

**JANUARY 17, 2023 - MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
CITY HALL – SOUTH CONFERENCE ROOM  
31555 ELEVEN MILE ROAD**

**APPROVED  
02/21/2023  
BC Mtg**

**CALL TO ORDER BY:** Jennifer Chinn at 6:08 P.M. in the City Hall Community Room

**MEMBERS PRESENT:** Jennifer Chinn, Betti Pool, Rita Roberts, Carol Kurth and Katherine Massey.

**MEMBERS ABSENT:** Kathie Brown, Jawahar Babu, Alex Clar and Jarel Readous

**OTHERS PRESENT:** Charmaine Kettler-Schmult, Staff Liaison.

**APPROVAL OF MINUTES OF OCTOBER 25, 2022:** Motion by Katherine Massey, second by Rita Roberts to approve the minutes of October 25, 2022 as submitted. Motion carried: 5-0

**CORRESPONDENCE AND ANNOUNCEMENTS:** Newsletters for KMB and BCSEM were shared with the Commissioners. A thank you note from the Marketplace Specialty Shopping Center was also shared.

**APPROVAL OF AGENDA:** Motion by Carol Kurth, second by Rita Roberts to approve the agenda as presented. Motion carried: 5-0

**REVIEW OF CALENDAR:** The Commissioners added the KMB and BCSEM joint meeting to the calendar – April 12, 2023.

**OLD BUSINESS ITEM:**

- A. Awards Program Update – Commissioners shared experiences from the event. Updates proposed for the entry form will be reviewed during the February meeting.

**NEW BUSINESS ITEMS**

- A. Residential Beautification Awards – Katherine Massey brought forward an idea to recognize beautification efforts of residences that are not part of a subdivision. The Farmington Garden Club currently recognizes beautification efforts at residences. The Commissioners offered to partner with the Garden Club to recognize some of their award winners. This could create a synergy to encourage efforts of residences without duplication of efforts.
- B. Discussion of maintenance of front berms in business areas – Jennifer was approached at the awards program by a business owner who was concerned about non-maintenance of berms in commercial zones. Referral to enforcement was an option for specific locations. The Commission is also thinking about adding an incentive by doing a special awards category to the nominations for the Awards program.
- C. Draft BC Annual Report 2022 – Charmaine Kettler-Schmult – The draft report was reviewed. It was decided to table the report until the next meeting.
- D. Draft BC Goals for 2023 – Charmaine Kettler-Schmult – It was decided to table our report until next meeting.

**PUBLIC COMMENTS:** None.

**COMMISSIONER COMMENTS:** None

**Meeting adjourned:** Motion to adjourn by Katherine Massey at 6:50 P.M.