenance of all voter registrations and administering all Elections held within the City. The City Clerk's Office maintains the City Code of Ordinances, resolutions and other legal documents. In addition, the Clerk's Office processes birth and death records requests, certain business registrations/permits, easements and agreements, street/alley vacations, and is responsible for recording documents with the Oakland County Register of Deeds. The City Clerk functions as Secretary to the City Council as well as the Building and Hospital Authorities and provides direct recording secretarial services to the Planning Commission and Zoning Board of Appeals and clerical support services for agendas, notices and minutes for all City Boards and Commissions and various Ad-Hoc Committees.

During the FY 2023/24 budget, two Elections will be conducted – the City General Election on November 7, 2023 and Presidential Primary Election in February or March, 2024.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

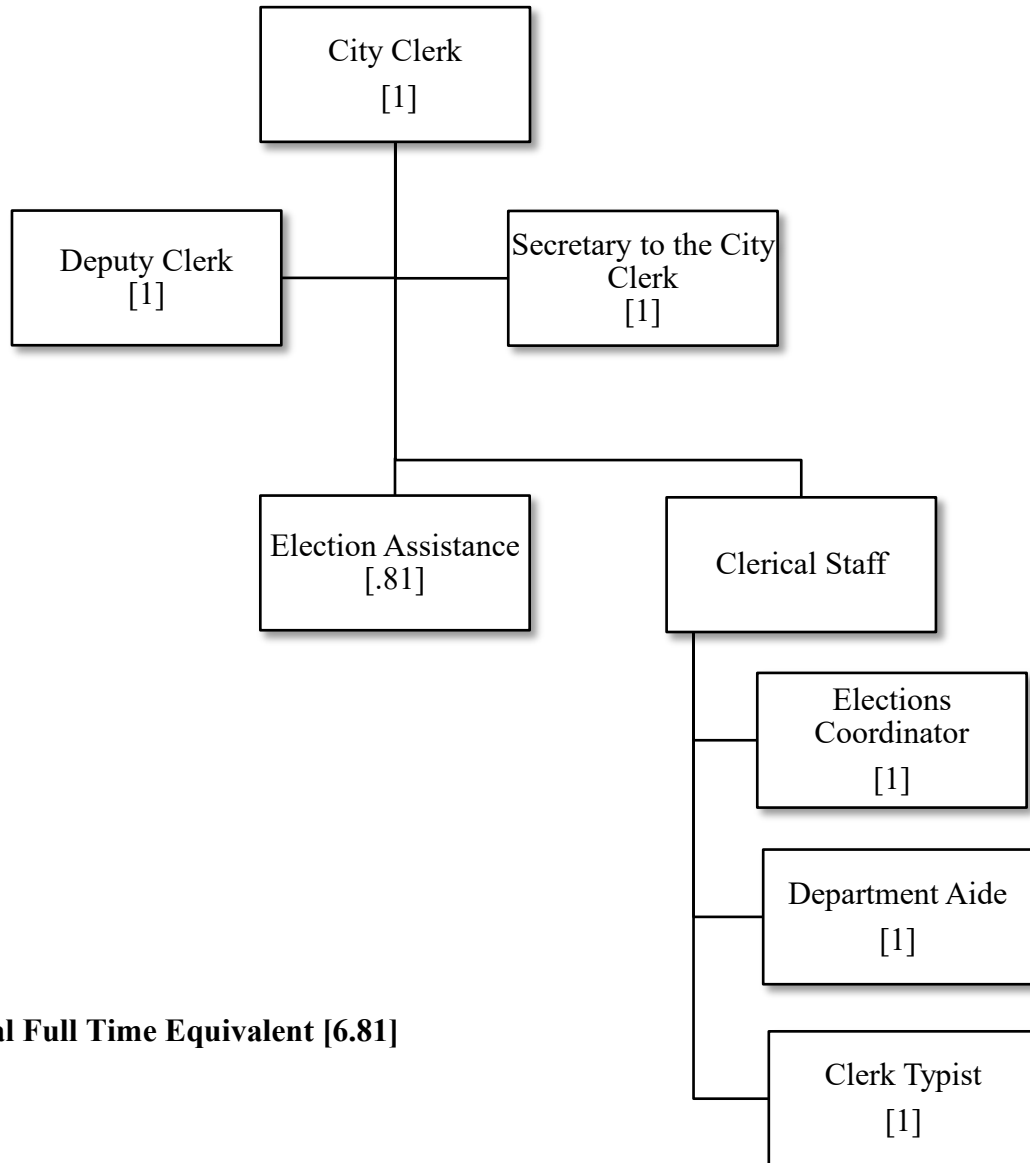
- Public outreach to improve transparency in Elections and to promote changes due to Proposal 2 through social media, Committee To Increase Voter Participation and other outlets. (1,2,9,11)
- Work with the Secretary of State and legislators on the implementation of Proposal 2 (1,7,9)
- Work with Finance and other Departments to implement fillable forms and on-line payments for permits, applications and registrations issued through the Clerk's Office. (1,2)
- Streamlining document retention and working with departments to eliminate duplication. (2,9)
- Work with IT to implement remote attendance for presenters and staff at study sessions when required per policy. (8)
- Implement succession planning and provide for training for staff members for that succession plan. (2,8)

PERFORMANCE OBJECTIVES

- Provide agendas, minutes and documents within the time frame required by law.
- Provide updated City Clerk Department information on the City’s website.
- Respond to FOIA requests within the time frame(s) required by law.
- Process permits and licenses in a timely manner and schedule before Council as required.
- Update and maintain voter registration records and the permanent voter lists.
- Update and maintain the City Code of Ordinances.
- Maintain accurate documentation of all birth and death records filed with the city.
- Conduct the City General and Presidential Primary elections in a thorough, transparent and efficient manner.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Levels	Birth Records Processed	675	352 to date	N/A
	Death Records Processed	1072	588 to date	N/A
	Freedom of Information Act (FOIA) Requests Processed	358	375	400
	Ordinances Enacted	7	7	10
	City Council Minutes (includes study sessions, special meetings) prepared	46	48	48
	Planning Commission Minutes prepared	16	18	18
	Zoning Board of Appeals Minutes prepared	10	10	10
	Agendas & Minutes posted and filed for other various board/commission and committees	209	220	220
	Voter Registration Records Processed – *Under new legislation, persons 18+ are automatically registered when obtaining a DL or Personal ID	5,433	*6000	*6500+
	Absentee Ballots Issued	14,309	38,198	60,000+
	Council Packets Prepared	28	24	24
	No. of Elections Conducted	1	2	2
	No. of Public Notices Published	89	92	95+
	No. of Documents Recorded	22	25	25
	No. of Liquor License Requests approved by City Council (New, transfers, One-Day, etc.)	3	4	4+
No. of Permits Issued- Special Events, Temporary Outdoor Sales, Massage Businesses, Home Daycare, Peddler/Solicitor	130	140	140	

CITY CLERK



Total Full Time Equivalent [6.81]

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010)	Administrative & Clerical				
	City Clerk	1	1	1	1
	Deputy Clerk	1	1	1	1
	Secretary to the Clerk	1	1	1	1
	Department Aid	1	1	1	1
	Clerk Typist II	1	0	1	1
	Clerk Typist I	0	1	0	0
	Election Coordinator	1	1	1	1
	Total	6	6	6	6
(038)	Part-time (FTE)				
	Election Help	0.65	0.38	0.81	0.87
	Department Total	6.65	6.38	6.81	6.87

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$784,640	\$586,741	\$864,962	\$772,840	\$908,222	\$859,621	\$864,976
Operating Supplies	52,932	41,891	28,550	50,665	59,534	51,374	31,415
Professional & Contractual	62,924	54,736	115,195	96,710	142,445	151,445	163,145
Total City Clerk	\$900,496	\$683,369	\$1,008,707	\$920,215	\$1,110,201	\$1,062,440	\$1,059,536
2022/23 Projection vs. Budget - \$				\$(88,492)			
2022/23 Projection vs. Budget - %				-8.77%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 189,986		
2023/24 Budget vs. 2022/23 Projection - %					20.65%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 101,494		
2023/24 Budget vs. 2022/23 Budget - %					10.06%		

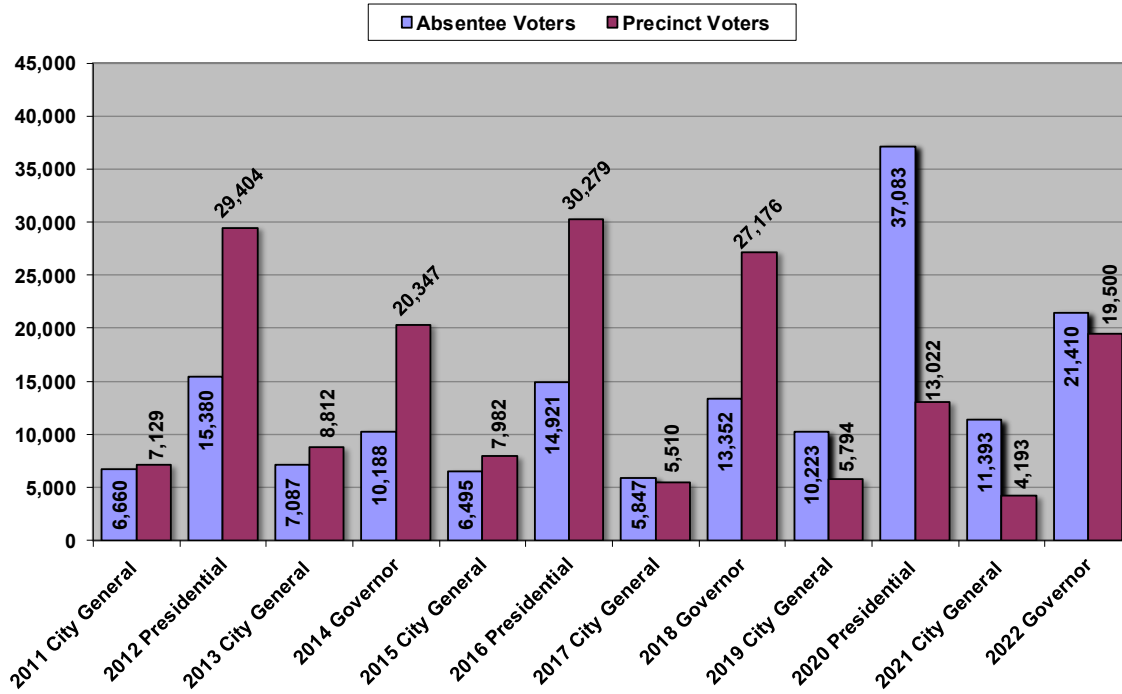
City Clerk

DEPARTMENT NUMBER: 215

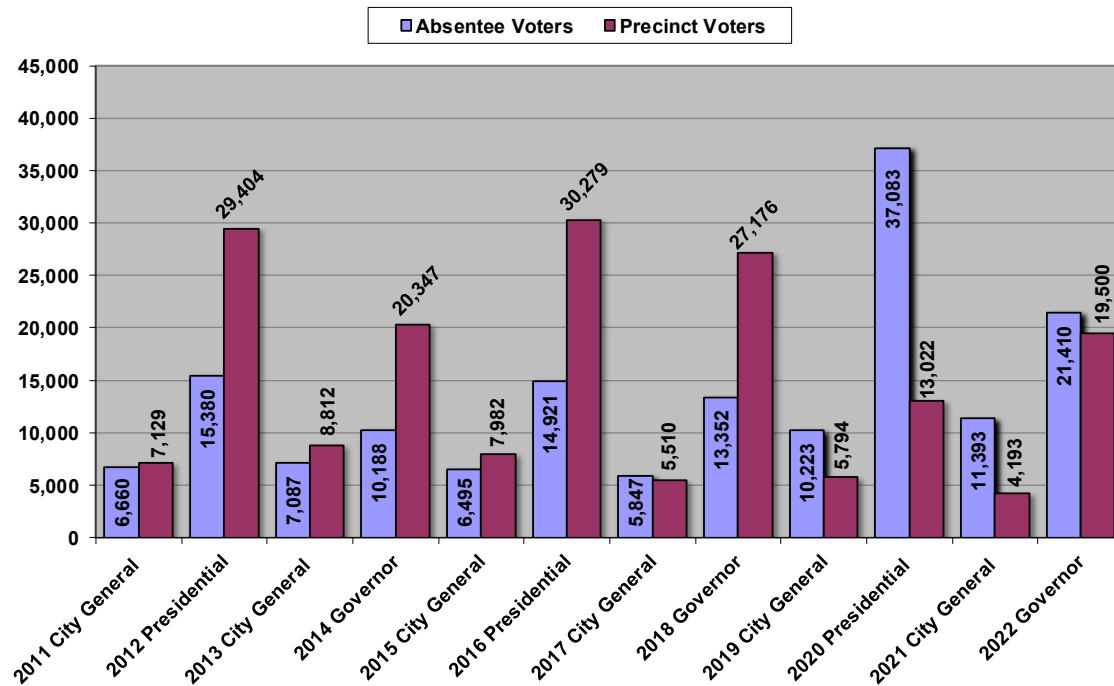
Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL							
010 Administrative & Clerical	401,393	394,525	412,359	412,359	433,361	450,695	468,723
038 Part-time	28,497	11,287	22,680	22,013	26,100	25,000	34,000
039 Election Workers	183,675	47,340	229,540	154,000	234,960	235,000	200,000
106 Sick & Vacation	12,557	2,018	6,047	3,636	79,167	2,000	2,000
112 Overtime	30,913	6,685	27,504	14,000	22,870	31,000	40,000
200 Social Security	36,576	33,510	50,607	50,607	39,349	40,923	42,560
250 Blue Cross/Optical/Dental	41,593	35,795	55,709	55,709	40,975	42,614	44,318
275 Life Insurance	2,032	2,053	2,189	2,189	2,249	2,317	2,386
300 Pension - DC	28,796	34,557	38,259	38,259	7,000	7,000	7,000
325 Longevity	18,024	18,330	19,143	19,143	21,522	22,383	23,278
350 Worker's Compensation	584	641	925	925	669	689	710
Category Total	784,640	586,741	864,962	772,840	908,222	859,621	864,976
(740) OPERATING SUPPLIES							
001 Gas & Oil	676	1,295	980	1,295	1,334	1,374	1,415
008 Supplies	4,166	4,375	4,870	4,870	5,200	5,000	5,000
012 Election Supplies	48,090	36,220	22,700	44,500	53,000	45,000	25,000
Category Total	52,932	41,891	28,550	50,665	59,534	51,374	31,415
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	1,987	3,450	5,500	5,000	5,450	5,500	5,500
002 Memberships & Licenses	700	750	705	805	805	805	805
004 Consultants	16,388	6,500	8,000	8,000	10,200	10,200	10,200
007 Office Equip. Maintenance	5,337	8,925	68,850	50,000	66,650	85,000	99,200
012 Codification	7,089	2,875	6,500	6,000	7,120	7,500	7,500
013 Education & Training	100	100	500	500	890	500	500
014 Legal Notices	14,961	9,324	8,000	12,000	15,000	15,000	15,000
015 Election Site Rentals	3,125	1,525	3,450	2,965	7,190	9,000	9,000
024 Printing Services	8,647	16,548	8,250	6,000	23,500	12,500	10,000
041 Vehicle Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
078 Recording Fees	150	300	1,000	1,000	1,200	1,000	1,000
Category Total	62,924	54,736	115,195	96,710	142,445	151,445	163,145
DEPARTMENT TOTAL	900,496	683,369	1,008,707	920,215	1,110,201	1,062,440	1,059,536

KEY DEPARTMENTAL TRENDS

Total Voters By Election



Total Voters By Election



HUMAN RESOURCES

MISSION STATEMENT: Provide comprehensive personnel and organizational development services to the employees and operating units of the City.

The Human Resources Department provides service, consultation, and control in the areas of employment and recruitment, compensation administration, employee and labor relations, benefits administration, worker's compensation, safety, unemployment compensation, employee education and development, performance evaluations, discipline, union collective bargaining and contract administration, employment related outside agency complaints, state and federal labor law compliance, personnel records maintenance, organizational development, service and recognition, equal employment opportunity, Title VI compliance and other personnel related issues.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To champion the City's effort to ensure that diversity within the workforce appropriately reflects the Farmington Hills community. (8)
- To assist departments in cost saving measures through reorganization and personnel management. (1, 2)
- Maintain the Employee Safety Program and the careful administration of the worker's compensation program. (2, 8)
- To continue to effectively manage the HRIS software and encourage appropriate departmental utilization of the database. (2)
- To continue to receive an award for having the lowest experience modification factor among cities of comparable size by the Michigan Municipal League Worker's Compensation Fund. (2, 8)
- Revise and develop additional Standard Practice Policies to ensure uniform administration of policies, benefits, and procedures. (8, 9)
- To partner with employee groups and continue to provide a positive, productive and satisfying work environment. (8)
- Update and maintain job descriptions for all employee groups. (8)
- To provide quality, efficient employee relations and personnel services to departments and be recognized as a business partner for such. (8)
- Administer the Fit for Life program to encourage employees and spouses to maintain healthy lifestyles. (2, 8)
- Recruit and hire the most qualified candidates using performance-based criteria and equal opportunity. (8)

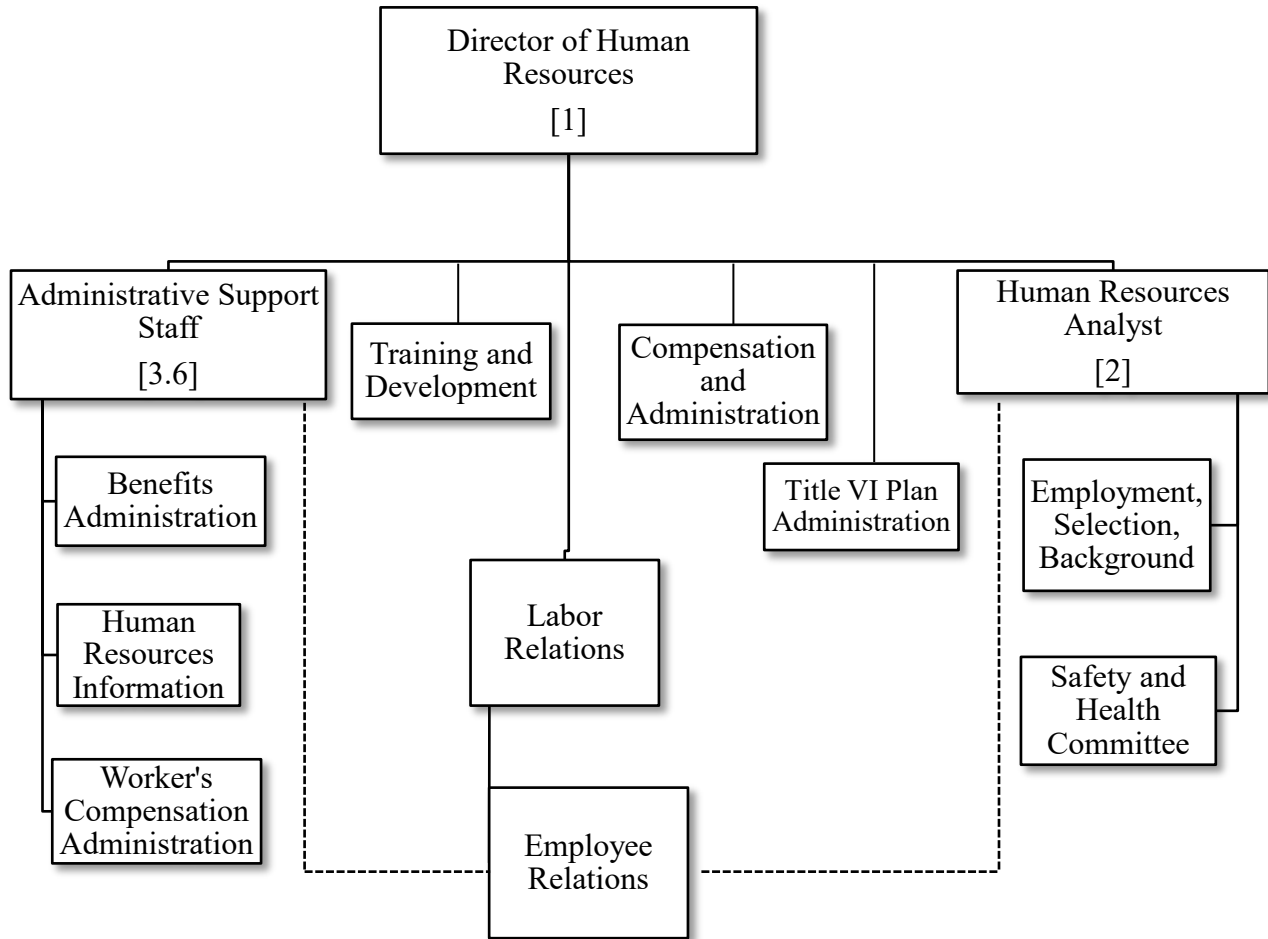
Human Resources

- Develop and support programs that promote morale amongst the workforce and highlight the City as an employer of choice. (8)
- To actively manage the benefit plans and discover cost savings opportunities. (2)
- Maintain the intranet as a critical source of information to employees regarding employment, benefits, policies programs and procedures. (2, 8)
- Work with department heads on succession planning and cross-training between departments (8)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Full-time new hires	26	38	30
	Part-time/seasonal new hires	128	150	150
	Full-time terminations/Retirements	24	40	35
	Part-time/seasonal terminations	134	170	165
	Health Insurance Administration (including FT, COBRA and retirees)	634	699	682
	Applications received	2200	1,800	2,000
	Payroll changes processed	746	937	923
	Occupational injuries or illnesses	45	30	30
	Driver’s license checks processed	304	230	310
	Criminal checks processed	342	350	322
	Benefit changes processed	354	356	360
	Employee consultations	7516	6200	4500
	Participation in Fit for Life Program	10%	10%	40%
Efficiency	Number of years awarded MML Lowest Modification Factor for Workers Compensation	21	22	22+
	Average # work days to complete internal recruitment	26	15	15
	Average # work days to complete external recruitment	65	51	54
	Full-time employee turnover rate (excluding retirements)	0.06%	0.03%	0.03%
	% Minorities in Work Force	13%	14%	16%

HUMAN RESOURCES



Total Full Time Equivalent [5.6]

Human Resources

STAFFING LEVELS

Acct.	No.	Title or Position	Authorized Positions		Requested	Authorized
			21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical						
		Director of Human Resources	1	1	1	1
		Human Resources Analyst	1	1	1	1
		Benefits Coordinator	1	1	1	1
		Human Resources Analyst	0	1	1	1
		Human Resources Department Aide	1	1	1	1
			4	5	5	5
(038) Part-time (FTE)						
			0.60	0.60	0.60	0.60
DEPARTMENT TOTAL			4.60	5.60	5.60	5.60

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$424,440	\$504,506	\$576,805	\$614,143	\$521,437	\$540,883	\$560,923
Operating Supplies	25,804	8,536	9,486	10,585	31,201	30,359	30,419
Professional & Contract	20,176	61,337	20,964	95,112	49,268	49,268	49,268
Capital Outlay	0	0	0	270	31,000	0	0
Total Human Resources	\$470,421	\$574,379	\$607,255	\$720,110	\$632,906	\$620,510	\$640,610
2022/23 Projection vs. Budget - \$				\$ 112,855			
2022/23 Projection vs. Budget - %				18.58%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (87,205)		
2023/24 Budget vs. 2022/23 Projection - %					-12.11%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 25,651		
2023/24 Budget vs. 2022/23 Budget - %					4.22%		

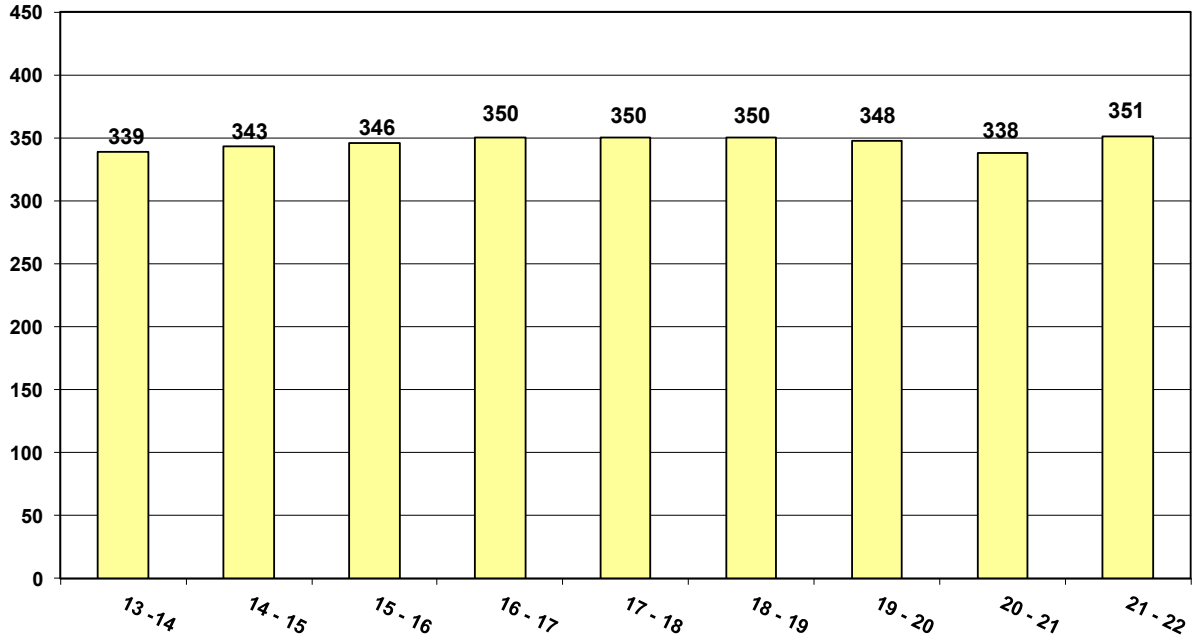
Human Resources

DEPARTMENT NUMBER: 226

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL								
010	Administrative Salaries	290,052	298,312	372,078	372,078	350,946	364,984	379,583
038	Part-time	11,037	20,215	26,200	26,200	26,200	26,200	26,200
106	Sick & Vacation	5,724	61,086	8,652	44,990	4,400	4,576	4,576
112	Overtime	0	5	500	1,500	1,500	1,500	1,500
200	Social Security	23,102	24,992	31,956	31,956	30,108	31,312	32,565
250	Blue Cross/Optical/Dental	59,643	61,331	82,221	82,221	95,759	99,589	103,573
275	Life Insurance	1,887	1,905	2,445	2,445	2,329	2,399	2,471
300	Pension - DC	27,306	30,587	46,522	46,522	7,000	7,000	7,000
325	Longevity	5,327	5,586	5,646	5,646	2,611	2,715	2,824
350	Worker's Compensation	361	488	585	585	584	607	632
	Category Total	424,440	504,506	576,805	614,143	521,437	540,883	560,923
(740) OPERATING SUPPLIES								
001	Gas & Oil	713	1,885	1,715	1,885	1,942	2,000	2,060
003	Personnel Testing	535	433	900	900	2,650	2,650	2,650
004	Personnel Advertising	22,881	3,694	5,600	5,600	25,000	25,000	25,000
008	Supplies	1,676	2,524	1,271	2,200	1,609	709	709
	Category Total	25,804	8,536	9,486	10,585	31,201	30,359	30,419
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	1,100	94	1,220	1,890	1,890	1,890	1,890
002	Memberships & Licenses	150	518	904	904	2,140	2,140	2,140
004	Consultants/CDL	732	49,770	3,200	75,000	22,250	22,250	22,250
013	Education & Training	4,630	375	3,500	3,500	4,000	4,000	4,000
024	Printing Services	0	44	0	1,096	548	548	548
025	Safety & Health Committee	4,060	2,711	4,000	4,000	4,000	4,000	4,000
026	Physical Exams	5,064	3,385	3,700	4,282	10,000	10,000	10,000
041	Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
	Category Total	20,176	61,337	20,964	95,112	49,268	49,268	49,268
(970) CAPITAL OUTLAY								
001	Office Furniture	0	0	0	270	31,000	0	0
020	Production Equipment	0	0	0	0	0	0	0
	Category Total	0	0	0	270	31,000	0	0
DEPARTMENT TOTAL		470,421	574,379	607,255	720,110	632,906	620,510	640,610

KEY DEPARTMENTAL TRENDS

ACTUAL FULL TIME EMPLOYEES
(positions)



CENTRAL SERVICES

MISSION STATEMENT: Provide the highest quality, efficient internal support for Information Technology, Geospatial Analysis, Purchasing and Telecommunications.

The Department of Central Services provides internal support for Information Technology, Purchasing, Mail Services and Telecommunications. Information Technology staff provides technical support and maintenance of information systems, telecommunications systems and Geographic Information Systems (GIS). Supplies and services are procured by purchasing staff for all departments and divisions within the City. Purchasing staff also dispose of surplus City owned property. Mail services for incoming and outgoing mail are managed by Central Services staff.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

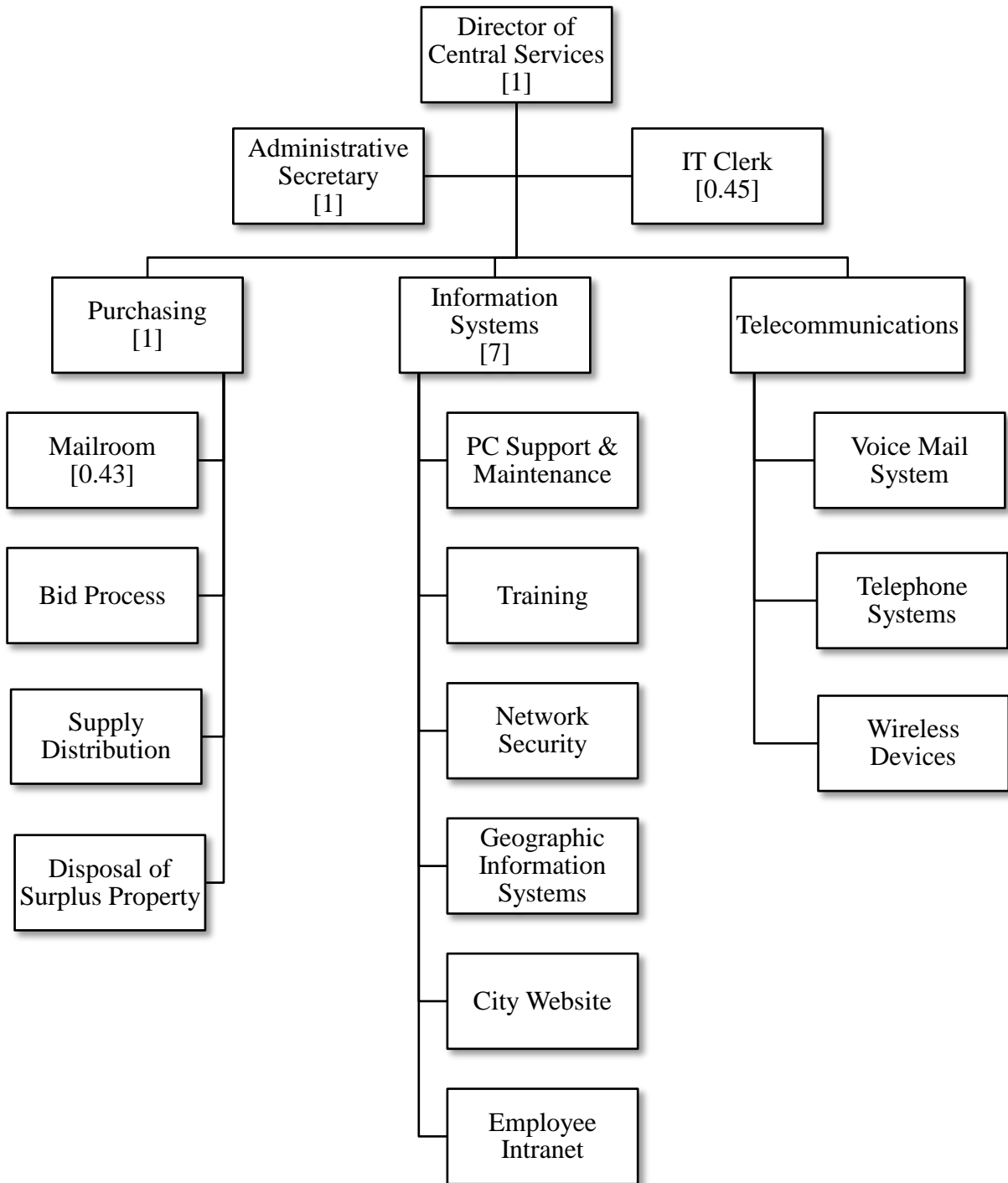
- Streamline routine workflow with the use of technology. (2, 8)
- Maintain a stable, reliable and efficient computer network. (2, 8, 9)
- Provide software training opportunities for employees. (2, 8)
- Replace obsolete and ineffective technology equipment prior to it becoming a support problem. (2)
- Promote the use of e-Procurement and expand the membership of vendors and agencies. (2)
- Expand the use of cooperative purchasing. (2, 9, 11)
- Review, promote and implement creative ways to save money and improve operations. (2)
- Educate staff about the purchasing process. (2, 8, 9)
- Expand the use of GIS technology. (2,8)
- Promote, support and expand network communications system. (2, 3, 8)
- Promote, educate and expand the use of the p-card program. (2, 8)
- Implement Green purchasing procedures. (2, 10)
- Maintain existing service and support levels with added responsibilities. (1,8)
- Review consolidation opportunities.(2, 10)
- Manage additional responsibilities (Farmington IT). (2)
- Promote, support, and expand purchasing efforts with small, minority and veteran owned businesses. (2, 4, 8)

PERFORMANCE OBJECTIVES

- Maintain and improve growing services levels within assigned resources.
- To promote the use of technology to improve the delivery of City services.
- To support end users in a timely and professional manner without secondary visits.
- Maintain City website and all social media to disseminate information about the City.
- Implement pro-active contracts with multi-year renewal options.
- Eliminate redundancy of information maintenance and promote information sharing.
- Expand the use of document imaging.
- Encourage, expand and promote cooperative purchasing.
- Support and maintain data network to provide uninterrupted work for staff.
- Secure the City’s network infrastructure to ensure continuity of service.
- Encourage and promote the use of existing software systems to their fullest capacity.
- Leverage the use of GIS Technology to better serve staff, local business & residents.

Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Software Systems Supported	200	200	200
Software Training Classes Provided	7	7	7
GIS Enhanced Applications	15	16	17
Computer Hardware Supported (PC’s)	465	470	472
Helpdesk/Support incidents	1,101	1,150	1,170
Multi-Function Network Printers	55	60	60
Network & Local Printers	34	34	34
Portable PC’s Supported	164	175	175
Virtual Servers Maintained	51	50	50
Cellular devices	254	256	256
Ratio of PC’s to IT Analysts	125:1	106:1	106:1
Sealed Bids/RFP’s Issued	56	65	70
Cooperative & Extendable Solicitations led by Farmington Hills	13	22	26
City Manager Reports	70	76	78
Awarded solicitations to minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled (<i>Please note 21/22 is only partial as tracking did not begin until mid-year</i>)	6	13	18
MITN e-Procurement members	284	300	310
Purchase Orders Issued	1,160	1,334	1,534
Total Amount Purchased	26,702,954	28,038,101	29,440,006
Purchasing Net Aggregate Savings	658,000	671,000	684,000
Total Dollars purchased with p-card	2,269,785	2,610,253	3,001,791
Total number of p-card transactions	8,116	8,521	8,947
Total revenue sold through MITN auction	55,193	57,592	60,850
Number of items sold through MITN auction	68	71	75
Outbound U.S. Mail Spend	124,430	130,651	137,184
Average Amount of Purchase Order	23,020	24,171	25,379
Savings per \$1 expended	\$.025	\$.027	.028
Average p-card transaction	280	320	370

CENTRAL SERVICES



Total Full Time Equivalent [10.88]

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010)	Administrative & Clerical				
	Director of Central Services	1	1	1	1
	Senior Buyer	1	1	1	1
	Buyer	0	0	0	0
	Manager of Information Technology	1	1	1	1
	Senior Information Systems Analyst	2	2	1	1
	Information Systems Analyst II	1	1	2	2
	Information Systems Analyst I	2	2	2	2
	GIS Technician	1	1	1	1
	Department Technician	1	1	1	1
	Total	10	10	10	10
(038)	Part-time (FTE)				
	Mail Clerk	0.43	0.43	0.43	0.43
	IT Clerk	0.45	0.45	0.45	0.45
	Total	0.88	0.88	0.88	0.88
	Department Total	10.88	10.88	10.88	10.88

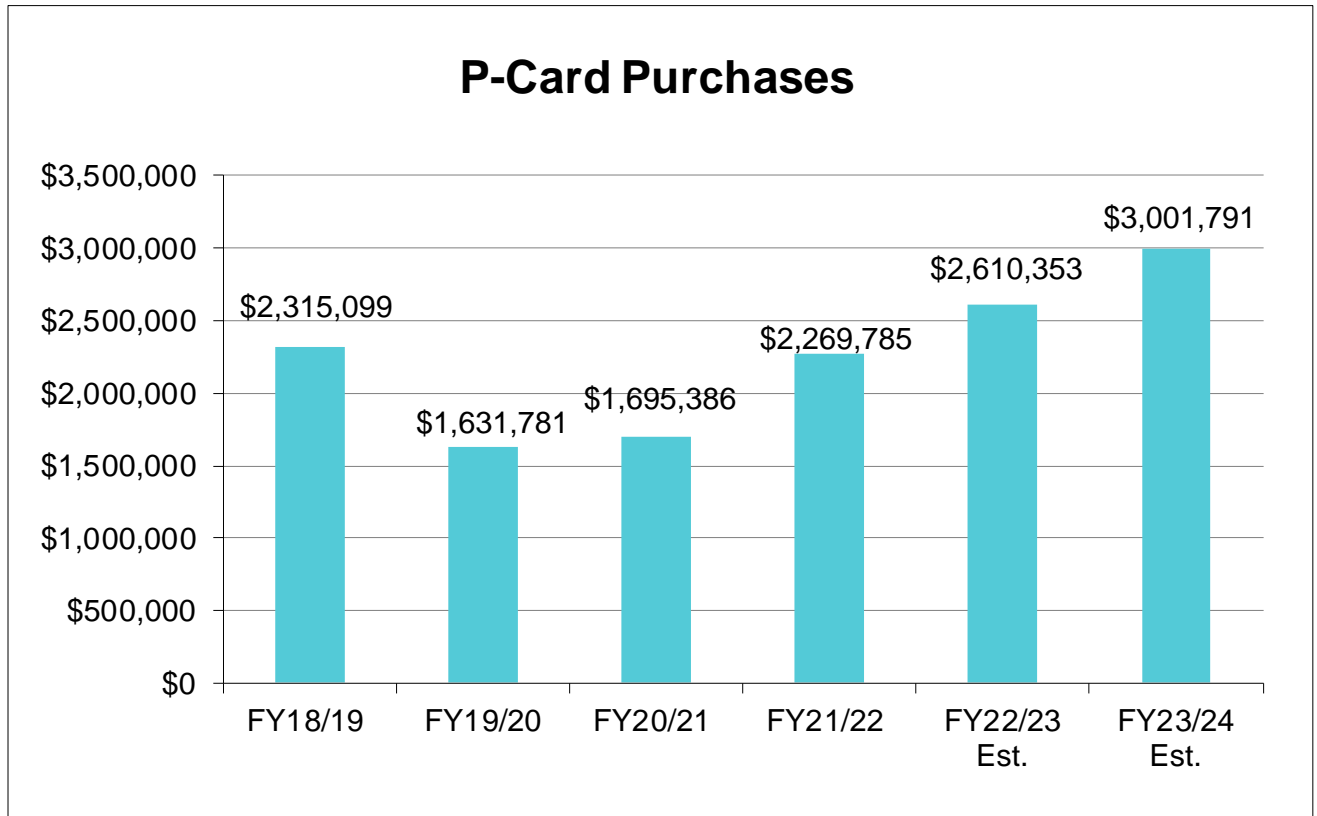
	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$973,467	\$1,122,105	\$1,180,758	\$1,175,969	\$1,332,576	\$1,303,136	\$1,353,232
Operating Supplies	2,732	4,281	3,319	4,366	4,130	4,198	4,269
Prof. & Contractual	29,206	27,239	45,040	33,820	43,540	43,740	43,740
Total Central Services	\$1,005,405	\$1,153,624	\$1,229,117	\$1,214,155	\$1,380,246	\$1,351,074	\$1,401,242
2022/23 Projection vs. Budget - \$				\$ (14,962)			
2022/23 Projection vs. Budget - %				-1.22%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 166,091		
2023/24 Budget vs. 2022/23 Projection - %					13.68%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 151,129		
2023/24 Budget vs. 2022/23 Budget - %					12.30%		

Central Services

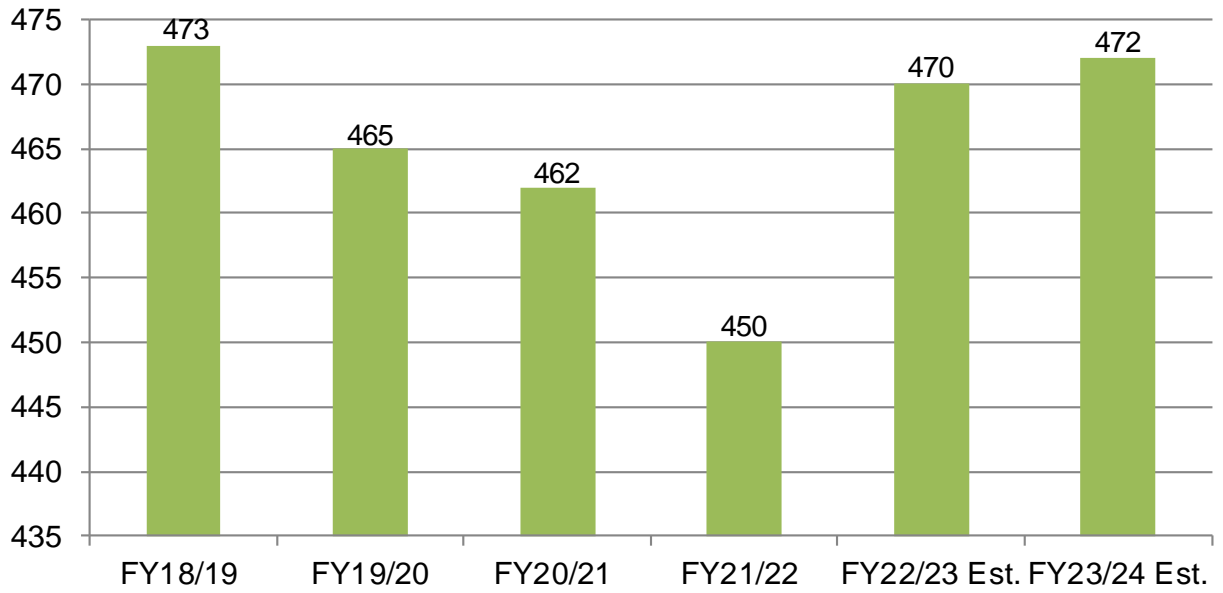
DEPARTMENT NUMBER: 250

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL								
010	Administrative Salaries	694,015	794,226	827,334	827,334	898,800	934,752	972,142
038	Part-time	23,370	21,735	26,943	26,037	27,900	28,584	28,584
106	Sick & Vacation	14,029	14,665	7,154	6,471	85,294	7,000	7,000
112	Overtime	10,593	1,460	8,000	4,800	8,000	8,000	8,000
200	Social Security	57,868	65,042	69,953	69,953	74,418	77,395	80,491
250	Blue Cross/Optical/Dental	114,263	151,760	162,785	162,785	184,929	192,326	200,019
275	Life Insurance	3,737	3,968	4,498	4,498	4,719	4,860	5,006
300	Pension - DC	21,225	30,654	33,711	33,711	5,600	5,600	5,600
325	Longevity	33,486	37,362	39,096	39,096	41,590	43,254	44,984
350	Worker's Compensation	882	1,233	1,284	1,284	1,326	1,366	1,407
	Category Total	973,467	1,122,105	1,180,758	1,175,969	1,332,576	1,303,136	1,353,232
(740) OPERATING SUPPLIES								
001	Gas & Oil	514	1,066	919	1,066	1,130	1,198	1,269
008	Supplies	2,219	3,215	2,400	3,300	3,000	3,000	3,000
	Category Total	2,732	4,281	3,319	4,366	4,130	4,198	4,269
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	0	2,204	4,000	2,600	4,000	4,000	4,000
002	Memberships & Licenses	1,288	1,865	1,200	800	1,000	1,200	1,200
004	Consultants/Website Dev.	17,425	11,008	25,000	17,000	25,000	25,000	25,000
007	Office Equip. Maintenance	0	1,200	3,000	1,680	1,700	1,700	1,700
013	Education & Training	5,999	6,522	7,200	7,200	7,200	7,200	7,200
024	Printing Services	54	0	200	100	200	200	200
041	Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
	Category Total	29,206	27,239	45,040	33,820	43,540	43,740	43,740
DEPARTMENT TOTAL		1,005,405	1,153,624	1,229,117	1,214,155	1,380,246	1,351,074	1,401,242

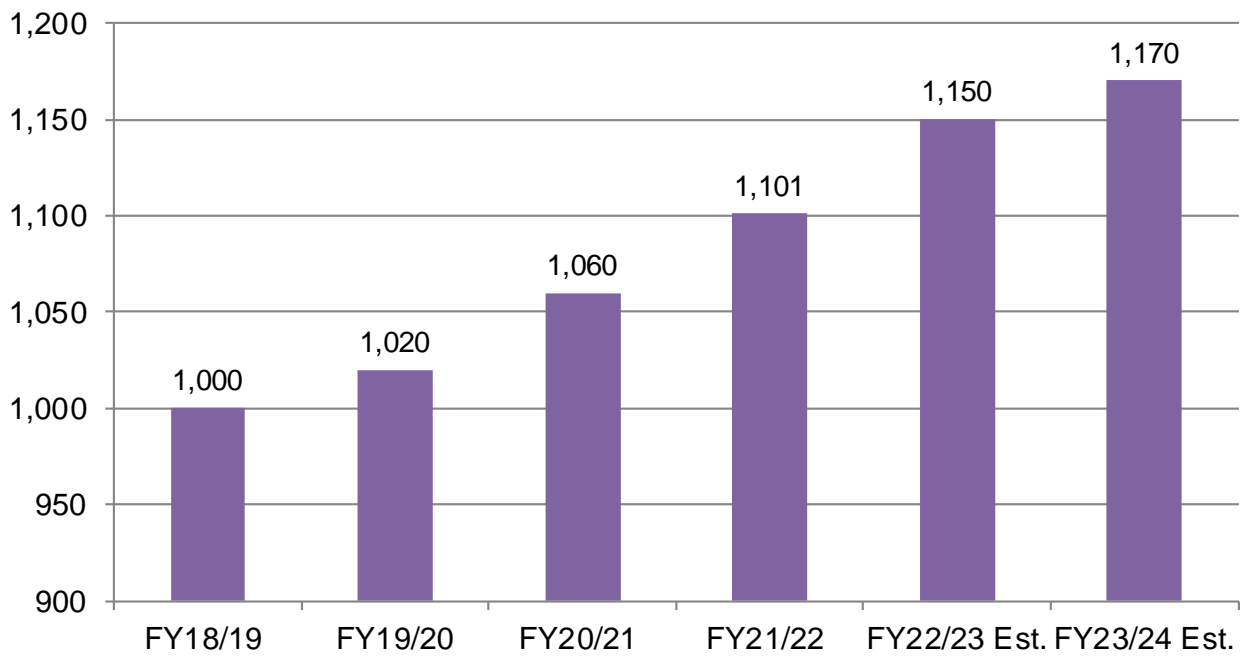
KEY DEPARTMENTAL TRENDS

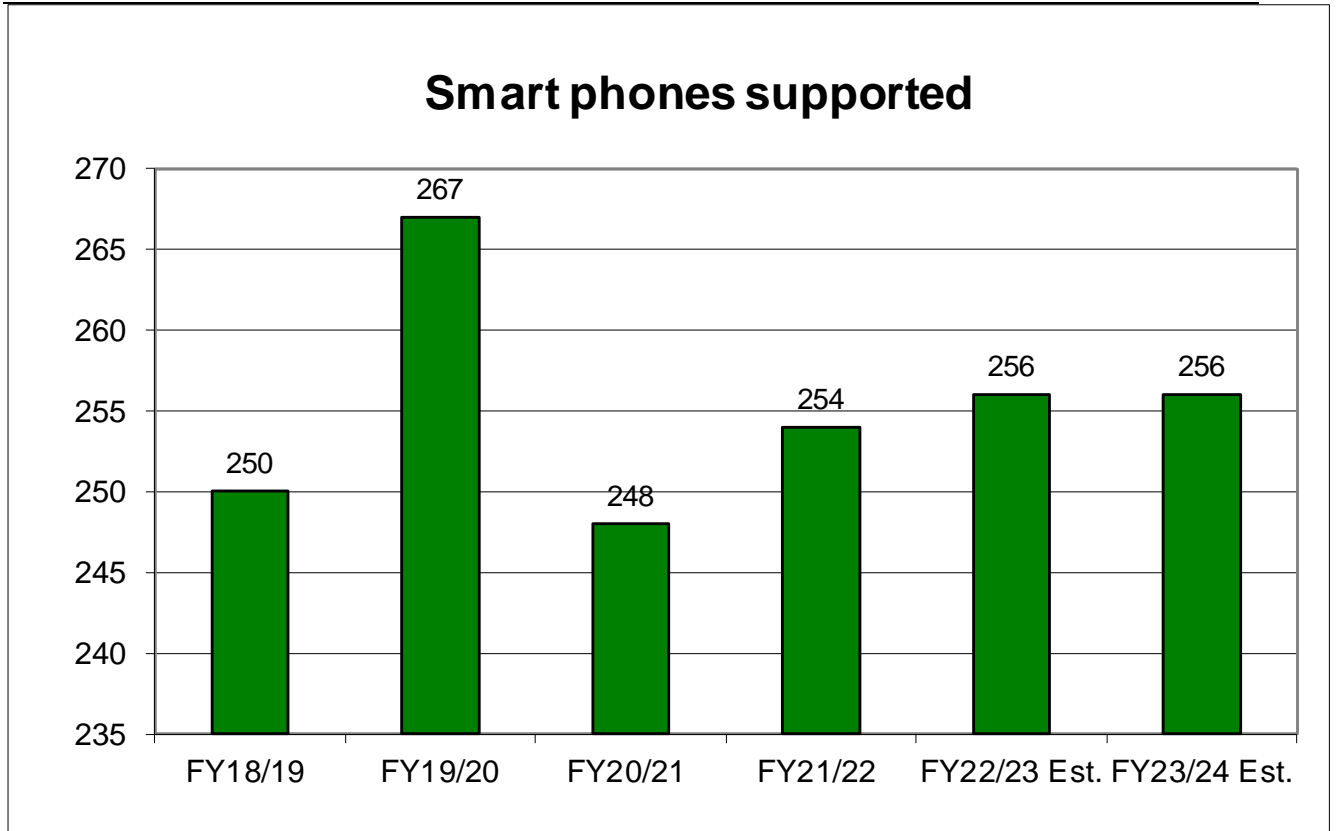


Computer Hardware Supported(PCs)



Helpdesk/Support Incidents





SUPPORT SERVICES

MISSION STATEMENT: Provide those services and activities necessary to the overall day-to-day operation of the City government.

Support Services refers to services that are provided to support the overall operation of the City. This cost center provides support for the entire organization and accounts for all general costs that cannot be allocated to any one particular department. Budget funding covers general liability and property insurance, telecommunications, overhead street lighting, copiers, beautification projects, staff vehicles, postage, and other administrative functions. There are no employees in this budget.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Operating Supplies	107,073	22,495	72,500	50,994	54,506	60,196	55,546
Professional & Contractual	2,117,428	2,524,397	2,580,227	2,601,733	3,043,263	3,005,606	2,935,677
Total Support Services	\$2,224,500	\$2,546,892	\$2,652,727	\$2,652,727	\$3,097,769	\$3,065,802	\$2,991,223
2022/23 Projection vs. Budget - \$				\$ 0			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 445,042		
2023/24 Budget vs. 2022/23 Projection - %					16.78%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 445,042		

Support Services

DEPARTMENT NUMBER: 290

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(740) OPERATING SUPPLIES								
001	Gas & Oil Pool Cars	2,648	5,174	4,900	5,194	5,506	5,836	6,186
008	Miscellaneous Expense	4,749	4,064	4,800	4,800	5,000	5,000	5,000
014	Copier Supplies	4,057	6,856	6,000	7,200	7,200	7,560	7,560
019	COVID-19 Supplies	89,243	5,151	25,000	7,000	10,000	10,000	10,000
034	Publications for Resale	4,676	0	5,000	0	0	5,000	0
046	City-Wide Beautification	1,700	1,250	26,800	26,800	26,800	26,800	26,800
	Category Total	107,073	22,495	72,500	50,994	54,506	60,196	55,546
(801) PROFESSIONAL & CONTRACTUAL								
002	Membership, Licenses & Network Securi	557,465	558,920	665,266	660,000	920,000	960,000	1,015,000
003	Public Relations	9,399	16,356	40,000	40,000	40,000	40,000	40,000
004	Consultants	71,594	59,500	89,250	148,159	200,000	200,000	50,000
005	Fleet Insurance	10,352	9,225	10,871	9,803	11,197	11,533	11,879
006	Vehicle Maintenance	1,663	2,731	3,675	2,000	3,785	3,899	4,016
007	Office Equip. Maintenance	1,000	1,593	14,000	4,800	5,000	5,000	5,000
008	Community Assistance Work Program	0	0	0	1,800	2,500	2,500	2,500
010	Broadband Study	33,313	0	0	0	0	0	0
013	Education & Training	0	4,000	60,000	72,000	200,000	75,000	75,000
015	Copier Rental	33,539	33,295	36,500	36,500	41,975	41,975	41,975
016	Phone & Internet Expense	207,445	197,294	224,000	220,000	224,000	242,000	242,000
018	Postage & Machine Rental	137,357	124,430	135,000	128,000	135,000	140,000	140,000
019	Property & Casualty Insurance	797,146	109,063	700,000	748,462	770,916	794,043	817,865
022	Insurable Property Repairs	71,073	96,320	186,165	201,165	80,000	80,000	80,000
024	Printing Services	992	0	0	0	0	0	0
027	Radio Maintenance	0	0	1,250	0	1,250	1,250	1,250
050	Overhead Lighting Utilities	232,467	235,145	236,250	232,000	248,000	248,000	248,000
052	Document Imaging Management	0	4,488	50,000	50,000	50,000	50,000	50,000
066	Emergency Contracted Services	0	900,928	0	5,000	0	0	0
082	Unemployment Compensation	27,392	6,314	30,000	5,000	30,000	30,900	31,827
083	Disability Funding	1,708	3,368	10,000	1,580	10,000	10,000	10,000
084	Pest Abatement	16,698	17,327	13,000	6,019	18,000	18,000	18,000
085	Cobra Insurance	34,512	25,209	20,000	(3,231)	(3,360)	(3,494)	(3,634)
086	Health IBNR	(138,324)	0	25,000	25,000	25,000	25,000	25,000
087	Employee Assistance Services	10,471	17,067	26,000	7,675	26,000	26,000	26,000
089	State Hlth. Insurance Claims Tax	168	136	1,000	0	1,000	1,000	1,000
702	Emergency Personnel Costs	0	67,110	0	0	0	0	0
740	Emergency Non-Capital	0	34,578	0	0	0	0	0
998	Disaster Emergency Fund	0	0	3,000	0	3,000	3,000	3,000
999	Tax Tribunal Refunds	0	0	0	0	0	0	0
	Category Total	2,117,428	2,524,397	2,580,227	2,601,733	3,043,263	3,005,606	2,935,677

POST-EMPLOYMENT BENEFITS

The City offers a Defined Benefit Pension and Retiree Health Care for Tier 1 employees (hired before 2006 – 2008), and Tier 2 employees (hired since 2006 – 2008). City contributes Actuarially Required Contributions (ARC) to fund these benefits.

During FY 2022-23, the City negotiated and implemented new agreements that shifted Tier 2 employees back into the Defined Benefit Retirement System. Tier 2 employees began to accrue years of service in FY 2022-23 to become eligible for a Pension Benefit and for a Retiree Health Care Stipend Benefit.

The Post-Employment Benefits Department funds the City’s contributions these benefits by making payments into the City’s Retirement System.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$2,462,054	\$2,401,224	\$2,482,149	\$2,232,149	\$2,254,673	\$3,567,407	\$3,745,777
Total Post Employment Bene	\$2,462,054	\$2,401,224	\$2,482,149	\$2,232,149	\$2,254,673	\$3,567,407	\$3,745,777
2022/23 Projection vs. Budget - \$				-\$250,000			
2022/23 Projection vs. Budget - %				-10.07%			
2023/24 Budget vs. 2022/23 Projection - \$					\$22,524		
2023/24 Budget vs. 2022/23 Projection - %					1.01%		
2023/24 Budget vs. 2022/23 Budget - \$					-\$227,476		
2023/24 Budget vs. 2022/23 Budget - %					-9.16%		

DEPARTMENT NUMBER: 298

Acct.	2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
(702) PERSONNEL							
305 General Group DB Pension	2,152,007	2,334,458	2,428,109	2,178,109	2,254,673	3,567,407	3,745,777
308 General Group DB Retiree Healthcar	310,047	66,766	54,040	54,040	0	0	0
DEPARTMENT TOTAL	2,462,054	2,401,224	2,482,149	2,232,149	2,254,673	3,567,407	3,745,777

INTERFUND TRANSFERS

In accordance with generally accepted accounting principles, the Interfund Transfers section of the budget provides appropriations for the City’s General Fund contributions to the General Debt Service Fund for existing debt issues, the Nutrition Fund for operations, the Capital Improvement and Community Center Renovations Funds for various capital improvements.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Interfund Transfers	\$8,852,224	\$8,768,990	\$9,868,951	\$9,830,000	\$7,623,951	\$9,623,951	\$9,323,951
Total Interfund Transfers	\$8,852,224	\$8,768,990	\$9,868,951	\$9,830,000	\$7,623,951	\$9,623,951	\$9,323,951
2022/23 Projection vs. Budget - \$				-\$38,951			
2022/23 Projection vs. Budget - %				-0.39%			
2023/24 Budget vs. 2022/23 Projection - \$					-\$2,206,049		
2023/24 Budget vs. 2022/23 Projection - %					-22.35%		
2023/24 Budget vs. 2022/23 Budget - \$					-\$2,245,000		
2023/24 Budget vs. 2022/23 Budget - %					-22.75%		

DEPARTMENT NUMBER: 299

Acct.	2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
(299) INTERFUND TRANSFERS							
213 To Federal Forfeiture Fund	26,916	0	0	0	0	0	0
281 To Nutrition Fund	25,308	68,055	68,951	30,000	68,951	68,951	68,951
301 To General Debt Service Fund	1,800,000	2,200,935	2,200,000	2,200,000	2,325,000	2,325,000	2,325,000
404 To Capital Improvement Fund	7,000,000	6,500,000	7,600,000	7,600,000	5,100,000	7,100,000	6,800,000
406 To Community Center Renovations Fund	0	0	0	0	130,000	130,000	130,000
Total Operating Budget	8,852,224	8,768,990	9,868,951	9,830,000	7,623,951	9,623,951	9,323,951
DEPARTMENT TOTAL	8,852,224	8,768,990	9,868,951	9,830,000	7,623,951	9,623,951	9,323,951

PUBLIC SAFETY SUMMARY

DIV.	2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
NO. Category and Line Item	Actual	Actual	Current	Estimated	Adopted	Projected	Projected
	Expenditures	Expenditures	Budget	Expenditures	Budget	Budget	Budget
PUBLIC SAFETY:							
300 Police	14,762,273	16,023,756	17,391,720	17,164,404	19,124,214	19,573,781	20,394,332
337 Fire	6,534,037	6,905,341	7,699,636	7,699,636	8,229,940	8,447,524	8,692,073
TOTAL PUBLIC SAFETY	21,296,310	22,929,097	25,091,356	24,864,041	27,354,153	28,021,306	29,086,405



POLICE DEPARTMENT

MISSION STATEMENT: *The Farmington Hills Police Department is committed to maintaining the safety and quality of life of this community through the delivery of superior police services without prejudice or partiality.*

After a decade of decreasing crime trends the city experienced increases in some categories, and reductions in others. Categories showing increases were at a slower rate than most other portions of the country. Armed Robberies (2) were the lowest in City history. The number of Residential Burglaries (53) is down nearly 20% from 2021. Auto Thefts (142) increased in 2022 on a regional & national basis along with larceny from autos (427).

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Maintain Department accreditation through the Michigan Association of Chiefs of Police. (1,9,12)
- Department wide training in “Crisis Intervention (CIT)”, “Procedural Justice”, and “Cultural IQ” to further improve the superior police services provided to our community. (1,3,8,13)
- Continue successful efforts to reduce crime, increase community and inter-agency cooperation thereby enhancing the quality of life for City residents and visitors. (2,4,7,8,13)
- Continue the development of the Department’s ability to gather, analyze and utilize critical crime trend data toward effective deployment of personnel and crime prevention tactics. (1,2)
- Department wide commitment to staff development through training and continued education. (1,8,10,11)
- Bring the agency closer to the community by holding bi-annual Citizen Police Academies. (4,11,14)
- Continue to build upon law enforcement community connections through several key crime prevention programs. Expand community outreach efforts through social media and added personnel. (2,3,11,13)
- Replace marked patrol vehicles and unmarked vehicles that have reached their end of law enforcement use. (1,3,10)
- Increase officer situational awareness through training programs that exist in the classroom, on the range, and in simulated environments. (3,8,9,10)
- Continue successful efforts to recruit, hire, and retain quality police employees, while seeking to add diversity to the workforce. (1,8,13)
- Continue to bring cutting edge technology into Force Response to Resistance training and operations. Improve readiness to respond to critical incidents through protective equipment and lifesaving tools (1,3,10,13)

PERFORMANCE OBJECTIVES

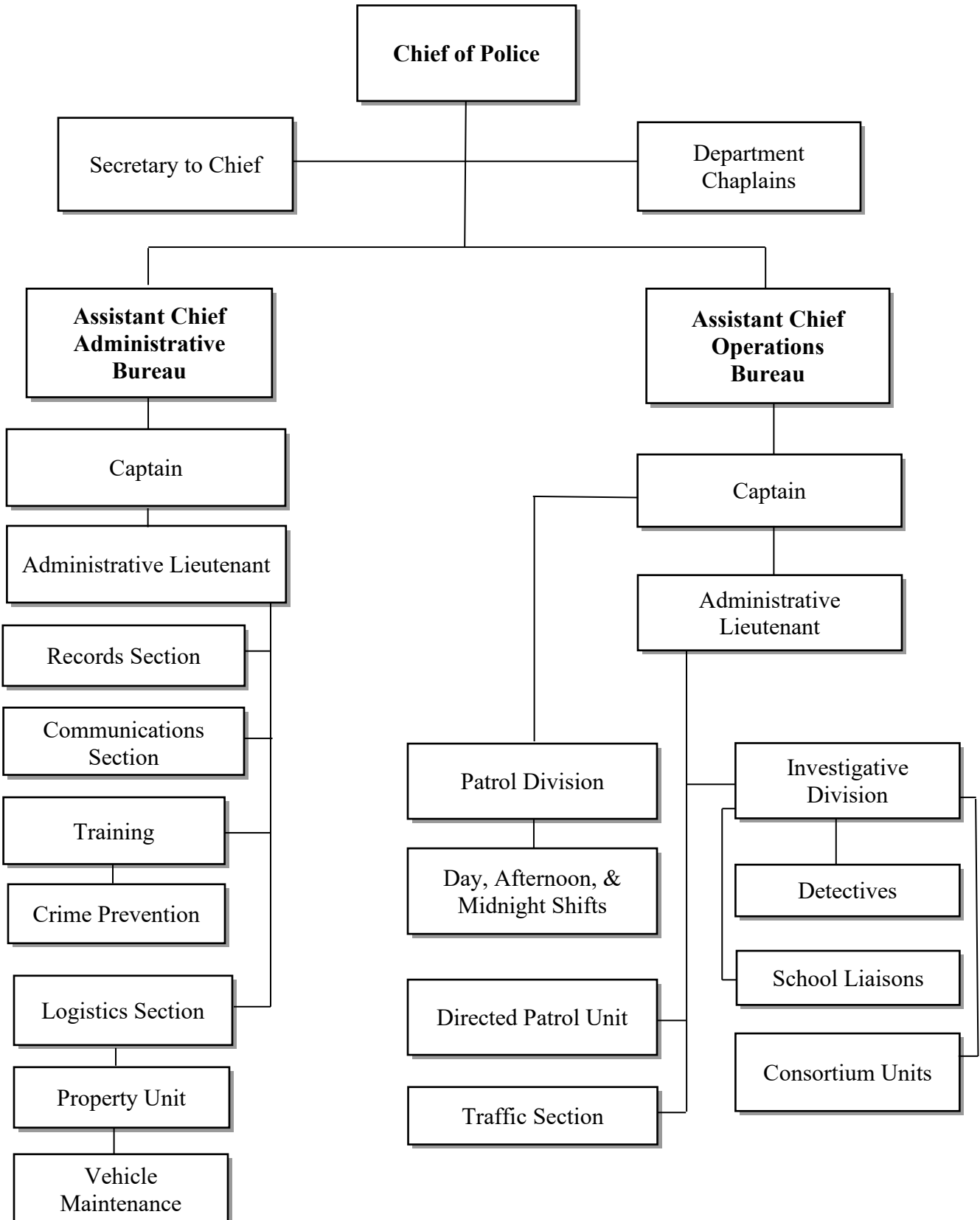
	Performance Indicators	2021 Actual	2022 Actual	2023 Projected
Service Level	Neighborhood Watch Groups	56	58	58
	Speech/Service Requests	86	83	100
	False Alarm Fees Collected [2]	\$49,700	\$59,370	\$60,000
	Report Copy Requests	1,033	1,117	1,200
	Pistol Permits Processed	1,874	1,817	2,000
	Investigative Division Cases	3,059	3,300	3,500
	Investigative Division Arrest Warrants	383	458	500
	Investigative Division Juvenile Petitions	31	43	50
	Fire Service Calls	10,383	11,911	12,000
	Adults Arrested	2,027	1,875	1,900
	Juveniles Arrested	28	50	50
	O.U.I.L. Arrests	158	157	150
	Dispatched Runs (FHPD/FHFD/FDPS)	45,333	67,665	69,000
	Group A Crimes (2474) per 1,000 Population [3]	22.99	29.45	29.95
	Group B Crimes/ (731) per 1,000 Population [3]	8.83	8.70	8.50
	City of Farmington Dispatched Calls for Service	6,177	11,500	12,000
	Burglaries-residential [1]	66	53	50
	Burglaries-commercial [1]	79	27	27
	Robberies [4]	12	7	7
	Moving Violations (Hazardous)	4,770	3,485	3,500
	Non-Moving Violations (Non- Hazardous)	2,206	3,264	3,250
	Residential Burglaries/1,000 Housing Units	1.78	1.58	1.50
	Police	Cases Closed (opened in same year)	2,730	2,711

- [1] Includes entry by forcible and non-forcible (unsecured) means
- [2] Alarm Billing Software
- [3] U.S Census population as of July 1, 2020 (83,986)
- [4] Robberies (armed and unarmed)

Department Budgetary Accomplishments

- Added four Officer positions, and one Lieutenant position bringing the overall agency strength to 111 sworn personnel.
- Recruited and hired twelve new Police Officers to fill vacancies
- Hired one full-time Dispatcher
- Hired one Crime Prevention Technician
- Hired two records Clerks
- Hired seven Cadets
- Purchased and equipped five marked patrol vehicles to replace vehicles being removed from the Department's fleet, including two hybrid police vehicles
- Purchased five unmarked investigative staff vehicles to replace vehicles being removed from the Department's fleet
- Purchased external body armor carriers to replace defective units
- Purchased enhanced special threat ballistic plates for each officer
- Replaced and upgraded 120 duty weapons
- Purchased an additional 120 back up weapons to bring the agency into compliance with MACP Accreditation
- Purchased 26 additional Prep Radios along with belt holders in preparation for the new county-wide radio system
- Purchased 3 treadmills, 1 stair climber, and several other pieces of gym equipment
- Outfitted the Professional Standards & Training Unit office with furniture
- Remodeled the Detective Bureau kitchen.
- Painted the Operations Bureau work areas.
- Outfitted the Digital Evidence Laboratory with furniture and equipment
- Remediated the lead in the firearms range
- Replaced chairs in the Detective Bureau and at the Command Desk
- Purchased 5 Life Lock Preliminary Breath Test Devices
- Added rear security barriers to newly outfitted marked patrol units

POLICE DEPARTMENT



Police Department

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
<u>GENERAL FUND</u>					
(010)	Administrative & Clerical				
	Chief of Police	1	1	1	1
	Secretary to the Chief of Police	1	1	1	1
	Records Division Supervisor	1	1	1	1
	Secretary	3	3	3	3
	Clerk Typist II	4	4	2	2
	Clerk Typist I	1	1	3	3
	Community Service Officer	1	0	0	0
	Administrative Secretary	3	3	3	3
	Police Service Technician	1	2	2	2
	Records Section Coordinator	1	1	1	1
	Crime Prevention Technician	1	1	1	1
	Department Technician	2	3	3	3
	Total	20	21	21	21
(012)	Dispatchers				
	Dispatcher	9	9	10	10
	Dispatch Supervisor	3	3	3	3
	Total	12	12	13	13
(017)	Assistant Chief	2	2	2	2
(018)	Captain	2	2	2	2
(019)	Lieutenant	5	6	6	6
(020)	Sergeant	16	16	16	16
(021)	Police Officer	45	49	49	49
(051)	Crossing Guard (FTE)	1.22	1.22	1.22	1.22
(038)	Part-time (Dispatch & Clerical,Cadets & PSA's) (FTE)	10	10	10	10
	Total	81.22	86.22	86.22	86.22
	Total General Fund	113.22	119.22	120.22	120.22
705	<u>PUBLIC SAFETY MILLAGE</u>				
(010)	Administrative & Clerical				
	Communications Section Manager (Civilian)	1	1	1	1
(012)	Dispatchers	5	5	4	4
(021)	Police Officer	35	35	38	38
	Total Public Safety Millage Fund	41.00	41.00	43.00	43.00
	Department Total	154.22	160.22	163.22	163.22

Police Department

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$13,639,747	\$14,469,458	\$15,857,320	\$15,695,126	\$17,035,063	\$18,059,766	\$18,853,772
Operating Supplies	459,623	473,859	482,180	422,035	492,870	507,657	522,886
Professional & Contractua	633,521	673,332	1,052,220	1,047,244	973,115	1,006,359	1,017,673
Capital Outlay	29,382	407,107	0	0	623,165	0	0
Total Police	\$14,762,273	\$16,023,756	\$17,391,720	\$17,164,404	\$19,124,214	\$19,573,781	\$20,394,332
2022/23 Projection vs. Budget - \$				\$ (227,315)			
2022/23 Projection vs. Budget - %				-1.31%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 1,959,809		
2023/24 Budget vs. 2022/23 Projection - %					11.42%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 1,732,494		
2023/24 Budget vs. 2022/23 Budget - %					9.96%		

Police Department

DEPARTMENT NUMBER: 300

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL							
010 Administrative & Clerical	947,159	974,770	1,121,661	1,121,661	1,170,551	1,193,962	1,217,841
012 Dispatchers	670,781	777,866	789,317	789,317	822,587	855,490	889,710
017 Assistant Chiefs	229,838	231,472	242,947	242,947	257,571	270,450	283,972
018 Commanders	222,257	228,813	234,329	234,329	248,435	260,856	273,899
019 Lieutenants	505,267	524,341	633,953	633,953	678,575	712,504	748,129
020 Sergeants	1,479,039	1,523,521	1,550,860	1,550,860	1,660,022	1,743,023	1,830,174
021 Patrol	3,222,106	3,367,834	3,677,997	3,677,997	4,167,115	4,375,471	4,594,244
038 Part-time	266,856	342,372	383,750	379,500	395,262	407,119	419,332
041 Court Time	64,904	79,217	124,115	75,000	127,838	131,673	135,623
042 Holiday Pay	334,497	357,665	376,656	376,656	413,912	434,608	456,338
051 Crossing Guards	7,295	15,700	17,000	12,500	17,510	18,035	18,576
106 Sick/Personal/Vacation	362,955	292,973	429,469	428,000	691,198	1,014,779	1,076,313
108 Hazard Pay	0	0	0	0	0	0	0
112 Overtime	634,019	704,948	735,000	632,000	663,600	696,780	731,619
115 Grant - dispatch Training Wages	0	0	2,160	2,300	2,300	2,400	2,400
117 OHSP Ped & Bike Enforcement	1,644	2,000	0	0	0	0	0
200 Social Security	701,783	742,760	828,495	828,495	890,147	925,753	962,783
250 Blue Cross/Optical/Dental	1,148,791	1,271,969	1,493,754	1,493,754	1,505,242	1,565,452	1,628,070
275 Life Insurance	14,520	13,989	16,162	16,162	16,667	17,167	17,682
300 Pension - DC	231,957	257,457	302,436	302,436	113,700	113,700	113,700
305 Pension - DB	2,091,631	2,248,466	2,319,571	2,319,571	2,581,330	2,684,583	2,791,967
308 Post Retirement Healthcare	0	0	0	0	0	0	0
325 Longevity	446,411	435,564	491,891	491,891	522,675	543,582	565,325
350 Worker's Compensation	56,039	75,761	85,797	85,797	88,826	92,379	96,074
Category Total	13,639,747	14,469,458	15,857,320	15,695,126	17,035,063	18,059,766	18,853,772
(705) PUBLIC SAFETY MILLAGE							
010 Administrative & Clerical	363,326	385,209	390,208	390,208	337,712	351,220	365,269
021 Patrol	2,537,107	2,323,362	2,729,206	2,729,206	3,157,024	3,314,876	3,480,619
041 Court Time	31,423	51,246	97,868	37,500	102,761	107,900	113,294
042 Holiday Pay	142,151	132,458	157,511	157,511	176,785	183,856	191,211
106 Sick/Personal/Vacation	33,340	47,199	41,104	22,600	43,159	45,160	47,585
108 Hazard Pay	0	0	0	0	0	0	0
112 Overtime	334,137	352,836	299,889	303,000	314,883	330,627	347,160
115 Grant-Dispatch	0	0	2,200	2,200	2,300	2,400	2,400
200 Social Security	267,416	254,460	293,183	293,183	321,784	334,655	348,041
250 Blue Cross/Optical/Dental	448,672	419,645	496,575	496,575	593,442	617,179	641,866
275 Life Insurance	4,557	4,342	5,081	5,081	5,360	5,521	5,686
300 Pension - DC	79,921	85,352	103,345	103,345	69,126	69,126	69,126
305 Pension - DB	924,450	996,969	946,545	946,545	983,578	1,022,921	1,063,838
308 Post Retirement Healthcare	0	0	0	0	0	0	0
325 Longevity	117,211	100,173	116,614	116,614	95,860	99,694	103,682
350 Worker's Compensation	22,444	26,995	32,368	32,368	31,409	32,665	33,972
Realloc. to P.S. Millage Fund	(5,306,157)	(5,180,247)	(5,711,697)	(5,635,936)	(6,235,182)	(6,517,801)	(6,813,750)
Category Total	0	0	0	0	0	0	0

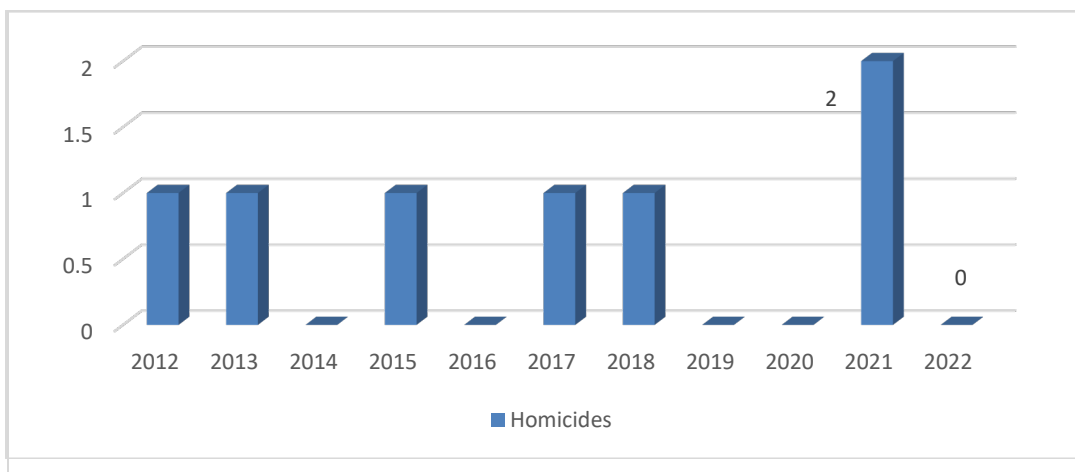
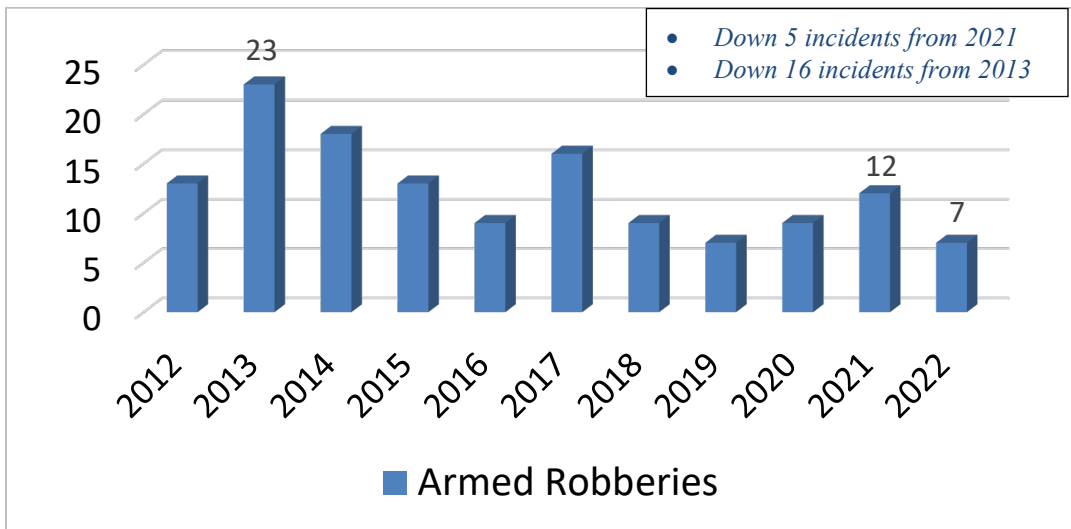
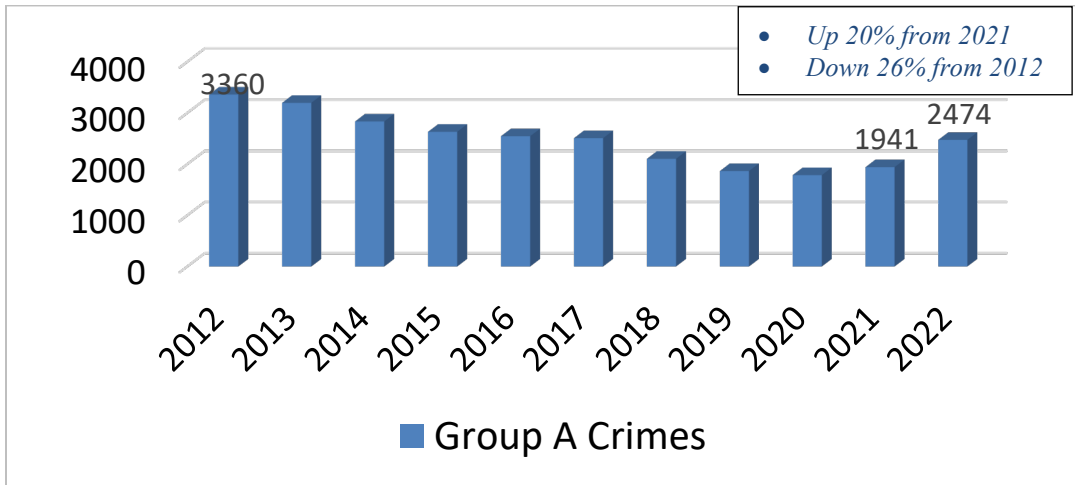
Police Department

DEPARTMENT NUMBER: 300

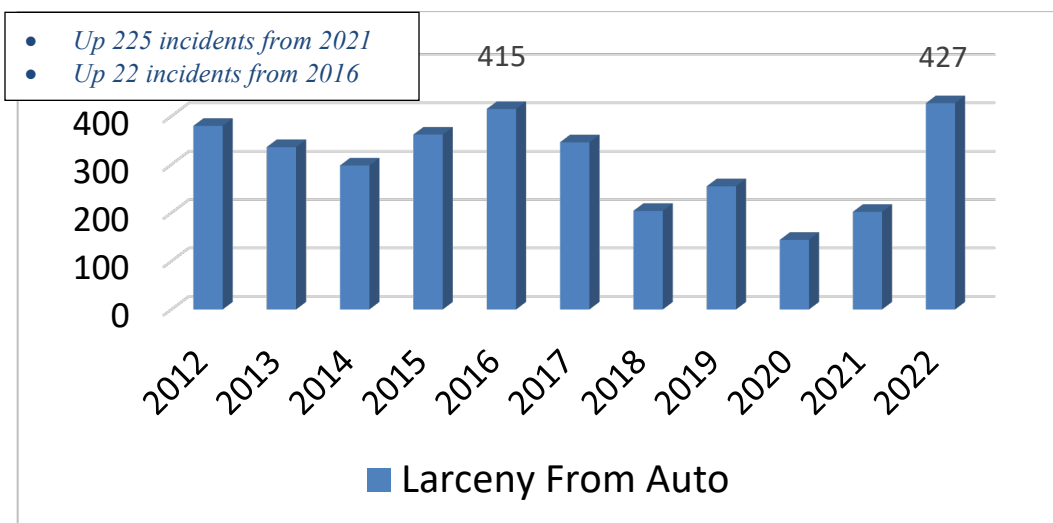
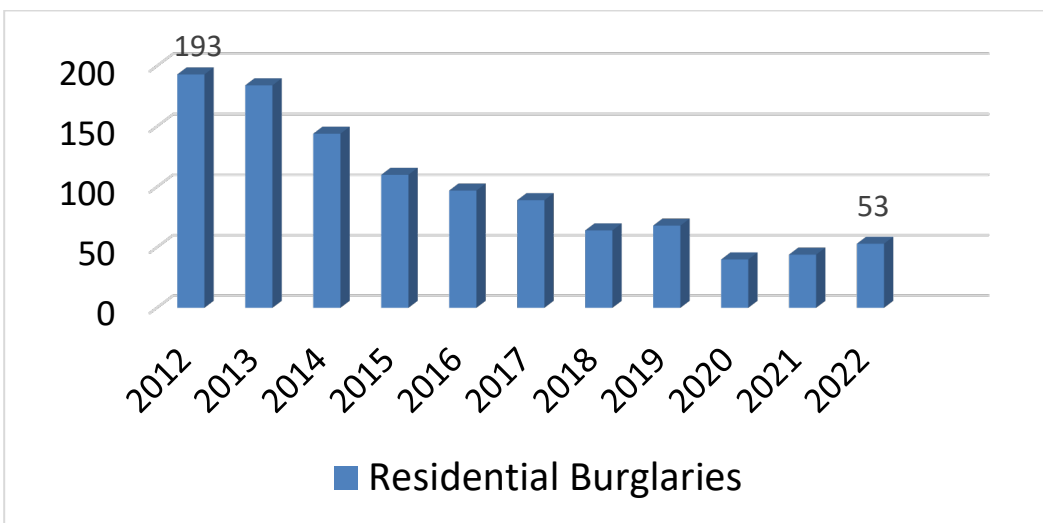
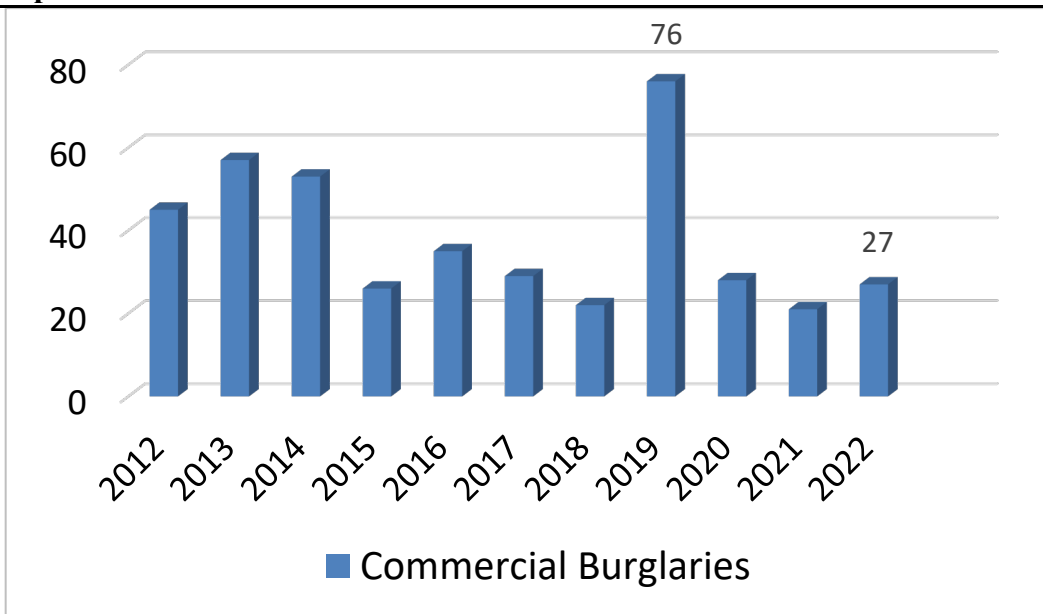
Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(740) OPERATING SUPPLIES								
001	Gas & Oil	130,130	207,943	196,000	207,943	214,181	220,607	227,225
002	Books & Subscriptions	1,704	1,459	2,155	1,600	2,155	2,220	2,286
003	Pers. Testing & Advert.	9,928	0	11,500	11,500	11,500	11,845	12,200
008	Supplies	58,083	69,854	60,000	5,800	60,000	61,800	63,654
011	Rental Equipment	26,947	26,947	27,810	1,050	28,644	29,504	30,389
018	Ammunition & Weapons	83,345	51,705	61,040	45,900	49,340	50,820	52,345
019	Uniforms/Uniform Equip.	139,702	106,431	114,575	139,242	117,950	121,489	125,133
040	Miscellaneous Expense	9,819	9,523	9,100	9,000	9,100	9,373	9,654
041	Over and Short	(35)	(3)	0	0	0	0	0
	Category Total	459,623	473,859	482,180	422,035	492,870	507,657	522,886
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	3,395	10,889	7,350	7,350	7,350	7,775	7,775
002	Memberships & Licenses	1,015	2,900	5,165	3,500	5,665	5,466	5,466
005	Fleet Insurance	61,053	58,166	61,075	64,129	67,336	70,703	74,238
006	Vehicle Maintenance	90,601	75,804	67,200	59,572	52,810	55,451	58,224
007	Office Equip. Maint.	2,320	3,652	4,000	3,950	4,120	4,244	4,371
008	Firearms Range Maint.	3,028	0	6,928	4,600	6,928	6,980	7,189
009	In-car Maint	400	43,505	88,175	88,175	80,000	80,000	80,000
011	MI Enhancement Training	0	0	0	300,000	20,000	20,000	20,000
012	Training	0	55,849	26,900	44,603	29,400	26,900	26,900
013	Education	75,816	42,663	121,000	57,000	113,500	121,000	121,000
014	State Act 302 Training	33,450	9,425	20,000	20,000	20,000	20,000	20,000
015	State Act 32 Training	9,190	13,101	17,000	17,000	17,000	17,000	17,000
016	Telephone Expense	38,182	44,871	149,469	90,240	62,528	64,404	66,336
023	Data Processing	111,171	125,896	126,104	63,500	123,604	133,783	133,783
024	Printing Services	6,876	5,322	8,550	8,500	10,550	10,867	11,192
026	Physical Examinations	20,439	20,928	18,000	19,771	18,000	18,000	18,000
027	Vehicle Radio Maint.	4,197	4,593	6,777	4,150	6,822	7,330	7,330
028	Prisoner Care	3,313	5,473	7,200	6,500	5,000	7,638	7,638
029	Building Maintenance	44,651	13,208	76,627	58,126	23,010	24,330	24,330
041	Auto Allowances	22,200	21,090	17,760	17,500	17,760	17,760	17,760
043	Auto Washing	7,743	7,412	6,000	6,000	5,000	6,346	6,346
044	Towing	4,927	0	600	600	500	600	600
056	Utilities	60,323	63,647	65,625	63,647	65,556	67,523	69,549
065	Uniform Cleaning	15,994	18,429	18,500	18,480	18,500	18,500	18,500
070	Crime Prevention	3,515	3,863	2,125	2,100	4,125	2,125	2,125
097	Live Scan Application	3,782	10,147	12,500	11,750	12,500	12,875	13,261
098	Investigative Services	5,940	12,498	111,590	6,500	175,550	178,760	178,760
	Category Total	633,521	673,332	1,052,220	1,047,244	973,115	1,006,359	1,017,673
(970) CAPITAL OUTLAY								
015	Automotive/Auto Equip.	29,382	407,107	0	0	623,165	0	0
	Category Total	29,382	407,107	0	0	623,165	0	0
DEPARTMENT TOTAL		14,762,273	16,023,756	17,391,720	17,164,404	19,124,214	19,573,781	20,394,332

Over \$400,000 of various General Fund Grants, Fees & Contributions help support the cost of providing Police Services throughout the City.

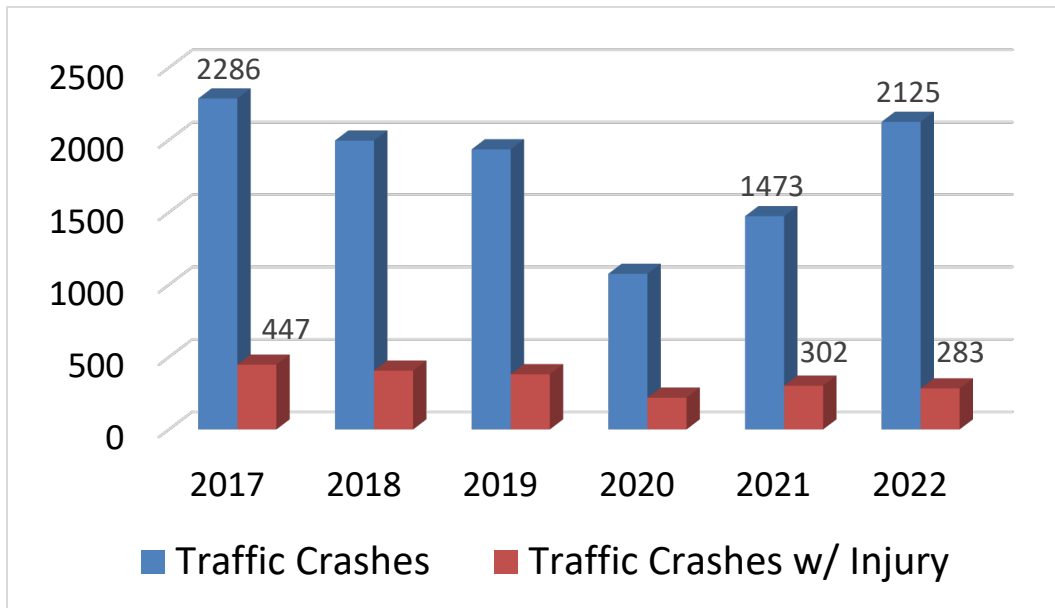
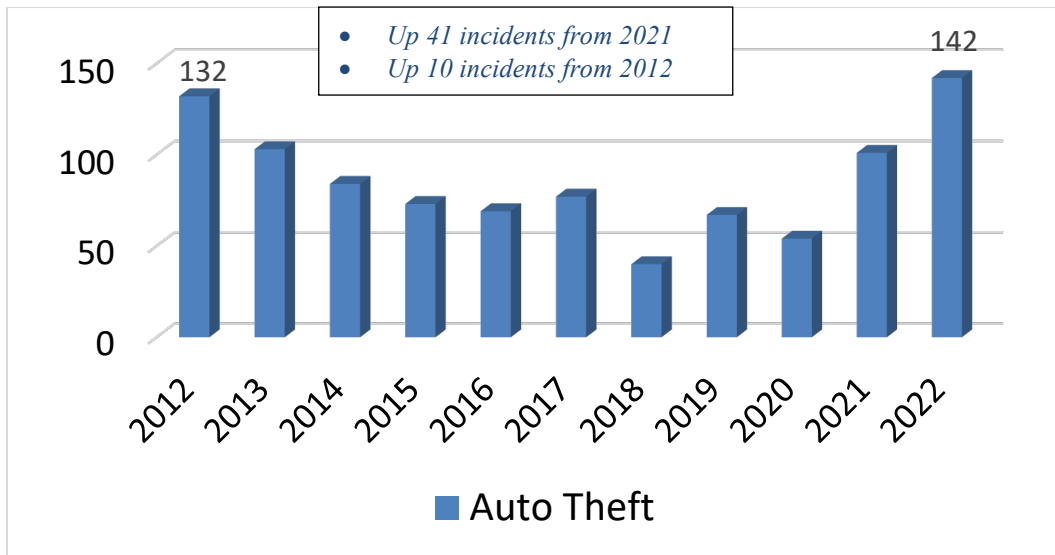
Key Department Trends



Police Department



Police Department



FIRE DEPARTMENT

MISSION STATEMENT: The Farmington Hills Fire Department, utilizing a combination of career and part-paid personnel in an efficient and effective manner, has the responsibility to preserve the resources of the community through fire prevention and suppression, to reduce the adverse effects of injury or sudden illness through quality emergency medical service as first responders, to provide the necessary services during natural or man-made disasters and to respond to the community as requested in the spirit of the fire service.

The Fire Department serves the community in five primary areas: fire suppression, fire prevention, EMS/rescue services, community risk reduction, and emergency management. Fire suppression includes the response to fires and the other preparation needed to be ready and capable, including training and equipment maintenance. Fire prevention includes inspection, plan review, public safety education and fire investigation. The code enforcement functions are coordinated with other appropriate departments of the City to create and maintain safe conditions in buildings and during events. The Fire Department also responds to all incidents for emergency medical services and rescue situations using vehicles that have been equipped with Basic and Advanced Life Support (ALS) capabilities. Fire Fighter/Paramedics respond and provide ALS on the scene and transport the patient, if necessary, to the hospital.

Community Risk Reduction (CRR) is a process the Fire Department uses to identify and prioritize risk within our community to reduce their occurrence and impact.

Emergency Management involves the preparation for, and response to, natural or man-made disasters. The Emergency Manager within the Fire Department, along with City Management, have taken significant steps to prepare for such events by conducting Incident Management System training for Fire, Police, DPW, Special Services, and Emergency Operations Center personnel, as well as the planning and coordination of regular exercises. The Emergency Manager is also responsible for the coordination of all of the programs that are conducted under the auspice of Department of Homeland Security grants.

The Fire Department has been and continues to be a very cost effective and an efficient method to deliver service to the community. Because the Fire Department is a combination Department, the annual budget is significantly less than other cities of comparable size and services provided.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To continually evaluate all aspects of the Department's activities for effectiveness and efficiency. (2,3)
- To provide service to the community during emergency, non-emergency and disaster events. (1,3)
- To maintain and expand personnel training levels in order to meet the ever-changing response needs of the community. (3,8)
- To emphasize personal and team safety in all tasks performed. (8)
- To prepare the Department and City Staff to safely and effectively handle all hazards in the community through continued education and necessary equipment. (3,12)

Fire Department

- To provide City-wide planning and coordination of governmental services in the event of a catastrophic event. (3)
- To educate children and adults in fire and other safety principles and practices. (3,12)

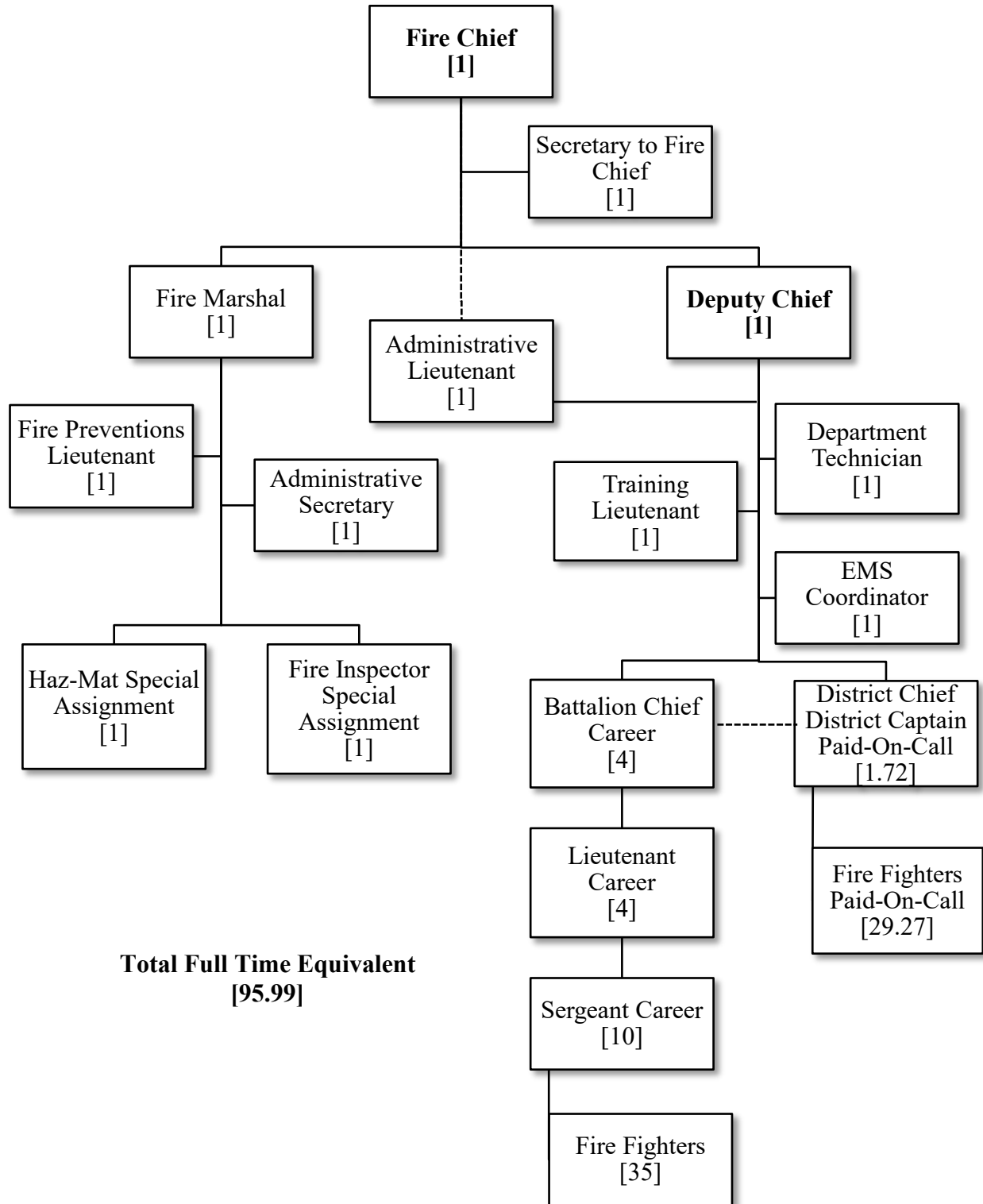
PERFORMANCE OBJECTIVES

- Develop and implement personnel career paths and training criteria for succession planning.
- Evaluate individual and team skill levels to ensure performance is at the expected standards.
- Continue to emphasize safety on the fire ground and emergency scenes by training personnel in hazard recognition, self-survival and emergency communications techniques.
- Continue the integration of the National Incident Management System criteria for both Fire Department and other critical City personnel.
- Participate in local, regional, and State exercises to test and refine disaster preparedness capabilities.
- Enhance the wellness/fitness awareness of all Department personnel and encourage healthy lifestyles thereby minimizing the frequency and severity of job-related injury and illness.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Number of Incidents	11,912	12,150	12,393
	Number of Emergency Medical Incidents	7,844	8,000	8,160
	Number of Public Education Programs	102	140	140
	Number of Training Hours	24,444	26,000	26,000



FIRE DEPARTMENT



Fire Department**STAFFING LEVELS**

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
<u>GENERAL FUND</u>					
(010) Administrative & Clerical					
	Lieutenant	3	3	3	3
	Fire Marshal	1	1	1	1
	Secretary to the Fire Chief	1	1	1	1
	Administrative Secretary	1	1	1	1
	Department Tech.	1	1	1	1
	Station Sergeant	2	2	3	3
	Shift Sergeant	2	3	3	3
	Full-time Fire Fighter	16	18	18	18
	Fire Fighter/Inspector	1	1	1	1
	Hazardous Material Specialist	1	1	1	1
	Total	29	32	33	33
	(038) Administrative & Clerical	0	0.72	0.72	0.72
	(025) Paid Callback System (FTE)				
	Paid Callback	24.98	23.42	24.42	24.42
	Total	24.98	23.42	24.42	24.42
<u>PUBLIC SAFETY MILLAGE FUND</u>					
(010) Administrative & Clerical					
	Fire Chief	1	1	1	1
	Deputy Chief	1	1	1	1
	Battalion Chief	4	4	4	4
	Shift Lieutenant	4	4	4	4
	Shift Sergeant	6	5	5	5
	Full-time Fire Fighter	17	18	16	16
	EMS Coordinator	1	1	1	1
	Total	34	34	32	32
	(025) Paid Callback System (FTE)				
	Paid Callback	4.83	5.85	5.85	5.85
	Total	4.83	5.85	5.85	5.85
	Department Total	92.81	95.99	95.99	95.99

Fire Department

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$5,528,685	\$5,765,708	\$6,255,789	\$6,216,022	\$6,748,492	\$6,984,134	\$7,194,411
Operating Supplies	344,282	388,626	507,389	517,029	454,693	471,864	482,461
Professional & Contractual	661,070	751,007	936,458	966,586	1,026,754	991,526	1,015,200
Total Fire Department	\$6,534,037	\$6,905,341	\$7,699,636	\$7,699,636	\$8,229,940	\$8,447,524	\$8,692,073
2022/23 Projection vs. Budget - \$				\$ 0			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 530,303		
2023/24 Budget vs. 2022/23 Projection - %					6.89%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 530,304		
2023/24 Budget vs. 2022/23 Budget - %					6.89%		

Fire Department

DEPARTMENT NUMBER: 337

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL							
010 Administrative & Clerical	2,376,820	2,543,821	2,708,062	2,694,027	3,025,177	3,115,933	3,209,411
025 Paid Callback Wages	1,291,916	1,136,954	1,284,846	1,200,000	1,321,464	1,397,861	1,437,700
038 Part-time	37,368	37,428	42,287	42,000	43,492	46,007	47,318
042 Holiday Pay	69,546	77,325	104,346	104,346	127,874	131,710	135,662
106 Sick & Vacation	70,871	65,283	115,000	95,000	115,000	100,000	100,000
108 Hazard Payment	0	0	0	0	0	0	0
112 Overtime	187,127	285,342	264,585	343,986	272,126	287,858	296,062
200 Social Security	301,481	319,033	353,679	353,679	378,661	390,021	401,721
250 Blue Cross/Optical/Dental	383,946	391,102	460,268	460,268	506,549	526,811	547,883
275 Life Insurance	3,783	4,234	4,247	4,247	4,769	4,950	5,138
300 Pension - DC	38,748	44,161	50,131	50,131	37,800	38,934	40,102
305 Pension - DB	533,772	590,935	605,158	605,158	652,991	672,581	692,758
308 Post Retirement Healthcare	75,383	74,054	78,096	78,096	100,288	104,300	108,472
325 Longevity	102,326	109,861	104,093	104,093	90,052	92,754	95,536
350 Workers Compensation	55,598	86,175	80,991	80,991	72,249	74,416	76,649
Category Total	5,528,685	5,765,708	6,255,789	6,216,022	6,748,492	6,984,134	7,194,411
(705) PUBLIC SAFETY MILLAGE							
010 Full Time Wages	2,772,613	2,811,147	2,991,490	2,991,490	3,183,613	3,279,121	3,377,495
025 Paid Callback Wages	237,000	250,000	257,961	250,000	265,313	280,651	288,650
042 Holiday	159,359	163,559	163,778	163,778	181,370	186,811	192,415
106 Sick & Vacation	72,118	151,476	120,000	132,692	135,000	135,000	135,000
108 Hazard Payment	0	0	0	0	0	0	0
112 Overtime	376,605	619,049	507,750	516,434	522,221	552,412	568,155
200 Social Security	285,894	320,745	319,364	319,364	334,291	344,320	354,649
250 Blue Cross/Optical/Dental	439,037	465,488	517,558	517,558	589,425	613,002	637,522
275 Life Insurance	5,291	4,968	5,639	5,639	6,227	6,464	6,709
300 Pension - DC	40,826	43,640	48,385	48,385	34,073	35,095	36,148
305 Pension - DB	695,514	720,057	698,455	698,455	702,331	723,401	745,103
308 Post Retirement Healthcare	119,021	123,412	119,370	119,370	157,005	163,286	169,817
325 Longevity	135,383	135,426	133,205	133,205	118,648	122,207	125,874
350 Workers Compensation	47,215	73,150	65,802	65,802	66,982	68,991	71,061
Realloc. to P.S. Millage Fund	(5,385,876)	(5,882,116)	(5,948,757)	(5,962,172)	(6,296,499)	(6,510,761)	(6,708,599)
Category Total	0	0	0	0	0	0	0
(740) OPERATING SUPPLIES							
001 Gas & Oil	57,876	109,350	97,160	109,350	112,630	116,009	119,489
002 Books & Subscriptions	4,534	4,607	10,634	10,634	10,847	11,285	11,511
008 Supplies	89,525	90,349	92,820	92,800	94,676	98,501	100,471
011 Medical Supplies	97,187	101,037	120,000	120,000	125,000	130,000	132,600
019 Uniforms	49,623	48,534	49,980	49,980	50,980	53,039	54,100
020 Protective Clothing	7,794	5,500	19,165	16,635	9,364	9,742	9,937
040 Miscellaneous	5,571	6,830	8,049	8,049	8,049	8,049	8,210
075 Fire Equipment Repair Parts	25,048	16,010	102,781	102,781	36,212	38,023	38,783
076 Fire Prevention Materials	7,123	6,409	6,800	6,800	6,936	7,216	7,361
Category Total	344,282	388,626	507,389	517,029	454,693	471,864	482,461

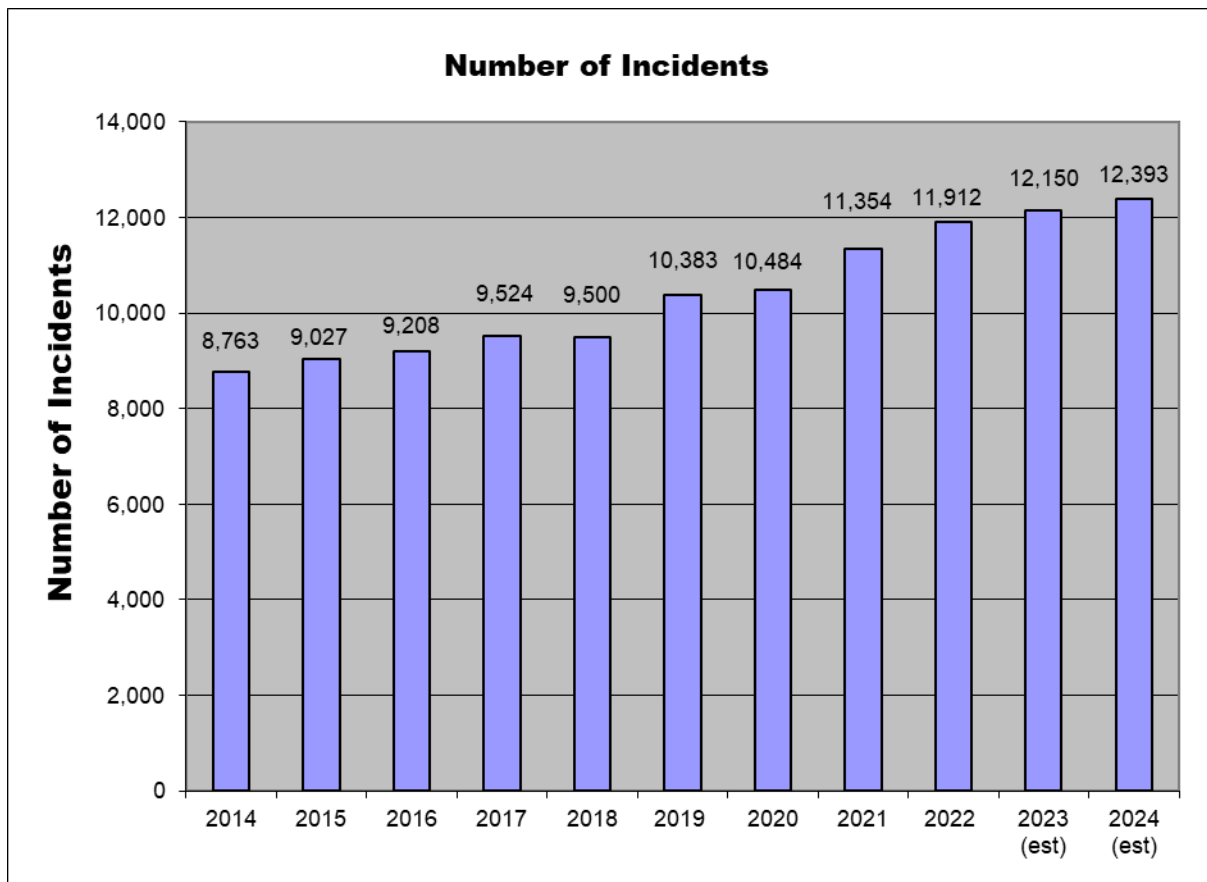
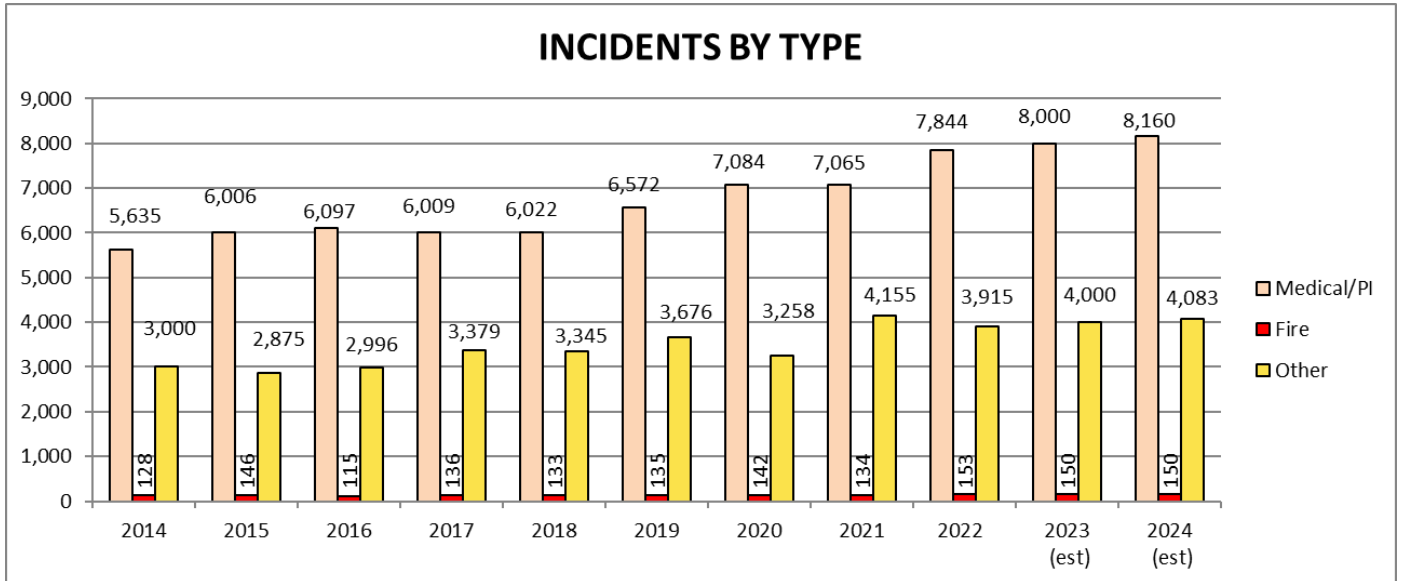
Fire Department

DEPARTMENT NUMBER: 337

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	2,498	12,717	18,529	18,000	18,900	19,663	20,056
002 Memberships & Licenses	35,174	35,638	41,500	41,500	45,000	45,000	45,000
005 Fleet Insurance	88,942	94,094	98,799	102,930	103,739	114,372	120,090
006 Vehicle Maintenance	55,541	65,894	73,000	105,000	105,000	77,468	79,018
007 Office Equip. Maintenance	8,196	8,196	10,710	10,710	10,924	11,366	11,593
009 Consultants	43,470	54,856	47,000	45,000	47,940	49,877	50,874
013 Education and Training	49,772	44,761	64,800	64,800	75,025	67,652	69,005
016 Phone Expense	33,349	28,623	45,000	45,000	46,000	46,000	46,920
023 Data Processing	36,209	38,341	39,951	39,000	42,500	42,500	43,350
025 Utilities	126,240	123,737	128,000	123,737	127,449	131,272	135,211
026 Physical Examinations	46,834	40,475	44,370	46,110	45,257	47,086	48,028
027 Radio Maintenance	446	1,607	2,040	2,040	22,081	2,165	2,208
029 Building Maintenance	48,292	102,564	180,567	180,567	210,000	205,038	209,139
030 Michigan Transportation Fee	5,773	12,879	17,340	17,340	17,687	18,401	18,769
031 Fire Hydrant Rentals	26,010	26,170	26,530	26,530	27,061	28,154	28,717
032 Fire Equip. Maintenance	54,325	60,454	98,322	98,322	82,192	85,512	87,222
Category Total	661,070	751,007	936,458	966,586	1,026,754	991,526	1,015,200
DEPARTMENT TOTAL	6,534,037	6,905,341	7,699,636	7,699,636	8,229,940	8,447,524	8,692,073

Various General Fund Licenses & Permits and User Fee Revenue helps to support the cost of providing Fire Services throughout the City. The most significant revenue is Advance Life Support Fees (ambulance transport) which is expected to generate over \$2.07 million for the City in FY 2023/24.

KEY DEPARTMENTAL TRENDS

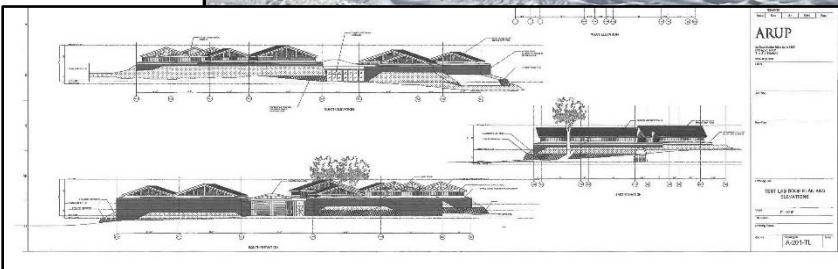
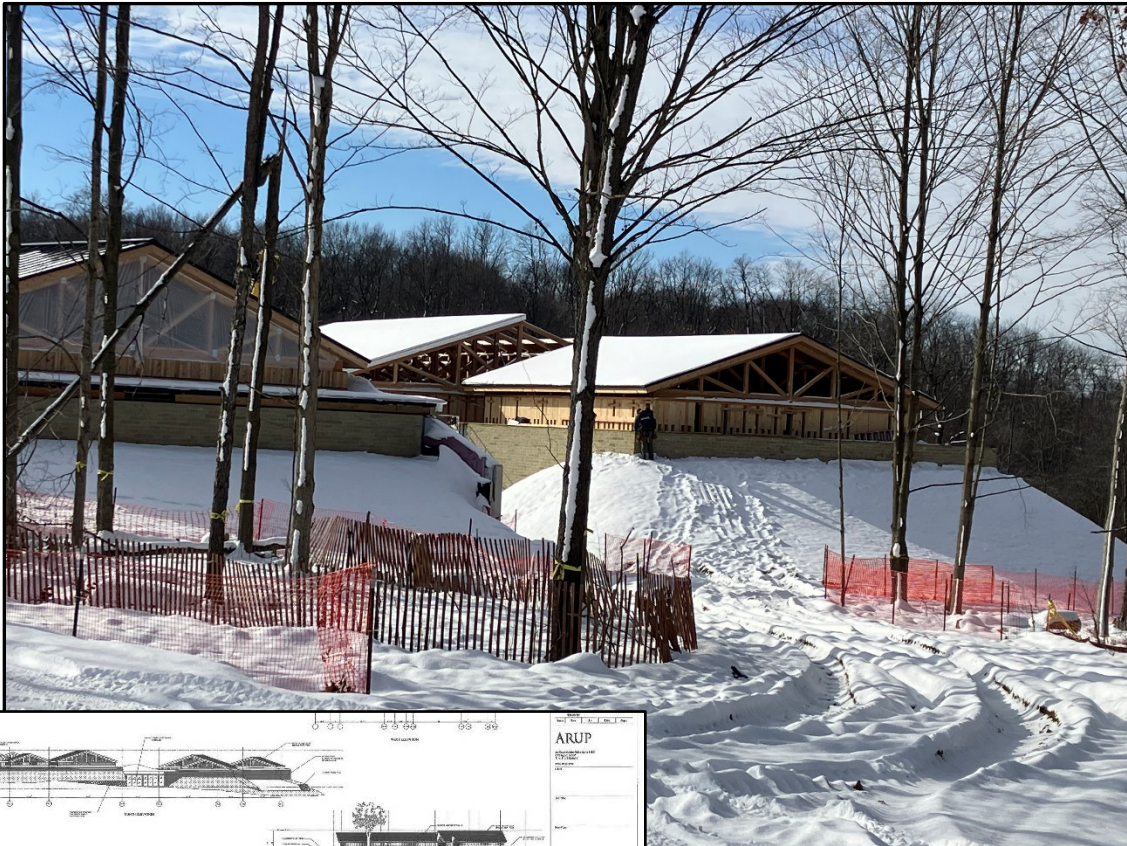


PLANNING AND COMMUNITY DEVELOPMENT

MISSION STATEMENT: Provide professional planning and community development services as directed by the City's codes and ordinances with an appreciation for a participatory approach to community change involving residents and property owners.

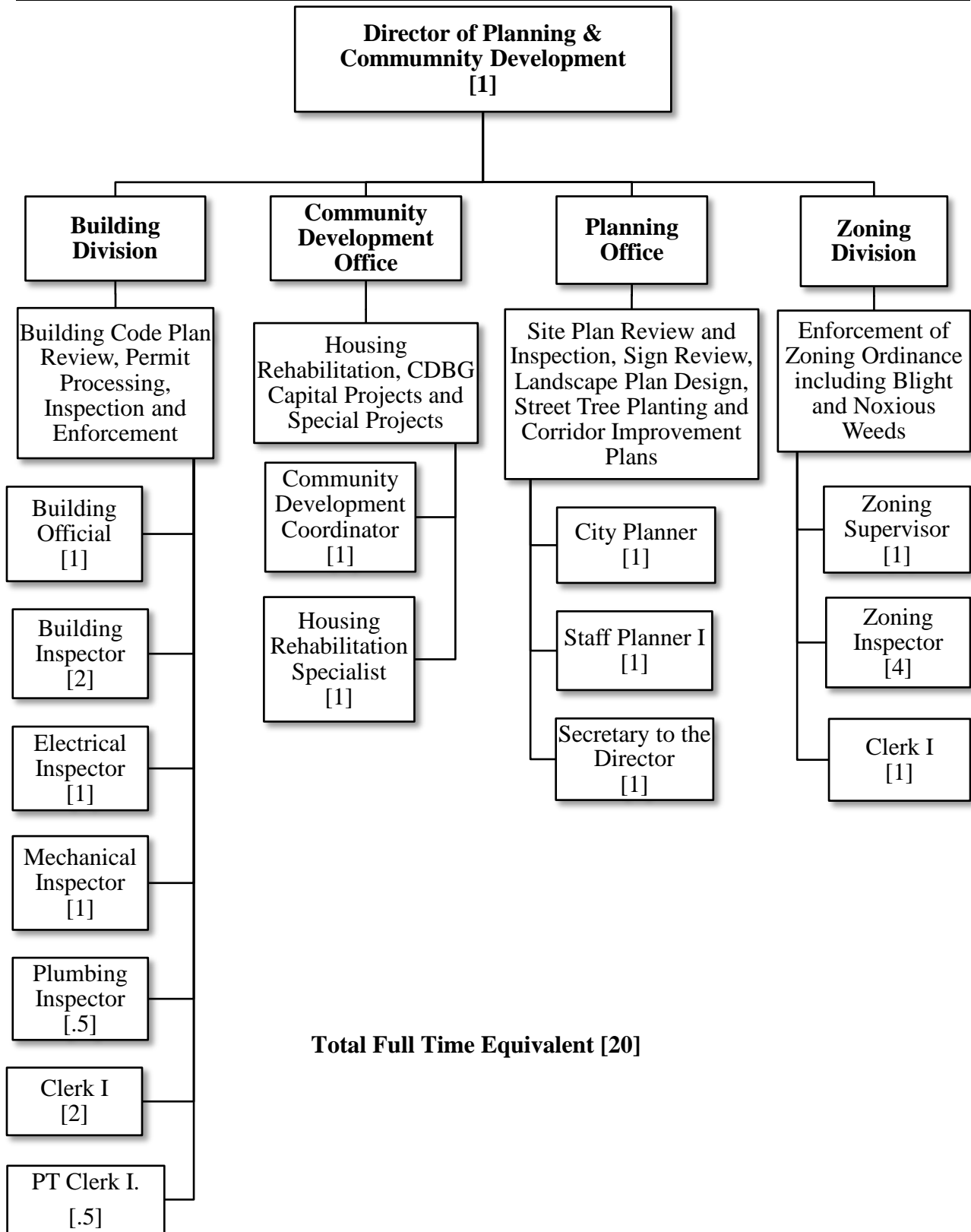
ADMINISTRATION

The Department of Planning and Community Development is comprised of the Building Division, Zoning and Code Enforcement Division, Community Development Office, and Planning Office. Under the Director, the primary responsibility of the department is to monitor the City's development, redevelopment, and property maintenance through enforcement of all applicable codes and ordinances. The department as well undertakes special planning projects and assignments as directed by the City Manager. Twenty full time equivalent employees make the department an efficient operation. Funding for the department continues to be in large part supported by permit fees. The department provides professional staff support to City Council, Planning Commission, Zoning Board of Appeals, Beautification Commission, Historic District Commission, Historical Commission, Housing Rehabilitation Loan Board and Building Boards.



JST Office Construction

Planning and Community Development



STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010)	Administrative & Clerical				
	Community Development Director	1	1	1	1
	Community Development Coordinator	1	1	1	1
	Building Official	1	1	1	1
	City Planner	1	1	1	1
	Zoning Office Supervisor	1	1	1	1
	Staff Planner I	1	1	1	1
	Housing Rehab Specialist	1	1	1	1
	Secretary to the Director	1	1	1	1
	Administrative Secretary	1	1	1	0
	Secretary	1	1	1	0
	Department Aide	1	1	0	0
	Clerk Typist I	0	0	1	3
	Total	11	11	11	11
(032)	Code Inspectors				
	Building Inspector	2	2	2	2
	Electrical Inspector	1	1	1	1
	Mechanical Inspector	1	1	1	1
	Zoning Code Inspector	4	4	4	4
	Total	8	8	8	8
(038)	Part-time (FTE)				
	Clerk I	0.40	0.50	0.50	0.50
	Plumbing Inspector	0.50	0.50	0.50	0.50
	Total Part-time	0.90	1.00	1.00	1.00
	Department Total	19.90	20.00	20.00	20.00

BUILDING DIVISION

The Building Division's primary duties include the review of construction plans and documents, the issuance of building, electrical, mechanical, and plumbing permits and the inspection of new and renovated structures for compliance with applicable codes and standards. The Building Official oversees a staff including: 2 Building Inspectors; 1 Electrical Inspector; 1 Part Time Plumbing and 1 Mechanical Inspector; 2 Full Time Clerk I; and 1 Part Time Clerk I. Additional duties include the registration of all contractors performing work within the city and responding to service requests from residents. Statistical reports are sent monthly to the U. S. Census Bureau, the F. W. Dodge Report and the Southeastern Michigan Council of Governments (SEMCOG) in addition to other city departments. The Building Division maintains permit and plan records in accordance with the State of Michigan record retention schedule and receives numerous requests for copies of plans and construction documents each year. The Building Division also responds to resident complaints pertaining to substandard housing and dangerous buildings as well as property maintenance issues. Inspection staff initiates enforcement action through District Court when warranted.

GOALS

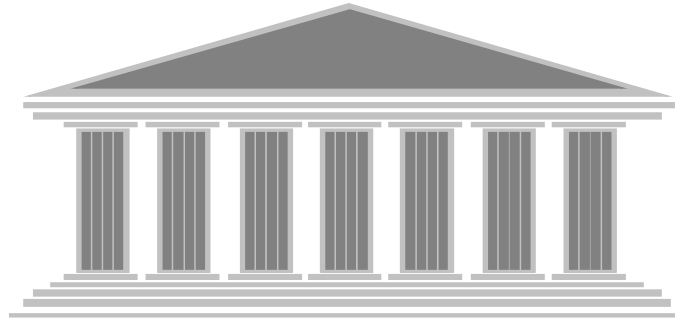
The number in parenthesis shows the link between the departmental goal and the City goals.

- Enforce the Property Maintenance Code to ensure protection of the City's housing stock. (1,12,13)
- Provide on-going training to inspectors necessary to maintain State registrations. (8)
- Improve process efficiency to shorten turnaround time of permit requests. (1,2)
- Move forward with real-time inspection results. (1,12,13)
- The Building Department has launched on-line permitting for contractors and homeowners. The process will be a continuing effort to stream-line and eventually process all permits via on-line and electronically. (1,2)

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Building Permits Issued	2046	1842	1950
	Electrical Permits Issued	955	860	912
	HVAC Permits Issued	1404	1264	1330
	Plumbing Permits Issued	643	579	614
	Change of Occupancy Permits	73	67	72
	Demolition Permits Issued	8	12	12
	Certificates of Occupancy Issued, Final Building Inspections Approved	2357	2120	2248
	Building Inspections	4370	3933	4169
	Electrical Inspections	2183	1965	2083
	HVAC Inspections	1805	1630	1728
Plumbing Inspections	1544	1400	1484	
Efficiency	Inspections/Inspector/Year	1980	1786	1893
	Inspections Performed within 24 hrs.	98%	96%	98%
	Permit Fees Collected	1,520,574	1,400,000	1,484,000

Building Permits at Market Value

Ten Year History 2013-2022 (Calendar Year)



Residential

Year	New Construction		Additions and Improvements		Total Value
	Number	Value	Number	Value	
2013	75	25,526,217	1,203	13,953,649	39,479,866
2014	78	26,231,580	1,104	10,265,886	36,497,466
2015	22	6,750,578	1,450	16,195,759	22,946,337
2016	11	5,647,600	1,403	20,017,495	25,665,095
2017	22	9,189,930	1,851	23,578,910	32,768,840
2018	31	10,527,994	1,373	24,076,279	34,604,273
2019	46	12,130,528	1,701	25,840,114	37,970,642
2020	20	3,631,681	591	10,734,318	14,365,999
2021	42	11,097,223	1,313	19,157,184	31,154,407
2022	11	3,059,247	1,280	21,343,741	24,402,988

Commercial

2013	5	7,229,192	188	30,661,877	37,891,069
2014	5	3,479,190	197	35,239,862	38,719,052
2015	5	7,658,502	206	30,694,871	38,353,373
2016	6	38,212,748	216	38,908,951	77,121,699
2017	6	54,696,559	184	32,050,256	86,746,815
2018	2	10,900,000	196	43,324,590	54,224,590
2019	4	6,378,167	144	48,442,984	54,821,151
2020	7	106,108,597	150	20,588,041	126,696,638
2021	6	17,718,483	143	36,445,920	54,164,403
2022	1	2,800,000	119	19,917,321	22,717,321

Source: Building Division records

COMMUNITY DEVELOPMENT OFFICE

The Community Development Coordinator administers the Community Development Block Grant (CDBG) Program, provides professional assistance to the Beautification Commission and oversees various special projects. The purpose of the CDBG program is to provide assistance to low- and moderate-income families at their homes and in eligible areas. There are many aspects to the program: Housing Rehabilitation Program, capital projects, assisting the administration of CDBG funding from City of Farmington, participation in the HOME Consortium with Oakland County.

In the program year 2022, 16 homes were rehabilitated through the Housing Rehabilitation Program. Administration of CDBG funds from the City of Farmington is provided by this office for the Costick Activities Center Senior Adult program, including building costs and staffing.

The City of Farmington Hills has continued its relationship with the Oakland County HOME Consortium. The funding for home repairs available through the HOME Consortium has been made available to eligible Farmington Hills families. The Community Development Office has referred Housing Rehabilitation clients that fit the Oakland County criteria. The Oakland County HOME Consortium has seen a significant change in staffing. There were four homes with completed home repairs for Farmington Hills families in 2022. We expect a similar number of homes to be served in Farmington Hills during the next fiscal year.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Administer CDBG funds in accordance with HUD regulations. (9, 12, 13)
- Assist the City of Farmington with the expenditure of their CDBG funds at the Costick Activities Center. (2, 9)
- Provide staff assistance to the Beautification Commission. (1, 12)

PERFORMANCE OBJECTIVES

- Rehabilitate 20 homes with a budget of \$279,426.
- Successfully coordinate with Oakland County HOME Consortium.
- Complete capital projects within one year of letting contract.
- Successfully coordinate special projects including Rebuilding Together.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Housing Rehabilitations Completed	5	16	20
	Housing Rehabilitation	\$66,735	\$213,000	\$279,426
	CDBG Capital	\$11,819	\$490,424	\$0
	CDBG Loan Board Meetings	9	6	7
	Beautification Commission Meetings	8	9	10
Efficiency	% of CDBG Admin. Cost/Total Entitlement (below HUD 20% guideline)	20%	20%	20%
	% of Capital Projects completed within one year	100%	100%	100%
	Dollars/Housing Rehab Completed	\$13,347	\$13,313	\$11,471



Beautification Commission Award 2022, St. Fabian, Church & School

PLANNING OFFICE

The Planning Office is responsible for the long-range land use planning for the City, including review of all development and redevelopment activity. The Office is supervised by the City Planner and supported by the Staff Planner and Secretary to the Director.

The Office provides professional staff support to the Planning Commission, Historic District Commission, Historical Commission, Zoning Board of Appeals, and other boards and commissions as required. Board and commission duties include preparation of agendas, coordination of reviews, and public notification. Additional staff duties include site plan and landscape plan review, site development inspection, tree removal permit review and inspection, citywide addressing, review of construction permits for zoning compliance, and processing of all rezoning and development applications. The Office is also responsible for maintaining and updating of the Zoning Ordinance and Master Plan, as well as preparation of the annual Capital Improvements Plan (CIP).

In early 2023, the Planning Commission will continue the process of a comprehensive update of the City's Master Plan for Future Land Use. The current master plan, adopted in 2009, was reaffirmed and updated to include the Farmington Hills/Farmington Corridor Improvement Authority's "Grand River Corridor Vision Plan" as a subplan in 2017. In late 2023, implementation of the new Master Plan for Future Land Use will begin, with a comprehensive rewrite of the Zoning Ordinance planned.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Lead the effort to implement the City's new Master Plan for Future Land Use. (2, 4, 5, 6, 9, 10, 11, 12, 13, 14)
- Lead the effort to attain Redevelopment Ready Community (RRC) certification (1, 2, 4, 5, 7, 10, 11, 12, 13)
- Lead the effort to change the development community's perception of the City (5, 10, 11, 12, 13)
- Lead the effort to create a unified culture of interdepartmental cooperation with respect to development projects (1, 2, 5, 8, 9, 10, 12, 13)

PERFORMANCE OBJECTIVES

- Expand opportunities for administrative review processes.
- Rewrite the Zoning Ordinance as the primary means by which to implement the Master Plan for Future Land Use.
- Implement design standards that make sense in the context of the City.
- Implement policies that incentivize owners of aging properties to maintain and redevelop their properties.

Planning and Community Development

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Planning Commission meetings	17	22	18
	Historic District Commission meetings	9	11	8
	PUD Plans	3	5	4
	Site Plans (+ Landscape Plans)	22	6	10
	Administrative Site Plans (+ Landscape Plans)	4	5	9
	Rezoning Requests	0	0	1
	Zoning Text and City Code Amendments	1	3	8
	Lot Splits	4	2	3
	Cluster Options	1	0	1
	PUD Option Qualifications	0	0	2
	New Commercial Building Permits	5	6	9
	Misc. Commercial Permits	52	30	44
	Tree Permits	60	66	74
	New Residential Unit Permits	28	55	25
	Misc. Residential Permits	166	101	93
	Sign Permits	111	81	95
	Engineering Reviews	27	18	20
	Commercial Fence Permits	9	7	5
	Mechanical Permits (Site Placement)	339	212	175
	Re-Occupancy Permits	96	55	60
Efficiency	% of administrative site plans reviewed within 10 days	90%	100%	100%
	% of tree permits reviewed within 5 days	100%	100%	99%
	% of permit requests reviewed within 5 days	100%	100%	99%

Proposed
Stonefield Apts
PUD 3, 2021



ZONING DIVISION

The Zoning and Code Enforcement Division is responsible for the enforcement of the Zoning Ordinance and of those parts of the City Code that relate to property, including the blight ordinance and the noxious weed ordinance. The division is comprised of a supervisor, four field inspectors, and a Full Time Clerk I. The division conducts inspections and contacts residents and business owners to obtain compliance with the City Code. If necessary, violators are taken to district court for a hearing before a magistrate or a judge. The magistrate or judge is empowered to order abatement of the violations that are civil infractions. The Zoning Division coordinates the court ordered clean ups, weed cutting and towing of illegal vehicles. The Zoning Division and Building Division work cooperatively to remove dangerous buildings and to upgrade the housing stock in the City by responding to residents' complaints and observed violations. The division also provides staff support for the Zoning Board of Appeals. This included site review, case preparation, notification mailings, and presentation of all agenda items before the Board.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Participate in forums to educate the public about code requirements and how enforcement sustains property values. (11,12)
- Update ordinance language when changes are required to meet or enhance community standards. (12)
- Improve code enforcement tracking and reporting with updated software. (2,12)
- Neighborhood stabilization through enforcement of property maintenance codes. (12)

PERFORMANCE OBJECTIVES

- Respond within 24 hours of a report of a violation of a city code.
- Enhance operational efficiency by use of code enforcement tracking system

	Performance Indicators	FY 2021/22	FY 2022/23	FY 2023/24
		Actual	Projected	Estimated
Service Level	ZBA-Regular Meetings	10	10	10
	ZBA-Special Meetings	0	1	1
	ZBA Cases	25	22	20
	ZBA Mailings	2,371	600	600
	Junk Vehicles Inspections	733	800	800
	Blight Inspections	5,959	6,000	6,000
	Sign Inspections	175	400	400
	Zoning Inspections	1,668	1,800	1,900
	Total Number of Inspections	8,535	9,000	9,100
Efficiency	Average # of Inspections/Inspector	2,133	2,250	2,275
	Number of Abatements	2,487	2,500	2,600

Planning and Community Development

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$1,654,177	\$1,653,799	\$1,848,228	\$1,812,228	\$1,728,181	\$1,822,243	\$1,894,066
Operating Supplies	12,576	20,101	19,740	19,850	27,095	21,254	21,727
Professional & Contract	30,181	45,364	116,607	116,159	77,101	51,667	50,646
Capital Outlay	15,895	0	0	0	0	0	0
Total Planning & Comm	\$1,712,829	\$1,719,264	\$1,984,575	\$1,948,237	\$1,832,378	\$1,895,163	\$1,966,438
2022/23 Projection vs. Budget - \$				\$ (36,338)			
2022/23 Projection vs. Budget - %				-1.83%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (115,859)		
2023/24 Budget vs. 2022/23 Projection - %					-5.95%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (152,197)		
2023/24 Budget vs. 2022/23 Budget - %					-7.67%		

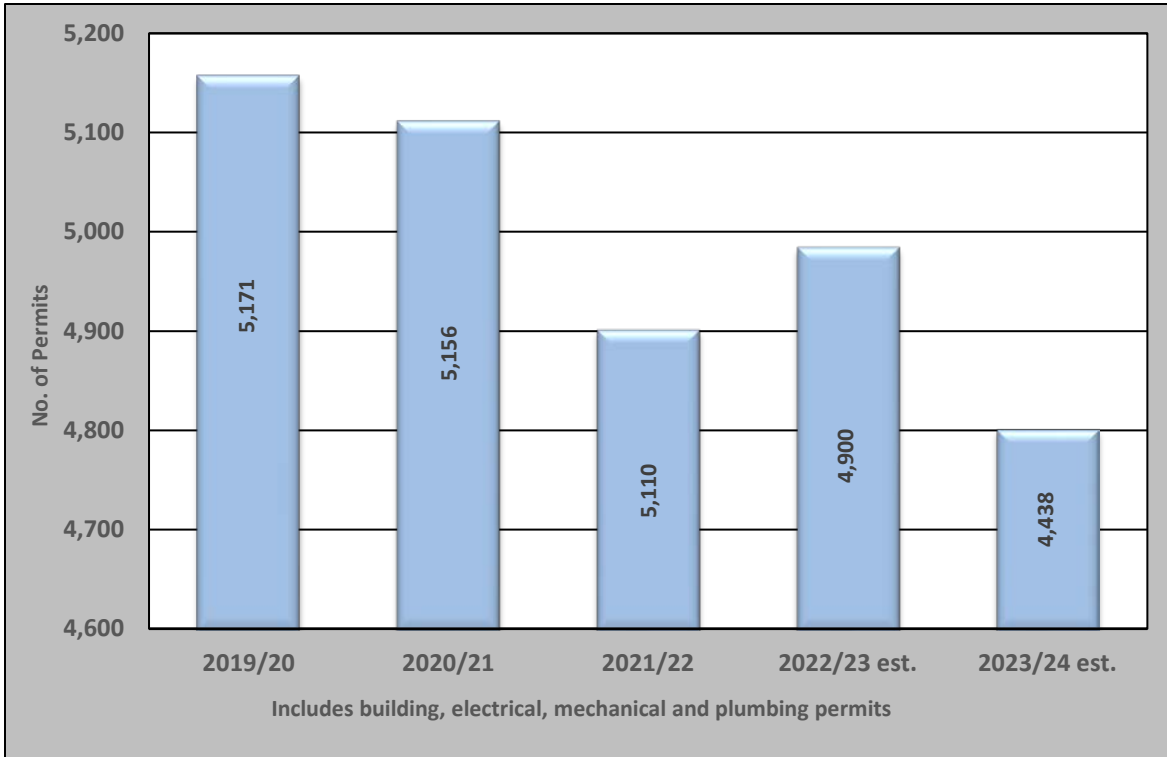
Planning and Community Development

DEPARTMENT NUMBER: 443

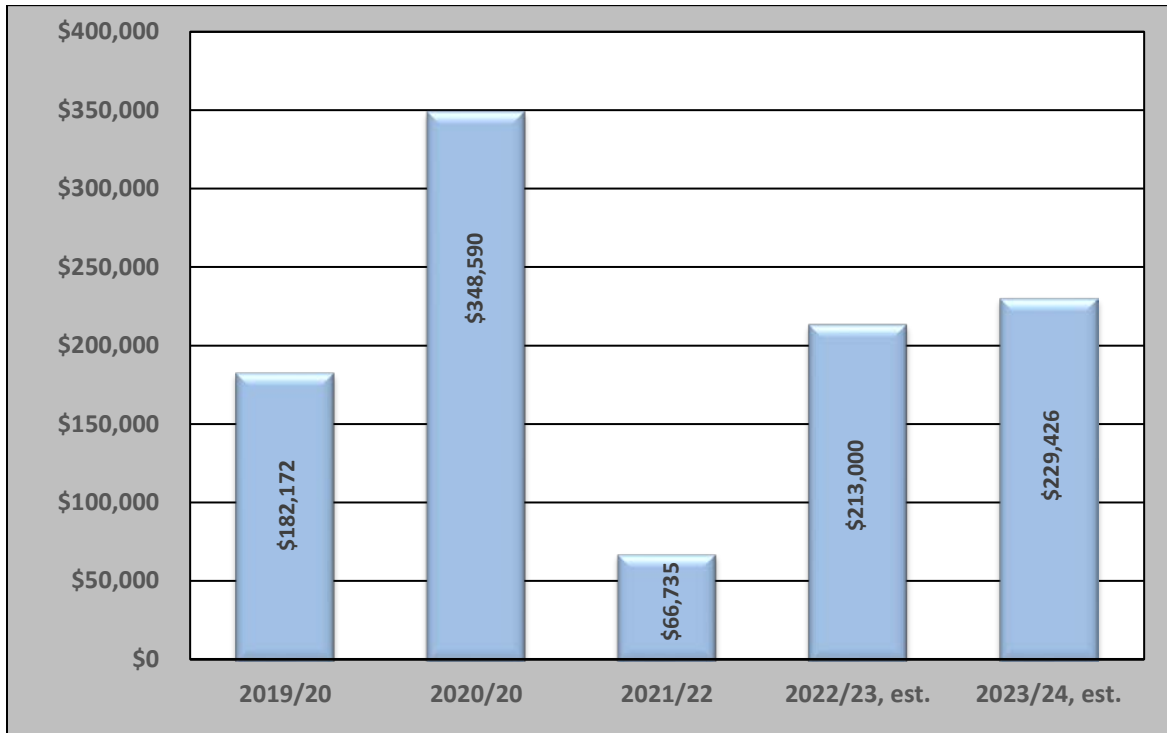
Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) PERSONNEL							
010 Administrative & Clerical	751,999	670,110	804,558	804,558	790,216	821,825	854,698
032 Code Inspectors	511,024	530,649	538,504	538,504	537,735	559,245	581,615
038 Part-time	37,556	37,171	45,000	40,000	45,000	45,000	45,000
106 Sick & Vacation	13,345	85,564	55,000	25,000	30,000	55,000	55,000
112 Overtime	11,316	9,935	6,000	5,000	6,000	6,000	6,000
200 Social Security	100,763	103,409	114,959	114,959	112,938	117,455	122,153
250 Blue Cross/Optical/Dental	206,008	181,136	247,624	247,624	242,885	252,600	262,704
275 Life Insurance	3,268	2,942	3,501	3,501	3,379	3,481	3,585
300 Pension - DC	91,426	85,745	101,334	101,334	16,800	16,800	16,800
325 Longevity	43,665	54,851	48,343	48,343	37,018	38,499	40,039
350 Worker's Compensation	2,545	3,259	3,405	3,405	3,210	3,338	3,472
700 Cost allocate to CDBG	(118,738)	(110,973)	(120,000)	(120,000)	(97,000)	(97,000)	(97,000)
Category Total	1,654,177	1,653,799	1,848,228	1,812,228	1,728,181	1,822,243	1,894,066
(740) OPERATING SUPPLIES							
001 Gas & Oil	8,340	14,850	14,700	14,850	15,295	15,754	16,227
002 Books & Subscriptions	64	160	40	0	500	500	500
008 Supplies	4,172	5,091	5,000	5,000	11,300	5,000	5,000
Category Total	12,576	20,101	19,740	19,850	27,095	21,254	21,727
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	215	659	1,000	1,200	3,650	2,250	2,250
002 Memberships & Licenses	1,210	2,390	2,460	2,460	1,500	1,500	1,500
004 Engineering Consultant	4,300	1,400	3,000	1,500	1,500	1,500	1,500
005 Fleet Insurance	8,237	8,530	8,957	9,494	9,779	10,073	10,375
006 Vehicle Maintenance	3,451	5,823	5,250	5,565	5,732	5,904	6,081
013 Education & Training	30	7,730	2,000	2,200	4,200	2,200	2,200
024 Printing Services	775	274	500	300	300	300	300
041 Vehicle Allowance	4,440	3,700	4,440	4,440	4,440	4,440	4,440
066 Contractual Services	1,192	7,731	72,500	72,500	30,000	7,500	6,000
085 Weed Cutting	5,780	7,127	4,000	5,000	5,000	5,000	5,000
086 Building Board-Up	550	0	2,500	1,500	1,000	1,000	1,000
087 Building Demolition	0	0	10,000	10,000	10,000	10,000	10,000
Category Total	30,181	45,364	116,607	116,159	77,101	51,667	50,646
(970) CAPITAL OUTLAY							
008 IT Software & Equipment	15,895	0	0	0	0	0	0
Category Total	15,895	0	0	0	0	0	0
DEPARTMENT TOTAL	1,712,829	1,719,264	1,984,575	1,948,237	1,832,378	1,895,163	1,966,438

KEY DEPARTMENTAL TRENDS

All Permits Issued/Estimated

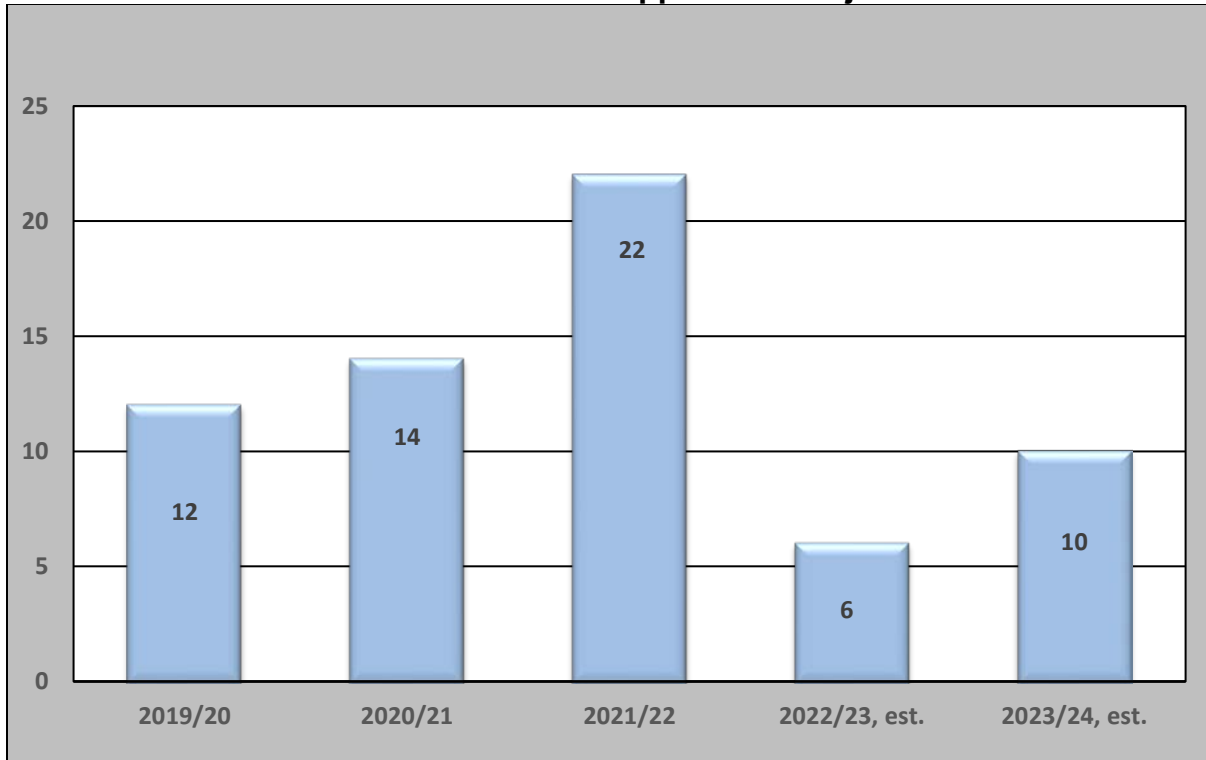


Housing Rehabilitation Program
Funding Utilized / Projected

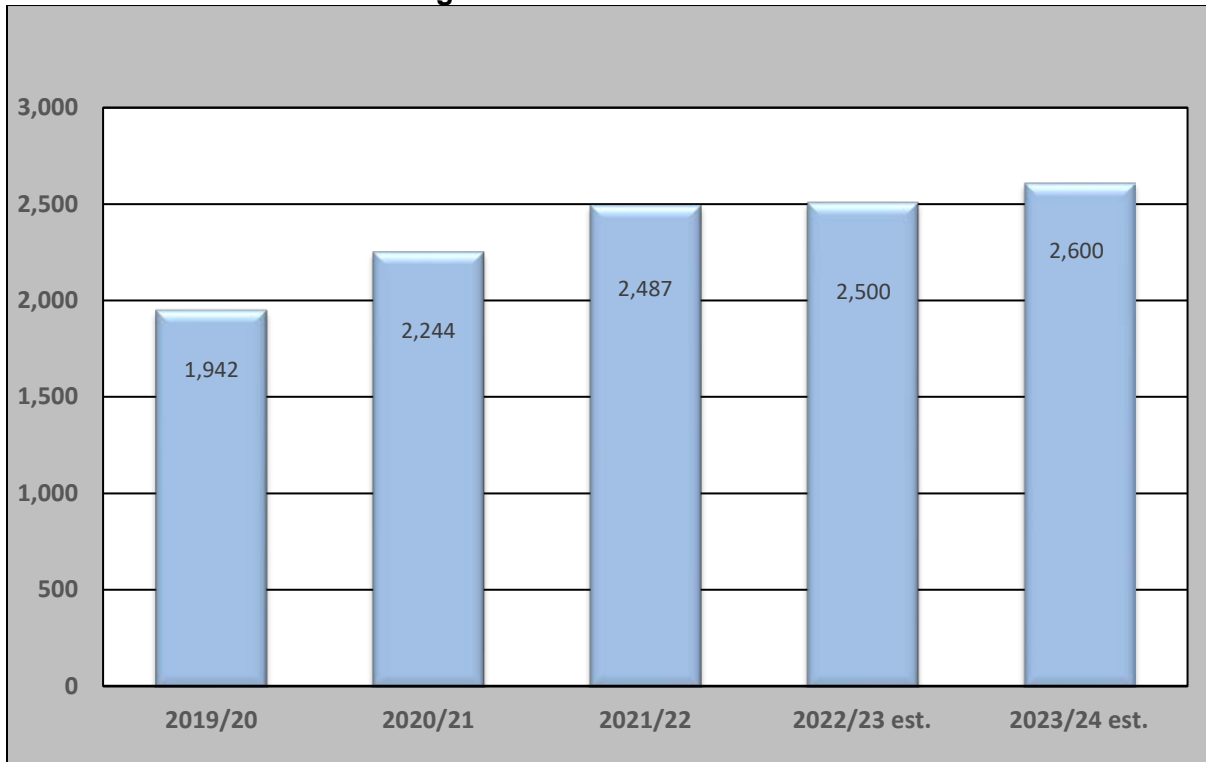


KEY DEPARTMENTAL TRENDS (Continued)

Number of Site Plans Approved / Projected



Zoning Violations Abated/ Estimated



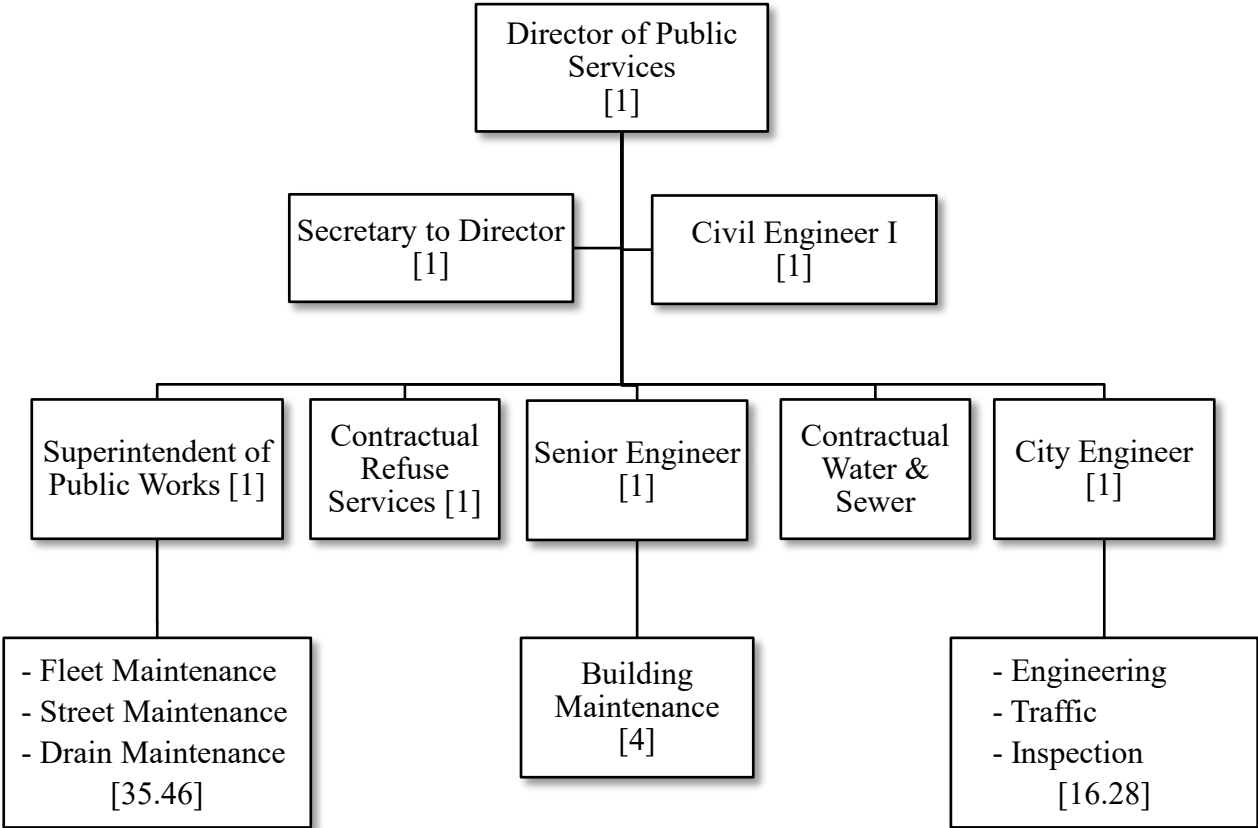
PUBLIC SERVICES SUMMARY

DIV.		2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
NO.	Category and Line Item	Actual Expenditures	Actual Expenditures	Current Budget	Estimated Expenditures	Adopted Budget	Projected Budget	Projected Budget
PUBLIC SERVICES:								
440	DPS Administration	428,018	487,817	565,766	551,442	554,805	552,592	568,947
442	Road Maint & Supervision	285,802	327,975	361,496	349,192	341,181	352,057	363,122
444	Building Maintenance	466,841	462,727	505,713	517,595	541,111	526,249	543,559
449	Engineering	1,099,830	1,278,261	1,434,666	1,376,161	1,564,269	1,598,682	1,655,168
450	DPW Maintenance Facility	1,116,301	1,308,800	1,728,606	1,741,341	1,370,767	1,399,774	1,449,282
523	Waste Removal	4,183,606	4,218,718	4,428,197	3,937,400	4,319,592	4,322,336	4,436,253
TOTAL PUBLIC SERVICES		7,580,398	8,084,299	9,024,445	8,473,132	8,691,724	8,751,691	9,016,330



PUBLIC SERVICES

MISSION STATEMENT: The mission of the Department of Public Services is to provide technical expertise and assistance to our residents as well as maintain accurate records. We strive to improve efficiency and customer service through embracing innovation, resulting in superior quality of life for those in our community. We plan, design, construct and preserve city buildings, roads, public utilities and community mobility in a safe and environmentally sensitive manner. In addition we provide refuse removal as well as maintain city vehicles and equipment.



Total Full Time Equivalent [62.74]

DPS ADMINISTRATION

The Department of Public Services Administration provides the overall management for the Department's three operating divisions: Public Works, Engineering and Building Maintenance. The department consists of the Director and three administrative staff members. The salaries of these employees are partially reimbursed from the water and sewer funds.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To provide administration for the Department of Public Services including refuse disposal within the City, maintenance and repair of all public streets, public utilities, review and inspection of all right-of-way installations, and the maintenance of public buildings and properties. (1,13)
- To represent the City's interests with federal, state, county and other agencies coordinating programs relative to the roads, sewers, drainage, water supply, solid waste, and public facilities. (9,13)
- To eliminate inefficiencies and redundancies for all City buildings and properties regarding construction and maintenance projects. (2)
- To develop and implement a citywide geographical information system (GIS). (2)
- To understand the condition of the City's streets, drainage, water and sewer systems to ensure timely and cost-effective management of these vital assets. (2,11)
- To report to City Manager and City Council regarding City infrastructure and departmental activities. (1,12)
- To achieve high levels of service despite budget cuts by cross training and innovative practices. (1,3,8)
- To participate in sound management practices to protect and enhance the Rouge River Watershed. (9,10,12)

PERFORMANCE OBJECTIVES

- Coordinate the construction and maintenance for all City buildings and properties including materials, personnel and equipment.
- Enroll staff in classes, seminars, conventions, etc. which highlight current state-of-the-art technology and information.
- Work with Rouge River Watershed communities and the Michigan Department of Environment, Great Lakes & Energy (EGLE) on the NPDES Storm Water Permit.
- Work with Oakland County to develop base maps for the GIS system and implementation of a Collaborative Asset Management System (CAMS).
- Pursue and promote additional funding for road maintenance and improvement utilizing the pavement management system.
- Pursue and promote additional funding for maintaining existing drainage systems and capital improvement projects for new drainage systems.
- Update the Master Drainage Plan.
- Evaluate the Oakland County Evergreen/Farmington system and complete the master sanitary sewer plan.
- Complete the Stormwater, Asset Management, and Wastewater program (SAW) grant work.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Reports to Council	54	55	55
	Meetings attended impacting the delivery of public services	540	550	550
Efficiency	% of City Council meetings attended	80%	85%	85%
	% of tap fees requests reviewed within 48 hours	75%	75%	75%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical					
	Director of Public Services	1	1	1	1
	Senior Engineer	1	1	1	1
	Secretary to Director of Public Services	1	1	1	1
	Civil Engineer I	1	1	1	1
	Department Total	4	4	4	4

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$310,187	\$345,012	\$359,114	\$357,651	\$394,238	\$391,521	\$406,954
Operating Supplies	4,109	4,822	7,240	4,895	6,782	6,871	6,963
Professional & Contract	113,722	137,983	199,412	188,896	153,785	154,199	155,030
Total DPS Admin	\$428,018	\$487,817	\$565,766	\$551,442	\$554,805	\$552,592	\$568,947
2022/23 Projection vs. Budget - \$				\$ (14,324)			
2022/23 Projection vs. Budget - %				-2.53%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 3,362		
2023/24 Budget vs. 2022/23 Projection - %					0.61%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (10,962)		
2023/24 Budget vs. 2022/23 Budget - %					-1.94%		

DPS Administration

DEPARTMENT NUMBER: 440

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) SALARIES & WAGES								
010	Administrative & Clerical	311,765	352,585	360,600	360,600	392,946	408,664	425,011
106	Sick & Vacation	6,383	2,600	4,182	3,639	25,683	2,500	2,500
112	Overtime	6,695	5,022	3,787	2,867	4,205	4,078	4,180
200	Social Security	26,085	28,351	29,882	29,882	32,838	34,151	35,517
250	Blue Cross/Optical/Dental	30,875	36,057	36,582	36,582	45,045	46,846	48,720
275	Life Insurance	1,843	1,978	2,298	2,298	2,403	2,475	2,549
300	Pension - DC	17,818	22,048	23,562	23,562	2,800	2,800	2,800
325	Longevity	11,677	12,029	17,263	17,263	19,065	19,828	20,621
350	Worker's Compensation	442	616	662	662	666	686	707
Reallocation to Water								
591	Funds	(51,698)	(58,137)	(59,852)	(59,852)	(65,706)	(65,254)	(67,826)
Reallocation to Sewer								
592	Funds	(51,698)	(58,137)	(59,852)	(59,852)	(65,706)	(65,254)	(67,826)
	Category Total	<u>310,187</u>	<u>345,012</u>	<u>359,114</u>	<u>357,651</u>	<u>394,238</u>	<u>391,521</u>	<u>406,954</u>
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,316	2,895	2,940	2,895	2,982	3,071	3,163
002	Books & Subscriptions	0	0	300	0	300	300	300
004	Recruiting	350	0	1,000	0	1,000	1,000	1,000
008	Supplies	2,443	1,927	3,000	2,000	2,500	2,500	2,500
	Category Total	<u>4,109</u>	<u>4,822</u>	<u>7,240</u>	<u>4,895</u>	<u>6,782</u>	<u>6,871</u>	<u>6,963</u>
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	0	4,618	6,265	2,900	6,665	6,265	6,265
002	Memberships & Licenses	38,448	39,513	40,135	39,690	40,715	41,529	42,360
004	Consultants	70,952	89,234	146,127	140,866	100,000	100,000	100,000
006	Vehicle Maintenance	43	48	50	0	50	50	50
013	Education & Training	-160	130	2,395	1,000	1,915	1,915	1,915
041	Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
	Category Total	<u>113,722</u>	<u>137,983</u>	<u>199,412</u>	<u>188,896</u>	<u>153,785</u>	<u>154,199</u>	<u>155,030</u>
DEPARTMENT TOTAL		<u>428,018</u>	<u>487,817</u>	<u>565,766</u>	<u>551,442</u>	<u>554,805</u>	<u>552,592</u>	<u>568,947</u>

ROAD MAINTENANCE

The road maintenance and supervision budget provides funding for the staff assigned to right-of-way maintenance activities in support of the Department's Vision and Mission Statements. The City's street network currently includes approximately 58 miles of major streets and 247 miles of local streets. Farmington Hills has one of the largest street networks in the State of Michigan and is the second largest municipal network in Oakland County. Routine maintenance of the City's street system includes pavement patching, road grading, litter control, forestry maintenance, storm drain maintenance and improvements, sign maintenance and snow/ice control. Additionally, City crews provide mowing and litter control services to 40 miles of State and County roads. The road maintenance utilizes automated vehicle location equipment on the road maintenance fleet to improve operations efficiency and better serve the residents of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve road safety. (1,3,13)
- Reduce complaints. (8,11,13)
- Improve efficiency of the snow and ice control operations. (3,10,13)
- Improve the efficiency of road maintenance services. (2,12)
- Maintain a safe work environment. (8)
- Contribute to the City's beautification. (12,13)
- Increase participation in community engagement and outreach events. (4, 11)
- Utilize the Pavement Management System to improve the efficiency and planning of road maintenance operations. (12,13)
- Implement and utilize modern Asset Management software. (2,8)
- Maintain APWA self-assessment certification (1)
- Improve the contract preparation, scheduling and oversight of contracted road and right-of-way maintenance services. (1,3)

PERFORMANCE OBJECTIVES

- Dedicate training time to staff development and safety programs.
- Utilize best (maintenance) management practices.
- Improve response to service requests.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Maintenance Contracts	30	30	30
	Emergency Call-Ins (supervisor response)	81	75	75
	Winter Maintenance Events (November 1-April 30)	45	30	35
Efficiency	Miles of Gravel Road Graded	295	320	310
	Community Outreach Events	5	12	14
	Lineal Feet of Re-ditching	18,686	17,500	17,500
	Miles per Road Maintenance Personnel	13.8	13.8	13.8
	Gallons of Liquid De-Icer	190,000	200,000	225,000
	Tons of Salt Used	4,300	4,000	4,000
	Tons of Cold Patch Material Placed	275	275	275

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical					
	Supervisor	3	3	3	3
	Equipment Operator III	5	5	5	5
	Sign Shop Technician	1	1	1	1
	Equipment Operator II	6	8	10	10
	Equipment Operator I	4	2	0	0
	Laborer II	1	0	3	3
	Laborer I	2	3	0	0
	Total	22	22	22	22
(038) Seasonal Aide (FTE)					
		4.81	4.81	3.71	3.71
Department Total		26.81	26.81	25.71	25.71

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$1,885,315	\$1,966,168	\$2,265,533	\$2,219,138	\$2,252,531	\$2,340,016	\$2,431,988
Operating Supplies	101,662	149,410	147,450	158,586	162,000	166,189	170,482
Professional & Contractual	145,940	178,565	199,046	175,606	179,181	185,868	192,639
Capital Outlay	38,200	0	15,000	15,000	0	0	0
Less Road Funds Reimburse.	(1,885,315)	(1,966,168)	(2,265,533)	(2,219,138)	(2,252,531)	(2,340,016)	(2,431,988)
Total Road Maint & Superv.	\$285,802	\$327,975	\$361,496	\$349,192	\$341,181	\$352,057	\$363,122
2022/23 Projection vs. Budget - \$				\$ (12,304)			
2022/23 Projection vs. Budget - %				-3.40%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (8,011)		
2023/24 Budget vs. 2022/23 Projection - %					-2.29%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (20,315)		
2023/24 Budget vs. 2022/23 Budget - %					-5.62%		

Road Maintenance

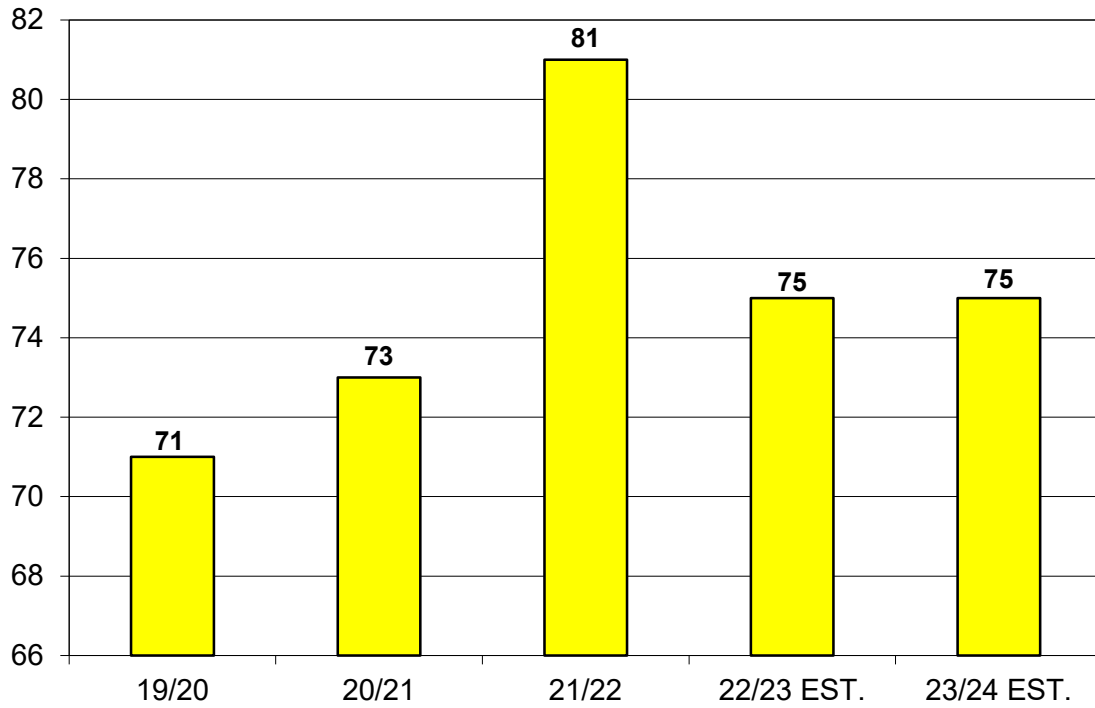
DEPARTMENT NUMBER: 442

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) SALARIES & WAGES							
010 Administrative & Clerical	1,141,207	1,248,261	1,327,298	1,327,298	1,371,076	1,425,919	1,482,955
015 Seasonal Aides	96,607	28,276	143,700	90,000	119,898	123,400	128,300
106 Sick & Vacation	39,929	12,055	29,700	34,000	34,000	35,200	36,200
112 Overtime	102,197	132,064	150,000	153,005	161,179	167,630	174,330
200 Social Security	109,075	110,399	130,598	130,598	133,850	139,204	144,772
250 Blue Cross/Optical/Dental	241,954	265,968	288,186	288,186	315,288	327,900	341,016
275 Life Insurance	1,927	1,878	2,266	2,266	2,266	2,334	2,404
300 Pension - DC	68,580	84,192	96,549	96,549	18,200	18,200	18,200
325 Longevity	57,876	48,737	0	0	55,217	57,426	59,723
350 Worker's Compensation	25,963	34,337	40,800	40,800	41,557	42,804	44,088
Category Total	1,885,315	1,966,168	2,265,533	2,219,138	2,252,531	2,340,016	2,431,988
(740) OPERATING SUPPLIES							
001 Gas & Oil	67,161	112,903	102,100	112,903	116,290	119,779	123,372
002 Books & Subscriptions	45	0	150	600	600	600	600
008 Supplies	759	459	1,800	900	900	900	900
019 Uniforms	16,496	16,938	21,300	21,300	21,300	21,900	22,500
030 Tools & Misc. Small Equip.	9,933	8,197	9,400	10,183	10,210	10,310	10,410
034 Safety Equipment	7,268	10,913	12,700	12,700	12,700	12,700	12,700
Category Total	101,662	149,410	147,450	158,586	162,000	166,189	170,482
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	1,165	5,879	10,925	10,350	12,015	12,015	12,015
002 Memberships & Licenses	889	1,508	1,465	2,100	2,100	2,100	2,100
005 Fleet Insurance	31,039	30,315	31,831	31,831	33,741	35,428	37,199
006 Vehicle Maintenance	83,506	104,130	108,500	85,000	85,000	90,000	95,000
008 Equipment Maintenance	1,888	290	2,500	2,500	2,500	2,500	2,500
013 Education & Training	11,057	18,173	20,725	20,725	20,725	20,725	20,725
029 Cemetery Maintenance	1,272	5,000	5,000	5,000	5,000	5,000	5,000
030 Emergency Meal Allowance	606	1,183	1,100	1,100	1,100	1,100	1,100
071 Contractual Projects	14,518	12,086	17,000	17,000	17,000	17,000	17,000
Category Total	145,940	178,565	199,046	175,606	179,181	185,868	192,639
(970) CAPITAL OUTLAY							
020 Equipment	0	0	15,000	15,000	0	0	0
060 Cemetery Fence Replacement	38,200	0	0	0	0	0	0
Category Total	38,200	0	15,000	15,000	0	0	0
GROSS DEPARTMENT TOTAL	2,171,117	2,294,143	2,627,029	2,568,330	2,593,712	2,692,073	2,795,110
Less: Road Funds Reimbursement	(1,885,315)	(1,966,168)	(2,265,533)	(2,219,138)	(2,252,531)	(2,340,016)	(2,431,988)
NET DEPARTMENT TOTAL	285,802	327,975	361,496	349,192	341,181	352,057	363,122

In addition to the Road Fund's Reimbursement for Personnel Costs netted above, General Fund Revenue reflects Fees from the Road Fund's for Equipment Rental.

KEY DEPARTMENTAL TRENDS

**Emergency Call-Ins (Roads)
(Supervisor Response)**



BUILDING MAINTENANCE

The operation and maintenance expenses for City Hall are charged to this account. Principal expenses are for salaries and supplies to keep the building in good repair. The building maintenance staff is responsible for managing maintenance contracts, monitoring/inspecting all heating, ventilation and air conditioning (HVAC) equipment, completing preventative maintenance programs, and providing general maintenance and repair for 13 City-owned buildings.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Create an organized environment for all departments for record storage and retrieval. (2,8)
- Provide preventative maintenance programs on all mechanical, electrical, and plumbing equipment for all City buildings. (2,8)
- Continue to utilize the Community Service Work Program for various maintenance projects. (2)
- Ensure that residents and employees have clean and safe facilities to carry on their day-to-day business. (3,8,13)
- To operate efficiently, reduce unnecessary spending and effectively maintain the City’s facilities. (2,8)
- Continue to evaluate best practices in green technology and leverage where appropriate. (2)
- Meet all safety standards prescribed by the State and Federal regulations. (8,9)

PERFORMANCE OBJECTIVES

- To maintain within the budgetary framework, 13 City facilities in a safe, clean and economical manner.
- To test and maintain backflow prevention devices for all City facilities.
- To conduct monthly preventative maintenance inspections on a timely basis and oversee quarterly inspections performed by contractors.
- To coordinate the storage or disposal of any unused furniture or equipment for City auctions.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Community Work Program workdays supervised	22	24	24
	Number of monthly inspections (HVAC)	168	168	168
	Number of buildings maintained	13	13	13
	Number of maintenance contracts managed	12	13	13
Efficiency	Percentage of emergency call-ins responded to within 30 minutes	95%	95%	95%

Building Maintenance

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010)	Administrative & Clerical				
	Building Maintenance Supervisor	1	1	1	1
	Building Maintenance Technician	1	1	1	1
	Building Maintenance Worker	2	2	2	2
	Department Total	4	4	4	4

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$311,937	\$319,760	\$349,392	\$351,601	\$380,557	\$363,083	\$377,212
Operating Supplies	19,992	19,560	17,025	19,106	19,357	19,458	19,562
Prof. & Contractual	134,913	123,407	139,296	146,889	141,197	143,708	146,786
Total Building Maintenance	\$466,841	\$462,727	\$505,713	\$517,595	\$541,111	\$526,249	\$543,559
2022/23 Projection vs. Budget - \$				\$ 11,882			
2022/23 Projection vs. Budget - %				2.35%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 23,516		
2023/24 Budget vs. 2022/23 Projection - %					4.54%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 35,398		
2023/24 Budget vs. 2022/23 Budget - %					7.00%		

Building Maintenance

DEPARTMENT NUMBER: 444

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) SALARIES & WAGES							
010 Salaries	209,304	211,352	219,895	219,895	228,333	237,467	246,965
106 Sick & Vacation	5,509	1,855	2,451	2,828	34,062	3,000	3,000
112 Overtime	5,638	8,238	5,940	7,772	7,882	8,079	8,281
200 Social Security	16,569	17,680	19,578	19,578	20,265	21,076	21,919
250 Blue Cross/Optical/Dental	49,876	54,444	72,802	72,802	69,971	72,770	75,680
275 Life Insurance	394	386	412	412	412	424	437
300 Pension - DC	10,907	10,779	11,934	11,934	2,800	2,800	2,800
325 Longevity	11,094	11,514	12,642	12,642	13,175	13,702	14,250
350 Worker's Compensation	2,646	3,512	3,738	3,738	3,656	3,766	3,879
Category Total	<u>311,937</u>	<u>319,760</u>	<u>349,392</u>	<u>351,601</u>	<u>380,557</u>	<u>363,083</u>	<u>377,212</u>
(740) OPERATING SUPPLIES							
001 Gas & Oil	726	1,306	1,225	1,306	1,345	1,386	1,427
008 Supplies	17,740	16,548	14,000	16,000	16,000	16,000	16,000
019 Uniforms	1,526	1,706	1,800	1,800	2,012	2,072	2,135
Category Total	<u>19,992</u>	<u>19,560</u>	<u>17,025</u>	<u>19,106</u>	<u>19,357</u>	<u>19,458</u>	<u>19,562</u>
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	-348	1,251	1,485	1,340	1,585	1,585	1,585
002 Memberships & Licenses	300	100	400	1,100	0	300	1,100
005 Fleet Insurance	893	888	932	932	960	1,008	1,058
006 Vehicle Maintenance	79	677	700	120	200	204	208
013 Education & Training	394	0	500	200	500	500	500
025 Utilities	63,409	69,857	62,000	69,857	71,952	74,111	76,334
029 Building Maintenance	70,184	50,634	73,279	73,340	66,000	66,000	66,000
Category Total	<u>134,913</u>	<u>123,407</u>	<u>139,296</u>	<u>146,889</u>	<u>141,197</u>	<u>143,708</u>	<u>146,786</u>
DEPARTMENT TOTAL	<u>466,841</u>	<u>462,727</u>	<u>505,713</u>	<u>517,595</u>	<u>541,111</u>	<u>526,249</u>	<u>543,559</u>

ENGINEERING DIVISION

Activities of the Engineering Division include municipal project design and administration, as well as plan review and inspection of new developments. In addition, the Division addresses traffic concerns and considerable requests for information by engineers, builders and residents. The Division strives to improve the safety and mobility of the transportation system of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Maintain accurate records. Make available to public. (1, 10, 12, 13)
 - Improve condition of city water system by replacing old water main. (13)
 - Pursue grant funds for aging infrastructure. (5)
 - Improve the overall PASER score for Major and Local road networks (1, 2, 12, 13)
- Incorporate and improve GIS technology into delivery of engineering services. (2, 8)
 - Address storm water quality concerns and pursue innovative “green” practices. (10, 13)
 - Maintain quality engineering services including design review and analysis. (1, 2)

PERFORMANCE OBJECTIVES

- Reduce initial review time for sites and subdivisions.
- Complete requested and budgeted capital improvement projects.
- Reduce vehicle crash rate citywide.
- Assist neighborhoods with Traffic SAFE-TE³ Program implementations (Safety Awareness for Everyone through Education, Enforcement and Engineering).

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Contracts Let (number)	18	15	17
	Contracts Let (amount)	\$33,000,000	\$32,200,000	\$34,100,000
	Site Plans Reviewed (commercial)	13	7	10
	Subdivision/Locations Participating in SAFE-TE ³	14	16	18
	Citizen Service Requests	664	386	425
Efficiency	Percent first reviews within four weeks	38%	14%	50%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010)	Administrative & Clerical				
	City Engineer	1	1	1	1
	Chief Engineering Inspector	1	1	1	1
	Senior Traffic Engineer	1	1	1	1
	Civil Engineer II	1	0	0	0
	Civil Engineer I	3	4	4	4
	Construction Inspector IV	1	1	1	1
	Construction Inspector III	0	1	1	1
	Construction Inspector II	3	1	3	3
	Construction Inspector I	1	2	0	0
	Department Aide	1	1	1	1
	Administrative Secretary	1	1	1	1
	Total	14	14	14	14
(038)	Part-time (FTE)				
	Part-time	3.47	3.28	3.28	3.28
	Total	3.47	3.28	3.28	3.28
	Department Total	17.47	17.28	17.28	17.28

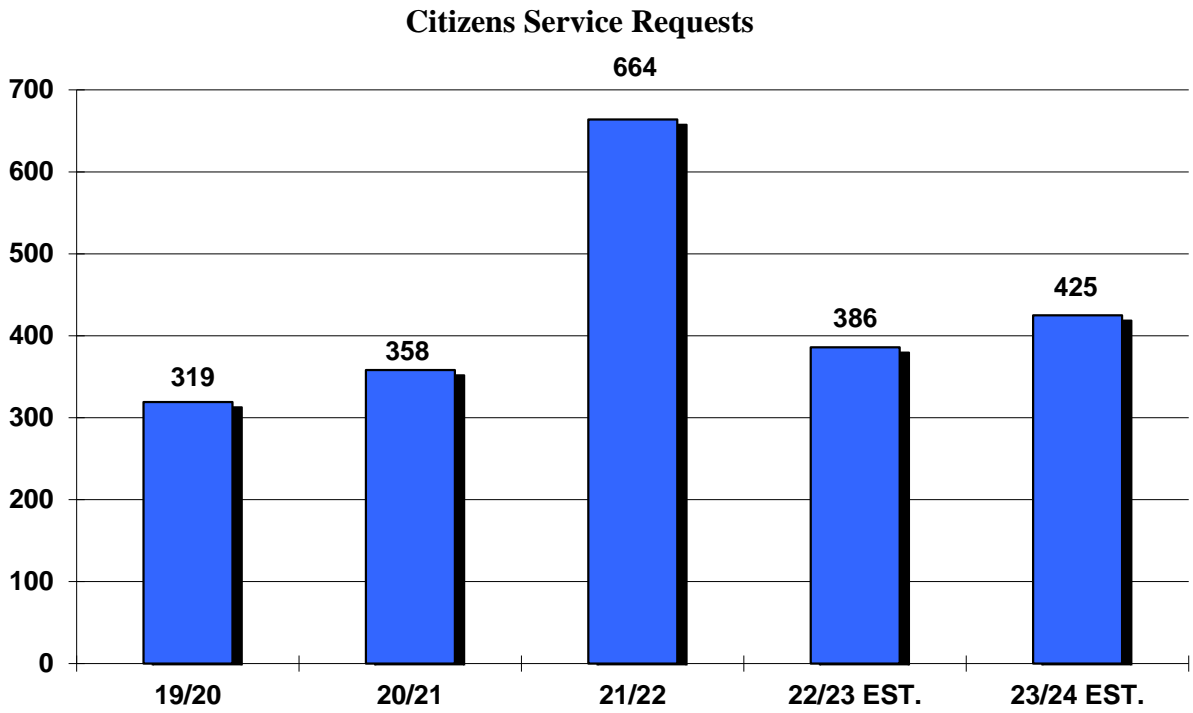
	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$1,052,459	\$1,194,285	\$1,367,122	\$1,308,998	\$1,447,264	\$1,500,692	\$1,556,156
Operating Supplies	24,849	30,528	31,085	26,613	27,676	28,315	28,972
Prof. & Contractual	22,522	47,209	36,459	40,550	54,329	54,676	55,039
Capital Outlay	0	6,239	0	0	35,000	15,000	15,000
Total Engineering	\$1,099,830	\$1,278,261	\$1,434,666	\$1,376,161	\$1,564,269	\$1,598,682	\$1,655,168
2022/23 Projection vs. Budget - \$				\$ (58,505)			
2022/23 Projection vs. Budget - %				-4.08%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 188,107		
2023/24 Budget vs. 2022/23 Projection - %					13.67%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 129,603		
2023/24 Budget vs. 2022/23 Budget - %					9.03%		

Engineering Division

DEPARTMENT NUMBER: 449

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) SALARIES & WAGES								
010	Salaries & Wages	819,860	942,897	987,846	987,846	1,100,116	1,144,120	1,189,885
038	Part-time	87,466	83,033	138,780	104,915	161,520	165,558	169,697
106	Sick & Vacation	17,314	18,833	20,653	14,720	22,216	22,771	23,341
112	Overtime	85,217	79,486	138,726	120,400	135,532	138,920	142,393
200	Social Security	79,522	86,950	101,367	101,367	109,061	113,423	117,960
250	Blue Cross/Optical/Dental	103,536	136,236	159,497	159,497	176,013	183,053	190,375
275	Life Insurance	2,892	3,719	4,469	4,469	4,785	4,929	5,076
300	Pension - DC	57,920	71,245	78,043	78,043	14,350	14,350	14,350
325	Longevity	30,428	31,994	34,597	34,597	38,180	39,707	41,295
350	Worker's Compensation	1,936	2,650	3,244	3,244	3,184	3,280	3,378
	Realloc. to Water Fund	(194,694)	(218,964)	(250,083)	(250,083)	(264,743)	(274,517)	(284,663)
	Realloc. to Sewer Fund	(38,939)	(43,793)	(50,017)	(50,017)	(52,949)	(54,903)	(56,933)
	Category Total	1,052,459	1,194,285	1,367,122	1,308,998	1,447,264	1,500,692	1,556,156
(740) OPERATING SUPPLIES								
001	Gas & Oil	13,853	20,662	22,050	20,662	21,282	21,921	22,578
002	Books & Subscriptions	0	0	500	443	500	500	500
008	Supplies	10,996	9,866	8,535	5,508	5,894	5,894	5,894
	Category Total	24,849	30,528	31,085	26,613	27,676	28,315	28,972
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshop	-348	4,620	7,860	6,175	8,535	8,535	8,535
002	Memberships & Licenses	1,394	1,769	2,415	1,062	4,501	4,501	4,501
004	Consultants	500	18,741	1,000	10,508	16,000	16,000	16,000
005	Fleet Insurance	5,194	5,223	5,484	5,484	5,649	5,931	6,227
006	Vehicle Maintenance	6,317	4,491	3,200	3,200	3,264	3,329	3,396
007	Equip. Maintenance	765	0	2,100	600	2,100	2,100	2,100
009	Consulting & Review Fee	0	0	500	2,500	500	500	500
013	Education & Training	3,840	7,345	9,400	6,496	9,280	9,280	9,280
024	Printing Services	420	580	100	125	100	100	100
041	Auto Allowance	4,440	4,440	4,400	4,400	4,400	4,400	4,400
	Category Total	22,522	47,209	36,459	40,550	54,329	54,676	55,039
(970) CAPITAL OUTLAY								
001	Office Equipment	0	3,188	0	0	0	0	0
009	Traffic Survey Equipment	0	3,051	0	0	35,000	15,000	15,000
	Category Total	0	6,239	0	0	35,000	15,000	15,000
DEPARTMENT TOTAL		1,099,830	1,278,261	1,434,666	1,376,161	1,564,269	1,598,682	1,655,168

KEY DEPARTMENTAL TRENDS



DPW MAINTENANCE FACILITY

The DPW maintenance facility budget provides funding for the administrative office and fleet maintenance operations. The office staff processes all service requests and inquiries from residents for street, drainage, roadside maintenance, as well as refuse/recycling services. The office staff also serves as the communications link between residents and the DPW field staff, via cell phones and two-way radio, ensuring a quick response to citizen service requests. All of this activity is in support of the Department's Vision and Mission Statements.

The DPW's garage is responsible for maintaining the City's fleet of approximately 450 vehicles and pieces of equipment, which includes passenger vehicles, patrol vehicles, pick-up trucks, light trucks, utility vehicles, heavy trucks, private vehicles, vans/buses, multi-purpose vehicles, heavy road equipment, and small equipment. New emission control requirements, fuel economy standards, computerized engine controls, safety enhancements, and an aging fleet all contribute significantly to the fleet maintenance workload.

The cornerstone of the DPW garage is the preventative maintenance (PM) program. The objective of preventative maintenance is to extend the service life of equipment, minimize downtime and avoid equipment failures through scheduled inspection and service.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve fleet safety, reliability, and equipment longevity. (2,8)
- Promote alternative fuels within the fleet. (2)
- Promote more shared use of City fleet by all departments through the use of higher-quality pool vehicles. (2)
- Provide adequate maintenance and upgrades to the DPW facility to ensure maximum benefit and longevity. (1,2)
- Ensure a safe work environment. (8)

PERFORMANCE OBJECTIVES

- Reduce vehicle down-time.
- Improve vehicle lifecycle costs.
- More balanced use of the fleet.
- Improve equipment versatility.
- Improve the quality of the automobiles in the fleet.

DPW Maintenance Facility

Service Level	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
	Parts Issued	\$219,900	\$225,000	\$236,300
	Work Orders	1,471	1,545	1,622
	Fuel Gallons	220,062	223,260	242,650
	Number of Vehicles and Equipment	453	453	455
	Average Age of Vehicles and Equipment	5.8	5.9	5.9
	New Vehicles and Equipment Purchased	28	28	30

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Authorized Positions	
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(015) Supervision/Secretary/Mechanics					
	DPW Superintendent	1	1	1	1
	Secretary	1	1	1	1
	DPW Contract Technician	1	1	1	1
	Fleet & Facility Maintenance Supervisor	1	1	1	1
	Mechanic III	1	1	1	1
	Mechanic II	3	3	2	2
	Mechanic I	0	0	1	1
	Inventory & Repair Coordinator	1	1	1	1
	Building Maint Mechanic	0	0	1	1
	Building Maint Technician	1	1	0	0
	Total Full-time	10	10	10	10
(038)	Part-time (FTE)	0.60	0.60	0.75	0.75
	Department Total	10.60	10.60	10.75	10.75

DPW Maintenance Facility

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$952,053	\$1,033,582	\$1,107,571	\$1,135,349	\$993,698	\$1,014,494	\$1,054,391
Operating Supplies	592,417	955,720	827,093	969,735	978,645	1,025,875	1,075,756
Prof.& Contractual	147,587	189,702	401,278	448,006	260,736	264,832	269,832
Capital Outlay	0	0	9,500	9,500	0	0	0
Less: Interdepartment Billings	(575,756)	(870,205)	(616,836)	(821,249)	(862,311)	(905,427)	(950,698)
Total Maintenance Facility	\$1,116,301	\$1,308,800	\$1,728,606	\$1,741,341	\$1,370,767	\$1,399,774	\$1,449,282
2022/23 Projection vs. Budget - \$				\$ 12,735			
2022/23 Projection vs. Budget - %				0.74%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (370,574)		
2023/24 Budget vs. 2022/23 Projection - %					-21.28%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (357,839)		
2023/24 Budget vs. 2022/23 Budget - %					-20.70%		

DPW Maintenance Facility

DEPARTMENT NUMBER: 450

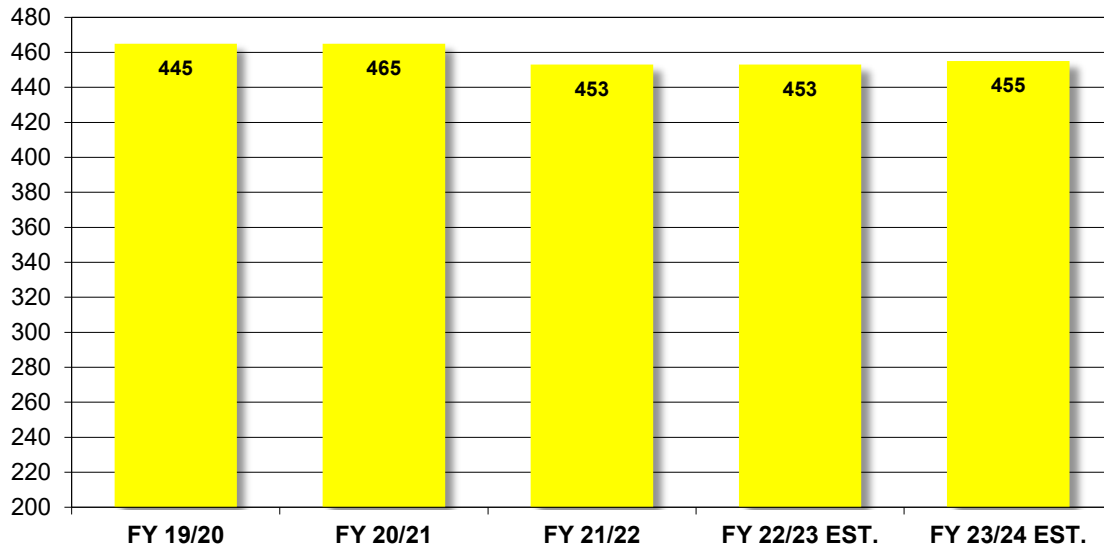
Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) SALARIES & WAGES								
015	Supervision/Sec./Mech.	644,453	623,799	668,274	668,274	667,227	693,916	721,673
038	Part-time	34,439	45,264	37,440	68,400	30,160	12,980	13,500
106	Sick & Vacation	8,454	73,280	77,397	75,000	12,900	13,300	13,600
112	Overtime	37,073	47,780	60,222	59,437	62,050	64,530	67,110
200	Social Security	55,887	58,820	66,211	66,211	65,590	68,214	70,942
250	Blue Cross/Optical/Dental	91,090	100,015	112,582	112,582	125,300	130,312	135,524
275	Life Insurance	1,398	1,509	1,487	1,487	1,462	1,506	1,551
300	Pension - DC	50,019	50,814	54,305	54,305	9,800	9,800	9,800
325	Longevity	24,121	25,537	22,168	22,168	15,099	15,703	16,331
350	Worker's Compensation	5,118	6,764	7,485	7,485	4,110	4,233	4,360
	Category Total	952,053	1,033,582	1,107,571	1,135,349	993,698	1,014,494	1,054,391
(740) OPERATING SUPPLIES								
001	Fuel & Oil Inventory	375,857	694,670	560,993	694,670	694,670	736,350	780,531
002	Books & Subscriptions	1,428	1,428	1,900	1,900	1,900	1,900	1,900
008	Supplies	8,506	9,173	9,000	9,000	9,000	9,000	9,000
009	Gas & Oil	1,931	4,305	3,675	6,400	7,000	7,200	7,400
012	Mechanics Tool Allowance	3,061	3,024	3,125	3,125	3,125	3,125	3,125
076	Auto/Truck Parts	184,030	225,980	230,900	237,140	244,950	249,800	254,800
085	Misc. Auto/Truck Supplies	17,604	17,141	17,500	17,500	18,000	18,500	19,000
	Category Total	592,417	955,720	827,093	969,735	978,645	1,025,875	1,075,756
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	-695	1,944	5,875	4,380	4,380	4,380	4,380
002	Memberships & Licenses	1,100	1,164	1,370	790	790	790	790
005	Fleet Insurance	1,985	2,002	2,102	2,165	2,230	2,297	2,366
006	Vehicle Maintenance	3,032	943	200	206	212	219	225
007	Office Equip. Maintenance	4,017	4,017	5,500	4,500	4,500	4,500	4,500
008	Garage Equip. Maintenance	4,094	10,116	13,600	13,200	13,200	13,200	13,200
013	Education & Training	431	1,439	6,255	3,300	3,300	3,300	3,300
025	Utilities Expense	52,950	60,465	74,300	60,465	62,279	64,147	66,071
027	Radio Maintenance	10,582	2,720	2,000	2,000	2,000	2,000	2,000
029	Building Maintenance	23,965	38,685	212,176	250,000	60,845	61,000	61,000
046	Custodial Contract	14,115	7,780	27,450	25,000	25,000	26,000	27,000
056	Refuse Removal	7,267	7,856	9,000	9,000	9,000	9,000	9,000
104	Subcontract Repairs	24,743	50,571	41,450	73,000	73,000	74,000	76,000
	Category Total	147,587	189,702	401,278	448,006	260,736	264,832	269,832
(970) CAPITAL OUTLAY								
036	Building Improvements	0	0	9,500	9,500	0	0	0
	Category Total	0	0	9,500	9,500	0	0	0
	Total Expenditures	1,692,057	2,179,005	2,345,442	2,562,590	2,233,078	2,305,201	2,399,980
	Less Interdepartment Billings	(575,756)	(870,205)	(616,836)	(821,249)	(862,311)	(905,427)	(950,698)
	DEPARTMENT TOTAL	1,116,301	1,308,800	1,728,606	1,741,341	1,370,767	1,399,774	1,449,282

DPW Maintenance Facility

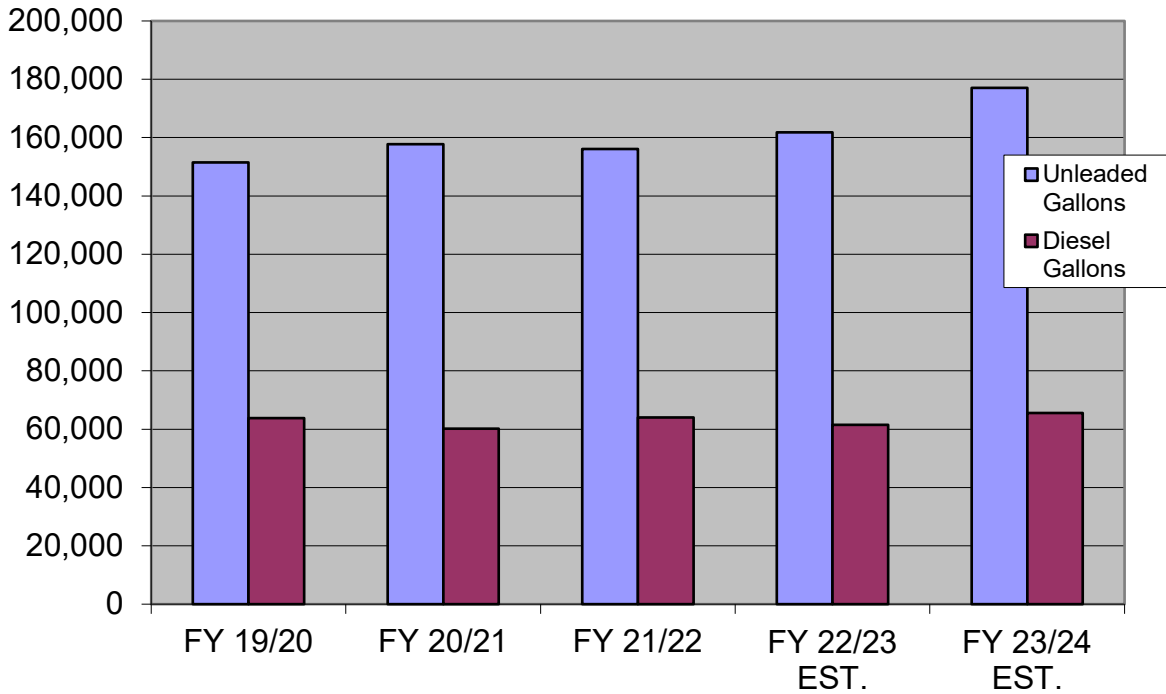
This Division's operations are partially supported by Reimbursements for Fuel & Maintenance costs from other local governments.

KEY DEPARTMENTAL TRENDS

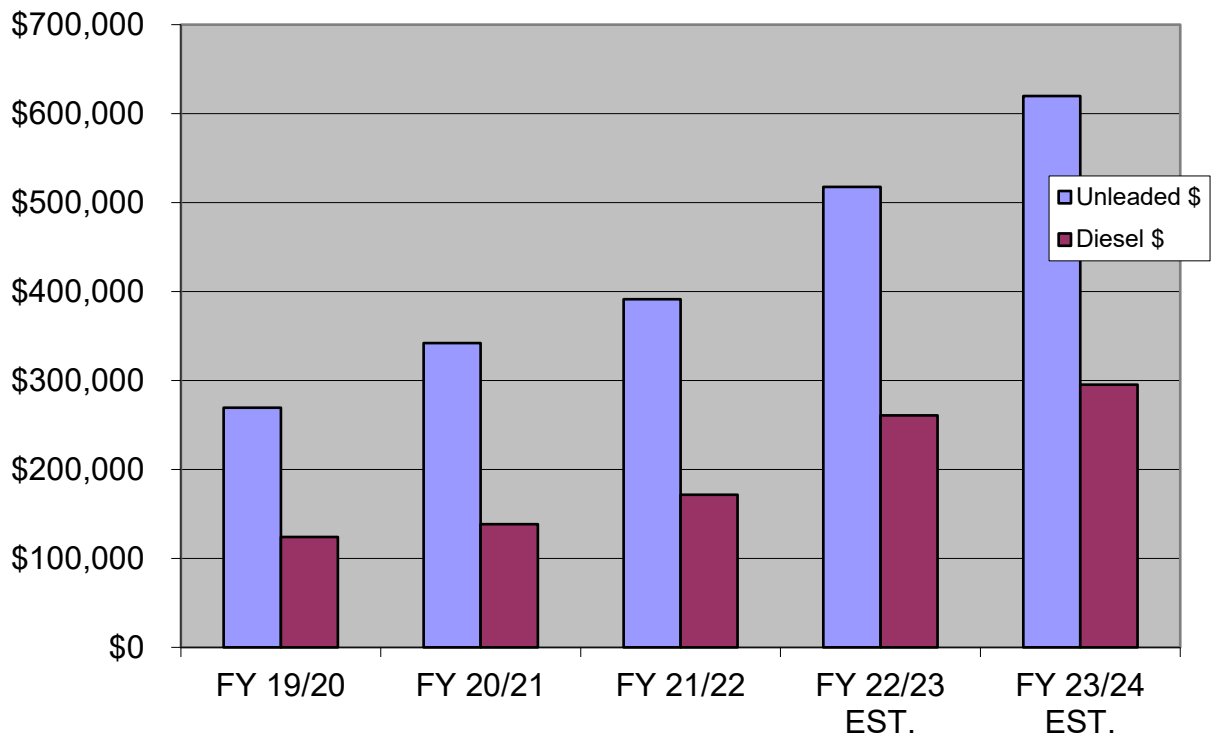
Number of Vehicles and Equipment Maintained



UNLEADED AND DIESEL FUEL USAGE (gallons)



UNLEADED AND DIESEL FUEL USAGE (\$)



WASTE COLLECTION/RECYCLING

In 2022 the City went out to public bid for refuse, recycling and yard waste collection services. Multiple bids were received and GFL Environmental was awarded the contract with the lowest qualified bid. This new agreement was made possible through the efforts of the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC). The City is one of nine member communities that participated in a private/public partnership and operates a Materials Recovery Facility (MRF) on Eight Mile Road in Southfield.

The DPW is responsible for monitoring day-to-day refuse/recycling services, dispatching complaints to the contractor’s supervisory staff, and responding to questions and special requests from residents. Beginning in 1999, the Hazardous Materials Collection program was expanded to allow Farmington Hills residents to participate in other RRRASOC member Hazardous Materials Collection events, with seven events scheduled for 2023. This program enables residents to properly dispose of oil-based paint, pesticides, chemicals, solvents, used computer equipment, and other hazardous materials.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide the most cost-effective waste collection, recycling, and yard waste collection program. (1,2,10,12,13)
 - Increase recycling and yard waste diversion rate. (1,2,10,12,13)
- Improve the attendance and quality of materials collected at the Household Hazardous Waste Day events. (1,2)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Pounds of waste per household	2,481	2,580	2,680
	Dwelling units served	23,467	23,475	23,490
Efficiency	Diversion rate	37.7%	38%	40%
	Waste Landfilled	62.3%	62%	60%
	Farmington Hills attendance at all Household Hazardous Waste events	3,296	3,300	3,300

STAFFING LEVELS

Acct. 702	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical					
	Clerk Typist II	1	1	1	1
	Total	1	1	1	1
Department Total		1	1	1	1

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$68,965	\$71,457	\$71,558	\$71,558	\$60,213	\$62,636	\$65,153
Operating Supplies	0	2,347	3,700	3,700	3,700	3,700	3,700
Prof. & Contractual	4,114,641	4,144,914	4,352,939	3,845,504	4,255,679	4,256,000	4,367,400
Total Waste Collection	\$4,183,606	\$4,218,718	\$4,428,197	\$3,920,762	\$4,319,592	\$4,322,336	\$4,436,253
2022/23 Projection vs. Budget - \$				\$ (490,797)			
2022/23 Projection vs. Budget - %				-11.08%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 382,192		
2023/24 Budget vs. 2022/23 Projection - %					9.71%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (108,605)		
2023/24 Budget vs. 2022/23 Budget - %					-2.45%		

Waste Collection/Recycling

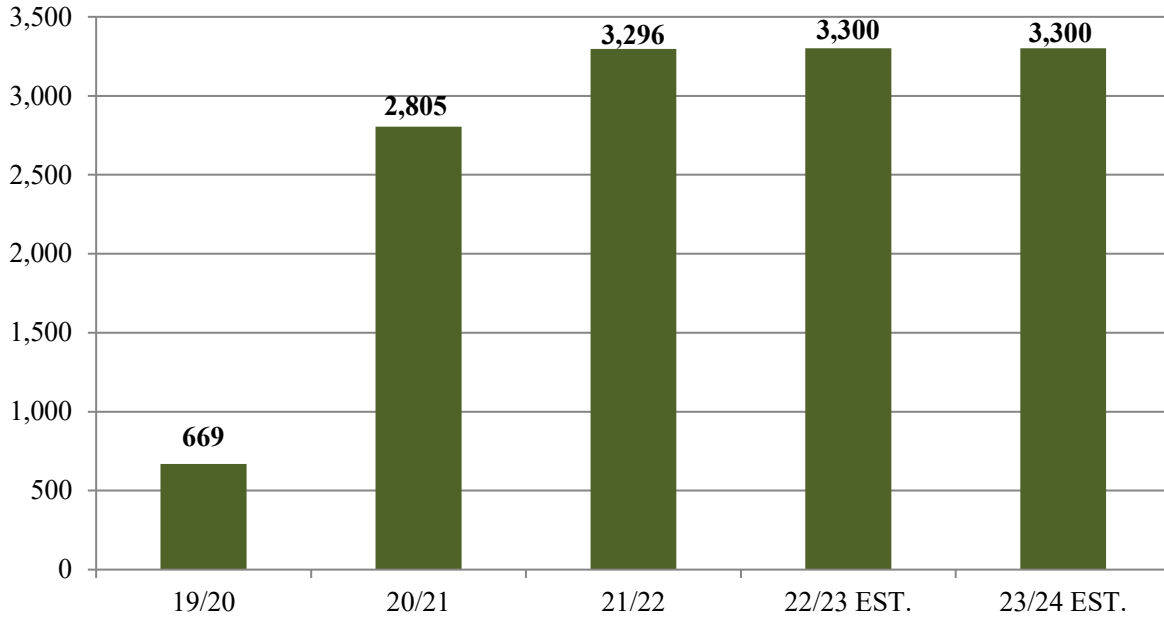
DEPARTMENT NUMBER: 523

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) SALARIES & WAGES								
010	Salaries & Wages	42,872	43,722	44,428	44,428	45,316	47,129	49,014
106	Sick and vacation	0	0	0	0	680	780	880
112	Overtime	31	158	0	0	0	0	0
200	Social Security	3,203	3,304	3,467	3,467	3,536	3,677	3,825
250	Blue Cross/Optical/Dental	16,472	17,404	16,301	16,301	8,187	8,515	8,855
275	Life Insurance	98	98	128	128	128	131	135
300	Pension - DC	5,813	5,950	6,282	6,282	1,400	1,400	1,400
325	Longevity	427	758	889	889	906	942	980
350	Workers Compensation	49	63	63	63	60	62	64
	Category Total	68,965	71,457	71,558	71,558	60,213	62,636	65,153
(740) OPERATING SUPPLIES								
008	Miscellaneous	0	2,347	3,700	3,700	3,700	3,700	3,700
	Category Total	0	2,347	3,700	3,700	3,700	3,700	3,700
(801) PROFESSIONAL & CONTRACTUAL								
056	Collection Contract	3,789,545	3,848,909	4,069,900	3,562,365	3,638,165	3,871,000	3,948,400
058	Recycling Center	21,561	21,555	22,900	23,000	23,000	23,000	23,000
059	Contribution to RRRASOC	103,662	103,662	103,439	103,439	111,714	150,000	150,000
060	Disposal of Household Hazardous Materials	199,873	170,788	156,700	156,700	182,800	212,000	246,000
099	Emergency Debris Cleanup	0	0	0	0	300,000	0	0
	Category Total	4,114,641	4,144,914	4,352,939	3,845,504	4,255,679	4,256,000	4,367,400
(970) CAPITAL OUTLAY								
036	Dumpster Replacement and Repair	0	0	0	16,638	0	0	0
	Total Refuse Removal Expenditures	4,183,606	4,218,718	4,428,197	3,937,400	4,319,592	4,322,336	4,436,253

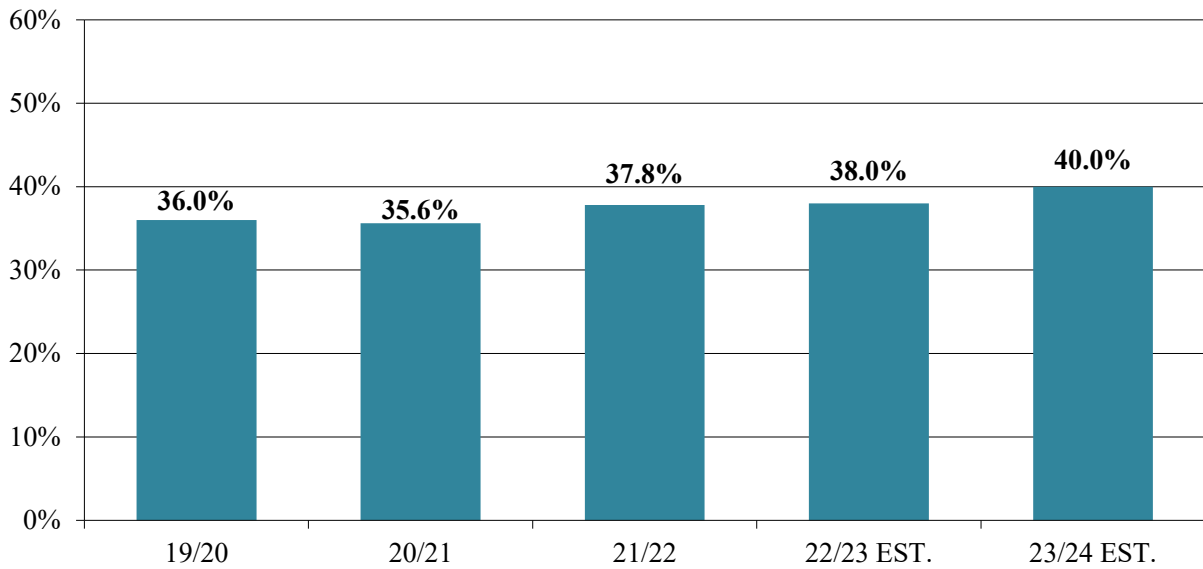
This Division is supported primarily by a Refuse Collection & Disposal Dedicated Millage and Recycling User Fees.

KEY DEPARTMENTAL TRENDS

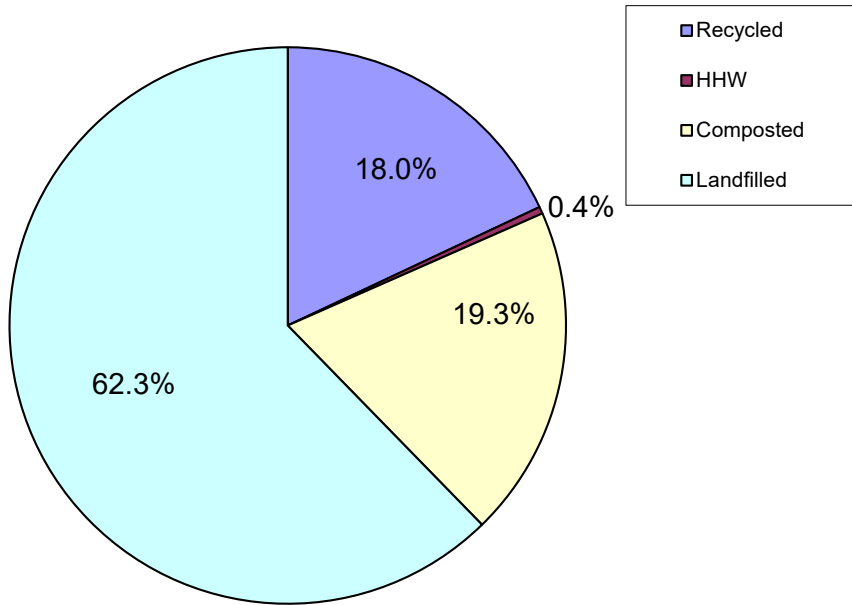
Number of Cars Participating in HazMat Events



Percent of Recycled and Composted Materials Diverted from Landfill



Diversion Rate - 2022



SPECIAL SERVICES SUMMARY

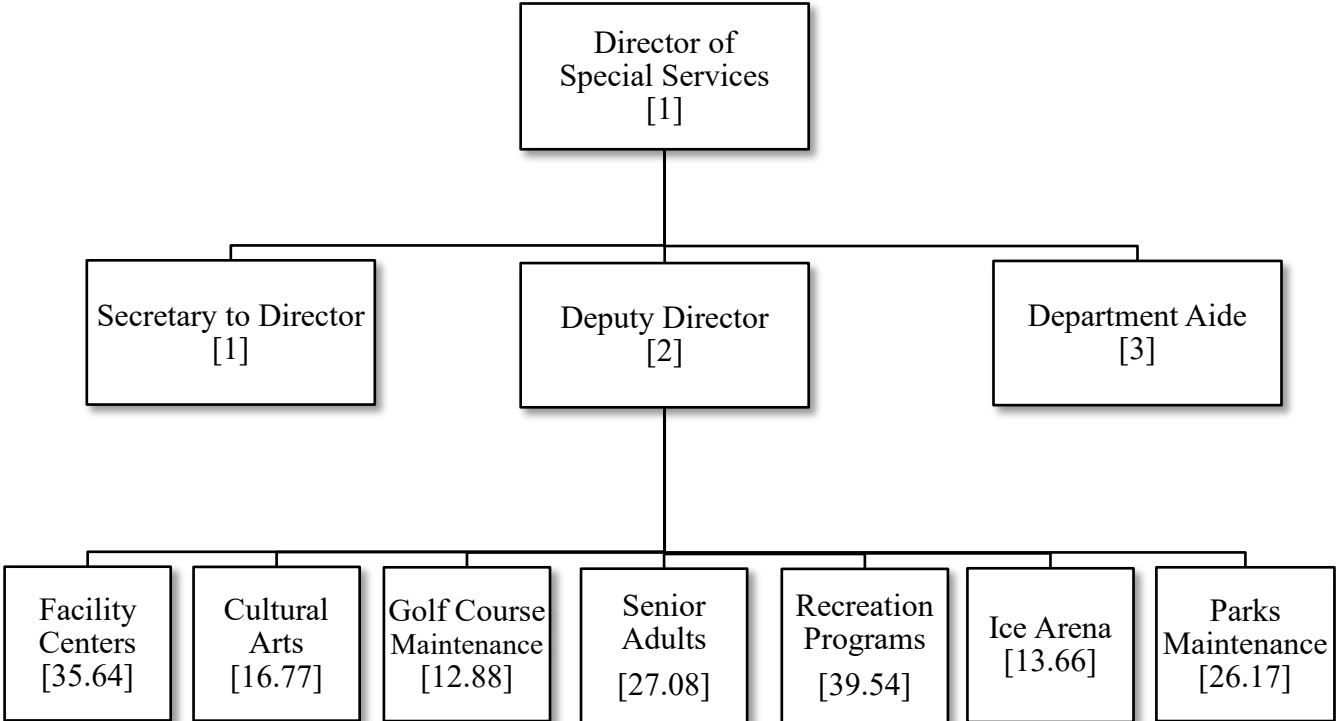
DIV. NO.	Category and Line Item	2020/21 Actual Expenditures	2021/22 Actual Expenditures	2022/23 Current Budget	2022/23 Estimated Expenditures	2023/24 Adopted Budget	2024/25 Projected Budget	2025/26 Projected Budget
752	Administration	2,697,937	4,474,998	4,031,287	4,637,577	4,385,911	4,442,246	4,510,855
760	Youth Services	119,581	54,233	0	0	0	0	0
765	Senior Services	658,789	800,964	1,102,820	989,853	1,178,795	1,152,849	1,170,105
770	Parks Maintenance	1,647,074	1,649,827	1,924,566	1,924,056	1,943,168	1,995,144	2,047,317
775	Cultural Arts	728,306	1,133,086	1,513,838	1,484,469	1,614,550	1,677,450	1,764,941
780	Golf Course	840,857	853,458	869,499	836,619	884,015	910,716	936,548
785	Recreation Programs	532,239	1,853,097	2,523,342	2,411,387	2,792,176	2,839,833	2,893,697
790	Ice Arena	713,709	889,303	1,124,266	1,097,840	1,119,049	1,142,117	1,165,735
TOTAL SPECIAL SERVICES		7,938,492	11,708,967	13,089,618	13,381,801	13,917,665	14,160,356	14,489,199



SPECIAL SERVICES

MISSION STATEMENT: Provide municipal services for the physical, recreational, leisure and cultural well-being of the residents of the City of Farmington Hills. The Department provides activities, services and facilities for fitness, athletics, cultural arts, conservation, and general open space use in a safe and enjoyable environment for all ages, abilities, and interests.

SPECIAL SERVICES



Total Full Time Equivalent [178.74]

ADMINISTRATION

The Department has gradually evolved from the Farmington Area Recreation Commission (established in 1948) to the Parks and Recreation Department in 1978 and finally by authority of the City Council as stated in the City Charter, to the Department of Special Services in 1985. The Department consists of eight divisions including Administration, Cultural Arts, Senior Division, Recreation Division, Parks Division, Golf Division, Facilities Division, and the Ice Arena. The Administration Division is 5.66% of the General Fund Budget in FY 2022/23.

The Department provides a wide variety of programs, services, parks, and facilities to the residents. The City has experienced rapid growth since the early 1980's, and the Department is endeavoring to keep pace with the growing and diverse requests for leisure activities and facilities. Land acquisition, facility development, program expansion and diversification have always been paramount and still are today.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide administrative oversight and support to each Division within the Department so that staff are empowered to provide the best services for our residents/customers. (8)
- Continue to promote and enhance web-based registration system for department's programs, classes, and ticket sales. (2)
- Work to successfully implement SFC Facilities & Programs Analysis recommendations. Develop funding plan and timeline for execution. (2)
- Provide proper protective equipment and training for staff so that they may complete their duties in a safe and efficient manner. (2,8)
- Research and pursue Federal, State, and private grants, and other funding sources to maximize spending dollars for capital growth and land improvements. (2,7)
- Provide high quality programs, facilities and services aimed at all ages, interests, and abilities. (1,6,13)
- Assist the new Communications & Community Engagement Director in creating and implementing the City's overall Marketing & Communications Plan to "sell" Special Services programs and activities as well as attract families and businesses to call Farmington Hills "Home". (11)
- Preserve and enhance attractive and valuable natural resources within the community and maximize accessibility for all users. (2,6)
- Continue to seek new strategies to promote our programs, facilities, and services. (2)
- Develop, with Human Resources, improved full and part-time staff recruitment efforts, onboarding plan, training, motivation, and retention strategies. (8)
- Continue to work closely with other City Departments to ensure the delivery of high-quality services to our residents and customers. (1,13)
- Strengthen existing and create new partnerships. (2)

Administration

STAFFING LEVELS

Acct. 752	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23-24 Budget	23-24 Budget
(010)	Administrative & Clerical				
	Director	1	1	1	1
	Deputy Director	2	2	2	2
	Assistant to Director	0	0	0	0
	Facilities Supervisor	1	1	1	1
	Secretary to the Director	1	1	1	1
	Bldg. Maintenance Tech.	2	2	2	2
	Department Aide	3	3	3	3
	Marketing Specialist	1	1	0	0
	Maintenance Worker	2	2	2	2
	Aquatic Facilities Supervisor	1	1	1	1
	Health and Fitness Coordinator	1	1	1	1
	Aquatics Coordinator	1	1	1	1
		16	16	15	15
(038)	Part-time (FTE)	13.31	23.10	26.64	25.14
	Department Total	29.31	39.10	41.64	40.14

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$1,271,822	\$2,161,789	\$2,220,650	\$2,517,172	\$2,236,337	\$2,292,215	\$2,350,347
Operating Supplies	185,705	328,045	262,200	328,298	345,436	345,606	345,782
Professional & Contractual	1,240,411	1,985,164	1,548,437	1,792,107	1,804,138	1,804,425	1,814,726
Total Special Services Administration	\$2,697,937	\$4,474,998	\$4,031,287	\$4,637,577	\$4,385,911	\$4,442,246	\$4,510,855
2022/23 Projection vs. Budget - \$				\$ 606,290			
2022/23 Projection vs. Budget - %				15.04%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (251,666)		
2023/24 Budget vs. 2022/23 Projection - %					-5.43%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 354,624		
2023/24 Budget vs. 2022/23 Budget - %					8.80%		

Administration

DEPARTMENT NUMBER: 752

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) Personnel							
010 Administrative & Clerical	717,920	924,609	1,011,557	1,011,557	1,033,256	1,074,586	1,117,569
011 Program Management	0	0	0	0	0	0	0
038 Part-time	193,919	758,176	726,908	1,023,430	808,964	808,964	808,964
106 Sick & Vacation	39,707	21,093	7,354	7,354	7,354	7,354	7,354
112 Overtime	15,395	32,164	1,798	1,798	1,836	1,836	1,860
200 Social Security	72,294	135,469	135,988	135,988	137,032	142,513	148,214
250 Blue Cross/Optical/Dental	151,933	170,951	203,510	203,510	186,552	194,014	201,775
275 Life Insurance	3,270	3,650	3,862	3,862	3,739	3,851	3,966
300 Pension - DC	52,497	78,470	90,775	90,775	16,800	16,800	16,800
325 Longevity	20,659	23,714	25,252	25,252	26,829	27,902	29,018
350 Worker's Compensation	4,228	13,493	13,646	13,646	13,976	14,395	14,827
Category Total	1,271,822	2,161,789	2,220,650	2,517,172	2,236,337	2,292,215	2,350,347
(740) Operating Supplies							
001 Gas & Oil	2,750	5,507	4,410	5,507	5,672	5,842	6,018
005 Sustainability	5,143	1,411	20,000	20,000	20,000	20,000	20,000
008 Supplies	162,861	177,694	164,790	164,790	181,640	181,640	181,640
016 Concession Supplies	14,951	143,433	73,000	138,001	138,124	138,124	138,124
Category Total	185,705	328,045	262,200	328,298	345,436	345,606	345,782
(801) Professional & Contractual							
001 Conferences & Workshops	3,023	4,670	6,350	6,350	6,350	6,350	6,350
002 Memberships & Licenses	17,734	9,518	20,705	19,455	20,705	20,705	20,705
004 Personnel Advertisement	1,616	0	1,000	0	0	0	0
005 Fleet Insurance	2,415	4,021	4,222	4,222	4,433	4,655	4,887
006 Vehicle Maintenance	1,271	1,332	1,600	1,125	1,300	1,365	1,433
007 Office Equip. Maint. & Rent	52,679	71,560	98,065	85,000	98,065	98,065	98,065
013 Education & Training	2,406	2,768	10,200	10,200	10,200	10,200	10,200
016 Telephone	20,229	29,663	17,900	16,200	17,900	17,900	17,900
018 Postage & Bulk Mailing	11,290	21,902	23,500	32,000	32,000	32,000	32,000
024 Printing Costs	47,963	100,230	98,250	98,250	98,250	98,250	98,250
025 Utilities	572,522	864,569	600,100	790,900	783,000	783,000	783,000
029 Maintenance & Repair	196,868	418,858	288,230	288,230	298,230	298,230	308,230
035 Credit Card Fees	66,723	137,683	80,000	95,000	95,000	95,000	95,000
041 Auto Allowance	4,440	4,440	4,440	4,440	4,440	4,440	4,440
066 Contract Services	213,118	267,519	250,340	297,200	290,730	290,730	290,730
067 Scholarships	10,000	20,000	20,000	20,000	20,000	20,000	20,000
068 ADA Accommodations	450	2,600	3,500	3,500	3,500	3,500	3,500
072 Special Projects	15,663	23,830	20,035	20,035	20,035	20,035	20,035
Category Total	1,240,411	1,985,164	1,548,437	1,792,107	1,804,138	1,804,425	1,814,726
ADMINISTRATION TOTAL	2,697,937	4,474,998	4,031,287	4,637,577	4,385,911	4,442,246	4,510,855

SENIOR SERVICES DIVISION

MISSION STATEMENT: The Farmington Hills Senior Services Division provides Adults 50 & Better with recreation, education, socialization, volunteer opportunities, referrals, and services.

The Farmington Hills Senior Services Division serves residents 50 years of age and over by providing programs and services designed to foster independent and healthy lifestyles. Emphasis is placed on innovative programming targeting aging baby boomers as well as older adults. The wide variety of programs encompasses physical, social, educational, and recreational activities to include older adults aged 50 & better regardless of ability. Community-based service programs are designed for adult residents requiring assistance with transportation, chore services, home delivered meals, nutritional supplements, adult day program and food assistance programs. A variety of community partnerships enhance the ability of the Senior Division to provide quality programs and services.

The Senior Services Division offers a place to gain the skills, resources and connections needed to respond to the personal and community challenges that face the older adult. Planned events are scheduled daily including evenings and weekends at the Costick Activities Center, The Hawk and Longacre House. The Senior Services Division comprises 1.5% of the General Fund's FY 2023/2024 Proposed Budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Expand programming to serve the growing older adult population. (1,3,6)
- Continue to provide transportation services to medical and dialysis appointments. (1,12,13)
- Increase recipients of the Home Delivered Meals Program (Meals on Wheels). Continue to provide nutritious and delicious meals (1, 12)
- Program physical activities, such as exercise classes, bicycling and pickleball, to encourage adults 50 and better to be active before and during retirement. (6,13)
- Create and enhance programs and services to ensure seniors in the community can maintain a quality of life that makes the retirement years full and dignified. (1,6,13)
- Continue to improve the quality of life for older adults with dementia by providing workshops and support groups for family caregivers and the Farmington Hills Adult Day Program. (1,13)
- Work with area senior living facilities and social groups to encourage participation in Senior Division special events, lifelong learning classes and pool activities. (1,12,13)
- Enhance accessibility for older adults and people with a disability to participate as active members of the community through a comprehensive transportation program. (1, 12, 13)

PERFORMANCE OBJECTIVES

- Promote and expand innovative programs to attract greater number of older adults.
- Create more opportunities for volunteers to enhance services for Farmington area older adults.
- Expand programs to promote independence, health, and wellness for adults of all abilities.

Senior Division Monthly Attendance Totals 2021-2022

	<i>Card Swipe</i>	<i>Nutrition</i>	<i>Outreach</i>	<i>Trips and Travel</i>	<i>Senex</i>	<i>Transportation</i>	<i>Chore</i>	<i>Aquatics</i>	<i>Exercise</i>	<i>Clubs</i>	<i>Special Events</i>	<i>Service</i>	<i>Support Groups</i>	<i>Dance</i>	<i>Activities, Speakers & Classes</i>	<i>Totals</i>
July 2021	328	9,020	1841	7		628	1	565	960	61	6	0	30	309	10	13766
August 2021	488	9,292	1534	9		602	0	616	873	50	52	0	36	275	15	13842
September 2021	783	8,882	1401	11		673	1	736	1101	184	552	0	38	249	195	14806
October 2021	916	8,888	1942	10		719	2	963	916	189	58	143	42	289	225	15302
November 2021	1154	8,575	1811	23		733	18	753	1265	175	228	0	46	437	249	15467
December 2021	1083	9,539	2346	8		626	5	404	1020	152	394	0	49	367	250	16243
January 2022	933	8,564	914	1		634	4	622	908	149	61	0	41	411	287	13529
February 2022	974	8,176	1127	4		583	3	506	941	133	110	121	34	260	269	13241
March 2022	1596	9,831	1407	8		546	5	749	1601	219	515	164	164	330	385	17520
April 2022	1348	9,230	1651	11	20	587	0	794	1112	179	66	70	57	383	353	15861
May 2022	1304	9,390	1798	0	58	872	2	733	1182	173	162	3	53	366	263	16359
June 2022	1235	9,669	1703	17	53	795	2	558	901	137	303	2	40	385	244	16044
TOTALS	12142	109056	19475	109	131	7998	43	7999	12780	1801	2507	503	630	4061	2745	181980

Senior Services Division

STAFFING LEVELS

Acct. 765	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical					
	Senior Adult Program Supervisor	1	1	1	1
	Senior Adult Supervisor	2	2	2	2
	Senior Adult Specialist - Programming	1	1	1	1
	Senior Adult Nutrition Coordinator	1	1	1	1
	Total	5	5	5	5
(038) Part-time (FTE)					
	Part-time	4.90	4.71	4.73	4.73
	Part-time Nutrition Grant	6.05	6.29	6.29	6.29
	Maintenance	0.24	0.24	0.24	0.24
	Part-time Transportation Grant	10.82	10.82	10.82	10.82
	Total	22.01	22.06	22.08	22.08
	Department Total	27.01	27.06	27.08	27.08

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$519,374	\$641,024	\$907,489	\$812,633	\$906,134	\$935,815	\$949,482
Operating Supplies	53,338	33,012	32,550	13,880	95,500	36,300	36,300
Professional & Contractual	86,077	126,927	162,781	163,340	177,161	180,734	184,324
Total Senior Adults	\$658,789	\$800,964	\$1,102,820	\$989,853	\$1,178,795	\$1,152,849	\$1,170,105
2022/23 Projection vs. Budget - \$				\$(112,967)			
2022/23 Projection vs. Budget - %				-10.24%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 188,942		
2023/24 Budget vs. 2022/23 Projection - %					19.09%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 75,975		
2023/24 Budget vs. 2022/23 Budget - %					6.89%		

Senior Services Division

DEPARTMENT NUMBER: 765

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) Salaries & Wages								
010	Administrative & Clerical	263,449	295,701	307,316	307,316	332,150	345,436	359,253
038	Part-time	38,560	88,122	139,170	105,975	127,975	134,000	134,000
039	Part-time Nutrition Grant	144,683	152,977	173,558	156,000	174,881	176,000	176,000
040	Maintenance	4,744	5,143	5,194	5,194	5,341	5,500	5,500
075	Part-time Transportation	151,215	168,976	316,500	270,450	325,800	335,000	335,000
106	Sick & Vacation	4,738	5,414	5,000	6,694	5,200	5,500	5,700
112	Overtime	2,828	1,669	0	253	0	0	0
200	Social Security	45,932	53,878	73,231	73,231	75,335	78,348	81,482
250	Blue Cross/Optical/Dental	45,441	57,059	80,497	80,497	83,153	86,479	89,938
275	Life Insurance	610	672	708	708	718	740	762
300	Pension - DC	25,180	29,069	31,442	31,442	5,600	5,600	5,600
325	Longevity	6,911	8,495	10,511	10,511	13,203	13,731	14,280
350	Worker's Compensation	4,077	6,095	9,227	9,227	8,989	9,259	9,536
	Reallocate to Nutrition Grant Fund	(218,993)	(232,247)	(244,865)	(244,865)	(252,211)	(259,777)	(267,571)
	Category Total	519,374	641,024	907,489	812,633	906,134	935,815	949,482
(740) Operating Supplies								
008	Supplies	17,009	25,933	21,500	21,500	21,500	23,300	23,300
009	Kitchen Food & Supplies	316,256	363,679	301,000	301,000	369,000	369,000	369,000
010	Special Events	3,398	1,678	2,000	2,000	2,000	2,000	2,000
072	Special Function Expense	1,762	8,293	9,050	9,050	11,000	11,000	11,000
	Reallocate to Nutrition Grant Fund	(285,088)	(366,571)	(301,000)	(319,670)	(308,000)	(369,000)	(369,000)
	Category Total	53,338	33,012	32,550	13,880	95,500	36,300	36,300
(801) Professional & Contractual								
001	Conferences & Workshops	0	49	1,500	1,500	1,500	1,500	1,500
002	Memberships & Licenses	478	559	1,220	1,200	1,320	1,320	1,320
005	Fleet Insurance	17,720	17,652	18,535	18,535	19,091	19,664	20,254
013	Education & Training	0	0	250	250	250	250	250
024	Printing Costs	44	424	3,050	500	500	500	500
066	Contract Services	36,387	67,997	92,550	92,550	97,000	100,000	103,000
075	SMART Transportation	31,449	40,246	45,676	48,805	57,500	57,500	57,500
076	Dial - A - Ride	0	0	0	0	0	0	0
	Category Total	86,077	126,927	162,781	163,340	177,161	180,734	184,324
Total Senior Adults		658,789	800,964	1,102,820	989,853	1,178,795	1,152,849	1,170,105

PARKS DIVISION

The Parks Division operates, maintains and provides security for over 650 acres of parkland, including 69 athletic fields. This includes turf management on all sites, grading, re-building, dragging, and lining of baseball diamonds; layout, lining, goal and net replacement on soccer, lacrosse, field hockey, and flag football fields; mowing; landscaping; trash pickup and disposal; and the care and replacement of amenities at all park and municipal sites. The Parks Division also provides for leaf removal, seasonal cleanup, snow and ice removal at all municipal sites, including Police and Fire stations. Riley Skate Park, the Heritage Splash Pad, William Grace Dog Park, Riley Archery Range and The Hawk, have increased user participation in park activities and maintenance demands. The Costick Center, Grant Community Center, Longacre House, Visitors Center, Day Camp Building, Heritage History Museum, and the Nature Center at Heritage Park are operated and maintained by the Parks Division. Assistance to park users and security for all sites is provided by the Park Ranger Service 365 days a year.

The Parks Division works very closely with other Divisions of the Department of Special Services, other City departments, the City of Farmington, Farmington Public Schools, football, baseball and soccer associations and various community groups to provide a wide variety of athletic, recreational, and special needs for the citizens of the community. Some examples of the diverse functions of the Parks Division include the pickup and distribution of community aid for the Senior Adult Division, and the pickup, installation, removal and storage of voting devices at all precincts for city, state and national elections. The Division is also responsible for the set-up and takedown for many special events such as the holiday lighting, banners, Art on the Grand, Founder's Festival, Hay Day, Special Olympics, and special tournaments for baseball and soccer.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Monitor landscape and drainage improvements at the Heritage Stable Studio and Heritage History Center area in conjunction with Riley Archery Range. (3,13)
- Explore feasibility of the renovation of the Heritage History House to provide for public access and long-term viability.(3,6)
- Add more interpretive and educational features to trail system at Heritage Park. (1,13)
- Supplement and improve equipment maintenance procedures through utilization of dedicated full-time personnel. (1,2)
- Attract and retain employees for part time roles. (2,6,8,10)
- Find areas where equipment, supplies, and practices can be made more environmentally sustainable using green practices established by certification under the Michigan Turfgrass Environmental Stewardship Program. (2,3)
- Enhance site security at various parks. (2,13)
- Continue planning and implementation of trail master plan as developed with 2019 P & R Master Plan. (3,13)
- Develop and implement comprehensive facility preventative maintenance plan to save on repair costs and improve facility condition. (2,3,10)

PERFORMANCE OBJECTIVES

- Continue development and maintenance of the instructional planting areas at Heritage Park
- Continue landscaping around Heritage equipment storage area
- Increase removal and replacement of dead or dangerous trees in all park sites
- Enlarge “no mow” areas around ponds and in certain parks to further reduce maintenance costs and environmental impact
- Expand invasive species removal plan and incorporate winter mowing at Heritage Park
- Coordinate and develop projects involving the increased use of corporate and casual volunteer groups in all parks
- Continue exterior maintenance program on The Hawk grounds, beds, athletic fields, and pavements
- Continue construction to implement interconnecting trail system within Heritage Park.
- Continue work with Farmington Public Schools and user groups to optimize scheduling and maintenance on athletic fields
- Implement user monitoring systems within the parks to better understand frequency and seasonality of park visits, allowing a data-driven approach to allocation of park resources
- Resurface/repair trails and paved areas at Heritage, Founder, and Woodland Hills Parks.
- Utilize in house mechanic to improve operation and longevity of equipment.
- Work in conjunction with the Historical Commission and the Historic District Commission to oversee the maintenance of historic properties within the parks system

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Fields Maintained	73	73	73
	Total acreage maintained	552	552	552
	Flower beds maintained (Square feet)	28,764	28,764	28,764
	Acres mowed	155	155	155
	Efficiency	Numbers of acres maintained per FTE	20.59	20.59
	Acres of parkland per 1,000 population	7.81	7.81	7.81

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010)	Administrative & Clerical				
	Parks & Golf Superintendent	0	0	0	0
	Facilities Maintenance Supervisor	1	1	1	1
	Park Maintenance Supervisor	1	1	1	1
	Building Maintenance Mechanic	0	0	0	0
	Laborer III	1	1	1	1
	Laborer II	2	2	4	4
	Laborer I	3	3	1	1
	Park Maintenance Technician	0	0	0	0
	Park Maintenance Mechanic	1	1	1	1
	Small Engine Mech.	1	1	1	1
	Total	10	10	10	10
(038)	Part-time (EFT)	16.55	16.17	16.17	16.17
	Department Total	26.55	26.17	26.17	26.17

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$1,123,278	\$1,148,049	\$1,379,756	\$1,380,049	\$1,400,574	\$1,446,136	\$1,491,229
Operating Supplies	201,132	207,511	212,401	218,573	220,580	222,223	224,346
Prof. & Contractual	322,664	294,267	332,409	325,434	322,014	326,786	331,742
Total Parks Division	\$1,647,074	\$1,649,827	\$1,924,566	\$1,924,056	\$1,943,168	\$1,995,144	\$2,047,317
2022/23 Projection vs. Budget - \$				\$ (510)			
2022/23 Projection vs. Budget - %				-0.03%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 19,112		
2023/24 Budget vs. 2022/23 Projection - %					0.99%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 18,602		
2023/24 Budget vs. 2022/23 Budget - %					0.97%		

Parks Division

Department Number: 770

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) Personnel								
010	Salaries & Wages	507,626	520,612	549,321	549,321	584,260	607,631	631,936
038	Part-time	280,336	301,852	440,468	440,468	448,831	457,808	466,964
106	Sick & Vacation	30,697	21,099	7,182	7,475	7,475	9,475	9,475
112	Overtime	79,559	77,923	86,709	86,709	87,576	88,452	89,336
200	Social Security	70,761	69,515	83,851	83,851	86,531	89,993	93,592
250	Blue Cross/Optical/Dental	80,953	87,399	129,869	129,869	144,499	150,279	156,290
275	Life Insurance	951	1,002	1,030	1,030	1,030	1,061	1,093
300	Pension-DC	48,036	49,787	58,059	58,059	11,200	11,200	11,200
325	Longevity	17,635	10,587	12,418	12,418	19,051	19,813	20,606
350	Worker's Compensation	6,723	8,274	10,849	10,849	10,121	10,425	10,737
	Category Total	1,123,278	1,148,049	1,379,756	1,380,049	1,400,574	1,446,136	1,491,229
(740) Operating Supplies								
001	Gas & Oil	30,238	47,310	46,989	53,161	54,756	56,399	58,091
008	Supplies	111,857	94,735	93,900	93,900	93,900	93,900	93,900
014	Chemical Supplies	45,199	52,662	56,050	56,050	56,050	56,050	56,050
019	Uniforms & Clothing	9,641	8,221	8,212	8,212	8,624	8,624	9,055
030	Miscellaneous Tools	4,198	4,584	7,250	7,250	7,250	7,250	7,250
	Category Total	201,132	207,511	212,401	218,573	220,580	222,223	224,346
(801) Professional & Contractual								
001	Conferences & Workshops	428	1,590	2,080	2,080	2,080	2,080	2,080
002	Memberships & License	815	1,294	1,710	1,710	1,880	1,880	1,880
005	Fleet Insurance	14,160	13,441	14,112	14,112	14,818	15,558	16,336
006	Vehicle Maintenance	21,889	21,914	11,000	26,000	26,000	27,300	28,665
007	Equipment Maintenance	20,218	14,098	21,000	21,000	21,000	21,000	21,000
013	Education & Training	280	709	900	900	900	900	900
025	Utilities	97,975	88,385	99,250	88,385	91,037	93,768	96,581
029	Park Bldgs. Maintenance	19,557	21,935	26,684	26,684	24,500	24,500	24,500
056	Refuse Dumpster	11,397	9,677	11,110	0	0	0	0
066	Contract Services	135,945	121,224	144,563	144,563	139,800	139,800	139,800
	Category Total	322,664	294,267	332,409	325,434	322,014	326,786	331,742
DEPARTMENT TOTAL		1,647,074	1,649,827	1,924,566	1,924,056	1,943,168	1,995,144	2,047,317

CULTURAL ARTS DIVISION

The Special Services' Cultural Arts Division supports the positive influence of arts and culture in our community, both economically and socially, by answering the wants and needs expressed by our citizens. The Division offers a widely varied selection of educational and entertainment opportunities in all areas of the arts, seeking out high-quality professional instructors and performers and exhibiting artists. Division offerings include art, dance, music and theater classes and productions; a wide range of summer camps, workshops, and lessons; a robust concerts, events and performance series at The Hawk, and free summer concerts at Heritage Park.

The Division's Public Art Program at the Farmington Hills City Hall opened the sixth exhibition in January 2022 (open through November 2023), showcasing nearly 90 works of art from both local and regional artists. The Division produces the annual art fair "Art on the Grand" in downtown Farmington, bringing over 100 artists to the area from across the country; Michigan Makers Market, an indoor art market at The Hawk, bringing together more than 50 Michigan artists, and presents ongoing art exhibits at The Hawk. For many years, the Division has supported the Festival of the Arts, in conjunction with the Farmington Community Arts Council and the Farmington Public Schools and collaborates with the Farmington Area Arts Commission to present programs such as the Artist in Residence and Distinguished Service to the Arts Awards, Student Art Awards and Art of the Matter conference.

The Division works with other cultural organizations in the State, such as the Michigan Arts and Cultural Council, Detroit Institute of Arts, Detroit Symphony Orchestra, Detroit Youth Choir, Detroit Metropolitan Youth Orchestra, Chamber Soloists of Detroit, Farmington Area Art Commission, Farmington Chorus, Farmington Concert Band, KickstART Farmington, Farmington Public Schools and PTA, Michigan Arts Access, media and residents, and seeks funding in the form of grants from various sources in order to enhance and support the presence of the arts in our State by means of strategic planning, information, education, arts advocacy and the sharing of resources.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals

- Work with the community to establish Farmington Hills as an arts and cultural destination in Southeast Michigan.
- Exponentially grow free and fee-based programs for community members of all ages and abilities.
- Serve as an advocate for and creative connector of local arts-based talent including students, hobbyists, professionals, entrepreneurs, businesses, and organizations.
- Grow and expand all Division programs to be more inclusive and accessible.

PERFORMANCE OBJECTIVES

- Provide high quality educational programs, performances, exhibitions, and festivals to reflect the cultural identities of the greater community.

Cultural Arts Division

- Increase professional development opportunities for Cultural Arts Division staff for the purposes of attracting and retaining talented staff.
- Remain fiscally responsible, competitively priced, and affordable, while researching methods to reduce economic barriers to access of programs.
- Program space at The Farmington Hills Community Center (The Hawk) and facilities at Heritage Park and other City properties to include an increased number of visual and performing arts classes, camps, performances, exhibitions, and special events. Spaces may include, but are not limited to theatre, black box, recording studio, music rooms, dance studios, makerspace, 2D and 3D art studios.
- Share resources and opportunities by way of open communication with individuals and community organizations.
- Develop substantial growth in Youth Theatre programming through productions, camps, and specialty workshops by utilizing the Hawk performance spaces.
- Expand the Public Art Program and exhibitions throughout the city.
- Continue to grow programs in the Hawk Makerspace and adjacent 2D and 3D art studios to empower makers and artists of all ages and abilities; cultivating creatively engaged citizens and driving economic development.
- Collaborate with city and regional organizations to continue cultural activities integral to our community while fostering new and exciting initiatives in the performance spaces, classrooms, and dance studios.
- Begin the process of redesigning the Festival of the Arts to become a city-wide celebration building relationships between individuals, organizations and businesses committed to bolstering the arts in our community.
- Collaborate with the City of Farmington to produce Art on the Grand which introduces thousands of new visitors to our community each year.
- Work closely with the Farmington Area Art Commission to ensure the arts and cultural heritage are integral components of daily life in our communities.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Art, Makerspace, Dance and Music Class and Cultural Arts Camps Participants	1764	2465	3200
	Professional Concert Series, Special Events, Youth Theatre attendance	14,800	18,000	22,000
	Summer Concerts Attendance (est.)	3550	4,000	4,500
	Performance Classes, Youth Theatre	522	474	640
	Festival of the Arts Attendance (est.) Artist Awards, Art Receptions	0	0	pending
	Art on the Grand Attendance (est.)	40,000	45,000	45,000
	Instrumental Lessons	0	0	375

STAFFING LEVELS

Acct. 702 Title or Position	Authorized Positions		Requested Positions	Authorized Positions
	21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
(010) Administrative & Clerical				
Cultural Arts Supervisor	1	1	1	1
Cultural Arts Coordinator	1	2	2	2
	2	3	3	3
(038) Part-time (FTE)				
	1.47	2.56	13.77	13.77
Department Total				
	3.47	5.56	16.77	16.77

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$577,693	\$578,906	\$900,579	\$907,579	\$1,015,179	\$1,046,012	\$1,085,384
Operating Supplies	131,156	423,768	344,055	309,055	296,208	300,663	306,009
Prof. & Contractual	19,457	130,413	269,204	267,835	303,163	330,775	373,548
Total Cultural Arts Division	\$728,306	\$1,133,086	\$1,513,838	\$1,484,469	\$1,614,550	\$1,677,450	\$1,764,941
2022/23 Projection vs. Budget - \$				\$ (29,369)			
2022/23 Projection vs. Budget - %				-1.94%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 130,081		
2023/24 Budget vs. 2022/23 Projection - %					8.76%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 100,712		
2023/24 Budget vs. 2022/23 Budget - %					6.65%		

Cultural Arts Division

DEPARTMENT NUMBER: 775

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) Salaries & Wages							
010 Administrative & Clerical	199,471	199,536	206,845	206,845	226,294	235,345	244,759
038 Part-time	260,538	268,000	547,625	547,625	636,830	659,999	684,122
106 Sick & Vacation	2,538	2,538	0	7,000	7,000	0	0
112 Overtime	37	698	0	0	0	0	0
200 Social Security	35,436	35,822	58,113	58,113	59,178	61,545	64,007
250 Blue Cross/Optical/Dental	54,922	48,155	58,250	58,250	69,039	71,801	74,673
275 Life Insurance	295	295	309	309	309	318	328
300 Pension - DC	15,994	15,360	16,585	16,585	2,800	2,800	2,800
325 Longevity	3,849	3,849	5,180	5,180	6,302	6,554	6,816
350 Worker's Compensation	4,613	4,652	7,672	7,672	7,427	7,650	7,879
Category Total	<u>577,693</u>	<u>578,906</u>	<u>900,579</u>	<u>907,579</u>	<u>1,015,179</u>	<u>1,046,012</u>	<u>1,085,384</u>
(740) Operating Supplies							
008 Supplies	46,571	138,902	212,445	212,445	158,880	158,880	158,880
010 Special Functions	10,978	22,388	47,050	27,050	47,050	47,050	47,050
042 Makerspace	73,606	251,222	68,000	53,000	68,000	68,000	68,000
043 Ticket Fees	0	11,256	16,560	16,560	22,278	26,733	32,079
Category Total	<u>131,156</u>	<u>423,768</u>	<u>344,055</u>	<u>309,055</u>	<u>296,208</u>	<u>300,663</u>	<u>306,009</u>
(801) Professional & Contractual							
002 Memberships & Licenses	720	402	847	901	901	901	901
013 Education & Training	0	0	0	0	0	0	0
066 Contractual Services	18,737	130,011	268,357	266,934	302,262	329,874	372,647
Category Total	<u>19,457</u>	<u>130,413</u>	<u>269,204</u>	<u>267,835</u>	<u>303,163</u>	<u>330,775</u>	<u>373,548</u>
Total Cultural Arts	<u>728,306</u>	<u>1,133,086</u>	<u>1,513,838</u>	<u>1,484,469</u>	<u>1,614,550</u>	<u>1,677,450</u>	<u>1,764,941</u>

GOLF DIVISION

The beautiful, 175-acre Farmington Hills Golf Club was established in 2002. Renovation was completed in 2005 with all 18 holes open for play. The Golf Club, located at 11 Mile and Halsted, presents one of the best golfing venues in the area. The Golf Club offers 18 championship holes, measuring 6,413 yards. A 32-station driving range, located in the middle of the front nine, is very accessible from the parking lot. A tunnel connects two distinctively different nines, each offering remarkable beauty and character with bent grass tees, fairways, and greens. The full-service clubhouse offers dining, a pro shop, and large outdoor patio with wonderful views of the course.

The number of rounds played per year is holding steady, except for weather related fluctuations. This further serves to verify the excellent reputation that the golf course and driving range have achieved since the conversion to an 18-hole facility.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Continue to add and maintain new tree plantings and control invasive species to enhance the future ambience and sustainability of the property. (6,13)
- Continue monitoring for Oak Wilt Disease on golf course and adjoining properties. Remove any hazardous trees. (10)
- Market the golf course and driving range to expand revenues and maximize exposure for the facility. Including opening the grass tee area for improved practice. (11)
- Continue comprehensive maintenance program to insure longevity and serviceability of golf cart fleet and maintenance equipment. (1,2)
- Continue to research the latest products available for turf maintenance to assure the best cost ratio and environmental sustainability. (1,2)
- Improve green speed with newly purchased state of the art greens roller.

PERFORMANCE OBJECTIVES

- Continue parking lot maintenance around Clubhouse.
- Open Driving Range grass surface for practice every 2-3 weeks.
- Continue rebuilding the tees on the Par 3's.
- Removal of dying/dead trees, which may present a hazard/safety concern.
- Improve the turf playing conditions especially on the front 9 where it is bare.
- Irrigation upgrades to make the system more efficient and control wet areas.
- Continue with maintenance program on cart rental fleet and other equipment.
- Improve bunker playability and daily maintenance.
- Add drainage in multiple areas to help dry the course out after rain occurrences.
- Regrade the Driving Range landing areas for improved maintenance.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Total number of rounds	48,761	46,475	43,500
	Resident	34,340	33,475	32,000
	Non-Resident	14,421	13,000	11,500
	9/18 Holes Weekdays	34,791	34,250	32,500
	9/18 Holes Weekend	13,970	12,225	11,000
	Seniors 9/18 hole	20,451	15,000	15,500
Efficiency	Total Revenue	\$1,235,840	\$1,350,00	\$1,450,000
	Cost for 9 holes of golf (weekday resident)	\$16.00	\$16.00	\$20.00

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	22/23 Budget	23/24 Budget
(010)	Full-time				
	Golf Supervisor	1	1	1	1
	Laborer II	1	1	1	1
	Total	2	2	2	2
(038)	Part-time (FTE)	11.43	11.43	10.88	10.88
	Department Total	13.43	13.43	12.88	12.88

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$490,284	\$491,801	\$522,486	\$494,787	\$513,664	\$532,159	\$551,366
Operating Supplies	140,274	170,881	152,663	153,498	160,888	161,461	162,051
Prof. & Contractual	180,021	190,777	194,350	188,334	209,463	217,096	223,131
Capital	30,277	0	0	0	0	0	0
Total Golf Division	\$840,857	\$853,458	\$869,499	\$836,619	\$884,015	\$910,716	\$936,548
2022/23 Projection vs. Budget - \$				\$ (32,880)			
2022/23 Projection vs. Budget - %				-3.78%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 47,396		
2023/24 Budget vs. 2022/23 Projection - %					5.67%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 14,516		
2023/24 Budget vs. 2022/23 Budget - %					1.67%		

Golf Division

DEPARTMENT NUMBER: 780

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
<u>GOLF DIVISION</u>								
(702)	Personnel							
010	Salaries & Wages	106,695	112,140	114,857	114,857	131,306	136,558	142,021
038	Part-time	272,792	264,166	286,991	259,292	286,991	297,753	308,919
106	Sick & Vacation	0	0	0	0	0	0	0
112	Overtime	28,575	29,805	28,000	28,000	30,000	30,000	30,000
200	Social Security	33,395	30,961	32,923	32,923	33,725	35,074	36,477
250	Blue Cross/Optical/Dental	31,982	37,867	41,545	41,545	26,086	27,130	28,215
275	Life Insurance	189	197	206	206	206	212	219
300	Pension - DC	12,146	14,203	15,037	15,037	2,800	2,800	2,800
325	Longevity	2,741	409	512	512	522	543	565
350	Worker's Compensation	1,769	2,053	2,415	2,415	2,028	2,089	2,152
	Category Total	<u>490,284</u>	<u>491,801</u>	<u>522,486</u>	<u>494,787</u>	<u>513,664</u>	<u>532,159</u>	<u>551,366</u>
(740)	Operating Supplies							
001	Gas & Oil	8,426	11,493	13,875	17,710	19,100	19,673	20,263
008	Supplies	46,746	55,503	40,000	40,000	43,000	43,000	43,000
009	Golf Pro Shop Merchandise	27,336	38,928	30,000	30,000	30,000	30,000	30,000
014	Fertilizer & Insect Control	53,987	60,787	65,000	62,000	65,000	65,000	65,000
019	Uniforms	3,779	4,169	3,788	3,788	3,788	3,788	3,788
	Category Total	<u>140,274</u>	<u>170,881</u>	<u>152,663</u>	<u>153,498</u>	<u>160,888</u>	<u>161,461</u>	<u>162,051</u>
(801)	Professional & Contractual							
001	Conferences & Workshops	260	1,656	1,860	2,400	2,400	2,400	2,400
002	Memberships & Licenses	-1,423	157	1,590	1,590	2,400	2,500	2,500
005	Fleet Insurance	612	0	644	644	663	696	731
007	Equipment Maintenance	26,550	41,445	29,850	27,750	32,000	35,000	38,000
013	Education & Training	0	0	1,500	1,500	1,500	1,500	1,500
024	Printing Costs	0	44	2,800	2,800	2,800	2,800	2,800
025	Utilities	65,928	61,417	88,200	88,200	88,200	88,200	88,200
029	Maint. & Building Repairs	18,527	11,811	10,000	10,000	19,500	24,000	27,000
056	Refuse Dumpster	5,077	2,143	4,456	0	0	0	0
066	Contractual Services	64,490	72,104	53,450	53,450	60,000	60,000	60,000
	Category Total	<u>180,021</u>	<u>190,777</u>	<u>194,350</u>	<u>188,334</u>	<u>209,463</u>	<u>217,096</u>	<u>223,131</u>
970	Capital Outlay							
020	Miscellaneous Equipment	30,277	0	0	0	0	0	0
	Category Total	<u>30,277</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	GOLF TOTAL	<u>840,857</u>	<u>853,458</u>	<u>869,499</u>	<u>836,619</u>	<u>884,015</u>	<u>910,716</u>	<u>936,548</u>

RECREATION DIVISION

The Recreation Division continued to be a leader of programming in the community in 2022 with excellent participation numbers. The Recreation Division increased the number, quality, and variety of programs offered, in addition to still providing classic outdoor programming, special events, camps, fitness programs, and classes to support people of all ages, abilities, and interests. The Recreation Division sustained and established new community partnerships with local businesses through financial and in-kind donations along with volunteerism.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Expand/support current programs within Hawk facilities. (1)
- Continue developing sponsorships & collaborations. (2)
- Continue successful identification and implementation of new revenue producing programs. (2,6)
- Utilize available marketing resources. (2)
- Perform annual review of existing programs to continue, modify, eliminate, or replace. (2,6)
- Continue to enhance recreation operating spaces and equipment with funds generated by program revenue. (6)

PERFORMANCE OBJECTIVES

- Creation of 10 new programs.
- Creation of 5 new sponsorships/partnerships.
- Increase number of participants.
- Retain seasonal staff to reduce training costs
- Continue to market utilizing existing and new resources.

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Total participation hours	239,500	320,000	321,860
	Recreation programs offered	2,000	3,100	3,255
	Number of people participating in programs	24,500	33,000	34,275
	Number of new programs created	24	15	15
	Number of athletic field reservations	4,000	5,700	5,985
	Volunteer hours donated	6,000	7,800	7,800

STAFFING LEVELS

Acct.	Title or Position	Authorized	Authorized	Requested	Authorized
		Positions	Positions	Positions	Positions
752		21/22	22/23	23/24	23/24
		Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Recreation Superintendent	1	1	1	1
	Recreation Supervisor	1	1	1	1
	Recreation Specialist	2	3	3	3
	Total	4	5	5	5
(038)	Part-time (FTE)	32.80	43.30	44.02	0.00
	Department Total	36.80	48.30	49.02	5.00

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$0	\$390,010	\$637,606	\$540,781	\$531,159	\$549,704	\$568,990
Recreation Programs	\$532,239	\$1,463,087	\$1,885,736	\$1,874,641	\$2,261,017	\$2,290,128	\$2,324,707
Total Recreation Program	\$532,239	\$1,853,097	\$2,523,342	\$2,415,422	\$2,792,176	\$2,839,833	\$2,893,697
2022/23 Projection vs. Budget - \$				\$(107,920)			
2022/23 Projection vs. Budget - %				-4.28%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 376,754		
2023/24 Budget vs. 2022/23 Projection - %					15.60%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 268,834		
2023/24 Budget vs. 2022/23 Budget - %					10.65%		

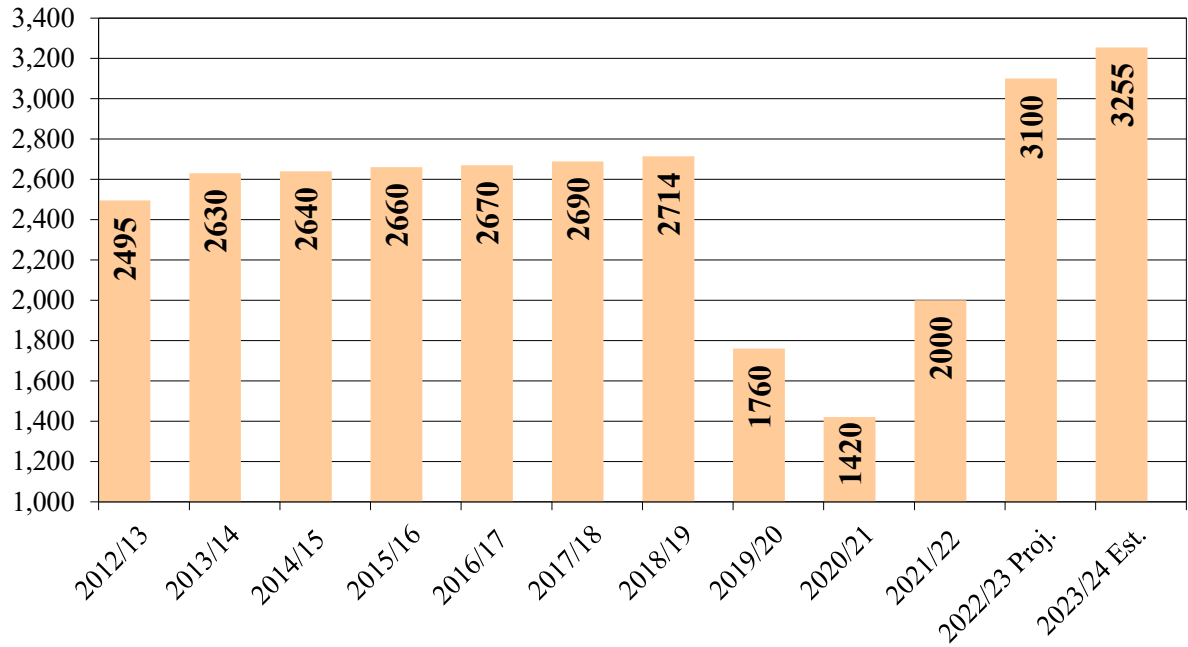
Recreation Division

DEPARTMENT NUMBER: 785

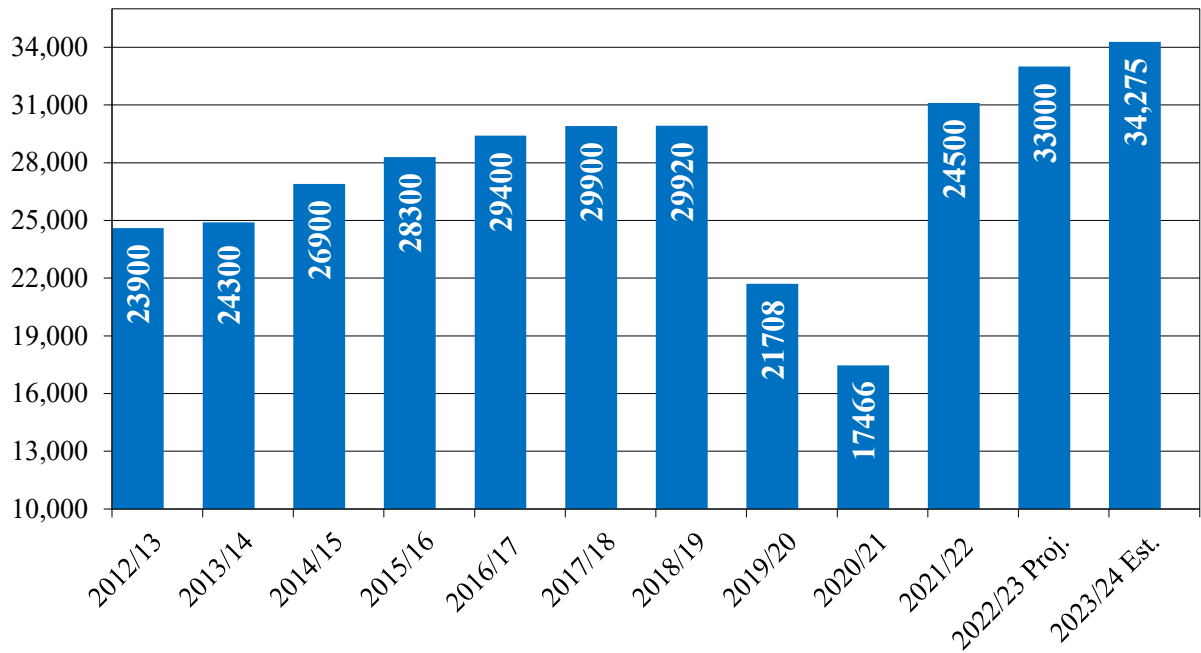
Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) Salaries & Wages							
010 Administrative & Clerical	0	274,651	317,782	317,782	347,698	361,606	376,070
038 Part-time	0	0	158,400	61,575	59,280	59,280	59,280
106 Sick & Vacation	0	4,442	2,880	2,880	2,880	2,880	2,880
112 Overtime	0	3,897	0	0	0	0	0
200 Social Security	0	21,629	37,296	37,296	39,171	40,738	42,367
250 Blue Cross/Optical/Dental	0	48,771	75,431	75,431	64,007	66,567	69,230
275 Life Insurance	0	435	515	515	515	530	546
300 Pension - DC	0	25,928	32,283	32,283	4,200	4,200	4,200
325 Longevity	0	8,110	8,460	8,460	9,235	9,604	9,989
350 Worker's Compensation	0	2,148	4,559	4,559	4,174	4,299	4,428
Category Total	0	390,010	637,606	540,781	531,159	549,704	568,990
(965) RECREATION PROGRAMS							
001 Over & Short	(40)	(440)	0	0	0	0	0
039 Fitness	0	221,451	264,915	288,014	446,520	455,440	489,519
041 Swimming	155,165	549,050	563,160	543,111	556,318	566,864	566,864
045 After School Recreation	8,981	17,940	12,890	77,403	103,000	103,000	103,000
055 Day Camp	74,805	79,731	108,800	80,147	87,500	87,500	87,500
057 Gym	11,892	32,594	35,276	39,416	43,802	46,202	46,202
060 Classes	25,866	51,987	60,165	58,224	55,279	55,279	55,279
065 Tennis Lessons	1,276	59,723	39,050	62,221	70,451	77,696	77,696
070 Golf	5,494	12,186	12,988	14,954	14,494	14,494	14,494
075 Softball	375	441	940	2,882	940	940	940
105 Special Events	37,428	43,474	47,593	44,577	45,862	45,862	45,862
110 Youth Soccer	3,645	31,342	32,185	48,188	44,485	44,485	44,485
120 Youth Basketball	6,066	2,113	13,300	11,346	13,000	13,000	13,000
130 Youth Center	0	0	50,100	49,745	146,448	146,448	146,448
170 Teen Programs	23,051	29,581	55,205	55,448	55,205	55,205	55,205
200 Social Security	20,741	72,891	70,000	70,000	70,000	70,000	70,000
212 Nature Study	70,318	76,785	233,755	149,332	149,700	149,700	149,700
213 Archery	40,936	52,297	66,304	66,304	64,000	64,000	64,000
216 Safety Town	6,495	6,226	10,600	11,288	17,563	17,563	17,563
218 Children's Travel	31,154	7,035	50,800	70,784	114,650	114,650	114,650
220 Birthday Parties	0	44,992	74,500	43,181	74,500	74,500	74,500
306 Hawks Nest	0	63,748	62,100	78,576	77,800	77,800	77,800
350 Worker's Compensation	3,077	7,939	9,500	9,500	9,500	9,500	10,000
Category Total	532,239	1,463,087	1,885,736	1,874,641	2,261,017	2,290,128	2,324,707
TOTAL REC. PROGRAMS	532,239	1,853,097	2,523,342	2,415,422	2,792,176	2,839,833	2,893,697

KEY DEPARTMENT TRENDS

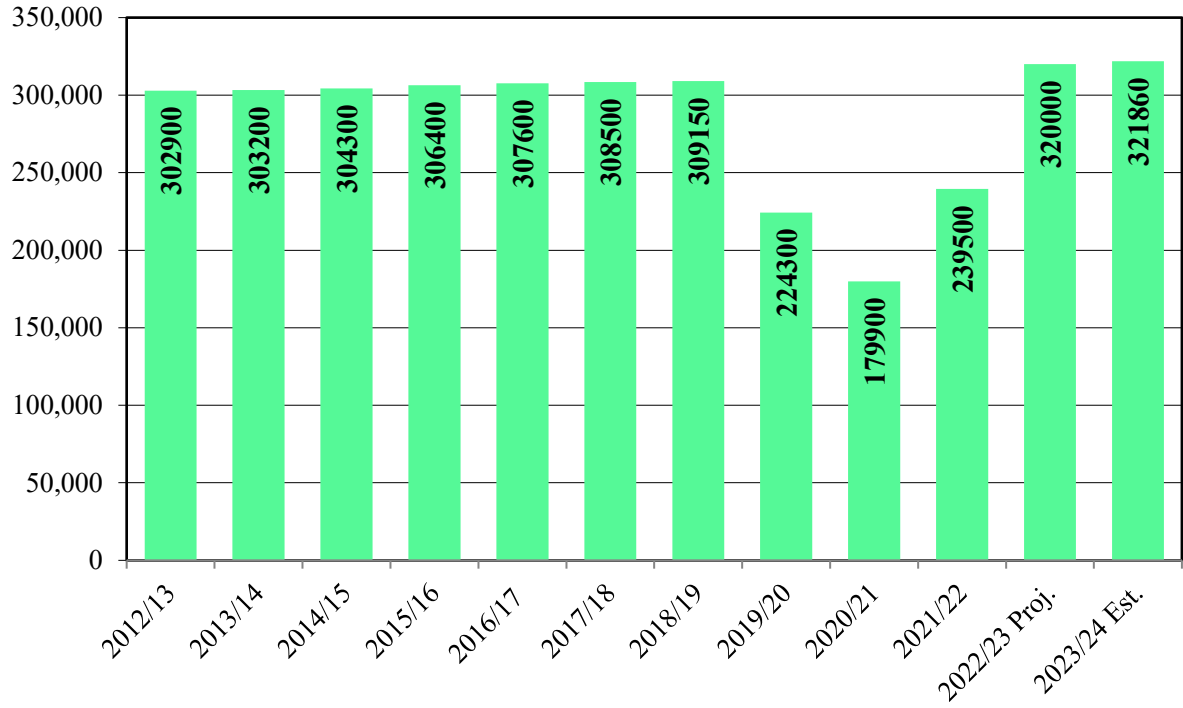
TOTAL PROGRAM ACTIVITIES



NUMBER OF PROGRAM ENROLLEES



PROGRAM PARTICIPATION HOURS



ICE ARENA DIVISION

MISSION STATEMENT: Provide the public of all ages with the best possible environment to enjoy ice skating and ice related sport activities.

On September 1, 1995, the City opened a 70,000 square foot Ice Arena facility containing two ice surfaces, seating capacity for 1,200, concession facilities, locker rooms, lockers, meeting rooms, administrative offices, and a pro-shop. The facility provides recreational and competitive skating for youth and adult hockey associations, public skating, instructional skating, figure skating, and general private contracted rentals. The facility was financed by \$6,000,000 in Limited Tax General Obligations Bonds approved by the voters.

The Farmington Hills Ice Arena is a division of the Special Services Department. The facility serves the community primarily through various ice-skating activities. Additional amenities include second floor private room space for various meetings and activities, and concession operations inside the ice arena and outside in Founders Sports Park.

The following programs comprise the arena activities, serving the public of all ages/abilities:

- Learn-to-Skate Instructional Programs
- Public Open Skating Sessions
- Figure Skating Club
- Private Contract Ice time
- High School Hockey Teams
- High School Figure Skating Teams
- Adult Hockey Leagues
- Hockey Clinics and Schools
- College Hockey Teams
- Youth Hockey Leagues

GOALS

The number in parenthesis shows the link between the departmental goal and the city goals.

- Utilize mobile options (e-mail, texting, etc.) for ice bookings, user friendly registration options, confirmations, ice scheduling communications and promotion of programs and activities. (2)
- Upgrade outdated equipment to be more efficient, cost effective, and sustainable. (10)
- Continue to provide the community first-class service, facility excellence, and a diverse level variety of programming at an affordable price. (1, 2, 6)
- Continue to improve and promote web-based registration for Arena programs through the city website. (2)
- Increase program enrollment by proactively promoting a retention-based curriculum, advocate marketing through promotional flyers, emails, mailing, social media platforms and other various media outlets. (2, 11)
- Identify, implement, and initiate new revenue producing programs, activities, and events that focus on exposure of the ice arena and all Farmington Hills recreational offerings (2)

Ice Arena

- Continue comprehensive maintenance program to ensure longevity and serviceability of the ice arena. (1, 2)
- Continue collaboration and develop enhanced partnerships with user associations. (2, 6)
- Utilize social media for publicizing, communications and promotion of programs and activities. (2)
- Research and analyze current data from ice arenas around the country for benchmarks and best practices. (2, 6)
- Continue to explore and supervise all opportunities and activities within the Founders Park campus including the Riley Skate Park, Ice Arena, baseball diamonds, disc golf course, fishing pier, and soccer fields. All facilities within the campus provide a single-visit variety of recreational opportunities (1, 2, 6)

PERFORMANCE OBJECTIVES

- Continue to renovate and upgrade the 28-year-old arena to provide a safe and friendly environment, along trending to maintain a state-of-the-art attractiveness
- Aggressively market the use of ice rentals during the months of March through August to increase revenue during the off-season.
- Increase exposure of the Arena as a destination facility to the public thru events and tournaments, including hosting local, state, and national tournaments and events.
- Increase new skater registration in Arena programs and activities in partnership with the Little Caesars Farmington Hills Hockey Association, Farmington Hills Figure Skating Club, Lawrence Tech University, Farmington United High School, Michigan Amateur Hockey Association, and Michigan Sports Enterprises.
- Promote efficient and effective operations to provide the most affordable skating activities and programs.
- Teach and promote all ice sports through skating, for all ages and ability levels, in a safe, productive, and enjoyable environment.
- Provide Youth Hockey Association activities and programs that meet the needs of both house and travel players to increase membership and participation.
- Continue to retain and promote Adult Hockey League players through activities that service novice/beginner to elite level players adult programming.

Service Level	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
	Learn to Skate Revenue	Learn to Skate Revenue	\$93,047	\$95,000
Learn to Skate Class Participation		819	792	792
Efficiency	Inside concession revenue	\$44,480	\$60,000	\$60,000
	Outside concession revenue	\$20,397	\$30,000	\$35,000

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Requested Positions	Authorized Positions
		21/22 Budget	22/23 Budget	23/24 Budget	23/24 Budget
702	ICE ARENA ADMINISTRATION				
(010)	Administrative & Clerical				
	Ice Arena Manager	1	1	1	1
	Arena Maintenance Supervisor	1	1	1	1
	Ice arena Supervisor	1	1	1	1
	Total	3	3	3	3
(038)	Part-time (FTE)	7.38	7.38	7.38	7.38
	Total	10.38	10.38	10.38	10.38
703	ICE ARENA CONCESSION STAND				
(038)	Part-time (FTE)	3.28	3.28	3.28	3.28
	Total	3.28	3.28	3.28	3.28
	Department Total	13.66	13.66	13.66	13.66

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Personnel	\$404,524	\$394,679	\$597,271	\$562,225	\$584,129	\$601,197	\$618,815
Operating Supplies	19,517	81,908	103,780	103,780	103,780	103,780	103,780
Professional & Contractu	289,668	412,716	423,215	431,835	431,140	437,140	443,140
Total Ice Arena	\$713,709	\$889,303	\$1,124,266	\$1,097,840	\$1,119,049	\$1,142,117	\$1,165,735
2022/23 Projection vs. Budget - \$				\$ (26,426)			
2022/23 Projection vs. Budget - %				-2.35%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 21,210		
2023/24 Budget vs. 2022/23 Projection - %					1.93%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (5,216)		
2023/24 Budget vs. 2022/23 Budget - %					-0.46%		

Ice Arena

DEPARTMENT NUMBER: 790

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
(702) Admin. Personnel							
010 Administrative & Clerical	182,544	140,053	183,386	183,386	188,190	195,718	203,547
038 Part-time	98,937	151,496	221,208	195,364	225,632	230,145	234,748
106 Sick & Vacation	6,992	2,616	0	2,720	2,829	2,962	3,080
200 Social Security	22,037	21,997	36,729	36,729	31,431	32,689	33,996
250 Blue Cross/Optical/Dental	47,380	27,895	58,250	58,250	45,741	47,571	49,474
275 Life Insurance	750	525	776	776	1,025	1,056	1,087
300 Pension - DC	7,021	12,173	7,031	7,031	2,800	2,800	2,800
325 Longevity	10,682	5,898	6,243	6,243	1,471	1,530	1,591
350 Worker's Compensation	1,159	1,471	2,054	2,054	1,772	1,825	1,880
Category Total	<u>377,501</u>	<u>364,122</u>	<u>515,677</u>	<u>492,553</u>	<u>500,892</u>	<u>516,295</u>	<u>532,203</u>
(703) Concession Personnel							
038 Part-time	25,014	28,256	75,445	63,523	76,954	78,493	80,063
112 Overtime	0	0	0	0	0	0	0
200 Social Security	1,914	2,162	5,772	5,772	5,887	6,005	6,125
350 Worker's Compensation	96	139	377	377	396	404	425
Category Total	<u>27,023</u>	<u>30,557</u>	<u>81,594</u>	<u>69,672</u>	<u>83,237</u>	<u>84,902</u>	<u>86,613</u>
(740) Operating Supplies							
001 Gas & Oil	889	1,642	1,500	1,500	1,500	1,500	1,500
002 Books & Subscriptions	200	200	200	200	200	200	200
008 Supplies	15,078	72,644	94,480	94,480	94,480	94,480	94,480
019 Uniforms & Cleaning	607	808	1,000	1,000	1,000	1,000	1,000
035 Bank Credit Card Charges	2,740	6,614	6,600	6,600	6,600	6,600	6,600
040 Over & Short	3	0	0	0	0	0	0
Category Total	<u>19,517</u>	<u>81,908</u>	<u>103,780</u>	<u>103,780</u>	<u>103,780</u>	<u>103,780</u>	<u>103,780</u>
(801) Professional & Contractual							
002 Memberships & Licenses	3,970	3,614	5,000	5,000	5,000	5,000	5,000
007 Office Equip. Maintenance	3,986	3,502	4,500	4,500	4,500	4,500	4,500
008 Arena Equip. Maintenance	3,514	3,939	12,000	12,000	12,000	12,000	12,000
013 Education & Training	0	223	300	300	300	300	300
024 Printing Costs	1,071	82	3,000	3,000	3,000	3,000	3,000
025 Utilities	224,560	298,333	291,380	300,000	305,000	310,000	315,000
029 Building Maintenance	10,881	55,246	57,135	57,135	50,440	50,440	50,440
066 Contract Services	41,688	47,776	48,800	49,900	50,900	51,900	52,900
068 Non-Ice Activities	0	0	1,100	0	0	0	0
Category Total	<u>289,668</u>	<u>412,716</u>	<u>423,215</u>	<u>431,835</u>	<u>431,140</u>	<u>437,140</u>	<u>443,140</u>
TOTAL	<u>713,709</u>	<u>889,303</u>	<u>1,124,266</u>	<u>1,097,840</u>	<u>1,119,049</u>	<u>1,142,117</u>	<u>1,165,735</u>

SPECIAL REVENUE FUNDS

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or action of the City's electorate through the approval of special dedicated millages.

Funds budgeted in this group can be categorized as follows:

Infrastructure

Major and Local Road Funds are restricted by State Statute to finance the maintenance and construction of the major and local street system. Funds are derived from State levied and collected gas taxes and vehicle registration fees shared with local units of government, as well as City Road Millage Property Taxes.

The Municipal Street Fund was established to account for up to a 2.00 mill Special Road Millage approved in 2014 and the 2.75 mill Special Local Road Millage approved in 2018. The 2014 millage was approved by the electorate in November 2014, effective July 2015 for ten years. The 2018 millage was approved by the electorate in November 2018, effective July 2019, and is a perpetual millage.

These funds are dedicated for the City's local match to Major Road grant funded Projects and for Local Road construction projects, as well as preventative maintenance treatments on both Major and Local Roads.

Recreation

The Parks Millage Fund provides for the accounting and budgeting of up to 0.5000 Mill (\$0.5000 per \$1,000 of Taxable Value). The initial millage was approved in June of 1986. These funds are dedicated to the acquisition, development and equipping of parks and recreational and cultural facilities in the City, as well as supporting the senior program. Voters approved a 10-year renewal in August 2018 which will run July 2019 – June 2029.

The Nutrition Grant Fund for meals and services to seniors is financed primarily by Federal Grants.

Public Safety

The Public Safety Millage Fund was originally established to account for up to a 1 Mill (\$1.00 per \$1,000 of Taxable Value) levy approved by the electorate of the City in November 1995. This millage has been utilized to fund the Police and Fire Departments. The original millage was renewed in November 2003 for a ten-year period beginning July 2006. Up to an additional 0.5 mill was also approved at that time. The renewed and additional millage became effective with the July 2006 levy. In November 2015, the voters passed a renewal of the Headlee Rolled back 1.4764 millage. This renewal becomes effective in July 2016 and expires June 30, 2026. An additional 1.7 mills were approved in 2011 and became effective with the July 2012 levy. In November 2021, the voters passed a renewal of the 1.7 millage, effective with the July 2022 levy, and expires June 30, 2032.

Special Revenue Funds

The Police Forfeiture Funds into which all monies seized in arrests for illegal drug activities are deposited.

Grants

Community Development Block Grant (CDBG) for assistance to low and moderate-income individuals for housing rehabilitation work and for capital improvements in eligible areas. The grant funds come from the U.S. Department of Housing and Urban Development (HUD).

Michigan Indigent Defense Commission (MIDC) works to ensure the state's public defense system is fair, cost-effective and constitutional while simultaneously protecting public safety and accountability.

Revenue

The primary revenue sources for major Special Revenue Funds are summarized in the following paragraphs:

Road Funds

Sales tax on gasoline use, diesel fuel, driver's license fees, and vehicle registration fees are collected at the State level and are the funding mechanism for the construction and maintenance of municipal roads. These State revenues are shared with the City based on miles of roads and population. Projections are based on estimates prepared by the Michigan Department of Transportation. These revenues can be leveraged with Federal and State grants and locally assessed Special Assessments to benefiting properties. In July 1997, the State Legislature increased the gas tax by 4 cents per gallon. The revenues generated by the additional four cents per gallon are to be distributed to the following formula: one cent to the critical bridge fund for state projects only; three cents through the current Act 51 distribution formula.

Voted Millage

The electorate of the community has approved five special millages:

- Up to 0.5000 Mill (\$0.50 per \$1,000 Taxable Value) for Parks acquisition and development.
- Up to 1.4764 (\$1.4764 per \$1,000 Taxable Value) for Police and Fire Public Safety.
- Up to 1.7000 (\$1.7000 per \$1,000 Taxable Value) for Police and Fire Public Safety.
- Up to 2.0000 Mills (\$2.00 per \$1,000 Taxable Value) for Major and Local Roads.
- Up to 2.7500 Mills (\$2.75 per \$1,000 Taxable Value) for Local Roads.

These millages have been or could be reduced and capped per the cumulative impact of the Headlee Millage Reduction Factor Calculation. The revenue generated from these millages is calculated by multiplying the Taxable Values by the Millage rate and reducing the figure for estimated delinquent taxes.

Other revenue sources include bonds and grants.

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2023	\$18,112,114	\$276,704	\$3,553,098	\$0	\$21,941,916
REVENUES					
Property Taxes	18,704,576	1,878,197	12,686,231	0	\$33,269,004
Intergovernmental	11,821,080	311,722	200,513	718,616	\$13,051,931
Interest Income	170,600	27,000	73,780	150	\$271,530
Miscellaneous	190	212,692	1,000	89,729	\$303,611
Total Revenues	30,696,446	2,429,611	12,961,524	808,495	46,896,076
EXPENDITURES					
Highways & Streets	36,436,989	0	0	0	\$36,436,989
Public Safety	0	0	11,833,354	0	\$11,833,354
Appointed Council	0	0	0	316,021	\$316,021
Contractual Services	0	0	0	40,560	\$40,560
Debt Service - Principal	755,000	0	0	0	\$755,000
Debt Service - Interest	110,000	0	0	0	\$110,000
Land Acquisition, Capital Improvements and Other	127,900	1,320,665	522,207	451,914	\$2,422,686
Total Expenditures	37,429,889	1,320,665	12,355,561	808,495	51,914,610
Revenues over/(under) Expenditures	(6,733,442)	1,108,946	605,962	0	(\$5,018,534)
OTHER FINANCING SOURCES AND USES					
Transfers In	21,260,036	68,951	0	0	\$21,328,987
Transfers Out	(21,260,036)	(1,307,850)	0	0	(\$22,567,886)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(6,733,442)	(129,953)	605,962	0	(6,257,433)
FUND BALANCE AT JUNE 30, 2024	\$11,378,671	\$146,751	\$4,159,060	\$0	\$15,684,482

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2023	\$1,626,908	\$10,160,033	\$6,325,173	\$18,112,114
REVENUES				
Property Taxes	18,704,576	0	0	18,704,576
Intergovernmental	211,885	8,656,167	2,953,028	11,821,080
Interest Income	20,600	75,000	75,000	170,600
Miscellaneous	0	190	0	190
Total Revenues	18,937,061	8,731,357	3,028,028	30,696,446
EXPENDITURES				
Highways & Streets	0	15,770,077	20,666,912	36,436,989
Debt Service - Principal	0	0	755,000	755,000
Debt Service - Interest	0	0	110,000	110,000
Other	0	90,400	37,500	127,900
Total Expenditures	0	15,860,477	21,569,412	37,429,889
Revenues over/(under) Expenditures	18,937,061	(7,129,120)	(18,541,384)	(6,733,442)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	5,713,770	15,546,266	21,260,036
Transfers Out	(19,260,036)	(2,000,000)	0	(21,260,036)
	(19,260,036)	3,713,770	15,546,266	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(322,975)	(3,415,350)	(2,995,118)	(6,733,442)
FUND BALANCE AT JUNE 30, 2024	\$1,303,933	\$6,744,683	\$3,330,055	\$11,378,672

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2023	\$0	\$276,704	\$276,704
REVENUES			
Property Taxes	0	1,878,197	1,878,197
Intergovernmental	286,722	25,000	311,722
Interest Income	5,000	22,000	27,000
Miscellaneous	152,692	60,000	212,692
Total Revenues	444,414	1,985,197	2,429,611
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	513,365	807,300	1,320,665
Total Expenditures	513,365	807,300	1,320,665
Revenues over/(under) Expenditures	(68,951)	1,177,897	1,108,946
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(129,953)	(129,953)
FUND BALANCE AT JUNE 30, 2024	\$0	\$146,751	\$146,751

SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2023	2,805,066	\$477,305	\$270,727	\$3,553,098
REVENUES				
Property Taxes	12,686,231	0	0	12,686,231
Intergovernmental	200,513	0	0	200,513
Interest Income	63,780	5,000	5,000	73,780
Miscellaneous	0	0	1,000	1,000
Total Revenues	12,950,524	5,000	6,000	12,960,524
EXPENDITURES				
Public Safety	11,705,629	111,275	16,450	11,833,354
Land Acquisition, Capital Improvements and Other	446,850	75,357	0	522,207
Total Expenditures	12,152,479	186,632	16,450	12,355,561
Revenues over/(under) Expenditures	798,044	(181,632)	(10,450)	605,962
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	798,044	(181,632)	(10,450)	605,962
FUND BALANCE AT JUNE 30, 2024	\$3,603,111	\$295,673	\$260,277	\$4,159,060

SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2023	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	383,832	334,784	718,616
Interest Income	50	100	150
Miscellaneous	68,032	21,697	89,729
Total Revenues	451,914	356,581	808,495
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	451,914	0	451,914
Total Expenditures	451,914	356,581	808,495
Revenues over/(under) Expenditures	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	0	0
FUND BALANCE AT JUNE 30, 2024	\$0	\$0	\$0

MUNICIPAL STREET FUND

This Fund provides for the accounting and budgeting of the 2.00 mill Special Road Millage approved in 2014 and the 2.75 mill Special Local Road Millage approved in 2018. Revenue is calculated by multiplying the eligible taxable value by the millage rate approved by City Council and reducing the figure for estimated delinquent personal property taxes. The 2014 millage was approved by the electorate in November 2014, effective July 2015 for ten years. The 2018 millage was approved by the electorate in November 2018, effective July 2019 and is a perpetual millage.

Revenue

This Fund receives revenue from the special millage levy, industrial facilities tax payments and interest income. Overall tax revenue will increase from an increase in taxable value along with the new local road millage mentioned above, partially offset by a Headlee Rollback of the millages, as shown below.

CITY OF FARMINGTON HILLS
MUNICIPAL STREET FUND

	FY 22/23		FY 23/24	
	2014 Millage	2018 Millage	2014 Millage	2018 Millage
<u>Ad Valorem</u>				
<u>Real Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$3,711,168,480	\$3,711,168,480	\$3,934,292,179	\$3,934,292,179
Millage Rate	1.8635	2.6155	1.8635	2.6155
Real Property Tax Levy	\$6,915,762	\$9,706,561	\$7,331,553	\$10,290,141
<u>Personal Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$231,069,790	\$231,069,790	\$244,933,977	\$244,933,977
Millage Rate	1.8635	2.6155	1.8635	2.6155
Personal Property Tax Levy	\$430,599	\$604,363	\$456,434	\$640,625
Estimated Collections after Delinquencies	\$421,987	\$592,276	\$447,306	\$627,812
Total Ad Valorem	\$7,337,749	\$10,298,837	\$7,778,859	\$10,917,954
<u>IFT</u>				
<u>Real Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$0	\$0	\$0	\$0
Millage Rate	0.9318	1.3078	0.9318	1.3078
Real Property Tax Levy	\$0	\$0	\$0	\$0
<u>Personal Property:</u>				
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$221,760	\$221,760	\$221,760	\$221,760
Millage Rate	0.9318	1.3078	0.9318	1.3078
Personal Property Tax Levy	\$207	\$290	\$207	\$290
Estimated Collections after Delinquencies	\$207	\$290	\$207	\$290
Total IFT	\$207	\$290	\$207	\$290

Municipal Street Fund

Expenditures

The Municipal Street Fund intends to appropriate 100% of its tax revenue to the Major and Local Road Funds in FY 2023/24 for the City's local match to Major Road grant funded Projects as well as preventative maintenance treatments on both Major and Local Roads.

Fund Balance

Fund Balance is projected to be \$1,324,534 at June 30, 2024.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Municipal Street Fund	\$16,690,357	\$17,326,248	\$16,751,503	\$16,751,503	\$19,260,036	\$19,837,837	\$20,432,973
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (322,975)		
2023/24 Budget vs. 2022/23 Projection - %					-19.85%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (322,975)		
2023/24 Budget vs. 2022/23 Budget - %					-19.85%		

Municipal Street Fund

MUNICIPAL STREET FUND

FUND NUMBER: 201

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1		90,089	426,451	510,077	510,077	1,626,908	1,303,933	971,269
REVENUES								
403-008	Road Millage Property Tax	16,453,926	16,891,008	17,635,083	17,635,083	18,696,813	19,257,717	19,835,449
403-031	IFT Payments	1,559	508	7,537	7,537	7,763	7,996	8,236
574-001	LCSA Reimb. of Exempt Pers. Prop. Tax	539,061	497,816	205,714	205,714	211,885	218,242	224,789
664-005	Interest Income	32,173	30,052	20,000	20,000	20,600	21,218	21,855
668-001	Interest Income	0	(9,510)	0	0	0	0	0
TOTAL REVENUES		17,026,719	17,409,874	17,868,334	17,868,334	18,937,061	19,505,173	20,090,328
(500) EXPENDITURES								
996-003	Audit Fees	0	0	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0	0	0
(299) OTHER FINANCING USES								
801-202	Transfer to Major Road Fund	4,673,300	4,851,349	4,969,577	4,969,577	5,713,770	5,885,183	6,061,738
801-203	Transfer to Local Road Fund	12,017,057	12,474,898	11,781,926	11,781,926	13,546,266	13,952,654	14,371,234
TOTAL OTHER FINANCING USES		16,690,357	17,326,248	16,751,503	16,751,503	19,260,036	19,837,837	20,432,973
TOTAL EXPENDITURES AND OTHER FINANCING USES		16,690,357	17,326,248	16,751,503	16,751,503	19,260,036	19,837,837	20,432,973
Revenue over/(under) Expenditures		336,362	83,626	1,116,831	1,116,831	(322,975)	(332,664)	(342,644)
FUND BALANCE AT JUNE 30		426,451	510,077	1,626,908	1,626,908	1,303,933	971,269	628,625

MAJOR ROADS

Ensuring safe driving conditions is the primary objective of the street maintenance program. Maintaining the aesthetic quality of Farmington Hills' Street network is also a high priority. In order to meet these objectives, routine maintenance of the City's approximately 58-mile major road system includes pavement patching and replacement, shoulder grading, litter control, roadside mowing, landscaping, forestry services, storm drain maintenance, street sweeping, ditching, sign installation and repair, snow/ice control, and a variety of emergency activities.

The DPW supplements the work performed by the staff with the services of private contractors. Contracted programs include pavement striping and marking, crack sealing, catch basin cleaning, forestry services, landscape maintenance, signal maintenance, guardrail replacement, and street sweeping.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve the safety of motorized and non-motorized travel. (3,12,13)
- Extend the service life of the major road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Utilize the Pavement Management System to improve the efficiency of road maintenance operations and planning. (2,13)
- Improve snow and ice control services while reducing costs by implementing industry best management practices for winter roadway maintenance. (10,12,13)
- Improve the efficiency of road maintenance services. (1)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve storm drain maintenance services- reduce frequency and severity of roadway flooding and icing. (10,12,13)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorating pavement and repairing/replacing infrastructure that has reached the end of its useful life.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt Best Management (maintenance) Practices.
- Improve cost effectiveness of road maintenance activities by using Best Maintenance Practices of the industry and continually searching for new and improved products and methods.

Major Roads

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Pothole Patching - tons of cold patch	90	75	75
	Pavement Replacement* - tons of asphalt	1,500	3,500	3,500
	Pavement Replacement* - yards of 8" concrete	3,800	2,300	3,900
	Joint Sealing/Overband - pounds	3,500	55,000	50,000
	Flex Seal – Lineal Feet	66,600	76,500	75,000
	Sweeping – curb miles	410	400	425
	Snow/Ice Control – tons of salt	4,300	4,000	4,000
	Storm Drain Structure Repairs – each	12	25	30
	Ditching – lineal feet	1,000	1,500	1,500
	Traffic Counts – # of intersections	32	34	34
	Roadside Cleanup – roadside miles	170	600	650
	Roadside Mowing – swath mile (5 ft. wide cut)	290	315	310
	Lawn Mowing – acres (DPW staff)	170	225	240
	Sign Install/Repair – each	81	120	130
	Efficiency	Maintenance cost/major road mile (58 miles)	68,152	84,500
Miles per Road Maintenance personnel		2.6	2.6	2.6

*Work completed per the City's as-needed pavement replacement program

REVENUE/OTHER FINANCING SOURCES – FY 2023/24

All Major Road funds are restricted by state statute to finance the maintenance and construction of the major street system.

Intergovernmental Revenue:

Gas & Weight Tax (Act 51) – This comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road types. Gas & Weight Tax revenue, which comprises approximately 55.5% of the budgeted resources needed to fund the Major Road Fund, is budgeted based on MDOT estimates of Gas & Weight Tax.

Build Michigan Program Revenue - This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained relatively consistent over the years.

METRO Act Franchise Fees – This is an annual maintenance fee assessed on all telecommunications providers operating in the City's Right-of-Way (R.O.W.). The fee, which is collected by the State and distributed to the City once each year, is five cents per linear foot of public right-of-way used. The fees collected can only be used for City right-of-way purposes.

Major Roads

Other Government Contributions - This source of revenue is primarily from Oakland County for jointly funded Road Projects.

Federal/State Grants – No grant revenue projected for 23/24.

Other Revenue:

Miscellaneous Income – Minimal revenue is projected in 23/24.

Interest on Investments – Decreased investment income is projected for 23/24.

Other Financing Sources:

Municipal Street Fund – This is an appropriation of the Road Millage property tax funds to pay for preventative maintenance treatments and the City’s local match to Grant funded infrastructure projects.

EXPENDITURES/OTHER FINANCING USES

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Major Road Fund	\$6,029,328	\$8,934,454	\$16,736,991	\$16,666,194	\$17,860,477	\$16,722,532	\$16,838,518
2022/23 Projection vs. Budget - \$				\$ (70,796)			
2022/23 Projection vs. Budget - %				-0.42%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 1,194,282		
2023/24 Budget vs. 2022/23 Projection - %					7.17%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 1,123,486		
2023/24 Budget vs. 2022/23 Budget - %					6.71%		

Major Roads

MAJOR ROAD FUND

FUND NUMBER: 202

Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	3,003,878	9,246,238	8,700,648	13,175,293	10,160,033	6,744,683	4,176,691
REVENUES							
Intergovernmental Revenues							
574-015 Gas & Weight Tax (Act 51)	7,056,084	7,781,467	7,073,338	7,781,467	7,781,467	7,781,467	7,781,467
574-016 Build Michigan Program Revenue	132,762	138,168	132,700	132,700	132,700	132,700	132,700
574-018 Metro Act Franchise	326,065	351,628	280,000	280,000	280,000	280,000	280,000
642-103 Other Government	18,465	0	0	0	0	0	0
676-103 Contributions from Local Gov't	0	18,658	203,309	412,000	462,000	0	0
505-016 Federal Grants	26,735	111,617	0	0	0	0	0
Total Intergovernmental Revenues	7,560,111	8,401,538	7,689,347	8,606,167	8,656,167	8,194,167	8,194,167
642-005 Miscellaneous Income	269	279	190	190	190	190	190
664-005 Interest on Investments	38,008	49,162	75,000	75,000	75,000	75,000	75,000
668-001 Unrealized gain/Loss	0	-438,819	0	0	0	0	0
Total Other Revenues	38,277	-389,378	75,190	75,190	75,190	75,190	75,190
TOTAL REVENUES	7,598,388	8,012,160	7,764,537	8,681,357	8,731,357	8,269,357	8,269,357
OTHER FINANCING SOURCES							
Municipal Street Fund	4,673,300	4,851,349	4,969,577	4,969,577	5,713,770	5,885,183	6,061,738
TOTAL OTHER FINANCING SOURCES	4,673,300	4,851,349	4,969,577	4,969,577	5,713,770	5,885,183	6,061,738
TOTAL REVENUES AND OTHER FINANCING SOURCES	12,271,688	12,863,509	12,734,114	13,650,934	14,445,127	14,154,540	14,331,095

Major Roads

FUND NUMBER: 202

Acct.		2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
EXPENDITURES								
(451) CONSTRUCTION								
	Category Total	2,330,888	3,222,739	11,783,395	11,943,250	11,252,516	10,000,000	10,000,000
(463) ROUTINE MAINTENANCE								
011	Surface Maint - Labor	395,503	398,862	475,309	458,505	471,272	485,410	499,973
012	Surface Maint - Equip Rent	95,658	130,430	150,000	110,000	120,000	130,000	140,000
013	Surface Maint - Materials	6,249	8,544	56,700	15,000	17,000	19,000	21,000
014	Joint Sealing Program	238,957	200,139	250,000	250,000	250,000	250,000	250,000
015	Pavement Replacement	507,641	80,987	840,000	840,000	600,000	600,000	600,000
016	Surface Maint - Contract	6,703	21,690	30,000	30,000	30,000	30,000	30,000
021	Guard Rails - Labor	0	0	0	0	0	0	0
022	Guard Rails - Equipment	0	0	0	0	0	0	0
023	Guard Rails - Materials	516	17	600	1,000	1,000	1,000	1,000
024	Guard Rails - Contract	9,025	19,974	40,000	40,000	40,000	40,000	40,000
031	Sweep & Flush - Labor	26,015	21,978	33,530	25,309	26,014	26,794	27,598
032	Sweep & Flush - Equip Rent	28,916	21,825	40,000	15,000	30,000	35,000	40,000
033	Sweep & Flush - Materials	3,994	844	3,000	3,000	3,000	3,000	3,200
034	Sweep & Flush - Contract	18,815	33,386	30,600	29,300	30,600	31,700	32,700
041	Shoulder Maint - Labor	9,499	8,021	11,328	9,265	9,523	9,809	10,103
042	Shoulder Maint - Equip Rent	13,264	10,370	14,000	14,000	14,000	14,200	14,300
051	Forestry Maint - Labor	74,070	38,697	89,035	44,517	45,757	47,130	48,543
052	Forestry Maint - Equip Rent	45,954	28,919	45,500	28,000	29,000	30,000	31,000
054	Forestry Maint - Contract	118,209	309,026	141,300	130,000	140,000	145,000	150,000
061	Drain Structures - Labor	94,837	106,912	107,160	122,931	126,354	130,145	134,049
062	Drain Structures - Equip	62,905	78,640	63,600	40,000	45,000	50,000	55,000
063	Drain Structures - Mat	857	2,383	5,000	3,000	5,000	5,100	5,100
064	Drain Structures - Contract	13,375	17,768	45,800	38,000	39,000	40,700	41,900
066	Sump Pump & Catch Basin Rehab - Contract	13,183	16,567	80,000	80,000	80,000	80,000	80,000
071	Ditching & Bk Slope - Labor	33,216	27,487	46,670	31,637	32,518	33,493	34,498
072	Ditching & Bk Slope - Equip	42,671	33,588	42,000	31,200	31,600	32,000	32,400
073	Ditching & Bk Slope - Mat	9,308	6,751	16,800	12,600	13,000	13,400	13,800
081	Road Cleanup - Labor	82,148	59,971	98,777	68,923	70,842	72,967	75,156
082	Road Cleanup - Equip Rent	24,856	18,008	22,200	16,500	16,700	16,900	17,100
091	Grass/Weed - Labor	64,431	55,257	77,481	63,499	65,267	67,225	69,242
092	Grass/Weed - Equip Rental	52,843	41,251	46,000	45,500	46,000	46,400	46,900
093	Grass/Weed - Materials	705	0	2,700	2,700	2,700	2,800	2,900
094	Grass/Weed - Contract	339,264	304,185	334,300	321,400	334,300	344,300	354,600
	Category Total	2,433,586	2,102,476	3,239,390	2,920,786	2,765,447	2,833,473	2,902,062

Major Roads

FUND NUMBER: 202

Acct.	2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
(474) TRAFFIC SERVICES - MAINT.							
011 Sign Maint - Labor	96,949	105,584	139,557	121,349	124,728	128,470	132,324
012 Sign Maint - Equip Rent	11,867	15,229	13,000	13,000	13,100	13,200	13,300
013 Sign Maint - Materials	23,392	10,602	32,943	29,700	30,600	31,500	32,500
024 Signal Maint - Contract	114,748	168,683	153,000	150,000	153,000	157,600	162,000
031 Pavement Striping - Labor	0	0	0	0	0	0	0
032 Pavement Striping - Equip	0	0	0	0	0	0	0
033 Pavement Striping - Mat.	0	0	0	0	0	0	0
034 Pavement Striping - Contract	127,896	122,056	193,400	172,500	175,800	179,200	182,600
041 Traffic Count - Labor	1,400	638	1,586	678	697	718	739
042 Traffic Count - Equip Rent	504	287	3,400	1,000	1,000	1,000	1,000
043 Traffic Counts - Other	1,389	1,954	4,500	2,500	2,500	2,500	2,500
050 Overhead Lighting	17,126	-816	5,000	5,000	5,000	5,000	5,000
Category Total	395,271	424,216	546,386	495,727	506,425	519,188	531,963
(478) WINTER MAINTENANCE							
001 Snow/Ice Control - Labor	323,719	414,357	320,120	476,131	489,389	504,071	519,193
002 Snow/Ice Control - Equip	207,170	287,960	234,000	234,000	234,000	236,300	238,700
003 Snow/Ice Control - Mat	292,124	436,485	522,300	507,100	522,300	538,000	554,100
Category Total	823,013	1,138,802	1,076,420	1,217,231	1,245,689	1,278,371	1,311,993
(482) ADMIN., RECORDS, ENGINEERING							
001 Admin., Records, Eng.	0	0	25,000	25,000	25,000	25,000	25,000
002 Traffic Improvement Assoc.	29,748	30,760	32,000	29,800	31,000	32,000	33,000
003 Pavement Management update	10,608	9,832	13,900	13,900	13,900	14,000	14,000
012 Third Party Equipment Rental	794	0	15,000	15,000	15,000	15,000	15,000
021 Audit Fees	5,420	5,630	5,500	5,500	5,500	5,500	5,500
Category Total	46,570	46,222	91,400	89,200	90,400	91,500	92,500
TOTAL EXPENDITURES	6,029,328	6,934,454	16,736,991	16,666,194	15,860,477	14,722,532	14,838,518
(485) OTHER FINANCING USES							
Contributions to Other Funds:							
001 Local Roads	0	2,000,000	0	0	2,000,000	2,000,000	2,000,000
TOTAL OTHER FINANCING USES	0	2,000,000	0	0	2,000,000	2,000,000	2,000,000
TOTAL EXPENDITURES AND OTHER FINANCING USES	6,029,328	8,934,454	16,736,991	16,666,194	17,860,477	16,722,532	16,838,518
Revenues over/(under) Expenditures	6,242,360	3,929,055	(710,360)	(3,015,260)	(3,415,350)	(2,567,992)	(2,507,423)
FUND BALANCE AT JUNE 30	9,246,238	13,175,293	12,464,934	10,160,033	6,744,683	4,176,691	1,669,269

Major Roads

MAJOR ROAD CONSTRUCTION DETAIL

	Total Project Cost	Spent Through 6/30/2022	Project Commitment Remaining	To Be Expended in 22/23			To be Spent in 23/24 and Beyond
				Act 51/ Road Millage	Federal Grants	Other Govt. (OC, State)	
2022/2023 PROJECTS							
FFIP No. 1, 2, 3 (Farmington Freeway Industrial Park) - DESIGN	322,372	295,286	27,086	17,086	0	0	10,000
Shiawassee Rd, Hawthorne to 9 Mile - DESIGN	140,000	114,934	25,066	25,066	0	0	0
14 Mile, Farmington to Orchard Lake - DESIGN	243,638	223,638	20,000	20,000	0	0	0
14 Mile, Drake to Farmington - DESIGN	143,101	77,929	65,172	65,172	0	0	0
11 Mile, Middlebelt to Inkster (MDOT) - CONSTRUCTION	772,000	732,524	39,476	39,476	0	0	0
Farmington, 12 to 13 Mile - DESIGN	230,000	74,478	155,522	155,522	0	0	0
14 Mile, Farmington to Orchard Lake (MDOT) - CONSTRUCTION	3,166,518	1,163,052	2,003,466	1,331,984	0	412,000	259,482
Orchard Lake, 13 Mile to 14 Mile (RCOC) - CONSTRUCTION	470,000	87,489	382,511	191,256	0	0	191,256
Shiawassee, Hawthorne to 9 Mile - CONSTRUCTION	3,396,774	16,912	3,379,862	3,339,862	0	0	40,000
FFIP No. 1, 2, 3 & South (Phase 1-3) - (Commerce Dr) CONSTRUCTION	2,369,055	779,112	1,589,943	1,589,943	0	0	0
Interchange Drive - CONSTRUCTION	1,560,029	85,644	1,474,385	1,474,385	0	0	0
Bi-Party 2022	396,000	0	396,000	0	0	0	396,000
FFIP No. 1,2,3 (Phase 2) Research Dr - CONSTRUCTION	4,971,710	0	4,971,710	1,491,513	0	0	3,480,197
14 Mile, Drake to Farmington - CONSTRUCTION	1,400,629	0	1,400,629	700,315	0	0	700,315
Farmington, 12 Mile to 13 Mile - CONSTRUCTION	3,632,237	0	3,632,237	1,089,671	0	0	2,542,566
Tri-Party 2022-2023	621,144	0	621,144	0	0	0	621,144
	23,835,207	3,650,998	20,184,209	11,531,250	0	412,000	8,240,959
TO BE EXPENDED IN FY 2022/2023			11,943,250	11,531,250	0	412,000	

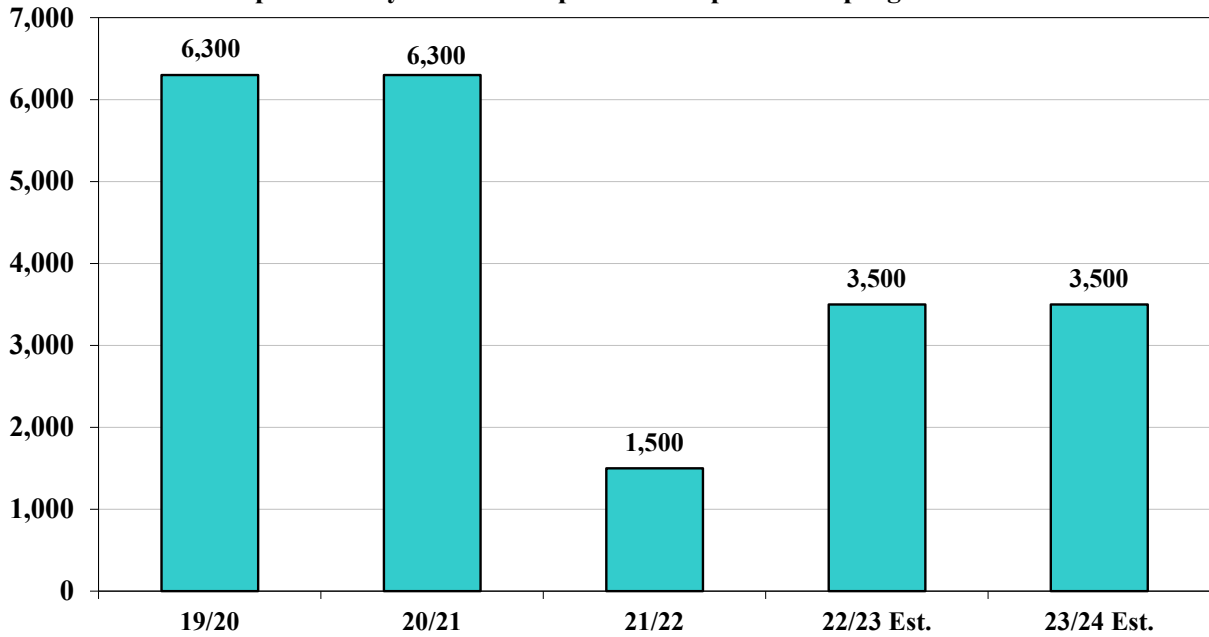
Major Roads

MAJOR ROAD CONSTRUCTION DETAIL

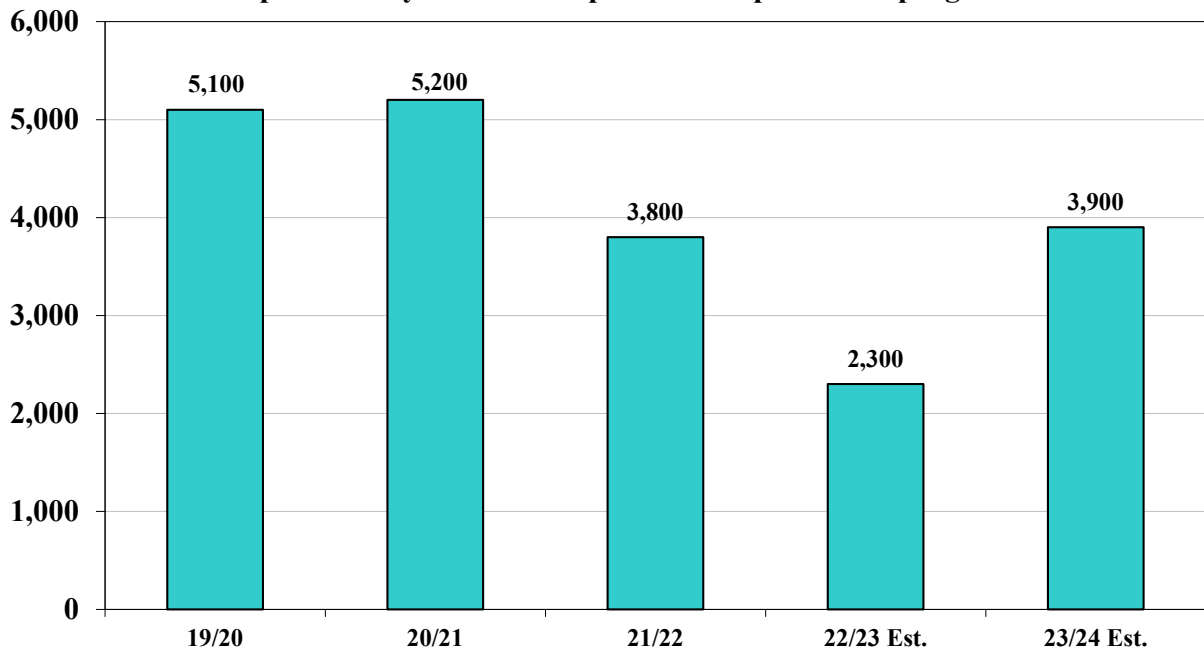
	Total Project Cost	Spent Through 6/30/2023	Project Commitment Remaining	To Be Expended in 23/24			To be Spent in 2024/25 and Beyond
				Act 51/ Road Millage	Federal Grants	Other Govt. (OC, State)	
2023/2024 PROJECTS							
<u>CARRYOVER</u>							
FFIP No. 1, 2, 3 (Farmington Freeway Industrial Park) - DESIGN	322,372	312,372	10,000	10,000	0	0	0
14 Mile, Farmington to Orchard Lake (MDOT) - CONSTRUCTION	3,166,518	2,907,036	259,482	259,482	0	0	0
Orchard Lake, 13 Mile to 14 Mile (RCOC) - CONSTRUCTION	470,000	278,745	191,256	161,256	0	0	30,000
Shiawassee, Hawthorne to 9 Mile - CONSTRUCTION	3,396,774	3,356,774	40,000	40,000	0	0	0
Bi-Party 2022	396,000	0	396,000	200,000	0	196,000	0
FFIP No. 1, 2, 3 (Phase 2) Research Dr - CONSTRUCTION	4,971,710	1,491,513	3,480,197	3,480,197	0	0	0
14 Mile, Drake to Farmington - CONSTRUCTION	1,400,629	700,315	700,315	700,315	0	0	0
Farmington, 12 Mile to 13 Mile - CONSTRUCTION	3,632,237	1,089,671	2,542,566	2,492,566	0	0	50,000
Tri-Party 2022-2023	621,144	0	621,144	0	0	0	621,144
<u>NON CARRYOVER</u>							
Major Road - DESIGN - TBD	250,000	0	250,000	175,000	0	0	75,000
Major Signal Upgrade	150,000	0	150,000	0	0	0	150,000
Major Road Geotech	50,000	0	50,000	50,000	0	0	0
Major Road - CONSTRUCTION - TBD	4,600,000	0	4,600,000	1,380,000	0	0	3,220,000
Tri-Party 2023-2024	350,000	0	350,000	0	0	0	350,000
Bi-Party 2023	400,000	0	400,000	0	0	0	400,000
FFIP No. 1, 2, 3 (Phase 3) - CONSTRUCTION	4,809,000	0	4,809,000	1,442,700	0	0	3,366,300
Orchard Lake Rd ROW Acquisition	191,000	0	191,000	0	0	0	191,000
Non Motorized Grant	150,000	0	150,000	150,000	0	0	0
Signal Modernization Grant	115,000	0	115,000	115,000	0	0	0
12 Mile Road Signals	400,000	0	400,000	134,000	0	266,000	0
	29,842,384	10,136,425	19,705,959	10,790,516	0	462,000	8,453,443
				11,252,516	0	462,000	

KEY DEPARTMENTAL TRENDS

ASPHALT REMOVED AND REPLACED (Tons)
per the City's as-needed pavement replacement program

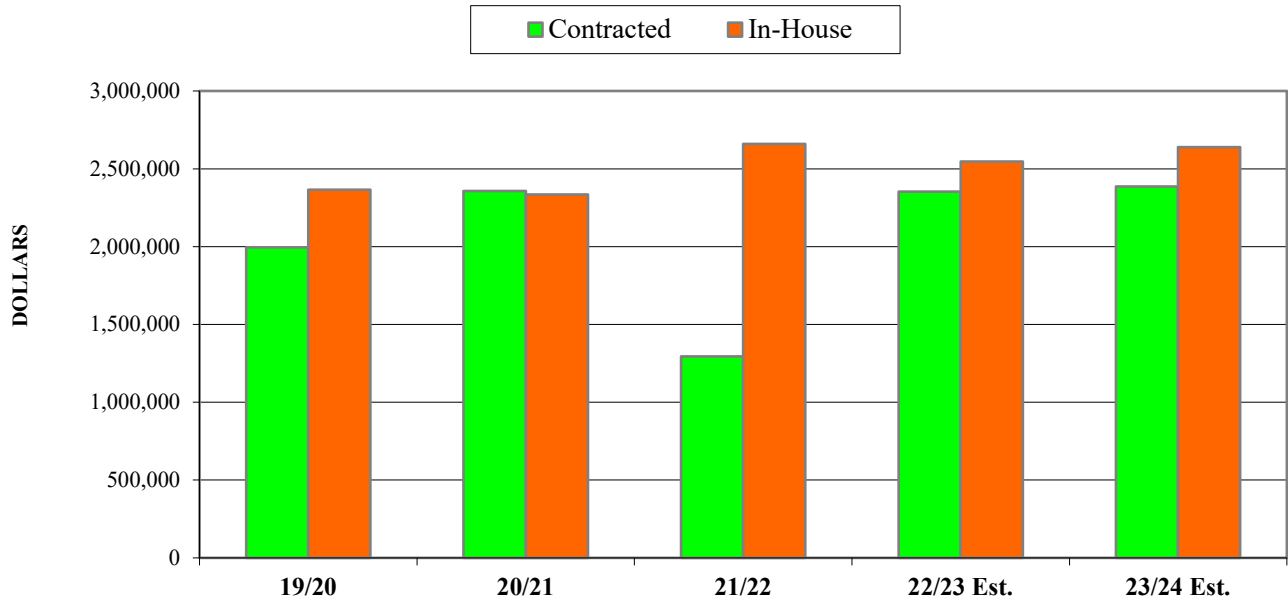


CONCRETE REMOVED AND REPLACED (Square Yards)
per the City's as-needed pavement replacement program



KEY DEPARTMENTAL TRENDS (continued)

CONTRACTED VS. IN-HOUSE MAINTENANCE



LOCAL ROADS

The Local Road Fund budget provides funding for the maintenance of the City's 247 miles of paved and unpaved local streets. Local street services include pavement patching/replacement, road grading, dust control, forestry maintenance, storm drain maintenance, sign repair, guardrail and fence repairs, snow/ice control, roadside mowing and litter control. The DPW supervisory staff establishes pavement repair priorities in consultation with the Engineering Division.

Private contractors are used to supplement the work performed by the DPW staff. Contracted services include crack/joint sealing, catch basin cleaning, dust control, street sweeping, forestry services, pavement replacement, catch basin repair, and sump pump connections.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve local road safety. (3,12,13)
- Extend the service life of the local road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Improve snow & ice control services by using the industry's best management practices.(3)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve storm drain maintenance services—reduce frequency and severity of local street flooding. (10,12,13)
- Improve the efficiency of maintenance operations by using automated vehicle location and reporting services. (2)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorated pavement, repairing guardrails, and upgrading intersection signs.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt best management (maintenance) practices.
- Improve cost effectiveness of road maintenance activities by using Best Maintenance Practices of the industry and continually searching for new and improved products and methods.

Local Roads

	Performance Indicators	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Estimated
Service Level	Pothole Patching – tons of cold patch	185	200	200
	Pavement Replacement* – tons of asphalt	1,600	1,500	1,500
	Pavement Replacement* – yards of 8” concrete	6,900	7,500	8,000
	Gravel Road Grading – miles	295	320	310
	Joint Sealing/Overbanding - pounds	600	90,000	75,000
	Flex Seal – Lineal Feet	90,900	41,700	75,000
	Sweeping – curb miles	1,750	1,500	1,800
	Storm Drain Structure Repairs	47	90	100
	Ditching – lineal feet	17,600	16,000	16,000
	Plowing – # of complete plowing of local roads	6	6	6
	Culvert Installations	41	45	45
	Roadside Mowing – swath mile (5 ft. wide cut)	86	95	105
	Lawn Mowing – acres (DPW staff)	57	75	80
	Sign Installations and Repairs	200	250	275
	Traffic Counts – # of intersections	5	6	8
Efficiency	Maintenance cost/local road mile (247)	12,800	14,400	14,500
	Miles per Road Maintenance personnel	11.2	11.2	11.2

*Work completed per the City’s as-needed pavement replacement program

REVENUE/OTHER FINANCING SOURCES – FY 2023/24

All Local Road funds are restricted by the State to finance the maintenance and construction of the local street system.

Gas & Weight Tax (Act 51) – This comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road type. Gas & Weight Tax revenue, which comprises 16% of the budgeted resources needed to fund the Local Road Fund, is budgeted based on MDOT estimates of Gas & Weight Tax.

Build Michigan Fund - This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained relatively consistent over the years.

Interest on Investments – An equal amount of investment income is projected for 2023/24 compared to the 2022/23 year-end projection.

Municipal Street Fund – This is an appropriation of the Road Millage property tax funds to pay for preventative maintenance treatments and local road construction projects.

Local Roads

EXPENDITURES/OTHER FINANCING USES

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Local Road Fund	\$18,216,235	\$12,092,359	\$16,653,592	\$15,185,387	\$21,569,412	\$17,111,370	\$17,151,061
2022/23 Projection vs. Budget - \$				\$ (1,468,205)			
2022/23 Projection vs. Budget - %				-8.82%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 6,384,025		
2023/24 Budget vs. 2022/23 Projection - %					42.04%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 4,915,820		
2023/24 Budget vs. 2022/23 Budget - %					29.52%		

Local Roads

LOCAL ROAD FUND

FUND NUMBER: 203

Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	5,472,890	1,864,009	3,146,851	6,750,914	6,365,911	3,412,346	5,382,158
REVENUES							
Intergovernmental Revenues:							
Gas & Weight Tax (Act 51)	2,513,410	2,722,795	2,889,534	2,889,534	2,947,325	3,006,271	3,066,397
Build Michigan Fund	47,290	48,327	47,256	47,256	47,256	47,256	47,256
Miscellaneous Contributions	0	5,000	0	0	0	0	0
Total	2,560,700	2,776,123	2,936,790	2,936,790	2,994,581	3,053,527	3,113,653
Other Revenues:							
Special Assessment Principal	0	0	0	0	0	0	0
Special Assessment Interest	0	0	0	0	0	0	0
Interest on Investments	29,598	15,972	10,000	81,668	75,000	75,000	75,000
Unrealized Gains/(Losses)	0	-287,734	0	0	0	0	0
Total	29,598	-271,757	10,000	81,668	75,000	75,000	75,000
TOTAL REVENUES	2,590,298	2,504,365	2,946,790	3,018,458	3,069,581	3,128,527	3,188,653
OTHER FINANCING SOURCES							
Contributions from Other Funds:							
Municipal Street Fund	12,017,057	12,474,898	11,781,926	11,781,926	13,546,266	13,952,654	14,371,234
Major Roads	0	2,000,000	0	0	2,000,000	2,000,000	2,000,000
Local Road SAD Revolving (247)	0	0	0	0	0	0	0
Def Contribution (255)	0	0	0	0	0	0	0
SAD Roads (813)	0	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	12,017,057	14,474,898	11,781,926	11,781,926	15,546,266	15,952,654	16,371,234
TOTAL REVENUES AND OTHER FINANCING SOURCES	14,607,355	16,979,264	14,728,716	14,800,384	18,615,847	19,081,182	19,559,887

Local Roads

LOCAL ROAD FUND

FUND NUMBER: 203

Acct.	2020/21	2021/22	2022/23	2022/23	2023/24	2024/25	2025/26
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Adopted	Projected	Projected
EXPENDITURES							
(451) CONSTRUCTION							
STRUC Category Total	14,247,166	8,339,643	12,399,810	10,709,345	16,979,758	12,500,000	12,500,000
(463) ROUTINE MAINTENANCE							
011 Surface Maint - Labor	189,442	198,840	198,234	228,462	234,823	241,868	249,124
012 Surface Maint - Equip Rent	247,307	265,261	187,900	220,000	222,200	224,400	226,600
013 Surface Maint - Materials	75,293	111,759	135,500	118,100	135,500	139,600	143,800
014 Joint Sealing Program	263,177	265,797	275,000	266,000	275,000	275,000	275,000
015 Pavement Replacement	596,084	425,202	678,000	900,000	1,000,000	1,000,000	1,000,000
016 Surface Main - Contract	2,234	7,230	10,000	10,000	10,000	10,000	10,000
021 Rails/Posts - Labor	0	0	0	0	0	0	0
022 Rails/Posts - Equip Rent	0	0	0	0	0	0	0
023 Rails/Posts - Materials	286	0	500	500	500	500	500
024 Rails/Posts - Contract	13,959	2,449	12,400	8,000	12,400	12,800	13,200
031 Sweep & Flush - Labor	43,799	16,486	45,311	18,982	19,511	20,096	20,699
032 Sweep & Flush - Equip Rent	72,508	30,180	62,600	29,000	29,500	30,000	30,500
034 Sweep & Flush - Contract	61,148	61,262	82,800	80,400	82,800	85,300	87,900
041 Shoulder Maint - Labor	0	1,288	1,133	1,582	1,626	1,675	1,725
042 Shoulder Maint - Equip Rent	0	937	1,000	1,000	1,000	1,000	1,000
051 Forestry Maint - Labor	47,435	206,704	226,553	237,501	244,114	251,437	258,980
052 Forestry Maint - Equip Rent	33,797	109,327	68,200	149,000	149,500	150,000	150,500
054 Forestry Maint - Contract	95,474	108,937	98,600	120,000	120,000	125,000	130,000
061 Drain Structures - Labor	35,864	18,607	43,045	21,468	22,065	22,727	23,409
062 Drain Structures - Equip	33,672	20,997	39,700	19,800	20,000	20,200	20,400
063 Drain Structures - Mat	2,821	9,273	8,000	8,000	8,000	8,400	8,800
064 Drain Structures - Contract	51,951	56,350	70,700	63,700	65,400	66,700	68,200
066 Sump Pump & Catch Basin Rehab - Contract	136,891	134,278	155,000	155,000	155,000	155,000	155,000
071 Ditching & Bk Slope - Labor	194,363	217,473	181,243	249,929	256,889	264,595	272,533
072 Ditching & Bk Slope - Equip	263,753	284,128	282,000	282,000	282,000	284,800	287,700
073 Ditching & Bk Slope - Mat	34,940	40,928	50,100	120,000	90,000	80,000	70,000
081 Road Cleanup - Labor	0	0	0	0	0	0	0
082 Road Cleanup - Equip Rent	0	0	0	0	0	0	0
091 Grass/Weed - Labor	9,912	8,839	10,875	10,169	10,452	10,766	11,089
092 Grass/Weed - Equip Rental	11,691	9,972	14,100	14,000	14,100	14,300	14,400
093 Grass/Weed - Materials	722	0	2,200	2,200	2,200	2,300	2,400
104 Dust Control - Contract	53,811	56,882	70,700	65,000	66,000	67,000	68,000
Category Total	2,572,331	2,669,385	3,011,394	3,399,793	3,530,580	3,565,464	3,601,459

Local Roads

LOCAL ROAD FUND

FUND NUMBER: 203

Acct. No. Category and Line Item	2020/21 Actual	2020/21 Actual	2022/23 Requested	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2024/25 Projected
(474) TRAFFIC SERVICES - MAINT.							
011 Sign Maint - Labor	41,979	10,204	45,311	11,751	12,078	12,440	12,813
012 Sign Maint - Equip Rent	4,735	892	8,100	4,800	5,000	5,200	5,400
013 Sign Maint -Materials	7,462	4,732	12,000	9,300	12,000	12,400	12,700
Category Total	54,175	15,828	65,411	25,851	29,078	30,040	30,913
(478) WINTER MAINTENANCE							
001 Snow/Ice Control - Labor	120,735	49,964	113,277	57,398	58,996	60,766	62,589
002 Snow/Ice Control - Equip	210,098	99,325	138,100	67,000	68,000	69,000	70,000
003 Snow/Ice Control - Material	311	449	0	500	500	500	500
Category Total	331,144	149,737	251,377	124,898	127,496	130,266	133,089
(482) ADMIN., RECORDS, ENGINEERING							
001 Admin., Records, Eng.	0	0	10,000	10,000	10,000	10,000	10,000
003 Pav't Mgt System Update	5,130	5,108	8,500	8,400	8,400	8,500	8,500
004 Debt Payment-Principal	740,000	745,000	750,000	750,000	755,000	760,000	760,000
005 Debt Payment-Interest	186,663	165,738	138,000	138,000	110,000	88,000	88,000
012 Third-Party Equip. Rental	0	0	15,000	15,000	15,000	15,000	15,000
015 Special Assessment District Refunds	0	0	0	0	0	0	0
021 Audit Fees	1,900	1,920	4,100	4,100	4,100	4,100	4,100
Category Total	933,693	917,765	925,600	925,500	902,500	885,600	885,600
(485) OTHER FINANCING USES							
Transfers to Other Funds							
Local Road SAD Revolving Fund	0	0	0	0	0	0	0
General Debt Service Fund	77,725	0	0	0	0	0	0
Category Total	77,725	0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	18,216,235	12,092,359	16,653,592	15,185,387	21,569,412	17,111,370	17,151,061
Revenues over/(under) Expenditures	(3,608,879)	4,886,905	(1,924,876)	(385,003)	(2,953,565)	1,969,812	2,408,826
FUND BALANCE AT JUNE 30	1,864,009	6,750,914	4,826,038	6,365,911	3,412,346	5,382,158	7,790,983

Local Roads

LOCAL ROAD CONSTRUCTION DETAIL

PROJECTS	Total Project Cost	Spent through 06/30/2022	Project Commitment Remaining	To Be Expended in 2022/23		To be Spent in 2023/24 and Beyond
				Act 51/ Road Millage	Bond Proceeds	
<u>2022/2023</u>						
Richland Gardens Area - Design	277,715	185,486	92,229	5,000	0	87,229
Stone Creek & Westlake Subdivisions Phase 1 & Phase 2 - Construction	11,968,141	11,639,419	328,722	328,722	0	0
Heritage Hills/Wedgewood Commons Phases 1 thru 5 - Design	457,852	417,851	40,001	10,001	0	30,000
Woodcreek Hills Road Rehabilitation - Design	181,800	123,953	57,847	5,000	0	52,847
Normandy Hills Road Rehabilitation - Design	194,000	177,984	16,016	16,016	0	0
Quaker Valley Farms Road Rehabilitation - Design	155,300	96,283	59,017	7,017	0	52,000
Park Hill Gravel Road Conversion - Design	98,531	95,582	2,949	2,949	0	0
Whitlock Gravel Road Conversion - Design	52,797	50,664	2,133	2,133	0	0
Park Hill Gravel Road Conversion - Construction	1,036,983	1,000,255	36,728	36,728	0	0
Heritage Hills Phase 1 - Construction	3,630,530	3,523,020	107,510	107,510	0	0
Hull Road Gravel Road Conversion - Design	47,496	40,371	7,125	7,125	0	0
Local Road Mill & Fill 2022 - Ruth, Randall, Rivers Glen, Salisbury & Ambeth - C	963,166	497,268	465,898	465,898	0	0
Heritage Hills Phase 2 - Construction	4,691,394	868,559	3,822,835	3,822,835	0	0
Rockridge Street Rehabilitation - Construction	554,118	0	554,118	554,118	0	0
Whitlock Gravel Road Conversion - Construction	1,133,299	77,410	1,055,889	1,015,889	0	40,000
Chatsworth Road Rehabilitation - Construction	365,524	0	365,524	365,524	0	0
Local Road Mill & Fill 2023 - Halsted Commons - Construction	805,870	0	805,870	241,761	0	564,109
Local Road Mill & Fill 2023 - Spring Valley Road - Construction	934,917	0	934,917	280,475	0	654,442
Heritage Hills/Wedgewood Commons Phase 3 - Construction	4,515,578	0	4,515,578	1,354,673	0	3,160,905
Hull Road Gravel Road Conversion - Construction	1,438,872	0	1,438,872	431,662	0	1,007,210
Normandy Hills Road Rehabilitation - Construction	5,494,363	0	5,494,363	1,648,309	0	3,846,054
	<u>38,998,246</u>	<u>18,794,105</u>	<u>20,204,141</u>	<u>10,709,345</u>	<u>0</u>	<u>9,494,796</u>

Total Project Costs for 2022/2023

10,709,345

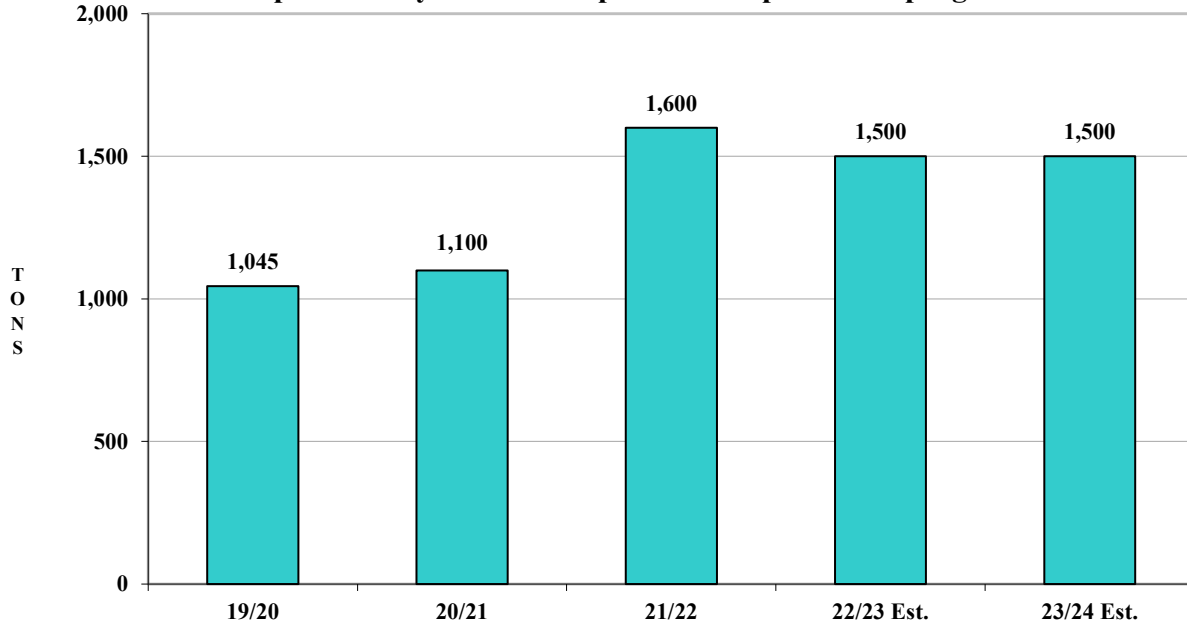
Local Roads

LOCAL ROAD CONSTRUCTION DETAIL

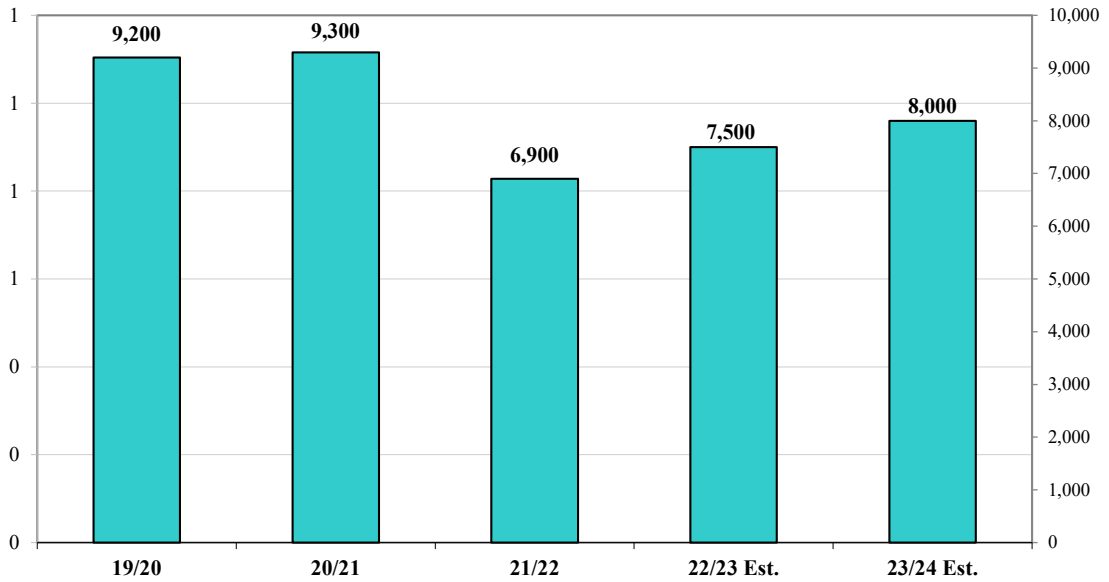
	Total Project Cost	Spent through 06/30/2023	Project Commitment Remaining	To Be Expended in 2023/24		To be Spent in 2024/25 and Beyond
				Act 51/ Road Millage	Bond Proceeds	
<u>2023/2024</u>						
<u>CARRYOVER</u>						
Richland Gardens Area - Design	277,715	190,486	87,229	43,615	0	43,615
Heritage Hills/Wedgewood Commons Phases 1 thru 5 - Design	457,852	427,852	30,000	15,000	0	15,000
Woodcreek Hills Road Rehabilitation - Design	181,800	128,953	52,847	26,424	0	26,424
Quaker Valley Farms Road Rehabilitation - Design	155,300	103,300	52,000	52,000	0	0
Whitlock Gravel Road Conversion - Construction	1,133,299	1,093,299	40,000	40,000	0	0
Local Road Mill & Fill 2023 - Halsted Commons - Construction	805,870	241,761	564,109	564,109	0	0
Local Road Mill & Fill 2023 - Spring Valley Road - Construction	934,917	280,475	654,442	654,442	0	0
Heritage Hills/Wedgewood Commons Phase 3 - Construction	4,515,578	1,354,673	3,160,905	3,160,905	0	0
Hull Road Gravel Conversion - Construction	1,438,872	431,662	1,007,210	1,007,210	0	0
Normandy Hills Road Rehabilitation - Construction	5,494,363	1,648,309	3,846,054	3,846,054	0	0
<u>NON CARRYOVER</u>						
Residential Speed Control	25,000	0	25,000	25,000	0	0
Local Road Geotech	50,000	0	50,000	50,000	0	0
Local Road Mill & Fill - Design 23/24 (TBD)	60,000	0	60,000	60,000	0	0
Gravel Road Conversion Projects - Design (TBD)	125,000	0	125,000	125,000	0	0
Local Road - Construction (TBD)	3,500,000	0	3,500,000	1,750,000	0	1,750,000
Gravel Road Conversion - Construction (TBD)	1,000,000	0	1,000,000	1,000,000	0	0
Local Rd Mill & Fill 2024 - Construction (TBD)	4,000,000	0	4,000,000	2,000,000	0	2,000,000
Heritage Hills/Wedgewood Commons Phase 4 - Construction	5,200,000	0	5,200,000	1,560,000	0	3,640,000
Quaker Valley Sub Roads - Construction	3,000,000	0	3,000,000	900,000	0	2,100,000
Local Road - Design	200,000	0	200,000	100,000	0	100,000
	<u>32,555,566</u>	<u>5,900,770</u>	<u>26,654,796</u>	<u>16,979,758</u>	<u>0</u>	<u>9,675,038</u>
Total Project Costs for 2023/2024			<u>16,979,758</u>			

KEY DEPARTMENTAL TRENDS

ASPHALT REMOVED AND REPLACED (Tons)
per the City's as-needed pavement replacement program

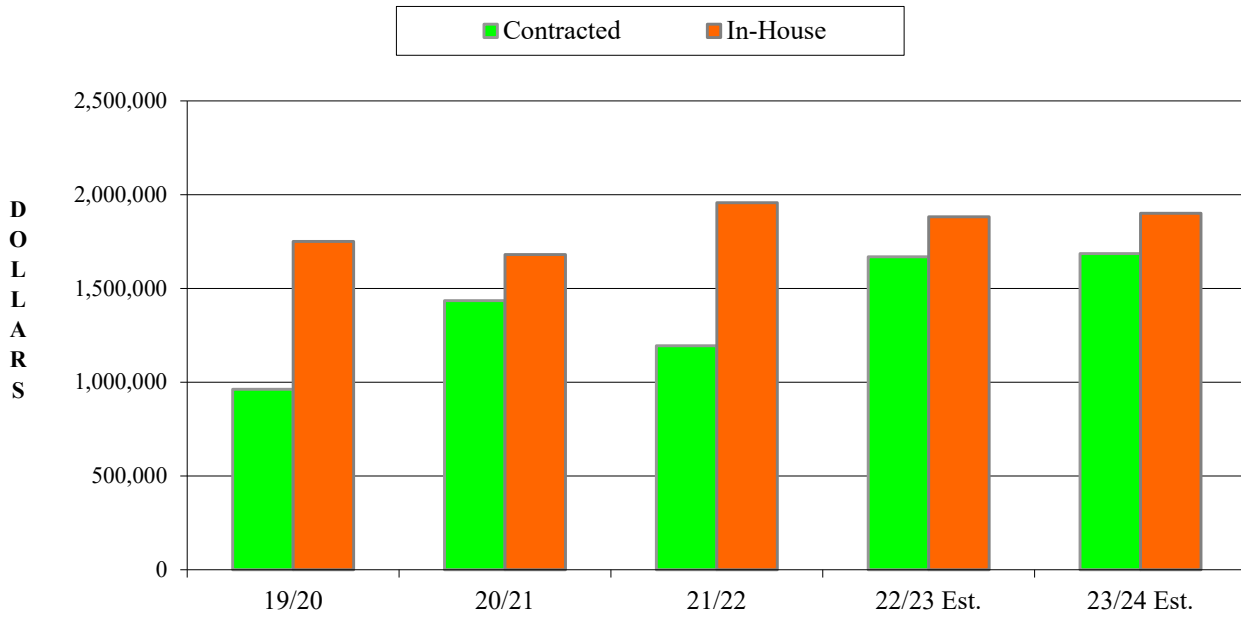


CONCRETE REMOVED AND REPLACED (Square yards)
per the City's as-needed pavement replacement program



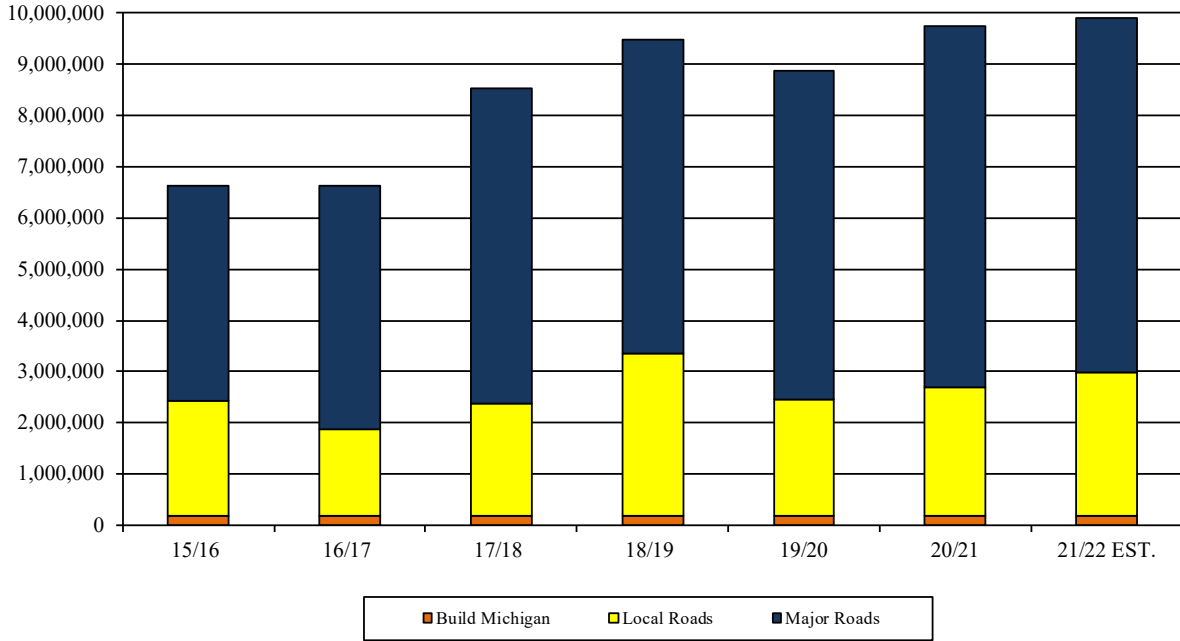
KEY DEPARTMENTAL TRENDS (continued)

CONTRACTED VS. IN-HOUSE MAINTENANCE

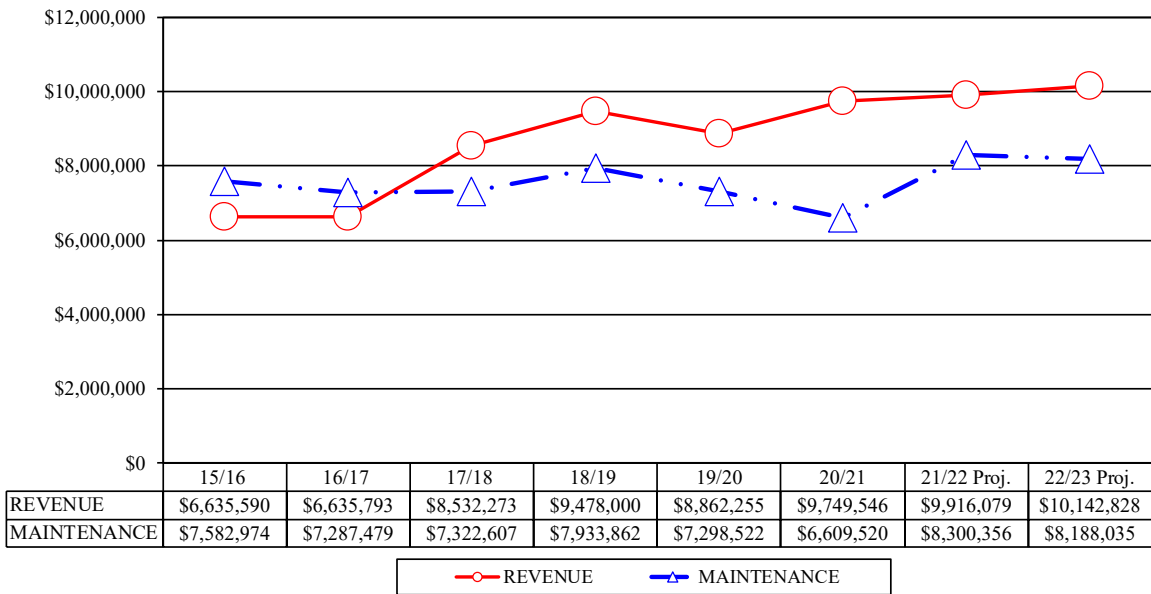


MAJOR AND LOCAL ROAD FUNDS SUMMARY

GAS AND WEIGHT TAX HISTORY



MAJOR & LOCAL ROAD STATE SHARED REVENUE VS. MAINTENANCE



Major and Local Road Funds Summary

Road Funds Summary Of Revenue & Expenditures FY 2023/24

Category	Major Roads	Local Roads	Total Road Funds
Revenues			
Gas & Weight Funds (Act 51)	7,206,038	2,936,790	10,142,828
Contributions From Other Governments	483,309	0	483,309
Transfer From Municipal Street Fund	4,969,577	11,781,926	16,751,503
Transfer From Major Street Fund	0	0	0
Interest Income	75,000	10,000	85,000
Miscellaneous Income	190	0	190
Appropriation (To)/From Fund Balance	4,000,535	1,492,876	5,493,411
Total Revenues	16,734,648	16,221,592	32,956,240
Expenditures			
Construction	11,783,395	11,967,810	23,751,205
Routine Maintenance	3,239,390	3,011,394	6,250,784
Traffic Services Maintenance	544,043	65,411	609,454
Winter Maintenance	1,076,420	251,377	1,327,797
Transfer to Local Road Fund	0	0	0
Debt Payment	0	888,000	888,000
Admin., Records, Engineering	91,400	37,600	129,000
Total Maintenance	4,951,253	4,253,782	9,205,035
Total Expenditures	16,734,648	16,221,592	32,956,240

Major and Local Road Funds Summary

TRANSPORTATION

Transportation	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
Gravel to Pave Conversion (Local Roads)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-
Local Road Reconstruction, (See Local Road	12,730,000	12,000,000	11,600,000	10,500,000	10,300,000	11,140,000	-
Tri-Party TBD	115,000	115,000	115,000	115,000	115,000	115,000	-
Major Road Capital Preventative Maintenance	2,000,000	650,000	920,000	1,500,000	840,000	1,900,000	-
Industrial/Commercial Rd Rehabilitation	6,000,000	5,000,000	800,000	1,100,000	1,680,000	1,800,000	-
Signal Modernization	240,000	-	-	-	-	-	-
Eleven Mile Road, Farmington Road to Orchard	4,600,000	-	-	-	-	-	-
Nine Mile Road, Drake Road to Gill Road	-	2,700,000	-	-	-	-	-
Nine Mile Road, Gill Road to Farmington Road	-	2,700,000	-	-	-	-	-
Nine Mile Road, Walsingham Drive to Drake Road	-	-	2,700,000	-	-	-	-
Folsom Road, Nine Mile Road to Orchard Lake	-	-	3,100,000	-	-	-	-
Halsted Road, Eight Mile Road to Nine Mile Road	-	-	-	4,600,000	-	-	-
Drake Road, Nine Mile Road to M-5	-	-	-	950,000	-	-	-
Halsted Road, Twelve Mile Road to Fourteen Mile	-	-	-	-	1,500,000	-	-
Farmington Road, Thirteen Mile Road to Fourteen	-	-	-	-	3,000,000	-	-
Metroview Drive, Eight Mile Road to Green Hill	-	-	-	-	1,400,000	-	-
Shiawassee Road, Inkster Road to Middlebelt	-	-	-	-	-	4,400,000	-
Tuck Road, Folsom Road to Eight Mile Road	-	-	-	-	-	2,500,000	-
Total Transportation	26,685,000	24,165,000	20,235,000	19,765,000	19,835,000	22,855,000	-

LOCAL ROADS

Local Roads	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
Local Road Capital Preventative Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-
Heritage Hills/Wedgewood Commons Phases 4 &	5,500,000	5,500,000	-	-	-	-	-
Fairgreen Hills (Fairway Hills Dr.)	650,000	-	-	-	-	-	-
Coventry (Scottsdale Rd.)	830,000	-	-	-	-	-	-
Supervisor's Plat of Quaker Valley Farms	4,750,000	-	-	-	-	-	-
Country Corner (Gramercy Ct.)	-	500,000	-	-	-	-	-
Richland Gardens Area Project	-	5,000,000	5,000,000	5,000,000	-	-	-
Woodcreek Hills Subdivision	-	-	5,600,000	-	-	-	-
Supervisor's Sub #8 (Goldsmith)	-	-	-	1,500,000	-	-	-
Barbizon Estates	-	-	-	3,000,000	-	-	-
Farmington Hills Subdivision	-	-	-	-	3,500,000	-	-
Camelot Courts /	-	-	-	-	4,400,000	4,400,000	-
Franklin Fairways	-	-	-	-	1,400,000	-	-
Greencastle Subdivision	-	-	-	-	-	4,200,000	-
Hunters Pointe Colony	-	-	-	-	-	840,000	-
Trestain (Part of Trestain Farms)	-	-	-	-	-	700,000	-
Total Local Roads	12,730,000	12,000,000	11,600,000	10,500,000	10,300,000	11,140,000	-

INDUSTRIAL/COMMERCIAL ROADS

Industrial/Commercial Roads	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
Farmington Freeway Industrial Park, Phase 2	6,000,000	-	-	-	-	-	-
Farmington Freeway Industrial Park, Phase 3	-	5,000,000	-	-	-	-	-
Farmington Hills IRO Park North (Enterprise Ct.)	-	-	800,000	-	-	-	-
Sinacola Industrial Park	-	-	-	1,100,000	-	-	-
North Industrial Drive	-	-	-	-	1,680,000	-	-
Hallwood/Hallwood Court	-	-	-	-	-	1,800,000	-
Total Industrial/Commercial Roads	6,000,000	5,000,000	800,000	1,100,000	1,680,000	1,800,000	-

PARKS MILLAGE FUND

Overview

This Fund provides for the accounting and budgeting of the voter approved up to 0.50 mill special parks millage. Revenue is calculated by multiplying the eligible taxable value by the Headlee adjusted millage rate and reducing the figure for estimated tax captures and delinquent taxes. The initial millage was approved in 1986 and renewed for a ten-year period in 1997. Voters approved a 10-year renewal in August 2018 which will run July 2019 – June 2029.

Revenue Assumptions

This Fund historically receives revenue from the special millage levy, industrial facilities tax payments and interest income. Beginning in FY 16/17, this Fund also received a reimbursement from the State of Michigan for the exemption of certain personal property taxes, per the State’s phased-in personal property tax reform. Overall tax revenue will increase by 3.6% in FY 23/24 from an increase in taxable value, partially offset by a Headlee Rollback of the millage, as shown below.

CITY OF FARMINGTON HILLS
PARKS & RECREATION MILLAGE

Ad Valorem

Real Property:

	FY 22/23	FY 23/24
Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$3,711,168,480	\$3,934,292,179
Millage Rate	0.4546	0.4546
Real Property Tax Levy	\$1,687,097	\$1,788,529

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$231,062,840	\$244,927,027
Millage Rate	0.4546	0.4546
Personal Property Tax Levy	\$105,041	\$111,344
Estimated Collections after Delinquencies	\$102,940	\$109,117

Total Ad Valorem	\$1,790,038	\$1,897,646
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IFT

Real Property:

	FY 22/23	FY 23/24
Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$0	\$0
Millage Rate	0.2273	0.2273
Real Property Tax Levy	\$0	\$0

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield, CIA)	\$197,710	\$220,051
Millage Rate	0.2273	0.2273
Personal Property Tax Levy	\$45	\$50
Estimated Collections after Delinquencies	\$44	\$49

Total IFT	\$44	\$49
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Parks Millage Fund

Expenditures

Financial support this year will continue for various Capital Improvements and General Fund support for Park Maintenance, the Nature Center, Senior Programs, Youth and Family Programs, Cultural Arts, and various Facility Programs.

Fund Balance

Fund balance is projected to decrease by \$373,278 to \$170,644 at June 30, 2023, which is 7.76% of Total Expenditures and Other Financing Uses.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Parks Millage Fund	\$2,069,699	\$1,580,691	\$2,474,391	\$2,474,391	\$2,115,150	\$2,157,150	\$2,205,150
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (359,241)		
2023/24 Budget vs. 2022/23 Projection - %					-14.52%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (359,241)		
2023/24 Budget vs. 2022/23 Budget - %					-14.52%		

Parks Millage Fund

PARKS MILLAGE FUND

FUND NUMBER: 410

Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	1,000,731	678,794	846,741	846,741	276,704	146,751	68,701
REVENUES							
Special Levy	1,673,748	1,717,959	1,738,722	1,771,743	1,878,047	1,971,950	2,031,108
IFT Payments	128	52	150	150	150	150	150
LCSSA Reimb. of Exempt Pers. Property	54,713	50,530	25,000	25,000	25,000	25,000	25,000
Sale of Fixed Assets	9,860	2,481	0	0	0	0	0
Green Fees	0	0	30,000	30,000	30,000	30,000	30,000
Ice Fees	0	0	30,000	30,000	30,000	30,000	30,000
Interest on Investments	9,312	6,384	3,000	18,694	22,000	22,000	22,000
Unrealized Gains/(Losses)	0	(28,767)	0	28,767	0	0	0
TOTAL REVENUES	1,747,761	1,748,639	1,826,872	1,904,354	1,985,197	2,079,100	2,138,258
EXPENDITURES							
Operations:							
Audit & Legal Fees	1,300	1,290	1,300	1,300	1,300	1,300	1,300
Portable Bathroom units	8,124	10,449	8,000	8,000	8,000	8,000	8,000
Park Maintenance	0	0	75,000	75,000	0	0	0
Players Barn Contract	0	0	0	0	0	0	0
Total Operations	9,424	11,739	84,300	84,300	9,300	9,300	9,300
Capital:							
Heritage Park (YAC)	0	0	0	0	0	0	0
Heritage Park- Splash Pad	0	1,368	123,632	123,632	0	0	0
Athletic Fields	0	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0	0
Equipment	307,734	259,734	908,609	908,609	798,000	840,000	888,000
Dog Park Improvements	0	0	0	0	0	0	0
The Hawk Equipment	0	0	0	0	0	0	0
Trail & Wayfinding	0	0	0	0	0	0	0
Activities Centers Improvements	475	0	0	0	0	0	0
Trail & Wayfinding	14,000	0	50,000	50,000	0	0	0
Activities Centers Improvements	0	0	0	0	0	0	0
Total Capital	322,209	261,102	1,082,241	1,082,241	798,000	840,000	888,000
Total Expenditures	331,633	272,841	1,166,541	1,166,541	807,300	849,300	897,300
OTHER FINANCING USES							
General Fund							
Park Maintenance/Operations	382,450	382,450	382,450	382,450	382,450	382,450	382,450
Nature Center	75,400	75,400	75,400	75,400	75,400	75,400	75,400
Youth Services	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Activities Center/Seniors	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Cultural Arts	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Facility/Programs	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Capital Improvement Fund	112,000	0	0	0	0	0	0
Community Center Renovations Fund	318,216	0	0	0	0	0	0
Total Other Financing Uses	1,738,066	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850
TOTAL EXPENDITURES AND OTHER FINANCING USES (OFU)	2,069,699	1,580,691	2,474,391	2,474,391	2,115,150	2,157,150	2,205,150
Revenues over/(under) Expenditures	(321,937)	167,947	(647,519)	(570,038)	(129,953)	(78,050)	(66,892)
FUND BALANCE AT JUNE 30	678,794	846,741	199,222	276,704	146,751	68,701	1,809

NUTRITION GRANT FUND

Overview

The Nutrition Grant Fund provides meals to Farmington/Farmington Hills residents, 60 years and over and is funded primarily by Federal Grants from the U.S. Department of Health and Human Services passed through the Area Agency on Aging. The Federal Grants are subject to Federal compliance audits. The Senior Division of the Special Services Department provides nutrition services for both congregate (on site) meals offered at the Center for Active Adults located in the Costick Center, and to homebound older adults unable to prepare their own meals.

The congregate and home delivered meals are designed to meet one-third of the recommended daily dietary requirement focusing on nutritional needs through careful menu planning, quality food and nutrition education.

The Home Delivered Meal (HDM) program mandates the delivery of one hot meal on five or more days a week at least one meal per day, may consist of a hot meal, cold meal, frozen meal, shelf stable or supplemental foods. Six shelf stable meals are required to be in every HDM client's home in the event of an emergency that would prohibit the daily meal delivery (i.e., inclement weather, power failure, etc. preventing the preparation and delivery of meals). All daily meals are delivered to the home by volunteers.

Holiday Meals are prepared in the Costick Center Kitchen and delivered by staff and volunteers on Thanksgiving, Christmas, and Easter Day. A total of 110,632 meals were served in FY 2021/22. A projection of 112,000 meals is estimated for the FY 2022/23 contract year.

Revenue Assumptions

Funding is primarily provided by Federal Grants and program income for both congregate and homebound meals. A local grant match is also required from the city. Additional funding comes from donations and interest income. On July 1, 2023, the suggested donation will increase from \$2.75 to \$3.50.

Expenditures

Personnel, supplies, and utility/rent expenditures are used to provide congregate and homebound meals to those 60 years and older.

Fund Balance

Fund balance is projected to be \$0 on June 30, 2023.

Nutrition Grant Fund

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Nutrition Grant Fund	\$546,279	\$685,633	\$582,143	\$586,690	\$513,365	\$513,365	\$513,365
2022/23 Projection vs. Budget - \$				\$ 4,547			
2022/23 Projection vs. Budget - %				0.78%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (73,325)		
2023/24 Budget vs. 2022/23 Projection - %					-12.50%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (68,778)		
2023/24 Budget vs. 2022/23 Budget - %					-11.81%		

Nutrition Grant Fund

FUND NUMBER: 281

Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1 (000)	0	0	0	0	0	0	0
REVENUES							
Federal Grant	406,399	454,834	360,000	360,000	286,722	286,722	286,722
Program Income	98,055	134,181	120,834	120,834	120,834	120,834	120,834
Interest Income	33	-6,569	500	5,047	5,000	5,000	5,000
Local Match	41,793	35,132	31,858	31,858	31,858	31,858	31,858
Other Income - GF contributi	0	68,055	68,951	68,951	68,951	68,951	68,951
Total Revenues	546,279	685,633	582,143	586,690	513,365	513,365	513,365
EXPENDITURES							
200-80 Audit Fees	405	405	410	410	410	410	410
100-74 Congregate Meals	44,427	77,418	87,215	82,516	87,215	87,215	87,215
200-74 Homebound Meals	500,798	556,532	494,518	503,764	425,740	425,740	425,740
FFCRA Homebound Meals	649	51,278	0		0	0	
Total Expenditures	546,279	685,633	582,143	586,690	513,365	513,365	513,365
Revenues over/(under) Expenditures	0	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0	0

PUBLIC SAFETY MILLAGE FUND

In November 2015 voters passed a renewal of the 1.4764 millage. This renewal became effective in July 2016 and expires June 30, 2026. In November 2021 voters passed a renewal of the additional 1.70 mills, effective in July 2023 and expires June 30, 2033. Revenue is calculated by multiplying the eligible taxable value by the Headlee adjusted millage rate and reducing the figure for estimated tax captures and delinquent taxes.

Revenue Assumptions

This Fund historically receives revenue from the special millage levy, industrial facilities tax payments and interest income. Beginning in FY 16/17, this Fund also received a reimbursement from the State of Michigan for the exemption of certain personal property taxes, per the State's phased-in personal property tax reform. Overall tax revenue will increase by approximately 1.4% in FY 2023/24 from an increase in taxable value, partially offset by a Headlee Rollback of the millage, as shown below.

CITY OF FARMINGTON HILLS
PUBLIC SAFETY MILLAGE

Ad Valorem

Real Property:

	FY 22/23	FY 23/24
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$3,711,168,480	\$3,934,292,179
Millage Rate	3.0389	3.0389
Real Property Tax Levy	\$11,277,870	\$11,955,921

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$231,062,840	\$244,927,027
Millage Rate	3.0389	3.0389
Personal Property Tax Levy	\$702,177	\$744,309
Estimated Collections after Delinquencies	\$688,133	\$729,423

Total Ad Valorem	\$11,966,003	\$12,685,343
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IFT

Real Property:

	FY 22/23	FY 23/24
Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$0	\$0
Millage Rate	1.5195	1.5195
Real Property Tax Levy	\$0	\$0

Personal Property:

Taxable Value (Excl. Ren Zone, Sr., Brownfield., CIA)	\$197,710	\$209,573
Millage Rate	1.5195	1.5195
Personal Property Tax Levy	\$300	\$318
Estimated Collections after Delinquencies	\$294	\$312

Total IFT	\$294	\$312
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Public Safety Millage

Expenditures

The public safety millage funds the following expenditures in FY 2023/24:

Police

- 38 sworn police officers
- 4 full-time police dispatchers, required for delivery of Emergency Medical Dispatch services
- 1 full-time civilian police dispatch supervisor

Fire

- 1 Fire Chief
- 1 Deputy Chief (Fire)
- 4 Battalion Chiefs
- 4 Shift Lieutenants (Fire)
- 5 Shift Sergeants (Fire)
- 21 Full-time fire fighters (Career)
- 1 EMS Coordinator
- 5.85 FTE Paid Callback Fire Fighters

Fund Balance

Fund Balance is projected to be approximately \$2.77 million or 21.4% of expenditures at June 30, 2024.

	2020/21 Actual	2021//2022 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Public Safety Fund	\$11,087,999	\$11,070,563	\$12,086,407	\$12,086,407	\$12,978,531	\$13,497,355	\$14,004,966
2022/23 Projection vs. Budget - \$				\$ 584,220			
2022/23 Projection vs. Budget - %				26.31%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (28,007)		
2023/24 Budget vs. 2022/23 Projection - %					-1.00%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 556,213		
2023/24 Budget vs. 2022/23 Budget - %					25.05%		

Public Safety Millage

PUBLIC SAFETY MILLAGE

FUND NUMBER: 205

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1		2,497,389	2,483,993	2,660,307	2,660,307	2,805,066	2,777,059	2,864,512
REVENUES								
403-005	Public Safety Millage	10,883,003	11,171,503	11,381,783	11,966,003	12,685,343	13,319,610	13,719,199
403-031	IFT Payments	836	335	870	870	887	905	923
574-001	LCSSA Reimb. of Exempt Pers. Property	146,030	132,796	200,513	200,513	200,513	200,513	200,513
642-025	Sale of Fixed Assets	0	34,000	0	0	0	0	0
664-005	Interest Income	44,734	36,884	63,780	63,780	63,780	63,780	63,780
668-001	Unrealized Gains/(Losses)	0	(128,642)	0	0	0	0	0
TOTAL REVENUES		11,074,602	11,246,877	11,646,946	12,231,166	12,950,524	13,584,808	13,984,415
EXPENDITURES								
REIMBURSEMENTS TO GENERAL FUND								
(300) Police Department								
702-010	Salaries and Wages	5,306,157	5,180,247	5,711,697	5,711,697	6,235,182	6,517,801	6,813,750
970-058	Capital Outlay	388,311	0	417,953	417,953	438,850	460,793	474,617
00-996-00	Audit Fees	3,828	4,100	4,000	4,000	4,000	4,000	4,000
Total Police Department		5,698,296	5,184,347	6,133,650	6,133,650	6,678,032	6,982,594	7,292,367
(337) Fire Department								
702-010	Salaries and Wages	5,385,876	5,882,116	5,948,757	5,948,757	6,296,499	6,510,761	6,708,599
970-058	Capital Outlay	0	0	0	0	0	0	0
00-996-00	Audit Fees	3,828	4,100	4,000	4,000	4,000	4,000	4,000
Total Fire Department		5,389,703	5,886,216	5,952,757	5,952,757	6,300,499	6,514,761	6,712,599
TOTAL EXPENDITURES		11,087,999	11,070,563	12,086,407	12,086,407	12,978,531	13,497,355	14,004,966
Excess Revenues over Expenditures		(13,397)	176,314	(439,461)	144,759	(28,007)	87,454	(20,551)
FUND BALANCE AT JUNE 30		2,483,993	2,660,307	2,220,846	2,805,066	2,777,059	2,864,512	2,843,962
Fund Balance as a % of Expenditures		22.40%	24.03%	18.37%	23.21%	21.40%	21.22%	20.31%

FEDERAL FORFEITURE FUND

Overview

This Fund was established in 2007, to comply with the guidelines of the Uniform Budgeting Act of 1978. It obtains its funding from the distribution of forfeited assets seized in drug arrests under federal statutes. Its forfeiture funds are considered Federal Grants for purposes of compliance with Federal Grant regulations.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2023/24, available resources will be utilized to:

- Purchase duty and training ammunition
- Purchase investigative division storage cabinets
- Fund other necessary expenditures not available in the Department's General Fund base budget.

Fund Balance

Fund balance is projected to be \$123,753 at June 30, 2024. The \$181,632 reduction in fund balance is due to an agency requirement to not budget for revenue. Therefore, all budgeted expenditures are covered by available fund balance.

	2020/21 Actual	2021/22 Budgeted	2021/22 Estimated	2022/23 Requested	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Federal Forfeiture Fund	\$175,024	\$355,551	\$379,200	\$120,562	\$186,632	\$200	\$200
2022/23 Projection vs. Budget - \$				\$ (258,638)			
2022/23 Projection vs. Budget - %				-68.21%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 66,070		
2023/24 Budget vs. 2022/23 Projection - %					54.80%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (192,568)		
2023/24 Budget vs. 2022/23 Budget - %					-50.78%		

Federal Forfeiture Fund

FEDERAL FORFEITURE FUND

FUND NUMBER: 213

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	817,375	769,769	447,053	586,138	477,305	295,673	300,473
REVENUES							
642-010 Auction	5,250	0	0	0	0	0	0
642-012 Federal Treasury Forfeiture	0	0	0	0	0	0	0
642-013 Federal Forfeiture	76,428	140,972	0	0	0	0	0
642-025 Fixed Asset Disposal	40,722	29,830	0	0	0	0	0
642-015 Miscellaneous Income	0	0	0	0	0	0	0
664-005 Interest Income	5,018	3,345	0	11,729	5,000	5,000	5,000
668-001 Unrealized Gains/(Losses)	0	(2,227)	0	0	0	0	0
TOTAL REVENUE	127,418	171,920	0	11,729	5,000	5,000	5,000
OTHER FINANCING SOURCES							
Transfer from General Fund	0	0	0	0	0	0	0
Total Other Financing Sources	0	0	0	0	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	127,418	171,920	0	11,729	5,000	5,000	5,000
EXPENDITURES							
(740) OPERATING SUPPLIES							
008 Drug Education	0	336	1,000	1,000	3,000	0	0
009 Evidence Lab Supplies	0	0	5,000	2,500	5,000	0	0
018 Ammunition & Weapons	18,233	26,560	100,000	100,000	56,750	0	0
019 Uniform	5,464	148,517	10,000	0	37,250	0	0
040 Miscellaneous	1,895	4,614	12,000	17,062	9,075	0	0
Category Total	25,592	180,026	128,000	120,562	111,075	0	0
(801) PROFESSIONAL & CONTRACTUAL							
009 In-Car Camera Maintenance	148,000	0	0	0	0	0	0
013 Education & Training	0	0	0	0	0	0	0
021 Audit Fee	148	53	200	0	200	200	200
098 Polygraph/DNA Services	1,285	829	1,000	0	0	0	0
Category Total	149,432	882	1,200	0	200	200	200
(970) CAPITAL OUTLAY							
002 Equipment	0	174,643	0	0	75,357	0	0
Category Total	0	174,643	0	0	75,357	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	175,024	355,551	129,200	120,562	186,632	200	200
Revenues over/(under) Expenditures	(47,607)	(183,631)	(129,200)	(108,833)	(181,632)	4,800	4,800
FUND BALANCE AS OF JUNE 30	769,769	586,138	317,853	477,305	295,673	300,473	305,273

STATE FORFEITURE FUND

Overview

The State Forfeiture fund was established in 1989, to comply with the guidelines of the Uniform Budgeting Act of 1978. This Fund obtains its funding from the distribution of forfeited assets seized in drug arrests under state statutes.

Revenue Assumptions

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2023/24, available resources will be utilized to:

- Purchase police operating supplies (e.g. ammunition)
- Provide police education and training
- Purchase K9 supplies and veterinarian care

Fund Balance

Fund balance is projected to be \$247,123 at June 30, 2024.

	2020/21 Actual	2021/22 Actual	2021/22 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total State Forfeiture Fund	\$4,644	\$19,923	\$8,700	\$8,976	\$16,450	\$200	\$200
2022/23 Projection vs. Budget - \$				\$ 276			
2022/23 Projection vs. Budget - %				3.17%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 7,474		
2023/24 Budget vs. 2022/23 Projection - %					83.28%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 7,750		
2023/24 Budget vs. 2022/23 Budget - %					89.08%		

State Forfeiture Fund

STATE FORFEITURE FUND

FUND NUMBER: 214

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	207,273	276,585	285,454	270,614	270,727	260,277	265,077
REVENUES							
642-010 Auction	0	0	0	0	1,000	0	0
642-014 State Forfeiture	60,646	23,364	0	2,586	0	0	0
642-025 Sale of Fixed Assets	11,452	0	0	0	0	0	0
664-005 Interest Income	1,858	1,493	0	6,502	5,000	5,000	5,000
668-001 Unrealized Gains/(Losses)	0	(10,903)	0	0	0	0	0
TOTAL REVENUE	73,956	13,953	0	9,088	6,000	5,000	5,000
EXPENDITURES							
(740) OPERATING SUPPLIES							
008 Drug Education	0	799	1,000	1,000	1,000	0	0
012 Training Expense	0	0	0	276	0	0	0
018 Ammunition & Weapons	0	0	1,000	1,000	1,750	0	0
019 Uniform	0	0	0	0	4,000	0	0
040 Miscellaneous	3,651	13,391	6,500	6,500	6,500	0	0
Total Operating Supplies	3,651	14,190	8,500	8,776	13,250	0	0
(801) PROFESSIONAL & CONTRACTUAL							
013 Education & Training	0	0	0	0	0	0	0
021 Audit Fees	148	53	200	0	200	200	200
070 Crime Prevention	419	0	0	200	3,000	0	0
Total Professional & Contractual	567	53	200	200	3,200	200	200
(970) CAPITAL OUTLAY							
002 Equipment	0	0	0	0	0	0	0
036 Building Improvements	426	5,681	0	0	0	0	0
Total Capital Outlay	426	5,681	0	0	0	0	0
TOTAL EXPENDITURES	4,644	19,923	8,700	8,976	16,450	200	200
TOTAL EXPENDITURES AND OTHER FINANCING USES	4,644	19,923	8,700	8,976	16,450	200	200
Revenues over/(under) Expenditures	69,312	(5,970)	(8,700)	113	(10,450)	4,800	4,800
FUND BALANCE AS OF JUNE 30	276,585	270,614	276,754	270,727	260,277	265,077	269,877

**COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) FUND**

Overview

Annually, Farmington Hills receives CDBG funds from the United States Department of Housing and Urban Development (HUD). The Federal Grants are subject to Federal compliance audits. The funds are used to provide assistance to low- and moderate-income individuals for housing rehabilitation work and for capital improvements in eligible areas.

Revenue Assumptions

This Fund receives revenue from the Community Development Block Grant Program, block grant carryover which is unused money from the previous year, and program loan receipts or payments made upon the sale of property which received a deferred loan. Block grant carryover and loan receipts are unpredictable and fluctuate from year to year.

Expenditures

In FY 2023/24, approximately 20 homes will be rehabilitated at a cost of \$279,426 as part of the Housing Rehabilitation Program.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2024.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Community Development Block Grant Fund	\$843,502	\$520,701	\$450,067	\$1,037,979	\$451,914	\$410,694	\$410,694
2022/23 Projection vs. Budget - \$				\$ 587,912			
2022/23 Projection vs. Budget - %				130.63%			
2023/24 Budget vs. 2022/23 Projection - \$					\$(586,065)		
2023/24 Budget vs. 2022/23 Projection - %					-56.46%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 1,847		
2023/24 Budget vs. 2022/23 Budget - %					0.41%		

Community Development Block Grant Fund

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

FUND NUMBER: 275

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1		0	0	0	0	0	0	0
REVENUES								
	Community Development							
	Block Grant	654,201	493,175	399,667	897,959	383,832	360,644	360,644
	Housing Rehabilitation							
	Program Loan Receipts	189,291	27,498	50,000	140,000	68,032	50,000	50,000
	Interest Income	11	32	400	20	50	50	50
	Total Revenues	843,502	520,705	450,067	1,037,979	451,914	410,694	410,694
EXPENDITURES								
ADMINISTRATION								
	Salaries & Wages	19,836	23,534	22,000	23,000	23,000	23,000	23,000
	Fringe Benefits	22,347	26,868	25,000	26,000	26,000	26,000	26,000
	Rehab Programs	55,596	45,152	50,000	48,000	48,000	48,000	48,000
	Covid Admin Costs	20,959	15,419	14,041	26,672	0	0	0
	Supplies	63	0	100	100	100	100	100
	Conferences & Workshops	100	601	200	300	200	300	300
	Memberships & Dues	4,340	5,465	3,800	4,500	4,500	4,500	4,500
	Education & Training	0	429	500	500	500	500	500
	Legal Notices	2,383	1,172	1,500	800	1,500	1,500	1,500
	Common Ground	5,000	5,000	5,000	10,000	10,000	10,000	10,000
	Haven	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	South Oakland Shelter	7,500	7,500	7,500	7,500	7,500	7,500	7,500
	CARES	52,924	0	0	15,000	15,000	15,000	15,000
	COVID-19 Subrecipients	123,717	317,245	28,000	2,485	0	0	0
	Audit Fees	235	625	3,000	2,000	2,000	2,000	2,000
	Category Total	325,000	459,010	170,641	176,857	148,300	148,400	148,400
CAPITAL OUTLAY								
	Housing Rehab. Grants	64,135	44,673	100,000	66,377	123,188	100,000	100,000
	Housing Rehabilitation	95,164	5,200	129,426	164,321	112,394	112,294	112,294
	Housing Rehab. Income Est.	189,291	0	50,000	140,000	68,032	50,000	50,000
	Capital Projects	169,912	11,819	0	490,424	0	0	0
	Rehab Program Costs	0	0	0	0	0	0	0
	Category Total	518,502	61,691	279,426	861,122	303,614	262,294	262,294
	Total Expenditures	843,502	520,701	450,067	1,037,979	451,914	410,694	410,694
TOTAL EXPENDITURES AND OTHER FINANCING USES		843,502	520,701	450,067	1,037,979	451,914	410,694	410,694
Excess Revenue over Expenditures		0	4	0	0	0	0	0
FUND BALANCE AT JUNE 30		0	4	0	0	0	0	0

MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) GRANT FUND

Overview

The Michigan Indigent Defense Commission (MIDC) was created by legislation in 2013 after an advisory commission recommended improvements to the state’s legal system, including separating the provision of indigent defense counsel from the Court system to separate entities known as Managed Assigned Counsel Coordinators (MACC). The 47th District Court, which is jointly funded by the City of Farmington Hills and the City of Farmington, transitioned its administration of the MIDC program to the City of Farmington Hills in 2021.

Revenue Assumptions

This Fund receives grant revenue from the Michigan Indigent Defense Commission (MIDC) and a local match from the General Fund and from the City of Farmington.

Expenditures

All expenditures are to provide defense attorney services to indigent defendants, or professional contractual services to administer the MIDC grant that funds the program, including scheduling attorneys, providing vouchers for payment of attorney services, grant reporting, and general compliance.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2024.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total MIDC Grant Fund	\$0	\$0	\$356,581	\$356,581	\$356,581	\$356,581	\$356,581
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ -		
2023/24 Budget vs. 2022/23 Projection - %					0.00%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ -		
2023/24 Budget vs. 2022/23 Budget - %					0.00%		

Michigan Indigent Defense Commission (MIDC) Grant Fund

MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) GRANT FUND

FUND NUMBER: 262

Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	0	0	0	0	0	0	0
(000)							
REVENUES							
539-0 Federal Grant	0	0	334,784	334,784	334,784	334,784	334,784
664-0 Interest Income	0	0	100	100	100	100	100
678-0 Local Match - Farmington	0	0	3,320	3,320	3,320	3,320	3,320
678-0 Local Match - Farmington Hill	0	0	18,377	18,377	18,377	18,377	18,377
Total Revenues	0	0	356,581	356,581	356,581	356,581	356,581
(015)							
EXPENDITURES							
801-0 Contractual Services	0	0	40,560	40,560	40,560	40,560	40,560
801-0 Appointed Council	0	0	316,021	316,021	316,021	316,021	316,021
Total Expenditures	0	0	356,581	356,581	356,581	356,581	356,581
Revenues over/(under) Expenditures	0	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0	0

DEBT SERVICE FUNDS

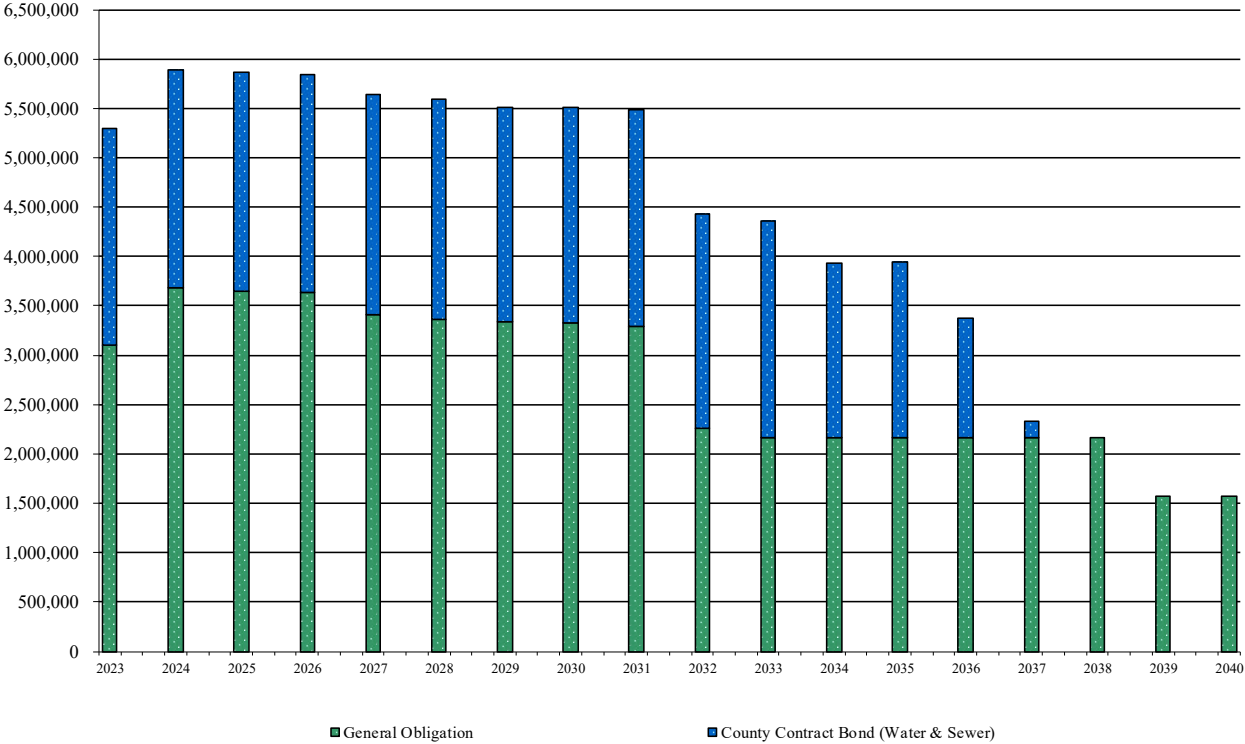
Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditure of resources earmarked for the retirement of debt issued directly by the City or for which the City agreed, by contract, to make debt payments on bonds issued by other units of government on the City's behalf. The City has one Debt Service Fund: the General Debt Service Fund. Water and Sewer Debt is accounted for within the Water and Sewer Enterprise Fund.

General Debt Service Fund

This Fund was established in FY 1994/95 for all the debt service payments to be funded with local property tax revenue. The bond issues to be serviced by this Fund fall into the following categories: G.O. Tax Limited Capital Improvement Bonds, Storm Drain Bonds, and Highway Bonds. Bonds are payable on the City-at-large share of Local Road SAD's through 2032, the Golf Club through 2031, and the community center through 2040.

The City of Farmington Hills' Debt Management Policies are outlined in the Financial Policies Section of this Budget Document. The following Chart reflects the Schedule of Debt Retirement for Existing Debt.

**Schedule of Existing Debt Service (as of June 30, 2023)
for Fiscal Years Ending June 30, 2023 - 2041**



DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2023	\$134,929	\$134,929
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,845,000	1,845,000
Interest and Fiscal Charges	974,747	974,747
Miscellaneous	2,500	2,500
Total Expenditures	2,822,247	2,822,247
Revenues over/(under) Expenditures	(2,772,047)	(2,772,047)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,325,000	2,325,000
-CIP Fund	452,543	452,543
-Local Road Fund	0	0
-General Debt Fund	0	0
-Park Millage Fund	0	0
Total Transfers In	2,777,543	2,777,543
Total Other Financing Sources and Uses	2,777,543	2,777,543
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	5,496	5,496
FUND BALANCE AT JUNE 30, 2024	\$140,425	\$140,425

Debt Service Funds

GENERAL DEBT SERVICE FUND

FUND NUMBER: 301

Acct. No. Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	273,329	89,047	102,189	102,189	134,929	140,425	169,343
REVENUES							
664-005 Interest Income	247	324	200	200	200	200	200
Contribution from Farmington - Court	175,252	-	-	-	-	-	-
655-008 District Court Building Fund	52,241	53,851	50,000	50,000	50,000	50,000	50,000
695-000 Proceeds from Bond Sale	4,125,000	-	-	-	-	-	-
668-001 Unrealized Gains/(Losses)	-	(863)	-	-	-	-	-
Total Revenues	4,352,740	53,312	50,200	50,200	50,200	50,200	50,200
OTHER FINANCING SOURCES							
Transfers From Other Funds:							
676-101 General Fund	2,700,000	2,200,935	2,200,000	2,200,000	2,325,000	2,325,000	2,325,000
676-203 Local Road Fund	77,725	-	-	-	-	-	-
676-404 CIP Fund	-	-	-	-	452,543	452,543	943,312
	2,777,725	2,200,935	2,200,000	2,200,000	2,777,543	2,777,543	3,268,312
TOTAL REVENUES AND OTHER FINANCING SOURCES	7,130,465	2,254,247	2,250,200	2,250,200	2,827,743	2,827,743	3,318,512
EXPENDITURES							
907 GENERAL DEBT ISSUES:							
990 Interest:							
Minnow Pond interest	-	-	-	-	-	-	-
017 2012 G.O. Limited Capital Impr. Bonds	7,725	-	-	-	-	-	-
018 2013 Golf Refunding Bond	92,413	24,463	15,544	15,544	5,438	-	-
019 2019 G.O. Limited Capital Impr. Bonds	648,250	628,950	609,300	609,300	589,350	569,050	548,350
020 2020 G.O. Limited Refunding Bonds	15,725	61,523	60,116	60,116	58,618	54,400	47,149
023 2023 G.O. Limited Capital Impr. Bonds	-	-	-	-	321,342	292,875	277,250
025 2025 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	245,384
Total	764,113	714,935	684,960	684,960	974,747	916,325	1,118,133
995 Principal:							
017 2012 G.O. Limited Capital Impr. Bonds	70,000	-	-	-	-	-	-
018 2013 Golf Refunding Bond	380,000	425,000	415,000	415,000	435,000	-	-
019 2019 G.O. Limited Capital Impr. Bonds	955,000	975,000	990,000	990,000	1,005,000	1,025,000	1,045,000
020 2020 G.O. Limited Refunding Bonds	-	125,000	125,000	125,000	130,000	550,000	565,000
023 2023 G.O. Limited Capital Impr. Bonds	-	-	-	-	275,000	305,000	320,000
025 2025 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	245,384
Total	1,405,000	1,525,000	1,530,000	1,530,000	1,845,000	1,880,000	2,175,384
TOTAL GENERAL DEBT	2,169,113	2,239,935	2,214,960	2,214,960	2,819,747	2,796,325	3,293,517
996							
001 Miscellaneous/Audit Expense	1,925	1,170	2,500	2,500	2,500	2,500	2,500
002 Bond Issuance Costs	44,675	-	-	-	-	-	-

Debt Service Funds

GENERAL DEBT SERVICE FUND

FUND NUMBER: 301

Acct. No.	Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Expenditures		6,295,512	2,241,105	2,217,460	2,217,460	2,822,247	2,798,825	3,296,017
OTHER FINANCING USES								
905	Contribution to Building Authority							
990	Interest:							
010	47th District Court - Refunding	19,235	-	-	-	-	-	-
	Total	19,235	-	-	-	-	-	-
995	Principal:							
010	47th District Court - Refunding	1,000,000	-	-	-	-	-	-
	Total	1,000,000	-	-	-	-	-	-
	Miscellaneous/Audit Expense	-	-	-	-	-	-	-
907								
996								
662	Total Contribution to Building Auth.	1,019,235	-	-	-	-	-	-
	Total Other Financing Uses	1,019,235	-	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER FINANCING USES		7,314,747	2,241,105	2,217,460	2,217,460	2,822,247	2,798,825	3,296,017

Debt Service Funds

**CALCULATION OF DEBT LEVY FY 2023/24
GENERAL DEBT SERVICE FUND**

<i>Description of Debt</i>	<i>Fund Servicing Debt</i>	<i>Final Maturity</i>	<i>Debt Outstanding Year Ended 6/30/23</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Millage*</i>
Farmington Hills Golf Club:		23-24	850,000	435,000	5,438	440,438	0.1054
2019 G.O. Limited Capital Impr. Bonds		39-40	21,995,000	1,005,000	589,350	1,594,350	0.3815
2020 G.O. Limited Refunding Bonds		30-31	4,000,000	130,000	58,618	188,618	0.0451
2023 G.O. Limited CIP Bonds		37-38	6,285,000	275,000	321,342	596,342	0.1427
GRAND TOTAL			33,130,000	1,845,000	974,747	2,819,747	0.6747
			Net Amount	Debt Millage			
	DEBT LEVY:		2,819,747	0.6747			
	Taxable Value less Ren.Zone		4,179,219,206				

* Debt issued prior to the State Constitutional Amendment in December, 1978, or approved by the vote of the electorate since that time, is exempt from Charter Millage Limitation. Debt issued without a vote of the electorate since then is subject to Charter Millage Limitations. All current bond issues and related debt service is subject to the Charter limits.

Debt Service Funds

DEBT SUMMARY FY 2023/24

Description of Existing Debt	Fund Servicing Debt	Existing Debt Outstanding at June 30, 2023	Principal	Interest	Total
General Obligation:					
Farmington Golf Club	Debt Service	850,000	435,000	5,438	440,438
Local Roads - Assesseees	Local Road	6,100,000	755,000	108,813	863,813
Capital Imp. - Comm. Ctr.	Debt Service	21,995,000	1,005,000	589,350	1,594,350
Refunding Bond	Debt Service	4,000,000	130,000	58,618	188,618
Capital Imp - 2023 CIP	Debt Service	6,285,000	275,000	321,342	596,342
County Contract Bonds	* Water and Sewer	24,369,284	1,582,525	621,574	2,204,099
TOTAL		63,599,284	4,182,525	1,705,134	5,887,659

* Included in the City's Water and Sewer Funds

**STATEMENT OF LEGAL DEBT MARGIN
AS OF JUNE 30, 2023**

Act 279, Public Acts of Michigan of 1909, as amended, provides that the net indebtedness of the City shall not exceed 10 percent of all assessed valuation as shown by the last preceding assessment roll of the City. In accordance with Act 279, the following bonds are excluded from the computation of net indebtedness:

- Special Assessment Bonds
- Mortgage Bonds
- Revenue Bonds
- Bonds issued, or contracts or assessment obligations incurred, to comply with an order of the Water Resources Commission or a court of competent jurisdiction.
- Other obligations incurred for water supply, drainage, sewerage, or refuse disposal projects necessary to protect the public health by abating pollution.

The Municipal Finance Act provides that the total debt in Special Assessment Bonds, which would require that the City pledge its full faith and credit, shall not exceed 12 percent of the assessed valuation of taxable property of the City, nor shall such bonds be issued in excess of three percent in any calendar year unless voted. The Special Assessment Bond percent is in addition to the above described 10 percent limit provided in Act 279, Public Acts of Michigan of 1909, as amended. The following is the Legal Debt Margin calculation:

2023 State Equalized Value (SEV)		<u>\$5,722,759,540</u>
Debt Limited (10% of State Equalized Valuation and Equivalent)		572,275,954
Amount of Outstanding Debt *	63,599,284	
Less:		
Special Assessment Bonds	<u>6,100,000</u>	<u>57,499,284</u>
LEGAL DEBT MARGIN		<u>\$514,776,670</u>
Percentage of Legal Debt Limit Utilized		10.05%

*Inclusive of Water and Sewer Funds Debt.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are maintained to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays; including the acquisition or construction of major capital facilities or outlays, other than those of Roads funded by Gas & Weight Taxes/Millage, Parks & Recreation, Forfeiture Funds, and Water & Sewer Utilities, which are accounted for in separate Special Revenue and Enterprise Funds. Budget Funds in this group include:

- **The Capital Improvement Fund**, which is a major Fund by the criteria of GASB 34 and is used to account for the development of capital projects, facilities, and equipment.
- **The Community Center Renovations Fund**, which was established in 2018 and is used to account for the acquisition, renovations and ongoing capital projects and equipment for the Community Center.

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2023	\$3,897,090	\$239,981	\$4,137,072
REVENUES			
Grants	100,000	0	100,000
Interest Income	200,000	30,000	230,000
Miscellaneous	0	0	0
Total Revenues	300,000	30,000	330,000
EXPENDITURES			
Public Facilities	1,710,000	160,000	1,870,000
Drainage	2,220,000	0	2,220,000
Sidewalks	547,000	0	547,000
Equipment	4,200,000	0	4,200,000
Administration & Miscellaneous	500	300	800
Total Expenditures	8,677,500	160,300	8,837,800
Revenues over/(under)			
Expenditures	(8,377,500)	(130,300)	(8,507,800)
OTHER FINANCING			
SOURCES AND USES			
Transfer from General Fund	5,100,000	130,000	5,230,000
Transfer to Bond Fund	(452,543)	0	(452,543)
Proceeds from Bond Sale	0	0	0
Transfer from Local Road Fund	0	0	0
Total Other Financing Sources and Uses	4,647,457	130,000	4,777,457
Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	(3,730,043)	(300)	(3,730,343)
FUND BALANCE AT JUNE 30, 2024	\$167,047	\$239,681	\$406,729

CAPITAL IMPROVEMENT FUND

Overview

In 1982, the City Council established the Capital Improvement Fund for the purpose of providing financing for the acquisition and construction of infrastructure improvements and equipment acquisitions generally in excess of \$25,000 to maintain the quality of service in Farmington Hills. The annual Capital Improvement Fund Budget is the financial means by which the first year of the Capital Improvement Program (CIP) is implemented to the extent revenues are available.

Capital Improvement Plan

The City Charter (Sections 3.07 and 6.08) charges the City Manager with the responsibility of submitting a Capital Improvements Plan to the City Council. Public Act 285 of the Public Acts of 1931 of the State of Michigan requires cities with Planning Commissions to prepare a Six-Year Capital Improvements Plan.

The goal in developing a multi-year Capital Improvement Program is to plan for and establish guidelines and priorities for capital improvements and expenditures in a fiscally sound manner. This program sets forward the basis for annual fiscal capital projects budgeted in the budgetary funds such as the Capital Improvement Fund, Road Funds and dedicated millage funds for Public Safety and Parks and Recreation development. The CIP helps track multi-year projects that may require planning, design, land acquisition, construction and future operating costs. The projects identified in the CIP represent the City's plan to serve residents and anticipate the needs of our dynamic community. It is updated annually by the Planning Commission and presented to the City Council for their consideration. The following documents are considered in the preparation of the CIP:

- Five Year Departmental Plans
- Capital Improvements Plan
- The Master Plan for Future Land Use
- The Parks and Recreation Master Plan
- The Economic Development Plan
- The Master Storm Drainage Plan
- The Sustainability Study
- The Technology Master Plan
- The Municipal Complex Master Plan

Within each of these plans, a prioritization process is described that outlines how specific projects are ranked. Each year the Planning Commission, with staff input, prioritizes the projects in the Capital Improvements Plan. The establishment of priorities is indicated by the fiscal year in which the projects are scheduled to be implemented.

The Plan is reviewed by the Planning Commission at a study session and then set for public review at a public hearing. The finalized document becomes the "City of Farmington Hills Six Year Capital Improvements Plan". This formal document is not static but is used as a basis for next year's plan.

As used in this document, the term Capital Improvements Plan is intended to reflect a complete

Capital Improvement Fund

list of all major capital projects with estimates anticipated in both capital and future operating costs over the next six-year period that will be necessary to serve existing and new development in the City. All of these public facilities, utility and service projects are listed on a priority basis, which reflects the fiscal year in which they are proposed. This six-year program also includes a discussion for providing the financial means for implementing the projects so that the City can provide, as adequately as possible, for the public health, safety and general welfare of all the people of the City and economic activities that support them.

Relationship between the Capital and Operating Budgets

The Capital and Operating budgets are closely interrelated. The allocation of the total millage between operating expenditures in the General Fund, capital expenditures in the Capital Improvement Fund, and debt service on bond issues, whose proceeds were utilized to fund prior capital improvements, has a direct impact on funding committed for operations and capital improvements.

Capital expenditures impact the operating budget both positively and negatively. Paving and resurfacing roads reduces maintenance costs as does major refurbishing of City facilities. Sidewalk and bike path construction, storm drainage improvements, and DPW equipment replacement do not add any significant operating costs. However, the construction of new facilities and expansions of existing facilities will increase utility, building maintenance and custodial costs. See the Project Detail section for specific information on the operating impact of funded capital projects.

Revenue

Operating Millage appropriated to this Fund from within the City Charter millage as well as bond proceeds is the primary sources of revenue. The property tax appropriation for FY 23/24 is \$5,100,000 to help fund the proposed Capital Projects.

Expenditures

The annual Capital Improvement Fund budget is the financial means by which the first year of the Capital Improvement Program is implemented to the extent revenues are available. For FY 22/23, there were \$ 4,158,303 of project expenditures encumbered and carried forward from FY 21/22. For FY 23/24, in addition to the capital projects contained in the Road Funds, Forfeiture Funds, Parks Millage Fund, Brownfield Redevelopment Authority Fund, Community Center Renovations Fund, and Public Safety Millage Fund budgets, the City plans to expend approximately \$8.677 million for capital improvements in this Fund benefiting the entire community. This program is comprised of facility and site improvements, sidewalk construction, drainage improvements, technology enhancements, and the acquisition of various equipment for the Clerk, Public Services, Police and Fire Departments. The project detail pages describe the capital projects.

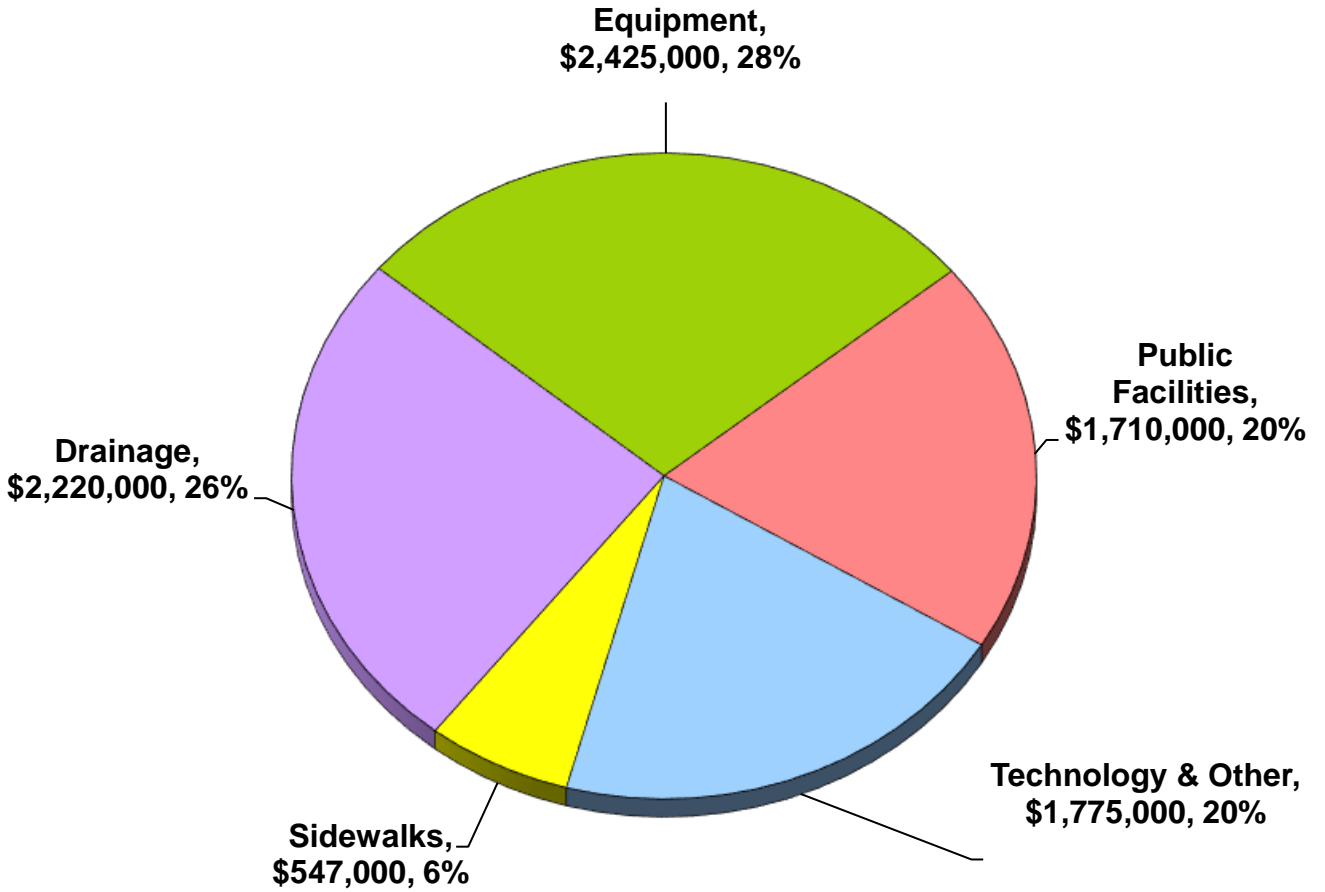
Fund Balance:

The projected fund balance will decrease by \$3.7 million to \$38,353 at June 30, 2024. All available fund balance is assumed to be used in conjunction with the City's limited taxing authority since General Fund tax dollars is the primary funding source for this Fund.

Capital Improvement Fund

	2020/21 Actual	2021/22 Actual	2022/23 Adopted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Capital Improvement Fund	\$7,323,119	\$7,372,952	\$1,837,856	\$3,897,090	\$167,047	\$12,004	\$913,193
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (9,445,053)		
2023/24 Budget vs. 2022/23 Projection - %					-50.85%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (9,445,053)		
2023/24 Budget vs. 2022/23 Budget - %					-50.85%		

Capital Improvement Fund Expenditures \$8,677,000



Capital Improvement Fund

CAPITAL IMPROVEMENT FUND

FUND NUMBER: 404

Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	5,485,307	7,323,119	7,372,952	7,372,952	3,897,090	167,047	12,004
REVENUES							
Interest on Investments	40,512	(239,105)	20,000	431,234	200,000	200,000	200,000
Grants	612,295	39,634	0	68,000	100,000	100,000	100,000
Miscellaneous	120,030	341,536	0	0	0	265,000	0
Total Revenues	772,837	142,065	20,000	499,234	300,000	565,000	300,000
OTHER FINANCING SOURCES							
Contribution From:							
Bond Proceeds	0	0	5,420,000	7,000,000	0	4,668,000	4,939,000
Parks Millage Fund	112,000	0	0	0	0	0	0
General Fund - Property Tax Allocation	6,500,000	6,500,000	7,600,000	7,600,000	5,100,000	6,900,000	6,500,000
Total Other Financing Sources	6,612,000	6,500,000	13,020,000	14,600,000	5,100,000	11,568,000	11,439,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	7,384,837	6,642,065	13,040,000	15,099,234	5,400,000	12,133,000	11,739,000
EXPENDITURES							
DRAINAGE	687,042	1,891,043	8,259,814	8,259,814	2,220,000	4,668,000	4,939,000
SIDEWALKS	148,398	391,355	1,177,700	1,177,700	547,000	252,000	615,000
EQUIPMENT							
Total Fire Equipment	689,587	1,724,683	1,333,336	1,333,336	895,000	1,015,000	885,000
Total Police Programs and Equipment	400,474	73,949	474,110	474,110	495,000	350,000	0
Total DPW Equipment & Fleet	1,318,383	597,187	1,842,734	1,842,734	1,035,000	995,000	1,055,000
Total Technology and Communications	1,269,147	750,992	2,583,581	2,583,581	1,775,000	1,250,000	1,250,000
Total Equipment	3,677,591	3,146,811	6,233,761	6,233,761	4,200,000	3,610,000	3,190,000
PUBLIC FACILITIES							
City-Wide Facility Improvements	0	0	0	0	1,000,000	1,000,000	1,000,000
Barrier Free (ADA) Improvements	17,666	25,085	25,000	25,000	25,000	25,000	25,000
Electric Vehicle (EV) Charging Stations	0	0	0	0	75,000	75,000	75,000
Fire Station Building and Site Improvements	36,905	46,950	0	0	50,000	50,000	50,000
DPW Liquid Fill Point Upgrades	0	0	0	0	150,000	0	0
West Parking Lot of City Hall Campus	0	0	0	0	410,000	0	0
Courthouse Parking Lot	0	0	0	0	0	405,000	0
Citygate Signage on Orchard Lake Road Bridge Over I-696	0	0	0	0	0	1,750,000	0
City Hall Equipment	4,500	131,755	285,340	285,340	0	0	0
City Hall-Replace Parking Lots	0	271,005	194,615	194,615	0	0	0
Police Building and Site Improvements	127,356	129,629	0	0	0	0	0
DPW Improvement	128,694	28,465	0	0	0	0	0
Gas/Canopy Pump Replacement	128,694	0	36,000	36,000	0	0	0
Costick Center Improvements/Mechanical Replacements	60,773	6,425	0	0	0	0	0
Ice Arena Building Improvements	370,957	7,492	147,480	147,480	0	0	0
Interior Lighting Fixture Replacement	0	0	576,971	576,971	0	0	0
City Hall Building Improvements	71,775	94,194	104,700	104,700	0	0	0
Security System CCTV Cameras	0	7,867	380,671	380,671	0	0	0
Heritage Park Bridge	48,779	408,006	0	0	0	0	0
City Hall/Police Dept. Underground Fuel Tank Replacemnt	0	0	700,000	700,000	0	0	0
Citywide HVAC Improvements	37,495	0	0	0	0	0	0
Parks	0	5,600	0	0	0	0	0
Total Public Facilities	1,033,594	1,162,474	2,450,778	2,450,778	1,710,000	3,305,000	1,150,000
ADMINISTRATIVE							
Audit Fee	400	550	500	500	500	500	500
Total Administrative	400	550	500	500	500	500	500
TOTAL EXPENDITURES	5,547,025	6,592,233	18,122,553	18,122,553	8,677,500	11,835,500	9,894,500
OTHER FINANCING USES							
Transfer to Debt Service	0	0	452,543	452,543	452,543	452,543	943,312
TOTAL EXPENDITURES AND OTHER FINANCING USES	5,547,025	6,592,233	18,575,096	18,575,096	9,130,043	12,288,043	10,837,812
Revenues Over/(under) Expenditures	1,837,812	49,833	(5,535,096)	(3,475,861)	(3,730,043)	(155,043)	901,188
FUND BALANCE AT JUNE 30	7,323,119	7,372,952	1,837,856	3,897,090	167,047	12,004	913,193

PROJECT DESCRIPTIONS

Drainage

The projects contained herein reflect improvements to major and minor drainage courses outlined in the Master Storm Drainage Plan and are supplemented by storm water quality considerations required under the City's National Pollutant Discharge Elimination System (NPDES) storm water permit. As the City's rapid growth nears its end, emphasis is redirected from responding to new development to maintaining or improving the aging systems that are now in place. This involves actively participating in repairs and improvements of minor drainage courses that traverse both public and private property. In this way, a functional drainage system is ensured for all areas of the City. Priority criteria are:

- Integrating water quantity issues with water quality issues.
- Immediate flood peak reduction to solve the most significant flooding concerns.
- Integration with other improvements including water main, sanitary sewer, paving, and building construction.
- Ensuring the continued development and redevelopment of the City.
- Encouragement of riparian stewardship and maintenance.

1. Storm Water NPDES Permit Program

An NPDES permit was obtained from the EGLE. As a requirement of the permit, a watershed management plan is needed. A major component of this plan is the Storm Water Management Plan. The SWMP requires that certain projects and procedures be adopted that will ultimately lead to a cleaner Rouge River in accordance with the Federal Clean Water Act. Projects may include erosion controls in the open watercourses in Farmington Hills and siltation basins to remove suspended sediment from storm water.

Under the current NPDES storm water permit, the City has a continuous requirement to identify and remove illegal discharges into City owned drainage systems. This includes sanitary system corrections, drainage system sampling and monitoring, education programs, pollution investigative efforts, etc., that are related to the City owned drainage system. The proposed investment for FY 23-24 is \$105,000.

2. Miscellaneous Storm Sewer Repair, Maintenance and Improvement Program This involves:

- Construction and improvements of storage facilities, pipe and culvert enclosures and channel improvements throughout most of the drainage districts in the City. It also includes projects that are necessitated from inspection programs.
- Ninety percent of the City's drainage system is in open channels. Most of these major drainage courses havenot been cleaned since their original construction. This program represents a continuous program for maintenance of these drainage courses.
- Emergency replacement and repair of major culverts in the public right-of-way.
- Throughout this City many subdivisions are being considered for local road reconstruction. In addition, several of the areas where the roads are not candidates for local reconstruction have storm sewers in need of rehabilitation. The storm sewer system in these areas as determined by the DPS will be televised and inspected. If deemed necessary an appropriate cleaning, repair, replacement, lining and rehabilitation program will be implemented at the time of, or prior to the road reconstruction.
- The Oakland County Water Resources Commission (WRC) has jurisdiction of a number of drains in the City that have been legally established under the Michigan Drain Code. The Drain Code provides a means of apportionment and assessment based on tributary area and runoff from these districts. Periodically, WRC will advise of maintenance needs and corresponding assessments, which the City is responsible for.

The proposed investment for FY 23-24 is \$270,000.

Capital Improvement Fund

3. City Owned Storm Water Basin Maintenance

The City owns nine storm water detention and retention basins. These basins are required to be maintained in accordance with the Federal Clean Water Act to control urban pollutants and peak flow. This project provides improvement for all nine City owned basins. The improvements include select vegetation removal, sedimentation removal, and inlet/outlet pipe maintenance. In conjunction with the Capital Improvement Plan, the project is intended to provide annual maintenance and upkeep. The proposed investment for FY 23-24 is \$25,000.

4. Woodcreek Hills Subdivision Culvert Replacement – Easement Assistance and CE

The replacement of the five existing road culverts in the Woodcreek Hills Subdivision includes extending their lengths to allow for an improved road crossing and the elimination of existing guardrail. This will require the acquisition of multiple easements for each culvert to complete the construction and allow access for future maintenance. The proposed investment for FY 23-24 is \$500,000.

5. Eleven Mile Road Storm Sewer, Farmington Road to Orchard Lake Road

This project includes providing additional lateral storm sewers along Eleven Mile Road from Farmington Road to Orchard Lake Road as well as the rehabilitation of the existing storm sewer system. The proposed investment for FY 23-24 is \$420,000.

6. Farmington Freeway Industrial Park Storm Sewer, Phase 2 & 3

This project involves providing improved drainage by installing additional storm sewers in the Farmington Freeway Industrial Park 2 and 3 and connecting to the existing storm sewer system. The proposed investment for FY 23-24 is \$400,000.

7. Heritage Hills and Wedgewood Commons Storm Sewer, Phases 3, 4 & 5

This project involves providing improved drainage by installing additional storm sewers laterals in Heritage Hills and Wedgewood Commons (construction of Phases 3, 4 and 5) and connecting to the existing storm sewer system. The proposed investment for FY 23-24 is \$500,000.

Sidewalks and Bike Paths

The need to provide safe pedestrian travel along major traffic corridors has long been a priority of the City Council. Certain corridors generate considerable pedestrian traffic. Shopping centers, schools, recreation areas, and other major developments generate pedestrian traffic. To promote safe pedestrian travel, the City must identify those areas in need of sidewalks or extensions to existing pedestrian networks. The School Board has also indicated their support for sidewalks at various school locations. It remains Farmington Hills policy, however, to treat walkways across school frontages as a requirement of the school district. Sidewalk aesthetics is also considered. The City has many designated Historic District sites located on major roads. The use of brick pavers is encouraged to enhance and highlight the historic character of these sites.

In recent years, with Federal Aid funded road improvements the City has been able to include and install large sections of sidewalk on select major thoroughfares with our pavement projects. Developers have also installed sidewalks as a requirement of development. In both cases, sidewalk "gaps" have resulted.

The City is then faced with filling in these gaps. These sidewalk projects can provide the City with the opportunity to connect larger pedestrian networks, existing developments with one another and other traffic generators at relatively low cost. Annually, pedestrian traffic generators and sidewalk gaps are identified and continue to be a priority and are included in this plan.

In 2013, sidewalks included in the CIP were re-evaluated using a systematic approach. Essentially sidewalks are assigned point values based on several variables including, access to schools, connectivity

Capital Improvement Fund

to shopping, municipal facilities, etc. Also, we assigned values that considered items such as ease of construction, availability to right-of-way, funding sources, funding availability, connectivity, etc. Also included within this section is a proposal for a non-motorized Master Plan. This plan would provide recommendations for in-road facilities, sidewalks, trails, road crossings, priority considerations, funding for future implementations.

In addition to the sidewalks, a program is proposed to modify existing walks to provide for a minimum width of eight feet so they can be used for non-motorized pathways. This fulfills a requirement in the gas and weight tax legislation for the funding and maintenance of our road system (Act 51).

A high priority of the Grand River Corridor Improvement Authority is to better integrate the Rouge River into economic development projects along the corridor and to develop a shared-use pathway along the river that better connects corridor users. The conceptual vision for the pathway is a 6 – 8 feet wide path that traverses approximately 10,000 lineal feet of river frontage with markers placed every ¼ mile and an interpretive kiosk at each end of the trail.

Sidewalk replacements are planned along major roads, including brick paver replacements, for Farmington Road, from 12 Mile Road to Bayberry Street, and the M-5 Pedestrian Bridge Connection. The proposed investment in FY 23-24 for these projects is \$547,000.

Equipment

Fire Equipment

The Fire Department utilizes a combination of full-time and call-back personnel to provide Advanced Life Support (ALS), rescue and fire suppression services out of five fire stations located strategically throughout the City.

The DPW maintenance staff continues to provide vital input on the replacement of our fleet vehicles based on their experience and maintenance records. This advice is reflected in the schedule given below for the replacement of those vehicles listed by year.

The fire department rotates its vehicles based on use. Acquisition of new apparatus is assigned to a station based on usage and consultation with DPW. The older vehicle is rotated to one of the other stations. This has proven very beneficial to extend vehicle life.

The following investments are included in FY 2023/2024:

- Purchase replacement Squad \$360,000
- Purchase replacement Squad \$360,000
- Purchase one (1) utility vehicle to replace fleet vehicle \$65,000
- Purchase of Turnout gear and equipment \$40,000
- Purchase Ballistic Protection and equipment \$70,000

Police Equipment

1. UAVs (Drone) Replacement

The current police department drones are five years old and are experiencing numerous mechanical and electrical failures. Drones are technology driven and have become quickly antiquated. Additionally, the current drones require substantial assembly before and disassembly after each flight. This slows the operator's ability to rapidly deploy the drone and contributes to mechanical failures. These technological, operational, and mechanical failures inhibit the ability to rapidly deploy this resource when searching for missing or wanted people. Drone technology continues to evolve, and this requested replacement equipment will address the current equipment challenges and the improve the department's emergency response and investigative capabilities.

Capital Improvement Fund

The estimated total cost for this project is \$40,000.

2. Ballistic Helmets

Recently, the Department has outfitted every patrol vehicle with a rifle plate carrier, quick litter, and additional emergency equipment to prepare for high-risk events. The Department is seeking to add a ballistic helmet to increase the safety and capability of responding officers. Outdated, military surplus ballistic helmets are currently stored in each of the Command Vehicles. This current practice forces officers to wait for this life saving equipment to arrive and then alter the equipment's sizing apparatus or make entry without the equipment. The Department seeks to issue size specific ballistic helmets to each Officer to increase safety and timeliness in the event of a critical incident. The estimated total cost for this project is \$50,000.

3. Patrol Rifles

Currently, the Department maintains 38 patrol rifles that are at the end of their service life. This is the second generation of patrol rifles since the program was implemented in 2005. Replacing rifles with the latest technology is the optimum course of action. The most cost-effective method for replacement is a hybrid "officer buy-back" program, where the agency initially purchases the rifles, owning a set number of rifles for agency use and allowing officers to purchase their specific rifles. Officers would reimburse the city in 26 equal payments for one year via payroll deduction. The estimated initial cost for this project is \$350,000. After the trade-in of current rifles and the buyback program, the total estimated cost for the department is approximately \$85,000.

DPW Equipment and Fleet

At the end of the service life of heavy equipment there is a specific salvage value and a cost of replacement for that piece of equipment. Because of the expense of major equipment purchase for the DPW, a continuous provision must be made from year to year to replace worn out and unserviceable equipment. The items contained in this plan have an individual value of a minimum of \$25,000. This does not include any equipment purchases that are part of the normal operating budget.

The City maintains a vehicle fleet of over seventy-five (75) vehicles for use for cleanup snow plowing, construction and building inspections, everyday travels around the City and for travel to training, and meetings outside of the City. These vehicles are critical to the daily operations of the City. Some of these are assigned directly to departments and personnel, identified as Fleet Vehicles, and others from the Motor Pool for use by all staff not having an assigned fleet vehicle. This section of the CIP addresses the replacement of those vehicles based on the maintenance records and down time. The vehicles represented in this category do not include Fire Department, Police Department, and the Parks Division vehicles nor the heavy equipment and dump trucks in the Division of Public Works.

For FY 23-24, investments include:

DPW Equipment

- Two 5-Yard Swap Loader Dump Trucks (Chassis only) Replacements \$560,000.
- Refurbish Existing Equipment \$50,000
- Vacuum Street Sweeper-Replacement \$375,000
- Sidewalk snow removal equipment \$50,000

Fleet

- 3-Fleet and Pool Vehicles – Replacement \$95,000
- 3 Pickup Trucks and Plows – Pub Services, Road Mtce. & Engineering; Total \$153,600

Technology and Communications

City-Wide Technology

Capital Improvement Fund

Information Technology provides technical support and maintenance of information systems, telecommunications systems, and Geographic Information Systems (GIS). Various enterprise-wide software applications have been installed including land file, geographical information systems, recreation registration, financial management, document imaging and the creation of a city website and employee intranet.

For FY 23-24, the following projects are proposed:

- Personal Computer & Notebook replacements for 300+ end users to accommodate Windows 11.
- Continued Implementation of Virtual Desktop & VPN functionality for various departments.
- Infrastructure and software enhancements to support various departmental initiatives.
- Continued upgrades to the network security infrastructure.
- Continued Implementation of Windows 11 upgrades.
- Add Uninterruptable Power Supplies (UPS) to multiple, essential PCs throughout the City.

Unified communications (UC) and Smart Cities Projects

Unified communications (UC) comprise a framework for integrating various asynchronous and real-time communication tools, with the goal of enhancing business communication, collaboration and productivity. Unified communications do not represent a singular technology; rather, it describes an interconnected system of enterprise communication devices and applications that can be used in concert. To better address all of the City's needs appropriate systems will be planned & implemented as part of an integrated program.

A Smart City is a technologically modern area that uses different types of electronic methods, voice activation methods and sensors to collect specific data. Information gained from that data are used to manage assets, resources, and services efficiently; in return, that data is used to improve the operations across the City. The smart city concept integrates information and communication technology (ICT), and various physical devices connected to the IoT (Internet of things) network to optimize the efficiency of City operations and services and connect to citizens.

During FY 2023/24, the following projects are proposed:

- **Video Surveillance Equipment:** The City of Farmington Hills faces the challenge of reassuring residents, visitors, and employees that safety on City property is a priority. This is accomplished by preventing and minimizing potential threats. These include vandalism, burglary, and all other forms of crime. Security in common areas like parks and City buildings has become of vital importance and video surveillance is a critical tool needed to secure City sites. As completed systems are designed to work in conjunction with other solutions on a unified platform. To successfully implement this program capital investment of \$250,000 is requested for fiscal year 2023/2024 and \$250,000 per year is requested for 2025/26, 2026/27 & 2027/28.
- **Smart Cities Projects** Ongoing projects will include collecting data from devices, buildings and assets that will then be processed and analyzed to monitor and manage traffic and transportation systems, utilities, water supply networks, waste, crime detection, information systems and other community service. To successfully implement this program capital investment \$350,000 is requested for fiscal year 2023/2024 and \$350,000 per year is requested for 2024/25, & 2025/26, 2026/27, 2027/28 & 2028/2029.
- **ERP/Financial Software** Replace the City's outdated Enterprise Resource and Planning software (General Ledger, Accounts Payable, Payroll, Human Resources, Purchasing, etc.) with a new software package that also includes enhanced functionality to replace current

Capital Improvement Fund

outmoded and manual processes, including:

- o Budgeting and Fiscal Planning
- o Financial Reporting
- o Business Intelligence/Analytics
- o Performance Management
- o Project Management

All of the recommended upgrades in functionality are currently managed using outdated and manually intensive spreadsheets, Word documents, and paper. The up-front cost for this project is \$750,000 in FY 23-24, with ongoing annual costs of \$300,000.

- **Police and Fire Departments Complete Radio System Replacement** The police and fire radio system are reaching end-of-life and will be replaced by Oakland County. The County has developed financial plans to ensure funding availability; however, it is unclear if funding assistance will occur. Therefore, it is the responsibility of each Public Safety Answering Point (PSAP) to plan for funding responsibilities for the project. In 2022/23 \$174,643 of the budgeted \$250,000 was spent to replace portions of the radio systems and departmental equipment. The remaining \$75,356 has been requested for the 2023/24 budget to prepare for the final purchases necessary for the PD/County – Wide Radio Project.

Public Facilities

City-Wide Facilities Improvements: to better plan for capital expenditures, a comprehensive facility's condition assessment was completed at 32 City buildings. Accruent was hired to objectively evaluate each building's assets based upon usage, age, condition, predicted useful life and estimated replacement value. This information was entered into a database which was used to analyze and report any major repairs, upgrades and replacements which are anticipated to occur within the next 5 years. A committee made up of City staff members from multiple departments reviewed the detailed report and helped create a list of specific requirements used to prioritize the list of projects. The prioritization was based up on several factors such as Facility Condition Index (FCI), type of system, reason for repair/replacement, impact on occupants, and contributions to water and energy savings. Based upon the prioritization, the following projects are proposed for FY 2023/2024 totaling \$1,000,000:

- Concrete Pavement and Sidewalk Replacement at Varied Locations
- Security System CCTV Camera Replacement and New Installation at Varied Locations
- Automated Transfer Switch Replacement at Police Station
- Roof Replacement at Police Station
- Automated Gate Installation at Parks and Golf Maintenance Building

Barrier Free (ADA) Improvements: the City conducted a survey of architectural barriers in its buildings, facilities, and parks in the spring and summer of 2008. The survey identified physical barriers in City buildings, facilities, and parks built prior to 1992 based on Michigan Barrier Free Design standards. Recognizing that the City has limited funds and cannot immediately make all buildings, facilities, and parks fully accessible, the City has prioritized barriers based on the level of impact on a person's ability to access City facilities and/or programs. Total FY 23-24 cost: \$25,000.

Electric Vehicle (EV) Charging Stations: installation of electric vehicle (EV) charging stations at multiple City facilities. Total FY 23-24 cost: \$75,000.

Capital Improvement Fund

Fire Station Improvements: the Fire Department is currently working on plans for the Training space at the Hawk Community Center. Currently there are no immediate needs for Fire Station Improvements. Total FY 23-24 cost: \$50,000.

DPW Liquid Fill Point Upgrades: a more reliable and dependent system to support liquid deicing and dust control. These upgrades will replace the current 3 existing fill points, which have reached the end of their useful life. Total FY 23-24 cost: \$150,000.

West Parking Lot of City Hall Campus: reconstruction/rehabilitation of the far west parking lot of the City Hall campus, located west of the Police Department's parking lot. Total FY 23-24 cost: \$410,000.

Capital Improvement Fund

DRAINAGE

FUND	Reference No.	Drainage	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	Storm Water NPDES Permit Program	105,000	105,000	105,000	105,000
404000 CIP	2	Miscellaneous Storm Sewer Repair.	270,000	270,000	270,000	270,000	270,000	270,000	-
404000 CIP	3	City Owned Storm Water Basin	25,000	25,000	25,000	25,000	25,000	25,000	-
404000 CIP	4	Woodcreek Hills Subdivision Culvert	500,000	-	-	-	-	-	-
404000 CIP	5	Eleven Mile Road Storm Sewer.	420,000	-	-	-	-	-	-
404000 CIP	6	Farmington Freeway Industrial Park Storm	400,000	400,000	-	-	-	-	-
404000 CIP	7	Heritage Hills and Wedgewood Commons	500,000	500,000	500,000	-	-	-	-
404000 CIP	8	Richland Gardens Subdivision Storm	-	450,000	450,000	450,000	-	-	-
404000 CIP	9	Nine Mile Road Storm Sewer, Walsingham	-	450,000	-	-	-	-	-
404000 CIP	10	Nine Mile Road Storm Sewer, Drake Road	-	400,000	-	-	-	-	-
404000 CIP	11	Shady Ridge Drive Storm Sewer	-	218,000	-	-	-	-	-
404000 CIP	12	Biddestone Lane Culvert	-	1,850,000	-	-	-	-	-
404000 CIP	13	Caddell Drain, Nine Mile Road at Drake	-	-	2,539,000	-	-	-	-
404000 CIP	14	Nine Mile Road Storm Sewer, Gill Road to	-	-	400,000	-	-	-	-
404000 CIP	15	Folsom Road Storm Sewer, Nine Mile	-	-	350,000	-	-	-	-
404000 CIP	16	Biddestone Lane Storm Sewer	-	-	300,000	-	-	-	-
404000 CIP	17	Goldsmith Street Culvert Replacements	-	-	-	270,000	-	-	-
404000 CIP	18	Harwich Drive Drainage Improvement	-	-	-	133,000	-	-	-
404000 CIP	19	Caddell Drain Improvements - Phase II	-	-	-	783,000	-	-	-
404000 CIP	20	Rockshire Street Culvert	-	-	-	1,000,000	-	-	-
404000 CIP	21	Rockshire Street, Edgemoor Street, and	-	-	-	400,000	-	-	-
404000 CIP	22	Drake Road Storm Sewer, Nine Mile Road	-	-	-	375,000	-	-	-
404000 CIP	23	Camelot Court/Farmington Meadows Storm	-	-	-	-	500,000	500,000	-
404000 CIP	24	Hearthstone Road Culvert	-	-	-	-	1,234,000	-	-
404000 CIP	25	Tuck Road Bridge Rehabilitation, south of	-	-	-	-	3,023,000	-	-
404000 CIP	26	Metroview Drive Storm Sewer, Eight Mile	-	-	-	-	500,000	-	-
404000 CIP	27	Woodcreek Hills Subdivision Storm Sewer	-	-	-	-	-	620,000	-
404000 CIP	28	Tuck Road Storm Sewer, Folsom Road to	-	-	-	-	-	425,000	-
404000 CIP	29	Shiawassee Road Storm Sewer, Middlebelt	-	-	-	-	-	700,000	-
Total Drainage			2,220,000	4,668,000	4,939,000	3,811,000	5,657,000	2,645,000	-

SIDEWALKS

FUND	Reference No.	Sidewalks	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	Sidewalk replacement along major roads inc	100,000	100,000	100,000	100,000
404000 CIP	2	Neighborhood Sidewalk Replacement Progr	-	-	-	-	-	-	-
404000 CIP	3	Farmington Road, west side, Twelve Mile R	337,000	-	-	-	-	-	-
404000 CIP	4	M-5 Pedestrian Bridge Connection Improver	110,000	-	-	-	-	-	-
404000 CIP	5	Nine Mile Road, south side, Drake Road to	-	152,000	152,000	-	-	-	-
404000 CIP	6	Pathway Improvements, Rock Ridge Lane t	-	-	110,000	-	-	-	-
404000 CIP	7	Ten Mile Road from 30265 to 30701 Ten Mi	-	-	253,000	-	-	-	-
404000 CIP	8	Ten Mile Road from S. Duncan to Creekside	-	-	-	156,000	-	-	-
404000 CIP	9	Eleven Mile Road, north side, Old Homeste	-	-	-	318,000	-	-	-
404000 CIP	10	Farmington Road, east side, Glenmuer Stre	-	-	-	-	388,000	-	-
404000 CIP	11	Inkster Road, west side, Hystone Dr. to the	-	-	-	-	-	557,000	-
Total Sidewalks			547,000	252,000	615,000	574,000	488,000	657,000	-

FIRE DEPARTMENT

FUND	Reference No.	Fire Equipment	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	Purchase replacement Squad	720,000	-	720,000	360,000
404000 CIP	1.1	Purchase one (1) utility vehicle to replace fl	65,000	65,000	65,000	-	-	-	-
404000 CIP	1.2	Purchase of Turnout gear and equipment	40,000	-	-	-	450,000	-	-
404000 CIP	1.3	Purchase Ballistic Protection and equipment	70,000	-	-	-	-	-	-
404000 CIP	2	Purchase replacement Engine	-	950,000	-	950,000	-	-	-
404000 CIP	3	Replacement Battalion Chief Vehicle	-	-	100,000	-	-	-	-
Total Fire Equipment			895,000	1,015,000	885,000	1,310,000	1,170,000	-	-

POLICE DEPARTMENT

FUND	Reference No.	Police Programs and Equipment	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	UAVs System Replacement	40,000	-	-	-
404000 CIP	2	Building Improvement & Repairs	55,000	-	-	-	-	-	-
404000 CIP	3	Mobile Command Post Vehicle	-	350,000	-	-	-	-	-
404000 CIP	4	Ballistic Helmets	50,000	-	-	-	-	-	-
404000 CIP	6	Patrol Rifle System	350,000	-	-	-	-	-	-
Total Police Programs and Equipment			495,000	350,000	-	-	-	-	-

Capital Improvement Fund

DPW EQUIPMENT & FLEET

FUND	Reference No.	DPW Equipment & Fleet	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	Two 5-Yard Swap Loader Dump Trucks	560,000	-	-	-
404000 CIP	1.2	Refurbish Existing Equipment	50,000	50,000	50,000	50,000	50,000	50,000	-
404000 CIP	1.3	Vacuum Street Sweeper-Replacement	375,000	-	-	-	-	-	-
404000 CIP	1.4	Sidewalk snow removal equipment	50,000	-	-	-	-	-	-
404000 CIP	2	10-Yard Dump Truck – Replacement	-	300,000	310,000	-	-	-	-
404000 CIP	2.2	Rubber Tire Excavator – Replacement	-	645,000	-	-	-	-	-
404000 CIP	3	5-Yard Dump Truck – Replacement	-	-	300,000	-	-	-	-
404000 CIP	3.2	Roadside Mowing Tractor – Replacement	-	-	185,000	-	-	-	-
404000 CIP	3.3	3-Yard Truck – Replacement	-	-	210,000	-	-	-	-
404000 CIP	4	Sign Installation Truck – Replacement	-	-	-	265,000	-	-	-
404000 CIP	4.2	Rubber Tire Backhoe – Replacement	-	-	-	400,000	-	-	-
404000 CIP	4.3	Road Grader – Replacement	-	-	-	390,000	-	-	-
404000 CIP	4.4	Sewer Camera & Van – Replacement	-	-	-	245,000	-	-	-
404000 CIP	5	Mechanical Street Sweeper – Replacement	-	-	-	-	445,000	-	-
404000 CIP	5.2	Sewer Vacuum Truck – Replacement	-	-	-	-	635,000	-	-
404000 CIP	6	Two 10 Yard Dump Trucks –	-	-	-	-	-	860,000	-
404000 CIP	6.2	Forestry Chipper – Replacement	-	-	-	-	-	60,000	-
404000 CIP	6.3	Forklift – Replacement	-	-	-	-	-	90,000	-
Total DPW Equipment & Fleet			1,035,000	995,000	1,055,000	1,350,000	1,130,000	1,060,000	-

FUND	Reference No.	DPW Equipment & Fleet	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	3-Fleet and Pool Vehicles – Replacement	95,000	98,000	102,000	106,000
404000 CIP	2	3 Pickup Trucks and Plows – Pub Services,	153,000	159,000	165,900	172,000	179,000	186,000	-
Total DPW Equipment & Fleet			248,000	257,000	267,900	278,000	290,000	301,000	-

TECHNOLOGY

FUND	Reference No.	Technology and Communications	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	City-Wide Technology	350,000	350,000	350,000	350,000
404000 CIP	2	Unified Communications & Smart Cities	600,000	600,000	600,000	600,000	600,000	600,000	600,000
404000 CIP	3	ERP/Financial Software	750,000	300,000	300,000	300,000	-	-	300,000
404000 CIP	4	Police and Fire Departments Complete	75,000	-	-	-	-	-	-
Total Technology and Communications			1,775,000	1,250,000	1,250,000	1,250,000	950,000	950,000	1,250,000

PUBLIC FACILITIES

FUND	Reference No.	Public Facilities	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
			404000 CIP	1	City Wide Facilities Improvements	1,000,000	1,000,000	1,000,000	1,000,000
404000 CIP	2	Barrier Free (ADA) Improvements	25,000	25,000	25,000	25,000	25,000	25,000	-
404000 CIP	3	Electric Vehicle (EV) Charging Stations	75,000	75,000	75,000	75,000	75,000	75,000	-
404000 CIP	4	Fire Station Improvements	50,000	50,000	50,000	50,000	-	-	-
404000 CIP	5	DPW Liquid Fill Point Upgrades	150,000	-	-	-	-	-	-
404000 CIP	6	West Parking Lot of City Hall Campus	410,000	-	-	-	-	-	-
404000 CIP	7	Courthouse Parking Lot	-	405,000	-	-	-	-	-
404000 CIP	8	Citygate Signage on Orchard Lake Road	-	1,750,000	-	-	-	-	-
Total Public Facilities			1,710,000	3,305,000	1,150,000	1,150,000	1,100,000	1,100,000	-

Capital Improvement Fund

PARKS & RECREATION

FUND	Reference No.	Parks & Recreation	2023/24	2024/25	2025/26	2026/27	2027/2028	2028/29	FUTURE
406000 COMM CTR	1	The Hawk, 1st & 2nd floors	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	-	-
406000 COMM CTR	1b.	The Hawk, 3rd floor	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	-	-
410000 PARKS MLGE	2b.	Heritage Park Adaptive Playground	-	-	350,000	-	-	-	-
	2 - 7a	Parks Vehicles, Equipment							
410000 PARKS MLGE	2 - 7a.2	Parks Vehicles, Truck (2), 3/4 Tom 4WD	94,000	50,000	39,000	-	39,000	39,000	-
410000 PARKS MLGE	2 - 7a.3	Mower, Utility 60' ZTR	14,000	15,000	14,000	-	-	14,000	-
410000 PARKS MLGE	2 - 7a.4	Rough Mower	70,000	-	-	-	-	-	-
410000 PARKS MLGE	2 - 7a.5	Cart, Utility Vehicle w/ plow for City Hall	25,000	25,000	-	-	-	-	-
410000 PARKS MLGE	2 - 7a.6	Car for Park Maintenance	15,000	-	-	-	-	-	-
410000 PARKS MLGE	2 - 7a.7	Ford F550 Swap Loader with V Box	-	125,000	-	-	-	-	-
410000 PARKS MLGE	2 - 7a.8	Tractor, Utility	-	75,000	-	-	-	-	-
410000 PARKS MLGE	2 - 7a.9	Sewer Repairs, P&G	-	-	30,000	-	-	-	-
410000 PARKS MLGE	2 - 7a.10	ABI Force Groomer	-	-	50,000	-	-	-	-
410000 PARKS MLGE	2 - 7a.11	Truck, Canyon (2)	-	-	-	80,000	30,000	-	-
410000 PARKS MLGE	2 - 7a.12	Walk Behind 48"	-	-	-	7,000	-	-	-
410000 PARKS MLGE	2 - 7a.13	Cart, Utility	-	-	-	25,000	-	-	-
410000 PARKS MLGE	2 - 7a.14	Tractor, Utility 35-60 HP	-	-	-	35,000	-	35,000	-
410000 PARKS MLGE	2 - 7a.15	Mower	-	-	-	-	14,000	-	-
410000 PARKS MLGE	2 - 7a.16	Mower	-	-	-	-	70,000	-	-
	2 - 7b	Golf Vehicles, Equipment							
410000 PARKS MLGE	2 - 7b.2	Triplex Mowers (2)	70,000	-	-	-	-	70,000	-
410000 PARKS MLGE	2 - 7b.3	Carts (2) for Turf Maintenance	30,000	-	-	-	-	-	-
410000 PARKS MLGE	2 - 7b.4	Utility Carts (2) for Turf Maintenance	-	20,000	-	-	-	25,000	-
410000 PARKS MLGE	2 - 7b.5	Golf Cart Fleet with Lithium Batteries	-	400,000	-	-	-	-	-
410000 PARKS MLGE	2 - 7b.6	G Air Handling Unit Serving the Theatre Mo	-	70,000	-	-	-	-	-
410000 PARKS MLGE	2 - 7b.7	Mower, Sidewinder Rotary	-	-	45,000	-	-	-	-
410000 PARKS MLGE	2 - 7b.8	Mower, Wide Area	-	-	60,000	-	-	-	-
410000 PARKS MLGE	2 - 7b.9	Mower	-	-	-	-	50,000	-	-
410000 PARKS MLGE	2 - 7b.10	Rough Mower	-	-	-	-	-	70,000	-
410000 PARKS MLGE	2 - 7b.11	Sprayer	-	-	-	-	-	60,000	-
	2 - 7c	Parks Infrastructure							
410000 PARKS MLGE	2 - 7c.2	Trail and Wayfinding Signs	40,000	-	-	-	40,000	40,000	-
410000 PARKS MLGE	2 - 7c.3	Playground Equipment	25,000	-	-	-	125,000	25,000	-
410000 PARKS MLGE	2 - 7c.4	Riley Skate Park Repairs	20,000	-	-	20,000	-	-	-
410000 PARKS MLGE	2 - 7c.5	Founders Park Baseball Field	45,000	-	-	100,000	-	-	-
410000 PARKS MLGE	2 - 7c.6	Heritage restroom improvements	-	60,000	-	-	-	-	-
410000 PARKS MLGE	2 - 7c.7	Trail updates at Heritage Park	-	-	-	50,000	-	-	-
410000 PARKS MLGE	2 - 7c.8	Trail updates at Woodland Hills	-	-	-	10,000	-	-	-
410000 PARKS MLGE	2 - 7c.9	Spicer House Renovations	125,000	-	-	-	-	-	-
410000 PARKS MLGE	2 - 7c.10	Disc Golf Course tee pads	-	-	-	10,000	-	-	-
410000 PARKS MLGE	2 - 7c.11	Site Security and Life Safety in Parks-	-	-	-	-	40,000	40,000	-
410000 PARKS MLGE	2 - 7c.12	Longacre Wall Repair	-	-	-	-	-	-	-
410000 PARKS MLGE	2 - 7c.13	Roof Replacements	-	-	-	-	-	50,000	-
410000 PARKS MLGE	2 - 7c.14	Concrete replacement	-	-	-	-	-	30,000	-
410000 PARKS MLGE	2 - 7c.15	Master Plan per Department of Natural Reso	-	-	-	-	-	35,000	-
	2 - 7d	Golf & Ice Arena Infrastructure							
410000 PARKS MLGE	2 - 7d.2	Asphalt cart path resurfacing	-	-	-	-	-	-	-
410000 PARKS MLGE	2 - 7d.3	Rubber Flooring	-	-	150,000	-	-	-	-
410000 PARKS MLGE	8	Acquisition of Park Land	-	-	-	-	-	-	1,500,000
406000 COMM CTR	9	Costick Center	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	11,000,000
		Total Parks & Recreation	5,273,000	5,540,000	5,438,000	5,037,000	5,108,000	2,033,000	12,500,000

COMMUNITY CENTER RENOVATIONS FUND

Overview

This Capital Projects Fund was established in 2018 and is used to account for the renovation and ongoing maintenance and capital needs of Harrison High School for use as a Community Center.

Revenue Assumptions

Interest income is the primary source of revenue for FY 23/24.

Expenditures

In FY 23/24, expenditures are planned for the ongoing capital needs for the repurposing of Harrison High School into a Community Center.

Fund Balance

The fund balance is projected to be \$239,981 at June 30, 2024.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Total Community Center Renovations Fund	\$16,753,520	\$982,056	\$162,774	\$162,774	\$160,300	\$160,300	\$160,300
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (2,474)		
2023/24 Budget vs. 2022/23 Projection - %					-1.52%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (2,474)		
2023/24 Budget vs. 2022/23 Budget - %					-1.52%		

Community Center Renovations Fund

Community Center Renovations Fund

FUND NUMBER: 406

Category and Line Item	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1	15,953,360	1,334,343	349,813	373,055	240,281	239,981	239,681
REVENUES							
642-014 Donations	257,408	13,965	0	0	0	0	0
664-005 Interest Income	16,529	6,803	30,000	30,000	30,000	30,000	30,000
668-001 Unrealized Gains/(Losses)	0	(37,002)	0	37,002	0	0	0
Total Revenues	273,937	20,768	30,000	30,000	30,000	30,000	30,000
OTHER FINANCING SOURCES							
664-008 Proceeds from Sale of Bonds	0	0	0	0	0	0	0
676-243 Transfer from Brownfield Redevelopm	1,542,350	0	0	0	0	0	0
676-410 Transfer from Parks Millage Fund	318,216	0	0	0	0	0	0
676-101 Transfer from General Fund	0	0	0	0	130,000	130,000	130,000
Total Other Financing Sources	1,860,566	0	0	0	130,000	130,000	130,000
TOTAL REVENUES AND OTHER FINANCING SOURCES							
	2,134,503	20,768	30,000	30,000	160,000	160,000	160,000
(290-970) EXPENDITURES							
001 Furniture	0	0	0	0	0	0	0
007 Miscellaneous Equipment	0	0	0	0	0	0	0
009 Construction & Professional Fees	15,862,869	6,326	0	0	0	0	0
027 Fitness Room Equipment	250,264	0	0	0	0	0	0
028 Café Equipment	56,103	0	0	0	0	0	0
029 Audio Visual Equipment & Security Ca	145,890	0	0	0	0	0	0
035 VFA Facilities Assessment	41,554	4,284	0	0	0	0	0
037 Lighting	6,458	0	0	0	0	0	0
036 Building Improvements	132,471	0	130,000	130,000	160,000	160,000	160,000
038 Theatre Equipment	257,651	152,901	0	0	0	0	0
039 Turf Fields	0	817,200	32,474	32,474	0	0	0
(445-451) CONSTRUCTION	0	0	0	0	0	0	0
100 3rd Floor Improvements	0	0	0	0	0	0	0
(445-482) ADMINISTRATION	0	0	0	0	0	0	0
001 Administration	260	1,345	300	300	300	300	300
002 Bond Issuance Costs	0	0	0	0	0	0	0
TOTAL EXPENDITURES	16,753,520	982,056	162,774	162,774	160,300	160,300	160,300
Over/(Under) Expenditures	(14,619,017)	(961,288)	(132,774)	(132,774)	(300)	(300)	(300)
FUND BALANCE AT JUNE 30	1,334,343	373,055	217,039	240,281	239,981	239,681	239,381

COMPONENT UNITS

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority Fund and Corridor Improvement Authority Fund are included in this group and are included in the City's government-wide financial statements.

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2023	\$646,111	\$1,650,921	\$2,297,031
REVENUES			
Property Taxes	251,665	597,799	849,463
Intergovernmental	0	0	0
Interest Income	1,318	16,973	18,291
Total Revenues	252,983	614,772	867,755
EXPENDITURES			
Audit Fees	100	400	500
Marketing	0	0	0
Business Improvement Grant	0	0	0
Miscellaneous/Others	0	25,000	25,000
Consultants	15,133	0	15,133
Reimbursement to Developers	0	194,201	
Total Expenditures	15,233	219,601	40,633
Revenues over/(under) Expenditures	237,750	395,171	632,920
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	237,750	386,171	623,920
FUND BALANCE AT JUNE 30, 2024	\$883,861	\$2,037,091	\$2,920,952

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

The Brownfield Redevelopment Authority Fund is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones.

Revenue

Revenue is currently derived primarily from tax increments captured from incremental cumulative increases in taxable value applied to the operating millage rates of the various taxing units, exclusive of the Farmington Schools, State Education Tax, Zoo Authority and Art Institute; as shown below:

	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Captured Taxable Value	12,539,610	14,495,830	18,485,720	19,955,550
Property Taxes By Taxing Unit:				
City of Farmington Hills	213,320	244,350	306,295	329,670
Oakland County/HCMA	57,436	66,233	83,531	90,173
Oakland ISD	40,478	46,404	58,522	63,175
Oakland Community College	19,040	21,826	26,646	28,283
Schoolcraft College			1,343	2,185
Farmington District Library	19,071	21,834	27,252	29,418
Oakland County PTA/Transit (2022)	12,353	14,155	17,561	18,958
School Education Tax (SET)		8,451	8,763	9,250
Farmington Schools - Operating		25,354	26,288	27,749
Total	361,699	448,608	556,201	598,860
Millages				
City of Farmington Hills	17.0117	16.8566	16.5693	16.5202
Oakland County Operating/Parks/HCM	4.5804	4.5691	4.5187	4.5187
Oakland ISD	3.2280	3.2012	3.1658	3.1658
Oakland Community College	1.5184	1.5057	1.4891	1.4891
Schoolcraft College			2.2700	2.2700
Farmington District Library	1.5209	1.5062	1.4742	1.4742
Oakland County PTA/Transit (2022)	0.9851	0.9765	0.9500	0.9500
School Education Tax (SET)		6.0000	6.0000	6.0000
Farmington Schools - Operating		18.0000	18.0000	18.0000
Total	28.8445	28.6153	30.4371	30.3880
City of Farmington Hills Breakdown:				
Operating	8.1006	8.0236	7.8510	7.8510
Less: Debt	-	-	-	-
Refuse	0.7530	0.7530	0.7333	0.6842

Brownfield Redevelopment Authority

Expenditures

Expenditures primarily reflect funds allocated for planned projects, assessments and administrative/operating expenditures.

Fund Balance

Fund balance is projected to be \$2,010,492 at June 30, 2024. Brownfield funds are to be expended during the life of the Brownfield Plan.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Brownfield Redevelopment Authority Fund	\$1,570,724	\$153,933	\$34,000	\$217,938	\$228,601	\$238,311	\$244,428
2022/23 Projection vs. Budget - \$				\$ 183,938			
2022/23 Projection vs. Budget - %				540.99%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 10,663		
2023/24 Budget vs. 2022/23 Projection - %					4.89%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 194,601		
2023/24 Budget vs. 2022/23 Budget - %					572.36%		

Brownfield Redevelopment Authority

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

FUND NUMBER: 243

Acct. No.	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY 1 (000)	2,199,177	1,000,076	1,260,687	1,260,687	1,650,921	2,037,091	2,431,674
REVENUES							
403-001 Property Taxes	361,699	366,429	380,995	376,886	403,598	411,670	419,903
403-102 Property Taxes-EZ Storage	0	74,112	0	76,186	80,420	84,441	86,975
403-103 Property Taxes-10 Mile/OL	0	8,068	0	8,457	9,264	9,727	10,019
403-104 Property Taxes-Rose Senior Living	0	0	0	76,896	76,655	80,488	82,902
403-105 Property Taxes-D'Angelo Property	0	0	0	17,133	27,862	29,255	30,133
505-001 Federal Grant	0	4,850	0	0	0	0	0
642-015 Other Revenue	4,000	0	0	0	0	0	0
664-005 Interest Income	5,924	5,951	16,640	10,305	16,973	17,312	17,659
668-001 Unrealized Gain/(loss)	0	(44,866)	0	42,310	0	0	0
TOTAL REVENUES	371,623	414,543	397,635	608,172	614,772	632,893	647,590
(376)							
996-001 Miscellaneous	310	275	0	0	400	400	400
440-008 Assessments	0	4,850	5,000	0	5,000	5,000	5,000
440-066 Other Contracted Services	19,064	57,629	20,000	30,267	20,000	20,000	20,000
440-102 Reimbursement to EZ Storage	0	74,112	0	76,186	80,420	84,441	86,975
440-103 Reimbursement to 10 Mile/OL	0	8,068	0	8,457	9,264	9,727	10,019
440-104 Reimbursement to Rose Senior Living	0	0	0	76,896	76,655	80,488	82,902
440-105 Reimbursement to D'Angelo Property	0	0	0	17,133	27,862	29,255	30,133
TOTAL EXPENDITURES (600)	19,374	144,933	25,000	208,938	219,601	229,311	235,428
OTHER FINANCING USES							
445-101 Transfer to General Fund	9,000	9,000	9,000	9,000	9,000	9,000	9,000
445-406 Transfer to Community Center Renovation Fund	1,542,350	0	0	0	0	0	0
TOTAL OTHER FINANCING USES	1,551,350	9,000	9,000	9,000	9,000	9,000	9,000
TOTAL EXPENDITURES AND OTHER FINANCING USES	1,570,724	153,933	34,000	217,938	228,601	238,311	244,428
Revenues Over/(Under) Expenditures	(1,199,101)	260,610	363,635	390,234	386,171	394,582	403,162
FUND BALANCE AT JUNE 30	1,000,076	1,260,687	1,624,322	1,650,921	2,037,091	2,431,674	2,834,835

CORRIDOR IMPROVEMENT AUTHORITY FUND

The Corridor Improvement Authority (CIA) Fund is a Component Unit of the City created to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth. The Authority was created in collaboration with the City of Farmington in sharing a corridor to leverage investments by defraying some of the costs of redevelopment and sharing resources that can be invested in improvements. The Authority, among other things, can secure funding for improvement projects; acquire, improve and operate real property; and develop plans to protect the properties from deterioration and promote economic growth in the development area. These initiatives can serve to improve the aesthetics of the corridor by installing new landscaping, improving building façades and implementing design guidelines. The authority can also work to improve the function of the corridor by marketing and supporting corridor businesses, improving transportation systems, and improving wayfinding.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Implement the priorities identified in the Grand River Corridor Vision Plan and the Development/Tax Increment Finance Plan. (3, 5, 6, 10, 12, 13)
- Work cooperatively with the Michigan Department of Transportation to study road design alternatives that facilitate the Vision Plan. (3, 5, 6, 10, 12, 13)
- Develop a strategy to re-engage the Rouge River Corridor. (5, 6, 10)
- Actively promote Corridor revitalization efforts and projects. (4)

Revenue

On November 24, 2014 the City Council approved the CIA's Development and Tax Increment Financing Plan, setting tax year 2014 as the base year. Beginning in FY 2015/16 (tax year 2015), tax increments were eligible to be captured from incremental cumulative increases in taxable value from the base year, applied to the operating millage rates of the participating taxing units.

Tax increment revenue is projected to be \$249,708 in FY 2023/24, which will be generated from the City of Farmington Hills, Oakland County, the Oakland County Public Transportation Authority and Schoolcraft Community College.

Expenditures

Expenditures include supplies, legal notices, professional service fees and funds set aside for potential projects that are in the planning phase.

Corridor Improvement Authority

Fund Balance

Fund balance is projected to be \$1,089,128 at June 30, 2024.

	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
Corridor Improvement Fund	\$50	\$100	\$100	\$100	\$15,233	\$100	\$100
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 15,133		
2023/24 Budget vs. 2022/23 Projection - %					15133.47%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 15,133		
2023/24 Budget vs. 2022/23 Budget - %					15133.47%		

Corridor Improvement Authority

CORRIDOR IMPROVEMENT AUTHORITY FUND

FUND NUMBER: 242

Acct. No.	Category and Line	2020/21 Actual	2021/22 Actual	2022/23 Budgeted	2022/23 Estimated	2023/24 Adopted	2024/25 Projected	2025/26 Projected
FUND BALANCE AT JULY		180,627	316,787	441,493	441,493	646,111	883,861	1,144,333
(000)								
REVENUES								
403-001	Property Taxes	134,049	134,112	204,960	201,475	249,708	257,200	259,772
403-020	Delinquent Person	1,024	1,937	102	1,937	1,956	2,015	2,035
664-005	Interest Income	1,137	1,305	306	1,305	1,318	1,358	1,372
668-001	Unrealized Gains/(l	0	(12,547)	0	0	0	0	0
TOTAL REVENUES		136,210	124,807	205,367	204,717	252,983	260,573	263,178
OTHER FINANCING SOURCES								
676-101	Transfer from Gen	0	0	0	0	0	0	0
696-017	Contribution from	0	0	0	0	0	0	0
TOTAL OTHER FINANCI		0	0	0	0	0	0	0
TOTAL REVENUE AND OTHER FINANCING SOU		136,210	124,807	205,367	204,717	252,983	260,573	263,178
(015)								
EXPENDITURES								
740-008	Supplies	0	0	0	0	0	0	0
801-004	Consultants	0	0	0	0	15,133	0	0
801-012	Legal Fees	0	0	0	0	0	0	0
801-014	Legal Notices	0	0	0	0	0	0	0
801-021	Audit Fees	45	100	100	100	100	100	100
801-033	Marketing	0	0	0	0	0	0	0
801-034	Business Improvern	0	0	0	0	0	0	0
970-055	Land Acquisition	0	0	0	0	0	0	0
996-003	Miscellaneous	5	0	0	0	0	0	0
TOTAL EXPENDITURES		50	100	100	100	15,233	100	100
Revenues Over/(Under) Expe		136,160	124,707	205,267	204,617	237,750	260,473	263,078
FUND BALANCE AT JUNI		316,787	441,493	646,761	646,111	883,861	1,144,333	1,407,411

BUDGET RESOLUTION

WHEREAS, the appropriate City Officers have submitted to the City Manager an itemized estimate of expenditures for FY 2022/23 for the respective departments and/or activities under his/her direction; and,

WHEREAS, the City Manager has prepared a complete itemized budget proposal for FY 2023/24 including the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds and the Component Units, and has submitted the same to the City Council pursuant to Article VI of the City Charter; and,

WHEREAS, a Public Hearing was held on the combined budgets for FY 2023/24 on June 12, 2023 and the property tax millage rate to be levied to support the FY 2023/24 budget; and,

WHEREAS, an appropriate public notice was published on June 6, 2023, notifying citizens of the Public Hearing on the proposed FY 2023/24 Budget and the proposed property tax levy to support these budgets and the City Council's intention to adopt the budgets and establish the property tax rates on June 12, 2023 after the Public Hearing; and,

WHEREAS, all necessary proceedings have been taken by the City of Farmington Hills, Oakland County, Michigan, for the adoption of its Budget for the FY 2023/24;

THEREFORE, be it resolved by the City Council as follows:

- 1) That the City Council for the City of Farmington Hills hereby adopts the General Fund Budget for FY 2023/24 in the aggregate amount of \$76,097,618 for expenditures and transfers-out funded by \$71,607,558 in revenues and transfers-in.
- 2) That the City Council for the City of Farmington Hills hereby appropriates the sum of \$76,097,618 in expenditures and transfers-out for FY 2023/24 for General Fund purposes on a departmental and activity total basis as follows:

Boards & Commissions	\$3,277,790
General Government	\$13,399,957
Public Safety	\$27,354,153
Planning & Community Development	\$1,832,378
Public Services	\$8,691,724
Special Services	\$13,917,665
Operating Transfers Out	\$7,623,951
Total Expenditures + Transfers-out	<u>\$76,097,618</u>

- 3) That the City of Farmington Hills shall levy 5.2909 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2023/24 for general operating purposes.
- 4) That the City of Farmington Hills shall levy 0.5887 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of

Farmington Hills for the FY 2023/24 for general debt service requirements (all 0.5887 mills are from within the City Charter Limit) and to adopt the 2023/2024 Debt Service Fund Budgets schedule as attached below.

- 5) That the City of Farmington Hills shall levy 2.4260 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2023/24 for Capital Improvements of which 0.4546 mills will be dedicated to Parks Development as approved by the electorate in August 2018 and to adopt the 2023/24 Capital Improvement Fund Budget and Parks & Recreation Capital Development Funds Budget as attached below.
- 6) That the City of Farmington Hills shall levy 3.0389 mills ad valorem (as approved by the electorate in November 2015 and November 2021) on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for the FY 2023/24 for the purposes of public safety.
- 7) That the City of Farmington Hills shall levy 0.6842 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2023/24 for refuse removal and disposal.
- 8) That the City of Farmington Hills shall levy 0.0118 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2023/24 for economic development and public information.
- 9) That the City of Farmington Hills shall levy 4.4790 mills ad valorem tax (as approved by the electorate in November 2014 and in November 2018) on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2023/24 for the City's local match to Major Road grant funded projects as well as preventative maintenance treatments on both Major and Local Roads.
- 10) That the City of Farmington Hills shall levy a total of 16.5195 mills ad valorem on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for FY 2023/24.
- 11) That the City of Farmington Hills estimates General Fund Revenues and transfers-in for the FY 2023/24 to total \$71,607,558, as follows:

Property Taxes	\$38,040,133
Business Licenses & Permits	\$27,953
Other Licenses & Permits	\$1,631,900
Grants	\$370,500
State Shared Revenues	\$9,483,780
Fees	\$7,041,782
Sales	\$594,279
Fines & Forfeitures	\$1,358,436
Interest Earnings	\$303,000
Recreation User Charges	\$8,585,969
Other Revenue	\$2,852,976
Operating Transfers In	\$1,316,850
Total Revenue + Transfers-in	<u>\$71,607,558</u>

- 12) That the City of Farmington Hills adopts the Special Revenue Funds Budgets for the FY 2023/24 as follows:

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2023	\$18,112,114	\$276,704	\$3,553,098	\$0	\$21,941,916
REVENUES					
Property Taxes	18,704,576	1,878,197	12,686,231	0	\$33,269,004
Intergovernmental	11,821,080	311,722	200,513	718,616	\$13,051,931
Interest Income	170,600	27,000	73,780	150	\$271,530
Miscellaneous	190	212,692	1,000	89,729	\$303,611
Total Revenues	30,696,446	2,429,611	12,961,524	808,495	46,896,076
EXPENDITURES					
Highways & Streets	36,436,989	0	0	0	\$36,436,989
Public Safety	0	0	12,659,406	0	\$12,659,406
Appointed Council	0	0	0	316,021	\$316,021
Contractual Services	0	0	0	40,560	\$40,560
Debt Service - Principal	755,000	0	0	0	\$755,000
Debt Service - Interest	110,000	0	0	0	\$110,000
Land Acquisition, Capital Improvements and Other	127,900	1,320,665	522,207	451,914	\$2,422,686
Total Expenditures	37,429,889	1,320,665	13,181,613	808,495	52,740,662
Revenues over/(under) Expenditures	(6,733,442)	1,108,946	(220,089)	0	(\$5,844,585)
OTHER FINANCING SOURCES AND USES					
Transfers In	21,260,036	68,951	0	0	\$21,328,987
Transfers Out	(21,260,036)	(1,307,850)	0	0	(\$22,567,886)
Total	(0)	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(6,733,443)	(129,953)	(220,089)	0	(7,083,485)
FUND BALANCE AT JUNE 30, 2024	\$11,378,670	\$146,751	\$3,333,008	\$0	\$14,858,430

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2023	\$1,626,908	\$10,160,033	\$6,325,173	\$18,112,114
REVENUES				
Property Taxes	18,704,576	0	0	18,704,576
Intergovernmental	211,885	8,656,167	2,953,028	11,821,080
Interest Income	20,600	75,000	75,000	170,600
Miscellaneous	0	190	0	190
Total Revenues	18,937,061	8,731,357	3,028,028	30,696,446
EXPENDITURES				
Highways & Streets	0	15,770,077	20,666,912	36,436,989
Debt Service - Principal	0	0	755,000	755,000
Debt Service - Interest	0	0	110,000	110,000
Other	0	90,400	37,500	127,900
Total Expenditures	0	15,860,477	21,569,412	37,429,889
Revenues over/(under) Expenditures	18,937,061	(7,129,120)	(18,541,384)	(6,733,442)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	5,713,770	15,546,266	21,260,036
Transfers Out	(19,260,036)	(2,000,000)	0	(21,260,036)
	(19,260,036)	3,713,770	15,546,266	(0)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(322,975)	(3,415,350)	(2,995,118)	(6,733,443)
FUND BALANCE AT JUNE 30, 2024	\$1,303,933	\$6,744,683	\$3,330,055	\$11,378,671

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2023	\$0	\$276,704	\$276,704
REVENUES			
Property Taxes	0	1,878,197	1,878,197
Intergovernmental	286,722	25,000	311,722
Interest Income	5,000	22,000	27,000
Miscellaneous	152,692	60,000	212,692
Total Revenues	444,414	1,985,197	2,429,611
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	513,365	807,300	1,320,665
Total Expenditures	513,365	807,300	1,320,665
Revenues over/(under) Expenditures	(68,951)	1,177,897	1,108,946
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(129,953)	(129,953)
FUND BALANCE AT JUNE 30, 2024	\$0	\$146,751	\$146,751

SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2023	2,805,066	\$477,305	\$270,727	\$3,553,098
REVENUES				
Property Taxes	12,686,231	0	0	12,686,231
Intergovernmental	200,513	0	0	200,513
Interest Income	63,780	5,000	5,000	73,780
Miscellaneous	0	0	1,000	1,000
Total Revenues	12,950,524	5,000	6,000	12,960,524
EXPENDITURES				
Public Safety	12,531,681	111,275	16,450	12,659,406
Land Acquisition, Capital Improvements and Other	446,850	75,357	0	522,207
Total Expenditures	12,978,531	186,632	16,450	13,181,613
Revenues over/(under) Expenditures	(28,007)	(181,632)	(10,450)	(220,089)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(28,007)	(181,632)	(10,450)	(220,089)
FUND BALANCE AT JUNE 30, 2024	\$2,777,059	\$295,673	\$260,277	\$3,333,008

SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2023	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	383,832	334,784	718,616
Interest Income	50	100	150
Miscellaneous	68,032	21,697	89,729
Total Revenues	451,914	356,581	808,495
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	451,914	0	451,914
Total Expenditures	451,914	356,581	808,495
Revenues over/(under) Expenditures	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	0	0
FUND BALANCE AT JUNE 30, 2024	\$0	\$0	\$0

- 13) That the City of Farmington Hills adopts the 2023/24 Debt Service Fund Budgets as follows:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2023	\$134,929	\$134,929
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,845,000	1,845,000
Interest and Fiscal Charges	974,747	974,747
Miscellaneous	2,500	2,500
Total Expenditures	2,822,247	2,822,247
Revenues over/(under)		
Expenditures	(2,772,047)	(2,772,047)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,325,000	2,325,000
-CIP Fund	452,543	452,543
-Local Road Fund	0	0
-General Debt Fund	0	0
-Park Millage Fund	0	0
Total Transfers In	2,777,543	2,777,543
Total Other Financing Sources and Uses	2,777,543	2,777,543
Excess Revenues and Other Financing Sources over/(under)		
Expenditures and Other Uses	5,496	5,496
FUND BALANCE AT JUNE 30, 2024	\$140,425	\$140,425

- 14) That the City of Farmington Hills adopts the 2023/24 Capital Projects Funds Budgets as follows:

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2023	\$3,897,090	\$240,281	\$4,137,372
REVENUES			
Grants	100,000	0	100,000
Interest Income	200,000	30,000	230,000
Miscellaneous	0	0	0
Total Revenues	300,000	30,000	330,000
EXPENDITURES			
Public Facilities	1,710,000	160,000	1,870,000
Drainage	2,220,000	0	2,220,000
Sidewalks	547,000	0	547,000
Equipment	4,200,000	0	4,200,000
Administration & Miscellaneous	500	300	800
Total Expenditures	8,677,500	160,300	8,837,800
Revenues over/(under)			
Expenditures	(8,377,500)	(130,300)	(8,507,800)
OTHER FINANCING			
SOURCES AND USES			
Transfer from General Fund	5,100,000	130,000	5,230,000
Transfer to Bond Fund	(452,543)	0	(452,543)
Proceeds from Bond Sale	0	0	0
Transfer from Local Road Fund	0	0	0
Total Other Financing Sources and Uses	4,647,457	130,000	4,777,457
Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	(3,730,043)	(300)	(3,730,343)
FUND BALANCE AT JUNE 30, 2024	\$167,047	\$239,981	\$407,029

- 15) That the City of Farmington Hills adopts the 2023/24 Component Unit Funds Budgets as follows:

COMPONENT UNIT FUNDS SUMMARY

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2023	\$646,111	\$1,650,921	\$2,297,031
REVENUES			
Property Taxes	251,665	597,799	849,463
Intergovernmental	0	0	0
Interest Income	1,318	16,973	18,291
Total Revenues	252,983	614,772	867,755
EXPENDITURES			
Audit Fees	100	400	500
Marketing	0	0	0
Business Improvement Grant	0	0	0
Miscellaneous/Others	0	25,000	25,000
Consultants	15,133	0	15,133
Reimbursement to Developers	0	194,201	
Total Expenditures	15,233	219,601	40,633
Revenues over/(under) Expenditures	237,750	395,171	632,920
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	237,750	386,171	623,920
FUND BALANCE AT JUNE 30, 2024	\$883,861	\$2,037,091	\$2,920,952

- 16) That the City Council hereby authorizes the City Manager to make budgetary transfers within the appropriation centers established through the budget and that all transfers between appropriation centers may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
- 17) That the FY 2023/24 Budgets of the General Fund, Special Revenue Funds and Capital Projects Funds shall be automatically amended on July 1, 2023 to re-appropriate fund balances for certain outstanding encumbrances and/or available capital project budget balances at June 30, 2023, as authorized by the City Manager.
- 18) That the City Council hereby authorizes the City Manager to assign General Fund – fund balance for future City budget amendment appropriations, which may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
- 19) That the FY 2022/23 departmental and activity budget amounts for the General Fund be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2023/24, as may be updated by the Finance Director:

Revenues

Property Taxes	\$36,181,817
Business Licenses & Permits	\$27,405
Other Licenses & Permits	\$1,599,902
Grants	\$5,095,659
State Shared Revenues	\$9,277,177
Fees	\$6,413,512
Sales	\$582,626
Fines & Forfeitures	\$1,331,800
Interest Earnings	\$300,001
Recreation User Charges	\$7,597,321
Other Revenue	\$2,797,035
Operating Transfers In	\$1,312,350
Total Revenue + Transfers-in	\$72,516,605

Expenditures

Boards & Commissions	\$2,920,997
General Government	\$12,272,937
Public Safety	\$24,864,041
Planning & Community Development	\$1,948,237
Public Services	\$8,473,132
Special Services	\$13,381,801
Operating Transfers Out	\$9,830,000
Total Expenditures + Transfers-out	\$73,691,144

20) That the FY 2022/23 Special Revenue Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2023/24, as may be updated by the Finance Director:

SPECIAL REVENUE FUNDS

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2022	\$20,436,284	\$846,741	\$3,517,059	\$0	\$24,800,084
REVENUES					
Property Taxes	17,642,620	1,771,893	11,966,873	0	\$31,381,386
Intergovernmental	11,748,671	385,000	200,513	1,232,743	\$13,566,927
Interest Income	176,668	52,508	82,012	120	\$311,308
Miscellaneous	190	212,692	2,586	161,697	\$377,165
Total Revenues	29,568,149	2,422,093	12,251,984	1,394,560	45,636,786
EXPENDITURES					
Highways & Streets	30,836,881	0	0	0	\$30,836,881
Public Safety	0	0	11,789,991	0	\$11,789,991
Appointed Council	0	0	0	316,021	\$316,021
Contractual Services	0	0	0	40,560	\$40,560
Debt Service - Principal	750,000	0	0	0	\$750,000
Debt Service - Interest	138,000	0	0	0	\$138,000
Land Acquisition, Capital Improvements and Other	126,700	1,753,231	425,953	1,037,979	\$3,343,863
Total Expenditures	31,851,581	1,753,231	12,215,944	1,394,560	47,215,317
Revenues over/(under) Expenditures	(2,283,432)	668,861	36,039	0	(\$1,578,531)
OTHER FINANCING SOURCES AND USES					
Transfers In	16,751,503	68,951	0	0	\$16,820,454
Transfers Out	(16,751,503)	(1,307,850)	0	0	(\$18,059,353)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(2,283,432)	(570,038)	36,039	0	(2,817,430)
FUND BALANCE AT JUNE 30, 2023	\$18,152,851	\$276,704	\$3,553,097	\$0	\$21,982,653

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2022	\$510,077	\$13,175,293	\$6,750,914	\$20,436,284
REVENUES				
Property Taxes	17,642,620	0	0	17,642,620
Intergovernmental	205,714	8,606,167	2,936,790	11,748,671
Interest Income	20,000	75,000	81,668	176,668
Miscellaneous	0	190	0	190
Total Revenues	17,868,334	8,681,357	3,018,458	29,568,149
EXPENDITURES				
Highways & Streets	0	16,576,994	14,259,887	30,836,881
Debt Service - Principal	0	0	750,000	750,000
Debt Service - Interest	0	0	138,000	138,000
Other	0	89,200	37,500	126,700
Total Expenditures	0	16,666,194	15,185,387	31,851,581
Revenues over/(under) Expenditures	17,868,334	(7,984,837)	(12,166,929)	(2,283,432)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	4,969,577	11,781,926	16,751,503
Transfers Out	(16,751,503)	0	0	(16,751,503)
	(16,751,503)	4,969,577	11,781,926	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	1,116,831	(3,015,260)	(385,003)	(2,283,432)
FUND BALANCE AT JUNE 30, 2023	\$1,626,908	\$10,160,033	\$6,365,911	\$18,152,852

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2022	\$0	\$846,741	\$846,741
REVENUES			
Property Taxes	0	1,771,893	1,771,893
Intergovernmental	360,000	25,000	385,000
Interest Income	5,047	47,461	52,508
Miscellaneous	152,692	60,000	212,692
Total Revenues	517,739	1,904,354	2,422,093
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	586,690	1,166,541	1,753,231
Total Expenditures	586,690	1,166,541	1,753,231
Revenues over/(under) Expenditures	(68,951)	737,812	668,861
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(570,038)	(570,038)
FUND BALANCE AT JUNE 30, 2023	\$0	\$276,704	\$276,704

SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2022	2,660,307	\$586,138	\$270,614	\$3,517,059
REVENUES				
Property Taxes	11,966,873	0	0	11,966,873
Intergovernmental	200,513	0	0	200,513
Interest Income	63,780	11,729	6,502	82,012
Miscellaneous	0	0	2,586	2,586
Total Revenues	12,231,166	11,729	9,088	12,249,398
EXPENDITURES				
Public Safety	11,660,454	120,562	8,976	11,789,991
Land Acquisition, Capital Improvements and Other	425,953	0	0	425,953
Total Expenditures	12,086,407	120,562	8,976	12,215,944
Revenues over/(under) Expenditures	144,759	(108,833)	113	36,039
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	144,759	(108,833)	113	36,039
FUND BALANCE AT JUNE 30, 2023	\$2,805,066	\$477,305	\$270,727	\$3,553,097

SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2022	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	897,959	334,784	1,232,743
Interest Income	20	100	120
Miscellaneous	140,000	21,697	161,697
Total Revenues	1,037,979	356,581	1,394,560
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	1,037,979	0	1,037,979
Total Expenditures	1,037,979	356,581	1,394,560
Revenues over/(under) Expenditures	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	0	0
FUND BALANCE AT JUNE 30, 2023	\$0	\$0	\$0

- 21) That the FY 2022/23 Debt Service Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2023/24, as may be updated by the Finance Director:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2022	\$102,189	\$102,189
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,530,000	1,530,000
Interest and Fiscal Charges	684,960	684,960
Miscellaneous	2,500	2,500
Total Expenditures	2,217,460	2,217,460
Revenues over/(under) Expenditures	(2,167,260)	(2,167,260)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,200,000	2,200,000
-CIP Fund	0	0
-Local Road Fund	0	0
-General Debt Fund	0	0
-Park Millage Fund	0	0
Total Transfers In	2,200,000	2,200,000
Total Other Financing Sources and Uses	2,200,000	2,200,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	32,740	32,740
FUND BALANCE AT JUNE 30, 2023	\$134,929	\$134,929

- 22) That the FY 2022/23 Capital Projects Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2023/24, as may be updated by the Finance Director:

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2022	\$7,372,952	\$373,055	\$7,746,006
REVENUES			
Grants	68,000	0	68,000
Interest Income	431,234	30,000	461,234
Miscellaneous	0	0	0
Total Revenues	499,234	30,000	529,234
EXPENDITURES			
Public Facilities	2,450,778	162,474	2,613,252
Drainage	8,259,814	0	8,259,814
Sidewalks	1,177,700	0	1,177,700
Equipment	6,233,761	0	6,233,761
Administration & Miscellaneous	500	300	800
Total Expenditures	18,122,553	162,774	18,285,326
Revenues over/(under) Expenditures	(17,623,318)	(132,774)	(17,756,092)
OTHER FINANCING SOURCES AND USES			
Transfer from General Fund	7,600,000	0	7,600,000
Transfer to Bond Fund	(452,543)	0	(452,543)
Proceeds from Bond Sale	7,000,000	0	7,000,000
Transfer from Local Road Fund	0	0	0
Total Other Financing Sources and Uses	14,147,457	0	14,147,457
Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(3,475,861)	(132,774)	(3,608,635)
FUND BALANCE AT JUNE 30, 2023	\$3,897,090	\$240,281	\$4,137,372

- 23) That the FY 2022/23 Component Units Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2023/24, as may be updated by the Finance Director:

COMPONENT UNITS FUNDS SUMMARY

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2022	\$441,493	\$1,260,687	\$1,702,180
REVENUES			
Property Taxes	203,412	555,558	758,970
Intergovernmental	0	0	0
Interest Income	1,305	52,615	53,920
Total Revenues	204,717	608,172	812,890
EXPENDITURES			
Audit Fees	100	0	100
Marketing	0	0	0
Business Improvement Grant	0	0	0
Miscellaneous/Others	0	30,267	30,267
Consultants	0	0	0
Reimbursement to Developers	0	178,671	
Total Expenditures	100	208,938	30,367
Revenues over/(under) Expenditures	204,617	399,234	603,851
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	204,617	390,234	594,851
FUND BALANCE AT JUNE 30, 2023	\$646,111	\$1,650,921	\$2,297,031

WATER & SEWER FUND

MISSION STATEMENT:

Provide an uninterrupted supply of clean, safe and clear water to its customers in sufficient amount to meet their needs and demands throughout the entire year. Provide for the collection, treatment and proper discharge of domestic, commercial and industrial wastewater in accordance with the State of Michigan National Pollutants Discharge Elimination System (NPDES) Discharge Permit and United States Environmental Protection Agency regulations.

The Water and Sewer Fund accounts for the operational, capital and related debt service activity of water distribution and sanitary sewage collection systems in the City, which are supplied by the Great Lakes Water Authority (GLWA), and operated, maintained and administered by the Oakland County Water Resources Commission (WRC). The costs of providing utility services to the general public on a continuing basis are financed or recovered primarily through user charges and/or capital contributions.

On September 9, 2014, the City of Detroit, the Counties of Macomb, Oakland and Wayne, and the State of Michigan signed a Memorandum of Understanding (MOU) which paved the way for the formation of the Great Lakes Water Authority (GLWA) designed to leverage the assets of the Detroit-owned water and sewerage systems. The GLWA was formally approved on October 10, 2014. A six-person board was established for the GLWA, comprised of one member from each County, one from the State of Michigan and two from the City of Detroit.

Effective January 1, 2016 the GLWA assumed responsibility for the management, operations, and maintenance of the City of Detroit's water and sewer infrastructure supplying wholesale customers across the region, including the City of Farmington Hills. In exchange for the management of the utility systems, the GLWA will provide annual lease payments of \$50 million a year for 40 years to the City of Detroit. The City of Detroit will use these funds to overhaul its aging infrastructure. The lease also provides for a \$4.5 million Water Residential Assistance Program to help low-income customers of GLWA customer communities pay their water and sewer bills.

The Water and Sewer Funds distinguish between current and non-current assets and liabilities. The measure of Working Capital (i.e., current assets less current liabilities) reflects the relatively liquid portion of total Water and Sewer Fund capital, which constitutes a margin or buffer for meeting obligations. It is essential that the City maintain an adequate level of Working Capital in its Water and Sewer Funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure stable services and fees. Working capital is a crucial consideration, too, in long-term financial planning. Credit rating agencies consider the availability of working capital in their evaluations of continued creditworthiness. Likewise, relevant laws and regulations look to appropriate levels of working capital for Water and Sewer Funds.

Water & Sewer Fund

The Government Finance Officers Association (GFOA) recommends that under no circumstances should the target for working capital be less than forty-five (45) days' worth of annual operating expenses and other working capital needs of the utility funds. In order to arrive at a customized target amount of working capital for the City, we reviewed the following characteristics of the Water & Sewer Fund:

- Support from general government.
- Transfers out.
- Cash cycles.
- Customer concentration.
- Demand for services.
- Control over rates and revenues.
- Asset age and condition.
- Volatility of expenses.
- Control over expenses.
- Management plans for working capital.
- Separate targets for operating and capital needs.
- Debt position.

Based on a review of the above characteristics of the Water and Sewer Fund, we have targeted to have a Water and Sewer Fund Working Capital balance of no less than 25% of total expenses and transfers-out, exclusive of depreciation, a non-cash item. In this context, a target working capital balance equal to approximately one quarter of the fiscal year's cash based expenses provides a reasonable cushion to pay for ongoing expenses in the event of revenue shortfalls, or emergencies requiring unexpected outlays of cash. While a 25% working capital is sufficient to cover potential revenue shortfalls, it is not sufficient to cover planned capital improvements.

The WRC bills approximately 23,000 City water and sewer customers on a quarterly basis. There are approximately 456 miles of water main and over 5,100 fire hydrants in the City. There are approximately 330 miles of sanitary sewer main in the City.

With the exception of some interest earnings on City investments, virtually all other funding sources (revenue/capital contributions) are generated by WRC utility billings fee collections. Annually, water and sewer user fee rates for City customers are developed by the WRC, with input and assistance from City staff, and then subsequently recommended to the City Council for adoption.

With the exception of some City administrative, accounting and engineering labor costs, as well as utility contributions associated with City Road Projects, virtually all other funding uses (expenses/capital assets) are paid by the WRC.

FY 22/23 YEAR-END PROJECTION vs. FY 21/22 ACTUAL

- Total revenue is projected to decrease by approximately \$298,861 or 5.49% from the previous year, primarily due to an increase in Operating Revenue (Reserves)-Sewer offset by a decrease in Operating Rate Revenue-Water, Operating Rate Revenue-Sewer and Operating Revenue (Misc)-Sewer.
- Total expenses (excluding purchases of capital assets) are projected to decrease by approximately \$150,072 or 2.11% from the previous year, primarily due to a drop in the cost of purchasing Water and Sewer from the GLWA.
- Revenue from capital contributions is unpredictable and unknown at this time.
- The impact from the above results in a projected decrease of \$12,772,570 in Working Capital to \$59,936,799 at June 30, 2023, which is 217% of total projected expenses and transfers-out (less depreciation) for FY 22/23. While this is well above the Working Capital Minimum Target of 25% of Total Expenses plus Transfers-out, less Depreciation, it should be noted that the Working Capital is intended to provide for capital improvements and maintenance costs in addition to working capital minimums.

FY 23/24 PROPOSED FINANCIAL PLAN vs. FY 22/23 YEAR-END PROJECTION

- Total Revenue is projected to increase by approximately \$1,770,304 or 5.49% from the prior year.
- Total Expenses (excluding purchases of capital assets) are projected to increase by approximately \$681,686 or 2.11% from the prior year.
- Expenditures for Capital Assets are projected to be approximately \$13,154,000, which is a slight \$324,000 decrease or 2.4% from the prior year. This is primarily due to less capital improvement projects that are scheduled in FY 22/23. These projects consist of water main and sanitary sewer projects included in the City's Capital Improvement Plan (see below chart).
- The impact from the above results in a projected \$11,688,280 decrease in Working Capital to \$48,248,519 at June 30, 2023, which is 170% of total projected expenses and transfers-out (less depreciation) for FY 23/24. While this is well above the Working Capital Minimum Target of 25% of Total Expenses plus Transfers-out, less Depreciation, it should be noted that the Working Capital is intended to provide for capital improvements and maintenance costs in addition to working capital minimums, and the Working Capital at June 30, 2023 is inadequate to meet the anticipated needs over the next eight (8) years.

Water & Sewer Fund

CITY OF FARMINGTON HILLS FINANCIAL SUMMARY WATER & SEWER FUND

	2019/20 Actual	2020/21 Actual	2021/22 Actual	2022/23 Adopted Budget	2022/23 Year-End Projection	2023/24 Projected Budget	2024/25 Projected Budget
REVENUES							
Sale of Water	12,552,859	14,370,414	14,598,592	13,345,386	12,786,270	14,057,470	13,853,870
Sewage Disposal Charges	11,630,406	13,016,590	14,018,794	13,380,395	13,127,750	13,671,230	13,998,200
Other Operating Revenue	636,368	246,174	18,419	100,000	1,094,680	928,120	928,120
Total Operating Revenue	24,819,633	27,633,178	28,635,805	26,825,781	27,008,700	28,656,820	28,780,190
Other Non-operating Revenue							
Interest Income	1,690,092	529,829	(1,038,294)	600,000	455,430	287,600	287,600
Debt Service Charge	2,343,936	2,604,840	2,375,320	2,360,736	2,209,840	2,499,854	2,643,698
TOTAL REVENUES	28,853,661	30,767,847	29,972,831	29,786,518	29,673,970	31,444,274	31,711,488
EXPENSES							
Cost of Water	7,201,991	10,917,672	9,936,047	9,459,124	9,482,210	9,863,170	8,545,498
Cost of Sewage Treatment	10,282,101	10,972,794	12,344,369	11,793,335	11,818,810	12,097,170	13,001,791
Other Operation and Maintenance	4,280,697	4,549,073	2,417,727	3,768,997	4,016,620	4,159,510	3,446,236
Billing and Administrative Costs*	1,906,498	1,650,821	2,479,861	1,709,273	1,691,060	1,608,850	1,665,816
Depreciation	4,497,097	4,476,744	4,588,107	4,600,000	4,600,000	4,600,000	4,726,650
Total Operating Expenses	28,168,384	32,567,104	31,766,111	31,330,728	31,608,700	32,328,700	31,385,991
Other Non-operating Expenses							
Interest Expense	747,083	730,656	639,980	646,101	647,319	609,005	568,227
TOTAL EXPENSES	28,915,467	33,297,760	32,406,091	31,976,829	32,256,019	32,937,705	31,954,218
Income/(Loss) Before Contributions	(61,806)	(2,529,913)	(2,433,260)	(2,190,312)	(2,582,049)	(1,493,431)	(242,730)
Capital Contributions:							
Tap-in Fees	542,245	182,440	98,375	100,000	100,000	100,000	100,000
Contributed Capital	640,050	1,901,275	1,128,900	150,000	150,000	150,000	150,000
Total Capital Contributions	1,182,295	2,083,715	1,227,275	250,000	250,000	250,000	250,000
CHANGE IN NET POSITION	1,120,489	(446,198)	(1,205,985)	(1,940,312)	(2,332,049)	(1,243,431)	7,270
Capital Assets	(5,590,007)	(5,521,106)	(4,173,056)	(13,478,000)	(13,478,000)	(13,154,000)	(16,230,000)
Depreciation	4,497,097	4,476,744	4,588,107	4,600,000	4,600,000	4,600,000	4,726,650
Bond Proceeds	12,057	1,072,631	-	-	-	-	-
Current Portion of Long-term Debt	(1,558,495)	(1,554,735)	(1,490,975)	(1,640,975)	(1,562,521)	(1,890,849)	(2,075,471)
CHANGE IN WORKING CAPITAL	(1,518,859)	(1,972,664)	(2,281,909)	(12,459,287)	(12,772,570)	(11,688,280)	(13,571,551)
WORKING CAPITAL-BEGINNING	75,445,083	76,963,942	74,991,278	72,709,369	72,709,369	59,936,799	48,248,519
WORKING CAPITAL-ENDING	76,963,942	74,991,278	72,709,369	60,250,082	59,936,799	48,248,519	34,676,968
Working Capital as a % of Expenses plus Transfers Out Less Depreciation	315%	260%	261%	220%	217%	170%	127%

* Includes City Labor Costs associated with Accounting and Project Engineering.

Water & Sewer Fund

WATER MAINS

Water Mains							
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	FUTURE
Fire Protection lines in subdivisions without Water	500,000	500,000	500,000	500,000	500,000	500,000	-
Kimberley Subdivision Water Main Replacement	10,154,000	-	-	-	-	-	-
Kendallwood Subdivision No. 2 Water Main	-	5,248,000	-	-	-	-	-
Kendallwood Subdivision No. 4 Water Main	-	3,181,000	-	-	-	-	-
Biddestone Lane Water Main, Loop/Extension	-	1,222,000	-	-	-	-	-
Kendallwood Subdivision No. 3 Water Main	-	-	5,385,000	-	-	-	-
Westbrooke Manor Subdivision No. 2 Water Main	-	-	3,962,000	-	-	-	-
Rockshire Avenue, Edgemoor Street, and Bramwell	-	-	1,954,000	-	-	-	-
Goldsmith Street Water Main Installation	-	-	1,800,000	-	-	-	-
Metroview Street Water Main Installation	-	-	-	2,100,000	-	-	-
Westbrooke Manor Subdivision No. 1 Water Main	-	-	-	3,193,000	-	-	-
Westbrooke Plaza Water Main Replacement and	-	-	-	571,000	-	-	-
Westbrooke Manor Subdivision Water Main	-	-	-	3,797,000	-	-	-
Water Main Extension across 30425 Farmington	-	-	-	-	162,000	-	-
Westbrooke Manor Subdivision No. 3 Water Main	-	-	-	-	1,624,000	-	-
Westbrooke Manor Subdivision No. 4 Water Main	-	-	-	-	1,524,000	-	-
Old Homestead Subdivision Water Main	-	-	-	-	-	5,661,000	-
Shiawassee Road Water Main, Middlebelt Road to	-	-	-	-	-	1,798,000	-
Total Water Mains	10,654,000	10,151,000	13,601,000	10,161,000	3,810,000	7,959,000	-

SANITARY SEWERS

Sanitary Sewers							
	2023/24	24/25	2025/26	2026/27	2027/28	2028/29	FUTURE
Annual Renewal Program	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	-
Biddestone Lane Sanitary Sewer (Southeast area)	-	809,000	-	-	-	-	-
Eleven Mile Road Sanitary Sewer, west of City Hall	-	2,770,000	-	-	-	-	-
Rockshire Avenue and Edgemoor Street Sanitary	-	-	472,000	-	-	-	-
Goldsmith Street Area Sanitary Sewer	-	-	2,658,000	-	-	-	-
Low Pressure Gravity Sanitary Sewer System	-	-	750,000	-	-	-	-
Metroview Street area Sanitary Sewer	-	-	-	2,700,000	-	-	-
Shiawassee Road Sanitary Sewer, Middlebelt Road	-	-	-	-	-	755,000	-
Total Sanitary Sewers	2,500,000	6,079,000	6,380,000	5,200,000	2,500,000	3,255,000	-

YOUR 2022 TAX DOLLAR

Based on Principal Residence (Homestead) Rate

<u>School District</u>	<u>County/Other</u>	<u>Education*</u>	<u>City</u>
Farmington	16.68%	45.11%	38.21%
Walled Lake	18.52%	39.05%	42.43%
Clarenceville	18.32%	39.69%	41.99%

*Local Schools (including State support) + Oakland Intermediate Schools + Community College

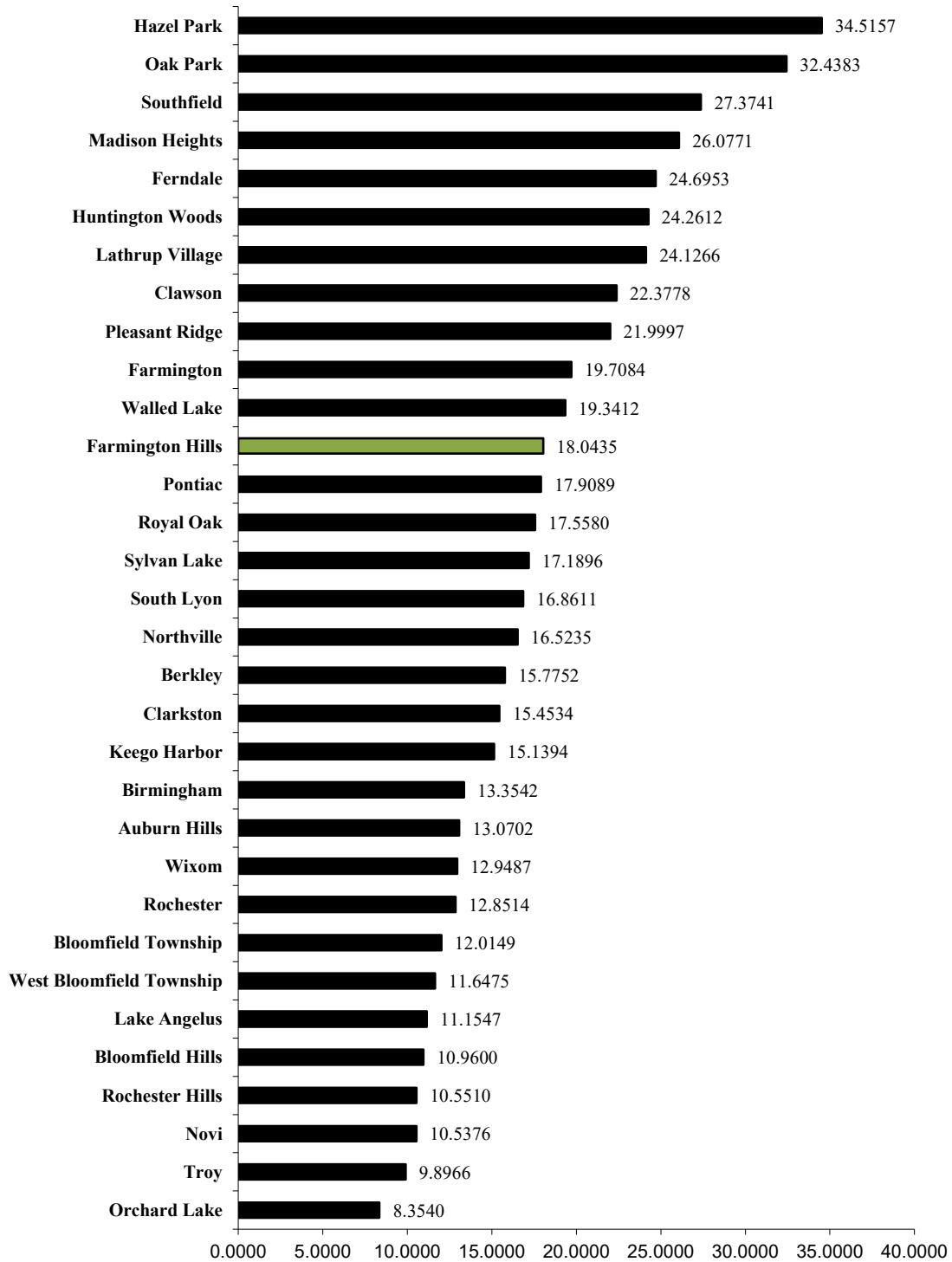


County/Other
16.68%

Education
45.11%

City
38.21%

2021 Local Unit Tax Rates
For all Cities and Major townships in Oakland



Note: Tax rates include the local library millage

2022 Tax Comparison for All Cities and Major Townships in Oakland County

<u>Local Taxing Unit</u>	<u>2022 Millage*</u>	<u>2022 Taxable Value</u>	<u>2022 City Taxes</u>
Southfield	27.3741	2,805,714,867	76,803,919
Farmington Hills**	18.0435	3,977,078,890	71,760,423
Royal Oak	17.5580	3,379,570,000	59,338,490
Troy	9.8966	5,754,238,160	56,947,393
Bloomfield Township	12.0149	4,467,360,970	53,674,895
West Bloomfield Township	11.6475	4,224,621,700	49,206,281
Novi	10.5376	4,402,609,530	46,392,938
Rochester Hills	10.5510	4,123,961,640	43,511,919
Birmingham	13.3542	2,961,382,730	39,546,897
Auburn Hills	13.0702	1,930,958,500	25,238,014
Madison Heights	26.0771	966,067,450	25,192,238
Pontiac	17.9089	1,114,386,120	19,957,430
Ferndale	24.6953	800,765,340	19,775,140
Oak Park	32.4383	607,565,139	19,708,380
Wixom	12.9487	885,813,100	11,470,128
Rochester	12.8514	884,237,330	11,363,688
Berkley	15.7752	707,328,110	11,158,242
Bloomfield Hills	10.9600	985,034,730	10,795,981
Huntington Woods	24.2612	421,875,230	10,235,199
Hazel Park	34.5157	294,395,700	10,161,274
Clawson	22.3778	438,348,670	9,809,279
Farmington	19.7084	411,340,560	8,106,864
South Lyon	16.8611	448,557,530	7,563,173
Walled Lake	19.3412	254,829,600	4,928,710
Pleasant Ridge	21.9997	183,481,030	4,036,528
Lathrup Village	24.1266	163,692,620	3,949,346
Orchard Lake	8.3540	439,284,220	3,669,780
Northville	16.5235	193,976,316	3,205,168
Sylvan Lake	17.1896	112,146,060	1,927,746
Keego Harbor	15.1394	120,590,340	1,825,665
Lake Angelus	11.1547	91,842,100	1,024,471
Clarkston	15.4534	52,077,490	804,774

* Includes the local library millage

** Less Senior Housing

Source: **Original Taxable Value** from Oakland County Equalization Department

CITY PROPERTY TAX RATE, LEVY & COLLECTIONS HISTORY BY TAX YEAR

<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Operations	6.7084	6.5206	5.9466	5.8911	6.1549
Capital	0.6163	0.7986	1.5606	1.5978	1.7168
Debt	0.6313	0.6368	0.4488	0.4671	0.4434
Total Charter	7.9560	7.9560	7.9560	7.9560	8.3151
Refuse	0.7168	0.7436	0.7542	0.7169	0.7359
Econ. Develop.	0.0164	0.0164	0.0160	0.0160	0.0156
Parks	0.4882	0.4882	0.4882	0.4859	0.4817
Roads	0.0000	0.0000	2.0000	1.9908	1.9738
Public Safety	3.1764	3.1764	3.1764	3.1617	3.1348
Total City Millage	12.3538	12.3806	14.3908	14.3273	14.6569
Taxable Value*	\$3,040,696,350	\$3,051,369,420	\$3,125,682,070	\$3,125,760,110	\$3,208,788,930
Tax Levy	\$37,564,155	\$37,777,784	\$44,981,066	\$44,783,703	\$47,030,898
Tax Collections**	\$36,922,255	\$36,898,832	\$44,025,306	\$43,893,096	\$45,999,617
Percent Collected***	98.29%	97.67%	97.88%	98.01%	97.81%

<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Operations	6.1956	5.6431	5.5514	5.4072	5.2909
Capital	1.6695	2.0285	1.8109	2.0147	1.9714
Debt	0.3892	0.5216	0.7383	0.6017	0.5887
Total Charter	8.2543	8.1932	8.1006	8.0236	7.8510
Refuse	0.7608	0.7454	0.7530	0.7530	0.7333
Econ. Develop.	0.0151	0.0144	0.0139	0.0134	0.0125
Parks	0.4781	0.4745	0.4691	0.4646	0.4546
Roads	1.9593	4.6744	4.6215	4.5775	4.4790
Public Safety	3.1118	3.0886	3.0536	3.0245	3.0389
Total City Millage	14.5794	17.1905	17.0117	16.8566	16.5693
Taxable Value*	\$3,316,996,180	\$3,460,236,390	\$3,597,598,090	\$3,730,452,020	#####
Tax Levy	\$48,359,814	\$59,483,194	\$61,201,259	\$62,882,738	\$65,897,413
Tax Collections**	\$47,389,469	\$58,164,762	\$59,930,627	\$61,655,664	\$61,655,664
Percent Collected***	97.99%	97.78%	97.92%	98.05%	93.56%

* From the Original Ad valorem Tax Roll less Renaissance Zone.

** From the Adjusted Ad valorem Tax Roll. Exclusive of non-City Taxes collected for the Brownfield Redevelopment Authority.

*** Collections through February each year. 100% of the delinquent real property taxes are remitted to the City from the County's Delinquent Tax Fund by the end of each fiscal year.

HISTORICAL REAL PROPERTY TAX RATES FOR ALL TAXING UNITS BY TAX YEAR

Farmington School District

<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
City	12.3538	12.3806	14.3908	14.3273	14.6569
Local Schools P.R.E.	13.3810	11.7472	12.4418	12.1482	11.4268
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5844	1.5844	1.5819	1.5707	1.5555
Intermediate Schools	3.3690	3.3690	3.3633	3.3398	3.3079
County	4.6461	4.6461	4.5456	4.4938	4.4908
Library	1.5856	1.5856	1.5856	1.5781	1.5644
Transit Authority	0.5900	1.0000	0.9998	0.9941	0.9863
Zoo	0.1000	0.1000	0.0998	0.0990	0.0980
Art Institute	0.2000	0.2000	0.1996	0.1981	0.1961
Total P.R.E. Millage	43.8099	42.6129	45.2082	44.7491	44.2827
Local Schools Non-P.R.E.	7.1790	8.5128	8.9982	9.2918	9.8732
Total Non-P.R.E. Millage	50.9889	51.1257	54.2064	54.0409	54.1559

Walled Lake School District

<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
City	12.3538	12.3806	14.3908	14.3273	14.6569
Local Schools P.R.E.	7.0254	7.6843	7.2841	7.0150	6.9458
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5844	1.5844	1.5819	1.5707	1.5555
Intermediate Schools	3.3690	3.3690	3.3633	3.3398	3.3079
County	4.6461	4.6461	4.5456	4.4938	4.4908
Library	1.5856	1.5856	1.5856	1.5781	1.5644
Transit Authority	0.5900	1.0000	0.9998	0.9941	0.9863
Zoo	0.1000	0.1000	0.0998	0.0990	0.0980
Art Institute	0.2000	0.2000	0.1996	0.1981	0.1961
Total P.R.E. Millage	37.4543	38.5500	40.0505	39.6159	39.8017
Local Schools Non-P.R.E.	15.5346	15.8029	15.8339	15.9129	15.8134
Total Non-P.R.E. Millage	52.9889	54.3529	55.8844	55.5288	55.6151

Clarenceville School District

<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
City	12.3538	12.3806	14.3908	14.3273	14.6569
Local Schools P.R.E.	4.5000	4.5000	4.5000	4.5000	4.5000
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Schoolcraft College	1.7967	1.7967	1.7967	1.7880	1.7766
Intermediate Schools	3.3690	3.3690	3.3633	3.3398	3.3079
County	4.6461	4.6461	4.5456	4.4938	4.4908
Library	1.5856	1.5856	1.5856	1.5781	1.5644
Transit Authority	0.5900	1.0000	0.9998	0.9941	0.9863
Zoo	0.1000	0.1000	0.0998	0.0990	0.0980
Art Institute	0.2000	0.2000	0.1996	0.1981	0.1961
Total P.R.E. Millage	35.1412	35.5780	37.4812	37.3182	37.5770
Local Schools Non-P.R.E.	18.0000	18.0000	18.0000	18.0000	18.0000
Total Non-P.R.E. Millage	53.1412	53.5780	55.4812	55.3182	55.5770

**HISTORICAL REAL PROPERTY TAX RATES
FOR ALL TAXING UNITS BY TAX YEAR (last 5 years)**

Farmington School District

<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
City	14.5794	17.1905	17.0117	16.8566	16.5693
Local Schools P.R.E.	11.3026	10.8634	10.4451	9.4482	8.9067
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5431	1.5303	1.5184	1.5057	1.4891
Intermediate Schools	3.2813	3.2539	3.2280	3.2012	3.1658
County	4.4878	4.4846	4.5804	4.5691	4.5187
Library	1.5517	1.5393	1.5209	1.5062	1.4742
Transit Authority	1.0000	0.9927	0.9851	0.9765	0.9500
Zoo	0.0982	0.0973	0.0965	0.0956	0.0945
Art Institute	0.1945	0.1929	0.1913	0.1897	0.1945
Total P.R.E. Millage	44.0386	46.1449	45.5774	44.3488	43.3628
Local Schools Non-P.R.E.	9.9974	10.4366	10.7549	11.7518	12.2933
Total Non-P.R.E. Millage	54.0360	56.5815	56.3323	56.1006	55.6561

Walled Lake School District

<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
City	14.5794	17.1905	17.0117	16.8566	16.5693
Local Schools P.R.E.	6.7968	6.2300	6.1582	6.0742	4.5969
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5431	1.5303	1.5184	1.5057	1.4891
Intermediate Schools	3.2813	3.2539	3.2280	3.2012	3.1658
County	4.4878	4.4846	4.5804	4.5691	4.5187
Library	1.5517	1.5393	1.5209	1.5062	1.4742
Transit Authority	1.0000	0.9927	0.9851	0.9765	0.9500
Zoo	0.0982	0.0973	0.0965	0.0956	0.0945
Art Institute	0.1945	0.1929	0.1913	0.1897	0.1945
Total P.R.E. Millage	39.5328	41.5115	41.2905	40.9748	39.0530
Local Schools Non-P.R.E.	15.7675	15.7231	15.5753	15.4906	16.7461
Total Non-P.R.E. Millage	55.3003	57.2346	56.8658	56.4654	55.7991

Clarenceville School District

<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
City	14.5794	17.1905	17.0117	16.8566	16.5693
Local Schools P.R.E.	4.4626	4.3831	4.3261	4.2940	4.2257
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Schoolcraft College	1.7662	2.2516	2.2877	2.2700	2.2700
Intermediate Schools	3.2813	3.2539	3.2280	3.2012	3.1658
County	4.4878	4.4846	4.5804	4.5691	4.5187
Library	1.5517	1.5393	1.5209	1.5062	1.4742
Transit Authority	1.0000	0.9927	0.9851	0.9765	0.9500
Zoo	0.0982	0.0973	0.0965	0.0956	0.0945
Art Institute	0.1945	0.1929	0.1913	0.1897	0.1945
Total P.R.E. Millage	37.4217	40.3859	40.2277	39.9589	39.4627
Local Schools Non-P.R.E.	18.0000	18.0000	18.0000	18.0000	18.0000
Total Non-P.R.E. Millage	55.4217	58.3859	58.2277	57.9589	57.4627

Retirement System & Retiree Healthcare Plan Funding Progress

CITY OF FARMINGTON HILLS EMPLOYEES' RETIREMENT SYSTEM

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	*Future Annual Contribution	Active Members	Benefit Receipts
6/30/08	\$117,994,843	\$131,182,445	\$13,187,602	89.9%	\$3,710,289	402	166
6/30/09	\$123,309,158	\$140,261,150	\$16,951,992	87.9%	\$4,008,049	386	173
6/30/10	\$122,384,733	\$149,204,540	\$26,819,807	82.0%	\$4,482,745	327	229
6/30/11	\$126,993,894	\$152,271,739	\$25,277,845	83.4%	\$4,302,129	318	230
6/30/12	\$127,759,371	\$157,810,232	\$30,050,861	81.0%	\$4,557,473	301	244
6/30/13	\$135,447,393	\$163,515,916	\$28,068,523	82.8%	\$4,882,377	299	265
6/30/14	\$142,635,461	\$168,555,933	\$25,920,472	84.6%	\$4,710,931	288	279
6/30/15	\$148,299,323	\$171,958,385	\$23,659,062	86.2%	\$4,710,485	283	283
6/30/16	\$150,257,018	\$179,218,630	\$28,961,612	83.8%	\$5,370,490	277	293
6/30/17	\$155,325,541	\$185,538,016	\$30,212,475	83.7%	\$5,577,463	269	307
6/30/18	\$159,892,090	\$192,830,969	\$32,938,879	82.9%	\$5,927,589	259	318
6/30/19	\$160,957,615	\$210,577,317	\$49,619,702	76.4%	\$5,762,354	260	333
6/30/20	\$161,481,646	\$216,876,439	\$55,394,793	74.5%	\$7,180,321	247	347
6/30/21	\$170,359,640	\$223,098,304	\$52,738,664	76.0%	\$6,994,976	241	362
6/30/22	\$172,178,208	\$229,954,084	\$57,775,876	74.9%	\$7,507,962	228	370

Note: The above data includes the 47th District Court.

CITY OF FARMINGTON HILLS POST-RETIREMENT HEALTHCARE FINANCE FUND

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	**Future Annual Contribution	Covered Members	Covered Benefit Receipts
6/30/08	\$40,551,585	\$57,063,627	\$16,512,042	71.1%	\$2,971,747	402	108
6/30/09	\$41,318,305	\$59,275,315	\$17,957,010	69.7%	\$3,186,426	386	115
6/30/10	\$44,004,631	\$74,937,594	\$30,932,963	58.7%	\$3,311,150	323	121
6/30/10*	\$44,004,631	\$72,230,135	\$28,225,504	60.9%	\$3,375,239	323	169
6/30/12	\$50,982,851	\$69,722,666	\$18,739,815	73.1%	\$4,292,810	292	177
6/30/13	\$51,000,000	\$69,700,000	\$18,700,000	73.2%	\$2,890,875	292	177
6/30/14	\$62,830,994	\$71,356,286	\$8,525,292	88.1%	\$1,808,068	255	203
6/30/15	\$62,830,994	\$71,356,286	\$8,525,292	88.1%	\$1,794,724	255	203
6/30/16	\$71,438,401	\$71,198,513	(\$239,888)	100.3%	\$776,762	233	214
6/30/17	\$73,176,327	\$71,198,513	(\$1,977,814)	102.8%	\$767,528	233	214
6/30/18	\$77,153,010	\$77,551,254	\$398,244	102.0%	\$559,360	204	235
6/30/19	\$79,006,858	\$80,445,593	\$1,438,735	98.2%	\$540,667	190	245
6/30/20	\$82,722,745	\$76,657,758	(\$6,064,987)	108.0%	\$307,862	176	254
6/30/21	\$82,722,745	\$76,657,758	(\$6,064,987)	108.0%	\$285,085	167	275
6/30/22	\$91,388,986	\$80,257,212	(\$11,131,774)	113.9%	\$274,586	136	273

Note: The above data includes the 47th District Court.

* Revised the 2010 valuation using revised assumptions, as of June 30, 2011.

COMMUNITY DEMOGRAPHIC STATISTICS

Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Population</u>	<u>Number of Households</u>	<u>School Enrollment</u>	<u>Annual Average Unemployment Rate</u>
2013/14	80,895	34,255	10,838	7.6
2014/15	81,798	34,755	10,875	6.8
2015/16	81,910	35,138	10,039	5.8
2016/17	81,412	34,963	9,653	5.1
2017/18	81,803	34,910	9,610	3.9
2018/19	81,129	34,185	9,456	4.1
2019/20	81,093	34,646	9,327	3.8
2020/21	80,612	33,957	9,031	16.3
2021/22	83,986	34,803	8,976	4.4
2022/23	83,292	35,886	9,082	4.4

2023 TOP TWENTY PRINCIPAL TAXPAYERS

<u>Company Name</u>	<u>Product/Service</u>	<u>Real Taxable Valuation</u>	<u>Personal Taxable Valuation</u>	<u>Total Taxable Valuation</u>	<u>Percent of Total City Valuation</u>
Oakland Management Co.	Property management	71,852,870	\$ 233,510	\$ 72,086,380	1.70
Detroit Edison	Public utility	1,042,840	40,534,940	41,577,780	0.98
Consumers Energy	Public utility	212,380	37,691,780	37,904,160	0.89
Meadows at Hunters Ridge LLC	Apartment complex	34,982,870	-	34,982,870	0.83
FH Corporate Investors (Kojaian)	Property management	27,345,050	-	27,345,050	0.65
Independence Green Apts.	Apartment complex	26,773,960	-	26,773,960	0.63
Green Hill Apartments	Apartment complex	19,738,410	-	19,738,410	0.47
Nissan Corp.	Automotive research & development	18,453,360	322,320	18,775,680	0.44
FREG Farmington Hills	Apartment complex	16,891,110	-	16,891,110	0.40
LREH	Property management	16,489,040	-	16,489,040	0.39
Ramco	Property management	14,590,300	-	14,590,300	0.34
Finsilver Friedman	Office Complexes	14,349,010	142,430	14,491,440	0.34
Edward Rose	Property management	14,360,800	-	14,360,800	0.34
Lithia Real Estate, Inc	Property management	13,043,120	1,317,550	14,360,670	0.34
HCG CH LLC	Apartments	12,375,730	-	12,375,730	0.29
Robert Bosch Corp	Automotive research & development	11,369,210	455,660	11,824,870	0.28
Arie Liebowitz/Lion Investment	Property management	10,999,780	-	10,999,780	0.26
Fenton Mgmt Co	Apartments	10,186,480	-	10,186,480	0.24
Northern Equities	Property management	9,767,930	-	9,767,930	0.23
Kaftan Enterprises	Apartment complexes	9,673,060	-	9,673,060	0.23
		354,497,310	\$80,698,190	\$435,195,500	10.27%

GLOSSARY OF TERMS

ACCRUAL BASIS The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTIVITY The budgetary expenditure level adopted in the Budget Resolution. An activity is generally a department organization for budgetary purposes. An activity is further broken down into object classes of expenditures: Personal Services, Operating Supplies, Professional & Contractual and Capital Outlay. These are defined within this Glossary.

AD VALOREM TAXES Commonly referred to as property taxes. These taxes are levied on both real and personal property according to the property's valuation and the tax rate.

APPROPRIATION A legal authorization to incur obligations and to make expenditures for specific purposes.

APPROVED BUDGET The revenue and expenditure plan for the City for the fiscal year as reviewed and formally adopted by City Council Budget Resolution.

ASSESSED VALUATION The value placed upon property equal to 50% of fair market value, as required by State law.

ASSETS Resources owned or held by a government that have monetary value.

AUDIT Prepared by an independent certified public accountant, the primary objective of an audit is to determine if the city's financial statements present fairly the city's financial position and results of operations in conformity with generally accepted accounting principles. It is customary that a Management Letter be issued.

BALANCED BUDGET A budget in which estimated revenues are equal to or greater than estimated expenditures.

BOND A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date, the maturity date. Bonds are primarily used to finance capital projects.

BUDGET A plan of financial activity for a specified period of time, indicating all planned revenues and expenses for the budget period.

BUDGET AMENDMENT Adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year. The adjustment is made by formally amending the approved budget.

Glossary of Terms

BUDGET CALENDAR The schedule of key dates a government follows in the preparations and adoption of the budget.

BUDGET POLICIES General and specific guidelines that govern financial plan preparation and administration.

BUDGET RESOLUTION The formal Resolution by which the City Council adopts the recommended budget and establishes the millage rate for taxation of property during the budget year.

CAPITAL BUDGET The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

CAPITAL EXPENDITURE Expenditures relating to the purchase of equipment, facility modifications, land or other fixed assets. To be categorized as a capital outlay item (fixed asset), the purchase must have a value of at least \$1,000 and a useful life of more than one fiscal year. If an item is \$25,000 or more, it is budgeted out of the Capital Improvement Fund.

CAPITAL IMPROVEMENT PLAN (CIP) A six (6) year plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term plans.

COMMUNITY DEVELOPMENT BLOCK PROGRAM - CDBG A program of the U.S. Department of Housing and Urban Development designed to benefit low and moderate-income persons by providing revitalization and human services to communities.

COMPONENT UNIT Legally separate entities for which the City is financially accountable.

DEBT SERVICE Expenditures relating to the retirement of long-term debt principal and interest.

DEBT SERVICE FUNDS Used to account for the payment of general long-term debt principal and interest. Budgeted Debt Service Funds are General Debt Service Fund, Building Authority, and Special Assessments.

EFFICIENCY INDICATORS Quantifies the relationship between input and output.

ENTERPRISE FUNDS Used to account for operations financed and operated in a manner similar to private business enterprises. An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges.

EXPENDITURES Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

Glossary of Terms

EXPENSES Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

FIDUCIARY FUND Activities carried out for the benefit of individuals and other agencies outside the government such as employee groups, members of the public, and other governments.

FISCAL YEAR A twelve-month period designated as the operating year for an entity. The fiscal year for the City is July 1 through June 30.

FTE (Full Time Equivalent) represents part-time employee hours divided by 2080.

FUND An independent fiscal entity with a self-balancing set of accounts recording cash and other resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are categorized for budgeting purposes as General, Special Revenue, Debt Service, Capital Project, and Component Unit. Funds are defined in the Uniform Chart of Accounts for Counties and Local Units of Government in Michigan.

FUND BALANCE An accumulated excess of revenues over expenditures segregated by fund. Exception: Proprietary Funds (Enterprise, Internal Service) are accounted for in the same manner as private businesses and record retained earnings as opposed to fund balances. The budgets for these funds are prepared on a net working capital basis, which equates to fund balances.

FUND BALANCE, AVAILABLE (UNASSIGNED) The funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

GENERAL FUND The fund used to account for all financial transactions except those required to be accounted for in another fund.

GOAL A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) A private non-governmental organization that creates accounting reporting standards, or generally accepted accounting principles (GAAP), for state and local governments in the United States.

GOVERNMENTAL FUND Used to account for activities primarily supported by taxes, grants, and similar revenue sources.

GRANTS Contributions by a government or other organization to support a particular function. Grants may be classified as either operational or capital.

HEADLEE ROLLBACK Refers to the 1978 passage of the Headlee Amendment to Michigan's Constitution. Headlee requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation

Glossary of Terms

INTERFUND TRANSFERS Budgeted allocations of the resources of one fund transferred to another fund. This is typical for those funds which do not receive sufficient revenues to pay for necessary expenditures incurred in their operations. Transfers are also made from certain operating funds to debt retirement funds to retire debt related to the operations of the transferring fund.

INFRASTRUCTURE The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system and sewer systems.

MAJOR FUND Funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total.

MILL A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE The total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL BASIS The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used, and prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET WORKING CAPITAL The excess of cash, accounts receivable and inventory over accounts payable and other short-term liabilities. See Fund Balance.

OPERATING SUPPLIES Expenditures relating to the purchase of expendable items utilized in service delivery such as office supplies, gas and oil and parts and repair items.

ORGANIZATION CHART A chart representing the authority, responsibility and relationships of departmental entities within the City organization.

PERFORMANCE INDICATORS The measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES The desired output oriented accomplishments that can be measured within a given time period.

PROFESSIONAL & CONTRACTUAL Expenditures relating to services rendered to the City of external providers of legal services, auditing and architectural services, as well as other private contractors providing telephone service, utilities, insurance and printing.

Glossary of Terms

PROPOSAL “A” A State Constitutional Amendment approved by the electorate in 1994 that limits increases in Taxable Value of individual parcels to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties that change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

RECOMMENDED BUDGET The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the City Manager for consideration by City Council.

RETAINED EARNINGS An accumulated excess of revenues over expenditures for proprietary funds (Enterprise, Internal Service) equates to fund balance for governmental funds.

REVENUES Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers in are classified as “other financing sources” rather than as revenues.

SPECIAL ASSESSMENT DISTRICT (SAD) A method of financing public improvements by distributing the cost of a project to those properties realizing a direct benefit. Types of projects most often financed through Special Assessments include sanitary sewers, water mains, road construction and reconstruction and sidewalk construction.

SPECIAL REVENUE FUNDS Used to account for the proceeds of specific revenue sources or to finance specified activities in accordance with statutory or administrative requirements. Budgeted special revenue funds are Major Roads, Local Roads, Senior Center, Community Development Block Grant, Parks Capital Development, Capital Improvement Fund, Revolving Special Assessment, Nutrition and Police Forfeiture Fund.

STATE EQUALIZED VALUE (SEV) The assessed valuation of property in the City as determined by the City Assessor subject to review by higher levels of government to assure that it equals 50% of fair market value, as required by State law.

TAXABLE VALUE In March 1994, the electorate of the State of Michigan approved Proposal A, which added new terminology to property tax administration. This terminology was "Taxable Value." Taxable Value is the State Equalized Value at December 31, 1994, adjusted for changes in fair market value, the cost of living index or 5%, whichever provides the lower Taxable Value for calculation of taxes.

TAX BASE The total value of taxable property in the City.

TRANSFERS OUT See Interfund Transfers.

TRUST AND AGENCY FUNDS Used to account for assets held by the City as trustee.