

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
January 19, 2016 – 7:00 PM
City Hall – South Conference Room
31555 W. Eleven Mile Road**

**Approved
3/15/2016**

CALLED TO ORDER BY: Co-Chair Carol Kurth

MEMBERS PRESENT: Carol Kurth, Elsie McKeown, Abe Aon, Betti Pool, Katherine Massey and Jeff Stewart.

MEMBERS ABSENT: Triman Jagdev, Jan Dolan, Lincoln Avery, Carol Posby, Michelle Zerbi and Rita Roberts.

OTHERS PRESENT: Charmaine Kettler-Schmult, Staff Liaison

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of October 20, 2015.	MOTION BY: Elsie McKeown SUPPORT BY: Betti Pool Motion to accept the minutes of October 22, 2015. MOTION CARRIED: 6-0
4	CORESPONDENCE AND ANNOUNCEMENTS:	Charmaine Kettler-Schmult shared a thank you from the BCSEM chair, James Keehn. Carol Kurth shared a message from Carol Posby.	
5	APPROVAL OF AGENDA:	No additions or changes.	MOTION BY: Betti Pool SUPPORT BY: Katherine Massey Motion to accept the agenda of January 19, 2016. MOTION CARRIED: 6-0
6	REVIEW OF CALENDAR:	Dates were changed for the September BCSEM Quarterly meeting and FH Beautification Commission Meetings. The November FH Beautification Commission meeting date was added.	
7A	AGENDA ITEM: Old Business: BCSEM Meeting Wrap Up	Charmaine Kettler-Schmult gave the Commissioners a summary of the event. A table outlining the expenses was distributed. Many positive comments were received.	
7B	AGENDA ITEM: Old Business: Spring Clean Up event	Plans for the event were discussed. Jeff will start subcommittee meetings to organize. The date is set for April 23 rd . The event organizers will look into combining publicity with Earth Day events. A request to include brush pick up with the litter will be investigated further.	
8A & B	AGENDA ITEM: New Business: Draft Beautification Commission Annual Report 2015 and Beautification Commission Goals for 2016	The Commission reviewed the draft report and goals. The Commission discussed goals for 2016. A revised document will be brought back to the Commission in February.	

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8C	AGENDA ITEM: New Business: Beautification Commission Officers Nomination Subcommittee	Jeff Stewart volunteered to poll members to develop a slate of officers.	
8D	AGENDA ITEM: New Business: Beautification Commission Budget 2016/2017	Charmaine Kettler-Schmult reviewed the proposed budget.	
9.	PUBLIC COMMENTS:	None	
10.	COMMISSIONER COMMENTS:	The members present contributed to the Sunshine Fund. Katherine provided an updated email address. The member roster will be updated by staff.	
11.	ADJOURNMENT		Meeting adjourned at 8:30 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Beautification Commission Liaison	